

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, NOVEMBER 18, 2019  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 4, 2019:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Proposed Special Assessment District No. 2019-01 - Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2019-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

1. Project Status Report. (This will be distributed at the meeting.)

**CONSENT AGENDA**

1. Set Public Hearing – OPRA District – 114-116 W. Main Street. Set a public hearing for Monday, December 2, 2019 to receive citizen comment regarding the application from Ruesswood REI Group, LLC to establish an Obsolete Property Rehabilitation District for the property located at 114-116 W. Main Street.

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Jamie Burke	Shiawassee District Library Board	06-30-2023
Kevin Maginity	Parks & Recreation Commission (filling unexpired term of R. Woodworth)	06-30-2021

3. Living Nativity Scene Permission. Approve request from First United Methodist Church for the closure of North Street from Water Street to Hickory Street for a Live Nativity Scene Saturday, December 7, 2019 from 5:30pm until 9:30pm and authorize Traffic Control Order No. 1429 formalizing the action.
4. Glow Owosso Permission. Approve request from Owosso Main Street for use of various streets in the downtown and High School area and the closure of Main Street Plaza at various times on November 29, 2019 for Owosso Glow events, waive the insurance requirement, and approve Traffic Control Order No. 1430 formalizing the request.
5. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2020.
6. Contract Extension – IT/Network Engineering Services. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2020 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
7. Purchase Authorization – WWTP Cargo Van. Waive competitive bidding requirements, authorize a joint purchase from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso via State of Michigan Contract No. 071B7700180 for one 2020 Ford F-150 Transit Cargo Van in the amount of \$28,540.00, further authorize a contingency of \$750.00 to be used upon administrative consent, and approve payment up to the quoted amount, plus the contingency, upon satisfactory delivery of said vehicle.
8. Warrant No. 577. Authorize Warrant No. 577 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Michigan Municipal League Workers' Compensation Fund Inc	Worker's Compensation Insurance- 3 of 4 installments for FY 19/20	Various	\$27,947.00

9. Check Register – October 2019. Affirm check disbursements totaling \$2,438,570.48 for October 2019.

### **ITEMS OF BUSINESS**

1. Retirement System Funds Transfer. Consider accepting the transfer of the Police Patrol unit and its corresponding retirees to the MERS System in an amount to be determined.
2. Obsolete Property Rehabilitation Exemption Certificate Revocation - 300 W. Main Street. Consider revocation of Obsolete Property Rehabilitation Exemption Certificate #3-16-0011 issued to Owosso REI Group, LLC for the property located at 300 West Main Street due to a lack of follow-through on the project.
3. Industrial Facilities Exemption Certificate Revocation – 300 W. Main Street. Consider recommending revocation of Industrial Facilities Exemption Certificate #2016-123 issued to Owosso REI Group, LLC for the property located at 300 West Main Street due to a lack of follow-through on the project.

4. 2020 Income Threshold Poverty Exemptions. Adopt the 2020 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
5. DWRF 2020 Project Approval & Funding Request. Approve the water utility projects selected for the 2020 project year and request funding of said projects via the Drinking Water Revolving Fund.
6. SRF 2020 Project Approval & Funding Request. Approve the sanitary sewer system and treatment facilities projects selected for the 2020 project year and request funding of said projects via the State Revolving Fund.

### **COMMUNICATIONS**

1. Cheryl A. Grice, Finance Director. October 2019 Revenue & Expenditure Report.
2. N. Bradley Hissong, Building Official. 2019 Liquor License Inspection Report.
3. N. Bradley Hissong, Building Official. October 2019 Building Department Report.
4. N. Bradley Hissong, Building Official. October 2019 Code Violations Report.
5. N. Bradley Hissong, Building Official. October 2019 Certificates Issued Report.
6. N. Bradley Hissong, Building Official. October 2019 Inspections Report.
7. Kevin D. Lenkart, Public Safety Director. October 2019 Police Report.
8. Kevin D. Lenkart, Public Safety Director. October 2019 Fire Report.
9. Brownfield Redevelopment Authority. Minutes of October 6, 2019.
10. Historical Commission. Minutes of October 15, 2019.
11. Historical Commission. Minutes of November 12, 2019.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, December 02, 2019

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
 Building Board of Appeals – Alternate - term expires June 30, 2021  
 Brownfield Redevelopment Authority – term expires June 30, 2022  
 Historical Commission – term expires December 31, 2019  
 Historical Commission – 2 terms expire December 31, 2020  
 Parks & Recreation Commission – term expires June 30, 2021  
 Planning Commission – term expires June 30, 2020  
 Planning Commission – term expires June 30, 2022

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).