

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF APRIL 6, 2026  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR BILL MOULL  
OWOSSO FREE METHODIST CHURCH

**PLEDGE OF ALLEGIANCE:** CHRISTOPHER OWENS

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,  
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,  
Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Ludington to approve the agenda as presented.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 16, 2026**

Motion by Mayor Pro-Tem Haber to approve the Minutes of the Regular Meeting of March 16, 2026 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

Eddie Urban passed away over the weekend. He was a special person to the council and was devoted to Owosso. Mayor Teich shared a memory of Eddie Urban.

**Parkinson's Awareness Month.** Mayor Teich read aloud the following proclamation of the Mayor's Office declaring the month of April 2026 as Parkinson's Awareness Month in the City of Owosso:

**A PROCLAMATION  
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN  
PROCLAIMING APRIL 2026 AS  
PARKINSON'S AWARENESS MONTH IN THE CITY OF OWOSSO**

WHEREAS, Parkinson's disease is a chronic, progressive neurological disease that causes motor system disorders; and

WHEREAS, a recent study estimates that Parkinson's disease affects over 35,000 people in the State of Michigan and its prevalence continues to rise significantly with the increasing age of the Baby Boom generation; and

WHEREAS, a local support group, the Owosso Parkinson's Support Group, has been meeting for over thirty-two years in an effort to provide education, support and fellowship to those affected by this frustrating disease.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, Michigan, do hereby proclaim the month of April 2026 as Parkinson's Awareness Month in the City of Owosso, Michigan and do hereby encourage all citizens of this community to acknowledge and support the Owosso Parkinson's Support Group and their activities to inform and serve the citizens of our community because their services make a difference.

Proclaimed this 6th day of April, 2026.

The proclamation was presented to the Owosso Parkinson's Support Group.

## **PUBLIC HEARINGS**

### **Ordinance Amendment – Purchasing Ordinance**

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Sections 2-343 and 2-344 of the Code of Ordinances of the City of Owosso to increase the price thresholds that govern all purchases.

There were no citizen comments received prior to, or during the hearing.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Osmer that the following ordinance be adopted:

### **ORDINANCE NO. 849**

#### **AMEND CHAPTER 2, ADMINISTRATION, ARTICLE VI, PROCUREMENT AND DISPOSITION TO REVISE PURCHASING AND CONTRACT LIMITS**

WHEREAS, the City of Owosso has abided by the Purchase or Contracts Ordinance since it was last amended in the year 2017:

WHEREAS, the City of Owosso has experienced a significant increase in the costs and expenses of its daily operations, consistent with inflationary trends across the Nation; and

WHEREAS, amending the purchase and contract limits to modern costs will align the City's purchasing authority with the contemporary market ensuring that staff can procure items without the delay associated with formal seal-bid process for mid-tier costs.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. Section 2-343 of the Code of Ordinances is hereby amended to read as follows:

#### **Sec. 2-343. - Purchases or contracts \$4,000.00 to \$20,000.00.**

Purchases of services, supplies, materials or equipment, the cost of which is equal to or greater than four thousand dollars (\$4,000.00) but not more than twenty thousand dollars (\$20,000.00) may be made in the open market but such purchases shall, where practicable, be based on at least three (3) competitive bids and shall be awarded to the lowest qualified bidder. The purchasing agent may solicit bids verbally, in

writing, or through other means. A record shall be kept of all open market orders and the bids submitted thereon, which records shall be available for public inspection. Any or all bids may be rejected. Purchases made pursuant to this section may be made without prior approval of the council.

SECTION 2. AMENDMENT. Section 2-344 of the Code of Ordinances is hereby amended to read as follows:

**Sec. 2-344. - Purchases or contracts over \$20,000.00.**

Any expenditure for services, supplies, materials or equipment obligating the city, where the amount of the city's obligation is in excess of twenty thousand dollars (\$20,000.00), shall be governed by the provisions of this section, except as provided in section 2-345.

*(Subsections (1) through (8) of Section 2-344 remain in full force and effect, with the threshold of \$20,000.00 applied to the procedural requirements therein.)*

SECTION 3. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This ordinance shall take effect April 27, 2026.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Owens, Osmer, Olson, Fear, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

NAYS: None.

**CITIZEN COMMENTS**

Jeff Turner 204 Oakwood Ave, spoke about road conditions and filling of potholes. He asked about 326 Dewey St, if the house will be removed due to its condition.

