

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 19, 2021
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 5, 2021:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – USDA Grant. Set required Public Hearing pursuant to USDA Grant guidelines for Monday, May 3, 2021 at 7:30 p.m. to receive citizen comment regarding the application for grant monies to be used toward the purchase of a Police cruiser.
2. First Reading and Set Public Hearing – Ordinance Amendment. Conduct first reading and set a public hearing for Monday, May 3, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 16.5, Medical Marihuana Facilities Licensing – Police Power Ordinance, Section 16.5-4 of the Code of Ordinances of the City of Owosso to allow for the transfer of medical marijuana facilities licenses.

3. First Reading and Set Public Hearing – Ordinance Amendment. Conduct first reading and set a public hearing for Monday, May 3, 2021 at 7:30 p.m. to receive citizen comment regarding the proposed amendment to Chapter 16.6, Adult Use Marihuana Establishments Licensing – Police Power Ordinance, Section 16.6-4 of the Code of Ordinances of the City of Owosso to allow for the transfer of recreational marijuana establishment licenses.
4. Shi Tri 2021 Traffic Control Order. Consider request from Fitness Coliseum and Friends of the Shiawassee River to utilize the city lot behind NCG Cinemas (Lot #10) for bike staging and parking of participants, volunteers and spectators on Saturday, May 22, 2021 from 12:00pm until 6:00pm Sunday, May 23, 2021 for the Shi Tri 2021, and approve Traffic Control Order No. 1445 formalizing the request.
5. Outdoor Cabaret Event Traffic Control Order. Consider request from the Lebowsky Center for Performing Arts for use of South Park Street from Main Street to Comstock Street from 2:00 p.m. Thursday, July 22, 2021 through 6:00 p.m. Sunday, July 25, 2021 for an Outdoor Cabaret, and approve Traffic Control Order No. 1446 formalizing the request.
6. Mid Michigan Custom Car Show Traffic Control Order. Approve application of Andy Genovese on behalf of the Mid-Michigan Custom Car Show for use of the Comstock Parking Lot (Lot #10) from 7:00am to 6:00pm on Sunday, June 13, 2021 for the Mid-Michigan Custom Car Show and authorize Traffic Control Order No. 1447 formalizing the request.
7. Contract Extension – Auditing Services. Approve a one-year extension of the professional services agreement with Gabridge & Company for auditing services for the 20-21 fiscal year, including a federal single audit, in the amount of \$32,000.00.
8. Emergency Repair Authorization – Local Well No. 1. Approve emergency cleaning of Local Well No. 1 by Peerless Midwest, Inc. in the amount of \$16,917.00 and authorize payment to the contractor upon satisfactory completion of the project.
9. Professional Services Agreement – Architectural Services. Approve execution of a contract with H2A Architects to create plans and bid documents for the renovation of the Grove Holman pool building in an amount not to exceed \$12,500.00 and authorize payment to the firm upon satisfactory completion of the project or portion thereof.
10. Bid Award – 2021 Flowerbed Repair & Replacement Contract. Approve bid award to Sunburst Gardens, Inc. for the 2021 Flowerbed Repair & Replacement Contract in the amount of \$35,000.00 and further approve payment to the contractor upon satisfactory completion of the work or portion thereof.
11. Bid Award – Tree Removal – Option 1. Approve bid award to Procure Tree Service, LLC dba CHOP for the 2021 Tree Removal Contract – Option 1 in the amount of \$34,103.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
12. Bid Award – Tree Removal – Option 2. Approve bid award to Lynch Tree Company LLC for the 2021 Tree Removal Contract – Option 2 in the amount of \$3,900.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
13. Warrant No. 599. Authorize Warrant No. 599 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-1/1/21-3/31/21	Water	\$34,818.17
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-1/1/21-3/31/21	Water	\$16,316.62
Gould Law PC	Professional Services-3/9/21-4/12/21	General	\$10,294.96
Waste Management	Landfill charges-3/16/21-3/31/21	WWTP/ Streets	\$10,007.74

14. Check Register – March 2021. Affirm check disbursements totaling \$2,689,429.18 for March 2021.

ITEMS OF BUSINESS

1. City Budget Amendment. Adopt Amendment No. 4 to the 2020-2021 Budget.
2. Scheduling of Budget Workshop. Consider setting a special meeting to discuss the 2021-2022 Proposed Budget.

COMMUNICATIONS

1. Nathan R. Henne, City Manager. 2021-2022 Proposed Budget.
2. Ryan E. Suchanek, Director of Public Services. 2020 Annual Water Consumer Confidence Report.
3. Kevin D. Lenkart, Public Safety Director. March 2021 Police Report.
4. Kevin D. Lenkart, Public Safety Director. March 2021 Fire/EMS Report.
5. N. Bradley Hissong, Building Official. March 2021 Building Department Report.
6. N. Bradley Hissong Building Official. March 2021 Code Violations Report.
7. N. Bradley Hissong Building Official. March 2021 Inspections Report.
8. N. Bradley Hissong Building Official. March 2021 Certificates Issued Report.
9. Owosso Historic District Commission. Minutes of March 17, 2021.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, May 03, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Downtown Development Authority – 2 terms expire June 30, 2021
Owosso Historical Commission – 2 terms expire December 31, 2021
Owosso Historical Commission – term expires December 31, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2021
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY

The Owosso City Council will conduct an in-person meeting on April 19, 2021. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, April 19, 2021
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/87212748001?pwd=eGdVUEYzWFNDcEdOL3RCUHZrcEVkZz09>
- **Meeting ID: 872 1274 8001**
- **Password: 793909**
- **One tap mobile**
+16465588656,,87212748001#,,,,*793909# US (New York)
+13017158592,,87212748001#,,,,*793909# US (Washington DC)
- **Dial by your location**
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on April 19, 2021 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF APRIL 5, 2021
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS L. PIDEK

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM SUSAN J. OSIKA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Law to approve the agenda with the following additions:

PROCLAMATIONS/SPECIAL PRESENTATIONS

1. Firefighter Thank You.
2. Citizen Thank You.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 15, 2021

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of March 15, 2021 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MARCH 29, 2021

Motion by Councilmember Pidek to approve the Minutes of the Special Meeting of March 29, 2021 as presented.

Motion supported by Councilmember Haber and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Firefighter Thank You

Mayor Christopher T. Eveleth, State Representative Benjamin R. Frederick, and Public Safety Director Kevin D. Lenkart gave a formal thank you to firefighters from the City of Owosso Fire Department, Owosso Township Fire Department, Corunna-Caledonia Fire Department, and the City of Perry Fire Department for their invaluable efforts in fighting the fire at the former Jumbo's Restaurant. On hand to receive the honors on behalf of their respective departments were: Captain Ray Murawa – Corunna-Caledonia Fire Department, Assistant Chief Mike Thornburg – Owosso Township Fire Department,

Captain Rick Brewbaker – City of Owosso Fire Department, and incident commander Lieutenant Brian Matthies – City of Owosso Fire Department.

Citizen Thank You

Mayor Eveleth, State Representative Ben Frederick, and Public Safety Director Lenkart gave a formal thank you to Owosso citizens Nicole Miller and Heather Scollon for personally purchasing enough food and beverages to feed all four fire departments working on the Jumbo’s fire. Ms. Miller and Ms. Scollon were present to receive their letters of commendation.

PUBLIC HEARINGS

USDA Grant – Police Cruiser

A public hearing was conducted to receive citizen comment regarding the proposal to apply for grant funding from the USDA to go toward the purchase of a new police vehicle.

There were no citizen comments made prior to, or during the meeting.

Motion by Councilmember Law to approve the application for grant funding from the USDA for the purchase of a new police vehicle as follows:

RESOLUTION NO. 52-2021

PUBLIC HEARING TO RECEIVE CITIZEN COMMENT ON APPLYING FOR GRANT MONEY FROM THE USDA FOR THE PURCHASE OF A NEW POLICE VEHICLE

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a police department requiring the use of police vehicles; and

WHEREAS, the USDA has a grant program that provides funding for police vehicles and this grant program requires a public hearing to allow for public comment on accepting grant monies; and

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of a police cruiser with a purchase cap of \$50,000.00. The grant would be capped at \$17,500.00 for the City of Owosso. The remaining funding would be covered by the City of Owosso; and

WHEREAS, a public hearing was held on this application on Monday, April 5, 2021 in which no comments were received / all interested parties were heard.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to authorize city staff to submit the completed application for grant funding toward the purchase of a new police vehicle to the USDA.

SECOND: the City further commits to the terms of the grant as noted above.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Pidek, Teich, Haber, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Tom Kregger, 622 N. Ball Street, inquired if someone from the Department of Public Safety could speak to his neighbors about proper outdoor burning. He said the neighbors on either side of his house regularly violate the open burning ordinance. It was noted that someone from the Department would be visiting his neighbors this evening.

Mayor Eveleth welcomed Councilmember Teich back to the Council Chambers after an extended time away from in-person meetings.

Councilmember Law thanked the DPW for the very timely brush pickup.

Mayor Eveleth thanked City employee Don Luft and the Water Treatment Plant employees for all they did assisting with the fire at Jumbo's.

City Manager Nathan R. Henne thanked City network engineer Jeff Kish for his help after City Hall lost power due to the fire, for his assistance in the restart of all IT equipment while he was on vacation.

Mayor Eveleth thanked the City Manager for all of his efforts over the weekend of the fire.

CONSENT AGENDA

Motion by Councilmember Teich to approve the Consent Agenda as follows:

Traffic Control Order No. 1442 Amendment. Approve Traffic Control Order No. 1442.1 amending TCO 1442, extending the expiration date through April 30, 2021.

Downtown Owosso Farmers' Market Permission. Consider request from Tracy Peltier- Executive Director of the Downtown Owosso Farmers' Market to close Exchange Street from Water Street to Washington Street, Ball Street from Main Street to Mason Street, and Water Street from Exchange Street to Mason Street every Saturday from May 1, 2021 to October 30, 2021 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1444 formalizing the request.

Emergency Purchase Authorization – WTP Sludge Valves. Authorize emergency purchase of four Rotork valves and one Rotork valve actuator for the Water Treatment Plant from Systems Specialties Company in the amount of \$11,753.00 plus shipping and handling and further authorize payment to the vendor upon satisfactory receipt of said equipment as detailed below:

RESOLUTION NO. 53-2021

AUTHORIZING EMERGENCY PURCHASE OF ROTORK ISOLATION VALVES AND ACTUATOR FROM SYSTEMS SPECIALTIES COMPANY OF BLOOMFIELD HILLS, MICHIGAN FOR USE AT THE WATER TREATMENT PLANT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its city and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to pump and discharge water treatment sediments and sludge to waste lagoons is necessary to maintain water treatment process operations, and

WHEREAS, sediment and sludge generated from clarifier treatment process requires the necessary valves and valve actuators to isolate and discharge wasted sediments and sludge to lagoons, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the purchase and replacement of four (4) Rotork isolation valves and one (1) valve actuator, to restore proper sludge waste discharging, and recommends authorizing Systems Specialties to provide original equipment replacement equipment in the amount of \$11,753.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a purchased agreement with Systems Specialties of Bloomfield, Michigan for a replacement of four (4) Rotork isolation valves and one (1) valve actuator, and to waive the competitive solicitation process as normally required by the city purchasing policy.

SECOND: The accounts payable department is authorized to submit payment to Systems Specialties Company in the amount not to exceed \$11,753.00, plus shipping and handling charges.

THIRD: The above expenses shall be paid from account no. 591-553-833.000.

Bid Award - Chip Seal – Contract No. 1. Approve bid award to Highway Maintenance and Construction Company for the 2021 Chip Seal Program – Contract No. 1 in the amount of \$147,026.20, plus a contingency of \$8,000.00, and further approve payment to the contractor up to the contract amount plus the contingency as follows:

RESOLUTION NO. 54-2021

AUTHORIZING THE EXECUTION OF A CONTRACT WITH HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY FOR THE 2021 CHIP SEAL PROGRAM – CONTRACT 1

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform surface improvements along portions of selected streets as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its major and local street maintenance funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2021 Chip Seal Project – Contract 1, and a bid was received from Highway Maintenance and Construction Company and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the 2021

Chip Seal Project – Contract 1.

SECOND: The mayor and city clerk are instructed and authorized to sign the document Attachment (2), as contract for services between the city of Owosso, Michigan and Highway Maintenance and Construction Company.

THIRD: The accounts payable department is authorized to pay Highway Maintenance and Construction Company for work satisfactorily completed on the project up to the Contract amount of \$147,026.20, plus contingency in the amount of \$8,000.00 for a total of \$155,026.20.

FOURTH: The above expenses shall be paid from the major and local street maintenance account nos. 202-463-818.000 and 203-463-818.000.

Bid Award - Chip Seal – Contract No. 2. Approve bid award to Highway Maintenance and Construction Company for the 2021 Chip Seal Program – Contract No. 2 in the amount of \$151,006.00, plus a contingency of \$10,000.00, and further approve payment to the contractor up to the contract amount plus the contingency as follows:

RESOLUTION NO. 55-2021

AUTHORIZING THE EXECUTION OF A CONTRACT WITH HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY FOR THE 2021 CHIP SEAL PROGRAM – CONTRACT 2

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to perform surface improvements along portions of selected streets as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its major and local street maintenance funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2021 Chip Seal Project – Contract 2, and a bid was received from Highway Maintenance and Construction Company and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the 2021 Chip Seal Project – Contract 2.

SECOND: The mayor and city clerk are instructed and authorized to sign the document Attachment (2) as contract for services between the city of Owosso, Michigan and Highway Maintenance and Construction Company.

THIRD: The accounts payable department is authorized to pay Highway Maintenance and Construction Company for work satisfactorily completed on the project up to the Contract amount of \$151,006.00, plus contingency in the amount of \$10,000.00 for a total of \$161,006.00.

FOURTH: The above expenses shall be paid from the major and local street maintenance account nos. 202-463-818.000 and 203-463-818.000.

Bid Award – City Hall Retaining Wall. Approve bid award to Gordon Construction Services, Inc. for the 2021 Retaining Wall Project in the amount of \$220,937.20 and authorize payment to the contractor upon satisfactory completion of the project or portion thereof as detailed:

RESOLUTION NO. 56-2021

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
GORDON CONSTRUCTION SERVICES, INC. FOR
THE 2021 RETAINING WALL PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to reconstruct the retaining wall at Owosso City Hall as set forth in the contract documents; and

WHEREAS, the city has sufficient funds to perform said improvements from its capital account – building improvement funds to facilitate undertaking of the project; and

WHEREAS, the city of Owosso sought bids for the 2021 Retaining Wall Project, and a bid was received from Gordon Construction Services and it is hereby determined that Gordon Construction Services is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Gordon Construction Services, Inc. for the 2021 Retaining Wall Project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Gordon Construction Services, Inc. in an amount not to exceed the base bid of \$220,937.20.
- THIRD: The accounts payable department is authorized to pay Gordon Construction Services for work satisfactorily completed on the project up to the Contract amount of \$220,937.20.
- FOURTH: The above expenses shall be paid from the Capital Account No. 401-000-975.000.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Teich, Fear, Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Law, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Unpaid Utility Charges

City Manager Henne pointed out that the list of unpaid utilities is much larger than usual due to the pandemic and the moratorium on water shut-offs. He said that letters will be sent to residents offering them a payment plan as an alternative to having the charges placed on their taxes.

Mayor Pro-Tem Osika inquired if the City would once again be shutting off water for non-payment. City Manager Henne indicated the Governor’s order has expired so water will be shut off again when necessary.

Councilmember Pidek asked how the utility charges are noted on the tax bill so that people know that their taxes didn’t just go up. Councilmember Teich asked that the utilities charges be noted separately on the tax bill if they aren’t already. Finance Director Cheryl A. Grice responded saying she would check into the matter and report back to Council.

Motion by Councilmember Pidek to authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Teich, Pidek, Haber, Fear, Law, and Mayor Eveleth.

NAYS: None.

City Budget Amendment

Motion by Mayor Pro-Tem Osika to adopt Amendment No. 3 to the 2020-2021 Budget as follows:

**CITY OF OWOSSO BUDGET AMENDMENTS
Quarter Ending 3/31/21 To be Approved 4/5/21**

REVISED

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	REQUESTED INCREASE (DECREASE)	AMENDED BUDGET	
To reflect spending, collections and labor changes					
General Fund			Expenditure (Revenue)		
1	101-000-401.403	Property Taxes	(3,485,000)	(95,000)	(3,580,000)
	101-171-716.100	City Manager Health Ins	25,416	4,500	29,916
	101-226-702.000	Human Resources Salaries	131,813	23,427	155,240
	101-226-716.100	Human Resources Health Ins	8,214	7,200	15,414
	101-215-706.000	Clerk Elections	42,000	15,450	57,450
	101-966-999-400	Transfer to Capital Improvement Fund	68,143	34,950	103,093
To adjust expectation of Property Tax Revenue and various personnel cost adjustments.					
To Record approval of fire equipment purchase per Council meeting 3-15-21					
Other Funds					

2	202-000-501.506	Grant-Federal Major Streets	-	75,000	75,000
	202-451-818.000	Contractual Services-Streets	1,462,386	75,000	1,537,386
		To record 20% of Gould St grant and associated expenditures in Street Funds			
		Gas & Weight Tax-Major Streets	(1,155,529)	(128,400)	(1,283,929)
	202-000-539.569	Appropriation of Fund Balance	(697,331)	83,461	(613,870)
	202-482-999.101	Contribution-General Fund	115,553	12,839	128,392
	202-485-999.203	Transfer to Major Streets	288,882	32,100	320,92
	203-000-695.202	Major Street Transfer	(288,882)	(32,100)	(320,982)
		Gas & Weight Tax-Major Streets	(423,900)	(47,100)	(471,000)
	203-000-539.569	Appropriation of Fund Balance	(223,175)	(148,214)	(371,389)
	203-482-999.101	Contribution-General Fund	38,151	4,239	42,390
	203-451-818.000	Contractual Services	787,367	223,175	1,010,542
		Update ACT 51-reinstate 10% reduction and adjust expenditures for activity in Street Funds			
3	208-000-401.403	General Property Tax Revenue	(139,042)	10,435	(128,607)
	208-000-539.573	Local Community Stabilization	-	(2,245)	(2,245)
	208-000-695.699	Appropriation of Fund Balance	(30,000)	(8,190)	(38,190)
	298-000-401.403	General Property Tax Revenue	(19,042)	10,345	(8,697)
	298-000-539.573	Local Community Stabilization	-	(2,245)	(2,245)
	298-000-695.699	Appropriation of Fund Balance	0	(8,190)	(8,190)
		To adjust expectation of Property Tax Revenue and PPT Reimbursement Program in Millage Funds			
4	248-965-995.000	Other Financing Uses	-	15,178	15,178
	248-000-695.699	Appropriation of Fund Balance	-	(15,178)	(15,178)
		To Finalize Façade Fund-Paid out balances			
5	277-000-539.529	State Sources	(17,093)	(222,907)	(240,000)
	277-901-965.000	Capital Contribution-Private	17,093	222,907	240,000
		To Record Total Amount of J&H Oil State Grant and associated activity.			
6	283-000-401.407	Revenue-TIAL	(23,600)	(4,241)	(27,841)
	283-905-980.991	Debt Service	21,703	4,241	25,944
	292-000-401.407	Revenue-Woodard Loft	(112,160)	(8,154)	(120,314)
	292-964-969.000	Developer Reimbursement	111,160	8,154	119,314
		Adjust Brownfields Tax Captures to Actual			
7	297-000-671.675	Donations-Private	(15,000)	12,941	(2,059)
	297-797-702.400	Wages Temporary-Historical	12,941	(12,941)	-
		Correct duplication in wage budget and adjust revenue account			
8	401-000-699.101	Transfer in from General Fund	(68,143)	(34,950)	(103,093)
	401-000-980.000	Equipment	-	47,984	47,984
	401-000-695.699	Appropriation of Fund Balance	-	(13,034)	(13,034)
		Transfer of funds for Fire Equipment approved 3-15-21 and purchase of high speed scanning unit approved in prior year			

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Teich, Law, Fear, Pidek, Haber, and Mayor Eveleth.

NAYS: None.

2021 General Obligation Limited Tax Refunding Bonds

City Manager Henne explained that, depending on the final interest rate, refinancing the noted bonds could save the City well over \$1 million.

Motion by Councilmember Pidek to approve the issuance of 2021 General Obligation Limited Tax Refunding Bonds to refund the existing 2009 DDA General Obligation Limited Tax Bonds for interest savings as follows:

RESOLUTION NO. 57-2021

**City of Owosso
County of Shiawassee, State of Michigan**

**RESOLUTION AUTHORIZING ISSUANCE AND SALE OF
GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS**

A RESOLUTION TO APPROVE:

- Issuance of Bonds produce net present value savings through refunding the general obligation limited tax capital improvement bonds;
- Appointment of Robert W. Baird & Co. as Underwriter;
- Finance Director to sell Bonds without further Council action;
- Other matters necessary to sell and deliver the Bonds.

WHEREAS, the City of Owosso, County of Shiawassee, State of Michigan (the "City") has previously issued its 2009 General Obligation Limited Tax Bonds dated as of June 29, 2009 (the "Prior Bonds") for the purpose of paying costs to acquire, construct, furnish, and equip various capital improvements for use by the City; and

WHEREAS, Robert W. Baird & Co., Incorporated (the "Underwriter") has advised the City that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds through the issuance of refunding bonds; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34") permits the City to issue refunding bonds for the purpose of refunding part of the funded indebtedness of the City, if the refunding would result in net present value savings; and

WHEREAS, the City Council wishes to authorize the Finance Director to sell and deliver and receive payment for the refunding bonds without the necessity of the City Council taking further action prior to sale and delivery of the refunding bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. **Bond Issuance.** If, upon the advice of the Underwriter, refunding all or a portion of the Prior Bonds would accomplish a net savings of debt service costs, then Bonds of the City shall be issued in the aggregate principal amount of not to exceed Six Hundred Thousand Dollars (\$600,000) (the "Bonds") for the purpose of paying costs of refunding all or a portion of the Prior Bonds including payment of legal, financial and other expenses incident thereto. The Bonds shall be designated as the GENERAL

OBLIGATION LIMITED TAX REFUNDING BONDS, SERIES 2021 with any additional or revised designations as determined by the Finance Director to reflect the sequence and the year in which the Bonds will be sold or delivered, or to otherwise distinguish the Bonds from other bonds issued by the City.

2. Bond Details. The Bonds shall consist of Bonds in fully-registered form of the denomination of \$1,000, or integral multiples thereof, numbered as determined by the Transfer Agent (as hereinafter defined). The Bonds shall bear interest at the rates determined upon sale of the Bonds within the parameters provided by this resolution. The Bonds shall mature as serial or term bonds and be payable as to principal and interest at the times and in the manner as determined by the Finance Director at the time of sale of the Bonds. The Bonds shall be dated as of the date of delivery thereof, or such other date as determined by the Finance Director upon sale of the Bonds.

Principal of the Bonds shall be payable annually on May 1 or on such other date as determined by the Finance Director at the time of sale of the Bonds. The Bonds shall bear interest at the rates determined upon sale of the Bonds within the parameters provided by this resolution, payable semiannually on November 1st and May 1st of each year, beginning on the date determined upon sale of the Bonds.

The Bonds may be subject to optional or mandatory redemption prior to maturity at the times and prices and in the manner as determined by the Finance Director at the time of sale of the Bonds.

The Finance Director is hereby authorized to select a bank or trust company as transfer agent for the Bonds (the "Transfer Agent") or, if the purchaser of the Bonds does not require a third party transfer agent, to appoint an officer of the City as Transfer Agent. The Finance Director is hereby authorized to execute an agreement with the Transfer Agent on behalf of the City. The City reserves the right to replace the Transfer Agent at any time upon written notice to the registered owners of record of the Bonds not less than sixty (60) days prior to an interest payment date.

The Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the Finance Director is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form, and to make such changes in the form of the Bonds within the parameters of this resolution as may be required to accomplish the foregoing. If the Bonds are not held in book-entry form through DTC then, if acceptable to the purchaser of the Bonds, the Bonds may be issued in the form of a single fully-registered, nonconvertible bond of the denomination of the principal sum issued, and principal of and interest on the Bonds shall be payable by check drawn by Transfer Agent and mailed to the registered owner or by wire transfer or other method of payment determined by agreement with the purchaser of the Bonds. Otherwise, the principal of the Bonds shall be payable upon presentation and surrender at the designated office of the Transfer Agent, and interest on the Bonds shall be payable by check drawn on the Transfer Agent mailed to the registered owner at the registered address, as shown on the registration books of the City maintained by the Transfer Agent, or other method of payment to the registered owner which conforms with market practice at the time of payment. Interest shall be payable to the person who is the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of the registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Notwithstanding the foregoing, if the Bonds are held in book-entry form by DTC, payment shall be made in the manner prescribed by DTC.

The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the Bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

If in the future the City calls Bonds for redemption prior to maturity, then official notice of redemption shall be given by the Transfer Agent on behalf of the City unless receipt of notice is waived by any registered owner of Bonds to be redeemed. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date. In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Bonds shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and the City Clerk, and the corporate seal of the City shall be manually impressed or a facsimile thereof shall be printed on the Bonds. No Bond authorized under this resolution shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from either the Finance Director or the Treasurer of the City upon payment of the purchase price for the Bonds in accordance with the Bond Purchase Agreement for the Bonds. Executed blank bonds for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

3. Limited Tax Full Faith and Credit Pledge. The City expressly and irrevocably pledges its full faith and credit for the prompt and timely payment of the principal of and interest on the Bonds. The Bonds shall be payable, as a first budget obligation, from the general fund of the City, and the City shall levy annually ad valorem taxes on all the taxable property in the City which, taking into consideration estimated delinquencies in tax collections, shall be fully sufficient to pay the principal and interest on the Bonds, provided, however, that if at the time of making any such tax levy there shall be other legally available funds for the payment of principal of and interest on the Bonds, then credit therefor may be taken against the levy for payment of the Bonds. The levy shall be subject to constitutional, statutory and charter tax rate limitations.

4. Bond Form. The Bonds shall be substantially in the following form with such changes as may be necessary to conform the Bonds to the final terms of sale:

[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]
 UNITED STATES OF AMERICA
 STATE OF MICHIGAN
 COUNTY OF SHIAWASSEE
 CITY OF OWOSSO
 GENERAL OBLIGATION LIMITED TAX REFUNDING BOND, SERIES 2021

<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
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Registered Owner:
 Principal Amount:

The CITY OF OWOSSO, County of Shiawassee, State of Michigan (the "City"), acknowledges itself to owe and for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on [date] and semiannually thereafter. Principal of this bond is payable at the designated office of [transfer agent], Michigan, or such other

transfer agent as the City may hereafter designate by notice mailed to the registered owner of record not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable by check or draft mailed by the Transfer Agent to the person or entity who or which is as of the fifteenth (15th) day of the month prior to each interest payment date, the registered owner of record, at the registered address.

This bond is one of a series of bonds of even Date of Original Issue, aggregating the principal sum of [\$amount] for the purpose of refunding certain outstanding bonds of the City. This bond was issued under and in pursuance of the provisions of Act 34, Public Acts of Michigan, 2001, as amended, and a resolution adopted by the City Council of the City on [date].

The limited tax full faith, credit and resources of the City are pledged for the payment of the bonds of this issue, and the City has pledged that it shall pay the principal of and interest on the bonds of this issue as they mature as a first budget obligation from its general fund and, after taking into account funds which the City may have legally available for payment of principal of and interest on the bonds of this issue, shall levy annually ad valorem taxes on all taxable property in the City sufficient to pay the principal of and interest on the bonds of this issue subject to applicable constitutional, statutory and charter tax rate limitations.

Bonds of this issue maturing on or prior to [date] are not subject to redemption prior to maturity.

Bonds or portions of bonds in multiples of \$5,000 of this issue maturing on or after [date] shall be subject to redemption prior to maturity without a premium, at the option of the City, in such order as the City shall determine and within any maturity by lot, on any date on or after [date], at par plus accrued interest to the date fixed for redemption.

[INSERT MANDATORY REDEMPTION PROVISIONS
IF TERM BONDS ARE SOLD]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent upon presentation of the bond called in part for redemption shall register, authenticate and deliver to the registered owner of record a new bond of the same maturity and in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given by the Transfer Agent to each registered owner of bonds or portions thereof to be redeemed by mailing such notice not less than thirty (30) days prior to the date fixed for redemption to the registered owner at the address of the registered owner of record as shown on the registration books of the City kept by the Transfer Agent. Bonds shall be called for redemption in multiples of \$5,000, and bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the bonds by \$5,000, and such bonds may be redeemed in part. The notice of redemption for bonds redeemed in part shall state that, upon surrender of the bond to be redeemed, a new bond or bonds in the same aggregate principal amount equal to the unredeemed portion of the bonds surrendered shall be issued to the registered owner thereof with the same interest rate and maturity. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether the bonds have been presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem the bonds or portion thereof.

Any bond may be transferred by the person in whose name it is registered, in person or by the Registered Owner's duly authorized attorney or legal representative, upon surrender of the bond to the Transfer Agent for cancellation, together with a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any bond is surrendered for transfer, the Transfer Agent shall authenticate and deliver a new bond or bonds, in like aggregate principal amount, interest rate and maturity. The Transfer Agent shall require the bondholder requesting the transfer to pay any tax or other governmental charge required to be paid with respect to the transfer. The Transfer Agent shall not be required to issue, register the transfer of, or exchange any bond during a period beginning at the opening

of business 15 days before the day of the mailing of a notice of redemption of bonds selected for redemption and ending at the close of business on the day of that mailing.

It is hereby certified and recited that all acts, conditions and things required by law to be done, exist and happen, precedent to and in the issuance of this bond and the series of bonds of which this is one, in order to make them valid and binding obligations of the City have been done, exist and have happened in regular and due form and time as provided by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory, or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City, by its Council, has caused this bond to be signed in the name of the City by [the facsimile signatures of] its Mayor and Clerk, and a facsimile of its corporate seal to be [manually impressed/printed] hereon, all as of the Date of Original Issue.

CITY OF OWOSSO
County of Shiawassee, State of Michigan

By [_____ signature _____]
Mayor

(Seal)
Countersigned:

By [_____ signature _____]
City Clerk

[STANDARD FORMS OF
TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION
AND ASSIGNMENT TO APPEAR IN COMPLETED BOND]

5. Debt Retirement Fund. The Finance Director or Treasurer is authorized and directed to open a separate depository or trust account with a bank or trust company to be designated as the GENERAL OBLIGATION LIMITED TAX BOND SERIES 2021 DEBT RETIREMENT FUND (the "Debt Retirement Fund"). The Debt Retirement Fund may be pooled or combined with other debt retirement funds for issues of bonds of like character as provided by Act 34 or other state law. An amount sufficient to assure timely payment of the principal of and interest on the Bonds shall be transferred each year from the general fund of the City or other funds legally available therefor into the Debt Retirement Fund. The moneys deposited in the Debt Retirement Fund shall be specifically earmarked and used solely for the purpose of paying the principal of and interest on the Bonds and, as may be necessary, to rebate arbitrage earnings, if any, to the United States Department of Treasury as required by the Internal Revenue Code of 1986, as amended. The accrued interest and premium, if any, received upon delivery of the Bonds shall also be deposited in the Debt Retirement Fund except as otherwise provided in Section 7 of this Resolution.

In the event a deposit of trust is made of cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the Bonds, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest of the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

6. Escrow Fund. The Finance Director shall designate a bank or trust company to serve as escrow trustee (the "Escrow Trustee"). In order to secure payment of the Prior Bonds being refunded, the

City will enter into an Escrow Agreement with the Escrow Trustee (the "Escrow Agreement") which shall provide for the creation of a fund for the deposit of proceeds of the Bonds and other funds available to the City (the "Escrow Fund"). The Escrow Agreement shall irrevocably direct the Escrow Trustee to hold the Escrow Fund in trust for the payment of the principal of and interest on the portion of the Prior Bonds being paid from the Escrow Fund, and shall irrevocably direct the Escrow Trustee to take all necessary steps to call for redemption of any Prior Bonds specified by the Finance Director upon sale of the Bonds, including publication and mailing of redemption notices, on any date specified by the City on which the Prior Bonds may be called for redemption. The Finance Director is authorized to execute and deliver the Escrow Agreement.

The Finance Director is authorized to purchase, or cause to be purchased, escrow securities, including, but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund, and to retain a bidding agent to assist in the purchase of any escrow securities other than SLGS.

The Finance Director is authorized to transfer monies from the debt retirement fund for the Prior Bonds to the Escrow Fund, to be invested as provided in the Escrow Agreement and to be used to pay principal and interest on the Prior Bonds being refunded, and to transfer any amount necessary to enable the interest on the Bonds and Prior Bonds to be, or continue to be, excluded from gross income for federal income tax purposes as determined by bond counsel.

The Finance Director is hereby authorized, at her discretion, to select an independent certified public accountant to serve as verification agent to verify that the securities and cash to be deposited to the Escrow Fund will be sufficient to provide, at the times and in the amounts required, sufficient moneys to pay the principal of and interest on the Prior Bonds being refunded as they become due.

7. Deposit of Bond Proceeds. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund and used to pay interest on the Bonds on the first interest payment date, provided, however, that at the discretion of the Finance Director, all or a portion of any premium received upon delivery of the Bonds may be deposited in the Escrow Fund.

Upon delivery of the Bonds, there shall be deposited to the Escrow Fund from Bond proceeds monies which may be invested as described in the Escrow Agreement and which shall be used by the Escrow Trustee solely to pay the principal of and interest on the Prior Bonds being refunded. The City shall deposit to the Escrow Fund from bond proceeds and other monies available to the City an amount which, together with the investment proceeds to be received thereon, will be sufficient, without reinvestment, to pay the principal of and interest on the Prior Bonds being refunded as they become due pursuant to maturity or the call for redemption.

At the option of the Finance Director, all or a portion of the costs of the issuance of the Bonds may be paid from funds established for that purpose in the Escrow Agreement. Any proceeds of the Bonds remaining after payment of costs of issuance and costs of refunding the Prior Bonds shall be transferred to the Debt Retirement Fund.

8. Tax Covenant. The City shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the Bonds and Prior Bonds pursuant to the Internal Revenue Code of 1986, as amended (the "Internal Revenue Code") in such a manner as to cause the Bonds or Prior Bonds to be "arbitrage bonds" within the meaning of the Internal Revenue Code. The City hereby covenants that, to the extent permitted by law, it will take all actions within its control and that it shall not fail to take any action as may be necessary to maintain the exclusion of interest on the Bonds and Prior Bonds from gross income for federal income tax purposes, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the City on the date of delivery of the Bonds.

The Finance Director is authorized on behalf of the City to designate the Bonds as “qualified tax-exempt obligations” for purposes of deduction of interest expense by financial institutions under the Internal Revenue Code if the Bonds qualify under the Internal Revenue Code. Any such designation shall be evidenced by execution of the Non-Arbitrage and Tax Compliance Certificate or other document to be delivered by the Finance Director in connection with delivery of the Bonds.

9. Sale of Bonds to be Negotiated. The City Council hereby determines to sell the Bonds at a negotiated sale instead of a competitive sale for the reason that a negotiated sale will permit the City to enter the market on short notice at a point in time which appears to be most advantageous, and thereby possibly obtain a lower rate of interest on the Bonds and the most favorable price for purchase of securities to be escrowed for payment of the Prior Bonds to be refunded.

10. Appointment of Underwriter. Robert W. Baird & Co. Incorporated is hereby named as senior managing underwriter for the Bonds. The City reserves the right to name additional co-managers and/or to develop a selling group. By adoption of this resolution the City assumes no obligations or liability to the Underwriter for any loss or damage that may result to the Underwriter from the adoption of this resolution, and all costs and expenses incurred by the Underwriter in preparing for sale of the Bonds shall be paid from the proceeds of the Bonds, if the Bonds are issued, except as may be otherwise provided in the Bond Purchase Agreement to be signed by the City at the time of sale of the Bonds.

Alternatively, if the Finance Director determines that instead of selling the Bonds to an underwriter it is in the best interests of the City to solicit proposals through a negotiated sale or private placement with a qualified bank or other sophisticated institutional investor, then Robert W. Baird & Co. Incorporated is hereby named as placement agent.

11. Bond Counsel. The City hereby requests Miller, Canfield, Paddock and Stone, P.L.C. to continue as bond counsel to the City for the Bonds. The City Council acknowledges that Miller, Canfield, Paddock and Stone, P.L.C. occasionally represents various municipal bond underwriters, banks, and financial institutions, any of which might offer to purchase the Bonds, in connection with matters unrelated to issuance of the Bonds by the City.

12. Municipal Bond Ratings or Insurance. The Finance Director is hereby authorized to apply for bond ratings from such municipal bond rating agencies as deemed appropriate, in consultation with the Underwriter. If the Underwriter recommends that the City consider purchase of municipal bond insurance, then the Finance Director is hereby authorized and directed to negotiate with insurers regarding acquisition of municipal bond insurance, and, in consultation with the Underwriter, to select an insurer and determine which Bonds, if any, shall be insured.

13. Preliminary Official Statement. The Finance Director is authorized to approve circulation of a Preliminary Official Statement describing the Bonds and to deem such Preliminary Official Statement “final” for purposes of compliance with Securities and Exchange Commission Rule 15c2-12 (“Rule 15c2-12”). If the Bonds are sold by private placement then the Authorized Officer is hereby authorized on behalf of the City to approve circulation to potential purchasers of a term sheet, request for bids, sales memorandum, offering circular or other document describing the City, the Bonds and the security for payment of the Bonds.

14. Sale of Bonds - Parameters. The Finance Director is hereby authorized, on behalf of the City, subject to the provisions and limitations of this resolution, to negotiate sale of the Bonds and to accept an offer to purchase the Bonds without further resolution of this City Council, and to sign a bond purchase agreement, bond placement agreement, or other document awarding sale of the Bonds. This authorization includes, but is not limited to, determination of original principal amount of the Bonds; the prices at which the Bonds are sold; the date of the Bonds; the schedule of principal maturities and whether the Bonds shall mature serially or as term bonds; the provisions for early redemption including mandatory redemption of term bonds, if any; and the interest rates and payment dates of the Bonds, application of the proceeds of the Bonds; transfer of balances, if any, from the debt retirement funds for the Prior Bonds to the Escrow Fund; and purchase of securities for the Escrow Fund.

The Bonds shall not be sold unless the net present value of the principal and interest to be paid on the Bonds, including the cost of issuance, is less than the net present value of the principal and interest to be paid on the Prior Bonds being refunded. The purchase price for the Bonds, exclusive of any original issue discount or premium, shall not be less than 97.00% of the principal amount of the Bonds, plus accrued interest, if any. The underwriter's discount shall not exceed 1.25% of the par amount of the Bonds. In making such determinations the Finance Director is authorized to rely upon data and computer runs provided by the Underwriter or placement agent.

Approval of the matters delegated to the Finance Director under this resolution may be evidenced by execution of a sale order, bond purchase agreement, or official statement.

15. Final Official Statement; Continuing Disclosure Undertaking. After sale of the Bonds, the Finance Director is authorized to prepare, execute and deliver a final Official Statement describing the Bonds and a written continuing disclosure undertaking in order to enable the underwriters of the Bonds to comply with the requirements of Rule 15c2-12.

16. Actions by Officers of the City. The officers, administrators, agents and attorneys of the City are authorized and directed to take all other actions necessary and convenient to facilitate issuance and sale of the Bonds, and to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient in accordance with this resolution, and to pay costs of issuance including but not limited to purchase of bond insurance, transfer agent fees, escrow trustee fees, verification agent fees, bidding agent fees, bond counsel fees, rating agency fees, costs of printing the Bonds and the preliminary and final official statements, and any other costs necessary to accomplish sale and delivery of the Bonds. In the event that the Finance Director is not available to undertake responsibilities delegated to her under this resolution, then the City Manager, or another person designated by the Finance Director or the City Manager, is authorized to take such actions.

17. Conflicting Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Pidek, Haber, Fear, Teich, and Mayor Eveleth.

NAYS: None.

2021 General Obligation Unlimited Tax Refunding Bonds

Motion by Councilmember Pidek to approve the issuance of 2021 General Obligation Unlimited Tax Refunding Bonds to refund the existing 2010 Unlimited Tax General Obligation Street Bonds, the 2013 Unlimited Tax General Obligation Street Bonds, the 2017 Unlimited Tax General Obligation Street Bonds, and the 2018 Unlimited Tax General Obligation Street Bonds for interest savings as follows:

RESOLUTION NO. 58-2021

City of Owosso County of Shiawassee, State of Michigan

RESOLUTION AUTHORIZING ISSUANCE AND SALE OF UNLIMITED TAX GENERAL OBLIGATION REFUNDING BONDS

A RESOLUTION TO APPROVE:

- Issuance of Bonds produce net present value savings through refunding voted bonds issued to pay costs of street improvements;
- Appointment of Robert W. Baird & Co. as Underwriter;
- Finance Director to sell Bonds without further Council action;
- Other matters necessary to sell and deliver the Bonds.

WHEREAS, the City of Owosso, County of Shiawassee, State of Michigan (the "City") has previously issued bonds approved by the voters to pay costs of street improvements including the 2010 Unlimited Tax General Obligation Bonds dated September 29, 2010, the 2013 Unlimited Tax General Obligation Bonds dated December 27, 2013, the 2017 Unlimited Tax General Obligation Bonds dated June 30, 2017, and the 2018 Unlimited Tax General Obligation Bonds dated December 28, 2018 (collectively, the "Prior Bonds"); and

WHEREAS, Robert W. Baird & Co., Incorporated (the "Underwriter") has advised the City that it may be able to accomplish a net savings of debt service costs by refunding all or a portion of the outstanding Prior Bonds through the issuance of refunding bonds; and

WHEREAS, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34") permits the City to issue refunding bonds for the purpose of refunding part of the funded indebtedness of the City, if the refunding would result in net present value savings; and

WHEREAS, the City Council wishes to authorize the Finance Director to sell and deliver and receive payment for the refunding bonds without the necessity of the City Council taking further action prior to sale and delivery of the refunding bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Bond Issuance. If, upon the advice of the Underwriter, refunding all or a portion of the Prior Bonds would accomplish a net savings of debt service costs, then Bonds of the City shall be issued in one or more series in the aggregate principal amount of not to exceed Eleven Million Dollars (\$11,000,000) (the "Bonds") for the purpose of paying costs of refunding all or a portion of the Prior Bonds including payment of legal, financial and other expenses incident thereto. The Bonds shall be designated as the UNLIMITED TAX GENERAL OBLIGATION REFUNDING BONDS, SERIES 2021 with any additional or revised designations as determined by the Finance Director to reflect the sequence and the year in which the Bonds will be sold or delivered, or to otherwise distinguish the Bonds from other series or other bonds issued by the City.

2. Bond Details. The Bonds shall consist of Bonds in fully-registered form of the denomination of \$5,000, or integral multiples thereof, numbered as determined by the Transfer Agent (as hereinafter defined). The Bonds shall bear interest at the rates determined upon sale of the Bonds within the parameters provided by this resolution. The Bonds shall mature as serial or term bonds and be payable as to principal and interest at the times and in the manner as determined by the Finance Director at the time of sale of the Bonds. The Bonds shall be dated as of the date of delivery thereof, or such other date as determined by the Finance Director upon sale of the Bonds.

Principal of the Bonds shall be payable annually on May 1 or on such other date as determined by the Finance Director at the time of sale of the Bonds. The Bonds shall bear interest at the rates determined upon sale of the Bonds within the parameters provided by this resolution, payable semiannually on November 1st and May 1st of each year, beginning on the date determined upon sale of the Bonds.

The Bonds may be subject to optional or mandatory redemption prior to maturity at the times and prices and in the manner as determined by the Finance Director at the time of sale of the Bonds.

The Finance Director is hereby authorized to select a bank or trust company as transfer agent for the Bonds (the "Transfer Agent") or, if the purchaser of the Bonds does not require a third party transfer agent, to appoint an officer of the City as Transfer Agent. The Finance Director is hereby authorized to execute an agreement with the Transfer Agent on behalf of the City. The City reserves the right to replace the Transfer Agent at any time upon written notice to the registered owners of record of the Bonds not less than sixty (60) days prior to an interest payment date.

The Bonds may be issued in book-entry only form through The Depository Trust Company in New York, New York ("DTC") and the Finance Director is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry only form, and to make such changes in the form of the Bonds within the parameters of this resolution as may be required to accomplish the foregoing. If the Bonds are not held in book-entry form through DTC then, if acceptable to the purchaser of the Bonds, the Bonds may be issued in the form of a single fully-registered, nonconvertible bond of the denomination of the principal sum issued, and principal of and interest on the Bonds shall be payable by check drawn by Transfer Agent and mailed to the registered owner or by wire transfer or other method of payment determined by agreement with the purchaser of the Bonds. Otherwise, the principal of the Bonds shall be payable upon presentation and surrender at the designated office of the Transfer Agent, and interest on the Bonds shall be payable by check drawn on the Transfer Agent mailed to the registered owner at the registered address, as shown on the registration books of the City maintained by the Transfer Agent, or other method of payment to the registered owner which conforms with market practice at the time of payment. Interest shall be payable to the person who is the registered owner of record as of the fifteenth day of the month prior to the payment date for each interest payment. The date of determination of the registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. Notwithstanding the foregoing, if the Bonds are held in book-entry form by DTC, payment shall be made in the manner prescribed by DTC.

The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner's duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the Bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

If in the future the City calls Bonds for redemption prior to maturity, then official notice of redemption shall be given by the Transfer Agent on behalf of the City unless receipt of notice is waived by any registered owner of Bonds to be redeemed. Such notice shall be dated and shall contain at a minimum the following information: original issue date; maturity dates; interest rates; CUSIP numbers, if any; certificate numbers (and in the case of partial redemption) the called amounts of each certificate; the place where the Bonds called for redemption are to be surrendered for payment; and that interest on the Bonds or portions thereof called for redemption shall cease to accrue from and after the redemption date. In addition, further notice shall be given by the Transfer Agent in such manner as may be required or suggested by regulations or market practice at the applicable time, but no defect in such further notice nor any failure to give all or any portion of such further notice shall in any manner defeat the effectiveness of a call for redemption if notice thereof is given as prescribed herein.

The Bonds shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and the City Clerk, and the corporate seal of the City shall be manually impressed or a facsimile thereof shall be printed on the Bonds. No Bond authorized under this resolution shall be valid until authenticated by an authorized representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from either the Finance Director or the Treasurer of the City upon payment of the purchase price for the Bonds in accordance with the Bond Purchase Agreement for the

Bonds. Executed blank bonds for registration and issuance to transferees shall simultaneously, and from time to time thereafter as necessary, be delivered to the Transfer Agent for safekeeping.

3. Unlimited Tax Full Faith and Credit Pledge. The City expressly and irrevocably pledges its unlimited tax full faith and credit for the prompt payment of the Bonds. The Bonds are payable out of the City's Debt Retirement Fund created under Section 5 of this resolution, and in order to make such payment, the City is required each year to levy taxes on all taxable property within the boundaries of the City for such payment, without limitation as to either rate or amount.

4. Bond Form. The Bonds shall be substantially in the following form with such changes as may be necessary to conform the Bonds to the final terms of sale:

[FORM OF BOND TO BE COMPLETED AFTER BOND SALE]
UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE
CITY OF OWOSSO
UNLIMITED TAX GENERAL OBLIGATION REFUNDING BOND, SERIES 2021

<u>Interest Rate</u>	<u>Date of Maturity</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
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Registered Owner:
Principal Amount:

The CITY OF OWOSSO, County of Shiawassee, State of Michigan (the "City"), acknowledges itself to owe and for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Date of Maturity specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on [date] and semiannually thereafter. Principal of this bond is payable at the designated office of [transfer agent], Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner of record not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable by check or draft mailed by the Transfer Agent to the person or entity who or which is as of the fifteenth (15th) day of the month prior to each interest payment date, the registered owner of record, at the registered address.

This bond is one of a series of bonds of even Date of Original Issue, aggregating the principal sum of [\$amount] for the purpose of refunding certain outstanding bonds of the City. This bond was issued under and in pursuance of the provisions of Act 34, Public Acts of Michigan, 2001, as amended, and a resolution adopted by the City Council of the City on [date]. The bonds being refunded were issued for the purpose of paying costs of acquiring and constructing street improvements in pursuance of the vote of the qualified electors of the City voting thereon at the general elections held on November 4, 2008 and November 8, 2016.

For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged. This bond is payable out of the City's Debt Retirement Fund for this issue, and in order to make such payment, the City is required each year to levy taxes on all taxable property within the boundaries of the City for such payment, without limitation as to either rate or amount.

Bonds of this issue maturing on or prior to [date] are not subject to redemption prior to maturity.

Bonds or portions of bonds in multiples of \$5,000 of this issue maturing on or after [date] shall be subject to redemption prior to maturity without a premium, at the option of the City, in such order as the

City shall determine and within any maturity by lot, on any date on or after [date], at par plus accrued interest to the date fixed for redemption.

[INSERT MANDATORY REDEMPTION PROVISIONS
IF TERM BONDS ARE SOLD]

In case less than the full amount of an outstanding bond is called for redemption, the Transfer Agent upon presentation of the bond called in part for redemption shall register, authenticate and deliver to the registered owner of record a new bond of the same maturity and in the principal amount of the portion of the original bond not called for redemption.

Notice of redemption shall be given by the Transfer Agent to each registered owner of bonds or portions thereof to be redeemed by mailing such notice not less than thirty (30) days prior to the date fixed for redemption to the registered owner at the address of the registered owner of record as shown on the registration books of the City kept by the Transfer Agent. Bonds shall be called for redemption in multiples of \$5,000, and bonds of denominations of more than \$5,000 shall be treated as representing the number of bonds obtained by dividing the denomination of the bonds by \$5,000, and such bonds may be redeemed in part. The notice of redemption for bonds redeemed in part shall state that, upon surrender of the bond to be redeemed, a new bond or bonds in the same aggregate principal amount equal to the unredeemed portion of the bonds surrendered shall be issued to the registered owner thereof with the same interest rate and maturity. No further interest on bonds or portions of bonds called for redemption shall accrue after the date fixed for redemption, whether the bonds have been presented for redemption or not, provided funds are on hand with the Transfer Agent to redeem the bonds or portion thereof.

Any bond may be transferred by the person in whose name it is registered, in person or by the Registered Owner's duly authorized attorney or legal representative, upon surrender of the bond to the Transfer Agent for cancellation, together with a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any bond is surrendered for transfer, the Transfer Agent shall authenticate and deliver a new bond or bonds, in like aggregate principal amount, interest rate and maturity. The Transfer Agent shall require the bondholder requesting the transfer to pay any tax or other governmental charge required to be paid with respect to the transfer. The Transfer Agent shall not be required to issue, register the transfer of, or exchange any bond during a period beginning at the opening of business 15 days before the day of the mailing of a notice of redemption of bonds selected for redemption and ending at the close of business on the day of that mailing.

It is hereby certified and recited that all acts, conditions and things required by law to be done, exist and happen, precedent to and in the issuance of this bond and the series of bonds of which this is one, in order to make them valid and binding obligations of the City have been done, exist and have happened in regular and due form and time as provided by law, and that the total indebtedness of the City, including this bond and the series of bonds of which this is one, does not exceed any constitutional, statutory, or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City, by its Council, has caused this bond to be signed in the name of the City by [the facsimile signatures of] its Mayor and Clerk, and a facsimile of its corporate seal to be [manually impressed/printed] hereon, all as of the Date of Original Issue.

CITY OF OWOSSO
County of Shiawassee, State of Michigan

By [_____ signature _____]
Mayor

(Seal)
Countersigned:

By [_____ signature _____]
City Clerk

[STANDARD FORMS OF
TRANSFER AGENT'S CERTIFICATE OF AUTHENTICATION
AND ASSIGNMENT TO APPEAR IN COMPLETED BOND]

5. Debt Retirement Fund. The Finance Director or Treasurer is authorized and directed to open a separate depository or trust account with a bank or trust company to be designated as the UNLIMITED TAX GENERAL OBLIGATION BOND SERIES 2021 DEBT RETIREMENT FUND (the "Debt Retirement Fund"). Any monies in the debt retirement funds for the Prior Bonds which are not used to pay principal and interest on the Prior Bonds shall be transferred to the Debt Retirement Fund. The Debt Retirement Fund may be pooled or combined with other debt retirement funds for issues of bonds of like character as provided by Act 34 or other state law. The City hereby pledges its unlimited tax full faith and credit for the prompt payment of the Bonds. All proceeds from taxes levied for the Debt Retirement Fund shall be deposited into the Debt Retirement Fund as collected. Commencing with the year 2021 there shall continue to be levied upon the tax rolls of the City for the purpose of the Debt Retirement Fund each year, in the manner required by the provisions of Act 34, Public Acts of Michigan, 2001, as amended, an amount sufficient so that the estimated collection therefrom will be sufficient to promptly pay, when due, the principal of and interest on the Bonds becoming due prior to the next annual tax levy; provided, however, that if at the time of making any such annual tax levy there shall be other funds available or surplus moneys on hand in the Debt Retirement Fund for the payment of principal of and interest on the Bonds, then credit therefor may be taken against such annual levy for the Debt Retirement Fund. The moneys deposited in the Debt Retirement Fund shall be specifically earmarked and used solely for the purpose of paying the principal of and interest on the Bonds and, as may be necessary, to rebate arbitrage earnings, if any, to the United States Department of Treasury as required by the Internal Revenue Code of 1986, as amended. The accrued interest and premium, if any, received upon delivery of the Bonds shall also be deposited in the Debt Retirement Fund except as otherwise provided in Section 7 of this Resolution.

