REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO

December 3, 2025, at 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Vice-Chair Lance Omer at 7:35 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr., and Commissioners Jill Davis, Jon Moore, Bill Gilbert, Josh Ardelean, and Colin McCallum. Commissioner Josh Ardelean left at 8:17 A.M.

ABSENT: Chair Daylen Howard and Commissioner Karen Parzych

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director

AGENDA:

MOVED BY GILBERT SUPPORTED BY DAVIS TO APPROVE THE DECEMBER 3, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.
AYES: ALL
MOTION CARRIED

MINUTES:

MOVED BY MOORE SUPPORTED BY ARDELEAN TO APPROVE THE NOVEMBER 18, 2025, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY SPECIAL MEETING MINUTES.
AYE: ALL
MOTION CARRIED

PUBLIC COMMENTS: None

REPORTS: Fredrick reviewed the November Check Disbursement and Revenue & Expenditure Reports.

Fredrick presented the November reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

Fredrick confirmed an installation date had not yet been set by the vendor for the installation of the NACS cables.

ITEMS OF BUSINESS:

1. **2026 OMS & DDA Meeting Schedule:** Fredrick presented the 2026 Board Meeting Schedule and the OMS & DDA Bylaws for the Board's review.

   MOVED BY GILBERT, SUPPORTED BY TEICH TO ADOPT THE 2026 OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY MEETING SCHEDULE.
   AYE: ALL
   MOTION CARRIED

COMMITTEE UPDATES:

1. **Organization:** Ardelean provided updates on the February 19th Volunteer Appreciation Party at The Sideline Sports Bar.

Moore confirmed that a person shall not consume alcoholic liquor in a commercial establishment selling food if the commercial establishment is not licensed for the Social District and that a person owning, operating, or leasing a commercial establishment selling food which is not licensed under this act shall not allow the consumption of alcoholic liquor on its premises.

Davis asked for communications reminding businesses of the Social District policies regarding cups, lids, and where drinks may be consumed.

Fredrick asked the Board to think of volunteers from 2025 that they would like to nominate for Volunteer of the Year during the December Committee Meetings.

2. **Promotion:** Davis reviewed feedback from the Downtown Owosso Trick or Treat Golden Pumpkin Hunt and announced that the Chocolate Walk will take place on April 25th.

   Moore suggested large signs identifying the businesses participating in the Golden Pumpkin Hunt.

3. **Economic Vitality:** Omer announced J's Tux and Bridal Boutique as the December Business of the Month, the DDA Biannual Informational Meeting is January 7th, and the Informational Main Street Meetup for downtown business owners is January 27th.

4. **Design:** Gilbert noted that the Design Committee is testing out a new meeting time to help recruit additional Committee Members and that the Design Committee will host a Main Street Meetup on March 11th to help plan for Summer Beautification.

DIRECTOR UPDATES: Fredrick reviewed the 2026 OMS Event Calendar dates, noted positive feedback from community members regarding the Glow Parade road closure, and confirmed that no vehicles were towed while clearing vehicles from the parade route.

BOARD COMMENTS: Moore and Ardelean volunteered to review the OMS & DDA Bylaws with the Organization Committee for any potential revision considerations by the Board.

McCallum asked if the Organization Committee would consider name tags for the Board instead of or in addition to business cards.

Gilbert suggested cardstock nameplates for Board meetings.

Teich asked the Design Committee to pursue funding plans for future phases of the Streetlight Replacement Project.

Moore suggested the Organization and Promotion Committee partner to organize a 5k as a fundraiser.

ADJOURNMENT:

MOVED BY GILBERT, SUPPORTED BY DAVIS TO ADJOURN AT 8:41 A.M.
AYES: ALL
MOTION CARRIED

NEXT MEETING JANUARY 7, 2025.