

OWOSSO HISTORICAL COMMISSION
Regular Meeting Minutes
January 9, 2017, 7:00 PM Curwood Castle

CALL TO ORDER: CHAIR JENNIFER MAHONEY CALLED THE MEETING TO ORDER AT 7:00 PM

PRESENT: CHAIR JENNIFER MAHONEY, VICE CHAIR JENELLE STEELE-ELKINS, COMMISSIONER ANNIE LUDINGTON, COMMISSIONER CAROLYN EBERT, COMMISSIONER HEATHER QUINN DEASON, COMMISSIONER NICK TERECK, COMMISSIONER ROBERT BROCKWAY, DIRECTOR ROBERT DORAN

ABSENT: CITY COUNCIL REPRESENTATIVE SUE OSIKA, COMMISSIONER CAROL VAUGHN, COMMISSIONER TRACEY PELTIER, COMMISSIONER KAREN KONG

APPROVAL OF AGENDA: COMMISSIONER NICK TEREK MOTIONED TO ACCEPT THE AGENDA, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED.

TREASURER'S REPORT: COMMISSIONER NICK TEREK MOTIONED TO ACCEPT THE TREASURERS REPORT, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED

APPROVAL OF NOVEMBER 2016 MINUTES COMMISSIONER JENELLE STEELE-ELKINS MOTIONED TO ACCEPT THE NOVEMBER, 2016 MINUTES, SECONDED BY COMMISSIONER ROBERT BROCKWAY. AYES ALL, MOTION CARRIED. THE COMMISSION ACKNOWLEDGED THAT DUE TO THE HOLIDAY PARTY THEY DID NOT HAVE AN OFFICIAL DECEMBER 2016 MEETING.

CITIZEN COMMENTS: NONE

COMMUNICATIONS: NONE

DIRECTORS REPORT:

- Burst pipe at the Gould House, no damage - \$85
- Defective ignition switch at Gould house on first floor furnace - \$112
- Light vandalized outside of Gould House – \$70
- \$1,000 donation from Curwood Festival – use for 2017 Castle Narrative, recognize Curwood Festival
- Castle holiday closing – closed month of January; February Saturday & Sunday; full time starting March 1
- Castle attendance and finance 2015 VS 2016
- New Antique display case for Castle – \$200 plus \$175 to move
- Paintings – update
- Strategic Planning Process – Tom Williams or Patrice Martin? Discussed OHC vision for this group. Input from Commission on what” bigger picture.” Discussed the need for an OHC roadmap.
- Opened an account with Ingram – one of the largest booksellers in the world – they had all of Curwood’s titles. Will order a series of new Curwood books for the opening of the 2017 Castle season.
- Marketing & Advertising Plan – Possible partnership with SAC/Piper on joint marketing plan. Shared full page ad in the CVB Booklet \$617.50
- Shirts \$39 – OHC pay ½, board pays other half (?)

OLD BUSINESS:

- 2016 Holiday Party & Silent Auction – wrap up – the Commission reviewed the numbers from the Holiday Party, and discussed possible changes to December, 2017 Holiday Party.

NEW BUSINESS:

- Review 2017 Events and Strategic Goals and create an action plan. The Strategic Planning Committee decided to meet with Patrice Martin to discuss her putting together a proposal for a strategic planning session. We also reviewed Tom Williams's proposal from the Non Profit Group.
- The following committee reports were given and discussed:
 - Education
 - Merchandising
 - Volunteers
 - Facilities
 - Marketing & Social Media
 - Fundraising
 - Exhibitions and Events
 - Acquisitions

CITIZEN COMMENTS:

NONE

ADJOURN:

CHAIR JENNIFER MAHONEY MOVED TO ADJOURN AT 8:10 PM, SECONDED BY COMMISSIONER CAROLYN EBERT. AYES ALL, MOTION CARRIED.