

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 18, 2026
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF MAY 4, 2026:

APPROVAL OF THE MINUTES OF THE SPECIAL MEETING OF MAY 6, 2026:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Promotional Ceremony – Police Department Employee. A ceremony recognizing the promotion of Police Lieutenant Scott Davis.
2. Proclamation – National Public Works Week. A proclamation of the Mayor's Office declaring May 17th-23rd, 2026 as National Public Works Week in the City of Owosso.

PUBLIC HEARINGS

1. Public Hearing – Rezoning of 1000 Bradley Street. Conduct a public hearing to receive citizen comment regarding the request from NB Concepts, LLC to rezone the property at 1000 Bradley Street from I-1, Light Industrial, to RM, Multiple Family Residential.
2. 2026-2027 City Budget. Conduct a public hearing pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2026-2027 Proposed City Budget.
Master Plan Implementation Coals: 3.4, 3.6, 3.7, 3.10, 3.13

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Historical Commission Funds Transfer. Approve the transfer of Historical Commission funds from the Shiawassee Community Foundation in the amount of \$100,000 to the Historic Sites Fund to be applied to the Curwood Castle Restoration Project.
2. Purchase Order Amendment – Public Safety Building Access Control System. Approve amendment to Purchase Order No. 47312 for the Public Safety Building Access Control System increasing the amount by \$1,655.10 for upgraded key fobs and readers and further approve payment to the vendor in the amount of \$9,145.30.
3. Contract Authorization – Middlebury Township Ambulance Services. Authorize agreement with Middlebury Township to provide ambulance service coverage on their behalf with a charge to the Township in the amount of 45,000.00 annually plus charges for services provided.
Master Plan Implementation Goals: 3.1, 3.2, 7.1
4. CDBG Round 1 Contractors Quotes - Grant Contractors. Approve CDBG Round 1 Contractors' Quotes #4 in the amount of \$121,856.04 as part of a CDBG housing grant and further authorize payment to the contractor(s) upon satisfactory completion of the project(s) or portion thereof.
Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6
5. Demolition Authorization & Contract Approval – 326 S Dewey Street and 321 E Williams Street. Authorize demolition of the structures at 326 S Dewey Street and 321 E Williams Street and approve bid award to Dore & Associates Inc., in the amount of \$46,600.00 and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.1, 1.13, 2.6

ITEMS OF BUSINESS

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember in the contract(s) in question and consider approval of \$2,758.16 in contracts with Ludington Electric, Inc. for the period of April 2026.
2. Lot Split Authorization – 706 Corunna Avenue. Consider authorization of the division of a City lot under the Michigan Subdivision Control Act for platted lot known as Parcel # 050-542-000-032-00, residential lot at 706 Corunna Avenue.
3. Policy Adoption - 504 Grievance procedure. Consider adoption of the Section 504 Grievance Procedure to comply with the USDA Public Safety Building Funding requirements and furthermore publish the 504 Grievance procedure.
4. Policy Adoption - Language Access Plan. Consider adoption of the Four-Factor Analysis and Language Access Plan to comply with the USDA Public Safety Building Funding requirements.

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. April 2026 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. April 2026 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. April 2026 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. April 2026 Rental Report.
5. Tanya S. Buckelew, Planning & Building Director. April 2026 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. April 2026 Police Report.
7. Kevin D. Lenkart, Public Safety Director. April 2026 Fire Report.
8. Kevin D. Lenkart, Public Safety Director. April 2026 Parking Citation Memo
9. Downtown Development Authority. Minutes of May 6, 2026.

NEXT MEETING

Monday, June 1, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on May 18, 2026. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, May 18, 2026 AT 6:30 P.M.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/81623059317?pwd=E7ZbwROAXslarMjjaLlyucod9DBFB0.1>

Meeting ID: 816 2305 9317

Passcode: 718774

One tap mobile

+13126266799,,81130530177#,,,,*017514# US (Chicago)

+16465588656,,81130530177#,,,,*017514# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on December 15, 2025 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MAY 4, 2026
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: SARAH ELLIOTT
FIRST UNITED METHODIST CHURCH

PLEDGE OF ALLEGIANCE: MICHAEL ECKMYRE, VFW DISTRICT 9 COMMANDER

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,
Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 20, 2026

Motion by Councilmember Owens to approve the Minutes of the Regular Meeting of April 20, 2026 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Buddy Poppy Sale Kickoff

2026 Poppy Queen Mylah Morris sold the ceremonial first Buddy Poppy to Mayor Robert J. Teich, Jr. marking the start of the annual Buddy Poppy Sale in Owosso.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Shelly Ochodnický, 494 Hintz Road, said she felt that Pride events are not appropriate for children and she was disheartened to find the event is once again taking place. She asked that Council enhance the Adult Entertainment ordinance to prohibit such events.

Rick Ross, Bennington Township resident, said he is concerned about how Pride events may negatively affect children and could make them more susceptible to abuse. He also said that drag shows are not appropriate for public venues.

Laura Day, 1013 S Shiawassee Street, said she has a 10-year old son and is strongly opposed to the Pride event. She said that Council's approval of the event is endorsing that lifestyle and asked that they reconsider their decision.

Don Fields, 650 W. South Street, said he sent a video to Councilmembers last year that showed Pride participants violating decency laws. He said approval of the event allows lewd action in public view and asked the City to enforce its ordinance.

Geno Phillips, 17201 W. Ridge Road, Oakley, said no one cares more for children than Jesus Christ and that sexual content has no place in public spaces. He directed Council to fear God and restrain evil and degeneracy.

Sarah Elliott, pastor at First United Methodist Church, commented that each of us was created by God and sexual preference is not a choice. She said the Pride event was people celebrating who they are and the children of the community would be no more or less safe if the event goes on or not.

Joseph Moore, property owner at 304 Michigan Avenue, said he was seeking Council's support for his plan to combine the properties at 304 and 306 Michigan Avenue then split the new parcel to allow him to build a rental home on the lot. He also commented on the Pride event, saying we need to protect our kids and asked how far things have to go before something is done.

Galen Ponder, 602 Ball Street, said he supports Mr. Fields and Mr. Phillips. He said there has been an agenda to forcing things like this on children and it will only get worse. He asked Council to take action now before it's too late.

COUNCIL COMMENTS

Councilmember Owens said he agrees with most of the comments he heard that children should not be involved in drag shows. He asked why the City is not enforcing the ordinance. City Attorney Gould indicated that legally drag shows, dress, and theatrics are free speech. He also noted that the event hasn't yet taken place, and no one can forecast something that hasn't happened yet.

Councilmember Osmer challenged everyone that is concerned with the welfare of children to step up, house them, feed them, read to them, etc. She also noted that it is not wrong to speak about other people with compassion.

Mayor Pro-Tem Haber said drag shows are wrong for kids.

Councilmember Olson noted that a lot of the comments seem to be based on religion. She said that one's relationship with their god should not affect one's neighbor. This community is for everyone, not just certain people.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Amend Public Hearing Date - 2026-2027 City Budget. Amend the date for the 2026-2027 Proposed Budget public hearing to Monday, May 18 at 6:30p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment pursuant to Chapter 8 of the City Charter.

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

First Reading & Set Public Hearing – Rezoning of 1000 Bradley Street. Conduct first reading and set a public hearing for Monday, May 18, 2026, to receive citizen comment regarding the request from NB Concepts, LLC to rezone the property at 1000 Bradely Street from I-1, Light Industrial, to RM, Multiple Family Residential as follows:

RESOLUTION NO. 62-2026

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING
TO AMEND CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES
TO REZONE ONE PARCEL OF REAL PROPERTY AT 1000 BRADLEY STREET
AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso adopted a Master Plan in 2021 which includes a future land use plan; and

WHEREAS, the City of Owosso received a request from NB Concepts LLC, potential buyers of the property located at 1000 Bradley Street, parcel #050-660-008-001-00, to rezone the parcel from I-1, Light Industrial to RM, Multiple Family Residential; and

WHEREAS, the Planning Commission published and mailed notices for this request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the requested rezoning does meet the intent and criteria for a zoning amendment as it relates to the Master Plan and Zoning Ordinance; and

WHEREAS, the Planning Commission, without reservations, recommends the rezoning of the following parcel; and

WHEREAS, City Staff recommends, without reservations, the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
1000 Bradley Street	050-660-008-001-00	I-1 Light Industrial	RM Multiple Family Residential

And

WHEREAS, a public hearing by the City Council is required before any such ordinance amendment can be approved or denied.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, is proposed to reflect the following changes, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
1000 Bradley Street	050-660-008-001-00	I-1 Light Industrial	RM Multiple Family Residential

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, May 18, 2026 at 6:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Traffic Control Order - Owosso Pride. Approve application from Owosso Pride for the closure of Curwood Castle Drive from Bradley Street to N. Shiawassee Street for the Owosso Pride event on Saturday, May 30, 2026 from 10:00am until 6:00pm and authorize Traffic Control Order No. 1557 formalizing the action.

CDBG Round 1 Contractors Quotes - Grant Contractors. Approve CDBG Grant Contractors' quotes in the amount of \$157,901.42 for work performed as a part of a CDBG housing grant and further approve payment to the contractor(s) upon satisfactory completion of the project(s) or portion thereof as follows:

RESOLUTION NO. 63-2026

**APPROVING CDBG ROUND 1
CONTRACTORS' QUOTES #3 FOR INTERIOR AND EXTERIOR HOME IMPROVEMENTS**

WHEREAS, the City of Owosso received a CDBG Grant in the amount of \$926,300 for interior and exterior home improvements; and

WHEREAS, the homeowners sought out quotes from local general contractors; and

WHEREAS, the homeowners selected the lowest, responsive quote and wish to proceed with their interior and exterior home improvements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to approve Contractors' Quotes #3 for CDBG Grant NDD-2023-37-CDG in the amount of \$157,901.42.

SECOND: The City Manager and the Community Development Director, having been previously designated as authorized signers for the grant, are instructed and authorized to sign homeowner and contractor contracts.

THIRD: The Accounts Payable department is authorized to pay as follows:

CLE Construction

S. Shiawassee St. (3) \$36,500.00
Isham St. \$20,900.00

Curb Appeal Home Improvement

N. Chipman St. \$10,625.00

Keyes Quality Construction

N. Howell St. \$38,000.00

Merkel and Kenney

E. Exchange St. \$29,700.00

Weather Vane Roofing
S. Park St. \$22,176.42

FOURTH: The above expenses shall be paid from the Housing & Redevelopment Fund 254-200-818.000 CDBGHRGP24.

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

***Contract Amendment - Lead Assessments Contract.** Amend contract with Environmental Testing and Consulting, Inc. for lead assessments as part of a CDBG housing grant adding \$6,750 for follow-up inspections following lead abatement with a new total of \$19,675.00 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 64-2026

**APPROVING THE AMENDMENT TO LEAD ASSESSMENTS/CLEARANCES
WITH ENVIRONMENTAL TESTING & CONSULTING**

WHEREAS, the City of Owosso has been awarded a CDBG Grant for \$926,300 to assist low- to moderate-income residents, owning and occupying permanent single-family homes in funding interior and exterior home improvements to meet code requirements such as roof replacement, windows, plumbing, electrical, mechanical and insulation.

WHEREAS, according to the HUD guidelines, lead assessments and clearances are required for various reasons depending on the scope of the projects;

WHEREAS, each household can receive up to \$40,000 for improvements and the cost for lead assessments and clearances will be deducted from the \$40,000 available for each home; and

WHEREAS, if a house tested positive for lead, then after the housing renovations and lead abatement, a lead clearance is required;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the amendment to the lead assessment/clearance quote with Environmental Testing & Consulting for an amount not to exceed \$19,675.00 for lead assessments and clearances required by CDBG grant #NDD-2023-37-CBD.

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

Purchase Authorization – Dell PowerEdge Server Equipment. Waive competitive bidding requirements and approve the purchase of Dell PowerEdge server equipment in an amount not to exceed \$13,105.70 via MiDEAL Contract # 071B6600111, to be paid using the State and Local Cybersecurity Grant as follows:

RESOLUTION NO. 65-2026

**AUTHORIZING PAYMENT TO
DELL TECHNOLOGIES
FOR DATA BACKUP SERVER EQUIPMENT OF THE OWOSSO IT DEPARTMENT
QUOTATION # 3000199490018.10**

WHEREAS, the City of Owosso maintains data backup infrastructure that is critical to ensuring the security, availability, and integrity of municipal data; and

WHEREAS, the City's existing data backup infrastructure consists of an HP server installed in 2015 that is end of life and requires replacement to meet current storage, performance, and reliability needs; and

WHEREAS, the installation of a new Dell PowerEdge server will provide improved backup performance, increased storage capacity, and enhanced system redundancy to support ongoing operations; and

WHEREAS, a quote for the required server equipment has been obtained through the State of Michigan MiDEAL cooperative purchasing program, Contract #071B6600111, which provides competitively bid cooperative pricing and satisfies the City's bidding requirements; and

WHEREAS, the total cost of the server equipment will not exceed \$13,105.70, as shown in the attached quotation; and

WHEREAS, funding for this purchase will be provided through the State and Local Cybersecurity Grant Program (SLCGP), resulting in no impact to the City's general fund.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has determined that it is necessary and in the public interest to contract with Dell Technologies for the Dell PowerEdge server.
- SECOND: The accounts payable department is authorized to submit payment to Dell Technologies in the amount up to \$13,105.70 (Quotation # 3000199490018.10) as authorized by Council on this 4th day of May 2026.
- THIRD: The above expenses shall be paid from the IT Equipment line, 101-228-728.000-MSPEMSLCGP, adding to the existing server replacement.

Master Plan Implementation Goals: 3.2, 3.4, 3.8

***AP Check Register – April 2026.** Affirm Accounts Payable check disbursements totaling \$1,605,904.08 for April 1, 2026, to April 30, 2026.

***Payroll Check Register – April 2026.** Affirm Payroll check disbursements totaling \$879,774.37 for the period from April 1, 2026, to April 28, 2026.

Warrant No. 666. Authorize Warrant No. 666 as follows:

Vendor	Description	Fund	Amount
Waste Management	Landfill Services	WWTP	\$10,299.34
		Total	\$10,299.34

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmembers Olson, Owens, Mayor Pro-Tem Haber, Councilmembers Fear, Osmer, Ludington, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Notice of Pecuniary Interest

Motion by Councilmember Osmer to enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of April 2026 as follows:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000047752	862	LUDINGTON ELECTRIC, INC.	BENTLEY PARK ELECTRIC NOT WORKING	120.00
000046672	862	LUDINGTON ELECTRIC, INC.	CASS ST LIGHT REPAIR MAINT.	738.73
000046631	862	LUDINGTON ELECTRIC, INC.	INTERSECTION LIGHT INSTALL BALL ST & CHAIRMAN REPAIR FOR X-MAS LIGHTS	1899.43
				<u>2758.16</u>

For the Period of: April 2026

Vendor: Ludington Electric, Inc

Total Amount: \$2758.16

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the March 17, 2025 meeting of the Owosso City Council.

Declared this 4th day of May, 2026.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Osmer, Olson, Mayor Pro-Tem Haber, Councilmembers Fear, Ludington, Owens, and Mayor Teich.

NAYS: None.

***Bid Award – Curwood Castle Restoration**

Motion by Councilmember Owens to allow Councilmember Ludington to abstain from voting on the next item due to a conflict of interest.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Owens, Mayor Pro-Tem Haber, Councilmember Osmer, and Mayor Teich.

NAYS: None.

Councilmember Ludington left the meeting at 7:20 p.m.

Motion by Councilmember Olson to approve a contract with Perrin Construction in the amount of \$163,505 with a contingency of \$32,000 for partial roof replacement, stucco work, plaster repair, electrical improvements, window restoration, replacement of missing slate shingles, gutter repair, and installation of new gutters and further authorize payment to the contractor up to the amount of \$195,505 as follows:

RESOLUTION NO. 66-2026

AUTHORIZING A CONTRACT WITH PERRIN CONSTRUCTION FOR SERVICES AT CURWOOD CASTLE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns Curwood Castle, a historic building; and

WHEREAS, Curwood Castle needs repairs and restoration work; and

WHEREAS, the City of Owosso released a public bid for the Curwood Castle Restoration Project; and

WHEREAS, Perrin Construction submitted the lowest qualified bid; and

WHEREAS, the Assistant City Manager recommends authorizing the City to contract with Perrin Construction for this project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to authorize contracting with Perrin Construction for the Curwood Castle Restoration Project.

SECOND: The accounts payable department is authorized to submit payment to Perrin Construction in an amount not to exceed \$195,505.

THIRD: The above expenses shall be paid for from the Historical Fund Account 297-798-930.000.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Ludington, Fear, Owens, Osmer, Olson, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Ludington.

Councilmember Ludington returned to the meeting at 7:21 p.m.

***Capital Improvement Plan Adoption**

Master Plan Implementation Coals: 3.2, 3.4, 3.6, 3.8, 3.10, 3.11, 3.13

Motion by Councilmember Osmer to adopt the 2026-2032 Capital Improvement Plan as approved and recommended by the Planning Commission as follows:

RESOLUTION NO. 67-2026

ADOPTING THE 2026-2032 CAPITAL IMPROVEMENT PLAN

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required under the Michigan Planning Enabling Act, MCL 125.3801 et seq., to prepare and adopt a six-year Capital Improvement Plan (CIP); and

WHEREAS, the City of Owosso Planning Commission reviewed and, on April 27, 2026, recommended approval of the Capital Improvement Plan for fiscal years 2026-2032; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso hereby adopts the Capital Improvement Plan for fiscal years 2026-2032, as recommended by the Planning Commission on April 27, 2026, with total capital costs of \$193,340,892.00.

SECOND: Adoption of this CIP does not constitute final approval of any individual project or guarantee of funding. The City of Owosso, Michigan retains full discretion to fund, defer, or modify any project during the budget process.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Osmer, and Mayor Teich.

NAYS: None.

Notice of Intent to Issue Revenue Bonds and Right to Referendum - CWSRF Project No. 6034-01

Master Plan Implementation Goals: 3.4, 3.7

City Manager Henne detailed the proposed projects that will be paid for with the bonds in question.

Motion by Councilmember Olson to adopt a resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2026 CWSRF Project No. 6034-01 for Wastewater Treatment Plant towers replacement, sewer collection system analysis (smoke testing), and future capacity and flow management (flow metering and sediment analysis) as follows:

RESOLUTION NO. 68-2026

**DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF
NOTICE OF INTENT TO ISSUE BONDS**

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, removal and replacement of nitrification and roughing towers at the City's wastewater treatment plant (the "WWTP") and the acquisition, construction, and installation of new treatment process mechanisms, improvements to existing mechanisms, and other structural, mechanical, electrical, and SCADA improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the wastewater treatment system improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$20,000,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the project and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.
5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the city.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

EXHIBIT A

**NOTICE OF INTENT TO ISSUE
BONDS BY THE CITY OF
OWOSSO, MICHIGAN**

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$20,000,000 for the purpose of defraying the cost of improvements to the City's wastewater treatment system (the "System"), including without limitation, removal and replacement of nitrification and roughing towers at the City's wastewater treatment plant (the "WWTP") and the acquisition, construction, and installation of new treatment process mechanisms, improvements to existing mechanisms, and other structural, mechanical, electrical, and SCADA improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements, and for paying the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information related to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Owens, Osmer, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

NAYS: None.

Notice of Intent to Issue Revenue Bonds and Right to Referendum - DWSRF Project No. 7920-01

Master Plan Implementation Goals: 3.4, 3.7

City Manager Henne detailed the proposed projects that will be paid for with the bonds in question.

Motion by Councilmember Ludington to adopt a resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2026 DWSRF Project No. 7920-01 for watermain replacements, lead service line replacements, Gute Hill Booster Station rehabilitation, Water Treatment Plant chemistry and Osburn Well rehabilitation as follows:

RESOLUTION NO. 69-2026

**DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF
NOTICE OF INTENT TO ISSUE BONDS**

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's water supply system (the "System"), consisting of (i) removal, abandonment, replacement, and installation of water mains, (ii) removal, abandonment, replacement, and installation of water service lines in portions of the System to comply with the Michigan Department of Environment, Great Lakes, and Energy's Lead and Copper Rules and improvements to related facilities, (iii) improvements to the System's water treatment plant and related facilities, mechanisms, and components; and (iv) acquisition, construction, and installation of improvements and upgrades to booster pumps and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary or incidental to these improvements (collectively, the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the water supply system improvements described in the preamble hereto.
2. The maximum principal amount of Bonds expected to be issued for the Project is \$12,000,000.
3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.
4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.

5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the city.
6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$12,000,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of (i) removal, abandonment, replacement, and installation of water mains, (ii) removal, abandonment, replacement, and installation of water service lines in portions of the System to comply with the Michigan Department of Environment, Great Lakes, and Energy's Lead and Copper Rules and improvements to related facilities, (iii) improvements to the System's water treatment plant and related facilities, mechanisms, and components, (iv) acquisition, construction, and installation of improvements and upgrades to booster pumps and related facilities, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary or incidental to these improvements and (v) payment of the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and an ordinance of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information related to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Owens, Mayor Pro-Tem Haber, Councilmembers Ludington, Olson, Osmer, Fear, and Mayor Teich.

NAYS: None.

CITIZEN COMMENTS

Mike Moore, 1870 Babcock Street, said his religion obliges him to spread the word of God. He asked if Pride is allowed to use the park would a Christian concert be excluded from the same park?

Don Fields, 650 W. South Street, stated that the actions at the event that he captured on video last year clearly violate the law. He asked that Council look into the matter and at least stop the drag event.

Pam Morris, 1229 Willow Street, said drag shows and strip shows are for adults only.

Joseph Moore, property owner at 304 Michigan Avenue, asked about city-wide recycling.

Bill Moull, 1335 W. North Street, said he echoed Councilmember Osmer's comments regarding the Historical Commission. He went on to thank Assistant City Manager Amy Fuller and City Manager Nathan Henne for their support for the OHC and its mission. Lastly, he said there will be a prayer at noon on Thursday on the front steps of City Hall, all are invited.

Cynthia Moore, 1870 Babcock Street, wondered if Councilmembers would bring their own children to an event like Pride. She said we need to protect the moral compass of our children and asked if Council wanted Owosso to be known as a perverted community.

Sarah Elliott, pastor at First United Methodist Church, praised the Public Safety Department saying one of her parishioners had recently had a heart attack while mowing his front lawn. She said the entire Public Safety Department did an amazing job caring for him, but what the man's wife kept talking about was that the officer that responded to the incident took the time to finish mowing the lawn.

Frank Day, 1013 S. Shiawassee Street, said it takes a village to raise a child, and it is all of our responsibility to keep kids safe. He said no benefit could come from an event like Pride.

Geno Phillips, 17201 W. Ridge Road, Oakley, said he recently opened his home to a toddler that needed a place to stay. He went on to note that he will be present during the Pride event to protest and that people need to remember the word of the Lord.

Alex Ebe, 320 Cass Street, told Council they were celebrating sexual degeneracy, and charges should have been filed against participants last year. He said God's law will reign and it is up to Council to keep the city safe.

COUNCIL COMMENTS

Councilmember Osmer said that summer concerts at the amphitheater are coming back working in coordination with the Moonlight Market. She also noted that the City is working on recycling, with listening sessions taking place this week. Lastly she said there will be a mobile food pantry at the Baker College Welcome Center on May 12th.

Councilmember Fear indicated that the Planning Commission will be conducting its annual review of the Master Plan at their next meeting. She encouraged anyone with input on the matter to contact her.

Mayor Pro-Tem Haber noted that the county-wide curbside recycling group had their second meeting recently and are working to help the City meet the curbside recycling requirement. He also thanked the Public Safety Director for a job well done.

Councilmember Olson asked about the ordinance that limits residents to three pets, saying that it bears review if it was last considered in the 1970's. She suggested the use of the City's new communication portal to gather feedback from citizens on the topic. City Manager Henne agreed and asked her for help in developing the options that could be offered.

Councilmember Owens said that comments regarding the Council's moral compass were out of line and no one had any right to judge him. He said they closed the street to keep people safe; it had nothing to do with event itself. He went on to encourage the use of the amphitheater by all organizations, saying it's your amphitheater too.

Councilmember Ludington inquired if an adult entertainment license would be required for the Pride event. City Manager Henne indicated there seemed to be a misunderstanding as to how events like this get approved. He is required to approve or deny applications to use the amphitheater. He is obligated to approve the request of anyone that meets the requirements, it has nothing to do with the subject of the event.

Councilmember Osmer read aloud an email from the City Manager to Council regarding the necessity of remaining neutral in decision making.

City Manager Henne gave an update on the water portal. He said that they have run into some difficulty in getting the portal software to work with the water system software, but this was anticipated and the project is still running on time.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – April 2026.

Lizzie L. Fredrick, Executive Director, Downtown Development Authority - DDA Market Report 2026.

COMMUNICATIONS

Ryan E. Suchanek, Utilities Director. 2025 Water Quality Report.