Tom Manke 2910 W. M21, spoke about Eddie Urban and the medals of honor he was awarded.

**COUNCIL COMMENTS**

Councilmember Olson spoke about Community Listening Sessions offered by Shiawassee District Library on April 14, 2026 at 3:30pm-5 and again at 6pm-7:30 at 410 S. Delaney Rd.

Councilmember Olson spoke about council pay per meeting of \$10 being unchanged in many years compared to the raising cost of child care to attend a meeting.

**CONSENT AGENDA**

Motion by Councilmember Osmer to approve the Consent Agenda as follows:

**Set Public Hearing – CWSRF Project Plan Amendment.** Set a public hearing for Monday, April 20, 2026 to receive citizen comment regarding the proposed amendments to the Clean Water State Revolving fund (CWSRF) Project Plan for the 2026 fiscal year.

**RESOLUTION NO. 40-2026**

**SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENT REGARDING THE CWSRF PROJECT PLAN AMENDMENT TO REPLACE AGING INFRASTRUCTURE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been working to detail the next phase of infrastructure improvements to the wastewater treatment and sewage systems for the 2026 fiscal year;; and

WHEREAS, these additional improvements are required to comply with regulatory requirements and to increase the reliability of service to residents and customers, and

WHEREAS, a project plan amendment has been developed, including plans for a new wet weather pump station near the existing sanitary sewer overflow and an equalization basin at the Wastewater Treatment Plant, and amendment of design/construction engineering plans, with an estimated cost of \$30,000,000.00, with user rate increases already factored in; and

WHEREAS, the City is seeking funding for this phase of the project from EGLE’s Clean Water State Revolving Fund (CWSRF); and

WHEREAS, the CWSRF program requires that a hearing be held to receive public comment regarding the proposed project plan amendment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: As required by EGLE’s Clean Water State Revolving Fund program, a public hearing is set for Monday, April 20, 2026 at 6:30 p.m. in the City Hall Council Chambers to review proposed amendments to the City’s CWSRF Project Plan for FY2026, including the addition of a new wet weather pump station and equalization basin.

**Set Public Hearing - CDBG Housing Grant.** Set a public hearing for Monday, April 20, 2026 to receive citizen comment regarding the proposal to accept a Homeowner Rehabilitation grant in the amount of \$1,475,000 to assist in the improvement of owner-occupied, single-family homes of low-to moderate-income residents.

Master Plan Goals: 1.1, 1.9, 1.13, 6.6

**RESOLUTION NO. 41-2026**

**SETTING A PUBLIC HEARING TO RECEIVE CITIZEN COMMENTS REGARDING THE CITY OF OWOSSO CDBG HOUSING IMPROVEMENT PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a CDBG grant to assist single family homeowners with interior and exterior improvements to their homes; and

WHEREAS, the CDBG program requires a public hearing to receive citizen comment regarding the objectives of the grant, permitted activities, eligible locations, and the amounts allocated to each activity.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that a public hearing is set for Monday, April 20, 2026 at 6:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the City's CDBG Housing Improvement Program.

**Traffic Control Order Request - Shi-Tri 2026.** Approve request from Fitness Coliseum for use of Lot #10 from 8:00am on May 16, 2026 until noon May 17, 2026 and various streets on Sunday, May 17, 2026 from 7:00am through 12:00pm for the 6th annual Shi-Tri, and further approve Traffic Control Order No. 1554 formalizing the action.

**Traffic Control Order – #1555 Exchange St.** Approve request from Heiler Excavating LLC for the closure of Exchange St and parking spaces near 117 W Exchange St. on April 1, 2026, at 7am until 7:00 pm on May 1, 2026, to demolish the structure at 117 Exchange Street and further approve Traffic Control Order No. 1555 formalizing the action.

**Grant Acceptance – Cybersecurity Grant.** Approve the acceptance of the Fiscal Year 2024 State and Local Cybersecurity Grant Program in the amount of \$22,960.00 with no local cost share required of the City of Owosso for the period of January 22, 2026 through September 30, 2028.

