

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 20, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 6, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment District No. 2026-101 - Hazards & Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2026-101, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Emergency Change Order – City Hall Improvements Project. Authorize Change Order No. 1 to the City Hall Improvements Project contract for the emergency upgrade of natural gas service to accommodate the new HVAC units in the amount of \$2,685.65 and further authorize payment to the contractor up to the revised contract amount of \$603,744.65.
2. Contract Renewal— Utilities General Engineering Services. Approve the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2026.

3. Grant Acceptance – State & Local Cybersecurity Grant Program Grant. Accept a State and Local Cybersecurity Grant Program grant in the amount of \$73,162.00, authorize the Mayor and City Clerk to sign the grant agreement, further authorize the IT Director to execute certifications, and establish the Network Engineer Todd Wyzynajtys as the official point of contact for the grant.
4. Grant Acceptance & Bid Award – City Hall ADA Compliant Basement Entrance Doors. Accept a \$10,000.00 grant from the Michigan Association of Municipal Clerks toward the purchase and installation of ADA compliant basement entry doors at City Hall, award contract for said doors to C.E. Door & Hardware L.L.C. in the amount of \$18,137.00, and authorize payment to the contractor upon satisfactory completion of the project.
5. Purchase Authorization – Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, L.C., via State of Michigan Contract No. 180000000768, in the amount of \$12,196.00 for early delivery of 200 tons of road salt at \$60.98/ton, plus an additional quantity of 1,200 tons in the amount of \$72,804.00 at \$60.67/ton, to be delivered as needed during the 2025-26 contract period, further authorize a contingency amount of \$21,234.50, and approve payment up to \$106,234.50 according to unit prices for quantities received.
6. Bid Award – Aiken Road Compost Management. Authorize bid award to Great Lakes Resource Recovery, LLC for the Aiken Road Compost Management contract in the amount of \$16,000.00 per year for a period of three years beginning January 1, 2026 and further authorize payment to the contractor up to the amount of \$48,000.00.
7. Bid Award – WTP Valve Replacement Project. Authorize bid award to John E. Green Company for the WTP Valve Replacement Project in the amount of \$59,000.00 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
8. Warrant No. 660. Authorize Warrant No. 660 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	25% charge back per 2011 Water Agreement July - September	WATER	\$24,143.98
Caledonia Charter Township	25% charge back per 2006 Water Agreement July – September	WATER	\$75,598.81

ITEMS OF BUSINESS

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember in the contract(s) in question and consider approval of \$120.00 in contracts with Ludington Electric, Inc. for the period of September 2025.
2. Glow Owosso Fireworks Permit Request. Consider the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual Glow Owosso event.
Master Plan Implementation Goals: 4.2, 4.5, 4.6, 4.16, 5.9, 5.12
3. Proposed Property Sale – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the proposed sale of the city-owned property located at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00.

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspection Report.
2. Tanya S. Buckelew, Planning & Building Director. September 2025 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. September 2025 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. September 2025 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. September 2025 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. September 2025 Police Report.
7. Kevin D. Lenkart, Public Safety Director. September 2025 Fire Report.
8. Downtown Development Authority/Main Street Board. Minutes of October 1, 2025.
9. Brownfield Redevelopment Authority. Minutes of October 9, 2025.

NEXT MEETING

Monday, November 3, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.