

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 17, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 3, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Revolving Loan Fund Application – WWTP Improvements. Conduct a public hearing to receive citizen comment regarding the project plan proposed for submission to the EGLE State Revolving fund for improvements to the City's Waste Water Treatment Plant.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Recreation Service Agreement – Bentley Park Maintenance. Approve a one-year contract with the Shiawassee Family YMCA for daily maintenance of the splash pad and bathrooms at Bentley Park in the amount of \$7,500.00 and authorize payment to the vendor according to the terms of the contract.

2. Bid Award - Refuse Services. Approve the bid of Tri-County Refuse Service, Inc. d/b/a Republic Services of Flint for refuse service to the City's main facilities for the 3-year period beginning July 1, 2019 through June 30, 2022 in the amount of \$16,631.46 and further approve payment up to the contract amount for work satisfactorily completed.
3. Bid Award – No-Preference Towing Services. Authorize bid award for no-preference towing services to Richard Maurer d/b/a Dick's Auto Service for the period from July 1, 2019 through June 30, 2022.
4. Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$225.00 per liquid ton, with an estimated annual contract of \$62,325.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2020.
5. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$0.746 per gallon, with an estimated annual contract of \$40,284.00, plus \$1,200.00 for split delivery, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2020.
6. Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$143.00 per dry ton, with an estimated annual contract of \$114,400.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2020.
7. Warrant No. 570. Authorize Warrant No. 570 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services-5/14/19-6/10/19	General	\$10,075.00

8. Check Register – May 2019. Affirm check disbursements totaling \$833,669.98 for May 2019.

ITEMS OF BUSINESS

1. Downtown Revolving Loan Program Standards. Consider approval of the revised standards for the downtown revolving loan fund.
2. City Budget Amendment. Adopt Amendment No. 3 the 2018-2019 Budget.
3. Downtown Development Authority General Appropriations Resolution. Adopt the General Appropriations Resolution to authorize the levy of the Downtown Development Authority millage for the 2019-2020 fiscal year.
4. City Budget Adoption. Adopt General Appropriations Resolution approving the 2019-2020 City Budget.

COMMUNICATIONS

1. J. Tamayo, SATA Board. Letter of Resignation.
2. N. Bradley Hissong, Building Official. May 2019 Building Department Report.
3. N. Bradley Hissong Building Official. May 2019 Code Violations Report.

4. N. Bradley Hissong, Building Official. May 2019 Certificates Issued Report.
5. N. Bradley Hissong, Building Official. May 2019 Inspections Report.
6. Kevin D. Lenkart, Public Safety Director. May 2019 Police Report.
7. Kevin D. Lenkart, Public Safety Director. May 2019 Fire Report.
8. Downtown Historic District Commission. Minutes of April 17, 2019.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, July 01, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2021
Planning Commission – term expires June 30, 2019
SATA Board of Directors – term expires October 1, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 3, 2019
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: PASTOR MARLENE WEBSTER
OWOSSO CITY CHURCH

PLEDGE OF ALLEGIANCE: COUNCILMEMBER LOREEN F. BAILEY

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Janae L. Fear, Jerome C. Haber, and
Nicholas L. Pidek.

ABSENT: Councilmember Daniel A. Law.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda with the addition of the following appointment to Consent Item 1. Boards and Commissions Appointments.

Name	Board/Commission	Term Expires
Pete Yerian	Planning Commission	06-30-2022

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 20, 2019

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of May 20, 2019 as presented.

Motion supported by Councilmember Bailey and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Budget Hearing

A Public Hearing was conducted pursuant to Chapter 8, Section 4 of the City Charter to receive citizen comments regarding proposed 2019-20 Budget.

There were no citizen comments received prior to, or during the meeting.

Mayor Eveleth indicated that per policy only the public hearing would be conducted this evening, there will be no move to adopt the budget tonight.

MDEQ Sewer Revolving Fund Project Submittal

A public hearing was conducted to receive citizen comment regarding the project plan proposed for submission to the MDEQ State Revolving Fund for improvements to the City's sanitary sewer collection system.

The following people commented in regard to the proposed project submittal:

OHM Engineer Matthew Kennedy gave a PowerPoint presentation detailing the current conditions and the plan devised to resolve them. The City must reduce sanitary sewer overflows per an administrative order from the State of Michigan. The plan proposed this evening involves two distinct projects: construction of a detention tank and the repair/rehabilitation of sewer lines and manhole structures. The cost for both projects is estimated at \$4,900,000 and would be financed with a 20-year low interest loan from the Revolving Fund. Quarterly residential sewer rates are predicted to increase approximately \$11.41 if both projects move forward as proposed.

City Manager Henne noted that the City is planning on tackling some projects similar to those mentioned on a pay-as-you-go basis this coming fiscal year. The projects detailed in the application will be in addition to the pay-as-you-go projects. He also noted that the City is not considered a disadvantaged community for the purposes of this particular loan.

There were no citizen comments received prior to, or during the hearing.

The City Council sought clarification on how quickly the proposed rate hike would be instituted. They also inquired about the following items: the locations that typically overflow, whether the City gets fined for overflows, if identification of infiltrations from private properties would resolve the problem, the size and frequency of overflows, whether the tank could be located underground, if the Planning Commission considered the best use of the land where the tank is proposed to be located, and whether the Master Plan prescribed a different usage for the property.

The hearing was closed at 7:59 p.m.

Motion by Councilmember Bailey to approve the proposed project plan and designate an authorized signer as detailed below:

RESOLUTION NO. 84-2019

ADOPTING A FINAL PROJECT PLAN FOR WASTEWATER COLLECTION SYSTEM IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

WHEREAS, the City of Owosso recognizes the need to make improvements to its existing wastewater treatment and collection system and its existing NPS pollution control system; and

WHEREAS, the City of Owosso authorized OHM Advisors to prepare a Project Plan, which recommends the rehabilitation of structurally deficient wastewater collection system components as well as construction of a new sanitary sewer overflow detention tank to address sanitary sewer overflows; and

WHEREAS, said Project Plan was presented at a Public Hearing held on June 3rd, 2019 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Plan and agrees to implement the selected alternatives "Rehabilitation of Sanitary Sewer Pipe and Manholes" and "Sanitary Sewer Overflow Detention Tank".

BE IT FURTHER RESOLVED, that the Director of Public Utilities, a position currently held by Glenn Chinavare, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Revolving Fund Loan to assist in the implementation of the selected alternative.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Bailey, Fear, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, asked what lime residuals could be used for.

Gary Burk, Owosso Township resident and former Utilities Director, said he felt that a time-of-sale ordinance would help the City resolve the problem with private infiltrations to the sanitary sewer system. He said the City has worked to reduce the number of overflows and the size of each overflow in the past several years. He expressed concern that the retention tank being proposed will not be large enough. He further noted that it was his opinion that the pumps at the WWTP are the cause of the bottleneck at the plant, not the size of the pipes leading to the plant. He encouraged the City to target elicit connections and conduct inspections on an on-going basis.

Mayor Eveleth reminded everyone that the annual Curwood Festival would be going on this weekend.

Mayor Pro-Tem Osika apologized for forgetting to bring Pete Yerian's appointment to the attention of the Mayor.

CITY MANAGER REPORT

City Manager Nathan R. Henne detailed the latest Project Status Report for Council.

Mayor Eveleth inquired how much money the 9-lot sale at Osburn Lakes brought in. City Manager Henne indicated he would check and report back.

Councilmember Fear asked how many lead service lines would be left after the current replacement project is completed. Utilities Director Chinavare indicated that the survey for lead lines should be completed by September 30th.

Councilmember Pidek asked if there was any way to speed up the identification process, such as educating citizens to identify the type of service line they have. Mr. Chinavare agreed that another outreach effort would be appropriate, but he cautioned that it may be difficult for residents to identify exactly what type of material their service line is made of.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Cheryl Grice	Building Authority filling unexpired term of K. Ruddy	06-30-2020
Treena Chick	Local Development Finance Authority / Brownfield Redevelopment Authority filling unexpired term of L. Cook	06-30-2023
Robert Teich*	Zoning Board of Appeals	06-30-2022
Brent Mowinski*	Downtown Loan Committee	06-30-2021
Bradley Kirkland*	Downtown Loan Committee	06-30-2021
Pete Yerian ¹	Planning Commission	06-30-2022

* Indicates reappointment

¹ Appointment was added to the agenda.

80's Summer Street Party Permission. Approve application of Pete Yerian, owner of Niche Bar and Lounge, for closure of N. Washington Street from Main Street to Exchange Street from 2:00 p.m. on Saturday, June 29, 2019 until 2:00 a.m. on Sunday, June 30, 2019 for an 80's Summer Street Party and authorize Traffic Control Order No. 1416 formalizing the request.

Salem Lutheran Church 5K Walk/Run Permission. Approve application of Timothy Norder, race coordinator, for closure of Williams Street from Park Street to Adams Street and Jerome Avenue from Himgurg Drive to Oakwood Avenue from 8:30 a.m. until 10:30 a.m. on Sunday, July 14, 2019 for the Salem Lutheran Church 5K Walk/Run, waive the insurance requirement, and authorize Traffic Control Order No. 1417 formalizing the request.

Change Order – Lead & Galvanized Water Service Line Replacement Contract. Authorize Change Order No. 1 to the Lead & Galvanized Water Service Line Replacement Contract with Green Tech Systems, LLC increasing the amount by \$52,898.74 for additional expenses associated with difficult internal plumbing configurations inside resident homes and further authorize payment to the contract for the contract amount, including Change Order No. 1 as follows:

RESOLUTION NO. 85-2019

APPROVAL OF CHANGE ORDER NO. 1 TO THE AGREEMENT BETWEEN THE CITY OF OWOSSO AND GREEN TECH SYSTEMS, LLC OF KAWKAWLIN, MICHIGAN FOR REPLACEMENT OF LEAD AND GALVANIZED WATER SERVICE LINES

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with the Michigan Department of Environment Quality (MDEQ) on April 2, 2018 to implement a Pilot Drinking Water Infrastructure Grant for the purpose of identifying lead and galvanized water service lines in the city of Owosso water distribution system; and

WHEREAS, the city of Owosso entered into a services agreement with Green Tech Systems, LLC as approved at its regularly scheduled council meeting of January 22, 2019 for the verification and replacement of lead and galvanized water service lines; and

WHEREAS, the Director of Public Services & Utilities has reviewed the scope of work as provided in Change Order No.1, and approves of this additional work required to complete the replacement of water service lines in accordance with MDEQ regulations.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve change order No.1 in the amount of \$52,898.74 to the Lead &

Galvanized Water Service Line Replacement Contract with Green Tech Systems, LLC for providing additional services for the replacement of lead and galvanized water service lines.

SECOND: The accounts payable department is authorized to submit payment to Green Tech Systems in the amount of \$257,904.00, plus change order No.1 in the amount of \$52,898.74, for a total not to exceed \$310,802.74.

THIRD: The above expenses shall be paid for from the water fund account 591-901-972.000.

Services Agreement – Clarifier Transfer Pipe Cleaning. Waive competitive bidding requirements, authorize a Services Agreement in the amount of \$51,046.80 with SET Environmental, Inc. for the immediate cleaning of the clarifier transfer pipe at the Water Filtration Plant, and further authorize payment to the service provider upon satisfactory completion of the project as detailed below:

RESOLUTION NO. 86-2019

AUTHORIZING MAINTENANCE SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND SET ENVIRONMENTAL, INC. OF GRAND RAPIDS FOR EMERGENCY PIPE CLEANING AT THE WATER TREATMENT PLANT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its city and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to pump and deliver treated water during peak demands is compromised as result of a clarifier effluent pipe restriction, and it is determined to require immediate professional cleaning services to remove the restriction limiting the Water Treatment Plant from pumping and delivering water supply at operational capacity, and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the proposed cleaning services, researched qualified contractors, and determined that SET Environmental, Inc. is the firm best qualified to perform the necessary services because they understand the circumstances under which the services must be performed and they have worked with staff to prepare work plans to accomplish the task; and

WHEREAS, the City Director of Public Services and Utilities recommends authorizing SET Environmental, Inc. to provide said cleaning services in the amount of \$51,046.80.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with SET Environmental, Inc. of Grand Rapids, Michigan for emergency pipe cleaning services at the Water Treatment Plant, and to waive the competitive solicitation process as normally required by the city purchasing policy.

SECOND: The mayor and/or city clerk are instructed and authorized to sign the purchase services agreement as prepared by the city clerk.

THIRD: The accounts payable department is authorized to submit payment to SET Environmental, Inc. in an amount not to exceed \$51,046.80 upon satisfactory completion of the work or portion thereof.

FOURTH: The above expenses shall be paid from account no. 591-553-833.000.

Bid Award - Lime Residuals Removal/Reuse. Authorize three-year contract with Prolime Corporation for the removal/re-use of Water Treatment Plant lime residuals at \$20.20 per cubic yard in years 1 and 2 and \$20.81 per cubic yard in year 3, with a total amount not to exceed \$299,990.00, and further authorize payment according to unit prices upon successful completion of the work or a portion thereof as follows:

RESOLUTION NO. 87-2019

**AUTHORIZING CONTRACT WITH
PROLIME CORPORATION OF WASHINGTON, MICHIGAN
FOR REMOVAL OF LIME RESIDUAL MATERIAL AT THE WATER TREATMENT PLANT**

WHEREAS, the city has determined it necessary to remove lime residual material at its water treatment plant lagoons to gain lagoon capacity; and

WHEREAS, the city of Owosso sought bids for the removal of lime residuals at the water treatment plant; and

WHEREAS, Prolime Corporation of Washington, Michigan is hereby determined to be the qualified, responsible, and low bidder to provide such services; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Prolime Corporation to remove spent lime in the approximate quantities of 6,400 cubic yards at \$20.20/CY for fiscal year 2019-2020, 3,300 cubic yards at \$20.20/CY for fiscal year 2020-2021, and 5,000 cubic yards at \$20.81/CY for fiscal year 2021-2022.
- SECOND: The mayor and city clerk are instructed and authorized to sign the Contract for Services between the city of Owosso, Michigan and Prolime Corporation as prepared by the city clerk in the amount of \$299,990.00 covering the period of July 1, 2019 through June 30, 2022.
- THIRD: The accounts payable department is authorized to pay Prolime Corporation according to unit prices up to the contract amount for work satisfactorily completed and certified correct by the Director of Public Services or his designee.
- FOURTH: The above expenses shall be paid from the Water Fund Account 591-553-834.000

Bid Award -2019 Street Patches Program. Authorize bid award to L & L Excavating, LLC as the low bidder for the 2019 Street Patches Program in the amount of \$91,774.10 and further authorize payment up to the bid amount upon satisfactory completion of the work or a portion thereof as follows:

RESOLUTION NO. 88-2019

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE 2019 STREET PATCHES PROGRAM
WITH L & L EXCAVATING, LLC OF REESE, MICHIGAN**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the temporary street patches in many of the streets in the city need to be permanently repaired with a hot mixed asphalt to prevent water from getting into the sub base of the street, accelerating the deterioration of the street pavement, and that this pavement maintenance is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids to permanently patch said areas; and

WHEREAS, L & L Excavating, LLC submitted the low and responsible bid, and it is hereby determined that L & L Excavating, LLC is qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ L & L Excavating, LLC for pavement patching as required for the 2019 Street Patches Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the contract service agreement between the city of Owosso and L & L Excavating, LLC, in an amount not to exceed \$91,744.10.
- THIRD: The accounts payable department is authorized to pay L & L Excavating, LLC for work satisfactorily completed in the amount of \$91,744.10.
- FOURTH: The above expenses shall be paid from FY2019-2020 Major and Local Street Fund Accounts 202/203-463-818.000.

Motion supported by Councilmember Haber.

Roll Call Vote.

- AYES: Councilmembers Bailey, Pidek, Haber, Fear, Mayor Pro-Tem Osika, and Mayor Eveleth.
- NAYS: None.
- ABSENT: Councilmember Law.

ITEMS OF BUSINESS

2018-19 City Budget Amendment

Motion by Mayor Pro-Tem Osika to adopt the 2018-2019 Amended Budget as detailed below:

RESOLUTION NO. 89-2019

**CITY OF OWOSSO
ADOPTION OF AMENDED 2018-2019 BUDGET**

WHEREAS, the City Council of Owosso has adopted The General Appropriations Act Budget for 2018-2019 by Resolution, and

WHEREAS, Section 9 of the General Appropriations Act requires a departmental budget which stipulates that no transfers of departmental appropriations shall be made without prior approval of the Council, and

WHEREAS, MCL 141.437 states that the local legislative body of the local unit shall amend the general appropriations act as soon as it becomes apparent that a deviation from the original general appropriations act is necessary, and

WHEREAS, the Finance Director has made recommendations that include proposals for measures necessary to provide revenues sufficient to meet expenditures of the fund or both, and

WHEREAS, the City Council of Owosso has determined these changes in the 2018-2019 Owosso Budget (Act) is needed and necessary to monitor the financial operations of the City and to ensure the appropriations do not exceed the expenditures;

NOW THEREFORE BE IT RESOLVED that the City Council of Owosso hereby adopts the amended revenues and expenditures listed below to be reflected in the 2018-2019 Amended Annual Budget (Act).

CITY OF OWOSSO BUDGET AMENDMENTS
Period Projected Ending 6/30/19 To be Approved 6/3/19

General Fund **To reflect spending, collections and labor changes**

	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	INCREASE (DECREASE)	AMENDED BUDGET
1	101-000-600.642	Cable Television Franchise Fees	145,000	(26,000)	119,000
-	101-000-695.699	Appropriation of Fund Balance	130,000	26,000	156,000
2	101-101-978.860	City Council Education and Training	600	4,500	5,100
-	101-171-978.860	City Manager Health Insurance	17,970	(4,500)	13,470
-	101-201-702.100	Finance Salaries	176,627	5,500	182,127
-	101-209-716.100	Assessing Health Insurance	18,799	(13,250)	5,549
-	101-215-702.100	Clerk Salaries	106,916	5,500	112,416
-	101-215-718.000	Clerk Retirement	50,539	12,000	62,539
-	101-226-718.000	Human Resources Retirement	27,044	1,700	28,744
-	101-253-702.100	Treasury Salaries	92,856	(1,000)	91,856
-	101-258-818.000	Contractual Services	86,695	(16,150)	70,545
-	110-265-718.000	Building and Grounds Retirement	18,373	4,000	22,373
-	101-265-702.200	Building and Grounds Wages	38,869	6,700	45,569
-	101-265-716.000	Building and Grounds Fringes	950	4,000	4,950
-	101-299-850.000	Bad Debt Expense	90,000	16,000	106,000
-	101-300-716.100	Police Health Insurance	255,919	(10,000)	245,919
-	101-300-860.000	Police Education and Training	16,410	(5,000)	11,410
-	101-335-702.300	Fire Overtime	125,000	(5,000)	120,000
-	101-335-728.100	Fire Supplies	30,000	(5,000)	25,000
-	101-335-718.000	Fire Retirement	213,961	(17,500)	196,461
-	101-370-702.100	Building and Safety Wages	59,779	5,500	65,279
-	101-441-702.200	Public Works Wages	59,477	15,000	74,477
-	101-528-843.000	Leaf and Brush Collection Equipment Rental	120,000	(8,000)	112,000
-	101-728-702.100	Community Development Salaries	81,227	(20,000)	61,227
-	101-728-716.100	Community Development Contractual Services	67,268	(5,000)	62,268
-	101-756-974.000	Land Improvements-Skatepark	111,420	27,000	138,420
-	101-966-999.731	Retirement Transfer	157,000	3,000	160,000
		Overall Change	2,298,699	-	2,298,699

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, Bailey, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

MERS Hybrid Plan- Future Fire Department Members

Motion by Councilmember Bailey to authorize approval of the MERS Hybrid Plan Adoption Agreement governing Fire Department employees hired after May 1, 2019 as follows:

RESOLUTION NO. 90-2019

**ADOPTING THE MERS HYBRID PLAN FOR
FIRE DEPARTMENT EMPLOYEES HIRED AFTER MAY 1, 2019**

WHEREAS, the participating entity desires to adopt the MERS Hybrid Plan for its designated employees;

WHEREAS, the participating entity has furnished MERS with required data regarding each eligible employee and retiree, and, for employees, MERS' actuary has computed the liabilities for benefits payable and which may become payable (on account of service already, and to be, rendered) with respect to the defined benefit portion of the MERS Hybrid Plan, and the participating entity has furnished MERS with required data regarding each eligible employee and retiree with respect to the defined contribution portion of the MERS Hybrid Plan;

WHEREAS, as a condition of MERS membership, and pursuant to the MERS Retirement Board's power as plan administrator and trustee under Plan Document Section 71 and MCL 38.1536, as each may be amended, it is appropriate and necessary to enter into a binding agreement providing for the administration of the Hybrid Plan, the reporting of wages, and the payment of the required contributions of a participating entity and withholding of employee contributions; now, therefore,

IT IS HEREBY RESOLVED:

On behalf of the participating entity, the governing body of the City of Owosso adopts the MERS Hybrid Plan in accordance with Plan Section 4 for its eligible employees as described in the MERS Hybrid Adoption Agreement, subject to the MERS Plan Document and as authorized by 1996 PA 220, as both may be amended.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Bailey, Haber, Pidek, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

Emergency Ordinance Amendment – Chapter 19, Nuisances

City Manager Henne explained that we don't do emergency ordinances very often but he felt it was necessary to have this amendment in place by July 4th. He went on to explain that the amendment reduces the days and times that fireworks are allowed in the City.

Motion by Councilmember Bailey to approve the emergency amendment of Section 19-127 of Chapter 19, Nuisances, of the Code of Ordinances of the City of Owosso, Michigan to update the fireworks ordinance in time for the upcoming July 4th holiday as shown below:

ORDINANCE NO. 800

AN EMERGENCY ORDINANCE TO AMEND SECTION 19-127 OF CHAPTER 19, NUISANCES, OF THE CODE OF THE CITY OF OWOSSO TO UPDATE THE FIREWORKS ORDINANCE TO REFLECT CHANGES IN STATE LAW

WHEREAS, in 2013 the State of Michigan restricted the ability of municipalities to regulate the use of fireworks within their jurisdiction on and around legal holidays; and

WHEREAS, due to significant push-back from municipalities that were unable to respond to citizen complaints of disturbance of the peace related to the use of fireworks, the State has seen fit to amend the law to reduce the number of days in which municipalities are prohibited from regulating fireworks use; and

WHEREAS, the City also wishes to simplify its ordinance by referring to the State law for the definition of terms related to fireworks; and

WHEREAS, there is insufficient time prior to July 4th to amend the fireworks ordinance using normal procedures this ordinance shall be declared emergent in nature.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. REPEAL. That Section 19-127, Discharge of fireworks or explosives, of Chapter 19, Nuisances, of Article VII, *Offenses Against Public Safety*, of the Code of Ordinance is hereby repealed.