Stephen Schlaack, Planning Commission. Letter of resignation.

Brad A. Barrett, Finance Director. Revenues & Expenditures Report – April 2026.

Owosso Historical Commission. Minutes of April 13, 2026.

Parks and Recreation Commission. Minutes of April 22, 2026.

Planning Commission. Minutes of April 27, 2026.

Owosso Historical Commission. Special Meeting Minutes of April 24, 2026.

Carnegie Library Property Committee. Minutes of April 23, 2026.

NEXT MEETING

Wednesday, May 6, 2026 at 6:00 Special Meeting – Budget Workshop
Monday, May 18, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:17 p.m.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.

**CITY OF OWOSSO
SPECIAL MEETING OF THE CITY COUNCIL
MINUTES OF MAY 6, 2026
6:00 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

PLEDGE OF ALLEGIANCE: MAYOR ROBERT J. TEICH, JR.

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: Councilmember Carl C. Ludington.

City Manager Nathan R. Henne explained the special nature of this evening's meeting saying this is an annual event involving a joint meeting of the City Council, the Planning Commission, and the Downtown Development Authority/Main Street Board. This joint meeting fulfills a requirement of the Redevelopment Ready Communities (RRC) program, helping the City maintain its RRC designation. This meeting also represents the Council's annual opportunity to meet with all of the City's Department Managers collectively.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

None.

ITEMS OF DISCUSSION

FY 2026-27 Recommended Budget

Finance Director Brad A. Barrett delivered an in-depth review of the recommended 2026-27 City Budget via PowerPoint presentation. Total revenues for all funds are anticipated at \$59.8 million and expenditures anticipated at \$61.3 million. Assessed values have continued to rise, but property tax revenues are expected to decrease compared to last year due to the Headlee rollback. The gap between taxable value and assessed value continues to grow. That, along with a reduction in state shared revenues, makes it harder and harder for revenues to cover expenses in this time of rising costs. Funding for street repairs remains a major concern as traditional funding sources fall woefully short of the rising costs of construction.

City Manager Nathan R. Henne mentioned that the legislative appropriation from Rep. BeGole's office is still in question. He hopes it will survive the budget process as it could be used to lower utility rates.

NEXT MEETING

Monday, May 18, 2026 at 6:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 6:43 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
DESIGNATING MAY 17 – MAY 23, 2026 AS
NATIONAL PUBLIC WORKS WEEK IN THE CITY OF OWOSSO**

WHEREAS, the Public Works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, Public Works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the Owosso area; and,

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of Public Works systems and programs such as water, sewers, streets and highways, public buildings, solid waste collection, and snow removal; and

WHEREAS, the health, safety, and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skills of Public Works employees; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff Public Works Departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City- of Owosso, do hereby proclaim the week of May 17 through May 23, 2026, as

"NATIONAL PUBLIC WORKS WEEK"

in the City of Owosso, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which Public Works employees make every day to our health, safety, comfort, and quality of life.

Proclaimed this 18th day of May, 2026.

Robert J. Teich, Jr., Mayor



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 28, 2026
TO: Mayor Teich and the Owosso City Council
FROM: Tanya S. Buckelew, Community Development Director
SUBJECT: Rezoning Request 1000 Bradley St Recommendation and Setting the Public Hearing

RECOMMENDATION:

The Planning Commission recommends amending the zoning ordinance to rezone the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
1000 Bradley Street	050-660-008-001-00	I-1 Light Industrial	RM Multiple Family Residential

The City Council is required to hold a Public Hearing prior to approving or not approving the rezoning request to amend the zoning ordinance. The Public Hearing shall be scheduled for Monday, May 18, 2026 at 6:30 pm.

BACKGROUND:

The City is in receipt of a rezoning request from NB Concepts LLC to rezone the above listed parcel. The proposed use is 40 single family residential units.

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on April 27, 2026, to recommend that City Council approve the rezoning request.

FISCAL IMPACTS: None

RESOLUTION NO.

**AN ORDINANCE AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES
TO REZONE ONE PARCEL OF REAL PROPERTY AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso adopted a Master Plan in 2021 which includes a future land use plan; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning does meet the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the City staff, without reservations, recommends the rezoning of the following parcel; and

WHEREAS, the Planning Commission, without reservations, recommends the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
1000 Bradley Street	050-660-008-001-00	I-1 Light Industrial	RM Multiple Family Residential

and

WHEREAS, the City Council published the notice for the request, held a public hearing on the request and deliberated on the request; and

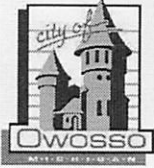
WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a rezoning and zoning map amendment, specifically as it relates to the requirements of Section 38-279 and 280; and

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-71-72, *Zoning Districts In General*, reflect the above changes, to be noted on the official map and filed with the city clerk:

SECTION 2. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

PREZ2026-01



APPLICATION FOR REZONING

City of Owosso
301 W. Main Street, Owosso, MI 48867
Phone: (989) 725.0535
building@ci.owosso.mi.us

- Refer to the City of Owosso Zoning Ordinance Chapter 38 Article XXI for additional information
- Application must be filed at least 25 days prior to a scheduled Planning Commission meeting for staff review and proper notices (see last page for submittal deadlines)
- Payment of fees including escrow fees
- The Applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request
- City Council will address the rezoning at the following meeting Council meeting after Planning Commission makes its recommendation

I, (we), the undersigned, do hereby respectfully make application and petition the City of Owosso Planning Commission and City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested:

1. PROPERTY TO BE REZONED:

Address: 1000 Bradley St

Parcel ID #: 050-660-008-001-00

Legal Description:

Frontage in feet: 503 feet

Depth in feet: 527 feet

2. PROPERTY OWNERSHIP:

Name: NB Concepts, LLC

Address: [REDACTED]

Phone Number: [REDACTED]

E-mail: [REDACTED]

3. ZONING REQUEST:

Current Zoning: Light Industrial (I-1)

Requested Zoning: Residential

4. PROPOSED USE OF THE PROPERTY:

We are proposing a 40-unit apartment development on the property.

Indicate why, in your opinion, the requested change is consistent with the ordinance in promoting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the city of Owosso:

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

Signature of Applicant: [Signature]

Date: 3/31/2026

1. Application fee is \$575.00 + \$10.00 per acre.

2. Escrow fee (Hourly rate of Staff/Consultant involved) is \$1,500

- A cash deposit of \$1,500.00 shall be placed with the City of Owosso
- The City will let the applicants know when additional funds are needed (typically when about 25% is remaining).
- Should there be funds remaining in the account after completion of the project, the balance will be returned

PREZ 2026-01

2026 Meeting Date

2026 Submittal Deadline

January 26	January 2
February 23	January 29
March 23	February 27
April 27	April 2
May 26	May 1
June 22	May 29
July 27	July 2
August 24	July 31
September 28	September 3
October 26	October 1
November 23	October 30
December 14	November 20

FOR OFFICIAL USE ONLY

Case # PREZ2026-01	Planning Commission Hearing Date 4/27/2026
Receipt #	Action Taken Approved
Date Filed 3/31/2026	City Council Hearing Date 05/18/2026
Description Checked <input checked="" type="checkbox"/>	Action Taken



April 6, 2026

Planning Commission
 City of Owosso
 301 W. Main Street
 Owosso, Michigan 48867

Subject: REZONING
Location: 1000 Bradley Street
Size of Site: Approximately 6 acres
Request: To rezone roughly 6 acres at 1000 Bradley Street from I-1 Light Industrial to RM, Residential.
Applicant: NB Concepts LLC

Dear Planning Commissioners:

At your request, we have reviewed the above application from the City of Owosso to rezone 3 acres from I-1, Light Industrial to RM, Residential. The rezoning request is intended to accommodate the development of a 40-unit apartment complex, which was formerly the industrial Vanguard building site and is now vacant. It has most recently been used for the storage of road construction supplies.

Our comments are based on a review of the information submitted by the applicant, a site visit, meetings with the applicant, discussions with the Planning Commission, and conformance to the City’s Master Plan and Zoning Ordinance. In reaching a decision on the application, the Planning Commission should consider our comments along with those from other staff and consultants, relevant input from the public, additional information provided by the applicant, and your own findings based on ordinance standards as part of your deliberation and recommendation to City Council.

LOCATION AND DESCRIPTION

The subject parcel is located at the northeast corner of Beehler and S. Lyon Streets, with access to Bradley Street from the south. The southwest side of the property abuts a railroad line and is therefore not accessible from that direction. Although not binding, proposed is the development of 40 residential units split between sixteen (16) buildings, of which thirteen buildings are two (2) unit structures.

EXISTING LAND USE, ZONING AND FUTURE LAND USE

	Existing Land Use	Zoning	Master Plan
Subject Site	Vacant Industrial	I1, Light Industrial	Centers
North	Residential	R-1, Residential	Neighborhoods



South	Residential	CBD, Central Business District	Centers
East	Commercial & Residential	I1, Light Industrial and R-2, Residential	Centers & Neighborhood
West	Industrial (opposite side of railroad tracks)	CBD, Central Business District	Centers

***The map below is the existing zoning map for the City of Owosso**



DISCUSSION

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – A goal of the Master Plan is to “Plan for attached single-family and multi-family along corridors and as transitional uses between neighborhoods and commercial or employment areas.” This site fits that description and provides a natural transition between single-family residential and commercial land uses. In addition, the Future Land Use designation for the site is “Centers...which are higher density areas and incorporate horizontal and vertical mix of uses. Residential uses include multi-family buildings and upper story residential within mixed use buildings.” The proposed multiple-family development would fall under this category and provide the type of dense development and create new housing in close proximity to the downtown area.



2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – This site would be compatible with the host of uses permitted under the R-M, Residential Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – Information has not been provided showing that the applicant could not receive a reasonable return on investment through developing the property as industrial. An industrial development at this site, however, may not provide a suitable transition to abutting residential uses.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – Permitted uses in the proposed R-M zoning district are potentially more compatible with the surrounding uses, especially single-family residential, than those in the current I1 district. This is true even with the close proximity to the rail line, since enhanced noise attenuation can be built into the proposed multiple-family structures.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – There is high demand for residential development in Owosso and across the State.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City for the requested residential zoning district.

RECOMMENDATION

Based upon the above review comments, **we recommend approval of the rezoning request for 1000 Bradley Street based on the following items:**

1. That the request is in compliance with the Master Plan;
2. The site is compatible with uses in the proposed R-M Zoning District;



3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

We look forward to discussing this with you at your April Planning Commission meeting. If you have any further questions, please contact us at (810) 396-4015.

Sincerely,

OHM Advisors



Justin Sprague
Principal

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, April 27, 2026 – 6:30 P.M.**

CALL TO ORDER: Vice-Chair Robertson called the meeting to order at 6:30 p.m.
A moment of silence was held for Chairman Frank Livingston who recently passed away.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew, Community Development Director

MEMBERS PRESENT: Commissioner Albertson, Secretary Fear, Commissioner Ludington, Commissioner Osika, Vice-Chair Robertson and Commissioner Taylor

MEMBERS ABSENT: Commissioner Schlaack

OTHERS PRESENT: Tanya Buckelew, Community Development Director; Hannah Smith, OHM Advisors

APPROVAL OF AGENDA:
MOTION BY COMMISSIONER OSIKA, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR April 27, 2026.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY COMMISSIONER LUDINGTON SUPPORTED BY COMMISSIONER ALBERTSON TO APPROVE THE MINUTES FOR THE February 23, 2026 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARING:

- 1. 804 W MAIN STREET, SPECIAL LAND USE FOR A DO-IT-YOURSELF MOTORCYCLE REPAIR FACILITY WITH SALES AND PARTS AS AN ACCESSORY USE.**

Hannah Smith, OHM Advisors, reviewed the proposed use and the following findings:

GENERAL SPECIAL LAND USE STANDARDS

According to *Article 11*, any special land use must adhere to all of the following general standards listed in the Zoning Ordinance:

- 1. Be compatible and in accordance with the goals, objectives, and policies of the city master plan and promote the intent of the zoning district in which the use is proposed.*

Finding - In compliance: The subject site is located in the Westtown area where one of the Master Plan goals is to “Preserve the unique identity of Westtown while pursuing mixed-use and traditional building projects.” In addition, the Westtown section of the Master Plan states that “Westtown in particular provides opportunity to complement, while not duplicating, the success of Downtown by capitalizing on its existing traditional ‘main street’ storefronts and walkability to nearby neighborhoods.” Utilization of this property as a do-it-yourself motorcycle repair shop will add a level of creativity to the area while occupying a large vacant building.

2. *Be constructed, operated, and maintained so as to be compatible with the existing or intended character of the vicinity and so as not to change the essential character of the area in which it is proposed.*

Finding – Potentially in compliance: The proposed use will occupy an existing building, and no substantial exterior improvements are proposed. As such, it will not change the essential character of the area and should help ensure continued maintenance of the building.

3. *Be served adequately by public facilities and services, such as highways, streets, police and fire protection, drainage structures, water and sewage facilities, and primary and secondary schools.*

Finding – In compliance: The subject site will be adequately served by existing facilities and roads. There is also ample public parking behind the building to accommodate staff and customers that drive to the property.

4. *Not involve uses, activities, processes, materials, and equipment or conditions of operation that will be detrimental to the natural environment, public health, safety, or welfare by reason of excessive production of traffic, noise, smoke, odors, or other such nuisance.*

Finding - In compliance: The special use should not have a negative impact on the above items through the excessive production of noise, smoke, etc. We are concerned, however, that the noise created by a motorcycle facility could negatively impact the pets in the grooming business in the front building space. Two recommended conditions of approval include: 1) only allowing motorcycles to idle when inside the building; and 2) placing noise attenuation in the walls separating the pet grooming facility and the motorcycle facility.

SPECIFIC SPECIAL LAND USE STANDARDS

The special land use application has been reviewed utilizing the following specific standards outlined in Section 38-158, *Special land use specific requirements*, of the Owosso Zoning Ordinance:

(2) Automobile repair establishments (major repair) and automobile service establishments (routine maintenance and minor repair).

(a) All principal and accessory structures shall be set back a minimum of five hundred (500) feet from a single-family residential district.

Finding: No accessory structures are proposed.

(b) There shall be a minimum lot frontage on a paved road of two hundred (200) feet.

Finding: This requirement is met.

(c) All maintenance and repair work shall be conducted completely within an enclosed building.

Finding: All work on the motorcycles will take place inside the building.

(d) There shall be no outdoor storage or display of vehicle components and parts, materials, commodities for sale, supplies, or equipment.

Finding: At this point in time there will be no storage or display of motorcycles outside the building. If this should change in the future, a separate special land use review is required.

(e) Storage of wrecked, partially dismantled, or other derelict vehicles, or overnight parking of any vehicle except a tow truck shall be permitted in a designated area. Such area shall be appropriately screened from public view as determined by the planning commission.

Finding: No outside storage of motorcycles or parts is proposed.

(f) The applicant shall submit a pollution incidence protection plan (PIPP). The PIPP shall describe measures to prevent groundwater contamination caused by accidental gasoline spills or leakage, such as special check valves, drain back catch basins, and automatic shut off valves, as approved by the city fire department.

Finding: Not applicable.

(g) Any use with gasoline sales shall also meet the standards for automobile gasoline stations.

Finding: Not applicable.

RECOMMENDATION Based upon the above analysis, **we recommend approval of the special land use for Stach’s Moto Cave, which is a do-it-yourself motorcycle repair facility with used motorcycle sales and parts as an accessory use,** conditioned upon the following:

1. That there be no outside display or storage of motorcycles or parts;
2. Only allowing motorcycles to idle when inside the building and there being no revving of engines;
3. Placing noise attenuation in the walls separating the pet grooming facility and the motorcycle facility; and
4. Review and approval from applicable departments, agencies, and consultants.

Vice-Chair Robertson opened the Public Hearing at 6:40 pm.

Brian Worrell, potential owner of the building and proposed business, stated he intends to keep the dog groomer and will build thicker walls to protect that business from any noise. Signs will be in place that no revving is allowed. Any violators would be removed from the business. He will construct a soundproof room for the revving of motorcycles during the repairs. He wants to work with local schools on creating small engine repair classes. There will always be management on site and intends to close by 6 pm each night. A pollution incident prevention plan (PIPP) will be in place to prevent, control and respond to pollution incidents. Also exhaust management and fire suppression.

Public Hearing closed at 7:12 p.m.

MOTION BY COMMISSIONER OSIKA SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE SPECIAL LAND USE FOR 804 W MAIN STREET TO ALLOW FOR A MOTORCYCLE REPAIR FACILITY THAT INCLUDES TECHNICAL AND EDUCATIONAL TRAINING AND SALES AND UPON MEETING THE REQUIREMENTS AS SET FORTH BY THE CITY PLANNER AS FOLLOWS:

1. That there be no outside display or storage of motorcycles or parts;
2. Only allowing motorcycles to idle when inside the building and there being no revving of engines;
3. Placing noise attenuation in the walls separating the pet grooming facility and the motorcycle facility; and
4. Review and approval from applicable departments, agencies, and consultants.

YEAS: COMMISSIONER ALBERTSON, SECRETARY FEAR, COMMISSIONER LUDINGTON, COMMISSIONER OSIKA, COMMISSIONER TAYLOR

NAYS: VICE-CHAIR ROBERTSON

RCV. MOTION CARRIED 5-1.

2. **1000 BRADLEY STREET – REQUEST TO REZONE 3 ACRES FROM I-1 LIGHT INDUSTRIAL TO RM MULTIPLE FAMILY RESIDENTIAL TO ACCOMMODATE THE DEVELOPMENT OF A 40-UNIT APARTMENT COMPLEX.**

Hannah Smith, OHM Advisors, reviewed the proposed use and the following findings:

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – A goal of the Master Plan is to “Plan for attached single-family and multi-family along corridors and as transitional uses between neighborhoods and commercial or employment areas.” This site fits that description and provides a natural transition between single-family residential and commercial land uses. In addition, the Future Land Use designation for the site is “Centers....which are higher density areas and incorporate horizontal and vertical mix of uses. Residential uses include multi-family buildings and upper story residential within mixed use buildings.” The proposed multiple-family development would fall under this category and provide the type of dense development and create new housing in close proximity to the downtown area.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – This site would be compatible with the host of uses permitted under the R-M, Residential Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – Information has not been provided showing that the applicant could not receive a reasonable return on investment through developing the property as industrial. An industrial development at this site, however, may not provide a suitable transition to abutting residential uses.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – Permitted uses in the proposed R-M zoning district are potentially more compatible with the surrounding uses, especially single-family residential, than those in the current I-1 district. This is true even with the close proximity to the rail line since enhanced noise attenuation can be built into the proposed multiple-family structures.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – There is high demand for residential development in Owosso and across the State.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City for the requested residential zoning district.

RECOMMENDATION Based upon the above review comments, **we recommend approval of the rezoning request for 1000 Bradley Street based on the following items:**

1. That the request is in compliance with the Master Plan;
2. The site is compatible with uses in the proposed R-M Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

Alex Pirkovic, one of the owners of NB Concepts LLC, discussed the plan to add 40 single family residential units, with on-site parking and green space.

Justin Horvath, SEDP, spoke in favor of the rezoning. City Council has approved the purchase agreement. They are still dealing with some contamination and remediation issues with the State of Michigan.

Maddy Poyorena, 1008 Beehler St, is against the rezoning and would rather see a park.

Patty Howard, 910 Beehler St, does not want apartment buildings, single family or duplexes would be ok.

Community Development Director stated there would be a public hearing for the rezoning at the May 18, 2026 City Council meeting.

MOTION BY SECRETARY FEAR SUPPORTED BY COMMISSIONER OSIKA TO APPROVE THE REZONING REQUEST FOR 1000 BRADLEY STREET AND RECOMMEND APPROVAL BY THE CITY COUNCIL AND THE REQUIREMENTS AS SET FORTH BY THE CITY PLANNER AS FOLLOWS:

1. That the request is in compliance with the Master Plan;
2. The site is compatible with uses in the proposed R-M Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

YEAS: SECRETARY FEAR, COMMISSIONER LUDINGTON, COMMISSIONER OSIKA, COMMISSIONER TAYLOR, COMMISSIONER ALBERTSON AND VICE-CHAIR ROBERTSON

NAYS: NONE

RCV. MOTION CARRIED.

SITE PLAN REVIEWS:

1. 1000 BRADLEY STREET

Pending further review and resubmission from the owners to meet the items on the site plan checklist. This plan will be further reviewed at the May 26, 2026 Planning Commission meeting.

ITEMS OF BUSINESS:

1. COMMUNITY IMPROVEMENT PLAN (CIP)

Discussion was held on the contents of the plan.

MOTION BY COMMISSIONER OSIKA SUPPORTED BY SECRETARY FEAR TO APPROVE THE 2026-2032 CAPITAL IMPROVEMENT PLAN (CIP) AND REFER TO CITY COUNCIL FOR REVIEW AND APPROVAL.

YEAS ALL. MOTION CARRIED.

2. 900 ADA STREET SITE PLAN EXTENSION REQUEST

The architect for the 900 Ada Street project submitted an extension request as the project did not begin within a 1-year time limit per ordinance.

MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER ALBERTSON TO APPROVE THE EXTENSION OF THE 900 ADA STREET PROJECT TO APRIL 27, 2027.

YEAS: COMMISSIONER LUDINGTON, COMMISSIONER OSIKA, COMMISSIONER TAYLOR, COMMISSIONER ALBERTSON, SECRETARY FEAR AND VICE-CHAIR ROBERTSON

NAYS: NONE

RCV. MOTION CARRIED.

ADJOURNMENT:

MOTION BY COMMISSIONER OSIKA SUPPORTED BY COMMISSIONER TAYLOR TO ADJOURN AT 7:50 PM UNTIL THE NEXT MEETING ON MAY 26, 2026 (DAY AFTER MEMORIAL DAY).

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary

GENERAL NOTES:

1. DO NOT SCALE DRAWINGS, USE FIGURED DIMENSIONS ONLY.
2. CONTRACTOR SHALL VERIFY ALL DIMENSIONS PRIOR TO ANY WORK.
3. ALL WORK SHALL CONFORM TO ALL CURRENT GOVERNING CODES AND REGULATIONS AS REQUIRED BY THE STATE OF MICHIGAN AND LOCAL ORDINANCES.
4. GENERAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE ASSIGNMENT, INTERFACING AND COORDINATION OF THE WORK OF ALL TRADES.
5. PROVIDE ALL FIRE DRAFTSTOPPING IN STRICT ACCORDANCE WITH MICHIGAN BUILDING CODES.
6. ALL HANDRAILS TO MEET OR EXCEED CURRENT MICHIGAN RESIDENTIAL CODE.
7. PROVIDE WEATHER STRIPPING AT ALL EXTERIOR DOORS.
8. PROVIDE THRESHOLD WIDTH OF DOOR FRAME WHERE FLOOR FINISH CHANGES.
9. ALL INTERIOR DOORS TO BE SOLID CORE.
10. SEE BUILDING ELEVATIONS FOR EXTERIOR DOOR AND WINDOW ELEVATIONS.
11. EXTERIOR DOOR FINISH TO MATCH WINDOWS.
12. FINAL DOOR AND WINDOW DESIGN TO BE APPROVED BY OWNER.
13. CONTRACTOR TO VERIFY ROUGH OPENINGS SIZE & CONFIGURATION FOR ALL DOORS AND WINDOWS PRIOR TO PURCHASE, FABRICATION AND INSTALLATION.
14. PROVIDE SAFETY GLASS IN ALL HAZARDOUS LOCATIONS PER CODE.

WALL BRACING NOTES

TYPICAL WALL BRACING TO UTILIZE METHOD CS-WSP-CONTINUOUSLY SHEATHED WOOD STRUCTURAL PANEL, 7/16" THICKNESS MINIMUM U.N.O. SEE PLANS FOR END WALL CONDITIONS.

MAXIMUM BRACED WALL SPACING = 60'-0" PER TABLE R602.10.1.3

SEISMIC RISK CATEGORY - A

FLOOR PLAN NOTES:

1. FLOOR PLAN DIMENSIONS ARE FROM OUT TO OUT OF DRYWALL TYPICALLY. DIMENSIONS TO OUTSIDE FACE OF EXTERIOR WALL ARE TO FACE OF EXTERIOR MATERIAL.
2. PROVIDE BLOCKING IN WALLS FOR TOILET ROOM ACCESSORIES AND MILLWORK.
3. ALL WINDOW AND DOOR DIMENSIONS ARE NOMINAL, VERIFY ACTUAL DIMENSIONS WITH MANUFACTURER, PRIOR TO FRAMING OPENINGS.
4. PROVIDE GYPSUM BOARD CONTROL JOINTS AT 30'-0" O.C. MAXIMUM AND AT LOCATIONS WHERE FRAMING CHANGES DIRECTION.
5. OWNER TO SELECT ALL FINISHES, GC TO COORDINATE INSTALLATION OF ALL FINISHES.
6. TYPICAL INTERIOR PARTITIONS TO BE 2X4 WD STUDS @ 16" O.C. WITH 1 LAYER OF 5/8" GYP. BD, EACH SIDE.
7. ALL INTERIOR HEADERS TO BE H 11 UNLESS NOTED OTHERWISE - SEE SHEET A-200 FOR HEADER SCHEDULE.
8. BRACING METHOD TO BE CS-WSP PER TABLE R602.10.4 OF THE MICHIGAN BUILDING CODE.