In the event a deposit of trust is made of cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity or irrevocable call for earlier optional or mandatory redemption, the principal of, premium, if any, and interest on the Bonds, this Resolution shall be defeased and the owners of the Bonds shall have no further rights under this Resolution except to receive payment of the principal of, premium, if any, and interest of the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

6. Escrow Fund. The Finance Director shall designate a bank or trust company to serve as escrow trustee (the "Escrow Trustee"). In order to secure payment of the Prior Bonds being refunded, the City will enter into an Escrow Agreement with the Escrow Trustee (the "Escrow Agreement") which shall provide for the creation of a fund for the deposit of proceeds of the Bonds and other funds available to the City (the "Escrow Fund"). The Escrow Agreement shall irrevocably direct the Escrow Trustee to hold the Escrow Fund in trust for the payment of the principal of and interest on the portion of the Prior Bonds being paid from the Escrow Fund, and shall irrevocably direct the Escrow Trustee to take all necessary steps to call for redemption of any Prior Bonds specified by the Finance Director upon sale of the Bonds,

including publication and mailing of redemption notices, on any date specified by the City on which the Prior Bonds may be called for redemption. The Finance Director is authorized to execute and deliver the Escrow Agreement.

The Finance Director is authorized to purchase, or cause to be purchased, escrow securities, including, but not limited to, United States Treasury Obligations – State and Local Government Series (SLGS), in an amount sufficient to fund the Escrow Fund, and to retain a bidding agent to assist in the purchase of any escrow securities other than SLGS.

The Finance Director is authorized to transfer monies from the debt retirement funds for the Prior Bonds to the Escrow Fund, to be invested as provided in the Escrow Agreement and to be used to pay principal and interest on the Prior Bonds being refunded, and to transfer any amount necessary to enable the interest on the Bonds and Prior Bonds to be, or continue to be, excluded from gross income for federal income tax purposes as determined by bond counsel.

The Finance Director is hereby authorized, at her discretion, to select an independent certified public accountant to serve as verification agent to verify that the securities and cash to be deposited to the Escrow Fund will be sufficient to provide, at the times and in the amounts required, sufficient moneys to pay the principal of and interest on the Prior Bonds being refunded as they become due.

7. Deposit of Bond Proceeds. Upon receipt of the proceeds of sale of the Bonds, the accrued interest and premium, if any, shall be deposited in the Debt Retirement Fund and used to pay interest on the Bonds on the first interest payment date, provided, however, that at the discretion of the Finance Director, all or a portion of any premium received upon delivery of the Bonds may be deposited in the Escrow Fund.

Upon delivery of the Bonds, there shall be deposited to the Escrow Fund from Bond proceeds monies which may be invested as described in the Escrow Agreement and which shall be used by the Escrow Trustee solely to pay the principal of and interest on the Prior Bonds being refunded. The City shall deposit to the Escrow Fund from bond proceeds and other monies available to the City an amount which, together with the investment proceeds to be received thereon, will be sufficient, without reinvestment, to pay the principal of and interest on the Prior Bonds being refunded as they become due pursuant to maturity or the call for redemption.

At the option of the Finance Director, all or a portion of the costs of the issuance of the Bonds may be paid from funds established for that purpose in the Escrow Agreement. Any proceeds of the Bonds remaining after payment of costs of issuance and costs of refunding the Prior Bonds shall be transferred to the Debt Retirement Fund.

8. Tax Covenant. The City shall not invest, reinvest or accumulate any moneys deemed to be proceeds of the Bonds and Prior Bonds pursuant to the Internal Revenue Code of 1986, as amended (the "Internal Revenue Code") in such a manner as to cause the Bonds or Prior Bonds to be "arbitrage bonds" within the meaning of the Internal Revenue Code. The City hereby covenants that, to the extent permitted by law, it will take all actions within its control and that it shall not fail to take any action as may be necessary to maintain the exclusion of interest on the Bonds and Prior Bonds from gross income for federal income tax purposes, including but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds, all as more fully set forth in the Non-Arbitrage and Tax Compliance Certificate to be delivered by the City on the date of delivery of the Bonds.

The Finance Director is authorized on behalf of the City to designate any series of the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions under the Internal Revenue Code if the series of Bonds qualifies under the Internal Revenue Code. Any such designation shall be evidenced by execution of the Non-Arbitrage and Tax Compliance Certificate or other document to be delivered by the Finance Director in connection with delivery of the Bonds.

9. Sale of Bonds to be Negotiated. The City Council hereby determines to sell the Bonds at a negotiated sale instead of a competitive sale for the reason that a negotiated sale will permit the City to enter the market on short notice at a point in time which appears to be most advantageous, and thereby possibly obtain a lower rate of interest on the Bonds and the most favorable price for purchase of securities to be escrowed for payment of the Prior Bonds to be refunded.

10. Appointment of Underwriter. Robert W. Baird & Co. Incorporated is hereby named as senior managing underwriter for the Bonds. The City reserves the right to name additional co-managers and/or to develop a selling group. By adoption of this resolution the City assumes no obligations or liability to the Underwriter for any loss or damage that may result to the Underwriter from the adoption of this resolution, and all costs and expenses incurred by the Underwriter in preparing for sale of the Bonds shall be paid from the proceeds of the Bonds, if the Bonds are issued, except as may be otherwise provided in the Bond Purchase Agreement to be signed by the City at the time of sale of the Bonds.

Alternatively, if the Finance Director determines that instead of selling the Bonds to an underwriter it is in the best interests of the City to solicit proposals through a negotiated sale or private placement with a qualified bank or other sophisticated institutional investor, then Robert W. Baird & Co. Incorporated is hereby named as placement agent. If the Bonds are sold by private placement and the placement agent recommends that the City sell the Bonds without obtaining a rating, then the Finance Director is authorized to request any necessary waivers or approvals from the State of Michigan Department of Treasury.

11. Bond Counsel. The City hereby requests Miller, Canfield, Paddock and Stone, P.L.C. to continue as bond counsel to the City for the Bonds. The City Council acknowledges that Miller, Canfield, Paddock and Stone, P.L.C. occasionally represents various municipal bond underwriters, banks, and financial institutions, any of which might offer to purchase the Bonds, in connection with matters unrelated to issuance of the Bonds by the City.

12. Municipal Bond Ratings or Insurance. The Finance Director is hereby authorized to apply for bond ratings from such municipal bond rating agencies as deemed appropriate, in consultation with the Underwriter. If the Underwriter recommends that the City consider purchase of municipal bond insurance, then the Finance Director is hereby authorized and directed to negotiate with insurers regarding acquisition of municipal bond insurance, and, in consultation with the Underwriter, to select an insurer and determine which Bonds, if any, shall be insured.

13. Preliminary Official Statement. The Finance Director is authorized to approve circulation of a Preliminary Official Statement describing the Bonds and to deem such Preliminary Official Statement "final" for purposes of compliance with Securities and Exchange Commission Rule 15c2-12 ("Rule 15c2-12"). If the Bonds are sold by private placement then the Authorized Officer is hereby authorized on behalf of the City to approve circulation to potential purchasers of a term sheet, request for bids, sales memorandum, offering circular or other document describing the City, the Bonds and the security for payment of the Bonds.

14. Sale of Bonds - Parameters. The Finance Director is hereby authorized, on behalf of the City, subject to the provisions and limitations of this resolution, to negotiate sale of the Bonds and to accept an offer to purchase the Bonds without further resolution of this City Council, and to sign a bond purchase agreement, bond placement agreement, or other document awarding sale of the Bonds. This authorization includes, but is not limited to, determination of original principal amount of the Bonds; the prices at which the Bonds are sold; the date of the Bonds; the schedule of principal maturities and whether the Bonds shall mature serially or as term bonds; the provisions for early redemption including mandatory redemption of term bonds, if any; and the interest rates and payment dates of the Bonds, application of the proceeds of the Bonds; transfer of balances, if any, from the debt retirement funds for the Prior Bonds to the Escrow Fund; and purchase of securities for the Escrow Fund.

The Bonds shall not be sold unless the net present value of the principal and interest to be paid on the Bonds, including the cost of issuance, is less than the net present value of the principal and

interest to be paid on the Prior Bonds being refunded. The purchase price for the Bonds, exclusive of any original issue discount or premium, shall not be less than 97.00% of the principal amount of the Bonds, plus accrued interest, if any. The underwriter's discount shall not exceed 1.25% of the par amount of the Bonds. In making such determinations the Finance Director is authorized to rely upon data and computer runs provided by the Underwriter or placement agent.

Approval of the matters delegated to the Finance Director under this resolution may be evidenced by execution of a sale order, bond purchase agreement, or official statement.

15. Final Official Statement; Continuing Disclosure Undertaking. After sale of the Bonds, the Finance Director is authorized to prepare, execute and deliver a final Official Statement describing the Bonds and a written continuing disclosure undertaking in order to enable the underwriters of the Bonds to comply with the requirements of Rule 15c2-12.

16. Actions by Officers of the City. The officers, administrators, agents and attorneys of the City are authorized and directed to take all other actions necessary and convenient to facilitate issuance and sale of the Bonds, and to execute and deliver all other agreements, documents and certificates and to take all other actions necessary or convenient in accordance with this resolution, and to pay costs of issuance including but not limited to purchase of bond insurance, transfer agent fees, escrow trustee fees, verification agent fees, bidding agent fees, bond counsel fees, rating agency fees, costs of printing the Bonds and the preliminary and final official statements, and any other costs necessary to accomplish sale and delivery of the Bonds. In the event that the Finance Director is not available to undertake responsibilities delegated to her under this resolution, then the City Manager, or another person designated by the Finance Director or the City Manager, is authorized to take such actions.

17. Conflicting Resolutions. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Fear, Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Law, and Mayor Eveleth.

NAYS: None.

Electric Vehicle Charger – Transformer Easement

Mayor Pro-Tem Osika asked whether the easement before the Council tonight was the hold up in the progress of the EV charging station. City Manager Henne indicated the easement had taken some time, but the project was now one step closer to fruition.

Mayor Pro-Tem Osika promised to ask again about the timeline for installation at the next DDA meeting.

Councilmember Pidek asked that local business owners be notified in a timely manner if power needs to be cut to install the new transformer. City Manager Henne encouraged him to reach out to Rafael Turner at Consumers Energy to let him know about his concerns.

Motion by Councilmember Pidek granting a utilities easement to Consumers Energy for the installation of a transformer for the new EV Charging station that will be installed in Main Street Plaza as follows:

RESOLUTION NO. 59-2021

RESOLUTION AUTHORIZING

THE APPROVAL OF DOWNTOWN ELECTRIC VEHICLE CHARGING STATION EASEMENT

WHEREAS, in January 2020, OMS/DDA was awarded a 2020 Consumers PowerMIDrive grant to install a DC Fast Charging Electric Vehicle Charging Station. This grant covers over 80% of the purchase & installation costs. OMS/DDA via the City's Revolving Loan Fund has paid for the remaining 20% of project costs.

WHEREAS, Consumers Power is replacing the transformer near the location of the installation site (Main Street Plaza). This location currently holds the old/obsolete transformer that was used for the former hotel building that was on the corner of Washington & Main Streets. Consumers Power will be replacing the current transformer with a new one that can meet the needs for the charging

WHEREAS, the replacement of the transformer requires an easement for that location.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves easement at 102 S. Washington Street for the installation of the transformer associated with the downtown electric vehicle charging stations.

SECOND: The Mayor and City Clerk are authorized to sign said easement.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Teich, Haber, Mayor Pro-Tem Osika, Councilmembers Law, Pidek, Fear, and Mayor Eveleth.

NAYS: None.

OMS/DDA Loan & Grant Manual Revisions

Motion by Councilmember Pidek to approve changing the eligibility requirements to qualify for a Fire Suppression grant for upper story housing developments as defined in the OMS/DDA Loan & Grant Manual governing the use of downtown revolving loan and grant funds as detailed below;

RESOLUTION NO. 60-2021

RESOLUTION AUTHORIZING THE APPROVAL OF OMS/DDA REVOLVING LOAN FUND MANUAL REVISIONS

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

WHEREAS, on Wednesday, March 3, 2021 during a Regular Board Meeting, the Owosso Main Street/DDA (OMS/DDA) Board of Directors voted to update the 2020/2021 Revolving Loan Fund Manual. The modification is as follows:

2020/2021 Revolving Loan Fund Manual Review & Modification:

- Change Item-D of the Upper Floor Housing Development - Fire Suppression Grant requirement to: *Fire Suppression is eligible for a grant of up to_\$12,500 per unit for projects with upper floor residential units*

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso approves the modification to the OMS/DDA Loan & Grant Manual for the 2020/2021 Fiscal Year.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Haber, Law, Fear, Pidek, Mayor Pro-Tem Osika, Councilmember Teich, and Mayor Eveleth.

NAYS: None.

Public Services Employees COVID-19 Hazard Payment

Mayor Eveleth noted that this item was placed on the agenda at the March 15th meeting to allow for public comment.

Mayor Pro-Tem Osika wanted to know if the money for this one-time payment will come out of the marijuana money. City Manager Henne noted that AFSCME employees are paid out of several different funds, not just the general fund (where the marijuana money is deposited). He indicated that all the affected funds would be able to handle their respective portion of the one-time payment.

Motion by Councilmember Haber to approve giving each AFSCME Public Services Employee a \$1,000 COVID-19 Hazard Payment as follow:

RESOLUTION NO. 61-2021

RESOLUTION AUTHORIZING PUBLIC SERVICES EMPLOYEE HAZARD PAY PREMIUMS PAYMENTS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a \$1,000 per employee hazard payment at the July 20, 2021 regular council meeting for first responders; and

WHEREAS, these payments were refunded to the City of Owosso with the Federal CARES Act passed in March, 2020; and

WHEREAS, the City Council wishes to grant each AFSCME represented public works employee the same \$1,000 per employee for hazard pay for service during the COVID-19 pandemic; and

WHEREAS, the City of Owosso Public Services Department employs 31 employees that are eligible for this payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a \$1,000 one-time payment to its 31 eligible AFSCME-represented public services employees for a cost to the City of Owosso of \$31,000 plus

the required contributions to FICA and defined benefit retirement plans.

SECOND: The above expenses shall be paid from the General Fund, Local Street Fund, Major Street Fund, Fleet Fund, Water Fund, Wastewater Fund, and Sewer Fund allocated accordingly.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Law, Teich, Fear, and Mayor Eveleth.

NAYS: None.

Library Lease

City Manager Henne noted that the original lease had been negotiated in 1996 and needed to be updated. Much of the contract remains the same, the bulk of the changes are to the cost share portion of the agreement.

Motion by Mayor Pro-Tem Osika to approve a lease agreement between the City of Owosso and the Shiawassee District Library for library building situated on City-owned property at 502 W. Main Street and authorize the Mayor and City Clerk to execute said document as detailed below:

RESOLUTION NO. 62-2021

RESOLUTION APPROVING LEASE AGREEMENT FOR SHIAWASSEE DISTRICT LIBRARY OWOSSO BRANCH BUILDING

WHEREAS, the City of Owosso, Shiawassee County, Michigan, leases the building at 502 West Main Street to the Shiawassee District Library; and

WHEREAS, the City of Owosso and the Owosso District Library have agreed to renegotiate the original 1996 lease agreement for said property.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Lease Agreement between the City of Owosso, Michigan and the Shiawassee District Library.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Law, Mayor Pro-Tem Osika, Councilmembers Haber, Teich, and Mayor Eveleth.

NAYS: None.

Washington Park Water Main Easement

Motion by Councilmember Fear accepting a permanent easement from the Jerry S. Voight Trust for the construction and maintenance of a water main on parcel no. 050-535-000-001-00 to service the Washington Park development in the amount of \$1.00 as follows:

RESOLUTION NO. 63-2021

**AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH
JERRY S VOIGHT, TRUST FOR PERMANENT WATER MAIN EASEMENT
AT PARCEL NUMBER 050-535-000-001-00
AT THE CORNER OF WESLEY DRIVE AND N WASHINGTON STREET**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to construct and maintain a water main located under properties owned by Jerry S Voight, Trust; and

WHEREAS, maintenance of the water main will require permanent easements from the property owner; and

WHEREAS, Jerry S Voight, Trust, property owner, is willing to grant said permanent easements to the City of Owosso for the sum of one dollar (\$1.00).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to agree to the terms set forth in the attached permanent easement documents between the City of Owosso, Michigan and Jerry S Voight, Trust, parcel number 050-535-000-001-00, Owosso, Michigan.
- SECOND: The City Clerk is instructed and authorized to file said easement documents with the Shiawassee County Register of Deeds.
- THIRD: The accounts payable department is authorized to pay Jerry S Voight, Trust in the amount of \$1.00 for necessary expenses as set forth in the permanent easement documents.
- FOURTH: The above expenses shall be paid from Water Account 591-552-818.000-WASHPARK21.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Mayor Pro-Tem Osika, Councilmembers Teich, Law, Haber, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

Paula Alexander, Parks & Recreation Board. Letter of Resignation.
Owosso Historic District Commission. Minutes of February 17, 2021.
Downtown Development Authority. Minutes of March 3, 2021.
Owosso Historical Commission. Minutes of March 8, 2021.
Owosso Historic District Commission. Minutes of March 12, 2021.

Planning Commission. Minutes of March 22, 2021.

Waste Water Treatment Plant Review Board. Minutes of March 23, 2021.

Parks & Recreation. Minutes of March 24, 2021.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

Mayor Eveleth offered his thanks to Public Safety Director Lenkart for his work during the Jumbo's fire.

Mayor Eveleth went on to encourage everyone to consider getting a COVID vaccination as the side effects from the virus can be life changing.

Mayor Pro-Tem Osika thanked Amy Fuller and the Parks & Recreation Commission for their work bringing the new dock at Hopkins Lake to fruition.

Councilmember Haber thanked the Mayor for being a part of student statesmanship activities at the schools.

Councilmember Fear pointed out the survey included with this quarter's utility bills and encouraged everyone to complete it. She also asked if the castle is open. It was noted it would be opening the following day.

Councilmember Fear also requested an update on the Matthews Building. City Attorney Gould indicated that the owners had complied with the terms of the City's order so the lawsuit was dropped. They now have a little over a year to complete more permanent repairs.

Councilmember Pidek invited everyone to sign up for volunteer opportunities in the community this Saturday from 9:00 to 1:00 at Foster Coffee.

Mayor Pro-Tem Osika asked Public Safety Director Lenkart for a quick recap of the Jumbo's fire. He gave a brief recount of the incident noting that the fire burned so hot that firefighters were not allowed inside the building to fight the fire and it took four departments several hours to put out the fire.

NEXT MEETING

Monday, April 19, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Downtown Development Authority – 2 terms expire June 30, 2021
Owosso Historical Commission – 2 terms expire December 31, 2021
Owosso Historical Commission – term expires December 31, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2021
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:41 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: April 1, 2021
TO: Owosso City Council
FROM: Kevin Lenkart
Public Safety Chief
RE: Notice of Public Hearing

Please take notice that the City of Owosso, Michigan will hold a public hearing on May 3, 2021 at 7:30 P.M. during the regular city council meeting. The hearing will allow for public comment on the application for grant money from the USDA for a portion of the cost of purchasing a new police vehicle for the Owosso Police Department.

The City of Owosso is eligible for up to 35% federal assistance in the purchase of a police cruiser with a purchase cap of \$50,000.00. The grant would be capped at \$17,500.00 for the City of Owosso. The remaining funding would be covered by the City of Owosso.

RESOLUTION NO.

SET A PUBLIC HEARING TO HEAR CITIZEN COMMENT ON THE APPLICATION FOR GRANT MONEY FROM THE USDA

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a police department requiring the use of police vehicles; and

WHEREAS, the USDA has a grant program that provides funding for police vehicles and this grant program requires a public hearing to allow for public comment on applying for grant money; and

WHEREAS, the item must now be considered by the city council and a public hearing by the council is required before any such final approval can be acted upon.

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of a police cruiser with a purchase cap of \$50,000.00. The grant would be capped at \$17,500.00 for the City of Owosso. The remaining funding would be covered by the City of Owosso.

NOW THEREFOR BE IT RESOLVED THAT:

FIRST: a public hearing is set for Monday, May 3, 2021 at 7:30 p.m. for the purpose of hearing citizen comment regarding the application for a grant from the USDA for the purchase of one police cruiser.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 9, 2021

TO: Mayor Eveleth and Owosso City Council members

FROM: Nathan Henne, City Manager

SUBJECT: **1st Reading:** Medical Marijuana Ordinance Amendment

RECOMMENDATION:

Approve ordinance amendment to allow for the transfer of medical marijuana licenses.

BACKGROUND:

The City's medical marijuana ordinance does not allow for the transfer of licenses even through sales. The state allows such transfers. For retail dispensaries, initial license selection is based on a lottery – but again, there was no provision in the ordinance that addresses sale or transfer of licenses. A lottery process for retail license transfer will not work. So, I am recommending the ordinance be amended to allow for the sale of marijuana licenses. The state's vetting process for all license holders is sufficient to ensure any transferee is eligible to hold a marijuana license in the city.

The ordinance would allow a transfer under the following conditions:

- 1) The licensee submits to the City Clerk a written request to transfer license indicating the current licensee and the proposed licensee
- 2) Proposed licensee delivers the application fee, in full, as required by Owosso City Ordinance 16.5-3(c)
- 3) Proposed licensee submits a complete license application
- 4) As soon as reasonably possible, after the City Clerk is in receipt of the aforementioned items, licensee's request to transfer a license issued under this Chapter to a different individual or entity shall be reviewed by council. At the sole discretion and satisfaction of the council, the transfer shall be approved by resolution.

The attempted transfer, sale, or other conveyance of an interest in a license without resolution approving transfer by council is grounds for suspension or revocation of the license.

FISCAL IMPACTS: This depends on how many transfers take place as every instance will require a \$5000 license fee paid to the city.

RESOLUTION NO.

**SETTING A PUBLIC HEARING FOR
THE PROPOSED ORDINANCE AMENDMENT
TO SECTION 16.5-4 TO ALLOW TRANSFER OF MEDICAL MARIHUANA FACILITIES LICENSES**

WHEREAS, the City of Owosso allows medical marihuana facilities to do business within the City with the required license; and

WHEREAS, the City of Owosso wishes to end the prohibition on the transfer of said licenses from one owner to another; and

WHEREAS, a public hearing is required before an ordinance amendment can be enacted.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That Section 16.5-4 of the Owosso City Code shall be amended to read:

Sec. 16.5-4. - Requirements and procedure for issuing license.

- (a) No person shall operate a marihuana facility within City without a valid marihuana facility license issued by the city pursuant to the provisions of this chapter, and state law.
- (b) The license requirement in this chapter applies to all facilities whether operated for profit or not for profit.
- (c) Every applicant for a license to operate a marihuana facility shall file an application in the building department office upon a form provided by the city.
- (d) Applications to operate any marihuana facility shall include a photocopy of the "State of Michigan Prequalification Status Letter." Any application delivered to the city without the aforementioned prequalification status letter will be deemed incomplete and shall be rejected. Any delay due to the filing of an incomplete application shall be deemed the fault of the applicant and not the city.
- (e) Upon an applicant's completion of said form and furnishing of all required information and documentation, city staff shall accept the application and assign it a sequential application number by facility type based on the date and time of acceptance. The city staff shall act to approve or deny an application not later than twenty (20) days from the date the application was accepted. If approved, the building department shall issue the applicant a provisional license.
- (f) Applicant's receipt of a provisional license from the city shall provide for reasonable time, but not more than eight (8) months, to secure any and all subsequent and/or collateral permits as required by the state and/or city. Any applicant with a provisional license that has not completed every task as required by the state and/or the city, within eight (8) months after receipt of the provisional license from the city will result in revocation of applicant's city issued provisional license and denial of license.
 - (1) An extension of time may be granted upon applicant's written request and showing of good cause for delay. A request for an extension of time shall also include the estimated time to remedy the delay. Any extension of time shall be at the sole discretion of the city.
- (g) Within twenty (20) days from the applicant submitting proof of obtaining all other required permits and approvals and payment of the license fee, city staff shall approve or deny the

marihuana facility license. The building department shall issue marihuana facility licenses in order of the sequential application number previously assigned.

- (h) Maintaining a valid marihuana facility license issued by the state is a condition for the issuance and maintenance of a marihuana facility license under this chapter and continued operation of any marihuana facility.
- (i) ~~A marihuana facility license issued under this chapter is not transferable.~~ **A marihuana facility license issued under this Chapter is exclusive to the licensee and may be transferable, if all of the following are met:**
 - 1) The licensee submits to the City Clerk a written request to transfer license indicating the current licensee and the proposed licensee;**
 - 2) Proposed licensee delivers the application fee, in full, as required by Owosso City Ordinance 16.5-3(c);**
 - 3) Proposed licensee submits a complete license application as required by this Chapter; and**
 - 4) As soon as reasonably possible, after the City Clerk is in receipt of the aforementioned items, licensee's request to transfer a license issued under this Chapter to a different individual or entity shall be reviewed by council. At the sole discretion and satisfaction of the council, the transfer shall be approved by resolution.**

The attempted transfer, sale, or other conveyance of an interest in a license without resolution approving transfer by council is grounds for suspension or revocation of the license.

- (j) If the application is for a grower's license, the maximum number of plants that the applicant intends to grow will be included with the application.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, May 3, 2021 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 16.5, Medical Marihuana Facilities Licensing – Police Power Ordinance, of the Code of the City of Owosso.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 9, 2021

TO: Mayor Eveleth and Owosso City Council members

FROM: Nathan Henne, City Manager

SUBJECT: 1st Reading: Recreational Marijuana Ordinance Amendment

RECOMMENDATION:

Approve ordinance amendment to allow for the transfer of Recreational marijuana licenses.

BACKGROUND:

The City's recreational marijuana ordinance does not allow for the transfer of licenses even through sales. The state allows such transfers. For retail dispensaries, initial license selection is based on a lottery – but again, there was no provision in the ordinance that addresses sale or transfer of licenses. A lottery process for retail license transfer will not work. So, I am recommending the ordinance be amended to allow for the sale of marijuana licenses. The state's vetting process for all license holders is sufficient to ensure any transferee is eligible to hold a marijuana license in the city.

The ordinance would allow a transfer under the following conditions:

- 1) The licensee submits to the City Clerk a written request to transfer license indicating the current licensee and the proposed licensee
- 2) Proposed licensee delivers the application fee, in full, as required by Owosso City Ordinance 16.6-3(d)
- 3) Proposed licensee submits a complete license application
- 4) As soon as reasonably possible, after the City Clerk is in receipt of the aforementioned items, licensee's request to transfer a license issued under this Chapter to a different individual or entity shall be reviewed by council. At the sole discretion and satisfaction of the council, the transfer shall be approved by resolution.

The attempted transfer, sale, or other conveyance of an interest in a license without resolution approving transfer by council is grounds for suspension or revocation of the license.

FISCAL IMPACTS: This depends on how many transfers take place as every instance will require a \$5000 license fee paid to the city.

RESOLUTION NO.

**SETTING A PUBLIC HEARING FOR
THE PROPOSED ORDINANCE AMENDMENT
TO SECTION 16.6-4 TO ALLOW TRANSFER OF RECREATIONAL MARIHUANA ESTABLISHMENT
LICENSES**

WHEREAS, the City of Owosso allows recreational marihuana facilities to do business within the City with the required license; and

WHEREAS, the City of Owosso wishes to end the prohibition on the transfer of said licenses from one owner to another as long as certain conditions are met; and

WHEREAS, a public hearing is required before an ordinance amendment can be enacted.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. AMENDMENT. That Section 16.6-4 of the Owosso City Code shall be amended to read:

Sec. 16.6-4. - Requirements and procedure for issuing license.

- (a) No person shall operate an adult use marihuana establishment within the city without a valid adult use marihuana establishment license issued by the city pursuant to the provisions of this chapter, and state law.
- (b) The license requirement in this chapter applies to all facilities whether operated for profit or not for profit.
- (c) Every applicant for a license to operate an adult use marihuana establishment shall file an application in the building department office upon a form provided by the city.
- (d) Applications to operate any adult use marihuana establishment shall include proof of a duly issued adult use marihuana establishment license by the State of Michigan. Any application delivered to the city without the aforementioned adult use marihuana establishment license will be deemed incomplete and shall be rejected. Any delay due to the filing of an incomplete application shall be deemed the fault of the applicant and not the city.
- (e) Upon an applicant's completion of said form and furnishing of all required information and documentation, city staff shall accept the application and assign it a sequential application number by establishment type, based on the date and time of acceptance. The city staff shall act to approve or deny an application not later than twenty (20) days from the date the application was accepted. If approved, the building department shall issue the applicant a conditional license.
- (f) A conditional license means only that the applicant has submitted a valid application for an adult use marihuana establishment license that has been considered and approved by the city, and the applicant shall not locate or operate a marihuana establishment without obtaining all other permits and approvals required by all other applicable ordinances and regulations of the city.
- (g) Applicant's receipt of a conditional license from the city shall provide for reasonable time, but not more than eight (8) months, to secure any and all subsequent and/or collateral permits as required by the state and/or city. Any applicant with a conditional license that has not completed every task as required by the state and/or the city, within eight (8) months after receipt of the conditional license from the city will result in revocation of applicant's city issued conditional license and denial of license.

- (1) An extension of time may be granted upon applicant's written request and showing of good cause for delay. A request for an extension of time shall also include the estimated time to remedy the delay. Any extension of time shall be at the sole discretion of the city.
- (h) Within twenty (20) days from the applicant submitting proof of obtaining all other required permits and approvals and payment of the license fee, city staff shall approve or deny the marihuana establishment license. The building department shall issue marihuana establishment licenses in order of the sequential application number previously assigned.
- (i) Maintaining a valid adult use marihuana establishment license issued by the state is a condition for the issuance and maintenance of an adult use marihuana establishment license under this chapter and continued operation of any adult use marihuana establishment.
- (j) ~~An adult use marihuana establishment license issued under this chapter is not transferable.~~ **An adult use marihuana establishment license issued under this chapter is exclusive to the licensee and may be transferable, if all of the following are met:**
- 1) The licensee submits to the City Clerk a written request to transfer license indicating the current licensee and the proposed licensee;**
 - 2) Proposed licensee delivers to the City Clerk the annual fee, in full, as required by Owosso City Ordinance 16.6-3(d);**
 - 3) Proposed licensee submits a complete license application as required by this Chapter; and**
 - 4) As soon as reasonably possible, after the City Clerk is in receipt of the aforementioned items, licensee's request to transfer a license issued under this chapter to a different individual or entity shall be reviewed by council. At the sole discretion and satisfaction of the council, the transfer shall be approved by resolution.**

The attempted transfer, sale, or other conveyance of an interest in a license without resolution approving transfer by council is grounds for suspension or revocation of the license.

- (k) If the application is for a grower's license, the maximum number of plants that the applicant intends to grow will be included with the application.
- (l) The placement of restrictions by the state on a state operating license applies equally to an adult use marihuana establishment license issued by the city.

SECTION 2. PUBLIC HEARING. A public hearing is set for Monday, May 3, 2021 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 16.6, Adult Use Marihuana Establishments Licensing – Police Power Ordinance, of the Code of the City of Owosso.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 7, 2021

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order #1445

Fitness Coliseum is requesting a TCO be issued for the Shi-Tri race on May 22nd and May 23rd. The request is for the use of the parking lot off of Jerome St, to the rear of NCG Cinema. Fitness Coliseum will be using a portion of this city lot for the bike staging area for the Shi-Tri. Additionally, they would like to be able to direct all of the participants, volunteers and spectators to park in this lot as well.

The Public Safety Department has issued Traffic Control Order No# 1445 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO
TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1445	4/7/21	4:30 pm

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Parking Lot Closure

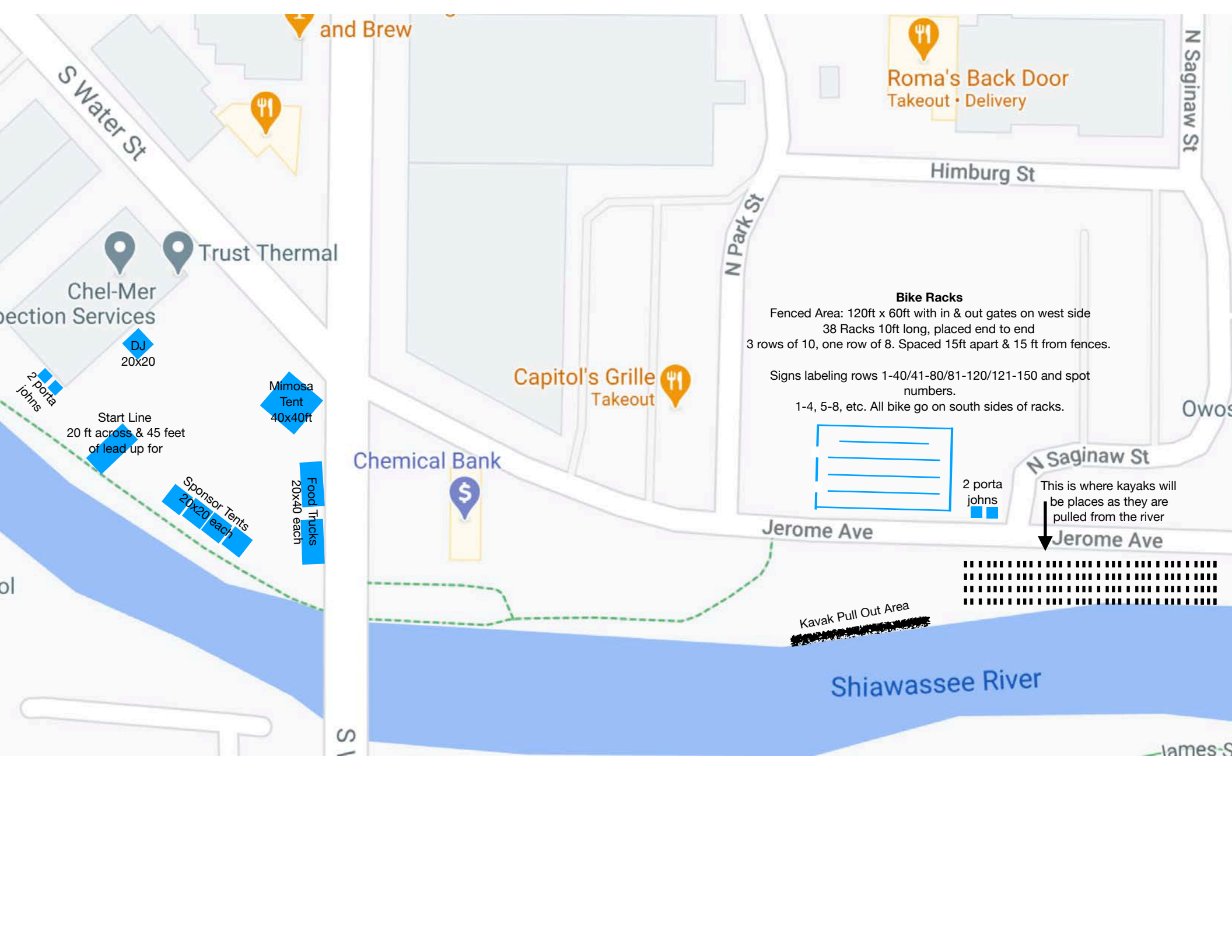
LOCATION OF CONTROL
Southern portion of Lot #10 (Comstock Lot, see map)

Shi Tri
Saturday, May 22, 2021, 12:00 noon
until
Sunday, May 23, 2021, 6:00 p.m.

APPROVED BY COUNCIL
_____, 20____

REMARKS

We will be using a portion of this city lot for the bike staging area. Additionally we would like to be able to direct all of our participants, volunteers and spectators to park in this lot as well.



and Brew

Roma's Back Door
Takeout · Delivery

Trust Thermal

Chel-Mer
Reception Services

DJ
20x20

Mimosa
Tent
40x40ft

Start Line
20 ft across & 45 feet
of lead up for

Sponsor Tents
20x20 each

Food Trucks
20x40 each

Capitol's Grille
Takeout

Chemical Bank

Jerome Ave

Bike Racks

Fenced Area: 120ft x 60ft with in & out gates on west side
38 Racks 10ft long, placed end to end
3 rows of 10, one row of 8. Spaced 15ft apart & 15 ft from fences.

Signs labeling rows 1-40/41-80/81-120/121-150 and spot
numbers.
1-4, 5-8, etc. All bike go on south sides of racks.



2 porta
johns

This is where kayakers will
be places as they are
pulled from the river

Jerome Ave

Kavak Pull Out Area

Shiawassee River

James-S



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Fitness Coliseum & Friends of the Shiawassee River Date: 04/05/2021

Primary Contact Person

Name: Brianna Carroll

Title: Owner, Fitness Coliseum

Address: 817 Stevens Dr

Phone: 989-413-3994

Requested Date(s): Saturday, May 22nd & Sunday May 23rd

Requested Hours: Sat 12pm-4pm(with fencing around bike areas staying set up overnight until Sunday)
Sunday 6am-6pm

Area Requested (Parking Lot - Parade Route): We are requesting use of the city lot behind NCG cinemas.

Detailed description of the use for which the request is made: We will be using a portion of this city lot for our bike staging area for the Shi-Tri. Additionally, we would like to be able to direct all of our participants, volunteers and spectators to park in this lot as well.

Attach copies of any rules or policies applicable to persons participating in the event.

Evidence to the City of insurance coverage applicable to the event or activity naming the City as an

additional insured in an amount of not less than \$500,000 combined single limit.

or

The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
 WCIA - Chairperson

The Shi Tri - Shiawassee River Triathlon Release of Liability Agreement

To participate in The Shiawassee River Triathlon (alternatively “The Shi Tri” or “the event”), you must read, complete and sign this form. Participants under the age of 18 must have permission from a guardian over the age of 18.

In consideration of participating in The Shi Tri I hereby agree to release and discharge from liability, The Shi Tri, and all of its’ organizing parties and sponsors, (Fitness Coliseum, Friends of The Shiawassee River, Owosso Public Schools, Memorial Healthcare, (add additional named sponsors) the State of Michigan, Shiawassee County, Caledonia Township, The City of Owosso & The City of Corunna), all owners, directors, employees, volunteers, participants, and all other persons or entities acting for them (hereinafter collectively referred to as “Releasees”).

1. My participation in the Shi Tri is voluntary and subjects me to the possibility of physical injury and loss of or damage to my property. Risks include, but are not limited to, drowning; accidents involving bicycles/water vessels; medical conditions resulting from physical activity; and damaged clothing or other property. I acknowledge that these risks cannot be eliminated, despite the use of safety equipment, without jeopardizing the essential qualities of the event.

2. I acknowledge that participation in The Shi Tri involves activities in and around water by participating in this event. I understand every time I leave shore in a small boat, I am a potential drowning victim. In addition there is the possibility of injury from many things, including unseen obstacles, weather, currents, waves, insects and other boats. Human powered watercraft requires physical effort which can at times be heavy, including lifting, pulling and possibly prolonged exertion in adverse conditions.

3. COVID-19: I agree that I am personally responsible for my safety and actions while volunteering or participating in the Shiawassee Triathlon (Shi-Tri) being hosted by Fitness Coliseum and Friends of the Shiawassee River. Because the Shi-Tri event is open to other individuals, I recognize that I am at higher risk of contracting COVID-19. With full awareness and appreciation of the risks involved, I, for myself and on behalf of my family, executors, administrators, assigns, and personal representatives, hereby forever release, waive, discharge, and covenant not to sue the Friends of the Shiawassee River and/or Fitness Coliseum from any and all liability, claims, demands, actions, and causes of action whatsoever, directly or indirectly arising out of or related to any loss, damage, or injury, including death, that may be sustained by me related to COVID-19 whether or not caused by the negligence of the Friends of the Shiawassee River and/or Fitness Coliseum, while participating in any activity while in, on, or around the Shi-Tri event.

4. As between each of the Releasees and me, I will be solely responsible for any and all medical and related bills that I may incur because of any injury, as well as costs related to loss or damage to my property, that I may sustain as a result of my participation in the Event, including those sustained on the premises where the Event is conducted and while I am traveling to and from such premises, regardless of the location or mode of transportation.

5. I agree to abide by all of the rules and regulations of the Shi Tri as a condition of my participation. I specifically agree to carry or wear a life jacket and, if not wearing it, to keep it

accessible to me at all times while on the water. I agree to wear a bicycle helmet the entire time I am on my bike, during the course of The Shi Tri. I understand that if I do not have a life jacket and bicycle helmet, I will not be allowed to participate in the event. I further agree not to consume alcohol, marijuana, or any other mind-altering substance while participating in or immediately prior to The Shi Tri.

6. I expressly accept and assume all of the risks inherent in participation in The Shi Tri or that might have been caused by the negligence of the Releasees. My participation in the activity is purely voluntary and I elect to participate despite the risks. In addition, if at any time I believe that event conditions are unsafe or that I am unable to participate due to physical or medical conditions, then I will immediately discontinue participation.

7. I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless Releasees from any and all claims, demands, or causes of action which are in any way connected with my participation in The Shi Tri, or my use of the equipment or facilities. This Agreement shall be binding on my estate, heirs, executors, administrators, successors, and assigns, as well as any other party asserting a Claim on my behalf or on behalf of my estate.

8. I hereby expressly agree that (1) this Agreement shall be governed and construed according to the laws of the state of Michigan without regard to its conflict of laws provisions and (2) any action or proceeding concerning any Claim or the meaning or effect of any provision of the Agreement shall be conducted only in the state courts located in Shiawassee County, Michigan, or the federal courts for the Eastern District of Michigan and that for such purposes, I expressly submit to the jurisdiction of such courts.

9. I hereby grant The Shi Tri and its organizers permission to use my likeness in a photograph, video, or other digital media (“photo”) in any and all of its publications, including web-based publications, without payment or other consideration. I understand and agree that all photos will become the property of The Shi Tri and its organizers and will not be returned. I hereby irrevocably authorize The Shi Tri & its organizers to edit, alter, copy, exhibit, publish, or distribute these photos for any lawful purpose. In addition, I waive any right to inspect or approve the finished product wherein my likeness appears. Additionally, I waive any right to royalties or other compensation arising or related to the use of the photo.

10. I agree that if any portion of this agreement is found to be void or unenforceable the remaining portions shall remain in full force and effect.

Quote: 2433381



Purchase Quote

Re-Quote

INSURED

Friends of the Shiawassee River
 Lorraine Austin
 538 N Shiawassee St
 Corunna, MI 48867
 (989) 277-7337
lorraineaustinwow@gmail.com

BROKER

Michael Ardelean
 ☎ (989) 277-0984
 CLH Insurance Agency
 200 W Exchange St.
 Owosso, MI 48867
mike@clh-insurance.com

POLICY DETAILS

Triathlon
 State: Michigan
 Attendance: 150

POLICY TERM

Event Policy
 Dates: 05/21/2021,
 05/22/2021, 05/23/2021,
 05/24/2021

POLICY COSTS

Premium:	\$382.40
Fees:	\$1.92
Tax:	\$7.65
Policy Fee:	\$62.00
RPG Cost:	\$131.60
Policy Total:	\$685.57
Commission:	-\$38.24
Amount Due:	\$647.33

COVERAGE LIMITS

Each Occurrence (Includes Bodily Injury and Property Damage)	\$1,000,000
Damage to Rented Premises	\$100,000
Personal & Advertising Injury	\$1,000,000
Products / Completed Operations Aggregate	Included
General Aggregate	\$2,000,000
Medical Payments	\$5,000
Liquor Liability	Not Included
Waiver of Subrogation	Not Included
Primary & Non- Contributory	Not Included
Additional Insured(s)	Included
Hired & Non-Owned Auto	Included
Deductible	\$1,000
Medical Payments 2	\$10,000



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 7, 2021

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order #1446

The Lebowsky Theatre requests council approval to close South Park St. down for an outdoor Cabaret. The request is close Park St from E. Main St to Comstock St, from Thursday, July 22, 2021 through Sunday, July 25, 2021.

The Public Safety Department has issued Traffic Control Order No. 1446 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO
TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1446	4/7/21	4:30 pm

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Street Closure

LOCATION OF CONTROL
South Park Street from Main Street to Comstock Street

EVENT:

Lebowsky Center Outdoor Cabaret

Thursday, July 22, 2021 at 2:00pm
until
Sunday, July 25, 2021 at 6:00pm

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Lebowsky Center for Performing Arts Date: March 31, 2021

Primary Contact Person Name: Kathy Brooks Title: Executive Director Address: 122 E Main St Owosso, MI 48867 Phone: 989-723-4003

Requested Date(s): July 22 - 25 Requested Hours: ALL DAY

Area Requested (Parking Lot - Parade Route): Close down Park St between E Main St and Comstock St

We request that the road stay closed 2pm on THU through SUN evening to allow for the setup to remain.

Detailed description of the use for which the request is made: The Lebowsky Center for Performing Arts is planning to once again present our outdoor cabaret event due to the limitations for indoor gatherings.

- Attach copies of any rules or policies applicable to persons participating in the event.
Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: Traffic Control Order Number

Cc: DDA - Director WCIA - Chairperson



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/5/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CLH Insurance Agency 200 W. Exchange St. Owosso, MI 48867	CONTACT NAME: PHONE (A/C, No, Ext): (989) 725-7134 FAX (A/C, No): (989) 723-5382 E-MAIL ADDRESS: <table style="width: 100%;"> <tr> <td style="text-align: center;">INSURER(S) AFFORDING COVERAGE</td> <td style="text-align: center;">NAIC #</td> </tr> <tr> <td>INSURER A : Cincinnati Casualty Co.</td> <td>28665</td> </tr> <tr> <td>INSURER B : Michigan Insurance Company</td> <td>10857</td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Cincinnati Casualty Co.	28665	INSURER B : Michigan Insurance Company	10857	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER E :															
INSURER F :															
INSURED Owosso Community Players & Lebowky Center for the Performing Arts 114 E Main St., Ste 222 Owosso, MI 48867															

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: General Aggregate	X		EPP 0363601	12/1/2020	12/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$			EPP 0363601	12/1/2020	12/1/2021	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ \$ 5,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		N / A	1000013136	12/1/2020	12/1/2021	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Owosso 301 W Main St Owosso, MI 48867	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Kam Samson</i>
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Outdoor Cabaret Event

Lebowsky Center for Performing Arts | Participant Rules and Policies

The Lebowsky Center for Performing Arts seeks to continue fulfilling its mission of educating, enriching and entertaining lives through quality performing arts programming through a series of outdoor cabaret events on Park St in the month of July.

The events will be ticketed for all attendees, with a max capacity of attendees not to exceed what is allowed by state regulations on outdoor gatherings. All attendees will be required to wear a face mask at all times except when at their designated seat.

We will fill the street with bistro sized tables to accommodate parties up to 4 people that allow for proper social distancing between all other attendees. We will host 3 performances, one each night Thursday – Saturday with Sunday reserved as a potential rain date.

For further questions, please contact Kathy Brooks at kathy@lebowskycenter.com



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: April 12, 2021
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order #1447

Andy Genovese, Mid-Michigan Custom Car Show Organizer, is requesting the following street closure for the Annual Car Show:

Requested closure:

JC Penney / Roma's Parking Lot between Jerome Ave, N Saginaw St, Himburg St, N Park St, excluding parking for NCG Cinemas

Requested date/time:

Sunday, June 13 2021
7 am – 6 pm

The Public Safety Department has issued Traffic Control Order No. 1447 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1447	4/12/2021	4:00 pm

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Street closing

LOCATION OF CONTROL
Comstock Lot (Lot #10), excluding parking for NCG Cinemas

DATE:
Sunday, June 13, 2021
7 am – 6 pm

EVENT:
Mid-Michigan Custom Car Show

APPROVED BY COUNCIL
_____, 20 ____

REMARKS



APPLICATION FOR USE OF
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Mid Michigan Custom Car Show Date: 4-7-2021

Primary Contact Person

Name: Andy Genovese
Title: Organizer
Address: 1370 W North St
Owosso, MI 48867
Phone: 989-666-3107

Requested Date(s): Sunday, June 13, 2021 Requested Hours: 7 AM - 6 PM

Area Requested (Parking Lot - Parade Route): JC Penney / Roma's Parking Lot between Jerome Ave, N Saginaw St, Himborg St, N Park St, excluding parking for NCG Cinemas

Detailed description of the use for which the request is made: Car Show

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/09/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Al Shattuck State Farm Insurance Company 111 N Hickory St Owosso MI 48867	CONTACT NAME: Grace Wright PHONE (A/C, No, Ext): 989-723-3232 E-MAIL ADDRESS: grace@alshattuck.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: State Farm Fire and Casualty Company	NAIC # 25143
INSURED Kimberly and Andrew Genovese 1370 W North St Owosso MI 48867	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
x	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR		22-CP-M544-4	10/08/2020	10/08/2021	EACH OCCURRENCE \$ 500,000
	<input checked="" type="checkbox"/> Property Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

OPERATIONS: CAR SHOW Sunday June 13th

LOCATION: CITY OF OWOSSO

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE-DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Mid-Michigan Custom Car Show Rules & Regulations

No alcoholic beverages will be permitted. Violators may be removed from the premises.

Car Show registrations must be completed between 9:00am and 12:00pm.

All Vehicles will be classified by the owner at the time of registration; please look closely at the Registration Form for the place to choose the class you would like to enter your car, truck, or bike into for judging.

Judging will begin at 12:00 sharp; please have vehicle ready to be judged.

Vehicle Registration Sheets must be displayed on all vehicles in the dash area; vehicles without entry cards will NOT be judged!

Car Show awards will include Top 3 in Class, plus one Best of Show and Best Club ALL cars registered for the show are eligible for the "Best of Show" trophy. The winner of "Best in Show" is not eligible for other awards.

No vehicles will be moved once they are parked, unless a staff member asks specifically for a vehicle to be moved. This is for safety reasons with the people/children present at the show.

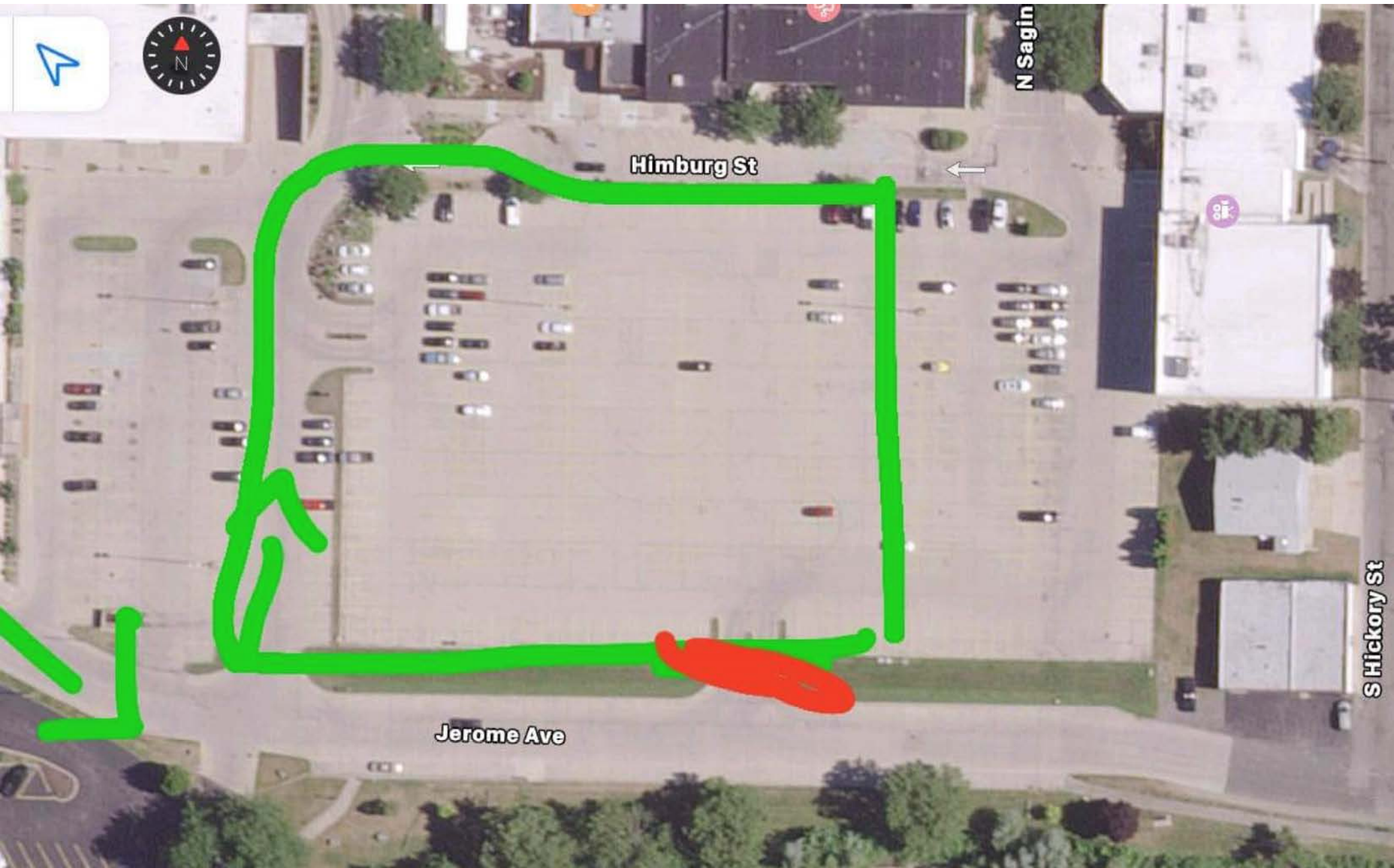
Judges must have access to all areas of the vehicle, including the trunk, interior, or engine compartment if the participant wishes to be judged for that area. Judges are not to touch or open any areas of the vehicle to complete their judging duties, so please have all areas accessible to the judges during that time.

