

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 5, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 16, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Special Assessment District No. 2024-01. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2024-01 for Stewart Street, from Shiawassee Street to Washington Street for reconstruction.
Master Plan Implementation Goals: 3.4, 3.7, 3.10

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Zoning Ordinance Rewrite. Conduct first reading and set a public hearing for Monday, March 4, 2024 to receive citizen comment regarding the proposal to repeal and replace Chapter 38, Zoning, and move Chapter 26, Signs, within the new Zoning Ordinance, to update the City's Zoning Ordinance and map.
Master Plan Implementation Goals: 4.9
2. First Reading and Set Public Hearing - Rezoning 900 Ada Street. Conduct first reading and set a public hearing for Monday, March 4, 2024 to receive citizen comment regarding the request from John Derosé and Dr. Paul Rangi to rezone the property at 900 Ada Street from R-1, Single Family Residential District, to OS-1, Office Service District.
Master Plan Implementation Goals: 1.2, 1.24, 2.13, 5.11, 5.13, 5.15, 5.31

3. Recreation Service Agreement – Softball Tournaments. Approve proposed recreation service agreement with Sandlot Sports Zone for use of Bennet Field for softball tournaments for a period expiring December 31, 2024.
4. Tentative Bid Award – 2024 Stewart Street Project. Approve tentative bid award to Crawford Contracting, Inc. for the 2024 Stewart Street Project, a portion of which is a 2024 DWSRF project, in the amount of \$1,814,713.52, contingent upon receipt of DWSRF bond proceeds, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 3.10
5. MDOT Cost Sharing Agreement – Safe Routes to School. Approve cost sharing agreement with the Michigan Department of Transportation for the Safe Routes to School Project in the amount of \$87,991.00 and further approve payment up to the contract amount upon presentation of an approved invoice(s).
Master Plan Implementation Goals: 5.2, 5.7, 5.21, 5.27
6. Check Register – December 2023. Affirm check disbursements totaling \$4,398,952.37 for January, 2024.

ITEMS OF BUSINESS

1. Capital Improvement Plan Adoption. Consider adoption of the 2024-2030 Capital Improvement Plan as adopted and recommended by the Planning Commission.
Master Plan Implementation Goals: 3.2, 3.4, 3.6, 3.8, 3.10, 3.11, 3.13
2. Closed Session. Consider holding closed session at the conclusion of the second session of Citizen Comments and Questions for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with specific pending litigation.

COMMUNICATIONS

1. Nathan R. Henne, City Manager. U of M Dearborn ECities Business Recognition.
2. Tanya S. Buckelew, Planning & Building Director. 2023 Planning Commission Annual Report.
3. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – December 2023.
4. Historical Commission. Minutes of January 8, 2024.
5. Planning Commission. Minutes of January 22, 2024.
6. WWTP Review Board. Minutes of January 23, 2024.
7. Parks & Recreation Commission. Minutes of January 24, 2024.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (if approved)

NEXT MEETING

Tuesday, February 20, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Zoning Board of Appeals – Alternate – term expires June 30, 2024
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on February 5, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, February 5, 2024
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/88667061947?pwd=MVZyck41TjBlaU1VZFB6SFFTL1IMUT09>
- **Meeting ID:** 886 6706 1947
- **Password:** 163915
- **One tap mobile**

+13052241968,,88667061947#,,,,*163915# US

+13092053325,,88667061947#,,,,*163915# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlKcmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on February 5, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JANUARY 16, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR DON FIELDS
CALVARY BAPTIST CHURCH

PLEDGE OF ALLEGIANCE: MIKE CATLIN

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily
S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 2, 2024

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of January 2, 2024 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Chief of Police Commendations

Christine Ferguson and Serenity Fowler

Public Safety Director Kevin D. Lenkart presented commendation awards to citizens Christine Ferguson and Serenity Fowler for their actions on December 19, 2023. While taking in a snack at Bryant Elementary School, Serenity recognized that her fellow classmate Aubry began choking and was in distress. Serenity notified school staff of the problem. Teacher Christine Ferguson immediately administered the Heimlich maneuver and was successful in dislodging the food blocking Aubry's windpipe, saving her life. Both student and teacher received a standing ovation for their heroic efforts.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Kylie Moss, 5843 W. Dewey Road, introduced herself saying she had recently moved her home base and two businesses to Westown Owosso from Genesee County. Amani Grace Diagnostics and Amani Grace

Homecare will host a grand opening event Monday, January 22, 2024 at their new location, 810 W. Main Street, Owosso. Ms. Moss invited all to attend.

Tom Manke, 2910 W. M-21, said he had attended the fire on Milwaukee Street earlier today and witnessed emergency service workers doing a great job in fighting the fire. He said he was concerned by the fact that the closest fire hydrant did not appear to be working and wondered if it was due to a lack of maintenance.

Geno Phillips, 17201 W. Ridge Road, Oakley, commented on his objection to the new Good Vibrationz store and its adult content. He asked if the City had inspected the business to determine if an adult entertainment license is warranted and if the results of that inspection are available to the public.

Jeff Turner, 204 Oakwood Avenue, said that the City Manager had promised him his alley would be graded. He said he wasn't pleased because the work was never done and now the ground is frozen.

Don Fields, 650 South Street, thanked Public Safety personnel for doing regular security checks on their building. He went on to say that he felt the City wasn't enforcing the adult entertainment ordinance impartially, noting that Sideline held another drag show event without an adult entertainment license. He asked who was responsible for enforcing the ordinance.

Mike Cline, 204 Stratford Drive, said his recent FOIA request was unfairly denied, and details regarding the event in question had been released to the Argus Press. He said the residents need to know the details of what happened in this incident.

Mayor Teich responded to Mr. Phillips's questions noting that Good Vibrationz did not apply for an adult entertainment permit, it is not currently considered an adult establishment, and the police are scheduled to inspect the business within the week. He also responded to Mr. Cline saying he was aware of his issue but was unable to comment regarding an on-going investigation.

City Manager Henne responded to Mr. Turner saying he had received a report from the DPW that the alley was graded in early December, but he will have them take another look to see if it needs gravel.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Special Assessment District No. 2024-01. Authorize Resolution No. 4 setting a public hearing for Monday, February 5, 2024 to receive citizen comment regarding Special Assessment District No. 2024-01 for Stewart Street, from Shiawassee Street to Washington Street for reconstruction as follows:

RESOLUTION NO. 03-2024

SPECIAL ASSESSMENT RESOLUTION NO. 4 SETTING A PUBLIC HEARING FOR SPECIAL ASSESSMENT DISTRICT NO. 2024-01 STEWART STREET, A PUBLIC STREET, FROM SHIAWASSEE STREET (M-52) TO WASHINGTON STREET

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the cost of the public improvements more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m., on Monday, February 5, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in the *Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
4. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING
TO REVIEW SPECIAL ASSESSMENT ROLL
CITY OF OWOSSO, COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street

TAKE NOTICE that a Special Assessment roll has been prepared for the purpose of defraying the Special Assessment district's share of the cost of the following described improvements:

Street Reconstruction

The said Special Assessment roll is on file for public examination with the City Clerk and any objections to said Special Assessment roll must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment roll.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, February 5, 2024 for the purpose of reviewing said special assessment roll and for the purpose of considering all objections to said roll submitted in writing.

Master Plan Implementation Goals: 3.4, 3.7, 3.13

***Change Order – WWTP Improvements Project – Phase 1.** Approve Change Order No. 1 to the WWTP Improvements Project - Phase 1 contract with RCL Construction Co., Inc. increasing the contract amount by \$73,672.00 for adjustments to pipe routing and the installation of new tees, hydrants, and valves, and authorize payment to the contractor up to \$18,626,796.00 as follows:

RESOLUTION NO. 04-2024

**AUTHORIZING CHANGE ORDER NO. 1
TO THE WWTP IMPROVEMENTS PROJECT - PHASE 1 CONTRACT
WITH RCL CONSTRUCTION COMPANY, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc., on June 20, 2023 for the construction and installation of the Phase 1 Improvements process equipment and systems, known as the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1, an approved 2023 SRF planned project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Improvements Project - Phase 1 contract with RCL Construction Co., Inc. to increase the contract amount to update contract work and supplies to be used.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$73,672.00; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$18,553,124.00 to \$18,626,796.00.

THIRD: The Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$18,626,796.00.

FOURTH: The above expenses shall be paid from the Wastewater Fund, and SRF Bond Funds.

Master Plan Implementation Goals: 3.4, 3.7

***MDOT Cost Sharing Agreement - Stewart Street Reconstruction.** Approve cost sharing agreement with the Michigan Department of Transportation for the reconstruction of Stewart Street from Shiawassee Street to Washington Street in the amount of \$1,958,900.00 and further approve payment up to the contract amount upon presentation of an approved invoice(s) as follows:

RESOLUTION NO. 05-2024

**AUTHORIZING EXECUTION OF MDOT COST AGREEMENT
FOR THE RECONSTRUCTION OF STEWART STREET
FROM SHIAWASSEE ST (M-52) EASTERLY TO WASHINGTON STREET**

WHEREAS, Stewart Street, from Shiawassee Street (M-52) to Washington Street, is a part of the National Functional Classification Road system; and

WHEREAS, the City is required to provide a safe and expedient road system for users which requires proper maintenance of the roadway; and

WHEREAS, the City has applied for, and is now approved to receive, Federal Small Urban Program Funds to assist in road improvements of this road; and

WHEREAS, after review, city staff recommends approval of MDOT Cost Agreement No. 23-5504 for the proposed hot mix asphalt paving work along Stewart Street from Shiawassee Street (M-52) easterly to Washington Street; including intersection improvements, storm sewer replacement, concrete curb and gutter replacement, concrete sidewalk and ramp improvements, permanent signing, and pavement marking work; and all together with necessary related work and water main replacement (also referred to as 'project'); and

WHEREAS, the Michigan Department of Transportation requires the city of Owosso adopt a resolution indicating its willingness to participate in the road improvements of Stewart Street as set forth in the agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve MDOT Contract No. 23-5504 for the proposed road improvements of Stewart Street, from Shiawassee Street (M-52) easterly to Washington Street.

SECOND: That the City of Owosso is willing to participate in the project and cost as illustrated within said contract.

THIRD: That the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.

FOURTH: The City Council hereby directs staff to allocate \$1,573,900.00 from the Major Street Fund (\$976,500.00) and the Water Fund (\$597,400.00), and other funds as appropriate, and to receive another \$385,000.00 from Federal Small Urban Grant Program Funds for a total of \$1,958,900.00 to fund this project and directs the City Manager to proceed with the project, in accordance with the MDOT Contract Agreement.

Master Plan Implementation Goals: 3.4, 3.7, 3.13

Warrant No. 639. Authorize Warrant No. 639 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	Quarterly Charge Back per 2011 Water Agreement	Water	\$17,039.14
Caledonia Charter Township	Quarterly Charge Back per 2006 Water Agreement	Water	\$39,325.03
Total			\$56,364.17

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Olson. Law, Pidek, Fear, Haber, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Closed Session

Motion by Councilmember Fear to authorize holding closed session at the conclusion of the second session of Citizen Comments and Questions for the purpose of consulting with the City Attorney regarding trial or settlement strategy in connection with specific pending litigation.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Pidek, Olson, Mayor Pro-Tem Osika, Councilmembers Law, Fear, Haber, and Mayor Teich.

NAYS: None.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. December 2023 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. December 2023 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. December 2023 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. December 2023 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. December 2023 Police Report.
Kevin D. Lenkart, Public Safety Director. December 2023 Fire Report.
Downtown Development Authority. Minutes of January 3, 2024.

CITIZEN COMMENTS AND QUESTIONS

Mike Cline, 204 Stratford Drive, reported that he had complained about a wrecked car that had been parked in the street for over 60 days but a week later no ticket had been issued and the car remained on the street. He filed a FOIA request for information on the issue and was denied because there were no records to give. He asked the City Manager to look into the problem.

Tom Manke, 2910 W. M-21, gave kudos to the City's new downtown parking attendant, commending them for being even-handed.

Councilmember Law said he is thankful that the City does not strictly enforce the overnight parking rule because there are many properties in town that have room for only a single car in their driveway, that being said he agreed that disabled cars sitting in the street should be ticketed.

ADJOURNED TO CLOSED SESSION AT 8:03 P.M.

RETURNED FROM CLOSED SESSION AT 8:44 P.M.

APPROVAL OF THE MINUTES OF CLOSED SESSION OF MAY 15, 2023

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of May 15, 2023 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

NEXT MEETING

Monday, February 05, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:45 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 5, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Resolution No. 5 for Stewart Street Reconstruction; Special Assessment Roll

RECOMMENDATION:

Approval of Resolution No. 5 which documents the public hearing, finalizes the special assessment roll, and sets the terms of payment.

BACKGROUND:

The public hearing for Special Assessment District No. 2024-01 and the subject project will be conducted on February 5, 2024 and bringing us to Step Five as follows:

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to address council as to whether or not the amount of their assessment is fair and equitable in relation to the benefit received from the project. If, after hearing citizen comment the council decides adjustments need to be made to the assessment roll, council may do so. Alternately, if it is felt all the assessments are fair and equitable the resolution may be passed as written.

Tonight the council will be considering Resolution No. 5 for the following public improvement:

**Stewart Street, a Public Street, from Shiawassee Street (M-52) to Washington Street
Street Reconstruction**

Attachment/s: Stewart Street Resolution No. 5

RESOLUTION NO.
SPECIAL ASSESSMENT DISTRICT NO. 2024-01
STEWART STREET
FROM SHIAWASSEE STREET (M-52) TO WASHINGTON STREET
RESOLUTION NO. 5

WHEREAS, the City Council has met, after due and legal notice, and reviewed the special assessment roll prepared for the purpose of defraying the special assessment district's share of the following described public improvement:

Stewart Street from Shiawassee Street (M-52) to Washington Street
Street Reconstruction

and;

WHEREAS, all interested parties were heard and after carefully reviewing said special assessment roll the Council deems said special assessment roll to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the benefits to be derived by the parcel of land assessed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll as prepared by the City Assessor in the amount of \$227,159.47 is hereby confirmed and shall be known as Special Assessment Roll No. 2024-01.
2. Said special assessment roll shall be divided into ten (10) installments, the first of which shall be due and payable on September 1, 2024, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2024.
3. The installments of the special assessment rolls shall bear interest at the rate of 3% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2024 and shall be paid annually on each installment due date.
4. Said special assessment roll shall be placed on file in the office of the City Clerk who shall attach her warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

STEWART STREET FROM SHIAWASSEE TO WASHINGTON ENGINEER'S POST-BID ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max ___, (Road and Storm)	0.7	LSUM	\$ 178,100.00	\$ 124,670.00	\$ 124,670.00	\$ 74,802.00	\$ 49,868.00	\$ 49,868.00
Dr Structure, Rem	20	Ea	\$ 1,500.00	\$ 30,000.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	863	Ft	\$ 25.00	\$ 21,575.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	3122	Ft	\$ 7.00	\$ 21,854.00	\$ 21,854.00	\$ 13,112.40	\$ 8,741.60	\$ 8,741.60
Pavt, Rem	515	Syd	\$ 9.00	\$ 4,635.00	\$ 4,635.00	\$ 2,781.00	\$ 1,854.00	\$ 1,854.00
Sidewalk, Rem	528	Syd	\$ 8.00	\$ 4,224.00		\$ -	\$ -	\$ -
Embankment, CIP	92	Cyd	\$ 15.00	\$ 1,380.00		\$ -	\$ -	\$ -
Excavation, Earth	2436	Cyd	\$ 21.00	\$ 51,156.00		\$ -	\$ -	\$ -
Non Haz Contaminated Material Handling and Disposal, LM	25	Cyd	\$ 100.00	\$ 2,500.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	300	Cyd	\$ 30.00	\$ 9,000.00		\$ -	\$ -	\$ -
Flowable Fill, Non-Structural	28	Cyd	\$ 350.00	\$ 9,800.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	16	Ea	\$ 125.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Subbase, CIP	115	Cyd	\$ 22.00	\$ 2,530.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	1047	Syd	\$ 16.42	\$ 17,191.74		\$ -	\$ -	\$ -
Aggregate Base, 10 inch, Modified	5952	Syd	\$ 21.40	\$ 127,372.80		\$ -	\$ -	\$ -
Maintenance Gravel	300	Ton	\$ 25.00	\$ 7,500.00	\$ 7,500.00	\$ 4,500.00	\$ 3,000.00	\$ 3,000.00
Approach, CI II, LM	17	Cyd	\$ 71.00	\$ 1,207.00		\$ -	\$ -	\$ -
Geotextile, Separator, Modified	6997	Syd	\$ 3.00	\$ 20,991.00		\$ -	\$ -	\$ -
Sewer Tap, 4 inch	1	Ea	\$ 500.00	\$ 500.00		\$ -	\$ -	\$ -
Sewer Tap, 6 inch	1	Ea	\$ 550.00	\$ 550.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 4 inch, Tr Det B, Modified	20	Ft	\$ 95.00	\$ 1,900.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 6 inch, Tr Det B, Modified	20	Ft	\$ 97.00	\$ 1,940.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 8 inch, Tr Det B, Modified	10	Ft	\$ 103.00	\$ 1,030.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	251	Ft	\$ 103.53	\$ 25,986.03		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	219	Ft	\$ 113.00	\$ 24,747.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 15 inch, Tr Det B, Modified	22	Ft	\$ 129.50	\$ 2,849.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 18 inch, Tr Det B, Modified	21	Ft	\$ 146.00	\$ 3,066.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 24 inch, Tr Det B, Modified	839	Ft	\$ 209.00	\$ 175,351.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 30 inch, Tr Det B, Modified	325	Ft	\$ 283.00	\$ 91,975.00		\$ -	\$ -	\$ -
Sanitary Service, Conflict	5	Ea	\$ 2,500.00	\$ 12,500.00		\$ -	\$ -	\$ -
Abandoned Gas Main, Conflict	5	Ea	\$ 200.00	\$ 1,000.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	7	Ea	\$ 700.00	\$ 4,900.00	\$ 4,900.00	\$ 2,940.00	\$ 1,960.00	\$ 1,960.00
Dr Structure, Adj, Add Depth	10	Ft	\$ 400.00	\$ 4,000.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 10 inch	2	Ea	\$ 550.00	\$ 1,100.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	3	Ea	\$ 600.00	\$ 1,800.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 30 inch	1	Ea	\$ 1,000.00	\$ 1,000.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	4	Ea	\$ 500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
Dr Structure Cover, EJ 7000	16	Ea	\$ 950.00	\$ 15,200.00	\$ 15,200.00	\$ 9,120.00	\$ 6,080.00	\$ 6,080.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	4	Ea	\$ 900.00	\$ 3,600.00	\$ 3,600.00	\$ 2,160.00	\$ 1,440.00	\$ 1,440.00
Dr Structure Cover, EJ 1040 w/ Vented Cover	9	Ea	\$ 855.00	\$ 7,695.00	\$ 7,695.00	\$ 4,617.00	\$ 3,078.00	\$ 3,078.00

STEWART STREET FROM SHIAWASSEE TO WASHINGTON ENGINEER'S POST-BID ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Dr Structure, 36 inch dia, Modified	13 Ea	\$	2,200.00	\$ 28,600.00		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Modified	11 Ea	\$	3,500.00	\$ 38,500.00		\$ -	\$ -	\$ -
Dr Structure, 60 inch dia, Modified	1 Ea	\$	6,000.00	\$ 6,000.00		\$ -	\$ -	\$ -
Dr Structure Collar, Modified	14 Ea	\$	750.00	\$ 10,500.00	\$ 10,500.00	\$ 6,300.00	\$ 4,200.00	\$ 4,200.00
HMA Surface, Rem	5966 Syd	\$	3.00	\$ 17,898.00	\$ 17,898.00	\$ 10,738.80	\$ 7,159.20	\$ 7,159.20
Hand Patching	8 Ton	\$	220.00	\$ 1,760.00		\$ -	\$ -	\$ -
HMA Approach	95 Ton	\$	100.00	\$ 9,500.00		\$ -	\$ -	\$ -
HMA, 3EML @ 3.5"	1219 Ton	\$	81.00	\$ 98,739.00	\$ 98,739.00	\$ 59,243.40	\$ 5,642.23	\$ 28,211.14
HMA, 4EML @ 2"	697 Ton	\$	91.00	\$ 63,427.00	\$ 63,427.00	\$ 38,056.20	\$ 25,370.80	\$ 25,370.80
HMA, 5EML @ 1.5"	522 Ton	\$	99.00	\$ 51,678.00	\$ 51,678.00	\$ 31,006.80	\$ 20,671.20	\$ 20,671.20
Cement	2 Ton	\$	200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	332 Syd	\$	44.00	\$ 14,608.00	\$ 14,608.00	\$ 8,764.80	\$ 5,843.20	\$ -
Driveway, Nonreinf Conc, 7 inch	89 Syd	\$	48.00	\$ 4,272.00	\$ 4,272.00	\$ 2,563.20	\$ -	\$ 1,708.80
Driveway, Nonreinf Conc, 9 inch	178 Syd	\$	53.00	\$ 9,434.00	\$ 9,434.00	\$ 5,660.40	\$ -	\$ 3,773.60
Curb and Gutter, Conc, Det F4	3138 Ft	\$	20.75	\$ 65,113.50	\$ 65,113.50	\$ 39,068.10	\$ 26,045.40	\$ 26,045.40
Detectable Warning Surface, Modified	45 Ft	\$	125.00	\$ 5,625.00		\$ -	\$ -	\$ -
Curb Ramp Opening, Conc	57 Ft	\$	23.00	\$ 1,311.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 4 inch	419 Sft	\$	5.25	\$ 2,199.75		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	389 Sft	\$	6.25	\$ 2,431.25		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	1675 Sft	\$	4.25	\$ 7,118.75		\$ -	\$ -	\$ -
Sidewalk, Conc, 6 inch	1199 Sft	\$	5.25	\$ 6,294.75		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	8 Ea	\$	50.00	\$ 400.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	8 Ea	\$	5.00	\$ 40.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Furn	2 Ea	\$	100.00	\$ 200.00		\$ -	\$ -	\$ -
Lighted Arrow, Type C, Oper	2 Ea	\$	100.00	\$ 200.00		\$ -	\$ -	\$ -
Minor Traf Devices	0.7 LSUM	\$	15,262.00	\$ 10,683.40	\$ 10,683.40	\$ 6,410.04	\$ 4,273.36	\$ 4,273.36
Traf Regulator Control	1 LSUM	\$	7,000.00	\$ 7,000.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Furn	100 Ea	\$	14.00	\$ 1,400.00		\$ -	\$ -	\$ -
Plastic Drum, Fluorescent, Oper	100 Ea	\$	1.00	\$ 100.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn	584 Sft	\$	1.00	\$ 584.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Oper	584 Sft	\$	1.00	\$ 584.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	10 Ea	\$	55.00	\$ 550.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	1152 Syd	\$	7.50	\$ 8,640.00		\$ -	\$ -	\$ -
Gate Box, Adj, Case 1	1 Ea	\$	400.00	\$ 400.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	252 Ft	\$	8.00	\$ 2,016.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	7 Ea	\$	45.00	\$ 315.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	13 Ea	\$	45.00	\$ 585.00		\$ -	\$ -	\$ -
Sign, Type IIIB	40 Sft	\$	18.00	\$ 720.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	198 Ft	\$	3.85	\$ 762.30		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	35 Ft	\$	15.95	\$ 558.25		\$ -	\$ -	\$ -

STEWART STREET FROM SHIAWASSEE TO WASHINGTON ENGINEER'S POST-BID ESTIMATE

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	6 Ea	\$	150.00	\$ 900.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	1 Ea	\$	275.00	\$ 275.00		\$ -	\$ -	\$ -
Pavt Mrkg, Ovly Cold Plastic, Sharrow Sym	2 Ea	\$	350.00	\$ 700.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, White	2237 Ft	\$	1.55	\$ 3,467.35		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 12 inch, Cross Hatching, Yellow	300 Ft	\$	7.50	\$ 2,250.00		\$ -	\$ -	\$ -
Pavt Mrkg, Polyurea, 4 inch, Yellow	2880 Ft	\$	1.55	\$ 4,464.00		\$ -	\$ -	\$ -
SUB TOTALS				\$ 1,337,479.87	\$ 540,406.90	\$ 324,244.14	\$ 176,826.99	\$ 199,035.10
ENGINEERING AT 15% ASSESSABLE COST				\$ 200,621.98	\$ 81,061.04	\$ 48,636.62	\$ 26,524.05	\$ 29,855.27
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 66,873.99	\$ 27,020.35	\$ 16,212.21	\$ 8,841.35	\$ 9,951.76
GRAND TOTALS				\$ 1,604,975.84	\$ 648,488.28	\$ 389,092.97	\$ 212,192.39	\$ 238,842.12

STEWART STREET FROM SHIAWASSEE TO WASHINGTON
MAJOR STREET

SPECIAL ASSESSMENT ROLL 2024-01

RESO 4

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$648,488.28
TOTAL ASSESSABLE FRONT FEET	2785.22

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:	RESIDENTIAL	COMMERCIAL	
PROPERTY TYPE	PROPERTY	PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$648,488.28	\$648,488.28	
CITY SHARE ≥ 60%	\$436,295.89	\$409,646.16	
PROPERTY SHARE @ ≤40%	\$212,192.39	\$238,842.12	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/2785.22	\$76.19	\$85.75	
TOTAL FRONT FEET PER TYPE	1221.02	1564.20	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$93,029.32	\$134,130.15	\$227,159.47

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:		
NORTH SIDE	\$	126,772.80
SOUTH SIDE	\$	100,386.67
TOTAL SPECIAL ASSESSMENT	\$	227,159.47

STEWART STREET FROM SHIAWASSEE TO WASHINGTON
MAJOR STREET

SPECIAL ASSESSMENT ROLL 2024-01

RESO 4

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
623	S Shiawassee	City of Owosso	050-651-000-029-00	619.4	1	619.40	\$85.75	\$53,113.55	C-OS-CNSRV
200	Universal	Phoenix Owosso Industrial Inv. LLC	050-651-026-001-00	766	1	766.00	\$85.75	\$65,684.50	I1
720	S Washington	720 S. Washington St., LLC	050-651-031-004-00	124	0.75	93.00	\$85.75	\$7,974.75	B4
				1509.4		1478.40		\$126,772.80	

SOUTH SIDE

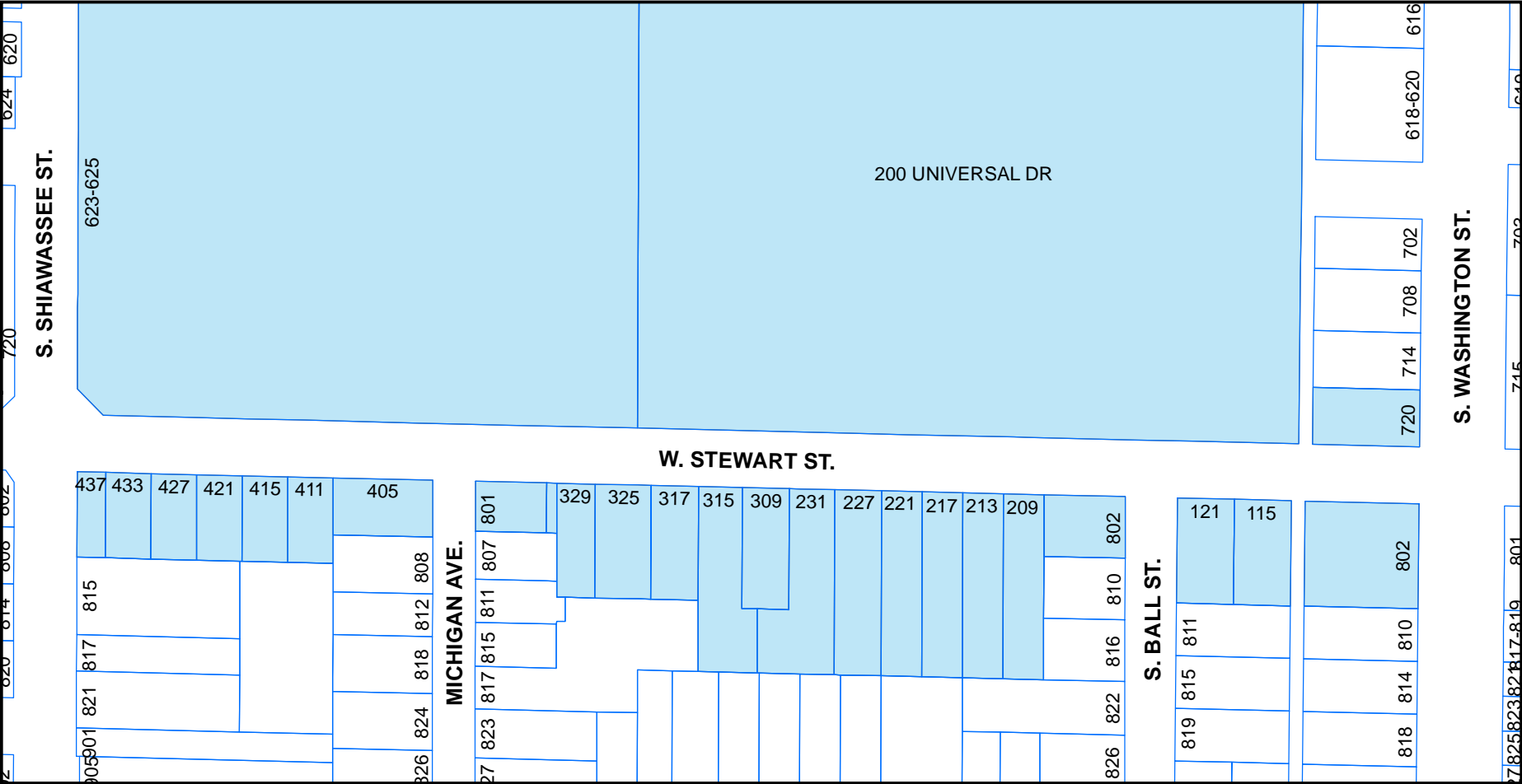
ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
437	W Stewart	Ryan and Crystal Garrison Trust	050-115-001-001-00	33	1	33.00	\$85.75	\$2,829.75	B4
433	W Stewart	James Stechschulte	050-115-001-002-00	52.8	1	52.80	\$85.75	\$4,527.60	B1
427	W Stewart	Dian Parker	050-115-001-003-00	52.8	1	52.80	\$76.19	\$4,022.83	R1
421	W Stewart	James Stechschulte	050-115-001-004-00	52.8	1	52.80	\$76.19	\$4,022.83	R1
415	W Stewart	Roberto and Valentina Larrivey	050-115-001-005-00	52.8	1	52.80	\$76.19	\$4,022.83	R1
411	W Stewart	Riley Temple and William Hudak	050-115-001-006-00	52.8	1	52.80	\$76.19	\$4,022.83	R1
405	W Stewart	Sybil and Christopher Kott	050-601-000-025-00	115.5	0.75	86.63	\$76.19	\$6,599.96	R1
801	Michigan	Patrick Faketty	050-601-000-026-00	82.13	0.75	61.60	\$76.19	\$4,693.11	R1
	W Stewart	Dana Barker	050-601-000-081-00	12	1	12.00	\$76.19	\$914.28	R1
329	W Stewart	Edward and Kathleen Rigdon	050-601-000-030-00	44.42	1	44.42	\$76.19	\$3,384.36	R1
325	W Stewart	Frank Hernandez	050-601-000-031-00	64.71	1	64.71	\$76.19	\$4,930.25	R1
317	W Stewart	Cynthia Elston	050-601-000-032-00	54.42	1	54.42	\$76.19	\$4,146.26	R1
315	W Stewart	Cynthia Elston	050-601-000-033-00	50.5	1	50.50	\$76.19	\$3,847.60	R1
309	W Stewart	Francis Pennel	050-601-000-034-00	54.58	1	54.58	\$76.19	\$4,158.45	R1
231	W Stewart	Ruth Anne Reed	050-601-000-035-00	53	1	53.00	\$76.19	\$4,038.07	R1
227	W Stewart	Gerado Arriaga	050-601-000-036-00	54.58	1	54.58	\$76.19	\$4,158.45	R1
221	W Stewart	Amy Bowen	050-601-000-037-00	47.07	1	47.07	\$76.19	\$3,586.26	R1
217	W Stewart	Sergio and Holly Ramos	050-601-000-038-00	47.07	1	47.07	\$76.19	\$3,586.26	R1
213	W Stewart	Suzanne Millikin	050-601-000-039-00	47.07	1	47.07	\$76.19	\$3,586.26	R1
209	W Stewart	Terry and Tiffiny Forrester	050-601-000-040-00	47.07	1	47.07	\$76.19	\$3,586.26	R1
802	S Ball	Elden Buchholz	050-601-000-041-00	94.14	0.75	70.61	\$76.19	\$5,379.39	R1
121	W Stewart	Marianne Spencer	050-651-038-003-00	66	0.75	49.50	\$76.19	\$3,771.41	R1
115	W Stewart	Joshua Spencer	050-651-038-002-00	66	1	66.00	\$76.19	\$5,028.54	R1
802	S Washington	Ainsley Ellison	050-651-038-015-00	132	0.75	99.00	\$76.19	\$7,542.81	R2
				1429.26		1306.82		\$100,386.67	

ASSESSABLE FRONT FEET



2785.22 ASSESSMENTS: \$ 227,159.47

City of Owosso

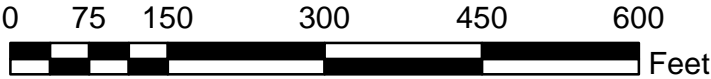
Proposed Special Assessment No. 2024-01



W. Stewart St. between S. Shiawassee St & S. Washington St.

-  Special Assessment Parcels
-  Other City of Owosso Parcels

1501 Street Address Number



23 August, 2023





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 23, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya S. Buckelew, Planning and Building Director and the Planning Commission

SUBJECT: Repeal & Replace Chapter 38 – Zoning
Move Chapter 26 – Signs within new Zoning Ordinance
Adopt Zoning Map

RECOMMENDATION:

The Planning Commission and Staff recommend approval to repeal current Code of Ordinances Chapter 38 – Zoning, and replace it with an updated Chapter 38 – Zoning, including Zoning Map, and move Chapter 26 – Signs to a location within the new Zoning Ordinance, subject to the first reading and public hearing process of the City Council.

BACKGROUND

After an updated Master Plan in 2021, the next step in Redevelopment Ready Communities (RRC) was to adopt a new zoning ordinance. The Planning Commission, along with City Staff and City Planner have been reviewing the current ordinance and the proposed amendments.

The draft you have is a complete re-write of the Zoning ordinance to include new zoning districts, along with an updated Zoning map. Notice has been given as required by state statute, and public hearings were held by the Planning Commission on August 28, 2023 and November 27, 2023. No comments were submitted or made.

Since signs are a part of the zoning process, we recommend repealing the current Sign ordinance and moving it to the new Zoning ordinance. No language changes are suggested to the Sign ordinance.

FISCAL IMPACTS:

n/a

RESOLUTION NO.

**FIRST READING & SET PUBLIC HEARING
ORDINANCE AMENDMENT
TO REPEAL AND REPLACE CHAPTER 38, ZONING,
AND RELOCATE CHAPTER 26, SIGNS, WITHIN THE ZONING ORDINANCE**

WHEREAS, in an effort to attract economic development to the City of Owosso, City staff has been working toward the goal of obtaining Redevelopment Ready Communities certification; and

WHEREAS, the next step in the process involved a comprehensive review of the City's Zoning Ordinance to remove obsolete rules and procedures, streamline requirements, and regulate for the kind of development the community desires; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission believes a complete re-write of Chapter 38, Zoning, including an updated Zoning Map, will better address the needs of the community; and

WHEREAS, the Planning Commission held public hearings at their August 28, 2023 and November 27, 2023 regularly scheduled meetings regarding the proposal to repeal and replace the Zoning Ordinance in which no citizen comments were voiced or received; and

WHEREAS, the Planning Commission recommends the repeal and replacement of Chapter 38, Zoning, in its entirety; and

WHEREAS, they further recommend shifting the Sign Ordinance from Chapter 26, Signs, to an Article within the new Chapter 38, Zoning.

NOW THEREFORE BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. REPEAL. That Chapter 38, Zoning, including the Zoning Map, is hereby repealed in its entirety.

SECTION 2. REPLACEMENT. That the new Chapter 38, Zoning, shall read as follows:

[CLICK HERE TO VIEW TEXT OF NEW ZONING ORDINANCE](#)

SECTION 3. RELOCATE. That Chapter 26, Signs, shall be relocated to Article XX, Signs, of the new Chapter 38, Zoning, with no further changes.

SECTION 4. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 5. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 6. PUBLIC HEARING. A public hearing is set for Monday, March 4, 2024 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed ordinance amendments.

SECTION 7. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's Office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 23, 2024
TO: Mayor Teich and the Owosso City Council
FROM: Planning Commission
SUBJECT: Rezoning Request 900 Ada St Recommendation

RECOMMENDATION:

The Planning Commission does not recommend amending the zoning map to rezone the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
900 Ada St	050-310-002-003-00	R-1 Single Family	OS-1 Office Service

BACKGROUND:

The City is in receipt of a rezoning request from Dr. Paul Rangi to rezone the above listed parcel. The proposed use is a medical office on the first floor and residential units on the second floor.

The Planning Commission, after mailing notices and holding a public hearing, voted at its regular meeting on January 22, 2024 to deny the rezoning request.

The City Council can approve the request, deny it or send it back to the Planning Commission for further review and consideration.

FISCAL IMPACTS:

There are no direct fiscal impacts to the City

Document originated by: Tanya S. Buckelew, Planning & Building Director

RESOLUTION NO.

**AUTHORIZING FIRST READING & SETTING PUBLIC HEARING
TO AMEND CHAPTER 38, ZONING, OF THE CODE OF ORDINANCES
TO REZONE A PARCEL OF REAL PROPERTY AT 900 ADA STREET
AND AMEND THE ZONING MAP**

WHEREAS, the City of Owosso received a request from Dr. Paul Rangi, conditional owner of the property located at 900 Ada Street, parcel # 050-310-002-003-00, to rezone the parcel from R-1 Single Family to OS-1 Office Service District; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission finds that the proposed rezoning does not meet the intent and criteria for a zoning amendment as it relates to the master plan and the zoning ordinance; and

WHEREAS, the Planning Commission does not recommend the rezoning of the parcel; and

WHEREAS, the City staff recommends, without reservations or conditions, the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
900 Ada St	050-310-002-003-00	R-1 Single Family	OS-1 Office Service

and

WHEREAS, a public hearing by the City Council is required before any such ordinance amendment can be approved.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-27, *Zoning Districts and Map*, is proposed to reflect the following changes, to be noted on the official map and filed with the city clerk:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
900 Ada St	050-310-002-003-00	R-1 Single Family	OS-1 Office Service

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, March 4, 2024 at 7:30 p.m. in the City Hall Council Chambers, 301 West Main Street, Owosso for the purpose of hearing citizen comment regarding the proposed ordinance amendment.

SECTION 3. NOTICE. Council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

APPLICATION FOR REZONING
CITY OF OWOSSO

301 W. Main Street, Owosso, Michigan 48867, MI 989-725-0535
building@ci.owosso.mi.us

Rez 2024-01
01/03/2024

TO THE OWOSSO CITY COUNCIL:

I, (we), the undersigned, do hereby respectfully make application and petition the City Council to amend the Zoning Ordinance and change the zoning map as hereinafter requested

1. PROPERTY TO BE REZONED:

Address: 900 Ada Street

Parcel ID #: 050-310-002-003-00

Legal Description: Lot 3 Block 2 Ingersoll's Add also part of Jennett St. 5'-10"

Frontage in feet: 71.00'

Depth in feet: 132.00'

2. PROPERTY OWNERSHIP:

Name: John G. Derose w/ Conditional Purchase Agreement by Dr. Paul Rangi

Address: Rangi: 1220 Jason Lee Drive, Owosso, MI 48867

Phone Number: 989-277-8219

E-mail: pprangi@gmail.com

3. ZONING REQUEST:

Current Zoning: R-1

Requested Zoning: OS-1

4. PROPOSED USE OF THE PROPERTY:

Office / Service / Live/Work on First Floor, Residential on Second Floor

Indicate why, in your opinion, the requested change is consistent with the ordinance in prompting and protecting the public health, safety, peace, morals, comfort, convenience and general welfare of the inhabitants of the city of Owosso: Rezoning will allow for consistent and sensitive development of subject property to match the adjacent OS-1 zoning to the south, permitting a stair-stepped easing from a taller Office/Service Use w/ a well adapted integration.