Master Plan Goals: 3.2, 3.4, 3.7, 3.8, 6.6

#### RESOLUTION NO. 42-2026

#### ACCEPTING A FISCAL YEAR 2024 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) GRANT FOR ADVANCED BACKUP SOLUTIONS

WHEREAS, the City of Owosso applied for funding through the Fiscal Year 2024 State and Local Cybersecurity Grant Program (SLCGP) administered by the Michigan Department of State Police, Emergency Management and Homeland Security Division; and

WHEREAS, the City of Owosso has been awarded \$22,960.00 under the FY 2024 State and Local Cybersecurity Grant Program for Project 1 – Advanced Backup Solutions; and

WHEREAS, the grant agreement provides that the approved grant period is January 22, 2026 through September 30, 2028; and

WHEREAS, the State of Michigan is providing the required 30% cost share, and therefore no local cost share is required of the City of Owosso under this grant award; and

WHEREAS, acceptance of this grant will assist the City of Owosso in improving its cybersecurity posture and resilience through the implementation of advanced backup solutions.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the fiscal year 2024 State and Local Cybersecurity Grant Program grant for advanced backup solutions.

SECOND: it hereby accepts the FY 2024 State and Local Cybersecurity Grant Program grant award in the amount of \$22,960.00 from the Michigan Department of State Police, Emergency Management and Homeland Security Division for the Advanced Backup Solutions project.

- THIRD: it agrees to comply with the terms and conditions of the grant agreement and to maintain satisfactory financial accounts, documents, and records, and to make them available to the appropriate state and federal agencies for auditing purposes as required.
- FOURTH: the Mayor and City Clerk are hereby authorized and instructed to sign the grant agreement substantially in the form presented, Jessica Unangst, Director of HR & Administrative Services, is authorized to sign the required certifications, and A. Todd Wyzynajty is designated as the Point of Contact for this grant.
- FIFTH: grant funds received and related expenditures shall be recorded in the appropriate grant account in accordance with the City's financial procedures.

**\*Grant Agreement – Blight Grant 117 W. Exchange St.** Approve the Blight Grant Agreement with the Shiawassee County Land Bank to secure partial funding to clean up the property at 117 W Exchange Street with a total cost to the City not to exceed \$60,000 and rescind the April 1, 2024 Blight Grant Agreement.

**RESOLUTION NO. 43-2026**

**APPROVING SHIAWASSEE COUNTY LAND BANK AMENDED BLIGHT GRANT AGREEMENT FOR 117 W EXCHANGE STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, received permission from the Shiawassee Circuit Court to clean up the collapsed building in the downtown at 117 W Exchange Street; and

WHEREAS, the SEDP, City Administration, and County Land Bank have secured a grant funding opportunity with the State of Michigan Land Bank; and

WHEREAS, the County Land Bank has awarded the bid to Heiler Excavating LLC; and

WHEREAS, the City desires to maintain the downtown area free from neglectful collapses of private properties in an attempt to eliminate and discourage blight.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to rescind the April 1, 2024 Blight Grant Agreement and approve the April 6, 2026 Blight Grant Agreement for the cleanup of the collapsed building at 117 W Exchange Street.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Blight Grant Agreement.
- THIRD: City's portion of the cost not to exceed \$60,000.
- FOURTH: The above expenses shall be paid from the General fund.

**Purchase Order Amendment – Network Cards.** Approve amendment to purchase order #47474 for 10GB Fiber Network Cards for SCALE Server Nodes in the amount of \$3,185.97.

Master Plan Goals: 3.2, 6.6

**RESOLUTION NO. 44-2026**

**AUTHORIZING PAYMENT TO  
PEOPLE DRIVEN TECHNOLOGY  
FOR EMERGENCY EQUIPMENT OF THE OWOSSO IT DEPARTMENT  
QUOTATION # 027129**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, the city directed People Driven Technology to proceed and make the emergency purchase of 10GB fiber optic network interface cards (NICs), which subsequently totaled \$3,185.97; and

WHEREAS, the Director of Human Resources and Administrative Services has reviewed the detailed billing from People Driven Technology for the cost of the equipment and recommends payment in the amount of \$3,185.97; and

WHEREAS, the city council must adopt a resolution authorizing the terms of the quotation # 027129.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has determined that it was necessary and in the public interest to contract with People Driven Technology for emergency equipment to Owosso's IT server infrastructure.
- SECOND: The accounts payable department is authorized to submit payment to People Driven Technology in the amount up to \$3,185.97 (Quotation # 027129) as authorized by Council this 6<sup>th</sup> day of April 2026.
- THIRD: The above expenses shall be paid from the IT Equipment line, 101-228-978.000, adding to the existing server replacement PO #47474.

