

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 17, 2019
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: JOSHUA ADAMS
MAIN STREET / DDA DIRECTOR

PLEDGE OF ALLEGIANCE: JIM WOODWORTH, LOCAL BUSINESS OWNER

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Loreen F. Bailey (7:35 p.m.), Janae L. Fear, Jerome C. Haber, Daniel A. Law, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 3, 2019

Motion by Councilmember Haber to approve the Minutes of the Regular Meeting of June 3, 2019 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Revolving Loan Fund Application – WWTP Improvements

City Manager Nathan R. Henne introduced the topic of the hearing noting that this is the third, and final, application to the EGLE State Revolving Fund for improvements to the City's utilities systems.

C2AE Engineer Brian Van Zee delivered a PowerPoint presentation describing the problems that will be addressed at the Waste Water Treatment Plant and the proposed plan of action for remediating those problems. His presentation highlighted the fact that much of the equipment at the WWTP is well past its prime, with some equipment being totally inoperable due to age and/or the cost for repair. Without improvements and upgrades, the plant will struggle to meet operations standards and could become an environmental hazard. Three projects are being proposed to address some of the most critical shortfalls: replacement of screw pumps and installation of new grit removal system; replacement of treatment towers; and the addition of a screw press compactor (with retention of the existing centrifuge as back-up). If all three projects move forward the City would be seeking funding from the State Revolving Loan fund in the amount of \$5.6 million at an interest rate of 2.0% for a period of 20 years.

There were questions from Councilmembers regarding whether the replacement of existing equipment was the best idea or if the community would be better served by newer technology. Mr. Van Zee indicated that the technology of the existing equipment, while old, offered the best solution from a cost standpoint, saying that newer alternatives would cost about three times more than what is currently proposed and would also require significant revamping of other parts of the system. There were further questions regarding the life expectancy of the project and whether it would help eliminate sanitary sewer overflows. It was noted the life expectancy is about 20 years and the proposed projects would not help to eliminate sanitary sewer overflows. City Manager Henne noted that the current system is a good system for removal of biologic contaminants.

The public hearing was opened at 7:48 p.m. to receive citizen comment regarding the project plan proposed for submission to the EGLE State Revolving fund for improvements to the City's Waste Water Treatment Plant.

The following person commented in regard to the proposed project submittal:

Gary Burk, former Utilities Director, gave a brief history of the plant saying it was constructed in the 1930's and changed over to a biologic process in 1986. Improvements have been made at the plant over the years but many of those improvements are reaching the end of their useful lives. He went on to say that he would prefer an airlift with a grit washer as opposed to the replacement of the chain and bucket system, but he supports the overall project.

Seeing there were no other citizens wishing to comment, Mayor Eveleth closed the public hearing at 7:52 p.m.

City Manager Henne noted that while the projects mentioned are substantial they do not address all the problems at the plant and should only be considered as the first step.

Motion by Councilmember Bailey to approve the proposed project plan and designate an authorized signer as detailed below:

RESOLUTION NO. 91-2019

**ADOPTING A FINAL PROJECT PLAN
FOR WASTEWATER TREATMENT PLANT IMPROVEMENTS AND
DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE**

WHEREAS, the City of Owosso recognizes the need to make improvements to its existing wastewater treatment plant and its existing NPDES pollution control system; and

WHEREAS, the City of Owosso authorized Capital Consultants, Inc. d.b.a. C2AE to prepare a Project Plan, which recommends the rehabilitation of structurally deficient wastewater treatment process equipment, including the headworks, trickling filters and solids handling equipment; and

WHEREAS, said Project Plan was presented at a Public Hearing held on June 17, 2019 and all public comments have been considered and addressed;

NOW THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Plan and agrees to implement selected Alternative No. 1 ("Rehabilitation of physical plant process equipment & processes").

BE IT FURTHER RESOLVED, that the Director of Public Utilities, a position currently held by Glenn Chinavare, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan as the first step in applying to the State of Michigan for a Revolving Fund Loan to assist in the implementation of the selected alternative.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Law, Bailey, Haber, Pidek, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

There were no Council comments.