The above information has been submitted in support of the rezoning and is accurate and truthful to the best of our knowledge.

Signature of Applicant:

Pritpal S. Rangi

Date: 12/29/2023

1. Application fee is \$575.00 + \$10.00 per acre.

2. Escrow fee (Consultant fees for planning, zoning) is \$1,500

- A cash deposit of \$1,500.00 shall be placed with the City of Owosso
- The City will let the applicants know when additional funds are needed (typically when about 25% is remaining).
- Should there be funds remaining in the account after completion of the project, the balance will be returned

3. The applicant or his/her representative must be present at the Planning Commission and City Council public hearings for action to be taken on this request.

4. Application must be received by the end of the previous month before Planning Commission meeting. City Council will address the rezoning at the following Council Meeting after Planning Commission makes its recommendations for the rezoning.

2023 Meeting Date

2023 Submittal Deadline

2023 Meeting Date

2023 Submittal Deadline

January 23

December 29, 2022

July 24

June 30

February 27

February 1

August 28

August 3

March 27

March 1

September 25

September 1

April 24

March 31

October 23

September 29

May 22

April 28

November 27

November 1

June 26

June 1

December 11

November 17

FOR OFFICIAL USE ONLY

Case #	Rez 2024-01	Planning Commission Hearing Date	01/28/2024
Receipt #		Action Taken	
Date Filed	01/03/2024	City Council Hearing Date	
Description Checked		Action Taken	

Dr. Paul Rangi, Prospective Investor

900 Ada St., Owosso, MI 48867-1606 December 28, 2023
 NE Corner of Ada St. & Jennett St. 71' x 132' 0.22 acre

Owosso Master Plan of August 1, 2023 classifies the parcel as:
 R-1 One Family Residential. It's adjacent to OS-1 to south.

CITY OF OWOSSO ZONING ORDINANCE - CHAPTER 38

<u>ITEM</u>	<u>REQUIRED</u>	<u>PROPOSED</u>	<u>EXISTING</u>	<u>CITATION</u>	<u>VARIANCE</u>
Zoning	OS-1 Office Service	OS-1	R-1	38-172	No: Rezoning
Principal Uses Permitted:	OS-1			38-173	

(4) 1, 2, and Multiple family residential units within an office building subject to following conditions:

- a. dwelling units not located below second floor. (2) dwelling units proposed on second floor.
- b. off-street parking for each unit. Most Restrictive Professional Office use for first floor calculated below.
- c. minimum rear yard setback of 30'. Setback 42' to overhanging second floor above proposed.
- d. open space shall be provided per 38-123(c). 20'-6" wide x 68' long space to north proposed.

<u>ITEM</u>	<u>REQUIRED</u>	<u>PROPOSED</u>	<u>CITATION</u>	<u>VARIANCE</u>
Lot Area (min.)	OS-1 none	none	38-351	No
Height (max.)	OS-1 35'	35'	38-351	No
Setbacks (min.)			38-351	No
Front	OS-1 15' or 15%: 19.8'	20'	38-351	
Side	OS-1 10'	10'-6" to wall	38-351	
Side abutting	note (l) 20'	20'-6" to wall	38-351	
Rear	OS-1 10' or 10% or 30'	42' to overhang rooms above	38-351	
Building Area (min.)	No Requirement	--	38-351	No
Lot Coverage (max.)	No Requirement	--	38-351	No
Parking Calculations	Residences (2) spaces per dwelling unit		38-380.12.a.1	No
Parking Calculations	(2) dwelling units x 2 units = (4) spaces proposed		38-380.12.a.1	No
Parking Calculations	Professional Offices 1 space per 100 usable s.f., (4) spaces minimum		38-380.12.d.4	No
Parking Calculations	Offices max 397 usable s.f. per unit / 100 = (4) spaces proposed each		38-380.12.d.4	No
Parking Calculations	(4) spaces for (2) dwelling + (8) spaces for (2) offices = (12) spaces		38-380.12.a, d	No
Parking Stall Width	Service Level B: 8'-6"		38-381	No
Parking Stall Length	Service Level B: 17'-5"		38-381	No
Parking Stripe Length	Service Level B: 16'-0"		38-381	No
Parking Entrance Service	25' min from single-family district. 20' proposed. House is 78' away.		38-381(6)	Yes?
Loading Zone	10 s.f. x 50' front foot building= 500 s.f. w/ 14' height clearance		38-382 / 38-351	No
Corner Clearance			38-388	No

No fence, wall, shrubbery, sign or other obstruction to vision above a height of thirty (30) inches from the curb or centerline of the street pavement shall be permitted within the triangular area formed at the intersection of any street right-of-way lines by a straight line drawn between the right-of-way lines at a distance along each line of twenty-five (25) feet from their point of intersection.



January 15, 2024

Planning Commission
City of Owosso
301 W. Main Street
Owosso, Michigan 48867

Subject: Rezoning Request
Location: 900 Ada Street, corner lot at intersection of Jennett.
Size of Site: 0.2 acres
Request: To rezone roughly .2 acres from R-1, Single-Family Residential to OS-1, Office.
Applicant: Pritpal Rangi

Dear Planning Commissioners:

At your request, we have reviewed the above application from Mr. Rangi to rezone .2 acres of the subject properties from R-1, Residential District to OS-1, Office District. The applicant would like Develop the vacant property into an office facility with second-floor residential which is a permitted use with special conditions. This proposed development is consistent with the City of Owosso Master Plan.

Our comments are based on a review of the information submitted by the applicant, a site visit, meetings with the applicant, discussions with the Planning Commission, and conformance to the City's Master Plan and Zoning Ordinance. In reaching a decision on the application, the Planning Commission should consider our comments along with those from other staff and consultants, relevant input from the public, additional information provided by the applicant, and your own findings based on ordinance standards as part of your deliberation and recommendation to City Council.

LOCATION AND DESCRIPTION

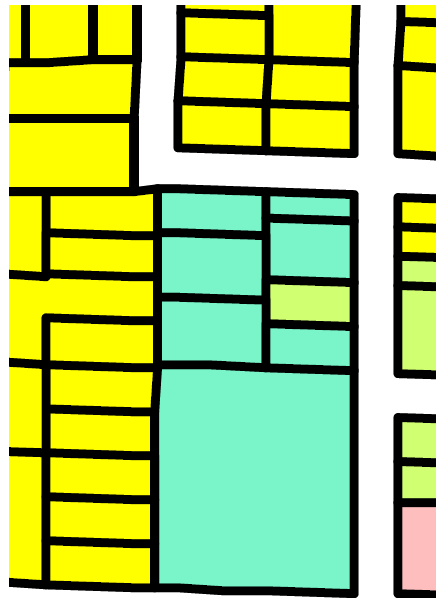
The subject parcel is located at the located at 900 Ada Street at the intersection of Jennett Street. The site is across the street from the new Memorial Hospital Center and is currently vacant

.

EXISTING LAND USE, ZONING AND FUTURE LAND USE

	Existing Land Use	Zoning	Master Plan
Subject Site	Vacant Lot	R-1, One Family Residential	Single Family Residential
North	Single Family	R-1	Single Family
South	Commercial	R-1	Office
East	Single Family	R-1	Residential
West	Commercial	R-1	Residential

***The map below is the existing zoning map for the City of Owosso**



DISCUSSION

In considering any petition for an amendment to the official zoning map, the planning commission and city council shall consider the following criteria in making its findings, recommendations and decision:

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – While the current future land use map identifies this area as residential, it is important to highlight what is proposed in the city’s new master plan. The following text describes the intent for this area and the intent of Districts within the City.

DISTRICTS

Intent. Districts are parts of the city dedicated to a single type of activity, such as employment centers or educational campuses. Some districts encompass challenging sites and require more detailed study to inform future regulation. Districts are different from the corridors, centers and neighborhoods in that they generally do not involve a mixture of uses.

Description. There are several areas planned as Districts scattered throughout the city. These areas are generally along the edge of the edge of downtown and other commercial areas.

Appropriate Uses. The challenge for regulating any district is to ensure that they serve their intended purpose without compromising the quality of life in the surrounding areas. The City must assure that workers, products and visitors can reach their destinations easily and safely. The districts are sub-categorized into two sub-groups – campuses and industrial. The character of each is dependent upon their use and the impacts of both on their neighborhoods should be mitigated. Campuses are intended for educational and medical uses. Industrial districts are expected to continue to accommodate traditional industrial uses like warehouses, manufacturing, and logistics, but should be open to future transition into more campus-like business park settings with improved site and building design.

Building and Site Design. Districts are typically large areas with like uses. Emphasis should be on buffering between neighborhoods.

Compatible Zoning Districts. OS-1, I-1, I-2, PUD

It is our belief that this would not be in conflict with the overall goals of the Master Plan, nor impact the intent of the Zoning Ordinance.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – This site would be compatible with the host of uses permitted under the OS-1 Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as residential, however the proposed development directly reflects the intent of this area within the Master Plan.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – It is our belief that land uses within the OS-1 district are more compatible with this site and its location to the other office district to the south than if the site were to be developed as just residential.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – We find that there is high demand for new housing throughout the City of Owosso and surrounding areas and this proposed redevelopment includes a housing element.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously before the City.

RECOMMENDATION

Based upon the above comments, **we recommend approval of the rezoning request for 900 Ada Street based on the following items;**

1. That the request is not in overwhelming conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed OS-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

We look forward to discussing this with you at your November Planning Commission meeting. If you have any further questions, please contact us at 810-734-0000.

Sincerely,

CIB Planning



Justin Sprague
Vice President



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 29, 2024
TO: City Council
FROM: Amy Fuller, Assistant City Manager
SUBJECT: Recreation Service Agreement with Sandlot Sports Zone

RECOMMENDATION:

Staff recommends approval of this one (1) year agreement as an effort by Sandlot Sports Zone and the city to support physical activity and healthy living within the community.

BACKGROUND:

Sandlot Sports Zone is an indoor baseball training facility in downtown Owosso. They would like to expand their business and hold outdoor softball tournaments at Bennett Fields. These tournaments would also benefit the Owosso Softball Association. The added concession stand revenue allows the association to continue offering youth softball to the community at an affordable price. This agreement would allow Sandlot Sports Zone to host two (2) tournaments at Bennett Fields during the 2024 season.

Attached you will find a one-year agreement allowing Sandlot Sports Zone use of the fields in exchange for \$15 per team per tournament. Sandlot Sports Zone is anticipating approximately 16 teams per tournament.

FISCAL IMPACTS:

Staff does not anticipate a fiscal impact, the above referenced cost will cover associated maintenance costs.

RESOLUTION NO.

**AUTHORIZING RECREATION SERVICE AGREEMENT
WITH SANDLOT SPORTS ZONE LLC
FOR USE OF BENNETT FIELD**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, and Sandlot Sports Zone LLC wish to enter into a Recreational Service Agreement for use of Bennet Field; and

WHEREAS, the City of Owosso has drafted a Recreational Service Agreement with Sandlot Sports Zone LLC for ball tournaments to be held between April 1 and October 31 for:

- Fifteen dollars per team, per tournament
- Sandlot Sports Zone LLC to dispose of any trash generated during the tournaments; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into a Recreation Services Agreement with Sandlot Sports Zone LLC for a cost to be paid to the City of Owosso of fifteen dollars per team per tournament.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Recreation Services Agreement between the City of Owosso, Michigan and Sandlot Sports Zone LLC for the fees and stipulations heretofore identified.

THIRD: The above revenue shall be paid to the General fund, miscellaneous revenue account 101-000-675.000

RECREATION SERVICE AGREEMENT

This Recreation Service Agreement is made the ____ day of _____, 20____, between the city of Owosso, a Michigan municipal corporation ("Lessor") and Sandlot Sports Zone LLC ("Lessee"), a for-profit organization which conducts baseball/softball tournaments. This agreement shall run until December 31, 2024.

1. This agreement allows the Lessee to use the property commonly known as Bennett Field for two (2) softball tournaments. Lessee shall provide a schedule of tournaments for the 2024 season to Lessee within one week of signing this agreement.
2. Lessee's use of these fields is subordinate to the Owosso Girls Softball League, LLC. Lessee must schedule tournaments so that such use does not conflict with this organization's activities.
3. Lessee agrees to defend, indemnify and hold Lessor harmless from any claim, loss, expense or damage to any person or property in or upon the said premises or any area allocated to the Lessee, arising out of the Lessee's use or occupancy of said premises, or any act or neglect of Lessee or its servants, employees or agents, or any change, alteration or improvement in the premises made by the Lessee.
4. Lessee agrees to pay Lessor fifteen dollars (\$15) per team per tournament for the current year. Lessee shall provide Lessor with a roster of teams and full payment of the total amount due (number of teams x \$15 = total amount due) no less than one week prior to the tournament start date.

Lessor may at Lessor's discretion, close the property and prohibit Lessee's use of the property because of Lessee's failure to timely pay the total amount due. Lessee shall indemnify and hold Lessor harmless for any property closures and tournament cancellations that stem from Lessee's failure to timely pay the total amount due.

If the original tournament roster increases in the total number of teams after Lessee's timely payment to Lessor, Lessee shall remit the additional per team fee to Lessor within seven days of the tournament's conclusion. Lessee agrees to furnish copies of tournament records to Lessor upon Lessor's request.

5. Lessee shall be responsible to pick up all garbage from the fields no later than the Monday immediately following a scheduled tournament.
6. Lessee shall provide portable toilets for the tournaments.
7. Lessee agrees to reimburse Lessor for any damage to Bennett Field, which arises out of actions on the part of league participants which are reckless, careless, or which otherwise are intended to damage the softball fields and associated facilities.
8. Lessee shall not make permanent improvements or construct or install any structures on the premises without prior written approval of the Lessor. In the event such permanent improvements or structures shall be installed, they shall become part of the premises and remain thereon at the termination of the agreement.
9. Lessee shall not assign this agreement.
10. Lessee shall maintain, at its expense, insurance on the premises throughout the term of this agreement with the Lessor as an additional insured. See Exhibit A.

11. Lessee will send safety issues/concerns that arise by email to the Assistant City Manager for the City.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals that day and year first above written.

For the Lessee:

For the Lessor:

By: Sidney Fullwood II
Sandlot Sports Zone LLC

By: Robert J. Teich, Jr.
Mayor

ATTEST:

By: Amy K. Kirkland
City Clerk

**EXHIBIT A
PROOF OF INSURANCE**

This is to certify that the following endorsement is part of the policy(s) described below:

NAMED INSURED (CONTRACTOR)

COMPANIES AFFORDING COVERAGE

ADDRESS

A.
B.
C.

It is hereby understood and agreed that the city of Owosso, its city council and each member thereof and every officer and employee of the city shall be named as joint and several assureds with respect to claims arising out of the following Recreation Service Agreement:

USE OF BENNETT FIELDS

It is further agreed that the following indemnity agreement between the city of Owosso and the named insured is covered under this policy: Sandlot Sports Zone LLC agrees to indemnify, hold harmless and defend city, its city council and each member thereof and every officer and employee of city from any and all liability or financial loss resulting from any suits, claims, losses or actions brought against and from all costs and expenses of litigation brought against city, its city council and each member thereof and any officer or employee of city which results directly or indirectly from the wrongful or negligent actions of Sandlot Sports Zone LLC officers, employees, agents or others employed by Sandlot Sports Zone LLC while engaged by Sandlot Sports Zone LLC in the performance of this agreement.

It is further agreed that the inclusion of more than one assured shall not operate to increase the limit of the company's liability and that insurer waives any right on contribution with insurance which may be available to the city of Owosso.

In the event of cancellation or material change in the above coverage, the company will give 30 days written notice of cancellation or material change to the certificate holder.

Please include a copy of insurance declaration verifying **Three Million Dollars (\$3,000,000) general liability** limit coverage and **25 Thousand Dollars (\$25,000)** participant accident coverage. The verification of insurance is not an insurance policy and does not amend, extend or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

DATE _____

BY _____
Authorized Insurance Agent

AGENCY _____

TITLE _____

ADDRESS _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 5, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: 2024 Stewart Street Project Tentative Award

RECOMMENDATION:

Approval of the tentative award of the low responsive bid from Crawford Contracting, Inc. (Mt Pleasant, MI) for work along Stewart Street from Shiawassee (M-52) to Washington Street including water main replacement in the amount of \$477,233.65 and street reconstruction in the amount of \$1,337,479.87 for a total contract amount of \$1,814,713.52, contingent on the receipt of DWSRF funds for the project.

BACKGROUND:

The City of Owosso was approved for a small urban grant for Stewart Street from Shiawassee (M-52) to Washington Street. Additionally, the City was approved for DWSRF funding for the water main portion of the project. On January 5, 2024, MDOT received bids for the 2024 Stewart Street Project. Work includes street reconstruction and the replacement of the water main and water service lines, altogether with related work items.

Crawford Contracting is the confirmed low and most responsive bidder and agrees to perform the work for a total cost of \$1,814,713.52. A resolution for tentatively awarding the 2024 Stewart Street Project contract, via MDOT, to Crawford Contracting and tabulation of bids received is included for your consideration. The tentative award is required by the Drinking Water State Revolving Fund. A contract agreement between Crawford Contracting and MDOT will be forthcoming.

FISCAL IMPACTS:

The project is funded by a \$385,000 small urban grant, \$952,479.87 from the Major Street fund, and \$477,233.65 by the DWSRF.

ATTACHMENTS:

- (1) Resolution, 2024 Stewart Street Project Tentative Award
- (2) Bid Tabulation 2024 Stewart Street Project

RESOLUTION NO.

**AUTHORIZING TENTATIVE BID AWARD TO
CRAWFORD CONTRACTING, INC. FOR THE
2024 STEWART STREET PROJECT
WATER SYSTEM IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to construct improvements to its existing water distribution system along Stewart Street; and

WHEREAS, the water system improvements project formally adopted on April 15, 2019 and amended on June 6, 2022 and May 15, 2023 will be funded through the State of Michigan's Drinking Water State Revolving Fund (DWSRF) program; and

WHEREAS, the City of Owosso has sought and received construction bids for the proposed improvements and has received a low bid in the amount of \$1,814,713.52 from Crawford Contracting, Inc with \$477,233.65 being funded by DWSRF funds, \$952,479.87 being funded by City major street funds, and \$385,000.00 being funded by a small urban grant; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities, Ryan E. Suchanek, has recommended awarding the contract, via MDOT, to the low responsive bidder.

NOW THEREFORE BE IT RESOLVED by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso tentatively awards the contract, via MDOT, for the proposed 2024 Stewart Street Project to Crawford Contracting, Inc, contingent upon successful financial arrangements with the Drinking Water State Revolving Fund Program.
- SECOND: upon receipt of the 2024 DWSRF bond/loan proceeds, the Mayor and City Clerk are hereby authorized and instructed to sign, without further Council action, the MDOT contract for the 2024 Stewart Street Project.
- THIRD: the accounts payable department is authorized to submit payment to Crawford Contracting, Inc in the amount of \$1,814,713.52 upon satisfactory completion of the project or portion thereof.
- FOURTH: the above expenses shall be paid for from the City Major Streets fund, 2024 DWSRF bond funds, and an MDOT Small Urban Grant.



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Tabulation of Bids

Report v1

Call Number: 051

Contract ID: 76000-214375

Project(s): 24A0070

Letting Date: January 05, 2024

Region(s): Davison TSC

Counties: Shiawassee County

Contract Time: 10/26/24 COMPLETION DATE

Contract Description: 0.31 mi of hot mix asphalt reconstruction, concrete curb, gutter and sidewalk ramps, storm sewer and pavement markings on Stewart Street from Shiawassee (M-52) to Washington Street in the city of Owosso, Shiawassee County. This is a Local Agency project. ** 1958 K or Comb/Jt. 1958 Cb, Ea **In addition to the above minimum prequalification requirement for prime contractors this project includes subclassifications of Cb, Ea and K. If the prime contractor is not prequalified in those subclassifications it must use prequalified subcontractors. Those subcontractors must be designated prior to award of the contract to the confirmed low bidder.

List of Vendors

Rank	Vendor ID/Name	Total Bid	Percent Of Low Bid	Percent Of Estimate
0	-EST- - Engineer's Estimate	\$1,958,642.00	107.93%	100.00%
1	05162 - Crawford Contracting, Inc.	\$1,814,713.52	100.00%	92.65%
2	01415 - Rohde Bros. Excavating, Inc.	\$1,924,116.00	106.03%	98.24%
3	08329 - C L Trucking & Excavating, LLC	\$1,956,572.85	107.82%	99.89%
4	01682 - C & D Hughes, Inc.	\$1,988,546.80	109.58%	101.53%
5	00441 - Fessler & Bowman, Inc.	\$2,076,743.00	114.44%	106.03%
6	06713 - Malley Construction, Inc.	\$2,249,493.40	123.96%	114.85%

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0005 1047051	(1)	3,500.00000	3,500.00	1,775.00000	1,775.00	2,000.00000	2,000.00
_ Audio Visual Filming	LSUM						
0010 1100001	(1)	178,100.00000	178,100.00	178,100.00000	178,100.00	178,100.00000	178,100.00
Mobilization, Max \$178,100.00	LSUM						
0015 2020008	3.000	200.00000	600.00	350.00000	1,050.00	200.00000	600.00
Stump, Rem, 6 inch to 18 inch	Ea						
0020 2030011	20.000	500.00000	10,000.00	1,500.00000	30,000.00	400.00000	8,000.00
Dr Structure, Rem	Ea						
0025 2030015	863.000	20.00000	17,260.00	25.00000	21,575.00	20.00000	17,260.00
Sewer, Rem, Less than 24 inch	Ft						
0030 2040020	3,122.000	10.00000	31,220.00	7.00000	21,854.00	9.00000	28,098.00
Curb and Gutter, Rem	Ft						
0035 2040045	8.000	200.00000	1,600.00	100.00000	800.00	250.00000	2,000.00
Masonry and Conc Structure, Rem	Cyd						

Tabulation of Bids

Report v1

Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
			Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Alt Set / Alt Member	Quantity and Units							
Section ID/Descr: 1 - Road Work								
0040	2040050	565.000	15.00000	8,475.00	9.00000	5,085.00	9.00000	5,085.00
Pavt, Rem		Syd						
0045	2040055	578.000	15.00000	8,670.00	8.00000	4,624.00	9.00000	5,202.00
Sidewalk, Rem		Syd						
0050	2050010	92.000	10.00000	920.00	15.00000	1,380.00	20.00000	1,840.00
Embankment, CIP		Cyd						
0055	2050016	2,436.000	12.00000	29,232.00	21.00000	51,156.00	20.00000	48,720.00
Excavation, Earth		Cyd						
0060	2050031	25.000	50.00000	1,250.00	100.00000	2,500.00	62.00000	1,550.00
Non Haz Contaminated Material Handling and Disposal, LM		Cyd						
0065	2050041	300.000	30.00000	9,000.00	30.00000	9,000.00	38.00000	11,400.00
Subgrade Undercutting, Type II		Cyd						
0070	2050148	28.000	250.00000	7,000.00	350.00000	9,800.00	250.00000	7,000.00
Flowable Fill, Non-Structural		Cyd						

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0075 2080020	16.000	120.00000	1,920.00	125.00000	2,000.00	120.00000	1,920.00
Erosion Control, Inlet Protection, Fabric Drop	Ea						
0080 3010002	125.000	20.00000	2,500.00	22.00000	2,750.00	40.00000	5,000.00
Subbase, CIP	Cyd						
0085 3027011	5,952.000	22.00000	130,944.00	21.40000	127,372.80	19.00000	113,088.00
_ Aggregate Base, 10 inch, Modified	Syd						
0090 3027011	1,047.000	18.00000	18,846.00	16.42000	17,191.74	17.00000	17,799.00
_ Aggregate Base, 8 inch, Modified	Syd						
0095 3060020	300.000	30.00000	9,000.00	25.00000	7,500.00	30.00000	9,000.00
Maintenance Gravel	Ton						
0100 3070023	17.000	50.00000	850.00	71.00000	1,207.00	68.00000	1,156.00
Approach, CI II, LM	Cyd						
0105 3087011	6,997.000	3.00000	20,991.00	3.00000	20,991.00	2.00000	13,994.00
_ Geotextile, Separator, Modified	Syd						

Tabulation of Bids

Report v1

Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0110	4021200	1.000	300.00000	300.00	500.00000	500.00	800.00000	800.00
Sewer Tap, 4 inch		Ea						
0115	4021201	1.000	500.00000	500.00	550.00000	550.00	900.00000	900.00
Sewer Tap, 6 inch		Ea						
0120	4027001	251.000	100.00000	25,100.00	103.53000	25,986.03	128.00000	32,128.00
_ Sewer, SDR-26, 10 inch, Tr Det B, Modified		Ft						
0125	4027001	219.000	110.00000	24,090.00	113.00000	24,747.00	140.00000	30,660.00
_ Sewer, SDR-26, 12 inch, Tr Det B, Modified		Ft						
0130	4027001	22.000	130.00000	2,860.00	129.50000	2,849.00	290.00000	6,380.00
_ Sewer, SDR-26, 15 inch, Tr Det B, Modified		Ft						
0135	4027001	21.000	150.00000	3,150.00	146.00000	3,066.00	350.00000	7,350.00
_ Sewer, SDR-26, 18 inch, Tr Det B, Modified		Ft						



1/8/2024 11:07 AM

AASHTOWare Project™ Version 4.8.1 Revision 025

Tabulation of Bids

Report v1

Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0140	4027001	839.000	180.00000	151,020.00	209.00000	175,351.00	240.00000	201,360.00
_ Sewer, SDR-26, 24 inch, Tr Det B, Modified		Ft						
0145	4027001	325.000	200.00000	65,000.00	283.00000	91,975.00	368.00000	119,600.00
_ Sewer, SDR-26, 30 inch, Tr Det B, Modified		Ft						
0150	4027001	20.000	65.00000	1,300.00	95.00000	1,900.00	95.00000	1,900.00
_ Sewer, SDR-26, 4 inch, Tr Det B, Modified		Ft						
0155	4027001	20.000	80.00000	1,600.00	97.00000	1,940.00	100.00000	2,000.00
_ Sewer, SDR-26, 6 inch, Tr Det B, Modified		Ft						
0160	4027001	10.000	100.00000	1,000.00	103.00000	1,030.00	500.00000	5,000.00
_ Sewer, SDR-26, 8 inch, Tr Det B, Modified		Ft						
0165	4027050	10.000	400.00000	4,000.00	200.00000	2,000.00	100.00000	1,000.00
_ Abandoned Gas Main, Conflict		Ea						



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Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0170	4027050	10.000	1,500.00000	15,000.00	2,500.00000	25,000.00	1,200.00000	12,000.00
	_ Sanitary Service, Conflict	Ea						
0175	4030005	7.000	750.00000	5,250.00	700.00000	4,900.00	650.00000	4,550.00
	Dr Structure Cover, Adj, Case 1	Ea						
0180	4030280	10.000	300.00000	3,000.00	400.00000	4,000.00	400.00000	4,000.00
	Dr Structure, Adj, Add Depth	Ft						
0185	4030310	2.000	750.00000	1,500.00	550.00000	1,100.00	1,500.00000	3,000.00
	Dr Structure, Tap, 10 inch	Ea						
0190	4030312	3.000	800.00000	2,400.00	600.00000	1,800.00	1,800.00000	5,400.00
	Dr Structure, Tap, 12 inch	Ea						
0195	4030330	1.000	1,500.00000	1,500.00	1,000.00000	1,000.00	9,000.00000	9,000.00
	Dr Structure, Tap, 30 inch	Ea						
0200	4030390	4.000	500.00000	2,000.00	500.00000	2,000.00	300.00000	1,200.00
	Dr Structure, Temp Lowering	Ea						

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0205 4037050	14.000	1,000.00000	14,000.00	750.00000	10,500.00	1,600.00000	22,400.00
_ Dr Structure Collar, Modified	Ea						
0210 4037050	4.000	1,000.00000	4,000.00	900.00000	3,600.00	800.00000	3,200.00
_ Dr Structure Cover, Type EJ 1040 w/ Solid Gasket Sealed Cover	Ea						
0215 4037050	9.000	1,000.00000	9,000.00	855.00000	7,695.00	750.00000	6,750.00
_ Dr Structure Cover, Type EJ 1040 w/ Vented Cover	Ea						
0220 4037050	16.000	1,200.00000	19,200.00	950.00000	15,200.00	1,100.00000	17,600.00
_ Dr Structure Cover, Type EJ 7000	Ea						
0225 4037050	13.000	2,250.00000	29,250.00	2,200.00000	28,600.00	2,700.00000	35,100.00
_ Dr Structure, 36 inch dia, Modified	Ea						
0230 4037050	11.000	3,000.00000	33,000.00	3,500.00000	38,500.00	3,300.00000	36,300.00
_ Dr Structure, 48 inch dia, Modified	Ea						
0235 4037050	1.000	5,000.00000	5,000.00	6,000.00000	6,000.00	4,800.00000	4,800.00
_ Dr Structure, 60 inch dia, Modified	Ea						



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Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0240 5010005	5,966.000 HMA Surface, Rem Syd	6.00000	35,796.00	3.00000	17,898.00	4.00000	23,864.00
0245 5010025	8.000 Hand Patching Ton	125.00000	1,000.00	220.00000	1,760.00	230.00000	1,840.00
0250 5010061	115.000 HMA Approach Ton	130.00000	14,950.00	100.00000	11,500.00	110.00000	12,650.00
0255 5012013	1,219.000 HMA, 3EML Ton	110.00000	134,090.00	81.00000	98,739.00	82.00000	99,958.00
0260 5012025	697.000 HMA, 4EML Ton	100.00000	69,700.00	91.00000	63,427.00	92.00000	64,124.00
0265 5012037	522.000 HMA, 5EML Ton	100.00000	52,200.00	99.00000	51,678.00	105.00000	54,810.00
0270 6030005	2.000 Cement Ton	200.00000	400.00	200.00000	400.00	110.00000	220.00

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0275 8010005	332.000 Syd	50.00000	16,600.00	44.00000	14,608.00	44.00000	14,608.00
Driveway, Nonreinf Conc, 6 inch							
0280 8010006	89.000 Syd	55.00000	4,895.00	48.00000	4,272.00	48.00000	4,272.00
Driveway, Nonreinf Conc, 7 inch							
0285 8010008	178.000 Syd	90.00000	16,020.00	53.00000	9,434.00	54.00000	9,612.00
Driveway, Nonreinf Conc, 9 inch							
0290 8020038	3,138.000 Ft	22.00000	69,036.00	20.75000	65,113.50	21.00000	65,898.00
Curb and Gutter, Conc, Det F4							
0295 8030030	57.000 Ft	30.00000	1,710.00	23.00000	1,311.00	23.00000	1,311.00
Curb Ramp Opening, Conc							
0300 8030044	2,025.000 Sft	6.00000	12,150.00	4.25000	8,606.25	5.00000	10,125.00
Sidewalk, Conc, 4 inch							
0305 8030046	1,299.000 Sft	7.00000	9,093.00	5.25000	6,819.75	6.00000	7,794.00
Sidewalk, Conc, 6 inch							

Tabulation of Bids

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Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0310	8032001	419.000	8.00000	3,352.00	5.25000	2,199.75	6.00000	2,514.00
Curb Ramp, Conc, 4 inch		Sft						
0315	8032003	389.000	11.00000	4,279.00	6.25000	2,431.25	7.00000	2,723.00
Curb Ramp, Conc, 7 inch		Sft						
0320	8037001	45.000	110.00000	4,950.00	125.00000	5,625.00	126.00000	5,670.00
_ Detectable Warning Surface, Modified		Ft						
0325	8100371	252.000	9.00000	2,268.00	8.00000	2,016.00	8.50000	2,142.00
Post, Steel, 3 pound		Ft						
0330	8100402	7.000	60.00000	420.00	45.00000	315.00	46.00000	322.00
Sign, Type III, Erect, Salv		Ea						
0335	8100403	13.000	10.00000	130.00	45.00000	585.00	46.00000	598.00
Sign, Type III, Rem		Ea						
0340	8100405	40.000	20.00000	800.00	18.00000	720.00	19.00000	760.00
Sign, Type IIIB		Sft						



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Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0345 8110024	198.000	4.00000	792.00	3.85000	762.30	4.00000	792.00
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft						
0350 8110045	35.000	10.00000	350.00	15.95000	558.25	16.00000	560.00
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft						
0355 8110058	6.000	200.00000	1,200.00	150.00000	900.00	155.00000	930.00
Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	Ea						
0360 8110063	1.000	200.00000	200.00	275.00000	275.00	280.00000	280.00
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea						
0365 8110079	2.000	200.00000	400.00	350.00000	700.00	360.00000	720.00
Pavt Mrkg, Ovly Cold Plastic, Sharrow Sym	Ea						
0370 8110091	2,237.000	2.00000	4,474.00	1.55000	3,467.35	1.60000	3,579.20
Pavt Mrkg, Polyurea, 4 inch, White	Ft						

Tabulation of Bids

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Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0375 8110092	2,880.000	2.00000	5,760.00	1.55000	4,464.00	1.60000	4,608.00
Pavt Mrkg, Polyurea, 4 inch, Yellow	Ft						
0380 8110109	300.000	5.00000	1,500.00	7.50000	2,250.00	8.00000	2,400.00
Pavt Mrkg, Polyurea, 12 inch, Cross Hatching, Yellow	Ft						
0385 8120012	8.000	125.00000	1,000.00	50.00000	400.00	55.00000	440.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea						
0390 8120013	8.000	10.00000	80.00	5.00000	40.00	6.00000	48.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea						
0395 8120026	10.000	150.00000	1,500.00	55.00000	550.00	60.00000	600.00
Pedestrian Type II Barricade, Temp	Ea						
0400 8120140	2.000	500.00000	1,000.00	100.00000	200.00	110.00000	220.00
Lighted Arrow, Type C, Furn	Ea						
0405 8120141	2.000	100.00000	200.00	100.00000	200.00	110.00000	220.00
Lighted Arrow, Type C, Oper	Ea						



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Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0410	8120170	(1)	25,000.00000	25,000.00	15,262.00000	15,262.00	79,000.80000	79,000.80
Minor Traf Devices		LSUM						
0415	8120252	100.000	35.00000	3,500.00	14.00000	1,400.00	15.00000	1,500.00
Plastic Drum, Fluorescent, Furn		Ea						
0420	8120253	100.000	5.00000	500.00	1.00000	100.00	1.00000	100.00
Plastic Drum, Fluorescent, Oper		Ea						
0425	8120350	584.000	10.00000	5,840.00	1.00000	584.00	1.00000	584.00
Sign, Type B, Temp, Prismatic, Furn		Sft						
0430	8120351	584.000	5.00000	2,920.00	1.00000	584.00	1.00000	584.00
Sign, Type B, Temp, Prismatic, Oper		Sft						
0435	8120370	(1)	10,000.00000	10,000.00	7,000.00000	7,000.00	3,000.00000	3,000.00
Traf Regulator Control		LSUM						
0440	8167011	3,152.000	7.00000	22,064.00	7.50000	23,640.00	7.00000	22,064.00
_ Turf Establishment, Performance		Syd						

Tabulation of Bids

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Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0445 8230091	1.000	1,000.00000	1,000.00	1,000.00000	1,000.00	900.00000	900.00
Hydrant, Rem	Ea						
0450 8230431	1.000	500.00000	500.00	400.00000	400.00	500.00000	500.00
Gate Box, Adj, Case 1	Ea						
0455 8237001	1,050.000	50.00000	52,500.00	64.00000	67,200.00	30.00000	31,500.00
_ 1 inch Copper Service Lead, Type "K", Modified	Ft						
0460 8237001	175.000	165.00000	28,875.00	120.00000	21,000.00	160.00000	28,000.00
_ Water Main, C909 PVC, 6 inch, TB Detail G, Modified	Ft						
0465 8237001	1,565.000	180.00000	281,700.00	103.27000	161,617.55	110.00000	172,150.00
_ Water Main, C909 PVC, 8 inch, TB Detail G, Modified	Ft						
0470 8237001	60.000	30.00000	1,800.00	25.00000	1,500.00	50.00000	3,000.00
_ Water Main, Rem	Ft						
0475 8237050	5.000	5,000.00000	25,000.00	4,000.00000	20,000.00	5,000.00000	25,000.00
_ Connect to Existing Water Main	Ea						

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0480 8237050	20.000	2,000.00000	40,000.00	2,500.00000	50,000.00	1,800.00000	36,000.00
_ Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified							
	Ea						
0485 8237050	1.000	500.00000	500.00	300.00000	300.00	800.00000	800.00
_ Existing Valve with Valve Box Abandonment							
	Ea						
0490 8237050	1.000	1,000.00000	1,000.00	500.00000	500.00	1,500.00000	1,500.00
_ Existing Valve with Valve Box Removal							
	Ea						
0495 8237050	3.000	7,500.00000	22,500.00	8,000.00000	24,000.00	8,253.00000	24,759.00
_ Fire Hydrant and Valve Assembly							
	Ea						
0500 8237050	3.000	2,000.00000	6,000.00	2,000.00000	6,000.00	1,818.00000	5,454.00
_ Gate Valve and Box, 6 inch, Modified							
	Ea						
0505 8237050	3.000	2,750.00000	8,250.00	2,650.00000	7,950.00	2,606.00000	7,818.00
_ Gate Valve and Box, 8 inch, Modified							
	Ea						



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Report v1

Line No / Item ID Item Description			(0) Engineer's Estimate		(1) Crawford Contracting, Inc.		(2) Rohde Bros. Excavating, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0510	8237050	5.000	1,500.00000	7,500.00	1,700.00000	8,500.00	800.00000	4,000.00
_ Install Meter Pit, Complete		Ea						
0515	8237050	1.000	1,000.00000	1,000.00	1,450.00000	1,450.00	1,500.00000	1,500.00
_ Water Main, 4 inch, Cut and Plug, Modified		Ea						
0520	8237050	4.000	1,250.00000	5,000.00	1,500.00000	6,000.00	1,500.00000	6,000.00
_ Water Main, 6 inch, Cut and Plug, Modified		Ea						
0525	8237050	5.000	500.00000	2,500.00	500.00000	2,500.00	800.00000	4,000.00
_ Water Meter Pit, Rem		Ea						
0530	8237051	(1)	15,000.00000	15,000.00	2,500.00000	2,500.00	10,000.00000	10,000.00
_ Testing and Chlorination of Water Main		LSUM						
Section Totals:			\$1,958,642.00		\$1,814,713.52		\$1,924,116.00	



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Contract Item Totals:	\$1,958,642.00	\$1,814,713.52	\$1,924,116.00
Contract Grand Totals:	\$1,958,642.00	\$1,814,713.52	\$1,924,116.00

() indicates item is bid as Lump Sum

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0005 1047051	(1)	2,400.00000	2,400.00	1,775.00000	1,775.00	1,950.00000	1,950.00
_ Audio Visual Filming	LSUM						
0010 1100001	(1)	178,100.00000	178,100.00	170,000.00000	170,000.00	178,100.00000	178,100.00
Mobilization, Max \$178,100.00	LSUM						
0015 2020008	3.000	200.00000	600.00	300.00000	900.00	550.00000	1,650.00
Stump, Rem, 6 inch to 18 inch	Ea						
0020 2030011	20.000	500.00000	10,000.00	600.00000	12,000.00	780.00000	15,600.00
Dr Structure, Rem	Ea						
0025 2030015	863.000	13.00000	11,219.00	15.00000	12,945.00	32.50000	28,047.50
Sewer, Rem, Less than 24 inch	Ft						
0030 2040020	3,122.000	4.80000	14,985.60	15.00000	46,830.00	11.25000	35,122.50
Curb and Gutter, Rem	Ft						
0035 2040045	8.000	125.00000	1,000.00	200.00000	1,600.00	406.00000	3,248.00
Masonry and Conc Structure, Rem	Cyd						