HEADER/GIRDER NOTES:

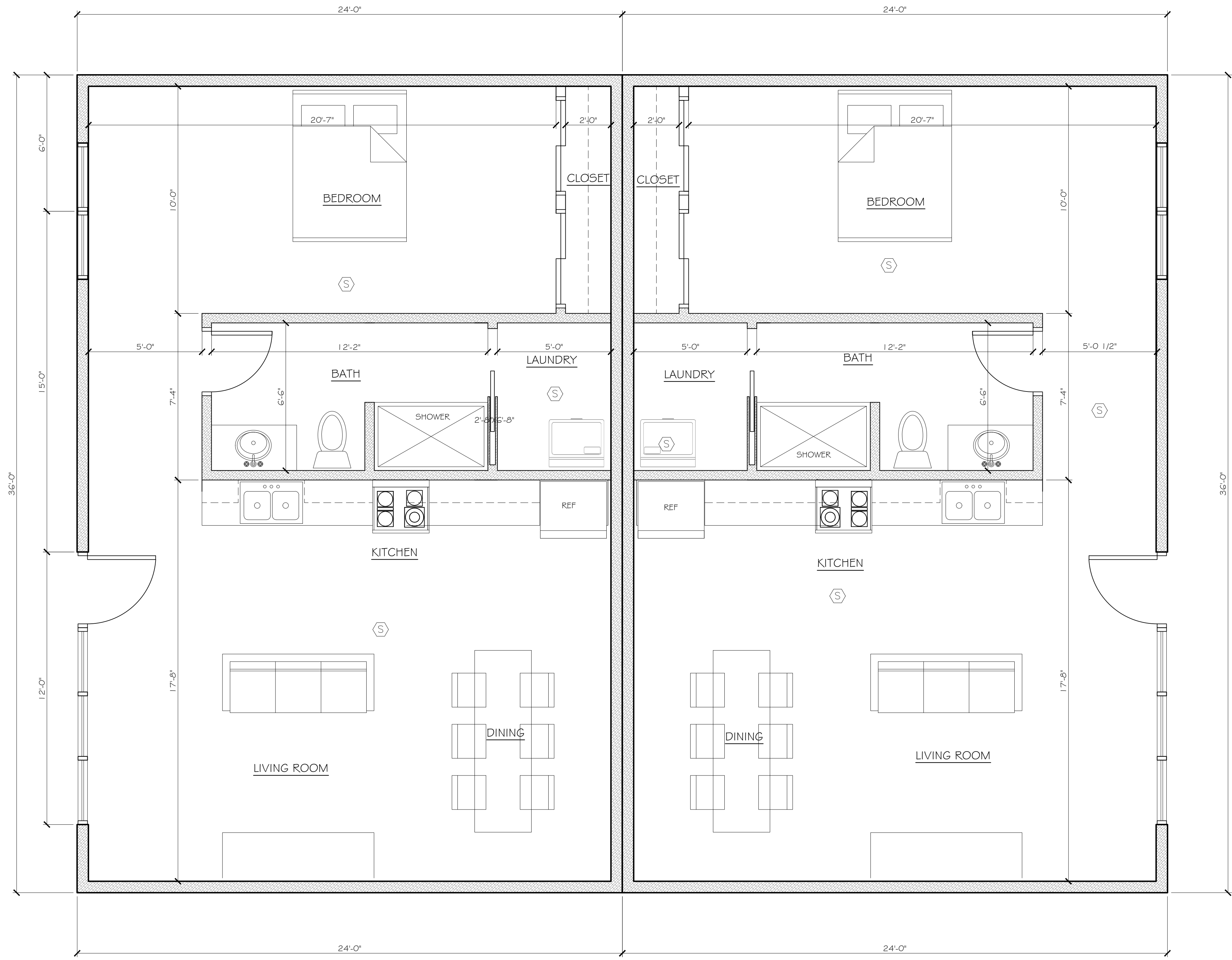
MINIMUM HEADER IN LOAD BEARING WALLS TO BE (2)H11 U.N.O. HEADERS ARE INDICATED ON THE DRAWINGS AS FOLLOWS:

TAG	SIZE
H1	2x8
H2	2x10
H3	2x12
H4	1-3/4"x9-1/4" LVL
H5	1-3/4"x9-1/2" LVL
H6	1-3/4"x11-1/4" LVL
H7	1-3/4"x11-7/8" LVL
H8	1-3/4"x14" LVL
H9	1-3/4"x16" LVL
H10	1-3/4"x18" LVL
H11	1-3/4"x20" LVL

ENGINEERED LUMBER BASED ON TRUSJOIST LVL

VERIFY ALL HEADER SIZES, NUMBER OF JACK STUDS, AND BEARING LENGTHS W/ MBC AND LUMBER SUPPLIER PRIOR TO CONSTRUCTION

(C) = CARBON MONOXIDE
 (S) = SMOKE DETECTOR



FLOOR PLAN
 SCALE: 3/8" = 1'-0"
 FLOOR PLAN: 864 S.F.

DATE/REVISION:	REV.	ISSUE DATE
REVIEW	—	3/27/26

DRAWN E.L.
 CHECKED H.B.
 APPROVED H.B.

PROJECT:

OWASO APARTMENT
COMPLEX
1000 BRADLEY ST.,
OWOSSO, MI., 48867

SHEET TITLE:
FLOOR PLANS C-2

PROJECT NUMBER:
 2026-003

SHEET NUMBER:
A-101



MEMORANDUM

DATE: May 11 2026

TO: Owosso City Council

FROM: Nathan Henne, City Manager
Brad Barrett, Finance Director

SUBJECT: Adoption of the 2026-2027 Budget / Tax Millage Rates

Please find the General Appropriations Act Resolution for the 2026-2027 Budget for City Council approval.

Summary

Fund #	Fund Name	Estimated Revenues	Appropriations	Net Revenues/Appropriations	Cash Balance as of 4-30-2026
101	General Fund	\$11,650,030	\$12,287,433	(\$637,403)	\$8,526,528.37
202	Major Street Fund	\$2,005,771	\$1,981,756	\$24,015	\$4,788,466.61
203	Local Street Fund	\$1,139,984	\$2,134,512	(\$994,528)	\$1,620,379.10
208	Parks Recreation Sites Fund	\$171,754	\$75,100	\$96,654	\$171,766.26
239	OMS/DDA Revolving Loan Fund	\$5,125	\$1,293	\$3,832	\$1,021,798.37
243	BRA/OBRA - Woodward Loft	\$159,834	\$159,734	\$100	\$153,509.60
246	OBRA Fund - Weisner Building	\$5,549	\$5,549	\$0	\$0.00
248	Downtown Development Authority	\$393,565	\$359,483	\$34,082	\$265,285.78
249	Building Inspection Fund	\$253,200	\$257,976	(\$4,776)	\$327,095.38
254	Housing & Redevelopment	\$1,398,300	\$1,398,300	\$0	-\$7,149.01
259	OBRA - Armory Building	\$39,663	\$39,663	\$0	\$42,048.62
272	OBRA Fund- Cargill	\$250,713	\$183,215	\$67,498	\$74,000.35
273	OBRA - Robbin's Loft	\$0	\$0	\$0	\$71,232.95
277	OBRA Fund -J&H Oil	\$59,170	\$59,170	\$0	\$56,669.78
283	OBRA Fund - Tial	\$20,021	\$20,021	\$0	\$969.35
284	Opioid Settlement Fund	\$1,500	\$4,000	(\$2,500)	\$74,431.43
297	Historical Fund	\$179,000	\$145,058	\$33,942	\$143,038.52
301	Debt Service Fund	\$767,550	\$767,550	\$0	-\$3,912.78
401	Capital Project Fund	\$0	\$128,900	(\$128,900)	\$270,389.26
588	Transportation Fund	\$118,457	\$118,376	\$81	\$2,722.65
590	Sewer Fund	\$5,251,690	\$4,969,955	\$281,735	\$3,154,990.08
591	Water Fund	\$20,343,758	\$20,264,084	\$79,674	\$6,268,896.54
599	Wastewater Fund	\$14,400,690	\$15,089,036	(\$688,346)	\$3,377,303.94
661	Fleet Maintenance Fund	\$1,186,211	\$870,744	\$315,467	\$3,978,268.23
	TOTAL	\$59,801,535	\$61,320,908	(\$1,519,373)	
*\$2,116,593.50 of such funds are restricted for the trail extension project					

Property Tax Millage Rates

GENERAL OPERATING – CITY CHARTER	12.2775
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.2083
STREET DEBT	1.9320
PARKS AND RECREATION	.4887
TRANSPORTATION (SATA)	<u>.3223</u>
TOTAL	16.2288
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	<u>1.8815</u>

The General Operating, Parks and Recreation and SATA millages have been reduced to comply with the 2026 millage reduction fraction of .9881. The PA 298 millage has also been affected by the millage reduction fraction; however, the city does not levy the maximum allowable millage of 2.8250 under the law. The street debt millage is decreased by .0995 mills. The DDA operation millage authorized under PA 57 of 2018 will be the same due to a millage reduction fraction of 1.

The City Council held a budget workshop on Wednesday, May 6, 2026 to review draft 2 of the proposed budget for Fiscal Year Ending 6-30-2027. There have been no changes made to the proposed budget since the workshop.

Recommended Action

Approve the budget resolution to adopt the 2026-2027 Budget and authorize property tax millage rates for the City of Owosso.

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

**RESOLUTION NO.
GENERAL APPROPRIATIONS ACT (BUDGET)**

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2026 and held a public hearing on MAY 18, 2026, and;

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the City Council held a discussion session on MAY 6, 2026 to discuss the proposed budget;

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2026 – 2027 BUDGET and sets the tax rates as presented below:

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the city government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2026 and ENDING JUNE 30, 2027:

General Fund Expenditures

APPROPRIATIONS		
101	CITY COUNCIL	69,060
171	CITY MANAGER	362,011
201	FINANCE	365,557
210	CITY ATTORNEY	170,000
215	CLERK	274,166
228	INFORMATION & TECHNOLOGY	306,373
253	TREASURY	292,127
257	ASSESSING	230,676
261	GENERAL ADMIN	527,026
262	ELECTION	89,402
265	BUILDING & GROUNDS	160,270
270	HUMAN RESOURCES	137,868
301	POLICE	3,763,366
336	FIRE	3,681,257
371	BUILDING AND SAFETY	
441	PUBLIC WORKS	823,610
528	LEAF AND BRUSH COLLECTION	412,875
585	PARKING	48,705
720	COMMUNITY DEVELOPMENT	58,975
751	PARKS	423,343
966	TRANSFERS OUT	90,766
TOTAL APPROPRIATIONS		12,287,433

Major Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	730,000
463	STREET MAINTENANCE	320,018
473	BRIDGE MAINTENANCE	200
474	TRAFFIC SERVICES-MAINTENANCE	33,705
478	SNOW & ICE CONTROL	190,190
480	TREE TRIMMING	90,352
482	ADMINISTRATION & ENGINEERING	173,782
485	LOCAL STREET TRANSFER	400,000
486	TRUNKLINE SURFACE MAINTENANCE	11,551
488	TRUNKLINE SWEEPING & FLUSHING	2,000
490	TRUNKLINE TREE TRIM & REMOVAL	117
491	TRUNKLINE STORM DRAIN, CURBS	2,450
492	TRUNKLINE ROADSIDE CLEANUP	15
494	TRUNKLINE TRAFFIC SIGNS	125
497	TRUNKLINE SNOW & ICE CONTROL	27,251
TOTAL APPROPRIATIONS		1,981,756

Local Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	1,000,500
463	STREET MAINTENANCE	825,129
474	TRAFFIC SERVICES-MAINTENANCE	4,705
478	SNOW & ICE CONTROL	82,105
480	TREE TRIMMING	158,075
482	ADMINISTRATION & ENGINEERING	63,998
TOTAL APPROPRIATIONS		2,134,512

Park/Recreation Expenditures

APPROPRIATIONS		
751	PARKS	75,100
TOTAL APPROPRIATIONS		75,100

OMS/DDA Revolving Loan Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,293
TOTAL APPROPRIATIONS		1,293

Downtown Development Authority Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	222,331
261	GENERAL ADMIN	104,652
704	ORGANIZATION	2,000
705	PROMOTION	14,500
706	DESIGN	14,000
707	ECONOMIC VITALITY	2,000
905	DEBT SERVICE	
TOTAL APPROPRIATIONS		359,483

Building Inspection Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	119,488
371	BUILDING AND SAFETY	138,488
TOTAL APPROPRIATIONS		257,976

Housing and Redevelopment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,398,300
TOTAL APPROPRIATIONS		1,398,300

Opioid Settlement Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	4,000
TOTAL APPROPRIATIONS		4,000

Historical Commission Fund Expenditures

APPROPRIATIONS		
797	HISTORICAL COMMISSION	32,790
798	CASTLE	111,768
799	GOULD HOUSE	
800	COMSTOCK/WOODARD	500
TOTAL APPROPRIATIONS		145,058

General Obligation Debt Fund Expenditures

APPROPRIATIONS		
905	DEBT SERVICE	767,550
TOTAL APPROPRIATIONS		767,550

Capital Project Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	128,900
TOTAL APPROPRIATIONS		128,900

Transportation Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	118,376
TOTAL APPROPRIATIONS		118,376

Sewer Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	2,945,901
549	SEWER OPERATIONS	252,150
901	CAPITAL OUTLAY	1,646,600
905	DEBT SERVICE	125,304
TOTAL APPROPRIATIONS		4,969,955

Water Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,236,158
552	WATER UNDERGROUND	1,791,797
553	WATER FILTRATION	3,936,792
901	CAPITAL OUTLAY	12,627,578
905	DEBT SERVICE	671,759
TOTAL APPROPRIATIONS		20,264,084

Waste Water Treatment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	68,018
548	WASTEWATER OPERATIONS	2,275,671
901	CAPITAL OUTLAY	11,696,005
905	DEBT SERVICE	1,049,342
TOTAL APPROPRIATIONS		15,089,036

Fleet Fund Expenditures

APPROPRIATIONS		
594	FLEET MAINTENANCE	607,109
901	CAPITAL OUTLAY	165,000
905	DEBT SERVICE	98,635
TOTAL APPROPRIATIONS		870,744

Brownfield Redevelopment Authority Funds Expenditures

Fund 243 - BRA / OBRA #12 WOODWARD LOFT		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,423
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	158,311
TOTAL APPROPRIATIONS		159,734
Fund 246 - OBRA #13 WEISNER BUILDING		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	5,549
TOTAL APPROPRIATIONS		5,549
Fund 259 - OBRA-DIST #15 -ARMORY BUILDING		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	3,692
964	TAX REIMBURSEMENTS	35,971
TOTAL APPROPRIATIONS		39,663
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	15,217
905	DEBT SERVICE	167,998
TOTAL APPROPRIATIONS		183,215
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	4,355
964	TAX REIMBURSEMENTS	54,815
TOTAL APPROPRIATIONS		59,170
Fund 283 - OBRA FUND-DISTRICT #3-TIAL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,271
TOTAL APPROPRIATIONS		20,021

Section 5: Estimated Revenues

The following revenues are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2026 and ENDING JUNE 30, 2027, to meet the foregoing appropriations.

General Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
101	GENERAL FUND	11,650,030
Totals for dept 000 - REVENUE		11,650,030

Major Streets Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
202	MAJOR STREET FUND	2,005,771
Totals for dept 000 - REVENUE		2,005,771

Local Streets Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
203	LOCAL STREET FUND	1,139,984
Totals for dept 000 - REVENUE		1,139,984

Parks/Recreation Sites Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
208	PARK/RECREATION SITES FUND	171,754
Totals for dept 000 - REVENUE		171,754

OMS/DDA Revolving Loan Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
239	OMS/DDA REVLG LOAN FUND	5,125
Totals for dept 000 - REVENUE		5,125

Downtown Development Authority Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
248	DOWNTOWN DEVELOPMENT AUTHORITY	393,565
Totals for dept 000 - REVENUE		393,565

Building Inspection Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
249	BUILDING INSPECTION FUND	253,200
Totals for dept 000 - REVENUE		253,200

Housing & Redevelopment Fund Revenue

ESTIMATED REVENUES		
Dept 000 - REVENUE		
254	HOUSING & REDEVELOPMENT	1,398,300
Totals for dept 000 - REVENUE		1,398,300

Opioid Settlement Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
284	OPIOID SETTLEMENT FUND	1,500
Totals for dept 000 - REVENUE		1,500

Historical Commission Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
297	HISTORICAL FUND	179,000
Totals for dept 000 - REVENUE		179,000

Debt Service Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
301	GENERAL DEBT SERVICE (VOTED BONDS)	767,550
Totals for dept 000 - REVENUE		767,550

Transportation Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
588	TRANSPORTATION FUND	118,457
Totals for dept 000 - REVENUE		118,457

Sewer Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
590	SEWER FUND	5,251,690
Totals for dept 000 - REVENUE		5,251,690

Water Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
591	WATER FUND	20,343,758
Totals for dept 000 - REVENUE		20,343,758

Waste Water Treatment Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
599	WASTEWATER FUND	14,400,690
Totals for dept 000 - REVENUE		14,400,690

Fleet Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
661	FLEET MAINTENANCE FUND	1,186,211
Totals for dept 000 - REVENUE		1,186,211

Brownfield Development Authority Funds Revenue

Fund 243 - BRA / OBRA #12 WOODWARD LOFT		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
243	BRA / OBRA #12 WOODWARD LOFT	159,834
Totals for dept 000 - REVENUE		159,834
Fund 246 - OBRA #13 WEISNER BUILDING		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
246	OBRA #13 WEISNER BUILDING	5,549
Totals for dept 000 - REVENUE		5,549
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
259	OBRA-DIST#15 -ARMORY BUILDING	39,663
Totals for dept 000 - REVENUE		39,663
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)	250,713
Totals for dept 000 - REVENUE		250,713
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
277	OBRA FUND DISTRICT #20 - J&H OIL	59,170
Totals for dept 000 - REVENUE		59,170
Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
283	OBRA FUND-DISTRICT#3-TIAL	20,021
Totals for dept 000 - REVENUE		20,021

Section 6: Millage Levy

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.2775
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.2083

STREET DEBT	1.9320
PARKS AND RECREATION	.4887
TRANSPORTATION (SATA)	<u>.3223</u>
TOTAL	16.2288
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	<u>1.8815</u>

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 12, 2026
TO: City Council
FROM: Amy Fuller, Assistant City Manager
SUBJECT: Historical Commission fund transfer from the Shiawassee Community Foundation

RECOMMENDATION:

Staff recommends approval of requesting \$100,000 from the Historical Commission's fund with the Shiawassee Community Foundation.

BACKGROUND:

Since 2022, the City of Owosso's Historical Commission has had an endowment fund with the Shiawassee County Community Foundation. The Historical Commission would like to transfer \$100,000 from its spendable fund balance with the Shiawassee Community Foundation for the Curwood Castle Restoration Project.

ENCLOSURES:

Shiawassee Community Foundation Annual Report

RESOLUTION NO.

**REQUESTING FUND TRANSFER TO THE
OWOSSO HISTORICAL COMMISSION FUND FROM THE CHARITABLE AGENCY FUND
WITH THE SHIAWASSEE COMMUNITY FOUNDATION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, Owosso Historical Commission has a charitable agency fund with the Shiawassee Community Foundation; and

WHEREAS, the Owosso Historical Commission has funds available in its spendable account with the Shiawassee Community Foundation; and

WHEREAS, the Owosso Historical Commission has the Castle Restoration Project and will require funds from the spendable account to complete the project; and

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to request \$100,000 from the Owosso Historical Commission Spendable Funds at the Shiawassee Community Foundation.

SECOND: The amount of \$100,000 shall be paid to the Historic Sites Fund 297-000-665.100.



SHIAWASSEE

— COMMUNITY FOUNDATION —

For good. For ever.®

December 20, 2025

Dear Fund Representative,

Enclosed is the 2025 fiscal year-end statement for the **City of Owosso Historical Commission Fund**. This report includes two periods: the 2025 fiscal year (October 1, 2024-September 30, 2025) and the beginning of the 2026 fiscal year, covering October and November 2025. Please contact me if you have any questions about your report.

The spendable amount available for the 2026 fiscal year is: **\$102,230.00**.

The Shiawassee Community Foundation remains committed to advancing our strategic objectives and supporting our mission. Our board of directors and committee members are actively addressing emerging community challenges, including mental health, housing, and childcare. Our Youth Advisory Council (YAC) students have also been deeply engaged this year, volunteering with local nonprofits and participating in community initiatives. They recently completed their annual Christmas Wishes program, providing gifts for 50 children from low-income families in Shiawassee County who applied through Capital Area Community Services.

Our local Raise Up Shiawassee collaboration is in full swing, and we are accepting donations through December 31. For more details, please visit raiseUPshiawassee.org or go to the Raise Up Shiawassee Facebook page. This year, our board has approved a matching gift of up to \$2,500 for all Raise Up donations designated to our **Community Cares Fund, supporting food assistance** throughout our County. That means your contribution will be doubled! Please consider helping us feed local families in need this holiday season. **Give where you live-and make twice the impact!**

Our annual report calendar will be completed soon and mailed directly to you! If you would like additional copies, feel free to stop by our office. We wish you a season filled with holiday blessings, joy, and time with loved ones.

Sincerely,

A handwritten signature in black ink that reads "Kimberly".

Kimberly M. Renwick
Executive Director

217 N. Washington St. Suite 104 • PO Box 753 • Owosso, MI 48867

Phone: 989-725-1093 • shiacf.org

Tax ID: #38-3285624



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Shiawassee Community Foundation

FY 2025 and Oct-Nov 2025

	10/01/2024 - 09/30/2025	10/01/2025 - 11/30/2025
24-OWHIST - City of Owosso Historical Commission		
Non-Investment Revenue		
Donor Contributions	\$125,000.00	\$0.00
Interfund Gifts	\$0.00	\$0.00
Admin Fee Revenue	\$0.00	\$0.00
Grant Refund Revenue	\$0.00	\$0.00
Misc. Income	\$0.00	\$0.00
	\$125,000.00	\$0.00
Investment Activity		
Interest/Dividends	\$2,846.44	\$1,299.96
Realized	\$1,172.99	\$0.00
Unrealized	\$5,849.19	\$2,210.26
	\$9,868.62	\$3,510.22
Disbursements		
Grants/Scholarships	\$1,134.00	\$0.00
Interfund Grants	\$0.00	\$0.00
Admin Fees	\$738.93	\$0.00
Investment Fees	\$190.20	\$131.32
Misc. Expense	\$0.00	\$0.00
	\$2,063.13	\$131.32
Total Transfers	\$2,063.13	\$131.32
BEGINNING FUND BALANCE	\$27,308.54	\$160,114.03
NET SURPLUS/(DEFICIT)	\$132,805.49	\$3,378.90
ENDING FUND BALANCE	\$160,114.03	\$163,492.93



MEMORANDUM

DATE: May 5, 2026
TO: City Council
FROM: Kevin Lenkart, Owosso Public Safety Chief
RE: Change Order – Total Security

RECOMMENDATION:

Approval of Change Order to the Contract between the City of Owosso and Total Security L.L.C. for the purchase and installation of cameras and card readers in Public Safety Building.

BACKGROUND:

Owosso City Council approved the Public Safety Building Access Control System Contract with Total Security LLC for the purchase and installation of cameras and card readers in the Public Safety building. The total cost of the contract was \$7,490.20.

During the process of installation, there was an upgrade in key fobs and readers. The additional cost for the items was \$1,655.10, the new cost of the contract will be \$9,145.30.

FISCAL IMPACTS:

Additional expenses shall be paid from Police Building Additions and Improvements, 101-300-976.000.

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
TOTAL SECURITY LLC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Total Security L.L.C. to purchase and install cameras and card readers for the Public Safety building for \$ 7,490.20.

WHEREAS, Total Security L.L.C. upgraded the key fobs and readers, the additional charge was \$1,655.10. The new cost of the contract was \$9,145.30.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable and in the public interest amend the contract with Total Security L.L.C. for the additional cost for upgraded key fobs and readers in the amount of \$1,655.10.00.
- SECOND: The accounts payable department is authorized to pay Total Security L.L.C. for the purchase and installation of said equipment.
- THIRD: The above expenses shall be paid from Police Building Additions and Improvements 101-301-97.000.

