

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, APRIL 17, 2017  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 3, 2017:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Fire Fighter Promotion Ceremony. A ceremony recognizing the promotion of fire fighter Stephen A. Chapko II to Captain and fire fighter Matthew F. Nowiski to Lieutenant.
2. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 28, 2017 as Arbor Day in the City of Owosso.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Special Assessment District No. 2017-03. Authorize Resolution No. 2 setting a public hearing for Monday, May 1, 2017 for proposed Special Assessment District No. 2017-03 for Stewart Street from Chestnut Street to Chipman Street for street resurfacing.

2. Special Assessment District No. 2017-01. Authorize Resolution No. 4 setting a public hearing for Monday, May 1, 2017 to receive citizen comment regarding Special Assessment District No. 2017-01 for Oliver Street, from Washington Street to Oak Street for reconstruction.
3. Boards & Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

| <b>Name</b>     | <b>Board/Commission</b>  | <b>Term Expires</b> |
|-----------------|--|---------------------|
| Jim Woodworth   | Downtown Development Authority/Main Street Board<br>filling unexpired term of S. Haskins | 06-30-2018          |
| Sara Adams      | Historical Commission<br>filling unexpired term of J. Mahoney                            | 12-31-2019          |
| Elaine Greenway | Historical Commission<br>Filling unexpired term of S. Osika                              | Term of office      |

4. Free Food Distribution Permission. Approve the application from First United Methodist Care Network for use of a portion of Comstock Parking Lot on May 20, 2017 from 8:00am— 12:00pm to conduct a free food distribution, waive the insurance requirement, and authorize Traffic Control Order No. 1368 formalizing the action.
5. Downtown Owosso Farmers' Market. Consider request from Tracy Peltier- Market Master of the Downtown Owosso Farmers' Market to close Exchange Street from Water Street to Washington Street and Ball Street from Main Street to Mason Street every Saturday from May 6, 2017 to October 28, 2017 from 7:00 a.m. until 1:30 p.m., close the same streets on July 29, 2017, September 9, 2017, and September 16, 2017 from 7:00 a.m. until 4:00 p.m., and approve Traffic Control Order No. 1369 formalizing the request.
6. Purchase Authorization - North Chipman Water Main Materials. Waive competitive bidding requirements and authorize purchase of water main materials from ETNA, Ferguson, and East Jordan Iron Works for the replacement of water distribution system components on North Chipman Street from Stinson Street to Shady Lane Drive in an amount not to exceed \$32,687.46 (including a contingency of \$6,000) and further authorize payment to the vendor upon satisfactory delivery of said product.
7. Bid Award —Sand and Gravel. Accept the low bid of Fuoss Gravel Company for Class II Backfill Sand in the amount of \$4.99 per ton and 22A gravel in the amount of \$8.90 per ton for the fiscal year ending June 30, 2018, authorize payment in accordance with unit prices up to 2,500 tons and 1,800 tons respectively, and further authorize a contingency amount of \$5,000.00 for a total amount not to exceed \$33,657.00.
8. Warrant No. 541. Authorize Warrant No. 541 as follows:

| <b>Vendor</b>              | <b>Description</b>   | <b>Fund</b> | <b>Amount</b> |
|----------------------------|--|-------------|---------------|
| Logicalis, Inc.            | Network engineering support-<br>March 2017                                   | Various     | \$7,056.00    |
| Owosso Charter Township    | Owosso Charter Township 2011<br>Water Agreement payment-<br>1/1/17 - 3/31/17 | Water       | \$9,636.05    |
| Caledonia Charter Township | Caledonia Utility Fund payment-<br>1/1/17 – 3/31/17                          | Water       | \$20,923.00   |
| William C Brown PC         | Professional services-<br>3/13/17-4/10/17                                    | General     | \$7,682.48    |

9. Check Register – March 2017. Affirm check disbursements totaling \$1,591,558.77 for March 2017.

## **ITEMS OF BUSINESS**

1. Set Public Hearing -2017-2018 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for May 1, 2017 to receive citizen comment regarding proposed 2017-2018 City Budget.
2. MDOT Performance Resolution. Authorize resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, or to conduct other activities, on, over, and/or under a State Highway right of way.
3. Transportation Economic Development Funds-Category F Application – Monroe & Gould Streets. Approve resolution supporting the application to seek Transportation Economic Development Fund-Category F funds for roadway improvements to Monroe Street from the east City limits to Gould Street and Gould Street from Monroe Street to Corunna Avenue and authorize the obligation of City funds for the project per the terms of the TEDF-F Program match requirement.

## **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. March 2017 Building Department Report.
2. N. Bradley Hissong, Building Official. March 2017 Code Violations Report.
3. Parks & Recreation Commission. Minutes of March 28, 2017.

## **CITIZEN COMMENTS AND QUESTIONS**

## **NEXT MEETING**

Monday, May 01, 2017 Regular Meeting, 7:30pm  
Thursday, May 04, 2017 Budget Meeting, 6:00pm

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – 2 terms expiring December 31, 2019  
Parks & Recreation Commission – 2 terms expiring June 30, 2017  
Parks & Recreation Commission – term expires June 30, 2018

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).