

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 03, 2020
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 21, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Ordinance Amendment – Recreational Marijuana Establishments. Conduct a public hearing to receive citizen comment regarding the addition of Chapter 16.6, Adult Use Marijuana Establishments Licensing – Police Power Ordinance, to the Code of Ordinances of the City of Owosso and consider adoption under emergency provisions.
2. Special Assessment District No. 2020-03. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2020-003 for North Street, from Hickory Street to Gould Street for street reconstruction.
3. Special Assessment District No. 2020-04. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2020-004 for Summit Street from Abbott Street to Rubelman Drive for street rehabilitation.
4. Ordinance Amendment – Retirement Board Membership. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article VII, Municipal Employees' Pensions, Sections 2-403 & 2-407, of the Code of Ordinances of the City of Owosso to amend the membership of the City of Owosso Employees' Retirement System Board of Trustees.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

- 1. Project Status Report.

CONSENT AGENDA

- 1. Special Assessment District No. 2020-01 – Cedar Street. Authorize Resolution No. 4 setting a public hearing for Tuesday, February 18, 2020 at 7:30 p.m. to receive citizen comment regarding Special Assessment District No 2020-01 for Cedar Street, from South Street to Hampton Avenue for street rehabilitation.
- 2. Special Assessment District No. 2020-02 – Clark Avenue. Authorize Resolution No. 4 setting a public hearing for Tuesday, February 18, 2020 at 7:30 p.m. to receive citizen comment regarding Special Assessment District No. 2020-02 for Clark Avenue, from Oliver Street to King Street for street rehabilitation.
- 3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Gary Wilson	Historical Commission	12-31-2022
David Acton*	Historical Commission	12-31-2022
Tara Jenkins	Planning Commission	06-30-2022

* indicates reappointment

- 4. Emergency Purchase Authorization – WTP Variable Frequency Drive. Authorize emergency purchase of one variable frequency drive for the WTP from Peerless Midwest, Inc. in the amount of \$18,725.00 and further authorize payment to the vendor upon satisfactory delivery of the equipment.
- 5. Bid Award – 2020 Street Program & 2020 DWRP Water Main Project - Contract No. 1. Approve the low bid of Crawford Contracting, Inc. for the combined 2020 Street Program and 2020 DWRP Water Main Project - Contract No. 1 (North Street & Summit Street) in the amount of \$2,372,642.21, authorize a contingency amount of \$50,000.00 for City field staff adjustments on the street program, further authorize a contingency amount of \$27,000.00 for City field staff adjustments on the water main project, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRP bid award resolution.
- 6. Bid Award – 2020 Street Program & 2020 DWRP Water Main Project - Contract No. 2. Approve the low bid of McGuirk Sand & Gravel, Inc. for the combined 2020 Street Program and 2020 DWRP Water Main Project - Contract No. 2 (Clark Avenue & Cedar Street) in the amount of \$1,232,311.30, authorize a contingency amount of \$50,000.00 for City field staff adjustments on the street program, further authorize a contingency amount of \$27,000.00 for City field staff adjustments on the water main project, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRP bid award resolution.
- 7. Bid Award – 2020 DWRP Water Main Project – Contract No. 3. Approve the low bid of Crawford Contracting, Inc. for the 2020 DWRP Water Main Project - Contract No. 3 (water mains only) in the amount of \$386,690.95, authorize a contingency amount of \$20,000.00 for City field staff adjustments, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRP bid award resolution.

8. Bid Award – 2020 WTP Improvements Contract. Approve the low bid of J.F. Cavanaugh Company for the 2020 Water Treatment Plant Improvements project in the amount of \$896,000.00, authorize a contingency amount of \$35,000.00 for City field staff adjustments, approve payment up to the contract amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof, and further approve the required DWRF bid award resolution.
9. Warrant No. 580. Authorize Warrant No. 580 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund Inc.	Worker's Compensation Insurance- 4 of 4 installments for FY 19/20	Various	\$27,947.00

ITEMS OF BUSINESS

1. Property Lease – Tillable Acreage. Consider resolution authorizing the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for a period of five years.
2. Downtown Parking Amendments – Lot Nos. 5 & 6. Consider amending Traffic Control Order Nos. 1171.3 and 1172.3 for Lot Nos. 5 and 6 in the downtown increasing the time limit from four hours to twelve.
3. Ordinance Adoption – Bonding for DWRF Financing. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for DWRF financing of the cost of acquisition and construction of improvements to the City's water supply system under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
4. Strike Delinquent Personal Property Taxes. Consider resolution authorizing the removal of \$2,490.63 in delinquent personal property taxes from the City tax rolls for years 2010-2013 due to uncollectibility and further authorize the City Treasurer to proceed with the procedure to strike taxes from the appropriate tax rolls for said years.
5. Fee Schedule Amendment – Marihuana Establishments & Facilities. Consider amending the Fee Schedule adding an annual renewal fee for marihuana related establishments.
6. Capital Improvement Plan Adoption. Consider adoption of the 2020-2026 Capital Improvement Plan as adopted and recommended by the Planning Commission.

COMMUNICATIONS

1. Joshua D. Adams, DDA/Main Street Director. Owosso Main Street 2020 IMPACT Report.
2. Downtown Development Authority/Main Street. Minutes of January 8, 2020.
3. Downtown Historic District Commission. Minutes of January 15, 2020.
4. Planning Commission. Minutes of January 27, 2020.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, February 18, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Downtown Loan Committee – Bank Representative - term expires June 30, 2021
Historical Commission – 2 terms expire December 31, 2020
Planning Commission – term expires June 30, 2020
Planning Commission – term expires June 30, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.