**\*CDBG Round 1 Contractors Quotes - Grant Contractors.** Approve Round #1 of CDBG Grant Contractors' quotes in the amount of \$187,389.21 as part of a CDBG housing grant and further authorize payment to the contractor(s) upon satisfactory completion of the project or portion thereof.

Master Plan Goals: 1.1, 1.9, 1.13, 6.6

**RESOLUTION NO. 45-2026**

**APPROVING CDBG ROUND 1  
CONTRACTORS' QUOTES #1 FOR INTERIOR AND EXTERIOR HOME IMPROVEMENTS**

WHEREAS, the City of Owosso received a CDBG Grant in the amount of \$926,300 for interior and exterior home improvements; and

WHEREAS, the homeowners sought out quotes from local general contractors; and

WHEREAS, the homeowners selected the lowest, responsive quote and wish to proceed with their interior and exterior home improvements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to approve Contractors' Quotes #1 for CDBG Grant NDD-2023-37-CDG in the amount of \$187,389.21.

SECOND: The City Manager and the Community Development Director, having been previously designated as authorized signers for the grant, are instructed and authorized to sign homeowner and contractor contracts.

THIRD: The Accounts Payable department is authorized to pay as follows:

CLE Construction  
Shiawassee St. (2) \$29,970.00  
Stewart St. \$35,500.00  
Cedar St. \$33,900.00

Keyes Quality Construction  
Ament St \$35,873.53

Merkel and Kenney  
Water St. \$25,900.00

Weather Vane  
Broadway Ave. \$ 3,843.75  
Cass St. \$22,401.93

FOURTH: The above expenses shall be paid from the Housing & Redevelopment Fund 254-200-818.000 CDBGHRGP24.

**\*Contract Amendment - Lead Assessments.** Amend contract with Environmental Testing and Consulting, Inc. for lead assessments as part of a CDBG housing grant adding \$1,175 with a new total of \$12,925.00 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.

Master Plan Goals: 1.1, 1.9, 1.13, 6.6

**RESOLUTION NO. 46-2026**

**APPROVING THE AMENDMENT TO LEAD ASSESSMENTS  
WITH ENVIRONMENTAL TESTING & CONSULTING (etc)**

WHEREAS, the City of Owosso has been awarded a CDBG Grant for \$926,300 to assist low- to moderate-income residents, owning and occupying permanent single-family homes in funding interior and exterior home improvements to meet code requirements such as roof replacement, windows, plumbing, electrical, mechanical and insulation.

WHEREAS, according to the HUD guidelines, lead assessments are required for various reasons depending on the scope of the projects;

WHEREAS, each household can receive up to \$40,000 for improvements and the cost for lead assessments will be deducted from the \$40,000 available for each home; and

WHEREAS, the City has an additional grant recipient that requires a lead assessment prior to proceeding with the project;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the amendment to the lead assessment quote with Environmental Testing & Consulting (etc) for an amount not to exceed \$12,925.00 for lead assessments required by CDBG grant #NDD-2023-37-CBD.

SECOND: if lead abatements and lead clearance are required, further quotes will be obtained.

**\*General Engineering Services Contracts.** Consider contracting with the Spicer Group, Fleis & Vandenbrink Engineering, Inc., ENG, Inc., and Fishbeck, Thompson, Carr & Huber, Inc., to provide general professional engineering services for future engineering projects in accordance with the City Purchasing Policy for a period, renewed annually, through June 30, 2029.

Master Plan Goals: 3.4

#### RESOLUTION NO. 47-2026

**AUTHORIZING THE EXECUTION OF AGREEMENTS  
FOR PROFESSIONAL ENGINEERING SERVICES WITH  
SPICER GROUP, INC.  
FLEIS & VANDENBRINK ENGINEERING, INC.  
ENG., INC.  
FISHBECK, INC.**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality-based selection process was used to select a group of pre-qualified engineering firms; and

WHEREAS, the Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Fishbeck, Inc. have been determined as the most qualified to perform engineering services through this process.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Fishbeck Thompson, Carr & Huber, Inc., to provide professional engineering services for future engineering projects.