SECTION 2. REPLACE. That Section 19-127, Discharge of fireworks or explosives, of Chapter 19, Nuisances, of Article VII, *Offenses Against Public Safety*, of the Code of Ordinance is hereby replaced to read as follows:

Section 19-127- Consumer Fireworks:

- (a) No person shall ignite, discharge or use consumer fireworks except after 11:00 a.m. on the following days:
 - (1) December 31 until 1 a.m. January 1.
 - (2) The Saturday and Sunday immediately preceding Memorial Day until 11:45 p.m.
 - (3) June 29 to July 4 until 11:45 p.m. on each of those days.
 - (4) July 5, if that date is a Friday or Saturday, until 11:45 p.m.
 - (5) The Saturday and Sunday immediately preceding Labor Day until 11:45 p.m. on each of those days.
- (b) For purposes of this section, "consumer fireworks" has the same meaning as that term is defined in section 2 of the Michigan Fireworks Safety Act, being MCL 28.452.

(c) A violation of this section is a civil infraction with a fine of \$1,000.00 for each violation. Each consumer firework discharged in violation of this section shall constitute a separate offense. \$500.00 of each fine collected pursuant to this section shall be remitted to the Owosso Public Safety Department.

SECTION 3. EMERGENT NATURE. This ordinance amendment is declared emergent in nature and as such shall be approved by no less than five members of the City Council.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective immediately upon adoption on June 3, 2019.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Fear, Bailey, Pidek, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Law.

COMMUNICATIONS

Historical Commission. Minutes of April 8, 2019.

Parks & Recreation Commission. Minutes of April 24, 2019.

Downtown Development Authority/Main Street. Minutes of May 1, 2019.

Zoning Board of Appeals. Minutes of May 21, 2019.

CITIZEN COMMENTS AND QUESTIONS

Marlene Webster, County Commissioner District 1, said the County is looking for a new CFO and they have several boards and commissions openings available. She went on to note the items of biggest concern had to do with the MERS system. They have unfunded pension liability they need to figure out how to fund and they may be required by the State to replace \$458,000 that was taken from the 911 millage fund and given to MERS.

Eddie Urban, 601 Glenwood Avenue, thanked Council for mentioning that veterans are sometimes bothered by fireworks and the 4th of July.

Mayor Eveleth invited the public to attend his state of the City address at 6:00pm next Tuesday at Foster Coffee.

City Manager Henne indicated he is very happy to see that his county commissioner is involved in fixing the retirement issues at the County.

UPCOMING MEETINGS

Downtown Development Authority – June 5, 2019, 7:30 a.m.
Historical Commission – June 10, 2019, 6:00 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2021
Planning Commission – term expires June 30, 2019
~~Shiawassee Airport Board – term expires December 31, 2019~~

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:27 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



301 W MAIN ST • OWOSSO, MI 48867-2958 • 989-725-0555 • FAX 989-723-8854

DATE: June 10, 2019

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Public Hearing for State Revolving Fund (SRF) Project Plan for Wastewater Treatment Plant

RECOMMENDATION:

Approval of Resolution authorizing the submittal of an SRF Project Plan for the Waste Water Treatment Plant to the Michigan Department of Environmental Quality (MDEQ).

BACKGROUND:

The City of Owosso will hold a public hearing on proposed improvements to the City's wastewater treatment plant, for the purpose of receiving comments from interested persons.

The purpose of the proposed project is to address improvements to infrastructure to comply with regulatory requirements and increase reliability of service to residents and customers.

Total cost of the proposed 5 year project plan is estimated at \$5,567,000.00, to be paid from user charges during the 20 year life of the low interest loan. The project plan will include replacement of effluent screw pumps, addition of a screw press (includes roof replacement), rehab/replace nitrification roughing towers, and rebuilding of existing grit chamber.

C2ae Advisors of Lansing, Michigan has prepared and submitted the required project plan for review to the State of Michigan in cooperation with city staff and MDEQ regulatory guidelines.

Submitted by Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: 1) Resolution
2) Presentation

RESOLUTION NO.

**ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Owosso recognizes the need to make improvements to its existing wastewater treatment plant and its existing NPDES pollution control system; and

WHEREAS, the City of Owosso authorized C2AE Engineering to prepare a Project Plan, which recommends the rehabilitation of structurally deficient wastewater treatment process equipment; and

WHEREAS, said Project Plan was presented at a Public Hearing held on June 17, 2019 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Plan and agrees to implement the selected alternatives ("Rehabilitation of physical plant process equipment & processes").

BE IT FURTHER RESOLVED, that the Director of Public Utilities, a position currently held by Glenn Chinavare, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Revolving Fund Loan to assist in the implementation of the selected alternative.

Motion Supported by Council member _____

Ayes:

Nays:

Abstain:

Absent:

I certify that the above Resolution was adopted by the Owosso City Council at the regular meeting of June 17, 2019.

BY: _____
Name and Title (*please print or type*)

Signature

Date

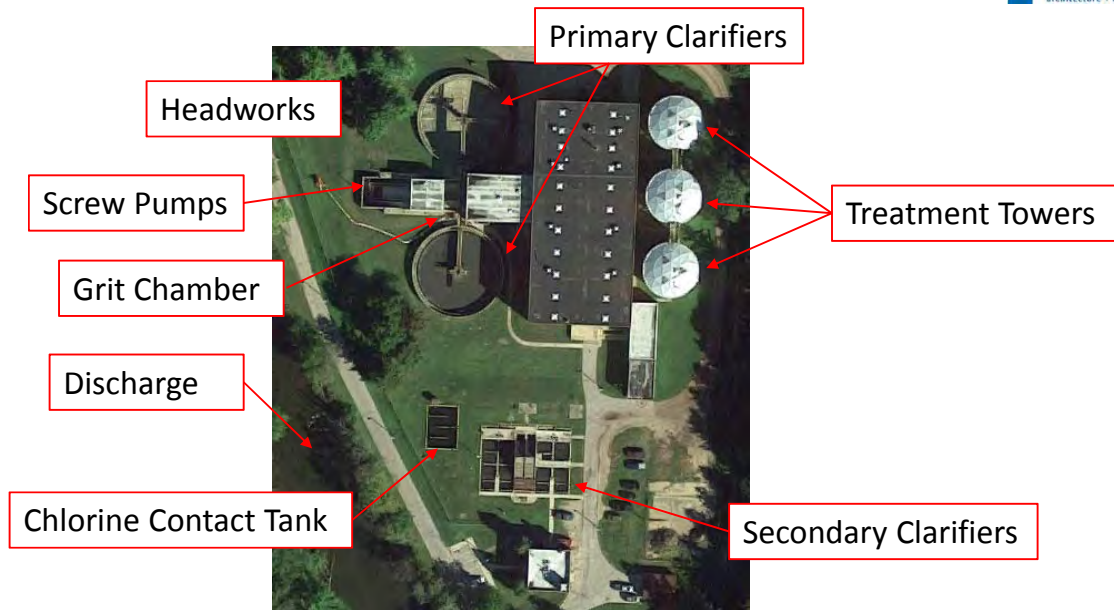


2019 Wastewater Treatment Plant State Revolving Fund City of Owosso

Public Hearing
June 17, 2019
7:30 PM



PROCESS FLOW





PROJECT CONSIDERATIONS



- The State Revolving Fund (SRF) program is a federal-state partnership that provides communities a permanent, independent source of low-cost financing for a wide range of water quality infrastructure projects.



PROJECT NEEDS: WASTEWATER TREATMENT PLANT



- The WWTP has been in operation since 1950s and as seen few improvements throughout its time.
- Some equipment is structurally and mechanically damaged or in poor condition.
- Much of the equipment has either seen the end of its useful life cycle or is currently in inoperable condition.



PROJECT CONSIDERATIONS: WASTEWATER TREATMENT PLANT



- Without upgrades, the plant will struggle or fail to meet operational standards and could become an environmental hazard.



SCREW PUMPS



- Significant wear to the flights has caused reduction in the capacity.
- After years of use, the bearings on each screw pump are loosened and damaged.
- The existing screw pump motors are at the end of their life cycle and are not operating at their maximum energy efficiency.
- The current condition of the screw pumps is poor with one pump completely out of commission due to bearing and shaft failure.

PROPOSED PROJECT: REPLACE SCREW PUMPS



Existing screw pump.



Worn channel and flights results in significant gaps between the flights and the channel



GRIT CHAMBER



- Installed in 1980 as a chain and bucket system.
- Wear on the chains was cause for complete removal in 2000 and it has yet to be replaced.
- Removal of grit early in the treatment process protects the downstream equipment from abrasion, damage, and wear.



Example of Grit Tank System

PROPOSED PROJECT: INSTALL NEW CHAIN AND BUCKET GRIT REMOVAL SYSTEM IN EXISTING GRIT CHAMBER



NITRIFICATION / ROUGHING TOWERS



- Installed in 1986, concrete around the outside of the towers is deteriorating.
- The media support has failed in a couple of the towers and the media is beginning to fall down.
- The towers need to be replaced before a structural failure occurs.

PROPOSED PROJECT: REPLACE TREATMENT TOWERS



Tower structural damage



Towers damage from age and environment



SOLIDS HANDLING UNIT



- Installed in 1999, this equipment was purchased as a used 1980-vintage machine and has reached its operational lifecycle.
- As the only solids handling unit in the plant, the failure of the equipment will greatly impact the WWTP's operation.
- Previous repair/overhaul process took 6 weeks and required the city to haul sludge resulting in a cost of \$24,000 in addition to the repair costs.



Existing solids centrifuge

PROPOSED PROJECT: ADD SCREW PRESS COMPACTOR AND RETAIN CENTRIFUGE AS BACKUP



PROJECT COSTS



Table 6 WWTF Improvements Estimated Quarterly Cost Per REU									
Improvement	Initial Construction Cost	Annual Debt Service	SRF Int. Rate	Loan Duration	*City of Owosso Allocation	No. REU's	Annual Cost per REU	Qtly Cost per REU	
Headworks Improvements	\$1,750,000	\$107,000	2.00%	20	53%	7,964	\$7.12	\$1.78	
Trickling Filter Replacement	\$2,750,000	\$168,000	2.00%	20	53%	7,964	\$11.18	\$2.80	
Solids Handling Improvements	\$1,100,000	\$70,000	2.00%	20	53%	7,964	\$4.66	\$1.16	
*These improvements' anticipated service life exceeds 20 years therefore considered a Contract Capacity expense allocation									



PROJECT SCHEDULE



- Design for this project is planned for Fall 2019.
- Bidding is planned for February 2020.
- Construction is planned to take place Summer 2020.





301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

DATE: 6.17.19
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: YMCA BENTLEY PARK MAINTENANCE AGREEMENT

BACKGROUND:

In 2016, the city entered into a service agreement with the Shiawassee Family YMCA for a period of 15 weeks to keep up with routine maintenance and cleaning of the splash pad and public restrooms in Bentley Park. In 2017, there was no agreement and the city began locking the restroom doors unless someone rented the park pavilion whereby they were given a key to the restrooms.

I have been negotiating a new agreement with the YMCA for 6 months so the restrooms can stay open to the public. With increased DPW involvement in water system projects and accelerated street building/maintenance, the department does not have the people power to keep up with the maintenance needs of Bentley Park's restrooms and the splash pad.

The term of this contract is 15 weeks. That will get us to October.

FISCAL IMPACT:

The contract amount is \$7,500. This will be paid at the start of FY 19-20. The payment will come from the General Fund's Parks budget for contractual services: 101.756.818.000

RESOLUTION NO.

**RESOLUTION AUTHORIZING EXECUTION OF A RECREATION SERVICE
AGREEMENT FOR SPLASH PAD MAINTENANCE AND BATHROOM MONITORING
BETWEEN THE CITY OF OWOSSO, MICHIGAN AND SHIAWASSEE FAMILY YMCA**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, installed a splash pad at Bentley Park for public use and enjoyment; and

WHEREAS, vandalism has adversely affected the condition and usability of the splash pad and bathrooms at Bentley Park; and

WHEREAS, the Shiawassee Family YMCA has agreed to enter into an agreement with the city of Owosso to provide basic maintenance to the splash pad and cleaning of the pavilion bathrooms twice daily.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into a contract with the Shiawassee Family YMCA to provide basic maintenance for the splash pad and bathrooms at Bentley Park.
- SECOND: The mayor and the city clerk of the city of Owosso are instructed and authorized to sign the attached document verifying the contract between the city of Owosso and the YMCA.
- THIRD: The accounts payable department is authorized to pay the Shiawassee Family YMCA \$7,500.00 from account 101.756.818.000 upon receipt of an invoice at the beginning of the contract period.

YMCA SPLASH PAD MAINTENANCE AGREEMENT

This Recreation Service Agreement is made the ____ day of _____, 20____, between the city of Owosso, a Michigan municipal corporation ("City") and the Shiawassee Family YMCA ("YMCA"), a non-profit community service organization which conducts youth recreation programs. This agreement shall commence on July 1, 2019 and run until October 11, 2019.

1. According to this agreement, the YMCA shall provide staff to maintain the property commonly known as Bentley Park splash pad and Bentley Park bathrooms. The YMCA shall provide staff seven days a week from 9-11 a.m. and 6-8 p.m. Times of day are subject to change as needed. City will provide major maintenance. The YMCA may use the splash pad as part of their summer recreation program.
2. The YMCA agrees to defend, indemnify and hold City harmless from any claim, loss, expense or damage to any person or property of a third party in or upon the said premises or any area allocated to the YMCA, arising out of the YMCA's use or occupancy of said premises, or any act or neglect of YMCA or its servants, employees or agents, or any change, alteration or improvement in the premises made by the YMCA.
3. City and YMCA agree to allocate duties and responsibilities for maintaining the premises as follows:
 - a. The City will be responsible for all major maintenance responsibilities associated with maintaining the physical facilities which are a part of Bentley Park splash pad including: (a) purchasing all chemicals and supplies for the splash pad; and (b) performing major repairs to the splash pad equipment.
 - b. The YMCA will be responsible for all minor maintenance responsibilities associated with use of the facilities including: (a) litter pickup; (b) sweeping of pavilion in the morning; (c) testing of water quality and chemical levels in the morning and evening; (d) power washing splash pad in the morning and evening to keep it free of debris; and (e) cleaning bathrooms twice daily. The YMCA will be allowed to store the power washer and other incidentals in the utility room at Bentley Park.
 - c. The YMCA shall provide an employee to perform above functions as well as administering and cleaning of the pavilion, restrooms and park area and monitoring.
 - d. The city will pay the YMCA \$7,500 in a single payment at the beginning of the agreement term.
4. YMCA shall not make permanent improvements or construct or install any structures on the premises without prior written approval of the City. If permanent improvements or structures are installed, they become part of the premises and remain thereon upon this agreement's termination.
5. The YMCA shall not assign this agreement.
6. The YMCA shall maintain, at its expense, insurance on the premises throughout the term of this agreement with the City as an additional insured. The insurance shall be with such companies, in such amounts and with such coverage as approved by the City.

IN WITNESS WHEREOF, we have set our hands and seals that day and year first above written:

For the YMCA:

SHIAWASSEE FAMILY YMCA

For the City:

CITY OF OWOSSO

By:

Christopher T. Eveleth
Its: Mayor

By:

Amy K. Kirkland
Its: City Clerk

Approved as to substance:

Nathaniel R. Henne, City Manager

Date

Approved as to form:

Scott Gould, City Attorney

Date

Approved by city council: _____

HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law, the Shiawassee Family Young Men's Christian Association agrees to defend, pay on behalf of, indemnify, and hold harmless, the City of Owosso, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of Owosso against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of Owosso by reason of personal injury, including bodily injury or death and/or property damage of a third party, including loss of use thereof, which arises out of or is in any way connected or associated with the YMCA Splash Pad Maintenance Agreement approved by Council on _____.

The person signing this document has the full authority and capacity to do so.

Signed: _____

Print Name: _____

Witness: _____

Dated this _____ Day of _____, 20____.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: May 23, 2019
TO: Owosso City Council
FROM: Glenn M. Chinavare, Director of Public Services & Utilities
SUBJECT: 3 Year Refuse Service Bid

RECOMMENDATION:

Approval of award to Republic Services of Flint, Michigan for three year refuse services contract in the amount of \$16,631.46.

BACKGROUND:

Republic Services has provided city refuse services since 2016 with no performance issues. Refuse pick up is a necessary service in order to maintain a good housekeeping appearance for city properties. Three bids were received as attached on March 14, 2019. Republic Services provided the low responsible bid.

FISCAL IMPACTS:

The above expenses shall be paid from the General Fund, Water Fund, and Wastewater Fund Accounts. Refuse services will be provided as follows:

- FY2019-2020..... \$5,173.26
- FY2020-2021..... \$5,535.38
- FY2021-2022..... \$5,922.82

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
REFUSE SERVICE WITH
TRI-COUNTY REFUSE SERVICE, INC. D/B/A REPUBLIC SERVICES OF FLINT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main city facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the emptying of dumpsters at various city facilities for fiscal years 2019-2020, 2020-2021 and 2021-2022, and it is hereby determined that Republic Services of Flint is qualified to provide such services and has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Tri-County Refuse Service, Inc. d/b/a Republic Services for the collection and disposal of waste from City facilities for fiscal years 2019-2020, 2020-2021, and 2021-2022 in the amount of \$16,631.46.

SECOND: The mayor and city clerk are instructed and authorized to sign the services contract between the City of Owosso, Michigan and Tri-County Refuse Service, Inc. d/b/a Republic Services, as prepared by the city clerk.

THIRD: The accounts payable department is authorized to pay Tri-County Refuse Service, Inc. d/b/a Republic Services for work satisfactorily completed up to the bid amount of \$16,631.46 over a three year period as follows:

FY2019-2020.....	\$5,173.26
FY2020-2021.....	\$5,535.38
FY2021-2022.....	\$5,922.82

FOURTH: The above expenses shall be paid from the various accounts in the FY2019-2020 General Fund, Water Fund, and Wastewater Fund.

CITY OF OWOSSO BID TABULATION SHEET

DATE **5/14/2019**

SUBJECT:

DEPT. **DPW**

2019-2022 Refuse Service Bid

**Republic Services
4101 Holiday Drive
Flint, MI 48507**

**Granger
16980 Wood Road
Lansing, MI 48906-1044**

ITEM #	DESCRIPTION	EST. QTY	UNIT	Per Year	Per Year	Per Year	3 Year	Per Year	Per Year	Per Year	3 Year		
				19/20	20/21	21/22	Total	19/20	20/21	21/22	Total		
1	6 Yd - Emptied Weekly	1	EA	\$ 1,020.00	\$ 1,091.40	1,167.79	\$ 3,279.19	\$ 915.60	\$ 961.38	1,009.45	\$ 2,886.43		
2	6 Yd -Emptied twice weekly: May thru Oct, Once Nov thru April	1	EA	\$ 1,090.50	\$ 1,166.84	1,248.50	\$ 3,505.84	\$ 1,260.00	\$ 1,323.00	1,389.15	\$ 3,972.15		
3	4 Yd-Emptied twice weekly May thru Oct, Once Nov thru April.	1	EA	\$ 1,110.00	\$ 1,187.70	1,270.83	\$ 3,568.53	\$ 1,087.80	\$ 1,142.19	1,199.30	\$ 3,429.29		
4	4 Yd-Emtpied twice weekly Wastewater Plant	1	EA	\$ 1,030.80	\$ 1,102.95	1,180.16	\$ 3,313.91	\$ 1,386.00	\$ 1,455.30	1,528.07	\$ 4,369.37		
5	4 Yd- Emptied once every 2 weeks. Filtration Plant	1	EA	\$ 396.96	\$ 424.74	454.47	\$ 1,276.17	\$ 739.20	\$ 776.16	814.97	\$ 2,330.33		
6	4 Yd-Emptied weekly April, May and June. Soccer Fields	1	EA	\$ 225.00	\$ 240.75	257.60	\$ 723.35	\$ 197.40	\$ 207.27	217.63	\$ 622.30		
7	4 Yd-Emptied weekly May through August. Oakwood Ball Park	1	EA	\$ 300.00	\$ 321.00	343.47	\$ 964.47	\$ 263.20	\$ 276.36	290.18	\$ 829.74		
							Total	\$ 16,631.46				Total	\$ 18,439.61

PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: *[Signature]* GENERAL LIABILITY INSURANCE
 EXPIRATION DATE: **6/30/2019**

PURCH. AGENT: *[Signature]* WORKERS COMPENSATION INSURANCE
 EXPIRATION DATE: **6/30/2019**

STAFF REC.: *[Signature]* Republic Services SOLE PROPRIETORSHIP
 EXPIRATION DATE: **N/A**

AWARDED:
 COUNCIL APPROVED:
 PO NUMBER:

CITY OF OWOSSO BID TABULATION SHEET

DATE **5/14/2019**

SUBJECT:

DEPT. **DPW**

2019-2022 Refuse Service Bid

**Waste Management
48797 Alpha Drive, Suite 100
Wixom, MI 48393**

ITEM #	DESCRIPTION	EST. QTY	UNIT	Per Year	Per Year	Per Year	3 Year	Per Year	Per Year	Per Year	3 Year	
				19/20	20/21	21/22	Total	19/20	20/21	21/22	Total	
1	6 Yd - Emptied Weekly	1	EA	\$ 1,232.04	\$ 1,293.64	1,358.32	\$ 3,884.00					
2	6 Yd -Emptied twice weekly: May thru Oct, Once Nov thru April	1	EA	\$ 1,848.06	\$ 1,940.46	2,037.49	\$ 5,826.01					
3	4 Yd-Emptied twice weekly May thru Oct, Once Nov thru April.	1	EA	\$ 1,520.64	\$ 1,596.67	1,676.51	\$ 4,793.82					
4	4 Yd-Emtpied twice weekly Wastewater Plant	1	EA	\$ 2,027.52	\$ 2,128.90	2,235.34	\$ 6,391.76					
5	4 Yd- Emptied once every 2 weeks. Filtration Plant	1	EA	\$ 589.20	\$ 618.66	649.59	\$ 1,857.45					
6	4 Yd-Emptied weekly April,May and June. Soccer Fields	1	EA	\$ 253.44	\$ 266.11	279.42	\$ 798.97					
7	4 Yd-Emptied weekly May through August.	1	EA	\$ 337.92	\$ 354.82	372.56	\$ 1,065.30					
							Total	\$ 24,617.31			Total	\$ -

PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: June 10, 2019
TO: City Council
FROM: Kevin Lenkart
Chief of Public Safety
RE: Bid Award – Towing Services

Background:

In May 2016, all County Police agencies were notified by Shiawassee County Central Dispatch that they would need to select a preferred wrecker for no preference towing services. Previously Central Dispatch would select a no preference towing service.

