

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 19, 2021
7:30 P.M.**

Virtual Meeting

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 4, 2021:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to five (5) minutes duration during the occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. 2021 Income Threshold Poverty Exemptions. Adopt the 2021 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Michael Dowler, City Assessor	Building Authority-replacing Treena Chick	06/30/2021

Name	Board/Commission	Term Expires
Cheryl Grice, Finance Director*	Building Authority	06/30/2023
Michael Dowler, City Assessor	Local Development Finance Authority/ Brownfield Redevelopment Authority replacing Treena Chick	06/30/2023

*Indicates reappointment

3. OMS/DDA RLF Loan & Grant Funding Approval – 108 E. Exchange Owosso, LLC. Approve the applications from 108 E. Exchange Owosso, LLC requesting a loan and a grant from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for interior redevelopment activities and \$12,500.00 for upper-story residential fire suppression installation respectively, for their property at 108 E. Exchange Street.
4. OMS/DDA RLF Loan & Grant Funding Approval – Heritage Properties of Northern Michigan, LLC. Approve the applications from Heritage Properties of Northern Michigan, LLC requesting a loan and a grant from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for interior redevelopment activities and \$3,000.00 for interior architectural services respectively, for their property at 210 S. Water Street.
5. OMS/DDA RLF Loan Grant Funding Approval – Brianna Leigh, LLC. Approve the applications from Brianna Leigh, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for business expansion activities for their business at 210 S. Water Street.
6. Change Order – 2020 Street Program Engineering Services Contract. Approve Change Order No. 2 to the 2020 Street Program Engineering Services Contract with OHM Advisors, adding \$42,243.43 for additional engineering design and administrative services for water main and street rehabilitation projects related to the 2020 Street Program.
7. Change Order – Sanitary Sewer Rehabilitation Contract. Approve balancing Change Order No. 1 to the Sanitary Sewer Rehabilitation Contract with OHM Advisors dated June 18, 2018 adding \$11,876.99 for additional field services outside the initial scope of construction administration work.
8. Bid Award – Low Pressure Blowers. Authorize bid award to Dubois-Cooper Associates, Inc. for the purchase of two low pressure blowers and controllers for the WWTP in the amount of \$61,600.00 and further authorize payment to the vendor upon satisfactory delivery of said equipment.
9. Bid Award – Hopkins Lake Dock. Authorize bid award to Feighner Boat Lifts & Docks for replacement of the current dock at Hopkins Lake in the amount of \$28,130.18 and further authorize payment to the contractor upon satisfactory completion of the project.
10. Designation of Street Administrator. Authorize resolution designating City Engineer Clayton Wehner as Street Administrator to represent the City in transactions with the State Transportation Department pursuant to Act 51.
11. Warrant No. 596. Authorize Warrant No. 596 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-10/1/20-12/31/20	Water	\$31,870.57
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment-10/1/20-12/31/20	Water	\$14,976.72
Logicalis	Additional network engineering services in 2020 due to Covid-19.	General	\$3,002.00

ITEMS OF BUSINESS

1. OHC/CCM Executive Director Contract. Consider the contract between the City of Owosso and the Historical Commission/Castle City Museums Board governing the duties and responsibilities of the executive director.
2. OPRA Rescission Review – Wesener Building. Conduct a review of the OPRA tax exemption for the Wesener Building at 106 N. Washington Street.
3. City Budget Amendment. Adopt Amendment No. 2 to the 2020-2021 Budget.
4. MERS Agreement Addendum – Defined Benefit. Approve Addendum to the Adoption Agreement with MERS for administration of the City’s defined benefit retirement system to clarify certain terms as they apply to the Police Command, Police Patrol, and AFSCME divisions.
5. MERS Agreement Addendum – Hybrid. Approve Addendum to the Adoption Agreement with MERS for administration of the City’s hybrid retirement system to clarify certain terms as they apply to the Police Patrol and Fire divisions.
6. Proposed Property Sale – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the sale of 1.5 acres off McMillan Road to Leaf Releaf Labs, LLC in the amount of \$10,000.00.
7. Closed Session. Consider holding closed session after Communications for the purpose of consulting with an attorney regarding trial or settlement strategy in connection with specific pending litigation.

COMMUNICATIONS

1. Josh D. Adams, DDA/OMS Executive Director. 2020 Main Street Impact Report.
2. Cheryl A. Grice, Finance Director. December 2020 Revenue & Expenditure Report.
3. N. Bradley Hissong, Building Official. December 2020 Building Department Report.
4. N. Bradley Hissong Building Official. December 2020 Code Violations Report.
5. N. Bradley Hissong Building Official. December 2020 Inspections Report.
6. N. Bradley Hissong Building Official. December 2020 Certificates Issued.
7. Kevin D. Lenkart, Public Safety Director. December 2020 Police Report.
8. Kevin D. Lenkart, Public Safety Director. December 2020 Fire/EMS Report.
9. Parks & Recreation. Minutes of December 9, 2020.
10. Owosso Historical Commission. Minutes of December 14, 2020.
11. Owosso Historic District Commission. Minutes of December 16, 2020.
12. Owosso Historic District Commission. Minutes of December 28, 2020.
13. Downtown Development Authority/Main Street. Minutes of January 6, 2021.

NEXT MEETING

Monday, February 01, 2021

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2025
Brownfield Redevelopment Authority – County Representative – term expires June 30, 2024
Brownfield Redevelopment Authority – terms expire June 30, 2022
Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2022

Building Board of Appeals – Alternate - term expires June 30, 2021
Building Board of Appeals – term expires June 30, 2022
Downtown Development Authority – 2 terms expire June 30, 2021
Downtown Historic District Commission—term expires June 30, 2022
Owosso Historical Commission – 2 terms expire December 31, 2021
Owosso Historical Commission – term expires December 31, 2022
Owosso Historical Commission – 2 terms expire December 31, 2023
Shiawassee District Library - term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2021
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.