SECOND: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as Exhibit A, Agreement for Professional Engineering Services with Spicer Group, Inc.

THIRD: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as Exhibit B, Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering Inc.

FOURTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as Exhibit C, Agreement for Professional Engineering Services with ENG., Inc.

FIFTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as Exhibit D, Agreement for Professional Engineering Services with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck.

SIXTH: The Owosso City Manager is hereby instructed to receive cost proposals from each of these four firms for future projects, and make a recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for the period of July 1, 2026 through June 30, 2029.

**\*Professional Services Agreement - Woodlawn Ave Rehabilitation project.** Authorize a professional services agreement with Fleis & Vandenbrink Engineering, Inc. for engineering services for the Woodlawn Ave Rehabilitation project not to exceed the amount of \$76,200, and further authorize payment to the engineer upon satisfactory completion of the project or portion thereof.

#### **RESOLUTION NO. 48-2026**

### **AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH FLEIS & VANDENBRINK ENGINEERING, INC. FOR CONSTRUCTION ENGINEERING AND PERMITTING SERVICES FOR THE WOODLAWN AVENUE REHABILITATION PROJECT**

WHEREAS, the City of Owosso is undertaking the Woodlawn Avenue Rehabilitation Project, consisting of approximately 160 feet of sanitary sewer main replacement, approximately 165 feet of sanitary sewer main lining, water service line replacement, and street rehabilitation along Woodlawn Avenue between Monroe Street and Corunna Avenue (M-71); and

WHEREAS, the City completed the design engineering for the project in-house and obtained the Part 41 wastewater construction permit; and

WHEREAS, construction engineering and administration services, as well as MDOT right-of-way and Railroad permitting services, are required for the successful completion of the project; and

WHEREAS, Fleis & Vandenbrink Engineering, Inc. (F&V) has submitted a proposal dated March 18, 2026, to provide construction engineering, administration, and permitting services for a total lump sum not-to-exceed fee of \$76,200, broken down as follows: Water Services Construction Administration (\$4,000), Sanitary Sewer Construction Administration (\$23,000), and Street Rehabilitation Construction Administration (\$49,200); and

WHEREAS, Fleis & Vandenbrink Engineering, Inc. is included on the City of Owosso's third-party engineer Quality Based Selection (QBS) list; and

WHEREAS, the City Council finds it is in the public interest to authorize said professional services agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The Mayor and City Clerk are hereby authorized and directed to execute a professional services agreement with Fleis & Vandenbrink Engineering, Inc. for construction engineering, administration, and permitting services for the Woodlawn Avenue Rehabilitation Project, in a form substantially consistent with the proposal dated March 18, 2026, for a total lump sum not-to-exceed fee of \$76,200.

SECOND: Any Railroad or MDOT plan review, permitting, and licensing fees associated with the project shall be the responsibility of the City and are not included in the authorized fee.

THIRD: The above expenses shall be paid from the Sewer, Water, and Street funds as applicable.

**Warrant No. 664.** Authorize Warrant No. 664 as follows:

Vendor	Description	Fund	Amount
Waste Management	WWTP Refuse Disposal Services	WWTP	\$13,826.98

**\*AP Check Register – March 2026.** Affirm Accounts Payable check disbursements totaling \$7,026,916.76 for February 26, 2026, to March 31, 2026.

**\*Payroll Check Register – March 2026.** Affirm Payroll check disbursements totaling \$922,702.02 for the period from February 26, 2026, to March 20, 2026.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Ludington, Owens, Mayor Pro-Tem Haber, Councilmembers Fear, Olson, and Mayor Teich.

NAYS: None.

### **ITEMS OF BUSINESS**

#### **Notice of Pecuniary Interest**

Motion by Councilmember Olson to enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of December 2025 as follows:

#### **STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY**

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

For the Period of: March 1 2026 – March 31 2026  
Vendor: Ludington Electric, Inc  
Total Amount: 240.00

Detailed information for the listed amount is attached to this statement.

I am making this declaration because I am the owner/operator of Ludington Electric, Inc.

I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the April 20, 2026 meeting of the Owosso City Council.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmember Olson, Fear, Mayor Pro-Tem Haber, Councilmembers Osmer, Owens, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Ludington.

**Hold Harmless Policy**

Motion by Councilmember Ludington to approve a resolution to adopt the Hold Harmless, Waiver, and Release of Liability Policy.