The current bid award for towing services expires July 1, 2019. In April 2019 an RFP was submitted to area towing companies requesting prices for no preference towing services. Bids were submitted and reviewed in June 2019.

Recommendation:

Dicks Auto Service submitted the lowest responsible bid based on the on the prices submitted for the various towing fees. Staff recommends that the towing bid be awarded to Dicks Auto Service.

RESOLUTION NO.

**AUTHORIZING A PREFERRED PROVIDER CONTRACT
FOR NO-PREFERENCE TOWING SERVICES
TO RICHARD MAURER D/B/A DICK'S AUTO SERVICE
FOR THE PERIOD EXPIRING JUNE 30, 2022**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that in the normal course of business requires wrecker services; and

WHEREAS, Shiawassee County Central Dispatch notified all police agencies in Shiawassee County of the need to specify a towing service that will provide service in any situation in which no preferred service is requested by the vehicle owner(s) or officers involved; and

WHEREAS, the City of Owosso requested bids and it is hereby determined that Richard Maurer d/ba/ Dicks Auto Service is both qualified to provide such services and has submitted the responsible and responsive bid; and

WHEREAS, staff recommends awarding service calls on a rotating basis allowing equal opportunity for both companies to provide towing services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a Preferred Service Provider Contract for No-Preference Towing Services to Richard Maurer d/b/a Dick's Auto Service for the period from July 1, 2019 through June 30, 2022.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Richard Maurer d/b/a Dick's Auto Service.
- THIRD: Charges for said services will be directed to the owner(s) of any vehicle towed.

CITY OF OWOSSO BID TABULATION SHEET

DATE **6/4/2019**

DEPT. **Public Safety**

SUBJECT:	3-Year Vehicle Towing Services	Dick's Auto Service 605 1/2 S. Washington St. Owosso, MI City	M21 Towing & Recovery 4734 W. M21 Owosso, MI 48867 County	Maximum Towing and Recovery 545 Park Lane Corunna, MI 48817 County
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ITEM #	DESCRIPTION	UNIT	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
			FY19/20	FY20/21	FY21/22	FY19/20	FY20/21	FY21/22	FY19/20	FY20/21	FY21/22
1	Light Trucks/Cars/Vans Within Owosso Area	EA	90.00	110.00	125.00	90.00	90.00	90.00	100.00	100.00	100.00
2	Mileage Charge (if applicable) Within Owosso Area	EA	4.00	4.00	4.00	0.00	0.00	0.00	0.00	0.00	0.00
3	Hourly Charge (if applicable) Within Owosso Area	EA	80.00	80.00	80.00	0.00	0.00	0.00	80.00	80.00	80.00
4	Flat Bed Charge (if applicable) Within Owosso Area	EA	N/A	N/A	N/A	90.00	90.00	90.00	0.00	0.00	0.00
5	Winch Charge (if applicable) Within Owosso Area	EA	40.00	40.00	40.00	60.00	60.00	60.00	75.00	75.00	75.00
6	Light Trucks/Cars/Vans Outside Owosso Area	EA	100.00	120.00	130.00	90.00	90.00	90.00	100.00	100.00	100.00
7	Mileage Charge (if applicable) Outside Owosso Area	EA	4.00	4.00	4.00	3.00	3.00	3.00	4.00	4.00	4.00
8	Hourly Charge (if applicable) Outside Owosso Area	EA	80.00	80.00	80.00	0.00	0.00	0.00	80.00	80.00	80.00
9	Flat Bed Charge (if applicable) Outside Owosso Area	EA	N/A	N/A	N/A	90.00	90.00	90.00	0.00	0.00	0.00
10	Winch Charge (if applicable) Outside Owosso Area	EA	40.00	40.00	40.00	60.00	60.00	60.00	75.00	75.00	75.00
	Bid Total		438.00	478.00	503.00	483.00	483.00	483.00	514.00	514.00	514.00
	Local Preference - 3%		438.00	478.00	503.00	497.49	497.49	497.49	529.42	529.42	529.42

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE

DEPT. HEAD:		GENERAL LIABILITY INSURANCE		AWARDED:	
		EXPIRATION DATE:			
PURCH. AGENT:		WORKERS COMPENSATION INSURANCE		COUNCIL APPROVED:	
		EXPIRATION DATE:			
STAFF REC.:		SOLE PROPRIETORSHIP		PO NUMBER:	
		EXPIRATION DATE:			

CITY OF OWOSSO BID TABULATION SHEET

DATE **6/4/2019**

DEPT. **Public Safety**

SUBJECT:	3-Year Vehicle Towing Services	AllStar Towing & Repair	Gaffner Towing & Recovery	Lepley & Sons Towing
		720 N. Delaney Rd.	4880 W. Grand River	1786 S. Morrice Rd.
		Owosso, MI 48867	Owosso, MI	Owosso, MI 48867
		County	County	County

ITEM #	DESCRIPTION	UNIT	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
			FY19/20	FY20/21	FY21/22	FY19/20	FY20/21	FY21/22	FY19/20	FY20/21	FY21/22
1	Light Trucks/Cars/Vans Within Owosso Area	EA	105.00	110.00	115.00	125.00	125.00	125.00	125.00	135.00	145.00
2	Mileage Charge (if applicable) Within Owosso Area	EA	N/A	N/A	N/A	4.00	4.50	5.00	3.50	4.00	4.00
3	Hourly Charge (if applicable) Within Owosso Area	EA	150.00	150.00	150.00	80.00	85.00	90.00	95.00	100.00	100.00
4	Flat Bed Charge (if applicable) Within Owosso Area	EA	N/A	N/A	N/A	125.00	130.00	135.00	125.00	135.00	145.00
5	Winch Charge (if applicable) Within Owosso Area	EA	N/A	N/A	N/A	75.00	80.00	85.00	75.00	75.00	75.00
6	Light Trucks/Cars/Vans Outside Owosso Area	EA	125.00	125.00	\$ 125.00	125.00	130.00	135.00	125.00	135.00	145.00
7	Mileage Charge (if applicable) Outside Owosso Area	EA	4.00	4.25	4.50	4.00	4.50	5.00	3.50	4.00	4.00
8	Hourly Charge (if applicable) Outside Owosso Area	EA	150.00	150.00	150.00	80.00	85.00	90.00	95.00	125.00	125.00
9	Flat Bed Charge (if applicable) Outside Owosso Area	EA	N/A	N/A	N/A	125.00	130.00	135.00	125.00	135.00	145.00
10	Winch Charge (if applicable) Outside Owosso Area	EA	N/A	N/A	N/A	75.00	80.00	85.00	75.00	75.00	75.00
	Bid Total		534.00	539.25	544.50	818.00	854.00	890.00	847.00	923.00	963.00
	Local Preference - 3%		550.02	555.43	\$ 560.84	842.54	879.62	916.70	872.41	950.69	991.89

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 11, 2019
TO: City Council
FROM: Glenn M. Chinavare, Utility Director
SUBJECT: Joint Solicitation–Lansing Board of Water & Light (LBWL) Consortium for Bulk Chemicals

RECOMMENDATION:

Authorization to enter into a purchase agreement with PVS Technologies, Jones Chemical Incorporated, and Graymont Incorporated, for bulk chemicals necessary for treatment of potable water and wastewater.

BACKGROUND:

The Lansing Board of Water & Light solicits bids each year for bulk chemicals for its own operations and many other surrounding communities. The following bulk chemicals are the lowest priced available through the competitive bid process for the 2019-2020 budget year:

Ferric Chloride (FeCl₃) is used at the Wastewater Treatment Works for removal of phosphorous and suspended solids. Of the bids received by LBWL, PVS Technologies of Detroit, Michigan was the low responsible bidder at \$225.00/Liquid Ton of FeCl₃ ion. Price 2018 was \$157.32.

Sodium Hypochlorite (NaOCl) is used at the Wastewater Treatment Works for disinfection of process wastewater effluent, and at the Water Filtration Facility for disinfection of potable drinking water. Of the bids received by LBWL, Jones Chemical, Incorporated of Riverview, Michigan was the low responsible bidder at \$.746/gallon. Price 2018 was \$0.67.

CaCO₃ Lime (Pebble Quick Lime) is primarily used for the removal of carbonate hardness and iron from ground water, and also provides some disinfection properties for water. Of the bids received by LBWL, Graymont Western Lime Inc. of Westbend, WI was the low responsible bidder at \$143.00/Dry Ton. Price 2018 was \$134.61.

Other Bids received by Lansing Board of Water & Light are:

	FeCl ₃	NaOCL	CaCO ₃
Univar Solutions	No Bid	No Bid	No Bid
Solvay, LLC	No Bid	No Bid	No Bid
Mosaic Global Sales, LLC	No Bid	No Bid	No Bid
Kemira Water Solutions	\$238.00/Ton	No Bid	No Bid
Alexander Chemical	No Bid	\$0.8257/gallon	No Bid
Olin Products	No Bid	\$0.795/gallon	No Bid

FISCAL IMPACTS:

FeCl3 usage estimated for FY2019-2020 is 277 ton @ \$225.00/Liquid Ton for total..... \$62,325.00

NaOCl usage estimated for FY2019-2020 is 54,000 gallons @ \$.746/gallon for total..... \$40,284.00
Plus split delivery charges of..... \$1,200.00

CaCO3 usage estimated for FY2019-2020 is 800 ton @ \$143.00/Dry Ton for total.....\$114,400.00

Document originated by: Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Bids
(2) Resolutions

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
FERRIC CHLORIDE WITH FROM PVS TECHNOLOGIES, INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2019
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$225.00 per liquid ton, for an estimated usage of 277 liquid ton for FY 2019-2020.
- SECOND: The accounts payable department is authorized to submit payment to PVS Technologies, Inc. in the amount of \$62,325.00 for FY2019-2020.
- THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

RESOLUTION NO.

RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC. OF RIVERVIEW, MICHIGAN IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM 2019 COMPETITIVE BIDDING PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of Riverview, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the price of \$.746 per gallon at an estimated usage of 54,000 gallons FY2019-2020.
- SECOND: The accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc. in the amount of \$40,284.00, plus a split delivery charge of \$1,200.00, for total of \$41,484.00.
- THIRD: The above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$30,813.00 and to account 591-553-743.000 in the amount of \$10,671.00.

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
LIME (PEBBLE QUICK LIME) WITH GRAYMONT WESTERN LIME INC.
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM
2019 COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime, Inc. of Westbend, Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Western Lime, Inc., at the price of \$143.00 per ton at an estimated usage of 800 ton for FY2019-2020.
- SECOND: The accounts payable department is authorized to submit payment to Graymont Western Lime, Inc. in the amount of \$114,400.00.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.



April 30, 2019

**REQUEST FOR PROPOSAL
NOTICE TO BIDDERS**

Sealed proposals will be received by the Board of Water and Light (BWL) up to **2:00 P.M., local time, Tuesday, 05/07/19**, for furnishing:

Mid-Michigan Bulk Water Chemicals Consortium 2019

Proposals must be in full accordance with the enclosed Specification.

Proposals may be submitted via hard copy or electronic format. If submitting hard copy proposals, please submit two (2) signed BWL Proposal Form(s) with attachments and supplemental information to the Board of Water and Light, Attn: **Cathy Schneider, Purchasing and Warehousing Department, 1110 S. Pennsylvania Ave, Lansing, Michigan 48912**. Do not include copies of the other BWL RFP documents in your proposal package. The proposal package shall be marked on the outside of the cover with:

- (a) The Bidder's name;
- (b) The title of the Specification;
- (c) Attention: Rachelle Hall, Board of Water and Light;

Electronic copies shall be in a non-protected, Adobe pdf format and e-mailed to sealedbids@bwl.com. For ease of identification, enter "(your company name) Chemical Consortium Bid" in the subject line of your e-mail proposal. You will receive an automatic reply to your submittal which confirms the BWL has received your emailed message.

The BWL reserves the right to reject any or all proposals, waive irregularities or technicalities in any proposal, and accept any proposal in whole or in part, which in the opinion of the BWL, is in its best interest. The BWL does not limit the methods or factors to be used for evaluation.

Direct all questions concerning this Request for Proposal via email to **Cathy Schneider** at catherine.schneider@bwl.com.

Sincerely,
BOARD OF WATER AND LIGHT

Cathy Schneider
Purchasing & Warehousing Department
(517) 702-6288
(517) 702-6042 Fax
catherine.schneider@bwl.com

1242 Iacoc Drive | P.O. Box 13002 | Lansing, MI 48911-3002 | (517) 702-6000 | www.bwl.com



2019 20
PVS
FEC 19

PVS Ferric Chloride

**PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019**

Note: This form may be completed using MS Word®

Provide the following business and contact information:

Legal Name: PVS Technologies, Inc.		Federal ID or Social Security Number: 38-1949201
Address: 10900 Harper Avenue		State of Incorporation: Michigan
City: Detroit	State & Zip: Michigan 48213	Primary E-Mail: bids@pvschemicals.com
Type of Organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> S-Corporation <input type="checkbox"/> Other (Explain)		
Office Phone: 313-571-1100	Alternate Office Phone: 313-921-1200	Office Fax: 313-571-6765
Primary Contact: Craig Mikkelson	Contact Phone: 3130571-1100	Contact Fax: 313-571-6765
Contact Mobile:	Contact E-Mail: cmikkelson@pvschemicals.com	Website URL: www.pvschemicals.com

Provide responses to the following questions:

How many years has your firm been in business under the present ownership?	33 Year
Have you done business with the Board of Water and Light? If so, furnish specifics.	Yes, Supply Ferric Chloride
Have you done business with the City of Lansing? If so, furnish specifics.	Yes, Supply Ferric Chloride
Have you ever defaulted on a contract or been involved in litigation with the Board of Water and Light or the City of Lansing? If so, furnish specifics.	No.
Have you ever defaulted on a contract or been involved in litigation or pending litigation or claims with any other client in the past five years? If so, furnish specifics.	No.
List any relationships between your firm's staff and any current BWL employee.	None.
Specify your background, training, experience, credentials and other factors which qualify you to perform the work described in the Scope of Work included in this Request for Proposal.	PVS Technologies has been producing and selling Ferric Chloride since 1986.
List at least three (3) references for similar work you have performed for other clients. Include Client name, contact name, title and phone number.	See attached list of references.
List subcontractors that you plan to use on this project.	None
Indicate any exceptions to the enclosed General Requirements.	None
Include any additional information you may deem helpful in evaluating your proposal.	PVS Technologies has been supplying the Mid Michigan Consortium for several years.

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

ed Bidder hereby acknowledges receipt of the following addenda:

Item No.	Date	Enter addenda numbers and received dates if applicable

ng:

Activity	Unit Pricing
Sodium hypochlorite	
Chemical:	\$ <u>No bid</u> / gal
Demurrage:	\$ <u>No bid</u> / hour *first 4 hours free
Hydrofluosilic Acid	
Chemical in minimum 40,000 lbs. shipments:	\$ <u>No bid</u> / ton
Chemical in minimum 30,000 lbs. shipments:	\$ <u>No bid</u> / ton
Chemical split between Dye and Wise Plants minimum 40,000 lbs. shipments:	\$ <u>No bid</u> / ton
Demurrage:	\$ <u>No bid</u> / hour *first 4 hours free
Ferric Chloride	
Dry Chemical:	\$ <u>592.00</u> / ton
Liquid Chemical:	\$ <u>225.00</u> / ton
Demurrage:	\$ <u>95.00</u> / hour *first 4 hours free
Pebble Quick Lime	
Chemical:	\$ <u>No bid</u> / ton
Demurrage:	\$ <u>No bid</u> / hour *first 4 hours free
Ability to email invoices with in 3 business days of delivery of chemical?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

The undersigned Bidder states that this proposal is made in conformity with the Proposal Documents and agrees that, in the event of any discrepancies or differences between any conditions of their proposal and the Proposal Documents, the provisions of the latter shall prevail. No verbal or written agreements or understandings considered or entered into prior to signing of a contract in the form of a purchase order, shall be binding after the signing of the contract unless incorporated in the contract.

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other person or persons submitting proposals for the work.

Company Name:	PVS Technologies, Inc.
Signature:	<i>Craig Mikkelson</i>
Name:	Craig Mikkelson
Title:	Vice President of Sales & Marketing
Date:	May 2, 2019

END OF PROPOSAL FORM



April 30, 2019

**REQUEST FOR PROPOSAL
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Direct all questions concerning this Request for Proposal via email to **Cathy Schneider** at catherine.schneider@bwl.com.

Sincerely,
BOARD OF WATER AND LIGHT

Cathy Schneider
Purchasing & Warehousing Department
(517) 702-6288
(517) 702-6042 Fax
catherine.schneider@bwl.com

1232 Taco Drive | PO Box 1307 | Lansing, MI | 48901-3007 | (517) 702-6100 | www.bwl.com

2019 20
JCI - Saturated Hydro

PVS Ferric Chloride

**PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019**

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Office Phone: 313-571-1100	Alternate Office Phone: 313-921-1200	Office Fax: 313-571-6765
Primary Contact: Craig Mikkelsen	Contact Phone: 3130571-1100	Contact Fax: 313-571-6765
Contact Mobile:	Contact E-Mail: cmikkelsen@pvschemicals.com	Website URL: www.pvschemicals.com

Provide responses to the following questions:

How many years has your firm been in business under the present ownership?	33 Year
Have you done business with the Board of Water and Light? If so, furnish specifics.	Yes, Supply Ferric Chloride
Have you done business with the City of Lansing? If so, furnish specifics.	Yes, Supply Ferric Chloride
Have you ever defaulted on a contract or been involved in litigation with the Board of Water and Light or the City of Lansing? If so, furnish specifics.	No.
Have you ever defaulted on a contract or been involved in litigation or pending litigation or claims with any other client in the past five years? If so, furnish specifics.	No.
List any relationships between your firm's staff and any current BWL employee.	None.
Specify your background, training, experience, credentials and other factors which qualify you to perform the work described in the Scope of Work included in this Request for Proposal.	PVS Technologies has been producing and selling Ferric Chloride since 1986.
List at least three (3) references for similar work you have performed for other clients. Include Client name, contact name, title and phone number.	See attached list of references.
List subcontractors that you plan to use on this project.	None
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Include any additional information you may deem helpful in evaluating your proposal.	PVS Technologies has been supplying the Mid Michigan Consortium for several years.

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

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Addendum No.	Date	Enter addenda numbers and received dates if applicable

ng:

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Chemical in minimum 40,000 lbs. shipments:	\$ <u>No bid</u> / ton
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Ferric Chloride	
Dry Chemical:	\$ <u>592.00</u> / ton
Liquid Chemical:	\$ <u>225.00</u> / ton
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Chemical:	\$ <u>No bid</u> / ton
Demurrage:	\$ <u>No bid</u> / hour *first 4 hours free
Ability to email invoices with in 3 business days of delivery of chemical?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

The undersigned Bidder states that this proposal is made in conformity with the Proposal Documents and agrees that, in the event of any discrepancies or differences between any conditions of their proposal and the Proposal Documents, the provisions of the latter shall prevail. No verbal or written agreements or understandings considered or entered into prior to signing of a contract in the form of a purchase order, shall be binding after the signing of the contract unless incorporated in the contract.

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other person or persons submitting proposals for the work.

Company Name:	PVS Technologies, Inc.
Signature:	<i>Craig Mikkelson</i>
Name:	Craig Mikkelson
Title:	Vice President of Sales & Marketing
Date:	May 2, 2019

END OF PROPOSAL FORM



April 30, 2019

REQUEST FOR PROPOSAL

NOTICE TO BIDDERS

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Mid-Michigan Bulk Water Chemicals Consortium 2019

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- (b) The title of the Specification;
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The BWL reserves the right to reject any or all proposals, waive irregularities or technicalities in any proposal, and accept any proposal in whole or in part, which in the opinion of the BWL, is in its best interest. The BWL does not limit the methods or factors to be used for evaluation.

Direct all questions concerning this Request for Proposal via email to Cathy Schneider at catherine.schneider@bwl.com.

Sincerely,

BOARD OF WATER AND LIGHT

Cathy Schneider
Purchasing & Warehousing Department
(517) 702-6288
(517) 702-6042 Fax
catherine.schneider@bwl.com

10421 Acadia Drive, PO Box 13007, Lansing, MI 48901-3007, (517) 702-6000, www.bwl.com

2019-20

GRAYMONT CWL03

Graymont Western
Notary Public
(1042)

SWORN AND NOTARIZED AFFIDAVIT OF COMPLIANCE

IRAN ECONOMIC SANCTIONS ACT

Michigan Public Act No. 517 of 2012

All bidders must submit the following certification statement in compliance with Public Act No. 517 of 2012 (the "Iran Economic Sanctions Act") and attach this form to the bid. **The Lansing Board of Water & Light shall not accept any bid that does not include this sworn and notarized certification of statement.**

The undersigned, the owner or authorized officer of Graymont Western Lime Inc. (the Bidder), pursuant to the compliance certification requirement provided in the Lansing Board of Water & Light Request for Proposal, hereby certifies, represents and warrants that the Bidder (including its officers, directors and employees) is not an "Iran linked business" within the meaning of the Iran Economic Sanctions Act, and that in the event the Bidder is awarded a contract as a result of the aforementioned Request for Proposal, the Bidder will not become an "Iran linked business" at any time during the course of performing the work or any services under the contract.

The Bidder further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification is made, whichever is greater, the cost of the Lansing Board of Water & Light's investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a Request for Proposal for three (3) years from the date it is determined that the person has submitted the false certification.

BIDDER

Graymont Western Lime Inc.