Purchase Order

PO Number: 000047312



City of Owosso

301 W. Main Street
 Owosso, MI 48867
 (989) 725-0572
 www.ci.owosso.mi.us
 finance@ci.owosso.mi.us

Issued Date: 10/10/2025
 Expiration Date: 06/30/2026
 Ordered By: KDLenkart
 Council Approved Date: True

Vendor Info:

100883
 TOTAL SECURITY, LLC
 11963 W ANDRE DR
 SUITE A
 GRAND LEDGE, MI 48837

Shipping Info:

calc_ShippingAddress
 Phone:

Description: PUBLIC SAFETY BUILDING ACCESS CONTROL SYSTEM

Quantity	Unit of Measure	Items Description/Item Info	Unit Price	Extended Price
1.000	EACH	ACCESS CONTROL DOOR READERS W/INST	\$7,490.200	\$7,490.20
		101-301-976.000		\$7,490.20

TERMS AND CONDITIONS:

1. Documentation - Show our order number on all invoices, labels and shipping papers.
2. Invoice Address - Mail to City Hall, Attention: Accounts Payable
3. Sales and Use Tax - All sales are exempt
4. Purchase Order is VOID without proper insurance documentation on file with the City of Owosso for labor contracts.

Total PO Amount **7,490.20**
 Total PO Balance Remaining: **7,490.20**

For the City of Owosso

By: 

Todd Wyzynajtys

From: Teah Schertzing <tschertzing@totalsecurity-usa.com>
Sent: Friday, May 1, 2026 10:46 AM
To: Todd Wyzynajtys
Cc: Jon Breier; Jeff Hays; Gerard Schertzing
Subject: Re: PO from city of owosso

Original PO: 7490.20
Invoice: 9145.30
Difference: 1655.10

The difference comes from the different readers and additional key fobs. We upgrade the reader to meet your requirements for the key fobs. That was a difference of original reader showing at \$1,033.20 QTY: 7, new reader that meets requirements is \$1982.40 QTY:7 which is the difference of \$949.20, and then adding on the additional key fobs at \$705.90 QTY: of 3.

If there is anything else you may need please let me know



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On Fri, May 1, 2026 at 10:15 AM Todd Wyzynajtys <todd.wyzynajtys@ci.owosso.mi.us> wrote:

Thank you Teah,

I have this invoice. however,

I cannot get the numbers figured out to account for the difference between the purchase order and your invoice.

Original PO: 7490.20

Invoice: 9145.30

Difference: 1655.10

I need a paper/order to describe what the 1655.10 is...

If I add up the key fobs (705.90) plus the A2M (488.60) it comes close but is 28.00 off.

Thank you

Todd

From: Teah Schertzing <tschertzing@totalsecurity-usa.com>
Sent: Friday, May 1, 2026 10:08 AM
To: Todd Wyzynajtys <todd.wyzynajtys@ci.owosso.mi.us>
Cc: Jon Breier <jbreier@totalsecurity-usa.com>; Jeff Hays <jhays@totalsecurity-usa.com>; Gerard Schertzing <gschertzing@totalsecurity-usa.com>
Subject: Re: PO from city of owosso

Good Morning Todd,

We have attached a invoice showing that we added the new smartcard readers and 3 keyfobs to that original invoice, I have included your PO invoice as well with the new invoice showing the additional items, if there is anything additional needed, or if needing a letter of explanation please let me know and I will be happy to get that over to you as soon as possible.



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On Fri, May 1, 2026 at 9:56 AM Todd Wyzynajtys <todd.wyzynajtys@ci.owosso.mi.us> wrote:

Attached is the original PO for the door access control bid.

Todd Wyzynajtys (Wise – a- nite – tis) 989-725-0576

[Book time with Todd Wyzynajtys: I/T Support](#)

Information Technology Department

2nd Floor City Hall Building - City of Owosso

301 West Main Street

Owosso, Michigan 48867

Hours: 8:00 am until 4:00 pm Monday thru Friday



202 S. WATER • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 ·

MEMORANDUM

DATE: May 6, 2026

TO: Owosso City Council

FROM: Kevin Lenkart
Chief of Public Safety

RE: Agreement for Ambulance Services Middlebury Township

Recommendation:

Staff recommends approval of the contract between The City of Owosso (Owosso) and Middlebury Township (Township) to have Owosso provide ambulance coverage to Middlebury Township, Shiawassee County Michigan.

Background:

The Township wishes to renew the contract with Owosso to provide ambulance coverage to the residents of Middlebury Township.

Since April 1, 2024, the Owosso Fire Department has provided ambulance coverage to Middlebury Township. This contract will renew our current agreement.

Fiscal Impacts:

Middlebury Township shall pay the city the sum of \$45,000.00 per year for ambulance coverage.

Master Plan Goals: 3.1, 3.2, 7.1

RESOLUTION NO. _____

**AUTHORIZING AN AGREEMENT FOR AMBULANCE
SERVICES BETWEEN THE CITY OF OWOSSO
AND MIDDLEBURY TOWNSHIP**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Safety Department and Middlebury Township desire to renew the contract to have the City of Owosso Fire Department provide ambulance coverage to Middlebury Township, Shiawassee County Michigan and;

WHEREAS, the City of Owosso operates a Fire Department which has the ability to provide said ambulance service to Middlebury Township.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with Middlebury Township for the provision of ambulance coverage for township residents.

SECOND: The mayor and city clerk are instructed and authorized to sign the document in the form attached, Contract for Ambulance Services with Middlebury Township/City of Owosso.

AGREEMENT FOR AMBULANCE SERVICES
MIDDLEBURY TOWNSHIP /CITY OF OWOSSO

This agreement for Ambulance Services is entered into the _____ day of _____ 2026, by Middlebury Township (“Township”), a Michigan general law township, of 7627 W. M-21, Ovid, Mi, 48866, and the City of Owosso (“City”), a Michigan municipal corporation, of 301 W. Main Street, Owosso, Michigan 48867.

WHEREAS THE TOWNSHIP wants to make available ambulance services to the residents and others of Middlebury Township, Shiawassee County, Michigan;

WHEREAS THE TOWNSHIP wishes to contract with the City to provide ambulance services to the residents and others of Middlebury Township, Shiawassee County, Michigan.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The definitions contained in Act 1990 of 1979, MCL 333.20901 through 20979, shall apply to this agreement.
2. The City shall provide basic and advanced life support and non-emergent ambulance service within the Township as it is now furnishing to any company or resident with the City of Owosso on a twenty-four (24) hour per day, seven days a week basis during the term of this agreement.
3. The parties understand and agree that the City shall provide its ambulance service from its location at 202 S. Water Street, Owosso, Michigan.
4. The City shall maintain such mutual aid agreements as are necessary to provide back-up service to Middlebury Township.
5. The City when making a run to provide service to the Township, shall have a response time of not less than twelve minutes, no less than 80% of the time. The City will report these times to the Township monthly.
6. The City shall charge users of the ambulance service and their insurers for services provided. It is agreed that the City shall be responsible for billing users of the service. The City shall use collection methods that are legally acceptable. All accounts receivable for ambulance service prior to the effective date of this Agreement shall remain the property of the prior ambulance provider.

7. The City will provide a monthly report to the Township as to the number of runs in the Township and run times as well as a breakdown of the nature of the run e.g. residence, business mutual aid, transfer etc.
8. The number of dwellings/households, churches and businesses, shall be determined by December 31st, preceding the year in which the annual installments are due. The Township shall provide the City during the month of January each year of the number of dwellings/households, churches and businesses, in order for the City to plan its budget.
9. The Township shall pay the City the sum of \$45,000.00. This is based upon the Township's Fire and Ambulance millage. Payment by Township to the City shall be made no later than the 31st day of May for each calendar year of the duration of the contract.
10. Both Township and City shall review the terms of this agreement.
11. The Township and City may review the assessment upon request of either party. However, based on increase in costs, loss of revenue and other unforeseen circumstances the City may request an increase in assessment after one (1) year. The City will submit all documentation to the Township for their evaluation prior to requesting an increase. It shall be the responsibility of the Township to communicate with its citizens the need for the rate increase and/or adjustment.
12. Township and City shall immediately establish agreements, protocols, policies and procedures with Shiawassee County Central Dispatch which are necessary to properly implement this Agreement.
13. The City shall comply with all applicable laws in the United States, State of Michigan, and local ordinances now or hereafter existing, and with all applicable Federal and State rules and regulations now or hereafter existing relating to any of the services provided to this contract. The City shall specifically comply with applicable provisions of 1990 PA 1979 [MCLA 333.20901 through 333.20979], including any future amendments or additions thereto, together with any rules and regulations promulgated thereunder, now or hereafter existing or amended.
14. City shall acquire and maintain during the term, and thereafter, extending through the term of this Agreement, liability insurance covering services provided by City of the following types and limits:
 - a. Commercial general liability insurance with minimum limits of One Million and No/100 (\$1,000,000.00) Dollars, each occurrence, and Two Million and

No/100 (\$2,000,000.00) Dollars, general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad from property damage, personal injury (including coverage for contractual and employee acts), blanket contractual, independent Consultant's, products and completed operations. The policy shall contain a severability of interest provision and shall be endorsed to include the following as Additional Named Insured: Middlebury Township and all elected and appointed officials, all employees and volunteers, agents, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the Municipality as additional insured, coverage afforded is considered to be primary and any other insurance the Municipality may have in effect shall be considered secondary and/or excess. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

- b. Automobile Liability insurance including Michigan No-Fault coverages with minimum limits of One Million and NO/100 (\$1,000,000.00) Dollars, each occurrence, combined single limit for Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.
 - c. Professional Liability insurance with minimum limits of Five Million and No/100 (\$5,000,000.00) Dollars, each claim, and Five Million and No/100 (\$5,000,000.00) Dollars, general aggregate. If this policy is claims made form, the contractor shall be required to keep the policy in force or purchase "tail" coverage for a minimum of three (3) years after the termination of this contract.
 - d. Worker's Compensation Insurance as required by State statute.
 - e. Cancellation Notice: Policies, as described above, shall be endorsed to state the following: Its understood and agreed Thirty (30) days, Ten (10) days for non-payment of premium, Advance Written Notice of Cancellation, Non-Renewal, Reduction and/or Material Change shall be sent to Middlebury Township, 202 S. West Street, Henderson, Michigan 48841.
15. The legal relationship of the City to the Township is that of an independent contractor. The employees of either party shall not be considered an agent or employee of the other party for any purpose.

16. The City agrees to defend, hold harmless and indemnify the Township, its members, agents, officials and employees from any and all claims of liability arising directly or indirectly from the City's acts or omissions in furtherance of this Agreement.
17. The terms of the Agreement shall commence **June 1, 2026**, and shall continue indefinitely, unless terminated as provided below:
 - a. By mutual agreement of the parties;
 - b. By either party with or without cause upon ninety (90) days prior written notice.
18. This Agreement shall be construed and applied in such manner as to minimize unenforceability of any provision. In the event that any provision of this Agreement, in whole or in part (or the application of any provision to a specific situation), is held to be invalid or unenforceable, if possible, such provision shall be deemed rewritten and revised in a manner which eliminates the offending language but maintains the overall intent, in context, of this Agreement. However, if that is not possible, the offending language shall be deemed removed, with this Agreement otherwise remaining in full force and effect, so long as doing so would not result in substantial unfairness or injustice to any of the parties.
19. This Agreement shall be construed and enforced in accordance with, and governed by, the law and decisions of the State of Michigan.
20. No person or entity, apart from participating municipalities as public or corporation entities, is intended to be nor is, in fact, a beneficiary entitled to enforce, use or rely upon this Agreement for any reason or any legal proceeding.
21. This Agreement constitutes the entire agreement of the parties. All prior agreements between the parties, whether written or oral, are merged herein and shall be of no force or effect.

City of Owosso

Middlebury Township

By: _____

Robert Teich
ITS: Mayor

By: _____

Jamie Aldrich
ITS: Clerk

Prepared By:

Scott J. Gould (P76101)
Owosso City Attorney
114 E. Main Street, Suite 218
Owosso, Michigan 48867
989-729-0071



MEMORANDUM

Building Department 301 W Main St Owosso, MI 989-725-0535

DATE: May 18, 2026
TO: Mayor Teich and the Owosso City Council
FROM: Tanya Buckelew, Community Development Director
SUBJECT: CDBG Round 1 – Approval of Contractors’ Quotes #4 for Interior and Exterior Home Improvements

RECOMMENDATION:

Approve Contractors’ Quotes #4 in the amount of \$121,856.04.

BACKGROUND:

The City received a CDBG Grant in the amount of \$926,300 for interior and exterior home improvements.

Homeowners have been obtaining quotes for the repairs to their homes and have approved the following contractors:

<u>CLE Construction</u>	
S. Shiawassee St. (1)	\$38,150.00
<u>Keyes Quality Construction</u>	
E. Comstock St.	\$38,000.00
<u>Merkel and Kenney</u>	
Ada St.	\$30,000.00
<u>Weather Vane Roofing</u>	
E. Williams St.	\$15,706.04

More contractors’ quotes and approval requests will be forthcoming.

FISCAL IMPACTS:

None – Grant funds will be paid to the Contractors from 254.200.818.000 CDBGHRGP24

RESOLUTION NO.

**APPROVING CDBG ROUND 1
CONTRACTORS' QUOTES #4 FOR INTERIOR AND EXTERIOR HOME IMPROVEMENTS**

WHEREAS, the City of Owosso received a CDBG Grant in the amount of \$926,300 for interior and exterior home improvements; and

WHEREAS, the homeowners sought out quotes from local general contractors; and

WHEREAS, the homeowners selected the lowest, responsive quote and wish to proceed with their interior and exterior home improvements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to approve Contractors' Quotes #4 for CDBG Grant NDD-2023-37-CDG in the amount of \$121,856.04

SECOND: The City Manager and the Community Development Director, having been previously designated as authorized signers for the grant, are instructed and authorized to sign homeowner and contractor contracts.

THIRD: The Accounts Payable department is authorized to pay as follows:

CLE Construction
S. Shiawassee St. (1) \$38,150.00

Keyes Quality Construction
E. Comstock St. \$38,000.00

Merkel and Kenney
Ada St. \$30,000.00

Weather Vane Roofing
E. Williams St. \$15,706.04

FOURTH: The above expenses shall be paid from the Housing & Redevelopment Fund 254-200-818.000 CDBGHRGP24.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 18, 2026

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Community Development Director

SUBJECT: Bid Award - Demolition of 326 S Dewey Street and 321 E Williams Street Houses

RECOMMENDATION:

Recommend Council approve the demolition of the houses at 326 S Dewey Street and 321 E Williams Street and recommend approval of a contract with Dore & Associates, Inc. PO Box 338 Washington Ave., Bay City, Michigan for said demolitions.

BACKGROUND:

326 S Dewey Street has been vacant since 2013 and has a long list of code enforcement and building code violations. The owner of record has attempted to sell the house on land contract and has tried to fix it up but to no avail. The City presented this case to Shiawassee Circuit Court on December 19, 2025 and a judgment was entered allowing the immediate demolition of the buildings and assess the cost of such demolition to the real property.

321 E Williams Street has been vacant since 2021 and has a long list of code enforcement and building code violations. The owner of record has not been able to be located. The City presented this case to Shiawassee Circuit Court on December 19, 2025 and a judgment was entered allowing the immediate demolition of the buildings and assess the cost of such demolition to the real property.

Both houses have been red-tagged and considered to be dangerous structures.

Bids were solicited for demolition of the structures and the lowest bid is from Dore & Associates, Inc. with a bid of \$46,600.00

FISCAL IMPACTS:

The project is funded from the Community Development Contractual Services Fund
101-720-818.000

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
DORE & ASSOCIATES, INC.
FOR
THE DEMOLITION OF THE STRUCTURES AT
326 S DEWEY STREET AND 321 E WILLIAMS STREET**

WHEREAS, the homes at 326 S Dewey Street and 321 E Williams Street were found to be in a deplorable condition. Dewey Street has been vacant since 2013 and Williams Street has been vacant since 2021; and

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the remains of the houses should be demolished to eliminate blight in the neighborhood and to spur residential redevelopment; and

WHEREAS, the city of Owosso presented these cases to Shiawassee Circuit Court on December 19, 2025 and a judgment was entered allowing the immediate demolition of the buildings and assess the cost of such demolition to the real property; and

WHEREAS, the city of Owosso sought bids to demolish the structures at 326 S Dewey Street and 321 E Williams Street; a bid was received from Dore & Associates, Inc. and it is hereby determined that Dore & Associates, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to demolish the structures located at 326 S Dewey Street and 321 E Williams Street.
- SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to employ Dore & Associates, Inc. for said demolition.
- THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Demolition of 326 S Dewey Street and 321 E Williams Street with Dore & Associates, Inc. in the amount of \$46,600.00.
- FOURTH: The accounts payable department is authorized to pay Dore & Associates, Inc. for work satisfactorily completed on the project up to the bid amount.
- FIFTH: The above expenses shall be paid from 101-720-818.000

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Dore & Associates, Inc.

Demolition – 326 S Dewey Street and 321 E Williams Street

May 2026

CONTRACT

THIS AGREEMENT is made on May 18, 2026 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and Dore & Associates, Inc. ("contractor"), a Michigan company, whose address is PO Box 338 Washington Ave., Bay City, MI 48707.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services listed in the proposal entitled "Demolition - 326 S Dewey Street and 321 E Williams Street", as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- General specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, in the lump sum as given in the proposal not to exceed sixteen thousand five hundred dollars (\$46,600.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By _____

Its: _____

Date: _____

THE CITY OF OWOSSO

By _____

Its: Robert J. Teich, Mayor

Date: _____

By _____

Its: Amy K. Kohagen, City Clerk

Date: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/12/2026

DEPT. Building Dept

SUBJECT: Demolition of 326 S Dewey & 321 E Williams

Dore & Associates Inc
PO Box 338 Washington Ave
Bay City, MI 48707
989-684-8411

Smalley Construction Inc
1224 Locust St
Jackson, MI 49203
844-757-3366

SP Powell's Sand & Soil, LLC
170 W State St
Montrose, MI 48457
810-639-7516

Smith Paving
4085 Tyrell Rd
Owosso, MI 48867
517-625-3228

ITEM #	DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL
1	Complete Demo of 326 S Dewey & 321 E Williams	\$ 46,600.00	\$ 55,720.00	\$ 66,000.00	\$ 82,700.00

SUBJECT: Demolition of 326 S Dewey & 321 E Williams

Heiler Excavating LLC
11158 W Cutter Rd
Eagle, MI 48822
517-449-1351

Blackstone Excavating Inc
340 E Big Beaver Rd
Troy, MI 48083
248-606-9002

Asbestos Abatement Inc
2420 N Grand River Ave
Lansing, MI 48906
517-323-0052

Blue Star
21950 Hoover Rd
Warren, MI 48089
586-427-9933

ITEM #	DESCRIPTION	TOTAL	TOTAL	TOTAL	TOTAL
1	Complete Demo of 326 S Dewey & 321 E Williams	\$ 97,080.00	\$ 97,290.00	\$ 98,400.00	\$ 104,500.00

DEPT HEAD *[Signature]* 5/12/2026

GENERAL LIABILITY INSURANCE
EXPIRATION DATE:

AWARDED:

PURCH. AGENT: *[Signature]*

WORKERS COMPENSATION INSURANCE
EXPIRATION DATE:

COUNCIL APPROVED:

STAFF REC.: *[Signature]*

SOLE PROPRIETORSHIP
EXPIRATION DATE:

NA

PO NUMBER:

101,720,818.000 not budgeted
326 S. Dewey 2024 & 2025 taxes unpaid
321 E Williams 2024 & 2025 taxes unpaid

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: April 1 2026 – April 28 2026

Vendor: Ludington Electric, Inc

Total Amount: 2758.16

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the ___May 18 2026___ meeting of the Owosso City Council.

E-SIGNED by Carl Ludington
on 04-30-2026

April 30, 2026

Carl Ludington
Signature

Date

Declared: May 4 2026

04/28/2026

CUSTOM PURCHASE ORDER REPORT

PO NUMBER	PURCHASE ORDER TYPE	REQUESTED BY	VENDOR NAME	DESCRIPTION	AMOUNT	AMOUNT RELIEVED	REMAINING BALANCE
PO STATUS: OPEN							
PO STATE: PURCHASE ORDER							
PO TYPE: QUICK PO							
000047752	QUICK PO	tswheeler	LUDINGTON ELECTRIC, INC.	BENTLEY PARK ELECTRIC NOT WORKING	120.00	0.00	120.00
000047773	QUICK PO	tswheeler	LUDINGTON ELECTRIC, INC.	CASS STREET LIGHT REPAIR MAINT.	738.73	0.00	738.73
000047774	QUICK PO	tswheeler	LUDINGTON ELECTRIC, INC.	INTERSECTON LIGHT INSTALL BALL ST & CHAIRMAN REPAIR FOR XMAS LIGHTS	1,899.43	0.00	1,899.43
TOTAL PO TYPE: QUICK PO					2,758.16	0.00	2,758.16
TOTAL PO STATE: PURCHASE ORDER					2,758.16	0.00	2,758.16
TOTAL PO STATUS: OPEN					2,758.16	0.00	2,758.16
					2,758.16	0.00	2,758.16



MEMORANDUM

Building Department 301 W. Main St. Owosso, MI 989-725-0535

DATE: May 18, 2026
TO: Mayor Teich and the Owosso City Council
FROM: Tanya Buckelew, Community Development Director
SUBJECT: Lot Split Application

Parcel No: 050-542-000-032-00
Address: 706 CORUNNA AVENUE

RECOMMENDATION:

Staff recommends approval of the application for the lot split at 706 Corunna Avenue.

BACKGROUND:

706 Corunna Avenue currently has 2 garages on the lot along with the house. The larger of the 2 garages has always been used in conjunction with the business at 515 Woodlawn Avenue.

Lonnie Carlson is the owner of both 706 Corunna Avenue and 515 Woodlawn Avenue. Once split, Mr. Carlson will combine the southern portion (with the large garage) of the lot with 515 Woodlawn Avenue. Mr. Carlson could then sell 706 Corunna Avenue without the issues of non-conforming.

LEGAL DESCRIPTIONS CURRENT:

706 Corunna Avenue: COM S LN CORUNNA AVE 60.39' E'LY OF SE COR SD ST & WOODLAWN TH E'LY 60.39' TH S'LY PAR TO WOODLAWN TO N LN AARR R/W TH W'LY AL'G SD LN 61.05' TH N TO BEG PART OF SEC 19

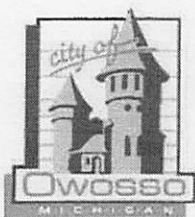
515 Woodlawn Avenue: PART OF E 1/2 OF NW 1/4 SEC 19, T7N-R3E, (N 50' OF S 140') COM AT SE COR CORUNNA AVE & WOODLAWN AVE S ON E LN OF WOODLAWN AVE TO N LN OF AARR R/W E'LY ON SD N LN 61.05' N'LY PAR TO E LN OF WOODLAWN AVE TO S LN CORUNNA AVE W'LY TO BEG. ALSO E'LY 8' OF VACATED WOODLAWN AVE LYING W'LY OF SAID DESC 61.05' N'LY PAR'L TO E LN OF WOODLAWN AVE TO S LN CORUNNA AV W'LY TO BEG

LEGAL DESCRIPTIONS AFTER LOT SPLIT: See attached survey

The attached lot split request, received on April 23, 2026, from Mr. Lonnie Carlson, has been reviewed by the various departments. The proposed splits will conform to present city ordinances.

Therefore, approval by the City Council for this lot split is recommended.

FISCAL IMPACTS: N/A



Application Fee:
Single - \$250
Multiple - \$250 each +
\$50/resulting lot

APPLICATION TO DIVIDE PLATTED CITY LOTS

The State of Michigan Land Division Act and City of Owosso Subdivision Regulations prohibit the division of platted City lots without prior approval of the City Council.