**RESOLUTION NO. 49-2026**

**ADOPTING A HOLD HARMLESS, WAIVER, AND RELEASE OF LIABILITY POLICY  
AND APPROVING STANDARD WAIVER FORMS FOR CITY EVENTS, PROGRAMS,  
AND ACTIVITIES**

WHEREAS, the City of Owosso conducts and permits a variety of public events, programs, recreational activities, and performances that involve participation by members of the public, including minors; and

WHEREAS, it is in the best interest of the City to protect itself and its elected and appointed officials, employees, and volunteers from liability arising out of such participation; and

WHEREAS, the City Attorney has reviewed and approved standard waiver and release of liability forms for use in connection with City events and activities; and

WHEREAS, the City Council finds it advisable and in the public interest to formally adopt a Hold Harmless, Waiver, and Release of Liability Policy and to authorize the use of standardized waiver forms.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso hereby adopts a Hold Harmless, Waiver, and Release of Liability Policy requiring participants in City events, programs, and activities to execute an appropriate waiver and release of liability prior to participation.

SECOND: The following standard waiver forms, attached hereto as Exhibits A, B, and C, are hereby approved for use by City staff as applicable: (A) Accident Waiver, Release of Liability and Indemnity/Hold Harmless Agreement, for general adult participants; (B) Parent-Guardian Waiver for Minors, for events and activities involving participants under the age of 18; and (C) Hold Harmless/Waiver/Release for Performers, for individuals performing or acting on behalf of or in connection with a City event.

THIRD: The City Manager is authorized to determine which waiver form is applicable for a given event or activity, to administer the forms, and to make minor administrative updates to the forms as necessary, provided that any substantive changes to the forms shall be reviewed by the City Attorney and presented to Council for approval.

FOURTH: Execution of the applicable waiver form shall be required as a condition of participation in any City-sponsored event, program, or activity, and City staff are directed to collect executed waivers prior to allowing participation.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmember Fear, Ludington, Owens, Olson, Osmer, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

**Establishing the Temporary Owosso Carnegie Library Committee**

Motion by Councilmember Olson to approve a resolution establishing the Temporary Owosso Carnegie Library Committee to serve in an advisory capacity to City Council and approve Mayor Teich's recommended committee members

**RESOLUTION NO. 50-2026**

**ESTABLISHING THE  
TEMPORARY OWOSSO CARNEGIE LIBRARY BUILDING COMMITTEE**

WHEREAS, the Shiawassee District Library has vacated the Owosso Carnegie Library building; and

WHEREAS, the Carnegie Library property deed contains a reverter clause; and

WHEREAS, the City Attorney has initiated a quiet title action to resolve ownership of the Carnegie Library property; and

WHEREAS, the City Council finds it appropriate to establish a temporary advisory committee for this purpose.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: There is hereby established the Temporary Owosso Carnegie Library Committee (the "Committee"), a temporary advisory committee of the City of Owosso.

SECOND: The purpose of the Committee shall be to study and make recommendations to the City Council regarding the potential repurposing and future use of the Owosso Carnegie Library building.

THIRD: The Committee shall consist of the following members:

Rob Teich, Chairman  
Justin Horvath, Vice Chairman  
Tom Cook  
Piper Brewer  
Gary Wilson  
Sean Harrington  
Jeff Ferweda  
Nathan Henne, City Liaison (non-voting)

FOURTH: The Committee shall meet on the fourth Thursday of each month at 6:00 p.m., with the first meeting to be held in April 2026. Once activated, the Committee shall be subject to the Michigan Open Meetings Act, MCL 15.261 et seq., and members shall conduct all deliberations at duly noticed public meetings.

FIFTH: The Committee shall serve in an advisory capacity only. All final decisions shall remain with the City Council. The Committee shall be dissolved upon the Council's adoption of a final plan for the Carnegie Library building or at such other time as the City Council shall determine.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmember Osmer, Ludington, Olson, Fear, Owens, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

#### **Scheduling of Budget Workshop**

Motion by Councilmember Olsen to set a special meeting for May 6, 2026 at 6:00 p.m. in the City Council Chambers to discuss the 2026-2027 Proposed Budget.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmember Fear, Owens, Olson, Osmer, Mayor Pro-Tem Haber, Councilmember Ludington, and Mayor Teich.