It is suggested that you be available to the judges during the time that your vehicle is being evaluated. They may have questions for you, or may need your assistance with your vehicle. However, it is NOT required that you talk to the judge unless he/she requests it.

All vehicles must remain in the show area during the event hours of 9:00-6:00pm. WINNERS MUST BE PRESENT TO WIN. If you leave early from the event, you may forfeit your show position, and may not receive the award for your class. No entry fees will be refunded.

Judges Decisions are final. Revisions will not be made to judging sheets. Tie-breakers will be decided by the head judge after a short re-evaluation of details.

The City of Owosso reserves the right to enforce any and all City rules & regulations in addition to these.



N Sagin

Himburg St

Jerome Ave

S Hickory St



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: April 19, 2021
TO: Owosso City Council
FROM: Cheryl Grice, Finance Director
SUBJECT: Professional Services Agreement for Financial Audit Services

RECOMMENDATION:

Approve an agreement with Gabridge & Company to provide an independent financial audit of the city including a federal single audit, in the amount of \$32,000 for fiscal year ending 6/30/21.

BACKGROUND:

Gabridge & Company has provided the city with auditing services for the past three years after being selected from a recommendation from Finance in 2018. Gabridge & Company offered an option of extending for two years the auditing services. The firm has experience in the city's operations, controls and processes. The engagement letter for approval is for one fiscal year only.

FISCAL IMPACTS:

Audit fees in the various funds charged are budgeted.

Attachments:
Resolution
Engagement Letter

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A LETTER OF ENGAGEMENT WITH
GABRIDGE & COMPANY, CERTIFIED PUBLIC ACCOUNTANTS,
TO AUDIT FISCAL YEAR ENDING JUNE 30, 2021**

WHEREAS, the city of Owosso, Michigan is required by the state of Michigan to have an independent audit performed annually according to generally accepted auditing standards; and

WHEREAS, obtaining certified public accountants to prepare the audit of the financial statements is necessary and it is hereby determined that Gabridge & Company, are qualified to provide such services;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN:

- FIRST: that the city of Owosso has heretofore determined that engaging Gabridge & Company, certified public accountants, is advisable and necessary, to conduct and prepare an audit of the basic financial statements and prepare a federal single audit for the city of Owosso, Michigan;
- SECOND: that the letter of engagement between the city of Owosso and Gabridge & Company, attached as Exhibit A for a cost not to exceed \$32,000 is hereby approved; and
- THIRD: that the city manager of the city of Owosso is hereby instructed and authorized to sign the document attached as Exhibit A for the city of Owosso.
- FOURTH: payment of \$32,000 is hereby approved upon successful completion of the audit from the various funds being audited.

April 6, 2021

To the City Council and Management of the City of Owosso
301 W. Main Street
Owosso, Michigan 48867

We are pleased to confirm our understanding of the services we are to provide the City of Owosso, Michigan (the “City”) for the year ended June 30, 2021. We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements, of the City as of and for the year ended June 30, 2021. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management’s discussion and analysis (MD&A), to supplement the City’s basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City’s RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management’s responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management’s Discussion and Analysis.
- 2) Budgetary Comparison Schedules.
- 3) Required Pension Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the City’s financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written

report accompanying our auditor's report on the financial statements or in a report combined with our auditor's report on the financial statements:

- 1) Individual and Combining Statements and Schedules.
- 2) Schedule of Expenditures of Federal Awards.

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the City Council and Management of the City. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, an unavoidable risk exists that some material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on

internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on September 14, 2021 .

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees, and Other

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the City; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gabridge & Company, PLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Michigan Department of Treasury or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gabridge & Company, PLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Michigan Department of Treasury. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit on approximately September 14, 2021 and to issue our reports no later than December 3, 2021. Joe Verlin, CPA, CGFM is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fees, including expenses, will not exceed \$29,500 for the financial statement audit and \$2,500 for the federal single audit for a total cost of \$32,000. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Gabridge & Company, PLC

RESPONSE:

This letter correctly sets forth the understanding of the County.

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 14, 2021
TO: City Council
FROM: Ryan Suchanek, Director of Public Services & Utilities
SUBJECT: Emergency Production Well Cleaning of LW-1 at Water Treatment Facility

RECOMMENDATION:

Approval of the proposal provided from Peerless Midwest, Inc. of Ionia, Michigan to perform emergency cleaning of Local Well No. 1 in the amount of \$16,917.00.

BACKGROUND:

Local well No. 1 is a primary production well, which recently began failing to produce at operational capacity. Peerless Midwest and a consultant geologist were contacted to provide recommendations as to the most probable cause of worsening pumping capacity. Chemical cleaning of the well screens was determined to be the resolution.

Peerless Midwest mobilized on Monday, April 12th to begin chemical treatment and air injection into the well. This process is expected to be completed by Friday, April 16th.

Waiver of the competitive solicitation process per the city purchasing policy is requested due to the necessity and urgency for this specialized well cleaning process.

FISCAL IMPACTS:

Services will be funded from the FY2020-2021 Water Fund Account 591-553-833.100.

Document originated by: Ryan Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) Peerless Midwest Proposal

RESOLUTION NO.

**AUTHORIZING SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND PEERLESS
MIDWEST, INC. OF IONIA, MICHIGAN FOR EMERGENCY CLEANING OF LOCAL WELL NO. 1 AT
THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its city and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to pump and deliver treated water on demand to customers is compromised when raw water production wells become plugged or inoperable, and

WHEREAS, production from Local Well No. 1 recently fell below operational capacity, and

WHEREAS, immediate action is necessary to restore production capacity, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the purchase of chemical cleaning services of Local Well No. 1, and recommends authorizing Peerless Midwest, Incorporated to provide these services in the amount of \$16,917.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a services agreement with Peerless Midwest, Incorporated of Ionia, Michigan for emergency well cleaning of Local Well No. 1, and to waive the competitive solicitation process as normally required by the city purchasing policy.
- SECOND: The accounts payable department is authorized to submit payment to Peerless Midwest, Incorporated in the amount not to exceed \$16,917.00.
- THIRD: The above expenses shall be paid from account no. 591-553-833.100.



QUOTATION

City of Owosso
Water Filtration Plant
1111 Allendale Ave.
Owosso, MI 48867
Attn: Mr. David Haut

QUOTE # DLC 2021-0331
DATE March 31, 2021

REFERENCE Labor and Materials to Rehabilitate LW-1

Table with 5 columns: Item, Qty, Unit, Price, Total. Rows include labor items like 'One man- Prep job' and 'Crew - Mobilize...' and material items like 'Hydrochloric Acid', 'Inhibitor', etc. Total: \$16,917.00

PAYMENT TERMS

QUOTE VALID FOR

ACCEPTED BY

TITLE

DATE

PEERLESS-MIDWEST, INC.

DC Coulier

DC Coulier, Project Manager

505 Apple Tree Drive, Ionia, MI 48846
616.527.0050 phone 616.527.5508 fax www.peerlessmidwest.com



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 12, 2021

TO: Mayor Eveleth and the Owosso City Council

FROM: Amy Fuller, Assistant to the City Manager

SUBJECT: Resolution authorizing a contract for architectural services for the Grove Holman Pool Building project.

RECOMMENDATION:

Staff recommends hiring H2A Architects for work on the Grove Holman Pool building.

BACKGROUND:

The Grove Holman Pool building renovation is being funded by a Department of Natural Resources (DNR) Recreation Passport grant and City of Owosso Parks millage funds. To move forward, the city will need to hire a licensed professional to create the plans and bid documents.

Staff reached out to four architectural firms for quotes. Dingens Architects, from Corunna, did not respond to a request for pricing. Mayotte Group Architects, from Lansing, declined to provide a quote for the project based on budget concerns. H2A Architects, from Davison, provided a quote for \$12,500 which is included with this memorandum, and Team Design Architects, from Owosso, provided a quote for \$5,500, also included with this memorandum.

Staff recommends hiring H2A Architects based on the quality and detail of their proposal, past experience, and willingness to assist the city in the bidding process. Their proposal commits to have the completed documents to the city within two months from the date of hire, their understanding of our timeline is very important to our grant funding. This firm also has a successful work history with the city, having recently completed the Owosso Downtown façade program which earned a historic preservation design award. H2A Architects has an impressive portfolio, giving staff plenty of reason to believe they are the most qualified candidate and the best fit for the project.

FISCAL IMPACTS:

The total cost of the contract is \$12,500. Funds will be from the Parks and Recreation Millage Fund Account and Department of Natural Resources (DNR) Recreation Passport grant.

Attachments: Proposals

RESOLUTION NO.

RESOLUTION AUTHORIZING A CONTRACT WITH H2A ARCHITECTS FOR SERVICES AT THE GROVE HOLMAN POOL BUILDING

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has successfully applied for grant funding to help fund renovations to Grove Holman Pool Building; and

WHEREAS, contracting with a licensed architect will be necessary to begin the project; and

WHEREAS, the Assistant to the City Manager recommends authorizing contracting with H2A Architects for this project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to authorize contracting with H2A Architects for the Grove Holman Pool Building project.
- SECOND: The accounts payable department is authorized to submit payment to H2A Architects in an amount not to exceed \$12,500.00
- THIRD: The above expenses shall be paid for from the Parks Millage Fund Account 208-756-974.000.

2/17/21



City of Owosso
Amy Fuller
301 W. Main St.
Owosso, MI 48867
Amy.fuller@ci.owosso.mi.us

RE: Renovation of Holman Park pool building for new ice rink Warming Center

Dear Amy,

Thank you for considering H2A for renovation services on the Holman Park building. H2A Architects is pleased to make this proposal for services. The following is a description of our understanding of the project scope, our scope of work, fee quotations, and general provisions of the agreement.

Project Scope

The overall scope of the project is understood to be to develop a warming center and storage facility in the existing and abandoned pool building. The existing building had showers, restrooms, and locker facilities. The renovation will be to create a warming area with restrooms and a snack bar. These areas may take up only 1/3 of the building and the remainder will be used by the city for general storage. There are no existing drawings for the building and the existing plumbing, mechanical, and electrical systems will be required to be redesigned. The building does not meet barrier free requirements. Given the budget and the condition of the building, there will be minimal wall removal considered.

Grant dollars have been awarded to fund this renovation.

Scope of Services

The scope of H2A service is comprised of providing construction documents for the renovation of the existing building including architectural, plumbing, mechanical, and electrical design. H2A utilizes engineering consultants to perform portions of the work.

- Field measure and verify existing conditions.
- Develop CAD base sheet.
- Provide preliminary design for owner review and approval.
- Revise and further develop plans and complete code review.
- Prepare architectural, plumbing, mechanical, and electrical drawings and owner review.
- Produce final construction documents for plan review, bidding, and construction.
- Assistance during bidding, responding to questions (hourly).
- Provide construction administration services as requested (hourly).
- Specifications will be included on the drawing sheets.
- Bidding spec by owner.



Project Schedule

The project schedule is understood to begin within two weeks of receiving the signed agreement. H2A can complete our scope of work within 2 months of signed agreement.

Fee

Fees are estimated based on the scope and extent of work known at this time. This is a fixed fee. Changes in scope of work, expressed or unforeseen may result in an increase in total fee below.

Total **\$12,500.00**

Construction administration services and bid assistance, as requested, will be hourly rates. See attached.

Work that may be required but not in Proposal

H2A's scope does not include hazardous material identification or remediation. This work will need to be contracted for separately by the Owner. H2A does not provide land surveys. Survey work if required will need to be provided by other professional land surveyors.

H2A's scope does not include a cost projection. If this service is needed, it is available upon request at hourly rates.

Minimal removal of interior walls. If structural engineering is required, an additional fee will be charged.

Work that may be required and to be provided through Consultants.

Improvements to the site may require civil engineering. No civil engineering or site plan review is contained in this proposal. Any civil engineering for site improvements or for site plan review to be hired directly by the city.

Use of Consultants

H2A selects consultants for the Client's project as a convenience to our Clients. The selection is based on our experience with various engineering consultants, their quality of work and their pricing. H2A endeavors to make the best selection based on our professional opinion. H2A does not warrant or guarantee the accuracy of the work of the consulting engineers.

Agreement Execution:

If you agree with the terms of this proposal, the general provisions and terms and conditions attached, please sign a copy and return a copy, or initiate a contract and include this proposal as an exhibit. If you have any questions, please feel free to contact me at any time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'George Ananich', is written over a white rectangular area.

George Ananich, AIA LEED AP, Project Manager



General Provisions

Insurance: Our insurance certificate describing our insurance limits is available upon request.

Project and fee changes:

- If the project scope changes from the above description, our fee may need to be revised
- Additional requested services will be billed at our hourly rates until the extent of extra work is determined.
- If the project is cancelled for any reason during the design or construction document phase, work completed to date will be billed at hourly rates.
- Fee changes shall be approved in writing by the Owner before proceeding.

Monthly Invoices: Invoices will be submitted for the proportion of the total services actually completed and will be billed at project completion or the end of each month for ongoing services. Invoices are due within 21 days of Owners receipt of invoice.

Construction: Our firm(s) do not have control or charge of, and shall not be responsible for, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs, all in connection with the new construction, modifications or repairs.

Indemnification: Our firm(s) agrees, to the fullest extent permitted by law, to indemnify and hold the Owner harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by our negligent acts, errors or omissions in the performance of professional service under this Agreement and those of his or her sub-consultants, or anyone for whom the firm(s) are legally liable.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar day's written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to another entity without prior written consent of the other party;
- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Owners negligent acts, errors or omissions and those of his or her contractors, sub-contractors or consultants or anyone for whom the Owner is legally liable, and arising from the project that is the subject of this Agreement.

Limits of Liability: In recognition of the relative risks and benefits of the Project to both the Owner and H2A Architects, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of H2A Architects and their officers, employees, Owners and subconsultant for any and all claims, losses, costs damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of H2A Architects and their officers, employees, Owners and subconsultants shall not exceed the total fee for their services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or causes of action however alleged or arising, unless otherwise prohibited by law.



It is further understood and agreed that if the Client declines H2A's or any of the Consultant's recommendations for inspections and testing, the Client will assume all responsibility for these elements and the Client will waive any claims against H2A or their Consultants that may be in any way connected thereto.

Inasmuch as the remodeling and/or rehabilitation of the existing structure requires that certain assumptions be made by H2A and their Consultants regarding existing conditions, and because some of these assumptions may not be verifiable without the Client's expenditure of sums of money or destroying otherwise adequate or serviceable portions of the building, the Client agrees to bear all costs, losses and expenses, including the cost of H2A's additional services, arising from the discovery of concealed or unknown conditions in the existing building.

All building codes are subject to interpretations, H2A will provide guidance for the Client's project development based on their professional opinion of the building code. This does not constitute a guarantee that the building official will accept the interpretation at submission for plan review or any other time during the construction of the project. The Client will be required to comply with the interpretation of the building official or appeal the decisions through the process established by the building code. While H2A may assist the Client during this process it is considered an extra service.

The American's with Disabilities Act (ADA) is a Civil Rights Act and not a building code. While it requires the provisions of certain construction it is not a construction code and is not enforced by the building official, it is enforced by the Department of Justice through the filing of a claim. The ADA is subject to interpretations, H2A will provide guidance for the Client's project development based on their professional opinion of the requirements of the Act. This is not to be considered legal advice. It also does not constitute a guarantee that the interpretation will not be challenged with a claim at any time during the life of the project. The Client will be required to comply with the interpretation of the Department of Justice. While H2A may assist the Client during this process it is considered an extra service.

It is understood and agreed that H2A's scope of services under this agreement does not include project observation or review of the Contractor's work or any other construction phase services (and that such services will be provided for by the Client). Unless the Client specifically requests that H2A provide these services, the Client assumes all responsibility for interpretation of the Contract Documents and for construction observation and the Client waives any claims against H2A that may be in any way connected thereto.

Drawings, specifications and other documents prepared by the Architect for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights, including the copyright. Should this agreement be terminated the Owner's right to use these documents shall cease unless specifically granted in writing by the Architect.

Our firm(s) is not obligated to indemnify the Owner in any manner whatsoever for the Owner's own negligence.

Accepted by:

Client

Date

JSH/jsh

Z:\Bd\Templates\Template letter proposal.docx



2021 Rate Schedule:

<u>Category</u>	<u>Rate</u>
Project Manager	\$144.00/hr.
Registered Architect	\$139.00/hr.
Senior Designer	\$108.00/hr.
Construction Administrator	\$88.00/hr. - \$139.00/hr.
CAD Tech	\$88.00/hr.
Clerical	\$56.00/hr.

Subcontracted-Consultants

Engineer Structural	\$155.00 - \$190.00/hr.
Engineer Electrical	\$125.00 - \$160.00/hr.
Engineering Designer	\$103.00 - \$136.00/hr.
Engineering Structural Construction Admin	\$190.00/hr.
Engineering CAD	\$88.00 - \$98.00/hr.
Engineering Clerical	\$82.00/hr.
Specifications	\$144.00/hr.

Reimbursable

Including, but not limited to printing, postage/shipping, consultant renderings.

Commercial Services Contract

**TEaM
Design**

1888 Ketegawn
Owosso, Mi 48867
989-413-7916
teamdesignarch.com

Client Contact Information

Name: Amy Fuller, City of Owosso
Phone: 989.725.0577
Email: amy.fuller@ci.owosso.mi
Building location (municipality): City of Owosso, Mi

It is understood by both parties that this contract is being enacted for the design of a commercial building, or for modifications to an existing commercial building, the end product of which are drawings and specifications that will allow for the approval, bidding and construction of said building. In this particular case, *the project is the development of the former Holman pool building that is to be converted into retail and storage space at the current kate park/ Sledding hill.* The method of delivery shall be in the form of digital files that may be distributed freely by the client as required but may not be used to build additional commercial buildings beyond the one contracted for here. The cost of printing the documents or any required presentation materials will be paid for by the client. The client is expected to provide all necessary information in a timely matter and is expected to review submitted design documents as needed to keep the project progressing.

The fee for this work is a lump sum of \$5500.00 with half of the fee due at the beginning of the project and the other half due when final construction documents are delivered. Additional services include assistance with the construction and contractors throughout the process. This contract is entered into in good faith by both parties and can be terminated by either party in writing with adequate notice.

If you have any further questions or concerns please feel free to email or call.

Thank you,
Jeff Peltier, Architect



Client Signature



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 12, 2021
TO: Owosso City Council
FROM: Josh Adams; Executive Director, Owosso Main Street/DDA
SUBJECT: 2021 Downtown Flowerbed Repair and Replacement Bid

RECOMMENDATION:

Approve Sunburst Gardens, Inc. for all work associated with the 2021 Flowerbed Repair and Replacement bid.

BACKGROUND:

The Owosso Main Street/DDA (OMS) Streetscape Sub-Committee is working on streetscape improvements throughout the downtown district. Overall streetscape improvement plan will include other activities such as: the purchase of additional trash receptacles and benches; the purchase of new flower containers; concrete and brick repair to the sidewalk; and repair, replacement, and removal of existing flowerbeds. OMS plans to use a combination of capital project funds, yearly operating budgeted funds, and state and national grant dollars to complete all improvement activities.

OMS sought bids for the 2021 Flowerbed Repair and Replacement. Two bids were received from Sunburst Gardens, Inc. and Agroscaping, Inc. Sunburst Gardens, Inc. is qualified to provide such services and has submitted the lowest responsible and responsive bid.

The bid is based off a "per flowerbed" cost. The OMS Streetscape Sub-Committee will use the awarded bid amount to determine how many flowerbeds will be repaired/replace this year. OMS will conduct up to \$35,000.00 worth of repair, replacement and removal work within the district throughout the summer of 2021.

During the April 7, 2021 OMS board meeting, the OMS Board of Directors approved the Sunburst Garden, Inc. bid for review and approval by City Council. The board is requesting the use of Capital Project Funds for these improvements.

FISCAL IMPACTS:

Dollars will be disbursed from the Capital Projects Fund.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
SUNBURST GARDENS, INC. FOR
2021 DOWNTOWN FLOWERBED REPAIR AND REPLACEMENT**

WHEREAS, the Owosso Main Street/DDA Streetscape Sub-Committee developed a plan for streetscape improvements including the repair and replacement of flowerbeds throughout the district; and

WHEREAS, Owosso Main Street/DDA sought bids for the 2021 Flowerbed Repair and Replacement, and a bid was received from Sunburst Gardens, Inc. and it is hereby determined that Sunburst Gardens, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

WHEREAS, on Wednesday, April 7, 2021, during their regular monthly meeting the Owosso Main Street/DDA Board approved the Sunburst Gardens, Inc. bid for review and approval by City Council; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Sunburst Gardens, Inc. for the 2021 Flowerbed Repair and Replacement bid.
- SECOND: The accounts payable department is authorized to pay Sunburst Gardens, Inc. for work satisfactorily completed on the project up to \$35,000.00.
- THIRD: The above expenses shall be paid from the capital projects fund.

CITY OF OWOSSO BID TABULATION SHEET

3/30/2021

Owosso DDA

SUBJECT: 2021 Flowerbed Repair and Replacement

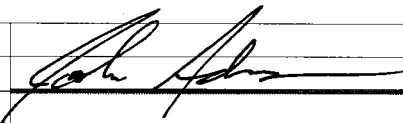
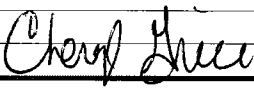
Sunburst Gardens
107 E. North Street
Owosso, MI 48867
989-723-1632

Agroscaping, Inc.
6443 Grand Blanc Rd.
Swartz Creek, MI 48473
810-655-6654

ITEM #	DESCRIPTION	UNIT	UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE
1	Round Bump-Out Flowerbeds	Each	\$ 1,845.00	\$ 3,445.00		
2	Small Flowerbeds	Each	\$ 1,505.00	\$ 2,950.00		
3	Large Flowerbeds	Each	\$ 2,145.00	\$ 6,240.00		
4						
5						
6						
	Total:		\$ 5,495.00	\$ 12,635.00	\$ -	\$ -
				\$ 15,135.00		

Alternate to remove retaining walls and make level with concrete included with bid documents.

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE: \$2,500

DEPT HEAD		GENERAL LIABILITY INSURANCE	AWARDED:
		EXPIRATION DATE:	5/16/2021
PURCH. AGENT:		WORKERS COMPENSATION INSURANCE	COUNCIL APPROVED:
		EXPIRATION DATE:	6/30/2021
STAFF REC.:	Sunburst Gardens	SOLE PROPRIETORSHIP	P.O. NUMBER:
		EXPIRATION DATE:	N/A



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: April 19, 2021
TO: City Council
FROM: Ryan Suchanek, Director of Public Services & Utilities
SUBJECT: Contract Award for 2021 City Tree Removal Services

RECOMMENDATION:

Award of contract to CHOP of Grand Rapids, Michigan, for tree removal services, in the amount of \$34,103.00.

Award of contract to Lynch Tree Company, LLC of Byron, Michigan, for tree removal services, in the amount of \$3,900.00.

BACKGROUND:

This program involves removing dead and/or diseased trees within the city right of way that are at risk of having falling branches or collapse.

Six bids were received.

Broken into 3 options:

1. Must Remove (Trees 1 – 30)
2. Selective Removal (Trees 31 – 38)
3. Combination (Trees 1 – 38)

The lowest bid received for Option 1 was from CHOP of Grand Rapids, Michigan.

The lowest bid received for Option 2 was from Lynch Tree Company, LLC of Byron, Michigan.

Both companies are agreeable to sharing the contract services based on their low responsive option bid.

FISCAL IMPACTS:

Staff budgeted \$60,000.00 for tree removal services for the current fiscal year. The low and responsible bids of \$34,103.00 plus \$3,900.00 (total of \$38,003.00) reflects trees known at this time that require removal. Costs for these services shall be paid from the local and major street funds account 202/203-480-818.000.

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH
CHOP AND LYNCH TREE COMPANY, LLC
FOR TREE REMOVAL SERVICES**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that maintenance and removal of city owned trees within the street right of way is required, and in the public interest to maintain an aesthetically pleasing community, and to avoid risk of property damage and risk to the general public; and

WHEREAS, the city of Owosso solicited bids to perform tree removal services, for the 2020-2021 fiscal year; and

WHEREAS, CHOP of Grand Rapids, Michigan has offered to provide the tree removal services in the low responsive amount of \$34,103.00 as bid option No. 1, and

WHEREAS, Lynch Tree Company, LLC of Byron, Michigan has offered to provide the tree removal services in the low responsive amount of \$3,900.00 as bid option No. 2.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ both CHOP and Lynch Tree Company, LLC for tree removal services for the 2020-2021 fiscal year.

SECOND: The mayor and city clerk are instructed and authorized to sign the contract document/s for services between the city of Owosso, Michigan and CHOP in the amount of \$34,103.00.

The mayor and city clerk are instructed and authorized to sign the contract document/s for services between the city of Owosso, Michigan and Lynch Tree Company, LLC in the amount of \$3,900.00.

THIRD: The accounts payable department is authorized to pay CHOP for work satisfactorily completed in the amount of \$34,103.00.

The accounts payable department is authorized to pay Lynch Tree Company, LLC for work satisfactorily completed in the amount of \$3,900.00.

FOURTH: The above expenses shall be paid from accounts 202/203-480-818.000.

CITY OF OWOSSO BID TABULATION SHEET

DATE 4/6/2021

DEPT. DPW

SUBJECT: 2021 Tree Removal Bid

CHOP 1505 Steele Avenue, SW Grand Rapids, MI 9507 616-583-9821	Lynch Tree Company, LLC 16040 Duffield Rd. Byron, MI 48418 810-444-4671	Midwest Tree Service, LLC P.O. Box 60 Belmont, MI 49306 517-394-2328
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ITEM #	DESCRIPTION	Tree #	CHOP		Lynch Tree Company, LLC		Midwest Tree Service, LLC	
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Option 1-Must Remove Trees 1 - 30 Total	1-30	See Proposal	\$ 34,103.00	See Proposal	\$ 35,600.00	See Proposal	\$ 34,815.00
2	Option 2-Selective Removal Trees 31 - 38 Total	31-38	See Proposal	\$ 4,450.00	See Proposal	\$ 3,900.00	See Proposal	\$ 5,095.00
3	Option 3 - Combination Trees 1 - 38 Total	1-38	See Proposal	\$ 38,553.00	See Proposal	\$ 39,500.00	See Proposal	\$ 39,910.00

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE: N/A N/A N/A

DEPT HEAD:	<i>Dyan E. Buehner</i>	GENERAL LIABILITY INSURANCE	Chop: 3/1/2022	AWARDED:
		EXPIRATION DATE:	Lynch: 2/1/2022	
PURCH. AGENT:	<i>Cheryl Shice</i>	WORKERS COMPENSATION INSURANCE		COUNCIL APPROVED:
		EXPIRATION DATE:	Chop: 5/23/2021	
			Lynch: 7/1/2021	
STAFF REC.:	CHOP - Option 1: \$34,103.00 Lynch Tree - Option 2: \$3,900	SOLE PROPRIETORSHIP		PO NUMBER:
		EXPIRATION DATE:	N/A	

CITY OF OWOSSO BID TABULATION SHEET

DATE **4/6/2021**
DEPT. **DPW**

SUBJECT: **2021 Tree Removal Bid**

Limb Walkers Tree & Snow 10073 Bryce Rd. Avoca, MI 48006 810-304-4665	Alpine Tree Service, LLC 313 Pickeral Lake Dr. Newaygo, MI 49337 616-696-8733	Owen Tree Service 225 N. Lake George Rd. Attica, MI 48412 810-724-6651
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ITEM #	DESCRIPTION	Tree	Limb Walkers Tree & Snow		Alpine Tree Service, LLC		Owen Tree Service		
			UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	
1	Option 1-Must Remove								
	Trees 1 - 30 Total	1-30	See Proposal	\$ 35,500.00	See Proposal	\$ 41,500.00	See Proposal	\$ 72,125.00	
2	Option 2-Selective Removal								
	Trees 31 - 38 Total	31-38	See Proposal	\$ 8,850.00	See Proposal	\$ 4,500.00	See Proposal	\$ 14,200.00	
3	Option 3 - Combination								
	Trees 1 - 38 Total	1-38	See Proposal	\$ 44,350.00	See Proposal	\$46,000.00	See Proposal	\$ 86,325.00	
					Add'tional Costs: Hotel - \$2,000.00 Per Diem - \$1,500.00				
TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:				N/A		N/A		N/A	



Warrant 599
April 13, 2021

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-1/1/21-3/31/21	Water	\$34,818.17
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-1/1/21-3/31/21	Water	\$16,316.62
Gould Law PC	Professional Services-3/9/21-4/12/21	General	\$10,294.96
Waste Management	Landfill charges-3/16/21-3/31/21	WWTP/ Streets	\$10,007.74
		Total	\$71,437.49

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 03/01/2021 - 03/31/2021

Check Date	Check	Vendor Name	Description	Amount
GENERAL FUND (POOLED CASH)				
03/01/2021	133597	DAMOUNI BROTHERS INC	REFUND	\$ 7,226.42
03/01/2021	133598	DOWNTOWN DEVELOPMENT AUTHORITY	TAX COLLECTION DISBURSEMENT	\$ 104.68
03/01/2021	133599	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION DISBURSEMENT	\$ 1,289,373.26
03/01/2021	133600	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION DISBURSEMENT	\$ 558,861.58
03/01/2021	133601	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION DISBURSEMENT	\$ 88,875.65
03/05/2021	133602	HUMPHREYS FRANKLIN D	REFUND	\$ 124.85
03/05/2021	133603	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$ 732.34
03/05/2021	133604	ALFA LAVAL INC	REPAIR OF FEED TUBE	\$ 687.48
03/05/2021	133605	H K ALLEN PAPER CO	SUPPLIES	\$ 1,189.21
03/05/2021	133606	LIKE WATER CROSSFIT	UB refund for account: 4715100006	\$ 55.27
03/05/2021	133607	KRESS JOSHUA	UB refund for account: 3959070002	\$ 11.43
03/05/2021	133608	HEBEKEUSER DONALD	UB refund for account: 2917140006	\$ -
		Void Reason: REISSUED		
03/05/2021	133609	FOWLER JOSHUA	UB refund for account: 1671000010	\$ 141.36
03/05/2021	133610	STEVENS ASHLEY	UB refund for account: 3005570014	\$ 34.73
03/05/2021	133611	GILLISON JANET	UB refund for account: 1886000004	\$ 86.47
03/05/2021	133612	SHELTON STEVEN	UB refund for account: 2493690007	\$ 38.36
03/05/2021	133613	ZIMMERMAN MARK	UB refund for account: 2906790004	\$ 178.81
03/05/2021	133614	STODDARD STEVEN	UB refund for account: 2771340008	\$ 6.55
03/05/2021	133615	THOMLISON KATHLEEN	UB refund for account: 1343500004	\$ 15.03
03/05/2021	133616	SIMPLEX	UB refund for account: 2630090018	\$ 10.84
03/05/2021	133617	CENTRAL MICHIGAN DIESEL, INC.	WWTP DUMP TRUCK REPAIR	\$ 287.73
03/05/2021	133618	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
03/05/2021	133619	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 171.00
03/05/2021	133620	D & D TRUCK & TRAILER PARTS	PARTS	\$ 710.52
03/05/2021	133621	DELTA DENTAL PLAN OF MICHIGAN INC	MARCH 2021 DENTAL INSURANCE PREMIUM	\$ 3,997.00
03/05/2021	133622	HOME DEPOT CREDIT SERVICES	PARTS/SUPPLIES	\$ 2,781.44
03/05/2021	133623	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$ 12.95
03/05/2021	133624	KAY PARK-REC CORP		\$ -
		Void Reason: WRONG VENDOR		
03/05/2021	133625	LINCOLN HOUSE	2020 Sum Tax Refund 050-900-030-600-00	\$ 100.20
03/05/2021	133626	MAYOTTE GROUP	ARCHITECTURAL SERVICES FOR GOULD HOUSE	\$ 3,540.00
03/05/2021	133627	MEEKHOF TIRE OF LANSING	TIRES FOR TOWER 1	\$ 2,516.00
03/05/2021	133628	MISDU	PAYROLL DEDUCTIONS	\$ 1,428.05

03/05/2021	133629	NORTH AMERICAN OVERHEAD DOOR INC	SALT BARN OVERHEAD DOOR REPAIR	\$	593.95
03/05/2021	133630	PARK N POOL	PICNIC TABLE FRAMES (10)	\$	2,838.07
03/05/2021	133631	RIVERS SECURITY SPECIALISTS INC	SANITIZER DISPENSERS (2)	\$	291.98
03/05/2021	133632	SENECA RIVER LLC	REISSUE OF CHECK 131465	\$	2,500.00
03/05/2021	133633	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$	113.90
03/05/2021	133634	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$	5,206.42
03/05/2021	133635	STATE OF MICHIGAN	QDOBA PROJECT-LOAN REPAYMENT	\$	28,171.00
03/05/2021	133636	STATE OF MICHIGAN-EGLE	WATER TESTING	\$	2,259.00
03/05/2021	133637	TRUCK & TRAILER EQUIPMENT COMPANY		\$	-
		Void Reason: WRONG VENDOR			
03/05/2021	133638	US DEPT OF AGRICULTURE	2020 Win Tax Refund 050-010-002-001-00	\$	17.90
03/05/2021	133639	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS/SUPPLIES	\$	126.49
03/05/2021	133640	WOODWORTH INVESTMENTS LLC	PARCEL 050-470-022-020-00	\$	5,676.84
03/05/2021	133641	ZORO TOOLS INC	SUPPLIES	\$	124.40
03/15/2021	133642	OWOSSO PUBLIC SCHOOLS	SPECIAL ACT TAX DISBURSEMENT	\$	12,936.50
03/15/2021	133643	OWOSSO PUBLIC SCHOOLS	TAX COLLECTION DISBURSEMENT	\$	242,999.89
03/15/2021	133644	SHIAWASSEE COUNTY TREASURER	TAX COLLECTION DISBURSEMENT	\$	120,631.39
03/15/2021	133645	SHIAWASSEE COUNTY TREASURER	SPECIAL ACT TAX DISBURSEMENT	\$	5,543.47
03/15/2021	133646	SHIAWASSEE COUNTY TREASURER	2021 DOG LICENSES SOLD	\$	90.00
03/15/2021	133647	SHIAWASSEE DISTRICT LIBRARY	TAX COLLECTION DISBURSEMENT	\$	19,871.69
03/15/2021	133648	STATE OF MICHIGAN	SPECIAL ACT TAX DISTRIBUTION	\$	113.78
03/15/2021	133649	STATE OF MICHIGAN	SPECIAL ACT TAX DISBURSEMENT	\$	42,200.13
03/19/2021	133650	H K ALLEN PAPER CO	SUPPLIES	\$	144.44
03/19/2021	133651	THE ARGUS-PRESS	FEBRUARY 2021 ADS	\$	312.75
03/19/2021	133652	B & S SATELLITE	SELF STANDING TOWER SYSTEM (2)	\$	3,692.00
03/19/2021	133653	B & V MECHANICAL INC	WORK ON HEATERS AT WTP	\$	1,659.72
03/19/2021	133654	JAYNE BROWN	BOARD OF REVIEW	\$	150.00
03/19/2021	133655	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$	115.40
03/19/2021	133656	COMMUNITY IMAGE BUILDERS	ESCROWED FUNDS	\$	550.00
03/19/2021	133657	RONALD DANKERT	BOARD OF REVIEW	\$	150.00
03/19/2021	133658	DAYSTARR COMMUNICATIONS	APRIL 2021-PHONE AND BROADBAND INTERNET	\$	1,113.41
03/19/2021	133659	DOWNING CHERYL	REIMBURSEMENT OF WATER SERVICE LINE REPLACEMENT	\$	1,815.00
03/19/2021	133660	DOWNTOWN DEVELOPMENT AUTHORITY	2020 TAX CAPTURE MINUS ARMORY PAYBACK	\$	195,766.77
03/19/2021	133661	DURAND AUTO PARTS	PARTS/SUPPLIES	\$	994.49
03/19/2021	133662	FIRST BANKCARD	MEMBERSHIPS/SEMINARS	\$	1,303.12
03/19/2021	133663	FIRST DUE FIRE SUPPLY	STREAMLIGHT (3)	\$	579.61
03/19/2021	133664	GEOTECH ENVIRONMENTAL EQUIPMENT INC	EQUIPMENT RENTAL	\$	260.00
03/19/2021	133665	GREAT LAKES FUSION	DECORATIVE BLOCKS (8)	\$	360.00
03/19/2021	133666	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$	142.75
03/19/2021	133667	JERRY L JONES	BOARD OF REVIEW	\$	100.00

03/19/2021	133668	LAMPHERE'S	WTP REPAIR	\$ 880.31
03/19/2021	133669	MCNAMARA PATRICIA	REIMBURSEMENT OF WATER SERVICE LINE REPLACEMENT	\$ 1,400.00
03/19/2021	133670	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE	MEMBERSHIP FOR ERIC CHERRY	\$ 100.00
03/19/2021	133671	MICHIGAN SECTION, AWWA	SPRING REGINAL MEETING-DAVID HAUT	\$ 132.00
03/19/2021	133672	MISDU	PAYROLL DEDUCTION	\$ 1,428.05
03/19/2021	133673	MONCHILOV SEWER SERVICE LLC	STORM SEWER TELEVISIONING	\$ 1,200.00
03/19/2021	133674	OWOSSO BOLT & BRASS CO	PARTS/SUPPLIES	\$ 174.67
03/19/2021	133675	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$ 1,702.00
03/19/2021	133676	OWOSSO PUBLIC SCHOOLS	2020 LINCOLN HOUSE PILOT	\$ 566.77
03/19/2021	133677	PROFESSIONAL ANSWERING SERVICES	MARCH 2021-TELEPHONE ANSWERING SERVICE	\$ 82.70
03/19/2021	133678	PROFESSIONAL SERVICE INDUSTRIES INC	2021 PROJECTS SOIL BORINGS	\$ 3,750.00
03/19/2021	133679	RJ THOMAS MFT CO INC	GRILLS FOR PARKS (9)	\$ 1,889.00
03/19/2021	133680	MIKE SELLECK	BOARD OF REVIEW	\$ 100.00
03/19/2021	133681	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	\$ 385.00
03/19/2021	133682	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$ 3,136.90
03/19/2021	133683	SHIAWASSEE COUNTY TREASURER	2020 LINCOLN HOUSE PILOT	\$ 1,080.88
03/19/2021	133684	SPARTAN STORES LLC	SUPPLIES	\$ 11.99
03/19/2021	133685	STATE OF MICHIGAN	LEAD AND COPPER RULE WEBINAR SERIES	\$ 40.00
03/19/2021	133686	STATE OF MICHIGAN	2020 LINCOLN HOUSE PILOT	\$ 2,732.55
03/19/2021	133687	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT-1/1/21-3/31/21	\$ 1,693.72
03/19/2021	133688	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$ 150.00
03/19/2021	133689	VALLEY LUMBER	BUILDING MATERIALS	\$ 162.38
03/19/2021	133690	WASTECORP PUMPS LLC	PARTS	\$ 641.12

1 TOTALS:

(3 Checks Voided)

Total of 91 Disbursements: \$ 2,688,370.91

Bank 10 OWOSSO HISTORICAL FUND

03/09/2021	5410	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 693.19
03/09/2021	5411	MICHIGAN MUSEUMS ASSOCIATION	MEMBERSHIP RENEWAL PE 7/1/21	\$ 50.00
03/09/2021	5412	NO MOW PROBLEMS LAWN CARE	FEB 2021 PLOWING AT GOULD HOUSE	\$ 160.00
03/19/2021	5413	DAYSTARR COMMUNICATIONS	APRIL 2021-BROADBAND INTERNET AND PHONE SERVICE	\$ 155.08

10 TOTALS:

Total of 4 Disbursements: \$ 1,058.27

REPORT TOTALS:

(3 Checks Voided)

Total of 95 Disbursements:

\$ 2,689,429.18



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: April 19, 2021

TO: Owosso City Council

FROM: Cheryl Grice, CPA, Finance Director

SUBJECT: FY2020-21 Budget Amendments

Please find attached the issuance of FY2020-21 budget amendments for Hazard Pay – Public Service Employees. These amendments are necessary to adjust the budget for the April 5th City Council approval of AFSCME Public Service \$1,000 COVID-19 Hazard payments.

The second budget adjust is a housekeeping item that corrects an error. It is important to adjust the budget to reflect accurate information in a timely manner.

Explanations accompany the budget amendments. These budget amendments include revenue and expenditure adjustments. Five funds are being amended at this time.

RECOMMENDATION:

Recommend approval of the April 19, 2021 budget amendments for period ending 3/31/21.

CITY OF OWOSSO BUDGET AMENDMENTS
Month Ending 3/31/21 To be Approved 4/19/21

ACCOUNT NUMBER ACCOUNT DESCRIPTION CURRENT BUDGET AMENDED BUDGET

To reflect spending, collections and labor changes

		<u>Budget Balances Prior to Recommended Adjustment</u>	<u>Expenditure Adjustment Requested</u>	<u>Revenue Adjustment Requested</u>	<u>Budget Balances After Recommended Adjustment</u>
	General Fund				
1	101-265-702.200	44,047	1,000		45,047
	101-265-715.000	3,454	77		3,531
	101-441-702.200	52,259	8,000		60,259
	101-441-715.000	40,106	612		40,718
	101-441-718.200	11,767	240		12,007
	101-000-439.000	-		34,493	34,493
	101-966-999.590	-	2,233		2,233
	101-966-999.591	-	13,399		13,399
	101-966-999.599	-	6,699		6,699
	101-966-999.661	-	2,233		2,233
	Sewer Collection Fund				
	590-549-702.200	24,774	2,000		26,774
	590-549-715.000	6,776	153		6,929
	590-549-718.200	1,503	80		1,583
	590-000-695.101	-		2,233	2,233
	Water Fund				
	591-552-702.200	147,959	5,000		
	591-552-715.000	17,439	383		
	591-552-718.200	5,096	200		
	591-553-702.200	258,204	7,000		
	591-553-715.000	29,001	536		
	591-553-718.200	11,204	280		
	591-000-695.101	-		13,399	13,399
	WWTP Fund				
	599-548-702.200	374,409	6,000		380,409
	599-548-715.000	35,475	459		35,934
	599-548-718.200	12,105	240		12,345
	599-000-695.101	-		6,699	6,699
	Fleet Fund				
	661-891-702.200	112,104	2,000		
	661-891-715.000	4,435	153		
	661-891-718.200	-	80		
	661-000-695.101	-		2,233	2,233
To Record Public Services Employees COVID-19 Hazard Payment.					
Approved giving each AFSCME Public Services Employee a \$1,000 COVID-19 Hazard Payment per Council 4/5/21					
2	208-000-695.699	38,190		(38,190)	-
Correction to Use of Fund Balance in Parks Millage Fund					

April 2021 - May 2021

April 2021							May 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 18	19 7:30pm City Council (Council Chambers)	20	21 6:00pm Downtown Historic District Commission (Lower-level Conference Room)	22	23	24
25	26 6:30pm Planning Commission (Council Chambers)	27	28	29	30	May 1
2	3 7:30pm City Council (Council Chambers)	4	5 6:00pm Curwood Meeting (Council Chambers)	6	7	8
9	10	11	12	13	14	15
16	17 7:30pm City Council (Council Chambers)	18	19 6:00pm Downtown Historic District Commission (Lower-level Conference Room)	20	21	22

2021-22 RECOMMENDED BUDGET



To Schedule Budget Workshop at 4/19/21 City Council Meeting

	Recommended	ACTUAL	ESTIMATED			ESTIMATED FY22		ESTIMATED
		WORKING	WORKING	FY21-22 RECOMMENDED as of 4-1-21		BUDGET SURPLUS	ESTIMATED	COMMITTED
FUND	Owosso FY2021-22	CAPITAL	CAPITAL using FY21 Budget as of 2-28-21	REVENUES	EXPENDITURES	(DEFICIT/CASH	Working Capital less committed/assigned	UNSPENDABLE OR ASSIGNED at 6/30/22
#	FUND DESCRIPTION	6/30/2020	6/30/2021	FY 2022	FY 2022	RESERVES)	6/30/2022	(see notes)
101	GENERAL FUND	\$ 5,723,070	\$ 5,997,281	\$ 7,916,745	\$ 8,739,235	\$ (822,490)	2,174,791	\$ 3,000,000
202	MAJOR STREET FUND	1,130,147	516,277	2,671,401	2,159,372	512,029	1,028,306	
203	LOCAL STREET FUND	1,336,126	964,737	1,419,748	1,452,844	(33,096)	931,641	
208	PARKS & RECREATION FUND	125,934	129,921	-	50,000	(50,000)	79,921	
248	DDA FAÇADE	15,178	-	-	-	-	-	
273	CDGB REVOLVING FUND	615,846	613,346	500	1,500	(1,000)	612,346	
297	HISTORICAL FUND	59,401	60,944	32,900	31,428	1,472	62,416	
298	HISTORICAL SITES FUND	114,870	129,862	-	129,500	(129,500)	362	
2xx	BROWNFIELD FUNDS	83,375	76,492	464,538	464,538	-	76,492	
3xx	GENERAL OBLIGATION DEBT FUNDS	31,560	31,560	968,145	968,145	-	31,560	
401	CAPITAL PROJECT FUND	181,052	181,052	698,103	829,953	(131,850)	49,202	
411	STREET CAPITAL PROJECT FUND	2,173,241	1,193,241	-	1,174,084	(1,174,084)	19,157	
494	DDA CONSTRUCTION FUND	36,297	26,547	-	20,000	(20,000)	6,547	
588	SATA FUND	81,523	81,523	40,000	88,089	(48,089)	33,434	
590	SEWER FUND	2,481,523	2,190,246	2,081,500	2,260,405	(178,905)	2,011,341	
591	WATER FUND **	1,290,868	1,494,385	4,032,200	4,831,757	(799,557)	694,828	
599	WWTP FUND	308,084	243,657	5,487,110	5,162,229	324,881	568,538	
661	FLEET MAINTENANCE FUND	2,031,944	1,927,025	705,000	634,553	70,447	1,997,472	
	TOTALS	17,820,039	15,858,096	26,517,890	28,997,632	(2,479,742)	10,378,354	3,000,000
	Notes:							
	Working Capital is current assets less current liabilities							

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 101 - GENERAL FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
101-000-401.403	GENERAL PROPERTY TAX	3,253,365	3,344,718	3,453,684	3,485,000	3,367,134	3,575,000	3,575,000
	.05% INCREASE ESTIMATED \$3.563M X 1.005 (LESS TENTATIVE MTC FILING OF ~\$5K)							
101-000-401.424	TRAILER PARK TAXES	781	902	771	900	1,047	1,000	1,000
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	23,925	30,194	26,967	30,000	23,951	24,000	24,000
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPR.	234			250	667	670	670
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REH.	572	179	209	450			
101-000-401.443	ADMINISTRATION FEES	71,666	90,001	90,820	90,000	63,774	91,000	91,000
101-000-401.445	INTEREST & PENALTIES ON TAXES	20,255	27,943	16,461	22,500	9,856	20,000	20,000
101-000-439.000	MARIJUANA TAX DISTR.						84,000	84,000
101-000-450.452	PERMITS-BUILDING	130,748	109,936	166,585	144,000	338,367	150,000	150,000
101-000-450.453	LIQUOR LICENSES	10,253	10,841	10,584	10,000	10,419	10,000	10,000
101-000-450.454	PERMITS-ELECTRICAL	42,185	29,954	34,484	35,000	24,068	35,000	35,000
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	51,340	33,285	60,540	54,000	44,120	55,000	55,000
101-000-450.460	MISCELLANEOUS LICENSES	17,380	34,483	667	1,000	935	1,000	1,000
101-000-450.470	MARIJUANA LICENSE FEE		285,000	30,000	20,000	15,000	50,000	50,000
	FOOTNOTE AMOUNTS:						30,000	
	6 MEDICAL LICENSES							
	FOOTNOTE AMOUNTS:						20,000	
	4 RECREATIONAL LICENSES (1 PENDING)							
	OTHERS ARE PENDING, POSSIBLY \$20,000 ADDITIONAL DURING YEAR							
	GL # FOOTNOTE TOTAL:						50,000	
101-000-450.477	PERMITS-HANDGUNS	290	750	320	500	220	500	500
101-000-450.478	DOG LICENSES	111	81	45	80		80	80
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	325		1,950				
101-000-501.506	GRANT-FEDERAL			23,571				
101-000-528.000	OTHER FEDERAL GRANTS				464,371	385,592		
101-000-539.529	STATE SOURCES	30,000		4,640				
101-000-539.568	GRANT-RECREATION		45,000					
101-000-539.573	LOCAL COMMUNITY STABILIZATION SHA	51,560	82,663	94,161	65,000	99,262	65,000	65,000
101-000-539.574	REVENUE SHARING - STATUTORY					210,738	429,911	429,911

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,667,600	1,724,800	1,662,749	1,745,711	742,716	1,279,571	1,279,571
	FOOTNOTE AMOUNTS:						1,709,482	
	2-11-21 RECOMMENDED STATE BUDGET WITH EST 2020 POP ADJ							
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPI	3,300	1,900	1,600	2,000	1,000	1,500	1,500
101-000-600.626	CHARGE FOR SERVICES RENDERED	54,555	57,431	58,453	60,000	40,163	60,000	60,000
101-000-600.627	DUPLICATING SERVICES	1,068	2,171	1,483	1,000	727	1,000	1,000
101-000-600.628	RENTAL REGISTRATION	775	40,850	2,250	1,500	1,350	1,500	1,500
101-000-600.629	AMBULANCE CHARGES	355,802	239,666	284,420	212,000	223,531	263,750	263,750
	AMB CHARGES, MILEAGE CHARGES, ADV LIFE SUPPORT ALL ARE EST BASED ON 3 YRS ENDING 6/30/20 AT 90%							
101-000-600.630	AMBULANCE MILEAGE CHARGES	318,461	211,641	236,961	314,000	129,511	230,100	230,100
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT	533,570	416,222	416,945	509,000	253,542	410,000	410,000
101-000-600.633	FIRE SERVICES	4,500	2,500	1,000	4,000	2,500	4,000	4,000
101-000-600.642	CHARGE FOR SERVICES - SALES	2,332	6,811	2,140	4,000	2,623	4,000	4,000
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	113,626	111,737	106,729	115,000	52,144	105,000	105,000
101-000-655.655	PARKING VIOLATIONS	4,588	30,162	12,757	12,000	2,770	4,200	4,200
101-000-655.659	PARKING LEASE INCOME	2,445	700	2,715	2,500	840	1,600	1,600
101-000-655.660	ORDINANCE FINES & COSTS	16,054	15,844	11,137	15,000	5,691	12,000	12,000
101-000-662.000	DRUG FORFEITURES-ADJUDICATED		1,489			16		
101-000-664.664	INTEREST INCOME	23,003	155,789	135,917	5,000	(4,262)	5,000	5,000
101-000-664.668	RENTAL INCOME	2,830	5,270	1,500	2,500	500	1,500	1,500
101-000-671.673	SALE OF FIXED ASSETS	4,209	18,940	779		71,370		
101-000-671.675	DONATIONS-PRIVATE	48,828	170		2,083	2,786		
101-000-671.676	DONATIONS-PUBLIC SAFETY	15	2,766					
101-000-671.687	INSURANCE REFUNDS	135,570	87,416	125,756	125,000	146,726	125,000	125,000
101-000-671.692	RECOVERY OF BAD DEBTS	2,189	4,502					
101-000-671.694	MISCELLANEOUS	63,540	63,018	37,069	20,000	30,559	20,000	20,000
101-000-695.672	SPECIAL ASSESSMENT		83,643	34,445	25,000		25,000	25,000
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	200,177	191,667	222,048	200,000	138,858	200,000	200,000
101-000-695.677	CITY UTILITIES ADMIN REIMB	365,892	320,000	320,000	320,000	186,667	372,100	372,100
101-000-695.678	DDA/OBRA REIMBURSEMENT	5,314	5,314	5,314	5,300		5,300	5,300
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	149,327	159,486	166,603	172,225	91,124	192,463	192,463
	FOOTNOTE AMOUNTS:						192,463	
	10% ADMIN REIMB ALLOWED ACT 51: EST MAJOR \$140,876 EST LOCAL \$51,587							
101-000-695.699	APPROPRIATION OF FUND BALANCE				(264,738)			
	Totals for dept 000 - REVENUE	7,784,560	8,087,835	7,867,229	8,033,132	6,718,602	7,916,745	7,916,745
	TOTAL ESTIMATED REVENUES	7,784,560	8,087,835	7,867,229	8,033,132	6,718,602	7,916,745	7,916,745
	APPROPRIATIONS							