Step-By-Step Guide

1. Staff will assist the applicant by explaining the parcel split process, provide site information, review the application and inform that a survey may be required
 2. Applicant submits application with fee
 3. Departmental review of application
 4. Staff prepares memo for next City Council meeting
 5. Send notice to applicant with the date of the City Council meeting
 6. City Clerk notifies the Building Department and Assessor of Council approval or denial
 7. Final approval or denial notice sent to applicant
- Requests for parcel splits can only be approved if the request meets the requirements of the Zoning Ordinance. The resulting split cannot create a parcel that does not meet the minimum dimensional requirements for the district (street frontage and parcel area). If there are structures on the parcel they must meet the side yard and/or rear yard setback as applicable.
 - It is the owner's responsibility to verify that there are no issues/objections to the request by any persons, firms, or corporations having a legal or equitable interest in the land. **The City does not conduct a title search for the property.**
 - If the parcel involves a principal residence or homestead it is up to the applicant to notify the City Assessor to update their Homestead Exemption.
 - The applicant is responsible to provide a survey and legal descriptions of the proposed parcels (unless waived by the Zoning Administrator). If buildings or structures are located on a parcel a site plan showing set-backs is required. Requests are reviewed for compliance with the Zoning Ordinance. The Zoning Administrator reserves the right to require additional information necessary to meet the requirements of the Zoning Ordinance.
 - **ALL DELINQUENT TAXES/SPECIAL ASSESSMENTS/LIENS MUST BE PAID ON ANY PARCEL BEFORE THE DESCRIPTION OF THE PARCEL CAN BE CHANGED.**

Applicant Information

Name: Lowrie Carlson

Affiliation if Not Owner: _____

Address: 6730 SE Lillian Ct Stuart FL 34997

Phone: 989-729-2880

Land Division Information

Parcel Address:	Parcel Number:
<u>706 CORVINA AVE</u>	<u>050-542-000-032-00</u>
<u>515 WOODLAWN AVE</u>	<u>050-000-031-00</u>
	<u>050-542-000-031-00</u>

Proposed Use

<input type="checkbox"/> Residential	<input checked="" type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Institutional	<input type="checkbox"/> Other
--------------------------------------	--	-------------------------------------	--	--------------------------------

Describe the division being proposed

SPLIT Lot So Commercial Buildings ARE ON SAME Lot

Affidavit and Permissions:

- I agree the statements made on this document are true, and if found not to be true, this application and any approvals will be void
- I agree to give permission for officials of the municipality to enter onto property involved in this application for purposes of inspection, to verify that the information provided on the application is correct
- I understand that any approval hereunder only constitutes approval of requested legal descriptions and does not provide, constitute, infer or imply build ability or compliance with any applicable statute, law, building code, deed restriction, or property right
- I agree to comply with the conditions and regulations provided with this parcel division
- I understand that the land division application may take up to 30 days to be processed
- I understand that property tax bills may be issued using the parent parcel(s) and I agree to have the tax bills and other city of Owosso liens charged/billed during this period paid by the appropriate party
- I understand that if property is being conveyed between the parties, requested land division will only take place on city records after recording of deed
- **Divisions require all taxes, special assessments and outstanding invoices be paid in full before the division can be processed**



4-22-20

Applicant Signature

Date

City of Owosso Lot Split Ordinance Sec. 30-5. - Lot division.

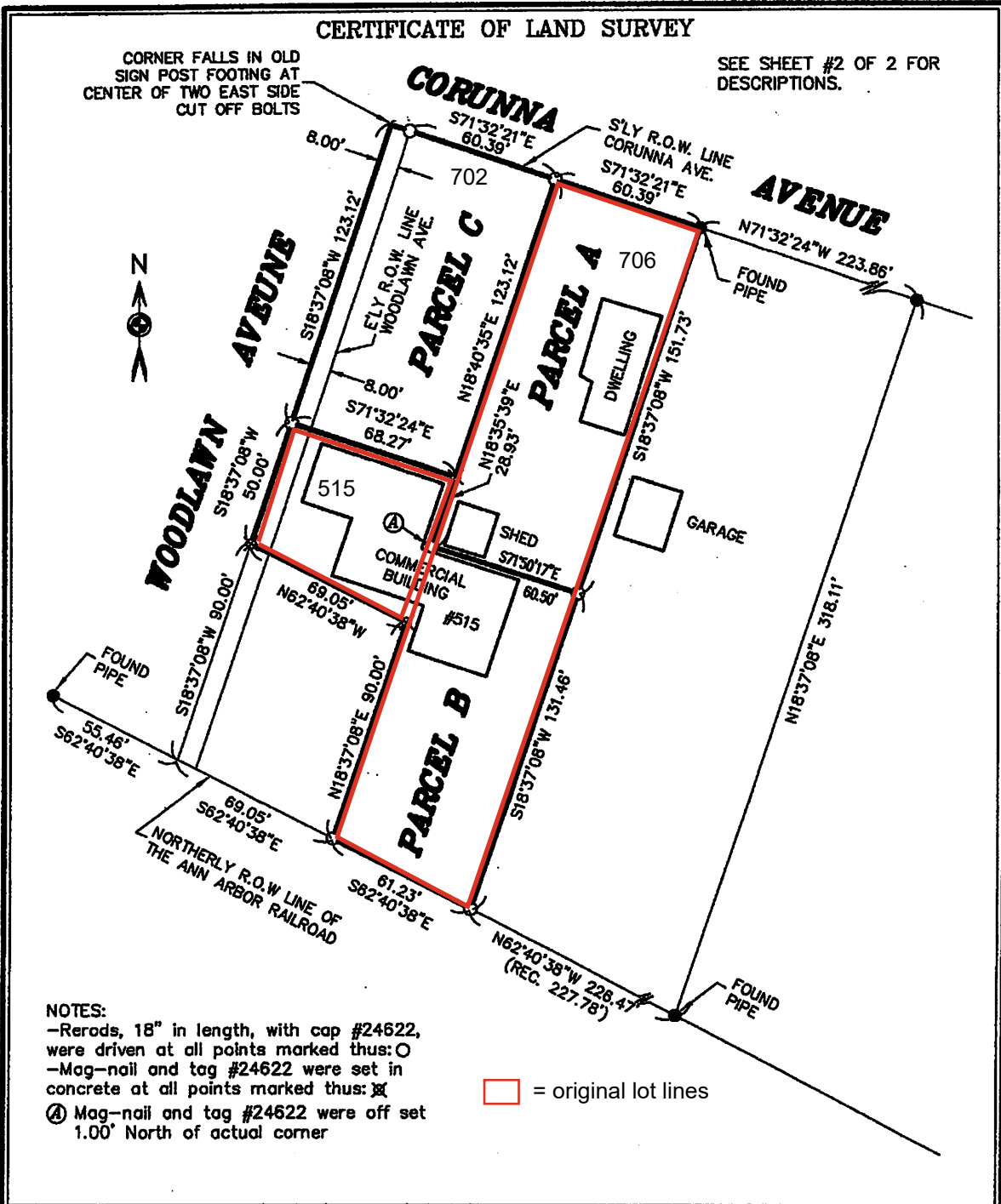
The division of a lot in a recorded plat is prohibited, unless approved following application to the city council. The application shall be filed with the city clerk and shall state the reasons for the proposed division. The city council may request review and comment by the city planning commission. The division to be approved by the city council shall have the suitability of the land for building purposes approved by the city zoning administrator, who may require submission of a professionally prepared boundary survey report. No building permit shall be issued, nor any building construction commenced, prior to the city council's approval. No lot in a recorded plat shall be divided into more than four (4) parts, and the resulting lots shall be not less in area than permitted by the city zoning ordinance. The division of a lot resulting in a smaller area than prescribed herein may be permitted but only for the purpose of adding to the existing building site or sites. The application shall so state and shall be in affidavit form. (Ord. No. 456, § 1, 12-19-88)

706 CORUNNA AVE AND 515 WOODLAWN AFTER THE LOT SPLIT

CERTIFICATE OF LAND SURVEY

CORNER FALLS IN OLD SIGN POST FOOTING AT CENTER OF TWO EAST SIDE CUT OFF BOLTS

SEE SHEET #2 OF 2 FOR DESCRIPTIONS.



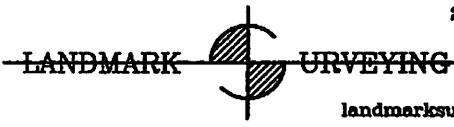
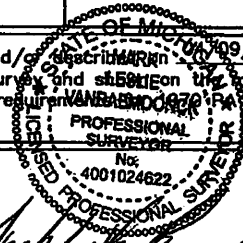
NOTES:

- Rerods, 18" in length, with cap #24622, were driven at all points marked thus: ○
- Mag-nail and tag #24622 were set in concrete at all points marked thus: ⊗
- Ⓐ Mag-nail and tag #24622 were off set 1.00' North of actual corner

□ = original lot lines

CLIENT: <u>Lonnie Carlson</u>	Section 19, T7N-R3E, City of Owosso, Shiawassee County, Michigan	Sheet #1 of 2
DATE: <u>April 17, 2026</u>		
SCALE: <u>1" = 50'</u> JOB NO. <u>29200</u>		

I hereby certify that I have surveyed and mapped the land above platted and described and that the relative positional precision of the corners identified for this survey and shown on the map are within the limits accepted by the practice of professional surveying, and that the requirements of MCL 54.213, MCL 54.213 have been met.



204 N. SHIawassee ST.
OWOSSO, MI 48867
(989) 725-8725
(810) 659-1053
FAX (989) 725-2452
landmarksurveyingpc@gmail.com

Mark L. VanRaemdonck
Mark L. VanRaemdonck, Michigan PS 24622

CERTIFICATE OF LAND SURVEY

DESCRIPTIONS:

Parcel A - Part of the East ½ of the Northwest 1/4 of Section 19, T7N-R3E, City of Owosso, Shiawassee County, Michigan, described as beginning at a point that is S71°32'21"E on the Southerly line of Corunna Avenue a distance of 60.39 feet from the intersection of the Southerly line of Corunna Avenue with the Easterly line of Woodlawn Avenue; thence continuing S71°32'21"E 60.39 feet; thence S18°37'08"W 151.73 feet; thence N71°50'17"W 60.50 feet; thence N18°35'39"E 28.93 feet; thence N18°40'35"E 123.12 feet to the point of beginning. Subject to all easements and restrictions of record.

Parcel B - Part of the East ½ of the Northwest 1/4 of Section 19, T7N-R3E, City of Owosso, Shiawassee County, Michigan, described as beginning at a point that is S71°32'21"E on the Southerly line of Corunna Avenue a distance of 60.39 feet and S18°40'35"W 123.12 feet from the intersection of the Southerly line of Corunna Avenue with the Easterly line of Woodlawn Avenue; thence S18°35'39"W 28.93 feet; thence S71°50'17"E 60.50 feet; thence S18°37'08"W 131.46 feet to the Northerly right-of-way line of the Ann Arbor Railroad; thence N62°40'38"W on said right-of-way line a distance of 61.23 feet; thence N18°37'08"E 90.00 feet; thence N62°40'38"W 69.05 feet; thence N18°37'08"W on a line that is 8.00 feet West of and parallel with the Easterly line of Woodlawn Avenue a distance of 50.00 feet; thence S71°32'24"E 68.27 feet to the point of beginning. Subject to all easements and restrictions of record.

Parcel C - Part of the East ½ of the Northwest 1/4 of Section 19, T7N-R3E, City of Owosso, Shiawassee County, Michigan, described as beginning at the intersection of the Southerly line of Corunna Avenue and the Easterly line of Woodlawn Avenue; thence S71°32'21"E on the Southerly line of Corunna Avenue a distance of 60.39 feet; thence S18°40'35"W 123.12 feet; thence N71°32'24"W 68.27 feet; thence N18°37'08"E on a line that is 8.00 feet Westerly of and parallel with the Easterly line of Woodlawn Avenue a distance of 123.12 feet; thence S71°32'21"E 8.00 feet to the point of beginning. Subject to all easements and restrictions of record.

CLIENT: Lonnie Carlson

Section 19, T7N-R3E
City of Owosso
Shiawassee County
Michigan

Sheet #2 of 2

DATE: April 17, 2026

JOB NO: 29200



204 N. Shiawassee St. (M-52)
Owosso, Michigan 48867

TEL: (989) 725-8725
(810) 659-1053
landmarksurveyingpc@gmail.com



City of Owosso Division of Platted City Lots Departmental Review

1. Building Official Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: <i>none</i>		
Signature: <i>Nathaniel Green</i>		
2. Assessor Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Survey Required	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Attach current and proposed legal description		
New Address:		
New Parcel Number:		
Comments: <i>none</i>		
Signature: <i>Walter Danks</i>		
3. Treasurer Tax Information:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
County Drain Office Special Assessments:	<input checked="" type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
County Treasurer's Office Delinquent Taxes:	<input checked="" type="checkbox"/> Paid	<input checked="" type="checkbox"/> Unpaid
Special Assessments:	<input checked="" type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Comments: <i>[Redacted]</i>		
Signature: <i>[Redacted]</i>		
4. Public Utilities Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: <i>Proposed splits have separate utilities</i>		
Signature: <i>[Redacted] Thomas J. Wheeler</i>		
5. Engineering Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments:		
Signature: <i>Thomas J. Wheeler</i>		
6. Zoning Administrator Recommends:	<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: <i>Corrects a non-conforming situation on a residential lot</i>		

[Handwritten signature]

Signature:

Date for City Council Review:	5/18/2026	Date notice sent to applicant:	4/23/26
City Council action:	<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved with attached conditions
Date results sent to applicant:			

Building Department Checklist

Application Reviewed	<input checked="" type="checkbox"/>
Fee paid	<input checked="" type="checkbox"/>
Return all materials to Building Department	<input checked="" type="checkbox"/>
Send copy of application to applicant with date of Council Meeting	<input checked="" type="checkbox"/>
Prepare memo and submit with original application to Clerk's Office	<input checked="" type="checkbox"/>
After Council approval or denial, notify applicant with copy of completed application	<input type="checkbox"/>
Notify Assessor of approval or denial	<input type="checkbox"/>
Scan to BS&A file and file hard copy	<input type="checkbox"/>
Staff Initials	<i>ASB</i>



MEMORANDUM

301 W. MAIN ► OWOSSO, MICHIGAN 48867-2958 ► WWW.CI.OWOSSO.MI.US

DATE: May 12, 2026
TO: City Council
FROM: City Manager
SUBJECT: Adoption of Section 504 Grievance Procedure – USDA Public Safety Building Funding

Background

The City of Owosso has been awarded a congressional appropriation through the United States Department of Agriculture (USDA) for construction of the public safety building. As a condition of receiving Federal financial assistance, the City is required to comply with Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, which prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance.

USDA regulations require recipients of Federal financial assistance to adopt and publish a grievance procedure providing for the prompt and equitable resolution of disability discrimination complaints. Adoption of this procedure is a required condition to closing on the federal funds, and must be completed before the City can receive the appropriation.

Section 504 Grievance Procedure

The attached Section 504 Grievance Procedure establishes an internal process by which any person who believes they have been subjected to disability discrimination may file a complaint with the City's Section 504 Coordinator. The procedure provides for a written decision within 30 days of filing, a right of appeal to the City Manager, and the right to file a complaint directly with the USDA. The procedure also prohibits retaliation against anyone who files a grievance or participates in an investigation.

Recommendation

Staff recommends that City Council adopt the Section 504 Grievance Procedure as a condition of closing on the federal funds for the public safety building project.

RESOLUTION NO.

ADOPTING THE CITY OF OWOSSO SECTION 504 GRIEVANCE PROCEDURE

WHEREAS, the City of Owosso has been awarded a congressional appropriation through the United States Department of Agriculture (USDA) for the public safety building project; and

WHEREAS, Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and applicable USDA regulations require recipients of Federal financial assistance to adopt a grievance procedure providing for the prompt and equitable resolution of disability discrimination complaints; and

WHEREAS, adoption of the Section 504 Grievance Procedure is a required condition to closing on the USDA federal funds for the public safety building project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso hereby adopts the Section 504 Grievance Procedure as required by Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and applicable USDA regulations. The procedure shall be posted conspicuously at City Hall and made available in alternative formats upon request.
- SECOND: The Mayor and City Clerk are authorized and directed to execute the Section 504 Grievance Procedure in the form attached and to take all actions necessary to satisfy USDA's Section 504 compliance requirements as a condition of closing on the federal funds for the public safety building project.



SECTION 504 GRIEVANCE PROCEDURE

Rehabilitation Act of 1973 • 29 U.S.C. § 794
City of Owosso, Michigan

POLICY STATEMENT

It is the policy of the City of Owosso not to discriminate on the basis of disability. The City has adopted this internal grievance procedure to provide for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) and U.S. Department of Agriculture regulations implementing the Act.

Section 504 prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance. The law and applicable regulations may be examined in the office of the Section 504 Coordinator identified above.

Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the City of Owosso to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

GRIEVANCE PROCEDURE

1. **Timeframe:** Grievances must be submitted to the Section 504 Coordinator within 60 calendar days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
2. **Written Complaint:** A complaint must be in writing and must contain the name and address of the person filing it, a statement of the problem or action alleged to be discriminatory, and the remedy or relief sought. The Section 504 Coordinator may assist a complainant in reducing the complaint to writing if needed.
3. **Investigation:** The Section 504 Coordinator, or her/his designee, shall conduct a thorough investigation of the complaint, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain all files and records relating to such grievances.
4. **Written Decision:** The Section 504 Coordinator will issue a written decision on the grievance no later than 30 calendar days after its filing, setting forth the findings of the investigation and any corrective action to be taken.
5. **Appeal:** The person filing the grievance may appeal the decision of the Section 504 Coordinator in writing to the City Manager, 301 W. Main Street, Owosso, MI 48867, within 15 calendar days of receiving the written decision. The City Manager shall issue a written decision no later than 30 calendar days after the appeal is filed.
6. **Right to File with USDA:** The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination with the U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; Toll-Free: (866) 632-9992; Email: program.intake@usda.gov.

ACCOMMODATIONS

The City of Owosso will make appropriate arrangements to ensure that persons with disabilities are provided accommodations needed to participate in this grievance process, including but not limited to: qualified sign language interpreters, taped or large-print materials for persons who are blind or have low vision, and proceedings held in accessible locations. The Section 504 Coordinator is responsible for arranging any such accommodations.

ANTI-RETALIATION

The City of Owosso strictly prohibits retaliation against any person who files a grievance, participates in an investigation, or otherwise exercises rights protected under Section 504. Any person who believes they have been subjected to retaliation may file a separate grievance or a complaint directly with USDA.

AVAILABILITY

This grievance procedure shall be posted in a conspicuous public location at City Hall, provided in alternative formats upon request.

This Section 504 Grievance Procedure is hereby adopted by the City of Owosso.

Mayor Robert J Teich, Jr

City Clerk Amy Kohagen

Signature

Signature

Date

Date



MEMORANDUM

301 W. MAIN ► OWOSSO, MICHIGAN 48867-2958 ► WWW.CI.OWOSSO.MI.US

DATE: May 12, 2026
TO: City Council
FROM: City Manager
SUBJECT: Adoption of Four-Factor Analysis and Language Access Plan – USDA Public Safety Building Funding

Background

The City of Owosso has been awarded a congressional appropriation through the United States Department of Agriculture (USDA) Rural Development Community Facilities Direct Loan and Grant Program for rehabilitation of the public safety building at 202 S. Water Street. As a condition of receiving Federal financial assistance, the City is required to comply with Title VI of the Civil Rights Act of 1964 and Executive Order 13166, which require recipients to take reasonable steps to ensure meaningful access for persons with Limited English Proficiency (LEP).

USDA Final Guidance (FR 2014-27960) requires recipients to conduct a Four-Factor Analysis of their service area's LEP population and adopt a Language Access Plan (LAP). Adoption of the LAP is a required condition to closing on the federal funds and must be completed before the City can receive the appropriation.

Four-Factor Analysis Findings

Staff completed the required Four-Factor Analysis using U.S. Census Bureau American Community Survey data. The analysis found that approximately 0.2% of Owosso's estimated 14,544 residents are LEP - approximately 29 individuals - well below the Safe Harbor threshold of 5% or 1,000 persons that would require written translation of vital documents. While the public safety services housed in this facility are of the highest importance, the very small LEP population does not warrant written translation. The City will accommodate requests for oral interpretation on a case-by-case basis and will review this determination annually.

Recommendation

Staff recommends that City Council adopt the Four-Factor Analysis and Language Access Plan.

RESOLUTION NO.

ADOPTING THE CITY OF OWOSSO FOUR-FACTOR ANALYSIS AND LANGUAGE ACCESS PLAN FOR LIMITED ENGLISH PROFICIENCY

WHEREAS, the City of Owosso has been awarded a congressional appropriation through the United States Department of Agriculture (USDA) Rural Development Community Facilities Direct Loan and Grant Program for rehabilitation of the public safety building, and

WHEREAS, a condition of receiving those funds is required to comply with Title VI of the Civil Rights Act of 1964 and Executive Order 13166 regarding meaningful access for persons with Limited English Proficiency (LEP); and

WHEREAS, USDA Final Guidance (FR 2014-27960) requires recipients to conduct a Four-Factor Analysis and adopt a Language Access Plan (LAP), and

WHEREAS, the City has completed that analysis, determining that approximately 0.2% of Owosso residents are LEP, that no written translation of vital documents is required under the Safe Harbor threshold, and that oral interpretation will be provided on a case-by-case basis; and

WHEREAS, adoption of the Four-Factor Analysis and Language Access Plan is a required condition to closing on the USDA federal funds for the public safety building project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso hereby adopts the Four-Factor Analysis and Language Access Plan for Limited English Proficiency required by Title VI of the Civil Rights Act of 1964, and Executive Order 13166. The City shall provide oral interpretation to LEP individuals on a case-by-case basis and shall review this determination annually or upon material demographic change.
- SECOND: The Mayor and City Clerk are authorized and directed to execute the Four-Factor Analysis and Language Access Plan



CITY OF OWOSSO, MICHIGAN

Four-Factor Analysis and Language Access Plan for Limited English Proficiency

USDA Rural Development • Community Facilities Direct Loan & Grant Program • Public Safety Building Rehabilitation • April 2026

Purpose: In compliance with Executive Order 13166 of 2000, the City of Owosso has completed the following Four-Factor Analysis to determine language assistance obligations under Title VI of the Civil Rights Act of 1964 and USDA Final Guidance to Federal Financial Assistance Recipients Regarding the Title VI Prohibition Against National Origin Discrimination Affecting Persons with Limited English Proficiency (FR 2014-27960, November 28, 2014).

History: Title VI prohibits discrimination on the basis of race, color, or national origin in programs receiving federal financial assistance. Failure to ensure that LEP persons can effectively participate in or benefit from federally assisted programs may constitute national origin discrimination. Persons who, as a result of national origin, do not speak English as their primary language and have limited ability to speak, read, write, or understand English may be entitled to language assistance under Title VI.

Safe Harbor — Written Translation Thresholds (FR 2014-27960)

Size of Language Group	Written Language Assistance Required
1,000 or more in the eligible population	Translated vital documents
More than 5% of the eligible population and more than 50 in number	Translated vital documents
More than 5% of the eligible population and 50 or less in number	Translated written notice of right to receive free oral interpretation
5% or less of the eligible population and less than 1,000 in number	No written translation is required.

FACTOR 1 – NUMBER AND PROPORTION OF LEP PERSONS IN THE ELIGIBLE SERVICE POPULATION

The City of Owosso has an estimated population of approximately 14,544 (2024 estimates). Based on available U.S. Census Bureau American Community Survey (ACS) data, approximately 99.8% of Owosso residents speak English exclusively or very well. According to the U.S. Census Bureau, 0.2% of residents in Owosso are Limited English Proficiency (LEP).*

For context, an estimated 2% of Michigan residents are LEP.

Determination: The City of Owosso does not meet the Safe Harbor threshold of 5% or 1,000 persons for any language group. No written translation of vital documents is required.

* U.S. Census Bureau. "Limited English Speaking Households." American Community Survey, ACS 5-Year Estimates Subject Tables, Table S1602, <https://data.census.gov/table/ACSST5Y2024.S1602?q=owosso>. Accessed on 1 May 2026.

FACTOR 2 – FREQUENCY WITH WHICH LEP PERSONS COME INTO CONTACT WITH THE PROGRAM

The project involves the rehabilitation of the City of Owosso Public Safety Building at 202 S. Water Street, which houses combined police and fire/EMS operations serving all city residents. Contact with public safety services may occur through emergency calls, walk-in visits, fire inspections, code enforcement, and community outreach.

Given that 0.2% of Owosso residents are LEP, direct LEP contact with public safety staff is expected to be infrequent. Emergency situations are unpredictable by nature, and any resident regardless of language ability may require public safety services at any time.

Determination: Direct LEP contact with the program is expected to be infrequent given the small LEP population in the service area.

FACTOR 3 – NATURE AND IMPORTANCE OF THE PROGRAM, ACTIVITY, OR SERVICE

The public safety building houses life-safety services that directly affect the personal safety, health, property, and life of all residents. Unlike discretionary programs, residents may be compelled to interact with emergency services in moments of crisis. The rehabilitation of this facility will improve the conditions in which these services are delivered, benefiting all community members including any LEP individuals in the service area.

Determination: This program is of the highest importance to people's lives. The consequences of a language barrier in a public safety context, even for a small LEP population, can be severe.

FACTOR 4 – RESOURCES AVAILABLE TO THE RECIPIENT AND COSTS

The City of Owosso is a small municipal government with a general fund budget typical of a Michigan city of approximately 14,500 residents. Given that the LEP population is well below the Safe Harbor threshold, the cost burden of full document translation would be disproportionate. USDA RD provides translated versions of key program materials and nondiscrimination notices at no cost to recipients.

Determination: The City of Owosso does not meet the Safe Harbor threshold requiring written translation of vital documents. Given the very small LEP population, extensive language assistance measures would not be proportionate to the resources of the recipient.