By: Celia Johnson

Its: Vice President, General Counsel and Corporate Secretary

Date: May 2, 2019

Province
STATE OF British Columbia
City
COUNTY OF Richmond

This instrument was acknowledged before me on the 2nd day of May, 2019, by
Celia Johnson

Rebecca Hockin, Notary Public
British Columbia, Canada

My Commission Expires: My commission does not expire.
Province: British Columbia
Acting in the County of: British Columbia

REBECCA HOCKIN
Notary Public in and for the
Province of British Columbia
#200-10991 Shellbridge Way
Richmond, BC V6X 3C6

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

Note: This form may be completed using MS Word®

Provide the following business and contact information:

Legal Name: <i>GRAYMONT WESTERN LIME Inc</i>		Federal ID or Social Security Number: <i>39-0700260</i>
Address: <i>215 N. Main Street, Suite # 200</i>		State of Incorporation: <i>WISCONSIN</i>
City: <i>WEST BEND</i>	State & Zip: <i>WI - 53095</i>	Primary E-Mail: <i>Salesus@graymont.com</i>
Type of Organization: <input checked="" type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> LLP <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> S-Corporation <input type="checkbox"/> Other (Explain)		
Office Phone: <i>262-334-3005</i>	Alternate Office Phone: <i>1800-433-0036</i>	Office Fax: <i>262-334-2874</i>
Primary Contact: <i>BISU DANISE</i>	Contact Phone: <i>262-338-4024</i>	Contact Fax: <i>262-334-2874</i>
Contact Mobile:	Contact E-Mail: <i>bdaniell@graymont.com</i>	Website URL: <i>www.graymont.com</i>

Provide responses to the following questions:

How many years has your firm been in business under the present ownership?	<i>7 years.</i>
Have you done business with the Board of Water and Light? If so, furnish specifics.	<i>Yes</i>
Have you done business with the City of Lansing? If so, furnish specifics.	<i>Yes.</i>
Have you ever defaulted on a contract or been involved in litigation with the Board of Water and Light or the City of Lansing? If so, furnish specifics.	<i>No</i>
Have you ever defaulted on a contract or been involved in litigation or pending litigation or claims with any other client in the past five years? If so, furnish specifics.	<i>No</i>
List any relationships between your firm's staff and any current BWL employee.	<i>Nil</i>
Specify your background, training, experience, credentials and other factors which qualify you to perform the work described in the Scope of Work included in this Request for Proposal.	<i>Manufacture of High Calcium Quicklime.</i>
List at least three (3) references for similar work you have performed for other clients. Include Client name, contact name, title and phone number.	<i>City of Elgin, IL 847-931-6169 City of Appleton, WI 920-997-4200 City of Plainfield, NJ 616-866-7176</i>
List subcontractors that you plan to use on this project.	<i>N/A</i>
Indicate any exceptions to the enclosed General Requirements.	<i>N/A</i>
Include any additional information you may deem helpful in evaluating your proposal.	

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

The undersigned Bidder hereby acknowledges receipt of the following addenda:

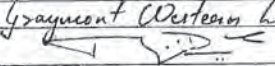
Item No.	Date	Enter addenda numbers and received dates if applicable

Activity	Unit Pricing
ite	\$ _____ / gal \$ _____ / hour *first 4 hours free
Chemical in minimum 40,000 lbs. shipments:	\$ _____ / ton
Chemical in minimum 30,000 lbs. shipments:	\$ _____ / ton
Chemical split between Dye and Wise Plants minimum 40,000 lbs. shipments:	\$ _____ / ton
Demurrage:	\$ _____ / hour *first 4 hours free
Ferric Chloride	
Dry Chemical:	\$ _____ / ton
Liquid Chemical:	\$ _____ / ton
Demurrage:	\$ _____ / hour *first 4 hours free
Pebble Quick Lime	
Chemical:	\$ <i>143.00</i> / ton
Demurrage:	\$ <i>95</i> / hour *first 4 hours free
Ability to email invoices with in 3 business days of delivery of chemical?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

The undersigned Bidder states that this proposal is made in conformity with the Proposal Documents and agrees that, in the event of any discrepancies or differences between any conditions of their proposal and the Proposal Documents, the provisions of the latter shall prevail. No verbal or written agreements or understandings considered or entered into prior to signing of a contract in the form of a purchase order, shall be binding after the signing of the contract unless incorporated in the contract.

PROPOSAL FORM
Mid-Michigan Bulk Water Chemical Consortium 2019

The undersigned Bidder certifies that this proposal is made in good faith, without collusion or connection with any other person or persons submitting proposals for the work.

Company Name:	<i>Graymont Western Lime Inc</i>
Signature:	
Name:	<i>Brian DANIEC</i>
Title:	<i>VP. Sales & Distribution</i>
Date:	<i>5/3/19</i>

END OF PROPOSAL FORM



Warrant 570

May 11, 2019

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services-5/14/19-6/10/19	General	\$10,075.00
		Total	\$10,075.00

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 05/01/2019 - 05/31/2019

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
05/03/2019	131184	BARTZ EXCAVATING	BD Bond Refund	\$ 50.00
05/03/2019	131185	BELNICK RETAIL LLC	CHAIRS (4)	\$ 229.39
05/03/2019	131186	CASZATT ARLITA	UB refund for account: 1392500001	\$ 62.56
05/03/2019	131187	PAINTER WESLEY	UB refund for account: 5508790002	\$ 95.13
05/03/2019	131188	NAPIER JERRY	UB refund for account: 1186000008	\$ 9.18
05/03/2019	131189	HILLIKER RACHEAL	UB refund for account: 5826070002	\$ 89.20
05/03/2019	131190	KEETCH SANDRA	UB refund for account: 5556570004	\$ 10.55
05/03/2019	131191	BATES RICKI	UB refund for account: 2493240011	\$ 64.58
05/03/2019	131192	SHUSTER RYAN	UB refund for account: 3762570002	\$ 116.00
05/03/2019	131193	MARTIN DANIEL	UB refund for account: 4651000003	\$ 81.76
05/03/2019	131194	DASEN TED	UB refund for account: 5473400002	\$ 19.64
05/03/2019	131195	MOORE CHRISTOPHER	UB refund for account: 5233570001	\$ 52.44
05/03/2019	131196	OPTION 1 CREDIT UNION	UB refund for account: 3927570003	\$ 65.00
05/03/2019	131197	NICHOLAS MILTON	UB refund for account: 1826000002	\$ 12.38
05/03/2019	131198	FORD CAROLYN	UB refund for account: 2778090003	\$ 5.54
05/03/2019	131199	KOPPA DOREEN	UB refund for account: 5830570002	\$ 72.87
05/03/2019	131200	WHITSON PROPERTIES LLC	UB refund for account: 2628240005	\$ 12.29
05/03/2019	131201	SOUTHWEST MICHIGAN ASSET MANAGEMENT	UB refund for account: 2587740002	\$ 88.90
05/03/2019	131202	GLENN CHINAVARE	PARKING REIMBURSEMENT	\$ 8.75
05/03/2019	131203	JUDY ELAINE CRAIG	APRIL 2019 COURIER SERVICE	\$ 189.00
05/03/2019	131204	JANE IDLE	ESCROW DEPOSIT REFUND	\$ 283.00
05/03/2019	131205	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$ 448.45
05/03/2019	131206	MICHIGAN MUNICIPAL LEAGUE	OVERPAYMENT	\$ 160.19
05/03/2019	131207	MARK A MITCHELL	REIMBURSEMENT	\$ 31.80
05/03/2019	131208	OWOSSO PUBLIC SCHOOLS	2018 KONA VILLA PILOT	\$ 2,411.45
05/03/2019	131209	RICOH USA	RICOH COPIERS MAINT/SUPPLIES	\$ 1,116.35
05/03/2019	131210	SHIAWASSEE DISTRICT LIBRARY	2018 KONA VILLA PILOT	\$ 387.55
05/03/2019	131211	STATE OF MICHIGAN	2018 KONA VILLA PILOT	\$ 10,110.50
05/03/2019	131212	WASTECORP PUMPS LLC	PARTS	\$ 805.08
05/03/2019	131213	WEB ASCENDER	WEBSITE HOSTING	\$ 150.00
05/03/2019	131214	JIM WOODWORTH	ESCROW DEPOSIT REFUND	\$ 1,061.68
05/03/2019	4291(A)	C D W GOVERNMENT, INC.	SUPPLIES	\$ 805.23
05/03/2019	4292(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$ 5,477.28
05/03/2019	4293(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 45.27
05/03/2019	4294(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 27,055.30
05/03/2019	4295(A)	DETROIT SALT COMPANY LLC	ROAD SALT	\$ 8,074.01

05/03/2019	4296(A)	ETNA SUPPLY COMPANY	PARTS FOR ALLENDALE PROJECT	\$ 498.40
05/03/2019	4297(A)	GOYETTE MECHANICAL	MAINTENANCE FOR BOILER IN PUBLIC SAFETY BUILDING	\$ 516.86
05/03/2019	4298(A)	HACH COMPANY	LAB SUPPLIES	\$ 1,930.62
05/03/2019	4299(A)	HYDROTEX INC	ACCULUDE	\$ 497.43
05/03/2019	4300(A)	KENNEDY INDUSTRIES, INC.	SUBMERSIBLE SEWAGE PUMP	\$ 9,435.00
05/03/2019	4301(A)	MCMASTER-CARR SUPPLY CO	SUPPLIES	\$ 151.12
05/03/2019	4302(A)	MICH BUSINESS POWERED BY MDPA	MAY 2019-COBRA ADMIN	\$ 50.00
05/03/2019	4303(A)	MOTION INDUSTRIES, INC.	POWER BAND BELT	\$ 421.25
05/03/2019	4304(A)	NATIONAL VISION ADMINISTRATORS LLC	MAY 2019-VISION INSURANCE PREMIUM	\$ 469.15
05/03/2019	4305(A)	OCENASEK INC	LIMESTONE CHIP H1	\$ 1,492.03
05/03/2019	4306(A)	OFFICE DEPOT	SUPPLIES	\$ 142.98
05/03/2019	4307(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES FOR VARIOUS PROJECTS	\$ 74,721.50
05/03/2019	4308(A)	SLC METER LLC	METERS FOR THE AMR PROJECT	\$ 3,023.49
05/08/2019	131215	GREEN TECH SYSTEMS LLC	REPLACEMENT OF LEAD & GALVANIZED WATER SERVICES	\$ 98,323.72
05/10/2019	131216	MOLE DOUGLAS	DUPLICATE PAYMENT	\$ 1,045.00
05/10/2019	131217	NICHOLAS MILTON	DUPLICATE PAYMENT	\$ 116.44
05/10/2019	131218	KRCMARIC LORRAINE	DUPLICATE PAYMENT	\$ 200.00
05/10/2019	131219	STATE FARM	DUPLICATE PAYMENT	\$ 715.00
05/10/2019	131220	AFLAC	PAYROLL DEDUCTION	\$ 884.34
05/10/2019	131221	TRENA ASH	ELECTION WORK	\$ 85.00
05/10/2019	131222	JOAN AUE	ELECTION WORK	\$ 191.00
05/10/2019	131223	LORRAINE AUSTIN	ELECTION WORK	\$ 110.00
05/10/2019	131224	BETTY LOU BEHRENS	ELECTION WORK	\$ 90.00
05/10/2019	131225	BROOKE BREWBAKER	ELECTION WORK	\$ 90.00
05/10/2019	131226	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
05/10/2019	131227	JEAN E CLINE	ELECTION WORK	\$ 163.50
05/10/2019	131228	SHELLEY COOK	ELECTION WORK	\$ 35.00
05/10/2019	131229	FREDERICK G DIBEAN	ELECTION WORK	\$ 186.00
05/10/2019	131230	MICHAEL ECKMYRE	ELECTION WORK	\$ -
05/10/2019	131231	SUZANNE EDWARDS	ELECTION WORK	\$ 178.50
05/10/2019	131232	FIRST BANKCARD	FIRE EXPO TICKETS	\$ 80.00
05/10/2019	131233	FIRST BANKCARD	MEMBERSHIP-KEVIN LENKART	\$ 375.00
05/10/2019	131234	JOHN L. FORBES	ELECTION WORK	\$ 183.50
05/10/2019	131235	GLAD DAY	BD Bond Refund	\$ 50.00
05/10/2019	131236	GLAD DAY LLC	REFUND	\$ 20.00
05/10/2019	131237	JACKIE HESLIP	ELECTION WORK	\$ 163.50
05/10/2019	131238	MORGAN HESLIP	ELECTION WORK	\$ 163.50
05/10/2019	131239	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$ 675.60
05/10/2019	131240	BONNIE IRBY	ELECTION WORK	\$ 153.50
05/10/2019	131241	RYAN JENKINS	REIMBURSEMENT	\$ 12.86
05/10/2019	131242	LINDA L KENNEY	ELECTION WORK	\$ 153.50
05/10/2019	131243	EDWARD KOHAGEN	ELECTION WORK	\$ 30.00

05/10/2019	131244	MICHAEL KOHAGEN	ELECTION WORK	\$	55.00
05/10/2019	131245	PATRICIA ANNE KOHAGEN	ELECTION WORK	\$	35.00
05/10/2019	131246	FRANK LIVINGSTON	ELECTION WORK	\$	85.00
05/10/2019	131247	BILLY LUNDY	ELECTION WORK	\$	30.00
05/10/2019	131248	KAREN MARUMOTO	ELECTION WORK	\$	60.00
05/10/2019	131249	RUTH ANN MELLENTINE	ELECTION WORK	\$	153.50
05/10/2019	131250	MISDU	PAYROLL DEDUCTIONS	\$	1,228.26
05/10/2019	131251	GLORIA NEMETS	ELECTION WORK	\$	158.50
05/10/2019	131252	CAROLYN LEE O'CONNELL	ELECTION WORK	\$	166.00
05/10/2019	131253	ALICE LYN PETERSON	ELECTION WORK	\$	183.50
05/10/2019	131254	MARIELLEN PETO	ELECTION WORK	\$	178.50
05/10/2019	131255	LINDA PINCIK	ELECTION WORK	\$	158.50
05/10/2019	131256	GERALDINE MARGARET RAMOS	ELECTION WORK	\$	80.00
05/10/2019	131257	SHARON REUTHER	ELECTION WORK	\$	90.00
05/10/2019	131258	JUDY SENK	ELECTION WORK	\$	163.50
05/10/2019	131259	SHIAWASSEE FIREFIGHTERS MEMORIAL	FUNDS COLLECTED	\$	1,363.25
05/10/2019	131260	MARGARET ELLEN SOWLE	ELECTION WORK	\$	85.00
05/10/2019	131261	MARGARET SPENCER	ELECTION WORK	\$	80.00
05/10/2019	131262	CATHERINE STEVENSON	ELECTION WORK	\$	153.50
05/10/2019	131263	THOMAS STEVENSON	ELECTION WORK	\$	80.00
05/10/2019	131264	KARYL SULLIVAN	ELECTION WORK	\$	90.00
05/10/2019	131265	IONE THOMAS	ELECTION WORK	\$	102.50
05/10/2019	131266	DEBRA WHIPPLE	ELECTION WORK	\$	30.00
05/13/2019	4309(A)	NANCY L BLAIR	ELECTION WORK	\$	191.00
05/13/2019	4310(A)	HYDROTEX INC	ACCULUBE	\$	199.11
05/13/2019	4311(A)	J & H OIL COMPANY	FUEL/LUBES	\$	5,320.99
05/13/2019	4312(A)	STEVEN PAUL KOHAGEN	ELECTION WORK	\$	150.00
05/13/2019	4313(A)	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTIONS	\$	854.25
05/13/2019	4314(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$	500.00
05/17/2019	131267	H K ALLEN PAPER CO	SUPPLIES	\$	935.75
05/17/2019	131268	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC	\$	383.75
05/17/2019	131269	STECHSCHULTE JAMES & SAMANTHA	UB refund for account: 1990000007	\$	32.67
05/17/2019	131270	D & D TRUCK & TRAILER PARTS	PARTS	\$	1,572.20
05/17/2019	131271	DAYSTARR COMMUNICATIONS	JUNE 2019-PHONE AND BROADBAND INTERNET SERVICES	\$	998.41
05/17/2019	131272	H2O COMPLIANCE SERVICES INC	APRIL 2019-CROSS CONNECTION CONTROL PROGRAM	\$	731.25
05/17/2019	131273	LAKESIDE GARDEN GIFTS & FLORAL	STEPPING STONE-PAID FOR BY EMPLOYEE DONATIONS	\$	52.32
05/17/2019	131274	LEXISNEXIS RISK COPLOGIC SOLUTIONS	ANNUAL SUPPORT/MAINTENANCE	\$	858.60
05/17/2019	131275	LONG'S TRANSMISSION SERVICE INC	REPAIR TO VAN	\$	205.00
05/17/2019	131276	MCLAREN RENTALS, INC.	SWEEPER	\$	40.77
05/17/2019	131277	MICHIGAN MUNICIPAL LEAGUE	ACCOUNTANT AD	\$	78.12
05/17/2019	131278	MY-CAN LLC	PORTABLE TOILETS-5/1/19-5/29/19	\$	1,000.00
05/17/2019	131279	OWOSSO BOLT & BRASS CO	PARTS	\$	258.22

05/17/2019	131280	OWOSSO HITCH & PLOW CENTER INC.	ADAPTERS FOR #700 AND #701	\$ 100.80
05/17/2019	131281	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$ 2,504.61
05/17/2019	131282	PROFESSIONAL ANSWERING SERVICES	MAY 2019-ANSWERING SERVICE	\$ 75.00
05/17/2019	131283	SAFETY-KLEEN SYSTEMS INC	WWTP-QUARTERLY SERVICE	\$ 275.00
05/17/2019	131284	SHIAWASSEE COUNTY HEALTH DEPARTMENT	SOIL EROSION PERMIT	\$ 168.00
05/17/2019	131285	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$ 1,475.03
05/17/2019	131286	SHIAWASSEE DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$ 228.30
05/17/2019	131287	TERRY M BACK	REMOVE AND REMOUNT TIRES	\$ 330.00
05/17/2019	131288	VALLEY LUMBER	SUPPLIES/MATERIALS	\$ 816.91
05/17/2019	131289	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$ 1,083.31
05/17/2019	4315(A)	THE ACCUMED GROUP	APRIL 2019-AMBULANCE BILLING SERVICES	\$ 4,985.36
05/17/2019	4316(A)	ARROW INTERNATIONAL INC	AMBULANCE MEDICAL SUPPLIES	\$ 1,115.50
05/17/2019	4317(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-76.5 HOURS	\$ 1,339.95
05/17/2019	4318(A)	B S & A SOFTWARE	HR SYSTEM-ANNUAL SERVICE/SUPPORT	\$ 9,632.00
05/17/2019	4319(A)	C M P DISTRIBUTORS INC	SLUGS/BUCKSHOT	\$ 198.50
05/17/2019	4320(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$ 5,076.14
05/17/2019	4321(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 45.27
05/17/2019	4322(A)	COLE-PARMER INSTRUMENT COMPANY	TUBING	\$ 164.68
05/17/2019	4323(A)	COMPLUS DATA INNOVATIONS INC	APRIL 2019-PARKING TICKET MANAGEMENT SYSTEM	\$ 497.55
05/17/2019	4324(A)	CONSTINE GRAVEL COMPANY	CLASS II SAND	\$ 3,490.98
05/17/2019	4325(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 23,860.10
05/17/2019	4326(A)	VOID-CREATED FROM CHECK RUN PROCESS		\$ -
05/17/2019	4327(A)	D & G EQUIPMENT INC	PARTS	\$ 1,142.68
05/17/2019	4328(A)	DALTON ELEVATOR LLC	SUPPLIES	\$ 51.51
05/17/2019	4329(A)	EMPLOYEE BENEFIT CONCEPTS INC	MAY 2019-FSA ADMIN FEE	\$ 110.25
05/17/2019	4330(A)	ENLOW ENVIRO LLC	SUPPLIES	\$ 575.64
05/17/2019	4331(A)	ETNA SUPPLY COMPANY	PARTS/INVENTORY	\$ 6,509.87
05/17/2019	4332(A)	FAMILY FARM & HOME	SUPPLIES	\$ 39.99
05/17/2019	4333(A)	FASTENAL COMPANY	PARTS	\$ 52.80
05/17/2019	4334(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$ 288.71
05/17/2019	4335(A)	GOYETTE MECHANICAL	MAINTENANCE ON BOILER IN PUBLIC SAFETY BUILDING	\$ 172.28
05/17/2019	4336(A)	HANNA INSTRUMENTS USA INC	LAB SUPPLIES	\$ 521.00
05/17/2019	4337(A)	J & M TREE SERVICE	2019 GRASS MOWING PROGRAM	\$ 856.00
05/17/2019	4338(A)	JACK DOHENY SUPPLIES INC	PARTS	\$ 3,087.82
05/17/2019	4339(A)	KODIAK EMERGENCY EQUIPMENT INC	REPAIR TO FIRE DEPT VEHICLES	\$ 494.73
05/17/2019	4340(A)	LANSING UNIFORM CO.	UNIFORMS FOR GRACZ/JENKINS	\$ 286.80
05/17/2019	4341(A)	LOGICALIS INC	APRIL 2019-NETWORK ADMINISTRATOR/ENGINEERING SERVICES	\$ 5,488.00
05/17/2019	4342(A)	LUDINGTON ELECTRIC, INC.	HINTZ WELL ELECTRICAL WORK	\$ 1,506.10
05/17/2019	4343(A)	LYNN PEAVEY COMPANY	SUPPLIES	\$ 292.40
05/17/2019	4344(A)	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE	\$ 2,096.34
05/17/2019	4345(A)	MCMMASTER-CARR SUPPLY CO	PARTS	\$ 104.32
05/17/2019	4346(A)	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR QUARTERLY SERVICE	\$ 130.00