CONSENT AGENDA

Motion by Councilmember Bailey to approve the Consent Agenda as follows:

Recreation Service Agreement – Bentley Park Maintenance. Approve a one-year contract with the Shiawassee Family YMCA for daily maintenance of the splash pad and bathrooms at Bentley Park in the amount of \$7,500.00 and authorize payment to the vendor according to the terms of the contract as follows:

RESOLUTION NO. 92-2019

**RESOLUTION AUTHORIZING EXECUTION OF A RECREATION SERVICE
AGREEMENT FOR SPLASH PAD MAINTENANCE AND BATHROOM
MONITORING BETWEEN THE CITY OF OWOSSO, MICHIGAN AND
SHIAWASSEE FAMILY YMCA**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, installed a splash pad at Bentley Park for public use and enjoyment; and

WHEREAS, vandalism has adversely affected the condition and usability of the splash pad and bathrooms at Bentley Park; and

WHEREAS, the Shiawassee Family YMCA has agreed to enter into an agreement with the city of Owosso to provide basic maintenance to the splash pad and cleaning of the pavilion bathrooms twice daily.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into a contract with the Shiawassee Family YMCA to provide basic maintenance for the splash pad and bathrooms at Bentley Park.
- SECOND: The mayor and the city clerk of the city of Owosso are instructed and authorized to sign the attached document verifying the contract between the city of Owosso and the YMCA.
- THIRD: The accounts payable department is authorized to pay the Shiawassee Family YMCA \$7,500.00 from account 101.756.818.000 upon receipt of an invoice at the beginning of the contract period.

Bid Award - Refuse Services. Approve the bid of Tri-County Refuse Service, Inc. d/b/a Republic Services of Flint for refuse service to the City's main facilities for the 3-year period beginning July 1, 2019 through June 30, 2022 in the amount of \$16,631.46 and further approve payment up to the contract amount for work satisfactorily completed as follows:

RESOLUTION NO. 93-2019

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
REFUSE SERVICE WITH
TRI-COUNTY REFUSE SERVICE, INC. D/B/A REPUBLIC SERVICES OF FLINT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main city facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the emptying of dumpsters at various city facilities for fiscal years 2019-2020, 2020-2021 and 2021-2022, and it is hereby determined that Republic Services of Flint is qualified to provide such services and has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Tri-County Refuse Service, Inc. d/b/a Republic Services for the collection and disposal of waste from City facilities for fiscal years 2019-2020, 2020-2021, and 2021-2022 in the amount of \$16,631.46.
- SECOND: The mayor and city clerk are instructed and authorized to sign the services contract between the City of Owosso, Michigan and Tri-County Refuse Service, Inc. d/b/a Republic Services, as prepared by the city clerk.
- THIRD: The accounts payable department is authorized to pay Tri-County Refuse Service, Inc. d/b/a Republic Services for work satisfactorily completed up to the bid amount of \$16,631.46 over a three year period as follows:

FY2019-2020.....	\$5,173.26
FY2020-2021.....	\$5,535.38
FY2021-2022.....	\$5,922.82

- FOURTH: The above expenses shall be paid from the various accounts in the FY2019-2020 General Fund, Water Fund, and Wastewater Fund.

Bid Award – No-Preference Towing Services. Authorize bid award for no-preference towing services to Richard Maurer d/b/a Dick's Auto Service for the period from July 1, 2019 through June 30, 2022 as follows:

RESOLUTION NO. 94-2019

**AUTHORIZING A PREFERRED PROVIDER CONTRACT
FOR NO-PREFERENCE TOWING SERVICES
TO RICHARD MAURER D/B/A DICK'S AUTO SERVICE
FOR THE PERIOD EXPIRING JUNE 30, 2022**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that in the normal course of business requires wrecker services; and

WHEREAS, Shiawassee County Central Dispatch notified all police agencies in Shiawassee County of the need to specify a towing service that will provide service in any situation in which no preferred service is requested by the vehicle owner(s) or officers involved; and

WHEREAS, the City of Owosso requested bids and it is hereby determined that Richard Maurer d/b/a Dicks Auto Service is both qualified to provide such services and has submitted the responsible and responsive bid; and

WHEREAS, staff recommends awarding service calls on a rotating basis allowing equal opportunity for both companies to provide towing services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a Preferred Service Provider Contract for No-Preference Towing Services to Richard Maurer d/b/a Dick's Auto Service for the period from July 1, 2019 through June 30, 2022.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Richard Maurer d/b/a Dick's Auto Service.
- THIRD: Charges for said services will be directed to the owner(s) of any vehicle towed.

Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$225.00 per liquid ton, with an estimated annual contract of \$62,325.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2020 as follows:

RESOLUTION NO. 95-2019

RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR FERRIC CHLORIDE WITH FROM PVS TECHNOLOGIES, INC. IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2019 CONSORTIUM COMPETITIVE BIDDING PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$225.00 per liquid ton, for an estimated usage of 277 liquid ton for FY 2019-2020.
- SECOND: The accounts payable department is authorized to submit payment to PVS Technologies, Inc. in the amount of \$62,325.00 for FY2019-2020.
- THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$0.746 per gallon, with an estimated annual contract of \$40,284.00, plus \$1,200.00 for split delivery, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2020 as follows:

RESOLUTION NO. 96-2019

RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC. OF RIVERVIEW, MICHIGAN IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM 2019 COMPETITIVE BIDDING PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of Riverview, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the price of \$.746 per gallon at an estimated usage of 54,000 gallons FY2019-2020.
- SECOND: The accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc. in the amount of \$40,284.00, plus a split delivery charge of \$1,200.00, for total of \$41,484.00.
- THIRD: The above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$30,813.00 and to account 591-553-743.000 in the amount of \$10,671.00.

Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$143.00 per dry ton, with an estimated annual contract of \$114,400.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2020 as follows:

RESOLUTION NO. 97-2019

RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR LIME (PEBBLE QUICK LIME) WITH GRAYMONT WESTERN LIME INC. IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT CONSORTIUM 2019 COMPETITIVE BIDDING PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime, Inc. of Westbend, Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase Lime from Graymont Western Lime, Inc., at the price of \$143.00 per ton at an estimated usage of 800 ton for FY2019-2020.
- SECOND: The accounts payable department is authorized to submit payment to Graymont Western Lime, Inc. in the amount of \$114,400.00.
- THIRD: The above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Warrant No. 570. Authorize Warrant No. 570 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services-5/14/19-6/10/19	General	\$10,075.00

Check Register – May 2019.* Affirm check disbursements totaling \$833,669.98 for May 2019.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Haber, Bailey, Pidek, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

Downtown Revolving Loan Program Standards

City Manager Henne introduced the topic saying the City has a revolving loan fund that originated with a federal grant made in the late 1980's for economic development of the downtown. Through careful management the City has been able to keep the fund going since that time, but it has not seen much action as of late. The City would like to see the money put to good use. To that end the DDA has taken on the task of rewriting the rules for the fund. The DDA's intent in doing so is to provide potential business owners and building owners with a non-traditional source of funding for viable projects unable to obtain traditional bank financing. The most significant change to the rules involves the addition of a grant component, so applicants would have the opportunity to obtain a loan or a grant based on the parameters of their project. Several people indicated the proposed rules would be "a good place to start".

Motion by Councilmember Bailey to approve the revised standards for the downtown revolving loan fund as follows:

RESOLUTION NO. 98-2019

**RESOLUTION REVISING
THE DOWNTOWN OWOSSO REVOLVING LOAN PROGRAM CRITERIA**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, from time to time the program criteria and guidelines need to be revised to meet the needs of the changing downtown business environment.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The name of the Downtown Owosso UDAG/CDBG Loan Program shall be amended to Owosso OMS/DDA Revolving Loan & Grant Program.
- SECOND: The attached manual and process description shall be adopted and supersede any previously-adopted program manuals.*

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Bailey, Law, Pidek, Fear, Mayor Pro-Tem Osika, Councilmember Haber, and Mayor Eveleth.

NAYS: None.

City Budget Amendment

Motion by Mayor Pro-Tem Osika to adopt Amendment No. 3 the 2018-2019 Budget as follows:

**CITY OF OWOSSO BUDGET
AMENDMENT NO. 3
FOR THE PERIOD PROJECTED TO END JUNE 30, 2019**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	CURRENT BUDGET	REQUESTED INCREASE (DECREASE)	AMENDED BUDGET	REASON FOR AMENDMENT
<u>Sewer Fund</u>					
590-901-977.000	COL-Equipment	-	380,000.00	380,000.00	To reflect a portion of automatic meter reading project applicable to sewer fund
590-000-695.699	Appropriation of Fund Balance	(247,003.00)	(380,000.00)	(627,003.00)	

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Bailey, Mayor Pro-Tem Osika, Councilmembers Haber, Law, and Mayor Eveleth.

NAYS: None.