Conclusion and Determination — Limited English Proficiency

Based upon the Four-Factor Analysis conducted for the City of Owosso's service area, the City has determined the following:

The City of Owosso's service area population is estimated at approximately 14,544 residents. According to U.S. Census Bureau data, 0.2% of Owosso residents are Limited English Proficient.

Safe Harbor Threshold: Under the Safe Harbor provision of FR 2014-27960, written translation of vital documents is required when an LEP language group constitutes 5% or 1,000 persons — whichever is less — of the population eligible to be served or likely to be encountered. For a city of approximately 14,500 residents, 5% equates to approximately 725 persons — the applicable ceiling under the 'whichever is less' standard. At 0.2% of Owosso residents who are LEP, representing approximately 29 people, the City of Owosso does not meet either threshold.

OFFICIAL DETERMINATION

Having considered all four factors, the City of Owosso determines that:

1. **Written translation of vital documents is not required** under the Safe Harbor provision of FR 2014-27960, as no LEP language group meets the 5% or 1,000-person threshold.
2. **A formal written Language Access Plan (LAP) is not required** at this time, as the Four-Factor Analysis does not identify a significant LEP population in the service area that would necessitate one.
3. **This determination does not relieve the City of Owosso of its obligation** under Title VI of the Civil Rights Act of 1964 and FR 2014-27960 to provide meaningful access to any LEP individual who does seek services. The City will accommodate requests for oral interpretation on a case-by-case basis as they arise.
4. **This assessment will be reviewed and updated annually**, or sooner if demographic changes in the service area suggest a material change in the LEP population.

CONTEXT AND ACKNOWLEDGMENT

Although a formal LAP is not required at this time, the City of Owosso acknowledges that the public safety services housed in this facility are of the highest importance to the life and safety of all residents. The consequences of a language barrier in a public safety context, even for a small LEP population, can be severe. This determination is based on current demographic data and is subject to revision as conditions in the service area change.

This document, together with the Four-Factor Analysis, constitutes the City of Owosso's complete LEP compliance documentation for the USDA Rural Development Community Facilities Direct Loan and Grant Program – Public Safety Building Rehabilitation project.

Certification and Signature

I/We certify that, to the best of my/our knowledge, the information provided in this Four-Factor Analysis and Conclusion and Determination is true, accurate, and complete, and that this determination was made in accordance with USDA Rural Development LEP Guidance and FR 2014-27960.

Mayor Robert J Tiech, Jr. _____

Signature _____

City Clerk Amy Kohagen _____

Signature _____

Date Adopted _____

From:	Building Department
To:	Owosso City Council
Report Month:	APRIL 2026

Category	Estimated Cost	Permit Fee	Number of Permits
ABOVE GROUND POOL	\$0	\$75	1
ACCESSORY STRUCTURES	\$0	\$150	2
BASEMENT WATERPROOFING	\$16,561	\$420	2
COMMERCIAL ALTERATION	\$2,850,000	\$13,133	2
COMMERCIAL EXTERIOR WALLS	\$50,000	\$585	1
DECK	\$4,800	\$300	2
DEMOLITION	\$1,000	\$115	1
Electrical	\$0	\$1,880	10
FENCE PERMIT	\$0	\$765	10
Mechanical	\$0	\$6,435	25
Plumbing	\$0	\$960	6
PORCH	\$1,000	\$110	1
RAMP	\$2,500	\$0	1
RES. ADD/ALTER/REPAIR	\$75,601	\$1,185	4
ROOF	\$206,355	\$2,870	14
ROW-ENG	\$0	\$100	2
ROW-OTHER	\$0	\$50	3
ROW-SIDEWALK OCCUPANCY	\$0	\$0	1
ROW-UTILITY	\$0	\$50	1
SIDING	\$21,000	\$90	1
SIGN PERMIT	\$0	\$148	2
WINDOWS	\$34,647	\$440	4
Totals	\$3,263,464	\$29,861	96

2025 COMPARISON TOTALS

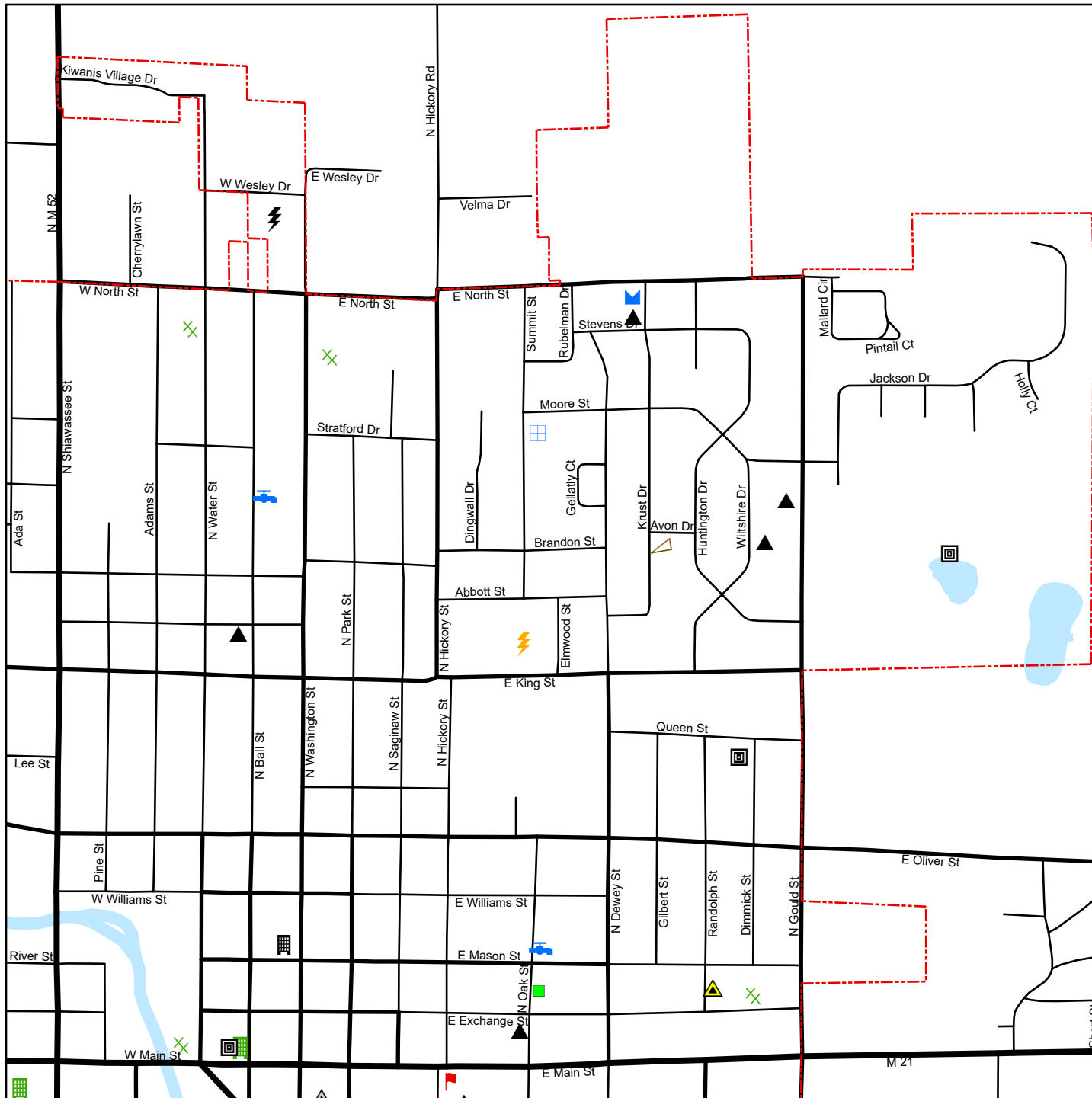
APRIL 2025	\$4,078,313	\$36,006	103
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City of Owosso

Permit Activity

April 2026

NE Quadrant

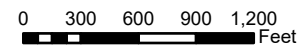


Category

- Basement Waterproofing
- Commercial Alteration
- Commercial Exterior Walls
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Plumbing
- Porch
- Ramp
- Roof
- ROW - Eng
- ROW - Sidewalk Occupancy
- Sign Permit
- Windows

Other Features

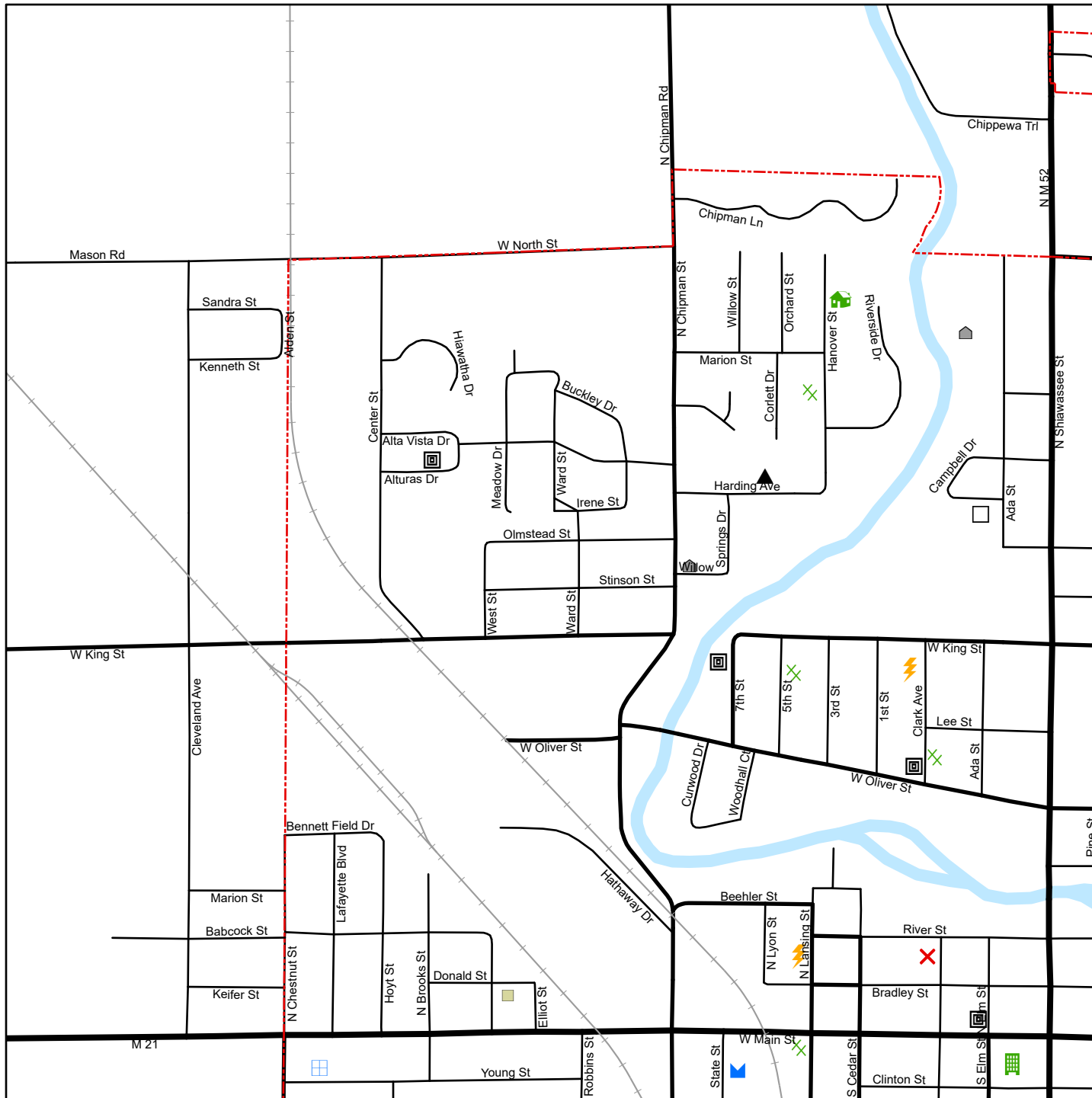
- City Limit
- Railroads
- River & Lakes















City of Owosso

Permit Activity
April 2026




NW Quadrant



Category

-  Accessory Structures
-  Basement Waterproofing
-  Commercial Alteration
-  Deck
-  Demolition
-  Electrical
-  Fence
-  Mechanical
-  Res. Add/Alter/Repair
-  Roof
-  Siding
-  Windows

Other Features

-  City Limit
-  Railroads
-  River & Lakes

0 300 600 900 1,200 Feet

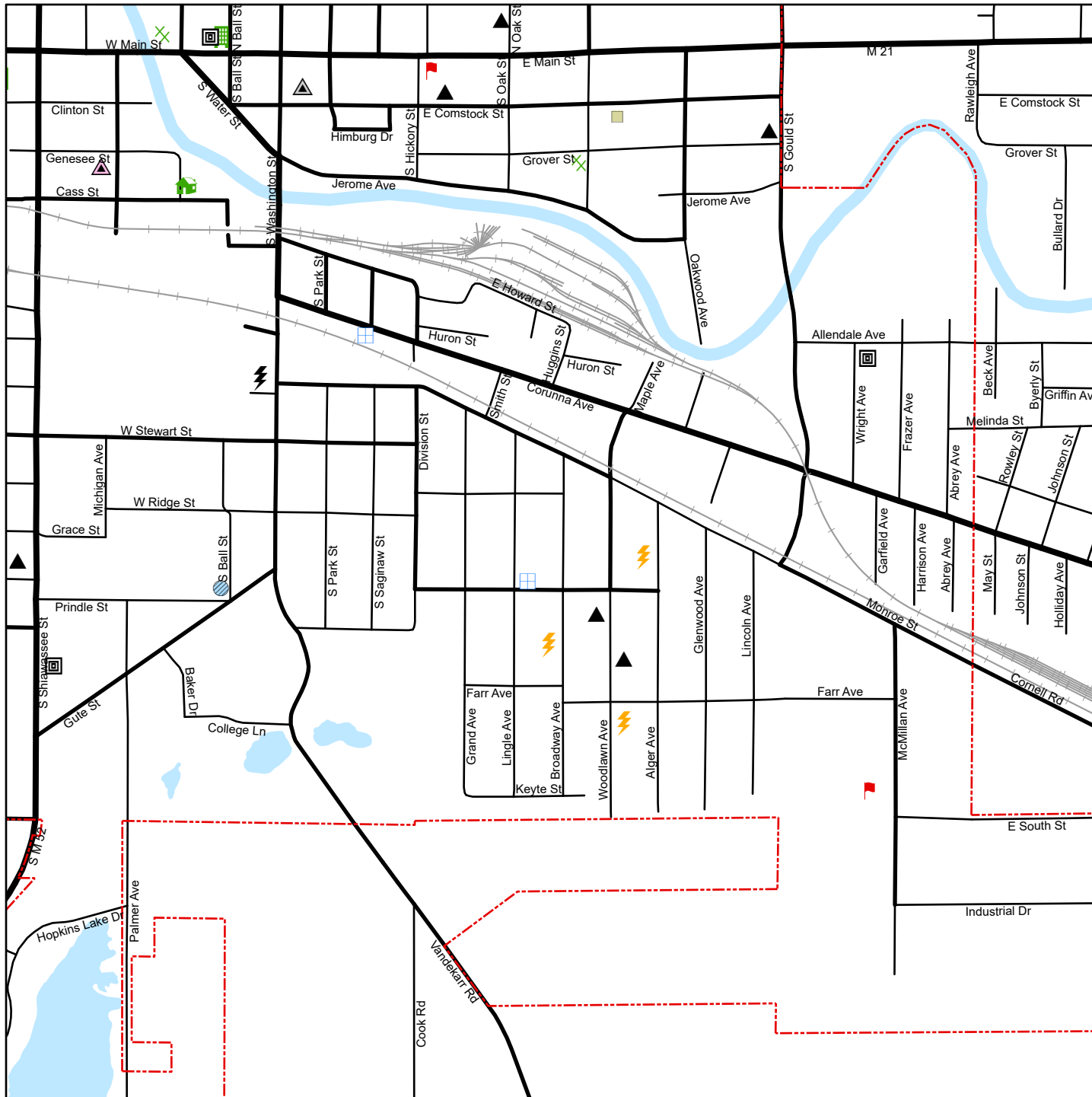


City of Owosso

Permit Activity

April 2026

SE Quadrant

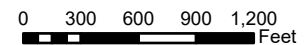


Category

- Above Ground Pool
- Commercial Alteration
- Deck
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Res. Add/Alter/Repair
- Roof
- ROW - Sidewalk Occupancy
- ROW - Other
- Sign Permit
- Windows

Other Features

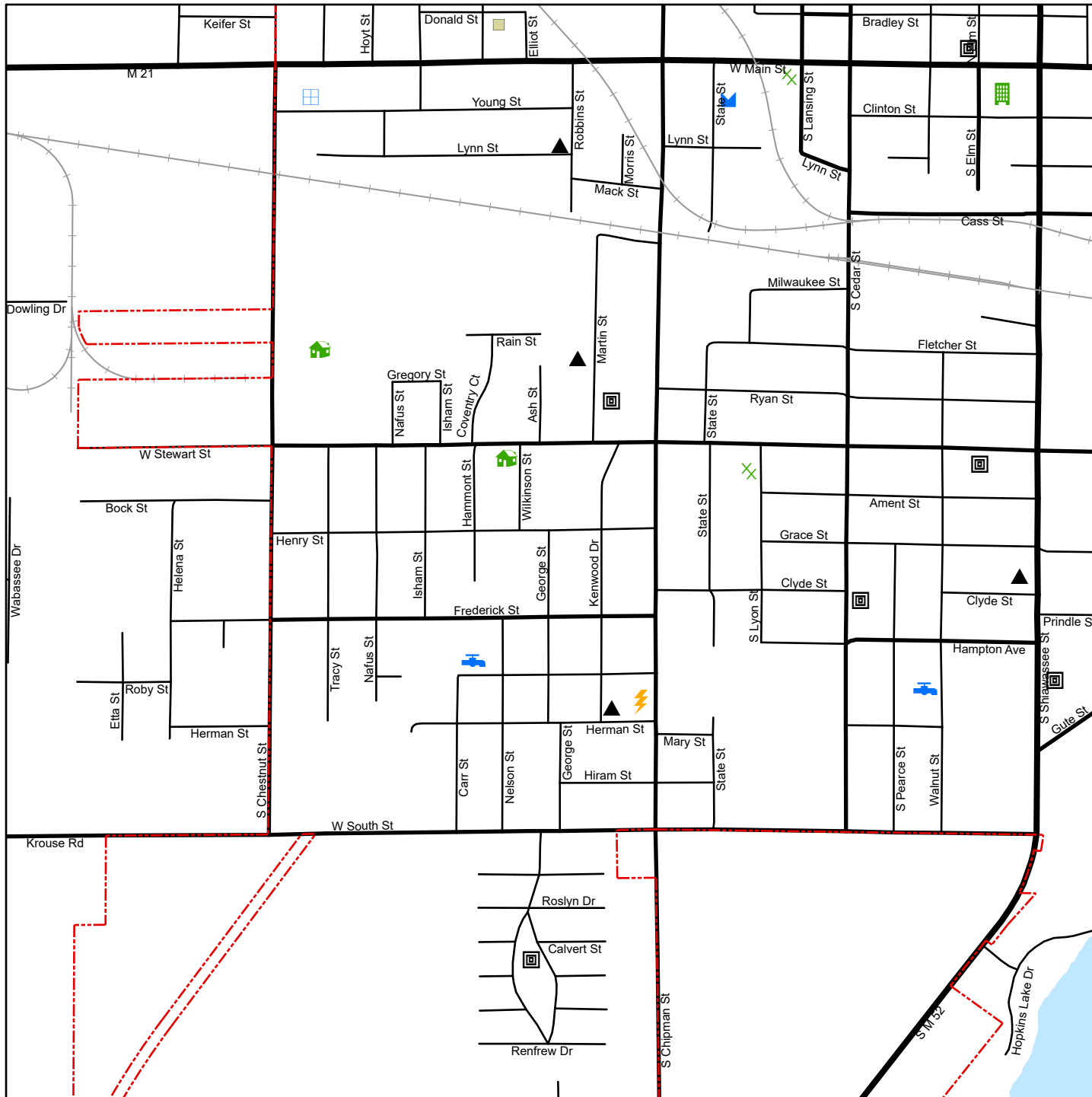
- City Limit
- Railroads
- River & Lakes



City of Owosso

Permit Activity
April 2026

SW Quadrant

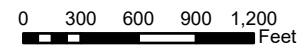


Category

- Basement Waterproofing
- Commercial Alteration
- Deck
- Electrical
- Fence
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- ROW - Other
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes



Code Enforcement Activity

APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>								
ENF 24-0655	DEWEY ST	INSPECTED PROPERTY	PENDING 1ST TICKET	04/17/2024	04/20/2026	05/04/2026		N
ENF 26-0183	SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	04/22/2026	04/22/2026	05/27/2026		N
				Total Entries	2			
<u>AUTO REP/JUNK VEH</u>								
ENF 25-1082	GENESEE ST	RESOLVED	CLOSED	12/22/2025	04/06/2026		04/06/2026	N
ENF 26-0040	GEORGE ST	RESOLVED	CLOSED	01/29/2026	04/06/2026		04/06/2026	N
ENF 25-1004	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/05/2025	04/13/2026	05/04/2026		N
ENF 26-0173	MAIN ST	LETTER SENT	RECHECK SCHEDULED	04/14/2026	04/17/2026	05/04/2026		COMM
ENF 26-0174	HARRISON AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	04/14/2026	04/14/2026	05/05/2026		N
ENF 26-0180	OAK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/21/2026	04/21/2026	05/05/2026		N
ENF 26-0184	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/27/2026	04/27/2026	05/11/2026		
				Total Entries	7			
<u>BUILDING VIOL</u>								
ENF 21-1484	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/27/2021	04/01/2026	05/04/2026		VAC
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/15/2022	04/27/2026	05/11/2026		N
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	DEMO PENDING	08/01/2023	04/28/2026	05/12/2026		N
ENF 23-0612	EXCHANGE	INSPECTED PROPERTY	DEMO PENDING	06/20/2023	04/02/2026	06/04/2026		N
				Total Entries	4			
<u>BUILDING VIOLATIONS</u>								
ENF 26-0132	LINGLE AVE	CONTACT WITH OWNER	CLOSED	03/23/2026	04/06/2026		04/06/2026	N
ENF 26-0129	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/18/2026	04/21/2026	05/05/2026		N

Code Enforcement Activity

APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0916	LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/02/2025	04/01/2026	05/06/2026		N
ENF 26-0004	HARRISON AVE	LETTER SENT	COMPLAINT LOGGED	01/09/2026	04/01/2026	05/06/2026		N
ENF 25-1096	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	12/30/2025	04/20/2026	05/11/2026		COMM
ENF 26-0148	EXCHANGE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/31/2026	04/14/2026	05/12/2026		COMM
ENF 26-0170	WOODLAWN AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	04/13/2026	04/28/2026	05/12/2026		VACANT
ENF 26-0160	ISHAM ST	INSPECTED PROPERTY	RED-TAGGED	04/06/2026	04/29/2026	05/13/2026		VACANT
ENF 26-0143	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	03/31/2026	04/30/2026	05/18/2026		VACANT
ENF 24-1236	GREEN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/06/2024	04/27/2026	05/27/2026		VACANT
ENF 26-0149	MAIN ST	LETTER SENT	RECHECK SCHEDULED	04/01/2026	04/01/2026	06/01/2026		N
Total Entries				11				
<u>CHICKENS/DUCKS</u>								
ENF 25-0321	STEWART ST	INSPECTED PROPERTY	LEGAL ACTION	04/21/2025	04/20/2026	05/04/2026		N
ENF 25-0323	RIDGE ST	INSPECTED PROPERTY	LEGAL ACTION	04/21/2025	04/02/2026	05/04/2026		N
ENF 26-0163	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/07/2026	04/20/2026	05/04/2026		N
Total Entries				3				
<u>EXTERIOR PAINT/SIDING</u>								
ENF 26-0196	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	04/30/2026	04/30/2026	06/01/2026		Y
ENF 26-0202	MAIN ST	LETTER SENT	RECHECK SCHEDULED	04/30/2026	04/30/2026	06/01/2026		Y
Total Entries				2				
<u>FENCE VIOLATION</u>								
ENF 26-0128	CORUNNA AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/18/2026	04/16/2026	05/07/2026		COMM
Total Entries				1				