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
Dept 101 - CITY COUNCIL								
101-101-704.000	BOARDS & COMMISSIONS	2,324	2,050	2,110	2,300	940	2,300	2,300
101-101-728.000	OPERATING SUPPLIES	456	155	280	1,000		1,000	1,000
101-101-860.000	EDUCATION & TRAINING	612	3,783	1,707	2,000		2,000	2,000
Totals for dept 101 - CITY COUNCIL		3,392	5,988	4,097	5,300	940	5,300	5,300
Dept 171 - CITY MANAGER								
101-171-702.100	SALARIES	113,783	100,731	128,672	159,446	103,915	163,158	167,126
101-171-702.200	WAGES						9,286	9,286
101-171-702.800	ACCRUED SICK LEAVE	1,514						
101-171-715.000	SOCIAL SECURITY (FICA)	8,987	7,712	9,851	12,152	7,938	13,154	13,457
101-171-716.100	HEALTH INSURANCE	4,324	6,573	12,779	25,416	19,088	38,744	38,744
101-171-716.200	DENTAL INSURANCE	469	249	415	1,046	727	1,397	1,397
101-171-716.300	OPTICAL INSURANCE	7	30	30	32	27	88	88
101-171-716.400	LIFE INSURANCE	322	668	746	958	633	999	999
101-171-716.500	DISABILITY INSURANCE	1,140	900	1,230	1,440	1,074	1,767	1,767
101-171-717.000	UNEMPLOYMENT INSURANCE	81	41	11	40		40	40
101-171-718.200	DEFINED CONTRIBUTION	17,697	15,110	17,245	18,878	12,282	22,484	23,009
101-171-719.000	WORKERS' COMPENSATION	236	236	304	670	315	670	670
101-171-728.000	OPERATING SUPPLIES	2,055	99	2,086	500	375	500	500
101-171-858.000	MEMBERSHIPS & DUES	869	1,027	1,152	2,500	1,082	2,500	2,500
101-171-860.000	EDUCATION & TRAINING	1,895	4,059	1,528	3,000	390	3,000	3,000
Totals for dept 171 - CITY MANAGER		153,379	137,435	176,049	226,078	147,846	257,787	262,583
Dept 201 - FINANCE								
101-201-702.100	SALARIES	171,871	173,327	170,296	173,522	109,826	177,969	182,366
101-201-702.200	WAGES						63,862	0
FOOTNOTE AMOUNTS:							63,862	
ADDITIONAL ACCOUNTANT NEEDED-TOTAL COST								
101-201-702.800	ACCRUED SICK LEAVE		628					
101-201-715.000	SOCIAL SECURITY (FICA)	13,093	12,937	13,151	13,637	8,505	13,999	14,345
101-201-716.100	HEALTH INSURANCE	27,804	31,471	31,011	33,170	18,937	34,265	34,265
101-201-716.200	DENTAL INSURANCE	1,404	1,523	1,477	1,763	1,083	1,535	1,535
101-201-716.300	OPTICAL INSURANCE	179	208	228	242	154	231	231
101-201-716.400	LIFE INSURANCE	1,170	1,029	1,127	1,129	752	1,129	1,129
101-201-716.500	DISABILITY INSURANCE	2,059	1,691	2,009	1,908	1,414	2,141	2,141
101-201-717.000	UNEMPLOYMENT INSURANCE	162	169	54	175		175	175
101-201-718.000	RETIREMENT	21,880	24,227	30,465				
101-201-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				35,470	22,976	49,336	49,336
101-201-718.200	DEFINED CONTRIBUTION	2,051	4,812	5,240	5,343	3,160	11,890	12,187

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-201-719.000	WORKERS' COMPENSATION	392	494	512	575	354	575	575
101-201-728.000	OPERATING SUPPLIES	1,899	1,510	700	1,700	688	1,700	1,700
101-201-818.000	CONTRACTUAL SERVICES	2,267	2,315	3,292	3,405	11,630	3,430	3,430
	FOOTNOTE AMOUNTS: 4% INCREASE BS&A ANNUAL FEE						3,430	
101-201-858.000	MEMBERSHIPS & DUES	665	170	315	390	195	390	390
	FOOTNOTE AMOUNTS: MGFOA & MMTA ANNUAL MEMBERSHIPS -FINANCE DIRECTOR & ACCOUNTANT						390	
101-201-860.000	EDUCATION & TRAINING	2,116	1,997	619	2,500	895	2,500	2,500
Totals for dept 201 - FINANCE		249,012	258,508	260,496	274,929	180,569	365,127	306,305
Dept 209 - ASSESSING								
101-209-702.100	SALARIES	77,881	66,248	96,609	102,208	65,660	106,769	109,438
101-209-702.800	ACCRUED SICK LEAVE	3,478				710		
101-209-704.000	BOARDS & COMMISSIONS	900	1,000	1,000	1,250	350	1,250	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	6,506	5,425	7,757	8,496	5,166	8,137	8,340
101-209-716.100	HEALTH INSURANCE	3,068	4,597	19,866	23,461	15,909	33,942	33,942
101-209-716.200	DENTAL INSURANCE	404	31	561	785	615	1,274	1,274
101-209-716.300	OPTICAL INSURANCE	93	4	92	116	88	171	171
101-209-716.400	LIFE INSURANCE	533	483	654	657	353	669	669
101-209-716.500	DISABILITY INSURANCE	800	685	1,156	1,098	621	967	967
101-209-717.000	UNEMPLOYMENT INSURANCE	81	41	52	45	5	45	45
101-209-718.000	RETIREMENT	36,687						
101-209-718.200	DEFINED CONTRIBUTION	514	2,829	4,054	4,053	2,703	9,572	9,811
101-209-719.000	WORKERS' COMPENSATION	336	464	408	750	357	750	750
101-209-728.000	OPERATING SUPPLIES	4,704	691	389	1,500	518	1,500	1,500
101-209-802.000	ADVERTISING	41	79	71	400	60	400	400
101-209-818.000	CONTRACTUAL SERVICES	4,097	8,235	7,790	13,000	11,991	13,000	13,000
101-209-858.000	MEMBERSHIPS & DUES	275	295	345	350	50	350	350
101-209-860.000	EDUCATION & TRAINING	1,007	837	1,132	1,500	187	1,500	1,500
Totals for dept 209 - ASSESSING		141,405	91,944	141,936	159,669	105,343	180,296	183,407
Dept 210 - CITY ATTORNEY								
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	51,608	48,884	52,545	55,000	40,247	55,000	55,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	64,589	62,937	60,208	62,917	42,483	63,000	63,000
Totals for dept 210 - CITY ATTORNEY		116,197	111,821	112,753	117,917	82,730	118,000	118,000
Dept 215 - CLERK								
101-215-702.100	SALARIES	106,731	115,558	114,522	114,548	78,117	118,917	121,846

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-215-702.200	WAGES		154					
101-215-702.800	ACCRUED SICK LEAVE			7,571				
101-215-706.000	ELECTIONS	11,965	38,053	6,186	42,000	58,037	2,000	2,000
	\$2000 = QVF SUPPLIES & MISC							
101-215-715.000	SOCIAL SECURITY (FICA)	7,863	8,665	9,196	8,763	6,083	9,099	9,324
101-215-716.000	FRINGES		121			59		
101-215-716.100	HEALTH INSURANCE	19,338	20,204	24,439	34,717	23,278	35,415	35,415
101-215-716.200	DENTAL INSURANCE	742	743	838	1,323	879	1,323	1,323
101-215-716.300	OPTICAL INSURANCE	90	94	137	186	122	177	177
101-215-716.400	LIFE INSURANCE	680	692	701	713	502	729	729
101-215-716.500	DISABILITY INSURANCE	1,295	1,320	1,222	1,189	946	1,409	1,409
101-215-717.000	UNEMPLOYMENT INSURANCE	81	83	30	90			
101-215-718.000	RETIREMENT	58,662	67,187	66,696				
101-215-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				59,526	38,558	82,756	82,756
101-215-718.200	DEFINED CONTRIBUTION		102	1,115	1,594	1,215	3,933	4,031
101-215-719.000	WORKERS' COMPENSATION	232	236	332	300	240	320	320
101-215-728.000	OPERATING SUPPLIES	3,557	1,748	1,614	2,800	748	4,600	4,600
	MISC OPERATING SUPPLIES + \$1700 FOR REPLACEMENT OF LASERFICHE FLOATING TERMINAL (THIS PC IS ALMOST 9 YRS OLD) + \$900 FOR NEW QVF TERMINAL							
101-215-802.000	ADVERTISING	3,758	3,633	4,497	3,800	1,705	4,000	4,000
	MY BEST GUESS							
101-215-818.000	CONTRACTUAL SERVICES	7,953	3,897	8,724	4,500	2,645	19,000	19,000
	\$4500 = CODIFICATION & MUNICODE FEES							
	\$1600 = SHREDDING							
	\$5400 = MICROFILM COUNCIL PACKETS							
	\$7500 = ANNUAL ESTIMATE FOR AGENDA MGT SOFTWARE							
101-215-833.000	EQUIPMENT MAINTENANCE		3,851	3,851	4,600	3,851	11,300	11,300
	\$7300 = ANNUAL MAINTENANCE FOR ELECTION EQUIPMENT (1ST YEAR OF CHARGES)							
	\$3900 = LASERFICHE MAINTENANCE & SUPPORT							
101-215-858.000	MEMBERSHIPS & DUES	380	400	420	440	410	440	440
	IIMC, MAMC, AND SHIAWASSEE COUNTY CLERKS ASSOCIATION							
101-215-860.000	EDUCATION & TRAINING	21		329	600		900	900
	I'D LIKE CARRIE AND I TO ATTEND THE MAMC CONFERENCE, THIS WOULD INCLUDE AN OVERNIGHT STAY							
101-215-978.000	EQUIPMENT	9,606						
	\$7000 = LASERFICHE SERVER REPLACEMENT (THIS WAS CUT FROM THE BUDGET LAST YEAR, REALLY NEEDS REPLACING)							
	\$10400 = 10 LAPTOPS/TABLETS + CHARGING CABINET + WIRING FOR USE IN COUNCIL CHAMBERS BY COUNCIL & COMMISIONS							
	MOVED TO CAPITAL IMPROVEMENT FUND 401							
Totals for dept 215 - CLERK		232,954	266,741	252,420	281,689	217,395	296,318	299,570
Dept 226 - HUMAN RESOURCES								
101-226-702.100	SALARIES	127,254	129,897	132,563	131,813	113,925	119,254	122,451

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-226-702.200	WAGES						9,286	9,286
	25% OF EXECUTIVE SECRETARY POSITION							
101-226-715.000	SOCIAL SECURITY (FICA)	10,187	10,434	10,596	11,410	8,674	13,895	14,186
101-226-716.100	HEALTH INSURANCE	8,516	8,763	9,028	8,214	4,857	28,816	28,816
101-226-716.200	DENTAL INSURANCE	1,558	1,360	1,113	1,274	895	1,693	1,693
101-226-716.300	OPTICAL INSURANCE	223	223	196	233	127	249	249
101-226-716.400	LIFE INSURANCE	761	804	792	792	539	785	785
101-226-716.500	DISABILITY INSURANCE	1,552	1,558	1,616	1,621	1,079	1,605	1,605
101-226-717.000	UNEMPLOYMENT INSURANCE	81	124	11	150	2	150	150
101-226-718.000	RETIREMENT	32,321	34,565	41,868				
101-226-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				43,303	28,050		
101-226-718.200	DEFINED CONTRIBUTION	1,225	3,207	3,263	3,091	2,435	11,525	11,813
101-226-719.000	WORKERS' COMPENSATION	388	296	396	450	297	300	300
101-226-728.000	OPERATING SUPPLIES	2,403	858	755	700	229	700	700
	FOOTNOTE AMOUNTS:						5,715	
	KAREN RECOMMENDED THAT WE MOVE TO BS&A TIMESHEETS QUOTE = \$5015 (MOVED TO FUND 401)							
101-226-802.000	ADVERTISING	2,445	845	854		625	800	800
101-226-818.000	CONTRACTUAL SERVICES	20,276	16,092	17,330	20,000	6,895	20,000	20,000
	FOOTNOTE AMOUNTS:						20,000	
	UPCOMING CONTRACT NEGOTIATIONS WITH POLICE & FIRE							
101-226-858.000	MEMBERSHIPS & DUES	409	399	869	1,000	419	900	900
101-226-860.000	EDUCATION & TRAINING	984	1,189	1,096	2,000	460	2,000	2,000
	FOOTNOTE AMOUNTS:						2,000	
	MPELRA ANNUAL CONF WAS CANCELLED LAST YEAR DUE TO COVID, PLAN TO ATTEND IN SEPT, 2021							
Totals for dept 226 - HUMAN RESOURCES		210,583	210,614	222,346	226,051	169,508	211,958	215,734
Dept 253 - TREASURY								
101-253-702.100	SALARIES	61,308	92,176	94,628	96,418	63,777	98,298	100,735
101-253-715.000	SOCIAL SECURITY (FICA)	4,608	6,998	7,188	7,381	4,841	7,555	7,742
101-253-716.100	HEALTH INSURANCE	13,527	23,418	24,995	25,885	17,239	26,740	26,740
101-253-716.200	DENTAL INSURANCE	504	811	767	895	566	895	895
101-253-716.300	OPTICAL INSURANCE	63	105	108	116	72	108	108
101-253-716.400	LIFE INSURANCE	352	641	625	624	416	624	624
101-253-716.500	DISABILITY INSURANCE	696	1,203	1,191	1,186	796	1,205	1,205
101-253-717.000	UNEMPLOYMENT INSURANCE	117	203	63	200		200	200
101-253-718.200	DEFINED CONTRIBUTION	2,295	3,685	3,785	3,814	2,551	8,813	9,033
101-253-719.000	WORKERS' COMPENSATION	176	340	500	550	333	550	550
101-253-728.000	OPERATING SUPPLIES	1,832	3,070	2,461	2,400	2,205	3,000	3,000
101-253-818.000	CONTRACTUAL SERVICES	10,168	10,328	10,624	13,500	5,583	13,500	13,500
101-253-858.000	MEMBERSHIPS & DUES	50	50	75	200	75	225	225

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
	FOOTNOTE AMOUNTS:						225	
	MEMBERSHIP TO MMTA FOR 3 EMPLOYEES							
101-253-860.000	EDUCATION & TRAINING	953	1,138	699	2,000		2,500	2,500
	FOOTNOTE AMOUNTS:						2,500	
	WHEN PANDEMIC IS UNDER CONTROL THERE ARE NUMEROUS TRAININGS THAT WOULD BE HELPFUL FOR TREASURY STAFF							
101-253-862.000	OVER & SHORT	140	(32)	(45)		(5)		
Totals for dept 253 - TREASURY		96,789	144,134	147,664	155,169	98,449	164,213	167,057
Dept 258 - INFORMATION & TECHNOLOGY								
101-258-715.000	SOCIAL SECURITY (FICA)	(107)						
101-258-728.000	OPERATING SUPPLIES	2,375	1,171	10,094	6,650	6,071	11,965	11,965
	FOOTNOTE AMOUNTS:						11,965	
	INCLUDES SYMANTEC MAINT (\$2915), CISCO DUO (\$1,000) & HP CARE PACK (\$1400)							
101-258-818.000	CONTRACTUAL SERVICES	46,262	76,118	94,036	87,000	48,012	87,000	87,000
101-258-833.000	EQUIPMENT MAINTENANCE	9,216	5,956	6,255	10,000	1,250	22,500	22,500
	FOOTNOTE AMOUNTS:						12,500	
	CISCO SMARTNET & UMBRELLA ANNUAL RENEWAL							
101-258-860.000	EDUCATION & TRAINING				3,709	1,702	3,500	3,500
101-258-978.000	EQUIPMENT	22,677						
	FOOTNOTE AMOUNTS:						118,000	
	SEE CAPITAL OUTLAY BUDGET WORKSHEETS FOR SPECIFICS							
	MOVED TO CAPITAL IMPROVEMENT FUND 401							
Totals for dept 258 - INFORMATION & TECHNOLOGY		80,423	83,245	110,385	107,359	57,035	124,965	124,965
Dept 265 - BUILDING & GROUNDS								
101-265-702.200	WAGES	48,139	45,230	52,605	44,047	32,704	45,958	45,958
101-265-702.400	WAGES - TEMPORARY	5						
101-265-703.000	OTHER COMPENSATION	5,272			1,000			
101-265-715.000	SOCIAL SECURITY (FICA)	3,248	3,086	3,225	3,454	2,292	3,580	3,580
101-265-716.000	FRINGES	9,175	3,336	7,785		1,497	3,500	3,500
101-265-716.100	HEALTH INSURANCE	6,232	6,573	6,655	6,819	4,226	7,044	7,044
101-265-716.200	DENTAL INSURANCE	485	467	427	489	290	489	489
101-265-716.300	OPTICAL INSURANCE	60	60	60	63	37	60	60
101-265-716.400	LIFE INSURANCE	79	79	139	79	123	198	198
101-265-717.000	UNEMPLOYMENT INSURANCE	41		5	40		25	25
101-265-718.000	RETIREMENT	22,507	24,298	29,695				
101-265-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				33,423	14,554	26,811	26,811
101-265-719.000	WORKERS' COMPENSATION	848	1,020	1,364	1,500	822	1,500	1,500
101-265-728.000	OPERATING SUPPLIES	3,499	3,135	3,081	3,000	1,146	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	338	789	5,335	1,000	358	1,000	1,000

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-265-820.100	ELECTRICITY	18,030	19,358	18,748	20,000	11,558	20,000	20,000
101-265-820.200	GAS	4,073	4,735	4,387	5,000	2,511	5,000	5,000
101-265-820.300	TELEPHONE	270	274	270	300	203	300	300
101-265-820.400	WATER & SEWER	2,791	2,161	2,606	3,300	1,711	3,000	3,000
101-265-831.000	BUILDING MAINTENANCE	19,281	11,879	4,110	8,000	7,361	15,075	15,075
	FOOTNOTE AMOUNTS: LED LAMP						6,575	
101-265-831.200	BLDG MAINTENANCE-BALLFIELDS				2,200		1,000	1,000
	\$1,000 FOR MISC REPAIRS AND VANDALISM. 2021-2022. EXPECT THE EXISTING \$2.200 IN THE FY2020-2021 WILL BE SPENT							
101-265-843.000	EQUIPMENT RENTAL	5,530	2,699	1,957	4,000	825	3,000	3,000
101-265-975.000	BUILDING IMPROVEMENTS	49,236						
Totals for dept 265 - BUILDING & GROUNDS		199,139	129,179	142,454	137,714	82,218	140,540	140,540
Dept 299 - GENERAL ADMIN								
101-299-719.000	WORKERS' COMPENSATION	110	152	148	250	54	250	250
101-299-728.000	OPERATING SUPPLIES	19,563	19,023	16,879	19,500	10,959	19,500	19,500
101-299-810.000	INSURANCE & BONDS	132,552	130,347	131,043	133,675	134,074	138,096	138,096
	EST 3% INCREASE							
101-299-818.000	CONTRACTUAL SERVICES	19,661	11,963	39,557	13,550	11,566	17,975	17,975
	FOOTNOTE AMOUNTS: GABRIDGE EXT \$29,500 + SINGLE AUDIT \$2,500 LESS ALLOCATION \$24,325						7,675	
	FOOTNOTE AMOUNTS: COURIER SERVICE						2,400	
	FOOTNOTE AMOUNTS: FRONT DESK MONITORING/SECURITY						600	
	FOOTNOTE AMOUNTS: MUNETRIX						4,800	
	FOOTNOTE AMOUNTS: SATA PAYROLL SERVICES						2,500	
	GL # FOOTNOTE TOTAL:						17,975	
101-299-820.300	TELEPHONE	6,428	4,210	4,209	7,000	3,995	7,000	7,000
101-299-833.000	EQUIPMENT MAINTENANCE	391	1,380	1,380	1,500	315	1,500	1,500
101-299-850.000	BAD DEBT EXPENSE	143,136	108,401	111,323	90,000	58,674	121,000	121,000
	FY18,FY19,FY20 AVERAGE							
101-299-856.000	MISCELLANEOUS	8,890	84					
101-299-858.000	MEMBERSHIPS & DUES	38,296	47,039	47,176	47,225	47,308	47,455	52,455
	FOOTNOTE AMOUNTS: SEDP						40,000	
	FOOTNOTE AMOUNTS:						6,418	

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
	MML-EST 2% INCREASE						235	
	FOOTNOTE AMOUNTS:							
	MI DEAL-EST 2% INCREASE						802	5,802
	FOOTNOTE AMOUNTS:							
	SHIA REG CHAMBER OF COMMERCE-EST 2% INCREASE PLUS \$5000 FARMERS MARKET MANAGER'S FEE						47,455	5,802
	GL # FOOTNOTE TOTAL:							
Totals for dept 299 - GENERAL ADMIN		369,027	322,599	351,715	312,700	266,945	352,776	357,776
Dept 300 - POLICE								
101-300-702.100	SALARIES	1,080,659	1,147,834	1,190,741	1,285,706	844,339	1,213,780	1,215,353
101-300-702.120	SALARIES-MAGNET	66,441	70,046	69,853	71,287	54,475	66,510	66,510
101-300-702.200	WAGES	9,375	8,516	5,745	7,950		5,019	5,019
101-300-702.210	WAGES - SCHOOL LIAISON			41,388	57,640	27,193	53,910	53,910
101-300-702.300	OVERTIME	45,700	50,909	54,407	55,700	35,864	55,300	55,300
101-300-702.400	WAGES - TEMPORARY	1,685	2,778					
101-300-702.600	UNIFORMS	1,450	1,450	1,450	1,600	1,325	2,300	1,600
101-300-702.800	ACCRUED SICK LEAVE	7,116	10,411	12,482	11,605	9,847	12,876	12,876
101-300-703.000	CROSSING GUARDS	47,857	47,606	55,443	47,100	18,612	55,000	55,000
101-300-715.000	SOCIAL SECURITY (FICA)	27,575	28,564	33,189	33,820	19,816	33,392	33,512
101-300-716.000	FRINGES	46	49	473				
101-300-716.100	HEALTH INSURANCE	220,720	218,308	227,553	235,858	126,476	258,039	258,039
101-300-716.200	DENTAL INSURANCE	10,587	10,395	10,029	11,480	6,765	11,332	11,332
101-300-716.300	OPTICAL INSURANCE	1,164	1,229	1,329	1,407	813	1,314	1,314
101-300-716.400	LIFE INSURANCE	3,785	3,820	3,849	3,849	2,490	3,841	3,841
101-300-716.500	DISABILITY INSURANCE	5,371	5,158	5,919	5,953	3,747	5,612	5,612
101-300-716.600	PHYSICALS	150	314	95		141		
101-300-717.000	UNEMPLOYMENT INSURANCE	1,056	1,155	330	1,000	7	500	500
101-300-718.000	RETIREMENT	94,208	95,800					
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	131,000	118,796	222,518	273,912	150,262	306,738	306,738
101-300-718.200	DEFINED CONTRIBUTION	2,332	3,224	3,792	3,758	1,703	8,996	9,135
101-300-719.000	WORKERS' COMPENSATION	20,516	21,242	26,316	26,842	17,628	27,400	27,400
101-300-728.000	OPERATING SUPPLIES	19,460	16,463	9,632	12,000	3,941	30,553	30,553
	FOOTNOTE AMOUNTS:						14,000	
	FOOTNOTE AMOUNTS:						5,803	
	NEW SIGN FOR BUILDING						5,250	
	FOOTNOTE AMOUNTS:						5,500	
	TASER (POSSIBLE RAP GRANT)							
	FOOTNOTE AMOUNTS:							
	NEW HANDGUNS							

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
	GL # FOOTNOTE TOTAL:						30,553	
101-300-741.000	UNIFORMS & CLEANING	5,805	6,650	6,906	6,000	7,476	7,000	7,000
	PRICE OF VESTS AND UNIFORMS HAVE INCREASED IN THE LAST TWO YEARS.							
101-300-751.000	GAS & OIL	28,465	29,231	22,517	26,000	14,391	26,000	26,000
101-300-813.000	WRECKER SERVICE	90	160					
101-300-818.000	CONTRACTUAL SERVICES	60,482	55,824	19,657	17,000	7,256	8,000	8,000
	FOOTNOTE AMOUNTS:						8,000	
	RMS UPGRADE WITH SHIAWASSEE COUNTY.							
	THIS YEAR WE DID NOT PAY OUR INVOICE TO OSSI, SINCE THE PRODUCT IS END OF LIFE AND THEY ARE NOT OFFERING SUPPORT. SHIAWASSEE COUNTY BOUGHT A NEW CAD/RMS PROGRAM THAT WILL BE IMPLEMENTED IN 3RD QUARTER 2021. THE \$8,000 IS JUST A GUESSTIMATE AS TO WHAT THE FINAL COST MAY BE AS WE ARE DEPENDENT ON THE COUNTY FOR INFORMATION AND ANSWERS.							
101-300-820.100	ELECTRICITY	9,864	9,525	9,891	10,000	5,749	10,000	10,000
101-300-820.200	GAS	4,487	5,088	4,486	4,200	2,589	5,000	5,000
101-300-820.300	TELEPHONE	7,511	6,467	6,639	7,000	4,249	7,200	7,200
101-300-820.400	WATER & SEWER	2,978	3,232	3,301	3,000	1,771	3,500	3,500
101-300-820.500	REFUSE	378	397	510	400	364	400	400
101-300-831.000	BUILDING MAINTENANCE	1,744	3,516	3,827	5,000	587	6,000	6,000
	FOOTNOTE AMOUNTS:						8,000	
	WE NEED TO REPLACE THE SINKS AND VANITY IN THE MENS BATHROOM, ROUGH ESTIMATE WILL BE \$4,000.							
101-300-833.000	EQUIPMENT MAINTENANCE	520	720	1,795	1,000	83	1,000	1,000
101-300-833.400	EQUIP MAINT - MOBILE	15,353	23,044	29,432	22,500	12,960	25,000	25,000
	FOOTNOTE AMOUNTS:						25,000	
	NOW THAT REEVES IS CLOSED, OUR REPAIRS WILL INCREASE.							
101-300-856.000	MISCELLANEOUS	271	1,422	417	250	56	250	250
101-300-858.000	MEMBERSHIPS & DUES	540	680	730	1,000	2,290	1,000	1,000
	50% OF COST FOR ACCREDDIDATION WILL BE PARTIALLY REIMBURSED BY MMRMA FOR THE 1ST YEAR, BUT NOT FOR SUBSEQUENT YEARS.							
101-300-860.000	EDUCATION & TRAINING	4,205	3,110	6,443	6,000	504	9,918	9,918
	FOOTNOTE AMOUNTS:						7,000	
	TRAINING EXPENDITURES WERE DOWN THIS YEAR DUE TO COVID. ,							
	FOOTNOTE AMOUNTS:						2,918	
	POWER DMS (ONLINE TRAINING) \$5835 LESS 50% 1ST YR RAP GRANT							
	GL # FOOTNOTE TOTAL:						9,918	
101-300-976.000	BUILDING ADD & IMPROVEMENTS	8,594						
101-300-978.000	EQUIPMENT	40,777						
	Totals for dept 300 - POLICE	1,990,317	2,013,133	2,093,084	2,257,817	1,385,769	2,262,680	2,263,812
Dept 335 - FIRE								
101-335-702.100	SALARIES	979,146	969,077	1,147,365	1,144,017	783,355	1,095,764	1,097,337
101-335-702.200	WAGES	109	51	90				
101-335-702.300	OVERTIME	129,384	112,673	75,279	94,000	53,566	83,500	83,500

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-335-702.500	MEAL ALLOWANCE	13,500	12,750	13,500	14,400	11,200	14,400	14,400
101-335-702.600	UNIFORMS	1,000	900	2,200	3,600	2,600	3,600	3,600
101-335-702.800	ACCRUED SICK LEAVE	4,467	4,718	3,782	4,955	4,192	4,955	4,955
101-335-715.000	SOCIAL SECURITY (FICA)	19,164	19,520	21,403	25,300	14,887	20,046	20,166
101-335-716.000	FRINGES	85	41	73				
101-335-716.100	HEALTH INSURANCE	227,145	220,336	249,136	283,306	154,230	256,473	256,473
101-335-716.200	DENTAL INSURANCE	7,073	6,701	7,822	11,113	6,650	10,215	10,215
101-335-716.300	OPTICAL INSURANCE	1,067	1,002	1,061	1,249	746	1,074	1,074
101-335-716.400	LIFE INSURANCE	4,452	4,364	4,484	4,360	2,893	4,352	4,352
101-335-716.500	DISABILITY INSURANCE	7,843	7,714	7,526	8,115	5,342	8,615	8,615
101-335-716.600	PHYSICALS			567		146	250	250
101-335-717.000	UNEMPLOYMENT INSURANCE	773	810	169	800		800	800
101-335-718.000	RETIREMENT	173,126	153,515	194,504				
101-335-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM			9,626	239,525	130,130	217,277	217,277
101-335-718.200	DEFINED CONTRIBUTION	2,303	2,349	2,404	2,435	1,641	5,666	5,808
101-335-719.000	WORKERS' COMPENSATION	25,567	24,271	34,175	35,115	20,577	35,115	35,115
101-335-728.000	OPERATING SUPPLIES	8,622	12,270	7,953	9,000	5,022	11,000	9,000
101-335-728.100	SUPPLIES	24,227	20,358	22,434	28,000	8,070	28,000	28,000
101-335-741.000	UNIFORMS & CLEANING	19,305	18,343	12,800	15,000	3,475	15,000	15,000
101-335-751.000	GAS & OIL	29,558	24,593	18,529	27,000	8,853	27,000	27,000
101-335-818.000	CONTRACTUAL SERVICES	92,895	77,702	83,493	85,000	48,194	85,000	85,000
101-335-820.100	ELECTRICITY	11,617	11,324	11,607	12,200	6,915	12,200	12,200
101-335-820.200	GAS	4,394	5,088	4,486	4,200	2,589	5,000	5,000
101-335-820.300	TELEPHONE	3,335	3,314	3,522	3,000	1,999	3,200	3,200
101-335-820.400	WATER & SEWER	2,978	3,232	3,301	3,000	1,771	3,500	3,500
101-335-820.500	REFUSE	378	397	510	500	364	500	500
101-335-831.000	BUILDING MAINTENANCE	4,864	6,853	4,719	6,000	1,798	6,000	6,000
101-335-833.000	EQUIPMENT MAINTENANCE	4,804	5,037	2,882	6,000	3,327	6,000	6,000
101-335-833.400	EQUIP MAINT - MOBILE	34,430	54,115	32,515	40,000	23,608	45,000	40,000
101-335-860.000	EDUCATION & TRAINING	23,563	8,408	6,916	7,500	1,432	8,000	8,000
	FOOTNOTE AMOUNTS:						1,940	
	ESO FIREHOUSE TRAINING							
101-335-976.000	BUILDING ADD & IMPROVEMENTS	8,594						
101-335-978.000	EQUIPMENT	11,649						
Totals for dept 335 - FIRE		1,881,417	1,791,826	1,990,833	2,118,690	1,309,572	2,017,502	2,012,337
Dept 370 - BUILDING AND SAFETY								
101-370-702.100	SALARIES	35,009	42,036	39,765	40,094	27,551	78,835	80,333
101-370-702.200	WAGES	24,900	25,439	32,487	36,400	19,304	37,271	37,271
101-370-715.000	SOCIAL SECURITY (FICA)	4,566	5,133	5,508	5,852	3,570	8,848	8,963

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-370-716.100	HEALTH INSURANCE	17,710	16,950	14,033	17,946	9,469	24,336	24,336
101-370-716.200	DENTAL INSURANCE	773	594	431	489	311	734	734
101-370-716.300	OPTICAL INSURANCE	109	81	60	63	40	115	115
101-370-716.400	LIFE INSURANCE	139	139	156	157	105	238	238
101-370-716.500	DISABILITY INSURANCE	353	434	408	396	281	603	603
101-370-717.000	UNEMPLOYMENT INSURANCE	81	83	13	90	6	15	15
101-370-718.200	DEFINED CONTRIBUTION	1,232	1,681	1,591	1,600	1,102	7,068	7,203
101-370-719.000	WORKERS' COMPENSATION	752	256	456	500	366	500	500
101-370-728.000	OPERATING SUPPLIES	1,565	3,537	1,666	2,000	793	2,000	2,000
101-370-818.000	CONTRACTUAL SERVICES	127,440	131,931	142,768	146,300	75,692	181,000	181,000
	SAFEBUILT ANNUAL RATE						104,000	
	MECHANICAL PLUMBING (3 YR AVE)						31,000	
	ELECTRICAL (BASED ON 2020 1099)						10,000	
	GL # FOOTNOTE TOTAL:						145,000	
101-370-820.300	TELEPHONE	273	56					
101-370-858.000	MEMBERSHIPS & DUES			163	165		165	165
101-370-860.000	EDUCATION & TRAINING		1,130	285	1,000		1,000	1,000
Totals for dept 370 - BUILDING AND SAFETY		214,902	229,480	239,790	253,052	138,590	342,728	344,476
Dept 441 - PUBLIC WORKS								
101-441-702.100	SALARIES	61,026	62,244	76,487	79,650	54,459	82,000	83,945
101-441-702.200	WAGES	30,923	23,539	38,108	52,259	34,855	60,000	60,000
101-441-702.400	WAGES - TEMPORARY	4,537	2,728	113	4,200			
101-441-703.000	OTHER COMPENSATION	64,654	78,659	122,987	80,000	60,934	89,000	89,000
101-441-715.000	SOCIAL SECURITY (FICA)	35,702	35,736	37,233	40,106	23,372	40,599	40,773
101-441-716.000	FRINGES	(262,054)	(258,328)	(221,021)	(258,000)	(184,823)	(260,000)	(260,000)
101-441-716.100	HEALTH INSURANCE	107,369	113,545	118,955	127,268	61,539	125,486	125,486
101-441-716.200	DENTAL INSURANCE	5,118	4,691	4,376	5,432	2,453	4,507	4,507
101-441-716.300	OPTICAL INSURANCE	555	530	591	642	363	684	684
101-441-716.400	LIFE INSURANCE	1,115	1,118	1,690	1,213	1,298	2,282	2,282
101-441-716.500	DISABILITY INSURANCE	3,700	3,674	3,718	3,853	2,192	4,305	4,305
101-441-717.000	UNEMPLOYMENT INSURANCE	568	553	96	560	5	560	560
101-441-718.000	RETIREMENT	97,099	103,829	126,937				
101-441-718.100	MUNICIPAL EMPLOYEES RETIREMENT PR	9,378	9,174	11,310	155,725	77,755	117,672	117,672
101-441-718.200	DEFINED CONTRIBUTION	11,228	11,629	12,056	11,767	7,785	31,305	31,390
101-441-719.000	WORKERS' COMPENSATION	14,575	18,178	21,152	21,575	12,942	17,256	17,256
101-441-728.000	OPERATING SUPPLIES	4,489	3,351	4,049	4,000	3,179	13,500	13,500
	WIRE WELDER \$2,500, PLASMA CUTTER \$3,500, AIR COMPRESSOR \$3,500 AND MISC OTHER \$4,000							
101-441-751.000	GAS & OIL	2,373	1,185	1,308	2,600	499	2,400	2,400
	FEWER FLEET VEHICLES AND LOWER FUEL PRICES JUSTIFY SOME REDUCTION							

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-441-818.000	CONTRACTUAL SERVICES	21,158	14,068	4,636	22,250	1,786	4,000	4,000
DECREASE TO \$4,000 TO COVER CURRENT AND EXPECTED ADDITIONAL SOFTWARE MAINT LICENSE, RANDOM DRUG SCREENING, AND AND FOR BS&A APPLICABLE SYSTEM CHARGES. CONTRACT MOWING SERVICES NO LONGER NECESSARY FOR CITY OWNED LOTS.								
101-441-820.100	ELECTRICITY	7,706	8,876	8,355	10,000	5,359	10,000	10,000
101-441-820.200	GAS	4,760	5,013	4,403	5,000	2,368	5,100	5,100
101-441-820.300	TELEPHONE	4,645	3,297	2,489	4,700	1,748	4,700	4,700
101-441-820.400	WATER & SEWER	1,461	3,388	3,350	3,700	1,645	3,700	3,700
101-441-820.500	REFUSE	1,147	1,197	1,092	1,250	792	1,300	1,300
101-441-821.000	STREET LIGHTING	133,426	196,467	195,726	200,000	114,720	206,000	206,000
101-441-822.000	DISPOSAL AREA(LANDFILL)	9,701		7,076	12,000		10,000	10,000
HOPKINS LAKE ARE - VARIOUS EXCAVATION DEBRIS								
101-441-831.000	BUILDING MAINTENANCE	2,216	4,127	3,410	4,000	3,018	13,250	13,250
REPLACE 5 DPW GARAGE DOORS AT \$1,850 EACH								
101-441-831.100	STORM SEWER MAINTENANCE	26,637	42,123	41,116	73,600	65,106	20,000	20,000
STORM DRAIN MAINTENANCE, AND GEODATABASE UPDATES								
101-441-836.200	TREES & GARDEN	135	123	398	2,500		2,500	2,500
101-441-838.000	MISCELLANEOUS OPERATIONS	36,936	43,076	2,780		3,053	3,000	3,000
CONTINGENCY FUNDS - NORMALLY ASSOCIATED WITH VANDALSIM OF DOWNTOWN STRUCTURES								
101-441-843.000	EQUIPMENT RENTAL	28,376	31,287	29,181	40,000	20,583	38,000	38,000
101-441-860.000	EDUCATION & TRAINING	1,024	898	3,781	4,000	908	4,000	4,000
101-441-860.100	SAFETY TRAINING	147	465	73	1,000	611	1,000	1,000
101-441-975.000	BUILDING IMPROVEMENTS				2,250			
Totals for dept 441 - PUBLIC WORKS		471,830	570,440	668,011	719,100	380,504	658,106	660,310
Dept 528 - LEAF AND BRUSH COLLECTION								
101-528-702.200	WAGES	42,476	50,662	50,624	52,000	45,396	55,000	55,000
101-528-702.400	WAGES - TEMPORARY	3,235	2,464	275	2,500			
101-528-715.000	SOCIAL SECURITY (FICA)	247	259	21	383			
101-528-716.000	FRINGES	33,148	40,215	40,768	40,560	30,712	40,000	40,000
101-528-728.000	OPERATING SUPPLIES	220	175	108	1,000	135	500	500
101-528-818.000	CONTRACTUAL SERVICES	9,943	8,890	8,803	9,920	10,620	16,000	16,000
INCREASE NECESSARY TO CATCH UP ON LEFT OVER PILES OF: TREE AND STUMP REMOVAL ACTIVITY 2019 THRU 2020, AND STORM DRAINAGE DITCH CLEARINGS 2020, AND STROM DAMAGE 2019.								
101-528-843.000	EQUIPMENT RENTAL	91,497	119,957	103,237	120,000	108,389	120,000	120,000
Totals for dept 528 - LEAF AND BRUSH COLLECTION		180,766	222,622	203,836	226,363	195,252	231,500	231,500
Dept 585 - PARKING								
101-585-702.200	WAGES	7,997	9,294	4,891	9,248	4,149	8,000	8,000
101-585-716.000	FRINGES	6,241	7,451	3,939	6,200	2,796	6,000	6,000
101-585-728.000	OPERATING SUPPLIES	341	92	9,251	12,000	5,545	6,000	6,000

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
101-585-818.000	CONTRACTUAL SERVICES		210					
101-585-834.000	MAINTENANCE	273	205	1,031	1,000	310	1,000	1,000
101-585-843.000	EQUIPMENT RENTAL	13,605	15,637	6,415	14,000	7,905	12,000	12,000
Totals for dept 585 - PARKING		28,457	32,889	25,527	42,448	20,705	33,000	33,000
Dept 728 - COMMUNITY DEVELOPMENT								
101-728-702.100	SALARIES	74,125	57,378	6,158	6,143	4,225	9,648	9,888
101-728-702.400	WAGES - TEMPORARY	205	378	100				
101-728-702.800	ACCRUED SICK LEAVE	(720)						
101-728-715.000	SOCIAL SECURITY (FICA)	5,640	4,422	478	470	323	735	753
101-728-716.100	HEALTH INSURANCE	6,857	6,103	2,122	2,790	1,420	2,210	2,210
101-728-716.200	DENTAL INSURANCE	119	233	65	73	47	73	73
101-728-716.300	OPTICAL INSURANCE	17	31	9	9	6	9	9
101-728-716.400	LIFE INSURANCE	527	391	25	24	16	24	24
101-728-716.500	DISABILITY INSURANCE	858	524	63	59	43	60	60
101-728-717.000	UNEMPLOYMENT INSURANCE	41	82		25		25	25
101-728-718.000	RETIREMENT	108	227	72				
101-728-718.200	DEFINED CONTRIBUTION	3,099	2,295	246	246	169	865	887
101-728-719.000	WORKERS' COMPENSATION	164	176	220	240		250	250
101-728-728.000	OPERATING SUPPLIES	387	307		500		500	500
101-728-818.000	CONTRACTUAL SERVICES	24,207	34,855	83,977	56,630	34,495	70,755	70,755
FOOTNOTE AMOUNTS:							1,175	
ERSI								
FOOTNOTE AMOUNTS:							45,000	
COMMUNITY IMAGE BUILDERS (EST)								
FOOTNOTE AMOUNTS:							24,580	
DDA CONTRACT								
GL # FOOTNOTE TOTAL:							70,755	
101-728-858.000	MEMBERSHIPS & DUES	380	587	163	163		165	165
101-728-860.000	EDUCATION & TRAINING	3,319	913					
Totals for dept 728 - COMMUNITY DEVELOPMENT		119,333	108,902	93,698	67,372	40,744	85,319	85,599
Dept 756 - PARKS								
101-756-702.200	WAGES	43,627	43,646	32,230	45,000	23,927	45,000	45,000
101-756-702.400	WAGES - TEMPORARY	2,132	2,687	1,833	3,300		3,300	3,300
101-756-716.000	FRINGES	35,636	36,820	27,431	38,000	17,857	38,000	38,000
101-756-728.000	OPERATING SUPPLIES	2,811	919	614	4,083	2,774	3,000	3,000
101-756-818.000	CONTRACTUAL SERVICES	7,207	12,195	26,629	18,000	104	7,293	7,293
NEWSLETTER							420	
FRIENDS OF THE RIVER ANNUAL MAINTENANCE							6,873	

Fund 101 - GENERAL FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
					BUDGET	THRU 02/28/21	BUDGET	BUDGET
	GL # FOOTNOTE TOTAL:						7,293	
101-756-820.100	ELECTRICITY	9,660	10,011	8,166	10,500	6,216	10,500	10,500
101-756-820.400	WATER & SEWER	8,176	7,259	6,838	15,000	7,550	21,000	21,000
	INCREASE DUE TO RATE HIKE AND ELIMINATION OF RECYCLED WATER AT THE BENTLEY PARK SPLASH PAD.							
101-756-820.500	REFUSE	491	300	548	700		700	700
101-756-831.000	BUILDING MAINTENANCE	11,136	12,575	9,584	1,850	9,801	12,000	12,000
	HARMON PARTRIDGE PARK PAVILIONS REQUIRE PAINTING AND RESTORATION WORK. ESTIMATE SUPPLIES AT \$2,500.00							
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	1,697	2,653	3,341	4,000	850	3,500	3,500
101-756-836.200	TREES & GARDEN	538			1,000		1,000	1,000
101-756-843.000	EQUIPMENT RENTAL	58,011	61,870	55,389	62,000	33,188	58,000	58,000
101-756-974.000	LAND IMPROVEMENTS	82,663	142,633	9,424	24,000	34,710		
	Totals for dept 756 - PARKS	263,785	333,568	182,027	227,433	136,977	203,293	203,293
	Dept 966 - TRANSFERS OUT							
101-966-999.202	TRANSFER TO MAJOR STREET	214,247						
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	33,000	33,000	40,000	40,000	26,902	17,000	17,000
101-966-999.400	TRANSFER TO CAPITAL PROJECTS		358,840	291,989	68,143	68,143	698,103	698,103
101-966-999.700	TRANSFER TO AIRPORT	6,978	7,346	7,732	8,139	4,070	8,568	8,568
101-966-999.731	TRANSFER-RETIREMENT	156,019	184,243	134,714				
	Totals for dept 966 - TRANSFERS OUT	410,244	583,429	474,435	116,282	99,115	723,671	723,671
	TOTAL APPROPRIATIONS	7,413,351	7,648,497	7,893,556	8,033,132	5,116,206	8,775,079	8,739,235
	NET OF REVENUES/APPROPRIATIONS - FUND 101	371,209	439,338	(26,327)		1,602,396	(858,334)	(822,490)
							Projected Beginning Working Capital 6/30/21	2,997,281
							Ending Projected Working Capital 6/30/22	2,174,791

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 202 - MAJOR STREET FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
202-000-501.506	GRANT-FEDERAL	129,616	503,474	471,117			300,000	300,000
	GOULD ST PROJECT CONST 6/1/21-10/31/21 \$1,034,621X80%							
	FOOTNOTE AMOUNTS:						300,000	
	FEDL SMALL URBAN GRANT \$375K X 80%							
202-000-539.529	STATE SOURCES	363,792	39,456	43,597	39,000		39,000	39,000
202-000-539.546	TRUNKLINE MAINTENANCE	50,206	39,039	19,476	37,000	13,195	39,378	39,378
202-000-539.569	GAS & WEIGHT TAX	1,203,219	1,167,263	1,219,453	1,155,529	666,992	1,369,695	1,369,695
202-000-664.664	INTEREST INCOME	150	5,131	6,347	2,500	6	150	150
202-000-671.694	MISCELLANEOUS	7,798		6,000		357		
202-000-695.101	GENERAL FUND TRANSFER	214,247						
202-000-695.411	TRANSFER FROM STREET PROGRAM	2,815,000	1,246,935	1,147,710	500,000		674,084	674,084
202-000-695.672	SPECIAL ASSESSMENT	138,816	294,525	235,890	100,000	48,478	249,094	249,094
	FOOTNOTE AMOUNTS:						149,094	
	INCLUDES \$49,094 FROM CALEDONIA TWP-GOULD ST							
	FOOTNOTE AMOUNTS:						100,000	
	PRIOR ASSESSMENTS							
	GL # FOOTNOTE TOTAL:						249,094	
202-000-695.699	APPROPRIATION OF FUND BALANCE				697,331			
Totals for dept 000 - REVENUE		4,922,844	3,295,823	3,149,590	2,531,360	729,028	2,671,401	2,671,401
TOTAL ESTIMATED REVENUES		4,922,844	3,295,823	3,149,590	2,531,360	729,028	2,671,401	2,671,401
APPROPRIATIONS								
Dept 451 - CONSTRUCTION								
202-451-716.000	FRINGES	1,586						
202-451-728.000	OPERATING SUPPLIES	3						
202-451-818.000	CONTRACTUAL SERVICES	3,063,710	2,636,118	2,119,103	1,462,386	930,139	927,698	927,698
Totals for dept 451 - CONSTRUCTION		3,065,299	2,636,118	2,119,103	1,462,386	930,139	927,698	927,698
Dept 463 - STREET MAINTENANCE								
202-463-702.200	WAGES	37,977	29,241	29,918	44,000	14,126	35,000	35,000

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
202-463-716.000	FRINGES	36,537	28,584	29,529	41,000	22,675	41,000	41,000
202-463-728.000	OPERATING SUPPLIES	24,609	18,651	18,374	25,000	6,174	25,000	25,000
202-463-818.000	CONTRACTUAL SERVICES	27,030	55,653	104,770	211,000	83,002	259,500	259,500
	FOOTNOTE AMOUNTS: STREET PATCH PROGRAM						50,000	
	FOOTNOTE AMOUNTS: SIDEWALK PROGRAM						50,000	
	FOOTNOTE AMOUNTS: OTHER ENGINEERING SERVICES-SURVEYING						15,000	
	FOOTNOTE AMOUNTS: CHIPSEAL CONTRACT NO 1						69,000	
	FOOTNOTE AMOUNTS: CHIPSEAL CONTRACT NO 2						75,500	
	GL # FOOTNOTE TOTAL:						259,500	
202-463-843.000	EQUIPMENT RENTAL	46,076	41,459	56,280	50,000	20,537	50,000	50,000
Totals for dept 463 - STREET MAINTENANCE		172,229	173,588	238,871	371,000	146,514	410,500	410,500
Dept 473 - BRIDGE MAINTENANCE								
202-473-702.200	WAGES	73	97		200	84		
202-473-716.000	FRINGES	70	95		200	160		
202-473-818.000	CONTRACTUAL SERVICES	850		3,101	12,000		12,000	12,000
	BRIDGE REPAIRS							
202-473-843.000	EQUIPMENT RENTAL	23	28			63		
Totals for dept 473 - BRIDGE MAINTENANCE		1,016	220	3,101	12,400	307	12,000	12,000
Dept 474 - TRAFFIC SERVICES-MAINTENANCE								
202-474-702.200	WAGES	2,003	1,475	2,242	2,200	736	2,200	2,200
202-474-716.000	FRINGES	1,927	1,442	2,213	2,100	909	2,100	2,100
202-474-728.000	OPERATING SUPPLIES	2,235	907	560	2,000	630	2,500	2,500
	CONTINUE REPLACING WORN TRAFFIC CONTROL SIGNAGE							
202-474-818.000	CONTRACTUAL SERVICES	12,642	14,640	21,110	15,000		16,000	16,000
	FOOTNOTE AMOUNTS: TRAFFIC SIGNAL MAINTENANCE						16,000	
202-474-820.000	UTILITIES	1,394	2,924	544	2,500	75	2,500	2,500
202-474-843.000	EQUIPMENT RENTAL	1,513	1,311	1,683	1,200	394	1,200	1,200
Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE		21,714	22,699	28,352	25,000	2,744	26,500	26,500
Dept 478 - SNOW & ICE CONTROL								
202-478-702.200	WAGES	25,634	25,338	16,011	21,000	19,042	21,000	21,000
202-478-716.000	FRINGES	24,662	25,009	15,803	21,000	36,023	21,000	21,000
202-478-728.000	OPERATING SUPPLIES	43,608	51,464	42,665		48,319	48,000	48,000

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
SALT AND AGGREGATE USAGE								
202-478-843.000	EQUIPMENT RENTAL	63,005	60,921	36,094	45,000	46,520	45,000	45,000
Totals for dept 478 - SNOW & ICE CONTROL		156,909	162,732	110,573	87,000	149,904	135,000	135,000
Dept 480 - TREE TRIMMING								
202-480-702.200	WAGES	9,042	6,442	19,870	8,500	2,821	8,500	8,500
202-480-716.000	FRINGES	8,699	6,317	19,612	7,500	4,265	7,500	7,500
202-480-728.000	OPERATING SUPPLIES	825		115	1,000		800	800
202-480-818.000	CONTRACTUAL SERVICES	850	1,300	16,500	30,000		30,000	30,000
TREE REMOVAL SERVICES								
202-480-843.000	EQUIPMENT RENTAL	16,416	10,140	37,997	20,000	4,588	15,000	15,000
Totals for dept 480 - TREE TRIMMING		35,832	24,199	94,094	67,000	11,674	61,800	61,800
Dept 482 - ADMINISTRATION & ENGINEERING								
202-482-702.100	SALARIES	50,721	57,085	43,606	48,768	28,544	48,364	48,912
202-482-702.800	ACCRUED SICK LEAVE	8,841						
202-482-715.000	SOCIAL SECURITY (FICA)	4,679	4,367	3,337	3,731	2,184	3,691	3,733
FOOTNOTE AMOUNTS: WAGE INCR FOR CITY ENG(WAGE,FICA,DC)=\$6500 202/203 \$2275 EA 590/591 \$975 EA							2,275	
202-482-716.100	HEALTH INSURANCE	3,853	3,068	2,412	4,991	2,665	5,156	5,156
202-482-716.200	DENTAL INSURANCE	182	116	83	151	90	171	171
202-482-716.300	OPTICAL INSURANCE	22	14	11	19	11	21	21
202-482-716.400	LIFE INSURANCE	119	207	175	170	114	170	170
202-482-716.500	DISABILITY INSURANCE	213	328	277	250	180	273	273
202-482-718.000	RETIREMENT	11,170						
202-482-718.200	DEFINED CONTRIBUTION	422	1,275	854	859	578	2,146	2,195
202-482-719.000	WORKERS' COMPENSATION	208	368	340	400	357	400	400
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATI'	1,531	247	247		269		
202-482-860.000	EDUCATION & TRAINING		367	470	1,000	178	2,250	2,250
							2,000	
NEW EMPLOYEES. EXPECT TRAINING OPPORTUNITIES TO OPEN UP POST PANDEMIC RESTRICTIONS. APWA MICHIGAN CHAPTER ROADS SCHOLAR PROGRAM FOR TWO DPW EMPLOYEES @ \$1,250.00 LOCALS & MAJORS. INCREASE BUDGET LINE ITEM TO \$2,250.00								
202-482-999.101	CONTRIBUTION-GF ADMIN	109,408	116,726	121,945	115,553	66,699	136,969	136,969
Totals for dept 482 - ADMINISTRATION & ENGINEERING		191,369	184,168	173,757	175,892	101,869	199,611	200,250
Dept 485 - LOCAL STREET TRANSFER								
202-485-999.203	TRANSFER TO LOCAL STREET	339,166	361,852	378,030	288,882	206,768	342,424	342,424
25% ACT 51								
Totals for dept 485 - LOCAL STREET TRANSFER		339,166	361,852	378,030	288,882	206,768	342,424	342,424

