

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MAY 6, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 15, 2024:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 29, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

PUBLIC HEARINGS

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing - 2024-2025 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for Monday, May 20, 2024 at 7:30 p.m. in Council Chambers at City Hall, 301 West Main Street, to receive citizen comment regarding the 2024-2025 Proposed City Budget.
Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13
2. Set Public Hearing - DWSRF 5-year Project Plan. Set a public hearing for Monday, May 20, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the Michigan Department of Environmental Quality Drinking Water State Revolving Fund 5-year Project Plan to replace water mains and lead service lines throughout the City and improvements to the Water Treatment Plant.
Master Plan Implementation Goals: 3.4, 3.7
3. First Reading & Set Public Hearing – Ordinance Amendment - Washington Park PILOT. Conduct first reading and set a public hearing for Monday, May 20, 2024 at 7:30 p.m. to receive citizen comment regarding the proposed addition of Division 3, Washington Park, to Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, establishing a PILOT for the proposed Washington Park project.
Master Plan Implementation Goals: 1.2, 1.4, 1.9, 1.11, 2.12, 5.11

4. Street Closure Request – John Hankerd for Mr. Owosso 2024 5K Run. Waive the insurance requirement, approve the request from John Hankerd for the closure of various streets for the John Hankerd for Mr. Owosso 2024 5K Run on Friday, May 31, 2024 from 5:30 p.m. to 7:00 p.m., and authorize Traffic Control Order No. 1514 formalizing the action.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
5. Curwood Festival Traffic Control Order. Authorize application from the Curwood Festival for use of various parking lots and streets from June 5, 2024 at 6:00 a.m. through June 10, 2024 at 6:00 a.m. for the annual Curwood Festival and further authorize Traffic Control Order No. 1515 formalizing the action.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
6. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Michael Dowler*	City of Owosso Building Authority	06-30-2027
Kevin Maurer*	Building Board of Appeals	06-30-2026
William Gilbert*	Downtown Development Authority	06-30-2028
Allie McGuire*	Downtown Development Authority	06-30-2028
Emily Olson*	Downtown Development Authority	06-30-2028
William J. Byrne*	Downtown Historic District Commission	06-30-2027
Steven Teich*	Downtown Historic District Commission	06-30-2027
Gregory Brodeur*	LDFA/Brownfield Redevelopment Authority	06-30-2028
Janae Fear*	Planning Commission	11-09-2026
Francis Livingston*	Planning Commission	06-30-2027
Dennis Mahoney*	Parks and Recreation Commission	06-30-2026
Carol Smith*	Parks and Recreation Commission	06-30-2026
Thomas Taylor*	Zoning Board of Appeals	06-30-2027

* Indicates reappointment

7. Emergency Purchase Authorization – Boiler for Curwood Castle. Authorize payment to Williams Heating - Cooling, Inc. for the emergency purchase and installation of a boiler system for Curwood Castle in the amount of \$13,980.00.
Master Plan Implementation Goals: 4.1, 4.16, 4.26
8. Change Order – Tandem Truck Cab. Approve Change Order No. 1 to purchase order #45224 with D. & K. Truck Company for the purchase of one Freightliner 108SD Plus Conventional Chassis, changing the model year requested to 2025 and increasing the contract by \$6,358.00, for a total of \$103,652.00, and further approve payment upon satisfactory delivery of equipment.
9. Amendment No. 2 – Professional Engineering Services Agreement. Approve Amendment No. 2 to the professional services agreement with Fishbeck for the WWTP Solids Handling Project in the amount of \$10,000.00 and authorize payment up to the revised contract amount of \$114,000.00 upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4
10. Check Register – April 2024. Affirm check disbursements totaling \$3,028,106.73 for April 2024.
11. Warrant No. 643. Authorize Warrant No. 643 as follows:

Vendor	Description	Fund	Amount
Waste Management	Services rendered April 1, 2024 – April 15, 2024	WWTP	\$11,608.59

ITEMS OF BUSINESS

1. Gould House Purchase Agreement Modification – 21 Day Posting. Consider the revised purchase offer for the Amos Gould House, 515 N. Washington Street, in the amount of \$237,000 from Sean Harrington following a home inspection and authorize 21-day posting period for the proposed sale per the City Charter.
Master Plan Implementation Goals: 3.20
2. Consumers Energy Electric Facilities Easement. Consider granting Consumers Energy a 30' permanent easement to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electric facilities in, on, over, under, across, and through a portion of 1233 E Oliver Street to service the City's Osburn wellsite.
Master Plan Implementation Goals: 1.5, 3.4
3. MDOT Resolution of Support – M-71 (Washington Street) Reconstruction. Consider authorizing a resolution of support for the MDOT project to reconstruct M-71 (Washington Street) from Water Street/Jerome Avenue to Corunna Avenue, including conversion of the four-lane section to a three lane section with bike lanes.
Master Plan Implementation Goals: 5.5
4. MDOT Consent to Grade – 21-day Posting. Consider authorizing twenty-one (21) day posting period for the sale of Consent to Grade rights for the City-owned property at 310 S. Washington Street in the amount of \$500.00.
Master Plan Implementation Goals: 3.10, 3.18, 5.7, 5.26, 5.34
5. Lot Split Authorization – VL on Howard Street. Consider authorization of the division of a City lot under the Michigan Subdivision Control Act for platted lot known as Parcel # 00-651-000-004-00, vacant land located on Howard Street.
6. Marijuana License Transfer Requests. Consider authorizing the transfer in ownership of the Medical Marihuana Provisioning Center License and the Adult Use Recreational Retail License located at 1115 Corunna Avenue from Classic Roots Farm dba DCAD, LLC to Hazed Owosso, LLC.
Master Plan Implementation Goals: 1.17
7. Brush Burning at Aiken Road Site. Consider a proposal to conduct controlled burns at the City-owned Aiken Road Brush Site to cost-efficiently reduce the volume of brush at the site.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – March 2024.
2. Brownfield Authority. Minutes of March 6, 2024.
3. Planning Commission. Minutes of March 25, 2024.
4. Owosso Historical Commission. Minutes of April 16, 2024 Special Meeting.
5. Planning Commission. Minutes of April 22, 2024.
6. WWTP Review Board. Minutes of April 23, 2024.
7. Parks & Recreation Commission. Minutes of April 24, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, May 20, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.