REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO

January 7, 2026, at 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Daylen Howard at 7:31 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Daylen Howard, Vice-Chair Lance Omer, Mayor Robert J. Teich, Jr., and Commissioners Jill Davis, Jon Moore, Karen Parzych, and Colin McCallum. Commissioner Bill Gilbert arrived at 7:34 A.M.

ABSENT: Commissioner Josh Ardelean

STAFF PRESENT: Lizzie Fredrick, OMS & DDA Director, and Brad Barrett, Finance Director

AGENDA:

MOVED BY MOORE SUPPORTED BY OMER TO APPROVE THE JANUARY 7, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY AGENDA WITH PUBLIC COMMENTS AFTER DIRECTOR UPDATES AND TABLING THE FISCAL YEAR 2025 AUDIT EXCERPTS UNTIL THE FINANCE DIRECTOR ARRIVES.
AYES: ALL
MOTION CARRIED

MINUTES: Fredrick noted that the December meeting minutes were not included in the January meeting packet by mistake.

MOVED BY PARZYCH SUPPORTED BY TEICH TO TABLE THE DECEMBER 3, 2025, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES UNTIL THE FEBRUARY MEETING.
AYE: ALL
MOTION CARRIED

REPORTS: Fredrick reviewed the December Check Disbursement and Revenue & Expenditure Reports.

Fredrick presented the December and 2025 reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

Fredrick confirmed that the NACS cables replaced the CHAdeMO cables on the Electric Vehicle Charging Stations on December 17, 2025.

Fredrick noted that six CHAdeMO users charged a combined total of 20 times, generating $144.98 from January 1st to December 17th, and four NACS users charged a combined total of nine times, generating $84.53 from December 17th to 31st.

Barret reviewed the Fiscal Year 2025 Audit Excerpts including the OMS & DDA's financial position and activities, the Revolving Loan Fund's balance, and the downtown streetscape debt repayment schedule.

Fredrick presented the Fiscal Year 2025 Tax Increment Financing Report, Fiscal Year 2025 Impact Report, and the 2025 Main Street Program Assessment.

INFORMATIONAL MEETING: Fredrick presented a summary of the OMS & DDA's activities, projects, and programming over the past six months.

Fredrick reviewed upcoming projects including additional Main Street Meetups, the Volunteer Appreciation Party, new Social District signage, the Downtown Owosso Chocolate Walk, Main Street Plaza landscaping, plans for the Ground Bed Concrete Project, Steam Railroading Institute Historical Marker, and wayfinding and arch refurbishment.

ITEMS OF BUSINESS:

1. **2025 Volunteer Awards:** Moore presented the names of 12 volunteers nominated by the four committees for their 2025 contributions to OMS programming.

   Moore asked each Board Member to select three names to be considered for a special acknowledgement at the February 19th Volunteer Appreciation Party.

   Fredrick announced that Karen Parzych, Debbie Drenovsky, and John Hankerd received the most votes.

COMMITTEE UPDATES:

1. **Design:** Parzych provided updates on plans for new Social District signage.

   Gilbert added that the Design Committee would like to get a-frames for the Social District establishments and noted the need for removal of any streetlight display brackets not being utilized.

2. **Organization:** Moore shared that the Organization Committee is updating the annual Sponsor Guide and briefly discussed hosting a 5k as a fundraiser.

   Fredrick confirmed that online donations and sponsorship payments are now possible through the TicketSignup platform.

   Moore announced plans for Board Spotlights to help the community get to know the Board Members.

3. **Promotion:** Davis provided updates on the Downtown Owosso Chocolate Walk taking place on April 25th including communications with the businesses and a potential increase in the ticket cost.

   Davis notified the Board of third quarter photo assignments for The Mattesons Photography contract.

4. **Economic Vitality:** Howard announced Rustic Owl Furnishings was selected as the January Business of the Month.

   Howard reminded the Board of the Downtown Business Owner Main Street Meetup scheduled for January 27th.

DIRECTOR UPDATES: None

PUBLIC COMMENTS: Rachel Osmer noted some outdated attraction information on the Downtown Owosso webpage and asked whether the Owosso Main Street Committee meetings were open to the public.

BOARD COMMENTS: Howard asked Fredrick to respond to Osmer's question.

Fredrick confirmed the committee meetings are not public meetings following Roberts Rules of Order, the committees need additional volunteers, and the public can go to DowntownOwosso.org or email Owosso Main Street to inquire about attending a meeting to see if they would like to join.

Davis said there is no formal policy on community members attending a committee meeting, but she would never turn anyone away wanting to get involved.

Moore offered to add public attendance at committee meetings as a discussion topic at the January Organization Committee meeting.

ADJOURNMENT:

MOVED BY OMER, SUPPORTED BY DAVIS TO ADJOURN AT 8:51 A.M.
AYES: ALL
MOTION CARRIED

NEXT MEETING FEBRUARY 4, 2026.