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Dept 486 - TRUNKLINE SURFACE MAINTENANCE								
202-486-702.200	WAGES	498	232	229	500	59	500	500
202-486-716.000	FRINGES	479	229	226	500	58	500	500
202-486-728.000	OPERATING SUPPLIES	911	783	294	1,500	1,729		
202-486-818.000	CONTRACTUAL SERVICES		576			5,295		
202-486-843.000	EQUIPMENT RENTAL	266	199	266	1,500	33		
Totals for dept 486 - TRUNKLINE SURFACE MAINTENANCE		2,154	2,019	1,015	4,000	7,174	1,000	1,000
Dept 488 - TRUNKLINE SWEEPING & FLUSHING								
202-488-702.200	WAGES	425	338	390	450	216	450	450
202-488-716.000	FRINGES	409	333	385	450	213	450	450
202-488-818.000	CONTRACTUAL SERVICES	555	653	649	800	675	800	800
202-488-843.000	EQUIPMENT RENTAL	1,887	2,072	2,045	1,600	903	2,000	2,000
Totals for dept 488 - TRUNKLINE SWEEPING & FLUSHING		3,276	3,396	3,469	3,300	2,007	3,700	3,700
Dept 490 - TRUNKLINE TREE TRIIM & REMOVAL								
202-490-702.200	WAGES	129	64		100		100	100
202-490-716.000	FRINGES	124	61		100		100	100
202-490-843.000	EQUIPMENT RENTAL	162	49		200			
Totals for dept 490 - TRUNKLINE TREE TRIIM & REMOVAL		415	174		400		200	200
Dept 491 - TRUNKLINE STORM DRAIN, CURBS								
202-491-702.200	WAGES	1,279	104	249	500	865	500	500
202-491-716.000	FRINGES	1,230	103	245	500	1,472	500	500
202-491-728.000	OPERATING SUPPLIES				2,000		2,000	2,000
202-491-843.000	EQUIPMENT RENTAL	1,453	200	391	2,500	1,685	2,500	2,500
Totals for dept 491 - TRUNKLINE STORM DRAIN, CURBS		3,962	407	885	5,500	4,022	5,500	5,500
Dept 492 - TRUNKLINE ROADSIDE CLEANUP								
202-492-702.200	WAGES	92		28	100	10	100	100
202-492-716.000	FRINGES	88		27	100	19	100	100
202-492-843.000	EQUIPMENT RENTAL	36		10	400	5		
Totals for dept 492 - TRUNKLINE ROADSIDE CLEANUP		216		65	600	34	200	200
Dept 494 - TRUNKLINE TRAFFIC SIGNS								
202-494-702.200	WAGES	39	37	94	100	82	100	100
202-494-716.000	FRINGES	37	37	93	100	155	100	100
202-494-728.000	OPERATING SUPPLIES	178	169	131	400	154	200	200
202-494-843.000	EQUIPMENT RENTAL	30	56	114	200	194	200	200
Totals for dept 494 - TRUNKLINE TRAFFIC SIGNS		284	299	432	800	585	600	600

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Dept 496 - TRUNKLINE TRAFFIC SIGNALS								
202-496-843.000	EQUIPMENT RENTAL			5	200			
Totals for dept 496 - TRUNKLINE TRAFFIC SIGNALS				5	200			
Dept 497 - TRUNKLINE SNOW & ICE CONTROL								
202-497-702.200	WAGES	4,168	3,541	3,165	3,500	2,984	3,500	3,500
202-497-716.000	FRINGES	4,010	3,495	3,124	3,500	5,646	3,500	3,500
202-497-728.000	OPERATING SUPPLIES	14,310	13,348	12,195	12,000	16,947	17,000	17,000
202-497-843.000	EQUIPMENT RENTAL	11,833	8,769	8,064	8,000	7,750	8,000	8,000
Totals for dept 497 - TRUNKLINE SNOW & ICE CONTROL		34,321	29,153	26,548	27,000	33,327	32,000	32,000
TOTAL APPROPRIATIONS		4,028,162	3,601,024	3,178,300	2,531,360	1,597,068	2,158,733	2,159,372
NET OF REVENUES/APPROPRIATIONS - FUND 202		894,682	(305,201)	(28,710)		(868,040)	512,668	512,029
Projected Beginning Working Capital 6/30/21								516,277
Ending Projected Working Capital 6/30/22								1,028,306

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 203 - LOCAL STREET FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
203-000-501.506	FEDERAL GRANTS	1,999						
203-000-539.529	STATE SOURCES	14,348	13,863	15,318	13,700		15,300	15,300
203-000-539.556	STATE SOURCES-PA207		187,320					
203-000-539.569	GAS & WEIGHT TAX	399,183	427,599	446,573	423,900	244,248	500,974	500,974
	FROM ACT 51 WORKSHEET FROM MDOT							
203-000-664.664	INTEREST INCOME	64	3,239	3,556	1,500	(23)	50	50
203-000-671.694	MISCELLANEOUS	337		1,731				
203-000-695.202	MAJOR STREET TRANSFER	339,166	361,852	378,030	288,882	206,768	342,424	342,424
	TRANSFER AT 25%							
203-000-695.288	TRANSFER IN FROM COMPONENT UNIT	233,909						
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS		775,533	1,800,000	500,000		500,000	500,000
203-000-695.672	SPECIAL ASSESSMENT	42,301	84,391	268,799	61,000		61,000	61,000
203-000-695.699	APPROPRIATION OF FUND BALANCE				223,175		32,457	33,096
Totals for dept 000 - REVENUE		1,031,307	1,853,797	2,914,007	1,512,157	450,993	1,452,205	1,452,844
TOTAL ESTIMATED REVENUES		1,031,307	1,853,797	2,914,007	1,512,157	450,993	1,452,205	1,452,844
APPROPRIATIONS								
Dept 451 - CONSTRUCTION								
203-451-818.000	CONTRACTUAL SERVICES	345,018	1,147,922	1,451,770	787,367	784,081	672,216	672,216
	FOOTNOTE AMOUNTS:						10,000	
	MISC ENGINEERING SURVEYING						162,216	
	FOOTNOTE AMOUNTS:						500,000	
	MAPLE AVE REHAB							
	FOOTNOTE AMOUNTS:							
	CRUSH AND SHAPE							
	GL # FOOTNOTE TOTAL:						672,216	
Totals for dept 451 - CONSTRUCTION		345,018	1,147,922	1,451,770	787,367	784,081	672,216	672,216
Dept 463 - STREET MAINTENANCE								
203-463-702.200	WAGES	44,490	34,074	41,102	45,000	18,033	45,000	45,000
203-463-716.000	FRINGES	42,804	33,288	40,568	44,000	25,386	44,000	44,000
203-463-728.000	OPERATING SUPPLIES	22,190	19,400	18,475	25,000	8,719	25,000	25,000
203-463-818.000	CONTRACTUAL SERVICES	55,352	166,714	162,831	251,000	109,463	294,750	294,750
	FOOTNOTE AMOUNTS:						50,000	
	STREET PATCH PROGRAM							

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
	FOOTNOTE AMOUNTS:						50,000	
	SIDEWALK RESTORATION PROGRAM							
	FOOTNOTE AMOUNTS:						5,000	
	GEODATABASE SUPPORT							
	FOOTNOTE AMOUNTS:						8,000	
	MISC ENGINEERING SUPPORT STORM WATER, SURVEY							
	FOOTNOTE AMOUNTS:						10,000	
	CONTRACTOR SUPPORT STORM SEWER TV/CLEAN/INSPECT							
	FOOTNOTE AMOUNTS:						30,000	
	STORM SEWER REPAIRS							
	FOOTNOTE AMOUNTS:						66,250	
	CHIPSEAL CONTRACT NO 1 \$147,026 X 90% 50% MAJOR 50% LOCAL							
	FOOTNOTE AMOUNTS:						75,500	
	CHIPSEAL CONTRAACT NO 2							
	GL # FOOTNOTE TOTAL:						294,750	
203-463-843.000	EQUIPMENT RENTAL	79,032	66,115	79,362	80,000	35,048	80,000	80,000
	Totals for dept 463 - STREET MAINTENANCE	243,868	319,591	342,338	445,000	196,649	488,750	488,750
	Dept 474 - TRAFFIC SERVICES-MAINTENANCE							
203-474-702.200	WAGES	573	931	857	1,500	373	1,500	1,500
203-474-716.000	FRINGES	551	913	846	1,400	858	1,400	1,400
203-474-728.000	OPERATING SUPPLIES	219	551	71	1,000	2,131	4,000	4,000
	FOOTNOTE AMOUNTS:						4,000	
	PURCHASE OF MORE REGULATORY SIGNAGE TO COMPLETE MDOT REQUIRED PROGRAM							
203-474-843.000	EQUIPMENT RENTAL	287	580	528	1,500	922	1,600	1,600
	Totals for dept 474 - TRAFFIC SERVICES-MAINTENANCE	1,630	2,975	2,302	5,400	4,284	8,500	8,500
	Dept 478 - SNOW & ICE CONTROL							
203-478-702.200	WAGES	14,058	11,546	6,289	15,000	9,318	15,000	15,000
203-478-716.000	FRINGES	13,525	11,396	6,207	15,000	17,627	15,000	15,000
203-478-728.000	OPERATING SUPPLIES	14,699	19,016	25,792	20,000	17,455	20,000	20,000
203-478-843.000	EQUIPMENT RENTAL	36,892	33,387	17,833	35,000	25,509	30,000	30,000
	Totals for dept 478 - SNOW & ICE CONTROL	79,174	75,345	56,121	85,000	69,909	80,000	80,000
	Dept 480 - TREE TRIMMING							
203-480-702.200	WAGES	12,293	7,956	16,986	15,000	10,385	15,000	15,000
203-480-716.000	FRINGES	11,827	7,736	16,765	14,000	14,558	14,000	14,000
203-480-728.000	OPERATING SUPPLIES	889		115	1,000		500	500
203-480-818.000	CONTRACTUAL SERVICES	3,900	1,000	20,025	30,000		30,000	30,000
	TREE REMOVAL SERVICES							
203-480-843.000	EQUIPMENT RENTAL	19,898	11,253	32,585	30,000	19,663	30,000	30,000

STREET FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Totals for dept 480 - TREE TRIMMING		48,807	27,945	86,476	90,000	44,606	89,500	89,500
Dept 482 - ADMINISTRATION & ENGINEERING								
203-482-702.100	SALARIES	63,001	57,082	43,605	48,768	28,543	48,364	48,912
203-482-715.000	SOCIAL SECURITY (FICA)	4,816	4,366	3,336	3,731	2,183	3,691	3,733
203-482-716.100	HEALTH INSURANCE	3,563	3,068	2,412	4,991	2,665	5,156	5,156
203-482-716.200	DENTAL INSURANCE	311	116	83	151	90	171	171
203-482-716.300	OPTICAL INSURANCE	39	14	11	19	11	21	21
203-482-716.400	LIFE INSURANCE	160	207	175	170	114	170	170
203-482-716.500	DISABILITY INSURANCE	341	327	277	350	180	273	273
203-482-718.000	RETIREMENT	13,276						
203-482-718.200	DEFINED CONTRIBUTION	422	1,274	853	859	577	2,146	2,195
203-482-719.000	WORKERS' COMPENSATION	188	591	648	700	129	700	700
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATI'	1,428	124	124		135	200	200
203-482-860.000	EDUCATION & TRAINING		242	470	1,500	178	2,250	2,250
APWA MICHIGAN CHAPTER ROADS SCHOLAR PROGRAM FOR 2 DPW EMPLOYEES. \$1,250 LOCALS AND \$1,250 MAJORS .								
ALSO HAVE NEW EMPLOYEES THAT WILL REQUIRE TRAINING. INCREASE BUDGET LINE ITEM TO \$2,250.00								
203-482-999.101	CONTRIBUTION-GF ADMIN	39,918	42,760	44,657	38,151	24,425	50,097	50,097
Totals for dept 482 - ADMINISTRATION & ENGINEERING		127,463	110,171	96,651	99,390	59,230	113,239	113,878
TOTAL APPROPRIATIONS		845,960	1,683,949	2,035,658	1,512,157	1,158,759	1,452,205	1,452,844
NET OF REVENUES/APPROPRIATIONS - FUND 203		185,347	169,848	878,349		(707,766)	(700)	(1,339)
						Projected Beginning Working Capital 6/30/21		964,737
						Use of Fund Balance		(33,096)
						Ending Projected Working Capital 6/30/22		931,641

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
OTHER SPECIAL REVENUE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 208 - PARK/RECREATION SITES FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
208-000-401.403	GENERAL PROPERTY TAX			124,666	139,042	120,924		
208-000-401.445	INTEREST & PENALTIES ON TAXES			502	250	187		
208-000-664.664	INTEREST INCOME			766	700	(15)		
208-000-695.699	APPROPRIATION OF FUND BALANCE						50,000	50,000
Totals for dept 000 - REVENUE				125,934	139,992	121,096	50,000	50,000
TOTAL ESTIMATED REVENUES				125,934	139,992	121,096	50,000	50,000
APPROPRIATIONS								
Dept 756 - PARKS								
208-756-831.000	BUILDING MAINTENANCE				67,815	1,743		
208-756-974.000	SYSTEM IMPROVEMENTS				60,000	50,091	50,000	50,000
Totals for dept 756 - PARKS					127,815	51,834	50,000	50,000
TOTAL APPROPRIATIONS					127,815	51,834	50,000	50,000
NET OF REVENUES/APPROPRIATIONS - FUND 208				125,934	12,177	69,262		
							Projected Beginning Working Capital 6/30/21	129,921
							Use of Fund Balance	50,000
							Ending Projected Working Capital 6/30/22	79,921

OTHER SPECIAL REVENUE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 273 - OMS/DDA REVLG LOAN FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
273-000-664.664	INTEREST INCOME	873	13,606	8,783	7,000	397	500	500
273-000-671.675	LOAN REPAYMENTS	4,162	16,668		25,000	92,829		
LOAN REPAYMENTS RECORDED IN ACCOUNTS RECEIVABLE NOT IN REVENUE ACCOUNT								
273-000-695.698	OTHER FINANCING SOURCES		17,060			1,617		
Totals for dept 000 - REVENUE		5,035	47,334	8,783	32,000	94,843	500	500
TOTAL ESTIMATED REVENUES		5,035	47,334	8,783	32,000	94,843	500	500
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
273-200-801.100	PROFESSIONAL SERVICES:AUDIT CC	980	1,176	1,176	1,500	1,281	1,500	1,500
273-200-818.000	CONTRACTUAL SERVICES			50,000	0	269,839		
Totals for dept 200 - GEN SERVICES		980	1,176	51,176	1,500	271,120	1,500	1,500
Dept 966 - TRANSFERS OUT								
273-966-999.248	TRANSFER TO FACADE PROGRAM	42,800						
273-966-999.275	TRANSFER TO HOUSING/RDEVLPM	164						
Totals for dept 966 - TRANSFERS OUT		42,964						
TOTAL APPROPRIATIONS		43,944	1,176	51,176	1,500	271,120	1,500	1,500
NET OF REVENUES/APPROPRIATIONS - FUND 273		(38,909)	46,158	(42,393)	30,500	(176,277)	(1,000)	(1,000)
BEGINNING FUND BALANCE		1,266,420	1,227,512	1,273,670	1,231,276	1,231,276	1,054,999	1,054,999
ENDING FUND BALANCE		1,227,511	1,273,670	1,231,277	1,261,776	1,054,999	1,053,999	1,053,999
							Projected Beginning Working Capital 6/30/21	613,346
							Use of Fund Balance	1,000
							Ending Projected Working Capital 6/30/22	612,346

OTHER SPECIAL REVENUE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 297 - HISTORICAL FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
297-000-600.600	SALES	4,922	4,496	1,875	4,500			500
297-000-664.664	INTEREST INCOME	180	474	343	150	63		
297-000-664.667	RENTS	1,250	350			350		
297-000-664.668	RENTAL INCOME	11,600	7,750	13,550	14,400	7,889	14,400	14,400
297-000-671.675	DONATIONS-PRIVATE	20,894	36,739	11,389	15,000			1,000
297-000-671.679	DONATIONS:HOME TOUR	4,614		8,570		725		
297-000-695.101	GENERAL FUND TRANSFER	33,000	33,000	40,000	40,000	26,902	17,000	17,000
297-000-695.699	APPROPRIATION OF FUND BALANCE				8,504			
Totals for dept 000 - REVENUE		76,460	82,809	75,727	82,554	35,929	31,400	32,900
TOTAL ESTIMATED REVENUES		76,460	82,809	75,727	82,554	35,929	31,400	32,900
APPROPRIATIONS								
Dept 797 - HISTORICAL COMMISSION								
297-797-702.200	WAGES			19,293	12,941	3,747	13,234	13,234
297-797-702.400	WAGES - TEMPORARY			400	12,941			
297-797-715.000	SOCIAL SECURITY (FICA)			1,507	1,980	287	1,009	1,009
297-797-717.000	UNEMPLOYMENT INSURANCE				40	2	5	5
297-797-719.000	WORKERS' COMPENSATION				80			
297-797-728.000	OPERATING SUPPLIES	46	279	1,089	300	17	300	300
297-797-728.100	SUPPLIES		200					
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	3,723	680		350			
297-797-728.300	HOME TOUR PROMOTION			972				
297-797-801.000	PROFESSIONAL SERVICES: ADMINIS	465	3,027	15,932	30,272	17,026		
297-797-810.000	INSURANCE & BONDS	1,250	1,239	1,245	1,250	1,274	1,312	1,312
EST 3% INCREASE								
297-797-831.000	BUILDING MAINTENANCE	63						
297-797-856.000	MISCELLANEOUS	2,991	6,059	1,263	500		500	500
297-797-869.000	PROMOTION	5,481	2,393		1,000	505		
297-797-870.000	EXHIBITIONS	557	1,362		1,200			
297-797-974.000	SYSTEM IMPROVEMENTS				500		500	500
Totals for dept 797 - HISTORICAL COMMISSION		14,576	15,239	41,701	63,354	22,858	16,860	16,860

OTHER SPECIAL REVENUE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
ESTIMATED REVENUES								
Dept 000 - REVENUE								
298-000-401.403	GENERAL PROPERTY TAX			124,666	139,042	120,924		
298-000-401.445	INTEREST & PENALTIES ON TAXES			502	250	187		
298-000-664.664	INTEREST INCOME			729	700	(21)		
Totals for dept 000 - REVENUE				125,897	139,992	121,090		
TOTAL ESTIMATED REVENUES				125,897	139,992	121,090		
APPROPRIATIONS								
Dept 798 - CASTLE								
298-798-831.000	BUILDING MAINTENANCE				113,000	2,270		
298-798-974.000	SYSTEM IMPROVEMENTS			200				
Totals for dept 798 - CASTLE				200	113,000	2,270		
Dept 799 - GOULD HOUSE								
298-799-818.000	CONTRACTUAL SERVICES			6,043				
298-799-831.000	BUILDING MAINTENANCE			2,642	12,000		200,000	129,500
Totals for dept 799 - GOULD HOUSE				8,685	12,000		200,000	129,500
Dept 800 - COMSTOCK/WOODARD								
298-800-831.000	BUILDING MAINTENANCE			2,141				
Totals for dept 800 - COMSTOCK/WOODARD				2,141				
TOTAL APPROPRIATIONS				11,026	125,000	2,270	200,000	129,500
NET OF REVENUES/APPROPRIATIONS - FUND 298				114,871	14,992	118,820	(200,000)	(129,500)
					Projected Beginning Working Capital 6/30/21		129,862	
					Ending Projected Working Capital 6/30/22		362	

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
325-000-401.403	GENERAL PROPERTY TAX	74,873	83,383	91,439	89,233	75,186	86,908	86,908
Totals for dept 000 - REVENUE		74,873	83,383	91,439	89,233	75,186	86,908	86,908
TOTAL ESTIMATED REVENUES		74,873	83,383	91,439	89,233	75,186	86,908	86,908
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								
325-905-980.991	PRINCIPAL	40,000	50,000	60,000	60,000	60,000	60,000	60,000
325-905-980.995	INTEREST	34,873	33,383	31,453	29,233	15,186	26,908	26,908
Totals for dept 905 - DEBT SERVICE		74,873	83,383	91,453	89,233	75,186	86,908	86,908
TOTAL APPROPRIATIONS		74,873	83,383	91,453	89,233	75,186	86,908	86,908
NET OF REVENUES/APPROPRIATIONS - FUND 325								
BEGINNING FUND BALANCE		13	14	14				
ENDING FUND BALANCE		13	14					
Fund 327 - DEBT SERVICE								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
327-000-401.403	GENERAL PROPERTY TAX	391,186	413,305	823,010	804,733	758,407	804,777	804,777
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX		4,362					
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)		619					
327-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB		1,453					
327-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE			17,936				
Totals for dept 000 - REVENUE		391,186	419,739	840,946	804,733	758,407	804,777	804,777
TOTAL ESTIMATED REVENUES		391,186	419,739	840,946	804,733	758,407	804,777	804,777
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								

DEBT SERVICE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
327-905-980.991	PRINCIPAL	250,000	260,000	405,000	470,000	40,000	480,000	480,000
327-905-980.995	INTEREST	140,468	158,069	404,856	333,483	167,016	323,527	323,527
327-905-980.998	PAYING AGENT FEES	750	1,250	1,250	1,250	1,250	1,250	1,250
Totals for dept 905 - DEBT SERVICE		391,218	419,319	811,106	804,733	208,266	804,777	804,777
TOTAL APPROPRIATIONS		391,218	419,319	811,106	804,733	208,266	804,777	804,777
NET OF REVENUES/APPROPRIATIONS - FUND 327		(32)	420	29,840		550,141		
BEGINNING FUND BALANCE		395	363	784	30,624	30,624	580,765	580,765
ENDING FUND BALANCE		363	783	30,624	30,624	580,765	580,765	580,765
Fund 397 - 2009 LTGO DEBT								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
397-000-671.674	DDA CONTRIBUTION	80,118	78,115	76,023	78,885	14,068	76,460	76,460
Totals for dept 000 - REVENUE		80,118	78,115	76,023	78,885	14,068	76,460	76,460
TOTAL ESTIMATED REVENUES		80,118	78,115	76,023	78,885	14,068	76,460	76,460
APPROPRIATIONS								
Dept 905 - DEBT SERVICE								
397-905-980.991	PRINCIPAL	45,000	45,000	45,000	50,000		50,000	50,000
397-905-980.995	INTEREST	34,368	32,365	31,023	28,135	14,068	25,710	25,710
397-905-980.998	PAYING AGENT FEES	750	750		750		750	750
Totals for dept 905 - DEBT SERVICE		80,118	78,115	76,023	78,885	14,068	76,460	76,460
TOTAL APPROPRIATIONS		80,118	78,115	76,023	78,885	14,068	76,460	76,460
NET OF REVENUES/APPROPRIATIONS - FUND 397								
BEGINNING FUND BALANCE								
ENDING FUND BALANCE								
ESTIMATED REVENUES - ALL FUNDS		546,177	581,237	1,008,408	972,851	847,661	968,145	968,145
APPROPRIATIONS - ALL FUNDS		546,209	580,817	978,582	972,851	297,520	968,145	968,145
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(32)	420	29,826		550,141		
						Projected Beginning Working Capital 6/30/21		31,560
						Ending Projected Working Capital 6/30/22		31,560

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO									
Calculations as of 02/28/2021									
CAPITAL PROJECT FUNDS			2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
			ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION					BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 401 - CAPITAL PROJECT FUND									
ESTIMATED REVENUES									
Dept 000 - REVENUE									
401-000-671.687	INSURANCE REFUNDS				84,056				
401-000-699.101	TRANSFERS IN - GENERAL FUND			358,840	291,989	68,143	68,143	698,103	698,103
Totals for dept 000 - REVENUE				358,840	376,045	68,143	68,143	698,103	698,103
APPROPRIATIONS									
Dept 000 - REVENUE									
401-000-974.100	LAND IMPROVEMENTS							84,301	84,301
	GOULD ST SPECIAL ASSESSMENT - CITY OWNED LAND							54,301	
	OVERHEAD STREET LIGHTS & POLES AROUND DOWNTOWN, ADDTL SOURCE: DONATIONS							30,000	
	GL # FOOTNOTE TOTAL:							84,301	
401-000-975.000	BUILDING IMPROVEMENTS				21,513		379	342,980	342,980
	PRIOR RETAINING WALL SAVINGS IN THIS FUND=\$131,850 + FY22 REQUEST \$89,130 = \$220,980							220,980	
	CARPET - FINANCE WING							10,000	
	LIBRARY AIR CONDITIONERS (REPLACE TWO 40 YR OLD AC UNITS)							30,000	
	REPLACE INSULATED OVERHEAD DOORS IN MAIN BLDG,							72,000	
	RE-ROOF DPW MAIN BLDG WITH STEEL SHEETING & FACILITY UPGRADES-NOTE: FACILITY UPGRADES (PRIORITY LOW)								
	SECURITY & ACCESSIBILITY TECHNOLOGY FOR CITY HALL							10,000	
	GL # FOOTNOTE TOTAL:							211,130	
401-000-980.000	EQUIPMENT			8,461	16,222		13,034	99,719	99,719
	LASERFISCH SERVER REPLACEMENT (CUT FROM FY21 BUDGET, NEEDS REPLACING)							7,000	
	BODY CAMERAS WATCHGUARD/MOTOROLA							44,369	
	STRYKER MONITOR/DEFIBRILLATOR-FIRE DEPT							34,950	
	BOILER REPAIR AT PUBLIC SAFETY							10,000	
	GL # FOOTNOTE TOTAL:							96,319	
401-000-980.100	COMPUTERS			29,946	82,731	12,000	2,479	95,415	95,415
	COMPUTER REPLACEMENTS-CITY WIDE							12,900	
	WIRELESS ACCESSIBILITY							18,000	
	BS&A TIMESHEETS							5,015	
	LASERFICHE SERVER REPLACEMENT & TERMINAL (CLERK)							7,000	
	REPLACE CISCO ROUTERS (EQUIP & IMPLEMENT)							40,000	
	HALON SYSTEM-FIRE SUPPRESSION SYSTEM							13,500	
	GL # FOOTNOTE TOTAL:							96,415	

CAPITAL PROJECT FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
401-000-981.000	VEHICLES		253,694	141,266	56,143	44,614	207,438	207,438
	PATROL VEHICLE (LESS USDA \$17,500 GRANT)						38,690	
	PATROL VEHICLE (LESS USDA \$17,500 GRANT)						38,690	
	FORD EXPLORER-DETECTIVE FLEET						30,058	
	AMBULANCE - LEAD TIME 15 TO 18 MONTHS (SAVE\$100,000 THIS FY)						100,000	
	NOTE: FIRE TRUCK TO BE REQUESTED FY2022-23 \$475,000							
	GL # FOOTNOTE TOTAL:						207,438	
Totals for dept 000			292,101	261,732	68,143	60,506	829,953	829,953
TOTAL APPROPRIATIONS			292,101	261,732	68,143	60,506	829,953	829,953
NET OF REVENUES/APPROPRIATIONS - FUND 401			66,739	114,313		7,637		(131,850)
							Projected Beginning Working Capital 6/30/21	181,052
							Ending Projected Working Capital 6/30/22	49,202
Fund 411 - CAPITAL PROJECTS-STREET PROGRAM								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
411-000-664.664	INTEREST INCOME	9,291	32,230	35,132	10,000	1,487		
411-000-695.699	APPROPRIATION OF FUND BALANCE				990,000		1,174,084	1,174,084
411-000-698.000	PROCEEDS FROM BOND ISSUANCE		5,100,000					
Totals for dept 000 - REVENUE		9,291	5,132,230	35,132	1,000,000	1,487	1,174,084	1,174,084
APPROPRIATIONS								
Dept 270 - ADMINISTRATIVE								
411-270-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	876	40,551	1,051		1,145		
Totals for dept 270 - ADMINISTRATIVE		876	40,551	1,051		1,145		
Dept 966 - TRANSFERS OUT								
411-966-999.202	TRANSFER TO MAJOR STREET	2,815,000	1,246,935	1,147,710	500,000		674,084	674,084
411-966-999.203	TRANSFER TO LOCAL STREET		775,533	1,800,000	500,000		500,000	500,000
Totals for dept 966 - TRANSFERS OUT		2,815,000	2,022,468	2,947,710	1,000,000		1,174,084	1,174,084
TOTAL APPROPRIATIONS		2,815,876	2,063,019	2,948,761	1,000,000	1,145	1,174,084	1,174,084
NET OF REVENUES/APPROPRIATIONS - FUND 411		(2,806,585)	3,069,211	(2,913,629)		342		
							Projected Beginning Working Capital 6/30/21	1,193,241
							Ending Projected Working Capital 6/30/22	19,157

CAPITAL PROJECT FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 494 - CAPITAL PROJECTS FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
494-000-664.664	INTEREST INCOME	13	327	304	250	(2)		
494-000-695.699	APPROPRIATION OF FUND BALANCE				10,000			
Totals for dept 000 - REVENUE		13	327	304	10,250	(2)		
APPROPRIATIONS								
Dept 270 - ADMINISTRATIVE								
494-270-834.000	MAINTENANCE				10,000			20,000
Totals for dept 270 - ADMINISTRATIVE					10,000			20,000
NET OF REVENUES/APPROPRIATIONS - FUND 494		13	327	304	250	(2)		(20,000)
						Projected Beginning Working Capital 6/30/21		26,547
						Ending Projected Working Capital 6/30/22		6,547

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 588 - TRANSPORTATION FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
588-000-401.403	GENERAL PROPERTY TAX	78,062	80,748	83,117	76,000	79,517	40,000	40,000
588-000-539.573	LOCAL COMMUNITY STABILIZATION SHARE			2,606				
588-000-664.664	INTEREST INCOME	18	275	120		(7)		
Totals for dept 000 - REVENUE		78,080	81,023	85,843	76,000	79,510	40,000	40,000
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
588-200-818.000	CONTRACTUAL SERVICES	33,406	75,315	62,939	76,000	64,048	88,089	88,089
NO FINAL AMT UNTIL BEGINNING OF MAY 2021-USING MAX AMT PER MARY RICE								
Totals for dept 200 - GEN SERVICES		33,406	75,315	62,939	76,000	64,048	88,089	88,089
TOTAL APPROPRIATIONS		33,406	75,315	62,939	76,000	64,048	88,089	88,089
NET OF REVENUES/APPROPRIATIONS - FUND 588		44,674	5,708	22,904		15,462	(48,089)	(48,089)
						Projected Beginning Working Capital 6/30/21		81,523
						Ending Projected Working Capital 6/30/22		33,434
Fund 590 - SEWER FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
590-000-401.446	PENALTIES - LATE CHARGES	28,549	33,937	26,048	28,000	16,083	28,000	28,000
590-000-450.477	SWR:PERMITS/INSPECTION FEE	380	320	415	500	420	500	500
590-000-539.529	STATE SOURCES	199,530						
590-000-550.000	CAPITAL CONTRIBUTION-STATE				1,340,000			
590-000-600.601	METERED SALES	1,767,381	1,836,560	1,937,983	1,958,744	981,234	2,052,000	2,052,000
590-000-664.664	INTEREST INCOME	10,671	34,634	31,739	25,000	657	1,000	1,000
590-000-671.673	SALE OF FIXED ASSETS			4,941				

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
590-000-671.694	MISCELLANEOUS	4,198	6,330	20,002		2,800		
Totals for dept 000 - REVENUE		2,010,709	1,911,781	2,021,128	3,352,244	1,001,194	2,081,500	2,081,500
TOTAL ESTIMATED REVENUES		2,010,709	1,911,781	2,021,128	3,352,244	1,001,194	2,081,500	2,081,500
APPROPRIATIONS								
Dept 200 - GEN SERVICES								
590-200-702.100	SALARIES	31,906	75,420	91,970	95,954	63,230	99,441	101,883
590-200-715.000	SOCIAL SECURITY (FICA)	3,373	5,723	6,972	7,085	4,930	7,895	8,091
590-200-716.100	HEALTH INSURANCE	2,982	8,901	24,082	29,287	19,007	34,101	34,101
590-200-716.200	DENTAL INSURANCE	118	467	805	1,472	646	1,309	1,309
590-200-716.300	OPTICAL INSURANCE	14	67	120	157	86	155	155
590-200-716.400	LIFE INSURANCE	249	385	455	460	295	460	460
590-200-716.500	DISABILITY INSURANCE	478	828	1,088	1,071	728	1,057	1,057
590-200-717.000	UNEMPLOYMENT INSURANCE		13		30			
590-200-718.200	DEFINED CONTRIBUTION	1,711	2,954	3,635	3,638	2,398	8,855	9,075
590-200-719.000	WORKERS' COMPENSATION	196	261	532	532	315	550	550
590-200-728.000	OPERATING SUPPLIES	1,938	589	457	1,000	231	1,000	1,000
590-200-801.000	PROFESSIONAL SERVICES: ADMINIS	2,938	3,526	49,033	4,000	3,841	4,000	4,000
590-200-810.000	INSURANCE & BONDS	9,992	9,903	9,956	10,000	10,186	10,492	10,492
EST 3% INCREASE								
590-200-818.000	CONTRACTUAL SERVICES	8,867	11,477	10,544	13,500	6,404	13,000	13,000
POSTAGE & MAILINGS WATER/SEWER BILLS.								
PUBLIC NOTICES AND ANNOUNCEMENTS EXPENSE								
590-200-850.000	BAD DEBT EXPENSE	(146)						
590-200-860.000	EDUCATION & TRAINING	153	298	279		38	1,000	1,000
FOOTNOTE AMOUNTS:								
MEMBERSHIP FEES AND EQUIPMENT TRAINING VACTOR OPERATORS								
590-200-890.200	OPERATION & MAINTENANCE	1,056,219	1,107,028	1,149,044	1,175,000	822,484	1,186,750	1,186,750
590-200-890.300	REPLACEMENT	141,822	185,144	238,884	341,000	174,980	411,110	411,110
INCLUDES 100,000.00 INCREASE FOR MUNICIPAL CONTRIBUTION								
590-200-899.101	GF CONTRIBUTION	100,800	88,155	88,155	100,800	51,424	102,500	102,500
590-200-968.000	DEPRECIATION EXPENSE	50,013	50,618	50,280				
Totals for dept 200 - GEN SERVICES		1,413,623	1,551,757	1,726,291	1,784,986	1,161,223	1,883,675	1,886,533

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Dept 549 - SEWER OPERATIONS								
590-549-702.200	WAGES	29,247	15,333	34,161	24,774	20,825	34,400	34,400
590-549-702.300	OVERTIME	4,203	4,191	3,134	6,000	4,263	5,000	5,000
590-549-703.000	OTHER COMPENSATION	10,669	11,169	15,150	12,000	10,201	12,000	12,000
590-549-715.000	SOCIAL SECURITY (FICA)	6,108	5,519	6,889	6,776	4,902	6,720	6,720
590-549-716.000	FRINGES	(29,052)	(31,543)	(28,631)	(10,000)	(19,278)	(15,000)	(15,000)
590-549-716.100	HEALTH INSURANCE	26,078	21,266	17,228	32,857	9,468	18,253	18,253
590-549-716.200	DENTAL INSURANCE	971	624	427	978	311	489	489
590-549-716.300	OPTICAL INSURANCE	121	93	120	126	80	120	120
590-549-716.400	LIFE INSURANCE	158	123	277	396	264	396	396
590-549-716.500	DISABILITY INSURANCE	275	231	433	420	289	438	438
590-549-717.000	UNEMPLOYMENT INSURANCE	86	50	11	50		25	25
590-549-718.000	RETIREMENT	24,533	69,747	101,885				
590-549-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				34,961	15,224	27,510	27,510
590-549-718.200	DEFINED CONTRIBUTION	1,420	1,065	1,721	1,503	1,171	3,681	3,681
590-549-719.000	WORKERS' COMPENSATION	980	1,001	1,012	1,200	672	1,225	1,225
590-549-728.000	OPERATING SUPPLIES	1,848	4,735	2,089	5,000	34	4,500	4,500
	FOOTNOTE AMOUNTS:						4,500	
	SEWER BACKUP CLEANUP KITS.....		\$500.00					
	REPAIR MATERIALS FOR MINOR MANHOLE REPAIRS.....		\$2,000.00					
	INVENTORY ADJUSTMENTS.....						\$1,500.00	
590-549-751.000	GAS & OIL	5,057	6,465	3,388	6,000	1,759	5,500	5,500
590-549-818.000	CONTRACTUAL SERVICES	163,432	169,933	60,298	182,000	25,892	97,920	97,920
	CELLULAR EXP AND FEES FOR MONITORING STATIONS AND OTHER SERVICES						2,200	
	GEODATABASE CONTRACT ASSISTANCE						9,000	
	EMERGENCY SANITARY SEWER REPAIRS						12,000	
	OTHER AS NEEDED ENGINEERING ASSIST						10,000	
	NEW ITEMS: LIFT STATION MONITORING EQUIP (WRIGHT & OSBORN)						12,000	
	CONST FLOW METER VAULTS 2 LOCATIONS						19,500	
	LS PUMP REPLACEMENTS (2 EACH)						19,500	
	NEW ITEMS: ACLARA ONE METER READING OPERATING SYSTEM ANNUAL FEES (\$11,800 X 40%)						4,720	
	ACLARA ACE PORTAL SYSTEM ANNUAL FEES (\$22,500 X 40%)						9,000	
	GL # FOOTNOTE TOTAL:						97,920	
590-549-833.000	EQUIPMENT MAINTENANCE	24			1,000		1,500	1,500
	FOOTNOTE AMOUNTS:						1,500	
	POWER TOOL AND RETRIEVAL EQUIPMENT MAINT							
590-549-833.200	SEWER REPAIR	709	1,275	4,465	5,000		5,000	5,000

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
EMERGENCY REPAIRS - PIPE AND WYE & MANHOLE FRAME COMPONENTS								
590-549-836.000	LIFT STATION MAINTENANCE	173	7,478	10,966	6,000	19,665	12,000	12,000
	LABOR & EQUIPMENT EXPENSE							
	PARTS & MATERIAL EXPENSE							
	PUMP REPAIR & SERVICING							
590-549-836.100	LIFT STATION UTILITIES	3,176	3,472	3,222	4,200	2,120	4,000	4,000
590-549-843.000	EQUIPMENT RENTAL	23,255	10,869	22,706	25,000	11,898	25,000	25,000
590-549-860.000	EDUCATION & TRAINING	220	110	905	1,000	40	1,000	1,000
Totals for dept 549 - SEWER OPERATIONS		273,691	303,206	261,856	347,241	109,800	251,677	251,677
Dept 901 - CAPITAL OUTLAY								
590-901-973.000	CAPITAL OUTLAY - SEWERS	118,375	32,516	20,609	1,400,000	745,238		
590-901-977.000	COL - EQUIPMENT	2,018			40,000	26,800		
Totals for dept 901 - CAPITAL OUTLAY		120,393	32,516	20,609	1,440,000	772,038		
Dept 905 - DEBT SERVICE								
590-905-980.991	PRINCIPAL				40,000		100,000	100,000
	FOOTNOTE AMOUNTS:						45,000	
	2008 SRF PRINCIPAL							
	FOOTNOTE AMOUNTS:						55,000	
	2020 SRF PRINCIPAL							
	GL # FOOTNOTE TOTAL:						100,000	
590-905-980.995	INTEREST	12,451	11,545	10,545	31,294	4,897	22,195	22,195
	FOOTNOTE AMOUNTS:						8,795	
	2008 SRF INTEREST							
	FOOTNOTE AMOUNTS:						13,400	
	2020 SRF INTEREST							
	GL # FOOTNOTE TOTAL:						22,195	
Totals for dept 905 - DEBT SERVICE		12,451	11,545	10,545	71,294	4,897	122,195	122,195
Dept 965 - OTHER FINANCING SOURCES (USES)								
590-965-995.000	OTHER FINANCING SOURCES (USES)		380,000					
Totals for dept 965 - OTHER FINANCING SOURCES (USES)			380,000					
TOTAL APPROPRIATIONS		1,820,158	2,279,024	2,019,301	3,643,521	2,047,958	2,257,547	2,260,405

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 590	190,551	(367,243)	1,827	(291,277)	(1,046,764)	(176,047)	(178,905)
						Projected Beginning Working Capital 6/30/21		2,190,246
						Ending Projected Working Capital 6/30/22		2,011,341

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 591 - WATER FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
591-000-401.446	PENALTIES - LATE CHARGES	42,289	51,767	42,888	42,000	24,754	42,000	42,000
591-000-450.477	WTR:PERMITS/INSPECTION FEE	13,026	41,453	20,166	20,000	4,792	20,000	20,000
591-000-501.550	CAPITAL CONTRIBUTION-FEDERAL				3,220,000	1,107,741		
	FOOTNOTE AMOUNTS:						232,500	
	SCADA II - DRINKING WATER REVOLVING LOAN							
	FOOTNOTE AMOUNTS:						1,617,097	
	WATERMAINS - DRINKING WATER REVOLVING LOAN							
	FOOTNOTE AMOUNTS:						330,000	
	WEST ELEVATED TOWERS							
	FOOTNOTE AMOUNTS:						70,000	
	ADMINISTRATIVE COSTS							
	WITH THE COST OF LSL REPLACEMENTS, THIS MAY NOT BE POSSIBLE							
	GL # FOOTNOTE TOTAL:						2,249,597	
591-000-539.000	WELLHEAD PROTECTION PROGRAM					27,850		
591-000-550.000	CAPITAL CONTRIBUTION-STATE		465,467	42,533				
591-000-600.601	METERED SALES	2,330,449	2,690,329	2,706,146	2,730,121	1,357,810	2,900,000	2,900,000
591-000-600.602	METERED SALES-WHOLESALE-USAG	263,378	271,655	263,795	245,000	157,422	350,000	350,000
591-000-600.604	WATER MAIN REPLACEMENT CHAR	407,814	600,528	671,516	600,528	337,689	675,000	675,000
591-000-600.640	MATERIAL & SERVICE	11,226	21,116	15,120	10,000	7,813	16,000	16,000
591-000-664.664	INTEREST INCOME	7,205	48,393	37,568	5,600	807	1,200	1,200
591-000-671.673	SALE OF FIXED ASSETS	1,775		19,913		125		
591-000-671.688	HYDRANT RENTAL		41,540	24,865	21,000	3,535	24,000	24,000
591-000-671.694	MISCELLANEOUS	4,805	1,480	1,015	3,000	960	1,500	1,500
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,877	2,060	1,587	10,000	1,520	2,500	2,500
591-000-695.288	TRANSFER IN FROM COMPONENT L	162,288						
Totals for dept 000 - REVENUE		3,255,132	4,235,788	3,847,112	6,907,249	3,032,818	4,032,200	4,032,200
TOTAL ESTIMATED REVENUES		3,255,132	4,235,788	3,847,112	6,907,249	3,032,818	4,032,200	4,032,200
APPROPRIATIONS								
Dept 200 - GEN SERVICES								

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
591-200-702.100	SALARIES	(110,924)	89,912	120,347	142,720	92,452	144,335	147,892
	FOOTNOTE AMOUNTS:						975	
	INCLUDES WAGE INCR FOR CITY ENG (WAGE,FICA,DC COST=\$6500)							
	202/203 \$2275 EA 590/591 \$975 EA							
591-200-715.000	SOCIAL SECURITY (FICA)	4,873	7,057	9,330	10,703	7,309	11,451	11,737
591-200-716.100	HEALTH INSURANCE	10,039	16,709	31,850	41,466	23,884	45,309	45,309
591-200-716.200	DENTAL INSURANCE	289	600	991	1,510	878	1,833	1,833
591-200-716.300	OPTICAL INSURANCE	35	84	144	210	115	220	220
591-200-716.400	LIFE INSURANCE	309	429	597	587	417	668	668
591-200-716.500	DISABILITY INSURANCE	641	956	1,393	1,342	1,042	1,538	1,538
591-200-717.000	UNEMPLOYMENT INSURANCE	41	96	5	80		15	15
591-200-718.200	DEFINED CONTRIBUTION	2,248	3,507	4,872	5,493	3,487	12,780	13,100
591-200-719.000	WORKERS' COMPENSATION	453	261	652	700		750	750
591-200-728.000	OPERATING SUPPLIES	3,133	1,346	2,516	1,700	387	1,500	1,500
591-200-801.000	PROFESSIONAL SERVICES: ADMINIS'	8,196	9,835	79,334	10,130	10,715	10,715	10,715
591-200-810.000	INSURANCE & BONDS	42,966	42,582	42,809	45,000	43,799	45,113	45,113
	EST 3% INCREASE							
591-200-818.000	CONTRACTUAL SERVICES	18,249	18,069	15,379	16,000	10,068	16,000	16,000
591-200-845.000	LEASE		874	1,593	1,700	1,655	1,700	1,700
591-200-850.000	BAD DEBT EXPENSE	(322)	1,290					
591-200-856.000	MISCELLANEOUS	118,503	3,389	17,258				
591-200-860.000	EDUCATION & TRAINING	2,831	2,688	2,737	3,000	2,208	3,000	3,000
591-200-899.101	GF CONTRIBUTION	234,096	204,734	204,734	234,100	119,428	238,080	238,080
591-200-968.000	DEPRECIATION EXPENSE	11,486	11,486	11,486				
Totals for dept 200 - GEN SERVICES		347,142	415,904	548,027	516,441	317,844	535,007	539,170
Dept 552 - WATER UNDERGROUND								
591-552-702.100	SALARIES	24,549	25,139	27,316	28,412	18,583	28,037	28,705
591-552-702.200	WAGES	207,992	136,081	124,636	147,959	106,936	152,265	152,265
591-552-702.400	WAGES - TEMPORARY	28	65					
	FOOTNOTE AMOUNTS:						47,000	
	DPW DIRECTOR REQUESTING ADDTL PERMANENT LABORER IN DISTRIBUTION (WITHDREW REQUEST)							
591-552-702.600	UNIFORMS						3,500	3,500
591-552-702.800	ACCRUED SICK LEAVE			794		405		
591-552-703.000	OTHER COMPENSATION	39,589	42,342	59,312	42,000	32,005	45,000	45,000
591-552-715.000	SOCIAL SECURITY (FICA)	21,149	20,254	18,493	17,439	14,269	18,925	18,988

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
591-552-716.000	FRINGES	(16,048)	(50,107)	(23,920)	(25,000)	(20,389)	(25,000)	(25,000)
591-552-716.100	HEALTH INSURANCE	62,267	78,277	65,491	79,412	46,800	75,371	75,371
591-552-716.200	DENTAL INSURANCE	2,756	3,155	2,588	3,725	1,928	3,597	3,597
591-552-716.300	OPTICAL INSURANCE	374	449	381	488	264	446	446
591-552-716.400	LIFE INSURANCE	582	585	794	1,762	787	1,198	1,198
591-552-716.500	DISABILITY INSURANCE	2,159	2,142	1,547	2,266	1,110	2,086	2,086
591-552-717.000	UNEMPLOYMENT INSURANCE	261	248	73	100	10	25	25
591-552-718.000	RETIREMENT	44,531	47,838	57,708				
591-552-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				61,215	31,271	61,268	61,268
591-552-718.200	DEFINED CONTRIBUTION	7,015	7,396	6,251	5,096	4,871	15,098	15,098
591-552-719.000	WORKERS' COMPENSATION	7,369	6,864	7,852	7,852	4,626	8,100	8,100
591-552-728.000	OPERATING SUPPLIES	11,209	10,063	4,677	6,500	2,539	11,000	11,000
NEED \$5,400.00 IN MATERIALS FOR REPAIR OF WATER DISTRIBUTION PARTS ROOM (CONCRETE REPAIRS & ROOF REPAIRS MOSTLY)								
INCREASE BUDGET LINE ITEM TO \$11,000.00								
591-552-751.000	GAS & OIL	17,082	19,274	12,197	17,000	9,346	16,000	16,000
591-552-818.000	CONTRACTUAL SERVICES	43,432	1,481	16,035	403,950	118,877	1,068,730	1,068,730
	FOOTNOTE AMOUNTS:						250	
	DRUG SCREENING						8,800	
	FOOTNOTE AMOUNTS:						2,500	
	CROSS CONNECTION PROGRAM						9,000	
	FOOTNOTE AMOUNTS:						9,000	
	MISSDIG ANNUAL FEE							
	FOOTNOTE AMOUNTS:						7,080	
	GEODATABASE SUPPORT							
	MISC ENG SERVICES (EGLE OR FIELD WORK \$10,000 NOT REQUESTING)							
	CONSTR SERVICES BEYOND STAFF CAPABILITIES (\$9,450 NOT REQUESTING)							
	FOOTNOTE AMOUNTS:						13,500	
	ACLARA ONE OPERATING METER READING SYSTEM ANNUAL MAINT FEE (\$11,800 X 60%)							
	FOOTNOTE AMOUNTS:						41,130	
	ACLARA ACE PORTAL ANNUAL MAINT FEE (\$22,500 X 60%)							
	GL # FOOTNOTE TOTAL:							
591-552-820.100	ELECTRICITY	2,780	2,617	2,353	3,000	1,458	3,000	3,000
591-552-820.200	GAS	3,605	3,717	3,249	4,000	1,884	4,000	4,000
591-552-820.300	TELEPHONE	2,836	3,083	2,461	3,000	1,565	3,000	3,000
591-552-833.000	EQUIPMENT MAINTENANCE	1,051	1,104	1,700	1,500	836	1,500	1,500
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & N	70,031	40,362	22,125	45,000	22,399	40,000	40,000

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
591-552-833.300	EQUIP MAINT. METER & SERV	131,487	54,420	18,523	20,000	13,322	18,000	18,000
591-552-843.000	EQUIPMENT RENTAL	766	121,762	98,901	90,000	108,126	120,000	120,000
	WILL SEE INCREASED COSTS FOR WATER MAIN BREAKS							
591-552-860.000	EDUCATION & TRAINING	2,067	1,973	2,310	3,500	1,492	3,000	3,000
591-552-968.000	DEPRECIATION EXPENSE	139,613	188,127	200,411				
Totals for dept 552 - WATER UNDERGROUND		830,532	768,711	734,258	970,176	525,320	1,678,146	1,678,877
Dept 553 - WATER FILTRATION								
591-553-702.100	SALARIES	69,490	70,876	71,985	77,189	48,445	74,265	76,112
591-553-702.200	WAGES	230,021	222,927	234,114	258,204	168,514	318,498	318,703
591-553-702.300	OVERTIME	22,716	40,528	34,480	28,000	26,907	38,500	38,500
591-553-702.400	WAGES - TEMPORARY	18,489	28,689	16,248	11,500	1,351	5,019	5,019
591-553-702.600	UNIFORMS	4,200	3,500	2,800	4,200	3,500	4,900	4,900
591-553-702.800	ACCRUED SICK LEAVE	1,204	1,253					
591-553-715.000	SOCIAL SECURITY (FICA)	26,240	28,020	27,552	29,001	18,689	30,093	30,259
591-553-716.000	FRINGES	15,907	918	1,768	3,000	1,227	3,000	3,000
591-553-716.100	HEALTH INSURANCE	69,000	80,003	69,821	79,412	44,306	97,500	97,500
591-553-716.200	DENTAL INSURANCE	3,339	3,688	3,045	3,725	2,239	4,214	4,214
591-553-716.300	OPTICAL INSURANCE	441	508	443	488	297	524	524
591-553-716.400	LIFE INSURANCE	1,002	993	1,326	1,762	1,113	1,993	1,993
591-553-716.500	DISABILITY INSURANCE	2,706	2,772	2,470	2,266	1,862	3,703	3,703
591-553-717.000	UNEMPLOYMENT INSURANCE	319	299	107	150	2	25	25
591-553-718.000	RETIREMENT	25,302	128,365	321,441				
591-553-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				36,030	15,689	28,398	28,398
591-553-718.200	DEFINED CONTRIBUTION	11,136	11,833	11,594	11,204	8,328	33,409	33,594
591-553-719.000	WORKERS' COMPENSATION	5,228	6,794	7,512	7,512	4,854	8,000	8,000
591-553-728.000	OPERATING SUPPLIES	8,193	4,583	4,952	6,000	4,238	6,000	6,000
591-553-728.100	LAB SUPPLIES	19,207	16,059	21,732	18,000	11,937	34,640	34,640
INCREASED LSL SAMPLING AND LAB ANALYSIS PER EGLE MANDATE (LSL, DSMI INV, ALE EXCEEDANCE) REQUIRES INCREASE ACTIVITY IN THIS ACCOUNT EST AT \$16,640.00								
591-553-743.000	CHEMICALS	112,209	148,895	149,493	150,000	115,871	157,000	157,000
3% INCREASE IN ANTICIPATION OF CHEM INCREASES AND ADDITIONAL CUSTOMERS WILL ALSO SEE A 21% INCREASE IN CO2 GAS FOR PH ADJUSTMENT, WHICH COMES IN THE FORM OF AN INCREASED SURCHARGE. THIS WILL PROJECT THE 2021=2022 CO2 USAGE TO \$13,082.00 OVER LAST YEARS \$10,385.00 USAGE.								
591-553-751.000	GAS & OIL	2,035	1,322	1,817	2,000	646	2,000	2,000
591-553-818.000	CONTRACTUAL SERVICES	13,456	12,097	22,966	67,500	47,388	54,000	54,000

