

Minutes of the **August 28, 2013**, special meeting  
of the **Owosso Historical Commission** held  
at the Curwood Castle, 6:00 p.m.

Members Present: City Treasurer Ronald Tobey, Chairman Michael Erfourth, and members Kerry Baker, Joni Forster, Shaffer Fox, Elaine Greenway, Scott Newman, Lorraine Weckwert and Gary Wilson

Members Absent: (1 vacancy)

Guests Present: Burton Fox (6:28 p.m.)

The meeting was called to order at 6:04 p.m. by Vice-Chairman Wilson.

Citizen Comments: none

It was determined that approximately forty-two tickets had so far been sold for the upcoming home tour.

Member Fox relayed his concern that those visiting the home tour website may draw the conclusion that pay pal is the only payment option. He would like to see other card logos displayed on the introductory page.

Member Greenway distributed copies of the work of the home tour committee and their plans for the event. Each item was detailed for what had already taken place and what was to be accomplished.

Burton Fox arrived.

Members discussed at length the proposed wine and cheese party at the Castle and the legal requirements that accompany that type of event. Wilson commented that any special permits would require significant upfront work and documentation to be submitted for the approval process. Members by consensus concluded that cider and non-alcoholic sparkling wine would be served. Adjustments to advertising and announcements will be prepared to facilitate the change.

Member Fox detailed his advertising efforts and plan of action.

The location of ticket sales/procurement was discussed. Members concluded to use the carriage house at the Gould House property for tickets. A small gazebo may also be utilized to provide "drive through" capabilities. Wilson and Erfourth will make sure the carriage house is presentable for this purpose. Those electronically purchasing tickets will be sent an e-mail prior to the tour detailing instructions and providing directions.

Burton Fox reported that the work on the fire truck would probably not be completed by home tour and would render it unavailable unless the ticket holders were directed to the repair facility at Baker. Weckwert relayed that this option would be unacceptable.

Members discussed the archive room at the Gould House and the desire to organize the contents before the Home Tour.

Greenway presented a proposal for the homeowner's brunch on Sunday for a cost of \$300 for forty persons. Weckwert wished to investigate further before committing.

Weckwert reported on several enhancements being worked on for home tour locations. Greenway reported her plans to speak to both Kiwanis groups and Erfourth similarly reported contact with Rotary. Members were encouraged to speak to groups concerning the home tour and make take advantage of opportunities to publicize and to sell tickets.

Motion to adjourn by Erfourth and supported by Weckwert at 8:08 p.m.

Respectfully submitted,  
Ronald J. Tobey  
Secretary/Treasurer