

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES SYNOPSIS  
MONDAY, JANUARY 04, 2021**

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek and Robert J. Teich, Jr.

**ABSENT:** None.

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

Final PUD Site Plan Review – N. Washington Street. Conducted a public hearing to receive citizen comment regarding the proposed PUD Site Plan for North Washington Street at Wesley Street, parcel 050-535-000-001-00. The following people commented on the site plan in question: Timothy Atkinson, Becky Atkinson, Tom Cook, and Anna Owens. The Council moved to approve the site plan with the conditions set by the Planning Commission.

Rezoning Request – 210 Monroe Street. Conducted a public hearing to receive citizen comment regarding the proposed rezoning of the parcel located at 210 Monroe Street from I-1, Light Industrial District, to R-2, Two-Family Residential District. There were no citizen comments received prior to, or during the meeting. The Council moved to authorize the rezoning of the parcel as proposed.

Ordinance Amendment – Chapter 34, Utilities and Services - A. Conducted a public hearing to receive citizen comment regarding the proposed amendment to Chapter 34, Utilities and Services, Article III, Water, Section 34-67, Water service connections, connection charges, of the code of ordinances of the City of Owosso, Michigan to maintain regulatory compliance. There were no citizen comments received prior to, or during the meeting. The Council moved to approve the ordinance amendment as proposed.

Ordinance Amendment – Chapter 34, Utilities and Services - B. Conducted a public hearing to receive citizen comment regarding the proposed amendment to Chapter 34, Utilities and Services, Article III, Water, Sections 34-75 and 34-76 of the code of ordinances of the City of Owosso, Michigan to reflect the installation of new water meter technology. There were no citizen comments received prior to, or during the meeting. The Council moved to approve the ordinance amendment as proposed.

**CITIZEN COMMENTS AND QUESTIONS**

County Commissioner Marlene Webster updated the Council on the latest actions taken by the County Board of Commissioners.

Mayor Pro-Tem Osika asked for an update on the Matthews Building. City Manager Henne indicated he had nothing new to report. The owners have until the end of March to put a roof on part of the building and replace all the broken windows as detailed in the written agreement. Councilmember Fear thanked whoever decorated the outside of City Hall saying the boughs and lights looked very nice. She also reminded everyone that it is time to take down political signs as they can only be up for 60 days.

Mayor Eveleth sought clarification on the City's sign ordinance.

Eddie Urban said he keeps getting bounced out when he signs into the meetings. He asked that citizen comments be allowed even when meetings are cut short (like the December 21, 2020 meeting). He also mentioned that he would like to see a traffic light at the corner of Washington and Monroe Streets and everyone should continue to be diligent about COVID. Lastly, he asked everyone to keep up the good work.

**CONSENT AGENDA**

The Consent Agenda was approved as follows:

Proposed Special Assessment Project – Glenwood Avenue. Authorized Resolution No. 1 for proposed Special Assessment District No. 2021-02 for Glenwood Avenue from Farr Avenue to the south end for street resurfacing.

Flexible Spending Account Terms Adoption. Authorized acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2021.

Purchase Authorization – WACHS Valve Turner. Authorized the purchase of one WACHS Valve Turner & Trailer unit from E.H. WACHS, via National Buy Board – Local Government Purchasing Cooperative Contract No. 597-19, in the amount of \$32,095.14 and further authorized payment to the vendor upon satisfactory delivery of said equipment.

Purchase Authorization – Sign Truck. Authorized the purchase of one 2021 Ford F550 cab and chassis, one VERSALIFT unit and utility service body, utilizing State of Michigan contracts #071B7700180 and #071B7700166 respectively, in the amount of \$37,587.00 for the cab and chassis and \$59,602.00 for the lift unit and utility service body, and further authorized payment to vendors upon satisfactory delivery of completed unit.

Niche Bar & Lounge Parking Space Closure Permission. Approved request from Niche Bar & Lounge for closure of four (4) parking spaces from January 5, 2021 through March 1, 2021 directly in front of 112 North Washington Street for outdoor/shanty seating for patrons to comply with COVID restrictions and authorize Traffic Control Order No. 1442 formalizing the request. Warrant No. 595. Authorized Warrant No. 595 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services- 11/10/20-12/14/20	General	\$10,267.40

**ITEMS OF BUSINESS**

Emergency Action Support Plan Adoption. Approved adoption of the Emergency Action Support Plan for the City of Owosso.

Policy Changes – Water and Sewer Connection Charge Policies. Authorized changes to the Water and Sewer Connection Charge Policies to update fees and procedures.

Policy Changes – Miscellaneous Water Policy and Service Charges. Authorized changes to the Miscellaneous Water Policy and Service Charges policy to update fees and procedures.

Pay Increase & Minimum Recommended Pay Range – General City Employees. Authorized a 2% pay increase for General City Employees and instituted the recommended minimum pay range for seven of said employees according to the MML wage study.

OHC/CCM Executive Director Contract. Authorized paying the Historical Commission Director at the proposed rate and postponed any action on the contract between the City of Owosso and the Historical Commission/Castle City Museums Board governing the duties and responsibilities of the executive director until such time as the attorney has had the chance to review the contract.

Downtown Revolving Loan Program Standards. Moved approval of the revised standards for the downtown revolving loan fund.

Mortgage Discharge – Capitol Bowl. Authorized Agreement for Release of Mortgage as it relates to Capitol Bowl and further authorized the Mayor and City Clerk to execute appropriate documents.

**COMMUNICATIONS**

Nathan Henne, City Manager. December 2020 Report.

N. Bradley Hissong, Building Official. November 2020 Building Department Report.

N. Bradley Hissong Building Official. November 2020 Code Violations Report.

N. Bradley Hissong Building Official. November 2020 Inspections Report.

Kevin D. Lenkart, Public Safety Director. November 2020 Police Report.

Kevin D. Lenkart, Public Safety Director. November 2020 Fire/EMS Report.

Owosso Historic District Commission. Minutes of November 18, 2020.

Downtown Development Authority/Main Street. Minutes of December 2, 2020.

**NEXT MEETING**

Tuesday, January 19, 2021

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020

Building Board of Appeals – Alternate - term expires June 30, 2022

Building Board of Appeals – Alternate - term expires June 30, 2021

Brownfield Redevelopment Authority – term expires June 30, 2022

**ADJOURNMENT**

The meeting was adjourned at 9:03 p.m.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).