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
	FOOTNOTE AMOUNTS:						5,700	
	ANNUAL EGLE PERMIT							
	FOOTNOTE AMOUNTS:						12,000	
	WELLHEAD PROTECTION PROGRAM							
	FOOTNOTE AMOUNTS:						2,500	
	EMERGENCY GEN ANNUAL INSP							
	FOOTNOTE AMOUNTS:						3,550	
	MAG METER SERVICING, BISBEE INFRARED SERVICE							
	FOOTNOTE AMOUNTS:						6,000	
	ROOF REPAIRS							
	FOOTNOTE AMOUNTS:						10,250	
	MISC ENGINEERING ASSIST							
	FOOTNOTE AMOUNTS:						14,000	
	CLEAN & INSPECT SW RESERVOIR							
	GL # FOOTNOTE TOTAL:						54,000	
591-553-820.100	ELECTRICITY	145,113	148,208	139,243	150,000	87,330	152,500	152,500
591-553-820.200	GAS	6,235	5,205	5,497	5,500	2,992	6,000	6,000
591-553-820.300	TELEPHONE	4,760	4,527	4,327	4,800	3,337	8,160	8,160
	FOOTNOTE AMOUNTS:						3,360	
	EXPECT ADDITIONAL CELL COSTS FOR PHASE I & II SCADA IMPLEMENTATION 6 WELLS & 2 WATER TOWERS TELEMETRY COSTS @ \$35.00/MO							
	FOOTNOTE AMOUNTS:						4,800	
	OTHER NORMAL EXPENSES							
	GL # FOOTNOTE TOTAL:						8,160	
591-553-820.500	REFUSE	428	450	397	1,000	283	700	700
591-553-831.000	BUILDING MAINTENANCE	6,358	12,505	8,095	10,000	3,925	10,000	10,000
591-553-832.000	STATIONARY EQUIPMENT	19						
591-553-833.000	EQUIPMENT MAINTENANCE	28,435	65,919	20,784	45,000	14,818	40,000	40,000
591-553-833.100	EQUIP MAINT - WELLS	6,267	10,589	24,914	20,000	1,429	20,000	20,000
	EXPECT WORK ON WELL NO. 1, HINTZ AND OSBURN							
591-553-834.000	MAINTENANCE	118,793	920	121,240	111,500	74,922	110,000	110,000
	LAGOON NO.1 SPENT LIME REMOVAL							
	BACKWASH LAGOON DREDGING							
	SURVEY FEES LAGOON NO.1							
591-553-860.000	EDUCATION & TRAINING	3,047	2,536	1,952	2,500	1,650	4,000	4,000
	FOOTNOTE AMOUNTS:						3,500	

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
TWO NEW EMPLOYEES WILL REQUIRE ADDITIONAL TRAINING AND THREE CURRENT EMPLOYEES NEED CERTIFICATION COURSES								
591-553-968.000	DEPRECIATION EXPENSE	231,354	248,700	253,970				
Totals for dept 553 - WATER FILTRATION		1,212,649	1,314,481	1,588,085	1,147,443	718,089	1,257,041	1,259,444
Dept 901 - CAPITAL OUTLAY								
591-901-972.000	MAINS & HYDRANTS	592	468,732	97,319	2,235,200	1,261,148	105,000	105,000
FOOTNOTE AMOUNTS:							105,000	
MAPLE STREET WATER MAIN - NOT DWRF CONST & ENG								
591-901-972.100	COL-SERVICE LINES					717		
591-901-972.200	COL-WATER STORAGE				9,500			
591-901-977.000	COL - EQUIPMENT	4,035	838	3,590	1,126,600	209,662	510,650	510,650
WTP ITEMS:								
NO 1 HIGH SERVICE PUMP & CONTROLS OR CSE EQUIP							52,000	
PORTABLE GENERATOR PUMP STATIONS \$55,000 (NOT REQUESTING)								
MAIN PLANT POWER SWITCH GEAR REPLACEMENT \$35,000 (NOT REQUESTING)								
WELLS:								
PALMER NO. 3 REHAB							195,900	
WELL NO. 1 REHAB AT WTP							40,000	
SCADA PHASE II							222,750	
GL # FOOTNOTE TOTAL:							510,650	
591-901-983.000	LEASED ASSETS				150,919	150,919	68,078	68,078
FOOTNOTE AMOUNTS:							68,078	
PAYMENT LESS APPLICATION OF UNUSED INSTALLMENT LOAN TO FUTURE PYMTS (150,919.06-82,841.38))								
Totals for dept 901 - CAPITAL OUTLAY		4,627	469,570	100,909	3,522,219	1,622,446	683,728	683,728
Dept 905 - DEBT SERVICE								
591-905-980.991	PRINCIPAL				445,000	445,000	605,000	605,000
2012 WATER REVENUE BOND PRINCIPAL							475,000	
2020 SRF PRINCIPAL							130,000	
GL # FOOTNOTE TOTAL:							605,000	
591-905-980.995	INTEREST	115,841	103,018	88,129	102,453	23,517	65,538	65,538
2012 REVENUE BOND INTEREST							23,538	
2020 DWRF INTEREST							42,000	
GL # FOOTNOTE TOTAL:							65,538	
Totals for dept 905 - DEBT SERVICE		115,841	103,018	88,129	547,453	468,517	670,538	670,538

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Dept 965 - OTHER FINANCING SOURCES (USES)								
591-965-995.000	OTHER FINANCING SOURCES (USES)		(380,000)					
	Totals for dept 965 - OTHER FINANCING SOURCES (USES)		(380,000)					
TOTAL APPROPRIATIONS		2,510,791	2,691,684	3,059,408	6,703,732	3,652,216	4,824,460	4,831,757
NET OF REVENUES/APPROPRIATIONS - FUND 591		744,341	1,544,104	787,704	203,517	(619,398)	(792,260)	(799,557)
							Projected Beginning Working Capital 6/30/21	1,494,385
							Ending Projected Working Capital 6/30/22	694,828

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 599 - WASTEWATER FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
599-000-539.529	STATE SOURCES	123,109			2,145,000		3,037,900	3,037,900
	SOLIDS HANDLING-DWRF						2,600,000	
	MAIN BLDG ROOF-DWRF						437,900	
	GL # FOOTNOTE TOTAL:						3,037,900	
599-000-602.100	OP & MAINT CHRГ - OWOSSO	1,056,219	1,107,028	1,149,044	1,175,000	822,484	1,186,750	1,186,750
	INCREASED 1% FROM PRIOR YEAR BUDGET. ACTUAL CHARGE IS CALCULATED MONTHLY AT PLANT							
599-000-602.200	OP & MAINT CHRГ - OWOSSO TWP	144,388	145,853	167,066	175,000	152,388	176,750	176,750
599-000-602.300	OP & MAINT CHRГ - CALEDONIA TV	117,191	123,638	101,010	150,000	71,010	151,500	151,500
599-000-602.400	OP & MAINT CHRГ - CORUNNA	182,810	195,535	203,755	225,000	147,570	227,250	227,250
599-000-603.100	REPLACEMENT CHRГ - OWOSSO	141,822	185,144	238,884	352,400	174,980	411,110	411,110
599-000-603.200	REPLACEMENT CHRГ - OWOSSO TV	33,511	46,204	69,010	105,980	55,720	123,636	123,636
599-000-603.300	REPLACEMENT CHRГ - CALEDONIA	26,156	36,270	50,261	79,140	38,585	92,325	92,325
599-000-603.400	REPLACEMENT CHRГ - CORUNNA	24,512	32,382	41,844	62,480	30,715	72,889	72,889
599-000-664.664	INTEREST INCOME	9,774	35,579	23,470	16,000	1,825	2,000	2,000
599-000-671.673	SALE OF FIXED ASSETS			1,375				
599-000-671.694	MISCELLANEOUS	6,627	2,533	4,082	5,000	2,994	5,000	5,000
Totals for dept 000 - REVENUE		1,866,119	1,910,166	2,049,801	4,491,000	1,498,271	5,487,110	5,487,110
TOTAL ESTIMATED REVENUES		1,866,119	1,910,166	2,049,801	4,491,000	1,498,271	5,487,110	5,487,110
APPROPRIATIONS								
Dept 548 - WASTEWATER OPERATIONS								
599-548-702.100	SALARIES	24,261	99,543	88,074	89,310	57,968	87,565	89,735
599-548-702.200	WAGES	313,869	308,470	347,113	374,409	251,385	390,366	390,673
599-548-702.300	OVERTIME	34,628	24,700	37,648	30,500	19,075	32,500	32,500
599-548-702.400	WAGES - TEMPORARY	17,077	11,702	6,379				
599-548-702.600	UNIFORMS	4,900	4,900	4,900	5,600	4,900	5,600	5,600
599-548-702.800	ACCRUED SICK LEAVE	1,354	7,515	722	800	564	800	800
599-548-715.000	SOCIAL SECURITY (FICA)	33,882	35,415	35,347	35,475	23,923	39,667	39,863
599-548-716.000	FRINGES	17,231	11,655	15,092	15,000	9,662	15,000	15,000
599-548-716.100	HEALTH INSURANCE	79,362	87,544	108,863	125,715	75,060	150,332	150,332
599-548-716.200	DENTAL INSURANCE	4,459	3,905	4,573	5,608	3,490	6,147	6,147

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
599-548-716.300	OPTICAL INSURANCE	614	609	731	875	513	880	880
599-548-716.400	LIFE INSURANCE	1,231	1,292	1,654	2,247	1,374	2,296	2,296
599-548-716.500	DISABILITY INSURANCE	3,141	3,669	3,771	4,183	2,645	4,422	4,422
599-548-716.600	PHYSICALS	651	503	228	500	246	250	250
599-548-717.000	UNEMPLOYMENT INSURANCE	473	579	117	550	2	25	25
599-548-718.000	RETIREMENT	101,304	158,156	325,470				
599-548-718.100	MUNICIPAL EMPLOYEES RETIREMEI	9,378	9,174	11,310	110,683	73,501	140,601	140,601
599-548-718.200	DEFINED CONTRIBUTION	9,737	11,647	12,293	12,105	8,512	31,649	31,706
599-548-719.000	WORKERS' COMPENSATION	5,028	4,344	5,661	5,800	3,324	5,900	5,900
599-548-728.000	OPERATING SUPPLIES	11,917	9,221	17,430	20,000	10,412	18,000	18,000
599-548-728.100	SUPPLIES	11,307	13,065	12,419	14,500	8,478	14,500	14,500
	LAB SUPPLIES AND SHIPPING EXPENSE							
599-548-743.100	CHEMICALS - IRON	40,930	32,123	51,515	48,000	25,693	48,000	48,000
	COAGULATION AND SETTLING OF PRIMARY SLUDGE							
599-548-743.200	CHEMICALS - POLYMER	13,101	18,322	15,708	22,000	13,875	22,000	22,000
	CHEMICAL AID FOR SOLIDS/SLUDGE SETTLING & THICKENING							
599-548-743.300	CHEMICALS - CHLORINE	27,374	26,080	35,395	42,000	15,812	42,000	42,000
	DISINFECT FINAL EFFLUENT TO RECEIVING WATERS							
599-548-751.000	GAS & OIL	4,395	5,513	6,556	8,500	2,074	6,500	6,500
599-548-801.000	PROFESSIONAL SERVICES: ADMINIS	10,536	17,402	83,154	69,400	16,393	100,000	100,000
	ADMINISTRATIVE AND SUPPORT COSTS - PROJECT BIDDING SERVICES - AUDIT							
	\$70,000.00							
	NEWS LETTER AND PUBLIC ANNOUNCEMENTS							
	LAB ANALYSIS EXPENSE							
	MISC ENGINEERING SERVICES - PIPE HANGER RPOGRAM/CHEM ANALYSIS/OTHER							
	\$30,000.00							
599-548-801.100-WAMPO	PROFESSIONAL SERVICES-WAMP	81,566						
599-548-810.000	INSURANCE & BONDS	42,966	37,845	38,047	45,000	38,927	40,099	40,099
	EST 3% INCREASE							
599-548-820.100	ELECTRICITY	227,462	214,371	224,912	230,000	131,243	230,000	230,000
599-548-820.200	GAS	13,927	14,517	14,686	16,000	6,672	15,000	15,000
599-548-820.300	TELEPHONE	3,525	3,325	2,817	4,000	1,923	3,500	3,500
599-548-820.400	WATER & SEWER	3,323	5,119	4,418	4,000	2,427	5,000	5,000
599-548-820.500	REFUSE	931	978	1,031	1,000	735	1,100	1,100
599-548-831.000	BUILDING MAINTENANCE	13,481	21,267	10,628	18,000	9,736	18,000	18,000
599-548-832.000	STATIONARY EQUIPMENT	5,760	7,746	5,855	7,100	5,760	6,000	6,000

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
	FOOTNOTE AMOUNTS:						6,000	
	EGLE NPDES PERMITS AND OTHER REGULATORY FEES							
599-548-833.000	EQUIPMENT MAINTENANCE	55,169	63,308	59,766	70,000	47,765	70,000	70,000
	VARIOUS PLANT MAINTENANCE ITEMS ALL OPERATING EQUIPMENT. KEEP AT \$70,000 TO COMPLETE SELF HELP PIPE HANGER PROJECT. MANY HANGERS WILL REQUIRE MANUFACTURING LOCALLY.							
599-548-834.000	MAINTENANCE	119,204	167,109	172,243	150,000	92,473	160,000	160,000
	FOOTNOTE AMOUNTS:						160,000	
	LANDFILL DISPOSAL FEES CONTINUE TO INCREASE EACH YEAR. VOLUME BASED ON ACTUAL FLOWS TO WWTP.							
599-548-834.100	HHW PROGRAM	4,600			5,000		5,000	5,000
	HOUSE HOLD HAZARDOUS WASTE PROGRAM IN COOPERATION WITH COUNTY HEALTH DEPT							
599-548-856.000	MISCELLANEOUS	1,757						
599-548-858.000	MEMBERSHIPS & DUES	345	421	438	600	371	600	600
599-548-860.000	EDUCATION & TRAINING	1,952	2,280	1,719	3,000	350	3,000	3,000
599-548-860.100	SAFETY TRAINING			126	300		300	300
599-548-899.101	GF CONTRIBUTION	200,177	191,667	222,048	191,667	138,858	212,000	212,000
	ANNUALIZED FY21 THRU FEB, ADDED 1.7% CPI							
599-548-968.000	DEPRECIATION EXPENSE	199,372	249,924	249,924				
	Totals for dept 548 - WASTEWATER OPERATIONS	1,757,657	1,886,925	2,240,781	1,789,427	1,106,121	1,934,599	1,937,329
Dept 901 - CAPITAL OUTLAY								
599-901-977.000	COL - EQUIPMENT	43,043	74,162	20,764	2,731,000	1,468,731	3,092,900	3,092,900
	FOOTNOTE AMOUNTS:						55,000	
	EAST ROUGHING TOWER PUMP REPLACEMENT..... \$20,000.00							
	TERTIARY PUMP & MOTOR REPAIR/REPLACEMENTG..... \$35,000.00							
	Totals for dept 901 - CAPITAL OUTLAY	43,043	74,162	20,764	2,731,000	1,468,731	3,092,900	3,092,900
Dept 905 - DEBT SERVICE								
599-905-980.991	PRINCIPAL						90,000	90,000
	FOOTNOTE AMOUNTS:						90,000	
	2020 SRF PRINCIPAL							
599-905-980.995	INTEREST				35,000		42,000	42,000
	SRF 2020							
	Totals for dept 905 - DEBT SERVICE				35,000		132,000	132,000
TOTAL APPROPRIATIONS								
		1,800,700	1,961,087	2,261,545	4,555,427	2,574,852	5,159,499	5,162,229

ENTERPRISE FUNDS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
	NET OF REVENUES/APPROPRIATIONS - FUND 599	65,419	(50,921)	(211,744)	(64,427)	(1,076,581)	327,611	324,881
							Projected Beginning Working Capital 6/30/21	243,657
							Ending Projected Working Capital 6/30/22	568,538

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
FLEET FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 661 - FLEET MAINTENANCE FUND								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
661-000-664.664	INTEREST INCOME	898	21,447	17,615	16,000	(104)	1,000	1,000
661-000-664.669	EQUIPMENT RENTAL	704,603	773,516	626,573	704,000	519,197	704,000	704,000
661-000-671.673	SALE OF FIXED ASSETS	(99)	2,006	76		(21,457)		
Totals for dept 000 - REVENUE		705,402	796,969	644,264	720,000	497,636	705,000	705,000
TOTAL ESTIMATED REVENUES		705,402	796,969	644,264	720,000	497,636	705,000	705,000
APPROPRIATIONS								
Dept 891 - FLEET MAINTENANCE								
661-891-702.200	WAGES	68,786	59,924	59,594	112,104	45,819	87,670	87,670
661-891-703.000	OTHER COMPENSATION	10,452	8,931	14,706	7,875	13,674	10,000	10,000
661-891-715.000	SOCIAL SECURITY (FICA)	3,635	3,624	3,868	4,435	3,760	6,343	6,343
661-891-716.000	FRINGES	24,325	14,905	16,525	17,000	5,889	20,000	20,000
661-891-716.100	HEALTH INSURANCE	16,998	17,926	17,785	14,260	9,468	18,311	18,311
661-891-716.200	DENTAL INSURANCE	485	467	427	489	311	489	489
661-891-716.300	OPTICAL INSURANCE	60	60	60	63	40	60	60
661-891-716.400	LIFE INSURANCE	79	79	139	198	182	396	396
661-891-717.000	UNEMPLOYMENT INSURANCE	41	41	5	45		25	25
661-891-718.000	RETIREMENT	26,431	53,144	115,958				
661-891-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM				37,200	16,199	29,250	29,250
661-891-718.200	DEFINED CONTRIBUTION					436	3,308	3,308
661-891-719.000	WORKERS' COMPENSATION	840	872	1,196	1,250	705	1,300	1,300
661-891-728.000	OPERATING SUPPLIES	5,201	3,415	6,457	6,000	3,104	6,000	6,000
661-891-751.000	GAS & OIL	35,067	43,523	29,818	40,000	21,829	35,000	35,000
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	1,546	1,855	1,855	2,000	2,021	2,000	2,000
661-891-810.000	INSURANCE & BONDS	26,078	25,845	25,983	27,000	26,584	27,381	27,381
EST 3% INCREASE								
661-891-833.000	EQUIPMENT MAINTENANCE	80,115	55,363	50,143	70,000	28,649	55,000	55,000
661-891-860.000	EDUCATION & TRAINING		195	361	1,000	205	1,500	1,500
661-891-899.101	GF CONTRIBUTION	30,996	27,111	27,111	31,000	15,815	31,520	31,520
661-891-968.000	DEPRECIATION EXPENSE	183,929	279,708	299,719				
Totals for dept 891 - FLEET MAINTENANCE		515,064	596,988	671,710	371,919	194,690	335,553	335,553

FLEET FUND		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Dept 901 - CAPITAL OUTLAY								
661-901-979.000	COL-EQUIPMENT	28,392	700	544	453,000	502,237	299,000	299,000
	ONE EACH 10 YARD TANDEM TRUCK & DUMP BOX \$155,000 (ON REPLACEMENT SCH AND CIP AS FY2022-23)							
	FOOTNOTE AMOUNTS:						50,000	
	TWO EACH 3/4 TON PICKUP TRUCKS \$60,000 (REPLACEMENT SCH AS \$50K)							
	FOOTNOTE AMOUNTS:						210,000	
	ONE AERIAL BUCKET TRUCK							
	FOOTNOTE AMOUNTS:						10,000	
	OTHER ITEMS ON REPLACEMENT SCH-PAVEMENT SAW							
	FOOTNOTE AMOUNTS:						29,000	
	REPLACEMENT SCHEDULE SHOWS PAYOUTS IN FY2021-22 \$299,000							
	GL # FOOTNOTE TOTAL:						299,000	
661-901-979.100	COL-EQUIPMENT INTEREST	3,281	1,661					
Totals for dept 901 - CAPITAL OUTLAY		31,673	2,361	544	453,000	502,237	299,000	299,000
TOTAL APPROPRIATIONS		546,737	599,349	672,254	824,919	696,927	634,553	634,553
NET OF REVENUES/APPROPRIATIONS - FUND 661		158,665	197,620	(27,990)	(104,919)	(199,291)	70,447	70,447
						Projected Beginning Working Capital 6/30/21	1,927,025	
						Ending Projected Working Capital 6/30/22	1,997,472	

04/12/2021 BUDGET REPORT FOR CITY OF OWOSSO								
Calculations as of 02/28/2021								
COMPONENT UNITS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
276-000-401.407	OBRA:TAX CAPTURE		8,555	9,168	9,900		9,800	9,800
276-000-539.529	STATE SOURCES	12,433						
276-000-664.664	INTEREST INCOME		18	61	100			
276-000-671.676	DONATIONS				11,803	12,629	19,121	19,121
Totals for dept 000 - REVENUE		12,433	8,573	9,229	21,803	12,629	28,921	28,921
TOTAL ESTIMATED REVENUES		12,433	8,573	9,229	21,803	12,629	28,921	28,921
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
276-730-801.000	PROFESSIONAL SERVICES: ADMINI	105		490	515	515	750	750
Totals for dept 730 - PROFESSIONAL SERVICES		105		490	515	515	750	750
Dept 901 - CAPITAL OUTLAY								
276-901-965.000	CAPITAL CONTRIBUTION-PRIVATE	6,185						
Totals for dept 901 - CAPITAL OUTLAY		6,185						
Dept 905 - DEBT SERVICE								
276-905-980.991	PRINCIPAL				28,171		24,274	24,274
276-905-980.995	INTEREST						3,897	3,897
Totals for dept 905 - DEBT SERVICE					28,171		28,171	28,171
TOTAL APPROPRIATIONS		6,290		490	28,686	515	28,921	28,921
NET OF REVENUES/APPROPRIATIONS - FUND 276		6,143	8,573	8,739	(6,883)	12,114		
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
277-000-539.529	STATE SOURCES				17,093	26,809		
Totals for dept 000 - REVENUE					17,093	26,809		
TOTAL ESTIMATED REVENUES					17,093	26,809		

COMPONENT UNITS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	ACTIVITY	AMENDED BUDGET	ACTIVITY THRU 02/28/21	REQUESTED BUDGET	RECOMMENDED BUDGET
APPROPRIATIONS								
Dept 901 - CAPITAL OUTLAY								
277-901-965.000	CAPITAL CONTRIBUTION-PRIVATE				17,093	26,809		
Totals for dept 901 - CAPITAL OUTLAY					17,093	26,809		
TOTAL APPROPRIATIONS					17,093	26,809		
NET OF REVENUES/APPROPRIATIONS - FUND 277								
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
283-000-401.407	OBRA:TAX CAPTURE	16,130	25,155	27,338	23,600	603	27,897	27,897
Totals for dept 000 - REVENUE		16,130	25,155	27,338	23,600	603	27,897	27,897
TOTAL ESTIMATED REVENUES		16,130	25,155	27,338	23,600	603	27,897	27,897
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
283-730-801.000	PROFESSIONAL SERVICES: ADMINI	750	750	750	750		750	750
Totals for dept 730 - PROFESSIONAL SERVICES		750	750	750	750		750	750
Dept 905 - DEBT SERVICE								
283-905-980.991	PRINCIPAL	14,233	18,480	17,675	21,703		18,500	18,500
283-905-980.995	INTEREST		4,778	7,784			7,500	7,500
Totals for dept 905 - DEBT SERVICE		14,233	23,258	25,459	21,703		26,000	26,000
Dept 964 - TAX REIMBURSEMENTS								
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,147	1,147	1,147		1,147	1,147
Totals for dept 964 - TAX REIMBURSEMENTS		1,147	1,147	1,147	1,147		1,147	1,147
TOTAL APPROPRIATIONS		16,130	25,155	27,356	23,600		27,897	27,897
NET OF REVENUES/APPROPRIATIONS - FUND 283				(18)		603		
BEGINNING FUND BALANCE		20	20	20			603	603
ENDING FUND BALANCE		20	20	2		603	603	603

COMPONENT UNITS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
288-000-401.407	OBRA:TAX CAPTURE	4,447	111,483	176,303	190,000		202,720	202,720
288-000-695.698	OTHER FINANCING SOURCES	10,188						
Totals for dept 000 - REVENUE		14,635	111,483	176,303	190,000		202,720	202,720
TOTAL ESTIMATED REVENUES		14,635	111,483	176,303	190,000		202,720	202,720
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE		107	6,384	9,902	9,902	12,000	12,000
Totals for dept 730 - PROFESSIONAL SERVICES			107	6,384	9,902	9,902	12,000	12,000
Dept 901 - CAPITAL OUTLAY								
288-901-965.100	CAPITAL CONTRIBUTIONS	396,198						
Totals for dept 901 - CAPITAL OUTLAY		396,198						
Dept 905 - DEBT SERVICE								
288-905-980.991	PRINCIPAL		34,539	87,341	30,000		126,404	126,404
288-905-980.995	INTEREST		76,837	72,676	150,098		64,316	64,316
Totals for dept 905 - DEBT SERVICE			111,376	160,017	180,098		190,720	190,720
TOTAL APPROPRIATIONS		396,198	111,483	166,401	190,000	9,902	202,720	202,720
NET OF REVENUES/APPROPRIATIONS - FUND 288		(381,563)		9,902		(9,902)		
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
292-000-401.407	OBRA:TAX CAPTURE	94,817	105,902	112,501	112,160	2,724	125,000	125,000
Totals for dept 000 - REVENUE		94,817	105,902	112,501	112,160	2,724	125,000	125,000
TOTAL ESTIMATED REVENUES		94,817	105,902	112,501	112,160	2,724	125,000	125,000
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
292-730-801.000	PROFESSIONAL SERVICES: ADMINI	1,000	1,000	1,000	1,000		1,000	1,000
Totals for dept 730 - PROFESSIONAL SERVICES		1,000	1,000	1,000	1,000		1,000	1,000
Dept 964 - TAX REIMBURSEMENTS								
292-964-969.000	DEVELOPER REIMBURSEMENT	93,817	104,902	111,501	111,160		124,000	124,000

COMPONENT UNITS		2017-18	2018-19	2019-20	2020-21	2020-21	2021-22	2021-22
		ACTIVITY	ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	REQUESTED	RECOMMENDED
GL NUMBER	DESCRIPTION				BUDGET	THRU 02/28/21	BUDGET	BUDGET
Totals for dept 964 - TAX REIMBURSEMENTS		93,817	104,902	111,501	111,160		124,000	124,000
TOTAL APPROPRIATIONS		94,817	105,902	112,501	112,160		125,000	125,000
NET OF REVENUES/APPROPRIATIONS - FUND 292						2,724		
Fund 295 - OBRA-DIST#15 - ARMORY BUILDING								
ESTIMATED REVENUES								
Dept 000 - REVENUE								
295-000-401.407	OBRA:TAX CAPTURE	1,804	12,600	68,736	75,000		80,000	80,000
Totals for dept 000 - REVENUE		1,804	12,600	68,736	75,000		80,000	80,000
TOTAL ESTIMATED REVENUES		1,804	12,600	68,736	75,000		80,000	80,000
APPROPRIATIONS								
Dept 730 - PROFESSIONAL SERVICES								
295-730-801.000	PROFESSIONAL SERVICES: ADMINI	1,500	1,605	2,222	3,861	3,861	4,500	4,500
Totals for dept 730 - PROFESSIONAL SERVICES		1,500	1,605	2,222	3,861	3,861	4,500	4,500
Dept 964 - TAX REIMBURSEMENTS								
295-964-969.000	DEVELOPER REIMBURSEMENT	304	10,995	62,654	71,139		75,500	75,500
Totals for dept 964 - TAX REIMBURSEMENTS		304	10,995	62,654	71,139		75,500	75,500
TOTAL APPROPRIATIONS		1,804	12,600	64,876	75,000	3,861	80,000	80,000
NET OF REVENUES/APPROPRIATIONS - FUND 295				3,860		(3,861)		
ESTIMATED REVENUES - ALL FUNDS		139,819	263,713	394,107	439,656	42,765	464,538	464,538
APPROPRIATIONS - ALL FUNDS		515,239	255,140	371,624	446,539	41,087	464,538	464,538
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(375,420)	8,573	22,483	(6,883)	1,678		
Projected Beginning Working Capital 6/30/21								76,492
Ending Projected Working Capital 6/30/22								76,492



**BUDGET BREAKDOWN
FISCAL YEAR 2021/2022**

REVENUE

Tax - (unknown use last year's numbers)	\$42,000.00
TIF - (unknown use last year's numbers)	\$160,000.00
Service Contracts - contract with Executive Director	\$24,580.00
TOTAL	\$226,580.00

EXPENSES

DDA Expenses

Capitol Bowl	\$9,000.00
Downtown Renovation "Sidewalk" Fund	\$80,000.00
Maintenance	\$40,000.00
Contracted Services	\$3,100.00
EV Charging Station Loan	\$5,400.00
TOTAL	\$137,500.00

OMS Operating Expenses

Wages & Healthcare Stipend (Director)	\$61,450.00
Operating Supplies	\$2,000.00
Membership + Dues	\$1,000.00
Education/Training	\$2,000.00
TOTAL	\$66,450.00

Owosso Main Street Work Plan Net Expenses

Promotion & Outreach	\$11,000.00
Design & Business Vitality	\$9,500.00
TOTAL	\$20,500.00

TOTAL Expense \$224,450.00

OTHER FUNDS

Capital Outlay	
Streetscape Maintenance	\$20,000.00
TOTAL	\$20,000.00

Approved by DDA Board 3/17/21



MEMORANDUM

301 W MAIN · OWOSSO, MICHIGAN 48867-2958 · WWW.CI.OWOSSO.MI.US

DATE: April 13, 2021

TO: Mayor Eveleth and the Owosso City Council

FROM: Ryan Suchanek, Director of Public Services & Utilities

SUBJECT: Consent Calendar Item
2020 Annual Consumer Confidence Report (CCR)

BACKGROUND: The USEPA Clean Water Act of 1972 established regulatory and enforcement parameters for water protection. The USEPA Safe Drinking Water Act of 1974 (SDWA) enacted additional regulatory legislation for public health and safety. An amendment to the SDWA in 1996 required the public to receive annual Consumer Confidence Reports (CCR), detailing compliance of regulated characteristics of drinking water from municipal sources.

The city of Owosso 2020 CCR (for period January 2020 thru December 2020) is hereby submitted in accordance with the USEPA Clean Water Act. This final report has been reviewed by and approved for publication by the Michigan Department of Environment Great Lakes & Energy (EGLE).

This year's CCR will have a notice of violation for not meeting reporting requirements two weeks after the required due date, for water quality monitoring items that have no impact on water quality safety. The additional items sampled and tested are required to assess the corrosiveness of water characteristics only.

Attachment/s: (1) CCR Report for 2020



2020 City of Owosso Water Quality Report

Water Supply Serial Number: 05120

This report covers the drinking water quality for City of Owosso for the 2020 calendar year. This information is a snapshot of the quality of the water that we provided to you in 2020. Included are details about where your water comes from, what it contains, and how it compares to United States Environmental Protection Agency (U.S. EPA) and state standards.

Your water comes from five active groundwater wells, each over 80 feet deep. In 2018 the State performed an assessment of our source water to determine the susceptibility or the relative potential of contamination. The susceptibility rating is on a seven-tiered scale from "very-low" to "very-high" based on geologic sensitivity, well construction, water chemistry and contamination sources. The susceptibility of our well sources is high to very high.

There are no known or identified significant sources of contamination in the city water supply. In 2020 we had the EGLE Lab test our water for general chemistry, Volatile Organic Compounds and Total Metals, Total Trihalomethanes and Haloacetic Acids. Additional EPA UCMR4 testing for the following contaminants: metals, pesticides, semi-volatile organic chemicals (SOCs), alcohols (AM 1), and haloacetic acids (HAAs) (AM 2) were completed by an EPA Approved Lab. Ground water sources are also tested. Ground water sources are monitored and protected by an approved Michigan Department of Environment, Great Lakes, and Energy (EGLE) Wellhead Protection Program Plan (WHPP), which is designed to (1) ensure safe drinking water to the public, and (2) protect drinking water from potential sources of contamination by following the WHPP program guidelines set forth by EGLE.

If you would like to know more about the report, please contact the Water Plant Superintendent David Haut at 301 W. Main Street, Owosso, MI 48867 Phone: 725-0560. Email: david.haut@ci.owosso.mi.us or at our web site: <http://www.ci.owosso.mi.us/utilities>

Contaminants and their presence in water: Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (800-426-4791).

Vulnerability of sub-populations: Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune systems disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. U.S. EPA/Center for Disease Control guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

Sources of drinking water: The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. Our water comes from wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining or farming.

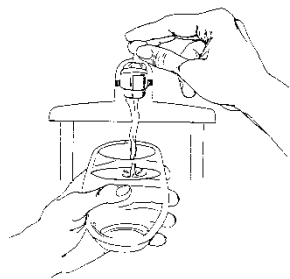
Pesticides and herbicides, which may come from a variety of sources such as agriculture and residential uses.

Radioactive contaminants, which can be naturally occurring or be the result of oil and gas production and mining activities.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.

In order to ensure that tap water is safe to drink, the U.S. EPA prescribes regulations that limit the levels of certain contaminants in water provided by public water systems. Federal Food and Drug Administration regulations establish limits for contaminants in bottled water which provide the same protection for public health.

Water Quality Data



The table below lists all the drinking water contaminants that we detected during the 2020 calendar year. The presence of these contaminants in the water does not necessarily indicate that the water poses a health risk. Unless otherwise noted, the data presented in this table is from testing done January 1, 2020 through December 31, 2020. The State allows us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. All the data is representative of the water quality, but some are more than one year old.

Terms and abbreviations used below:

Maximum Contaminant Level Goal (MCLG): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfectant Level Goal (MRDLG): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

N/A: Not applicable

ND: not detectable at testing limit

ppb: parts per billion or micrograms per liter

ppm: parts per million or milligrams per liter

ug/l: The term ug/l refers to **micrograms per liter** and is a measure of a concentration. It is more commonly known as parts per billion (ppb).

pCi/l: picocuries per liter (a measure of radioactivity).

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements that a water system must follow.

Monitoring Data for Regulated Contaminants

Regulated Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation Yes / No	Typical Source of Contaminant
Barium (ppm)	2	2	0.01	0.01	8/2018	No	Discharge from oil drilling wastes and from metal refineries; erosion of natural deposits
Fluoride (ppm)	4	4	0.75	0.23 to 0.75	2020	No	Erosion of natural deposits. Discharge from fertilizer and aluminum factories.
HAA5 Haloacetic Acids (ppb)	60	N/A	4	3 to 4	08/04/2020	No	Byproduct of drinking water disinfection
TTHM - Total Trihalomethanes (ppb)	80	N/A	39	15 to 39	08/04/2020	No	Byproduct of drinking water disinfection
Chlorine* (ppm)	MRDL	MRDLG	0.35	0.32 to 0.35	2020	No	Water additive used to control microbes
	4	4					
Bromodichloromethane	0.080	N/A	0.0040	0.0040	08/04/2020	No	Byproduct of drinking water disinfection
Bromoform	0.080	N/A	0.0027	0.0027	08/04/2020	No	Byproduct of drinking water disinfection
Chlorodibromomethane	0.080	N/A	0.0057	0.0057	08/04/2020	No	Byproduct of drinking water disinfection
Chloroform	0.080	N/A	0.0024	0.0024	08/04/2020	No	Byproduct of drinking water disinfection
Radioactive Contaminant	MCL	MCLG	Level Detected	Range	Year Sampled	Violation Yes / No	Typical Source of Contaminant
Combined Radium pCi/L (T)	5	0	0.4	N/A	8/2016	No	Erosion of natural deposits

* Chlorine was calculated using the running annual average.

Additional Monitoring - Unregulated contaminants are those for which the U.S. EPA has not established drinking water standards. Monitoring helps the U.S. EPA determine where certain contaminants occur and whether regulation of those contaminants is needed.

Special Monitoring and Unregulated Contaminant

	Level Detected	Year Sampled	Comments
Sodium (ppm)	35	8/2019	Typical source is erosion of natural deposits
Chloride (ppm)	86	8/2019	Naturally occurring or indicative of road salt contamination.
Sulfate (ppm)	136***	8/2019	Naturally occurring.
	Average Level Detected	Year Sampled	Comments - See EPA website: https://www.epa.gov/dwucmr/fourth-unregulated-contaminant-monitoring-rule
Germanium (ug/L)	<0.300	1/21/2020	Metal
Manganese (ug/L)	<0.400	1/21/2020	Metal
BHA (ug/L)	<0.0300	1/21/2020	Semi-Volatile Organic Compounds
o-Toluidine (ug/L)	<0.0070	1/21/2020	Semi-Volatile Organic Compounds
Quinoline (ug/L)	<0.0200	1/21/2020	Semi-Volatile Organic Compounds
HAA5 (five regulated haloacetic acids) (ug/L)	13.200	1/07/2020	Disinfection Byproducts
HAA6Br (six brominated haloacetic acids) (ug/L)	11.000	1/07/2020	Disinfection Byproducts
HAA9 (nine haloacetic acids) (ug/L)	18.300	1/07/2020	Disinfection Byproducts
alpha-BHC (alpha-Hexachlorocyclohexane) (ug/L)	<0.010	1/07/2020	Pesticide
Chlorpyrifos (ug/L) (ug/L)	<0.030	1/07/2020	Pesticide
Dimethipin (ug/L)	<0.200	1/07/2020	Pesticide
Ethoprop (ug/L)	<0.030	1/07/2020	Pesticide
Oxyfluorfen (ug/L)	<0.050	1/07/2020	Pesticide
Profenofos (ug/L)	<0.300	1/07/2020	Pesticide
Tebuconazole (ug/L)	<0.200	1/07/2020	Pesticide
Permethrin (total) (ug/L)	<0.040	1/07/2020	Pesticide
Tribufos (ug/L)	<0.070	1/07/2020	Pesticide
1-Butanol (ug/L)	<2.000	1/07/2020	Alcohol
2-Methoxyethanol (ug/L)	<0.400	1/07/2020	Alcohol
2-Propen-1-ol (ug/L)	<0.500	1/07/2020	Alcohol

*** Sulfate Quality Control results were outside allowed limits due to matrix interferences.

The city of Owosso's community water supply's 90th percentile value exceeded the AL for lead during the most recent round of lead and copper monitoring of drinking water taps from June 1, 2020 through September 30, 2020, as summarized below.

Contaminant	AL	MCLG*	90 th Percentile Value	Number of Sites Above AL	Range of Sample Results	Typical Source of Contaminant
Lead	15 parts per billion (ppb)	0	21 ppb	5	0 - 404 ppb	Corrosion of household plumbing systems; Service lines that may contain lead; Erosion of natural deposits
Copper	1.3 parts per million (ppm)	1.3	0.0 ppm	0	0 – 0.1 ppm	Corrosion of household plumbing systems; Erosion of natural deposits

*MCLG: Maximum contaminant level goal means the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

An AL exceedance is not a violation, but it triggers other requirements under the administrative rules promulgated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399). Requirements include water quality parameter (WQP) monitoring, source water monitoring, corrosion control treatment, and public education (PE).

Information about lead: If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Infants and children who drink water containing lead could experience delays in their physical or mental development. Children could show slight deficits in attention span and learning abilities. Adults who drink this water over many years could develop kidney problems or high blood pressure. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. The City of Owosso is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you have a lead service line it is recommended that you run your water for at least 5 minutes to flush water from both your home plumbing and the lead service line. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead> .

We have estimated that our water supply has 2,038 lead service lines and 1,994 service lines of unknown material out of a total of 6,686 service lines.

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

Monitoring Requirements Not Met For the City of Owosso

We are required to monitor your drinking water for specific analytes on a regular basis. Results of regular monitoring are an indicator of whether or not our drinking water meets health standards. After a lead Action Level exceedance, we did not monitor for water quality parameters (WQP) by the November 30, 2020, due date, and therefore cannot be sure of the quality of our drinking water during that time. However, this violation **does not** pose a threat to your supply's water.

What should I do? There is nothing you need to do at this time. This is not an emergency. You do not need to boil water or use an alternative source of water at this time. Even though this is not an emergency, as our customers, you have a right to know what happened and what we did to correct the situation.

The table below lists the analytes we did not properly test for, how often we are supposed to sample for this analyte, how many samples we are supposed to take, how many samples we took, when samples should have been taken, and the date we will collect follow-up samples.

Analytes	Required sampling frequency	Number of samples taken	When all samples should have been taken between	Date samples were taken on
WQP ¹ (Treatment Plant (TP001))	2 sets of samples	0	Before November 30, 2020	December 15 and December 16, 2020
WQP ¹ (10 locations in the Distribution System)	2 sets of samples	0	Before November 30, 2020	December 15 and December 16, 2020

What happened? What is being done? We failed to take and analyze samples for all of the required parameters within the required sampling periods. However, we completed the sampling as soon as we could after we realized we missed the due date.

Monitoring of WQP is an essential part of assessing and controlling corrosion within a water supply and is used to evaluate the potential aggressiveness of water on plumbing and fixtures. Sampling of WQP is required to safeguard public health. We will continue to work with the Michigan Department of Environment, Great Lakes, and Energy to remain in compliance.

For more information, please contact: Mr. David Haut, Water Plant Superintendent, 301 West Main Street, Owosso, Michigan 48867. Phone Number: (989) 725-0560, or by email at david.haut@ci.owosso.mi.us.

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the city of Owosso.

Monitoring and Reporting to the Michigan Department of Environment, Great Lakes, and Energy (EGLE) Requirements: The State of Michigan and the U.S. EPA require us to test our water on a regular basis to ensure its safety. **We met all the monitoring and reporting requirements for 2020 except for a two week period involving WQP testing as indicated above.**

We will update this report annually and will keep customers informed of any problems that may occur throughout the year, as required. Copies are available at City Hall. This report will not be sent to you.

We invite public participation in decisions that affect drinking water quality. Public comment may be provided at City Hall during regularly scheduled city council meetings, held at 7:30 p.m. on the first and third Mondays of each month. For more information about your water, or the contents of this report, contact the Water Plant Superintendent, David Haut at 989-725-0560, or email: david.haut@ci.owosso.mi.us. Further, the city web site at <http://www.ci.owosso.mi.us/Utilities> is available for inquiries and comment. Finally the Director of Public Services and Utilities is available for information and inquiries at 989-725-0555 or email at glenn.chinavare@ci.owosso.mi.us. For more information about safe drinking water, visit the U.S. EPA at <http://www.epa.gov/safewater/>.

¹WQP are a group of analytes that are indicators of water corrosiveness. They can include pH, alkalinity, calcium, conductivity, temperature, sulfate, and chloride.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 4 April 2021
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: March 2021 Police Reports

Attached are the statistics for the Police Department for March 2021. One report is an offense summary for the month of March, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in March. The officers completed three hundred twenty-nine (329) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested thirty-seven (37) persons this month for forty-seven (47) total offenses.

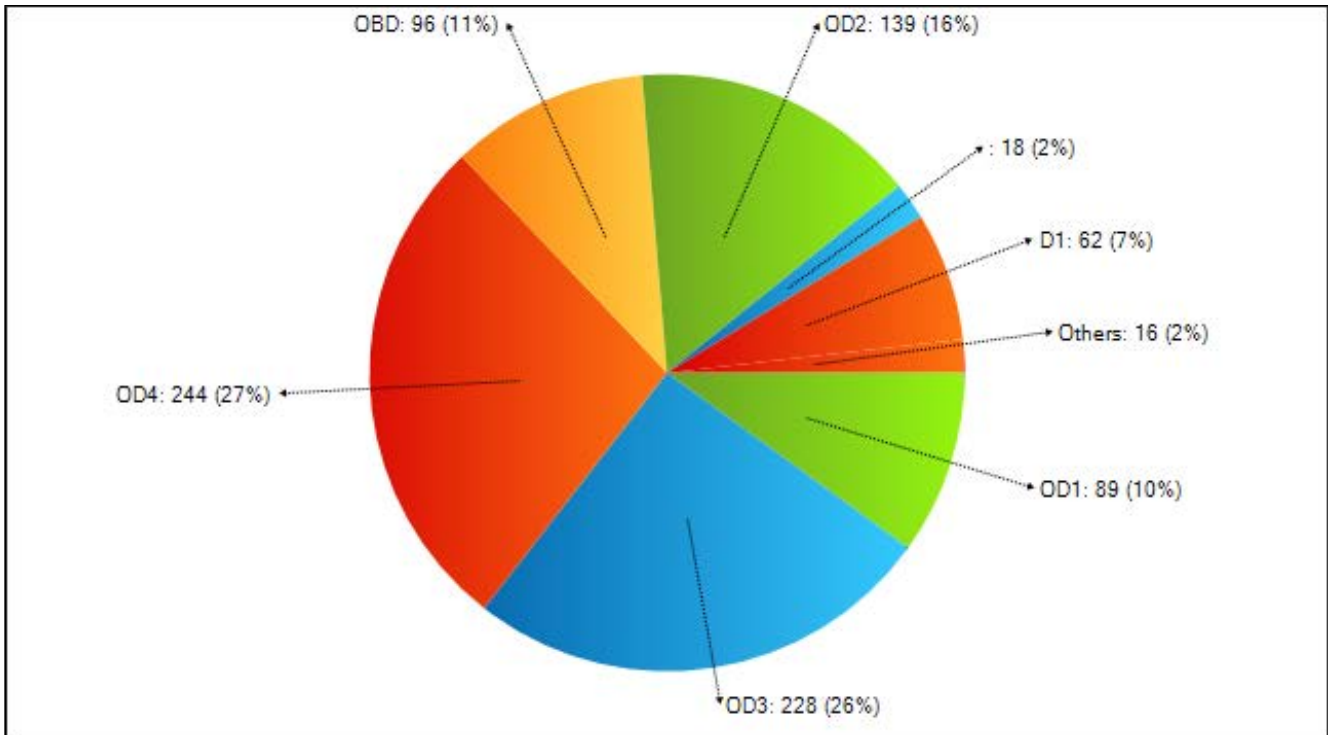
For March 2021 the police handled eight hundred ninety-two (892) police events, sixty-three (63) were traffic stops, about seven (7) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

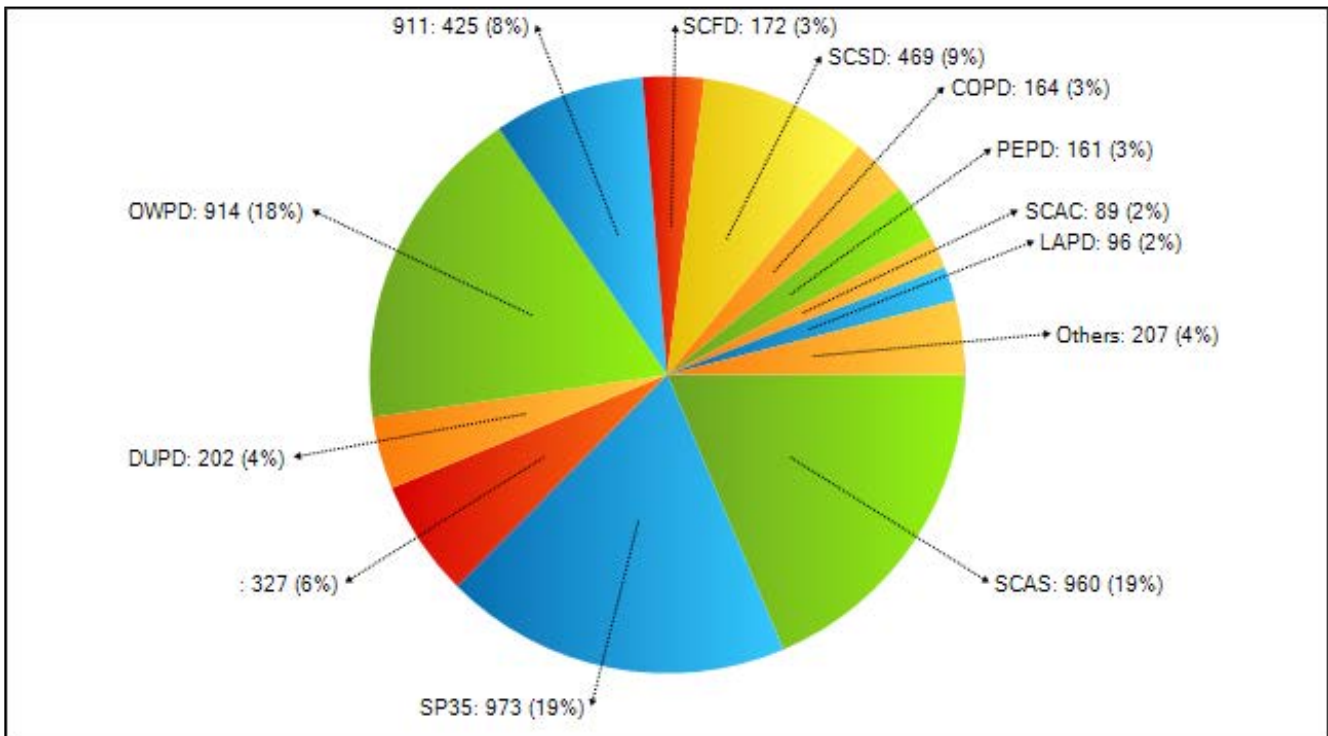
Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



- OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)
- OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)
- OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)
- OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)
- OBD: Owosso City Downtown Business District
- D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)
- D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)
- Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



- SCSD: Shiawassee County Sheriff's Office
- PEPD: Perry City Police
- Others: All Other Departments
- SCAS: Shiawassee County Ambulance Services
- DUPD: Durand City Police
- LAPD: Laingsburg City Police
- SP35: Michigan State Police Post #35
- MOPD: Morrice City Police
- SCFD: Shiawassee County Fire Departments
- SCAC: Shiawassee County Animal Control
- OWPD: Owosso City Police
- 911: Shiawassee County 911 Center

MARCH NEIGHBORHOOD CRIME REPORT

Occurred Date	Case No	Location	Offense
3/6/2021	2164500283	900 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
3/9/2021	2164500302	300 block N Park St	AGGRAVATED/FELONIOUS ASSAULT
3/23/2021	2164500363	700 block N Ball St	AGGRAVATED/FELONIOUS ASSAULT
3/3/2021	2164500274	1200 block W Penbrook Dr	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
3/8/2021	2164500299	1200 block W Penbrook Dr	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
3/10/2021	2164500306	400 block E Exchange St	BURGLARY -FORCED ENTRY
3/24/2021	2164500370	1300 block Mansfield St	BURGLARY -FORCED ENTRY
3/29/2021	2164500390	1300 block Mansfield St	BURGLARY -FORCED ENTRY
3/4/2021	2164500280	100 block S Chipman St	CIVIL CUSTODIES - INCAPACITATION
3/20/2021	2164500353	200 block N Cedar St	CIVIL CUSTODIES - INCAPACITATION
3/26/2021	2164500380	1300 block W Stewart St	CIVIL CUSTODIES - INCAPACITATION
3/28/2021	2164500389	400 block N Saginaw St	CIVIL CUSTODIES - INSANITY (MENTAL)
3/28/2021	2164500388	800 block E Mason St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
3/2/2021	2164500272	700 block E Corunna Ave	DAMAGE TO PROPERTY
3/6/2021	2164500286	600 block W Fletcher St	DAMAGE TO PROPERTY
3/8/2021	2164500303	800 block Lingle Ave	DAMAGE TO PROPERTY
3/13/2021	2164500384	700 block W Clinton St	DAMAGE TO PROPERTY
3/18/2021	2164500343	700 block N Ball St	DAMAGE TO PROPERTY
3/21/2021	2164500356	300 block N Park St	DAMAGE TO PROPERTY
3/28/2021	2164500393	300 block S Robbins St	DAMAGE TO PROPERTY
3/14/2021	2164500324	300 block N Howell St	DISORDERLY CONDUCT
3/24/2021	2164500372	600 block N Saginaw St	EXTORTION
3/2/2021	2164500266	1800 block S Chipman St	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/4/2021	2164500276	700 block Corunna Ave	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/7/2021	2164500297	600 block S Glenwood Ave	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/23/2021	2164500362	400 block E Exchange St	FAMILY -ABUSE/NEGLECT NONVIOLENT
3/30/2021	2164500392	800 block W Lynn St	FIRE - ACCIDENT (FIRE)
3/12/2021	2164500313	100 block E Corunna Ave	FORGERY/COUNTERFEITING
3/22/2021	2164500367	700 block S Wright Ave	FRAUD

3/23/2021	2164500377	300 block N Brook St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
3/21/2021	2164500383	1200 block W Pennbrook Dr	FRAUD -WIRE FRAUD
3/10/2021	2164500307	800 block E Comstock St	HEALTH AND SAFETY
3/17/2021	2164500325	400 block S State St	HEALTH AND SAFETY
3/2/2021	2164500265	1300 block S Pearce St	IMMIGRATION
3/6/2021	2164500285	1200 block W Penbrook Dr	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
3/3/2021	2164500273	800 block S Chipman St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/4/2021	2164500277	900 block S Saginaw St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/7/2021	2164500296	200 block W Williams St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/7/2021	2164500294	200 block E Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/11/2021	2164500312	S Shiawassee St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/20/2021	2164500355	200 block W Prindle St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/22/2021	2164500361	200 block N Water St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/23/2021	2164500368	N Gould St/E Oliver St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/23/2021	2164500373	700 block N Hickory St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/29/2021	2164500391	1300 block W Mansfield Dr	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
3/30/2021	2164500395	700 block N Wiltshire Dr	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
3/2/2021	2164500329	600 block S Grand Ave	LARCENY -OTHER
3/5/2021	2164500282	300 block N Gilbert St	LARCENY -OTHER
3/13/2021	2164500384	700 block W Clinton St	LARCENY -OTHER
3/13/2021	2164500322	700 block W Lynn St	LARCENY -OTHER
3/16/2021	2164500332	1100 block W Main St	LARCENY -OTHER
3/17/2021	2164500338	1500 block S McMillan St	LARCENY -OTHER
3/17/2021	2164500342	400 block N Saginaw St	LARCENY -OTHER
3/19/2021	2164500354	2100 block S Chipman St	LARCENY -OTHER
3/26/2021	2164500381	300 block S Morris St	LARCENY -OTHER
3/14/2021	2164500358	300 block N Saginaw St	LARCENY -THEFT FROM BUILDING
3/21/2021	2164500357	900 block W Main St	LARCENY -THEFT FROM BUILDING
3/23/2021	2164500364	1300 block Mansfield Dr	LARCENY -THEFT FROM BUILDING

