

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 21, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 7, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Industrial Facilities Exemption Certificate – Covenant Eyes. Conduct a Public Hearing to receive citizen comment regarding the application of Covenant Eyes, Inc. for an Industrial Facilities Exemption Certificate for real property improvements at 1525 West King Street.
2. Proposed Special Assessment Project – North Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2020-03 for North Street from Hickory Street to Gould Street for street reconstruction.
3. Ordinance Amendment – Site Plan Review. Conduct a public hearing to receive citizen comment on the proposed amendments to Section 38-390, Site Plan Review, of Article XVII, *General Provisions*, of Chapter 38, Zoning, of the Code of Ordinances, to allow staff approval of select site plans.
4. Ordinance Amendment – Sign Ordinance. Conduct a public hearing to receive citizen comment on the proposed repeal and replacement of Chapter 26, Signs, of the Code of Ordinances.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – Proposed Brownfield Plan #21. Set a public hearing for November 4, 2019 to receive citizen comment regarding the proposed Brownfield Redevelopment Plan #21 – 152 Howard Street Project.
2. OMS/DDA RLF Loan Funding Approval – 108 N. Washington Street. Consider approval of the application from Owosso Books & Beans, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$50,000.00 for working capital for their location at 108 N. Washington Street.
3. OMS/DDA RLF Bridge Loan Funding Approval – 118 S. Washington Street. Consider approval of the application from Nom Nom Sweeties requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$6,975.00 for buildout expenses for their location at 118 S. Washington Street.
4. OMS/DDA RLF Bridge Loan Funding Approval – 114-116 W. Main Street. Consider approval of the application from Ruesswood REI Group requesting a bridge loan from the OMS/DDA Revolving Loan Fund in the amount of \$125,295.95 to closeout the Façade Grant Project at 114-116 W. Main Street in anticipation of grant funding to be received from the MEDC.
5. OMS/DDA RLF Grant Funding Approval – Turnabout Ventures, LLC. Consider approval of the application from Turnabout Ventures, LLC requesting a grant from the OMS/DDA Revolving Loan Fund in the amount of \$9,575.00 to obtain architectural services for the development of upper-floor residential units at 113 E. Main Street, 115 E. Main Street, 110 N. Washington Street, and 108 E. Exchange Street.
6. Warrant No. 576. Authorize Warrant No. 576 as follows:

Vendor	Description	Fund	Amount
Gould Law, P.C.	Professional services- 9/10/19-10/14/19	General	\$10,335.10
Waste Management	Landfill charges – 10/1/19-10/15/19	WWTP	\$12,009.86

ITEMS OF BUSINESS

1. Lot Split Authorization – 123 N. Washington Street. Consider authorization of division of a City lot under the Michigan Subdivision Control Act for platted lot at 123 N. Washington Street.
2. Brownfield Reimbursement Agreement – J&H Oil Project. Consider approval of a Reimbursement Agreement for Brownfield Plan #20 – J&H Oil Project.
3. Development Agreement – Matthews/Mueller Building. Consider entering into an agreement with Owosso REI Group, LLC for the redevelopment and/or remediation of the Matthews/Mueller Building.
4. Obsolete Property Rehabilitation Exemption Certificate Revocation – D.R. & H.P., LLC. Consider revocation of the Obsolete Property Rehabilitation Exemption Certificate #3-16-0026 issued to D.R. & H.P., LLC for the property located at 344 West Main Street due to a lack of follow-through on the project.
5. Brownfield Termination – Plan #19 – 344 W. Main Street. Consider termination of Brownfield Plan #19 – 344 W. Main Street Project for failure to execute eligible activities within two years of approval and sale of the property without notice to the City.
6. Tax Abatement Policy Amendments. Consider amendments to the City's Tax Abatement Policy.

7. Complete Count Committee Establishment. Consider establishment of a Complete Count Committee at the recommendation of the Census Bureau and approve appointment of the following people to the committee:

Name	Board/Commission	Term Expires
Jeff Deason	Complete Count Committee	10-31-2020
Steve Flayer	Complete Count Committee	10-31-2020
Justin Horvath	Complete Count Committee	10-31-2020
Piper Brewer	Complete Count Committee	10-31-2020
Nathan Henne	Complete Count Committee	10-31-2020
Christopher Eveleth	Complete Count Committee	10-31-2020
Nicholas Pidek	Complete Count Committee	10-31-2020
Susan Ludington	Complete Count Committee	10-31-2020
Marlene Webster	Complete Count Committee	10-31-2020

COMMUNICATIONS

1. Bradley Kirkland, Planning Commission. Letter of resignation.
2. Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – September 2019.
3. N. Bradley Hissong, Building Official. September 2019 Building Department Report.
4. N. Bradley Hissong, Building Official. September 2019 Code Violations Report.
5. N. Bradley Hissong, Building Official. September 2019 Certificates Issued Report.
6. N. Bradley Hissong, Building Official. September 2019 Inspections Report.
7. Kevin D. Lenkart, Public Safety Director. September 2019 Police Report.
8. Kevin D. Lenkart, Public Safety Director. September 2019 Fire Report.
9. Downtown Development Authority/Main Street. Minutes of October 3, 2019.
10. Parks & Recreation Commission. Minutes of September 25, 2019.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 04, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
 Building Board of Appeals – Alternate - term expires June 30, 2021
 Brownfield Redevelopment Authority – term expires June 30, 2022
 Historical Commission – term expires December 31, 2019
 Historical Commission – 2 terms expire December 31, 2020
 Parks & Recreation Commission – term expires June 30, 2021
 Planning Commission – term expires June 30, 2020
 Planning Commission – term expires June 30, 2022
 Shiawassee District Library – term expires June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours-notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.