Tabulation of Bids

Report v1

Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0040	2040050	565.000	8.00000	4,520.00	40.00000	22,600.00	17.00000	9,605.00
Pavt, Rem		Syd						
0045	2040055	578.000	6.00000	3,468.00	12.00000	6,936.00	14.25000	8,236.50
Sidewalk, Rem		Syd						
0050	2050010	92.000	25.00000	2,300.00	50.00000	4,600.00	22.00000	2,024.00
Embankment, CIP		Cyd						
0055	2050016	2,436.000	22.00000	53,592.00	25.00000	60,900.00	29.00000	70,644.00
Excavation, Earth		Cyd						
0060	2050031	25.000	50.00000	1,250.00	100.00000	2,500.00	75.00000	1,875.00
Non Haz Contaminated Material Handling and Disposal, LM		Cyd						
0065	2050041	300.000	32.00000	9,600.00	35.00000	10,500.00	60.00000	18,000.00
Subgrade Undercutting, Type II		Cyd						
0070	2050148	28.000	250.00000	7,000.00	200.00000	5,600.00	342.00000	9,576.00
Flowable Fill, Non-Structural		Cyd						



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Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0075 2080020	16.000	100.00000	1,600.00	150.00000	2,400.00	175.00000	2,800.00
Erosion Control, Inlet Protection, Fabric Drop	Ea						
0080 3010002	125.000	27.00000	3,375.00	50.00000	6,250.00	55.50000	6,937.50
Subbase, CIP	Cyd						
0085 3027011	5,952.000	22.00000	130,944.00	25.00000	148,800.00	24.50000	145,824.00
_ Aggregate Base, 10 inch, Modified	Syd						
0090 3027011	1,047.000	17.50000	18,322.50	25.00000	26,175.00	20.00000	20,940.00
_ Aggregate Base, 8 inch, Modified	Syd						
0095 3060020	300.000	17.50000	5,250.00	10.00000	3,000.00	45.00000	13,500.00
Maintenance Gravel	Ton						
0100 3070023	17.000	45.00000	765.00	125.00000	2,125.00	125.00000	2,125.00
Approach, CI II, LM	Cyd						
0105 3087011	6,997.000	2.25000	15,743.25	3.00000	20,991.00	2.75000	19,241.75
_ Geotextile, Separator, Modified	Syd						

Tabulation of Bids

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Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0110 4021200	1.000	350.00000	350.00	500.00000	500.00	275.00000	275.00
Sewer Tap, 4 inch	Ea						
0115 4021201	1.000	350.00000	350.00	500.00000	500.00	305.00000	305.00
Sewer Tap, 6 inch	Ea						
0120 4027001	251.000	105.00000	26,355.00	130.00000	32,630.00	115.50000	28,990.50
_ Sewer, SDR-26, 10 inch, Tr Det B, Modified	Ft						
0125 4027001	219.000	265.00000	58,035.00	150.00000	32,850.00	137.50000	30,112.50
_ Sewer, SDR-26, 12 inch, Tr Det B, Modified	Ft						
0130 4027001	22.000	160.00000	3,520.00	225.00000	4,950.00	169.00000	3,718.00
_ Sewer, SDR-26, 15 inch, Tr Det B, Modified	Ft						
0135 4027001	21.000	200.00000	4,200.00	225.00000	4,725.00	199.00000	4,179.00
_ Sewer, SDR-26, 18 inch, Tr Det B, Modified	Ft						



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Tabulation of Bids

Report v1

Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0140	4027001	839.000	265.00000	222,335.00	225.00000	188,775.00	227.00000	190,453.00
_ Sewer, SDR-26, 24 inch, Tr Det B, Modified		Ft						
0145	4027001	325.000	405.00000	131,625.00	325.00000	105,625.00	339.50000	110,337.50
_ Sewer, SDR-26, 30 inch, Tr Det B, Modified		Ft						
0150	4027001	20.000	75.00000	1,500.00	150.00000	3,000.00	92.75000	1,855.00
_ Sewer, SDR-26, 4 inch, Tr Det B, Modified		Ft						
0155	4027001	20.000	75.00000	1,500.00	150.00000	3,000.00	99.00000	1,980.00
_ Sewer, SDR-26, 6 inch, Tr Det B, Modified		Ft						
0160	4027001	10.000	80.00000	800.00	150.00000	1,500.00	112.00000	1,120.00
_ Sewer, SDR-26, 8 inch, Tr Det B, Modified		Ft						
0165	4027050	10.000	250.00000	2,500.00	700.00000	7,000.00	1,117.00000	11,170.00
_ Abandoned Gas Main, Conflict		Ea						



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Report v1

Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0170	4027050	10.000	1,250.00000	12,500.00	2,000.00000	20,000.00	1,490.00000	14,900.00
	_ Sanitary Service, Conflict	Ea						
0175	4030005	7.000	500.00000	3,500.00	700.00000	4,900.00	930.00000	6,510.00
	Dr Structure Cover, Adj, Case 1	Ea						
0180	4030280	10.000	200.00000	2,000.00	200.00000	2,000.00	748.00000	7,480.00
	Dr Structure, Adj, Add Depth	Ft						
0185	4030310	2.000	500.00000	1,000.00	1,500.00000	3,000.00	440.00000	880.00
	Dr Structure, Tap, 10 inch	Ea						
0190	4030312	3.000	500.00000	1,500.00	1,500.00000	4,500.00	585.00000	1,755.00
	Dr Structure, Tap, 12 inch	Ea						
0195	4030330	1.000	1,000.00000	1,000.00	3,500.00000	3,500.00	1,758.00000	1,758.00
	Dr Structure, Tap, 30 inch	Ea						
0200	4030390	4.000	200.00000	800.00	300.00000	1,200.00	374.00000	1,496.00
	Dr Structure, Temp Lowering	Ea						

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0205 4037050	14.000	1,500.00000	21,000.00	700.00000	9,800.00	1,424.00000	19,936.00
_ Dr Structure Collar, Modified	Ea						
0210 4037050	4.000	725.00000	2,900.00	800.00000	3,200.00	988.00000	3,952.00
_ Dr Structure Cover, Type EJ 1040 w/ Solid Gasket Sealed Cover	Ea						
0215 4037050	9.000	675.00000	6,075.00	800.00000	7,200.00	930.00000	8,370.00
_ Dr Structure Cover, Type EJ 1040 w/ Vented Cover	Ea						
0220 4037050	16.000	985.00000	15,760.00	1,100.00000	17,600.00	1,253.00000	20,048.00
_ Dr Structure Cover, Type EJ 7000	Ea						
0225 4037050	13.000	3,000.00000	39,000.00	2,500.00000	32,500.00	2,421.00000	31,473.00
_ Dr Structure, 36 inch dia, Modified	Ea						
0230 4037050	11.000	4,050.00000	44,550.00	3,500.00000	38,500.00	3,650.00000	40,150.00
_ Dr Structure, 48 inch dia, Modified	Ea						
0235 4037050	1.000	6,300.00000	6,300.00	6,000.00000	6,000.00	6,315.00000	6,315.00
_ Dr Structure, 60 inch dia, Modified	Ea						



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Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0240 5010005	5,966.000 HMA Surface, Rem Syd	2.50000	14,915.00	3.50000	20,881.00	4.00000	23,864.00
0245 5010025	8.000 Hand Patching Ton	220.00000	1,760.00	220.00000	1,760.00	243.00000	1,944.00
0250 5010061	115.000 HMA Approach Ton	100.00000	11,500.00	100.00000	11,500.00	111.00000	12,765.00
0255 5012013	1,219.000 HMA, 3EML Ton	81.00000	98,739.00	81.00000	98,739.00	89.50000	109,100.50
0260 5012025	697.000 HMA, 4EML Ton	91.00000	63,427.00	91.00000	63,427.00	100.50000	70,048.50
0265 5012037	522.000 HMA, 5EML Ton	99.00000	51,678.00	99.00000	51,678.00	109.50000	57,159.00
0270 6030005	2.000 Cement Ton	100.00000	200.00	100.00000	200.00	220.00000	440.00



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Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0275	8010005	332.000	65.00000	21,580.00	44.00000	14,608.00	45.25000	15,023.00
Driveway, Nonreinf Conc, 6 inch		Syd						
0280	8010006	89.000	65.00000	5,785.00	44.20000	3,933.80	49.50000	4,405.50
Driveway, Nonreinf Conc, 7 inch		Syd						
0285	8010008	178.000	71.00000	12,638.00	49.00000	8,722.00	55.25000	9,834.50
Driveway, Nonreinf Conc, 9 inch		Syd						
0290	8020038	3,138.000	27.50000	86,295.00	21.00000	65,898.00	21.75000	68,251.50
Curb and Gutter, Conc, Det F4		Ft						
0295	8030030	57.000	27.50000	1,567.50	21.00000	1,197.00	24.25000	1,382.25
Curb Ramp Opening, Conc		Ft						
0300	8030044	2,025.000	6.35000	12,858.75	4.15000	8,403.75	4.25000	8,606.25
Sidewalk, Conc, 4 inch		Sft						
0305	8030046	1,299.000	6.35000	8,248.65	4.15000	5,390.85	5.25000	6,819.75
Sidewalk, Conc, 6 inch		Sft						

Tabulation of Bids

Report v1

Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0310	8032001	419.000	7.45000	3,121.55	5.00000	2,095.00	5.25000	2,199.75
Curb Ramp, Conc, 4 inch		Sft						
0315	8032003	389.000	9.35000	3,637.15	6.50000	2,528.50	6.50000	2,528.50
Curb Ramp, Conc, 7 inch		Sft						
0320	8037001	45.000	76.00000	3,420.00	76.00000	3,420.00	138.00000	6,210.00
_ Detectable Warning Surface, Modified		Ft						
0325	8100371	252.000	8.00000	2,016.00	8.00000	2,016.00	8.50000	2,142.00
Post, Steel, 3 pound		Ft						
0330	8100402	7.000	45.00000	315.00	45.00000	315.00	49.00000	343.00
Sign, Type III, Erect, Salv		Ea						
0335	8100403	13.000	45.00000	585.00	45.00000	585.00	49.00000	637.00
Sign, Type III, Rem		Ea						
0340	8100405	40.000	18.00000	720.00	18.00000	720.00	19.00000	760.00
Sign, Type IIIB		Sft						



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Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0345 8110024	198.000	3.85000	762.30	3.85000	762.30	4.00000	792.00
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft						
0350 8110045	35.000	15.95000	558.25	15.95000	558.25	16.75000	586.25
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft						
0355 8110058	6.000	150.00000	900.00	150.00000	900.00	157.50000	945.00
Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	Ea						
0360 8110063	1.000	275.00000	275.00	275.00000	275.00	288.75000	288.75
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea						
0365 8110079	2.000	350.00000	700.00	350.00000	700.00	367.50000	735.00
Pavt Mrkg, Ovly Cold Plastic, Sharrow Sym	Ea						
0370 8110091	2,237.000	1.55000	3,467.35	1.55000	3,467.35	1.60000	3,579.20
Pavt Mrkg, Polyurea, 4 inch, White	Ft						

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0375 8110092	2,880.000	1.55000	4,464.00	1.55000	4,464.00	1.60000	4,608.00
Pavt Mrkg, Polyurea, 4 inch, Yellow	Ft						
0380 8110109	300.000	7.50000	2,250.00	7.50000	2,250.00	7.75000	2,325.00
Pavt Mrkg, Polyurea, 12 inch, Cross Hatching, Yellow	Ft						
0385 8120012	8.000	50.00000	400.00	50.00000	400.00	55.00000	440.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea						
0390 8120013	8.000	5.00000	40.00	5.00000	40.00	5.50000	44.00
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea						
0395 8120026	10.000	55.00000	550.00	55.00000	550.00	60.00000	600.00
Pedestrian Type II Barricade, Temp	Ea						
0400 8120140	2.000	100.00000	200.00	100.00000	200.00	110.00000	220.00
Lighted Arrow, Type C, Furn	Ea						
0405 8120141	2.000	100.00000	200.00	100.00000	200.00	110.00000	220.00
Lighted Arrow, Type C, Oper	Ea						



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Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0410	8120170	(1)	62,720.00000	62,720.00	30,000.00000	30,000.00	29,500.00000	29,500.00
Minor Traf Devices		LSUM						
0415	8120252	100.000	14.00000	1,400.00	14.00000	1,400.00	15.00000	1,500.00
Plastic Drum, Fluorescent, Furn		Ea						
0420	8120253	100.000	1.00000	100.00	1.00000	100.00	1.10000	110.00
Plastic Drum, Fluorescent, Oper		Ea						
0425	8120350	584.000	1.00000	584.00	1.00000	584.00	1.10000	642.40
Sign, Type B, Temp, Prismatic, Furn		Sft						
0430	8120351	584.000	1.00000	584.00	1.00000	584.00	1.10000	642.40
Sign, Type B, Temp, Prismatic, Oper		Sft						
0435	8120370	(1)	3,200.00000	3,200.00	4,000.00000	4,000.00	25,050.25000	25,050.25
Traf Regulator Control		LSUM						
0440	8167011	3,152.000	8.50000	26,792.00	6.00000	18,912.00	9.75000	30,732.00
_ Turf Establishment, Performance		Syd						

Tabulation of Bids

Report v1

Line No / Item ID Item Description		(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0445 8230091	1.000	700.00000	700.00	1,000.00000	1,000.00	1,353.00000	1,353.00
Hydrant, Rem	Ea						
0450 8230431	1.000	450.00000	450.00	1,000.00000	1,000.00	694.00000	694.00
Gate Box, Adj, Case 1	Ea						
0455 8237001	1,050.000	55.00000	57,750.00	80.00000	84,000.00	56.50000	59,325.00
_ 1 inch Copper Service Lead, Type "K", Modified	Ft						
0460 8237001	175.000	90.00000	15,750.00	120.00000	21,000.00	98.50000	17,237.50
_ Water Main, C909 PVC, 6 inch, TB Detail G, Modified	Ft						
0465 8237001	1,565.000	115.00000	179,975.00	120.00000	187,800.00	105.00000	164,325.00
_ Water Main, C909 PVC, 8 inch, TB Detail G, Modified	Ft						
0470 8237001	60.000	18.00000	1,080.00	25.00000	1,500.00	58.00000	3,480.00
_ Water Main, Rem	Ft						
0475 8237050	5.000	3,000.00000	15,000.00	7,000.00000	35,000.00	5,685.00000	28,425.00
_ Connect to Existing Water Main	Ea						



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Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0480	8237050	20.000	1,750.00000	35,000.00	2,500.00000	50,000.00	2,135.00000	42,700.00
_ Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified		Ea						
0485	8237050	1.000	160.00000	160.00	1,000.00000	1,000.00	1,186.00000	1,186.00
_ Existing Valve with Valve Box Abandonment		Ea						
0490	8237050	1.000	325.00000	325.00	1,000.00000	1,000.00	1,345.00000	1,345.00
_ Existing Valve with Valve Box Removal		Ea						
0495	8237050	3.000	8,000.00000	24,000.00	6,500.00000	19,500.00	8,583.00000	25,749.00
_ Fire Hydrant and Valve Assembly		Ea						
0500	8237050	3.000	1,925.00000	5,775.00	2,500.00000	7,500.00	3,372.00000	10,116.00
_ Gate Valve and Box, 6 inch, Modified		Ea						
0505	8237050	3.000	2,655.00000	7,965.00	3,000.00000	9,000.00	4,097.00000	12,291.00
_ Gate Valve and Box, 8 inch, Modified		Ea						



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Line No / Item ID Item Description			(3) C L Trucking & Excavating, LLC		(4) C & D Hughes, Inc.		(5) Fessler & Bowman, Inc.	
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0510	8237050	5.000	550.00000	2,750.00	2,500.00000	12,500.00	3,933.00000	19,665.00
_ Install Meter Pit, Complete		Ea						
0515	8237050	1.000	500.00000	500.00	700.00000	700.00	1,309.00000	1,309.00
_ Water Main, 4 inch, Cut and Plug, Modified		Ea						
0520	8237050	4.000	500.00000	2,000.00	700.00000	2,800.00	1,347.00000	5,388.00
_ Water Main, 6 inch, Cut and Plug, Modified		Ea						
0525	8237050	5.000	350.00000	1,750.00	1,000.00000	5,000.00	1,913.00000	9,565.00
_ Water Meter Pit, Rem		Ea						
0530	8237051	(1)	3,500.00000	3,500.00	1,500.00000	1,500.00	20,000.00000	20,000.00
_ Testing and Chlorination of Water Main		LSUM						
Section Totals:			\$1,956,572.85		\$1,988,546.80		\$2,076,743.00	



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Contract Item Totals:	\$1,956,572.85	\$1,988,546.80	\$2,076,743.00
Contract Grand Totals:	\$1,956,572.85	\$1,988,546.80	\$2,076,743.00

() indicates item is bid as Lump Sum

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0005 1047051	(1)	1,775.00000	1,775.00				
_ Audio Visual Filming	LSUM						
0010 1100001	(1)	178,100.00000	178,100.00				
Mobilization, Max \$178,100.00	LSUM						
0015 2020008	3.000	520.00000	1,560.00				
Stump, Rem, 6 inch to 18 inch	Ea						
0020 2030011	20.000	1,000.00000	20,000.00				
Dr Structure, Rem	Ea						
0025 2030015	863.000	65.00000	56,095.00				
Sewer, Rem, Less than 24 inch	Ft						
0030 2040020	3,122.000	8.00000	24,976.00				
Curb and Gutter, Rem	Ft						
0035 2040045	8.000	200.00000	1,600.00				
Masonry and Conc Structure, Rem	Cyd						
0040 2040050	565.000	16.00000	9,040.00				
Pavt, Rem	Syd						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0045 2040055	578.000	10.00000	5,780.00				
Sidewalk, Rem	Syd						
0050 2050010	92.000	50.00000	4,600.00				
Embankment, CIP	Cyd						
0055 2050016	2,436.000	22.00000	53,592.00				
Excavation, Earth	Cyd						
0060 2050031	25.000	120.00000	3,000.00				
Non Haz Contaminated Material Handling and Disposal, LM	Cyd						
0065 2050041	300.000	40.00000	12,000.00				
Subgrade Undercutting, Type II	Cyd						
0070 2050148	28.000	320.00000	8,960.00				
Flowable Fill, Non-Structural	Cyd						
0075 2080020	16.000	100.00000	1,600.00				
Erosion Control, Inlet Protection, Fabric Drop	Ea						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0080 3010002	125.000	30.00000	3,750.00				
Subbase, CIP	Cyd						
0085 3027011	5,952.000	21.00000	124,992.00				
_ Aggregate Base, 10 inch, Modified	Syd						
0090 3027011	1,047.000	20.00000	20,940.00				
_ Aggregate Base, 8 inch, Modified	Syd						
0095 3060020	300.000	45.00000	13,500.00				
Maintenance Gravel	Ton						
0100 3070023	17.000	75.00000	1,275.00				
Approach, CI II, LM	Cyd						
0105 3087011	6,997.000	3.00000	20,991.00				
_ Geotextile, Separator, Modified	Syd						
0110 4021200	1.000	650.00000	650.00				
Sewer Tap, 4 inch	Ea						
0115 4021201	1.000	700.00000	700.00				
Sewer Tap, 6 inch	Ea						



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Line No / Item ID Item Description			(6) Malley Construction, Inc.					
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0120	4027001	251.000	100.00000	25,100.00				
_ Sewer, SDR-26, 10 inch, Tr Det B, Modified		Ft						
0125	4027001	219.000	150.00000	32,850.00				
_ Sewer, SDR-26, 12 inch, Tr Det B, Modified		Ft						
0130	4027001	22.000	160.00000	3,520.00				
_ Sewer, SDR-26, 15 inch, Tr Det B, Modified		Ft						
0135	4027001	21.000	230.00000	4,830.00				
_ Sewer, SDR-26, 18 inch, Tr Det B, Modified		Ft						
0140	4027001	839.000	245.00000	205,555.00				
_ Sewer, SDR-26, 24 inch, Tr Det B, Modified		Ft						
0145	4027001	325.000	400.00000	130,000.00				
_ Sewer, SDR-26, 30 inch, Tr Det B, Modified		Ft						



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Report v1

Line No / Item ID Item Description			(6) Malley Construction, Inc.					
Alt Set / Alt Member	Quantity and Units		Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0150	4027001	20.000	115.00000	2,300.00				
_ Sewer, SDR-26, 4 inch, Tr Det B, Modified		Ft						
0155	4027001	20.000	155.00000	3,100.00				
_ Sewer, SDR-26, 6 inch, Tr Det B, Modified		Ft						
0160	4027001	10.000	390.00000	3,900.00				
_ Sewer, SDR-26, 8 inch, Tr Det B, Modified		Ft						
0165	4027050	10.000	500.00000	5,000.00				
_ Abandoned Gas Main, Conflict		Ea						
0170	4027050	10.000	1,500.00000	15,000.00				
_ Sanitary Service, Conflict		Ea						
0175	4030005	7.000	750.00000	5,250.00				
Dr Structure Cover, Adj, Case 1		Ea						
0180	4030280	10.000	420.00000	4,200.00				
Dr Structure, Adj, Add Depth		Ft						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0185 4030310	2.000	1,300.00000	2,600.00				
Dr Structure, Tap, 10 inch	Ea						
0190 4030312	3.000	1,500.00000	4,500.00				
Dr Structure, Tap, 12 inch	Ea						
0195 4030330	1.000	3,400.00000	3,400.00				
Dr Structure, Tap, 30 inch	Ea						
0200 4030390	4.000	300.00000	1,200.00				
Dr Structure, Temp Lowering	Ea						
0205 4037050	14.000	1,900.00000	26,600.00				
_ Dr Structure Collar, Modified	Ea						
0210 4037050	4.000	900.00000	3,600.00				
_ Dr Structure Cover, Type EJ 1040 w/ Solid Gasket Sealed Cover	Ea						
0215 4037050	9.000	850.00000	7,650.00				
_ Dr Structure Cover, Type EJ 1040 w/ Vented Cover	Ea						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0220 4037050	16.000	1,100.00000	17,600.00				
_ Dr Structure Cover, Type EJ 7000	Ea						
0225 4037050	13.000	2,500.00000	32,500.00				
_ Dr Structure, 36 inch dia, Modified	Ea						
0230 4037050	11.000	3,700.00000	40,700.00				
_ Dr Structure, 48 inch dia, Modified	Ea						
0235 4037050	1.000	6,000.00000	6,000.00				
_ Dr Structure, 60 inch dia, Modified	Ea						
0240 5010005	5,966.000	2.50000	14,915.00				
HMA Surface, Rem	Syd						
0245 5010025	8.000	220.00000	1,760.00				
Hand Patching	Ton						
0250 5010061	115.000	100.00000	11,500.00				
HMA Approach	Ton						
0255 5012013	1,219.000	81.00000	98,739.00				
HMA, 3EML	Ton						



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Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0260 5012025	697.000	91.00000	63,427.00				
HMA, 4EML	Ton						
0265 5012037	522.000	99.00000	51,678.00				
HMA, 5EML	Ton						
0270 6030005	2.000	100.00000	200.00				
Cement	Ton						
0275 8010005	332.000	47.00000	15,604.00				
Driveway, Nonreinf Conc, 6 inch	Syd						
0280 8010006	89.000	48.00000	4,272.00				
Driveway, Nonreinf Conc, 7 inch	Syd						
0285 8010008	178.000	52.00000	9,256.00				
Driveway, Nonreinf Conc, 9 inch	Syd						
0290 8020038	3,138.000	22.00000	69,036.00				
Curb and Gutter, Conc, Det F4	Ft						
0295 8030030	57.000	22.00000	1,254.00				
Curb Ramp Opening, Conc	Ft						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0300 8030044	2,025.000	4.50000	9,112.50				
Sidewalk, Conc, 4 inch	Sft						
0305 8030046	1,299.000	4.50000	5,845.50				
Sidewalk, Conc, 6 inch	Sft						
0310 8032001	419.000	5.50000	2,304.50				
Curb Ramp, Conc, 4 inch	Sft						
0315 8032003	389.000	7.00000	2,723.00				
Curb Ramp, Conc, 7 inch	Sft						
0320 8037001	45.000	76.00000	3,420.00				
_ Detectable Warning Surface, Modified	Ft						
0325 8100371	252.000	8.00000	2,016.00				
Post, Steel, 3 pound	Ft						
0330 8100402	7.000	45.00000	315.00				
Sign, Type III, Erect, Salv	Ea						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0335 8100403	13.000	45.00000	585.00				
Sign, Type III, Rem	Ea						
0340 8100405	40.000	18.00000	720.00				
Sign, Type IIIB	Sft						
0345 8110024	198.000	3.85000	762.30				
Pavt Mrkg, Ovly Cold Plastic, 6 inch, Crosswalk	Ft						
0350 8110045	35.000	15.95000	558.25				
Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar	Ft						
0355 8110058	6.000	150.00000	900.00				
Pavt Mrkg, Ovly Cold Plastic, Bike, Small Sym	Ea						
0360 8110063	1.000	275.00000	275.00				
Pavt Mrkg, Ovly Cold Plastic, Lt Turn Arrow Sym	Ea						
0365 8110079	2.000	350.00000	700.00				
Pavt Mrkg, Ovly Cold Plastic, Sharrow Sym	Ea						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0370 8110091	2,237.000	1.55000	3,467.35				
Pavt Mrkg, Polyurea, 4 inch, White	Ft						
0375 8110092	2,880.000	1.55000	4,464.00				
Pavt Mrkg, Polyurea, 4 inch, Yellow	Ft						
0380 8110109	300.000	7.50000	2,250.00				
Pavt Mrkg, Polyurea, 12 inch, Cross Hatching, Yellow	Ft						
0385 8120012	8.000	50.00000	400.00				
Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	Ea						
0390 8120013	8.000	5.00000	40.00				
Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	Ea						
0395 8120026	10.000	55.00000	550.00				
Pedestrian Type II Barricade, Temp	Ea						
0400 8120140	2.000	100.00000	200.00				
Lighted Arrow, Type C, Furn	Ea						

Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0405 8120141	2.000	100.00000	200.00				
Lighted Arrow, Type C, Oper							
	Ea						
0410 8120170	(1)	287,083.00000	287,083.00				
Minor Traf Devices							
	LSUM						
0415 8120252	100.000	14.00000	1,400.00				
Plastic Drum, Fluorescent, Furn							
	Ea						
0420 8120253	100.000	1.00000	100.00				
Plastic Drum, Fluorescent, Oper							
	Ea						
0425 8120350	584.000	1.00000	584.00				
Sign, Type B, Temp, Prismatic, Furn							
	Sft						
0430 8120351	584.000	1.00000	584.00				
Sign, Type B, Temp, Prismatic, Oper							
	Sft						
0435 8120370	(1)	3,000.00000	3,000.00				
Traf Regulator Control							
	LSUM						
0440 8167011	3,152.000	6.00000	18,912.00				
_ Turf Establishment, Performance							
	Syd						



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Tabulation of Bids

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Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0445 8230091	1.000	700.00000	700.00				
Hydrant, Rem							
	Ea						
0450 8230431	1.000	500.00000	500.00				
Gate Box, Adj, Case 1							
	Ea						
0455 8237001	1,050.000	70.00000	73,500.00				
_ 1 inch Copper Service Lead, Type "K", Modified							
	Ft						
0460 8237001	175.000	105.00000	18,375.00				
_ Water Main, C909 PVC, 6 inch, TB Detail G, Modified							
	Ft						
0465 8237001	1,565.000	115.00000	179,975.00				
_ Water Main, C909 PVC, 8 inch, TB Detail G, Modified							
	Ft						
0470 8237001	60.000	25.00000	1,500.00				
_ Water Main, Rem							
	Ft						
0475 8237050	5.000	3,300.00000	16,500.00				
_ Connect to Existing Water Main							
	Ea						



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Tabulation of Bids

Report v1

Line No / Item ID Item Description Alt Set / Alt Member			(6) Malley Construction, Inc.					
Quantity and Units			Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work								
0480	8237050	20.000	1,650.00000	33,000.00				
_ Curb Box, Stop, 1 inch Corporation Stop and Connection, Modified								
		Ea						
0485	8237050	1.000	300.00000	300.00				
_ Existing Valve with Valve Box Abandonment								
		Ea						
0490	8237050	1.000	400.00000	400.00				
_ Existing Valve with Valve Box Removal								
		Ea						
0495	8237050	3.000	9,000.00000	27,000.00				
_ Fire Hydrant and Valve Assembly								
		Ea						
0500	8237050	3.000	2,200.00000	6,600.00				
_ Gate Valve and Box, 6 inch, Modified								
		Ea						
0505	8237050	3.000	2,800.00000	8,400.00				
_ Gate Valve and Box, 8 inch, Modified								
		Ea						
0510	8237050	5.000	400.00000	2,000.00				
_ Install Meter Pit, Complete								
		Ea						



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Tabulation of Bids

Report v1

Line No / Item ID		(6) Malley Construction, Inc.					
Item Description							
Alt Set / Alt Member	Quantity and Units	Unit Price	Ext Amount	Unit Price	Ext Amount	Unit Price	Ext Amount
Section ID/Descr: 1 - Road Work							
0515	8237050	1.000	900.00000	900.00			
_ Water Main, 4 inch, Cut and Plug, Modified		Ea					
0520	8237050	4.000	1,700.00000	6,800.00			
_ Water Main, 6 inch, Cut and Plug, Modified		Ea					
0525	8237050	5.000	300.00000	1,500.00			
_ Water Meter Pit, Rem		Ea					
0530	8237051	(1)	20,000.00000	20,000.00			
_ Testing and Chlorination of Water Main		LSUM					
			\$2,249,493.40				



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Tabulation of Bids

Report v1

Contract Item Totals:	\$2,249,493.40		
Contract Grand Totals:	\$2,249,493.40		

() indicates item is bid as Lump Sum



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: February 5, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Cost Agreement between MDOT and city of Owosso for the Safe Routes to School Project

RECOMMENDATION:

Approval of MDOT Cost Agreement No. 23-5550 for the proposed Safe Routes to School Project.

BACKGROUND:

On March 15, 2021, City Council approved city staff recommendation to make application to MDOT for a federal Safe Routes to School grant. Proposed work includes sidewalk ramp improvements along Oliver Street from Chipman to Ada, at the Hickory and King intersection, and at the Hickory and North intersection; and sidewalk installation along Ada Street from Jennett to Campbell, along North Street from Hickory to Gould, along Whitehaven Ct from Stevens to North, along Rubelman Dr from Summit to North, along Krust Dr from Stevens to North, and along Stevens Dr from Rubelman to 130 feet west of Whitehaven (also referred to as 'project'). The City is responsible to design and oversee the project in accordance with MDOT standards.

FISCAL IMPACTS:

The total estimated cost for this project is \$710,000.00 and of that amount, the Federal Safe Routes to School grant will pay \$622,009.00. The City's estimated share is \$87,991.00. The City will also be responsible for any cost overruns exceeding the estimated cost for the project. Funds for the City's share of cost will be taken from the Major Street Fund (\$43,995.50) and the Local Street Fund (\$43,995.50), and other funds as appropriate.

Attachments: (1) Resolution
(2) MDOT Cost Agreement

RESOLUTION NO.

AUTHORIZING EXECUTION OF MDOT COST AGREEMENT FOR THE SAFE ROUTES TO SCHOOL PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that building infrastructure to enable and encourage children to safely walk and bike to school are important to the community as a whole; and

WHEREAS, the City of Owosso, in partnership with Owosso Public Schools, has applied for, and is now approved to receive, a Federal Safe Routes to School grant to assist in constructing certain infrastructure projects throughout the City to enable and encourage children to safely walk and bike to school; and

WHEREAS, after review, City staff recommends approval of MDOT Cost Agreement No. 23-5550 for the proposed pedestrian improvements along West Oliver Street from North Chipman Street to Ada Street, along Hickory Street at King Street and Hickory Street at North Street, including staircase removal, concrete sidewalk and curb ramp improvements and permanent pavement markings; concrete sidewalk and curb ramp construction along Ada Street from Campbell Drive to Jennett Street and along North Street from Hickory Street to Gould Street, along Whitehaven Court from North Street to Stevens Drive, along Rubelman Drive from Summit Street to North Street, along Krust Drive from North Street to Stevens Drive, and along Stevens Drive from Rubelman Drive to approximately 130 feet west of Whitehaven Court; and all together with necessary related work. (also referred to as 'project'); and

WHEREAS, the Michigan Department of Transportation requires the City of Owosso adopt a resolution indicating its willingness to participate in the pedestrian improvements as set forth in the agreement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve MDOT Contract No. 23-5550 for the proposed pedestrian improvements as part of the Safe Routes to School project.
- SECOND: the City of Owosso is willing to participate in the project and cost as illustrated within said contract.
- THIRD: the Mayor and City Clerk are hereby authorized to sign the Agreement as attached.
- FOURTH: the City Council hereby directs staff to allocate \$87,991.00 from the Major Street Fund (\$43,995.50) and the Local Street Fund (\$43,995.50), and other funds as appropriate, and to receive another \$622,009.00 from Federal Safe Routes to School Funds for a total of \$710,000.00 to fund this project and directs the City Manager to proceed with the project, in accordance with the MDOT Contract Agreement.

TAP

DA

Control Section	TAUL 76000
Job Number	214103CON
Project	24A0147
CFDA No.	20.205 (Highway Research Planning & Construction)
Contract No.	23-5550

PART I

THIS CONTRACT, consisting of PART I and PART II (Standard Agreement Provisions), is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF OWOSSO, a Michigan municipal corporation, hereinafter referred to as the "REQUESTING PARTY"; for the purpose of fixing the rights and obligations of the parties in agreeing to the following improvements, in Owosso, Michigan, hereinafter referred to as the "PROJECT" and estimated in detail on EXHIBIT "I", dated January 4, 2024, attached hereto and made a part hereof:

PART A – FEDERAL PARTICIPATION

Pedestrian improvements along West Oliver Street from North Chipman Street to Ada Street, along Hickory Street at King Street and Hickory Street at North Street, including staircase removal, concrete sidewalk and curb ramp improvements and permanent pavement markings; concrete sidewalk and curb ramp construction along Ada Street from Campbell Drive to Jennett Street and along North Street from Hickory Street to Gould Street, along Whitehaven Court from North Street to Stevens Drive, along Rubelman Drive from Summit Street to North Street, along Krust Drive from North Street to Stevens Drive, and along Stevens Drive from Rubelman Drive to approximately 130 feet west of Whitehaven Court; and all together with necessary related work.

PART B – NO FEDERAL PARTICIPATION

Audio visual filming along the limits as described in PART A; and all together with necessary related work.

WITNESSETH:

WHEREAS, pursuant to Federal law, monies have been provided for the performance of transportation enhancement activities; and

WHEREAS, it has been determined that the PROJECT qualifies for such funding by virtue of its direct relationship with the intermodal transportation system; and

WHEREAS, the reference "FHWA" in PART I and PART II refers to the United States Department of Transportation, Federal Highway Administration; and

WHEREAS, the PROJECT, or portions of the PROJECT, at the request of the REQUESTING PARTY, are being programmed with the FHWA, for implementation with the use of Federal Funds under the following Federal program(s) or funding:

TRANSPORTATION ALTERNATIVES PROGRAM

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The parties hereto shall undertake and complete the PROJECT in accordance with the terms of this contract.

2. The term "PROJECT COST", as herein used, is hereby defined as the cost of the physical construction necessary for the completion of the PROJECT, including any other costs incurred by the DEPARTMENT as a result of this contract, except construction engineering and inspection.

No charges will be made by the DEPARTMENT to the PROJECT for any inspection work or construction engineering.

The costs incurred by the REQUESTING PARTY for preliminary engineering, construction engineering, construction materials testing, inspection, and right-of-way are excluded from the PROJECT COST as defined by this contract.

The Michigan Department of Environment, Great Lakes, and Energy has informed the DEPARTMENT that it adopted new administrative rules (R 325.10101, et. seq.) which prohibit any governmental agency from connecting and/or reconnecting lead and/or galvanized service lines to existing and/or new water main. Questions regarding these administrative rules should be directed to EGLE. The cost associated with replacement of any lead and/or galvanized service lines, including but not limited to contractor claims, will be the sole responsibility of the REQUESTING PARTY.

3. The DEPARTMENT is authorized by the REQUESTING PARTY to administer on behalf of the REQUESTING PARTY all phases of the PROJECT including advertising and awarding the construction contract for the PROJECT or portions of the PROJECT. Such administration shall be in accordance with PART II, Section II of this contract.

Any items of the PROJECT COST incurred by the DEPARTMENT may be charged to the PROJECT.

4. The REQUESTING PARTY, under the terms of this contract, shall:

A. At no cost to the PROJECT

- (1) Design or cause to be designed the plans for the PROJECT.
 - (2) Appoint a project engineer who shall be in responsible charge of the PROJECT and ensure that the plans and specifications are followed.
 - (3) Perform or cause to be performed the construction engineering, construction materials testing, and inspection services necessary for the completion of the PROJECT.
- B. At least 10 days prior to any ceremony to be held in connection with the PROJECT, notify the DEPARTMENT.
- C. When issuing any news release or promotional material regarding the PROJECT, give the DEPARTMENT and FHWA credit for participation in the PROJECT and provide a copy of such material to the DEPARTMENT.

The REQUESTING PARTY will furnish the DEPARTMENT proposed timing sequences for trunkline signals that, if any, are being made part of the improvement. No timing adjustments shall be made by the REQUESTING PARTY at any trunkline intersection, without prior issuances by the DEPARTMENT of Standard Traffic Signal Timing Permits.

5. The PROJECT COST shall be met in accordance with the following:

PART A

Federal Funds shall be applied to the eligible items of the PART A portion of the PROJECT COST up to the lesser of: (1) \$622,009, or (2) an amount such that 81.85 percent, the normal Federal participation ratio for such funds, for the PART A portion of the PROJECT is not exceeded at the time of the award of the construction contract. The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Federal toll credits shall be applied to the balance of the PART A portion of the PROJECT COST such that the Federal toll credits in combination with Federal Transportation Alternatives Program Funds shall equal an amount not to exceed \$622,009 of those PROJECT COSTS eligible for participation with such funds. Federal toll credits are limited to \$112,894.63.

The balance of the PART A portion of the PROJECT COST, after deduction of Federal Funds and Federal toll credits, shall be charged to and paid by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

PART B

The PART B portion of the PROJECT COST is not eligible for Federal participation and shall be charged to and paid 100 percent by the REQUESTING PARTY in the manner and at the times hereinafter set forth.

Any items of PROJECT COST not reimbursed by Federal Funds will be the sole responsibility of the REQUESTING PARTY.

6. No working capital deposit will be required for this PROJECT.

In order to fulfill the obligations assumed by the REQUESTING PARTY under the provisions of this contract, the REQUESTING PARTY shall make prompt payments of its share of the PROJECT COST upon receipt of progress billings from the DEPARTMENT as herein provided. All payments will be made within 30 days of receipt of billings from the DEPARTMENT. Billings to the REQUESTING PARTY will be based upon the REQUESTING PARTY'S share of the actual costs incurred less Federal Funds earned as the PROJECT progresses.

7. It is understood that the REQUESTING PARTY is responsible for the facilities constructed as the PROJECT and that said facilities may require special or unusual operation and/or maintenance. The REQUESTING PARTY certifies, by execution of this contract, that upon completion of construction and at no cost to the PROJECT or the DEPARTMENT, it will properly maintain or provide for the maintenance and operation of the PROJECT, making ample provisions each year for the performance of such maintenance work as may be required. Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the construction contract documents.

On projects involving the mobility for bicyclists, the REQUESTING PARTY will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such facility constructed as the PROJECT except those for maintenance or emergency assistance purposes, or mobility for persons with disabilities.

On projects involving the restoration of historic facilities, the REQUESTING PARTY agrees that the project will not be awarded until the owner of such facilities has an Historic Preservation Covenant, which includes an Historic Preservation Easement, or an Historic Preservation Agreement, as appropriate, with the Michigan State Historic Preservation Office in accordance with 1995 PA 60 for the purpose of ensuring that the historic property will be preserved. The REQUESTING PARTY also agrees that such facilities shall be maintained and repaired by the REQUESTING PARTY or owner, as applicable, at no cost to the DEPARTMENT or the PROJECT, in such a manner as to preserve the historical integrity of features, materials, appearance, workmanship, and environment.

On projects which include landscaping, the DEPARTMENT, at PROJECT COST, agrees to perform or cause to be performed, the watering and cultivating necessary to properly establish the plantings for a period of two growing seasons, in general conformance with Section 815.03(I)

of the DEPARTMENT'S Standard Specifications for Construction. The REQUESTING PARTY shall maintain all plantings following completion of said period of establishment.

