

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
TUESDAY, JANUARY 19, 2021**

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek and Robert J. Teich, Jr.

ABSENT: None.

PROCLAMATIONS/SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Tom Kurtz relayed his concerns with the traffic issues at Central School. He said he has tried various avenues to get the issue resolved but traffic remains chaotic, with the situation particularly dangerous for pedestrians. He asked for stepped up enforcement or consideration of changing all of Lee Street to a one-way street.

Eddie Urban reminded everyone that another variant of the COVID virus is now circulating and everyone should get vaccinated. He also clarified some recent comments he made.

City Manager responded to Mr. Kurtz's concerns saying he would have the engineering department look into making Lee Street a one-way street.

Public Safety Director Kevin Lenkart indicated that there have been parking issues at Central School since he took on the job of public safety director. He said he has tried to work on the problem but it's been a struggle to get people to abide by the rules.

Mayor Pro-Tem Osika announced that another small business grant program is now open through Friday for any small business affected by COVID.

CONSENT AGENDA

The Consent Agenda was approved as follows:

2021 Income Threshold Poverty Exemptions. Adopted the 2021 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.

Boards and Commissions Appointment. Approved the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Michael Dowler, City Assessor	Building Authority-replacing Treena Chick	06/30/2021
Cheryl Grice, Finance Director*	Building Authority	06/30/2023
Michael Dowler, City Assessor	Local Development Finance Authority/Brownfield Redevelopment Authority replacing Treena Chick	06/30/2023

*Indicates reappointment

OMS/DDA RLF Loan & Grant Funding Approval – 108 E. Exchange Owosso, LLC. Approved the applications from 108 E. Exchange Owosso, LLC requesting a loan and a grant from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for interior redevelopment activities and \$12,500.00 for upper-story residential fire suppression installation respectively, for their property at 108 E. Exchange Street.

OMS/DDA RLF Loan & Grant Funding Approval – Heritage Properties of Northern Michigan, LLC. Approved the applications from Heritage Properties of Northern Michigan, LLC requesting a loan and a grant from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for interior redevelopment activities and \$3,000.00 for interior architectural services respectively, for their property at 210 S. Water Street.

OMS/DDA RLF Loan Grant Funding Approval – Brianna Leigh, LLC. Approved the applications from Brianna Leigh, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for business expansion activities for their business at 210 S. Water Street.

Change Order – 2020 Street Program Engineering Services Contract. Approved Change Order No. 2 to the 2020 Street Program Engineering Services Contract with OHM Advisors, adding \$42,243.43 for additional engineering design and administrative services for water main and street rehabilitation projects related to the 2020 Street Program.

Change Order – Sanitary Sewer Rehabilitation Contract. Approved balancing Change Order No. 1 to the Sanitary Sewer Rehabilitation Contract with OHM Advisors dated June 18, 2018 adding \$11,876.99 for additional field services outside the initial scope of construction administration work.

Bid Award – Low Pressure Blowers. Authorized bid award to Dubois-Cooper Associates, Inc. for the purchase of two low pressure blowers and controllers for the WWTP in the amount of \$61,600.00 and further authorized payment to the vendor upon satisfactory delivery of said equipment.

Bid Award – Hopkins Lake Dock. Authorized bid award to Feighner Boat Lifts & Docks for replacement of the current dock at Hopkins Lake in the amount of \$28,130.18 and further authorized payment to the contractor upon satisfactory completion of the project.

Designation of Street Administrator. Authorized resolution designating City Engineer Clayton Wehner as Street Administrator to represent the City in transactions with the State Transportation Department pursuant to Act 51.

Warrant No. 596. Authorized Warrant No. 596 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-10/1/20-12/31/20	Water	\$31,870.57
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-10/1/20-12/31/20	Water	\$14,976.72
Logicalis	Additional network engineering services in 2020 due to Covid-19.	General	\$3,002.00

ITEMS OF BUSINESS

OHC/CCM Executive Director Contract. Approved the contract between the City of Owosso and the Historical Commission/Castle City Museums Board governing the duties and responsibilities of the executive director, with the addition of language requiring the raise planned for the position is covered entirely by fund raising.

OPRA Rescission Review – Wesener Building. Conducted a review of the OPRA tax exemption for the Wesener Building at 106 N. Washington Street. In light of the effects of COVID, the Council moved to reassess the situation in one year’s time.

City Budget Amendment. Adopted Amendment No. 2 to the 2020-2021 Budget.

MERS Agreement Addendum – Defined Benefit. Approved Addendum to the Adoption Agreement with MERS for administration of the City’s defined benefit retirement system to clarify certain terms as they apply to all City divisions.

MERS Agreement Addendum – Hybrid. Approved Addendum to the Adoption Agreement with MERS for administration of the City’s hybrid retirement system to clarify certain terms as they apply to all City divisions.

Proposed Property Sale – Twenty-One Day Posting. Authorized twenty-one (21) day posting period for the sale of 1.5 acres off McMillan Road to Leaf Releaf Labs, LLC in the amount of \$10,000.00.

Closed Session. Approved holding closed session after Communications for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with specific pending litigation.

COMMUNICATIONS

Josh D. Adams, DDA/OMS Executive Director. 2020 Main Street Impact Report.

Cheryl A. Grice, Finance Director. December 2020 Revenue & Expenditure Report.

N. Bradley Hissong, Building Official. December 2020 Building Department Report.

N. Bradley Hissong Building Official. December 2020 Code Violations Report.

N. Bradley Hissong Building Official. December 2020 Inspections Report.
N. Bradley Hissong Building Official. December 2020 Certificates Issued.
Kevin D. Lenkart, Public Safety Director. December 2020 Police Report.
Kevin D. Lenkart, Public Safety Director. December 2020 Fire/EMS Report.
Parks & Recreation. Minutes of December 9, 2020.
Owosso Historical Commission. Minutes of December 14, 2020.
Owosso Historic District Commission. Minutes of December 16, 2020.
Owosso Historic District Commission. Minutes of December 28, 2020.
Downtown Development Authority/Main Street. Minutes of January 6, 2021.

RECESSED TO CLOSED SESSION AT

RETURNED FROM CLOSED SESSION AT

Approval of Minutes. Council moved approval of the Closed Session minutes for November 16, 2020.

NEXT MEETING

Monday, February 01, 2021

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2025
Brownfield Redevelopment Authority – County Representative – term expires June 30, 2024
Brownfield Redevelopment Authority – terms expire June 30, 2022
Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Building Board of Appeals – term expires June 30, 2022
Downtown Development Authority – 2 terms expire June 30, 2021
Downtown Historic District Commission—term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2021
Owosso Historical Commission – term expires December 31, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Shiawassee District Library - term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2021
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The meeting was adjourned at 9:12 p.m.

Christopher T. Eveleth, Mayor
Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.