05/17/2019	4347(A)	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREEN	\$ 53.50
05/17/2019	4348(A)	MICHIGAN PAVING & MATERIALS CO	AMS SEAL	\$ 1,978.76
05/17/2019	4349(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$ 671.27
05/17/2019	4350(A)	NEOPOST USA INC	POSTAGE MACHINE MAINT AND METER RENT	\$ 287.10
05/17/2019	4351(A)	NORTHERN CONCRETE PIPE INC	MATERIALS FOR ALLENDALE PROJECT	\$ 590.00
05/17/2019	4352(A)	OFFICE DEPOT	SUPPLIES	\$ 149.95
05/17/2019	4353(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$ 3,500.26
05/17/2019	4354(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE MAINTENANCE	\$ 224.07
05/17/2019	4355(A)	THE SHERWIN-WILLIAMS CO.	PAINT AND SUPPLIES	\$ 148.00
05/17/2019	4356(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VHEICLE REPAIRS	\$ 1,365.64
05/17/2019	4357(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$ 324.41
05/17/2019	4358(A)	SUMMIT COMPANIES	SERVICE/REPAIRS TO EXTINGUISHERS	\$ 125.00
05/17/2019	4359(A)	UNITED PARCEL SERVICE	SHIPPING	\$ 29.17
05/17/2019	4360(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	\$ 9,055.21
05/17/2019	4361(A)	WEST SHORE FIRE, INC.	2019 ANNUAL INSPECTION AND MAINTENANCE	\$ 1,540.00
05/17/2019	4362(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-73/HRS	\$ 1,335.90
05/29/2019	131290	FARR CRAIG	UB refund for account: 1172000001	\$ 28.20
05/29/2019	131291	SPENCER PAUL	UB refund for account: 1750000004	\$ 28.07
05/29/2019	131292	KOSKI KEVIN	UB refund for account: 3528070004	\$ 24.18
05/29/2019	131293	THRONE CAROL	UB refund for account: 2427146001	\$ 159.43
05/29/2019	131294	WILLIAMS NORMAN	UB refund for account: 2894640001	\$ 42.06
05/29/2019	131295	LOSH-TITHOF MICHAEL	UB refund for account: 5549570004	\$ 45.09
05/29/2019	131296	CONINE RALPH L	UB refund for account: 1837500001	\$ 29.26
05/29/2019	131297	THAYER SHELBY	UB refund for account: 2427117008	\$ 156.05
05/29/2019	131298	REDNOWER KENNETH	UB refund for account: 2784390003	\$ 120.10
05/29/2019	131299	COOK JOHN	UB refund for account: 2728140002	\$ 33.80
05/29/2019	131300	CHAPTER 13 TRUSTEE AT FLINT	PAYROLL DEDUCTION	\$ 115.40
05/29/2019	131301	TREENA CHICK	REIMBURSEMENT	\$ 25.52
05/29/2019	131302	CLIA LABORATORY PROGRAM	CLIA LABORATORY USER FEES	\$ 180.00
05/29/2019	131303	DELTA DENTAL PLAN OF MICHIGAN	JUNE 2019-DENTAL INSURANCE PREMIUM	\$ 3,565.92
05/29/2019	131304	FIFTH THIRD BANK LEGAL ENTRY	SUBPOENA RESEARCH BILLING	\$ 80.75
05/29/2019	131305	GREEN TECH SYSTEMS LLC	REPLACEMENT OF LEAD & GALVANIZED WATER LINES	\$ 98,323.72
05/29/2019	131306	INDEPENDENT NEWSPAPERS	ACCOUNTANT AD	\$ 73.00
05/29/2019	131307	JOE RAICA EXCAVATING INC	2019 STREET RESURFACING PROGRAM	\$ 85,345.81
05/29/2019	131308	PAUL KLEEMAN	REIMBURSEMENT	\$ 13.65
05/29/2019	131309	LLOYD MILLER & SONS, INC	PARTS	\$ 2,683.63
05/29/2019	131310	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
05/29/2019	131311	OWOSSO PUBLIC SCHOOLS	ELECTION MONITORING	\$ 386.43
05/29/2019	131312	BENJAMIN C PEIFFER	REIMBURSEMENT	\$ 70.00
05/29/2019	131313	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTIONS	\$ 155.55
05/29/2019	131314	SPRINT COMMUNICATIONS	COMMUNICATION CHARGES-4/7/19-5/6/19	\$ 736.64
05/29/2019	131315	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$ 4,542.87

05/29/2019	131316	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$ 90.00
05/29/2019	131317	THE TOWN TUB, INC.	FUEL	\$ 84.09
05/29/2019	4363(A)	APPLIED INDUSTRIAL TECHNOLOGIES	GEAR REDUCER REPLACEMENT PARTS	\$ 9,165.56
05/29/2019	4364(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-71.5/HRS	\$ 1,308.45
05/29/2019	4365(A)	BELL EQUIPMENT COMPANY	PARTS	\$ 1,801.53
05/29/2019	4366(A)	BODMAN PLC	LABOR RELATIONS	\$ 612.50
05/29/2019	4367(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$ 230.43
05/29/2019	4368(A)	CENTRON DATA SERVICES, INC.	2019 SUMMER TAX BILLS-POSTAGE ADVANCE	\$ 3,039.00
05/29/2019	4369(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 4,180.13
05/29/2019	4370(A)	DALTON ELEVATOR LLC	CYLINDER RENT/SUPPLIES	\$ 456.00
05/29/2019	4371(A)	DBI BUSINESS INTERIORS	SUPPLIES	\$ 338.50
05/29/2019	4372(A)	DELAU FIRE & SAFETY INC	REPLACEMENT OF FLEX DISCHARGE LOOP	\$ 290.00
05/29/2019	4373(A)	ETNA SUPPLY COMPANY	PARTS	\$ 518.00
05/29/2019	4374(A)	FRONT LINE SERVICES, INC.	REPAIRS TO FIRE DEPARTMENT VEHICLCES	\$ 4,146.09
05/29/2019	4375(A)	GOULD LAW PC	PROFESSIONAL SERVICES	\$ 11,928.34
05/29/2019	4376(A)	H2A ARCHITECTS INC	FAÇADE WORK	\$ 2,878.50
05/29/2019	4377(A)	HACH COMPANY	LAB SUPPLIES	\$ 931.83
05/29/2019	4378(A)	J & H OIL COMPANY	FUEL	\$ 5,243.31
05/29/2019	4379(A)	J & M TREE SERVICE	2019 GRASS MOWING PROGRAM	\$ 428.00
05/29/2019	4380(A)	LANSING UNIFORM CO.	UNIFORM ACCESSOREIES	\$ 161.50
05/29/2019	4381(A)	MICH BUSINESS POWERED BY MDPA	JUNE 2019-COBRA ADMIN FEE	\$ 50.00
05/29/2019	4382(A)	MICHIGAN RURAL WATER ASSOCIATION	WATER WELL OPERATIONS & MAINT CLASS	\$ 145.00
05/29/2019	4383(A)	MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING-5/1/19-4/30/20	\$ 950.00
05/29/2019	4384(A)	NATIONAL VISION ADMINISTRATORS LLC	JUNE 2019-VISION INSURANCE PREMIUM	\$ 473.09
05/29/2019	4385(A)	OFFICE SOURCE	SUPPLIES	\$ 210.08
05/29/2019	4386(A)	PATRIOT DIAMOND INC.	SAW BLADES (5)	\$ 1,252.00
05/29/2019	4387(A)	PHP INSURANCE COMPANY	JUNE 2019-HEALTH INSURANCE PREMIUM	\$ 76,859.98
05/29/2019	4388(A)	FERGUSON ENTERPRISES INC	PARTS	\$ 167.11
05/29/2019	4389(A)	POLYDYNE INC	AF 4500 POLYMER	\$ 2,246.38
05/29/2019	4390(A)	PRO-COMM INC	RADIO FOR UNIT 750	\$ 479.00
05/29/2019	4391(A)	RUBOB'S INC	APRIL 2019-DRY CLEANING FOR POLICE AND FIRE	\$ 381.85
05/29/2019	4392(A)	SAFEBUILT MICHIGAN LLC	APRIL 2019-BUILDING DEPARTMENT SERVICES	\$ 9,617.67
05/29/2019	4393(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	2019 F250 CREW CAB	\$ 33,334.20
05/29/2019	4394(A)	JESSICA UNANGST	REIMBURSEMENT	\$ 40.00
05/29/2019	4395(A)	UNITED PARCEL SERVICE	SHIPPING	\$ 116.48
05/29/2019	4396(A)	UNITED STATES PLASTIC CORP	PARTS	\$ 264.04
05/29/2019	4397(A)	US BANCORP GOVERNMENT LEASING AND	2015 VACTOR PAYMENT	\$ 68,095.97
05/29/2019	4398(A)	VERIZON WIRELESS	MODEM FEES 4/11/19-5/10/19	\$ 539.33
05/29/2019	4399(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES	\$ 9,231.04
05/29/2019	4400(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-70/HOURS	\$ 1,281.00
05/29/2019	4401(A)	WM FLOYD CO	TROUBLESHOOT & REPAIR	\$ 779.00

1 TOTALS:

(2 Checks Voided)

Total of 243 Disbursements:

\$ 832,056.75

Bank 10 OWOSSO HISTORICAL FUND

05/03/2019	5224	DAYSTARR COMMUNICATIONS	MAY 2019-PHONE AND INTERNET SERVICE	\$ 156.22
05/03/2019	5225	LUDINGTON ELECTRIC, INC.	PERMIT/REPAIRS	\$ 272.00
05/03/2019	5226	SPECIALTY SALVAGE LLC	515 N WASHINGTON ST	\$ 41.97
05/17/2019	5227	AMERICAN SPEEDY PRINTING	LAMINATING SCHOOL HISTORY	\$ 10.50
05/17/2019	5228	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 340.50
05/17/2019	5229	ENGINEERED PROTECTION SYSTEMS INC	ALARM SYSTEM-6/1/19-8/31/19	\$ 63.00
05/17/2019	5230	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES/TOOLS	\$ 33.45
05/17/2019	5231	ROB THE BUG GUY	REMOVAL OF BEES	\$ 140.00
05/17/2019	5232	THE HISTORICAL SOCIETY OF MICHIGAN	MEMBERSHIP	\$ 65.00
05/31/2019	5233	LINDA BEEMAN	CONSULTING	\$ 70.00
05/31/2019	5234	DAYSTARR COMMUNICATIONS	JUNE 2019-PHONE AND INTERNET SERVICE	\$ 155.59
05/31/2019	5235	ROBERT V DORAN-BROCKWAY	WEBSITE SUBSCRIPTION	\$ 216.00
05/31/2019	5236	DEBBIE HEBERT	MAY 2019-RECORDING SERVICES	<u>\$ 49.00</u>

10 TOTALS:

Total of 13 Disbursements:

\$ 1,613.23

REPORT TOTALS:

(2 Checks Voided)

Total of 256 Disbursements:

\$ 833,669.98



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 11, 2019

TO: Owosso City Council

FROM: Josh Adams; Executive Director, Owosso Main Street/DDA

SUBJECT: New Revolving Loan Standards

RECOMMENDATION:

Approval of the new Revolving Loan Standards as recommended by the DDA.

BACKGROUND:

The City and Owosso Main Street/DDA have been working on revitalizing the existing Revolving Loan Fund. As a result, an OMS/DDA subcommittee was formed to draft new standards for the loan. After several iterations, the OMS/DDA Board approved standards streamline the process, add the possibility for limited grants, and add an extra review/appeal layer if an application is denied.

RESOLUTION NO.

RESOLUTION REVISING THE DOWNTOWN OWOSSO REVOLVING LOAN PROGRAM CRITERIA

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, from time to time the program criteria and guidelines need to be revised to meet the needs of the changing downtown business environment.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The name of the Downtown Owosso UDAG/CDBG Loan Program shall be amended to Owosso OMS/DDA Revolving Loan & Grant Program.

SECOND: The attached manual and process description shall be adopted and supersede any previously-adopted program manuals.

OWOSSO OMS/DDA REVOLVING LOAN AND GRANT PROGRAM

Manual and Process Description

This manual and process version will be applicable from July 1, 2019 through June 30, 2020

Introduction

This program is available to B1 – B4 zoned for-profit businesses, landowners, and corporations within the city limits.

OMS/DDA administers the program as authorized by the city council.

The program is administered on a year-by-year basis.

The Economic Vitality (EV) Committee of OMS/DDA leads the program and is responsible to recommend updates to the program on a fiscal year basis.

The fiscal year is from July 1st of the current year through June 30th of the subsequent year.

If applicable, the EV committee will present recommendations for updates to the OMS/DDA Board each year at the March OMS/DDA Board meeting.

The OMS/DDA Board will approve or reject the recommended changes at the April Board meeting.

With or without changes, this Program Process and Manual will be approved by the OMS/DDA Board and made available for use by July 1st of each year.

All loans will be made at 3% fixed rate per year.

Loan length will be ten years or less.

Loan maximums are up to \$50,000 per project.

Grant maximums are up to \$50,000 per project.

Loans and/or grants may be made on the same project.

Loans are paid prior to project start; grants are paid upon project completion.

Repayment of loans will begin upon project completion.

Eligible Project Types

1. Building access improvements including elevators – loans or grants
2. Preservation of historic buildings
3. Upper story housing development
4. Retail space build outs and upgrading
5. Acquisition and improvement of blighted properties

6. Signage purchase or restoration
7. Environmental studies
8. Match on Main approved projects

Ineligible Project Types

1. Re-financing of debt owed to private sector entities such as banks, credit unions, etc.
2. Projects or part of projects unrelated to the scope described in the program application
3. Business inventory acquisition or working capital
4. Payment of taxes, utilities, or other similar obligations

Application Process Steps

1. Obtain the application form from the OMS/DDA website (downtownosso.org) and complete it
2. If there are questions about completing the form, contact the OMS/DDA office at 989-494-3344
3. Submit by email the application form to: downtownosso@gmail.com
4. The EV committee of the OMS/DDA Board will review at their next meeting and advise applicant whether your application was accepted for further consideration.
5. If your application was not accepted, you will be provided with the rationale for the decision and if applicable, things to do to make the application acceptable to move forward
6. If your application was for a grant, approval determination is by the OMS/DDA Board
7. If your application was for a loan, preliminary approval determination is by the OMS/DDA Board
8. Upon preliminary approval by the OMS/DDA Board, the application is sent to the loan committee
9. Upon review, the loan committee will request additional information as they deem necessary
10. If approved by the OMS/DDA Board for grants, and the loan committee for loans, a project plan with timing will be submitted to OMS/DDA
 - a. all projects must be completed in two years or less
 - b. the OMS/DDA EV committee will monitor project progress
 - c. if projects are not completed in two years, loans payment will begin regardless

Criteria for Eligible Project Types

1. Building Access Projects
 - a. The building must be multi-story and have 4,000 or more square feet per floor
 - b. For shared elevator projects, adjoining building floor size can be included to achieve 4,000 square feet if necessary
 - c. Projects may include barrier free lavatories, aisle and doorway widening, and ramps
 - d. Architectural services for building access are eligible for a grant of up to \$5,000
 - e. Elevators for building access are eligible for a grant of up to \$25,000
2. Preservation of Historic Buildings
 - a. If applicable, the project plan must be approved by the Historic District Commission prior to submission to the loan committee
3. Upper Story Housing Development
 - a. The upper story must have 800 square feet or more; "micro loft" projects will be considered
 - b. Air conditioning and cable wiring in each room except bathrooms must be included
 - c. Fire suppression must be included, and the fire suppression plan must be approved by the city building inspector prior submission to the loan committee
 - d. Fire suppression is eligible for a grant of up to \$25,000 for projects with two or more upper

floor residential units

- e. Architectural services are eligible for a grant of up to \$1,500 for each residential unit, with a maximum grant of \$12,000 per project
- f. Elevators for upper story housing development are eligible for a grant of up to \$25,000

4. Retail Space Build Outs and Upgrading

- a. Projects may include mechanical and electrical systems, roof work, partitions, windows, doors, painting, and sign repair
- b. Architectural services are eligible for a grant of up to \$3,000 per project

5. Acquisition and Improvement of Blighted Properties

- a. A description of the plans for the property must be included with the application form
- b. If preliminarily approved by OMS/DDA, a detailed plan with timing must be submitted to OMS/DDA for further review prior to submission of the application to the loan committee

6. Signage Purchase or Restoration

- a. Building must be 50 years or older
- b. If in the historic district, the plan must be approved by the Historic District Commission prior to submission to the loan committee

7. Environment Studies

- a. The building or site must have a brownfield plan
- b. The building or site must be contaminated or suspected of being contaminated
- c. Phase I and Phase II studies are eligible

Conclusions, Questions, and Continuous Improvement

The mayor appoints members to the five-person loan committee

The committee consists of two people from traditional lending institutions, a city council representative, two community business owners.

The loan committee will make approval decisions based on criteria established by the committee as applicable to the project description.

If the loan committee does not grant project approval, it will submit rationale to OMS/DDA.

OMS/DDA may then approve the project and is empowered to work with the applicant to determine and apply and necessary conditions and/or documents to assure project success.

Questions on the program manual, process, or any other aspect of the program may be directed to the OMS/DDA office at 989-494-3344 or downtownowosoo@gmail.com.

Each year, lead by the OMS/DDA EV committee, the OMS/DDA Board will update and republish the manual and process based on continuous improvement input and recommendations.

7



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: June 17, 2019

TO: Owosso City Council

FROM: Cheryl Grice, CPA, Finance Director

SUBJECT: FY19 Budget Amendments

Please find attached a FY19 budget amendment to reflect partial cost allocation (20%) to the Sewer Fund for the automatic meter project.

The Water Fund has absorbed all of the cost of the meter project to date. Water/sewer billing costs are normally shared by the Water and Sewer Funds. The amendment reflects cost sharing of the meter project.

Public Service Director Chinavare had approved the transfer.

RECOMMENDATION:

Recommend approval of the June 17, 2019 budget amendment for period ending 6/30/19.

CITY OF OWOSSO BUDGET AMENDMENTS
 Period Projected Ending 6/30/19 To be Approved 6/17/19

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	REQUESTED INCREASE (DECREASE)	AMENDED BUDGET	REASON FOR AMENDMENT
<u>Sewer Fund</u>					
590-901-977.000	COL-Equipment	-	380,000.00	380,000.00	To reflect a portion of automatic meter reading project applicable to sewer fund
590-000-695.699	Appropriation of Fund Balance	(247,003.00)	(380,000.00)	(627,003.00)	



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: June 17, 2019
TO: Owosso City Council
FROM: Nathan Henne, City Manager
Cheryl Grice, CPA, Finance Director
SUBJECT: Adoption of the 2019-2020 DDA Budget

Please find the General Appropriations Act Resolution for the 2019-2020 Owosso Downtown Development Authority budget for your approval. The budget was approved by the DDA board before it was brought before the city council for final adoption.

Property Tax Millage

There was no change in the DDA millage from last year.

DDA Mills	1.9215
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Recommended Action

Approve the attached budget resolution to officially adopt the Owosso Downtown Development Authority 2019-2020 budget.

Thank you

RESOLUTION NO.

**GENERAL APPROPRIATIONS RESOLUTION FOR
THE DOWNTOWN DEVELOPMENT AUTHORITY
FOR FY 2019-20**

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2019-20, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on June 3, 2019; and,

NOW, THEREFORE, BE IT FUTHER RESOLVED THAT the City Council of the City of Owosso hereby sets the tax rates and adopts the FY2020 budget as shown below.

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d) provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills authorized by MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the "Headlee" rollback results in a maximum operating millage rate of 1.9215 for which the Authority is authorized to levy,

NOW THEREFORE, BE IT RESOLVED, that the tax levy for the fiscal year commencing July 1, 2019 shall be the rate of 1.9215 per \$1,000 of taxable value of the 2019 assessment roll for the district as approved by the Board of Review,

Section 1: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the Owosso Downtown Development Authority and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

Downtown Development	\$ 209,050
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Section 2: Estimated Revenues

The following are estimated to be available for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to meet the foregoing appropriations.

Property Taxes	\$ 192,000
Other Revenue	<u>24,580</u>
Total General Fund	\$ 216,580



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: June 17, 2019

TO: Owosso City Council

FROM: Nathan Henne, City Manager
Cheryl Grice, CPA, Finance Director

SUBJECT: Adoption of the 2019-2020 Budget

Please find the General Appropriations Act Resolution for the 2019-2020 budget for your approval.

General Fund

- Budgeted revenue and expense each totaled \$7,747,159.

Property Tax Millage

Operating Mills	13.0070
Solid Waste Recycling Mills	1.0000
Historic/Park Sites Mills	1.0000
Transportation (December Levy)	<u>.3333</u>
Total General Operating Mills	15.3403
Debt Voted Mills	3.4609

Recommended Action

Approve the attached budget resolution to officially adopt the 2019-2020 budget.

Thank you

RESOLUTION NO.

GENERAL APPROPRIATIONS ACT (BUDGET)

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2019 and held a public hearing on June 3, 2019, and;

WHEREAS, the City Council has held other sessions to discuss the proposed budget;

NOW, THEREFORE, BE IT FUTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the FY2020 budget and sets the tax rates as shown below.

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

General Fund

City Council	\$ 5,300
City Manager	141,558
City Attorney	115,000
Finance	273,420
Assessing	142,039
City Clerk	281,729
Human Resources	216,500
Treasury	153,215
Information Technology	101,695
Building & Grounds	135,288
General Administration	310,080
Police	2,017,119
Fire	1,962,167
Building & Planning	223,836
Public Works	613,857
Leaf & Brush	221,363
Parking	33,030
Community Development	67,486
Parks	230,600
Transfers Out	501,877
Total General Fund	<u>\$ 7,747,159</u>

Major Streets Fund

Public Works	\$ 2,594,052
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<u>Local Streets Fund</u>	
Public Works	\$ 2,345,681
<u>Parks and Recreation Sites Fund</u>	
Culture and Recreation	\$ 125,000
<u>Facade Fund</u>	
Economic Development	\$ 171,486
<u>CDBG Revolving Loan Fund</u>	
Economic Development	\$ 11,162
<u>Historical Sites Fund</u>	
Culture and Recreation	\$ 125,000
<u>Historical Commission</u>	
Culture and Recreation	\$ 86,204
<u>General Obligation Debt Fund</u>	
Debt Service	\$ 978,582
<u>Capital Improvement Fund</u>	
Capital Improvements	\$ 324,745
<u>Capital Improvement Streets Fund</u>	
Street Improvements	\$ 2,274,807
<u>Transportation Fund</u>	
Transportation	\$ 75,279
<u>Sewer Fund</u>	
Public Works	\$ 2,801,735
<u>Water Fund</u>	
Public Works	\$ 3,179,732
<u>Waste Water Treatment Fund</u>	
Public Works	\$ 2,152,374
<u>Fleet Fund</u>	
Public Works	\$ 1,215,746
<u>DDA Construction Fund</u>	
Economic Development	\$ 10,000
<u>Brownfield Authority</u>	
Economic Development	\$ 223,545

Section 5: Estimated Revenues

The following are estimated to be available for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to meet the foregoing appropriations.