Downtown Development Authority General Appropriations Resolution – FY 2019-2020

Motion by Councilmember Pidek to adopt the General Appropriations Resolution authorizing the levy of the Downtown Development Authority millage for the 2019-2020 fiscal year as follows:

RESOLUTION NO. 99-2019

**GENERAL APPROPRIATIONS RESOLUTION FOR
THE DOWNTOWN DEVELOPMENT AUTHORITY
FOR FY 2019-20**

WHEREAS, the Authority board met to consider a proposed budget for fiscal year 2019-20, and after deliberations and public input approved a budget; and

WHEREAS, the Owosso City Council held a public hearing on the proposed budget on June 3, 2019; and,

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the general property tax laws, specifically MCL 211.34(d) provide for an annual compound millage reduction calculation applied to the maximum millage rate of two mills authorized by MCL 125.1662; and

WHEREAS, the millage reduction commonly known as the “Headlee” rollback results in a maximum operating millage rate of 1.9215 for which the Authority is authorized to levy.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Owosso hereby sets the tax rates and adopts the FY2020 budget for the Downtown Development Authority as shown below.

BE IT FURTHER RESOLVED, that the tax levy for the fiscal year commencing July 1, 2019 shall be the rate of 1.9215 per \$1,000 of taxable value of the 2019 assessment roll for the district as approved by the Board of Review.

Section 1: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the Owosso Downtown Development Authority and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

Downtown Development \$ 209,050

Section 2: Estimated Revenues

The following are estimated to be available for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to meet the foregoing appropriations.

Property Taxes \$ 192,000
Other Revenue 24,580
Total General Fund \$ 216,580

Motion supported by Councilmember Bailey.

Roll Call Vote.

AYES: Councilmembers Haber, Bailey, Law, Fear, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.

NAYS: None.

City Budget Adoption – FY 2019-2020

Motion by Councilmember Fear to adopt the following General Appropriations Resolution approving the 2019-2020 City Budget:

RESOLUTION NO. 100-2019

**GENERAL APPROPRIATIONS ACT (BUDGET)
FISCAL YEAR 2019-2020**

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2019 and held a public hearing on June 3, 2019, and;

WHEREAS, the City Council has held other sessions to discuss the proposed budget;

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Owosso hereby adopts the FY2020 budget and sets the tax rates as shown below.

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2019 and ending June 30, 2020:

<u>General Fund</u>	
City Council	\$ 5,300
City Manager	141,558
City Attorney	115,000
Finance	273,420
Assessing	142,039
City Clerk	281,729
Human Resources	216,500
Treasury	153,215
Information Technology	101,695
Building & Grounds	135,288
General Administration	310,080
Police	2,017,119
Fire	1,962,167
Building & Planning	223,836
Public Works	613,857
Leaf & Brush	221,363
Parking	33,030
Community Development	67,486
Parks	230,600
Transfers Out	501,877
Total General Fund	\$ 7,747,159
<u>Major Streets Fund</u>	
Public Works	\$ 2,594,052
<u>Local Streets Fund</u>	
Public Works	\$ 2,345,681
<u>Parks and Recreation Sites Fund</u>	
Culture and Recreation	\$ 125,000
<u>Facade Fund</u>	
Economic Development	\$ 171,486
<u>CDBG Revolving Loan Fund</u>	
Economic Development	\$ 11,162
<u>Historical Sites Fund</u>	
Culture and Recreation	\$ 125,000
<u>Historical Commission</u>	
Culture and Recreation	\$ 86,204
<u>General Obligation Debt Fund</u>	
Debt Service	\$ 978,582
<u>Capital Improvement Fund</u>	
Capital Improvements	\$ 324,745
<u>Capital Improvement Streets Fund</u>	
Street Improvements	\$ 2,274,807

<u>Transportation Fund</u>	
Transportation	\$ 75,279
<u>Sewer Fund</u>	
Public Works	\$ 2,801,735
<u>Water Fund</u>	
Public Works	\$ 3,179,732
<u>Waste Water Treatment Fund</u>	
Public Works	\$ 2,152,374
<u>Fleet Fund</u>	
Public Works	\$ 1,215,746
<u>DDA Construction Fund</u>	
Economic Development	\$ 10,000
<u>Brownfield Authority</u>	
Economic Development	\$ 223,545

Section 5: Estimated Revenues

The following are estimated to be available for the fiscal year beginning July 1, 2019 and ending June 30, 2020, to meet the foregoing appropriations.

<u>General Fund</u>	
Property Taxes	\$ 3,553,833
License and Permits	173,826
Intergovernmental Revenue	1,846,523
Charges for Services	1,318,000
Interest Income	75,000
Other Revenue	92,500
Transfers In	687,477
Total General Fund	\$ 7,747,159
<u>Major Streets Fund</u>	
Intergovernmental Revenue	\$ 1,717,000
Special Assessments	100,000
Transfers In	750,000
Interest Income	2,500
Other Financing Sources- Fund Balance	24,552
Total Major Streets Fund	\$ 2,594,052
<u>Local Streets Fund</u>	
Intergovernmental Revenue	\$ 438,700
Special Assessments	61,000
Transfers In	1,807,837
Other Financing Resources-Fund Balance	38,144
Total Local Streets Fund	\$ 2,345,681
<u>Parks and Recreation Sites Fund</u>	
Other Revenue- Property Taxes	\$ 125,000
<u>Downtown Façade Fund</u>	
Grant Revenue	\$ 6,250
Other Revenue-Fund Balance	165,236
Total Downtown Façade Fund	\$ 171,486
<u>CDBG Revolving Loan Fund</u>	
Other Revenue	\$ 11,162
<u>Historical Sites Fund</u>	
Property Taxes	\$ 125,000
<u>Historical Commission Fund</u>	
Interest/Rental Income	\$ 14,550
Other Revenue	23,000
Transfers In	40,000
Other Financing Sources- Fund Balance	8,654
Total Historical Comm. Fund	\$ 86,204
<u>Debt Service Fund</u>	
Property Taxes	\$ 902,559
DDA Contribution	76,023
Total Debt Service	\$ 978,582

<u>Capital Improvement Fund</u>	
Transfers In	\$ 290,395
<u>Capital Improvement Streets Fund</u>	
Interest Income	\$ 15,000
<u>Transportation Fund</u>	
Transportation	\$ 75,279
<u>Sewer Fund</u>	
Charges for Services	\$ 1,855,750
License and Permits	500
Interest and Penalties	53,000
Total Sewer Fund	<u>\$ 1,909,250</u>
<u>Water Fund</u>	
Charges for Services	\$ 3,133,494
Intergovernmental Revenue	400,000
License and Permits	20,000
Interest and Penalties	47,600
Other Revenue	13,000
Total Water Fund	<u>\$ 3,614,094</u>
<u>Waste Water Treatment Fund</u>	
Charges for Services	\$ 2,020,001
Interest Income	10,000
Other Revenue	5,000
Total Waste Water Treatment Fund	<u>\$ 2,035,001</u>
<u>Fleet Fund</u>	
Interest/Rental Income	\$ 720,000
<u>DDA Construction Fund</u>	
Other Financing Sources-Fund Balance	\$ 10,000
<u>Brownfield Authority</u>	
Property Taxes	\$ 224,863
Other Income	8,904
Total Brownfield Authority Fund	<u>\$ 233,767</u>

Section 6: Millage Levy

The City Council shall cause to be levied and collected the general property tax on all real and personal property within the city upon the current tax roll an amount equal to 18.8012 mills per \$1,000 of taxable value consisting of 13.0070 mills for operating, 1.0000 mill to operate a solid waste recycling program, 1.0000 mills for Historic/Park Sites, .3333 for Transportation and 3.4609 mills for debt.

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the city Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Haber, Pidek, Fear, Law, Bailey, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

J. Tamayo, SATA Board. Letter of Resignation.
N. Bradley Hissong, Building Official. May 2019 Building Department Report.
N. Bradley Hissong, Building Official. May 2019 Code Violations Report.
N. Bradley Hissong, Building Official. May 2019 Certificates Issued Report.
N. Bradley Hissong, Building Official. May 2019 Inspections Report.
Kevin D. Lenkart, Public Safety Director. May 2019 Police Report.
Kevin D. Lenkart, Public Safety Director. May 2019 Fire Report.
Downtown Historic District Commission. Minutes of April 17, 2019.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

Councilmember Pidek noted that he had posted the City Manager’s budget presentation on his Facebook page and it received lots of positive comments. He thanked staff for putting things in a format that allows them to make good decisions.

Mayor Eveleth wished Councilmember Law a happy birthday.

City Manager Henne briefly detailed the work that took place out at the Water Treatment Plant over the weekend, noting the work performed increased the flow into the plant by 50%.

NEXT MEETING

Monday, July 01, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022
Historical Commission – 2 terms expire December 31, 2021
Planning Commission – term expires June 30, 2019
SATA Board of Directors – term expires October 1, 2022

ADJOURNMENT

Motion by Councilmember Pidek for adjournment at 8:14 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk’s Office.