Code Enforcement Activity
APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>FRONT YARD PARKING</u>								
ENF 26-0177	CHIPMAN ST	RESOLVED	CLOSED	04/16/2026	04/29/2026		04/29/2026	N
				Total Entries	1			
<u>FURNITURE OUTSIDE</u>								
ENF 26-0135	LYNN ST	RESOLVED	CLOSED	03/24/2026	04/14/2026		04/14/2026	N
				Total Entries	1			
<u>GARBAGE & DEBRIS</u>								
ENF 24-1991	BRANDON ST	INSPECTED PROPERTY	CLOSED	12/19/2024	04/27/2026		04/29/2026	Y
ENF 25-0922	OAK ST	RESOLVED	CLOSED	10/02/2025	04/06/2026		04/06/2026	N
ENF 25-1087	BRADLEY ST	RESOLVED	CLOSED	12/23/2025	04/07/2026		04/07/2026	N
ENF 26-0067	YOUNG ST	RESOLVED	CLOSED	02/20/2026	04/13/2026		04/13/2026	N
ENF 26-0070	RIDGE ST	RESOLVED	CLOSED	02/20/2026	04/13/2026		04/13/2026	N
ENF 26-0082	EXCHANGE ST	INSPECTED PROPERTY	CLOSED	02/25/2026	04/07/2026		04/09/2026	Y
ENF 26-0090	BALL ST	RESOLVED	CLOSED	03/03/2026	04/20/2026		04/20/2026	N
ENF 26-0120	ABBOTT ST	RESOLVED	CLOSED	03/16/2026	04/13/2026		04/13/2026	N
ENF 26-0125	CASS ST	RESOLVED	CLOSED	03/16/2026	04/20/2026		04/20/2026	Y
ENF 26-0134	GUTE ST	RESOLVED	CLOSED	03/24/2026	04/14/2026		04/14/2026	Y
ENF 26-0172	CORUNNA AVE	RESOLVED	CLOSED	04/14/2026	04/14/2026		04/14/2026	COMM
ENF 25-0929	HAMPTON AVE	INSPECTED PROPERTY	PENDING 1ST TICKET	10/07/2025	04/20/2026	05/04/2026		N
ENF 25-0981	CLINTON ST	EMAILED OWNER	RECHECK SCHEDULED	10/30/2025	04/13/2026	05/04/2026		VACANT
ENF 25-0982	CLYDE ST	CONTACT WITH OWNER	RECHECK SCHEDULED	10/30/2025	04/20/2026	05/04/2026		N
ENF 26-0009	OAK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2026	04/21/2026	05/05/2026		N

Code Enforcement Activity

APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0115	MAIN ST	HOMEOWNER CALLED IN	RECHECK SCHEDULED	03/12/2026	04/24/2026	05/05/2026		N
ENF 25-0696	YOUNG ST	INSPECTED PROPERTY	3RD TICKET ISSUED	07/22/2025	04/22/2026	05/06/2026		N
ENF 25-1007	GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	11/05/2025	04/29/2026	05/06/2026		N
ENF 26-0126	MASON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/18/2026	04/27/2026	05/11/2026		Y
ENF 26-0133	SOUTH ST	FINAL NOTICE SENT	RECHECK SCHEDULED	03/23/2026	04/24/2026	05/11/2026		N
ENF 26-0162	DIMMICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/07/2026	04/27/2026	05/11/2026		N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	DEMO PENDING	12/12/2023	04/28/2026	05/12/2026		N
ENF 25-1035	WOODLAWN AVE	INSPECTED PROPERTY	1ST TICKET ISSUED	11/24/2025	04/29/2026	05/13/2026		Y
ENF 26-0130	GRAND AVE	INSPECTED PROPERTY	FINAL NOTICE	03/18/2026	04/30/2026	05/14/2026		N
ENF 26-0144	RIDGE ST	INSPECTED PROPERTY	FINAL NOTICE	03/31/2026	04/30/2026	05/14/2026		N
ENF 26-0175	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	04/15/2026	04/30/2026	05/14/2026		N
ENF 26-0181	CLINTON ST	LETTER SENT	RECHECK SCHEDULED	04/21/2026	04/30/2026	05/14/2026		Y
ENF 26-0187	PEARCE ST	LETTER SENT	RECHECK SCHEDULED	04/27/2026	04/30/2026	05/14/2026		N
ENF 26-0030	MOORE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/26/2026	04/28/2026	05/19/2026		N
ENF 26-0195	CORUNNA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	04/29/2026	04/29/2026	05/20/2026		COMM
				Total Entries	30			
<u>GARBAGE CANS</u>								
ENF 26-0117	WATER ST	RESOLVED	CLOSED	03/16/2026	04/13/2026		04/13/2026	N
				Total Entries	1			
<u>GARBAGE/JUNK IN ROW</u>								
ENF 26-0137	YOUNG ST	RESOLVED	CLOSED	03/26/2026	04/16/2026		04/16/2026	N

Code Enforcement Activity
APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0139	GENESEE ST	RESOLVED	CLOSED	03/26/2026	04/13/2026		04/13/2026	Y
ENF 26-0140	SAGINAW ST	INSPECTED PROPERTY	CLOSED	03/26/2026	04/02/2026		04/02/2026	Y
ENF 26-0141	STEWART ST	RESOLVED	CLOSED	03/30/2026	04/27/2026		04/27/2026	Y
ENF 26-0142	ISHAM ST	RESOLVED	CLOSED	03/30/2026	04/06/2026		04/06/2026	N
ENF 26-0151	ADAMS ST	RESOLVED	CLOSED	04/01/2026	04/28/2026		04/28/2026	N
ENF 26-0157	WATER ST	RESOLVED	CLOSED	04/06/2026	04/13/2026		04/13/2026	N
ENF 26-0158	WATER ST	RESOLVED	CLOSED	04/06/2026	04/13/2026		04/13/2026	N
ENF 26-0166	GILBERT ST	RESOLVED	CLOSED	04/08/2026	04/28/2026		04/28/2026	N
ENF 26-0167	WILLIAMS ST	RESOLVED	CLOSED	04/08/2026	04/27/2026		04/27/2026	N
ENF 26-0168	DEWEY ST	RESOLVED	CLOSED	04/13/2026	04/20/2026		04/20/2026	N
ENF 26-0171	RIDGE ST	RESOLVED	CLOSED	04/13/2026	04/20/2026		04/20/2026	N
ENF 26-0182	CLINTON ST	RESOLVED	CLOSED	04/21/2026	04/28/2026		04/28/2026	N
ENF 26-0178	LANSING ST	LETTER SENT	RECHECK SCHEDULED	04/20/2026	04/27/2026	05/04/2026		N
ENF 26-0156	GENESEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/02/2026	04/21/2026	05/05/2026		N
ENF 26-0193	YOUNG ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/28/2026	04/28/2026	05/05/2026		N
ENF 26-0179	MASON ST	EMAILED OWNER	RECHECK SCHEDULED	04/21/2026	04/30/2026	05/07/2026		N
ENF 26-0199	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/30/2026	04/30/2026	05/07/2026		N
ENF 26-0138	CEDAR ST	LETTER SENT	RECHECK SCHEDULED	03/26/2026	04/27/2026	05/11/2026		N
ENF 26-0189	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/28/2026	04/28/2026	05/12/2026		N
ENF 26-0190	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/28/2026	04/28/2026	05/12/2026		N

Code Enforcement Activity

APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0191	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/28/2026	04/28/2026	05/14/2026		N
Total Entries				22				
<u>HDC - NOTICE OF VIOLATION</u>								
ENF 24-1717	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/24/2024	04/21/2026	05/21/2026		COMM
Total Entries				1				
<u>HOUSE FIRE</u>								
ENF 26-0031	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/26/2026	04/20/2026	05/04/2026		VACANT
ENF 25-0860	MICHIGAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	09/05/2025	04/01/2026	05/06/2026		N
ENF 26-0065	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	04/27/2026	05/27/2026		N
Total Entries				3				
<u>HOUSE NUMBERS</u>								
ENF 26-0093	HUNTINGTON DR	INSPECTED PROPERTY	CLOSED	03/09/2026	04/20/2026		04/24/2026	N
ENF 26-0103	LANSING ST	FINAL NOTICE SENT	RECHECK SCHEDULED	03/10/2026	04/20/2026	05/04/2026		N
ENF 26-0110	DONALD ST	FINAL NOTICE SENT	RECHECK SCHEDULED	03/12/2026	04/17/2026	05/18/2026		N
Total Entries				3				
<u>IMMINENT DANGER OF STRUCTURE</u>								
ENF 25-0609	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/25/2025	04/27/2026	05/27/2026		COMM
ENF 22-0059	DEWEY ST	INSPECTED PROPERTY	DEMO PENDING	01/21/2022	04/07/2026	05/29/2026		VAC
Total Entries				2				
<u>MULTIPLE VIOLATIONS</u>								
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	CLOSED	10/14/2021	04/15/2026		04/17/2026	COMM
ENF 25-0239	MAIN ST	INSPECTED PROPERTY	CLOSED	03/25/2025	04/13/2026		04/17/2026	COMM

Code Enforcement Activity
APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0945	CORUNNA AVE	RESOLVED	CLOSED	10/13/2025	04/16/2026		04/16/2026	COMM
ENF 25-1091	MAIN ST	RESOLVED	CLOSED	12/30/2025	04/08/2026		04/08/2026	N
ENF 26-0038	GOULD ST	INSPECTED PROPERTY	CLOSED	01/28/2026	04/15/2026		04/17/2026	N
ENF 26-0055	DONALD ST	OBTAINED PERMIT	CLOSED	02/04/2026	04/14/2026		04/17/2026	N
ENF 26-0063	MAIN ST	INSPECTED PROPERTY	CLOSED	02/19/2026	04/07/2026		04/09/2026	N
ENF 26-0099	YOUNG ST	CONTACT WITH OWNER	CLOSED	03/09/2026	04/21/2026		04/24/2026	N
ENF 26-0124	WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	03/16/2026	04/13/2026		04/17/2026	N
ENF 26-0159	SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	04/06/2026	04/27/2026		04/29/2026	N
ENF 24-0495	OLIVER ST	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	03/19/2024	04/02/2026	05/04/2026		N
ENF 24-0890	STEWART ST	INSPECTED PROPERTY	LEGAL ACTION	05/21/2024	04/20/2026	05/04/2026		N
ENF 24-0907	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	04/01/2026	05/04/2026		VAC
ENF 24-1262	LINGLE AVE	INSPECTED PROPERTY	LEGAL ACTION	08/08/2024	04/20/2026	05/04/2026		N
ENF 25-0082	OLMSTEAD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/04/2025	04/20/2026	05/04/2026		N
ENF 25-0822	ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/25/2025	04/13/2026	05/04/2026		N
ENF 25-0825	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/25/2025	04/20/2026	05/04/2026		N
ENF 25-0951	MACK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/15/2025	04/20/2026	05/04/2026		N
ENF 26-0017	MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/15/2026	04/20/2026	05/04/2026		N
ENF 26-0041	SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/29/2026	04/13/2026	05/04/2026		N
ENF 26-0080	WASHINGTON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/24/2026	04/20/2026	05/04/2026		N
ENF 26-0122	BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/16/2026	04/13/2026	05/04/2026		N
ENF 26-0155	GLENWOOD AVE	LETTER SENT	RECHECK SCHEDULED	04/01/2026	04/20/2026	05/04/2026		VACANT

Code Enforcement Activity
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Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0164	LYNN ST	INSPECTED PROPERTY	COMPLAINT LOGGED	04/07/2026	04/20/2026	05/04/2026		N
ENF 24-1789	HARRISON AVE	INSPECTED PROPERTY	PENDING 3RD TICKET	11/05/2024	04/21/2026	05/05/2026		N
ENF 25-0647	HOWELL ST	INSPECTED PROPERTY	PENDING 2ND TICKET	07/09/2025	04/21/2026	05/05/2026		N
ENF 25-0662	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/14/2025	04/21/2026	05/05/2026		N
ENF 25-0737	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/04/2025	04/28/2026	05/05/2026		VACANT LOT
ENF 25-0738	MAIN ST	INSPECTED PROPERTY	3RD TICKET ISSUED	08/04/2025	04/21/2026	05/05/2026		N
ENF 25-1014	BROOKS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/12/2025	04/21/2026	05/05/2026		N
ENF 25-1028	LINGLE AVE	INSPECTED PROPERTY	PENDING 1ST TICKET	11/18/2025	04/21/2026	05/05/2026		VACANT LOT
ENF 26-0010	LINGLE AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2026	04/21/2026	05/05/2026		N
ENF 26-0083	LINCOLN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/25/2026	04/21/2026	05/05/2026		Y
ENF 26-0113	WASHINGTON ST	RECHECK	PARTIALLY RESOLVED	03/12/2026	04/21/2026	05/05/2026		IND
ENF 26-0152	GILBERT ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/01/2026	04/21/2026	05/05/2026		N
ENF 26-0165	COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/08/2026	04/21/2026	05/05/2026		Y
ENF 25-0628	WRIGHT AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	07/07/2025	04/01/2026	05/06/2026		N
ENF 25-1093	MASON ST	INSPECTED PROPERTY	2ND NOTICE SENT	12/30/2025	04/01/2026	05/06/2026		Y
ENF 26-0064	BRADLEY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/19/2026	04/16/2026	05/07/2026		Y
ENF 26-0105	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/10/2026	04/20/2026	05/07/2026		N
ENF 25-0383	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/12/2025	04/01/2026	05/11/2026		N
ENF 25-0679	CHIPMAN ST	INSPECTED PROPERTY	PENDING 1ST TICKET	07/16/2025	04/27/2026	05/11/2026		N
ENF 26-0054	ELLIOT ST	INSPECTED PROPERTY	PENDING 1ST TICKET	02/04/2026	04/27/2026	05/11/2026		N

Code Enforcement Activity
APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0096	CHIPMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/09/2026	04/27/2026	05/11/2026		N
ENF 26-0097	CHIPMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/09/2026	04/27/2026	05/11/2026		N
ENF 26-0121	SUMMIT ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/16/2026	04/27/2026	05/11/2026		N
ENF 26-0145	DONALD ST	LETTER SENT	RECHECK SCHEDULED	03/31/2026	04/27/2026	05/11/2026		N
ENF 26-0153	LINCOLN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	04/01/2026	04/27/2026	05/11/2026		N
ENF 26-0185	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/27/2026	04/27/2026	05/11/2026		Y
ENF 26-0006	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/12/2026	04/28/2026	05/12/2026		N
ENF 26-0086	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/02/2026	04/21/2026	05/12/2026		
ENF 25-0704	CORUNNA AVE	INSPECTED PROPERTY	3RD TICKET ISSUED	07/23/2025	04/29/2026	05/13/2026		N
ENF 25-0764	CORUNNA AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/11/2025	04/29/2026	05/13/2026		COMM
ENF 25-1012	KENWOOD DR	LETTER SENT	RECHECK SCHEDULED	11/11/2025	04/13/2026	05/13/2026		N
ENF 25-1015	CLEVELAND ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/12/2025	04/15/2026	05/13/2026		N
ENF 26-0053	GRAND AVE	FINAL NOTICE SENT	RECHECK SCHEDULED	02/04/2026	04/29/2026	05/13/2026		N
ENF 26-0074	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/23/2026	04/29/2026	05/13/2026		N
ENF 26-0188	WRIGHT AVE	LETTER SENT	RECHECK SCHEDULED	04/28/2026	04/30/2026	05/14/2026		N
ENF 26-0192	KING ST	LETTER SENT	RECHECK SCHEDULED	04/28/2026	04/30/2026	05/14/2026		N
ENF 25-0989	HOYT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/30/2025	04/13/2026	05/18/2026		N
ENF 25-0993	PRINDLE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/03/2025	04/15/2026	05/18/2026		N
ENF 25-1020	FREDERICK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/17/2025	04/14/2026	05/18/2026		N
ENF 26-0198	BALL ST	LETTER SENT	RECHECK SCHEDULED	04/30/2026	04/23/2026	05/18/2026		Y

Code Enforcement Activity

APRIL 2026

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 26-0186	WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	04/27/2026	04/27/2026	05/27/2026		N
ENF 26-0194	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	04/28/2026	04/30/2026	06/01/2026		N
ENF 26-0197	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	04/30/2026	04/30/2026	06/01/2026		N
ENF 26-0201	ALGER AVE	LETTER SENT	RECHECK SCHEDULED	04/30/2026	04/30/2026	06/01/2026		N
ENF 26-0095	HENRY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/09/2026	04/06/2026	06/15/2026		N
ENF 26-0131	GRAND AVE	CONTACT WITH OWNER	RECHECK SCHEDULED	03/18/2026	04/16/2026	07/16/2026		N
Total Entries				69				
<u>NO BUILDING PERMIT</u>								
ENF 26-0200	ALGER AVE	LETTER SENT	RECHECK SCHEDULED	04/30/2026	04/30/2026	05/14/2026		Y
ENF 25-1058	CARMODY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	12/03/2025	04/20/2026	05/20/2026		VACANT
Total Entries				2				
<u>POOL MAINTENANCE</u>								
ENF 26-0161	CHIPMAN ST	LETTER SENT	RECHECK SCHEDULED	04/06/2026	04/06/2026	06/01/2026		N
Total Entries				1				
<u>RENTAL REGISTRATION</u>								
ENF 25-0167	STATE ST	FINAL NOTICE SENT	CLOSED	03/04/2025	01/29/2026		04/17/2026	Y
ENF 25-0171	OLIVER ST	FINAL NOTICE SENT	CLOSED	03/04/2025	10/30/2025		04/17/2026	Y
ENF 25-0172	WILLIAMS ST	FINAL NOTICE SENT	CLOSED	03/04/2025	10/30/2025		04/17/2026	Y
ENF 25-1052	OLIVER ST	FINAL NOTICE SENT	CLOSED	12/02/2025	01/13/2026		04/17/2026	Y
ENF 26-0043	RIVER ST	LETTER SENT	CLOSED	01/29/2026	01/29/2026		04/17/2026	Y
Total Entries				5				
<u>ROW VIOLATIONS</u>								

Code Enforcement Activity

APRIL 2026

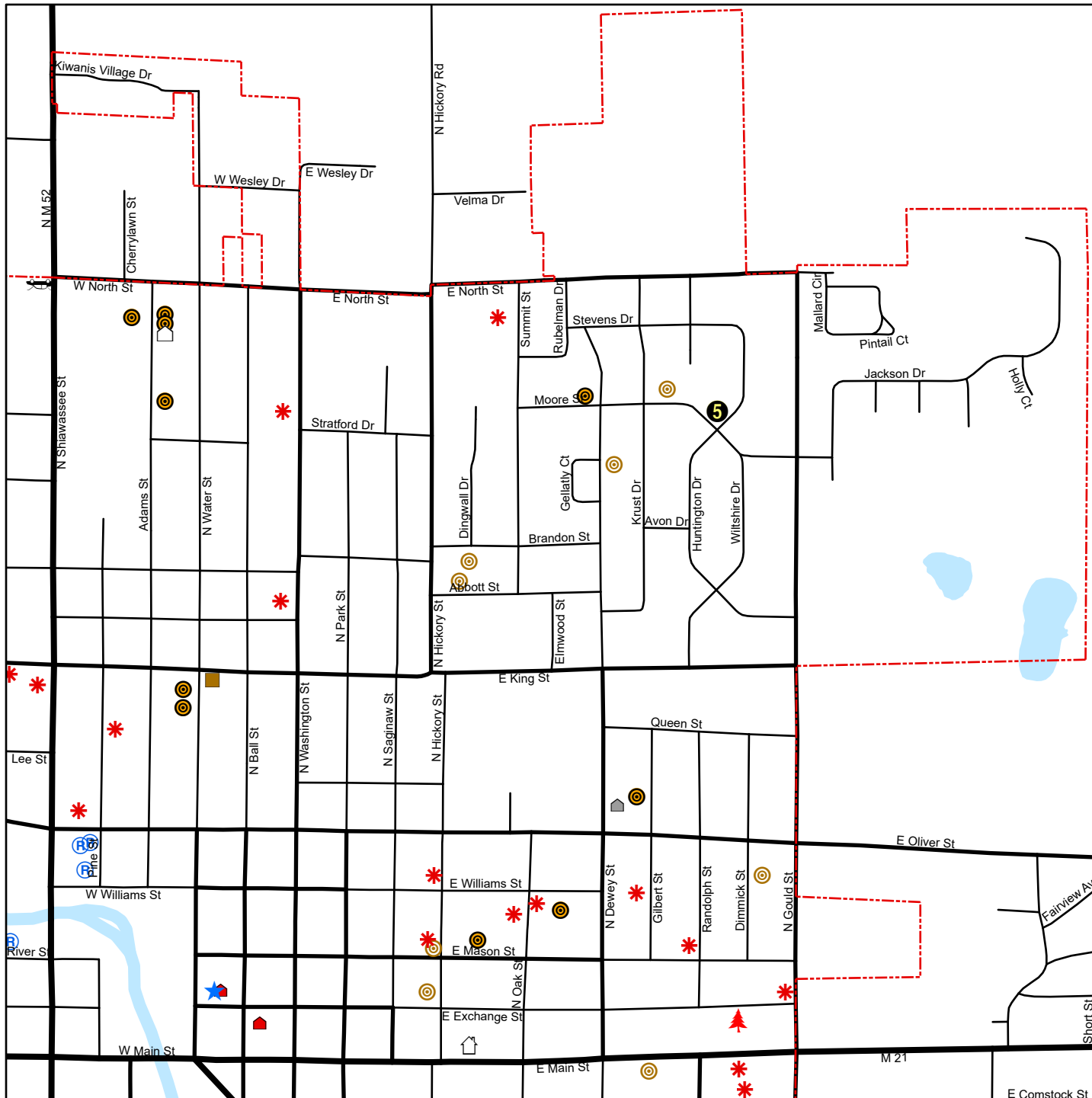
Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 25-0698	FIFTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2025	04/28/2026	05/12/2026		N
ENF 26-0176	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	04/16/2026	04/29/2026	05/13/2026		Y
Total Entries				2				
<u>TEMPORARY STRUCTURES</u>								
ENF 25-0080	OLMSTEAD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/04/2025	04/08/2026	05/07/2026		N
ENF 26-0066	BRADLEY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/19/2026	04/08/2026	05/07/2026		VACANT LOT
ENF 26-0154	GLENWOOD AVE	LETTER SENT	RECHECK SCHEDULED	04/01/2026	04/02/2026	10/05/2026		N
Total Entries				3				
<u>TREE VIOLATIONS</u>								
ENF 26-0169	EXCHANGE ST	RESOLVED	CLOSED	04/13/2026	04/13/2026		04/13/2026	N
Total Entries				1				
<u>VACANT STRUCTURES</u>								
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	04/08/2026	05/07/2026		VAC
Total Entries				1				
Total Records:		178		Total Pages:		11		

City of Owosso

Code Enforcement Activity

April 2026

NE Quadrant



Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Building Violations
- Exterior Paint/Siding
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- HDC - Notice Of Violation
- House Numbers
- Multiple Violations
- Rental Registration
- Tree Violations; Trees Hanging Over ROW
- Vacant Structures

Other Features

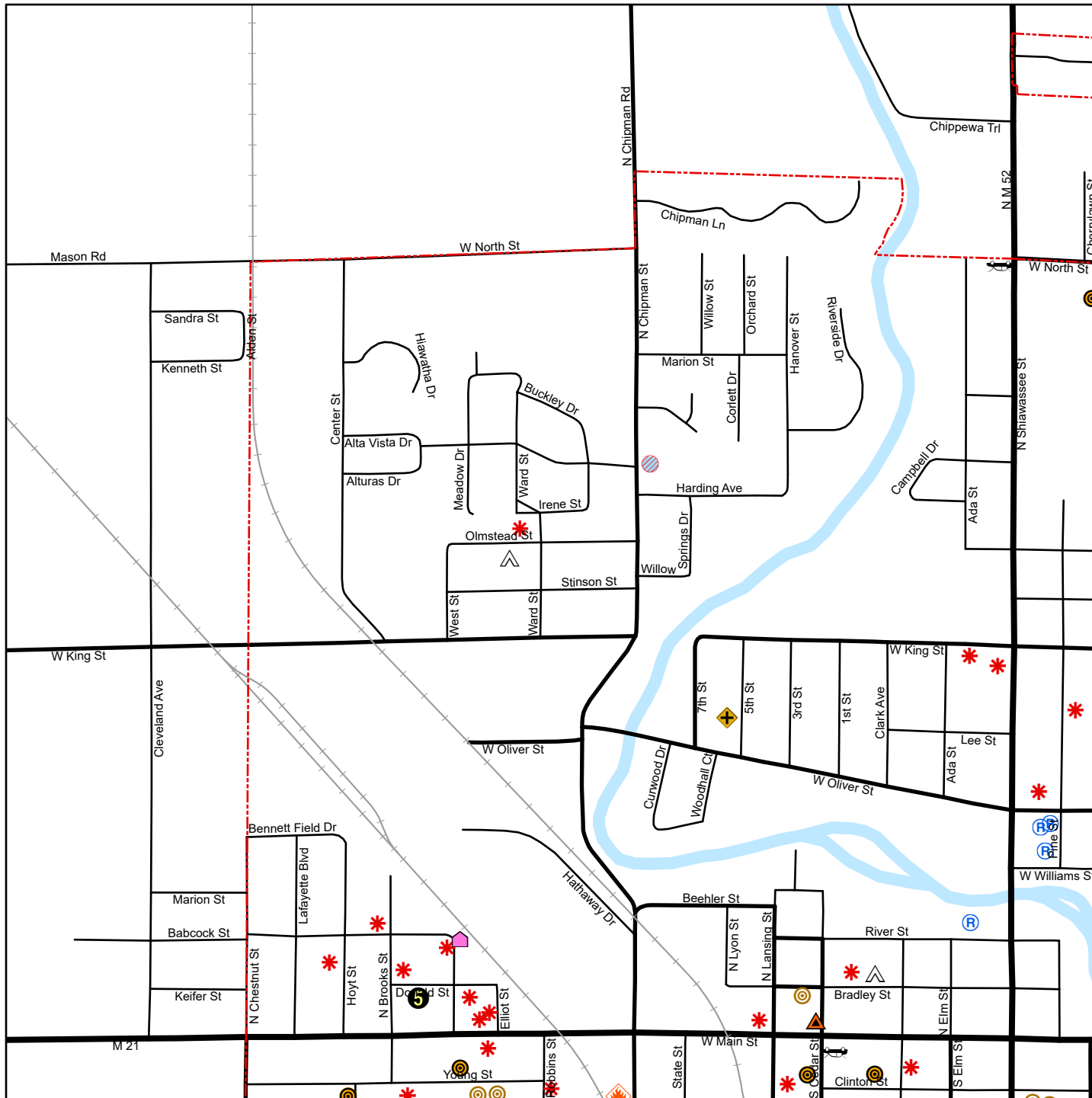
- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet
-