NAYS: None

#### **Unpaid Utility Charges**

Seventeen minutes of discussion took place pertaining to the amount of unpaid utilities, and the billing method used.

Motion by Councilmember Olsen to authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmember Ludington, Osmer, Owens, Olson, Mayor Pro-Tem Haber, Councilmember Fear, and Mayor Teich.

NAYS: None.

#### **Rules of Order Amendment**

Twenty-three minutes of discussion took place pertaining to amending the Rules of Order to set a permanent discussion period on each agenda.

Motion by Councilmember Olsen to approve Resolution to amend the Rules of Order to set a permanent discussion period on each agenda.

### **RESOLUTION NO. 51-2026**

#### **AMENDING THE RULES OF ORDER FOR CITY COUNCIL MEETINGS TO ADD A DISCUSSION PERIOD TO THE AGENDA**

WHEREAS, the City Council of the City of Owosso has adopted the Rules of Order to govern the procedure and conduct of its meetings, as well as those of its boards, commissions, and committees; and

WHEREAS, the City Council desires to amend its Rules of Order to provide an opportunity for Council members to explore topics, share information, and deliberate on matters of interest without taking formal action.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: Chapter 2, Section 2 of the Rules of Order is hereby amended to add "Discussion" immediately following "Items of Business."

SECOND: Chapter 3 of the Rules of Order is hereby amended to add a new Section 5, to read as follows: "Discussion Period. The Discussion period is provided for the City Council to explore topics, share information, and deliberate on matters of interest without taking any formal action. No motions, votes, or binding decisions shall be made during the Discussion period."

THIRD: Chapter 3 Section 5 is to be further amended: "To add a topic to the Discussion period, a written request must be submitted to the City Clerk and City Manager. Requests must be received by the Thursday following a regular Council meeting in order to be placed on the agenda for the next regular Council meeting. A Discussion topic will be added to the agenda if at least two Council members have submitted a written request for that topic, or if the Mayor has submitted a written request for it. The Mayor may limit the time allocated to any individual Discussion topic."

FOURTH: In accordance with existing Rules of Order, this resolution requires a 2/3rds affirmative vote to pass.

Roll Call Vote.

AYES: Councilmember Olson, Fear, Osmer

NAYS: Mayor Pro-Tem Haber, Councilmember Ludington, Owens and Mayor Teich.

The motion failed for lack of an affirmative votes.

#### **CITIZEN COMMENTS**

Tom Manke, 2910 W. M21, stated the council used to be paid more, and was reduced years ago. He thinks council deserves more. Mr. Manke also addressed the water bill quarterly, stating it needs to be monthly billing. He states our community is the only community that doesn't have monthly water billing.

## **COUNCIL COMMENTS**

Mayor Teich asked Ryan Suchanek, Director of Public Services & Utilities to advise the council and public on the road patching activities of the DPW.

Ryan Suchanek, Director of Public Services & Utilities stated the road patching has begun; however, a final leaf pick up was being completed in the spring due to the early winter and water main repair has kept DPW staff very busy.

Attorney Scott Gould addressed Jeff Turner's concerns on 326 Dewey St. The demo was delayed for a couple weeks.

Councilmember Fear notified the public that they can report any concerns on the City Website.

Councilmember Olson reported that all the downtown lights are working and it looks great, very welcoming.

## **CITY MANAGER REPORT**

The City continues to actively leverage state and federal housing grant funding with a total of \$4,887,600 from 2023 through 2029.

The DPW has received numerous resident compliments on spring leaf pickup.

Tom Wheeler was promoted to Deputy Director of Public Services.

Several projects are beginning this spring including 250 trees for 250 years. City Manager Henne thanked the Cook Family Foundation and Owosso Rotary Club grants for the tree project.

## **COMMUNICATIONS**

Owosso Historical Commission. Minutes of March 9, 2026.

Downtown Historic District Commission. Minutes of March 18, 2026.

Brad A. Barrett, Finance Director. Financial Report – February 2026.

## **NEXT MEETING**

Monday, April 20, 2026

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

Historical Commission – term expires December 31, 2026

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

## **ADJOURNMENT**

Motion by Councilmember Osmer for adjournment at 8:41 p.m.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

---

Robert J. Teich, Jr., Mayor

---

Heather Wirwicki, Deputy City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.