<u>General Fund</u>	
Property Taxes	\$ 3,553,833
License and Permits	173,826
Intergovernmental Revenue	1,846,523

Charges for Services	1,318,000
Interest Income	75,000
Other Revenue	92,500
Transfers In	<u>687,477</u>
Total General Fund	\$ 7,747,159

Major Streets Fund

Intergovernmental Revenue	\$ 1,717,000
Special Assessments	100,000
Transfers In	750,000
Interest Income	2,500
Other Financing Sources- Fund Balance	<u>24,552</u>
Total Major Streets Fund	\$ 2,594,052

Local Streets Fund

Intergovernmental Revenue	\$ 438,700
Special Assessments	61,000
Transfers In	1,807,837
Other Financing Resources-Fund Balance	<u>38,144</u>
Total Local Streets Fund	\$ 2,345,681

Parks and Recreation Sites Fund

Other Revenue - Property Taxes	\$ 125,000
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Downtown Facade Fund

Grant Revenue	\$ 6,250
Other Revenue-Fund Balance	<u>165,236</u>
Total Downtown Façade Fund	\$ 171,486

CDBG Revolving Loan Fund

Other Revenue	\$ 11,162
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Historical Sites Fund

Property Taxes	\$ 125,000
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Historical Commission Fund

Interest/Rental Income	\$ 14,550
Other Revenue	23,000
Transfers In	40,000
Other Financing Sources- Fund Balance	<u>8,654</u>
Total Historical Comm. Fund	\$ 86,204

Debt Service Fund

Property Taxes	\$ 902,559
DDA Contribution	<u>76,023</u>
Total Debt Service	\$ 978,582

Capital Improvement Fund

Transfers In	\$ 290,395
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Capital Improvement Streets Fund

Interest Income	\$ 15,000
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Transportation Fund

Transportation	\$ 75,279
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Sewer Fund

Charges for Services	\$ 1,855,750
License and Permits	500
Interest and Penalties	<u>53,000</u>
Total Sewer Fund	\$ 1,909,250

Water Fund

Charges for Services	\$ 3,133,494
Intergovernmental Revenue	400,000
License and Permits	20,000
Interest and Penalties	47,600
Other Revenue	<u>13,000</u>
Total Water Fund	\$ 3,614,094

Waste Water Treatment Fund

Charges for Services	\$ 2,020,001
Interest Income	10,000
Other Revenue	<u>5,000</u>
Total Waste Water Treatment Fund	\$ 2,035,001

Fleet Fund

Interest/Rental Income	\$ 720,000
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DDA Construction Fund

Other Financing Sources-Fund Balance	\$ 10,000
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Brownfield Authority

Property Taxes	\$ 224,863
Other Income	<u>8,904</u>
Total Water and Sewer Fund	\$ 233,767

Section 6: Millage Levy

The City Council shall cause to be levied and collected the general property tax on all real and personal property within the city upon the current tax roll an amount equal to 18.8012 mills per \$1,000 of taxable value consisting of 13.0070 mills for operating, 1.0000 mill to operate a solid waste recycling program, 1.0000 mills for Historic/Park Sites, .3333 for Transportation and 3.4609 mills for debt.

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the city Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption

From: Jonathan_Tamayo@usc.salvationarmy.org
To: [Amy K. Kirkland](#)
Subject: SATA Board
Date: Tuesday, June 04, 2019 11:49:50 AM

Good Morning,

I am writing to inform you that I will be moving out of Shiawassee county on June 20th. I am reaching out to see what the city of Owosso would like to do to fill my seat on the SATA Board. Please let me know your thoughts so that I can communicate that to Mary Rice. Thanks so much.

Much Grace,
Lt. Jonathan Tamayo

The Salvation Army
Owosso, MI

Doing the Most
Good



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From: Building Department
To: Owosso City Council

Building Department Report MAY 2019

Category	Estimated Cost	Permit Fee	Number of Permits
ACCESSORY STRUCTURES	\$0	\$150	3
COMM/IND RENOVATIONS	\$140,000	\$2,462	1
DECK	\$12,940	\$265	2
DEMOLITION	\$0	\$275	1
Electrical	\$0	\$1,660	13
FENCE	\$0	\$530	7
FENCE PERMIT	\$0	\$50	1
Mechanical	\$0	\$6,123	37
NON-RES. ADD/ALTER/REPAIR	\$10,000	\$540	2
Plumbing	\$0	\$3,745	21
PORCH	\$3,000	\$165	1
Res. Add/Alter/Repair	\$0	\$260	2
RES. ADD/ALTER/REPAIR	\$39,000	\$520	2
RES. MOBILE	\$300,000	\$3,800	10
ROOF	\$89,692	\$1,795	12
ROW-ENG	\$0	\$60	3
ROW-SIDEWALK OCCUPANCY	\$0	\$0	3
ROW-UTILITY	\$0	\$40	2
SIDING	\$6,000	\$80	1
SIGN	\$0	\$106	1
WINDOWS	\$25,980	\$830	4
Totals	\$626,612	\$23,456	129

2018 COMPARISON TOTALS

MAY 2018 Totals	\$802,321	\$25,575	142
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BUILDING PERMITS ONLY - 55

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>								
ENF 19-0313	115 W STEWART ST	CONTACT WITH OCCUPANT	CLOSED	04/29/19	04/30/2019		05/14/19	Y
ENF 19-0318	304 S OAK ST	CONTACT WITH OWNER	RESOLVED	05/02/19	05/02/2019		05/13/19	N
ENF 19-0378	1014 N WASHINGTON S	COMPLAINT LOGGED	LETTER SENT	05/21/19	05/20/2019	06/24/19		N
ENF 19-0395	120 STATE ST	COMPLAINT LOGGED	LETTER SENT	05/23/19	05/28/2019	07/03/19		N
				Total Entries		4		
<u>AUTO REP/JUNK VEH</u>								
ENF 18-0822	410 GUTE ST	EXTENSION GRANTED	CLOSED	10/19/18	05/09/2019		05/29/19	N
				Total Entries		1		
<u>AUTO REP/JUNK VEH</u>								
ENF 19-0116	924 GRACE ST	LETTER SENT	RESOLVED	03/05/19	03/05/2019		05/01/19	N
ENF 19-0267	1416 W MAIN ST	LETTER SENT	RESOLVED	04/09/19	04/09/2019		05/02/19	Y
ENF 19-0295	718 ABREY AVE	COMPLAINT LOGGED	CLOSED	04/18/19	04/18/2019		05/08/19	N
ENF 19-0311	320 CASS ST	LETTER SENT	RESOLVED	04/29/19	04/29/2019		05/07/19	Y
ENF 19-0317	532 GROVER ST			05/02/19	05/02/2019		05/06/19	Y

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0326	536 E WILLIAMS ST	LETTER SENT	CLOSED	05/07/19	05/07/2019		05/09/19	Y
ENF 19-0327	528 GROVER ST	INSPECTED PROPERTY	CLOSED	05/07/19	05/16/2019		06/04/19	Y
ENF 19-0328	525 GLENWOOD AV	LETTER SENT	CLOSED	05/07/19	05/07/2019		05/15/19	N
ENF 19-0334	659 N WASHINGTON ST	COMPLAINT LOGGED	CLOSED	05/08/19	05/09/2019		05/09/19	Y
ENF 19-0341	112 N ELM ST	COMPLAINT LOGGED	CLOSED	05/13/19	05/13/2019		05/30/19	Y
ENF 19-0342	938 DIVISION ST	LETTER SENT	CLOSED	05/14/19	05/14/2019		05/29/19	N
ENF 19-0350	402 ROBBINS ST	LETTER SENT	CLOSED	05/15/19	05/15/2019		05/28/19	Y
ENF 19-0351	1616 LYNN ST	LETTER SENT	CLOSED	05/15/19	05/15/2019		05/30/19	N
ENF 19-0394	1114 LYNN ST	COMPLAINT LOGGED	LETTER SENT	05/23/19	05/28/2019	06/13/19		N

Total Entries 14

BUILDING VIOL

ENF 18-0426	732 BRADLEY	CONTACT WITH OWNER	EMAILED OWNER	06/14/18	05/08/2019	06/24/19		Y
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Total Entries 1

BUILDING VIOL

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0022	405 HURON ST	LETTER SENT	CLOSED	01/08/19	01/07/2019		05/15/19	N
ENF 19-0103	723 W MAIN ST	CONTACT WITH BUSINESS	EXTENSION GRANTED	02/26/19	05/31/2019	06/17/19		COMM
ENF 19-0396	201 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	05/23/19	06/04/2019	07/08/19		COMM

Total Entries 3

DEAD TREE

ENF 19-0361	942 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	05/17/19	05/20/2019	06/19/19		VL
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Total Entries 1

DRAIN ISSUES

ENF 19-0320	755 BROADWAY AVE	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	05/03/19	05/03/2019	06/19/19		VAC
ENF 19-0332	911 GRAND AV	DHS	REF TO BLDG OFFICIAL	05/07/19	05/13/2019		05/13/19	Y
ENF 19-0402	1014 N WASHINGTON S	COMPLAINT LOGGED	LETTER SENT	05/28/19	05/30/2019	06/27/19		N

Total Entries 3

DUMPSTER VIOLATIONS

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0329	800 W MAIN ST	COMPLAINT LOGGED	CONTACTED PROPERTY OWNER	05/07/19	05/07/2019		05/07/19	Y/COMM

Total Entries 1

FENCE VIOLATION

ENF 19-0296	708 ABREY AV	CONTACT WITH OWNER	OBTAINED BLDG PERMIT	04/18/19	04/25/2019		05/09/19	VAC
ENF 19-0333	825 N GOULD ST	CONTACT WITH OWNER	OBTAINED BLDG PERMIT	05/08/19	05/08/2019		05/09/19	N

Total Entries 2

FRONT YARD PARKING

ENF 19-0399	303 N CEDAR ST	COMPLAINT LOGGED	NO VIOLATION	05/28/19	05/28/2019		05/28/19	Y
ENF 19-0408	543 RANDOLPH ST	COMPLAINT LOGGED	LETTER SENT	05/29/19	06/05/2019	06/13/19		N

Total Entries 2

GARBAGE & DEBRIS

ENF 12-0280	1217 FREDERICK ST	LETTER SENT	CLOSED	04/16/12	05/21/2019		04/16/12	Y
ENF 17-0084	213 S LANSING ST	TICKET ISSUED	RE-INSPECT PENDING	03/07/17	05/17/2019			Y

Total Entries 2

GARBAGE & DEBRIS

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0092	924 GRACE ST	LETTER SENT	RESOLVED	02/19/19	02/19/2019		05/01/19	N
ENF 19-0130	927 FLETCHER ST	CONTACT WITH OWNER	CLOSED	03/11/19	03/26/2019		05/21/19	N
ENF 19-0269	1408 W MAIN ST	CONTACT WITH OWNER	CLOSED	04/10/19	04/10/2019		05/08/19	N
ENF 19-0299	1607 YOUNG ST	LETTER SENT	RESOLVED	04/23/19	04/25/2019		05/02/19	N
ENF 19-0306	926 S SAGINAW ST	CONTACT WITH OWNER	RESOLVED	04/25/19	04/25/2019		05/02/19	Y
ENF 19-0308	722 ADAMS ST	LETTER SENT	CLOSED	04/25/19	04/29/2019		05/14/19	N
ENF 19-0310	822 AMENT ST	LETTER SENT	RESOLVED	04/29/19	04/29/2019		05/02/19	Y
ENF 19-0312	324 N PARK ST	LETTER SENT	CLOSED	04/29/19	04/29/2019		05/22/19	N
ENF 19-0316	215 E WILLIAMS ST	LETTER SENT	RESOLVED	05/01/19	05/01/2019		05/16/19	Y
ENF 19-0321	751 WOODLAWN AV	LETTER SENT	CLOSED	05/06/19	05/13/2019		05/16/19	N
ENF 19-0324	430 GENESEE ST	LETTER SENT	COMPLIED	05/06/19	05/06/2019		05/15/19	N
ENF 19-0335	410 GUTE ST	LETTER SENT	CLOSED	05/09/19	05/09/2019		05/29/19	N
ENF 19-0336	104 N LANSING ST	COMPLAINT LOGGED	CLOSED	05/09/19	05/09/2019		05/15/19	Y
ENF 19-0338	616 OAKWOOD AV			05/10/19	05/13/2019		05/20/19	N

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
		OWNER						
ENF 19-0339	621 WOODLAWN AVE	LETTER SENT	CLOSED	05/13/19	05/13/2019		05/16/19	Y
ENF 19-0348	616 S WASHINGTON ST	LETTER SENT	CLOSED	05/15/19	05/15/2019		06/03/19	Y
ENF 19-0349	409 N SAGINAW ST	LETTER SENT	CLOSED	05/15/19	05/16/2019		05/30/19	Y
ENF 19-0352	1007 S CHESTNUT ST	COMPLAINT LOGGED	CONTACT WITH BUSINESS	05/15/19	05/15/2019	06/20/19		COMM
ENF 19-0359	1309 PEARCE ST	CONTACT WITH OWNER	EXTENSION GRANTED	05/16/19	06/04/2019	09/02/19		N
ENF 19-0369	318 MONROE ST	COMPLAINT LOGGED	LETTER SENT	05/20/19	05/21/2019	06/18/19		Y
ENF 19-0374	703 GLENWOOD AV	COMPLAINT LOGGED	LETTER SENT	05/20/19	05/20/2019	06/19/19		N
ENF 19-0386	413 LAVEROCK ALLEY	LETTER SENT	CLOSED	05/22/19	05/21/2019		06/05/19	N
ENF 19-0411	1224 FREDERICK ST	CONTACT WITH OWNER	CLOSED	05/29/19	05/29/2019		05/29/19	Y
ENF 19-0412	1315 FREDERICK ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/10/19	N
ENF 19-0420	403 MICHIGAN AV	COMPLAINT LOGGED	LETTER SENT	05/30/19	05/30/2019	06/13/19		Y
ENF 19-0422	903 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	05/30/19	05/30/2019	06/13/19		Y

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0424	755 ALGER AV	COMPLAINT LOGGED	LETTER SENT	05/30/19	05/30/2019	06/13/19		Y

Total Entries 27

GARBAGE CANS

ENF 19-0285	826 AMENT ST	LETTER SENT	RESOLVED	04/12/19	04/22/2019		05/02/19	N
ENF 19-0300	717 RIVER ST	LETTER SENT	RESOLVED	04/23/19	04/23/2019		05/06/19	Y
ENF 19-0302	900 AMENT ST	LETTER SENT	RESOLVED	04/24/19	04/24/2019		05/02/19	Y
ENF 19-0346	715 CLINTON ST	COMPLAINT LOGGED	LETTER SENT	05/15/19	05/15/2019	06/13/19		Y

Total Entries 4

HEALTH & SAFETY

ENF 19-0303	900 ADA ST	CONTACT WITH OWNER	REF TO DHS	04/24/19	05/01/2019			N
ENF 19-0398	539 MARTIN ST	CIVIL ISSUE	CLOSED	05/16/19	05/21/2019		05/21/19	Y
ENF 19-0425	607 FLETCHER ST	COMPLAINT LOGGED	INSPECTION PENDING	05/31/19	05/31/2019	06/27/19		N

Total Entries 3

LAWN MAINTENANCE

ENF 19-0325	1105 W OLIVER ST			05/06/19	05/06/2019		05/06/19	N
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Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
		PROPERTY	HOMEOWNER					
ENF 19-0330	118 S CEDAR ST	INSPECTED PROPERTY	CLOSED	05/07/19	05/22/2019		05/28/19	VAC
ENF 19-0331	824 S PARK ST	COMPLAINT LOGGED	CLOSED	05/08/19	05/08/2019		05/16/19	Y
ENF 19-0344	318 N DEWEY ST	COMPLAINT LOGGED	CLOSED	05/14/19	05/14/2019		05/16/19	Y
ENF 19-0345	126 ELLIOT ST	COMPLAINT LOGGED	CLOSED	05/14/19	05/14/2019		05/16/19	Y
ENF 19-0347	740 WOODLAWN AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/15/19	05/22/2019		05/22/19	Y
ENF 19-0353	1260 ADAMS ST	INSPECTED PROPERTY	REF TO MOWING CONTRACTOR	05/16/19	06/06/2019	06/13/19		VAC
ENF 19-0354	106 JENNETT ST	LETTER SENT	CLOSED	05/16/19	05/16/2019		05/23/19	Y
ENF 19-0355	644 N PARK ST	COMPLAINT LOGGED	CLOSED	05/16/19	05/16/2019		05/22/19	VL
ENF 19-0357	1308 WHITEHAVEN CT	LETTER SENT	CLOSED	05/16/19	05/16/2019		05/22/19	N
ENF 19-0360	300 ROBBINS ST	INSPECTED PROPERTY	REF TO MOWING CONTRACTOR	05/16/19	05/22/2019		05/22/19	VAC
ENF 19-0362	921 N WASHINGTON ST	CONTACT WITH OWNER	CLOSED	05/17/19	05/17/2019		05/22/19	Y
ENF 19-0363	222 CORUNNA AV	COMPLAINT LOGGED	CLOSED	05/17/19	05/17/2019		05/28/19	N
ENF 19-0365	528 RANDOLPH ST	CONTACT WITH OWNER	CLOSED	05/17/19	05/17/2019		05/29/19	VAC

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0366	1122 N BALL ST	LETTER SENT	CLOSED	05/17/19	05/17/2019		05/22/19	N
ENF 19-0367	652 N PARK ST	INSPECTED PROPERTY	REF TO MOWING CONTRACTOR	05/17/19	05/22/2019		05/22/19	VL
ENF 19-0370	515 S PARK ST	LETTER SENT	CLOSED	05/20/19	05/20/2019		05/30/19	COMM
ENF 19-0375	635 WOODLAWN AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/20/19	05/21/2019		05/30/19	Y
ENF 19-0380	609 ALGER AV	LETTER SENT	CLOSED	05/21/19	05/21/2019		05/30/19	Y
ENF 19-0381	618 ALGER AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/21/19	05/21/2019		05/30/19	Y
ENF 19-0382	715 GRAND AV	LETTER SENT	CLOSED	05/21/19	05/22/2019		05/30/19	N
ENF 19-0383	626 ALGER AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/21/19	05/21/2019		05/30/19	VAC
ENF 19-0384	629 ALGER AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/21/19	05/21/2019		05/30/19	VAC
ENF 19-0387	810 LINGLE AVE	LETTER SENT	REF TO MOWING CONTRACTOR	05/22/19	06/03/2019		06/03/19	VAC
ENF 19-0389	1217 FREDERICK ST	LETTER SENT	CLOSED	05/22/19	05/21/2019		05/30/19	N
ENF 19-0397	1700 W STEWART ST	LETTER SENT	CLOSED	05/23/19	05/29/2019		06/10/19	Y
ENF 19-0400	216 N LANSING ST	LETTER SENT	REF TO MOWING CONTRACTOR	05/28/19	05/28/2019		06/06/19	Y
ENF 19-0401	820 BRADLEY ST			05/28/19	05/28/2019		06/04/19	Y

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0403	535 N CHIPMAN ST	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/06/19	Y
ENF 19-0404	1008 BUCKLEY DR	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/06/19	N
ENF 19-0405	732 BRADLEY	LETTER SENT	CLOSED	05/28/19	05/28/2019		06/06/19	Y
ENF 19-0406	960 N PARK ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/10/19	N
ENF 19-0409	556 RANDOLPH ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/10/19	N
ENF 19-0410	328 N PARK ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/03/19	Y
ENF 19-0413	1600 W SOUTH ST	LETTER SENT	CLOSED	05/29/19	05/29/2019		06/04/19	N
ENF 19-0414	1130 S SHIAWASSEE ST	LETTER SENT	REF TO MOWING CONTRACTOR	05/29/19	05/29/2019		06/05/19	N
ENF 19-0415	831 GRAND AVE	LETTER SENT	REF TO MOWING CONTRACTOR	05/29/19	05/29/2019		06/06/19	N
ENF 19-0416	653 WOODLAWN AV	LETTER SENT	REF TO MOWING CONTRACTOR	05/29/19	05/29/2019		06/06/19	Y
ENF 19-0417	802 WOODLAWN AV	COMPLAINT LOGGED	CLOSED	05/29/19	05/29/2019		06/06/19	N
ENF 19-0418	626 LINCOLN AVE	INSPECTED PROPERTY	CLOSED	05/29/19	05/29/2019		06/04/19	VAC
ENF 19-0419	MONROE ST	COMPLAINT LOGGED	LETTER SENT	05/30/19	05/30/2019	06/13/19		V.L.

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0423	937 KENWOOD DR	LETTER SENT	CLOSED	05/30/19	05/30/2019		06/03/19	

Total Entries 42

LEAVES

ENF 19-0232	728 LINCOLN AV	LETTER SENT	RESOLVED	03/29/19	03/28/2019		05/06/19	N
ENF 19-0233	724 LINCOLN AV	INSPECTED PROPERTY	CLOSED	03/29/19	03/28/2019		05/30/19	N
ENF 19-0304	1111 N WASHINGTON S	LETTER SENT	RESOLVED	04/25/19	04/25/2019		05/06/19	N

Total Entries 3

MULTIPLE VIOLATIONS

ENF 18-0499	402 S CHIPMAN ST	RE-OPENED ENF	CLOSED	07/09/18	04/15/2019		05/15/19	N
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Total Entries 1

MULTIPLE VIOLATIONS

ENF 18-0884	1420 W MAIN ST	INSPECTED PROPERTY	RESOLVED	11/14/18	11/14/2018		05/02/19	Y
ENF 19-0023	423 HURON ST	CONTACT WITH OWNER	CLOSED	01/08/19	04/03/2019		05/21/19	N
ENF 19-0038	603 FARR AV	CONTACT WITH OWNER	CLOSED	01/15/19	05/13/2019		06/03/19	N
ENF 19-0151	949 S SAGINAW ST			03/14/19	03/14/2019		05/29/19	N

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
		OWNER						
ENF 19-0230	723 LINCOLN AV	CONTACT WITH OWNER	RESOLVED	03/28/19	03/28/2019		05/06/19	N
ENF 19-0245	630 GRAND AV	LETTER SENT	CLOSED	04/03/19	04/03/2019		05/14/19	Y
ENF 19-0251	1024 RYAN ST	CONTACT WITH OWNER	CLOSED	04/04/19	04/04/2019		05/09/19	N
ENF 19-0277	321 RANDOLPH ST	COMPLAINT LOGGED	CLOSED	04/10/19	04/11/2019		05/14/19	VAC
ENF 19-0278	1025 S CHIPMAN ST	CONTACT WITH OWNER	RESOLVED	04/11/19	04/15/2019		05/30/19	N
ENF 19-0315	728 N HICKORY ST	CONTACT WITH OWNER	CLOSED	04/30/19	04/30/2019		05/09/19	N
ENF 19-0319	622 WOODLAWN AV	LETTER SENT	INSPECTION PENDING	05/02/19	05/02/2019	06/12/19		Y
ENF 19-0322	744 WOODLAWN AV	CONTACT WITH OWNER	EXTENSION GRANTED	05/06/19	05/06/2019	07/01/19		N
ENF 19-0323	618 CLINTON ST	LETTER SENT	CLOSED	05/06/19	05/07/2019		05/20/19	Y
ENF 19-0337	809 ALGER AV	CONTACT WITH OWNER	CLOSED	05/09/19	05/09/2019		06/05/19	N
ENF 19-0343	1600 W SOUTH ST	LETTER SENT	CLOSED	05/14/19	05/14/2019		06/06/19	N
ENF 19-0356	552 N DEWEY ST	COMPLAINT LOGGED	LETTER SENT	05/16/19	05/16/2019	07/01/19		Y
ENF 19-0368	514 N DEWEY ST	COMPLAINT LOGGED	INSPECTION PENDING	05/20/19	05/20/2019	06/20/19		N