City of Owosso

Code Enforcement Activity

April 2026

NW Quadrant

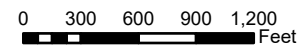


Category

- Auto Repair/Junk Vehicle
- Fire Damage
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Imminent Danger Of Structure
- Multiple Violations
- No Building Permit
- No Pool Permit / Pool Violation
- Rental Registration
- ROW Violations
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes

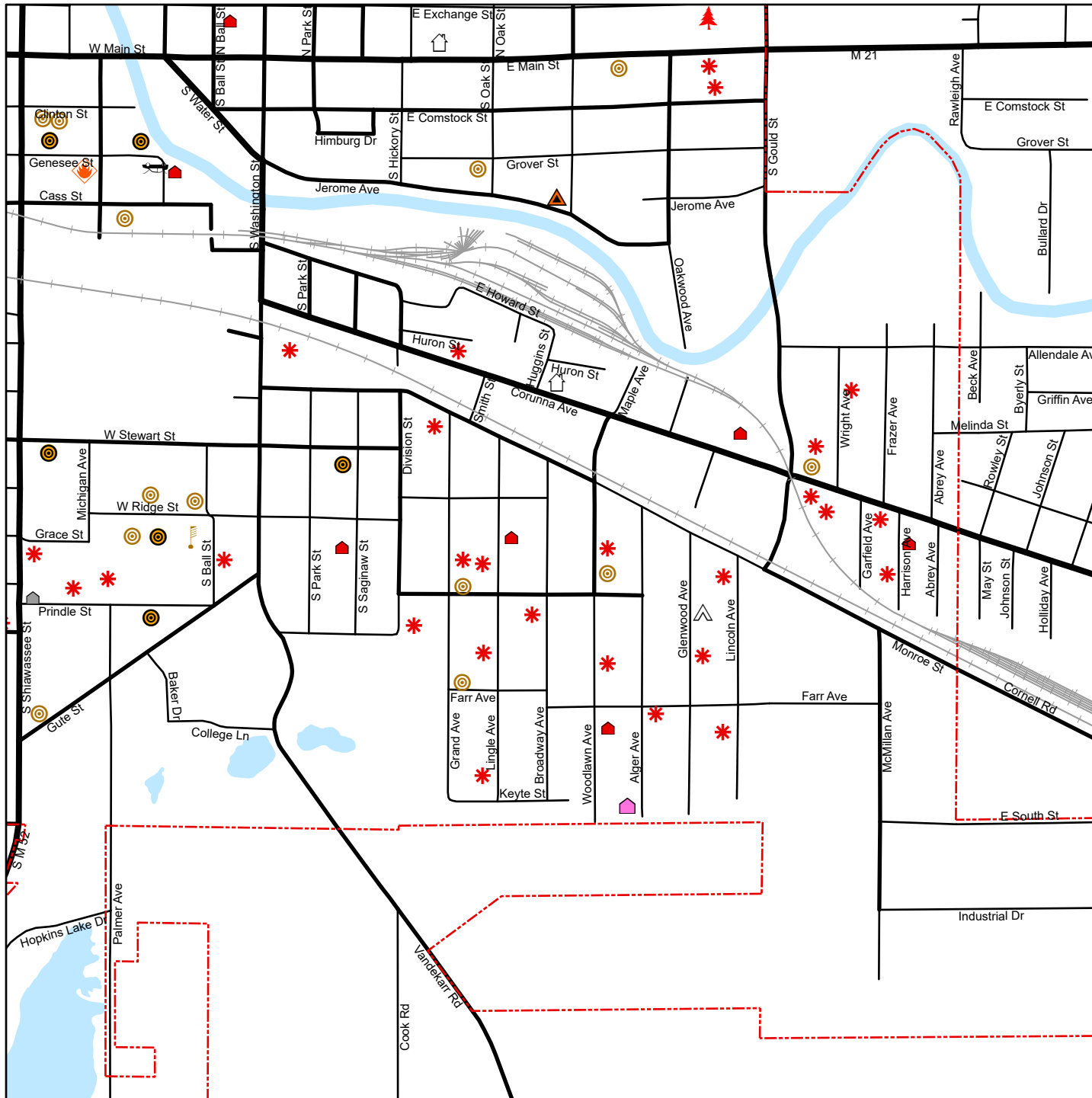


City of Owosso

Code Enforcement Activity

April 2026

SE Quadrant



Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Building Violations
- Chickens/Ducks
- Exterior Paint/Siding
- Fire Damage
- Garbage & Debris
- Garbage/Junk In ROW
- Imminent Danger Of Structure
- Multiple Violations
- No Building Permit
- Temporary Structures
- Tree Violations; Trees Hanging Over ROW

Other Features

- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet

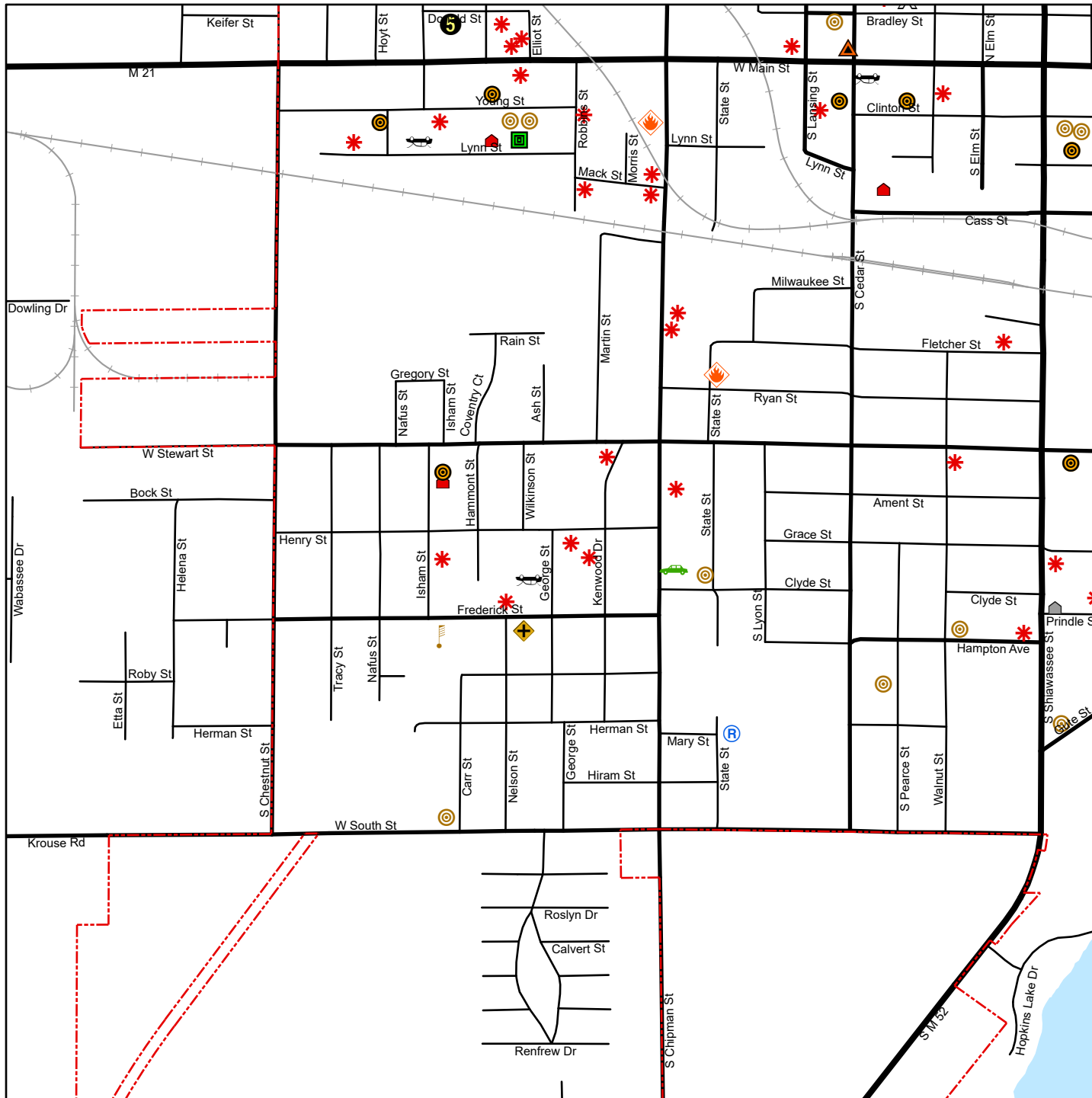


City of Owosso

Code Enforcement Activity

April 2026

SW Quadrant

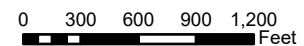


Category

- Accessory Structures
- Auto Repair/Junk Vehicle
- Building Violations
- Chickens/Ducks
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Imminent Danger Of Structure
- Multiple Violations
- Rental Registration
- ROW Violations
- Temporary Structures

Other Features

- City Limit
- Railroads
- River & Lakes



**Monthly Inspection List
APRIL 2026**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	45
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	29
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	17
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	173
Grand Total Inspections:		264

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2026

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1												1
\$5,000												\$5,000
AMPHITHEATER												
				1		4	2					7
				\$50		\$0	\$50					\$100
BENTLEY PARK RENTAL												
				6	5	5	8	1				25
				\$150	\$150	\$150	\$250	\$25				\$725
GROWER LICENSE (Medical)												
												0
												\$0
HARMON PATRIDGE PARK RENTAL												
				11	9	4	2	1				27
				\$275	\$250	\$100	\$50	\$25				\$700
MOBILE FOOD VENDING (Food Truck License)												
	1											1
	\$100											\$100
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
												0
												\$0
RECREATIONAL GROW												
		1										1
		\$5,000										\$5,000
RENTAL REGISTRATIONS												
12	6	6	1									25
\$600	\$300	\$300	\$50									\$1,250
TOTALS:												
14	7	7	1	18	14	13	12	2	0	0	0	88
\$10,600	\$400	\$5,300	\$50	\$475	\$400	\$250	\$350	\$50	\$0	\$0	\$0	\$17,875



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 7 May 2026
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Captain
RE: April 2026 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

The Owosso Police Department took 318.2 lbs of pills to the DEA Drug Take Back to be safely destroyed.

The Public Safety Administration attended the Mid-Michigan Chief's Meeting after attending Eaton Rapids Police Department's Accreditation Mock Assessment.

The Public Safety Administration met with Spicer Group to discuss the renovations going on in the Public Safety Building.

The Police Administration met with Axon representatives to discuss upgrades to our body worn cameras, tasers, in-car cameras, and software upgrades that will assist with report writing.

April - 5 YEAR AVERAGE

	2022-Apr	2023-Apr	2024-Apr	2025-Apr	2026-Apr	Apr 5YR AVG
Part I Crimes	26	23	21	18	21	21.8
Part II Crimes	95	95	83	87	84	88.8
Violent Crimes	5	7	10	4	6	6.4
Total Reports	162	182	148	166	155	162.6
Felony Arrests	13	5	3	8	8	7.4
Total Arrests	35	31	27	33	44	34
Traffic Stops	67	151	110	87	104	103.8
All Dispatched Events	891	1004	966	820	796	895.4

LAST 12 MONTHS

	2025- May	2025- Jun	2025- Jul	2025- Aug	2025- Sep	2025- Oct	2025- Nov	2025- Dec	2026- Jan	2026- Feb	2026- Mar	2026- Apr	Last 12 Months	Average
Part I Crimes	25	13	26	23	21	32	33	22	20	16	15	21	267	22.25
Part II Crimes	87	82	79	80	92	96	77	65	56	70	79	84	947	78.92
Violent Crimes	8	4	7	5	6	13	8	10	7	7	5	6	86	7.17
Total Reports	168	157	149	150	182	182	158	145	134	138	148	155	1,866	155.5
Felony Arrests	8	15	12	7	4	5	7	9	10	7	5	8	97	8.08
Total Arrests	35	42	37	28	31	26	26	33	31	28	39	44	400	33.33
Traffic Stops	84	35	118	23	40	36	28	66	62	120	111	104	827	68.92
All Dispatched Events	798	787	907	836	792	764	667	717	639	736	774	796	9,213	767.75



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: May 11, 2026
TO: Owosso City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: April 2026 Fire & Ambulance Report

Master Plan Goal: 3.1, 3.2

Attached are the statistics for the Owosso Fire Department (OFD) for April 2026. The Owosso Fire Department responded to 252 incidents in the month of April.

OFD responded to 19 fire or rescue calls and EMS responded to 233 EMS calls.

Responses by Scene Zone

Year to Date 2026

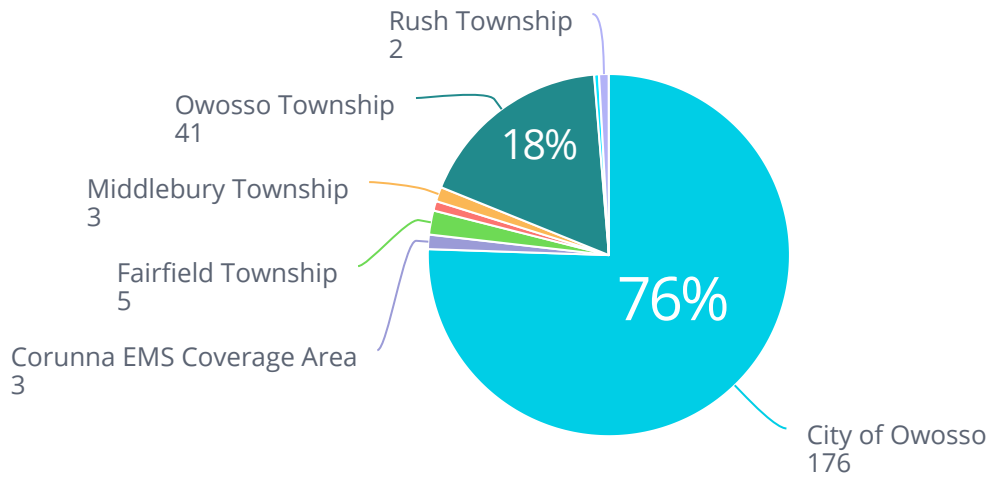
Monthly

Patient Care Records Year to Date: **962**

Patient Care Records: **233**

Responses by Zone

- City of Owosso
- Corunna EMS Coverage Area
- Fairfield Township
- Laingsburg Coverage Area
- Middlebury Township
- Owosso Township
- PERRY Ambulance Coverage Area
- Rush Township



Filter statement

Filters Incident status Locked | Months in Incident times dispatch call creation date/time Last Month

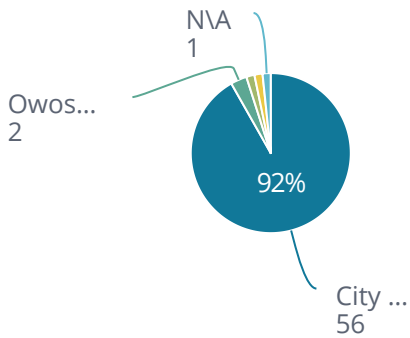
Locked incidents - no medical - year

Monthly

Locked Incidents
61

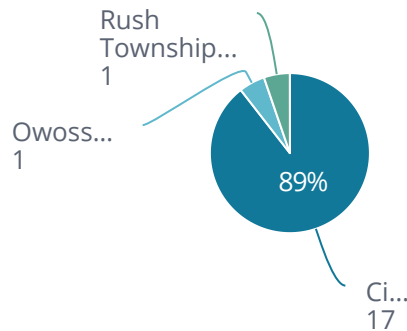
Locked Incidents
112

Year to date locked fire incidents



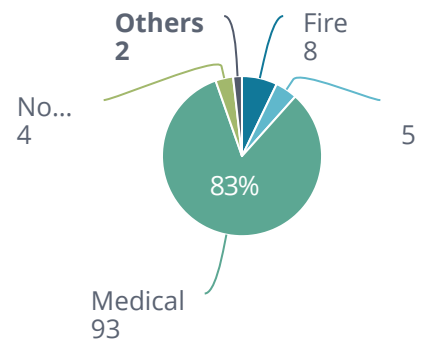
- City of Owosso
 - Owosso Township
 - PERRY Ambulance Cov...
 - NVA
- ▲ 1/2 ▼

Last month locked fire incidents



- City of Owosso
- Owosso Township
- Rush Township

Monthly by type



- Fire
- Medical
- Noemerg
- Others
- Hazsit



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: May 12, 2026

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Parking Citation Activity Summary

Listed below is a summary of parking citation activity for the April, 2026 and the citation totals from July 1, 2025.

Parking Tickets	2025	Jan-26	Feb-26	Mar-26	26-Apr	YTD	Since 7-1-25
Issued	274	15	96	24	30	145	419
Paid	187	12	58	13	20	101	288
Unpaid	87	3	28	11	9	44	131
Voided	2	0	0	0	1	0	3
Warnings Issued	29	0	0	0	0	0	29
Citation Letters Sent	121	58	5	31	10	79	200
Citation Fines Paid	21	16	3	6	3	28	49
Citation Letters Unpaid	40	24	2	25	7	55	151
Parking Citations Appealed	16	1	5	2	0	8	24
Parking Appeals Paid	5	1	2	2	0	5	10

These figures provide an overview of citation issuance, appeal outcomes, and overall collection performance for the reporting period.

Master Plan Goals: 1.2

**REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO**

May 6, 2026, at 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Daylen Howard at 7:32 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Chair Daylen Howard, Mayor Robert J. Teich, Jr., and Commissioners Jill Davis, Jon Moore, and Colin McCallum. Commissioner Josh Ardelean arrived at 7:39 A.M. Vice-Chair Lance Omer arrived at 7:50 A.M. Commissioner Jon Moore left at 8:54 A.M.

ABSENT: Commissioners Bill Gilbert and Karen Parzych

STAFF PRESENT: Lizzie Fredrick

AGENDA:

MOVED BY MOORE SUPPORTED BY TEICH TO APPROVE THE MAY 6, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY TEICH, SUPPORTED BY DAVIS TO APPROVE THE MARCH 4, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: Amy Coffey, owner of Amy's Place, located at 115 E. Main Street, thanked the Board for their support and warm welcome to Owosso. Coffey shared how her Match on Main grant award will be spent and how it will impact her business. Coffey thanked the Board for consideration of her loan application to cover the upfront costs associated with the grant.

REPORTS: Fredrick reviewed the Check Disbursement and Revenue & Expenditure Reports for March and April.

Fredrick presented the March and April reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

Fredrick reminded the Board that electric vehicles charge less frequently in warmer months, which can be reflected in the decrease in sessions and revenue.

Fredrick reviewed the 2026 Market Snapshot and key insights, including market business gaps, retail leakage, and opportunities for business recruitment and retention.

ITEMS OF BUSINESS:

1. **Amy's Place Loan Application:** Fredrick presented a loan application from Amy's Place in the amount of \$32,203.41 for Match on Main grant expenses.

Fredrick noted that Amy's Place will repay \$25,000.00 after receiving the \$25,000.00 reimbursement grant from the Michigan Economic Development Corporation, and that the final loan amount will be higher due to costs associated with the loan underwriting services.

MOVED BY DAVIS, SUPPORTED BY MCCALLUM TO RECOMMEND THE CITY COUNCIL APPROVE A LOAN IN THE AMOUNT OF \$32,203.41, PLUS THE ADDITIONAL COSTS FOR UNDERWRITING SERVICES, TO AMY'S PLACE FROM THE REVOLVING LOAN & GRANT PROGRAM COVERING COSTS RELATED TO AMY'S PLACE MATCH ON MAIN GRANT AWARD.

AYE: ALL

MOTION CARRIED

- 2. FY26-27 Committee Work Plans:** Fredrick presented a breakdown of OMS projects, programs, and work plans for Fiscal Year 2026-2027.

Fredrick highlighted Downtown Signage, which includes the Steam Railroading Institute's Historical Marker funded by the 2025 Chocolate Walk proceeds, and the Main Street Plaza Landscaping Project, for the reconstructed planter, as new work plans.

Fredrick confirmed OMS revenue from Interest Earned, Fundraising, and the Electric Vehicle Charging Stations exceeds costs for the Committee Work Plans, meaning revenue from the Tax Increment Financing and Mileage are not used to fund committee programming.

MOVED BY MOORE, SUPPORTED BY DAVIS TO APPROVE THE FISCAL YEAR 2026-2027 PROJECTS, PROGRAMS, AND WORK PLANS AS PRESENTED.

AYE: ALL

MOTION CARRIED

- 3. FY26-27 Budget:** Fredrick reviewed the recommended Fiscal Year 2026-2027 Budget.

Fredrick confirmed \$34,082.00 is budgeted to go into the Fund Balance for a future continuation of downtown streetlight replacement.

MOVED BY MOORE, SUPPORTED BY ARDELEAN TO APPROVE THE FISCAL YEAR 2026-2027 BUDGET AS PRESENTED.

AYE: ALL

MOTION CARRIED

COMMITTEE UPDATES:

- 1. Promotion:** Davis confirmed that the Chocolate Walk brought in \$6,380.00 in revenue.

Davis announced that Hooked on Downtown: Search for the Smallmouth is a storefront scavenger hunt pilot program scheduled for the month of July.

Davis provided updates on the Summer Concert Series at the amphitheater in collaboration with The Cook Family Foundation, Lebowsky Center for Performing Arts, and the City of Owosso Parks and Recreation Commission.

Davis reminded the Board that the Summer Sidewalk Sales will take place July 16th-18th.

- 2. Organization:** Moore announced that Board Member Spotlights have begun appearing in the OMS newsletters and on social media.

Moore provided updates on plans for a Board Retreat in a neighboring Main Street community.

Fredrick reminded the Board that the Organization Committee will be hosting a Volunteer Sign-Up day at the Owosso Farmers Market on May 16th to recruit volunteers for the Downtown Spring Cleanup and Planter Adoption Program.

3. **Economic Vitality:** Howard announced Smokin' Jack's BBQ as the April Business of the Month and Fortune House as the May Business of the Month.

Fredrick confirmed that community input collected during the March 11th Main Street Meetup for Summer Beautification has been implemented with the launch of the Planter Adoption Program on May 1st.

Howard reminded the Board that the Spring Social Main Street Meetup for downtown businesses is on May 7th.

Howard announced that OMS has applied for the 2026 Match on Main Grant on behalf of Fortune House to transform an underutilized space in their business into a Boba & Ramen Lounge.

Howard provided updates on the Ready 2 Recruit Program, the 2026 Main Street Technical Assistance Service.

4. **Design:** Fredrick announced that the six reservoir planters will return to Main Street for 2026, 75 bags of black mulch will be available for confirmed planter adopters during the Downtown Spring Cleanup event on May 29th and 30th, and that the Adopt-A-Planter webpage, DowntownOwosso.org/flowers, is live.

Fredrick provided updates on the new Social District signage.

McCallum shared that Wayfinding updates are still in discussion, the Main Street Winter Wreath-Off has not yet been confirmed if it will return, and that the Design Committee is considering a nature inspired sculpture for the Main Street Plaza Landscaping Project with the 2026 Chocolate Walk proceeds.

Fredrick confirmed that final vote count for the three potential Chocolate Walk projects was so close, and there was funding in the budget, to order two additional waste receptacles for downtown.

Fredrick reminded the Board that two additional benches will be installed this year with financial assistance from the Curwood Festival grant.

DIRECTOR UPDATES: None

BOARD COMMENTS: Howard noted that significant increases in commercial rent and deferred building maintenance have put downtown at risk of losing existing businesses.

ADJOURNMENT:

**MOVED BY TEICH SUPPORTED BY OMER TO ADJOURN AT 8:56 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING JUNE 3, 2026.