3/2/2021	2164500272	700 block E Corunna Ave	LARCENY -THEFT FROM MOTOR VEHICLE
3/6/2021	2164500286	600 block W Fletcher St	LARCENY -THEFT FROM MOTOR VEHICLE
3/6/2021	2164500292	100 block S Hickory St	LARCENY -THEFT FROM MOTOR VEHICLE
3/19/2021	2164500347	900 block Hampton St	LIQUOR VIOLATIONS -OTHER
3/20/2021	2164500355	200 block W Prindle St	MISCELLANEOUS - ASSIST TO EMS
3/30/2021	2164500394	700 block S Shiawassee St	MISCELLANEOUS - ASSIST TO EMS
3/8/2021	2164500300	Shiawassee St/Oliver St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
3/15/2021	2164500328	W Stewart St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
3/19/2021	2164500369	400 block E Mason St	MISCELLANEOUS - MISSING PERSONS
3/7/2021	2164500298	200 block S Water St	MISCELLANEOUS - NON-CRIMINAL
3/27/2021	2164500386	500 block E Main St	MISCELLANEOUS - NON-CRIMINAL
3/7/2021	2164500295	400 block E Corunna Ave	MOTOR VEHICLE THEFT
3/18/2021	2164500341	Young St/Robbins St	MOTOR VEHICLE THEFT
3/5/2021	2164500281	600 block N Water St	MOTOR VEHICLE VIOLATION
3/8/2021	2164500301	1100 block W Stewart St	MOTOR VEHICLE VIOLATION
3/23/2021	2164500365	800 block W King St	MOTOR VEHICLE VIOLATION
3/31/2021	2164500400	W Oliver St/N Ada St	MOTOR VEHICLE VIOLATION
3/18/2021	2164500339	100 block W Main St	MOTOR VEHICLE, AS STOLEN PROPERTY
3/10/2021	2164500309	300 block E Main St	NARCOTIC EQUIPMENT VIOLATIONS
3/1/2021	2164500261	1600 block W Stewart St	NONAGGRAVATED ASSAULT
3/2/2021	2164500265	1300 block S Pearce St	NONAGGRAVATED ASSAULT
3/6/2021	2164500284	1200 block W Main St	NONAGGRAVATED ASSAULT
3/6/2021	2164500290	300 block S Chipman St	NONAGGRAVATED ASSAULT
3/6/2021	2164500292	100 block S Hickory St	NONAGGRAVATED ASSAULT
3/7/2021	2164500293	700 block W Clinton St	NONAGGRAVATED ASSAULT
3/8/2021	2164500299	1200 block W Penbrook Dr	NONAGGRAVATED ASSAULT
3/10/2021	2164500304	400 block S Michigan Ave	NONAGGRAVATED ASSAULT
3/10/2021	2164500311	300 block N Park St	NONAGGRAVATED ASSAULT
3/13/2021	2164500318	900 block N Hickory St	NONAGGRAVATED ASSAULT
3/13/2021	2164500321	100 block E Exchange St	NONAGGRAVATED ASSAULT
3/13/2021	2164500320	1600 block W South St	NONAGGRAVATED ASSAULT
3/14/2021	2164500323	600 block N Adams St	NONAGGRAVATED ASSAULT
3/16/2021	2164500330	1300 block W Renfrew Dr	NONAGGRAVATED ASSAULT
3/16/2021	2164500331	100 block W Curwood Castle Dr	NONAGGRAVATED ASSAULT

3/17/2021	2164500333	1800 block S Chipman St	NONAGGRAVATED ASSAULT
3/18/2021	2164500346	100 block S Michigan Ave	NONAGGRAVATED ASSAULT
3/22/2021	2164500360	700 block S Saginaw St	NONAGGRAVATED ASSAULT
3/23/2021	2164500363	700 block N Ball St	NONAGGRAVATED ASSAULT
3/25/2021	2164500375	200 block E Main St	NONAGGRAVATED ASSAULT
3/26/2021	2164500376	1000 block W Ryan St	NONAGGRAVATED ASSAULT
3/26/2021	2164500378	600 block E Main St	NONAGGRAVATED ASSAULT
3/26/2021	2164500379	1800 block S Chipman St	NONAGGRAVATED ASSAULT
3/27/2021	2164500385	800 block S Woodlawn Ave	NONAGGRAVATED ASSAULT
3/19/2021	2164500351	500 block S Chipman St	OBSCENITY
3/1/2021	2164500260	S Shiawassee St	OBSTRUCTING JUSTICE
3/2/2021	2164500265	1300 block S Pearce St	OBSTRUCTING JUSTICE
3/3/2021	2164500274	1200 block W Penbrook Dr	OBSTRUCTING JUSTICE
3/6/2021	2164500284	1200 block W Main St	OBSTRUCTING JUSTICE
3/6/2021	2164500289	Jerome St	OBSTRUCTING JUSTICE
3/6/2021	2164500291	900 block W Main St	OBSTRUCTING JUSTICE
3/10/2021	2164500308	Main St/Saginaw St	OBSTRUCTING JUSTICE
3/10/2021	2164500309	300 block E Main St	OBSTRUCTING JUSTICE
3/13/2021	2164500320	1600 block W South St	OBSTRUCTING JUSTICE
3/14/2021	2164500324	300 block N Howell St	OBSTRUCTING JUSTICE
3/17/2021	2164500334	400 block N Ball St	OBSTRUCTING JUSTICE
3/19/2021	2164500350	1600 block W South St	OBSTRUCTING JUSTICE
3/27/2021	2164500382	800 block S Nafus St	OBSTRUCTING JUSTICE
3/31/2021	2164500399	600 block N Shiawassee St	OBSTRUCTING JUSTICE
3/2/2021	2164500275	600 block N Shiawassee St	OBSTRUCTING POLICE
3/2/2021	2164500258	600 block N Shiawassee St	OBSTRUCTING POLICE
3/3/2021	2164500270	600 block N Shiawassee St	OBSTRUCTING POLICE
3/5/2021	2164500281	600 block N Water St	OBSTRUCTING POLICE
3/10/2021	2164500305	700 block Corunna Ave	OBSTRUCTING POLICE
3/10/2021	2164500310	S Shiawassee St/W South St	OBSTRUCTING POLICE
3/10/2021	2164500310	S Shiawassee St/W South St	OBSTRUCTING POLICE
3/11/2021	2164500326	Farr St/Glenwood Ave	OBSTRUCTING POLICE
3/2/2021	2164500268	500 block S Chipman St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
3/4/2021	2164500278	Michigan Ave/Cass St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
3/17/2021	2164500335	Corunna Ave/Abrey Ave	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
3/17/2021	2164500336	W Oliver St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS

3/12/2021	2164500316	100 block S Washington St	RETAIL FRAUD -THEFT
3/7/2021	2164500319	1400 block S Carr St	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE
3/25/2021	2164500374	1300 block W Mack St	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE
3/2/2021	2164500268	500 block S Chipman St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
3/3/2021	2164500271	S Dewey St/E Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
3/19/2021	2164500347	900 block Hampton St	TRAFFIC - NO OPERATORS LICENSE
3/5/2021	2164500281	600 block N Water St	TRAFFIC - RECKLESS DRIVING
3/11/2021	2164500326	Farr St/Glenwood Ave	TRAFFIC - RECKLESS DRIVING
3/25/2021	2164500375	200 block E Main St	TRAFFIC - RECKLESS DRIVING
3/5/2021	2164500281	600 block N Water St	TRAFFIC - REGISTRATION LAW VIOLATIONS
3/1/2021	2164500264	1300 block N Gould St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/2/2021	2164500268	500 block S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/12/2021	2164500315	1400 block E Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/18/2021	2164500345	N Gould St/E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/18/2021	2164500344	100 block N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/19/2021	2164500348	1300 block Roslyn Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/19/2021	2164500349	S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/20/2021	2164500352	100 block N Washington St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/21/2021	2164500359	Main St/Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/23/2021	2164500366	S Washington St/E Comstock St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/24/2021	2164500327	700 block E North St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/30/2021	2164500397	Shiawassee St/Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/30/2021	2164500396	W Main St/N Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
3/13/2021	2164500317	500 block E M-21	TRAFFIC, NON-CRIMINAL - NON- TRAFFIC ACCIDENT
3/4/2021	2164500278	Michigan Ave/Cass St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/6/2021	2164500289	Jerome St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/10/2021	2164500309	300 block E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/19/2021	2164500347	900 block Hampton St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/24/2021	2164500370	1300 block Mansfield St	VIOLATION OF CONTROLLED SUBSTANCE ACT
3/25/2021	2164500375	200 block E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT

3/27/2021	2164500387	200 block N Ball St	WARRANTS - CORPORATE SUMMONS
3/1/2021	2164500259	300 block E Main St	WEAPONS OFFENSE - CONCEALED
3/1/2021	2164500262	Ball St/Oliver St	WEAPONS OFFENSE - CONCEALED
3/1/2021	2164500263	N Shiawassee St/W Jennett St	WEAPONS OFFENSE - CONCEALED
3/25/2021	2164500375	200 block E Main St	WEAPONS OFFENSE - CONCEALED
Total	163		

MARCH OFFENSE REPORT

Offense	Total Offenses
0301 - 03000 - Illegal Entry	1
1171 - 11001 - CSC First (1st) Degree -Penetration Penis/Vagina	2
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	1
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1313 - 13001 - Assault and Battery/Simple Assault	24
2103 - 21000 - Extortion - Threat to Injure Reputation	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	3
2298 - 22003 - Burglary - Entering Without Permission	2
2305 - 23005 - Larceny - Personal Property from Vehicle	3
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	3
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	5
2379 - 23007 - Larceny of Gasoline, Self-Service Station	1
2399 - 23007 - Larceny (Other)	3
2408 - 24001 - Possess Stolen Vehicle	1
2411 - 24001 - Motor Vehicle - Unauthorized Use	1
2498 - 24002 - Motor Vehicle as Stolen Property (Other)	1
2505 - 25000 - Pass Counterfeited - Any Object	1
2608 - 26005 - Fraud by Wire	1
2609 - 26007 - Fraud - Identity Theft	1
2699 - 26001 - Fraud (Other)	1
2902 - 29000 - Damage to Property - Private Property	7
3078 - 30002 - Retail Fraud Theft 3rd Degree	1
3504 - 35001 - Hallucinogen - Possess	1
3547 - 35001 - Methamphetamine - Possess	4
3550 - 35002 - Narcotic Equipment	1
3562 - 35001 - Marijuana - Possess	1
3705 - 37000 - Obscene Material - Distribute	1
3806 - 38001 - Neglect Child	4
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
4801 - 48000 - Resisting Officer	2
4803 - 48000 - Making False Report	3

4877 - 48000 - Fleeing and Eluding (Felony)	2
4899 - 48000 - Obstruct Police (Other)	1
5006 - 50000 - Obstructing Justice	4
5011 - 50000 - Parole Violation	1
5012 - 50000 - Probation Violation	3
5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	2
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	1
5099 - 50000 - Obstruct (Other)	2
5202 - 52001 - Concealed Weapons - Carrying Concealed	3
5212 - 52001 - Concealed Weapons - Possession of Weapon	1
5393 - 53001 - Disorderly Conduct (Other)	1
5561 - 55000 - Animals at Large	1
5599 - 55000 - Health and Safety Violations (Other)	1
8031 - 54002 - Operating Under the Influence of Controlled Substance	2
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	2
8073 - 54003 - Traffic - Reckless Driving	3
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	2
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	4
8940 - 89004 - Warrants - Corporate Summons	1
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	1
9906 - 92002 - Civil Custodies - Incapacitation	3
9908 - 92004 - Civil Custodies - Insanity (Mental)	1
9910 - 93001 - Traffic, Non-Criminal - Accident	13
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	1
9919 - 95001 - Fire - Accident (Fire)	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	9
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9948 - 99003 - Miscellaneous - Missing Persons	1
9954 - 99009 - Miscellaneous - Non-Criminal	2
9955 - 99008 - Miscellaneous - Assist to EMS	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	2
Total	162

MARCH DAILY ACTIVITY REPORTS SUMMARY REPORT

Activity	Total	Calculated Time Spent
Alarms	14	3:49:00
Assist Another Unit	326	145:39:00
Business Property Inspections	128	32:43:00
Community Service	21	6:59:00
Court	13	18:07:00
Directed Patrols	318	310:52:00
District Patrol	157	89:40:00
Meal/Break	211	138:33:00
Original Arrests	18	30:59:00
OWI Arrests	2	4:17:00
Park Patrols	147	38:40:00
Parking/Municipal Citations Issued	7	3:22:00
Residential Property Inspections	6	1:09:00
School Patrols	337	258:18:00
Supplemental Complaints	71	232:40:00
Traffic Accidents	13	7:55:00
Traffic Citations Issued	2	0:23:00
Traffic Warnings	52	30:07:00
Training	16	35:59:00
Warrant Arrests	12	14:26:00
Written Complaints	495	242:12:00
Total Activities	2366	1646:49:00



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

MEMORANDUM

DATE: April 8, 2021

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: March 2021 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for March 2021. The Owosso Fire Department responded to 184 incidents in the month of February.

OFD responded to 11 fire calls and responded to 173 EMS calls.

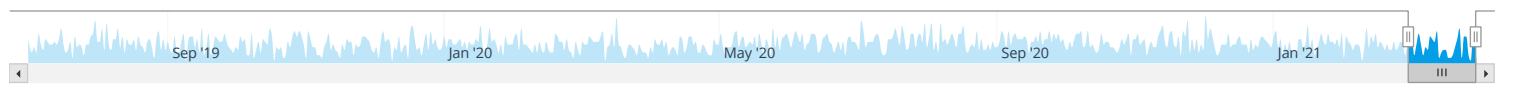
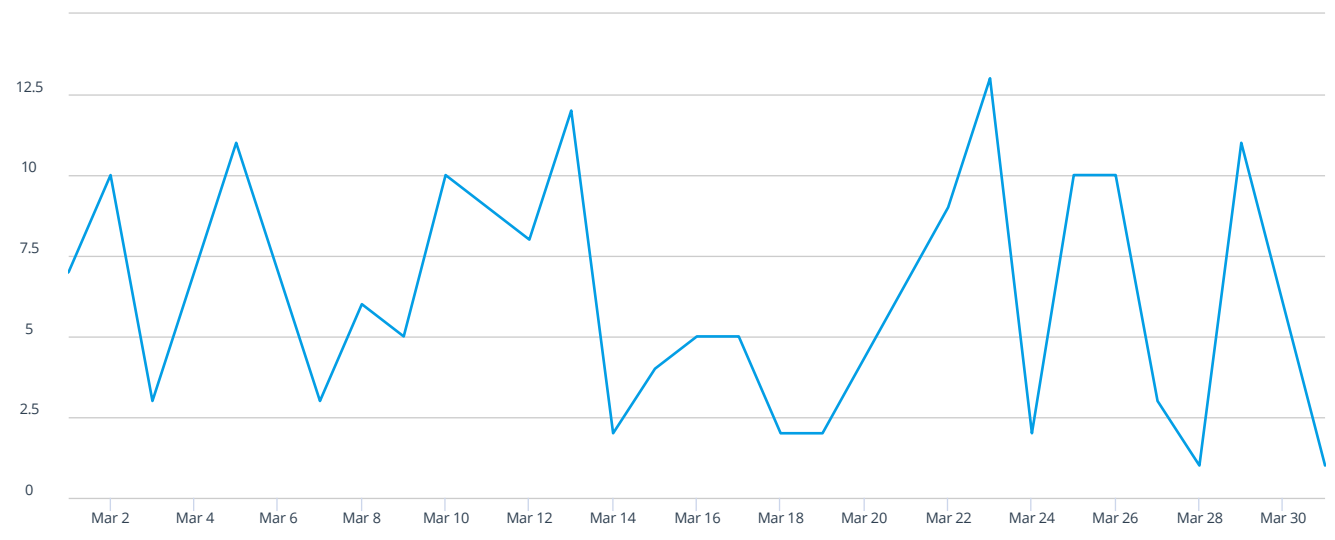
Previous Month ▾ Mar 1, 2021 - Mar 31, 2021 ▾

5%
FIRE
 Percentage of Total Incidents

95%
EMS
 Percentage of Total Incidents

184
INCIDENTS
 In Selected Time Slice

31
DAYS
 In Selected Time Slice



Week Ending	3/7/21	3/14/21	3/21/21	3/28/21	4/4/21	4/11/21	4/18/21	4/25/21	5/2/21	5/9/21	5/16/21	5/23/21	5/30/21	Total
(14) Natural vegetation fire				1										1
(15) Outside rubbish fire		1	1											2
(31) Medical assist	1	1												2
(32) Emergency medical service (EMS) incident	44	49	17	45	18									173
(46) Accident, potential accident				1										1
(55) Public service assistance	1													1
(73) System or detector malfunction	1													1
(74) Unintentional system/detect... operation (no fire)	1	1		1										3
Total	48	52	18	48	18									184

From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2021

Category	Estimated Cost	Permit Fee	Number of Permits
ABOVE GROUND POOL	\$0	\$50	1
ACCESSORY STRUCTURES	\$0	\$100	4
Electrical	\$0	\$4,335	20
FENCE	\$0	\$210	4
FOUNDATION - RESIDENTIAL	\$17,732	\$325	1
GARAGE, DETACHED	\$19,579	\$575	2
Mechanical	\$0	\$2,895	17
NON-RES. ADD/ALTER/REPAIR	\$119,000	\$2,142	2
Plumbing	\$0	\$555	2
PORCH	\$1,000	\$80	1
RES. ADD/ALTER/REPAIR	\$85,000	\$795	3
ROOF	\$44,021	\$720	8
ROW-UTILITY	\$0	\$240	8
SIDING	\$2,000	\$80	1
SIGN	\$0	\$299	3
SOLAR PANELS	\$53,599	\$685	1
VACANT PROPERTY REGISTRATION	\$0	\$100	1
WINDOWS	\$9,661	\$320	4
Totals	\$351,592	\$14,506	83

2020 COMPARISON TOTALS

MARCH 2020

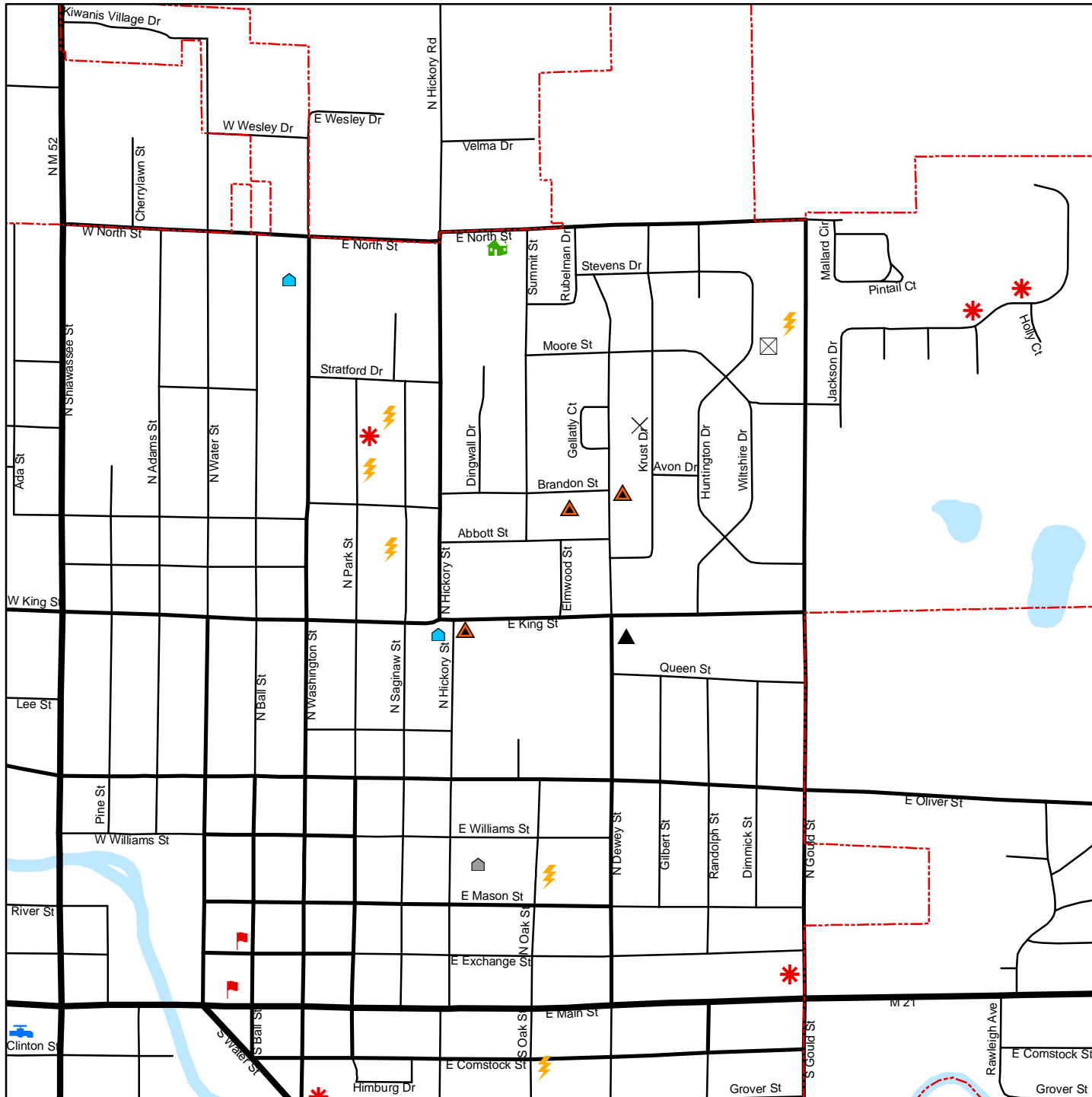
\$935,176	\$19,251	56
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From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2021
Quadrant:	North East












Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$0	1
Electrical	\$0	\$1,785	10
FENCE	\$0	\$0	1
GARAGE, DETACHED	\$19,579	\$575	2
Mechanical	\$0	\$840	3
RES. ADD/ALTER/REPAIR	\$70,000	\$570	1
ROOF	\$7,000	\$160	2
ROW-UTILITY	\$0	\$150	5
SIGN	\$0	\$299	3
SOLAR PANELS	\$53,599	\$685	1
WINDOWS	\$4,339	\$80	1
Totals	\$154,517	\$5,144	30

City of Owosso Building Permit Activity




NE Quadrant
March 2021

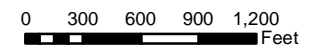


Category

-  Accessory Structures
-  Electrical
-  Fence
-  Garage, Detached
-  Multiple Permits
-  Plumbing
-  Res. Add/Alter/Repair
-  Roof
-  ROW-Utility
-  Sign
-  Windows

Other Features

-  City Limit
-  Railroads
-  Shiawassee River

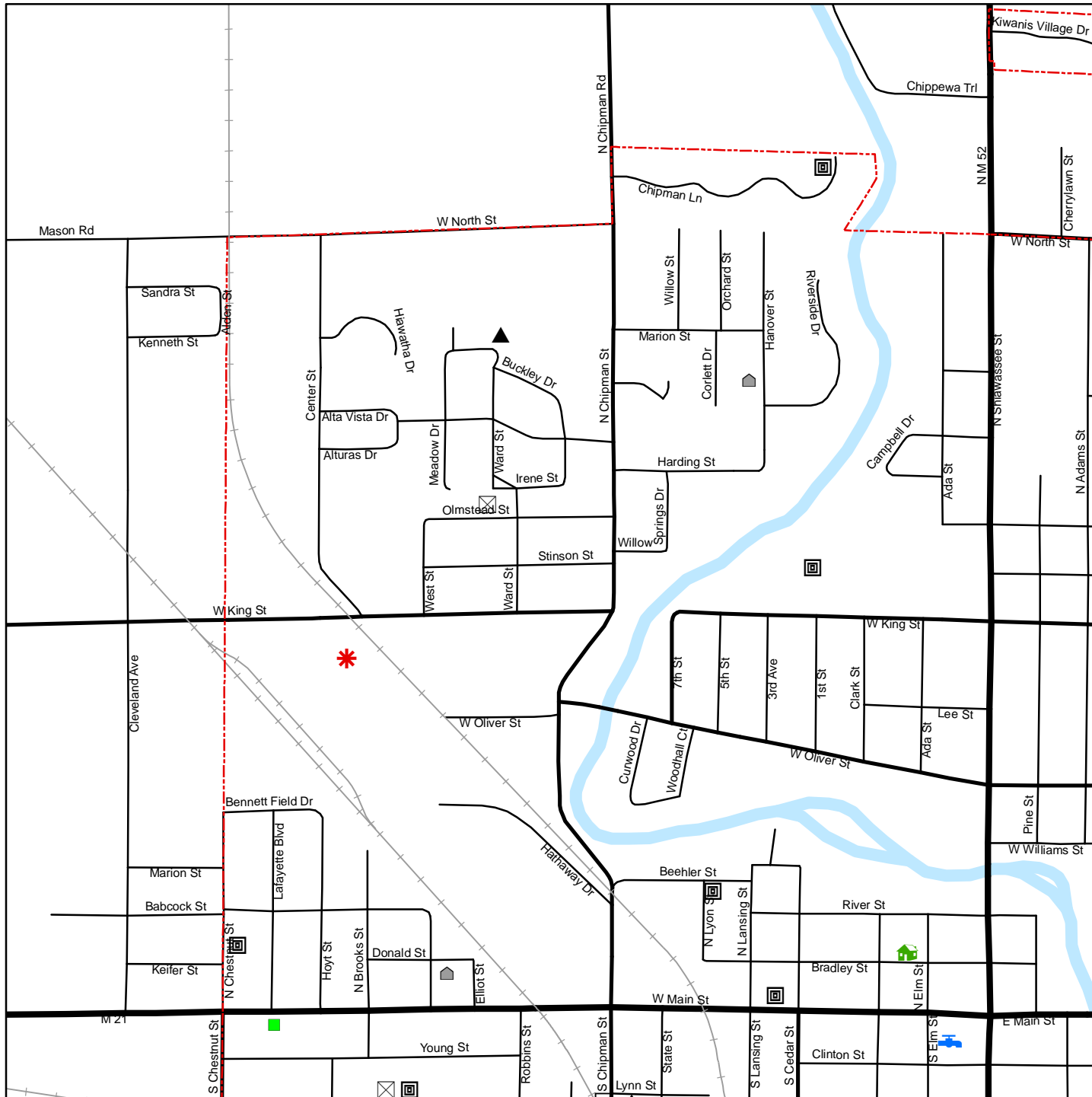


From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2021
Quadrant:	North West

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$100	2
Electrical	\$0	\$165	1
Mechanical	\$0	\$725	5
Plumbing	\$0	\$390	1
RES. ADD/ALTER/REPAIR	\$5,000	\$80	1
ROOF	\$9,500	\$110	1
WINDOWS	\$1,428	\$80	1
Totals	\$15,928	\$1,650	12

City of Owosso Building Permit Activity

NW Quadrant
March 2021

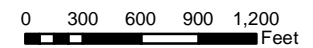


Category

- Accessory Structures
- Mechanical
- Multiple Permits
- Plumbing
- Porch
- Res. Add/Alter/Repair
- Roof
- Siding
- Windows

Other Features

- City Limit
- Railroads
- Shiawassee River

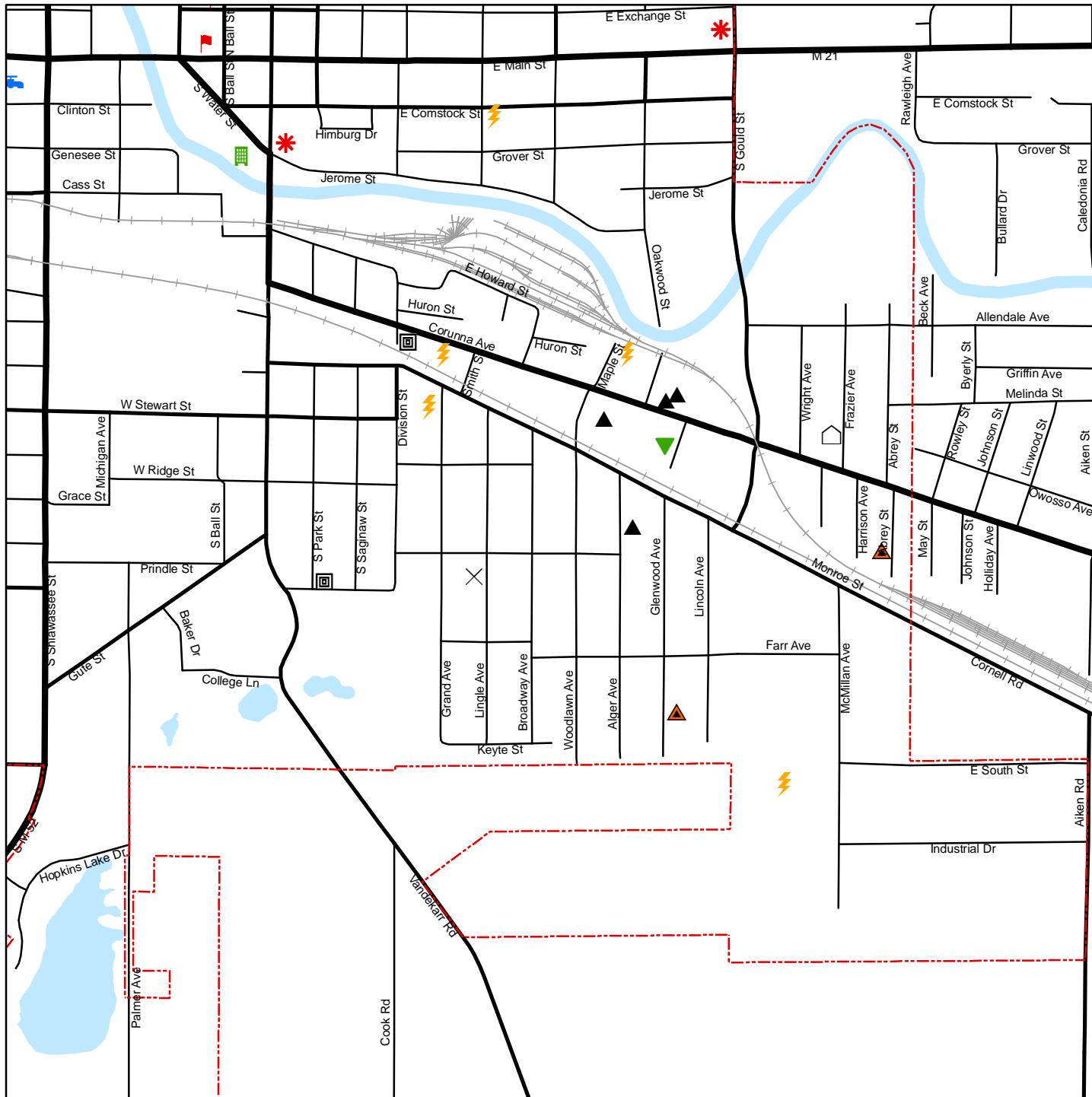


From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2021
Quadrant:	South East












Category	Estimated Cost	Permit Fee	Number of Permits
Electrical	\$0	\$2,140	7
FENCE	\$0	\$80	1
FOUNDATION - RESIDENTIAL	\$17,732	\$325	1
Mechanical	\$0	\$635	4
NON-RES. ADD/ALTER/REPAIR	\$119,000	\$2,142	2
ROOF	\$24,021	\$370	4
ROW-UTILITY	\$0	\$60	2
VACANT PROPERTY REGISTRATION	\$0	\$100	1
Totals	\$160,753	\$5,852	22

City of Owosso Building Permit Activity




SE Quadrant
March 2021



Category

-  Electrical
-  Fence
-  Foundation - Residential
-  Mechanical
-  Multiple Permits
-  Non-Res. Add/Alter/Repair
-  Plumbing
-  Roof
-  ROW-Utility
-  Sign
-  Vacant Property Registration

Other Features

-  City Limit
-  Railroads
-  Shiawassee River

0 330 660 990 1,320
Feet

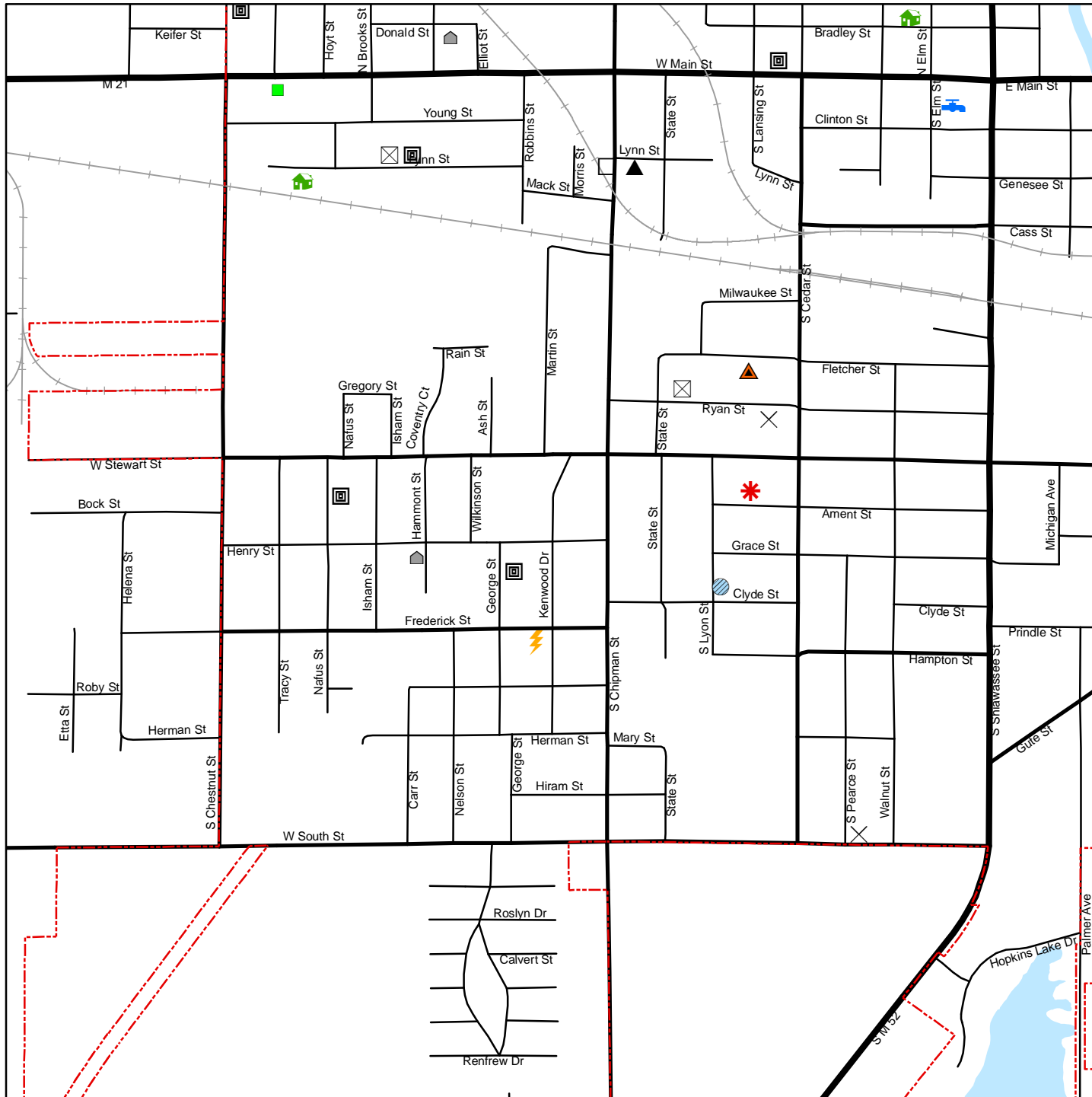


From:	Building Department
To:	Owosso City Council
Report Month:	MARCH 2021
Quadrant:	South West

Category	Estimated Cost	Permit Fee	Number of Permits
ABOVE GROUND POOL	\$0	\$50	1
ACCESSORY STRUCTURES	\$0	\$0	1
Electrical	\$0	\$245	2
FENCE	\$0	\$130	2
Mechanical	\$0	\$695	5
Plumbing	\$0	\$165	1
PORCH	\$1,000	\$80	1
RES. ADD/ALTER/REPAIR	\$10,000	\$145	1
ROOF	\$3,500	\$80	1
ROW-UTILITY	\$0	\$30	1
SIDING	\$2,000	\$80	1
WINDOWS	\$3,894	\$160	2
Totals	\$20,394	\$1,860	19

City of Owosso Building Permit Activity

SW Quadrant
March 2021



Category

- Above Ground Pool
- Accessory Structures
- Electrical
- Fence
- Mechanical
- Multiple Permits
- Plumbing
- Porch
- Res. Add/Alter/Repair
- Roof
- ROW-Utility
- Siding
- Windows

Other Features

- City Limit
- Railroads
- Shiawassee River

0 300 600 900 1,200 Feet



Code Enforcement Activity
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<u>ACCESSORY STRUCTURES</u>								
ENF 20-1088	214 N CHESTNUT ST	RESOLVED	CLOSED	12/22/2020	03/09/2021		03/09/2021	N
ENF 21-0246	657 N HICKORY ST	OBTAINED PERMIT	CLOSED	02/23/2021	03/03/2021		03/12/2021	Y
ENF 21-0503	616 OAKWOOD AVE	CONTACT WITH OWNER	EXTENSION GRANTED	03/23/2021	04/08/2021	10/07/2021		N
				Total Entries	3			
<u>ANIMALS</u>								
ENF 21-0422	926 NAFUS ST	CONTACT WITH OWNER	COMPLIED	03/19/2021	04/01/2021		04/01/2021	N
				Total Entries	1			
<u>AUTO REP/JUNK VEH</u>								
ENF 19-0649	219 GOODHUE ST	RESOLVED	CLOSED	09/09/2019	09/09/2019		03/23/2021	N
ENF 21-0193	511 JEROME AVE	RESOLVED	CLOSED	02/09/2021	03/16/2021		03/16/2021	Y
ENF 21-0224	502 KEYTE ST	RESOLVED	CLOSED	02/22/2021	03/10/2021		03/10/2021	N
ENF 21-0241	632 N WATER ST	INSPECTED PROPERTY	CLOSED	02/23/2021	03/10/2021		03/15/2021	N
ENF 21-0242	637 N WATER ST	HOMEOWNER CALLED IN	CLOSED	02/23/2021	02/23/2021		03/10/2021	N
ENF 21-0248	755 DIVISION ST	RESOLVED	CLOSED	02/23/2021	03/10/2021		03/10/2021	N
ENF 21-0268	1029 N DEWEY ST	RESOLVED	CLOSED	03/01/2021	03/16/2021		03/16/2021	N
ENF 21-0277	1600 W MAIN ST	RESOLVED	CLOSED	03/02/2021	03/08/2021		03/08/2021	N
ENF 21-0286	1420 YOUNG ST	RESOLVED	CLOSED	03/02/2021	03/17/2021		03/17/2021	Y
ENF 21-0287	1117 N BALL ST	RESOLVED	CLOSED	03/02/2021	04/08/2021		04/08/2021	N
ENF 21-0302	1301 FREEMAN ST	RESOLVED	CLOSED	03/03/2021	03/11/2021		03/11/2021	N
ENF 21-0304	508 E EXCHANGE ST	INSPECTED PROPERTY	CLOSED	03/03/2021	03/17/2021		03/17/2021	N
ENF 21-0312	332 PRINDLE ST	CONTACT WITH OWNER	CLOSED	03/03/2021	03/03/2021		03/09/2021	Y
ENF 21-0318	1300 PEARCE ST	CONTACT WITH OCCUPANT	CLOSED	03/03/2021	03/03/2021		03/09/2021	Y

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ENF 21-0319	1214 PEARCE ST	RESOLVED	CLOSED	03/03/2021	03/16/2021		03/16/2021	Y
ENF 21-0333	1025 RYAN ST	RESOLVED	CLOSED	03/03/2021	03/16/2021		03/16/2021	N
ENF 21-0407	404 N SAGINAW ST	RESOLVED	CLOSED	03/16/2021	03/29/2021		03/29/2021	Y
ENF 21-0411	430 E COMSTOCK ST	INSPECTED PROPERTY	CLOSED	03/17/2021	03/17/2021		03/19/2021	N
ENF 21-0137	1025 ADAMS ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/27/2021	03/31/2021	04/01/2021		N
ENF 21-0386	332 N SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	03/12/2021	03/12/2021	04/15/2021		Y
ENF 21-0464	1611 LYNN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/24/2021	04/05/2021	04/21/2021		Y
ENF 21-0226	703 GRAND AVE	CONTACT WITH OWNER	EXTENSION GRANTED	02/22/2021	03/12/2021	04/26/2021		N
ENF 21-0202	604 E MAIN ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	02/11/2021	03/22/2021	05/03/2021		Y
ENF 21-0339	1418 YOUNG ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/03/2021	03/09/2021	05/03/2021		N
ENF 21-0400	320 CASS ST	LETTER SENT	RECHECK SCHEDULED	03/15/2021	03/15/2021	05/05/2021		N
Total Entries				25				
<u>BRUSH PILES</u>								
ENF 21-0427	1209 N GOULD ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/22/2021	03/22/2021	04/12/2021		N
Total Entries				1				
<u>BUILDING VIOL</u>								
ENF 20-1020	301 STRATFORD DR	RESOLVED	CLOSED	12/08/2020	03/02/2021		03/02/2021	N
ENF 21-0156	440 CORUNNA AVE	INSPECTED PROPERTY	CLOSED	02/02/2021	02/02/2021		03/15/2021	COMM
ENF 21-0239	903 FLETCHER ST	CONTACT WITH OWNER	DISMISSED	02/23/2021	03/01/2021		03/01/2021	N
ENF 21-0341	817 CORUNNA AVE	OBTAINED PERMIT	CLOSED	03/04/2021	03/04/2021		03/12/2021	Y
ENF 21-0375	1100 W STEWART ST	RESOLVED	CLOSED	03/11/2021	03/17/2021		03/17/2021	N
ENF 21-0405	113 W MAIN ST	RESOLVED	CLOSED	03/15/2021	03/17/2021		03/17/2021	COMM
ENF 21-0429	618 N DEWEY ST	OBTAINED PERMIT	CLOSED	03/22/2021	03/22/2021		03/23/2021	N

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ENF 21-0455	1413 DONALD ST	OBTAINED PERMIT	CLOSED	03/23/2021	03/23/2021		04/01/2021	N
ENF 19-0769	216 S ELM ST	REF TO BLDG OFFICIAL	FINAL NOTICE	10/31/2019	03/09/2021	04/12/2021		COMM
ENF 21-0342	825 E EXCHANGE ST	INSPECTED PROPERTY	RECHECK	03/04/2021	04/05/2021	04/26/2021		Y
ENF 21-0301	915 N WASHINGTON ST	COMPLAINT LOGGED	LETTER SENT	03/02/2021	04/05/2021	05/03/2021		N
ENF 20-0748	609 MARTIN ST	INSPECTED PROPERTY	EXTENSION GRANTED	09/16/2020	03/30/2021	05/05/2021		VAC
ENF 20-0764	1122 S CEDAR ST	INSPECTED PROPERTY	RECOMMEND DEMO	09/21/2020	03/30/2021	05/17/2021		VAC
ENF 21-0307	123 N WASHINGTON ST	CONTACT WITH OWNER	PENDING PERMIT APPLICATION	03/03/2021	04/08/2021	05/26/2021		COMM
ENF 20-0154	326 S DEWEY ST	REF TO ATTORNEY	RECHECK	03/09/2020	03/31/2021	06/02/2021		VAC
ENF 19-0757	727 E MASON ST	CONTACT WITH OWNER	LETTER SENT	10/24/2019	03/31/2021	06/03/2021		Y
ENF 20-0599	621 N SAGINAW ST	INSPECTED PROPERTY	LETTER SENT	08/06/2020	03/31/2021	06/03/2021		N
ENF 21-0404	1401 STATE ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/15/2021	03/22/2021	06/30/2021		N

Total Entries 18

DEAD TREE

ENF 21-0419	627 ADAMS ST	INSPECTED PROPERTY	REF TO DPW	03/18/2021	03/18/2021		03/19/2021	N
ENF 21-0391	215 N SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/12/2021	03/12/2021	04/12/2021		Y
ENF 20-0808	324 N PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/29/2020	03/29/2021	04/29/2021		N

Total Entries 3

DOG FECES

ENF 21-0354	318 N CEDAR ST	RESOLVED	CLOSED	03/05/2021	03/15/2021		03/15/2021	N
ENF 21-0396	313 N CEDAR ST	RESOLVED	CLOSED	03/15/2021	03/15/2021		03/15/2021	N

Total Entries 2

EXTERIOR PAINT/SIDING

ENF 21-0369	500 SMITH ST	COMPLAINT LOGGED	LETTER SENT	03/10/2021	03/10/2021	05/10/2021		IND
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ENF 20-0042	320 E MASON ST	INSPECTED PROPERTY	LETTER SENT	01/17/2020	03/31/2021	06/03/2021		N
ENF 21-0023	607 W STEWART ST	INSPECTED PROPERTY	LETTER SENT	01/12/2021	03/30/2021	06/03/2021		N
ENF 21-0040	758 WOODLAWN AVE	INSPECTED PROPERTY	LETTER SENT	01/12/2021	03/30/2021	06/03/2021		N
ENF 21-0041	1229 MILWAUKEE ST	INSPECTED PROPERTY	LETTER SENT	01/12/2021	03/30/2021	06/03/2021		Y
ENF 21-0424	648 N SAGINAW ST	INSPECTED PROPERTY	LETTER SENT	03/22/2021	03/22/2021	06/03/2021		N
ENF 20-0040	220 E MASON ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/17/2020	03/31/2021	07/07/2021		Y
Total Entries				7				
<u>FENCE VIOLATION</u>								
ENF 21-0283	1425 W MAIN ST	RECHECK	CLOSED	03/02/2021	03/02/2021		03/02/2021	N
ENF 21-0428	813 RYAN ST	OBTAINED PERMIT	CLOSED	03/22/2021	03/23/2021		03/23/2021	N
ENF 21-0457	309 N WASHINGTON ST	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	03/24/2021	03/24/2021	04/22/2021		COMM
Total Entries				3				
<u>FRONT YARD PARKING</u>								
ENF 21-0218	718 N SAGINAW ST	RESOLVED	CLOSED	02/18/2021	03/08/2021		03/08/2021	N
ENF 21-0290	1330 ADAMS ST	INSPECTED PROPERTY	CLOSED	03/02/2021	03/17/2021		03/17/2021	VAC
ENF 21-0363	815 E COMSTOCK ST	RESOLVED	CLOSED	03/09/2021	03/16/2021		03/16/2021	Y
Total Entries				3				
<u>FURNITURE OUTSIDE</u>								
ENF 21-0264	208 GOODHUE ST	RESOLVED	CLOSED	02/26/2021	03/08/2021		03/08/2021	Y
ENF 21-0389	120 W KING ST	RESOLVED	CLOSED	03/12/2021	03/18/2021		03/18/2021	N
Total Entries				2				
<u>GARBAGE & DEBRIS</u>								
ENF 20-0932	1600 W SOUTH ST	RESOLVED	CLOSED	11/09/2020	03/15/2021		03/15/2021	N

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ENF 20-1043	502 KEYTE ST	RESOLVED	CLOSED	12/10/2020	03/10/2021		03/10/2021	N
ENF 20-1056	556 RANDOLPH ST	RESOLVED	CLOSED	12/11/2020	03/01/2021		03/01/2021	N
ENF 20-1125	320 CASS ST	RESOLVED	CLOSED	12/30/2020	03/15/2021		03/15/2021	N
ENF 21-0042	1603 W STEWART ST	RESOLVED	CLOSED	01/12/2021	03/15/2021		03/15/2021	N
ENF 21-0131	719 S CHIPMAN ST	RESOLVED	CLOSED	01/26/2021	03/24/2021		03/24/2021	COMM
ENF 21-0132	417 GRACE ST	RESOLVED	CLOSED	01/26/2021	03/04/2021		03/04/2021	Y
ENF 21-0174	610 BROADWAY AVE	RESOLVED	CLOSED	02/04/2021	03/04/2021		03/04/2021	N
ENF 21-0176	626 KEYTE ST	RESOLVED	CLOSED	02/04/2021	03/04/2021		03/04/2021	Y
ENF 21-0181	515 E MAIN ST	RESOLVED	CLOSED	02/08/2021	03/01/2021		03/01/2021	Y
ENF 21-0183	1611 LYNN ST	RESOLVED	CLOSED	02/08/2021	03/24/2021		03/24/2021	Y
ENF 21-0186	701 WILTSHIRE DR	RESOLVED	CLOSED	02/08/2021	03/08/2021		03/08/2021	N
ENF 21-0195	530 HARRISON AVE	RESOLVED	CLOSED	02/10/2021	03/24/2021		03/24/2021	N
ENF 21-0204	926 N HICKORY ST	RESOLVED	CLOSED	02/12/2021	03/10/2021		03/10/2021	Y
ENF 21-0205	828 S WASHINGTON ST	RESOLVED	CLOSED	02/15/2021	03/10/2021		03/10/2021	N
ENF 21-0214	706 GRACE ST	RESOLVED	CLOSED	02/17/2021	02/24/2021		03/16/2021	N
ENF 21-0221	1207 DEVONSHIRE CT	RESOLVED	CLOSED	02/22/2021	03/03/2021		03/03/2021	Y
ENF 21-0223	624 E MASON ST	RESOLVED	CLOSED	02/22/2021	03/29/2021		03/29/2021	Y
ENF 21-0245	321 E MASON ST	RESOLVED	CLOSED	02/23/2021	03/17/2021		03/17/2021	Y
ENF 21-0250	702 GRACE ST	RESOLVED	CLOSED	02/24/2021	03/16/2021		03/16/2021	N
ENF 21-0262	301 GOODHUE ST	RESOLVED	CLOSED	02/26/2021	03/15/2021		03/15/2021	N
ENF 21-0265	619 FRAZER AVE	RESOLVED	CLOSED	03/01/2021	03/17/2021		03/17/2021	Y
ENF 21-0269	520 N PARK ST	RESOLVED	CLOSED	03/01/2021	03/29/2021		03/29/2021	Y
ENF 21-0275	1230 N SHIAWASSEE ST	RESOLVED	CLOSED	03/01/2021	03/10/2021		03/10/2021	N

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ENF 21-0282	431 CLINTON ST	RESOLVED	CLOSED	03/02/2021	03/29/2021		03/29/2021	N
ENF 21-0299	625 QUEEN ST	RESOLVED	CLOSED	03/02/2021	03/24/2021		03/24/2021	N
ENF 21-0305	531 HARRISON AVE	CONTACT WITH OWNER	CLOSED	03/03/2021	03/16/2021		03/22/2021	N
ENF 21-0311	112 E RIDGE ST	RESOLVED	CLOSED	03/03/2021	03/29/2021		03/29/2021	Y
ENF 21-0317	315 W RIDGE ST	RESOLVED	CLOSED	03/03/2021	03/25/2021		03/25/2021	Y
ENF 21-0325	1102 MARY ST	CONTACT WITH OWNER	CLOSED	03/03/2021	03/19/2021		03/19/2021	N
ENF 21-0326	1110 MARY ST	RESOLVED	CLOSED	03/03/2021	03/25/2021		03/25/2021	N
ENF 21-0329	706 MARTIN ST	RESOLVED	CLOSED	03/03/2021	04/07/2021		04/07/2021	N
ENF 21-0343	1201 HUNTINGTON DR	RESOLVED	CLOSED	03/04/2021	03/16/2021		03/16/2021	N
ENF 21-0356	525 FLETCHER ST	INSPECTED PROPERTY	NO VIOLATION	03/08/2021	03/08/2021		03/08/2021	N
ENF 21-0376	821 KENWOOD DR	RESOLVED	CLOSED	03/11/2021	03/30/2021		03/30/2021	N
ENF 21-0379	808 BROADWAY AVE	RESOLVED	CLOSED	03/11/2021	03/16/2021		03/16/2021	N
ENF 21-0398	1325 W STEWART ST	RESOLVED	CLOSED	03/15/2021	04/07/2021		04/07/2021	Y
ENF 21-0399	1417 FREDERICK ST	RESOLVED	CLOSED	03/15/2021	03/29/2021		03/29/2021	N
ENF 21-0408	718 N DEWEY ST	RESOLVED	CLOSED	03/16/2021	03/23/2021		03/23/2021	N
ENF 21-0409	1000 S CHIPMAN ST	RESOLVED	CLOSED	03/16/2021	03/30/2021		03/30/2021	N
ENF 21-0413	427 GROVER ST	RESOLVED	CLOSED	03/17/2021	03/31/2021		03/31/2021	Y
ENF 21-0450	502 E WILLIAMS ST	RESOLVED	CLOSED	03/23/2021	04/07/2021		04/07/2021	N
ENF 21-0451	812 E COMSTOCK ST	RESOLVED	CLOSED	03/23/2021	04/08/2021		04/08/2021	N
ENF 21-0452	528 GROVER ST	RESOLVED	CLOSED	03/23/2021	04/06/2021		04/06/2021	Y
ENF 21-0453	219 GOODHUE ST	LETTER SENT	INSPECTION COMPLETE	03/23/2021	03/30/2021		04/01/2021	N
ENF 20-1111	924 GRACE ST	INSPECTED PROPERTY	LETTER SENT	12/23/2020	03/25/2021	04/12/2021		N