Failure of the REQUESTING PARTY to fulfill its responsibilities as outlined herein may disqualify the REQUESTING PARTY from future Federal aid participation in Transportation Alternatives Program projects or in other projects on roads or streets for which it has maintenance responsibility. Federal aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

8. The performance of the entire PROJECT under this contract, whether Federally funded or not, will be subject to the provisions and requirements of PART II that are applicable to a Federally funded project.

In the event of any discrepancies between PART I and PART II of this contract, the provisions of PART I shall prevail.

Buy America Requirements (23 CFR 635.410) shall apply to the PROJECT and will be adhered to, as applicable, by the parties hereto.

9. The REQUESTING PARTY certifies that it is not aware if and has no reason to believe that the property on which the work is to be performed under this agreement is a facility, as defined by the Michigan Natural Resources and Environmental Protection Act [(NREPA), PA 451, 1994, as amended 2012]; MCL 324.20101(1)(s). The REQUESTING PARTY also certifies that it is not a liable party pursuant to either Part 201 or Part 213 of NREPA, MCL 324.20126 et seq. and MCL 324.21323a et seq. The REQUESTING PARTY is a local unit of government that has acquired or will acquire property for the use of either a transportation corridor or public right-of-way and was not responsible for any activities causing a release or threat of release of any hazardous materials at or on the property. The REQUESTING PARTY is not a person who is liable for response activity costs, pursuant to MCL 324.20101 (vv) and (ww).

10. If, subsequent to execution of this contract, previously unknown hazardous substances are discovered within the PROJECT limits, which require environmental remediation pursuant to either state or federal law, the REQUESTING PARTY, in addition to reporting that fact to the Michigan Department of Environment, Great Lakes, and Energy, shall immediately notify the DEPARTMENT, both orally and in writing of such discovery. The DEPARTMENT shall consult with the REQUESTING PARTY to determine if it is willing to pay for the cost of remediation and, with the FHWA, to determine the eligibility, for reimbursement, of the remediation costs. The REQUESTING PARTY shall be charged for and shall pay all costs associated with such remediation, including all delay costs of the contractor for the PROJECT, in the event that remediation and delay costs are not deemed eligible by the FHWA. If the REQUESTING PARTY refuses to participate in the cost of remediation, the DEPARTMENT shall terminate the PROJECT. The parties agree that any costs or damages that the DEPARTMENT incurs as a result of such termination shall be considered a PROJECT COST.

11. If federal and/or state funds administered by the DEPARTMENT are used to pay the cost of remediating any hazardous substances discovered after the execution of this contract and if there is a reasonable likelihood of recovery, the REQUESTING PARTY, in cooperation with the Michigan Department of Environment, Great Lakes, and Energy and the DEPARTMENT, shall make a diligent effort to recover such costs from all other possible entities. If recovery is made, the DEPARTMENT shall be reimbursed from such recovery for the proportionate share of the amount paid by the FHWA and/or the DEPARTMENT and the DEPARTMENT shall credit such sums to the appropriate funding source.

12. The DEPARTMENT'S sole reason for entering into this contract is to enable the REQUESTING PARTY to obtain and use funds provided by the Federal Highway Administration pursuant to Title 23 of the United States Code.

Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT or its agents pursuant to the terms of this contract are done to assist the REQUESTING PARTY in meeting program guidelines in order to qualify for available funds. Such approvals, reviews, inspections, and recommendations by the DEPARTMENT shall not relieve the REQUESTING PARTY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control, or jurisdiction.

The providing of recommendations or advice by the DEPARTMENT or its agents does not relieve the REQUESTING PARTY and the local agencies, as applicable of their exclusive jurisdiction of any of their highways and responsibility under MCL 691.1402 et seq., as amended.

When providing approvals, reviews and recommendations under this contract, the DEPARTMENT or its agents is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

Upon completion of the PROJECT, the REQUESTING PARTY shall accept the facilities constructed as built to specifications within the contract documents. It is understood that the REQUESTING PARTY shall own the facilities and shall operate and maintain the facilities in accordance with all applicable Federal and State laws and regulations, including, but not limited to, Title II of the Americans with Disabilities Act (ADA), 42 USC 12131 et seq., and its associated regulations and standards, and DEPARTMENT Road and Bridge Standard Plans and the Standard Specifications for Construction.

13. The DEPARTMENT, by executing this contract, and rendering services pursuant to this contract, has not and does not assume jurisdiction of any REQUESTING PARTY highway for purposes of MCL 691.1402 et seq., as amended. Exclusive jurisdiction of such highway for the purposes of MCL 691.1402 et seq., as amended, rests with the REQUESTING PARTY and other local agencies having respective jurisdiction.

14. The REQUESTING PARTY shall approve all of the plans and specifications to be used on the PROJECT and shall be deemed to have approved all changes to the plans and

specifications when put into effect. It is agreed that ultimate responsibility and control over the PROJECT rests with the REQUESTING PARTY and local agencies, as applicable.

15. The REQUESTING PARTY agrees that the costs reported to the DEPARTMENT for this contract will represent only those items that are properly chargeable in accordance with this contract. The REQUESTING PARTY also certifies that it has read the contract terms and has made itself aware of the applicable laws, regulations, and terms of this contract that apply to the reporting of costs incurred under the terms of this contract.

16. Each party to this contract will remain responsible for any and all claims arising out of its own acts and/or omissions during the performance of the contract, as provided by this contract or by law. In addition, this is not intended to increase or decrease either party's liability for or immunity from tort claims. This contract is also not intended to nor will it be interpreted as giving either party a right of indemnification, either by contract or by law, for claims arising out of the performance of this contract.

17. The parties shall promptly provide comprehensive assistance and cooperation in defending and resolving any claims brought against the DEPARTMENT by the contractor, vendors or suppliers as a result of the DEPARTMENT'S award of the construction contract for the PROJECT. Costs incurred by the DEPARTMENT in defending or resolving such claims shall be considered PROJECT COSTS.

18. The DEPARTMENT shall require the contractor who is awarded the contract for the construction of the PROJECT to provide insurance in the amounts specified and in accordance with the DEPARTMENT'S current Standard Specifications for Construction and to:

- A. Maintain bodily injury and property damage insurance for the duration of the PROJECT.
- B. Provide owner's protective liability insurance naming as insureds the State of Michigan, the Michigan State Transportation Commission, the DEPARTMENT and its officials, agents and employees, the REQUESTING PARTY and any other county, county road commission, or municipality in whose jurisdiction the PROJECT is located, and their employees, for the duration of the PROJECT and to provide, upon request, copies of certificates of insurance to the insureds. It is understood that the DEPARTMENT does not assume either ownership of any portion of the PROJECT or jurisdiction of any REQUESTING PARTY highway as a result of being named as an insured on the owner's protective liability insurance policy.
- C. Comply with the requirements of notice of cancellation and reduction of insurance set forth in the current standard specifications for construction and to provide, upon request, copies of notices and reports prepared to those insured.

19. This contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the parties hereto and upon the adoption of the necessary resolutions approving said contract and authorizing the signatures thereto of the respective officials of the REQUESTING PARTY, a certified copy of which resolution shall be attached to this contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF OWOSSO

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
for Department Director MDOT

By _____
Title:



January 4, 2024

EXHIBIT I

CONTROL SECTION TAUL 76000
JOB NUMBER 214103CON
PROJECT 24A0147

ESTIMATED COST

CONTRACTED WORK

	<u>PART A</u>	<u>PART B</u>	<u>TOTAL</u>
Estimated Cost	\$705,000	\$ 5,000	\$710,000

COST PARTICIPATION

GRAND TOTAL ESTIMATED COST	\$705,000	\$ 5,000	\$710,000
Less Federal Funds*	<u>\$622,009</u>	<u>\$ 0</u>	<u>\$622,009</u>
BALANCE (REQUESTING PARTY'S SHARE)	\$ 82,991	\$ 5,000	\$ 87,991

*Federal Funds for the PROJECT are limited to an amount as described in Section 5.

NO DEPOSIT

DOT

TYPE B
BUREAU OF HIGHWAYS
03-15-93

PART II

STANDARD AGREEMENT PROVISIONS

SECTION I COMPLIANCE WITH REGULATIONS AND DIRECTIVES

SECTION II PROJECT ADMINISTRATION AND SUPERVISION

SECTION III ACCOUNTING AND BILLING

SECTION IV MAINTENANCE AND OPERATION

SECTION V SPECIAL PROGRAM AND PROJECT CONDITIONS

Please see the City
website for the above
listed provisions.

SECTION I

COMPLIANCE WITH REGULATIONS AND DIRECTIVES

- A. To qualify for eligible cost, all work shall be documented in accordance with the requirements and procedures of the DEPARTMENT.
- B. All work on projects for which reimbursement with Federal funds is requested shall be performed in accordance with the requirements and guidelines set forth in the following Directives of the Federal-Aid Policy Guide (FAPG) of the FHWA, as applicable, and as referenced in pertinent sections of Title 23 and Title 49 of the Code of Federal Regulations (CFR), and all supplements and amendments thereto.
 - 1. Engineering
 - a. FAPG (6012.1): Preliminary Engineering
 - b. FAPG (23 CFR 172): Administration of Engineering and Design Related Service Contracts
 - c. FAPG (23 CFR 635A): Contract Procedures
 - d. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
 - 2. Construction
 - a. FAPG (23 CFR 140E): Administrative Settlement Costs-Contract Claims
 - b. FAPG (23 CFR 140B): Construction Engineering Costs
 - c. FAPG (23 CFR 17): Recordkeeping and Retention Requirements for Federal-Aid Highway Records of State Highway Agencies
 - d. FAPG (23 CFR 635A): Contract Procedures
 - e. FAPG (23 CFR 635B): Force Account Construction
 - f. FAPG (23 CFR 645A): Utility Relocations, Adjustments and Reimbursement

- g. FAPG (23 CFR 645B): Accommodation of Utilities (PPM 30-4.1)
 - h. FAPG (23 CFR 655F): Traffic Control Devices on Federal-Aid and other Streets and Highways
 - i. FAPG (49 CFR 18.22): Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments—Allowable Costs
- 3. Modification Or Construction Of Railroad Facilities
 - a. FAPG (23 CFR 140I): Reimbursement for Railroad Work
 - b. FAPG (23 CFR 646B): Railroad Highway Projects
- C. In conformance with FAPG (23 CFR 630C) Project Agreements, the political subdivisions party to this contract, on those Federally funded projects which exceed a total cost of \$100,000.00 stipulate the following with respect to their specific jurisdictions:
 - 1. That any facility to be utilized in performance under or to benefit from this contract is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities issued pursuant to the requirements of the Federal Clean Air Act, as amended, and the Federal Water Pollution Control Act, as amended.
 - 2. That they each agree to comply with all of the requirements of Section 114 of the Federal Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all regulations and guidelines issued thereunder.
 - 3. That as a condition of Federal aid pursuant to this contract they shall notify the DEPARTMENT of the receipt of any advice indicating that a facility to be utilized in performance under or to benefit from this contract is under consideration to be listed on the EPA List of Violating Facilities.
- D. Ensure that the PROJECT is constructed in accordance with and incorporates all committed environmental impact mitigation measures listed in approved environmental documents unless modified or deleted by approval of the FHWA.
- E. All the requirements, guidelines, conditions and restrictions noted in all other pertinent Directives and Instructional Memoranda of the FHWA will apply to this contract and will be adhered to, as applicable, by the parties hereto.

SECTION II

PROJECT ADMINISTRATION AND SUPERVISION

- A. The DEPARTMENT shall provide such administrative guidance as it determines is required by the PROJECT in order to facilitate the obtaining of available federal and/or state funds.
- B. The DEPARTMENT will advertise and award all contracted portions of the PROJECT work. Prior to advertising of the PROJECT for receipt of bids, the REQUESTING PARTY may delete any portion or all of the PROJECT work. After receipt of bids for the PROJECT, the REQUESTING PARTY shall have the right to reject the amount bid for the PROJECT prior to the award of the contract for the PROJECT only if such amount exceeds by ten percent (10%) the final engineer's estimate therefor. If such rejection of the bids is not received in writing within two (2) weeks after letting, the DEPARTMENT will assume concurrence. The DEPARTMENT may, upon request, readvertise the PROJECT. Should the REQUESTING PARTY so request in writing within the aforesaid two (2) week period after letting, the PROJECT will be cancelled and the DEPARTMENT will refund the unused balance of the deposit less all costs incurred by the DEPARTMENT.
- C. The DEPARTMENT will perform such inspection services on PROJECT work performed by the REQUESTING PARTY with its own forces as is required to ensure compliance with the approved plans & specifications.
- D. On those projects funded with Federal monies, the DEPARTMENT shall as may be required secure from the FHWA approval of plans and specifications, and such cost estimates for FHWA participation in the PROJECT COST.
- E. All work in connection with the PROJECT shall be performed in conformance with the Michigan Department of Transportation Standard Specifications for Construction, and the supplemental specifications, Special Provisions and plans pertaining to the PROJECT and all materials furnished and used in the construction of the PROJECT shall conform to the aforesaid specifications. No extra work shall be performed nor changes in plans and specifications made until said work or changes are approved by the project engineer and authorized by the DEPARTMENT.

- F. Should it be necessary or desirable that portions of the work covered by this contract be accomplished by a consulting firm, a railway company, or governmental agency, firm, person, or corporation, under a subcontract with the REQUESTING PARTY at PROJECT expense, such subcontracted arrangements will be covered by formal written agreement between the REQUESTING PARTY and that party.

This formal written agreement shall: include a reference to the specific prime contract to which it pertains; include provisions which clearly set forth the maximum reimbursable and the basis of payment; provide for the maintenance of accounting records in accordance with generally accepted accounting principles, which clearly document the actual cost of the services provided; provide that costs eligible for reimbursement shall be in accordance with clearly defined cost criteria such as 49 CFR Part 18, 48 CFR Part 31, 23 CFR Part 140, OMB Circular A-87, etc. as applicable; provide for access to the department or its representatives to inspect and audit all data and records related to the agreement for a minimum of three years after the department's final payment to the local unit.

All such agreements will be submitted for approval by the DEPARTMENT and, if applicable, by the FHWA prior to execution thereof, except for agreements for amounts less than \$100,000 for preliminary engineering and testing services executed under and in accordance with the provisions of the "Small Purchase Procedures" FAPG (23 CFR 172), which do not require prior approval of the DEPARTMENT or the FHWA.

Any such approval by the DEPARTMENT shall in no way be construed as a warranty of the subcontractor's qualifications, financial integrity, or ability to perform the work being subcontracted.

- G. The REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, shall make such arrangements with railway companies, utilities, etc., as may be necessary for the performance of work required for the PROJECT but for which Federal or other reimbursement will not be requested.
- H. The REQUESTING PARTY, at no cost to the PROJECT, or the DEPARTMENT, shall secure, as necessary, all agreements and approvals of the PROJECT with railway companies, the Railroad Safety & Tariffs Division of the DEPARTMENT and other concerned governmental agencies other than the FHWA, and will forward same to the DEPARTMENT for such reviews and approvals as may be required.
- I. No PROJECT work for which reimbursement will be requested by the REQUESTING PARTY is to be subcontracted or performed until the DEPARTMENT gives written notification that such work may commence.

- J. The REQUESTING PARTY shall be responsible for the payment of all costs and expenses incurred in the performance of the work it agrees to undertake and perform.
- K. The REQUESTING PARTY shall pay directly to the party performing the work all billings for the services performed on the PROJECT which are authorized by or through the REQUESTING PARTY.
- L. The REQUESTING PARTY shall submit to the DEPARTMENT all paid billings for which reimbursement is desired in accordance with DEPARTMENT procedures.
- M. All work by a consulting firm will be performed in compliance with the applicable provisions of 1980 PA 299, Subsection 2001, MCL 339.2001; MSA 18.425(2001), as well as in accordance with the provisions of all previously cited Directives of the FHWA.
- N. The project engineer shall be subject to such administrative guidance as may be deemed necessary to ensure compliance with program requirement and, in those instances where a consultant firm is retained to provide engineering and inspection services, the personnel performing those services shall be subject to the same conditions.
- O. The DEPARTMENT, in administering the PROJECT in accordance with applicable Federal and State requirements and regulations, neither assumes nor becomes liable for any obligations undertaken or arising between the REQUESTING PARTY and any other party with respect to the PROJECT.
- P. In the event it is determined by the DEPARTMENT that there will be either insufficient Federal funds or insufficient time to properly administer such funds for the entire PROJECT or portions thereof, the DEPARTMENT, prior to advertising or issuing authorization for work performance, may cancel the PROJECT, or any portion thereof, and upon written notice to the parties this contract shall be void and of no effect with respect to that cancelled portion of the PROJECT. Any PROJECT deposits previously made by the parties on the cancelled portions of the PROJECT will be promptly refunded.
- Q. Those projects funded with Federal monies will be subject to inspection at all times by the DEPARTMENT and the FHWA.

SECTION III

ACCOUNTING AND BILLING

A. Procedures for billing for work undertaken by the REQUESTING PARTY:

1. The REQUESTING PARTY shall establish and maintain accurate records, in accordance with generally accepted accounting principles, of all expenses incurred for which payment is sought or made under this contract, said records to be hereinafter referred to as the "RECORDS". Separate accounts shall be established and maintained for all costs incurred under this contract.

The REQUESTING PARTY shall maintain the RECORDS for at least three (3) years from the date of final payment of Federal Aid made by the DEPARTMENT under this contract. In the event of a dispute with regard to the allowable expenses or any other issue under this contract, the REQUESTING PARTY shall thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals of that decision has expired.

The DEPARTMENT, or its representative, may inspect, copy, or audit the RECORDS at any reasonable time after giving reasonable notice.

If any part of the work is subcontracted, the REQUESTING PARTY shall assure compliance with the above for all subcontracted work.

In the event that an audit performed by or on behalf of the DEPARTMENT indicates an adjustment to the costs reported under this contract, or questions the allowability of an item of expense, the DEPARTMENT shall promptly submit to the REQUESTING PARTY, a Notice of Audit Results and a copy of the audit report which may supplement or modify any tentative findings verbally communicated to the REQUESTING PARTY at the completion of an audit.

Within sixty (60) days after the date of the Notice of Audit Results, the REQUESTING PARTY shall: (a) respond in writing to the responsible Bureau or the DEPARTMENT indicating whether or not it concurs with the audit report, (b) clearly explain the nature and basis for any disagreement as to a disallowed item of expense and, (c) submit to the DEPARTMENT a written explanation as to any questioned or no opinion expressed item of expense, hereinafter referred to as the "RESPONSE". The RESPONSE shall be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned or no opinion expressed item of expense. Where the documentation is voluminous, the REQUESTING PARTY may supply appropriate excerpts and make alternate

arrangements to conveniently and reasonably make that documentation available for review by the DEPARTMENT. The RESPONSE shall refer to and apply the language of the contract. The REQUESTING PARTY agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes the DEPARTMENT to finally disallow any items of questioned or no opinion expressed cost.

The DEPARTMENT shall make its decision with regard to any Notice of Audit Results and RESPONSE within one hundred twenty (120) days after the date of the Notice of Audit Results. If the DEPARTMENT determines that an overpayment has been made to the REQUESTING PARTY, the REQUESTING PARTY shall repay that amount to the DEPARTMENT or reach agreement with the DEPARTMENT on a repayment schedule within thirty (30) days after the date of an invoice from the DEPARTMENT. If the REQUESTING PARTY fails to repay the overpayment or reach agreement with the DEPARTMENT on a repayment schedule within the thirty (30) day period, the REQUESTING PARTY agrees that the DEPARTMENT shall deduct all or a portion of the overpayment from any funds then or thereafter payable by the DEPARTMENT to the REQUESTING PARTY under this contract or any other agreement, or payable to the REQUESTING PARTY under the terms of 1951 PA 51, as applicable. Interest will be assessed on any partial payments or repayment schedules based on the unpaid balance at the end of each month until the balance is paid in full. The assessment of interest will begin thirty (30) days from the date of the invoice. The rate of interest will be based on the Michigan Department of Treasury common cash funds interest earnings. The rate of interest will be reviewed annually by the DEPARTMENT and adjusted as necessary based on the Michigan Department of Treasury common cash funds interest earnings. The REQUESTING PARTY expressly consents to this withholding or offsetting of funds under those circumstances, reserving the right to file a lawsuit in the Court of Claims to contest the DEPARTMENT'S decision only as to any item of expense the disallowance of which was disputed by the REQUESTING PARTY in a timely filed RESPONSE.

The REQUESTING PARTY shall comply with the Single Audit Act of 1984, as amended, including, but not limited to, the Single Audit Amendments of 1996 (31 USC 7501-7507).

The REQUESTING PARTY shall adhere to the following requirements associated with audits of accounts and records:

- a. Agencies expending a total of \$500,000 or more in federal funds, from one or more funding sources in its fiscal year, shall comply with the requirements of the federal Office of Management and Budget (OMB) Circular A-133, as revised or amended.

The agency shall submit two copies of:

The Reporting Package
The Data Collection Form
The management letter to the agency, if one issued by the audit firm

The OMB Circular A-133 audit must be submitted to the address below in accordance with the time frame established in the circular, as revised or amended.

b. Agencies expending less than \$500,000 in federal funds must submit a letter to the Department advising that a circular audit was not required. The letter shall indicate the applicable fiscal year, the amount of federal funds spent, the name(s) of the Department federal programs, and the CFDA grant number(s). This information must also be submitted to the address below.

c. Address: Michigan Department of Education
Accounting Service Center
Hannah Building
608 Allegan Street
Lansing, MI 48909

d. Agencies must also comply with applicable State laws and regulations relative to audit requirements.

e. Agencies shall not charge audit costs to Department's federal programs which are not in accordance with the OMB Circular A-133 requirements.

f. All agencies are subject to the federally required monitoring activities, which may include limited scope reviews and other on-site monitoring.

2. Agreed Unit Prices Work - All billings for work undertaken by the REQUESTING PARTY on an agreed unit price basis will be submitted in accordance with the Michigan Department of Transportation Standard Specifications for Construction and pertinent FAPG Directives and Guidelines of the FHWA.
3. Force Account Work and Subcontracted Work - All billings submitted to the DEPARTMENT for Federal reimbursement for items of work performed on a force account basis or by any subcontract with a consulting firm, railway company, governmental agency or other party, under the terms of this contract, shall be prepared in accordance with the provisions of the pertinent FHPM Directives and the procedures of the DEPARTMENT. Progress billings may be submitted monthly during the time work is being performed provided, however, that no bill of a lesser amount than \$1,000.00 shall be submitted unless it is a final

or end of fiscal year billing. All billings shall be labeled either "Progress Bill Number _____", or "Final Billing".

4. Final billing under this contract shall be submitted in a timely manner but not later than six months after completion of the work. Billings for work submitted later than six months after completion of the work will not be paid.
5. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with Federal monies, the DEPARTMENT will act as billing agent for the REQUESTING PARTY, consolidating said billings with those for its own force account work and presenting these consolidated billings to the FHWA for payment. Upon receipt of reimbursement from the FHWA, the DEPARTMENT will promptly forward to the REQUESTING PARTY its share of said reimbursement.
6. Upon receipt of billings for reimbursement for work undertaken by the REQUESTING PARTY on projects funded with non-Federal monies, the DEPARTMENT will promptly forward to the REQUESTING PARTY reimbursement of eligible costs.

B. Payment of Contracted and DEPARTMENT Costs:

1. As work on the PROJECT commences, the initial payments for contracted work and/or costs incurred by the DEPARTMENT will be made from the working capital deposit. Receipt of progress payments of Federal funds, and where applicable, State Critical Bridge funds, will be used to replenish the working capital deposit. The REQUESTING PARTY shall make prompt payments of its share of the contracted and/or DEPARTMENT incurred portion of the PROJECT COST upon receipt of progress billings from the DEPARTMENT. Progress billings will be based upon the REQUESTING PARTY'S share of the actual costs incurred as work on the PROJECT progresses and will be submitted, as required, until it is determined by the DEPARTMENT that there is sufficient available working capital to meet the remaining anticipated PROJECT COSTS. All progress payments will be made within thirty (30) days of receipt of billings. No monthly billing of a lesser amount than \$1,000.00 will be made unless it is a final or end of fiscal year billing. Should the DEPARTMENT determine that the available working capital exceeds the remaining anticipated PROJECT COSTS, the DEPARTMENT may reimburse the REQUESTING PARTY such excess. Upon completion of the PROJECT, payment of all PROJECT COSTS, receipt of all applicable monies from the FHWA, and completion of necessary audits, the REQUESTING PARTY will be reimbursed the balance of its deposit.

2. In the event that the bid, plus contingencies, for the contracted, and/or the DEPARTMENT incurred portion of the PROJECT work exceeds the estimated cost therefor as established by this contract, the REQUESTING PARTY may be advised and billed for the additional amount of its share.

C. General Conditions:

1. The DEPARTMENT, in accordance with its procedures in existence and covering the time period involved, shall make payment for interest earned on the balance of working capital deposits for all projects on account with the DEPARTMENT. The REQUESTING PARTY in accordance with DEPARTMENT procedures in existence and covering the time period involved, shall make payment for interest owed on any deficit balance of working capital deposits for all projects on account with the DEPARTMENT. This payment or billing is processed on an annual basis corresponding to the State of Michigan fiscal year. Upon receipt of billing for interest incurred, the REQUESTING PARTY promises and shall promptly pay the DEPARTMENT said amount.
2. Pursuant to the authority granted by law, the REQUESTING PARTY hereby irrevocably pledges a sufficient amount of funds received by it from the Michigan Transportation Fund to meet its obligations as specified in PART I and PART II. If the REQUESTING PARTY shall fail to make any of its required payments when due, as specified herein, the DEPARTMENT shall immediately notify the REQUESTING PARTY and the State Treasurer of the State of Michigan or such other state officer or agency having charge and control over disbursement of the Michigan Transportation Fund, pursuant to law, of the fact of such default and the amount thereof, and, if such default is not cured by payment within ten (10) days, said State Treasurer or other state officer or agency is then authorized and directed to withhold from the first of such monies thereafter allocated by law to the REQUESTING PARTY from the Michigan Transportation Fund sufficient monies to remove the default, and to credit the REQUESTING PARTY with payment thereof, and to notify the REQUESTING PARTY in writing of such fact.
3. Upon completion of all work under this contract and final audit by the DEPARTMENT or the FHWA, the REQUESTING PARTY promises to promptly repay the DEPARTMENT for any disallowed items of costs previously disbursed by the DEPARTMENT. The REQUESTING PARTY pledges its future receipts from the Michigan Transportation Fund for repayment of all disallowed items and, upon failure to make repayment for any disallowed items within ninety (90) days of demand made by the DEPARTMENT, the DEPARTMENT is hereby authorized to withhold an equal amount from the REQUESTING PARTY'S share of any future distribution of Michigan Transportation Funds in settlement of said claim.

4. The DEPARTMENT shall maintain and keep accurate records and accounts relative to the cost of the PROJECT and upon completion of the PROJECT, payment of all items of PROJECT COST, receipt of all Federal Aid, if any, and completion of final audit by the DEPARTMENT and if applicable, by the FHWA, shall make final accounting to the REQUESTING PARTY. The final PROJECT accounting will not include interest earned or charged on working capital deposited for the PROJECT which will be accounted for separately at the close of the State of Michigan fiscal year and as set forth in Section C(1).
5. The costs of engineering and other services performed on those projects involving specific program funds and one hundred percent (100%) local funds will be apportioned to the respective portions of that project in the same ratio as the actual direct construction costs unless otherwise specified in PART I.

SECTION IV

MAINTENANCE AND OPERATION

- A. Upon completion of construction of each part of the PROJECT, at no cost to the DEPARTMENT or the PROJECT, each of the parties hereto, within their respective jurisdictions, will make the following provisions for the maintenance and operation of the completed PROJECT:

1. All Projects:

Properly maintain and operate each part of the project, making ample provisions each year for the performance of such maintenance work as may be required, except as qualified in paragraph 2b of this section.

2. Projects Financed in Part with Federal Monies:

- a. Sign and mark each part of the PROJECT, in accordance with the current Michigan Manual of Uniform Traffic control Devices, and will not install, or permit to be installed, any signs, signals or markings not in conformance with the standards approved by the FHWA, pursuant to 23 USC 109(d).

- b. Remove, prior to completion of the PROJECT, all encroachments from the roadway right-of-way within the limits of each part of the PROJECT.

With respect to new or existing utility installations within the right-of-way of Federal Aid projects and pursuant to FAPG (23 CFR 645B): Occupancy of non-limited access right-of-way may be allowed based on consideration for traffic safety and necessary preservation of roadside space and aesthetic quality. Longitudinal occupancy of non-limited access right-of-way by private lines will require a finding of significant economic hardship, the unavailability of practicable alternatives or other extenuating circumstances.

- c. Cause to be enacted, maintained and enforced, ordinances and regulations for proper traffic operations in accordance with the plans of the PROJECT.

- d. Make no changes to ordinances or regulations enacted, or traffic controls installed in conjunction with the PROJECT work without prior review by the DEPARTMENT and approval of the FHWA, if required.

- B. On projects for the removal of roadside obstacles, the parties, upon completion of construction of each part of the PROJECT, at no cost to the PROJECT or the DEPARTMENT, will, within their respective jurisdictions, take such action as is necessary to assure that the roadway right-of-way, cleared as the PROJECT, will be maintained free of such obstacles.
- C. On projects for the construction of bikeways, the parties will enact no ordinances or regulations prohibiting the use of bicycles on the facility hereinbefore described as the PROJECT, and will amend any existing restrictive ordinances in this regard so as to allow use of this facility by bicycles. No motorized vehicles shall be permitted on such bikeways or walkways constructed as the PROJECT except those for maintenance purposes.
- D. Failure of the parties hereto to fulfill their respective responsibilities as outlined herein may disqualify that party from future Federal-aid participation in projects on roads or streets for which it has maintenance responsibility. Federal Aid may be withheld until such time as deficiencies in regulations have been corrected, and the improvements constructed as the PROJECT are brought to a satisfactory condition of maintenance.

SECTION V

SPECIAL PROGRAM AND PROJECT CONDITIONS

- A. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the acquisition of right-of-way must be under construction by the close of the twentieth (20th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that right-of-way.
- B. Those projects for which the REQUESTING PARTY has been reimbursed with Federal monies for the performance of preliminary engineering must be under construction by the close of the tenth (10th) fiscal year following the fiscal year in which the FHWA and the DEPARTMENT projects agreement covering that work is executed, or the REQUESTING PARTY may be required to repay to the DEPARTMENT, for forwarding to the FHWA, all monies distributed as the FHWA'S contribution to that preliminary engineering.
- C. On those projects funded with Federal monies, the REQUESTING PARTY, at no cost to the PROJECT or the DEPARTMENT, will provide such accident information as is available and such other information as may be required under the program in order to make the proper assessment of the safety benefits derived from the work performed as the PROJECT. The REQUESTING PARTY will cooperate with the DEPARTMENT in the development of reports and such analysis as may be required and will, when requested by the DEPARTMENT, forward to the DEPARTMENT, in such form as is necessary, the required information.
- D. In connection with the performance of PROJECT work under this contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this contract.
- E. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor's obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

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User: BBarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/01/2024 - 01/26/2024

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
01/05/2024	10060 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIMA	846.00
01/05/2024	10061 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	349.98
			AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	51.46
			AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	152.99
			AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	124.58
					<hr/> 679.01
01/05/2024	10062 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE - ANNUAL BLANKE	2,123.50
01/05/2024	10063 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
01/05/2024	10064 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	POLICE UNIFORM SUPPLIES	118.60
01/05/2024	10065 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	BRAKE PARTS FOR #436	95.19
01/05/2024	10066 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES-ESTI	487.28
01/05/2024	10067 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	COFD SHIRTS	166.50
01/05/2024	10068 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCHASE N	2,964.30
			ETNA SUPPLY COMPANY	REPAIR CLAMPS REPLACEMENT	1,309.00
					<hr/> 4,273.30
01/05/2024	10069 (A)	FAMILY FARM & HOME	FAMILY FARM & HOME	FUEL TRANSFER PUMP	403.97
01/05/2024	10070 (A)	FERGUSON ENTERPRISES INC	FERGUSON ENTERPRISES INC	FIRE HYD VALVE @ LOCKS, BAGS	1,274.16
			FERGUSON ENTERPRISES INC	HYD FLAGS AND TOOL FOR TAPPING MACHI	78.11
			FERGUSON ENTERPRISES INC	HYD FLAGS AND TOOL FOR TAPPING MACHI	287.90
			FERGUSON ENTERPRISES INC	PARTS FOR TAPPING MACHINE	44.37
					<hr/> 1,684.54
01/05/2024	10071 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO EXCE	2,266.63
			FERGUSON ENTERPRISES LLC	STOCK	252.00
			FERGUSON ENTERPRISES LLC	NOVEMBER STOCK PURCHASE	2,585.14
			FERGUSON ENTERPRISES LLC	MAY PARTS SUPPLY	1,020.00
					<hr/> 6,123.77
01/05/2024	10072 (A)	GALL'S INC	GALL'S INC	SOFT SHELL JACKET FOR OPD	76.98
01/05/2024	10073 (A)	GRAINGER INC	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$200	11.06
01/05/2024	10074 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,003.16
01/05/2024	10075 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC	138,731.98
01/05/2024	10076 (A)	GROUP RESOURCES	GROUP RESOURCES	2024 FSA ADMIN RENEWAL FEE	300.00
01/05/2024	10077 (A)	INVENTORY TRADING COMPANY - HE	INVENTORY TRADING COMPANY - HE	POLICE UNIFORMS	240.00
01/05/2024	10078 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	1,845.00
01/05/2024	10079 (A)	JON STUART HARRIS	JON STUART HARRIS	SURPLUS ELECTRICAL INSPECTIONS @ \$45	3,690.00
			JON STUART HARRIS	ELECTRICAL INSPECTIONS & AUTO LIABII	785.88
			JON STUART HARRIS	ELECTRICAL PLAN REVIEWS DEC. 2023	300.00
					<hr/> 4,775.88
01/05/2024	10080 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	FINAL INVOICE FOR PP STATEMENTS	386.65
01/05/2024	10081 (A)	LOGICALIS INC	LOGICALIS INC	IT NETWORK ENGINEERING SERVICES QUOT	9,933.00
01/05/2024	10082 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	FIX AND REPAIR DOWN TOWN LIGHTING JE	1,940.20
01/05/2024	10083 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	REPAIR MEDIC 5	3,512.56
01/05/2024	10084 (A)	MATHESON TRI-GAS INC	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE FOR FYE 6-30-202	2,683.02
01/05/2024	10085 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	QUARTERLY COBRA BILLING 01/01/2024 -	165.00
01/05/2024	10086 (A)	MICHIGAN WATER ENVIRONMENT ASS	MICHIGAN WATER ENVIRONMENT AS	TRAINING AND EDU WTR CEC	900.00
01/05/2024	10087 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS	63,000.00
01/05/2024	10088 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM	97,882.12

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
01/05/2024	10089 (A)	PRO-COMM INC	PRO-COMM INC	2 WAY RADIO	703.40
01/05/2024	10090 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	407.47
01/05/2024	10091 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION 12/16/2023 - 01/01/2024	114,310.68
01/05/2024	10092 (A)	SPICER GROUP, INC.	SPICER GROUP, INC.	ENGINEERING SERVICES FOR SAFET ROUTE	842.50
01/05/2024	10093 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE POLICY PREMIUM	6,115.37
01/05/2024	10094 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	NOVEMBER 2023 STAPLES ORDERS	44.38
			STAPLES BUSINESS CREDIT	DECEMBER 2023 PURCHASES	831.84
					876.22
01/05/2024	10095 (A)	SUSAN J. OSIKA	SUSAN J. OSIKA	CITY COUNCIL PAYROLL 07/01/2023 - 12	120.00
01/05/2024	10096 (A)	TAPHOUSE SPECIALTY MEAT MARKET	TAPHOUSE SPECIALTY MEAT MARKET	MATCH ON MAIN GRANT DISBURSEMENT	25,000.00
01/05/2024	10097 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 2023-DEC	1,106.25
01/05/2024	10098 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	26.36
01/05/2024	10099 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.20
01/05/2024	10100 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	7,012.15
01/19/2024	10101 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIMA	100.00
01/19/2024	10102 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	35.98
			AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	418.21
			AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	19.40
			AMAZON CAPITAL SERVICES	DECEMBER 2023 PURCHASES	314.17
			AMAZON CAPITAL SERVICES	JANUARY 2024 PURCHASES	317.75
					1,105.51
01/19/2024	10103 (A)	AUTOVALUE - CORUNNA	AUTOVALUE - CORUNNA	FLASHLIGHTS FOR DPW	689.36
01/19/2024	10104 (A)	BRUCKMAN'S MOVING & STORAGE SE	BRUCKMAN'S MOVING & STORAGE	SEDDA MONTHLY STORAGE SEPT 2023 - JUNE	200.00
01/19/2024	10105 (A)	C & S MOTORS INC	C & S MOTORS INC	TROUBLESHOOTING AND REPAIR ON WWTP I	1,793.62
01/19/2024	10106 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
01/19/2024	10107 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	66,796.29
01/19/2024	10108 (A)	ENLOW ENVIRO LLC	ENLOW ENVIRO LLC	HG BLUE BIO BUGS	624.36
01/19/2024	10109 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WORK (CW	27,803.76
			FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WORK (CW	14,776.78
			FISHBECK, THOMPSON, CARR & HUE	WWTP FILTERS IMPROVEMENT PROJECT DWRF	13,076.60
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP SOLIDS	8,593.00
					64,250.14
01/19/2024	10110 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR TOWER 1	1,785.00
			FRONT LINE SERVICES INC	REPAIR TOWER 1	562.04
			FRONT LINE SERVICES INC	REPAIR ENGINE 3	174.31
			FRONT LINE SERVICES INC	RED MARKER LIGHT FOR OPD + SHIPPING	221.29
					2,742.64
01/19/2024	10111 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	DECEMBER 2023 PURCHASES	289.92
01/19/2024	10112 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES RENDERED 12/12/2023 -	6,663.98
01/19/2024	10113 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	7,961.88
01/19/2024	10114 (A)	GROUP RESOURCES	GROUP RESOURCES	JANUARY 2024 FSA ADMIN	110.00
01/19/2024	10115 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	REPAIR OPD FRONT DOOR GLASS	605.50
01/19/2024	10116 (A)	INTERNATIONAL ASSOCIATION OF C	INTERNATIONAL ASSOCIATION OF C	2024 MEMBERSHIP DUES FOR K. LENKART	190.00
01/19/2024	10117 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR WTP/W	279.56
			J & H OIL COMPANY	GAS AND FUEL 12/01/2023 - 12/15/2023	6,383.42
			J & H OIL COMPANY	GAS AND FUEL 12/16/2023-12/31/2023	3,952.32
					10,615.30
01/19/2024	10118 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	7,093.00

