

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES SYNOPSIS  
MONDAY, NOVEMBER 18, 2019**

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber, and Nicholas L. Pidek.

**ABSENT:** Councilmember Daniel A. Law.

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

Proposed Special Assessment District No. 2019-01 - Hazards and Nuisances. Conducted a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2019-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances. The following person commented in regard to the proposed special assessment roll: Davina Inman. The Council moved to postpone the item until the December 2, 2019 to allow time to investigate Ms. Inman's issue.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke asked what the poverty exemption item was for.  
Eddie Urban said he got stuck in Gladwin last Tuesday due to the weather. He said he has been working on cleaning up his yard and he can't understand why he can't have a privacy fence like other residents.

**CITY MANAGER REPORT**

City Manager Henne detailed the latest project status report, highlighting the fact that the water meter installation project has now been completed.

**CONSENT AGENDA**

The Consent Agenda was approved as follows:

Set Public Hearing – OPRA District – 114-116 W. Main Street. Set a public hearing for Monday, December 2, 2019 to receive citizen comment regarding the application from Ruesswood REI Group, LLC to establish an Obsolete Property Rehabilitation District for the property located at 114-116 W. Main Street.

Boards and Commissions Appointments. Approved the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Jamie Burke	Shiawassee District Library Board	06-30-2023
Kevin Maginity	Parks & Recreation Commission (filling unexpired term of R. Woodworth)	06-30-2021

Living Nativity Scene Permission. Approved request from First United Methodist Church for the closure of North Street from Water Street to Hickory Street for a Live Nativity Scene Saturday, December 7, 2019 from 5:30pm until 9:30pm and authorized Traffic Control Order No. 1429 formalizing the action.

Glow Owosso Permission. Approved request from Owosso Main Street for use of various streets in the downtown and High School area and the closure of Main Street Plaza at various times on November 29, 2019 for Owosso Glow events, waived the insurance requirement, and further approved Traffic Control Order No. 1430 formalizing the request.

Flexible Spending Account Terms Adoption. Authorized acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2020.

Contract Extension – IT/Network Engineering Services. Authorized extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2020 calendar year in an amount not to exceed \$90,000.00, and further authorized payment to the vendor for services rendered up to the contract amount.

Purchase Authorization – WWTP Cargo Van. Waived competitive bidding requirements, authorized a joint purchase from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso via State of Michigan Contract No. 071B7700180 for one 2020 Ford F-150 Transit Cargo Van in the amount of \$28,540.00, further authorized a contingency of \$750.00 to be used upon administrative consent, and approved payment up to the quoted amount, plus the contingency, upon satisfactory delivery of said vehicle.

Warrant No. 577. Authorized Warrant No. 577 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Michigan Municipal League Workers' Compensation Fund Inc.	Worker's Compensation Insurance- 3 of 4 installments for FY 19/20	Various	\$27,947.00

Check Register – October 2019. Affirmed check disbursements totaling \$2,438,570.48 for October 2019.

**ITEMS OF BUSINESS**

Retirement System Funds Transfer. Accepted the transfer of the Police Patrol unit and its corresponding retirees to the MERS System in the amount of \$4,953,970.00.

Obsolete Property Rehabilitation Exemption Certificate Revocation - 300 W. Main Street. Approved revocation of Obsolete Property Rehabilitation Exemption Certificate #3-16-0011 issued to Owosso REI Group, LLC for the property located at 300 West Main Street due to a lack of follow-through on the project.

Industrial Facilities Exemption Certificate Revocation – 300 W. Main Street. Approved recommending revocation of Industrial Facilities Exemption Certificate #2016-123 issued to Owosso REI Group, LLC for the property located at 300 West Main Street due to a lack of follow-through on the project.

2020 Income Threshold Poverty Exemptions. Adopted the 2020 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994, using a combination of the Federal Income Standard Poverty Thresholds and 40% of the Shiawassee County Median Income, whichever is higher.

DWRF 2020 Project Approval & Funding Request. Approved the water utility projects selected for the 2020 project year and requested funding of said projects via the Drinking Water Revolving Fund.

SRF 2020 Project Approval & Funding Request. Approved the sanitary sewer system and treatment facilities projects selected for the 2020 project year and requested funding of said projects via the State Revolving Fund.

**COMMUNICATIONS**

Cheryl A. Grice, Finance Director. October 2019 Revenue & Expenditure Report.

N. Bradley Hissong, Building Official. 2019 Liquor License Inspection Report.

N. Bradley Hissong, Building Official. October 2019 Building Department Report.

N. Bradley Hissong, Building Official. October 2019 Code Violations Report.

N. Bradley Hissong, Building Official. October 2019 Certificates Issued Report.

N. Bradley Hissong, Building Official. October 2019 Inspections Report.

Kevin D. Lenkart, Public Safety Director. October 2019 Police Report.

Kevin D. Lenkart, Public Safety Director. October 2019 Fire Report.

Brownfield Redevelopment Authority. Minutes of October 6, 2019.

Historical Commission. Minutes of October 15, 2019.

Historical Commission. Minutes of November 12, 2019.

**CITIZEN COMMENTS AND QUESTIONS**

Tom Manke sought further clarification on the poverty exemptions asking if taxes would automatically be waived for those that meet the income thresholds. It was noted the process is not automatic, application is required.

Eddie Urban mentioned that he has lots of stuff for sale including old bikes, hand tools, outboard motors, and antique chain saws.

Mayor Pro-Tem Osika welcomed Leadership Shiawassee attendees Brent Singer and Trafton Jean to the meeting.

City Manager Henne noted that an application for poverty exemption has to be completed prior to the March Board of Review.

**NEXT MEETING**

Monday, December 02, 2019

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019

Building Board of Appeals – Alternate - term expires June 30, 2021

Brownfield Redevelopment Authority – term expires June 30, 2022

Historical Commission – term expires December 31, 2019

Historical Commission – 2 terms expire December 31, 2020

Parks & Recreation Commission – term expires June 30, 2021

Planning Commission – term expires June 30, 2020

Planning Commission – term expires June 30, 2022

**ADJOURNMENT**

The meeting was adjourned at 8:12 p.m.

Christopher T. Eveleth, Mayor  
Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).