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0371	320 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	05/20/19	05/20/2019	06/10/19		Y
ENF 19-0372	120 MICHIGAN AV A103	INSPECTED PROPERTY	COMPLIED	05/20/19	05/21/2019		05/21/19	Y
ENF 19-0373	626 LINCOLN AVE	COMPLAINT LOGGED	LETTER SENT	05/20/19	05/20/2019	06/12/19		VAC
ENF 19-0377	322 N HICKORY ST	INSPECTED PROPERTY	NO VIOLATION	05/20/19	05/20/2019		05/21/19	N
ENF 19-0379	755 BROADWAY AVE	COMPLAINT LOGGED	LETTER SENT	05/21/19	05/21/2019	06/19/19		VAC
ENF 19-0385	614 ALGER AVE	COMPLAINT LOGGED	REF TO MOWING CONTRACTOR	05/21/19	05/21/2019		05/30/19	VAC
ENF 19-0390	603 BROADWAY AV	COMPLAINT LOGGED	LETTER SENT	05/22/19	05/22/2019	06/20/19		N
ENF 19-0391	213 S LANSING ST	LETTER SENT	CLOSED	05/22/19	05/22/2019		06/05/19	Y
ENF 19-0392	617 W KING ST	COMPLAINT LOGGED	LETTER SENT	05/23/19	05/28/2019	06/27/19		Y
ENF 19-0407	960 N PARK ST	COMPLAINT LOGGED	LETTER SENT	05/29/19	05/29/2019	06/18/19		N
ENF 19-0421	821 STATE ST	COMPLAINT LOGGED	LETTER SENT	05/30/19	05/30/2019	06/13/19		N

Total Entries 28

NO BUILDING PERMIT

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 19-0252	312 E WILLIAMS ST	LETTER SENT	CLOSED	04/04/19	04/04/2019		05/07/19	VAC

Total Entries 1

RENTAL UNIT VIOL

ENF 19-0160	614 N HICKORY ST	LETTER SENT	CLOSED	03/14/19	04/30/2019		05/13/19	Y
ENF 19-0307	410 S CHIPMAN ST	LETTER SENT	RESOLVED	04/25/19	04/25/2019		05/06/19	Y
ENF 19-0364	222 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	05/17/19	05/17/2019	06/17/19		Y
ENF 19-0376	635 WOODLAWN AV	LETTER SENT	CLOSED	05/20/19	05/20/2019		05/30/19	Y

Total Entries 4

RV/CAMPER VIOLATIONS

ENF 19-0393	1201 WILLOW ST	INSPECTED PROPERTY	CLOSED	05/23/19	05/28/2019		05/28/19	N
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Total Entries 1

Total Records: 148

Total Pages: 14

Code Enforcement Activity**MAY 2019**

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
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RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental
N - No, it's not a rental
APTS - Apartment Building
COMM - Commercial
TRAIL - Trailer Park
VAC - Vacant House
VL - Vacant Lot
IND - Industrial

Montly Inspection List

MAY 2019

BOOTH, MARK

MECHANICAL & PLUMBING INSPECTOR

Total Inspections: 26

FIRE DEPARTMENT

RENTAL INSPECTORS

Total Inspections: 43

HISSONG, BRAD

BUILDING OFFICIAL

Total Inspections: 57

MCILMURRAY, WALT

CODE ENFORCEMENT OFFICIAL

Total Inspections: 167

MEYER, MICHAEL

BACK-UP ELECTRICAL INSPECTOR

Total Inspections: 2

THOMAS, BRYAN

ELECTRICAL INSPECTOR

Total Inspections: 60

Report Summary

Grand Total Inspections:

355



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: June 03, 2019
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Lieutenant
RE: May 2019 Police Reports

Attached are the statistics for the Police Department for May 2019. One report is an offense summary for the month of May, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in May. The officers completed four hundred forty-nine (449) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested sixty-two (62) persons this month for seventy (70) total offenses.

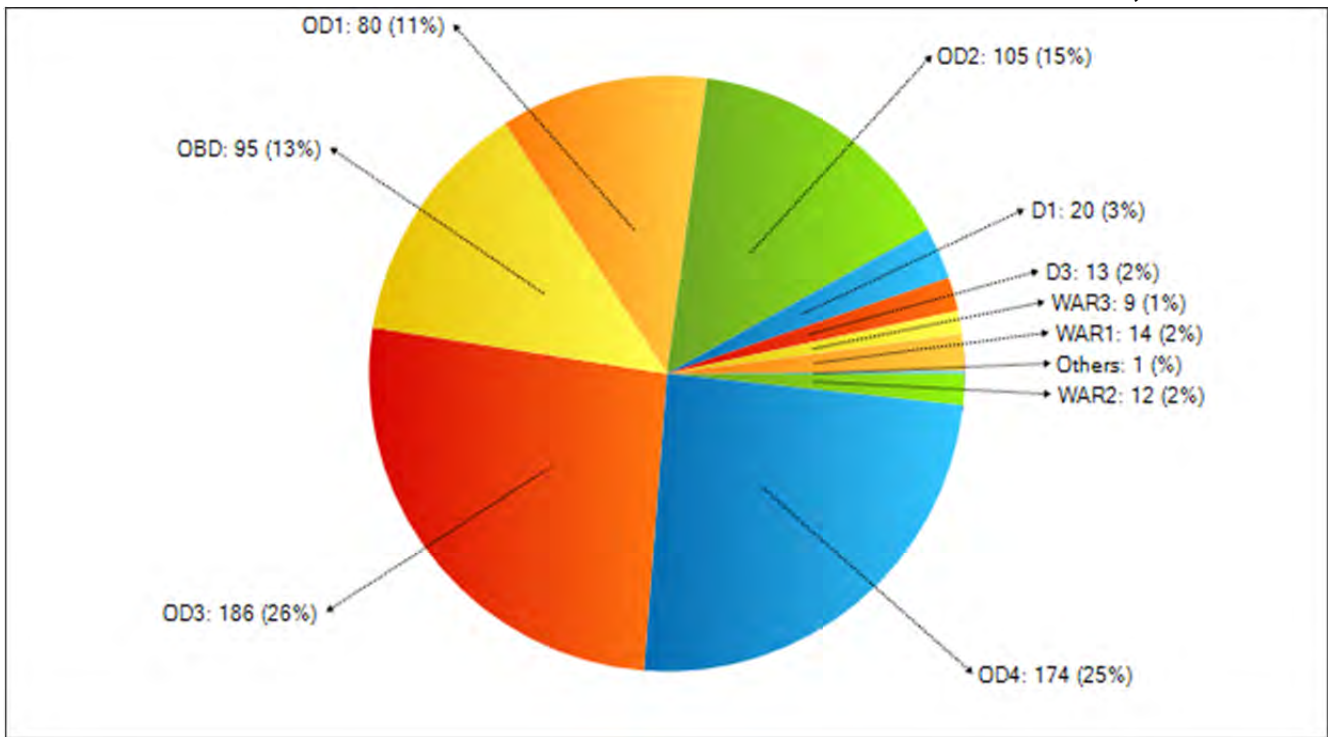
For May 2019 the police handled seven hundred nine (709) police events, seventy-four (74) were traffic stops, about ten (10) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)

OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)

OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)

OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)

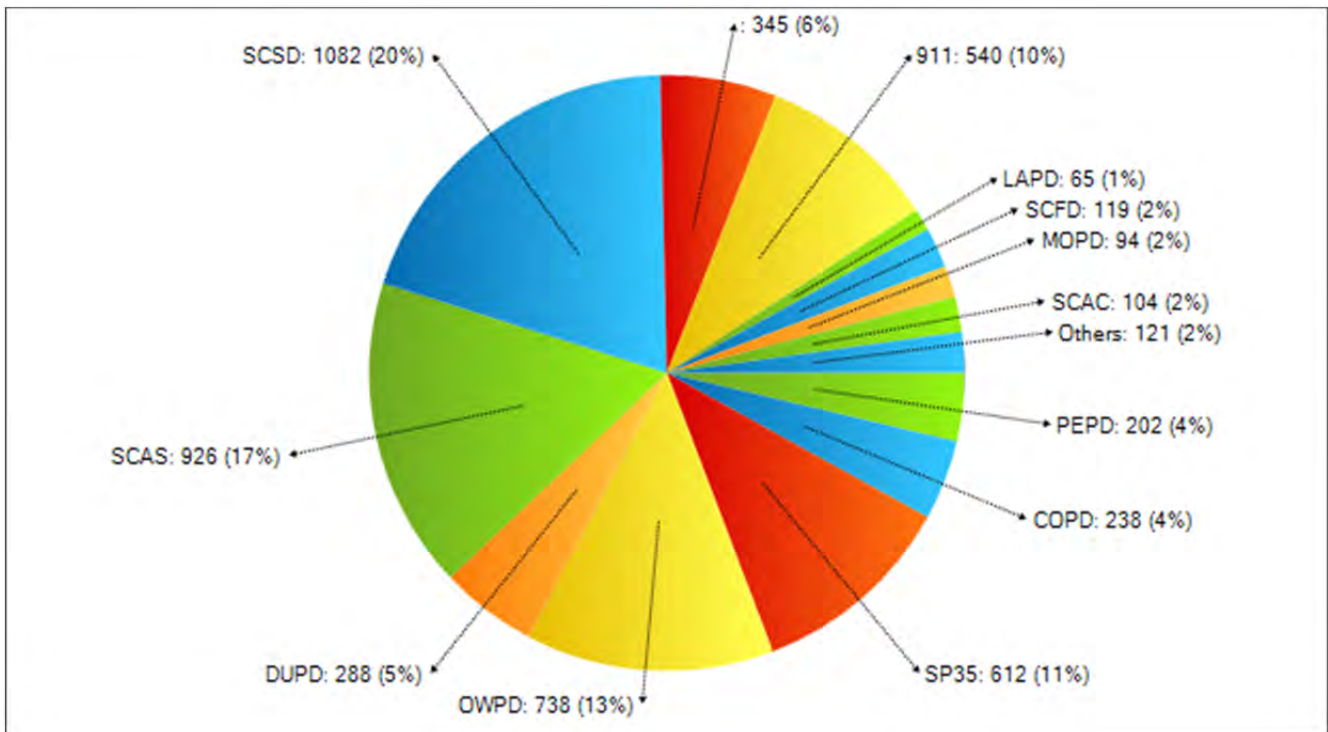
OBD: Owosso City Downtown Business District

D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)

D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)

Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



SCSD: Shiawassee County Sheriff's Office

DUPD: Durand City Police

SCFD: Shiawassee County Fire Departments

PEPD: Perry City Police

LAPD: Laingsburg City Police

SCAC: Shiawassee County Animal Control

Others: All Other Departments

SP35: Michigan State Police Post #35

OWPD: Owosso City Police

SCAS: Shiawassee County Ambulance Services

COPD: Corunna City Police

911: Shiawassee County 911 Center

MAY 2019 Neighborhood Crime Report

Occurred Date	Case No	Location	Offense
5/6/2019	1964500720	300 block N Hickory St	AGGRAVATED/FELONIOUS ASSAULT
5/13/2019	1964500777	700 block E North St	AGGRAVATED/FELONIOUS ASSAULT
5/16/2019	1964500800	600 block S Washington St	AGGRAVATED/FELONIOUS ASSAULT
5/17/2019	1964500803	200 block N Cedar St	AGGRAVATED/FELONIOUS ASSAULT
5/18/2019	1964500806	1000 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
5/20/2019	1964500825	1400 block W Renfrew Dr	AGGRAVATED/FELONIOUS ASSAULT
5/25/2019	1964500861	200 block E Main St	AGGRAVATED/FELONIOUS ASSAULT
5/26/2019	1964500863	700 block E Corunna Ave	AGGRAVATED/FELONIOUS ASSAULT
5/26/2019	1964500864	800 block W Grace St	AGGRAVATED/FELONIOUS ASSAULT
5/5/2019	1964500719	400 block E Mason St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
5/14/2019	1964500775	200 block N Cedar St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
5/22/2019	1964500841	700 block E Corunna Ave	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
5/11/2019	1964500757	200 block N Water St	BURGLARY -FORCED ENTRY
5/15/2019	1964500886	500 block S Washington St/E Corunna Ave	BURGLARY -FORCED ENTRY
5/21/2019	1964500831	700 block W River St	BURGLARY -FORCED ENTRY
5/23/2019	1964500846	600 block N Adams St	BURGLARY -FORCED ENTRY
5/2/2019	1964500697	800 block N Ball St	CIVIL CUSTODIES - INSANITY (MENTAL)
5/7/2019	1964500732	1400 block W King St	CIVIL CUSTODIES - INSANITY (MENTAL)
5/11/2019	1964500756	800 block S Alger Ave	CIVIL CUSTODIES - INSANITY (MENTAL)
5/7/2019	1964500737	200 block S Lansing St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
5/24/2019	1964500851	200 block S Water St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
5/24/2019	1964500855	600 block W Stewart St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
5/26/2019	1964500868	1400 block S Chipman St	CIVIL CUSTODIES - WALK AWAY - MENTAL

			INSTITUTE/HOSPITAL
5/30/2019	1964500897	2000 block S Chipman St	CIVIL CUSTODIES - WALK AWAY - MENTAL INSTITUTE/HOSPITAL
5/10/2019	1964500755	400 block W Genesee St	DAMAGE TO PROPERTY
5/11/2019	1964500764	600 block W Oliver St	DAMAGE TO PROPERTY
5/13/2019	1964500776	700 block W Stewart St	DAMAGE TO PROPERTY
5/15/2019	1964500784	1000 block W Main St	DAMAGE TO PROPERTY
5/15/2019	1964500785	800 block W Main St	DAMAGE TO PROPERTY
5/16/2019	1964500795	900 block W Milwaukee St	DAMAGE TO PROPERTY
5/22/2019	1964500835	500 block N Saginaw St	DAMAGE TO PROPERTY
5/23/2019	1964500845	400 block E King St	DAMAGE TO PROPERTY
5/28/2019	1964500875	400 block W Grace St	DAMAGE TO PROPERTY
5/2/2019	1964500693	1400 block W Lynn St	DISORDERLY CONDUCT
5/4/2019	1964500705	Lyon St/Clyde St	DISORDERLY CONDUCT
5/6/2019	1964500730	Exchange St/Ball St	DISORDERLY CONDUCT
5/12/2019	1964500763	400 block N Saginaw St	DISORDERLY CONDUCT
5/14/2019	1964500783	700 block S Chipman St	DISORDERLY CONDUCT
5/15/2019	1964500787	300 block S Elm St	DISORDERLY CONDUCT
5/17/2019	1964500802	500 block E Exchange St	DISORDERLY CONDUCT
5/20/2019	1964500819	1200 block W Penbrook Dr	DISORDERLY CONDUCT
5/20/2019	1964500825	1400 block W Renfrew Dr	DISORDERLY CONDUCT
5/22/2019	1964500842	400 block E Mason St	DISORDERLY CONDUCT
5/24/2019	1964500853	1100 block W Main St	DISORDERLY CONDUCT
5/25/2019	1964500854	400 block S Cedar St	DISORDERLY CONDUCT
5/12/2019	1964500765	1200 block W Penbrook Dr	FAMILY -ABUSE/NEGLECT NONVIOLENT
5/15/2019	1964500805	600 block Frazier Ave	FAMILY -ABUSE/NEGLECT NONVIOLENT
5/22/2019	1964500838	1200 block S Shiawassee St	FAMILY -ABUSE/NEGLECT NONVIOLENT
5/13/2019	1964500773	500 block W Ament St	FRAUD
5/17/2019	1964500810	200 block E Main St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
5/29/2019	1964500893	600 block S Alger St	FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME
5/6/2019	1964500721	600m block E Oliver St	HEALTH AND SAFETY
5/13/2019	1964500767	500 block Grover St	HEALTH AND SAFETY
5/15/2019	1964500821	700 block E North St	HEALTH AND SAFETY
5/16/2019	1964500891	500 block Grover St	HEALTH AND SAFETY
5/28/2019	1964500884	200 block S Lansing St	HEALTH AND SAFETY
5/16/2019	1964500794	300 block W Main St	HIT and RUN MOTOR VEHICLE ACCIDENT

5/2/2019	1964500695	500 block N Saginaw St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
5/29/2019	1964500890	1200 block S Shiawassee St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
5/28/2019	1964500880	500 block E Keyte St	INSPECTIONS/INVESTIGATIONS - FAMILY TROUBLE
5/5/2019	1964500718	300 block Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/5/2019	1964500710	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/5/2019	1964500711	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/5/2019	1964500713	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/5/2019	1964500716	2400 block Krouse Rd	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/7/2019	1964500735	400 block W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/8/2019	1964500739	Corunna Ave/Aiken St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/16/2019	1964500796	700 block E North St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/16/2019	1964500797	800 block W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/18/2019	1964500811	900 block W Hampton St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/21/2019	1964500828	600 block W Oliver St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/25/2019	1964500860	800 block W Corunna Ave	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/28/2019	1964500876	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/28/2019	1964500878	100 block N Hickory St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
5/25/2019	1964500881	700 block E Bradley St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
5/15/2019	1964500791	600 block S Woodlawn Ave	INTIMIDATION/STALKING
5/31/2019	1964500904	200 block S Lansing St	JUVENILE RUNAWAY
5/11/2019	1964500759	E Williams St/N Dewey St	LARCENY -OTHER
5/13/2019	1964500778	700 block E Corunna Ave	LARCENY -OTHER
5/15/2019	1964500787	300 block S Elm St	LARCENY -OTHER
5/20/2019	1964500865	900 block W Oliver St	LARCENY -OTHER
5/22/2019	1964500839	1900 block W Stewart St	LARCENY -OTHER
5/23/2019	1964500892	300 block N Saginaw St	LARCENY -OTHER
5/27/2019	1964500874	1000 block S Isham St	LARCENY -OTHER
5/1/2019	1964500686	300 block E Exchange St	LARCENY -THEFT FROM BUILDING

5/8/2019	1964500798	1000 block W Ryan St	LARCENY -THEFT FROM BUILDING
5/11/2019	1964500766	1400 block S Pearce St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
5/24/2019	1964500856	800 block S Shiawassee St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
5/6/2019	1964500729	W Gute St/S Shiawassee St	MISCELLANEOUS - ASSIST TO EMS
5/6/2019	1964500725	500 block S Chipman St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
5/14/2019	1964500782	S Chipman/W Stewart St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
5/22/2019	1964500836	1600 block Lynn St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
5/24/2019	1964500857	1800 block Babcock St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
5/19/2019	1964500815	400 block E Main St	MISCELLANEOUS - GENERAL ASSISTANCE
5/19/2019	1964500818	1800 block S Chipman St	MISCELLANEOUS - GENERAL ASSISTANCE
5/29/2019	1964500890	1200 block S Shiawassee St	MISCELLANEOUS - GENERAL ASSISTANCE
5/2/2019	1964500692	800 block S Glenwood Ave	MISCELLANEOUS - NATURAL DEATH
5/1/2019	1964500694	700 block E North St	MISCELLANEOUS - NON-CRIMINAL
5/3/2019	1964500702	600 block S Glenwood Ave	MISCELLANEOUS - NON-CRIMINAL
5/5/2019	1964500715	1300 block W Frederick St	MISCELLANEOUS - NON-CRIMINAL
5/6/2019	1964500724	900 block Fletcher St	MISCELLANEOUS - NON-CRIMINAL
5/9/2019	1964500740	700 block E North St	MISCELLANEOUS - NON-CRIMINAL
5/19/2019	1964500813	100 block N Lansing St	MISCELLANEOUS - NON-CRIMINAL
5/30/2019	1964500894	200 block N Water St	MISCELLANEOUS - NON-CRIMINAL
5/7/2019	1964500736	800 block N Adams St	MISCELLANEOUS CRIMINAL OFFENSE
5/13/2019	1964500769	400 block W Main St	MISCELLANEOUS CRIMINAL OFFENSE
5/19/2019	1964500824	200 block E Mason St	MOTOR VEHICLE THEFT
5/3/2019	1964500704	W Stewart St/Lyon St	MOTOR VEHICLE VIOLATION
5/4/2019	1964500726	700 block S Chipman St	MOTOR VEHICLE VIOLATION
5/8/2019	1964500741	500 block N Park St	MOTOR VEHICLE, AS STOLEN PROPERTY

5/1/2019	1964500688	300 block S Elm St	NONAGGRAVATED ASSAULT
5/1/2019	1964500689	400 block W Clinton St	NONAGGRAVATED ASSAULT
5/2/2019	1964500691	800 block N Water St	NONAGGRAVATED ASSAULT
5/10/2019	1964500745	1100 block S Shiawassee St	NONAGGRAVATED ASSAULT
5/12/2019	1964500765	1200 block W Penbrook Dr	NONAGGRAVATED ASSAULT
5/13/2019	1964500807	200 block N Water St	NONAGGRAVATED ASSAULT
5/14/2019	1964500779	200 block W Exchange St	NONAGGRAVATED ASSAULT
5/14/2019	1964500780	600 block N Pine St	NONAGGRAVATED ASSAULT
5/15/2019	1964500784	1000 block W Main St	NONAGGRAVATED ASSAULT
5/15/2019	1964500788	400 block N Dewey St	NONAGGRAVATED ASSAULT
5/15/2019	1964500790	300 block E Corunna Ave	NONAGGRAVATED ASSAULT
5/17/2019	1964500801	300 block E Exchange St	NONAGGRAVATED ASSAULT
5/18/2019	1964500812	900 block W Milwaukee St	NONAGGRAVATED ASSAULT
5/19/2019	1964500814	700 block W Bradley St	NONAGGRAVATED ASSAULT
5/20/2019	1964500819	1200 block W Penbrook Dr	NONAGGRAVATED ASSAULT
5/20/2019	1964500820	1600 block W South St	NONAGGRAVATED ASSAULT
5/21/2019	1964500827	100 block N Lansing St	NONAGGRAVATED ASSAULT
5/21/2019	1964500833	500 block E Exchange St	NONAGGRAVATED ASSAULT
5/21/2019	1964500834	200 block E Corunna Ave	NONAGGRAVATED ASSAULT
5/22/2019	1964500837	300 block E Main St	NONAGGRAVATED ASSAULT
5/26/2019	1964500866	1200 block W Penbrook Dr	NONAGGRAVATED ASSAULT
5/26/2019	1964500867	1400 block N Summit St	NONAGGRAVATED ASSAULT
5/28/2019	1964500875	400 block W Grace St	NONAGGRAVATED ASSAULT
5/31/2019	1964500900	600 block N Pine St	NONAGGRAVATED ASSAULT
5/31/2019	1964500902	400 block W Clinton St	NONAGGRAVATED ASSAULT
5/2/2019	1964500696	500 block N Saginaw St	OBSTRUCTING JUSTICE
5/3/2019	1964500699	1400 block W Main St	OBSTRUCTING JUSTICE
5/6/2019	1964500721	600 block E Oliver St	OBSTRUCTING JUSTICE
5/10/2019	1964500749	1200 block Penbrook Dr	OBSTRUCTING JUSTICE
5/12/2019	1964500760	1200 block Penbrook Dr	OBSTRUCTING JUSTICE
5/12/2019	1964500762	W Main St/S Cedar St	OBSTRUCTING JUSTICE
5/14/2019	1964500774	200 block W Corunna Ave	OBSTRUCTING JUSTICE
5/14/2019	1964500781	N Dewey St/E Oliver St	OBSTRUCTING JUSTICE
5/19/2019	1964500816	200 block W Mason St	OBSTRUCTING JUSTICE
5/20/2019	1964500819	1200 block W Penbrook Dr	OBSTRUCTING JUSTICE
5/23/2019	1964500847	1100 block W Main St	OBSTRUCTING JUSTICE
5/24/2019	1964500850	700 block S Chipman St	OBSTRUCTING JUSTICE
5/24/2019	1964500852	700 block W Stewart St	OBSTRUCTING JUSTICE
5/25/2019	1964500859	200 block N Elm St	OBSTRUCTING JUSTICE
5/27/2019	1964500869	Gould St/Grover St	OBSTRUCTING JUSTICE
5/27/2019	1964500870	200 block E Main St	OBSTRUCTING JUSTICE
5/27/2019	1964500871	400 block E Grover St	OBSTRUCTING JUSTICE