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/01/2024 - 01/26/2024

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
01/19/2024	10119 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	2024 ASSESSMENT CHANGE NOTICES	2,962.10
			KENT COMMUNICATIONS INC	DECEMBER 31, 2023 UTILITY BILLING WI	2,738.27
					<u>5,700.37</u>
01/19/2024	10120 (A)	KNOWBE4 INC	KNOWBE4 INC	ADDING 3 EXTRA ACCTS	152.43
01/19/2024	10121 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	UNIFORMS FOR OFD	1,129.30
01/19/2024	10122 (A)	LOGICALIS INC	LOGICALIS INC	IT NETWORK ENGINEERING SERVICES QUOT	13,534.50
01/19/2024	10123 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	REPAIR MEDIC 3 OFD EQUIPMENT	178.27
			LUNGHAMER FORD OF OWOSSO	REPAIR MEDIC 1 OFD EQUIPMENT	75.88
					<u>254.15</u>
01/19/2024	10124 (A)	MUNICIPAL EMERGENCY SERVICES	MUNICIPAL EMERGENCY SERVICES	FACEPIECE WITH HEADPHONE	1,451.01
01/19/2024	10125 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	511.51
01/19/2024	10126 (A)	RCL CONSTRUCTION CO INC	RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	1,133,003.93
01/19/2024	10127 (A)	SAFEBUILT LLC LOCKBOX #88135	SAFEBUILT LLC LOCKBOX #88135	ANNUAL CONTRACT FYE 6-30-2024	11,897.66
01/19/2024	10128 (A)	SHIAWASSEE DISTRICT LIBRARY	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTIONS 01/02/2024 - 01/16/2	42,390.03
01/19/2024	10129 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PROJECT	97,416.18
01/19/2024	10130 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	ANNUAL LISCENSE FEE & BILLING SERVIC	5,750.01
01/19/2024	10131 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	184.54
01/19/2024	10132 (A)	THE LAB WORLD GROUP, LLC	THE LAB WORLD GROUP, LLC	REPLACEMENT LAB GRADE FRIDGE AND FRE	1,346.00
01/19/2024	10133 (A)	UNIQUE PAVING MATERIALS CORP	UNIQUE PAVING MATERIALS CORP	COLD PATCH	6,658.65
01/19/2024	10134 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	504.48
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.60
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.68
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	612.96
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	81.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.30
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	43.30
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	88.98
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	242.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	107.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	133.86
					<u>1,985.44</u>
01/19/2024	10135 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	ICUST ID 29-80730-03008 WASTE MANAGEM	32.70
01/19/2024	10136 (A)	WITMER PUBLIC SAFETY GROUP INC	WITMER PUBLIC SAFETY GROUP INC	SHIRT FOR OFD	74.55
			WITMER PUBLIC SAFETY GROUP INC	SHIRTS FOR OFD	150.92
					<u>225.47</u>
01/19/2024	10137 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	2,334.61
01/19/2024	10138 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
01/05/2024	136817	A RIFKIN CO	A RIFKIN CO	ELECTION MEMORY CARD BAG	37.22
01/05/2024	136818	AGNEW SIGNS - MARK D AGNEW	AGNEW SIGNS - MARK D AGNEW	NYE FLYERS & BANNER SPONSOR DECALS	259.00
			AGNEW SIGNS - MARK D AGNEW	BENNETT FIELD SIGN & INSTALLATION	1,218.00
					<u>1,477.00</u>
01/05/2024	136819	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	OIL CHANGE CAR 20-04	60.00
01/05/2024	136820	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	1500 TABBED FOLDED PREZ PRIMARY BALI	450.00
01/05/2024	136821	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA JAN 20	452.65
01/05/2024	136822	CUTTING EDGE AUTO	CUTTING EDGE AUTO	SURVEILLANCE MODIFICATION MAGNET UC	60.00
01/05/2024	136823	DANIEL A. LAW	DANIEL A. LAW	CITY COUNCIL PAYROLL 07/01/2023 - 12	120.00
01/05/2024	136824	DEBORAH DRENOVSKY	DEBORAH DRENOVSKY	DESIGN: WINTER 2023-24 BRIDGE BASKET	960.00
01/05/2024	136825	EMILY OLSON	EMILY OLSON	CITY COUNCIL PAYROLL 07/01/2023 - 12	120.00
01/05/2024	136826	JANAE L FEAR	JANAE L FEAR	CITY COUNCIL PAYROLL 07/01/2023 - 12	130.00
01/05/2024	136827	JEROME C HABER	JEROME C HABER	CITY COUNCIL PAYROLL 07/01/2023 - 12	130.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
01/05/2024	136828	KELLY'S REFUSE	KELLY'S REFUSE	MONTHLY DOWNTOWN REFUSE PICKUP	832.50
01/05/2024	136829	LOREN P. KEEZER	LOREN P. KEEZER	CDL-B COST REIMBURSEMENT PER AGREEME	1,500.00
01/05/2024	136830	MCLAREN RENT ALL	MCLAREN RENT ALL	PROPANE TANK REFILL	12.40
01/05/2024	136831	MEMORIAL HEALTHCARE WELLNESS	MEMORIAL HEALTHCARE WELLNESS	CEMBER - JANUARY MEMBERSHIPS	328.00
01/05/2024	136832	NICHOLAS L PIDEK	NICHOLAS L PIDEK	CITY COUNCIL PAYROLL 07/01/2023 - 12	120.00
01/05/2024	136833	OWOSSO CHARTER TOWNSHIP TREAS	OWOSSO CHARTER TOWNSHIP TREAS	OWOSSO DRAIN PAYMENT PER CONSERVATIC	228.92
01/05/2024	136834	OWOSSO CHARTER TWP TREAS &	OWOSSO CHARTER TWP TREAS &	2023 OWOSSO DRAIN ASSESSMENT PER AGF	643.78
01/05/2024	136835	OWOSSO CHARTER TWP TREAS &	OWOSSO CHARTER TWP TREAS &	2023 OWOSSO DRAIN ASSESSMENT PER AGF	262.10
01/05/2024	136836	OWOSSO CHARTER TWP TREAS &	OWOSSO CHARTER TWP TREAS &	2023 OWOSSO DRAIN ASSESSMENT PER AGF	172.00
01/05/2024	136837	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION 12/16/2023 - 01/01/20	794,892.01
01/05/2024	136838	ROBERT J TEICH JR	ROBERT J TEICH JR	CITY COUNCIL PAYROLL 07/01/2023 - 12	250.00
01/05/2024	136839	SANDRA BUSHARD	SANDRA BUSHARD	REFUND DUE TO PATIENT OVERPAYMENT	100.00
01/05/2024	136840	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	GLOW RUN MEDALS AND TROPHIES	267.00
01/05/2024	136841	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION 12/16/2023 - 01/01/20	782,733.54
01/05/2024	136842	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	MONTHLY MEMBERSHIP FEE	113.90
01/05/2024	136843	SPECIALTY SALVAGE LLC	SPECIALTY SALVAGE LLC	PAYMENT FOR NOVEMBER SERVICES - FINA	24.33
01/05/2024	136844	STATE OF MICHIGAN	STATE OF MICHIGAN	RADIO ACTIVATION FEE DEC. 2023	250.00
01/05/2024	136845	STATE OF MICHIGAN	STATE OF MICHIGAN	LICENSE PLATE RENEWALS FOR OPD	39.00
01/05/2024	136846	TEDDER INDUSTRIES LLC	TEDDER INDUSTRIES LLC	POLICE UNIFORM SUPPLIES	200.82
01/05/2024	136847	POSTMASTER	POSTMASTER	BULK POSTAGE-AV APPLICATIONS	255.02
01/19/2024	136848	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	OIL CHANGE OPD 17-09	60.00
01/19/2024	136849	AMERICAN PUBLIC WORKS ASSOCIAT	AMERICAN PUBLIC WORKS ASSOCIAT	MEMBERSHIP DUES FOR CLAYTON WEHNER	263.00
01/19/2024	136850	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	1500 AV APPS-FEB 27 2024 PRES PRIMAF	450.00
01/19/2024	136851	BERTHIAUME & COMPANY	BERTHIAUME & COMPANY	ANNUAL AUDIT CHARGES 2023-2025	7,800.00
01/19/2024	136852	CASEY LAMBERT	CASEY LAMBERT	NYE DJ	1,000.00
01/19/2024	136853	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Sum Tax Refund 050-111-002-020-	1,196.39
01/19/2024	136854	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-111-002-020-	706.16
01/19/2024	136855	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-601-000-038-	721.64
01/19/2024	136856	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Sum Tax Refund 050-601-000-038-	1,222.63
01/19/2024	136857	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-360-000-023-	1,393.47
01/19/2024	136858	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-668-000-041-	1,262.37
01/19/2024	136859	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-111-004-010-	704.48
01/19/2024	136860	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-192-000-002-	886.08
01/19/2024	136861	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-490-000-073-	354.80
01/19/2024	136862	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-542-000-004-	1,425.97
01/19/2024	136863	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-140-000-002-	624.64
01/19/2024	136864	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-602-009-003-	486.46
01/19/2024	136865	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-470-009-010-	870.06
01/19/2024	136866	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-070-003-013-	666.87
01/19/2024	136867	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-390-003-007-	784.17
01/19/2024	136868	CORELOGIC CENTRALIZED REFUNDS	CORELOGIC CENTRALIZED REFUNDS	2023 Win Tax Refund 050-040-000-021-	744.18
01/19/2024	136869	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCHASE N	478.21
01/19/2024	136870	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	GLOW OWOSSO SPONSORSHIP REFUND	49.31
01/19/2024	136871	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & INTERN	77.07
01/19/2024	136872	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,183.79
01/19/2024	136873	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$200	1,784.95
01/19/2024	136874	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
01/19/2024	136875	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	DECEMBER PURCHASES	1,573.00
01/19/2024	136876	IAPE - INTERNAT. ASSOC. FOR PRI	IAPE - INTERNAT. ASSOC. FOR PR	2024 IAPE MEMBERSHIP RENEWAL - S. GC	65.00
01/19/2024	136877	J & M FREEMAN NO. 2, LLC	J & M FREEMAN NO. 2, LLC	2023 Win Tax Refund 050-673-002-005-	10.00
01/19/2024	136878	JERRY L JONES	JERRY L JONES	BOARD OF REVIEW MEETING JULY 2023	60.00
01/19/2024	136879	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL COURIER SERVICE DEC .2023	162.00
01/19/2024	136880	KENDRA NICHOLS	KENDRA NICHOLS	MAINTENANCE ON THE GOULD HOUSE	330.00
			KENDRA NICHOLS	MAINTENANCE ON THE GOULD HOUSE	220.00
					550.00
01/19/2024	136881	KEVIN TOMLINSON	KEVIN TOMLINSON	COMPUTER SUPPLIES FOR OPD	1,799.97
01/19/2024	136882	LERETA LLC	LERETA LLC	2023 Win Tax Refund 050-390-002-009-	700.89
01/19/2024	136883	LERETA LLC	LERETA LLC	2023 Win Tax Refund 050-751-000-036-	7.80

01/24/2024 02:53 PM
User: BABarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 01/01/2024 - 01/26/2024

Page: 5/5

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
01/19/2024	136884	LERETA, LLC	LERETA, LLC	2023 Win Tax Refund 050-270-000-043-	721.99
01/19/2024	136885	LJ INC	LJ INC	CAMERA FOR BALLOT DROP BOX	2,145.13
01/19/2024	136886	MICHIGAN MUNICIPAL LEAGUE (UIA	MICHIGAN MUNICIPAL LEAGUE (UIA	UNEMPLOYMENT QUARTERLY PAYMENT	45.12
01/19/2024	136887	NOAH AURAND	NOAH AURAND	F-4 EXAM FEE REIMBURSEMENT	70.00
01/19/2024	136888	OWOSSO PUBLIC SCHOOLS	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION 01/02/2024 - 01/16/20	444,268.67
01/19/2024	136889	OWOSSO-WATER FUND	OWOSSO-WATER FUND	QUARTERLY WATER BILLS OCT - DEC. 202	6,292.67
01/19/2024	136890	RICOH USA	RICOH USA	PRINTING EXPENSES OCT. 2023 - DEC. 2	651.95
01/19/2024	136891	ROBIN RODEL	ROBIN RODEL	WATER SERVICE LINE REIMBURSEMENT	4,800.00
01/19/2024	136892	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	467.50
01/19/2024	136893	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	TAX COLLECTIONS 01/02/2024 - 01/16/2	303,547.71
01/19/2024	136894	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAF	4,990.42
01/19/2024	136895	SPARTAN STORES LLC	SPARTAN STORES LLC	VG'S CARD PURCHASES DEC. 2023	104.67
01/19/2024	136896	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE DECEMBER 2023	30.00
01/19/2024	136897	STATE OF MICHIGAN	STATE OF MICHIGAN	LICENSE PLATE RENEWALS FOR OPD	13.00
01/19/2024	136898	VANPRO LLC	VANPRO LLC	BD Payment Refund	50.00
01/19/2024	136899	WAKELAND OIL COMPANY	WAKELAND OIL COMPANY	CAR WASHES FOR OPD OCT. - DEC. 2023	434.00
01/19/2024	136900	WIN'S ELECTRICAL SUPPLY OF OW	WIN'S ELECTRICAL SUPPLY OF OW	SUPPLIES-INVOICE TO BE SIGNED BY AUT	1,230.68
01/19/2024	136901	WOLVERINE FIREWORKS DISPLAY IN	WOLVERINE FIREWORKS DISPLAY IN	NYE FIREWORKS	3,000.00
01/19/2024	136902	WOODEN CRATE POPCORN COMPANY	WOODEN CRATE POPCORN COMPANY	CHOCOLATE BARS FOR CASTLE	60.00

1 TOTALS:

Total of 165 Checks:
Less 0 Void Checks:

4,398,952.37
0.00

Total of 165 Disbursements:

4,398,952.37



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 23, 2024

TO: Mayor Teich and Owosso City Council members

FROM: City Manager

SUBJECT: Capital Improvement Plan 2024-2030

RECOMMENDATION:

The Planning Commission reviewed and adopted the attached Capital Improvement Plan 2024-30 at their January 22, 2024 meeting. The Planning Commission recommended that City Council also adopt the CIP.

BACKGROUND:

The Capital Improvement Plan (CIP) serves as the city's multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. Preparation of the CIP is performed under the authority of the Michigan Planning Enabling Act:

"The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

Some of the many benefits that the CIP provides the residents and stakeholders include:

- Use as a tool to optimize the use of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

FISCAL IMPACTS: None

Attachment:
Capital Improvement Plan 2024-30

RESOLUTION NO.

**RESOLUTION APPROVING THE SIX-YEAR
CAPITAL IMPROVEMENT PLAN FOR 2024-30**

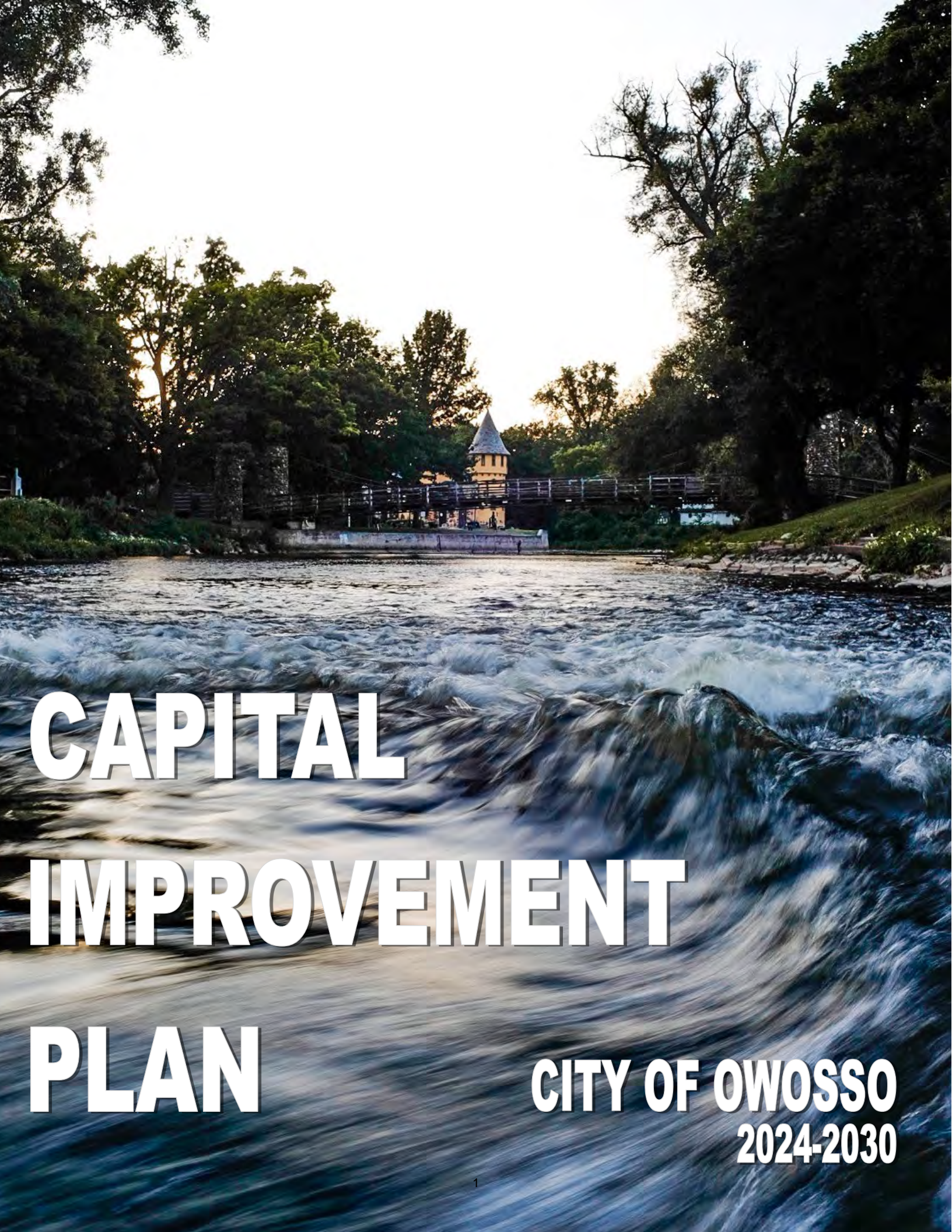
WHEREAS, the City of Owosso, Shiawassee County, Michigan, Planning Commission has recommended Council approval of the 2024 to 2030 six-year Capital Improvement Plan (CIP); and

WHEREAS, the City of Owosso is required by the MEDC Redevelopment Ready Communities program to approve a six-year CIP annually; and

WHEREAS, the six-year CIP is a valuable resource to plan projects and expenses city-wide.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the 2024 to 2030 Capital Improvement Plan as recommended by the City of Owosso Planning Commission.



CAPITAL IMPROVEMENT PLAN

**CITY OF OWOSSO
2024-2030**

City Council

Robert Teich, Mayor
Susan Osika, Mayor Pro-Tem
Janae Fear
Jerry Haber
Daniel Law
Emily Olson
Nicholas Pidek

Planning Commission

William Wascher, Chair
Francis Livingston, Vice Chair
Janae Fear, Secretary
Linda Robertson
Daniel Law
Thomas Taylor
Allan Martin
Chris Owens
Stephen Schlaack

Capital Improvement Review Committee

Lizzie Frederick, Main Street, DDA
Amy Fuller, Assistant City Manager
Ryan Suchanek, Director of Public Services
Brad Barrett, Finance Director
Nathan Henne, City Manager
Amy Kirkland, City Clerk
Kevin Lenkart, Director of Public Safety
Jessica Unangst, Human Resources & IT Director

CAPITAL IMPROVEMENT PLAN (CIP) OVERVIEW

WHAT IS A CIP?

The Capital Improvement Plan (CIP) serves as the city's multi-year planning instrument used to identify needs and financing sources for public infrastructure improvements. Preparation of the CIP is performed under the authority of the Michigan Planning Enabling Act:

"The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements."

A comprehensive CIP is an essential tool for the planning and development of the social, physical, and economic wellbeing of the community. This process is a necessary step in an organized effort to strengthen the quality of public facilities and services; provide a framework for the realization of community goals and objectives; and provide a sound basis on which to build a healthy and vibrant community.

Some of the many benefits that the CIP provides the residents and stakeholders include:

- Use as a tool to optimize the use of revenue
- Focus attention on community goals, needs, and capabilities
- Guide future growth and development
- Encourage efficient government
- Improve intergovernmental and regional cooperation
- Help maintain a sound and stable financial program
- Enhance opportunities for the participation in federal and/or state grant programs

A CIP project is defined as a major expenditure that includes one or more of the following:

1. Any construction of a new facility (i.e. public building, water/sewer mains, storm sewers, roads, and recreation facilities), an addition to, or an extension of such a facility, provided that the cost is \$20,000 or more and will have a useful life of one year or more.
2. Any rehabilitation of all or a part of a building, its grounds, a facility, or equipment, provided that the cost is \$20,000 or more and will have a useful life of one year or more.
3. Any purchase or replacement of major equipment to support community programs provided that the cost is \$20,000 or more, will have a useful life of one year or more and will be considered a capital asset
4. Any planning, feasibility, engineering, or design study provided that the cost is \$20,000 or more.
5. Any acquisition of land for a public purpose.

CIP AND BUDGET PROCESS

The CIP process precedes the budget process and is used by City Council when developing the annual budget. Recommending approval of the CIP by the Planning Commission does not mean that they grant final approval of all projects contained within the plan. Rather by recommending approval of the CIP, the Planning Commission acknowledges that these projects represent a reasonable interpretation of the upcoming needs for the community and that projects contained in the first year of the plan are suitable for inclusion in the upcoming budget, if funding is available.

Priority rankings do not necessarily correspond to funding sequence. For example, a road project which is ranked lower than a park project may be funded before the park project because the road project has access to a road millage revenue source, whereas a park project may have to compete for funding from other revenue sources, like grants or general fund dollars.

It is important to keep in mind that the CIP is a planning tool, a guide that deals with physical condition and improvements throughout the City over a six year period of time. It is subject to changing priorities based on needs, wants reflected in our community and its citizenry.

CIP DEVELOPMENT PROCESS

In the fall, the CIP Plan Group members submitted proposed projects for the CIP. A draft list of projects was then created by the CIP Project Lead. The list of projects was then reviewed by the CIP Plan Group and the Year 1 projects were ranked based on the following:

1. Is the proposed project already in process due to its inclusion in the current budget year? Is the project under construction, under contract, and is there a continuing debt obligation payable?
2. Is the project mandated by law or court action?
3. Is there a relationship between the proposed project and the City's goals and objectives and/or the goals and objectives of the appropriate board or commission?
4. Is alternative funding available? Is funding available through other sources or is funding available through land contract or bonding to minimize annual cost requirement?
5. Does the proposed project generate revenue for the general fund and/or other funds? This item should be determined based upon an annual forecast and the schedule of revenues should be designated by the appropriate fund.
6. Does the proposed project result in the use of supplementary funds for "leverage" using matching funds with other funding sources.

Once the Committee members ranked the Year 1 projects, the list was then forwarded to the Administrative Team for final scoring of the projects requested prior to the draft CIP being created. Once the draft CIP document is compiled, it is forwarded on to Planning Commission for adoption after review during an open meeting. City Council adopts the CIP after the Planning Commission and prior to the budget adoption. CIP should be used as a tool by City Council during the budget process.

FUNDING

Each year during the Budget process City Council will review the CIP Year 1 projects and evaluate the available revenue to determine the feasibility of funding projects. While recommended funding sources are listed in the CIP, those may change during the budget process. Some Year 1 projects may also remain unfunded during the Budget process.

Below you will find a brief description of the possible funding sources for the six year CIP:

Major and Local Street Fund – The major and local street funds are considered special revenue funds which utilize state and weight tax revenues for the maintenance and improvements to city streets.

Bond - When the City sells bonds, purchasers are, in effect, lending the community money. The money is repaid, with interest, from taxes or fees over the years. The logic behind issuing bonds (or “floating a bond issue”) for capital projects is that the citizens who benefit from the capital improvements over a period of time should help the community pay for them.

Grants/Other - The federal and state governments make funds available to communities through numerous grants and aid programs. The City has no direct control over the amount of grant money awarded to the City or if a grant is awarded. MMRMA, our liability/property insurer, also offers grants. These are risk avoidance grants, as well as, some training grants.

Special Assessment District - Capital improvements that benefit particular properties, rather than the community as a whole, may be financed more equitably by a special assessment, i.e., by those who directly benefit. Local improvements often financed by this method include street improvements (including pavement, curb and gutter, sidewalks, etc.).

General Fund – The general fund is the City’s primary operating fund. The general fund is a government fund that generates revenues to cover general operational expenses and is accounted for on the modified accrual basis. Modified accrual basis of accounting is a blend of both cash and full accrual. Revenue is recognized when it is considered available and measurable, while expenses are recognized when the liability has occurred.

Motor Pool/Fleet - This fund operates like a business by purchasing and maintaining much of the city vehicles and equipment. When other funds require the use of this equipment or vehicles, they are charged rental income.

Sewer Fund – The sewer fund collects user fees to operate and maintain the city’s sewer system.

Water Fund – The water fund collects user fees to operate and maintain the city’s water system.

Wastewater Treatment Fund – This fund accounts for the treatment of waste water utilizing user fees from the city’s water fund and user fees from the Mid-County service area participants.

Downtown Development Authority (DDA) Fund – The DDA collects revenues from taxes generated by a 2-mil levy and a tax increment financing district. Proceeds from these revenues are used as operating monies and as debt service for physical improvements and other activities in the DDA boundary.

Donations & Private Sponsorship – This funding source is based on dollars or in-kind donations received from individuals or businesses for specific projects or to specific organizations.

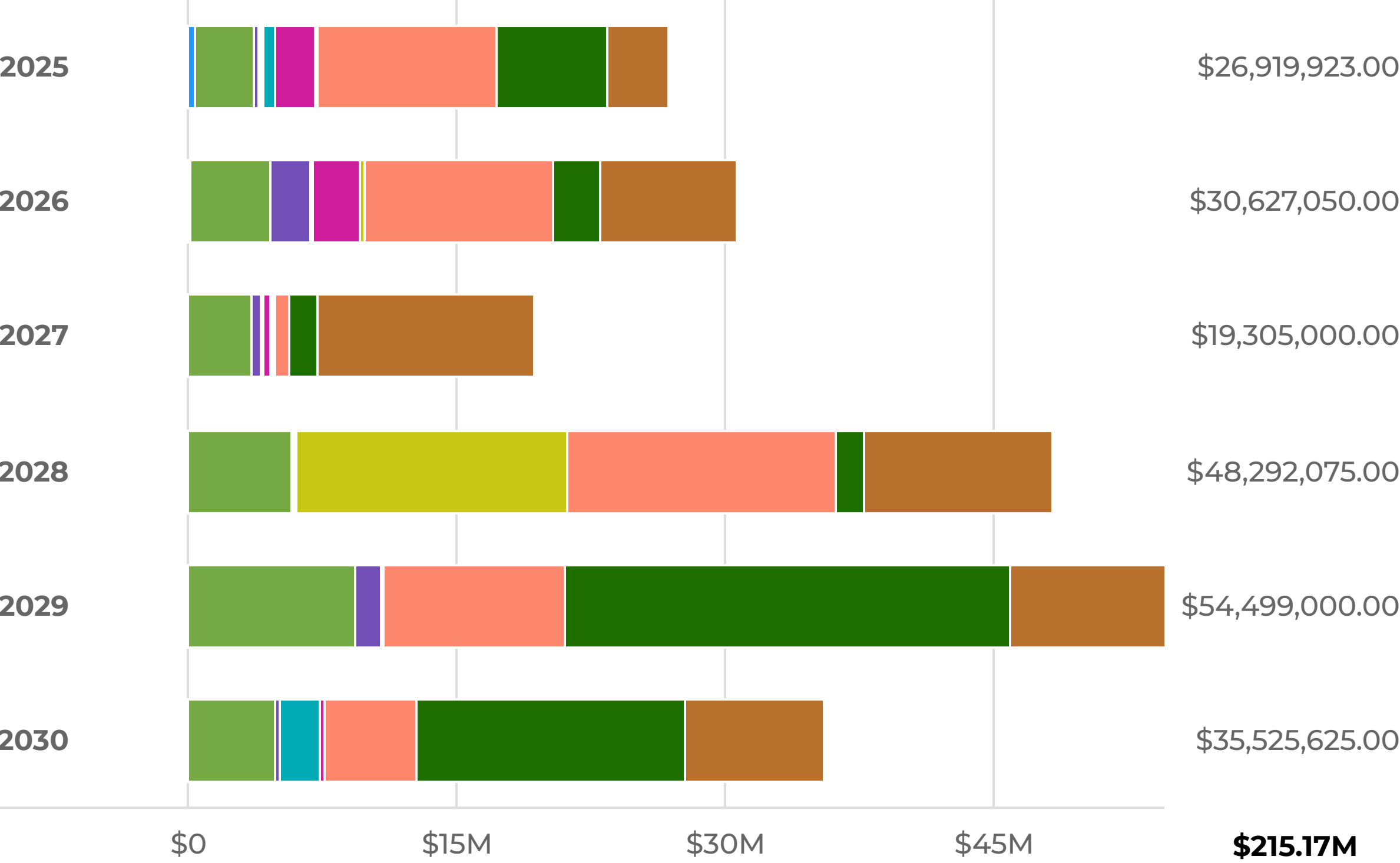
American Rescue Plan Act (ARPA) – This funding source comes from the United States government in response to the COVID-19 pandemic’s effects on local services. There are rules for the appropriation of these funds that limit spending to government services listed in the US Department of Treasury Final ARPA Rule.

CIP COMPONENTS

The components of the CIP have been established as follows:

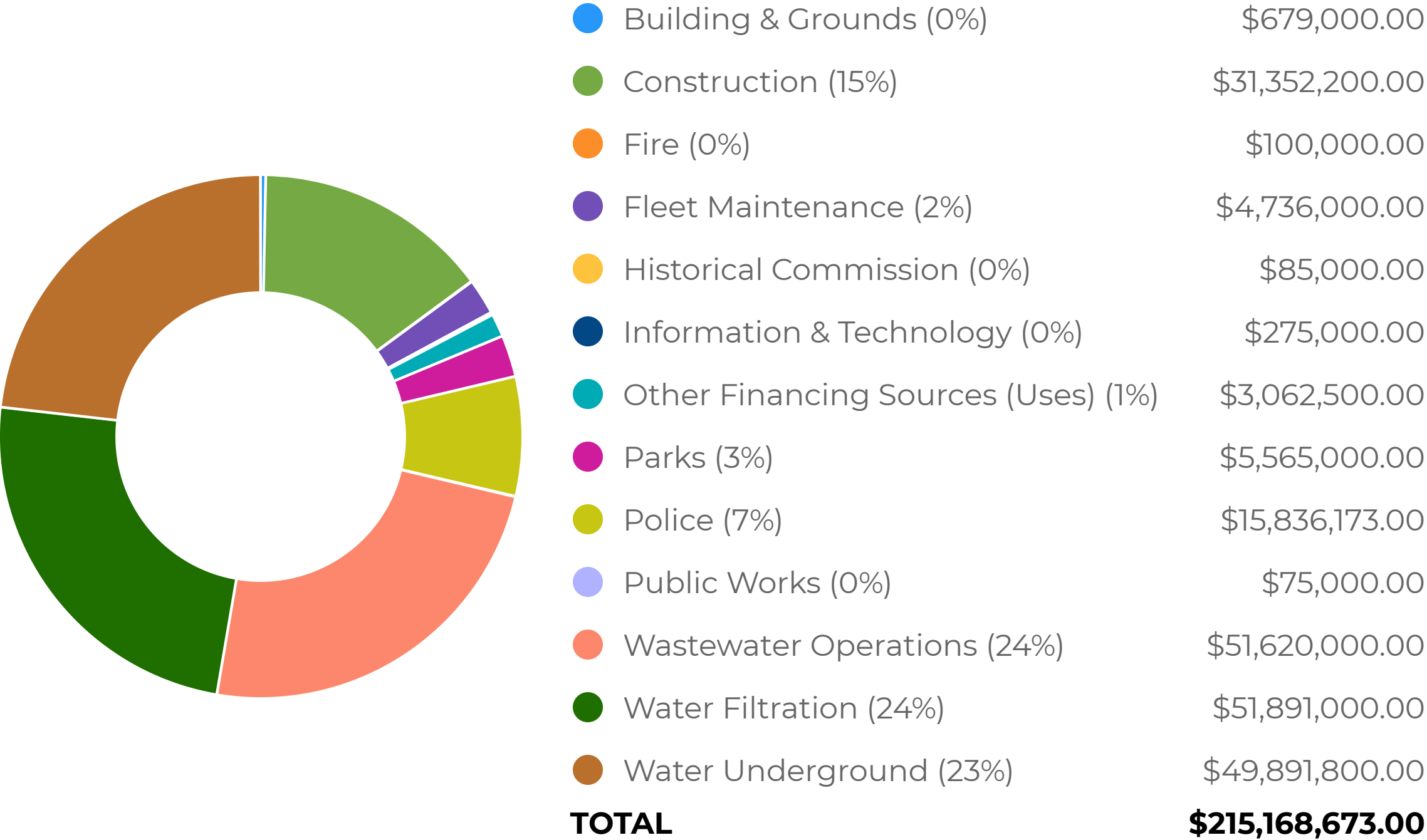
FUNDING CATEGORY
DDA Fund
Fleet Fund
General Fund
Grant or Loan
Historical Fund
Local Streets
Major Streets
Park Millage (potential)
Sewer Collection
Waste Water Treatment Plant
Water Fund

Capital Costs By Department (per year)

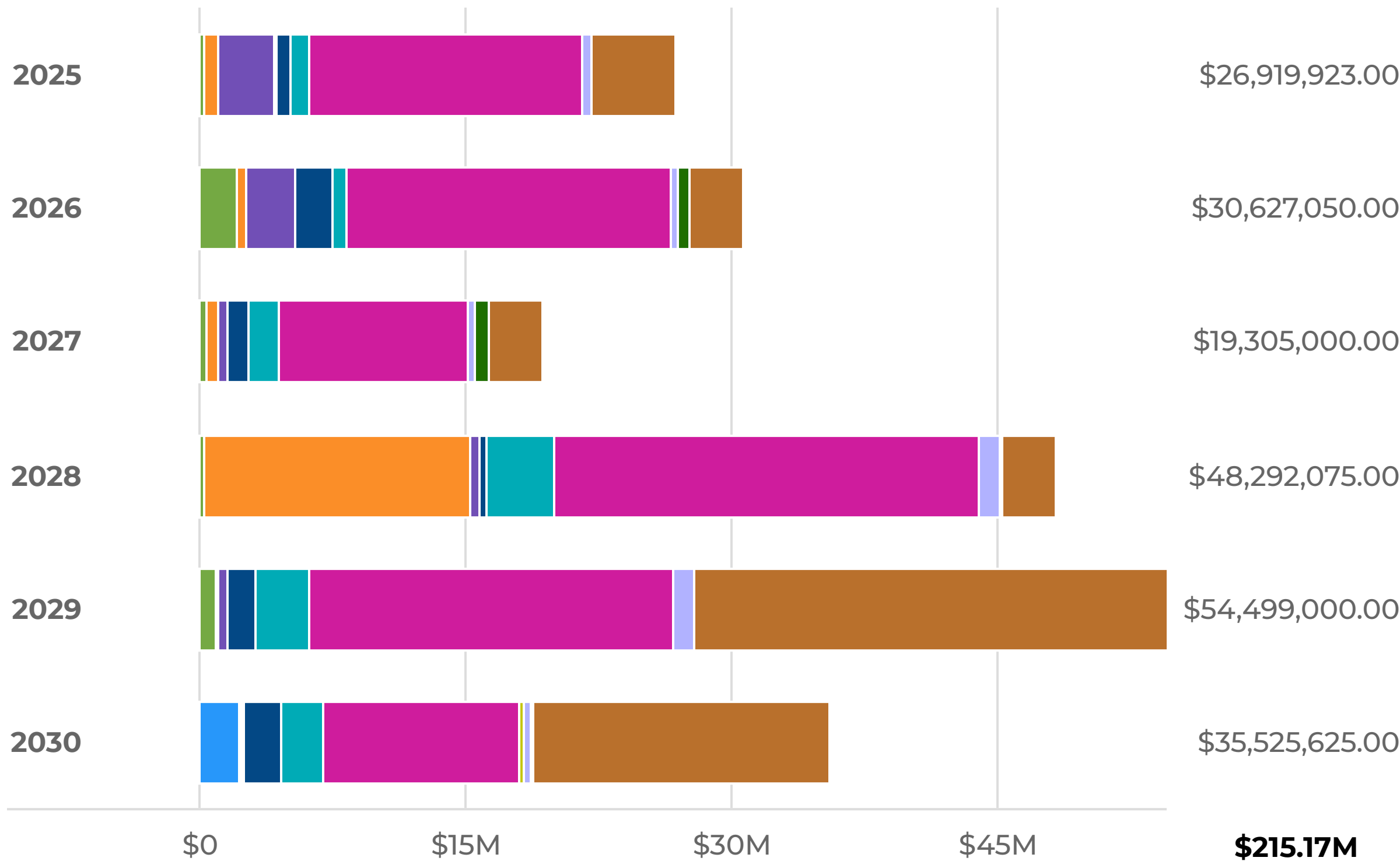


- Building & Grounds
- Construction
- Fire
- Historical Commission
- Other Financing Sources (Uses)
- Police
- Wastewater Operations
- Water Underground
- Fleet Maintenance
- Information & Technology
- Parks
- Public Works
- Water Filtration

Capital Costs By Department (all years)

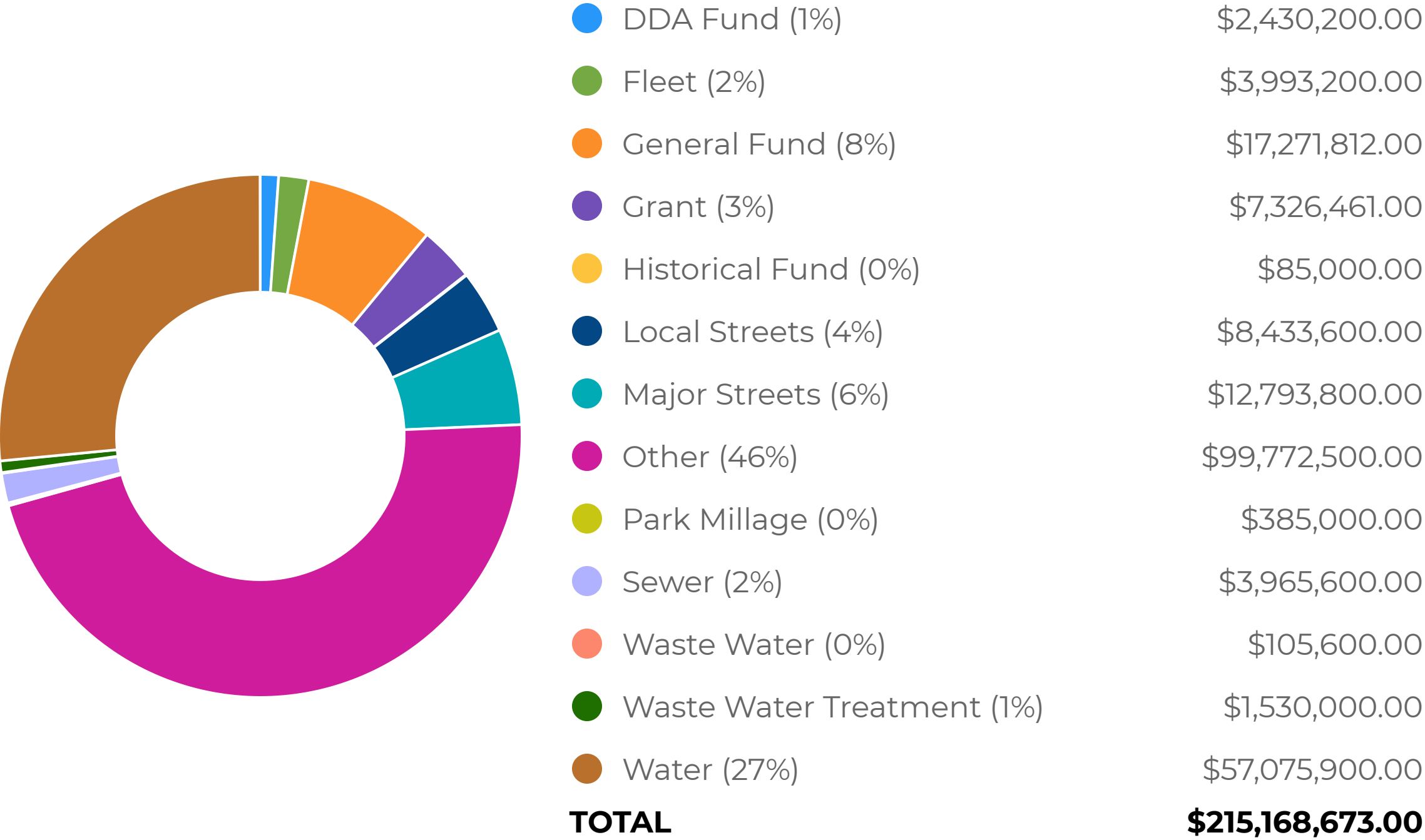


Funding Source By Year



- DDA Fund
- General Fund
- Historical Fund
- Major Streets
- Park Millage
- Waste Water
- Water
- Fleet
- Grant
- Local Streets
- Other
- Sewer
- Waste Water Treatment