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ENF 21-0158	515 S CEDAR ST	INSPECTED PROPERTY	REF TO CITY ATTY	02/02/2021	03/22/2021	04/12/2021		N
ENF 20-0989	509 MILWAUKEE ST	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	11/25/2020	03/30/2021	04/15/2021		Y
ENF 21-0357	300 ROBBINS ST	INSPECTED PROPERTY	LETTER SENT	03/08/2021	04/01/2021	04/15/2021		Y
ENF 21-0471	603 S CEDAR ST	LETTER SENT	RECHECK SCHEDULED	03/25/2021	04/01/2021	04/15/2021		N
ENF 20-0857	749 WOODLAWN AVE	INSPECTED PROPERTY	EXTENSION GRANTED	10/15/2020	03/30/2021	04/20/2021		N
ENF 21-0162	706 GLENWOOD AVE	INSPECTED PROPERTY	EXTENSION GRANTED	02/02/2021	03/23/2021	04/21/2021		N
ENF 20-0878	643 N HICKORY ST	CONTACT WITH OCCUPANT	REF TO CITY ATTY	10/26/2020	03/31/2021	04/22/2021		N
ENF 20-0952	508 GROVER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	11/12/2020	03/31/2021	04/22/2021		N
ENF 20-0965	1010 N DEWEY ST	FINAL NOTICE SENT	REF TO CITY ATTY	11/17/2020	03/19/2021	04/22/2021		N
ENF 21-0335	526 FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/03/2021	04/05/2021	04/22/2021		N
ENF 21-0412	429 GROVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/17/2021	03/30/2021	04/22/2021		Y
ENF 21-0458	531 GROVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/24/2021	03/31/2021	04/22/2021		Y
ENF 21-0300	506 RUBELMAN DR	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/02/2021	04/06/2021	04/28/2021		N
ENF 19-0486	1405 W MAIN ST	REF TO ATTORNEY	LEGAL ACTION	06/25/2019	03/25/2021	04/29/2021		N
ENF 20-0862	611 QUEEN ST	CONTACT WITH OWNER	EXTENSION GRANTED	10/19/2020	03/30/2021	05/03/2021		N
ENF 21-0247	552 N DEWEY ST	LETTER SENT	2ND NOTICE SENT	02/23/2021	03/30/2021	05/06/2021		Y
Total Entries				62				
<u>GARBAGE CANS</u>								
ENF 21-0231	660 N WASHINGTON ST	RESOLVED	CLOSED	02/22/2021	03/03/2021		03/03/2021	Y
ENF 21-0232	116 E KING ST	RESOLVED	CLOSED	02/23/2021	03/03/2021		03/03/2021	N
ENF 21-0236	1014 BEEHLER ST	RESOLVED	CLOSED	02/23/2021	03/23/2021		03/23/2021	Y
ENF 21-0237	1012 BEEHLER ST	RESOLVED	CLOSED	02/23/2021	03/29/2021		03/29/2021	Y

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ENF 21-0395	622 PINE ST	RESOLVED	CLOSED	03/15/2021	03/23/2021		03/23/2021	Y
Total Entries				5				
<u>GARBAGE/JUNK IN ROW</u>								
ENF 21-0167	1127 S SHIAWASSEE ST	RESOLVED	CLOSED	02/04/2021	03/11/2021		03/11/2021	Y
ENF 21-0175	748 BROADWAY AVE	RESOLVED	CLOSED	02/04/2021	03/17/2021		03/17/2021	N
ENF 21-0209	703 GLENWOOD AVE	RESOLVED	CLOSED	02/15/2021	03/03/2021		03/03/2021	N
ENF 21-0211	218 CARMODY ST	RESOLVED	CLOSED	02/16/2021	03/04/2021		03/04/2021	Y
ENF 21-0217	755 COVENTRY AVE	RESOLVED	CLOSED	02/18/2021	03/10/2021		03/10/2021	N
ENF 21-0219	805 E KING ST	RESOLVED	CLOSED	02/18/2021	03/04/2021		03/04/2021	Y
ENF 21-0222	508 E EXCHANGE ST	RECHECK	CLOSED	02/22/2021	03/03/2021		03/03/2021	Y
ENF 21-0243	618 RIVER ST	RESOLVED	CLOSED	02/23/2021	03/03/2021		03/03/2021	N
ENF 21-0244	215 W OLIVER ST	RESOLVED	CLOSED	02/23/2021	03/03/2021		03/03/2021	N
ENF 21-0251	1301 FREEMAN ST	RESOLVED	CLOSED	02/24/2021	03/03/2021		03/03/2021	N
ENF 21-0254	1009 WILTSHIRE DR	RESOLVED	CLOSED	02/24/2021	03/03/2021		03/03/2021	N
ENF 21-0257	627 ALGER AVE	RESOLVED	CLOSED	02/24/2021	03/04/2021		03/04/2021	N
ENF 21-0258	622 WOODLAWN AVE	RESOLVED	CLOSED	02/24/2021	03/04/2021		03/04/2021	Y
ENF 21-0259	515 GLENWOOD AVE	RESOLVED	CLOSED	02/24/2021	03/04/2021		03/04/2021	Y
ENF 21-0261	114 OAKWOOD AVE	RESOLVED	CLOSED	02/25/2021	03/03/2021		03/03/2021	Y
ENF 21-0266	700 FRAZER AVE	RESOLVED	CLOSED	03/01/2021	03/24/2021		03/24/2021	Y
ENF 21-0267	829 WILTSHIRE DR	RESOLVED	CLOSED	03/01/2021	03/08/2021		03/08/2021	N
ENF 21-0270	208 GOODHUE ST	RESOLVED	CLOSED	03/01/2021	03/08/2021		03/08/2021	Y
ENF 21-0272	221 E KING ST	RESOLVED	CLOSED	03/01/2021	03/10/2021		03/10/2021	N
ENF 21-0273	904 E NORTH ST	RESOLVED	CLOSED	03/01/2021	03/10/2021		03/10/2021	N

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ENF 21-0274	515 W KING ST	RESOLVED	CLOSED	03/01/2021	03/25/2021		03/25/2021	Y
ENF 21-0289	401 E KING ST	RESOLVED	CLOSED	03/02/2021	03/24/2021		03/25/2021	N
ENF 21-0308	520 N DEWEY ST	RESOLVED	CLOSED	03/03/2021	03/10/2021		03/10/2021	N
ENF 21-0309	315 N DEWEY ST	RESOLVED	CLOSED	03/03/2021	03/10/2021		03/10/2021	Y
ENF 21-0310	620 GRAND AVE	RESOLVED	CLOSED	03/03/2021	03/10/2021		03/10/2021	N
ENF 21-0358	914 N DEWEY ST	RESOLVED	CLOSED	03/08/2021	03/15/2021		03/15/2021	Y
ENF 21-0359	435 ABBOTT ST	RESOLVED	CLOSED	03/09/2021	03/15/2021		03/15/2021	Y
ENF 21-0360	1101 N WASHINGTON ST	RESOLVED	CLOSED	03/09/2021	03/15/2021		03/15/2021	N
ENF 21-0361	914 N WATER ST	RESOLVED	CLOSED	03/09/2021	03/15/2021		03/15/2021	N
ENF 21-0362	627 PINE ST	RESOLVED	CLOSED	03/09/2021	03/15/2021		03/15/2021	Y
ENF 21-0364	839 E COMSTOCK ST	RESOLVED	CLOSED	03/09/2021	03/15/2021		03/15/2021	N
ENF 21-0370	522 RIVER ST	RESOLVED	CLOSED	03/10/2021	03/29/2021		03/29/2021	Y
ENF 21-0371	644 N SAGINAW ST	RESOLVED	CLOSED	03/10/2021	03/15/2021		03/15/2021	N
ENF 21-0372	1101 N DEWEY ST	RESOLVED	CLOSED	03/10/2021	03/22/2021		03/22/2021	N
ENF 21-0373	1105 N DEWEY ST	RESOLVED	CLOSED	03/10/2021	03/16/2021		03/16/2021	Y
ENF 21-0374	1349 W KING ST	RESOLVED	CLOSED	03/10/2021	03/18/2021		03/18/2021	N
ENF 21-0377	1102 S CHIPMAN ST	RESOLVED	CLOSED	03/11/2021	03/17/2021		03/17/2021	N
ENF 21-0378	828 BROADWAY AVE	RESOLVED	CLOSED	03/11/2021	03/16/2021		03/16/2021	N
ENF 21-0382	1044 SUMMIT ST	RESOLVED	CLOSED	03/12/2021	03/24/2021		03/24/2021	N
ENF 21-0383	737 N HICKORY ST	RESOLVED	CLOSED	03/12/2021	03/15/2021		03/15/2021	N
ENF 21-0387	309 E KING ST	RESOLVED	CLOSED	03/12/2021	03/29/2021		03/29/2021	N
ENF 21-0390	521 ADAMS ST	RESOLVED	CLOSED	03/12/2021	03/22/2021		03/22/2021	Y

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ENF 21-0392	625 E KING ST	RESOLVED	CLOSED	03/15/2021	03/29/2021		03/29/2021	N
ENF 21-0393	1420 SUMMIT ST	RESOLVED	CLOSED	03/15/2021	03/22/2021		03/22/2021	N
ENF 21-0394	1210 N WATER ST	RESOLVED	CLOSED	03/15/2021	03/22/2021		03/22/2021	N
ENF 21-0401	1323 FREDERICK ST	RESOLVED	CLOSED	03/15/2021	03/30/2021		03/30/2021	N
ENF 21-0403	1206 KENWOOD DR	RESOLVED	CLOSED	03/15/2021	03/22/2021		03/22/2021	Y
ENF 21-0410	722 BROADWAY AVE	RESOLVED	CLOSED	03/17/2021	03/24/2021		03/25/2021	N
ENF 21-0415	522 FLETCHER ST	RESOLVED	CLOSED	03/18/2021	04/07/2021		04/07/2021	N
ENF 21-0416	518 FLETCHER ST	RESOLVED	CLOSED	03/18/2021	04/07/2021		04/07/2021	N
ENF 21-0417	1426 YOUNG ST	RESOLVED	CLOSED	03/18/2021	03/24/2021		03/24/2021	N
ENF 21-0418	1307 CARR ST	RESOLVED	CLOSED	03/18/2021	03/23/2021		03/23/2021	N
ENF 21-0420	1328 OLMSTEAD ST	RESOLVED	CLOSED	03/18/2021	03/23/2021		03/23/2021	N
ENF 21-0423	1012 S CHIPMAN ST	RESOLVED	CLOSED	03/19/2021	03/25/2021		03/25/2021	Y
ENF 21-0425	1218 N WATER ST	RESOLVED	CLOSED	03/22/2021	03/30/2021		03/30/2021	Y
ENF 21-0426	1411 SUMMIT ST	RESOLVED	CLOSED	03/22/2021	03/29/2021		03/29/2021	N
ENF 21-0430	409 N SAGINAW ST	RESOLVED	CLOSED	03/22/2021	03/29/2021		03/29/2021	Y
ENF 21-0432	625 W STEWART ST	RESOLVED	CLOSED	03/23/2021	03/23/2021		03/23/2021	N
ENF 21-0433	625 CORUNNA AVE	RESOLVED	CLOSED	03/23/2021	03/30/2021		03/30/2021	Y
ENF 21-0435	1102 BEEHLER ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0436	817 RYAN ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0437	990 RYAN ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0438	917 N BALL ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0439	1050 N BALL ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0441	201 W NORTH ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N

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ENF 21-0442	725 AMENT ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0443	812 ADAMS ST	RESOLVED	CLOSED	03/23/2021	03/30/2021		03/30/2021	Y
ENF 21-0444	313 CASS ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	Y
ENF 21-0447	630 ABREY AVE	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	Y
ENF 21-0448	315 N DEWEY ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	Y
ENF 21-0449	326 N OAK ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	Y
ENF 21-0454	1101 N WASHINGTON ST	RESOLVED	CLOSED	03/23/2021	03/29/2021		03/29/2021	N
ENF 21-0462	1214 FREDERICK ST	RESOLVED	CLOSED	03/24/2021	03/30/2021		03/30/2021	N
ENF 21-0463	1305 MACK ST	RESOLVED	CLOSED	03/24/2021	03/30/2021		03/30/2021	N
ENF 21-0465	1420 LYNN ST	RESOLVED	CLOSED	03/25/2021	03/30/2021		03/30/2021	N
ENF 21-0466	219 S OAK ST	RESOLVED	CLOSED	03/25/2021	04/05/2021		04/05/2021	Y
ENF 21-0467	1311 MACK ST	RESOLVED	CLOSED	03/25/2021	03/31/2021		03/31/2021	N
ENF 21-0468	225 W RIDGE ST	RESOLVED	CLOSED	03/25/2021	04/01/2021		04/01/2021	N
ENF 21-0469	618 E COMSTOCK ST	RESOLVED	CLOSED	03/25/2021	04/08/2021		04/08/2021	N
ENF 21-0472	1400 S CHIPMAN ST	RESOLVED	CLOSED	03/25/2021	04/08/2021		04/08/2021	N
ENF 21-0368	1516 FREDERICK ST	COMPLAINT LOGGED	CONTACT WITH HOMEOWNER	03/10/2021	03/17/2021	04/12/2021		N
ENF 21-0440	1418 HENRY ST	LETTER SENT	RECHECK SCHEDULED	03/23/2021	03/29/2021	04/15/2021		N
ENF 21-0445	309 CASS ST	LETTER SENT	RECHECK SCHEDULED	03/23/2021	03/29/2021	04/15/2021		Y
ENF 21-0461	1214 MACK ST	LETTER SENT	RECHECK SCHEDULED	03/24/2021	03/30/2021	04/15/2021		N

Total Entries 84

HEALTH & SAFETY

ENF 20-0002	321 STATE ST	RESOLVED	CLOSED	01/02/2020	01/03/2020		03/31/2021	VAC
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ENF 20-0220	917 S PARK ST	INSPECTED PROPERTY	RECHECK	05/19/2020	03/15/2021	04/14/2021		VAC
ENF 21-0134	1110 W MAIN ST	INSPECTED PROPERTY	DEMO PENDING	01/26/2021	03/10/2021	04/14/2021		VAC
				Total Entries	3			
<u>HOUSE FIRE</u>								
ENF 21-0138	623 FRAZER AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	01/28/2021	03/29/2021	04/22/2021		VAC
				Total Entries	1			
<u>HOUSE NUMBERS</u>								
ENF 21-0160	723 GRAND AVE	RESOLVED	CLOSED	02/02/2021	03/02/2021		03/02/2021	N
				Total Entries	1			
<u>IMMINENT DANGER OF STRUCTURE</u>								
ENF 21-0367	599 OAKWOOD AVE	COMPLAINT LOGGED	VIOLATIONS EXIST	03/10/2021	03/29/2021	05/24/2021		IND
				Total Entries	1			
<u>LEAVES</u>								
ENF 21-0421	623 ADAMS ST	RESOLVED	CLOSED	03/19/2021	04/05/2021		04/05/2021	N
ENF 21-0434	1221 HERMAN ST	RESOLVED	CLOSED	03/23/2021	04/07/2021		04/07/2021	N
				Total Entries	2			
<u>MULTIPLE VIOLATIONS</u>								
ENF 18-0584	626 ALGER AVE	VIOLATION EXISTS	RED-TAGGED	07/27/2018	03/30/2021	05/05/2021		Y
				Total Entries	1			
<u>MULTIPLE VIOLATIONS</u>								
ENF 20-0168	508 W OLIVER ST	RESOLVED	CLOSED	03/16/2020	03/31/2021		03/31/2021	N
ENF 20-0434	612 GRAND AVE	RESOLVED	CLOSED	07/01/2020	02/03/2021		03/03/2021	N
ENF 20-0855	1514 W STEWART ST	CONTACT WITH PROPERTY MANAGER	CLOSED	10/14/2020	01/12/2021		03/17/2021	Y
ENF 20-1055	608 RYAN ST	RESOLVED	CLOSED	12/11/2020	03/01/2021		03/01/2021	N

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ENF 20-1065	1013 W STEWART ST	RESOLVED	CLOSED	12/14/2020	03/01/2021		03/01/2021	Y
ENF 21-0077	634 N WASHINGTON ST	RESOLVED	CLOSED	01/19/2021	03/10/2021		03/10/2021	N
ENF 21-0108	1520 YOUNG ST	RESOLVED	CLOSED	01/22/2021	03/09/2021		03/09/2021	Y
ENF 21-0166	1603 HENRY ST	RESOLVED	CLOSED	02/03/2021	03/25/2021		03/25/2021	N
ENF 21-0169	136 S CHIPMAN ST	RESOLVED	CLOSED	02/04/2021	03/24/2021		03/24/2021	N
ENF 21-0170	713 S PARK ST	RESOLVED	CLOSED	02/04/2021	03/29/2021		03/29/2021	Y
ENF 21-0179	808 CAMPBELL DR	INSPECTED PROPERTY	CLOSED	02/05/2021	03/15/2021		03/15/2021	Y
ENF 21-0229	321 E STEWART ST	RESOLVED	CLOSED	02/22/2021	03/10/2021		03/10/2021	N
ENF 21-0235	1018 BEEHLER ST	RESOLVED	CLOSED	02/23/2021	03/23/2021		03/23/2021	Y
ENF 21-0263	644 N HICKORY ST	RESOLVED	CLOSED	02/26/2021	03/30/2021		03/30/2021	N
ENF 21-0280	1521 HENRY ST	INSPECTED PROPERTY	CLOSED	03/02/2021	03/18/2021		03/18/2021	Y
ENF 21-0281	710 RIVER ST	RESOLVED	CLOSED	03/02/2021	03/25/2021		03/25/2021	Y
ENF 21-0296	533 ADA ST	INSPECTED PROPERTY	CLOSED	03/02/2021	03/17/2021		03/17/2021	Y
ENF 21-0313	806 NAFUS ST	RESOLVED	CLOSED	03/03/2021	03/17/2021		03/17/2021	N
ENF 21-0316	705 ISHAM ST	RESOLVED	CLOSED	03/03/2021	03/16/2021		03/16/2021	Y
ENF 21-0320	1501 W STEWART ST	RESOLVED	CLOSED	03/03/2021	04/05/2021		04/05/2021	N
ENF 21-0322	814 HAMMONT ST	RESOLVED	CLOSED	03/03/2021	03/23/2021		03/23/2021	N
ENF 21-0355	821 E COMSTOCK ST	RESOLVED	CLOSED	03/08/2021	03/23/2021		03/23/2021	Y
ENF 21-0365	603 CORUNNA AVE	RESOLVED	CLOSED	03/09/2021	03/24/2021		03/24/2021	Y
ENF 21-0381	433 W STEWART ST	RESOLVED	CLOSED	03/12/2021	03/22/2021		03/22/2021	Y
ENF 21-0456	1011 KRUST DR	OBTAINED PERMIT	CLOSED	03/23/2021	03/24/2021		03/25/2021	N
ENF 21-0459	719 FRAZER AVE	RESOLVED	CLOSED	03/24/2021	03/24/2021		03/24/2021	Y

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ENF 21-0460	714 N WASHINGTON ST	INSPECTED PROPERTY	CLOSED	03/24/2021	03/24/2021		03/25/2021	Y
ENF 21-0292	502 W OLIVER ST	LETTER SENT	RECHECK	03/02/2021	03/02/2021	04/12/2021		N
ENF 20-0896	406 E COMSTOCK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/29/2020	03/04/2021	04/14/2021		Y
ENF 21-0234	1022 BEEHLER ST	INSPECTED PROPERTY	EXTENSION GRANTED	02/23/2021	03/23/2021	04/14/2021		N
ENF 21-0349	1616 HERMAN ST	LETTER SENT	RECHECK SCHEDULED	03/04/2021	03/24/2021	04/14/2021		Y
ENF 20-0850	748 BROADWAY AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	10/13/2020	03/31/2021	04/15/2021		Y
ENF 20-0990	503 MILWAUKEE ST	INSPECTED PROPERTY	2ND NOTICE SENT	11/25/2020	03/30/2021	04/15/2021		N
ENF 20-1108	1128 GEORGE ST	INSPECTED PROPERTY	EXTENSION GRANTED	12/23/2020	03/17/2021	04/15/2021		N
ENF 21-0044	1414 FREDERICK ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/12/2021	03/30/2021	04/15/2021		N
ENF 21-0384	1104 DINGWALL DR	INSPECTED PROPERTY	LETTER SENT	03/12/2021	03/30/2021	04/15/2021		N
ENF 21-0385	419 E MASON ST	LETTER SENT	RECHECK SCHEDULED	03/12/2021	03/31/2021	04/15/2021		N
ENF 21-0388	115 ELIZABETH ST	LETTER SENT	RECHECK SCHEDULED	03/12/2021	04/01/2021	04/15/2021		Y
ENF 21-0255	101 N WASHINGTON ST	CONTACT WITH PROPERTY MANAGER	RECHECK	02/24/2021	03/03/2021	04/21/2021		COMM
ENF 20-0877	210 N ELM ST	INSPECTED PROPERTY	REF TO CITY ATTY	10/26/2020	03/31/2021	04/22/2021		Y
ENF 21-0288	815 N WATER ST	INSPECTED PROPERTY	LETTER SENT	03/02/2021	04/08/2021	04/22/2021		Y
ENF 21-0315	1017 ISHAM ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/03/2021	04/05/2021	04/22/2021		N
ENF 21-0446	1262 N SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/23/2021	03/30/2021	04/22/2021		N
ENF 21-0470	402 HUGGINS ST	INSPECTED PROPERTY	LETTER SENT	03/25/2021	04/08/2021	04/22/2021		N
ENF 21-0303	1207 N HICKORY ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/03/2021	03/09/2021	04/28/2021		N
ENF 20-0182	1210 CORUNNA AVE	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	05/11/2020	03/22/2021	04/30/2021		COMM
ENF 20-0874	1419 CLEVELAND ST	INSPECTED PROPERTY	IN PROGRESS OF CLEAN UP	10/22/2020	03/30/2021	04/30/2021		N
ENF 21-0278	308 S SHIAWASSEE ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	03/02/2021	03/09/2021	05/03/2021		Y

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ENF 20-0411	1311 MACK ST	INSPECTED PROPERTY	REF TO CITY ATTY	06/29/2020	03/31/2021	05/05/2021		N
ENF 19-0081	900 ADA ST	INSPECTED PROPERTY	DEMO PENDING	02/12/2019	03/31/2021	05/06/2021		N
ENF 20-1031	732 LINCOLN AVE	INSPECTED PROPERTY	2ND NOTICE SENT	12/09/2020	03/30/2021	05/06/2021		N
ENF 20-1048	214 W EXCHANGE ST	INSPECTED PROPERTY	REF TO CITY ATTY	12/10/2020	03/31/2021	05/06/2021		COMM
ENF 21-0189	715 N BALL ST	INSPECTED PROPERTY	LETTER SENT	02/08/2021	03/30/2021	05/06/2021		N
ENF 21-0294	725 DIVISION ST	INSPECTED PROPERTY	2ND NOTICE SENT	03/02/2021	04/07/2021	05/06/2021		Y
ENF 21-0402	216 S SHIAWASSEE ST	LETTER SENT	RECHECK SCHEDULED	03/15/2021	03/29/2021	05/06/2021		COMM
ENF 21-0298	826 LINGLE AVE	LETTER SENT	EXTENSION GRANTED	03/02/2021	03/02/2021	05/10/2021		N
ENF 21-0314	401 GRACE ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/03/2021	03/12/2021	07/01/2021		N

Total Entries 57

RENTAL REGISTRATION

ENF 21-0054	1135 S SHIAWASSEE ST	RENTAL REG FORM SUBMITTED	CLOSED	01/14/2021	03/10/2021		03/26/2021	Y
ENF 21-0070	618 WALNUT ST	RENTAL REG FORM SUBMITTED	CLOSED	01/14/2021	03/10/2021		03/31/2021	Y
ENF 21-0072	735 GRACE ST	LETTER SENT	CLOSED	01/14/2021	01/14/2021		03/10/2021	Y
ENF 21-0074	938 DIVISION ST	LETTER SENT	CLOSED	01/14/2021	03/04/2021		03/10/2021	Y
ENF 21-0075	1616 HERMAN ST	RENTAL REG FORM SUBMITTED	CLOSED	01/14/2021	03/08/2021		03/15/2021	Y
ENF 21-0184	1611 LYNN ST	RENTAL REG FORM SUBMITTED	CLOSED	02/08/2021	03/10/2021		03/26/2021	Y
ENF 21-0225	1230 CENTER ST	RENTAL REG FORM SUBMITTED	CLOSED	02/22/2021	02/22/2021		03/22/2021	Y
ENF 21-0227	1408 OLMSTEAD ST	HOMEOWNER CALLED IN	DISMISSED	02/22/2021	02/22/2021		03/01/2021	N
ENF 21-0228	415 W STEWART ST	RENTAL REG FORM SUBMITTED	CLOSED	02/22/2021	02/22/2021		03/26/2021	Y

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ENF 21-0068	318 W WILLIAMS ST	LETTER SENT	2ND NOTICE SENT	01/14/2021	03/10/2021	04/21/2021		Y
Total Entries				10				
<u>RV/CAMPER VIOLATIONS</u>								
ENF 21-0414	1025 ISHAM ST	CONTACT WITH OWNER	CLOSED	03/17/2021	03/24/2021		03/24/2021	N
Total Entries				1				
<u>SIDEWALK/SNOW & ICE</u>								
ENF 21-0340	1046 PEARCE ST		DPW WORK ORDER	02/23/2021			03/04/2021	Y
ENF 21-0344	323 W MAIN ST		DPW WORK ORDER	02/23/2021			03/04/2021	COMM
ENF 21-0345	200 E MAIN ST		DPW WORK ORDER	03/04/2021			03/04/2021	COMM
ENF 21-0346	834 E COMSTOCK ST		DPW WORK ORDER	03/04/2021			03/04/2021	Y
ENF 21-0347	328 N PARK ST		DPW WORK ORDER	02/23/2021			03/04/2021	Y
ENF 21-0348	712 CORUNNA AVE		DPW WORK ORDER	02/23/2021			03/04/2021	Y
ENF 21-0350	620 CORUNNA AVE		DPW WORK ORDER	02/23/2021			03/05/2021	COMM
ENF 21-0351	222 CORUNNA AVE		DPW WORK ORDER	02/23/2021			03/05/2021	Y
ENF 21-0352	102 CORUNNA AVE		DPW WORK ORDER	02/23/2021			03/05/2021	COMM
ENF 21-0353	915 CORUNNA AVE		DPW WORK ORDER	02/23/2021			03/05/2021	V.L.
Total Entries				10				
<u>SIGN VIOLATION</u>								
ENF 21-0201	309 N HICKORY ST	RESOLVED	CLOSED	02/11/2021	03/04/2021		03/04/2021	Y
ENF 21-0207	412 DIMMICK ST	RESOLVED	CLOSED	02/15/2021	03/03/2021		03/03/2021	N
ENF 21-0397	1118 HARDING AVE	RESOLVED	CLOSED	03/15/2021	03/29/2021		03/29/2021	N
ENF 21-0431	1701 HERMAN ST	RESOLVED	CLOSED	03/22/2021	03/29/2021		03/29/2021	Y
Total Entries				4				

Code Enforcement Activity
MARCH 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>TEMPORARY STRUCTURES</u>								
ENF 21-0271	301 GOODHUE ST	RESOLVED	CLOSED	03/01/2021	04/07/2021		04/07/2021	N
ENF 21-0321	1040 PEARCE ST	INSPECTED PROPERTY	CLOSED	03/03/2021	03/03/2021		03/09/2021	N
ENF 21-0324	1501 HENRY ST	OBTAINED PERMIT	CLOSED	03/03/2021	03/03/2021		03/19/2021	Y
ENF 21-0327	713 ISHAM ST	CONTACT WITH OWNER	CLOSED	03/03/2021	03/03/2021		03/08/2021	N
ENF 21-0328	1403 GEORGE ST	INSPECTED PROPERTY	NO VIOLATION	03/03/2021	03/03/2021		03/05/2021	N
ENF 21-0330	629 MARTIN ST	INSPECTED PROPERTY	NO VIOLATION	03/03/2021	03/03/2021		03/05/2021	N
ENF 21-0334	523 FLETCHER ST	RESOLVED	CLOSED	03/03/2021	03/15/2021		03/15/2021	N
ENF 21-0336	910 MILWAUKEE ST	RESOLVED	CLOSED	03/03/2021	04/07/2021		04/07/2021	N
ENF 21-0338	1616 LYNN ST	CONTACT WITH OWNER	CLOSED	03/03/2021	03/03/2021		03/08/2021	N
ENF 21-0291	1019 ADAMS ST	LETTER SENT	RECHECK	03/02/2021	03/02/2021	04/12/2021		N
ENF 21-0295	622 PINE ST	LETTER SENT	RECHECK	03/02/2021	03/02/2021	04/12/2021		Y
ENF 21-0297	531 GILBERT ST	INSPECTED PROPERTY	EXTENSION GRANTED	03/02/2021	03/29/2021	04/12/2021		N
ENF 21-0380	924 GRACE ST	COMPLAINT LOGGED	LETTER SENT	03/11/2021	03/11/2021	04/12/2021		N
ENF 21-0366	428 S LYON ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	03/09/2021	03/09/2021	04/14/2021		Y
ENF 21-0279	319 N CEDAR ST	INSPECTED PROPERTY	LETTER SENT	03/02/2021	04/08/2021	04/22/2021		Y
ENF 21-0306	715 GLENWOOD AVE	CONTACT WITH OWNER	EXTENSION GRANTED	03/03/2021	03/05/2021	04/28/2021		N
ENF 21-0284	1231 N BALL ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/02/2021	03/02/2021	05/03/2021		N
ENF 21-0285	1428 YOUNG ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	03/02/2021	03/09/2021	05/03/2021		Y
ENF 21-0323	735 GRACE ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	03/03/2021	03/11/2021	05/03/2021		Y
ENF 21-0276	1620 W MAIN ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/01/2021	03/16/2021	05/12/2021		N
ENF 21-0293	659 DIVISION ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/02/2021	03/17/2021	05/12/2021		N

Code Enforcement Activity

MARCH 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 21-0337	1432 LYNN ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/03/2021	03/30/2021	06/01/2021		N
ENF 21-0406	504 S CEDAR ST	HOMEOWNER CALLED IN	EXTENSION GRANTED	03/15/2021	03/22/2021	06/01/2021		N
ENF 21-0332	1218 NELSON ST	CONTACT WITH OWNER	EXTENSION GRANTED	03/03/2021	03/12/2021	06/15/2021		N
ENF 21-0331	506 MARTIN ST	LETTER SENT	RECHECK	03/03/2021	04/05/2021	10/05/2021		Y
				Total Entries	25			
<u>TIRES</u>								
ENF 21-0185	1600 W MAIN ST	RESOLVED	CLOSED	02/08/2021	03/08/2021		03/08/2021	
				Total Entries	1			
<u>TRAILER VIOLATIONS</u>								
ENF 21-0002	719 FRAZER AVE	RESOLVED	CLOSED	01/05/2021	03/17/2021		03/17/2021	Y
				Total Entries	1			
<u>VACANT STRUCTURES</u>								
ENF 20-0760	626 LINCOLN AVE	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	09/18/2020	03/30/2021	04/29/2021		V.L.
ENF 20-0755	220 CARMODY ST	LETTER SENT	REF TO CITY ATTY	09/18/2020	03/30/2021	05/03/2021		VAC
ENF 20-0757	321 STATE ST	LETTER SENT	NO RESPONSE FROM OWNER	09/18/2020	03/30/2021	05/03/2021		VAC
ENF 20-0961	805 E EXCHANGE ST	INSPECTED PROPERTY	LETTER SENT	11/13/2020	03/31/2021	05/05/2021		VAC
				Total Entries	4			
<u>WINDOWS</u>								
ENF 21-0240	817 RYAN ST	RESOLVED	CLOSED	02/23/2021	03/29/2021		03/29/2021	N
				Total Entries	1			
<u>ZONING</u>								
ENF 20-0866	415 STATE ST	INSPECTED PROPERTY	TICKET ISSUED	10/20/2020	03/04/2021	04/14/2021		COMM
				Total Entries	1			

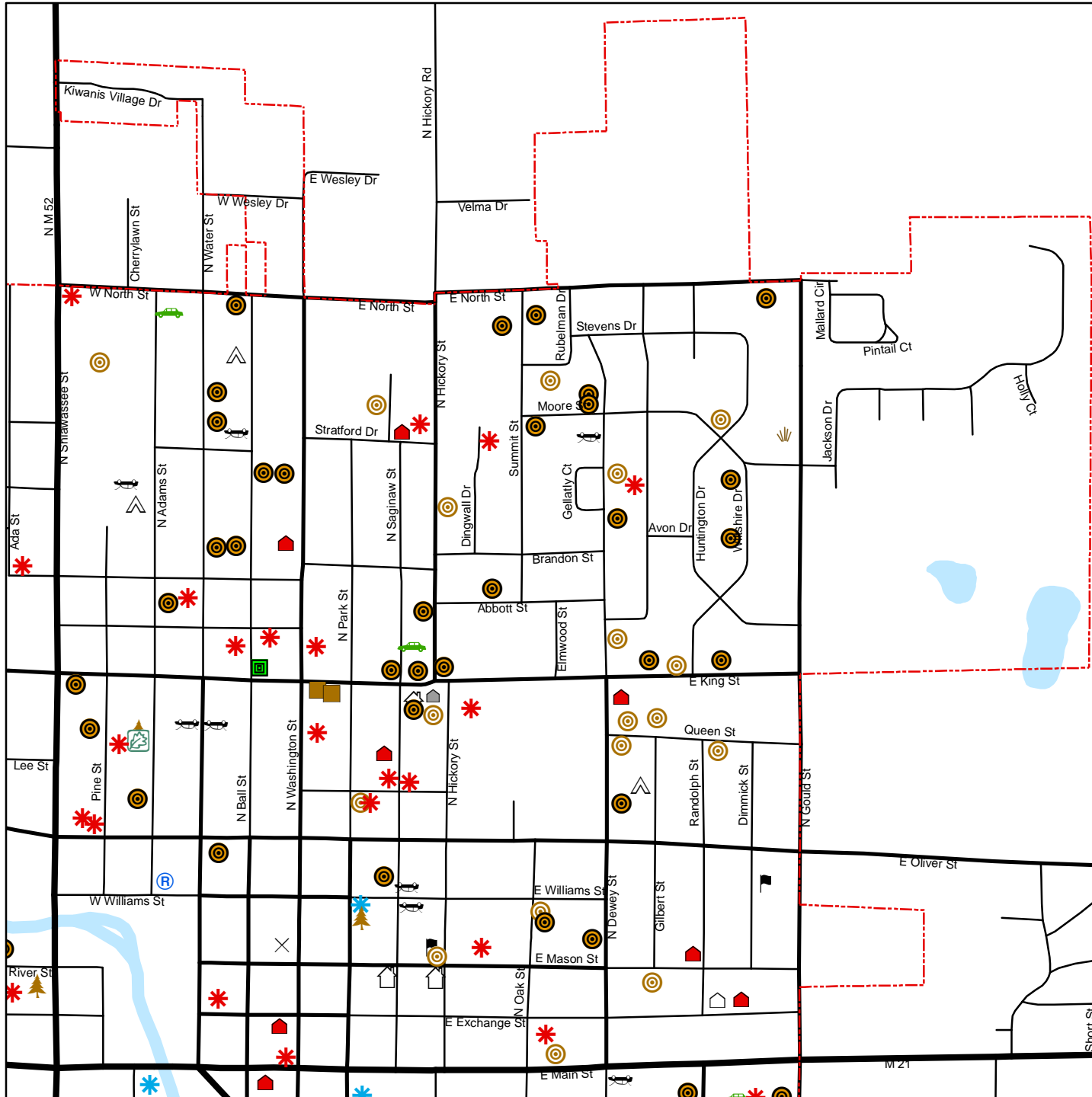
Code Enforcement Activity
MARCH 2021

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
Total Records:		343				Total Pages:	19	

City of Owosso

Code Enforcement Activity

NE Quadrant
March 2021

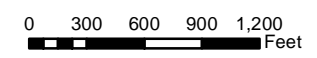


Category

- Accessory Structures
- Auto Repair /Junk Vehicle
- Brush Piles
- Building Violation
- Dead Tree
- Exterior Paint/Siding
- Fence Violation
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- Leaves
- Multiple Violations
- Rental Registration
- Sidewalk/Snow & Ice
- Sign Violation
- Temporary Structures
- Vacant Structures

Other Features

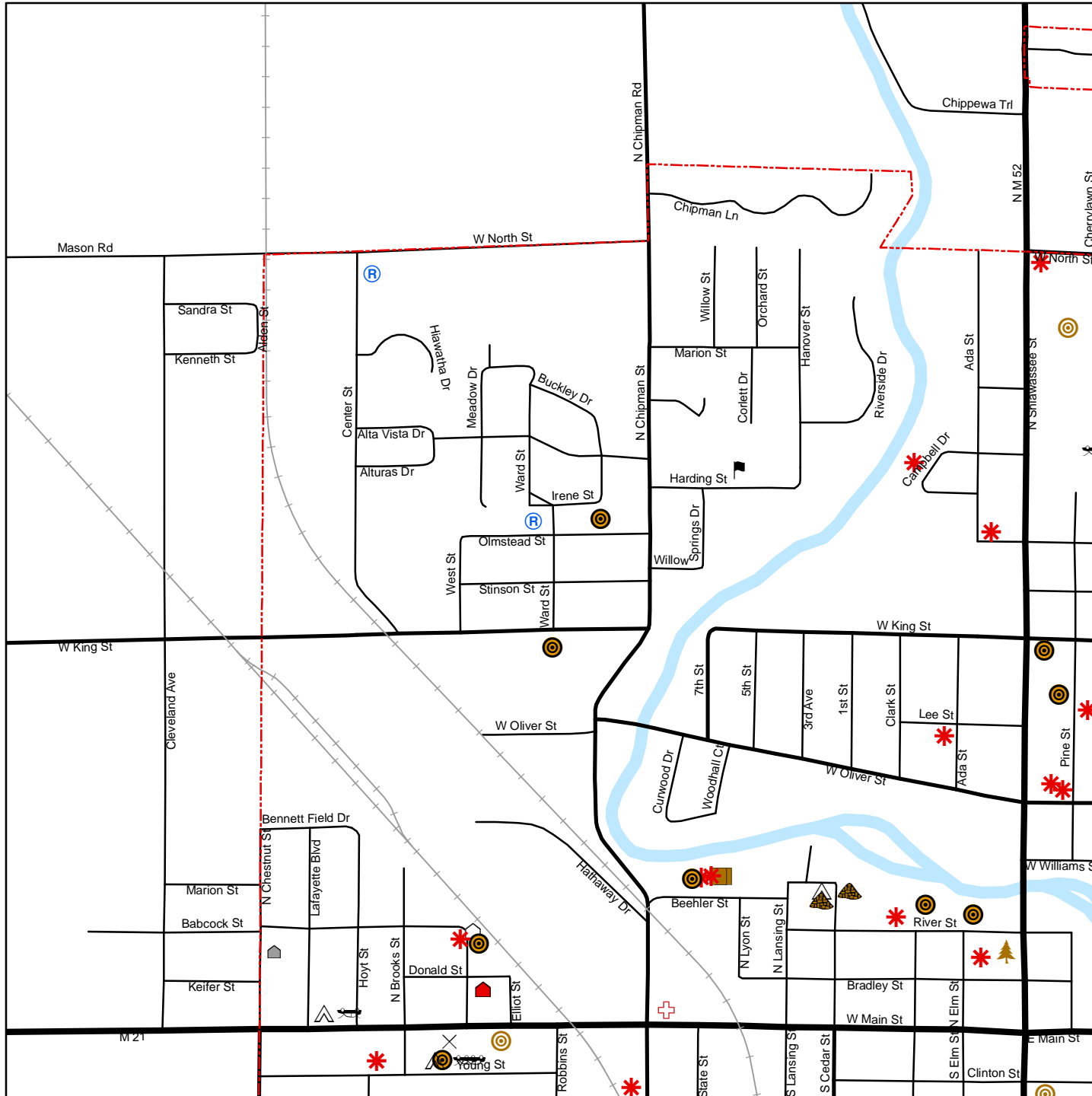
- City Limit
- Railroads
- Shiawassee River



City of Owosso

Code Enforcement Activity

NW Quadrant
March 2021



Category

- Accessory Structures
- Auto Repair /Junk Vehicle
- Building Violation
- Dead Tree
- Dog Feces
- Fence Violation
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- Health & Safety
- Leaves
- Multiple Violations
- Rental Registration
- Sign Violation
- Temporary Structures
- Vacant Structures

Other Features

- City Limit
- Railroads
- Shiawassee River

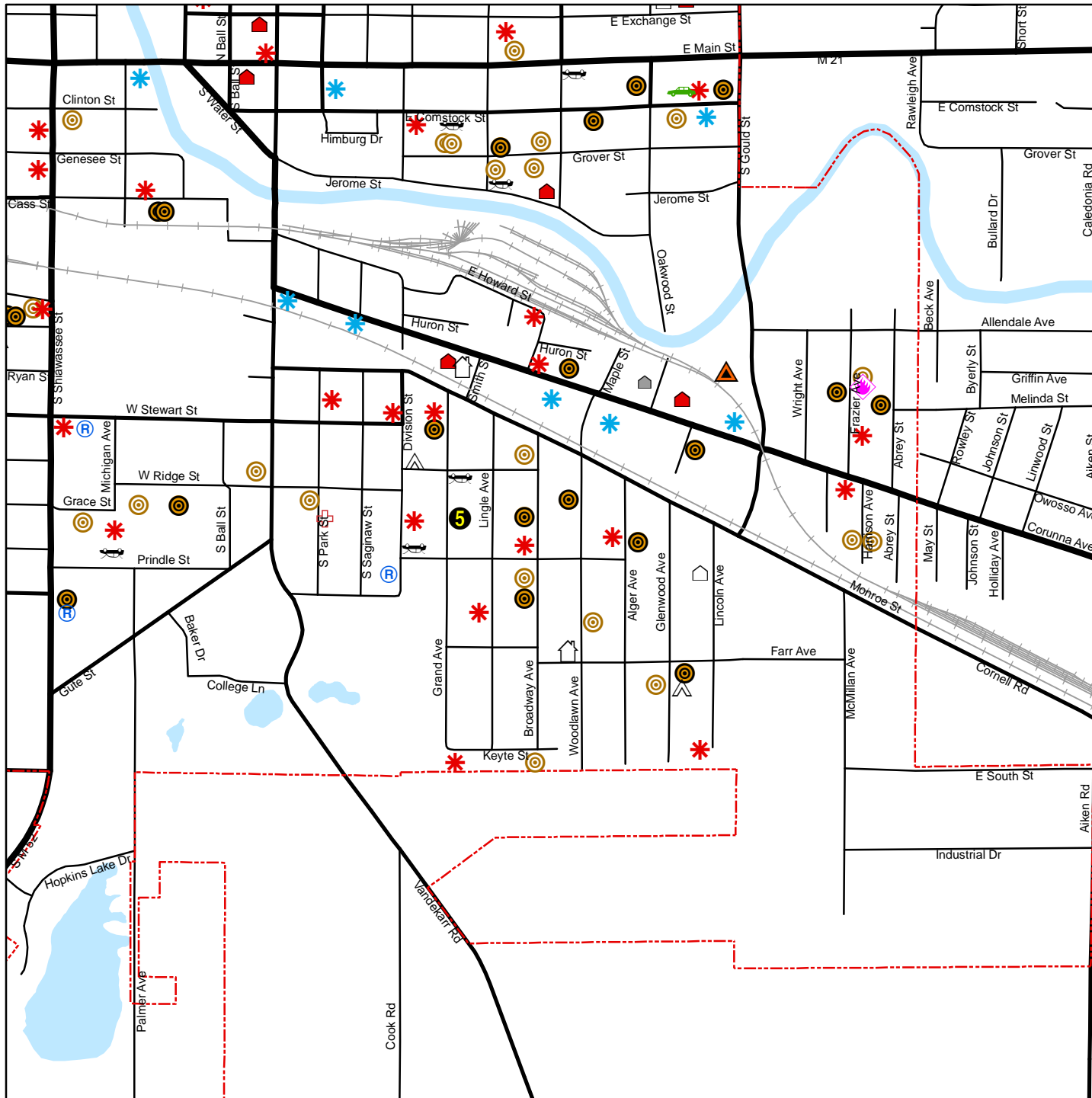
0 300 600 900 1,200 Feet



City of Owosso

Code Enforcement Activity

SE Quadrant
March 2021



Category

- Accessory Structures
- Auto Repair /Junk Vehicle
- Building Violation
- Exterior Paint/Siding
- Front Yard Parking
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- House Fire
- House Numbers
- Imminent Danger Of Structure
- Multiple Violations
- Rental Registration
- Sidewalk/Snow & Ice
- Temporary Structures
- Vacant Structures

Other Features

- City Limit
- Railroads
- Shiawassee River

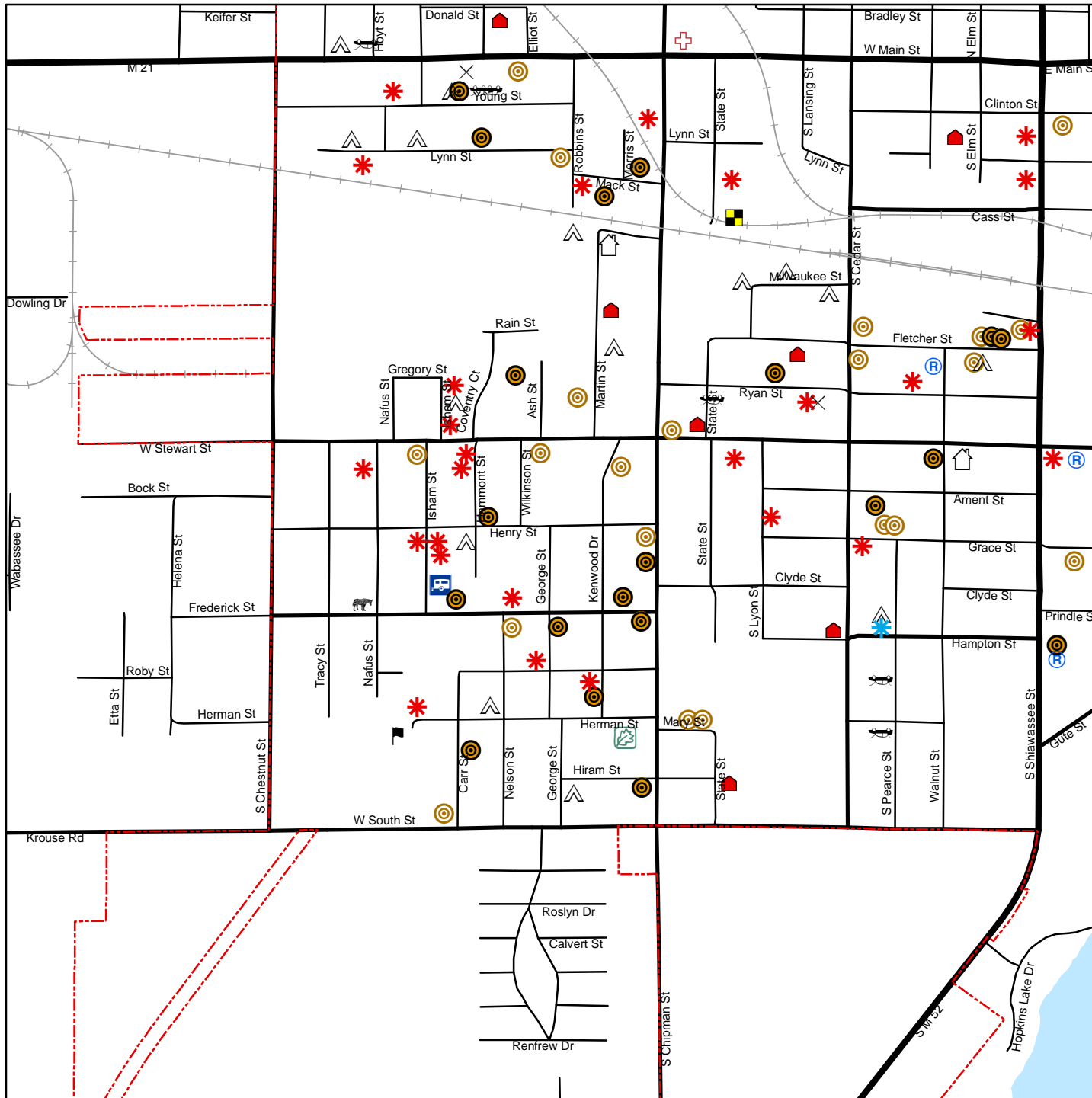
0 330 660 990 1,320 Feet



City of Owosso

Code Enforcement Activity

SW Quadrant
March 2021



Category

- Animals
- Auto Repair /Junk Vehicle
- Building Violation
- Exterior Paint/Siding
- Fence Violation
- Garbage & Debris
- Garbage/Junk In ROW
- Health & Safety
- Leaves
- Multiple Violations
- Rental Registration
- RV/Camper Violations
- Sidewalk/Snow & Ice
- Sign Violation
- Temporary Structures
- Zoning

Other Features

- City Limit
- Railroads
- Shiawassee River

0 300 600 900 1,200 Feet



Monthly Inspection List

MARCH 2021

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 18

HARRIS, JON

ELECTRICAL INSPECTOR

Total Inspections: 19

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 120

FREEMAN, GREG

CODE ENFORCEMENT

Total Inspections: 273

MAYBAUGH, BRAD

CODE ENFORCEMENT

Total Inspections: 321

Grand Total Inspections:

751

MINUTES FOR
SPECIAL MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, March 17, 2021 6:00 p.m.
VIA ZOOM VIDEO CONFERENCING

MEETING CALLED TO ORDER at 6:05 p.m. by Chairman Teich.

ROLL CALL was taken by Recording Staff Liaison, Josh Adams.

PRESENT: Chairman Steven Teich; Commissioner Gary Wilson; Secretary Philip Hathaway; Commissioner Lance Omer; Commissioner Dianne Acton; and Commissioner Matthew Van Epps

ABSENT: Commissioner Scott Newman

OTHERS IN ATTENDANCE: Bill Gilbert, owner of 113 W Main Street; Scott Perrin, contractor for 113 W. Main Street

AGENDA APPROVAL: MARCH 17, 2021

MOTION FOR APPROVAL BY COMMISSIONER HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER VAN EPPS AS PRESENTED

AYES ALL. MOTION CARRIED.

MINUTE APPROVAL: MARCH 12, 2021 MINUTES

MOTION FOR APPROVAL BY COMMISSIONER HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER ACTON AS PRESENTED

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None

PUBLIC/COMMISSIONER COMMENTS: None

Committee Reports: None

Public Hearings: None

Items of Business:

1) 113 W. Main Street – New Commercial Addition

Mr. Perrin introduced the project and explained that the work being proposed is the construction of a new addition located on the vacant lot east of the current building. This new addition will be a 38 foot wide by 70 foot long garden center structure that will be constructed of glass and brick. Mr. Perrin also described all the entries on the north and south sides of the structure and the entry into the current structure located to the west of the addition's location (all as seen on the supporting materials provided).

Mr. Perrin indicated no major changes will be done to the existing east wall of the historic structure (113 W Main). Only painting of the wall will occur. Mr. Perrin also stated that all drainage from the roof will be channeled through an internal gutter system.

Mr. Gilbert stated that the new addition will be utilized all year as retail space for his business. This new development will allow his business to expand in the product and materials they provide their customers. Mr. Gilbert also indicated the the brick used on the addition will match the brick that is used on the public plaza (Main Street Plaza) located east of his property. Matching the brick is important to create a complementary structure within the district.

Chairman Teich and Commissioner Acton complemented the new addition and stated that it will be a nice new, development with the historic district.

Commissioner Van Epps confirmed with Mr. Gilbert that nothing was going to be done to the existing eastern wall of the 113 W. Main Building other than painting. Mr. Gilbert reconfirmed that only paint would occur on that wall, no other treatment or finishing would be done.

MOTION BY COMMISSIONER HATHAWAY TO ISSUES A CERTIFICATE OF APPROPRIATENESS FOR THE NEW ADDITION CONSTRUCTION AT 113 W. MAIN STREET AS PRESENTED, SECONDED BY COMMISSIONER ACTON.

AYES ALL. MOTION CARRIED.

PUBLIC COMMENTS: None

BOARD COMMENTS: None

ADJOURNMENT:

MOTION BY COMMISSIONER HATHAWAY AND SECONDED BY COMMISSIONER OMER TO ADJOURN AT 6:52 P.M.

Phil Hathaway, Secretary