5/27/2019	1964500873	200 block S Water St	OBSTRUCTING JUSTICE
5/27/2019	1964500872	100 block E Corunna Ave	OBSTRUCTING JUSTICE
5/29/2019	1964500895	300 block N Washington St	OBSTRUCTING JUSTICE
5/30/2019	1964500896	1000 block W Main St	OBSTRUCTING JUSTICE
5/31/2019	1964500901	200 block N Elm St	OBSTRUCTING JUSTICE
5/31/2019	1964500903	200 block E Main St	OBSTRUCTING JUSTICE
5/10/2019	1964500745	1100 block S Shiawassee St	OBSTRUCTING POLICE
5/12/2019	1964500763	400 block N Saginaw St	OBSTRUCTING POLICE
5/17/2019	1964500802	500 block E Exchange St	OBSTRUCTING POLICE
5/20/2019	1964500819	1200 block W Penbrook Dr	OBSTRUCTING POLICE
5/24/2019	1964500853	1100 block W Main St	OBSTRUCTING POLICE
5/10/2019	1964500752	E Corunna Ave/S Washington St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
5/11/2019	1964500754	200 block E Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
5/12/2019	1964500761	200 block E Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
5/24/2019	1964500848	E Corunna Ave/S Gould St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
5/5/2019	1964500708	900 block W Main St	PUBLIC PEACE -OTHER
5/4/2019	1964500707	500 block E Oliver St	SEX OFFENSE -OTHER
5/5/2019	1964500722	900 block W Milwaukee St	SEX OFFENSE -OTHER
5/7/2019	1964500789	600 block S Grand Ave	SEX OFFENSE -OTHER
5/20/2019	1964500819	1200 block W Penbrook Dr	SEX OFFENSE -OTHER
5/21/2019	1964500832	200 block S Water St	SEX OFFENSE -OTHER
5/16/2019	1964500799	600 block S Alger Ave	SEXUAL CONTACT FORCIBLE - CSC 2ND DEGREE
5/9/2019	1964500744	700 block S Broadway Ave	SOLICITATION
5/12/2019	1964500763	400 block N Saginaw St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS
5/29/2019	1964500889	S Washington St/S Water St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS
5/29/2019	1964500885	800 Block W Main St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS
5/10/2019	1964500747	E Main St/N Park St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
5/18/2019	1964500809	Gould St/Moore St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
5/10/2019	1964500753	200 block S Shiawassee St	TRAFFIC - NO OPERATORS LICENSE
5/22/2019	1964500840	Main St/Gould St	TRAFFIC - NO OPERATORS

			LICENSE
5/4/2019	1964500706	100 block E Corunna Ave	TRAFFIC - RECKLESS DRIVING
5/15/2019	1964500786	200 block S Water St	TRAFFIC - REGISTRATION LAW VIOLATIONS
5/1/2019	1964500690	500 block E Keyte St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/3/2019	1964500698	N Water St/W Exchange St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/3/2019	1964500701	Main St/Cedar St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/5/2019	1964500717	E Main St/N Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/6/2019	1964500723	E Corunna Ave/S Woodlawn Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/6/2019	1964500727	S Washington St/E Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/6/2019	1964500728	W Bradley St/N Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/7/2019	1964500734	900 block W Hampton St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/9/2019	1964500743	500 block N Pine St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/10/2019	1964500746	1400 block E Monroe St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/10/2019	1964500753	200 block S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/11/2019	1964500758	400 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/13/2019	1964500768	200 block W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/14/2019	1964500771	N Washington St/ Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/16/2019	1964500793	500 block S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/18/2019	1964500808	W M-21/Lansing St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/20/2019	1964500823	Main St/Curwood Castle Dr	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/21/2019	1964500829	E Main St/S Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/23/2019	1964500843	400 block E Mason St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/23/2019	1964500844	Washington St/Monroe St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/25/2019	1964500858	Farr Ave/Lincoln Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/28/2019	1964500883	600 block N Hickory St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/29/2019	1964500885	800 block W Main St	TRAFFIC, NON-CRIMINAL -

			ACCIDENT
5/29/2019	1964500888	N Water St/W Exchange St	TRAFFIC, NON-CRIMINAL - ACCIDENT
5/8/2019	1964500738	300 block S Elm St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
5/10/2019	1964500748	200 block S Water St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
5/28/2019	1964500882	700 block N Washington St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
5/31/2019	1964500898	900 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
5/5/2019	1964500709	800 block W Main St	TRESPASS
5/21/2019	1964500830	500 block S Martin St	TRESPASS
5/21/2019	1964500826	500 block S Martin St	TRESPASS
5/13/2019	1964500772	900 block N Washington St	TRUANCY
5/15/2019	1964500786	200 block S Water St	VIOLATION - INSURANCE - FAIL TO FILE PLPD INSURANCE
5/10/2019	1964500750	700 block E North St	VIOLATION OF CONTROLLED SUBSTANCE ACT
5/13/2019	1964500770	Shiawassee St/Hopkins Lake Dr	VIOLATION OF CONTROLLED SUBSTANCE ACT
5/25/2019	1964500862	200 block E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
5/28/2019	1964500879	Rosevere Park	VIOLATION OF CONTROLLED SUBSTANCE ACT
5/20/2019	1964500822	200 block S Oak St	WEAPONS OFFENSE - CONCEALED
5/25/2019	1964500862	200 block E Main St	WEAPONS OFFENSE - CONCEALED
Total	223		

MAY 2019 Offense Summary Report

Offense	Total Offenses
1301 - 13002 - Aggravated/Felonious Assault - Family - Gun	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	3
1303 - 13002 - Aggravated/Felonious Assault - Family - Strong Arm	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	4
1313 - 13001 - Assault and Battery/Simple Assault	25
1384 - 13003 - Computer/Internet Used for Harassment, Threats	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	2
2203 - 22001 - Burglary - Forced Entry - Non-Residence	2
2298 - 22003 - Burglary - Entering Without Permission	3
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	2
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	3
2399 - 23007 - Larceny (Other)	4
2404 - 24001 - Vehicle Theft	1
2474 - 24002 - Motor Vehicle as Stolen Property - Theft and Use	1
2609 - 26007 - Fraud - Identity Theft	1
2699 - 26001 - Fraud (Other)	2
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	7
2999 - 29000 - Damage to Property (other)	1
3512 - 35001 - Heroin - Possess	1
3547 - 35001 - Methamphetamine - Possess	1
3562 - 35001 - Marijuana - Possess	1
3573 - 35001 - Amphetamine - (Other)	1
3601 - 11007 - Sex Offense Against Child -Fondling	1
3605 - 36004 - Indecent Exposure	1
3699 - 36004 - Sex Offense (Other)	4
3806 - 38001 - Neglect Child	3
4801 - 48000 - Resisting Officer	5
5005 - 50000 - Contempt of Court	1
5006 - 50000 - Obstructing Justice	6
5007 - 50000 - Obstructing Court Order	1
5012 - 50000 - Probation Violation	3
5015 - 50000 - Failure to Appear	7
5070 - 50000 - Violation of Preliminary Injunctive Order (Peace Bond)	4

5090 - 50000 - Sex Offender - Failure to Comply with Reporting Duties	1
5202 - 52001 - Concealed Weapons - Carrying Concealed	1
5275 - 52001 - Possession of Firearm in Commission of Crime	1
5311 - 53001 - Disorderly Conduct	9
5312 - 53001 - Disturbing the Peace	2
5393 - 53001 - Disorderly Conduct (Other)	1
5399 - 53002 - Public Peace (Other)	1
5593 - 55000 - Violation of Smoking Laws	1
5599 - 55000 - Health and Safety Violations (Other)	4
5707 - 57001 - Trespass (Other)	3
7070 - 70000 - Runaway	1
7399 - 73000 - Miscellaneous Arrest	2
7571 - 75000 - Solicitation	1
8013 - 54001 - Motor Vehicle Accident - Failed to Report Accident	1
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	1
8031 - 54002 - Operating Under the Influence of Controlled Substance	1
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	2
8073 - 54003 - Traffic - Reckless Driving	1
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	2
8275 - 54003 - Traffic - Driver License Law Violations	3
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	2
8920 - 89003 - Violation - Insurance - Fail to File PLPD Insurance	1
9175 - 91000 - Truancy	1
9220 - 92003 - Civil Custodies - Walk Away - Mental Institute/Hospital	5
9908 - 92004 - Civil Custodies - Insanity (Mental)	3
9910 - 93001 - Traffic, Non-Criminal - Accident	24
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	4
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	14
9945 - 98009 - Inspections/Investigations - Drug Overdose	2
9947 - 99002 - Miscellaneous - Natural Death	1
9953 - 99008 - Miscellaneous - General Assistance	3
9954 - 99008 - Miscellaneous - Assist to Fire Department	1
9954 - 99009 - Miscellaneous - Non-Criminal	7
9955 - 99008 - Miscellaneous - Assist to EMS	1

9956 - 99008 - Miscellaneous - Assist to Other Police Agency	3
Total	223



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: June 10, 2019
TO: Owosso City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: May 2019 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for May 2019. The Owosso Fire Department responded to 244 incidents in the month of May.

OFD responded to nineteen (19) fire calls and responded to 231 EMS calls. Patients were transported on 75% of the runs.

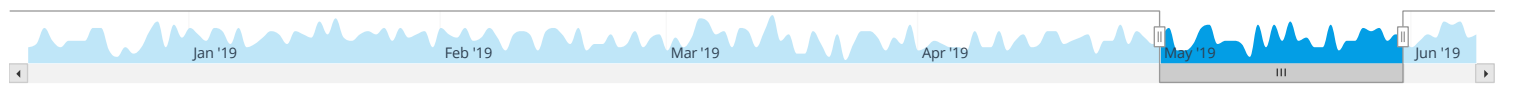
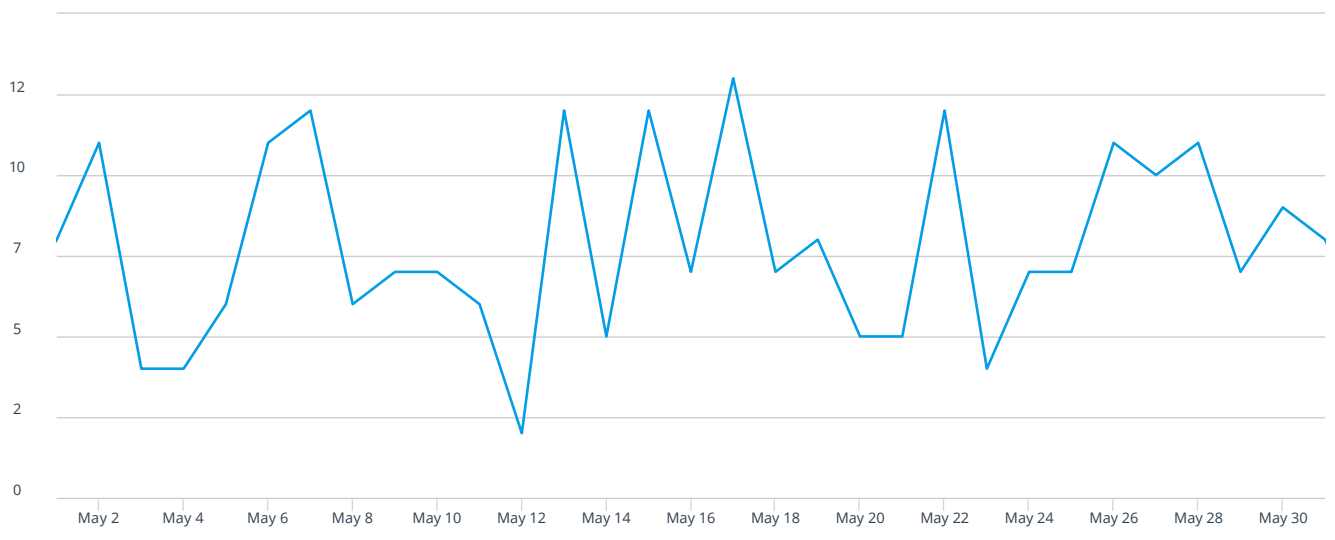
Previous Month ▾ May 1, 2019 - May 31, 2019 ▾

7%
FIRE
 Percentage of Total Incidents

93%
EMS
 Percentage of Total Incidents

244
INCIDENTS
 In Selected Time Slice

31
DAYS
 In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	5/5/19	5/12/19	5/19/19	5/26/19	6/2/19	6/9/19	6/16/19	6/23/19	6/30/19	7/7/19	7/14/19	7/21/19	7/28/19	Total
(11) Structure Fire		1												1
(14) Natural vegetation fire			1											1
(31) Medical assist		1	2											3
(32) Emergency medical service (EMS) incident	31	47	57	45	45									225
(55) Public service assistance			1											1
(61) Dispatched and canceled en route	1	1	1	4										7
(65) Steam, other gas mistaken for smoke				1										1
(71) Malicious, mischievous false alarm	1													1
(73) System or detector malfunction		1												1
(74) Unintentional system/detect... operation (no fire)			2											2
(8) Severe Weather & Natural Disaster				1										1
Total	33	51	64	51	45									244

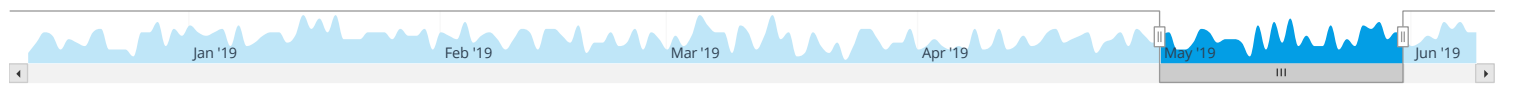
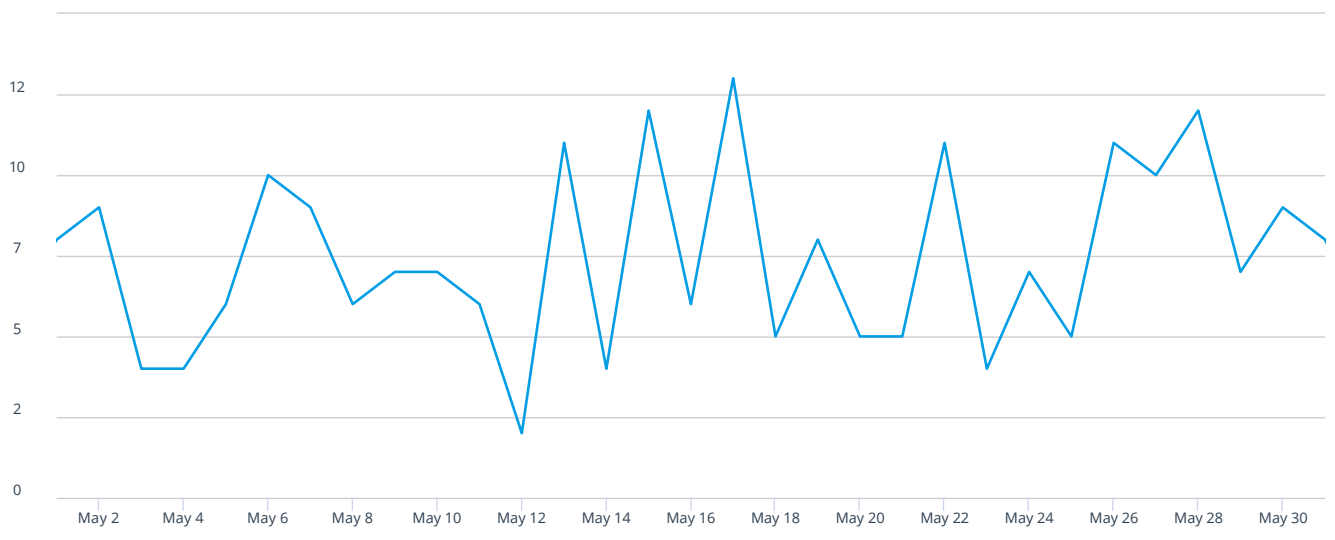
Previous Month ▾ May 1, 2019 - May 31, 2019 ▾

75%
TRANSPORTS
Percentage of Patient Encounters

25%
NON-TRANSPORTS
Percentage of Patient Encounters

231
RECORDS
In Selected Time Slice

31
DAYS
In Selected Time Slice



Counts | % Rows | % Columns | % All

Week Ending	5/5/19	5/12/19	5/19/19	5/26/19	6/2/19	6/9/19	6/16/19	6/23/19	6/30/19	7/7/19	7/14/19	7/21/19	7/28/19	Total
Cancelled (No Patient Contact)		1	1	2	3									7
Cancelled (Prior to Arrival at Scene)		1	1	3										5
Patient Dead on Scene - Resuscitation Attempted (Without Transport)	1	1												2
Patient Evaluated, No Treatment/Tra.. Required	4	5	9	5	5									28
Patient Refused Evaluation/Ca... (Without Transport)	1													1
Patient Treated, Released (AMA)	3		4	3	2									12
Patient Treated, Transferred Care to Another EMS Professional	1													1
Patient Treated, Transported by Law Enforcement				1										1
Standby - Public Safety, Fire, or EMS Operational Support Provided		1												1
Transported Lights/Siren		4	1	2	2									9
Transported No Lights/Siren	21	34	43	32	34									164
Total	31	47	59	48	46									231

MINUTES FOR
SPECIAL MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, April 17, 6:00 p.m.
CITY HALL BUILDING – LOWER-LEVEL CONFERENCE ROOM

MEETING CALLED TO ORDER at 6:00 p.m. by Chairman Newman.

ROLL CALL was taken by Recording Staff Liaison, Josh Adams.

PRESENT: Chairman Scott Newman; Vice-Chairman Vince Gonyou; Secretary Philip Hathaway; Commissioner Matthew Van Epps; Commissioner Steven Teich; and Commissioner Dianne Acton

ABSENT: Commissioner Gary Wilson and Commissioner Lance Omer

OTHERS IN ATTENDANCE: Tim and Tracey Weems, local contractors

AGENDA APPROVAL:

MOTION FOR APPROVAL BY COMMISSIONER VAN EPPS. MOTION WAS SECONDED BY COMMISSIONER HATHAWAY.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL:

MOTION BY COMMISSIONER VAN EPPS, SUPPORTED BY COMMISSIONER TEICH

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None

PUBLIC/COMMISSIONER COMMENTS: None

Committee Reports: None

Public Hearings: None

Items of Business:

- 1) 110 W. Exchange Street - Facade Improvements

As contractors for the property owner, Mr. and Mrs. Weems described, in detail, the proposed scope of work for the above referenced property.

After much discussion, the commission agreed to the following:

- Request 1: Replace exterior commercial entry door with new, wood door.
 - Action 1: The Commission found this appropriate as long as the new door matches the profile of the existing upper-level entry door.
- Request 2: Replace front metal facia with treated bead-board.

Draft

- Action 2: The commission found that inappropriate. The contractor agreed to clean the metal fascia and leave it in place.
- Request 3: Replace rotting trim around the commercial entry door and window.
 - Action 3: Found appropriate if installed with like materials.
- Request 4: Replace front fascia with treated bead-board.
 - Action 4: The commission requested the contractor to look behind the front fascia to inspect what is behind before they would approve replacement. This item was placed “on-hold”. Upon inspection the contractor can resubmit an application for further work.
- Request 5: Remove wood from middle transit to expose window.
 - Action 5: The Commission found this to be appropriate.
- Request 6: Replace rotted corbels above the second-story windows with new, wood corbels.
 - Action 6: The Commission found this appropriate as long as the new corbels are exact matches to what is being replaced.
- Request 7: Replace rotting, second-story side windows with new wood windows.
 - Action 7: The Commission found this to be appropriate.
- Request 8: Repair front windows and trim.
 - Action 8: The Commission found this appropriate. If for any reason, the widows and trim cannot be repaired, the contractor will be required to submit a new application for approval.
- Request 9: Paint brick (currently painted) according to best practices.
 - Action 9: The Commission found this to be appropriate.
- Request 10: Install metal flashing at the seem of the top of the metal fascia, where it meets the brick. This will help prevent water from entering behind the fascia.
 - Action 10: The Commission found this to be appropriate.

MOTION BY COMMISSIONER HATHAWAY, AND SECONDED BY COMMISSIONER ACTON:

THE OWOSSO DOWNTOWN HISTORIC DISTRICT COMMISSION, FINDING THAT THE PROPOSED FACADE IMPROVEMENTS AT 110 W. EXCHANGE STREET DO MEET THE SECRETARY OF THE INTERIOR’S STANDARDS, AND ARE APPROPRIATE FOR THE DISTRICT, HEREBY DIRECTS STAFF TO ISSUE A CERTIFICATE OF APPROPRIATENESS FOR THE WORK AND BUILDING PERMIT APPLICATION AS DESCRIBED ABOVE:

AYES ALL. MOTION CARRIED.

2) Certified Local Government Audit: Corrective Action Items - Review

This item was only a topic of discussion for the Commission. The Commission discussed how to proceed on the listed Corrective Action Items. Mr. Adams explained that many of them have already been addressed. The Commission agreed to take time in following meetings and further complete Corrective Action Items and form additional committees if needed.

PUBLIC COMMENTS: None

BOARD COMMENTS: None

**ADJOURNMENT:
MOTION BY COMMISSIONER HATHAWAY AND SECONDED BY COMMISSIONER ACTON
TO ADJOURN AT 7:25 P.M.**

Phil Hathaway, Secretary

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