Funding Source By All Years

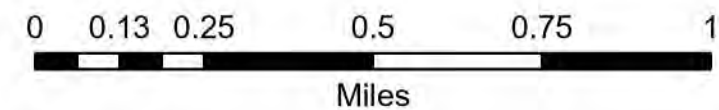




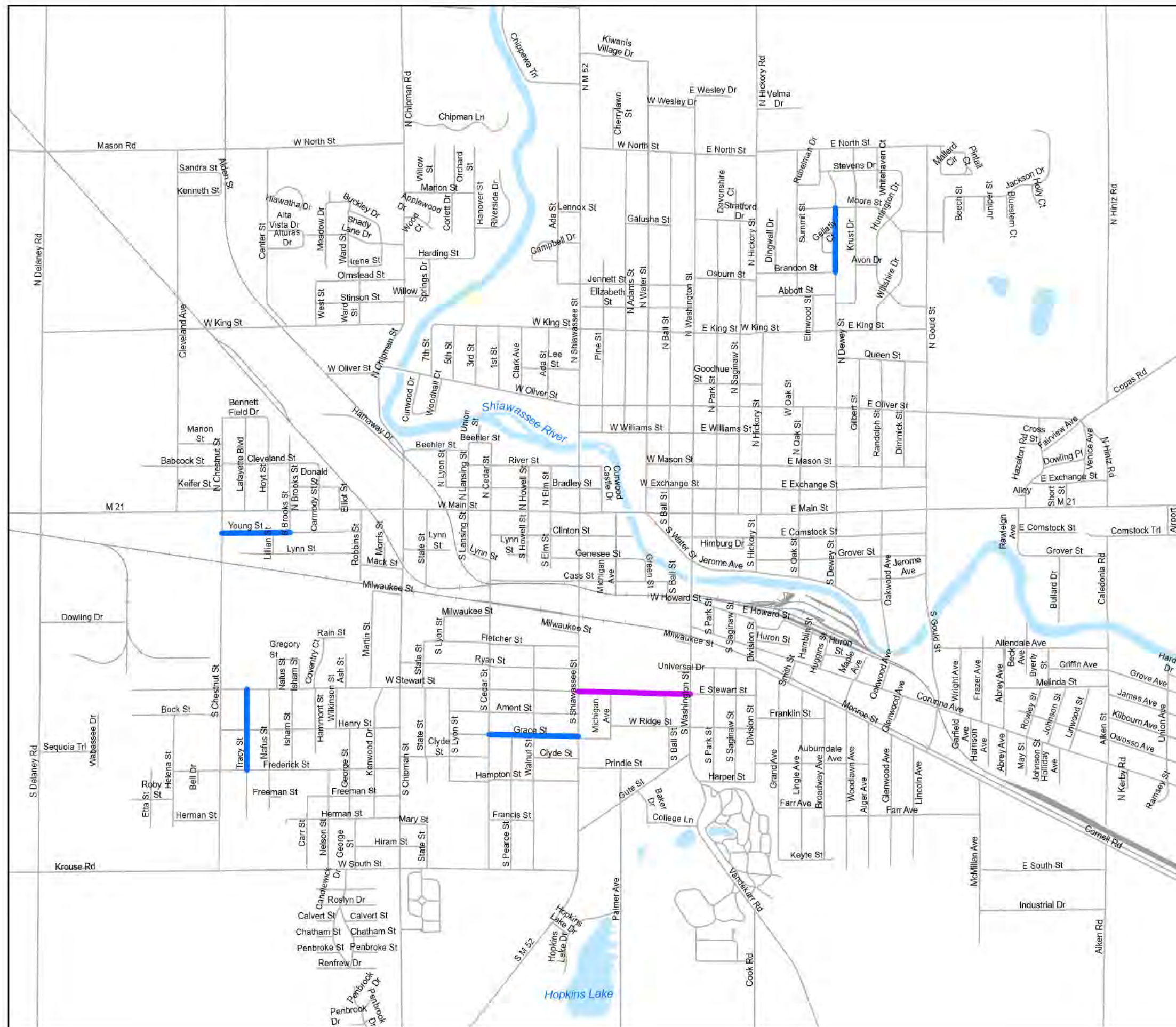
City of Owosso 2024 Street Improvement and Water Main Projects

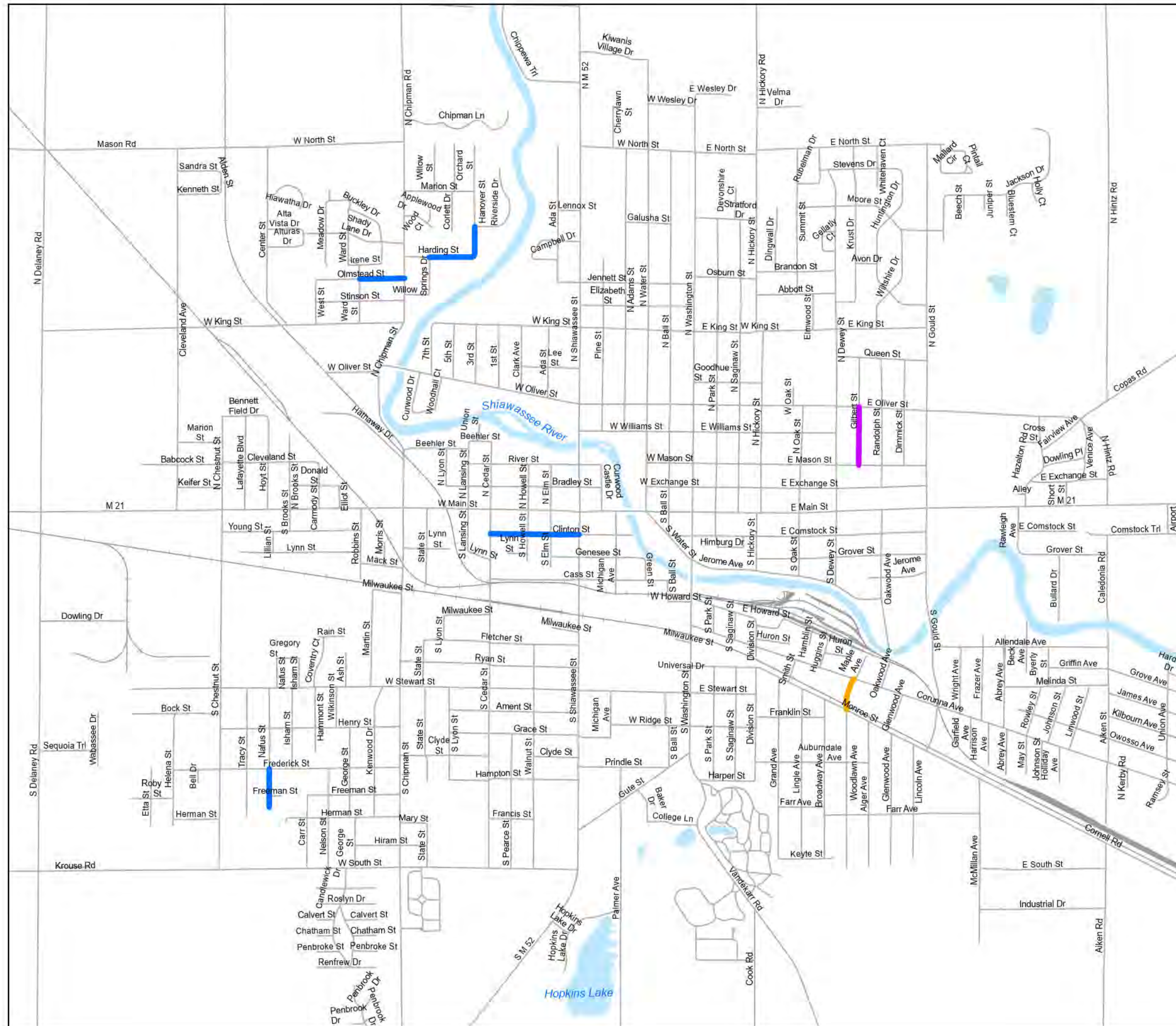
Projects

- Water Main
- Street and Water Main



Map compiled by
City of Owosso Engineering Department
GIS Office
3 January, 2024

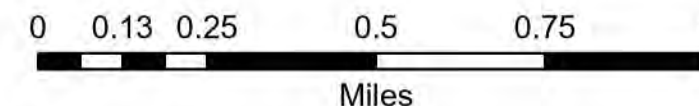




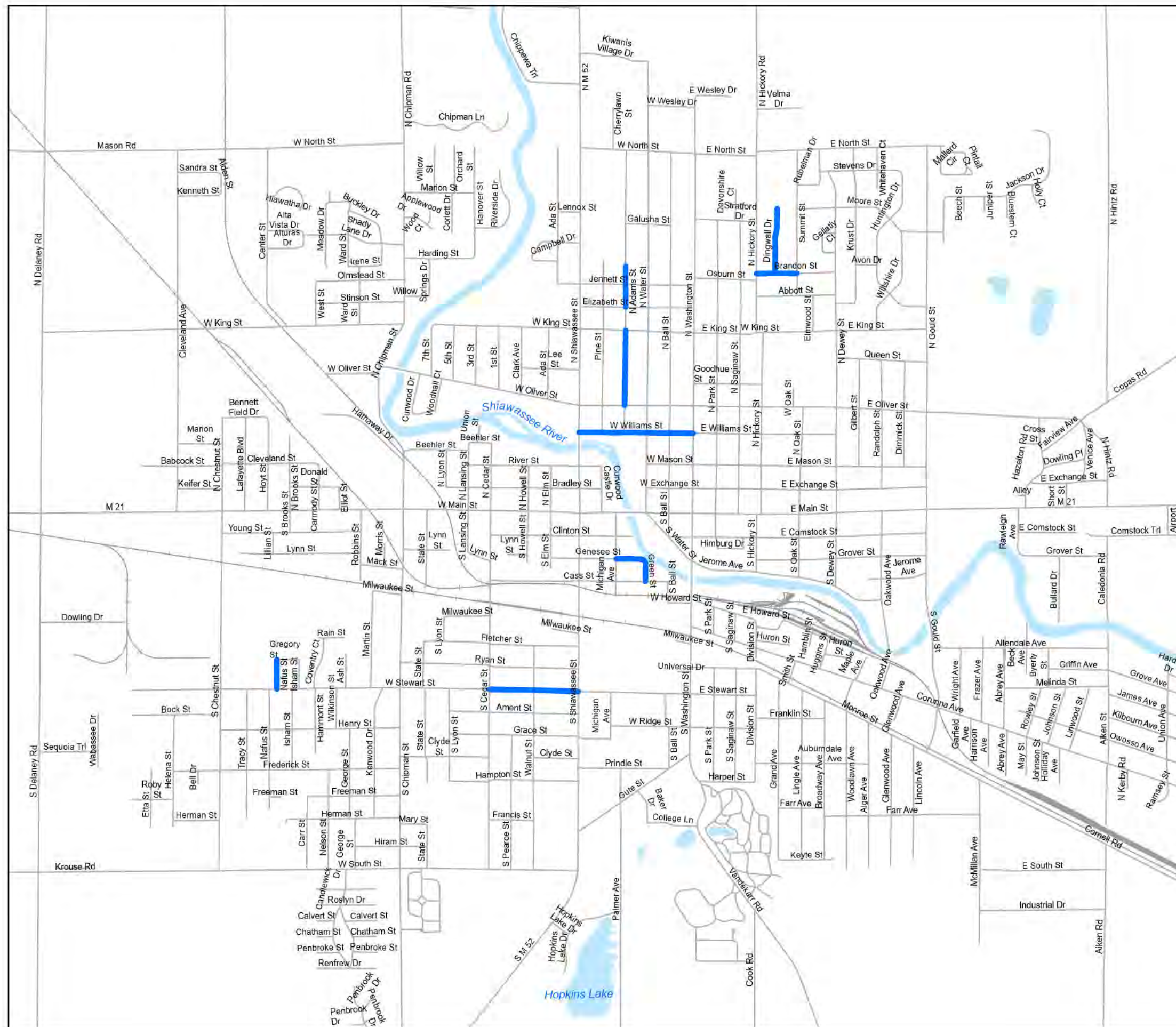
City of Owosso 2025 Street Improvement and Water Main Projects

Projects

- Street
- Water Main
- Street and Water Main

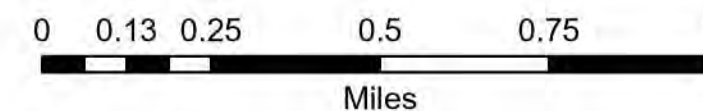


Map compiled by
City of Owosso Engineering Department
GIS Office
3 January, 2024

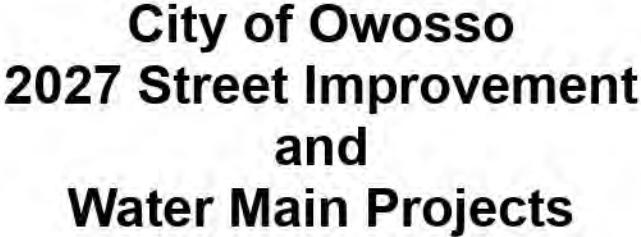


City of Owosso 2026 Street Improvement and Water Main Projects

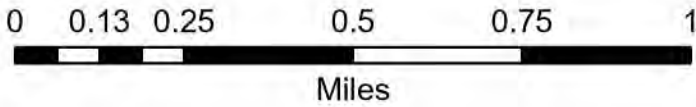
Projects
Water Main



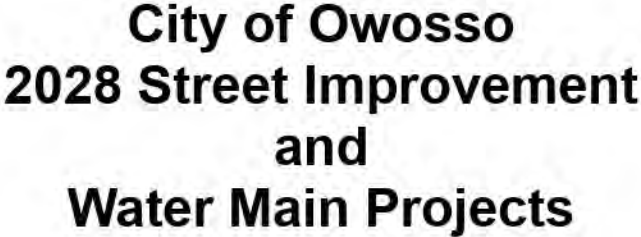
Map compiled by
City of Owosso Engineering Department
GIS Office
3 January, 2024





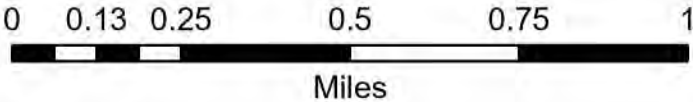
Projects



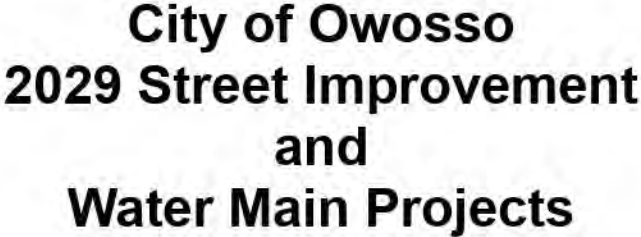
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3 January, 2024



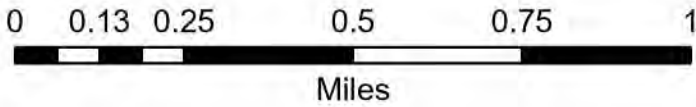
 Street
 Water Main
 Street and Water Main



Map compiled by
City of Owosso Engineering Department
GIS Office
3 January, 2024



Projects



Map compiled by
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GIS Office
3 January, 2024

Funding Source	Request Title	Project Total	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	Total
DDA Fund	Main Street Plaza Masonry Repair 2.0	\$ 25,000	\$ 25,000						\$ 25,000
	Parking Lot #9 Reconstruction	\$ 500,000						\$ 500,000	\$ 500,000
	General IT Upgrades	\$ 5,200	\$ 2,600				\$ 2,600		\$ 5,200
	Downtown Chairman Light Replacement Project	\$ 1,900,000		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 1,780,000	\$ 1,900,000
Total DDA Fund		\$ 2,430,200	\$ 27,600	\$ 30,000	\$ 30,000	\$ 30,000	\$ 32,600	\$ 2,280,000	\$ 2,430,200
Fleet	Heavy Service Truck with Vactor capability	\$ 390,000					\$ 390,000		\$ 390,000
	Valve Turner	\$ 97,500					\$ 97,500		\$ 97,500
	Tink Claw - Front End Loader Accessory	\$ 40,000				\$ 40,000			\$ 40,000
	1/2 Ton Pickup	\$ 40,000			\$ 40,000				\$ 40,000
	Purchase Vactor Truck	\$ 1,000,000		\$ 1,000,000					\$ 1,000,000
	Purchase 1 Ton Pickup (2)	\$ 125,000		\$ 125,000					\$ 125,000
	Grader Tire Replacement (6)	\$ 20,000	\$ 20,000						\$ 20,000
	Trailer and Trench Box	\$ 50,000	\$ 50,000						\$ 50,000
	Purchase 3/4 Ton Pickups (2)	\$ 175,000						\$ 175,000	\$ 175,000
	Meter Truck Replacement	\$ 100,000	\$ 100,000						\$ 100,000
	Purchase Two 3/4 DPW Pickup Trucks	\$ 129,500			\$ 59,500		\$ 70,000		\$ 129,500
	Purchase Two 3/4 DPW pickups	\$ 150,000				\$ 150,000			\$ 150,000
	Skid Steer with attachments	\$ 91,000	\$ 91,000						\$ 91,000
	Sewer Vactor Truck	\$ 700,000		\$ 700,000					\$ 700,000
	Public Works Building Improvements	\$ 37,500			\$ 37,500				\$ 37,500
	Street Sweeper	\$ 210,000		\$ 210,000					\$ 210,000
	Purchase Leaf Truck	\$ 245,000			\$ 245,000				\$ 245,000
	Heavy Service Truck	\$ 392,700					\$ 392,700		\$ 392,700
Total Fleet		\$ 3,993,200	\$ 261,000	\$ 2,035,000	\$ 382,000	\$ 190,000	\$ 950,200	\$ 175,000	\$ 3,993,200
General Fund	Replace and Consolidate City Hall Electrical Service Panel	\$ 30,000	\$ 30,000						\$ 30,000
	Replace City Hall Front Steps and Straighten Flag Pole	\$ 150,000	\$ 150,000						\$ 150,000
	Repave Grove Holman Parking Lot	\$ 60,000		\$ 60,000					\$ 60,000
	Barrier Free Kayak/Canoe Landing at Oakwood Bridge	\$ 50,000			\$ 50,000				\$ 50,000
	Adams Park Pavilion	\$ 30,000			\$ 30,000				\$ 30,000
	Detective Vehicle	\$ 23,512	\$ 23,512						\$ 23,512
	Replace FD Garage Driveway	\$ 124,000		\$ 124,000					\$ 124,000
	Remodel locker rooms in Police Department	\$ 100,000		\$ 100,000					\$ 100,000
	Remodel FD kitchen	\$ 100,000		\$ 100,000					\$ 100,000
	Virtual Server w/ Management	\$ 20,000		\$ 20,000					\$ 20,000
	General IT Upgrades	\$ 72,800	\$ 10,400	\$ 13,000	\$ 13,000	\$ 13,000	\$ 10,400	\$ 13,000	\$ 72,800
	Cyber Security Intrusion Detection and Prevention	\$ 31,000	\$ 31,000						\$ 31,000
	WIFI Improvement - Phase 2	\$ 20,000	\$ 20,000						\$ 20,000
	Backup Automation	\$ 18,000	\$ 18,000						\$ 18,000
	Replace City Hall HVAC System	\$ 130,000	\$ 130,000						\$ 130,000
	Public Works Building Improvements	\$ 37,500			\$ 37,500				\$ 37,500

	Replace Library Heating Pipes	\$ 75,000		\$ 75,000					\$ 75,000
	Repair City Hall Basement Storage Room - West	\$ 100,000	\$ 100,000						\$ 100,000
	Replace City Hall Generator	\$ 70,000	\$ 70,000						\$ 70,000
	Public Safety Building Replacement	\$ 15,000,000				\$ 15,000,000			\$ 15,000,000
	Patrol Vehicle Replacements	\$ 560,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000	\$ 112,000		\$ 560,000
	Rudy Demuth Oakwood Parking Lot	\$ 20,000			\$ 20,000				\$ 20,000
	Rosevear to Collamer Park Connection Path	\$ 350,000			\$ 350,000				\$ 350,000
	Rosevear Parking Lot	\$ 40,000		\$ 40,000					\$ 40,000
	Park Entrance Signage	\$ 30,000	\$ 30,000						\$ 30,000
	Replace Battery Backup	\$ 30,000	\$ 30,000						\$ 30,000
Total General Fund		\$ 17,271,812	\$ 754,912	\$ 644,000	\$ 612,500	\$ 15,125,000	\$ 122,400	\$ 13,000	\$ 17,271,812
Grant	Heavy Service Truck with Vactor capability	\$ 210,000					\$ 210,000		\$ 210,000
	Valve Turner	\$ 52,500					\$ 52,500		\$ 52,500
	Barrier Free Kayak/Canoe Landing at Oakwood Bridge	\$ 50,000			\$ 50,000				\$ 50,000
	Splash Pad Enlargement	\$ 150,000		\$ 150,000					\$ 150,000
	Detective Vehicle	\$ 12,661	\$ 12,661						\$ 12,661
	King Street Reconstruction	\$ 385,000				\$ 385,000			\$ 385,000
	Chipman Street Reconstruction	\$ 375,000			\$ 375,000				\$ 375,000
	Stewart Street Reconstruction	\$ 385,000	\$ 385,000						\$ 385,000
	Safe Routes to School - Sidewalk Project (MAJOR)	\$ 155,500	\$ 155,500						\$ 155,500
	Safe Routes to School - Sidewalk Project (LOCAL)	\$ 155,500	\$ 155,500						\$ 155,500
	Purchase Two 3/4 DPW Pickup Trucks	\$ 55,500			\$ 25,500		\$ 30,000		\$ 55,500
	Skid Steer with attachments	\$ 49,000	\$ 49,000						\$ 49,000
	Sewer Vactor Truck	\$ 50,000		\$ 50,000					\$ 50,000
	Street Sweeper	\$ 90,000		\$ 90,000					\$ 90,000
	Purchase Leaf Truck	\$ 105,000			\$ 105,000				\$ 105,000
	Heavy Service Truck	\$ 168,300					\$ 168,300		\$ 168,300
	Patrol Vehicle Replacements	\$ 140,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000		\$ 140,000
	Connection to CIS Trail	\$ 4,400,000	\$ 2,100,000	\$ 2,300,000					\$ 4,400,000
	Downtown Chairman Light Replacement Project	\$ 300,000	\$ 300,000						\$ 300,000
	Downtown Mural Project	\$ 37,500		\$ 37,500					\$ 37,500
Total Grant		\$ 7,326,461	\$ 3,185,661	\$ 2,655,500	\$ 583,500	\$ 413,000	\$ 488,800	\$ -	\$ 7,326,461
Historical Fund	Curwood Castle HVAC Replacement	\$ 85,000	\$ 85,000						\$ 85,000
Total Historical Fund		\$ 85,000	\$ 85,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 85,000
Local Streets	General IT Upgrades	\$ 15,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 15,600
	Water Street Rehabilitation	\$ 368,000						\$ 368,000	\$ 368,000
	Martin Street Rehabilitation	\$ 612,000					\$ 306,000	\$ 306,000	\$ 612,000
	Huntington Drive Rehabilitation	\$ 330,000					\$ 110,000	\$ 220,000	\$ 330,000
	Elm Street Reconstruction	\$ 436,000						\$ 436,000	\$ 436,000
	Ball Street Rehabilitation	\$ 702,000					\$ 702,000		\$ 702,000

	Gilbert Street Reconstruction	\$ 544,000		\$ 544,000					\$ 544,000
	Clyde Street Resurfacing	\$ 130,000		\$ 130,000					\$ 130,000
	Broadway Avenue Rehabilitation	\$ 450,000			\$ 225,000	\$ 225,000			\$ 450,000
	Ada Street Rehabilitation	\$ 292,500					\$ 97,500	\$ 195,000	\$ 292,500
	Campbell Drive Rehabilitation	\$ 510,000					\$ 170,000	\$ 340,000	\$ 510,000
	Chip Seal Program	\$ 600,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
	Sidewalk Replacement Project	\$ 450,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
	Storm Sewer Lining	\$ 450,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
	Woodlawn Avenue Rehabilitation (Local)	\$ 390,000		\$ 195,000	\$ 195,000				\$ 390,000
	Shady Lane Rehabilitation	\$ 618,000		\$ 309,000	\$ 309,000				\$ 618,000
	Exchange Street Rehabilitation	\$ 420,000		\$ 210,000	\$ 210,000				\$ 420,000
	Safe Routes to School - Sidewalk Project (MAJOR)	\$ 54,500	\$ 54,500						\$ 54,500
	Safe Routes to School - Sidewalk Project (LOCAL)	\$ 54,500	\$ 54,500						\$ 54,500
	Lynn Street Resurfacing	\$ 48,000		\$ 48,000					\$ 48,000
	Howell Street Resurfacing	\$ 103,000		\$ 103,000					\$ 103,000
	Division Street Rehabilitation	\$ 125,000	\$ 125,000						\$ 125,000
	Clinton Street Rehabilitation	\$ 672,000	\$ 336,000	\$ 336,000					\$ 672,000
	Carmody Street Resurfacing	\$ 58,500		\$ 58,500					\$ 58,500
Total Local Streets		\$ 8,433,600	\$ 822,600	\$ 2,186,100	\$ 1,191,600	\$ 477,600	\$ 1,638,100	\$ 2,117,600	\$ 8,433,600
Major Streets	General IT Upgrades	\$ 15,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 15,600
	King Street Reconstruction	\$ 895,000				\$ 255,000	\$ 640,000		\$ 895,000
	Dewey Street Reconstruction	\$ 1,748,000					\$ 874,000	\$ 874,000	\$ 1,748,000
	Monroe Street Rehabilitation	\$ 828,000				\$ 414,000	\$ 414,000		\$ 828,000
	Ball Street Rehabilitation	\$ 628,000				\$ 628,000			\$ 628,000
	Mason Street Rehabilitation	\$ 786,000			\$ 393,000	\$ 393,000			\$ 786,000
	Comstock Street Rehabilitation	\$ 1,457,000					\$ 583,000	\$ 874,000	\$ 1,457,000
	Gould Street Rehabilitation	\$ 620,000					\$ 207,000	\$ 413,000	\$ 620,000
	Chip Seal Program	\$ 600,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 600,000
	Sidewalk Replacement Project	\$ 450,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
	Storm Sewer Lining	\$ 450,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 450,000
	Jerome Street Resurfacing	\$ 412,000		\$ 206,000	\$ 206,000				\$ 412,000
	Chipman Street Rehabilitation	\$ 778,000				\$ 778,000			\$ 778,000
	Chipman Street Reconstruction	\$ 254,200				\$ 254,200			\$ 254,200
	Cedar Street Rehabilitation	\$ 1,646,000			\$ 823,000	\$ 823,000			\$ 1,646,000
	Woodlawn Avenue Rehabilitation (Major)	\$ 206,000	\$ 103,000	\$ 103,000					\$ 206,000
	Stewart Street Reconstruction	\$ 770,000	\$ 770,000						\$ 770,000
	Division Street Rehabilitation	\$ 250,000		\$ 250,000					\$ 250,000
Total Major Streets		\$ 12,793,800	\$ 1,125,600	\$ 811,600	\$ 1,674,600	\$ 3,797,800	\$ 2,970,600	\$ 2,413,600	\$ 12,793,800
Other	Plant Improvements - Phase 1: Filtration, Disinfection, Electrical, SCADA	\$ 20,000,000	\$ 10,000,000	\$ 10,000,000					\$ 20,000,000
	Electrical System and Grounding Improvements (possible DWSRF)	\$ 500,000		\$ 500,000					\$ 500,000
	SCADA Controls - WTP - Phase 1 (DWSRF 7497-01)	\$ 1,100,000	\$ 1,100,000						\$ 1,100,000

	Transmission Water Main Replacement Project	\$ 7,500,000		\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 7,500,000
	Exchange Street Water Main Replacement	\$ 833,750		\$ 833,750					\$ 833,750
	Campbell Drive Water Main Replacement	\$ 474,000					\$ 474,000		\$ 474,000
	Broadway Avenue Water Main Replacement	\$ 241,000				\$ 241,000			\$ 241,000
	S Chestnut Street Drainage Improvements	\$ 1,150,000	\$ 150,000	\$ 1,000,000					\$ 1,150,000
	King Street Water Main Replacement	\$ 718,750				\$ 718,750			\$ 718,750
	Water Street Water Main Replacement	\$ 695,750						\$ 695,750	\$ 695,750
	Martin Street Water Main Replacement	\$ 709,000					\$ 709,000		\$ 709,000
	Huntington Drive Water Main Replacement	\$ 488,750					\$ 488,750		\$ 488,750
	Dewey Street Water Main Replacement	\$ 1,644,500					\$ 1,644,500		\$ 1,644,500
	Elm Street Water Main Replacement	\$ 320,000						\$ 320,000	\$ 320,000
	Comstock Street Water Main Replacement	\$ 1,782,500					\$ 891,250	\$ 891,250	\$ 1,782,500
	Monroe Street Water Main Replacement	\$ 1,150,000				\$ 1,150,000			\$ 1,150,000
	Ball Street Water Main Replacement	\$ 1,725,000				\$ 1,725,000			\$ 1,725,000
	Mason Street Water Main Replacement	\$ 569,250			\$ 569,250				\$ 569,250
	2025 Water Main Replacement Project	\$ 1,238,000	\$ 343,000	\$ 895,000					\$ 1,238,000
	Gilbert Street Water Main Replacement	\$ 391,000	\$ 391,000						\$ 391,000
	Clinton Street Water Main Replacement	\$ 635,375	\$ 635,375						\$ 635,375
	Stewart Street Water Main Replacement	\$ 300,000	\$ 300,000						\$ 300,000
	2028 Water Main Replacement Project	\$ 2,581,000				\$ 1,344,000	\$ 1,237,000		\$ 2,581,000
	Sanitary Sewer Interceptor	\$ 3,600,000					\$ 3,600,000		\$ 3,600,000
	2027 Water Main Replacement Project	\$ 4,709,375			\$ 2,412,250	\$ 2,297,125			\$ 4,709,375
	2029 Water Main Replacement Project	\$ 2,651,625						\$ 2,651,625	\$ 2,651,625
	Chipman Street Water Main Replacement (2)	\$ 1,075,250			\$ 1,075,250				\$ 1,075,250
	Chipman Street Water Main Replacement (1)	\$ 569,250			\$ 569,250				\$ 569,250
	Cedar Street Water Main Replacement	\$ 2,530,000			\$ 2,530,000				\$ 2,530,000
	Woodlawn Avenue Water Main Replacement (Local)	\$ 460,000		\$ 460,000					\$ 460,000
	2026 Water Main Replacement Project	\$ 3,840,000		\$ 1,798,000	\$ 2,042,000				\$ 3,840,000
	Shady Lane Water Main Replacement	\$ 690,000		\$ 690,000					\$ 690,000
	2024 Water Main Replacement Project	\$ 599,375	\$ 599,375						\$ 599,375
	WTP Filter Rehab (DWSRF 7497-01)	\$ 1,500,000	\$ 1,500,000						\$ 1,500,000
	Well House LW1, P@ & P1 and mechanical equipment improvements	\$ 500,000		\$ 500,000					\$ 500,000
	Nitrification Towers Rehabilitation Project	\$ 15,000,000				\$ 15,000,000			\$ 15,000,000
	Secondary Clarifier Replacement	\$ 5,000,000					\$ 5,000,000		\$ 5,000,000
	Retention Basin	\$ 5,000,000					\$ 5,000,000		\$ 5,000,000
	Sludge Dryer	\$ 5,000,000						\$ 5,000,000	\$ 5,000,000
	Downtown Chairman Light Replacement Project	\$ 300,000	\$ 300,000						\$ 300,000
Total Other		\$ 99,772,500	\$ 15,318,750	\$ 18,176,750	\$ 10,698,000	\$ 23,975,875	\$ 20,544,500	\$ 11,058,625	\$ 99,772,500
Park Millage	Splash Pad Enlargement	\$ 65,000		\$ 65,000					\$ 65,000
	Hugh Parker Field Improvements	\$ 40,000	\$ 40,000						\$ 40,000
	Hugh Parker Equipment Storage Building	\$ 30,000	\$ 30,000						\$ 30,000
	Baseball / Softball Field Light Replacement	\$ 250,000						\$ 250,000	\$ 250,000

Total Park Millage		\$ 385,000	\$ 70,000	\$ 65,000	\$ -	\$ -	\$ -	\$ 250,000	\$ 385,000
Sewer	General IT Upgrades	\$ 15,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 15,600
	Sanitary Sewer River Crossing at M-52 Bridge	\$ 1,550,000	\$ 50,000			\$ 750,000	\$ 750,000		\$ 1,550,000
	Sanitary Sewer Rehab - Open Cut	\$ 2,400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 400,000	\$ 2,400,000
Total Sewer		\$ 3,965,600	\$ 452,600	\$ 402,600	\$ 402,600	\$ 1,152,600	\$ 1,152,600	\$ 402,600	\$ 3,965,600
Waste Water	General IT Upgrades	\$ 15,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 15,600
	Pump and Motor Replacement (WWTP)	\$ 90,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 90,000
Total Waste Water		\$ 105,600	\$ 17,600	\$ 17,600	\$ 17,600	\$ 17,600	\$ 17,600	\$ 17,600	\$ 105,600
Waste Water Treatment	Security Cameras	\$ 30,000			\$ 30,000				\$ 30,000
	Tertiary and Roughing Tower Pumps Rehabilitation	\$ 300,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
	Auxiliary Roof Replacement	\$ 300,000		\$ 300,000					\$ 300,000
	Administration Building / Lab Rehab	\$ 250,000		\$ 250,000					\$ 250,000
	Primary Clarifier Steel Coating	\$ 150,000			\$ 150,000				\$ 150,000
	Digester Demo / Drying Bed Expansion / Paving / Parking	\$ 500,000			\$ 500,000				\$ 500,000
Total Waste Water Treatment		\$ 1,530,000	\$ 50,000	\$ 600,000	\$ 730,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 1,530,000
Water	Lime Residuals Mechanical Dewatering	\$ 15,000,000						\$ 15,000,000	\$ 15,000,000
	Aerator Improvements	\$ 260,000			\$ 260,000				\$ 260,000
	Rehabilitate Juniper #1 Well	\$ 45,000						\$ 45,000	\$ 45,000
	Rehabilitate Palmer Well #3A	\$ 45,000					\$ 45,000		\$ 45,000
	Replace Chlorine Distribution Tanks	\$ 1,500,000					\$ 1,500,000		\$ 1,500,000
	Palmer #2 Well Rehab	\$ 50,000				\$ 50,000			\$ 50,000
	Sub-basement Sump Pump Improvements	\$ 50,000			\$ 50,000				\$ 50,000
	Electrical System and Grounding Improvements (possible DWSRF)	\$ 500,000		\$ 500,000					\$ 500,000
	WTP Plant Replacement Project (tentative) - Membrane Plant Design and Permit	\$ 400,000	\$ 200,000	\$ 200,000					\$ 400,000
	Internal Pipe Cleaning - Clarifier Effluent to Filter Influent	\$ 150,000	\$ 150,000						\$ 150,000
	Hi Service Pneumatic Controller	\$ 30,000	\$ 30,000						\$ 30,000
	SCADA Controls - WTP - Phase 1 (DWSRF 7497-01)	\$ 1,100,000	\$ 1,100,000						\$ 1,100,000
	General IT Upgrades	\$ 15,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 2,600	\$ 15,600
	Water Service Line Replacement Project	\$ 8,700,000	\$ 1,200,000	\$ 1,300,000	\$ 1,400,000	\$ 1,500,000	\$ 1,600,000	\$ 1,700,000	\$ 8,700,000
	Jerome Street Water Service Line Replacement	\$ 69,300		\$ 69,300					\$ 69,300
	WTP Filter Rehab (DWSRF 7497-01)	\$ 1,500,000	\$ 1,500,000						\$ 1,500,000
	Plant Effluent Prop Meter	\$ 25,000	\$ 25,000						\$ 25,000
	Lagoon 2 & 3 - Lime Sludge Removal	\$ 496,000	\$ 496,000						\$ 496,000
	WTP Well Rehab (2) LW13 and LW1	\$ 90,000	\$ 45,000	\$ 45,000					\$ 90,000
	Backwash Lagoon No 1 Rehab	\$ 60,000		\$ 60,000					\$ 60,000
	Backwash Lagoon No 2 Rehab	\$ 60,000		\$ 60,000					\$ 60,000
	WTP Hintz Well Rehab	\$ 50,000			\$ 50,000				\$ 50,000
	Booster Station Upgrade	\$ 1,000,000			\$ 1,000,000				\$ 1,000,000
	Well House LW1, P@ & P1 and mechnacial equipment improvements	\$ 500,000		\$ 500,000					\$ 500,000

	Altitude Valves (2) - Replace or rebuild	\$ 50,000			\$ 50,000				\$ 50,000
	CO2 Distribution System Rehab	\$ 380,000				\$ 380,000			\$ 380,000
	WTP Filter Rehab (basement level equipment/control panels on first floor)	\$ 500,000				\$ 500,000			\$ 500,000
	WTP Reservoir Design/Rehab/Replacement	\$ 20,000,000					\$ 20,000,000		\$ 20,000,000
	Filter valves, actuators & meters installed with controls	\$ 500,000				\$ 500,000			\$ 500,000
	Equipment Storage Building (WTP)	\$ 85,000			\$ 85,000				\$ 85,000
	Lagoon 1 - Lime Sludge Removal	\$ 266,000		\$ 266,000					\$ 266,000
	Lagoon 4 - Lime Sludge Removal	\$ 664,000					\$ 664,000		\$ 664,000
	WTP River Crossing Raw Water Main Replacements	\$ 1,000,000					\$ 1,000,000		\$ 1,000,000
	Chlorine Distribution Tanks	\$ 1,000,000					\$ 1,000,000		\$ 1,000,000
	Fluoride Distribution System	\$ 250,000					\$ 250,000		\$ 250,000
	Lagoon Security Fence	\$ 85,000			\$ 85,000				\$ 85,000
	Roof Replacement	\$ 470,000					\$ 470,000		\$ 470,000
	Filter Effluent Piping Replacement	\$ 130,000				\$ 130,000			\$ 130,000
Total Water		\$ 57,075,900	\$ 4,748,600	\$ 3,002,900	\$ 2,982,600	\$ 3,062,600	\$ 26,531,600	\$ 16,747,600	\$ 57,075,900
Total Funding Sources		\$ 215,168,673	\$ 26,919,923	\$ 30,627,050	\$ 19,305,000	\$ 48,292,075	\$ 54,499,000	\$ 35,525,625	\$ 215,168,673



Fairlane Center South
19000 Hubbard Drive
Dearborn, MI 48126-2638
(313) 593-5460 Fax (313) 271-9838
umdearborn.edu/cob

Dear Community Leader,

Thank you for your participation in UM-Dearborn's 2023 eCities program!

Each year, the eCities project collects and analyzes data across Michigan communities as it relates to entrepreneurship, economic development, and job growth. Specifically, the study examines five-year's worth of publicly available data relating to community growth and investment metrics that impact the business community. This information is available on the performance report and showcases your community's progress on a number of key values. Further, the data points are benchmarked against the State of Michigan, as well as the other 276 participating communities, allowing you to easily interpret your results. Award certificates are included for communities that showed the most success numerically over the last five years. Top performers are considered five-star communities, while the next best performers are four-star communities.

In addition, we invited each community to complete the honored community survey, which included questions about business climate improvement efforts and small business support. If your community participated in this portion of the project, a report card containing reviewer feedback about your entries is included.

Summary details of the project are available on the eCities website,
<https://umdearborn.edu/cob/business-community/office-engagement-and-impact/entrepreneurship/ecities>.

We would like to commend your community for its commitment to development and growth. We will send you an email when the 2024 eCities project commences. We hope that you will join us so that we can continue supporting development across Michigan. If you have any questions before then, please feel free to contact me.

Thank you for your involvement in this project.

Kari Kowalski
iLabs Project Manager
College of Business
University of Michigan-Dearborn

CITY OF OWOSSO

PERFORMANCE REPORT



	DATA POINT	FIVE-YEAR COMMUNITY TREND	FIVE-YEAR COMPARISON TREND
A1	Real Commercial Property	5.80%	6.54%
A2	Real Industrial Property	11.25%	4.58%
A3	Total Real Property	7.88%	6.29%
A4	Personal Commercial Property	-1.55%	1.80%
A5	Personal Industrial Property	-21.19%	2.09%
A6	Total Personal Property	2.16%	4.38%
A7	Total Overall Property	7.54%	6.16%
B1	Non-Depreciated Governmental Assets	-13.85%	2.06%
B2	Depreciated Governmental Assets	6.38%	3.56%
B3	Total Governmental Assets	4.61%	3.42%
C1	Non-Homestead Tax Rate	0.00%	0 .13%

eCities examines eleven data points relating to community growth and investment metrics. Using the past five years' data (2018-2022), this document reports your community's growth rate ("Five-Year Community Trend" column) for each data point. The equivalent growth rates, ("Five-Year Comparison Trend" column), are displayed for the state of Michigan values for the first seven points, and the last four points for the 277 eCities 2023 participating communities.

A1-A7 are property values within the community as reported by the Michigan Department of Treasury.

B1-B3 are the year-end governmental assets as reported on your annual audited financial reports.

C1 is the tax rate(s) for non-homestead (non-PRE) properties within the community as reported by the Michigan Department of Treasury.



eCities 2023



HONORED COMMUNITY



CITY OF OWOSSO



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 23, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director and Planning Commission

SUBJECT: 2023 Planning Annual Report

RECOMMENDATION:

The Planning Commission recommends the approval of the 2023 Planning Annual Report per MCL 125.319 (2) of the Michigan Planning Enabling Act.

BACKGROUND:

Since the City of Owosso got on board with the MEDC and RRC back in 2017, each year a report is required to be submitted to the Planning Commission and the City Council. This report shows the past year in review, Planning Commission and Zoning Board of Appeals attendance and meetings, and the Progress Report for the RRC.

FISCAL IMPACTS:

None



2023 PLANNING COMMISSION ANNUAL REPORT

Planning Commission Membership		
Member	Title	Term Expires
William Wascher	Chair	06/30/2024
Francis Livingston	Vice Chair	06/30/2024
Janae Fear	Secretary	06/30/2024
Daniel Law	Council Representative	11/12/2024
Allen Martin	Commissioner	06/30/2026
Christopher Owens	Commissioner	06/30/2025
Linda Robertson	Commissioner	06/30/2025
Stephen Schlaack	Commissioner	06/30/2025
Thomas Taylor	ZBA Representative	06/30/2026

Planning Commission Attendance (X = Present)									
	Wascher	Fear	Livingston	Law	Martin	Owens	Robertson	Schlaack	Taylor
Jan	X	X	X		X	N/A		X	X
Feb	No meeting – lack of a quorum								
Mar	X		X	X	X	Appointed		X	X
Apr	X		X	X	X	X	X	X	
May	No meeting – lack of agenda items								
June	No meeting – lack of agenda items								
July	X	X	X					X	X
Aug	X		X	X	X	X	X	X	X
Sept	No meeting – lack of agenda items								
Oct	No meeting – lack of agenda items								
Nov	X	X	X		X			X	X
Dec	No meeting – lack of agenda items								

Planning Commission Meetings (4 th Monday of each month at 6:30 pm)			
Meeting Date	Agenda Items	Purpose	Action
Jan. 23	Zoning Ordinance	Review and discussion	N/A
	2022 Planning Commission Report	Review	Approved
Feb. 27	No meeting – lack of a quorum		
Mar. 27	2023-2029 Capital Improvement Plan (CIP)	Review	Approved
April 24	200 S Washington	Site Plan Review	Approved
	Planning Commission By-Law Amendments	Review	Approved
May 22	No meeting – lack of agenda items		
June 26	No meeting – lack of agenda items		
July 24	Zoning Ordinance	Review	N/A
Aug. 28	Zoning Ordinance	Public Hearing	Approved
Sept. 25	No meeting – lack of agenda items		
Oct. 23	No meeting – lack of agenda items		
Nov. 27	Zoning Ordinance Map	Public Hearing	Approved
	Zoning Ordinance	Review and discussion	N/A
Dec. 11	No meeting – lack of agenda items		

Master Plan Review

The Master Plan was adopted in June of 2021. Following the plan's adoption, the City hired a consultant to lead City Council and staff through three strategic planning sessions centered on the Master Plan. One of the outcomes from these sessions was staff correlating Council agenda items with Master Plan Goals. Each agenda item now clearly states which Master Plan goals it will work towards. This keeps the Master Plan and the identified goals front and center as the City moves forward.

The City has made significant strides towards a new Zoning Ordinance and Map. Final adoption is expected at the March 4, 2024 City Council meeting.

The City has received Safe Routes to School funding to enhance walkable neighborhoods.

In the Summer of 2023, the City of Owosso received a grant to hire a fellow from the Cook Family Foundation. This fellow was tasked with tracking City Council's progress on implementing the Master Plan. It is the City's intention in 2024 to expand this tracking system to all boards and commissions. This information will provide a quantitative measurement of the City's Master Plan implementation. Preliminary results of Council's progress will be presented to Council and Planning Commission in Spring of 2024.

Master Plan Goals the City Continues to Promote:

Goal 1: Protect health, safety, and general wellbeing of the community

Goal 2: Provide excellent customer service to residents and investors

Goal 3: Maintain fiscal responsibility and sustainability

Goal 4: Identify, preserve and enhance the community's character

Goal 5: Increase quality of life and quality of place for all

Goal 6: Boost local economy

Goal 7: Strengthen public and private partnerships

Economic Development Strategy Review

The Economic Development Strategy was adopted as part of the Master Plan in June of 2021.

Steps the City has taken towards achieving economic development goals include:

- **Continuing to work toward Redevelopment Ready Community Certification**
- **The City will adopt a new Zoning Ordinance in March of 2024**
- **The City continues to employ 2 code enforcement staff members for the health, safety and blight issues that arise**
- **The City continues to maintain an online Guide to Development**
- **The City continues to partner with the Shiawassee Economic Development**
- **The City has been awarded multiple grants for exterior repairs to upgrade homes**

Zoning Ordinance Amendments

- a. Zoning Ordinance: Final adoption will be at the March 4, 2024 by the City Council
- b. Rezoning Requests: No requests received

Zoning Board of Appeals Membership		
Member	Title	Term Expires
Matthew Grubb	Chair	06/30/2024
Justin Horvath	Vice Chair	06/30/2026
Thomas Taylor	Secretary	06/30/2024
Robert Teich	Alternate	06/30/2025
Charles Suchanek	Alternate	06/30/2026

Zoning Board of Appeals Attendance (X = Present)					
	Grubb	Horvath	Taylor	Teich	Suchanek
Jan	No meeting – lack of agenda items				
Feb	No meeting – lack of agenda items				
Mar	No meeting – lack of agenda items				
Apr	X		X	X	X
May	No meeting – lack of agenda items				
June	No meeting – lack of agenda items				
July	No meeting – lack of agenda items				
Aug	No meeting – lack of agenda items				
Sept	No meeting – lack of agenda items				
Oct	No meeting – lack of agenda items				
Nov	No meeting – lack of agenda items				
Dec	No meeting – lack of agenda items				

Zoning Board of Appeals Meetings (3rd Tuesday of each month at 9:30 am)			
Meeting Date	Agenda Items	Purpose	Action
Jan. 17	No meeting – lack of agenda items		
Feb. 21	No meeting – lack of agenda items		
Mar. 21	No meeting – lack of agenda items		
April 18	1306 Stinson – Dimensional Variance	Public Hearing	Approved
May 16	No meeting – lack of agenda items		
June 20	No meeting – lack of agenda items		
July 18	No meeting – lack of agenda items		
Aug. 15	No meeting – lack of agenda items		
Sept. 19	No meeting – lack of agenda items		
Oct. 17	No meeting – lack of agenda items		
Nov. 21	No meeting – lack of agenda items		
Dec. 11	No meeting – lack of agenda items		

Training

Planning Commission meetings for Zoning Ordinance rewrite workshops

Joint Meetings

The annual joint meeting with City Council, Planning Commission, Downtown Development Authority and Staff was held in March of 2023 for the budget workshop.

Public Participation Plan

The City's Public Participation Plan was updated in March of 2022.

In 2022, the City approved an updated the Parks and Recreation Master Plan. This planning process followed recommendations laid out in the Participation Plan. The Parks and Recreation Commission held numerous public meetings to gather public feedback. They held public meetings in City parks to gain knowledge on the state of the City parks. Staff conducted a presentation to the Owosso Rotary Club regarding the plan and reached out directly to key stakeholders for feedback. There was also a public survey.

The City continues to live stream the Council meetings.

The City's social media presence includes Facebook, Instagram and Twitter.

The City continues to use an email-marketing platform to send out monthly newsletters, bid notifications, employment opportunities, and emergency alerts. The mailing list has grown to over 400 individuals.

Staff continues to use traditional methods of communication as well, such as newspaper postings, mailing letters, and using door hangers when applicable.

Survey Review and Development Process Assessment

This section of the annual report is for the Commission to discuss and review the development process. Some helpful questions to cover include:

- Did the Commission receive any surveys regarding the development process?
- Is there anything the Commission can do to receive more surveys?
- Are there changes the Commission can make to address concerns mentioned in the surveys?
- How does the Commission feel the process is working?

As of December 2023, the forms have been reviewed by staff and updated in terms of readability and process flow. Now having one dedicated employee to complete the review process, there seems to be fewer issues in communication and obtaining the appropriate department feedback required for the Planning Commission. This in turn puts a full packet together for the Planning Commission members to make educated decisions.

Redevelopment Ready Communities

Based on feedback from communities and partners, the MEDC redesigned the Redevelopment Ready Communities (RRC) program in February 2021. The new program has two paths, the Essentials Path and the Certified Path. Owosso has selected the Certified Path, which will have more requirements but will also offer enhanced benefits to the community.

The largest task to complete prior to RRC certification is the updated Zoning Ordinance.

Additionally the City needs to complete a Marketing Plan, host joint meetings, clearly document the internal review process, update its Board and Commission recruitment process, and complete a training strategy for Boards and Commissions.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: 1/24/2024
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – December 2023

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending December 31, 2023.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 12-31-2023
Cash Summary by Account for City of Owosso –12-1-2023 through 12-31-2023

PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,748,866.00	24,513.28	3,528,129.03	220,736.97	94.11
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	2,732.00	0.00	0.00	2,732.00	0.00
101-000-404.000	PA 298 OF 1917	295,374.00	295,374.00	1,931.25	277,964.16	17,409.84	94.11
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,079.00	0.00	0.00	1,079.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	93.50	935.00	65.00	93.50
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,082.00	14,082.00	0.00	0.00	14,082.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	207,000.00	0.00	1,505.63	205,494.37	0.73
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	17,465.00	1,010.05	3,691.62	13,773.38	21.14
101-000-447.000	ADMINISTRATION FEES	102,017.00	102,017.00	6,886.78	87,163.16	14,853.84	85.44
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	10,022.65	477.35	95.45
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	93,168.00	0.00	20,673.58	72,494.42	22.19
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	0.00	390.00	610.00	39.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	20.00	110.00	390.00	22.00
101-000-502.000	GRANT-FEDERAL	850,000.00	850,000.00	0.00	0.00	850,000.00	0.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	0.00	0.00	2,033.13	(2,033.13)	100.00
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	0.00	450.00	(450.00)	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	6,973.02	11,442.87	188,557.13	5.72
101-000-540.000	STATE SOURCES	2,100.00	2,100.00	0.00	3,609.24	(1,509.24)	171.87
101-000-540.531	LOCAL GRANT	0.00	0.00	3,000.00	5,307.02	(5,307.02)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	34,000.00	0.00	99,155.55	(65,155.55)	291.63
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	288,796.00	584,859.00	1,026,572.00	36.29
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	79,747.00	159,494.00	368,650.00	30.20
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	132,400.00	59.47	62,634.28	69,765.72	47.31
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	0.00	477.00	523.00	47.70
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	250.00	3,700.00	(700.00)	123.33
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-638.000	AMBULANCE CHARGES	325,379.00	325,379.00	45,306.41	176,923.18	148,455.82	54.37
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,533.00	13,533.00	0.00	2,450.00	11,083.00	18.10
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	149,744.00	15,669.92	69,691.13	80,052.87	46.54
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR	381,012.00	381,012.00	46,373.75	238,216.25	142,795.75	62.52
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	3,870.00	50.00	840.00	3,030.00	21.71
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	0.00	4,045.57	5,954.43	40.46
101-000-657.100	PARKING VIOLATIONS	1,000.00	1,000.00	1,250.00	5,005.00	(4,005.00)	500.50
101-000-665.000	INTEREST INCOME	50,000.00	50,000.00	41,124.12	172,275.61	(122,275.61)	344.55
101-000-665.100	MERS INTEREST INCOME	10.00	10.00	163.56	179.55	(169.55)	1,795.50
101-000-665.200	ICMA INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	500.00	500.00	0.00	100.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	45.00	(45.00)	100.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	1,436.14	78,185.91	(58,185.91)	390.93
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	199,752.00	56,887.00	113,774.00	85,978.00	56.96
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	835,156.00	18,669.29	230,976.00	604,180.00	27.66
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	15,453.00	2,750.66	5,501.32	9,951.68	35.60
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	47,264.07	67,183.90	132,686.10	33.61
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	0.00	7,561.75	80,438.25	8.59
101-000-696.000	BOND PROCEEDS	0.00	0.00	0.00	16,922.76	(16,922.76)	100.00
101-000-699.287	ARPA TRANSFER IN	0.00	0.00	150,000.00	150,000.00	(150,000.00)	100.00
TOTAL REVENUES		10,153,327.00	10,153,327.00	840,725.27	6,204,023.85	3,949,303.15	61.10

PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101	CITY COUNCIL	5,560.00	5,560.00	0.00	4,596.74	963.26	82.68
171	CITY MANAGER	294,181.00	294,181.00	24,098.10	161,430.01	132,750.99	54.87
201	FINANCE	242,732.00	242,732.00	16,995.23	105,036.68	137,695.32	43.27
210	CITY ATTORNEY	120,000.00	120,000.00	22,162.98	51,453.70	68,546.30	42.88
215	CLERK	292,291.00	292,291.00	33,405.38	150,052.92	142,238.08	51.34
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	789.57	117,097.25	177,557.75	39.74
253	TREASURY	180,703.00	180,703.00	16,735.37	104,539.45	76,163.55	57.85
257	ASSESSING	214,803.00	214,803.00	16,133.28	96,007.07	118,795.93	44.70
261	GENERAL ADMIN	354,925.00	354,925.00	85,473.79	280,617.25	74,307.75	79.06
265	BUILDING & GROUNDS	199,985.00	199,985.00	10,065.30	65,074.43	134,910.57	32.54
270	HUMAN RESOURCES	218,345.00	218,345.00	15,806.54	97,528.83	120,816.17	44.67
301	POLICE	3,019,525.00	3,019,525.00	205,086.22	1,338,845.05	1,680,679.95	44.34
336	FIRE	3,120,374.00	3,120,374.00	163,471.95	1,229,798.97	1,890,575.03	39.41
371	BUILDING AND SAFETY	29,880.00	29,880.00	2,058.08	14,635.57	15,244.43	48.98
441	PUBLIC WORKS	616,753.00	616,753.00	44,202.80	242,230.06	374,522.94	39.28
528	LEAF AND BRUSH COLLECTION	299,315.00	299,315.00	42,811.33	202,041.07	97,273.93	67.50
585	PARKING	37,444.00	37,444.00	1,086.73	42,552.97	(5,108.97)	113.64
720	COMMUNITY DEVELOPMENT	80,376.00	80,376.00	2,106.78	12,592.11	67,783.89	15.67
751	PARKS	421,956.00	421,956.00	12,174.06	182,924.37	239,031.63	43.35
966	TRANSFERS OUT	81,921.00	81,921.00	22,359.66	41,918.00	40,003.00	51.17
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	737,023.15	4,540,972.50	5,584,751.50	44.85
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,153,327.00	840,725.27	6,204,023.85	3,949,303.15	61.10
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	737,023.15	4,540,972.50	5,584,751.50	44.85
NET OF REVENUES & EXPENDITURES		27,603.00	27,603.00	103,702.12	1,663,051.35	(1,635,448.35)	6,024.89

PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	0.00	307,644.37	384,855.63	44.43
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	41,585.00	0.00	407.23	41,177.77	0.98
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	120,180.74	491,030.75	970,356.25	33.60
202-000-581.000	CONTRIBUTION FROM TOWNSHIP	0.00	0.00	0.00	102,831.04	(102,831.04)	100.00
202-000-665.000	INTEREST INCOME	10,000.00	10,000.00	10,379.10	59,853.76	(49,853.76)	598.54
TOTAL REVENUES		2,250,472.00	2,250,472.00	130,559.84	961,767.15	1,288,704.85	42.74
Expenditures							
451	CONSTRUCTION	1,956,250.00	1,956,250.00	25,000.95	1,121,796.87	834,453.13	57.34
463	STREET MAINTENANCE	516,594.00	516,594.00	8,339.54	156,678.26	359,915.74	30.33
473	BRIDGE MAINTENANCE	100,500.00	100,500.00	0.00	0.00	100,500.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	16,750.00	176.20	956.18	15,793.82	5.71
478	SNOW & ICE CONTROL	169,048.00	169,048.00	4,245.49	23,111.10	145,936.90	13.67
480	TREE TRIMMING	76,239.00	76,239.00	2,680.52	27,452.48	48,786.52	36.01
482	ADMINISTRATION & ENGINEERING	208,153.00	208,153.00	39,841.75	79,436.46	128,716.54	38.16
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	200.00	0.00	1,218.94	(1,018.94)	609.47
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	200.00	191.01	191.01	8.99	95.51
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	400.00	0.00	212.86	187.14	53.22
494	TRUNKLINE TRAFFIC SIGNS	100.00	100.00	131.35	255.65	(155.65)	255.65
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	8,000.00	222.28	695.48	7,304.52	8.69
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	80,829.09	1,412,005.29	1,993,428.71	41.46
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,250,472.00	130,559.84	961,767.15	1,288,704.85	42.74
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	80,829.09	1,412,005.29	1,993,428.71	41.46
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(1,154,962.00)	49,730.75	(450,238.14)	(704,723.86)	38.98

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	44,253.14	180,808.15	356,511.85	33.65
203-000-665.000	INTEREST INCOME	5,000.00	5,000.00	3,266.48	20,290.69	(15,290.69)	405.81
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		1,082,320.00	1,082,320.00	47,519.62	201,098.84	881,221.16	18.58
Expenditures							
451	CONSTRUCTION	535,250.00	535,250.00	78,015.36	616,687.00	(81,437.00)	115.21
463	STREET MAINTENANCE	612,287.00	612,287.00	10,067.59	263,467.80	348,819.20	43.03
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	0.00	607.84	892.16	40.52
478	SNOW & ICE CONTROL	71,592.00	71,592.00	1,449.29	9,495.34	62,096.66	13.26
480	TREE TRIMMING	125,669.00	125,669.00	2,974.36	41,058.57	84,610.43	32.67
482	ADMINISTRATION & ENGINEERING	116,047.00	116,047.00	18,625.10	49,750.09	66,296.91	42.87
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	111,131.70	981,066.64	481,278.36	67.09
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,082,320.00	47,519.62	201,098.84	881,221.16	18.58
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	111,131.70	981,066.64	481,278.36	67.09
NET OF REVENUES & EXPENDITURES		(380,025.00)	(380,025.00)	(63,612.08)	(779,967.80)	399,942.80	205.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	0.00	149.50	954.72	(954.72)	100.00
208-000-674.100	PRIVATE DONATIONS	0.00	0.00	0.00	4,045.97	(4,045.97)	100.00
TOTAL REVENUES		0.00	0.00	149.50	5,000.69	(5,000.69)	100.00
Expenditures							
751	PARKS	0.00	0.00	176.74	9,680.30	(9,680.30)	100.00
TOTAL EXPENDITURES		0.00	0.00	176.74	9,680.30	(9,680.30)	100.00
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		0.00	0.00	149.50	5,000.69	(5,000.69)	100.00
TOTAL EXPENDITURES		0.00	0.00	176.74	9,680.30	(9,680.30)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(27.24)	(4,679.61)	4,679.61	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	34.32	175.70	74.30	70.28
239-000-665.000	INTEREST INCOME	5,000.00	5,000.00	2,682.06	9,782.30	(4,782.30)	195.65
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	(16,514.65)	109.27	(109.27)	100.00
239-000-670.100	LOAN INTEREST	20,000.00	20,000.00	1,196.50	7,984.59	12,015.41	39.92
TOTAL REVENUES		25,250.00	25,250.00	(12,601.77)	18,051.86	7,198.14	71.49
Expenditures							
200	GEN SERVICES	1,130.00	1,130.00	1,233.00	2,345.50	(1,215.50)	207.57
TOTAL EXPENDITURES		1,130.00	1,130.00	1,233.00	2,345.50	(1,215.50)	207.57
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	25,250.00	(12,601.77)	18,051.86	7,198.14	71.49
TOTAL EXPENDITURES		1,130.00	1,130.00	1,233.00	2,345.50	(1,215.50)	207.57
NET OF REVENUES & EXPENDITURES		24,120.00	24,120.00	(13,834.77)	15,706.36	8,413.64	65.12

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	6,009.59	(6,009.59)	100.00
243-000-665.000	INTEREST INCOME	100.00	100.00	8.78	25.71	74.29	25.71
TOTAL REVENUES		129,096.00	129,096.00	8.78	6,035.30	123,060.70	4.68
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	127,996.00	127,996.00	0.00	0.00	127,996.00	0.00
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		129,096.00	129,096.00	8.78	6,035.30	123,060.70	4.68
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	100.00	8.78	6,035.30	(5,935.30)	6,035.30

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	35,926.00	498.70	31,706.09	4,219.91	88.25
248-000-402.100	TIF	220,053.00	220,053.00	0.00	0.00	220,053.00	0.00
248-000-540.000	STATE SOURCES	0.00	0.00	6,759.85	6,759.85	(6,759.85)	100.00
248-000-540.000-MATCHMAIN2	STATE SOURCES	0.00	0.00	25,000.00	25,000.00	(25,000.00)	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	5,436.00	0.00	24,228.43	(18,792.43)	445.70
248-000-665.000	INTEREST INCOME	500.00	500.00	526.00	3,265.20	(2,765.20)	653.04
248-000-670.000	LOAN PRINCIPAL	4,312.00	4,312.00	(720.22)	0.00	4,312.00	0.00
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	150.18	927.95	916.05	50.32
248-000-674.400	INCOME-PROMOTION	25,000.00	25,000.00	6,325.00	12,951.00	12,049.00	51.80
248-000-674.700	EV STATION REVENUE	1,620.00	1,620.00	252.84	384.65	1,235.35	23.74
248-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	46.84	(46.84)	100.00
248-000-699.101	TRANSFERS FROM GENERAL FUND	33,921.00	33,921.00	8,142.03	15,700.37	18,220.63	46.29
TOTAL REVENUES		328,612.00	328,612.00	46,934.38	120,970.38	207,641.62	36.81
Expenditures							
200	GEN SERVICES	159,632.00	159,632.00	8,814.62	42,305.30	117,326.70	26.50
261	GENERAL ADMIN	84,802.00	84,802.00	6,596.70	41,376.69	43,425.31	48.79
704	ORGANIZATION	3,000.00	3,000.00	94.71	150.60	2,849.40	5.02
705	PROMOTION	18,766.00	18,766.00	2,155.20	6,512.71	12,253.29	34.70
706	DESIGN	7,000.00	7,000.00	0.00	620.24	6,379.76	8.86
707	ECONOMIC VITALITY	0.00	0.00	0.00	4,982.74	(4,982.74)	100.00
905	DEBT SERVICE	70,236.00	70,236.00	452.65	10,115.90	60,120.10	14.40
TOTAL EXPENDITURES		343,436.00	343,436.00	18,113.88	106,064.18	237,371.82	30.88
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	328,612.00	46,934.38	120,970.38	207,641.62	36.81
TOTAL EXPENDITURES		343,436.00	343,436.00	18,113.88	106,064.18	237,371.82	30.88
NET OF REVENUES & EXPENDITURES		(14,824.00)	(14,824.00)	28,820.50	14,906.20	(29,730.20)	100.55

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	80,000.00	0.00	35,000.00	45,000.00	43.75
249-000-490.000	PERMITS-BUILDING	106,000.00	106,000.00	2,886.60	56,313.29	49,686.71	53.13
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	27,000.00	600.00	14,120.00	12,880.00	52.30
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	60,000.00	3,430.00	27,555.00	32,445.00	45.93
249-000-628.000	RENTAL REGISTRATION	70,000.00	70,000.00	9,900.00	43,350.00	26,650.00	61.93
249-000-665.000	INTEREST INCOME	1,000.00	1,000.00	757.86	4,800.88	(3,800.88)	480.09
249-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	25.00	(25.00)	100.00
TOTAL REVENUES		344,000.00	344,000.00	17,574.46	181,164.17	162,835.83	52.66
Expenditures							
200	GEN SERVICES	106,752.00	106,752.00	7,082.36	48,118.84	58,633.16	45.08
371	BUILDING AND SAFETY	156,563.00	156,563.00	25,537.41	62,656.90	93,906.10	40.02
TOTAL EXPENDITURES		263,315.00	263,315.00	32,619.77	110,775.74	152,539.26	42.07
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		344,000.00	344,000.00	17,574.46	181,164.17	162,835.83	52.66
TOTAL EXPENDITURES		263,315.00	263,315.00	32,619.77	110,775.74	152,539.26	42.07
NET OF REVENUES & EXPENDITURES		80,685.00	80,685.00	(15,045.31)	70,388.43	10,296.57	87.24

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-502.400	GRANT-MSHDA:HO	105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
254-000-540.000-114116MAIN	STATE SOURCES	0.00	0.00	196,083.88	196,991.38	(196,991.38)	100.00
254-000-540.000-MSHDANEP23	STATE SOURCES	0.00	0.00	20,319.29	65,776.35	(65,776.35)	100.00
254-000-665.000	INTEREST INCOME	0.00	0.00	188.35	1,722.93	(1,722.93)	100.00
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	0.00	62,121.77	112,121.77	(112,121.77)	100.00
TOTAL REVENUES		180,000.00	180,000.00	278,713.29	376,612.43	(196,612.43)	209.23
Expenditures							
200	GEN SERVICES	180,000.00	180,000.00	277,426.49	372,542.65	(192,542.65)	206.97
TOTAL EXPENDITURES		180,000.00	180,000.00	277,426.49	372,542.65	(192,542.65)	206.97
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		180,000.00	180,000.00	278,713.29	376,612.43	(196,612.43)	209.23
TOTAL EXPENDITURES		180,000.00	180,000.00	277,426.49	372,542.65	(192,542.65)	206.97
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,286.80	4,069.78	(4,069.78)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO									
MONTHLY REVENUE AND EXPENDITURE REPORT									
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE		AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23	INCR (DECR)	12/31/2023	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING									
Revenues									
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	46,953.00		0.00	0.00		46,953.00	0.00
TOTAL REVENUES		46,953.00	46,953.00		0.00	0.00		46,953.00	0.00
Expenditures									
721	PROFESSIONAL SERVICES	6,007.00	6,007.00		0.00	4,292.00		1,715.00	71.45
964	TAX REIMBURSEMENTS	40,946.00	40,946.00		0.00	0.00		40,946.00	0.00
TOTAL EXPENDITURES		46,953.00	46,953.00		0.00	4,292.00		42,661.00	9.14
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:									
TOTAL REVENUES		46,953.00	46,953.00		0.00	0.00		46,953.00	0.00
TOTAL EXPENDITURES		46,953.00	46,953.00		0.00	4,292.00		42,661.00	9.14
NET OF REVENUES & EXPENDITURES		0.00	0.00		0.00	(4,292.00)		4,292.00	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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PERIOD ENDING 12/31/2023

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	11,369.00	11,369.00	0.00	10,720.00	649.00	94.29
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00	0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	10,720.00	168,648.00	5.98
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	10,720.00	168,648.00	5.98
NET OF REVENUES & EXPENDITURES		19,812.00	19,812.00	0.00	(10,720.00)	30,532.00	54.11

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,267.00	0.00	0.00	4,267.00	0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	558.86	(558.86)	100.00
273-000-665.000	INTEREST INCOME	100.00	100.00	232.41	679.17	(579.17)	679.17
TOTAL REVENUES		4,367.00	4,367.00	232.41	1,238.03	3,128.97	28.35
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		4,367.00	4,367.00	232.41	1,238.03	3,128.97	28.35
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
NET OF REVENUES & EXPENDITURES		3,167.00	3,167.00	232.41	1,238.03	1,928.97	39.09

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,278.00	0.00	0.00	11,278.00	0.00
276-000-665.000	INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
276-000-674.200	DONATIONS	17,434.00	17,434.00	0.00	0.00	17,434.00	0.00
TOTAL REVENUES		28,722.00	28,722.00	0.00	0.00	28,722.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	550.00	550.00	0.00	3,237.00	(2,687.00)	588.55
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	0.00	3,237.00	25,485.00	11.27
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,722.00	28,722.00	0.00	0.00	28,722.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	0.00	3,237.00	25,485.00	11.27
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(3,237.00)	3,237.00	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)		12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	52,072.00	0.00		0.00	52,072.00	0.00
TOTAL REVENUES		52,072.00	52,072.00	0.00		0.00	52,072.00	0.00
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00		2,808.50	(1,808.50)	280.85
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00		2,808.50	(1,808.50)	280.85
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		52,072.00	52,072.00	0.00		0.00	52,072.00	0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00		2,808.50	(1,808.50)	280.85
NET OF REVENUES & EXPENDITURES		51,072.00	51,072.00	0.00		(2,808.50)	53,880.50	5.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23		12/31/2023	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST								
Revenues								
280-000-402.300	OBRA:TAX CAPTURE	512.00	512.00	0.00		0.00	512.00	0.00
TOTAL REVENUES		512.00	512.00	0.00		0.00	512.00	0.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:								
TOTAL REVENUES		512.00	512.00	0.00		0.00	512.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		512.00	512.00	0.00		0.00	512.00	0.00

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	15,005.00	0.00	0.00	15,005.00	0.00
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	611.23	(611.23)	100.00
TOTAL REVENUES		15,005.00	15,005.00	0.00	611.23	14,393.77	4.07
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,407.00	22,407.00	0.00	0.00	22,407.00	0.00
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		15,005.00	15,005.00	0.00	611.23	14,393.77	4.07
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00	0.00
NET OF REVENUES & EXPENDITURES		(8,152.00)	(8,152.00)	0.00	611.23	(8,763.23)	7.50

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 284 - OPIOID SETTLEMENT FUND							
Revenues							
284-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00	5,185.04	(5,185.04)	100.00
TOTAL REVENUES		1,000.00	1,000.00	0.00	5,185.04	(4,185.04)	518.50
Fund 284 - OPIOID SETTLEMENT FUND:							
TOTAL REVENUES		1,000.00	1,000.00	0.00	5,185.04	(4,185.04)	518.50
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	0.00	5,185.04	(4,185.04)	518.50

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23		12/31/2023	BALANCE	% BDGT
				INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT								
Revenues								
287-000-665.000	INTEREST INCOME	5,000.00	5,000.00	8,822.40		29,385.32	(24,385.32)	587.71
TOTAL REVENUES		5,000.00	5,000.00	8,822.40		29,385.32	(24,385.32)	587.71
Expenditures								
966	TRANSFERS OUT	1,100,000.00	1,100,000.00	150,000.00		150,000.00	950,000.00	13.64
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	150,000.00		150,000.00	950,000.00	13.64
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		5,000.00	5,000.00	8,822.40		29,385.32	(24,385.32)	587.71
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	150,000.00		150,000.00	950,000.00	13.64
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,095,000.00)	(141,177.60)		(120,614.68)	(974,385.32)	11.02

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-540.000	STATE SOURCES	0.00	0.00	0.00	335.00	(335.00)	100.00
297-000-643.000	SALES	2,500.00	2,500.00	43.00	2,753.00	(253.00)	110.12
297-000-665.000	INTEREST INCOME	500.00	500.00	254.96	1,614.39	(1,114.39)	322.88
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,010.00	1,066.00	1,066.00	(56.00)	105.54
297-000-667.100	RENTAL INCOME	14,000.00	14,000.00	1,400.00	7,750.00	6,250.00	55.36
297-000-674.100	PRIVATE DONATIONS	13,000.00	13,000.00	398.00	12,575.73	424.27	96.74
297-000-674.200	DONATIONS	1,000.00	1,000.00	580.00	1,650.86	(650.86)	165.09
297-000-699.101	TRANFERS FROM GENERAL FUND	20,000.00	20,000.00	5,000.00	10,000.00	10,000.00	50.00
TOTAL REVENUES		52,010.00	52,010.00	8,741.96	37,744.98	14,265.02	72.57
Expenditures							
797	HISTORICAL COMMISSION	25,958.00	25,958.00	5,529.58	15,661.41	10,296.59	60.33
798	CASTLE	16,420.00	16,420.00	1,059.29	10,458.39	5,961.61	63.69
799	GOULD HOUSE	8,817.00	8,817.00	276.63	6,893.63	1,923.37	78.19
800	COMSTOCK/WOODARD	500.00	500.00	0.00	227.33	272.67	45.47
TOTAL EXPENDITURES		51,695.00	51,695.00	6,865.50	33,240.76	18,454.24	64.30
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		52,010.00	52,010.00	8,741.96	37,744.98	14,265.02	72.57
TOTAL EXPENDITURES		51,695.00	51,695.00	6,865.50	33,240.76	18,454.24	64.30
NET OF REVENUES & EXPENDITURES		315.00	315.00	1,876.46	4,504.22	(4,189.22)	1,429.91

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	782,750.00	3,987.48	610,601.60	172,148.40	78.01
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	22,717.68	(22,717.68)	100.00
301-000-665.000	INTEREST INCOME	5,000.00	5,000.00	0.00	104.11	4,895.89	2.08
TOTAL REVENUES		787,750.00	787,750.00	3,987.48	633,423.39	154,326.61	80.41
Expenditures							
905	DEBT SERVICE	782,750.00	782,750.00	0.00	146,125.00	636,625.00	18.67
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	146,125.00	636,625.00	18.67
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		787,750.00	787,750.00	3,987.48	633,423.39	154,326.61	80.41
TOTAL EXPENDITURES		782,750.00	782,750.00	0.00	146,125.00	636,625.00	18.67
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	3,987.48	487,298.39	(482,298.39)	9,745.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23	INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY								
Revenues								
469-000-665.000	INTEREST INCOME	0.00	0.00	55.07		323.71	(323.71)	100.00
TOTAL REVENUES		0.00	0.00	55.07		323.71	(323.71)	100.00
Expenditures								
901	CAPITAL OUTLAY	0.00	0.00	0.00		244.00	(244.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		244.00	(244.00)	100.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:								
TOTAL REVENUES		0.00	0.00	55.07		323.71	(323.71)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00		244.00	(244.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	55.07		79.71	(79.71)	100.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Expenditures							
271	ADMINISTRATIVE	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		(20,000.00)	(20,000.00)	0.00	0.00	(20,000.00)	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

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MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	YTD BALANCE 12/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	0.00	0.21	(0.21)	100.00
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	0.00	1,074.43	(1,074.43)	100.00
588-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
588-000-699.101	TRANFERS FROM GENERAL FUND	28,000.00	28,000.00	9,217.63	16,217.63	11,782.37	57.92
TOTAL REVENUES		29,000.00	29,000.00	9,217.63	17,292.27	11,707.73	59.63
Expenditures							
200	GEN SERVICES	89,119.00	89,119.00	608.00	83,916.68	5,202.32	94.16
TOTAL EXPENDITURES		89,119.00	89,119.00	608.00	83,916.68	5,202.32	94.16
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		29,000.00	29,000.00	9,217.63	17,292.27	11,707.73	59.63
TOTAL EXPENDITURES		89,119.00	89,119.00	608.00	83,916.68	5,202.32	94.16
NET OF REVENUES & EXPENDITURES		(60,119.00)	(60,119.00)	8,609.63	(66,624.41)	6,505.41	110.82

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	50.00	450.00	(450.00)	100.00
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	716,465.08	1,485,188.25	1,743,929.75	45.99
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	41,727.00	(18.04)	28,651.45	13,075.55	68.66
590-000-665.000	INTEREST INCOME	10,000.00	10,000.00	9,571.08	42,176.43	(32,176.43)	421.76
590-000-675.000	MISCELLANEOUS	1,000.00	1,000.00	568.85	898.85	101.15	89.89
TOTAL REVENUES		3,281,845.00	3,281,845.00	726,636.97	1,557,364.98	1,724,480.02	47.45
Expenditures							
200	GEN SERVICES	2,092,248.00	2,092,248.00	166,048.18	1,041,685.78	1,050,562.22	49.79
549	SEWER OPERATIONS	234,137.00	234,137.00	19,599.51	86,692.31	147,444.69	37.03
901	CAPITAL OUTLAY	625,000.00	625,000.00	2,615.60	13,986.22	611,013.78	2.24
905	DEBT SERVICE	126,553.00	126,553.00	0.00	63,526.47	63,026.53	50.20
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	188,263.29	1,205,890.78	1,872,047.22	39.18
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,281,845.00	3,281,845.00	726,636.97	1,557,364.98	1,724,480.02	47.45
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	188,263.29	1,205,890.78	1,872,047.22	39.18
NET OF REVENUES & EXPENDITURES		203,907.00	203,907.00	538,373.68	351,474.20	(147,567.20)	172.37

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,000.00	50.00	1,000.00	0.00	100.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	0.00	8,952.05	(8,952.05)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	3,545,000.00	3,545,000.00	0.00	0.00	3,545,000.00	0.00
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	1,500,000.00	1,500,000.00	357,853.00	723,174.00	776,826.00	48.21
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	0.00	0.00	392,098.00	1,182,463.45	(1,182,463.45)	100.00
591-000-540.000-DWAMEGLE21	STATE SOURCES	180,000.00	180,000.00	61,170.21	78,784.71	101,215.29	43.77
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	195,726.48	394,130.81	377,652.19	51.07
591-000-605.350	MATERIAL & SERVICE	10,000.00	10,000.00	0.00	10,175.90	(175.90)	101.76
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	853,249.96	1,832,971.11	1,790,398.89	50.59
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	23,669.40	161,077.12	168,922.88	48.81
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	65,000.00	(20.44)	37,123.58	27,876.42	57.11
591-000-665.000	INTEREST INCOME	20,000.00	20,000.00	14,958.31	86,816.29	(66,816.29)	434.08
591-000-667.100	RENTAL INCOME	1,440.00	1,440.00	120.00	2,705.55	(1,265.55)	187.89
591-000-667.300	HYDRANT RENTAL	27,555.00	27,555.00	0.00	1,135.00	26,420.00	4.12
591-000-670.000	LOAN PRINCIPAL	6,171.00	6,171.00	(1,941.89)	0.00	6,171.00	0.00
591-000-670.100	LOAN INTEREST	72.00	72.00	163.41	990.17	(918.17)	1,375.24
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	38.40	(38.40)	100.00
591-000-675.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	41,904.00	(40,404.00)	2,793.60
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	1,000.00	135.00	1,515.00	(515.00)	151.50
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
TOTAL REVENUES		11,083,891.00	11,083,891.00	1,897,231.44	4,564,957.14	6,518,933.86	41.19
Expenditures							
200	GEN SERVICES	1,241,156.00	1,241,156.00	58,231.32	443,395.31	797,760.69	35.72
552	WATER UNDERGROUND	2,955,684.00	2,955,684.00	245,871.79	1,532,270.65	1,423,413.35	51.84
553	WATER FILTRATION	1,369,348.00	1,369,348.00	106,499.20	600,354.72	768,993.28	43.84
901	CAPITAL OUTLAY	5,115,502.00	5,115,502.00	150,171.75	1,775,071.25	3,340,430.75	34.70
905	DEBT SERVICE	581,159.00	581,159.00	0.00	160,513.39	420,645.61	27.62
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	560,774.06	4,511,605.32	6,751,243.68	40.06
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	11,083,891.00	1,897,231.44	4,564,957.14	6,518,933.86	41.19
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	560,774.06	4,511,605.32	6,751,243.68	40.06
NET OF REVENUES & EXPENDITURES		(178,958.00)	(178,958.00)	1,336,457.38	53,351.82	(232,309.82)	29.81

PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	0.00	0.00	50,000.00	(50,000.00)	100.00
599-000-540.000	STATE SOURCES	13,325,000.00	13,325,000.00	0.00	0.00	13,325,000.00	0.00
599-000-540.000-CWSR571001	STATE SOURCES	2,905,624.00	2,905,624.00	258,676.00	654,886.00	2,250,738.00	22.54
599-000-540.000-CWSRF23-24	STATE SOURCES-GRANT	0.00	0.00	20,524.00	685,217.00	(685,217.00)	100.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,237,218.00	104,130.85	624,357.51	612,860.49	50.46
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	231,595.00	16,599.22	110,504.54	121,090.46	47.71
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	111,194.00	111,194.00	11,856.00	63,965.68	47,228.32	57.53
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	225,096.00	21,633.94	127,652.27	97,443.73	56.71
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	22,254.22	133,270.64	(1,386.64)	101.05
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	4,913.58	31,231.76	(6,544.76)	126.51
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	11,853.00	11,853.00	3,608.29	20,477.17	(8,624.17)	172.76
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	4,433.90	26,280.43	(2,285.43)	109.52
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,840.00	15,403.39	92,420.34	92,419.66	50.00
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	73,239.00	73,239.00	6,248.55	37,491.30	35,747.70	51.19
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	55,801.00	55,801.00	4,737.27	28,423.62	27,377.38	50.94
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	31,388.00	2,673.80	16,042.80	15,345.20	51.11
599-000-665.000	INTEREST INCOME	10,000.00	10,000.00	11,298.75	44,864.40	(34,864.40)	448.64
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	1,079.58	2,398.65	2,601.35	47.97
TOTAL REVENUES		18,588,414.00	18,588,414.00	510,071.34	2,749,484.11	15,838,929.89	14.79
Expenditures							
200	GEN SERVICES	30,946.00	30,946.00	8,873.35	20,347.43	10,598.57	65.75
548	WASTEWATER OPERATIONS	1,982,730.00	1,982,730.00	207,730.61	938,359.34	1,044,370.66	47.33
901	CAPITAL OUTLAY	16,533,124.00	16,533,124.00	312,356.40	1,065,706.26	15,467,417.74	6.45
905	DEBT SERVICE	348,753.00	348,753.00	0.00	133,784.20	214,968.80	38.36
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	528,960.36	2,158,197.23	16,737,355.77	11.42
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	18,588,414.00	510,071.34	2,749,484.11	15,838,929.89	14.79
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	528,960.36	2,158,197.23	16,737,355.77	11.42
NET OF REVENUES & EXPENDITURES		(307,139.00)	(307,139.00)	(18,889.02)	591,286.88	(898,425.88)	192.51

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	10,000.00	10,000.00	10,850.83	54,751.76	(44,751.76)	547.52
661-000-667.200	EQUIPMENT RENTAL	794,596.00	794,596.00	71,898.21	458,777.86	335,818.14	57.74
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	106.00	15,206.00	(15,206.00)	100.00
661-000-675.000	MISCELLANEOUS	0.00	0.00	403.97	403.97	(403.97)	100.00
TOTAL REVENUES		804,596.00	804,596.00	83,259.01	529,139.59	275,456.41	65.76
Expenditures							
594	FLEET MAINTENANCE	422,135.00	422,135.00	51,259.54	205,224.04	216,910.96	48.62
901	CAPITAL OUTLAY	1,182,461.00	1,182,461.00	97,256.00	154,022.96	1,028,438.04	13.03
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	148,515.54	359,247.00	1,245,349.00	22.39
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		804,596.00	804,596.00	83,259.01	529,139.59	275,456.41	65.76
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	148,515.54	359,247.00	1,245,349.00	22.39
NET OF REVENUES & EXPENDITURES		(800,000.00)	(800,000.00)	(65,256.53)	169,892.59	(969,892.59)	21.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-451.000	SPECIAL ASSESSMENTS	1,000.00	1,000.00	629.66	629.66	370.34	62.97
TOTAL REVENUES		1,000.00	1,000.00	629.66	629.66	370.34	62.97
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,000.00	1,000.00	629.66	629.66	370.34	62.97
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	629.66	629.66	370.34	62.97

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 12/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23		12/31/2023	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
							% BDGT USED
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-451.000	SPECIAL ASSESSMENTS	4,000.00	4,000.00	120.80		120.80	3,879.20 3.02
TOTAL REVENUES		4,000.00	4,000.00	120.80		120.80	3,879.20 3.02
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,000.00	4,000.00	120.80		120.80	3,879.20 3.02
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00 0.00
NET OF REVENUES & EXPENDITURES		4,000.00	4,000.00	120.80		120.80	3,879.20 3.02

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM	(ABNORM)	USED
Fund 865 - 2017 SPECIAL ASSESSMENTS								
Revenues								
865-000-445.000	INTEREST & PENALTIES ON TAXES	100.00	100.00	0.00	221.76	(121.76)		221.76
865-000-451.000	SPECIAL ASSESSMENTS	12,000.00	12,000.00	363.61	2,007.57	9,992.43		16.73
865-000-665.000	INTEREST INCOME	0.00	0.00	8.78	17.23	(17.23)		100.00
TOTAL REVENUES		12,100.00	12,100.00	372.39	2,246.56	9,853.44		18.57
Fund 865 - 2017 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		12,100.00	12,100.00	372.39	2,246.56	9,853.44		18.57
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00
NET OF REVENUES & EXPENDITURES		12,100.00	12,100.00	372.39	2,246.56	9,853.44		18.57

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00	143.00	357.00	28.60
866-000-451.000	SPECIAL ASSESSMENTS	65,000.00	65,000.00	546.09	1,630.70	63,369.30	2.51
866-000-665.000	INTEREST INCOME	0.00	0.00	4.75	9.32	(9.32)	100.00
TOTAL REVENUES		65,500.00	65,500.00	550.84	1,783.02	63,716.98	2.72
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		65,500.00	65,500.00	550.84	1,783.02	63,716.98	2.72
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		65,500.00	65,500.00	550.84	1,783.02	63,716.98	2.72

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 12/31/23	12/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	250.00	250.00	0.00	163.39	86.61	65.36
867-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	0.00	1,516.43	23,483.57	6.07
867-000-665.000	INTEREST INCOME	0.00	0.00	6.41	12.58	(12.58)	100.00
TOTAL REVENUES		25,250.00	25,250.00	6.41	1,692.40	23,557.60	6.70
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,250.00	25,250.00	6.41	1,692.40	23,557.60	6.70
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,250.00	25,250.00	6.41	1,692.40	23,557.60	6.70

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 12/31/23 INCR (DECR)	12/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00	331.92	168.08	66.38
868-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	1,359.51	6,529.23	18,470.77	26.12
868-000-665.000	INTEREST INCOME	0.00	0.00	26.11	51.24	(51.24)	100.00
TOTAL REVENUES		25,500.00	25,500.00	1,385.62	6,912.39	18,587.61	27.11
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,500.00	25,500.00	1,385.62	6,912.39	18,587.61	27.11
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,500.00	25,500.00	1,385.62	6,912.39	18,587.61	27.11

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO									
MONTHLY REVENUE AND EXPENDITURE REPORT									
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE		AVAILABLE	
		ORIGINAL		AMENDED BUDGET	MONTH 12/31/23		12/31/2023	BALANCE	% BDGT
		BUDGET		INCR	(DECR)	NORM	(ABNORM)	NORM	(ABNORM) USED
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS									
Revenues									
869-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	0.00		234.41		265.59	46.88
869-000-445.000-SPECIA2022	INTEREST & PENALTIES ON TAXES	0.00	0.00	0.00		90.86		(90.86)	100.00
869-000-445.000-SPECIA2023	INTEREST & PENALTIES ON TAXES	0.00	0.00	36.21		100.65		(100.65)	100.00
869-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	630.70		9,094.93		15,905.07	36.38
869-000-451.000-SPECIA2022	SPECIAL ASSESSMENT REVENUE	6,000.00	6,000.00	372.01		588.34		5,411.66	9.81
869-000-451.000-SPECIA2023	SPECIAL ASSESSMENTS	0.00	0.00	14,290.29		76,380.16		(76,380.16)	100.00
869-000-665.000	INTEREST INCOME	0.00	0.00	296.74		581.60		(581.60)	100.00
TOTAL REVENUES		31,500.00	31,500.00	15,625.95		87,070.95		(55,570.95)	276.42
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:									
TOTAL REVENUES		31,500.00	31,500.00	15,625.95		87,070.95		(55,570.95)	276.42
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		31,500.00	31,500.00	15,625.95		87,070.95		(55,570.95)	276.42
TOTAL REVENUES - ALL FUNDS		49,638,244.00	49,638,244.00	4,616,530.75		18,301,330.24		31,336,913.76	36.87
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	53,075,280.00	2,842,540.57		16,204,977.07		36,870,302.93	30.53
NET OF REVENUES & EXPENDITURES		(3,437,036.00)	(3,437,036.00)	1,773,990.18		2,096,353.17		(5,533,389.17)	60.99

FROM 12/01/2023 TO 12/31/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(473,719.32)	767,868.18	626,569.76	(332,420.90)
001.201	MI CLASS ACCOUNT	100,064.64	429.20	9,217.63	91,276.21
001.204	HUNTINGTON LIQUIDITY PORTAL	2,044,688.77	9,863.62	0.00	2,054,552.39
001.205	THE STATE BANK	2,650,459.73	9,922.65	0.00	2,660,382.38
001.206	SWEEP ACCOUNT HUNTINGTON	23,164.78	4,443.85	0.00	27,608.63
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,668,774.74	4,797.88	0.00	1,673,572.62
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,572,344.34	11,639.30	0.00	1,583,983.64
002.203	AMBULANCE PAYMENT BANK ACCOUNT	48,200.85	91,447.58	10.12	139,638.31
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.401	MERS DC FUNDS - RESTRICTED	18,433.49	1,484.73	19,490.25	427.97
	GENERAL FUND	7,654,337.02	901,896.99	655,287.76	7,900,946.25
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	17,663.91	781,894.36	742,542.71	57,015.56
001.201	MI CLASS ACCOUNT	1,138,847.76	5,381.17	0.00	1,144,228.93
001.204	HUNTINGTON LIQUIDITY PORTAL	726,893.88	3,506.57	0.00	730,400.45
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	518,722.99	1,491.36	0.00	520,214.35
	MAJOR STREET FUND	2,402,128.54	792,273.46	742,542.71	2,451,859.29
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(69,586.66)	44,253.14	111,131.70	(136,465.22)
001.204	HUNTINGTON LIQUIDITY PORTAL	367,988.60	1,775.12	0.00	369,763.72
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	518,722.99	1,491.36	0.00	520,214.35
	LOCAL STREET FUND	817,124.93	47,519.62	111,131.70	753,512.85
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(6,861.67)	0.00	176.74	(7,038.41)
001.204	HUNTINGTON LIQUIDITY PORTAL	30,984.64	149.50	0.00	31,134.14
	PARK/RECREATION SITES FUND	24,122.97	149.50	176.74	24,095.73
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	106,380.51	10,059.70	1,233.00	115,207.21
001.204	HUNTINGTON LIQUIDITY PORTAL	115,644.69	558.03	0.00	116,202.72
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	207,488.78	596.52	0.00	208,085.30
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	206,363.36	1,527.51	0.00	207,890.87
	OMS/DDA REVLG LOAN FUND	635,877.34	12,741.76	1,233.00	647,386.10
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	6,009.59	0.00	0.00	6,009.59
001.201	MI CLASS ACCOUNT	1,867.64	8.78	0.00	1,876.42
	OBRA #12 WOODWARD LOFT	7,877.23	8.78	0.00	7,886.01
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	929.18	34,240.73	18,113.88	17,056.03
001.201	MI CLASS ACCOUNT	26,406.01	124.87	0.00	26,530.88
001.203	MAIN STREET OWOSSO / DDA CHECKING	1,772.38	5,977.84	0.00	7,750.22
001.204	HUNTINGTON LIQUIDITY PORTAL	83,169.98	401.13	0.00	83,571.11
	DOWNTOWN DEVELOPMENT AUTHORITY	112,277.55	40,744.57	18,113.88	134,908.24
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	113,699.92	16,816.60	32,619.77	97,896.75
001.204	HUNTINGTON LIQUIDITY PORTAL	157,115.98	757.86	0.00	157,873.84
	BUILDING INSPECTION FUND	270,815.90	17,574.46	32,619.77	255,770.59
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	31,124.45	216,403.17	277,426.49	(29,898.87)
001.204	HUNTINGTON LIQUIDITY PORTAL	39,034.58	188.35	0.00	39,222.93

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 12/01/2023 TO 12/31/2023
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
	HOUSING & REDEVELOPMENT	70,159.03	216,591.52	277,426.49	9,324.06
Fund 259 001.200	OBRA-DIST#15 -ARMORY BUILDING POOLED CASH (HUNTINGTON BANK)	1.45	0.00	0.00	1.45
Fund 272 001.200	OBRA FUND-DISTRICT #17 CARGILL (PREV #8) POOLED CASH (HUNTINGTON BANK)	9,681.38	0.00	0.00	9,681.38
Fund 273 001.200	OBRA #9 ROBBINS LOFT POOLED CASH (HUNTINGTON BANK)	3,595.57	0.00	0.00	3,595.57
001.201	MI CLASS ACCOUNT	49,174.88	232.41	0.00	49,407.29
	OBRA #9 ROBBINS LOFT	52,770.45	232.41	0.00	53,002.86
Fund 276 001.200	OBRA FUND DISTRICT #16 - QDOBA POOLED CASH (HUNTINGTON BANK)	5,201.94	0.00	0.00	5,201.94
Fund 277 001.200	OBRA FUND DISTRICT #20 - J&H OIL POOLED CASH (HUNTINGTON BANK)	0.50	0.00	0.00	0.50
Fund 283 001.200	OBRA FUND-DISTRICT#3-TIAL POOLED CASH (HUNTINGTON BANK)	9,725.25	0.00	0.00	9,725.25
Fund 284 001.200	OPIOID SETTLEMENT FUND POOLED CASH (HUNTINGTON BANK)	25,922.19	0.00	0.00	25,922.19
Fund 287 001.200	ARPA - AMERICAN RESCUE PLAN ACT POOLED CASH (HUNTINGTON BANK)	150,300.00	0.00	150,000.00	300.00
001.201	MI CLASS ACCOUNT	648,319.60	3,063.29	0.00	651,382.89
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	778,002.87	5,759.11	0.00	783,761.98
	ARPA - AMERICAN RESCUE PLAN ACT	1,576,622.47	8,822.40	150,000.00	1,435,444.87
Fund 297 001.200	HISTORICAL FUND POOLED CASH (HUNTINGTON BANK)	8,634.25	8,285.00	6,652.27	10,266.98
001.202	HC CHECKING ACCOUNT	6,511.45	202.00	213.23	6,500.22
001.204	HUNTINGTON LIQUIDITY PORTAL	52,832.24	254.96	0.00	53,087.20
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	68,077.94	8,741.96	6,865.50	69,954.40
Fund 301 001.200	GENERAL DEBT SERVICE (VOTED BONDS) POOLED CASH (HUNTINGTON BANK)	595,635.22	3,987.48	0.00	599,622.70
Fund 469 001.201	CAPITAL PROJECTS-BUILDING AUTHORITY MI CLASS ACCOUNT	11,650.17	55.07	0.00	11,705.24
Fund 588 001.200	TRANSPORTATION FUND POOLED CASH (HUNTINGTON BANK)	0.00	0.00	608.00	(608.00)
001.201	MI CLASS ACCOUNT	(9,217.63)	9,217.63	0.00	0.00
	TRANSPORTATION FUND	(9,217.63)	9,217.63	608.00	(608.00)
Fund 590 001.200	SEWER FUND POOLED CASH (HUNTINGTON BANK)	536,476.15	39,709.95	195,208.76	380,977.34
001.201	MI CLASS ACCOUNT	404,791.05	1,912.66	0.00	406,703.71
001.204	HUNTINGTON LIQUIDITY PORTAL	633,117.91	3,054.37	0.00	636,172.28
001.300	FRANKENMUTH CREDIT UNION	258,567.05	743.46	0.00	259,310.51
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	521,511.52	3,860.59	0.00	525,372.11
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,354,663.68	49,281.03	195,208.76	2,208,735.95
Fund 591 001.200	WATER FUND POOLED CASH (HUNTINGTON BANK)	(106,384.39)	916,945.16	632,003.89	178,556.88
001.201	MI CLASS ACCOUNT	1,560,727.79	7,374.55	0.00	1,568,102.34
001.204	HUNTINGTON LIQUIDITY PORTAL	1,572,029.96	7,583.76	0.00	1,579,613.72

FROM 12/01/2023 TO 12/31/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 12/01/2023	Total Debits	Total Credits	Ending Balance 12/31/2023
	WATER FUND	3,026,373.36	931,903.47	632,003.89	3,326,272.94
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	222,688.59	527,442.68	539,190.65	210,940.62
001.201	MI CLASS ACCOUNT	379,518.66	1,793.25	0.00	381,311.91
001.204	HUNTINGTON LIQUIDITY PORTAL	1,332,708.05	6,429.21	0.00	1,339,137.26
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	258,567.05	743.46	0.00	259,310.51
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	315,147.35	2,332.83	0.00	317,480.18
	WASTEWATER FUND	2,508,629.70	538,741.43	539,190.65	2,508,180.48
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	344,583.67	72,408.18	148,111.57	268,880.28
001.201	MI CLASS ACCOUNT	639,331.52	3,021.04	0.00	642,352.56
001.204	HUNTINGTON LIQUIDITY PORTAL	514,609.22	2,482.28	0.00	517,091.50
001.205	THE STATE BANK	1,022,980.00	3,829.77	0.00	1,026,809.77
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	527,906.46	1,517.74	0.00	529,424.20
	FLEET MAINTENANCE FUND	3,049,410.87	83,259.01	148,111.57	2,984,558.31
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(151,002.96)	3,117,015.28	733,868.31	2,232,144.01
001.204	HUNTINGTON LIQUIDITY PORTAL	618,906.10	0.00	0.00	618,906.10
	CURRENT TAX COLLECTION FUND	467,903.14	3,117,015.28	733,868.31	2,851,050.11
Fund 858	2013 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	629.66	0.00	629.66
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	120.80	0.00	120.80
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	363.61	0.00	363.61
001.201	MI CLASS ACCOUNT	1,874.17	8.78	0.00	1,882.95
	2017 SPECIAL ASSESSMENTS	1,874.17	372.39	0.00	2,246.56
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	250.00	546.09	0.00	796.09
001.201	MI CLASS ACCOUNT	982.18	4.75	0.00	986.93
	2018 SPECIAL ASSESSMENTS	1,232.18	550.84	0.00	1,783.02
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	325.30	0.00	0.00	325.30
001.201	MI CLASS ACCOUNT	1,360.69	6.41	0.00	1,367.10
	2019 SPECIAL ASSESSMENTS	1,685.99	6.41	0.00	1,692.40
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	1,359.51	0.00	1,359.51
001.201	MI CLASS ACCOUNT	5,526.77	26.11	0.00	5,552.88
	2020 SPECIAL ASSESSMENTS	5,526.77	1,385.62	0.00	6,912.39
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	8,656.80	15,329.21	0.00	23,986.01
001.201	MI CLASS ACCOUNT	62,788.20	296.74	0.00	63,084.94
	2021-20XX SPECIAL ASSESSMENTS	71,445.00	15,625.95	0.00	87,070.95
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	276,795.29	0.00	0.00	276,795.29
	TOTAL - ALL FUNDS	26,106,331.99	6,799,449.50	4,244,388.73	28,661,392.76



Regular Meeting of the Owosso Historical Commission

Minutes of January 8, 2024 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Vice-Chair Debra Adams, Commissioners Elaine Greenway, Lance Little, Susan Osika, Bill Moull and Robert Hooper

MEMBERS ABSENT: None.

OTHERS PRESENT: Amy Fuller, Assistant City Manager, and Denice Grace, Castle Docent

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:01 P.M.

APPROVE MINUTES – December 11, 2023

Motion by Commissioner Greenway to approve minutes as presented, supported by Commissioner Hooper.

Passed by voice vote.

APPROVE AGENDA – January 8, 2024

Motion by Commissioner Little to approve the agenda as presented, supported by Commissioner Hooper.

Passed by voice vote.

ITEMS OF BUSINESS

Deed Restriction: Amy Fuller presented City Attorney Gould's answers to questions asked at the previous meeting. Motion by Greenway to approve the Gould House deed restrictions with the following changes; add the carriage house, change 30 days to 45 days in bullet #2, and fix two small grammatical errors. Motion supported by Osika. Passed by voice vote.

Gould House Real Estate Professional: There was discussion on the proposals submitted. Motion by Little to recommend City Council hire the Ham Group, Realty for the sale of the Gould House. Motion supported by Commissioner Hooper. Passed by voice vote.

Gould House Inventory: Work dates were selected for Commissioners to continue inventorying the items in the Gould House. There was also discussion on having the carriage and sleigh displayed at DeVries. Amy Fuller was asked to start discussions with DeVries about this.

Pest Removal: Amy Fuller shared a quote of \$650 for removal of Powder Horn Beetles from Comstock Cabin (note, the agenda incorrectly said Paymaster Building). Motion by Osika to approve the expense. Motion supported by Moull. Passed by voice vote.

FINANCIAL REVIEW AND DISCUSSION:

Amy Fuller provided the most recent revenue and expense report.

Denice Grace shared the December financials for Curwood Castle. The Castle is now closed for the winter.

PUBLIC COMMENT PERIOD

None.

COMMISSIONER COMMENTS

None.

NEXT MEETING: Monday, February 12, 2024

ADJOURNMENT

Commissioner Moull moved to adjourn the meeting. Commissioner Osika supported. The voice vote was unanimous to adjourn the meeting at 6:57 P.M.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, January 22, 2024 – 6:30 P.M.**

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Commissioners Martin, Owens, Schlaack, Taylor, and Chairman Wascher

MEMBERS ABSENT: Secretary Fear, Vice-Chair Livingston, Commissioners Law and Robertson

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director; Justin Sprague, CIB Planning; Nathan Henne, City Manager

APPROVAL OF AGENDA:

MOTION BY COMMISSIONER SCHLAACK, SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE AGENDA FOR January 22, 2024.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER SCHLAACK TO APPROVE THE MINUTES FOR THE November 27, 2023 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARING:

1. REZONING REQUEST FOR 900 ADA STREET

An application was received from Dr. Paul Rangi for a rezoning request for 900 Ada Street to rezone the vacant lot from R-1 Single Family to OS-1 Office Service for the purpose of first floor medical office and residential on the second floor.

Justin Sprague, City Planner with CIB Planning offered the following:

The subject parcel is located at 900 Ada Street at the intersection of Jennett Street. The site is across the street from the new Memorial Hospital Center and is currently vacant.

EXISTING LAND USE, ZONING AND FUTURE LAND USE:

	Existing Land Use	Zoning	Master Plan
Subject Site	Vacant Lot	R-1, One Family Residential	Single Family Residential
North	Single Family	R-1	Single Family
South	Commercial	R-1	Office
East	Single Family	R-1	Residential
West	Commercial	R-1	Residential

1. Consistency with the goals, policies, and future land use map of the City of Owosso Master Plan. If conditions upon which the master plan was developed (such as market factors, demographics, infrastructure, traffic and environmental issues) have changed significantly since the master plan was adopted, as determined by the city, the planning commission and council shall consider the consistency with recent development trends in the area.

Finding – While the current future land use map identifies this area as residential, it is important to highlight what is proposed in the city’s new master plan. The following text describes the intent for this area and the intent of Districts within the City.

DISTRICTS

Intent. Districts are parts of the city dedicated to a single type of activity, such as employment centers or educational campuses. Some districts encompass challenging sites and require more detailed study to inform future regulation. Districts are different from the corridors, centers and neighborhoods in that they generally do not involve a mixture of uses.

Description. There are several areas planned as Districts scattered throughout the city. These areas are generally along the edge of the edge of downtown and other commercial areas.

Appropriate Uses. The challenge for regulating any district is to ensure that they serve their intended purpose without compromising the quality of life in the surrounding areas. The City must assure that workers, products and visitors can reach their destinations easily and safely. The districts are sub-categorized into two sub-groups – campuses and industrial. The character of each is dependent upon their use and the impacts of both on their neighborhoods should be mitigated. Campuses are intended for educational and medical uses. Industrial districts are expected to continue to accommodate traditional industrial uses like warehouses, manufacturing, and logistics, but should be open to future transition into more campus-like business park settings with improved site and building design.

Building and Site Design. Districts are typically large areas with like uses. Emphasis should be on buffering between neighborhoods.

Compatible Zoning Districts. OS-1, I-1, I-2, PUD

It is our belief that this would not be in conflict with the overall goals of the Master Plan, nor impact the intent of the Zoning Ordinance.

2. Compatibility of the site's physical, geological, hydrological, and other environmental features with the host of uses permitted in the proposed zoning district.

Finding – This site would be compatible with the host of uses permitted under the OS-1 Zoning Classification.

3. Evidence the applicant cannot receive a reasonable return on investment through developing the property with at least one (1) use permitted under the current zoning.

Finding – To our knowledge, no evidence exists showing that the applicant could not receive a reasonable return on investment through developing the property as residential, however the proposed development directly reflects the intent of this area within the Master Plan.

4. The compatibility of all the potential uses allowed in the proposed zoning district with surrounding uses and zoning in terms of land suitability, impacts on the environment, density, nature of use, traffic impacts, aesthetics, infrastructure and potential influence on property values.

Finding – It is our belief that land uses within the OS-1 district are more compatible with this site and its location to the other office district to the south than if the site were to be developed as just residential.

5. The capacity of the city's infrastructure and services sufficient to accommodate the uses permitted in the requested district without compromising the "health, safety, and welfare."

Finding – There should be no issues with existing infrastructure being able to accommodate and service this site.

6. The apparent demand for the types of uses permitted in the requested zoning district in relation to the amount of land currently zoned and available to accommodate the demand.

Finding – We find that there is high demand for new housing throughout the City of Owosso and surrounding areas and this proposed redevelopment includes a housing element.

7. The request has not previously been submitted within the past one (1) year, unless conditions have changed, or new information has been provided.

Finding – This application has not been previously submitted before the City.

RECOMMENDATION

Based upon the above comments, **we recommend approval of the rezoning request for 900 Ada Street based on the following items;**

1. That the request is not in overwhelming conflict with the Master Plan or the Zoning Ordinance;
2. The site is compatible with uses in the proposed OS-1 Zoning District;
3. The applicant is not rezoning to increase the return on investment of the property;
4. That the Planning Commission understands that the proposed use may be more compatible with surrounding land uses;
5. Infrastructure to the site is appropriate for the proposed use; and
6. The request has not been previously submitted to the City for consideration.

Chairman Wascher opened the Public Hearing at 6:40 p.m.

The following commented:

Tom Kurtz, Memorial Healthcare, spoke about the hospitals plan in the past and he understood it as the City's plan was to keep it R-1 Single Family. Why now OS-1? Is the spot zoning? Concerned about the number of parking spaces and that Memorial Healthcare is not available for overflow parking.

John Gillingham, 905 N Shiawassee, asked if the parking is enough, the additional daytime traffic and lighting issues at night.

Closed the Public Hearing at 6:43 p.m.

Commissioner Owens asked the Commissioners if anyone has talked to the residents. He stated he did

and the ones he spoke with do not want the rezoning.

Commissioner Martin is concerned with spot zoning.

Justin Sprague stated he does not consider this spot zoning. The lot is just off the corridor, across from the hospital.

Commissioner Schlaack has concerns with additional traffic and no left turn lane on M-52.

Chairman Wascher stated this is not mid-block rezoning. It is a corner lot, adjacent to the corridor.

Commissioner Martin asked why we did not already change the map to reflect office for this lot.

Chairman Washer responded with we do not pinpoint areas on the map, leave it alone, unless someone comes forward.

Justin Sprague stated the future land use does not get spot specific. This location is on the edge of a future office district use. And added that first floor residential is not allowed in the OS-1 District.

MOVED BY COMMISSIONER TAYLOR SUPPORTED BY CHAIRMAN WASCHER TO APPROVE THE REZONING REQUEST FOR 900 ADA STREET TO REZONE THE VACANT PARCEL FROM R-1 SINGLE FAMILY RESIDENTIAL TO OS-1 OFFICE SERVICE DISTRICT FOR THE PURPOSE OF FIRST FLOOR MEDICAL OFFICE AND RESIDENTIAL UPPER UNITS AND RECOMMEND CITY COUNCIL APPROVE THE CHANGE TO THE ZONING MAP.

YEAS: COMMISSIONER TAYLOR AND CHAIRMAN WASCHER

NAYS: COMMISSIONERS MARTIN, OWENS AND SCHLAACK

RCV: 2-3 MOTION FAILED

Justin Sprague stated this request will still go to City Council for a Public Hearing and the Council could approve, deny or send the request back to the Planning Commission for further consideration.

SITE PLAN REVIEW:

1. SITE PLAN REVIEW FOR 900 ADA STREET

Because the rezoning did not pass, it was discussed whether to proceed with the Site Plan Review or not.

MOVED BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER SCHLAACK TO TABLE THE SITE PLAN REVIEW PENDING CITY COUNCIL'S ACTION ON THE REZONING REQUEST.

Motion was put on hold to allow the property owner and architect to present the site plan.

Justin Sprague's comments:

Site plan to build a new, roughly 3,700 square foot office/residential mixed-use building at the corner of Ada and Jennett Streets. The applicant is proposing professional office on the first floor and two residential units on the second level. The applicant will also add new parking behind the building and a few other site improvements including some landscaping. The property is currently zoned R-1,

Residential and the applicant is proposing to rezone the property to OS-1, Office where the proposed building and mix of uses is permitted subject to special conditions. The rezoning must be approved in order for this use to proceed.

Section 36-390 of the City of Owosso Zoning Ordinance lists the submittal requirements for site plan review. Based on our review of the proposal, discussions with staff, meetings with the applicant and a visit to the site, we offer the following comments for your consideration:

1. **Information items.** The site plan meets the informational requirements of the ordinance.
2. **Proposed Uses.** The site plan indicates that the first floor will be a professional office but also shows a live/work space in a separate suite with a full kitchen, bathroom, bedroom and private entrance. **Per the special conditions of approval, no dwelling can be on the first floor.**
3. **Area and Bulk.** The proposed site was reviewed in accordance with *Article 16, Schedule of Regulations*, as described in the following table.

	Required	Provided	Comments
900 Ada (R-1 Zoning) (OS-1 Proposed)			
Front Yard Building Setback	15 ft.	20 ft.	In compliance
Side Yard Building Setback	10 ft.	10.6 ft.	In compliance
Side abutting	20 ft.	20.6 ft.	In compliance
Rear Yard Building Setback	30 ft.	42 ft.	In compliance
Maximum Building Height	35 ft.	35 ft.	In compliance

4. **Building Design & Materials.** The ordinance states that durable building materials which provide an attractive, quality appearance must be utilized. **The proposed building materials have not been submitted demonstrating that they are consistent with the City of Owosso Zoning Ordinance, specifically Section 38-397, Commercial Design Requirements.**
5. **Building Height.** The proposed building complies with the maximum building height.
6. **Mechanical Units.** The Zoning Ordinance requires that all exterior mechanical equipment be screened. **The applicant appears to show four A/C units on each corner of the building. These will require further screening than just the proposed shrubs.**
7. **Dumpster.** The proposed dumpster meets ordinance requirements.
8. **Site Lighting.** Proposed lighting is in compliance with the Zoning Ordinance.
9. **Parking Lot Requirements.** This requirement has been met.
10. **Landscaping.** The landscaping plan is in compliance with the ordinance however, **if additional landscaping is needed to screen exterior mechanical equipment, that must be shown on the plan for final approval.**
11. **Screening Wall.** **The site plan shows a proposed 4'6" screening wall as required by the ordinance but wall material details have not been provided. This information should be provided for Planning Commission approval.**

12. **Other Approvals.** The proposed site plan must be reviewed and approved by the appropriate city departments, consultants, and agencies.

RECOMMENDATION:

Based upon the above comments, **we recommend approval of the 900 Ada Site Plan, conditioned upon the following:**

1. Submission of a revised site plan that satisfactorily addresses the items in this letter, for administrative review and approval;
2. That the proposed rezoning from R-1 to OS-1 is approved;
3. That there will be no residential dwelling units on the first floor;
4. That building materials are provided to determine compliance with Section 38-397 of the ordinance;
5. That the applicant show on the plan the location and method of screening for any and all proposed exterior mechanical equipment associated with the site development and operation,
6. That the landscaping plan be revised if additional landscaping will be utilized as a method of screening any proposed mechanical equipment;
7. That proposed screening wall materials are provided and approved by the Planning Commission; and
8. Review and approval by the appropriate city departments, consultants, and agencies prior to issuance of a building permit.

Dr. Kenneth Rangi, Pinecrest Animal Hospital, spoke about the plans for the new building.

Jed Dings, Architect, further explained the details of the project including screening/fencing, parking, lighting and potential uses for the new build.

MOVED BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER SCHLAACK TO TABLE THE SITE PLAN REVIEW PENDING CITY COUNCIL'S ACTION ON THE REZONING REQUEST.

YEAS ALL, MOTION CARRIED

ITEMS OF BUSINESS:

1. DISCUSSION REGARDING THE MARIJUANA ORDINANCES

The City has been approached by one of the medical provisioning centers to review and amend the city ordinance to remove the medical provisioning licensing requirement in order to hold the recreational retail license. Per the letter submitted to the Planning Commission, medical sales have decreased significantly since the legalization of recreational marijuana.

Representative from Lume Cannabis was present to discuss and answer questions.

Tanya Buckelew has been in contact with the three other retail locations and the response from two were in agreement to remove the medical requirement as they have limited or no medical sales. The other location did not respond to the request for their opinion.

Discussion was held about removing the medical licensing requirement from the retail locations but not increasing the number of marijuana retail locations. The number of locations would remain at four. For the growers and processors, the medical licensing is not a requirement to grow and process recreational marijuana.

This would be a loss of \$20,000 annually in licensing fees to the City.

It was agreed to have the attorney draft language to amend the police power ordinances for the next meeting. Planning Commission will review and make recommendations for the City Council on possible amendments to the ordinances.

2. 2023 ANNUAL PLANNING COMMISSION REPORT

Discussion held on the contents of the report.

MOTION BY COMMISSIONER MARTIN SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE 2023 PLANNING COMMISSION ANNUAL REPORT AND REFER TO CITY COUNCIL FOR REVIEW AND APPROVAL.

YEAS ALL. MOTION CARRIED.

3. 2024-2030 COMMUNITY ACTION PLAN (CIP)

Discussion held on the contents of the report. The CIP serves as the city's multi-year planning instrument used to identify the needs and financing sources for public infrastructure improvements. The plan requires approval from both the Planning Commission and City Council prior to the beginning of the budget process.

City Manager Nathan Henne was present to discuss changes to the report by using ClearGov.

This report is a requirement of the Redevelopment Ready Communities (RRC).

The major expenditures has been increased to \$20,000 versus \$10,000 due to the report getting too large.

Mr. Henne explained what a major expenditure includes – Construction of a new facility, rehabilitation of a facility, purchase of equipment (will have a useful life of one year or more), planning, feasibility, engineering or design study and acquisition of land for public purpose.

Mr. Henne further detailed the various funding categories, funding sources, project description and the year and the cost the potential project is being planned.

MOTION BY COMMISSIONER MARTIN SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE 2024-2030 CAPITAL IMPROVEMENT PLAN (CIP) AND REFER TO CITY COUNCIL FOR REVIEW AND APPROVAL.

YEAS ALL. MOTION CARRIED.

4. ADOPTION OF THE ZONING ORDINANCE

Discussion held on the final draft of the ordinance.

MOVED BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER MARTIN TO RECOMMEND THE ADOPTION OF THE UPDATED AND REFORMATTED CITY OF OWOSSO ZONING ORDINANCE AND MAP AND REFER TO THE OWOSSO CITY COUNCIL FOR REVIEW

AND ADOPTION.

YEAS: COMMISSIONERS MARTIN, OWENS, SCHLAACK, TAYLOR AND CHAIRMAN WASCHER.

NAYS: NONE

RCV: 5-0 MOTION CARRIED

ADJOURNMENT:

MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER SCHLAACK TO ADJOURN AT 8:05 PM UNTIL THE NEXT MEETING ON FEBRUARY 26, 2024.

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary

OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT

January 23, 2024

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Holzheuer, R. Suchanek, J. Archer
Members Absent (no Alternate present): J. Sawyer
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Suchanek to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the November 28, 2023 meeting: Motion by Suchanek to approve the November 28, 2023 meeting minutes. Support by Archer. No Discussion. Motion carries 3-0.
4. Secretary's Report:
 - a) Plant Performance Summary (Nov-Dec 2023): Guysky noted and discussed Hexachlorobenzene permit exceedance for November 2023 and CBOD5 and Fecal Coliform exceedances for December 2023, related specifically to process bypasses required by Phase I construction.
 - b) Plant Operations and Staffing: Guysky noted full staffing currently. He also noted the modified plant process has been producing good quality effluent since the December permit exceedances.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is progressing, with startup scheduled for late February. The Phase I Project work is progressing at the expected pace thus far. The Secondary Clarifier Project is currently in design phase with construction expected to start Fall 2024.
5. Old Business:
 - a) Hydrogen Sulfide Study
 1. Utility Authority Plan Progress: Langtry updated the Board on the Owosso Township-Caledonia Township Utility Authority efforts toward H2S mitigation. Attempts will be made to keep wet wells cleaned out, with drying bed use coordinated with the wastewater plant. Chemical application will resume at the start of the upcoming H2S season and continue for the duration. Permanent solutions will continue to be explored, with the Authority possibly soliciting proposals from consulting firms.

6. New Business:
- a) 2023 Service Unit Flow Summary: Guysky noted all service units were within allotted capacities, and higher than average precipitation and lower than average plant flows in 2023.
 - b) Continuation of Public Virtual Option for Review Board Meetings: The Board discussed public attendance via virtual means. Currently virtual attendees are only allowed to comment by submitting an email 24 hours prior to the meeting. Motion by Archer to continue virtual option for public attendance as currently structured. Support by Holzheuer. No further discussion. Motion carries 3-0.
7. Citizens'/Members' Comments:
- Suchanek commended the Board members for their efforts to effectively work together.
8. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 3-0. Meeting adjourned at 5:14 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, January 24, 2024

7:00 p.m.

City Hall

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice Chair Selbig, Commissioners Maginity, Mahoney, Rodman, and Smith.

MEMBERS ABSENT: Commissioner Bila.

OTHERS PRESENT: Amy Fuller, Assistant City Manager

APPROVAL OF AGENDA: COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR JANUARY 24, 2024. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR DECEMBER 6, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS: None.

OLD BUSINESS REPORT:

Amy Fuller shared that the key to the dog waste bag dispenser at the dog park was located and DPW will begin refilling it. She reported the sign was installed at Bennett Fields and that the city was awarded \$8,000 from the Curwood Festival for a mural on the amphitheater. Amy also provided updates on the CIS trail extension.

ITEM OF BUSINESS:

Annual Report: Amy Fuller shared a draft annual report with the Commission. There was discussion on the report. MOTION BY COMMISSIONER RODMAN TO APPROVE THE REPORT WITH CHANGES (ADDING CIS TRAIL AND CORRECTING A GRAMMATICAL ERROR). MOTION SUPPORTED BY SMITH. AYES, ALL, MOTION CARRIED.

Amphitheater Mural: Amy Fuller shared that the grant application for the mural project has been awarded. There was discussion on the project. MOTION BY COMMISSIONER MAGINITY TO ALLOCATE \$4,000 IN MILLAGE FUNDS TO THIS PROJECT. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES, ALL, MOTION CARRIED.

2024-25 Budget Requests: The Commission discussed park improvements they would like to recommend for the city's upcoming budget cycle. There was discussion on replacing the broken hand dryers at Hugh Parker Fields and making ADA improvements. There was discussion on improvements and future uses for Rosevear Park. There was discussion on using the remaining \$12,000 in millage funds to revitalize the Grand Avenue Park.

March Meeting: There was discussion on canceling the March meeting, this was tabled until February.

Next Meeting: February 28, 2024, at 7:00 PM at City Hall.

PUBLIC/COMMISSIONERS COMMENTS: The Commission welcomed new Commissioner, Dennis Mahoney.

ADJOURNMENT: COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:23 P.M. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager