

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 15, 2018
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 1, 2018:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment Project – Palmer Avenue. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-09 for Palmer Avenue from Gute Street to Prindle Street for street resurfacing.
2. Proposed Special Assessment Project – S. Washington Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-13 for Washington Street from Gute Street to Corunna Avenue for street rehabilitation/reconstruction.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment Project – Monroe Street. Authorize Resolution No. 2 setting a public hearing for Monday, November 5, 2018 for proposed Special Assessment District No. 2019-07 for Monroe Street from McMillan Avenue to the east City limits for street resurfacing.

2. Glow Owosso Permission. Approve request from Owosso Main Street for use of various streets in the downtown and High School area and the closure of Main Street Plaza at various times on November 23, 2018 for Owosso Glow events, waive the insurance requirement, and approve Traffic Control Order No. 1407 formalizing the request.
3. Mortgage Discharge – 401 E. Comstock Street. Authorize discharge of mortgage as it relates to 401 E. Comstock Street (Edwin and Connie Hildebrant) and further authorize the Mayor and City Clerk to execute appropriate documents.
4. Contract Addendum No. 7 - OHM Professional Engineering Services. Authorize Addendum No. 7 to the contract with Orchard, Hiltz & McCliment d/b/a OHM Advisors for Professional Engineering Services originally approved May 15, 2017, for preparation of a project application for the Drinking Water Revolving Loan Fund Project in an amount not to exceed \$13,980.00, and further authorize payment up to the contract amount, including Addendum Nos. 1-7, as amended, upon satisfactory receipt of deliverables.
5. Bid Award – Variable Frequency Drive. Authorize bid award to Peerless Midwest, Inc. for the purchase of one variable frequency drive unit for the Water Treatment Plant in the amount of \$17,761.00, plus an installation contingency of \$1,800.00, and further authorize payment to the vendor upon satisfactory installation and testing of the unit.
3. Purchase Authorization - DPW Fleet Pickup Trucks. Waive competitive bidding requirements, authorize the purchase of two Ford F250 4x2 pickup trucks for the DPW fleet from Signature Ford Lincoln Mercury in the amount of \$52,302.00 utilizing State Contract No. 071B7700180/Macomb County Contract 71-15, approve a contingency of \$350.00 for estimated shipping and handling, and further authorize payment to the vendor upon satisfactory delivery of said vehicles.
4. Professional Services Agreement – Geotechnical Evaluation Services. Authorize a professional services agreement with Soil and Materials Engineers, Inc. d/b/a SME to conduct a condition assessment and determine the suitability for residential construction of the area known as Osburn Lakes, Phase II in the amount of \$9,900.00, approve a contingency amount of \$2,500.00 to be utilized upon written approval of the City, and further authorize payment to the engineer upon the satisfactory completion of necessary services.
5. Warrant No. 563. Authorize Warrant No. 563 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-7/1/18-9/30/18	Water	\$34,275.50
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement-7/1/18-9/30/18	Water	\$12,099.92

6. Check Register – September 2018. Affirm check disbursements totaling \$3,297,091.17 for September 2018.

ITEMS OF BUSINESS

1. 5th Monday Meeting. Consider cancelling the fifth Monday meeting scheduled for October 29, 2018 due to a lack of agenda items.

COMMUNICATIONS

1. Cheryl A. Grice, Finance Director. Financial Statement Reporting Procedure.
2. N. Bradley Hissong, Building Official. September 2018 Building Department Report.

3. N. Bradley Hissong Building Official. September 2018 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. September 2018 Police Report.
5. Kevin D. Lenkart, Public Safety Director. September 2018 Fire Report.
6. Downtown Development Authority. Minutes of October 3, 2018.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 05, 2018

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Historical Commission – term expires December 31, 2020
Historical Commission – term expires December 31, 2021
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF OCTOBER 1, 2018
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: THOMAS MANKE

PLEDGE OF ALLEGIANCE: ISABELLA GALLOW
STUDENT JOB SHADOW FOR THE MAYOR

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Loreen F. Bailey, Elaine M. Greenway, Daniel A. Law,
Linda L. Robertson, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Bailey to approve the agenda as presented.

Motion supported by Councilmember Robertson and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 17, 2018

Motion by Councilmember Greenway to approve the Minutes of the Regular Meeting of September 17, 2018 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Swearing in Ceremony – Public Safety Department Firefighter

Mayor Eveleth presided over a ceremony to swear in the City's newest firefighter: Tim Chon. Mr. Chon's father, Tim Chon, pinned on his badge.

Swearing in Ceremony – Public Safety Department Police Officer

Mayor Eveleth presided over a ceremony to swear in the City's newest police officer: Ryan Gracz. Mr. Gracz's mother, Sherrie Gracz, pinned on his badge.

Community Leadership Proclamation / Proclamation to Name the City Council Chambers

Mayor Eveleth stood before the group and asked for a suspension of the rules of procedure so that he could surprise Councilmember Teich and his brother with a proclamation.

Motion by Mayor Pro-Tem Osika to officially rename the City Hall Council Chambers.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Bailey, Greenway, Mayor Pro-Tem Osika, Councilmembers Robertson, Teich, Law, and Mayor Eveleth.

NAYS: None.

Mayor Eveleth then read aloud the following proclamation declaring the City Hall Council Chambers to be the Virginia "Jo" Teich City Council Chambers from this day forward.

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
NAMING THE OWOSSO CITY COUNCIL CHAMBERS IN HONOR OF
VIRGINIA "JO" TEICH**

WHEREAS, Virginia "Jo" Teich was born in Clinton County, Michigan on December 21st, 1923; and

WHEREAS, she worked for the Young Women's Christian Association as their Adult Program Director from 1968-1974 and a real estate broker from 1975-1997; and

WHEREAS, in her adult life, she dedicated much of her time to serving the community through her involvement in several organizations and activities including: the Shiawassee County Genealogical Society, the Shiawassee County Art Association, the Shiawassee County Council on Aging, the Michigan Municipal League, the Shiawassee County Historical Society, and helping to organize the Owosso Historical Homes Tour; and

WHEREAS, on top of raising a family and volunteering her time with the above-named community organizations, she sought and successfully won election to office as a public servant, once as a Shiawassee County Commissioner, and most notably becoming the first woman to be elected to the Owosso City Council in the 1970's, making state news, and serving in that role for 7 years.

NOW THEREFORE, I, Christopher T. Eveleth, Mayor of the City of Owosso, in unanimous concurrence with my fellow City Councilmembers, do hereby proclaim that the Owosso City Council Chambers shall from here forward be named the Virginia "Jo" Teich City Council Chambers.

Proclaimed this 1st day of October, 2018.

Councilmember Teich expressed his shock and surprise at the gesture honoring his late mother, saying she would have been so pleased to be recognized.

Pictures were then taken of Councilmember Teich and his brother Steve Teich, along with the masterminds of the honor State Representative Ben Frederick and Mayor Christopher Eveleth.

PUBLIC HEARINGS

Special Assessment District No. 2019-12 – Summit Street

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2019-12 for Summit Street from Abbott Street to Rubelman Drive for street resurfacing.

The following people commented in regard to the proposed special assessment project:

Ken Rednower, 1026 Summit Street, said he was new to Owosso and was not familiar with the special assessment process. He wanted to know if the decision to undertake the project was already a foregone conclusion and how the interest rate was determined.

Cheryl Bradac, 436 Brandon Street, said a special assessment would be a hardship for her as she is disabled as is her son, who lives with her. She said she has PTSD and a long term construction project will cause her anxiety to flare. She went on to express her concern with bus traffic on the street and inquired why her street was chosen for resurfacing and if there were grants available for the project. Utilities Director Glenn M. Chinavare indicated there were currently no grant funds available for a project of this type.

Mary Adams, 1001 Summit Street, asked if her property assessment would go up as a result of the street being redone. City Manager Nathan R. Henne responded that having the street redone will not raise tax assessments.

In response to Mr. Rednower and Ms. Bradac's questions Mayor Eveleth said that payment of the assessment can be spread out over a period of 10 years and the interest rate (currently 6%) was set high to encourage people to seek their own financing. He went on to note that there is an option for residents that are disabled. Lastly, he indicated that streets are selected for inclusion in the program based on what is economical to fix and whether there is a need to replace underground utilities.

The following people registered their comments prior to the meeting:

Charles and Barbara Robertson, 1035 Summit Street, via letter. The couple expressed their support for the project and its associated assessments. They expressed a hope that the replacement of all underground utilities would be conducted as a part of the project. They further expressed an interest in having their water service line replaced if the water main is replaced.

Cheryl Bradac, 436 Brandon Street, via telephone. Ms. Bradac expressed her concern as to whether she would be able to pay off the entire assessment in one year. Staff explained to her that payment of a special assessment for street resurfacing could be made over the course of a number of years.

Larry Sullivan, 446 Abbott Street, via telephone. Mr. Sullivan inquired why his property was being included in the special assessment district for Summit Street. Staff explained that the intersection of Summit and Abbott Streets are a part of the proposed project and his property abuts the intersection. Mr. Sullivan expressed his displeasure in being specially assessed for the work being done.

Motion by Councilmember Bailey to approve the following resolution:

RESOLUTION NO. 153-2018

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2019-12
SUMMIT STREET, FROM ABBOTT STREET TO RUBELMAN DRIVE
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and having heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by

special assessment upon the property specially benefited:

SUMMIT STREET, A PUBLIC STREET, FROM ABBOTT STREET TO RUBELMAN DRIVE
STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$516,567.30 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$103,005.82 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Summit Street, a Public Street, from Abbott Street to Rubelman Drive
for street resurfacing.
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Robertson.

Roll Call Vote.

AYES: Councilmember Law, Mayor Pro-Tem Osika, Councilmembers Greenway, Robertson, Bailey, Teich, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M21, inquired why the City specially assesses residents for street projects when other municipalities do not. He also asked why people in the City cannot have their own wells but must connect to the City system for water. It was indicated that the use of special assessments is a long-standing practice utilized that can be utilized by any municipality in the state.

Marlene Webster of Alliance for Drug Free Shiawassee detailed some of the efforts the organization has undertaken to create a drug-free environment for local youth. The organization meets the 1st Thursday of each month at the Shiawassee RESD and everyone is welcome to attend.

Burton Fox, Firemen's Memorial Steering Committee Chairman, gave a detailed update on the progress of the Committee, reporting that the truck had been moved from Baker College to a new barn located on the property of a former fireman. He then asked that two new members be added to the group to help with their efforts.

Eddie Urban, 601 Glenwood Avenue, spoke about his recent 50th class reunion.

Becky Hamilton, member of the Durand Lions Club, invited all interested parties to attend a meeting October 24th to explore the possibility of resurrecting the Owosso club.

Councilmember Bailey said she was very happy the Council Chambers had been renamed for such a great lady.

Councilmember Law invited everyone to attend the next meeting of the Firemen's Memorial Steering Committee and share any ideas they have.

Motion by Councilmember Bailey to add two seats to the Firemen's Memorial Steering Committee, appoint Ross Stanley and Sarah Moorodian to the Committee, and have Councilmember Law provide updates on the Committee's progress in the future.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Greenway, Bailey, Law, Mayor Pro-Tem Osika, Councilmembers Teich, Robertson, and Mayor Eveleth.

NAYS: None.

CITY MANAGER REPORT

City Manager Henne distributed information requested at the September 17th meeting regarding the interest rate for unpaid special assessment balances. Mayor Eveleth asked that an item be placed on the next agenda for discussion and possible action to change the special assessment interest rate. The City Manager then went on to detail the latest Project Status Report.

Councilmember Bailey inquired about whether recent changes in tax law would alter the City's approach to medical marijuana facilities. City Manager Henne indicated that it would be up to City Council and suggested this topic be an item of discussion at the next meeting.

Utilities Director Chinavare updated the Council on the progress of the Pilot Grant saying that approximately 100 addresses so far appear to qualify for water line replacement and six replacements have already been completed.

Councilmember Robertson asked when the City plans to purchase the software necessary to allow customers to check their water usage. City Manager Henne said he wants to hold off on the purchase until the issues with the meter change-over are corrected. In the meantime staff will monitor usage and notify residents if they observe a large increase in usage.

CONSENT AGENDA

Motion by Councilmember Robertson to approve the Consent Agenda as follows:

Special Assessment District No. 2019-09 – Palmer Avenue. Authorize Resolution No. 2 setting a public hearing for Monday, October 15, 2018 for proposed Special Assessment District No. 2019-09 for Palmer Avenue from Gute Street to Prindle Street for street resurfacing as follows:

RESOLUTION NO. 154-2018
PALMER AVENUE
FROM GUTE STREET TO PRINDLE STREET

SPECIAL ASSESSMENT RESOLUTION NO. 2

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

**PALMER AVENUE, A PUBLIC STREET, FROM GUTE STREET TO PRINDLE STREET;
STREET RESURFACING**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$75,686.22 and determines that \$17,109.51 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$58,576.71 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, October 15, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

**Palmer Avenue, a Public Street, from Gute Street to Prindle Street
Street Resurfacing**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, October 15, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

Special Assessment District No. 2019-13 – S. Washington Street. Authorize Resolution No. 2 setting a public hearing for Monday, October 15, 2018 for proposed Special Assessment District No. 2019-13 for Washington Street from Gute Street to Corunna Avenue for street reconstruction as detailed below:

RESOLUTION NO. 155-2018

**SOUTH WASHINGTON STREET
FROM GUTE STREET TO CORUNNA AVENUE
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

**Washington Street, Public Street, from Gute Street to M-71 (Corunna Avenue)
Street Reconstruction**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$1,226,820.89 and determines that \$147,532.43 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$1,079,288.46 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, October 15, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full

days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

**Washington Street, a Public Street, from Gute Street to M-71 (Corunna Avenue)
Street Reconstruction**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, October 15, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Linda Robertson	Employees' Retirement System Board of Trustees filling unexpired term of B. Fox	11-13-2018
Paul Rogers	Historical Commission	12-31-2020

Contract Extension Amendment – Preferred Ambulance Service Provider. Approve the amended 3-year extension of the contract with The Memorial Hospital naming the City of Owosso as its preferred ambulance provider as follows:

RESOLUTION NO. 156-2018

**RESOLUTION AUTHORIZING AMENDMENT TO
THE PREFERRED AMBULANCE PROVIDER CONTRACT
WITH THE MEMORIAL HOSPITAL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that maintains an ambulance service with Advanced Life Support (ALS) and Basic Life Support (BLS) capabilities; and

WHEREAS, the City of Owosso and The Memorial Hospital negotiated an agreement extending the City of Owosso's contract as the preferred ambulance provider for The Memorial Hospital; and

WHEREAS, The Memorial Hospital legal team has requested changes to the verbiage of the agreement

since it was originally approved August 20, 2018, to which the City is agreeable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to amend the contract with The Memorial Hospital approved by Resolution No. 135-2018 on August 20, 2018 to include the verbiage requested by The Memorial Hospital.

SECOND: The Mayor and the City Clerk are instructed and authorized to sign the document substantially in the form attached, Ambulance Service Agreement, as Amended between the City of Owosso, Michigan and The Memorial Hospital.

THIRD: The contract shall become effective October 1, 2018.

Bid Award – Sale of Used Ambulance. Approve bid award to Ryan Roe for the purchase of one 2003 Ford Ambulance, VIN# 1FDXE45F93HA06336, in the amount of \$4,150.00 as detailed:

RESOLUTION NO. 157-2018

**RESOLUTION AUTHORIZING THE EXECUTION OF THE SALE
OF ONE RETIRED 2003 FORD AMBULANCE
TO RYAN ROE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, established a purchasing cycle to maintain a healthy ambulance fleet; and

WHEREAS, as part of this purchasing cycle older vehicles are retired and sold to the highest bidder; and

WHEREAS, bid solicitations were advertised and the most responsive bid was received from Ryan Roe.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to sell one 2003 Ford ambulance, last six digits of the VIN# reading: A06336, in the amount of \$4,150.00.

SECOND: The city clerk is instructed and authorized to complete the necessary paperwork to transfer ownership to Ryan Roe upon the remittance of \$4,150.00.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Robertson, Greenway, Teich, Law, Mayor Pro-Tem Osika, Councilmember Bailey, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

None.

COMMUNICATIONS

Downtown Development Authority/Main Street. Minutes of September 5, 2018.
Historical Commission. Minutes of September 10, 2018.
Zoning Board of Appeals. Minutes of September 18, 2018.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W. M-21, inquired why the property owners participating in the Façade Grant Program have to pay prevailing wages when the law was recently changed to remove this requirement. City Manager Henne explained that the money for the Façade Grant comes from the Federal government which is still subject to the prevailing wage requirement; the recent change in the law took place at the state level.

Eddie Urban, 601 Glenwood Avenue, said he was enjoying the new road surface on Monroe Street and was happy that he could report he hadn't run the new stop sign.

Dale Frasier, owner of D&L Auto Sales on Corunna Avenue, said he had received a letter from the City that the flags at his business are no longer permitted. He said he'd been displaying the flags for 15 years and did not see why he shouldn't be able to continue. He distributed to Council a picture of his car lot showing the offending flags. City Manager Henne said the City was stepping up enforcement of sign regulations and Mr. Frasier's signs were not permitted.

NEXT MEETING

Monday, October 15, 2018

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2021
Historical Commission – term expires December 31, 2020
Historical Commission – term expires December 31, 2021
Zoning Board of Appeals - Alternate – term expires June 30, 2021

ADJOURNMENT

Motion by Councilmember Bailey for adjournment at 8:39 p.m.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 08, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services

SUBJECT: Palmer Avenue Resurfacing – Special Assessment Resolution No 3

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. **Palmer Avenue, from Gute Street to Prindle Street**, is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **August 6, 2018** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **October 1, 2018** meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process. Hearing of necessity will be held at the scheduled council meeting of **October 15, 2018**.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property.

Staff recommends authorization of Resolution No. 3 for the following proposed district:

Special Assessment District No. 2019-09
Palmer Avenue, from Gute Street to Prindle Street

RESOLUTION NO.

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2019-09
PALMER AVENUE, FROM GUTE STREET TO PRINDLE STREET
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**PALMER AVENUE, A PUBLIC STREET, FROM GUTE STREET TO PRINDLE STREET
STREET RESURFACING**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be **\$75,686.22** and approves said estimated cost and determines that the estimated life of said public improvement is fifteen (15) years.
3. The City Council determines that of said total estimated cost, the sum of **\$17,109.51** be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Palmer Avenue, a Public Street, from Gute Street to Prindle Street
for street resurfacing
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

ENGINEER'S ESTIMATE
PALMER AVE

ENGINEER'S ESTIMATE OF PROBABLE COST FOR PALMER AVENUE, FROM GUTE TO PRINDLE

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
MOBILIZATION, MAX_____	LSUM	1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00
CURB AND GUTTER, REM	LFT	320	\$ 7.00	\$ 2,240.00	\$ 2,240.00	\$ 1,344.00	\$ 896.00	\$ 896.00
PAVT, REM	SYD	83	\$ 8.00	\$ 664.00				
SIDEWALK, REM	SYD	21	\$ 8.00	\$ 168.00				
MACHINE GRADING, MODIFIED	STA	9	\$ 350.00	\$ 3,150.00				
HMA BASE CRUSHING AND SHAPING, MODIFIED (6")	SYD	1443	\$ 2.75	\$ 3,968.25	\$ 2,301.59	\$ 1,380.95	\$ 230.16	\$ 920.63
ASPHALT CEMENT STABALIZED BASE COURSE (4")	SYD	1443	\$ 2.40	\$ 3,463.20				
ASPHALT CEMENT BINDER	GAL	2309	\$ 3.60	\$ 8,312.40				
SUBGRADE UNDERCUTTING, TYPE I	CYD	50	\$ 25.00	\$ 1,250.00				
DR STRUCTURE COVER, ADJ, CASE 1	EA	1	\$ 475.00	\$ 475.00	\$ 475.00	\$ 285.00	\$ 190.00	\$ 190.00
DR STRUCTURE, TEMP LOWERING	EA	1	\$ 250.00	\$ 250.00	\$ 250.00	\$ 150.00	\$ 100.00	\$ 100.00
DR STRUCUTRE COVER, TYPE EJ 1120 W/ SOLID GASKET SEALED COVER	EA	1	\$ 650.00	\$ 650.00	\$ 650.00	\$ 390.00	\$ 260.00	\$ 260.00
COLD MILLING HMA SURFACE (2.5")	SYD	1443	\$ 2.50	\$ 3,607.50	\$ 3,607.50	\$ 2,164.50	\$ 1,443.00	\$ 1,443.00
HMA, 13A	TON	201	\$ 70.00	\$ 14,070.00	\$ 14,070.00	\$ 8,442.00	\$ 5,628.00	\$ 5,628.00
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	70	\$ 45.00	\$ 3,150.00				
CURB AND GUTTER, CONC, DET F4, MODIFIED	LFT	320	\$ 20.00	\$ 6,400.00	\$ 6,400.00	\$ 3,840.00	\$ 2,560.00	\$ 2,560.00
SIDEWALK, CONC, 4 INCH	SYD	43	\$ 4.50	\$ 193.50				
SIDEWALK, CONC, 6 INCH	SYD	230	\$ 5.00	\$ 1,150.00				
TURF ESTABLISHMENT, PERFORMANCE	SYD	142	\$ 5.00	\$ 710.00				
MAINTENANCE GRAVEL	TON	15	\$ 25.00	\$ 375.00	\$ 375.00	\$ 225.00	\$ 150.00	\$ 150.00
GATE BOX, ADJ, TEMP, CASE 1	EA	2	\$ 250.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00
MINOR TRAF DEVICES	LSUM	1	\$ 500.00	\$ 500.00	\$ 500.00	\$ 300.00	\$ 200.00	\$ 200.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN AND OPER	EA	2	\$ 100.00	\$ 200.00				
PLASTIC DRUM HIGH INTENSITY, FURN AND OPER	SFT	10	\$ 150.00	\$ 1,500.00				
SIGN, TYPE B, TEMP, PRISMATIC, FURN AND OPER	SFT	25	\$ 5.00	\$ 125.00				
MISCELLANEOUS WORK ITEMS	LSUM	1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00
SUB TOTALS				\$ 63,071.85	\$ 37,369.09	\$ 22,421.45	\$ 14,257.16	\$ 14,947.63
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL				\$ 9,460.78	\$ 5,605.36	\$ 3,363.22	\$ 2,138.57	\$ 2,242.15
ADMINISTRATIVE @ 5% OF SUB TOTAL				\$ 3,153.59	\$ 1,868.45	\$ 1,121.07	\$ 712.86	\$ 747.38
GRAND TOTALS				\$ 75,686.22	\$ 44,842.90	\$ 26,905.74	\$ 17,108.59	\$ 17,937.16

ESTIMATED SPECIAL ASSESSMENT
PALMER AVE

PALMER AVENUE

SPECIAL ASSESSMENT ROLL

ENGINEER'S ESTIMATE ELIGIBLE AMOUNT	\$44,842.90
ASSESSABLE RESIDENTIAL FRONT FEET	780.19
ASSESSABLE COMMERCIAL FRONT FEET	0.00
TOTAL ASSESSABLE FRONT FEET	780.19

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ELIGIBLE PER TYPE	\$44,842.90	\$44,842.90	
CITY SHARE $\geq 60\%$	\$27,734.31	\$26,905.74	
PROPERTY SHARE @ $\leq 40\%$	\$17,108.59	\$17,937.16	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/TOTAL FRONT FEET	\$21.93	\$22.99	
TOTAL FRONT FEET PER TYPE	780.19	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$17,108.59	\$0.00	\$17,108.59

SUMMARY: ACTUAL SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$9,490.21
EAST SIDE	\$7,619.30
TOTAL SPECIAL ASSESSMENT	<u>\$17,109.51</u>

ESTIMATED INDIVIDUAL ASSESSMENTS
PALMER AVE

PALMER AVE. GUTE TO PRINDLE

SPECIAL ASSESSMENT ROLL

WEST SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
330	GUTE	500-001-001	71	0.75	53.25	\$21.93	\$1,167.77	R-1
1120	PALMER	500-001-002	66	1	66.00	\$21.93	\$1,447.38	R-1
1118	PALMER	500-001-003	132	1	132.00	\$21.93	\$2,894.76	R-1
1106	PALMER	500-001-004	132	1	132.00	\$21.93	\$2,894.76	R-1
1104	PALMER	500-001-005	66	0.75	49.50	\$21.93	\$1,085.54	R-1
			467		432.75		\$9,490.21	

EAST SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	
250	GUTE	500-002-001	155.25	0.75	116.44	\$21.93	\$2,553.47	R-1
1113	PALMER	500-002-002	66	1	66.00	\$21.93	\$1,447.38	R-1
1109	PALMER	500-002-003	66	1	66.00	\$21.93	\$1,447.38	R-1
1105	PALMER	500-002-004	132	0.75	99.00	\$21.93	\$2,171.07	R-1
			419.25		347.44		\$7,619.30	

TOTAL ASSESSABLE FRONT FOOTAGE

780.19



City of Owosso

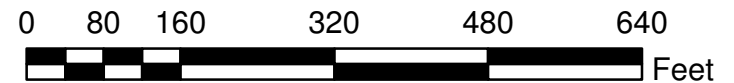
Proposed Special Assessment

Palmer Avenue From Gute St. to Prindle St.



Legend

- Palmer Ave Assessment Parcels
- City Parcels 2018
- 1100 Street Address Number



1 inch = 200 feet



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 08, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services

SUBJECT: Washington Street Resurfacing – Special Assessment Resolution No 3

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. **Washington Street, from Gute Street to M-71 (Corunna Avenue)**, is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **August 6, 2018** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **October 1, 2018** meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process. Hearing of necessity will be held at the scheduled council meeting of **October 15, 2018**.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the

opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property. Comment on the project from one citizen is attached. Any additional comments received prior to the hearing will be forwarded to you at the meeting.

Staff recommends authorization of Resolution No. 3 for the following proposed district:

Special Assessment District No. 2019-13
Washington Street, a Public Street, from Gute Street to M-71 (Corunna Avenue)

RESOLUTION NO.

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2019-13
S. WASHINGTON STREET, FROM GUTE STREET TO CORUNNA AVENUE
FOR STREET REHABILITATION/RECONSTRUCTION**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

WASHINGTON STREET, A PUBLIC STREET, FROM GUTE STREET TO CORUNNA AVENUE
STREET REHABILITATION/RECONSTRUCTION

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$1,226,820.89 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$147,532.43 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

Washington Street, a public street, from Gute Street to Corunna Avenue
for street rehabilitation/reconstruction
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Amy K. Kirkland

From: Randy J. Chesney
Sent: Tuesday, October 09, 2018 1:25 PM
To: Amy K. Kirkland
Cc: Glenn M. Chinavare
Subject: S Washington Street-Special Assessment-Public Calls

Today, returned call to Vickie Hoshield, 814 S. Washington Street, telephone # 989-721-1801. She is upset about the assessment notice and her questions/concerns with my responses are:

- Will anything be done with Stewart/Washington intersection? Cites numerous traffic violations and near crashes. I explained the lanes will be simplified to three-lane with center turn. The intersection will become all-way STOP. She supports this change.
- Why is south section being redone? I explained that the section from Gute to Stewart Street was last resurfaced in 2003 and will be 16 years old when we arrive next year. This is the average life expectancy for a resurfacing project. Also, additional traffic volume count and load it places onto the street makes it necessary to rebuild the entire pavement section this time.
- How much of the work is under special assessment? I explained special assessment is limited to top four inches of pavement work, curb and gutter replacement, and other road work appurtenances related to the top four inches of pavement. I further explained how her assessment was calculated.
- Is everybody being charged the same amount? I explained the amount will vary according to front footage. The rate is same to all residential property owners.
- When will work occur and when will I be assessed? I explained construction period is mid-June through Labor Day, 2019. Special assessment notices would be sent out September, 2019.

I gather she is supportive of the road work, not for being specially assessed.

Randy

**ENGINEER'S ESTIMATE
S. WASHINGTON STREET**

12-Sep-18

ENGINEER'S ESTIMATE OF PROBABLE COST FOR WASHINGTON STREET, FROM GUTE TO M-71

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST AT 60%	ASSESSMENT 40% (6" RULE)	ASSESSMENT 40% (4" RULE)
MOBILIZATION	LSUM	1	\$ 109,000.00	\$ 109,000.00	\$ 87,200.00	\$ 52,320.00	\$ 34,880.00	\$ 34,880.00
TREE, REM, 6 INCH TO 18 INCH	EACH	2	\$ 171.70	\$ 343.40				
DR STRUCTURE, REM	EACH	14	\$ 272.85	\$ 3,819.90				
SEWER, REM < 24 INCH	FEET	1065	\$ 10.50	\$ 11,182.50				
REMOVAL OF UTILITY FACILITIES	FEET	100	\$ 10.00	\$ 1,000.00				
CURB AND GUTTER, REM	FEET	1914	\$ 7.19	\$ 13,761.66	\$ 13,761.66	\$ 8,257.00	\$ 5,504.66	\$ 5,504.66
PAVT, REM	SYD	500	\$ 6.22	\$ 3,110.00				
SIDEWALK, REM	SYD	413	\$ 8.67	\$ 3,580.71				
PAVT, REM, MODIFIED (AVG= 9")	SYD	9943	\$ 4.00	\$ 39,772.00	\$ 26,527.92	\$ 15,916.75	\$ 10,611.17	\$ 7,077.65
NON HAZ CONT MAT'L HADLG & DISP	CYD	40	\$ 50.00	\$ 2,000.00				
SUBGRADE UNDERCUTTING, TYPE II	CYD	400	\$ 20.00	\$ 8,000.00				
MACHINE GRADING, MODIFIED	STA	18.1	\$ 1,500.00	\$ 27,150.00				
SUBGRADE UNDERCUTTING, SPECIAL	CYD	500	\$ 20.00	\$ 10,000.00				
EROSION CNT, INLET PROTECT, FAB DROP	EACH	12	\$ 95.51	\$ 1,146.12	\$ 1,146.12	\$ 687.67	\$ 458.45	\$ 458.45
PROJECT CLEANUP	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
SUBBASE, CIP	CYD	143	\$ 9.53	\$ 1,362.79				
AGG BASE, 10 INCH, MOD	SYD	9882	\$ 7.50	\$ 74,115.00				
AGG BASE, 8.5 INCH, MOD	SYD	548	\$ 6.00	\$ 3,288.00				
GEOTEXTILE SEPARATOR	SYD	10430	\$ 1.21	\$ 12,620.30				
SEWER TAP, 18 INCH	EACH	1	\$ 500.00	\$ 500.00				
VIDEO TAPING SEWER AND CULV PIPE	FT	466	\$ 1.14	\$ 531.24				
DRAIN TILE CONNECTION	FT	50	\$ 40.00	\$ 2,000.00				
SEWER, SDR-26, 10 INCH, TR DET B-MOD	FEET	309	\$ 55.00	\$ 16,995.00				
SEWER, SDR-26, 12 INCH, TR DET B-MOD	FEET	76	\$ 60.00	\$ 4,560.00				
SEWER, SDR-26, 18 INCH, TR DET B-MOD	FEET	81	\$ 75.00	\$ 6,075.00				
SANITARY SEWER, CONFLICT	EACH	2	\$ 500.00	\$ 1,000.00				
DR STRUCTURE COVER, ADJ. CASE 1	EACH	7	\$ 445.82	\$ 3,120.74	\$ 3,120.74	\$ 1,872.44	\$ 1,248.30	\$ 1,248.30
DR STRUCTURE COVER, TYPE B	EACH	7	\$ 440.48	\$ 3,083.36	\$ 3,083.36	\$ 1,850.02	\$ 1,233.34	\$ 1,233.34
DR STRUCTURE COVER, TYPE K	EACH	8	\$ 622.01	\$ 4,976.08	\$ 4,976.08	\$ 2,985.65	\$ 1,990.43	\$ 1,990.43
DR STRUCTURE COVER, TYPE Q	EACH	7	\$ 449.95	\$ 3,149.65	\$ 3,149.65	\$ 1,889.79	\$ 1,259.86	\$ 1,259.86
DR STRUCTURE, ADJ, ADD DEPTH	FEET	5	\$ 300.00	\$ 1,500.00				
DR STRUCTURE, TEMP LOWERING	EACH	7	\$ 272.70	\$ 1,908.90	\$ 1,908.90	\$ 1,145.34	\$ 763.56	\$ 763.56
DR STRUCTURE COLLAR, MODIFIED	EACH	13	\$ 400.00	\$ 5,200.00	\$ 5,200.00	\$ 3,120.00	\$ 2,080.00	\$ 2,080.00
DR STRUCTURE, 36 INCH DIA, MOD	EACH	9	\$ 3,000.00	\$ 27,000.00				
DR STRUCTURE, 48 INCH DIA, MOD	EACH	5	\$ 3,500.00	\$ 17,500.00				
DR STRUCTURE, 60 INCH DIA, MOD	EACH	1	\$ 4,500.00	\$ 4,500.00				
HAND PATCHING	TON	20	\$ 100.00	\$ 2,000.00				
HMA, 2C (4.0" DEPTH)	TON	2175	\$ 85.00	\$ 184,875.00	\$ 116,471.25	\$ 69,882.75	\$ 46,588.50	\$ 9,317.70
HMA, 4E3 (2.0" DEPTH)	TON	1088	\$ 90.00	\$ 97,920.00	\$ 97,920.00	\$ 58,752.00	\$ 39,168.00	\$ 39,168.00
HMA,5E3 (1.5" DEPTH)	TON	816	\$ 90.00	\$ 73,440.00	\$ 73,440.00	\$ 44,064.00	\$ 29,376.00	\$ 29,376.00
HMA APPROACH	TON	315	\$ 95.00	\$ 29,925.00				
DRIVEWAY, NONREINF CONC, 6 INCH	SYD	140	\$ 40.00	\$ 5,600.00				

**ENGINEER'S ESTIMATE
S. WASHINGTON STREET**

12-Sep-18

ENGINEER'S ESTIMATE OF PROBABLE COST FOR WASHINGTON STREET, FROM GUTE TO M-71

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST AT 60%	ASSESSMENT 40% (6" RULE)	ASSESSMENT 40% (4" RULE)
DRIVEWAY, NONREINF CONC, 7 INCH	SYD	292	\$ 50.00	\$ 14,600.00				
DRIVEWAY, NONREINF CONC, 9 INCH	SYD	68	\$ 55.00	\$ 3,740.00				
CURB AND GUTTER, DET F-2	FEET	1803	\$ 20.08	\$ 36,204.24	\$ 36,204.24	\$ 21,722.54	\$ 14,481.70	\$ 14,481.70
CURB RAMP OPENING, CONC	FT	166	\$ 25.00	\$ 4,150.00	\$ 4,150.00	\$ 2,490.00	\$ 1,660.00	\$ 1,660.00
SIDEWALK, CONC, 4 INCH	SFT	1888	\$ 5.00	\$ 9,440.00				
SIDEWALK, CONC, 6 INCH	SFT	100	\$ 6.50	\$ 650.00				
SIDEWALK, CONC, 7 INCH	SFT	225	\$ 8.00	\$ 1,800.00				
DETECTABLE WARNING SURFACE, MOD	FEET	131	\$ 50.00	\$ 6,550.00				
SIDEWALK RAMP, CONC, 7 INCH	SFT	1683	\$ 8.50	\$ 14,305.50				
SIDEWALK, CONC, 9 INCH	SFT	200	\$ 9.50	\$ 1,900.00				
FENCE, PROTECTIVE	FT	200	\$ 4.20	\$ 840.00				
SIGN, TYPE III, ERECT, SALV	EACH	4	\$ 1,619.16	\$ 6,476.64				
SIGN, TYPE III, REM	EACH	11	\$ 8.32	\$ 91.52				
SIGN, TYPE IIIA	SFT	111.25	\$ 13.67	\$ 1,520.79				
PAVT MRKG, COLD PLASTIC, 6" X-WALK	FEET	874	\$ 2.25	\$ 1,966.50				
PAVT MRKG, COLD PLASTIC, 24" STOP	FEET	202	\$ 9.06	\$ 1,830.12				
PAVT MRKG, OVLY CP, BIKE, SYM	EACH	8	\$ 100.30	\$ 802.40				
PAVT MRKG, OVLY CP, LT TURN ARROW	EACH	2	\$ 113.52	\$ 227.04				
PAVT MRKG, OVLY CP, RAILROAD SYM	EACH	2	\$ 298.45	\$ 596.90				
PAVT MRKG, OVLY CP, RT TURN SYM	EACH	1	\$ 115.85	\$ 115.85				
PAVT MRKG, POLYUREA, 4 INCH, WHITE	FEET	3443	\$ 0.68	\$ 2,341.24				
PAVT MRKG, POLYUREA, 4 INCH, YELLOW	FEET	4644	\$ 0.61	\$ 2,832.84				
PAVT MRKG, POLYUREA, 12 INCH X HATCH Y	FEET	300	\$ 4.00	\$ 1,200.00				
PAVT MRKG, WATERBORNE, 4" WHITE, 2ND	FEET	3443	\$ 0.09	\$ 309.87				
PVT MRKG, WATERBORNE, 4" YELLOW, 2ND	FEET	4644	\$ 0.08	\$ 371.52				
BARRICADE, TYPE III, HI, DS, LIGHTED, FURN	EACH	20	\$ 71.74	\$ 1,434.80				
BARRICADE, TYPE III, HI, DS, LIGHTED, OPER	EACH	20	\$ 3.04	\$ 60.80				
DUST PALLATIVE, APPLIED	TON	10	\$ 173.37	\$ 1,733.70	\$ 1,733.70	\$ 1,040.22	\$ 693.48	\$ 693.48
MINOR TRAFFIC DEVICES	LSUM	1	\$ 15,000.00	\$ 15,000.00	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
PAVT MRKG, LONGIT, ≤ 6 INCH WIDTH, REM	FT	300	\$ 0.49	\$ 147.00				
SIGN, PORTABLE, CHANGE MESSABE, FURN	EACH	2	\$ 2,117.45	\$ 4,234.90				
SIGN, PORTABLE, CHANGE MESSABE, OPER	EACH	2	\$ 72.85	\$ 145.70				
SIGN, TYPE B, TEMP, PRISMATIC, FURN	SFT	549	\$ 3.69	\$ 2,025.81				
SIGN, TYPE B, TEMP, PRISMATIC, OPER	SFT	549	\$ 0.29	\$ 159.21				
TRAFFIC REGULATOR CONTROL	LSUM	1	\$ 5,000.00	\$ 5,000.00				
PEDESTRIAN TYPE II BARRICADE, TEMP	EACH	12	\$ 100.00	\$ 1,200.00				
PLASTIC DRUM, FLOURESCENT, FURN	EACH	100	\$ 17.30	\$ 1,730.00				
PLASTIC DRUM, FLOURESCENT, OPER	EACH	100	\$ 0.58	\$ 58.00				
RAILROAD PROTECTION, AT GRADE CROSS	DIR	5000	\$ 1.00	\$ 5,000.00				
TURF ESTABLISHMENT, PERFORMANCE	SYD	2607	\$ 6.50	\$ 16,945.50				
MISCELLANEOUS WORK ITEMS	LSUM	1	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 8,000.00	\$ 8,000.00
SUB TOTALS				\$ 1,022,350.74	\$ 506,993.62	\$ 304,196.17	\$ 202,797.45	\$ 161,993.13

**ENGINEER'S ESTIMATE
S. WASHINGTON STREET**

12-Sep-18

ENGINEER'S ESTIMATE OF PROBABLE COST FOR WASHINGTON STREET, FROM GUTE TO M-71

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST AT 60%	ASSESSMENT 40% (6" RULE)	ASSESSMENT 40% (4" RULE)
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL				\$ 153,352.61	\$ 76,049.04	\$ 45,629.43	\$ 30,419.62	\$ 24,298.97
ADMINISTRATIVE @ 5% OF SUB TOTAL				\$ 51,117.54	\$ 25,349.68	\$ 15,209.81	\$ 10,139.87	\$ 8,099.66
GRAND TOTALS				\$ 1,226,820.89	\$ 608,392.35	\$ 365,035.41	\$ 243,356.94	\$ 194,391.76

**ESTIMATED SPECIAL ASSESSMENT CALCULATIONS
S. WASHINGTON STREET**

WASHINGTON ST

SPECIAL ASSESSMENT ROLL

ENGINEER'S ESTIMATE ELIGIBLE AMOUNT	\$608,392.35
ASSESSABLE RESIDENTIAL FRONT FEET	1,321.25
ASSESSABLE COMMERCIAL FRONT FEET	1,472.03
TOTAL ASSESSABLE FRONT FEET	2,793.28

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
PROPERTY TYPE			
TOTAL ELIGIBLE PER TYPE	\$608,392.35	\$608,392.35	
CITY SHARE \geq 60%	\$414,000.59	\$365,035.41	
PROPERTY SHARE @ \leq 40%	\$194,391.76	\$243,356.94	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/ TOTAL FRONT FEE	\$69.59	\$87.12	
LANE ADJUSTMENT FACTOR	0.67	0.67	
ASSESSABLE FRONT FOOT RATE-ADJUSTED	\$46.63	\$58.37	
TOTAL FRONT FEET PER TYPE	1,321.25	1,472.03	
TOTAL AMOUNT OF ASSESSMENT PER TYPE: CALCULATED	\$61,609.89	\$85,922.39	\$147,532.28

SUMMARY: ACTUAL SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$72,965.88
EAST SIDE	\$74,566.55
TOTAL SPECIAL ASSESSMENT	\$147,532.43

**ESTIMATED INDIVIDUAL ASSESSMENTS
S. WASHINGTON STREET**

WASHINGTON ST. GUTE TO M-71

SPECIAL ASSESSMENT ROLL

WEST SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
912	WASHINGTON	651-039-006	210	0.75	157.50	\$58.37	\$9,193.28	B1
904	WASHINGTON	651-039-002	62	1	62.00	\$46.63	\$2,891.06	R2
902	WASHINGTON	651-039-001	63	0.75	47.25	\$46.63	\$2,203.27	R2
832	WASHINGTON	651-038-013	61	0.75	45.75	\$46.63	\$2,133.32	R2
828	WASHINGTON	651-038-012	61	1	61.00	\$46.63	\$2,844.43	R2
818	WASHINGTON	651-038-009	61	1	61.00	\$46.63	\$2,844.43	R2
814	WASHINGTON	651-038-008	61	1	61.00	\$46.63	\$2,844.43	R2
810	WASHINGTON	651-038-005	61	1	61.00	\$46.63	\$2,844.43	R2
802	WASHINGTON	651-038-015	122	0.75	91.50	\$46.63	\$4,266.65	R2
720	WASHINGTON	651-031-004	66	0.75	49.50	\$58.37	\$2,889.32	B4
714	WASHINGTON	651-031-003	66	1	66.00	\$58.37	\$3,852.42	B4
708	WASHINGTON	651-031-002	72	1	72.00	\$58.37	\$4,202.64	B4
702	WASHINGTON	651-031-001	60	0.75	45.00	\$58.37	\$2,626.65	B4
618-620	WASHINGTON	651-025-006	132	0.75	99.00	\$58.37	\$5,778.63	B4
616	WASHINGTON	651-025-005	66	1	66.00	\$58.37	\$3,852.42	B4
608	WASHINGTON	651-025-004	38	1	38.00	\$58.37	\$2,218.06	B4
606	WASHINGTON	651-025-003	45	1	45.00	\$58.37	\$2,626.65	B4
604	WASHINGTON	651-025-002	40	1	40.00	\$58.37	\$2,334.80	B4
600	WASHINGTON	651-025-001	40.75	0.75	30.56	\$58.37	\$1,783.93	B4
530	WASHINGTON	651-000-026	35	0.75	26.25	\$58.37	\$1,532.21	I1
	HURON & EASTERN RAILWAY	651-027-003	100.4	1	100.40	\$58.37	\$5,860.35	I1
524	WASHINGTON	651-000-020	23	1	23.00	\$58.37	\$1,342.51	I1
			1546.15		1348.71		\$72,965.88	

**ESTIMATED INDIVIDUAL ASSESSMENTS
S. WASHINGTON STREET**

WASHINGTON ST. GUTE TO M-71

SPECIAL ASSESSMENT ROLL

EAST SIDE

ADDRESS NO.	STREET	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
1003	WASHINGTON	652-011-016	27	1	27.00	\$58.37	\$1,575.99	OS1
915-923	WASHINGTON	652-011-017	132	1	132.00	\$58.37	\$7,704.84	OS1
905	WASHINGTON	652-011-018	88	1	88.00	\$46.63	\$4,103.44	R2
901	WASHINGTON	652-011-019	88	0.75	66.00	\$46.63	\$3,077.58	R2
833	WASHINGTON	652-006-017	46	0.75	34.50	\$46.63	\$1,608.74	R2
829	WASHINGTON	652-006-016	40	1	40.00	\$46.63	\$1,865.20	R2
827	WASHINGTON	652-006-013	40	1	40.00	\$46.63	\$1,865.20	R2
825	WASHINGTON	652-006-012	40	1	40.00	\$46.63	\$1,865.20	R2
823	WASHINGTON	652-006-012	40	1	40.00	\$46.63	\$1,865.20	R2
821	WASHINGTON	652-006-009	40	1	40.00	\$46.63	\$1,865.20	R2
817-819	WASHINGTON	652-006-005	60	1	60.00	\$46.63	\$2,797.80	R2
	WASHINGTON	652-006-004	60	1	60.00	\$46.63	\$2,797.80	R2
801	WASHINGTON	651-037-001	61	0.75	45.75	\$46.63	\$2,133.32	R2
715	WASHINGTON	651-032-001	178	0.75	133.50	\$46.63	\$6,225.11	R2
707	WASHINGTON	652-005-005	66	1	66.00	\$46.63	\$3,077.58	R2
705	WASHINGTON	652-005-004	44	1	44.00	\$46.63	\$2,051.72	R2
703	WASHINGTON	652-005-001	44	0.75	33.00	\$46.63	\$1,538.79	R2
619	WASHINGTON	652-001-006	44	0.75	33.00	\$58.37	\$1,926.21	B4
	WASHINGTON	652-001-003	132	1	132.00	\$58.37	\$7,704.84	I1
605	WASHINGTON	652-001-001	156.75	1	156.75	\$58.37	\$9,149.50	I1
	HURON & EASTERN RAILWAY	652-001-007	86.62	1	86.62	\$58.37	\$5,056.01	I1
102	CORUNNA	651-021-005	21.7	1	21.70	\$58.37	\$1,266.63	B4
102	CORUNNA	651-021-004	33	0.75	24.75	\$58.37	\$1,444.66	B4

1568.07

1444.57

\$74,566.55

ASSESSABLE RESIDENTIAL FRONT FEET
ASSESSABLE COMMERCIAL FRONT FEET
TOTAL ASSESSABLE FRONT FOOTAGE

1321.25
1472.03
2793.28



City of Owosso

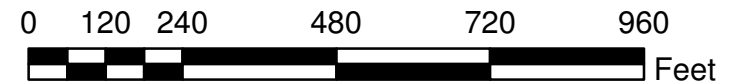
Proposed Special Assessment

Washington Street From M-71 to Gute St.

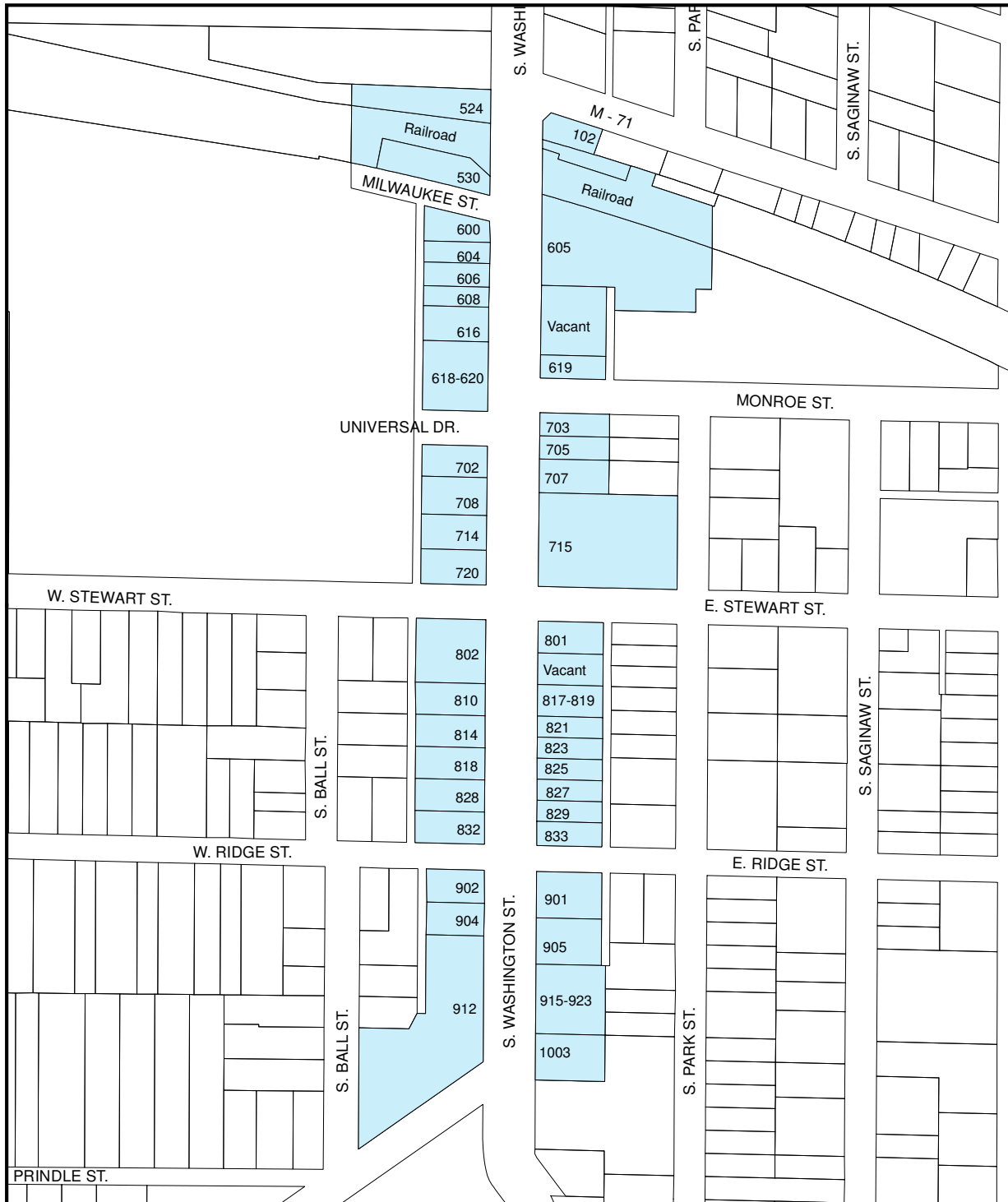


Legend

-  Special Assessment Parcels
-  City Parcels 2018
- 501 Street Address Number



1 inch = 300 feet





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 08, 2018

TO: Owosso City Council

FROM: Glenn Chinavare, Director of Public Services & Utilities

SUBJECT: Monroe Street Resurfacing – Special Assessment Resolution No 2

When deemed necessary, the city conducts a street improvement program. Public streets are selected for inclusion in the program either by citizen initiated petition or by selection of the city. **Monroe Street, from McMillan Avenue to east city limits**, is proposed by the city for street resurfacing. Property owners are then specially assessed to cover the cost of the proposed improvement. Past practice has been to assess property owners along the street 40% of the proposed benefit and the remaining 60% to the community at large. Each property owner can pay an assessment in one lump sum or in installments over the multi-year period (the period being determined by the amount of the average assessment).

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the city manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **August 6, 2018** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. City Council is asked to act upon Resolution No. 2 on **October 15, 2018** for the proposed improvement setting the hearing of necessity for Monday, November 5, 2018.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the city council has three options: if they agree that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; if they feel the project should go forward, but with some adjustments they may direct staff to make those adjustments and proceed; if they feel the project is not warranted and should not proceed at all they would simply fail to act on Resolution No. 3, effectively stopping the process.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable they may pass the resolution as written.

Tonight the council will be considering Resolution No. 2 for the proposed district as a part of the Consent Agenda.

Staff recommends authorization of Resolution No. 2 for the following proposed district:

Monroe Street, Public Street, from McMillan Avenue to east city limits

Special Assessment Resolution No. 2 for Monroe Street

RESOLUTION NO.

**MONROE STREET
FROM MCMILLAN AVENUE TO THE EAST CITY LIMITS
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

Monroe Street, a Public Street, from McMillan Avenue to east city limits; Resurfacing

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$55,587.72 and determines that \$37,094.46 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$18,493.26 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Monday, November 5, 2018 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement:

**Monroe Street, a Public Street, from McMillan Avenue to east city limits
Street Resurfacing**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Monday, November 5, 2018 for the purpose of hearing any person to be affected by the proposed public improvement.



City of Owosso

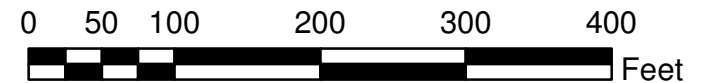
Proposed Special Assessment

Monroe Street From McMillan Avenue to East City Limit

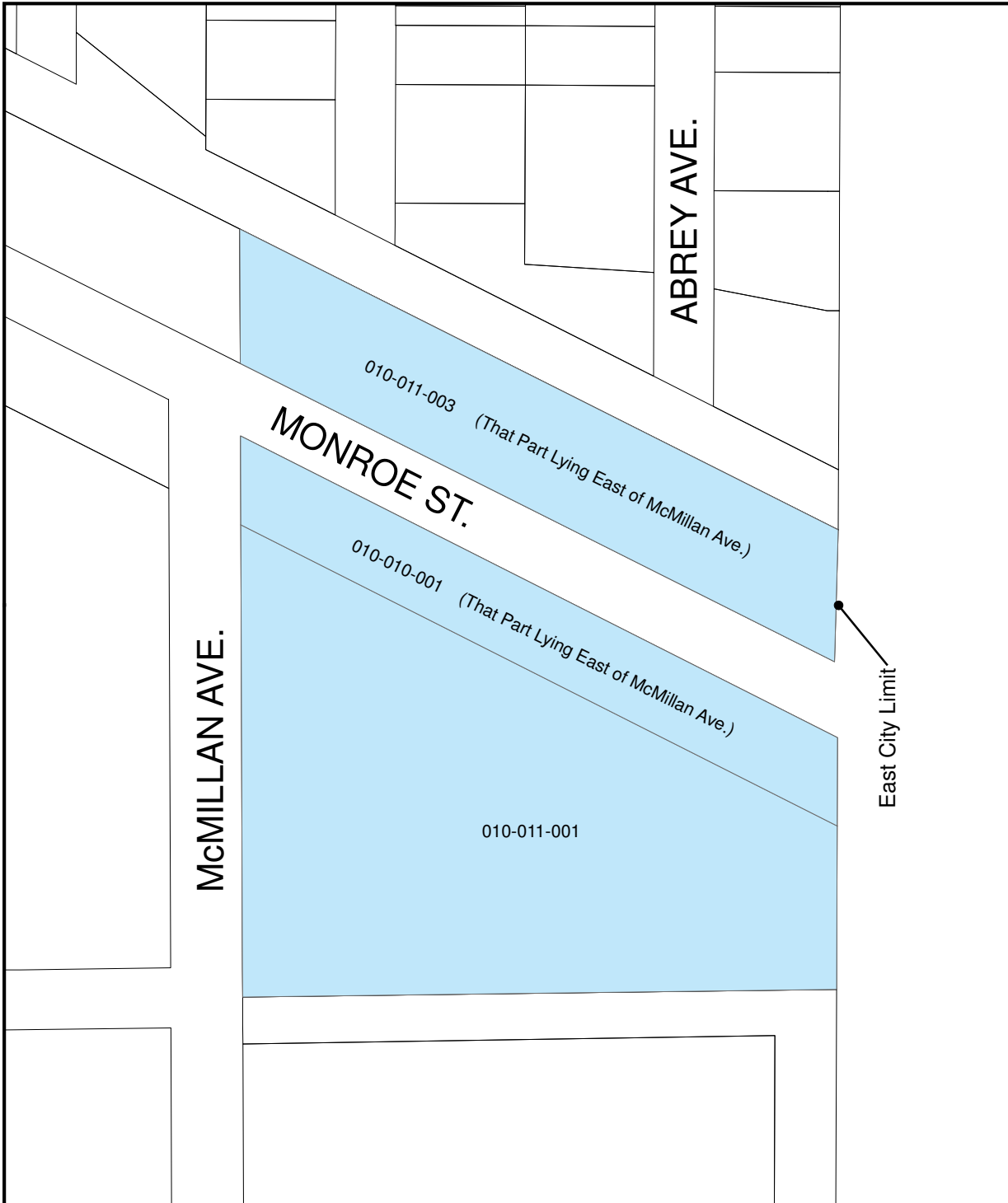


Legend

-  Special Assessment Parcels
-  City Parcels 2018
- 010-011-001 Parcel ID Number



1 inch = 132 feet



**ENGINEER'S ESTIMATE
MONROE STREET**

ENGINEER'S ESTIMATE OF PROBABLE COST FOR MONROE STREET, FROM MCMILLAN AVE. TO CITY LIMITS

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT	ASSESSMENT
							AT 40% RESIDENTIAL	AT 40% COMMERCIAL
MOBILIZATION, MAX_____	LSUM	1	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,200.00	\$ 800.00	\$ 800.00
EROSION CONTROL, INLET PROTECTION, FABRIC DROP	EA	4	\$ 100.00	\$ 400.00	\$ 400.00	\$ 240.00	\$ 160.00	\$ 160.00
PAVT, REM	SYD	20	\$ 8.00	\$ 160.00	\$ 160.00	\$ 96.00	\$ 64.00	\$ 64.00
AGGREGATE BASE, 9 INCH, MODIFIED	SYD	207	\$ 15.00	\$ 3,105.00	\$ 1,024.65	\$ 614.79	\$ -	\$ 409.86
TRENCHING, MODIFIED	STA	11	\$ 300.00	\$ 3,300.00	\$ 1,089.00	\$ 653.40	\$ 435.60	\$ 435.60
COLD MILLING HMA SURFACE	SYD	1367	\$ 2.50	\$ 3,417.50	\$ 3,417.50	\$ 2,050.50	\$ 1,367.00	\$ 1,367.00
SAW CUTTING	FT	66	\$ 5.00	\$ 330.00	\$ 330.00	\$ 198.00	\$ 132.00	\$ 132.00
HMA, 13A	TON	350	\$ 70.00	\$ 24,500.00	\$ 24,500.00	\$ 14,700.00	\$ 9,800.00	\$ 9,800.00
PAVT MRKG, WATERBORNE, 4 INCH, WHITE	FT	1103	\$ 0.20	\$ 220.60	\$ 220.60	\$ 132.36	\$ 88.24	\$ 88.24
MINOR TRAF DEVICES	LSUM	1	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 400.00	\$ 400.00
BARRICADE, TYPE III, HIGH INTENSITY, FURN AND OPER	EA	3	\$ 100.00	\$ 300.00	\$ 300.00	\$ 180.00	\$ 120.00	\$ 120.00
PLASTIC DRUM HIGH INTENSITY, FURN AND OPER	EA	25	\$ 150.00	\$ 3,750.00	\$ 3,750.00	\$ 2,250.00	\$ 1,500.00	\$ 1,500.00
SIGN, TYPE B, TEMP, PRISMATIC, FURN AND OPER	SFT	168	\$ 5.00	\$ 840.00	\$ 840.00	\$ 504.00	\$ 336.00	\$ 336.00
MISCELLANEOUS WORK ITEMS	LSUM	1	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 1,800.00	\$ 1,200.00	\$ 1,200.00
SUB TOTALS				\$ 46,323.10	\$ 42,031.75	\$ 25,219.05	\$ 16,402.84	\$ 16,812.70
INDIRECT COSTS:								
ENGINEERING @ 15% OF SUB TOTAL				\$ 6,948.47	\$ 6,304.76	\$ 3,782.86	\$ 2,460.43	\$ 2,521.91
ADMINISTRATIVE @ 5% OF SUB TOTAL				\$ 2,316.16	\$ 2,101.59	\$ 1,260.95	\$ 820.14	\$ 840.64
GRAND TOTALS				\$ 55,587.72	\$ 50,438.10	\$ 30,262.86	\$ 19,683.41	\$ 20,175.24
TRI-MER SHARE OF CONSTRUCTION COST CALCULATED AS 50% OF CITY-AT-LARGE SHARE								\$ 17,706.24

**ESTIMATED SPECIAL ASSESSMENT CALCULATIONS
MONROE STREET**

PAGE 3 OF 3

MONROE ST FROM MCMILLAN AVENUE TO EAST CITY LIMITS

SPECIAL ASSESSMENT ROLL

ENGINEER'S DETERMINATION OF ASSESSABLE AMOUNT:

TOTAL ASSESSABLE FRONT FEET	801.26
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CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY
TOTAL ELIGIBLE FOR ASSESSMENT PER TYPE	\$50,438.10	\$50,438.10
CITY SHARE \geq 60%	\$30,754.69	\$30,262.86
PROPERTY SHARE @ \leq 40%	\$19,683.41	\$20,175.24
ASSESSABLE FRONT FOOT RATE: PROP SHARE/ TOTAL FRONT FOOTAGE	\$24.57	\$25.18

**ESTIMATED INDIVIDUAL ASSESSMENTS
MONROE STREET
UNADJUSTED**

PAGE 2 OF 3

MONROE STREET FROM MCMILLAN AVENUE TO CITY LIMITS

**SPECIAL ASSESSMENT ROLL
UNADJUSTED ASSESSMENT AMOUNTS**

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
		HURON AND EASTERN RAILROAD	010-011-003	534.17	0.75	400.63	\$25.18	\$10,087.80	I1
				534.17		400.63		\$10,087.80	

SOUTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
	MONROE ST	CONSUMERS ENERGY	010-010-001	534.17	0.75	400.63	\$25.18	\$10,087.80	I2
1400	MONROE ST	TRI-MER	010-011-001	N/A	N/A	N/A	N/A	\$18,493.27	I2
				534.17		400.63		\$28,581.07	

TOTAL ASSESSABLE FRONT FOOTAGE

801.26

**ESTIMATED INDIVIDUAL ASSESSMENTS
MONROE STREET
ADJUSTED**

PAGE 1 OF 3

MONROE STREET FROM MCMILLAN AVENUE TO EAST CITY LIMITS

**SPECIAL ASSESSMENT ROLL
ASSESSMENT AMOUNTS AFTER ADJUSTMENTS**

PARCEL NUMBER	ADDRESS	PARCEL ACRES	PARCEL SFT	CLASS	STATUS	FRONTAGE			TOTAL VALUE	PROPERTY OWNER	TOTAL ENHANCEMENT	TOTAL CAPPED AMOUNT	TOTAL ENHANCEMENT
						FEET ASSESSABLE	LAND VALUE	BUILDING VALUE			UNADJUSTED		ADJUSTED
010-011-003		0.46	20,031.50	OTHER	VACANT	400.63	\$ 3,405.36	\$ -	\$ 3,405.36	HURON AND EASTERN RAILROAD	\$ 10,087.80	\$ 8,513.39	\$ 8,513.39
010-010-001		0.68	29,646.62	INDUSTRIAL	VACANT	400.63	\$ 5,039.93	\$ -	\$ 5,039.93	CONSUMERS ENERGY	\$ 10,087.80	\$ 12,599.81	\$ 10,087.80
010-011-001*	1400 MONROE ST	2.76	120,225.60	INDUSTRIAL IMPROVED		N/A	N/A	N/A	N/A	TRI-MER	\$ 18,493.27	\$ 18,493.27	\$ 18,493.27

*TRI-MER ASSESSMENT BASED UPON ITS WILLINGNESS TO PARTICIPATE WITH PAVEMENT IMPROVEMENTS

GRAND TOTAL: \$ 37,094.46

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$ 8,513.39
SOUTH SIDE	\$ 28,581.07
TOTAL SPECIAL ASSESSMENT	\$ 37,094.46

TOTAL PROJECT COST:	\$ 55,587.72
TOTAL SPECIAL ASSESSMENT:	\$ 37,094.46
CITY SHARE:	\$ 18,493.26



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 3, 2018
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1407

Susan Treen, Glow Work Plan Manager, has requested street and lot closures for the Annual Glow Parade and Tree Lighting Ceremony.

LOCATION:

Washington Street from Goodhue Street to Jerome Avenue and Main Street Plaza Lot

DATE/TIME:

5:30 pm – 8:00 pm, November 23, 2018

The Public Safety Department has issued Traffic Control Order No. 1407 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval of the request, waiver of the insurance requirement, and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1407	10/03/18	11:00 am

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Street and lot closure

LOCATION OF CONTROL
Washington Street from Goodhue Street to Jerome Avenue;
Main Street Plaza (Lot #13)

EVENT:
Glow Parade and Tree Lighting Ceremony
11/23/18
5:30 pm - 8:00 pm

APPROVED BY COUNCIL
_____, 20____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Main Street/DDA - Glow Owosso Date: _____

Primary Contact Person Name: Susan Treen

Title: Glow Work Plan Manager

Address: 207 N. Washington Street Owosso, MI 48867

Phone: 989.729.2253

Requested Date(s): Friday, November 23rd Requested Hours: 5:30pm-8:00pm

Area Requested (Parking Lot - Parade Route): Washington Street from Goodhue St. to Jerome Ave. And Main Street Plaza Lot (see attached map)

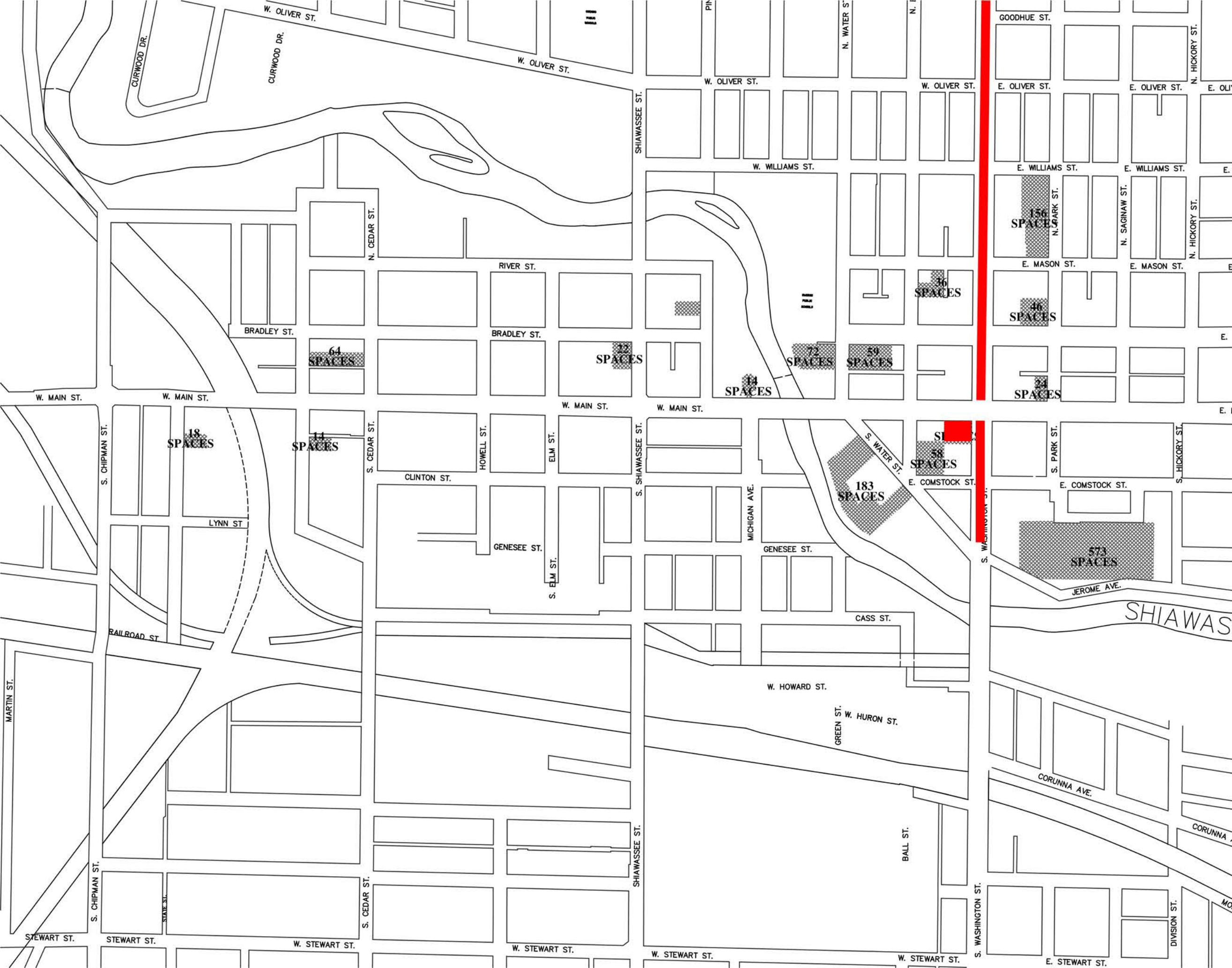
Detailed description of the use for which the request is made: Request for Owosso Main Street/DDA's annual Glow Parade & Tree Lighting Ceremony

- Attach copies of any rules or policies applicable to persons participating in the event.
Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
or
The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved [] Not Approved [] Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson





DATE: 10.15.18
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: 401 E COMSTOCK MORTGAGE DISCHARGE

BACKGROUND:

On September 26, 2012, the City entered into a regulatory agreement with the Michigan State Housing Development Authority in order for the owner of 401 E Comstock to receive a rental rehab grant through MSHDA. This grant program behaves like a mortgage because as a condition of receiving these grant dollars the owners have to agree to subsidize rent for 5 years. The City acts as the lender for 5 years to guarantee compliance with this regulatory requirement – hence the agreement between city and owner. After 5 years that part of the grant agreement is satisfied and the mortgage can be discharged. The 5 year period for the grant to 401 E Comstock has expired as of September, 2017.

FISCAL IMPACT:

None

RECOMMENDATION:

Since the 5 year period for the grant agreement has expired I recommend discharging the mortgage to clear title to the property.

RESOLUTION NO.

**AUTHORIZING DISCHARGE OF MORTGAGE FOR THE PROPERTY
AT 401 E. COMSTOCK STREET**

WHEREAS, on September 26, 2012 the City of Owosso, Shiawassee County, Michigan filed a lien on the property located at 401 E. Comstock Street as a component of a Rental Rehabilitation Grant through the Michigan State housing Development Authority; and

WHEREAS, the Rental Rehabilitation program requires the owner to subsidize rent for a five (5) year period as a requirement of the grant program; and

WHEREAS, the five-year subsidized rent requirement expired on September 26, 2017.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to discharge its mortgage lien for the Rental Rehabilitation grant for the property at 401 E. Comstock Street.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Discharge of Mortgage.

DISCHARGE OF MORTGAGE

The City of Owosso, a Michigan municipal corporation, whose address is 301 West Main Street, Owosso, Michigan 48867,

In consideration of One Dollar (\$1.00) to be paid by **Midwest Business Capital, a division of United Midwest Savings Bank**, whose address is 6460 Busch Boulevard, Suite 200, Columbus, Ohio 43229, and in consideration of clearing title to the subject property,

Hereby DISCHARGES the City of Owosso Rental Rehab Program Rental Rehab Deferred Payment Mortgage executed by

Edwin and Connie Hildebrant, whose address is 526 North Hickory Street Owosso, MI 48867,

Dated September 26, 2012 and recorded on December 12, 2012 at liber 1179, page 0885, Shiawassee County records, as amended, assigned, and subordinated, against the following property in the City of Owosso, Shiawassee County, Michigan:

The south ½ of lot E of the plat of Dewey and Stewarts Addition to the City of Owosso, as recorded in Liber 1 of plats on page 98, Shiawassee County records.

More commonly known as: 401 East Comstock Street

Parcel No. 050-180-000-007-00

This document discharges the mortgage, only, and does not discharge any liability under the promissory note secured by the mortgage.

The City of Owosso also acknowledges that the Regulatory Agreement for Restriction of Use and Occupancy Michigan Rental Rehab Program, dated September 26, 2012, and recorded on December 12, 2012 at liber 1179, page 0885, has expired under that document's own terms.

Dated: October ____, 2018

City of Owosso

By: Christopher T. Eveleth
Its: Mayor

Signed and acknowledged before me in Shiawassee County, Michigan on October ____, 2018 by Christopher T. Eveleth as Mayor of the City of Owosso.

Notary Public

Dated: October ____, 2018

City of Owosso

By: Amy K. Kirkland
Its: City Clerk

Signed and acknowledged before me in Shiawassee County, Michigan on October ____, 2018 by Amy K. Kirkland as City Clerk of the City of Owosso.

Notary Public



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 11, 2018

TO: City Council

FROM: Glenn M. Chinavare, Utility Director

SUBJECT: Drinking Water Revolving Loan Fund (DWRf) Project Application -
Addendum No. 8 to OHM Advisors

RECOMMENDATION:

Approval to amend the professional service agreement with Orchard, Hiltz, and McClement (OHM) of Livonia, Michigan as Addendum No. 7, to prepare a project application for DWRf in the amount of \$13,980.00.

BACKGROUND:

The MDEQ offers low interest loans of 2% to 2.5% for 20 and 30 year loan pay-off periods. Some of the advantages the DWRf program offered to municipalities are:

- Principal loan forgiveness (if qualified as disadvantaged community) of 20% to 50% for water main replacement.
- Water service replacements from the water main to the private property building is eligible for project loan funding.

Project applications can score higher for funding approval if the proposed project encompasses a larger scope. This may include, water distribution improvements, physical treatment plant improvements and new well field development, which would serve to focus on overall water quality needs within the community. These needs have been identified within the past two years, as result of completion of MDEQ required Asset Management Planning, and the 2017 Water Reliability Study performed by staff and OHM Advisors.

Approved project plans are good for 5 years for funding requests. Project applications are due to MDEQ on May 1, 2019. Approved projects are eligible for funding as early as December 2019.

FISCAL IMPACTS:

The additional services proposed are a not-to-exceed \$13,980.00. Services are chargeable to the FY 2018-2019 Water Fund accounts 591-552-818.000 and 591-553-818.000.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) OHM Proposal

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF ADDENDUM NO. 7 TO
AN AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES
WITH ORCHARD, HILTZ & MCCLIMENT, INC. D/B/A OHM ADVISORS**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors by the adoption of Resolution No. 69-2017 on May 15, 2017; and

WHEREAS, the city and Director of Public Services & Utilities desires to expand the contract to include additional services for preparation and submission of a project application to the Michigan Department of Environmental Quality for Drinking Water Revolving Loan Funds (DWRf) for the 2019 program cycle.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to expand the contract approved by Resolution No. 69-2017 on May 15, 2017 with Orchard, Hiltz & McCliment, Inc. d/b/a OHM Advisors to include additional services in the amount of \$13,980.00, for DWRf project funding for public water supply improvements.
- SECOND: The accounts payable department is authorized to submit payment to OHM Advisors, in the amount not to exceed \$13,980.00 as addendum No. 7 for DWRf project application funding..
- THIRD: The above expenses shall be paid from the water funds accounts 591-552 & 553-818.000.

ARCHITECTS. ENGINEERS. PLANNERS.



October 10, 2018

Mr. Glenn M. Chinavare
Director of Public Services
City of Owosso
301 West Main
Owosso, MI 48867

RE: Drinking Water Revolving Fund (DWRF)
Water System Upgrades

Dear Mr. Chinavare,

OHM Advisors is pleased to submit this proposal to prepare a DWRF funding application to the Michigan Department of Environmental Quality (MDEQ) for city-wide water main upgrades.

PROJECT UNDERSTANDING

The MDEQ's DWRF program offers water suppliers low interest financing of 2.5% interest (for 20 year loans) to complete upgrades of their water supply systems. Distribution, storage, pumping and treatment are all eligible items through the DWRF program.

SCOPE OF SERVICES

OHM Advisors anticipates the following tasks for completing the application process.

- ▼ Prepare the MDEQ "Intent to Apply" form
- ▼ Prepare the preliminary project plan including the following items
 - Project Background
 - Analysis of Alternatives
 - Principal Alternatives
 - Selected Alternative
 - Environmental Evaluation
 - Mitigation Measures
- ▼ Facilitate public participation requirements including the following items
 - Public Meeting (1)
 - Public Hearing (1)
- ▼ Submit the final project plan incorporating public participation documents and MDEQ review comments

OHM Advisors

929 BRIDGEVIEW SOUTH
SAGINAW, MICHIGAN 48604

T 989.393.4200
F 734.522.6427

OHM-Advisors.com



SCHEDULE

The final project plan will be due to MDEQ by May 1, 2019 for FY 2019. The following timeline will apply.

Submit Intent to Apply	November 2018
Submit Preliminary Project Plan to MDEQ	January 2019
Hold Public Meeting	January 2019
Hold Public Hearing	March 2019
Submit Final Project Plan to MDEQ	May 1, 2019

FEES

The services outlined above will be performed on an hourly basis with a total not-to-exceed fee for the sum of all tasks outlined in our scope of work. The total Not-to-Exceed Fee for this current scope of work, based on our 2018 rates is **\$13,980**.

ACCEPTANCE

If this proposal is acceptable to you, a signature on the enclosed copy of this letter and initials on the contract terms and conditions will serve as our authorization to proceed. Thank you for giving us the opportunity to be of service. We look forward to another successful project with the city.

Sincerely,
OHM Advisor

Louis P. Fleury, P.E.

Orchard, Hiltz, & McCliment, Inc.
CONSULTANT

City of Owosso
CLIENT

_____	(Signature)	_____
_____	(Name)	_____
_____	(Title)	_____
_____	(Date)	_____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 9, 2018

TO: City Council

FROM: Glenn M. Chinavare, Director of Public Services & Utilities

SUBJECT: Water Treatment Plant High Service Pump- Variable Frequency Drive (VFD) Replacement

RECOMMENDATION:

Authorization to purchase VFD equipment including removal/installation services from Peerless Midwest of Ionia, Michigan for use at the Water Treatment Plant.

BACKGROUND:

The Water Treatment Plant has four (4) high service (HS) pumps that deliver treated water into the water distribution system. HS pumps No.1 & No.2 throttle up or down pumping with a modulating valve. HS pumps No.3 & 4 operate with VFD units. The existing HS pumps No.3 and No.4 were supplied from the Wastewater Treatment Plant (used units), which are now nearing their useful life. A VFD life span is 7 to 10 years depending on usage and heat. Average life span is 5 - 7 years.

One unit will be purchased this year and the second unit to be purchased from next year's budget.

Peerless Midwest is a recognized leader in the water and wastewater industry, and has provided the low, responsible bid.

FISCAL IMPACTS:

Equipment expense in the amount of \$17,761.00, plus installation contingency of \$1,800.00 for a total of \$19,561.00 is available from the FY2018-2019 Capital Budget Replacement Fund 591-901-972.000.

Document originated by:

Glenn M. Chinavare

Attachment: (1) Resolution
(2) Bid Tab

RESOLUTION NO.

**AUTHORIZING BID AWARD TO
PEERLESS MIDWEST, INC.
FOR THE PROVISION OF EQUIPMENT AND INSTALLATION SERVICES
AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Water Replacement Fund for the replacement of a High Service Pump Variable Frequency Drive (VFD) unit, and

WHEREAS, the existing VFD has expended its useful service life, and requires replacement with a more efficient and properly sized unit, and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the bid proposals and recommends authorizing Peerless Midwest, Inc. provide and install the replacement VFD in an amount not to exceed \$17,761.00, plus an installation and modification contingency with prior written approval, in the amount of \$1,800.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Peerless Midwest, Inc. for the purchase and installation of one High Service Pump VFD unit for use at the Water Treatment Plant in the amount of \$17,761.00.

SECOND: The accounts payable department is authorized to submit payment to Peerless Midwest, Inc. in the amount of \$17,761.00, plus a contingency in the amount of \$1,800.00 with prior written approval, for a total of \$19,561.00 upon satisfactory installation and testing of said equipment.

THIRD: The above expenses shall be paid from account no. 591-901-972.000.

Product Details and Certifications

Product: 20F1AND186AN0NNNNN

Description: PowerFlex 750-Series



Representative Photo
Only (actual product
may vary based on
configuration
selections)

BASE DRIVE INFORMATION

Bulletin Number	PowerFlex 753 AC Drive, with Embedded I/O
Voltage Class	480 VAC, 3 PH
Output Current	186 Amps, 150HP ND, 125HP HD
Enclosure Type	Open Type
Input Type	AC Input with Precharge, no DC Terminals
Frame Size	Frame 6
EMC Filtering Options	Filtered, CM Jumper Removed
Dynamic Braking	None
HIM	Blank (No HIM)

GENERAL CABLE CABLING ASSISTANCE

Disclaimer:	Article 310, Table 310.15(B) 16 Allowable Ampacities for Insulated Conductors up to 2000V, Correction Factors, and Other Possible Constraints. It is the responsibility of the Designer, Installer and End User to verify that all NEC, CEC and Local Codes/Standards are strictly adhered too. Consult Rockwell Automation Drive Family Motor Cable Length Restrictions Tables (Rockwell Automation Publication DRIVES-IN001L-EN-P for maximum VFD cable lengths). To protect the motor from reflective waves, limit the length of the motor cables from the drive to the motor. General Cable can provide some direction as to what cables could be considered for use with these drives since NEC Article 430 Motors, Motor Circuits and Controllers would be the minimum guidelines for review. General Cable cannot recommend a specific cable for a specific drive system since we do not know all drive system parameters and customer's applications. Nothing herein is intended to modify, alter or extend any warranties for General Cable products.
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ACCESSORIES

PowerFlex 750-Series Option Modules	(1) PF750 115V I/O Module 2AI,2AO,6DI,2RO (1) PowerFlex Architecture Class Enhanced HIM, NEMA 1
PowerFlex 750-Series Mechanical Accessories	(1) PF750 NEMA 1 Kit, Frame 6

CITY OF OWOSSO BID TABULATION SHEET

DATE 10/2/2018

DEPT. WTP

SUBJECT: **WTP VFD Replacement Bid**

		Peerless Midwest 505 Apple Tree Drive Ionia, MI 48846 616-527-0050			J. Ranck Electric, Inc. 1993 Gover Parkway Mt. Pleasant, MI 48858 989-773-7393			Northern Pump & Well 6837 W. Grand River Ave. Lansing, MI 48906 517-322-0219		
ITEM #	DESCRIPTION	First VFD	Second VFD	TOTAL	First VFD	Second VFD	Total	First VFD	Second VFD	TOTAL
1	20F1 and 186AN0NNNNN	13,950.00	\$13,950.00	\$ 27,900.00	\$13,590.00	\$ 13,590.00	\$ 27,180.00	\$ 17,448.00	\$ 17,448.00	\$ 34,896.00
2	20-750-2262D-2R	270.00	\$270.00	\$ 540.00	\$269.00	\$ 269.00	\$ 538.00	\$ 565.00	\$ 565.00	\$ 1,130.00
3	20-HIM-A6	184.00	\$184.00	\$ 368.00	\$187.00	\$ 187.00	\$ 374.00	\$ 384.00	\$ 384.00	\$ 768.00
4	20-750-NEMA1-F6	207.00	\$207.00	\$ 414.00	\$210.00	\$ 210.00	\$ 420.00	\$ 407.00	\$ 407.00	\$ 814.00
5	Removal and Installation	1,900.00	\$1,575.00	\$ 3,475.00	\$2,892.00	\$ 2,892.00	\$ 5,784.00	\$ 4,250.00	\$ 4,250.00	\$ 8,500.00
6	Programming/Startup of VFD	1,250.00	\$1,250.00	\$ 2,500.00	\$2,416.00	\$ 2,416.00	\$ 4,832.00	\$ 3,264.00	\$ 3,264.00	\$ 6,528.00
7	Other Items Offered-List Items			\$ -	\$1,797.00	\$ 1,797.00	\$ 3,594.00	\$ 2,176.00	\$ 2,176.00	\$ 4,352.00
TOTAL BID		\$17,761.00	\$17,436.00	\$ 35,197.00	\$21,361.00	\$ 21,361.00	\$ 42,722.00	\$ 28,494.00	\$ 28,494.00	\$ 56,988.00

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE: _____

DEPT. HEAD: *Cheryl Grace*
 PURCH. AGENT: *Cheryl Grace*
 STAFF REC.: *Cheryl Grace*
Peerless Midwest

GENERAL LIABILITY INSURANCE
 EXPIRATION DATE: _____ 3/1/2019
 WORKERS COMPENSATION INSURANCE
 EXPIRATION DATE: _____ 3/1/2019
 SOLE PROPRIETORSHIP
 EXPIRATION DATE: _____

AWARDED: _____
 COUNCIL APPROVED: _____
 PO NUMBER: _____



MEMORANDUM

301 W MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 9, 2018
TO: The Owosso City Council
FROM: Glenn M. Chinavare, Director of Public Services & Utilities
SUBJECT: Fleet Pickup Purchase

RECOMMENDATION:

Recommend council waive the competitive bid process and approve the purchase of two new F250 Ford pickup trucks through State of Michigan Contract No. 071B7700180 - Macomb County Contract 71-15 Bid.

BACKGROUND:

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Signature Ford Lincoln Mercury was awarded the State of Michigan bid for vehicles of which pickups are included. The bid meets the definition of a joint purchase with another governmental unit of the aforementioned Section 2-345(3). The State bid price varies with the options needed for particular units.

The vehicles to be purchased will be:

2 each 4X2 F250 Pickup For use in the DPW Motor Pool

Old vehicles to be replaced:

- Truck No. 301 is a 1998 Ford Pickup - severely corroded
- Truck No. 303 is a 1998 Ford Pickup – mechanically poor to fair condition

Vehicles will be sold as is after receipt of new.

FISCAL IMPACTS:

Purchased vehicles will be funded from the Fleet Motor Pool Account 661-901-979.000 in the amount of \$26,151.00 each for a total contract price of \$52,302.00 plus, plus contingency for estimated shipping and handling of \$350.00, for grand total of \$52,602.00.

Attachments: (1) Resolution
(2) Signature Ford Quote

Document originated by: Glenn Chinavare, Director of Public Services & Utilities

RESOLUTION NO.

**AUTHORIZING PURCHASE OF FLEET VEHICLES (PICKUP)
FROM OWOSSO MOTORS, INC. D/B/A SIGNATURE FORD LINCOLN MERCURY
UTILIZING CONTRACT # 071B7700180**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Department of Public Works Fleet Motor Pool requires the use of a pickup trucks to perform city wide maintenance; and

WHEREAS, these vehicles must be periodically replaced to ensure a mechanically sound and reliable fleet is available at all times; and

WHEREAS, City Code Section 2-345(3) provides for an exception to competitive bidding when the best interest of the city would be served by jointly purchasing with another governmental unit.

WHEREAS, the City of Owosso desires to purchase two replacement F250 pickup trucks, and it is in the best interest of the City to utilize State of Michigan Contract No. 071B7700180/Macomb County Contract 71-15 Bid held by Owosso Motors, Inc. d/b/a Signature Ford Lincoln Mercury, for said purchase; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase the following vehicles from Signature Ford Lincoln Mercury using State of Michigan Contract No. 071B1300009:

- two 4X2 F250 Pickups for use in the DPW Fleet Motor Pool @ \$26,151.00 each

SECOND: The Director of Public Services is hereby instructed and authorized to sign any necessary documents to complete said purchase.

THIRD: Payment is authorized to Signature Ford Lincoln Mercury in the amount of \$26,151.00 for each vehicle for a total of \$52,302.00, plus estimated shipping and handling charges of \$350.00 for a grand total of \$52,602.00 upon delivery and acceptance.

FOURTH: Said purchase shall be paid for from the Fleet Motor Pool 661-901-979.000.



September 11, 2018

City of Owosso DPW
Attn: Mark Mitchell
522 Milwaukee Street
Owosso, MI 48867

Dear Mark Mitchell:

Price on 2019 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 71-15 Bid:

(2) 2019 Ford F250 Regular Cab 4x2 Pickup 8' Box in Race Red	\$26,151.00 ea
Total Delivered Price	\$52,302.00

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

Macomb#71-15 T.4, T.5, T.6, T.7, T.8, T.9
2019 F-250 Reg. Cab,
SuperCab, Crew Cab
Major Standard Equipment

MECHANICAL

- Brakes – Four-Wheel Disc Anti-lock Brake System
- Engine 6.2L 2 Valve Gas SOHC EFI NA V8 (Flex-Fuel)
- Fuel Tanks
 - 29 Gallon (Diesel Engine) — 142" or 148" Wheelbase
 - 34 Gallon (Diesel Engine) — 160" or 164" Wheelbase
 - 34 Gallon (Gas Engine) — NA 176" Wheelbase
 - 48 Gallon (Gas and Diesel Engine) — 176" Wheelbase
- TorqShift-G six-speed automatic w/SelectShift®

EXTERIOR

- Bumpers – front & rear, black painted
 - Doors
 - Two (Regular Cab only)
 - Four (SuperCab/Crew Cab only)
 - Fender vents – front
 - Front License Plate Bracket
 - Glass – solar-tinted
 - Grille – black painted
 - Handles – door & tailgate, black
 - Jack
 - 2-Ton mechanical (250/350 SRW)
 - Lamps – pickup box and cargo area
 - Moldings – tailgate and box-rail
 - Tailgate – Removable w/key lock & Tailgate Lift Assist
 - "Three-Blink" lane change signal
 - Tow hooks – front, two (2)
 - Trailer Sway Control
 - Trailer Tow Package – 7-wire harness w/relays & 7/4 pin connector
 - Tires – LT245/75R17E BSW A/S (5)
 - Wheels F-250/F-350 SRW – 17" Argent Painted Steel w/painted hub covers/center ornaments
 - Spare tire, wheel, lock & carrier
 - Windshield wipers – intermittent
- INTERIOR/COMFORT**
- 2.3" Productivity Screen in IP Cluster
 - Air conditioning – manual, single zone
 - Cabin Air Particulate Filter
 - Convenience
 - Coat hooks – LH/RH color-coordinated
 - Dash top tray
 - Dome Lamp – LH/RH door activated & I/P switch operated w/delay
 - Handles, grab – driver & front-passenger
 - Handles, roof ride – front-passenger (also over rear-doors on Crew Cab)
 - Map lights – dual (front and rear w/Crew Cab)
 - Powerpoint, auxiliary
 - Door-trim – armrest/grab handle & reflector
 - Floor covering – Black, full length vinyl
 - Headliner – color-coordinated cloth
 - Hood release
 - Horn – dual electric
 - Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
 - Instrument panel – color-coordinated w/dual glove box, 4 air registers w/positive shut off, powerpoint
 - Instrumentation – Multi-function switch message center w/Ice Blue® Lighting
 - Mirror – rearview 11.5" day/night
 - Outside Temperature Display
 - Overhead console w/dual storage bins and map lights (NA Regular Cab)

- Powerpoint – auxiliary two (2) in instrument panel
- Scuff plates – front, color-coordinated
- Seats – Front, HD vinyl, 40/20/40 split bench w/center armrest, cupholder and storage (manual lumbar – driver's side), front center-seat w/integrated restraint
- Steering – power
- Steering – damper
- Steering wheel – black vinyl with tilt and telescoping steering wheel/column; includes three (3) button message control
- Sun visors – color-coordinated vinyl, driver w/pocket, passenger w/uncovered mirror
- Window – Rear, fixed
- Windshield Wipers – intermittent

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control)
- Airbags
 - Driver and Passenger frontal and side airbag/curtain
 - Passenger side airbag deactivation switch
- Belt-Minder® (front safety belt reminder)
 - chime & flashing warning light on I/P if belts not buckled
- Child tethers (Regular Cab, front-passenger and all rear-seating positions)
- Center High-mounted Stop Lamp (CHMSL)
- Driver and passenger frontal and side airbag/curtain; passenger side deactivation Switch
- Headlamps – Quad beam jewel effect halogen
- Individual Tire Pressure Monitoring System
- Mirrors – manually telescoping two-way fold trailer tow with manual glass
- Safety belts – w/height adjustment D-ring
- Safety Canopy® System
- SecuriLock® Passive Anti-Theft System; includes MyKey® owner controls feature (PATS)
- SOS Post-Crash Alert System™
- Stationary Elevated Idle Control
- Underhood service light

DRIVER ASSIST

- AutoLamp (Auto On/Off Headlamps) with Rainlamp Wiper Activated Headlamps
- Hill Start Assist
- Rear View Camera

FUNCTIONAL

- Audio – AM/FM stereo (speakers; four (4) w/Reg. Cab, six (6) w/Super and Crew Cabs)
- Axle
 - Twin I-beam front axle w/coil spring suspension (narrow front track) – 4x2 (F-250 and F-350)
 - Mono-beam front axle w/coil spring suspension (narrow front track) – 4x4 (F-250 and F-350)
 - Rear – Non-Limited-Slip (F-250/F-350)
- Battery
 - Gas engine – 650-CCA, 72-AH (XL only)
 - Diesel engine – 750-CCA, 78-AH, dual (6.7L Power Stroke® Diesel engine)
- Electronic Shift on the fly 4x4
- Heavy-Duty Alternator (157 AMP)
- Intelligent Oil-Life Monitor® (6.7L Power Stroke® Diesel engine)
- Oil minder system (6.2L Gas engine)
- Shock absorbers – heavy-duty gas
- Stabilizer bar – front

9950# GVWR Regular Cab 8 Ft. Box, 142"WB, 10000# GVWR

<input checked="" type="checkbox"/>	Base Price 4x2 (F2A/600a), (T.4)	\$21,696.00
<input type="checkbox"/>	Base Price 4x4 (F2B/600a), (T.6)	\$24,249.00
<input type="checkbox"/>	Base Price 4x4 (F2B/600a), (T.9) (6.7L Diesel Engine)	\$32,844.00

10000# GVWR SuperCab 6 3/4 Ft. SHORT Box, 148"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a)	\$23,915.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a), (T.7)	\$26,202.00

10000# GVWR SuperCab 8 Ft. Box, 164"WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (X2A/600a), (T.5)	\$23,921.00
<input type="checkbox"/>	Base Price 4x4 (X2B/600a) (T.8)	\$26,382.00

10000# GVWR Crew Cab 6 3/4 Ft. SHORT Box, 160" WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$25,321.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$27,778.00

10000# GVWR Crew Cab 8 Ft. Box, 176" WB, 10000# GVWR

<input type="checkbox"/>	Base Price 4x2 (W2A/600a)	\$25,501.00
<input type="checkbox"/>	Base Price 4x4 (W2B/600a)	\$27,962.00

<u>Available Standard Options</u>	<u>Option</u>	<u>Price</u> <u>Reg.&Super/Crewcab</u>
<input type="checkbox"/> 6.7L Power Stroke 4V Diesel V8 (B20)/TorqShift 6-Spd Auto.	99T/44W	8,595.00
<input type="checkbox"/> CNG/LPG Fuel Capable Engine (w/ 6.2L only)	98F	315.00
<input type="checkbox"/> Engine Block Heater	41H	100.00
<input checked="" type="checkbox"/> Seats, 40/20/40 Split Bench Cloth	1S	100.00/315.00
<input type="checkbox"/> Seat, Vinyl High Back Buckets (Regular Cab only)	LS	355.00
<input type="checkbox"/> Seats, Cloth High Back Buckets	4S	515.00/615.00
<input checked="" type="checkbox"/> Tires, LT245/75Rx17E All-Terrain (5)	TBM	165.00
<input type="checkbox"/> Tires, LT265/70R17E OWL All-Terrain (4)(Spare is BSW)	TCD	455.00
<input type="checkbox"/> CNG/LPG Prep Fuel Capable Engine	98F	315.00
<input type="checkbox"/> Engine Idle Shutdown (avail. w/6.7L diesel Only)	63T	250.00
<input type="checkbox"/> Operator Commanded Regeneration (OCR) (6.7L Diesel Only)	98R	250.00
<input type="checkbox"/> Power Windows, Locks, Heated Mirrors, and Remote Keyless Entry	90L/54K	915.00/1125.00cc
<input type="checkbox"/> Powercode Remote Start System(Req. Power Equip. Grp.)	76S	195.00
<input type="checkbox"/> Dual Alternators, Diesel only (total of 377 amps)	67B	115.00
<input checked="" type="checkbox"/> Extra-Extra Heavy Duty Alternator 240 amp (Gas Engine Only) 67E	67E	85.00
<input type="checkbox"/> Dual Batteries (78 Amp.) (Gas Engine Only)	86M	210.00
<input checked="" type="checkbox"/> 110V/400W Outlet	43C	75.00
<input type="checkbox"/> Keys Extra (Regular) \$75.00 x ___ =	Sig	75.00 ea
<input type="checkbox"/> Keys Extra (With Power Group) \$220.00 x ___ =	Sig	220.00 ea
<input checked="" type="checkbox"/> Trailer Brake Controller	52B	270.00
<input type="checkbox"/> Transmission Power Take-Off Provision , Diesel Only	62R	280.00
<input type="checkbox"/> Manual Shift on Stop 4-Wheel Drive System (Floor Shift Lever)	21M	N/C
<input checked="" type="checkbox"/> Cab Steps Molded Black	18B	320.00/445.00
<input type="checkbox"/> Privacy Glass with Heated Backlight/Rear Window Defrost	43B/924	90.00
<input type="checkbox"/> Reverse Vehicle Aid Sensor	76R	245.00

<input checked="" type="checkbox"/>	Roof Clearance Lights	592	80.00
<input checked="" type="checkbox"/>	Tailgate Step, Incl. Tailgate Assist, Step & Handle	85G	375.00
<input checked="" type="checkbox"/>	Speed Control	525	235.00
<input checked="" type="checkbox"/>	Upfitter Switches (6) located in overhead console)	66S	165.00
<input type="checkbox"/>	Upfitter Interface Module	18A	295.00
<input type="checkbox"/>	9900 GVWR Package	68D	100.00
<input type="checkbox"/>	4x4 Off-Road Pkg (Incl. Skid Plates, E-Locking Axle & AT Tires)	17X/X3E/TBM	950.00
<input type="checkbox"/>	Snow Plow Prep Package(N/A with 67H)	473	185.00
<input checked="" type="checkbox"/>	Camper Package	471	160.00
<input type="checkbox"/>	Snow Plow/Camper Package	47B	245.00
<input checked="" type="checkbox"/>	Suspension Package, Heavy Service(N/A with 473)	67H	125.00
<input type="checkbox"/>	XL Decor Group (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments)	17F	220.00
<input type="checkbox"/>	XL Value Pkg (Chrome front and rear step bumper, Bright chrome hub covers and center ornaments, SYNC & Cruise Control)	96V	1000.00
<input type="checkbox"/>	STX APPEARANCE PACKAGE (AM/FM Stereo MP3 player (speakers; four (4) with Regular Cab, six (6) with SuperCab and Crew Cab), Bright Chrome Grille, Bright Hub Covers, Chrome Front and Rear Step Bumpers, Cruise Control, STX Fender Vent Badge, SYNC® 18" Sparkle Silver Painted Cast Aluminum Wheels (648), and LT275/65Rx18E BSW A/S (TCH)	17S	1690.00
<input type="checkbox"/>	SYNC Bluetooth System	585	550.00
<input type="checkbox"/>	Pickup Box Delete(8' box only)	66D	(465.00)
<input type="checkbox"/>	Rearview Camera Prep Kit for Box Delete (Includes Loose Camera, Wiring Bundle, and Electrochromic Mirror w/Video Display)	872	470.00
<input type="checkbox"/>	Heavy Service Package for Pickup Box Delete Only	63R	125.00
<input type="checkbox"/>	Spare Tire & Rim (for Box delete only)	512	295.00
<input checked="" type="checkbox"/>	Axle, Electronic Locking	X3	390.00
<input checked="" type="checkbox"/>	Daytime running Lights	942	45.00
<input type="checkbox"/>	Skid Plate Package	41P	100.00
<input checked="" type="checkbox"/>	Box Link Cleats	66B	75.00
<input type="checkbox"/>	Drop in Plastic Bedliner	85L	350.00
<input checked="" type="checkbox"/>	Tough Bed(Spray-in-bedliner)	85S	540.00
<input type="checkbox"/>	Bed Mat(N/A w/85S Tough Bed Spray-in-Bedliner)	85M	180.00
<input checked="" type="checkbox"/>	Splash Guards/Mud Flaps	61S/62S	130.00
<input checked="" type="checkbox"/>	Wheel Well Liner Front and Rear	61N	325.00
<input checked="" type="checkbox"/>	Exterior Backup Alarm	76C	140.00
<input type="checkbox"/>	LED Box Light (Not Available with LED Warning Strobes 91S)	66L	60.00
<input checked="" type="checkbox"/>	LED Warning Strobes-Amber	91S	655.00

Total Price **\$26,151.00** ea

Colors for F-250

Exterior Colors

Interior Steel (Grey)

Race Red	[PQ]	[X]
Blue Jeans Metallic	[N1]	[]
Ingot Silver Metallic	[UX]	[]
Agate Black	[UM]	[]
Oxford White	[Z1]	[]
Magnetic Metallic	[J7]	[]
Stone Gray	{D1}	[]
SPECIAL PAINT		
School Bus Yellow Add \$660.00	[BY]	[]
Omaha Orange Add \$660.00	[MB]	[]
Green Gem Add \$660.00	[W6]	[]



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 9, 2018
TO: City Council
FROM: Glenn M. Chinavare, Director of Public Services & Utilities
SUBJECT: Osburn Lakes Development - Geotechnical Evaluation Services

RECOMMENDATION:

Authorization to enter into an Agreement with Soil & Material Engineers (SME) of Lansing, Michigan to provide geotechnical soils evaluation services for proposed Osburn Lakes Phase II Development, in the amount of \$9,900.00.

BACKGROUND:

Osburn Lakes residential development has additional property available to consider expanding residential home construction. The remaining land available is in and around existing wetland and/or soft soils, which requires a condition assessment to determine its acceptability for housing construction.

SME is the preferred geotechnical firm to provide these services, due to their close proximity and reputation for providing reliable services for other city of Owosso projects. Waiver of the competitive bidding process is hereby requested for these services.

FISCAL IMPACTS:

The attached SME proposal is for a baseline geotechnical evaluation and soils condition analysis in the amount of \$9,900.00. Additional services may be required depending on results of planned boring locations and other unforeseen contingencies. Contingency funds in the amount of \$2,500.00 are also requested for a total of \$12,400.00. Funds are available in account 497-270-801.000 for these services.

Document originated by:

Glenn M. Chinavare, Director of Public Services & Utilities

Attachment: (1) Resolution
(2) SME Proposal

RESOLUTION NO.

**AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH
SOIL AND MATERIALS ENGINEERS, INC D/B/A SME FOR GEOTECHNICAL SOILS EVALUATION
FOR THE OSBURN LAKES PHASE II PROPOSED DEVELOPMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is considering expansion of the development of Osburn Lakes, and

WHEREAS, additional soil evaluation and condition assessment is required to determine the suitability of the proposed extension for residential construction, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal provided by SME to perform these geotechnical services, and has determined that the scope of services specified by SME are necessary and proper to determine soil suitability for construction.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional services agreement with Soil and Materials Engineers, Inc. d/b/a SME of Lansing, Michigan for soils evaluation and condition assessment for the proposed Osburn Lakes Phase II development.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Proposal for Geotechnical Evaluation Services, Osburn Lakes Residential Development Phase II between the City of Owosso, Michigan and Soil and Materials Engineers, Inc. d/b/a SME in an amount not to exceed \$9,900.00.
- THIRD: The Finance Department accounts payable is authorized to make payment to SME for geotechnical services in the amount of \$9,900.00 plus contingency expenses in the amount of \$2,500.00 with prior approval, for a total of \$12,400.00.
- FOURTH: Funds are available from account 497-270-807.000 for these services.



2663 Eaton Rapids Road
Lansing, MI 48911-6310

T (517) 887-9181

www.sme-usa.com

September 25, 2018

Mr. Randy Chesney, PE
City of Owosso
301 West Main
Owosso, Michigan 48867

Via E-mail: randy.chesney@ci.owosso.mi.us (PDF file)

RE: Proposal for Geotechnical Evaluation Services
Osburn Lakes Residential Development Phase II
Owosso, Michigan
SME Proposal No. P03157.18

Dear Mr. Chesney:

SME would be pleased to assist the City of Owosso (the City) with geotechnical evaluation services for the referenced project. Presented below is our understanding of the project, proposed scope of service, and our professional services fee. This proposal is submitted in response to your e-mail request received on September 19, 2018, and our subsequent correspondence.

In preparation of this proposal, we visited the site on September 21, 2018, to observe the existing site conditions. We also reviewed the PDF site plan depicting the proposed area of Phase II of the Osburn Lakes development provided to us in your e-mail message on September 19. In addition, we reviewed the USDA Soil Maps of the project area. The soil map for the project area is included as an attachment to this proposal.

PROJECT DESCRIPTION

The project site is located to the south of the existing Osburn Lakes residential development on North Gould Street in Owosso, Michigan. The site is located on the east side of North Gould Street, between the cross-streets of Atlantic Avenue and Crystal Lane. The Osburn Drain and the Caledonia Township boundary line form the east boundary of the project site.

We understand the project will consist of the construction of Phase II of the Osburn Lakes residential development. The project will include new roadways throughout the development, connecting to North Gould Street to the west (at the Huntington Drive intersection) and several of the existing roadways within the existing development to the north (Moore Street, Beech Street, and Juniper Street). New sanitary and storm water utilities will be as part of the project.

Based on observations made during our site visit, the north portion of the site is relatively flat and currently overgrown with grass and small trees. Much of the south portion of the site is wooded, and a wetland area and several small bodies of water are located on the southeast part of the site. USDA Soils Maps indicate areas of muck are present in and around the wetland areas, close to the proposed limits of the new development phase.

SCOPE OF SERVICE

Based on our understanding of the project and the number and depths of borings requested, our scope of service will include the following.

1. Prepare a site-specific safety plan for the field services using SME's Health and Safety Checklist. This includes a Job Hazard Analysis for each activity performed on site.
2. Clear public underground utilities through the MISS DIG system.
3. Perform up to eight (8) muck probes (i.e. "depth soundings") at non-boring locations near suspected wetland areas within the proposed development limits to evaluate the presence/depths of the muck or marsh deposits.
4. Locate and stake eight (8) borings throughout the proposed development using a portable GPS unit with sub-meter accuracy. The borings will be performed in proposed pavement areas.
5. Mobilize a track-mounted (ATV) drill rig to the site and drill eight (8) borings for a total of 105 feet of drilling. Five of the borings will each extend to a depth of 15 feet below the existing ground surface, and three will each extend to a depth of 10 feet below the existing ground surface.
 - a. At each boring in location, perform U.S. Army Corps of Engineers (USACE) Dynamic Cone Penetrometer (DCP) testing to evaluate the subgrade California Bearing Ratio (CBR) for pavement design.
 - b. Obtain split-barrel soil samples in each boring at about 2.5-foot intervals in the upper 10 feet, and at 5-foot intervals thereafter.
 - c. Record groundwater levels in the borings during and immediately after drilling. After completion of drilling and collection of groundwater readings, the boreholes will be backfilled with auger cuttings. Therefore, long-term groundwater levels will not be obtained for this evaluation.
6. Perform laboratory tests including visual soil classification on recovered samples and moisture content and hand penetrometer or Torvane shear strength tests on portions of recovered cohesive samples.
7. Analyze the soil and groundwater conditions, perform engineering calculations, and develop engineering recommendations that will be internally peer-reviewed by senior SME engineering staff.
8. Summarize our findings in a written report that will include:
 - d. Descriptions of the site conditions and project information.
 - e. Descriptions of the field and laboratory testing programs.
 - f. Descriptions of the soil and groundwater conditions encountered in the borings.
 - g. Recommendations for site preparation and earthwork compaction and materials requirements for engineered fill, and an evaluation of the suitability of the soils encountered in the borings for reuse as engineered fill.
 - h. Geotechnical recommendations related to installation of utilities including pipe support, dewatering, trench stability, and reuse of on-site material for trench backfill based on the soil and groundwater conditions encountered;
 - i. Pavement design recommendations including subgrade preparation and recommendations for standard-duty asphalt pavement. Pavement design will require traffic count information, topographical survey and grading plans to complete, otherwise, the recommendations provided will be preliminary only until the final site plan/grading design can be reviewed.
 - j. A boring location diagram.

- k. Logs prepared for each boring that will include a description of the soils encountered and the results of the field and laboratory tests.

ADDITIONAL SERVICES

AS-NEEDED ADDITIONAL DRILLING

Additional drilling, if needed due to poor soil conditions or associated with more borings that may be recommended, will be invoiced at a rate of \$30 per foot which includes the associated laboratory analysis. This rate for additional drilling is based on performing the drilling during our one planned mobilization to the site. Additional drilling will not be performed without prior authorization from the City.

PRELIMINARY FOUNDATION FEASIBILITY RECOMMENDATIONS

If preliminary foundation recommendations are desired for the project, deeper and/or additional borings feet below the existing ground surface may be required, depending on the presence of organic soil deposits indicated within the proposed development area. Recommendation can include feasible foundation alternatives for development of the site based on the information obtained from the borings, including a range of allowable soil bearing pressures and depth to suitable bearing soils for shallow foundations, or feasible alternatives for deep foundations, if necessary. We are available to discuss this service further, if desired.

ASSUMPTIONS AND LIMITATIONS

The following assumptions were made in preparing our scope of service and professional service fee:

1. The attached SME Special Conditions for Drilling and Excavation (03/15) is an integral part of this proposal, and contains additional information about the terms of our services.
2. Existing ground surface elevations at the boring locations will be interpolated by SME to the nearest one foot using site topographic drawings, if provided to us.
3. We have not budgeted for delays (e.g., waiting for site access or contact personnel, time for meetings, etc.) once the drill rig arrives at the site.
4. Although SME offers other services for the project, our proposed scope of service for the geotechnical evaluation does not include the following:
 - a. Additional drilling due to unsuitable soils
 - b. Environmental assessments
 - c. Storm water design
 - d. Design for construction dewatering or excavation sheeting
 - e. Cost or quantity estimates
 - f. Preparation of or review of plans and specifications
 - g. Review of building code requirements
 - h. Structural design of foundations, grade beams, slabs, or retaining walls
 - i. Erosion control design
 - j. Construction material services
 - k. Time for meetings or a significant consulting time after transmittal of our report

SME provides our clients with a wide range of geotechnical, environmental, and construction services, including those listed above. Please contact us if we can assist you with additional services.

PROFESSIONAL SERVICE FEE

Based on the scope of services outlined above, our lump sum fee will be **\$9,900**. We are planning to clear trees/brush for drill rig access to the south portion of the site. ***Please note that our lump sum fee for includes a fee of \$1,800 for one day to perform site clearing at the site with a track-mounted dozer. Our lump sum fee also includes a fee of \$500 for muck probe testing, to be performed by an SME field engineer at the time of staking.***

If further services are required for this project that go beyond the scope of service outlined in this proposal, additional fees will be required and we will contact you.

SCHEDULE

We anticipate we can mobilize to perform the field exploration (drilling) at the site within about 2 to 3 weeks after receiving your authorization to proceed. The field exploration should be completed within about one day. Once the field exploration is finished, the laboratory testing and the written report can normally be completed within about 10 business days. However, verbal recommendations and draft logs can normally be provided about five business days after completion of the field exploration, if desired. This schedule is based on no unforeseen delays due to weather or site access.

Based on our correspondence with you, we understand the City may authorize our services as soon as September 28, 2018. Assuming this authorization date and the estimated project schedule summarized above, we estimate our written report will be issued on or before November 2, 2018. Once a drilling schedule is determined after authorization, a more specific schedule can be provided.

AUTHORIZATION

The SME General Conditions attached to this proposal will govern our services. Please sign and provide the appropriate information on the attached General Conditions sheet and return this proposal to SME.

We look forward to teaming with the City on this project. If you have questions concerning our scope of service or our fee, please contact us.

Sincerely,

SME

Zachary L. Miller, EIT
Staff Engineer

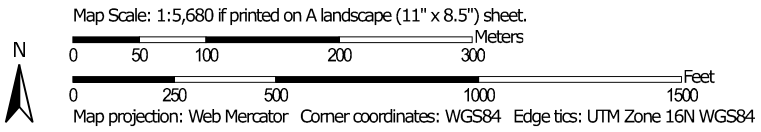
Bradford L. Ewart, PE (IN, MI)
Regional Office Manager

Attachments: USDA Soil Map – Project Area of Interest
Proposed Boring Location Plan
SME General Conditions – Commercial (03/15)
SME Special Conditions for Drilling and Excavation (03/15)
Important Information about this Geotechnical Engineering Proposal

Soil Map—Shiawassee County, Michigan
(Osburn Lakes Soils Map)




Soil Map may not be valid at this scale.



Soil Map—Shiawassee County, Michigan
(Osburn Lakes Soils Map)


MAP LEGEND

Area of Interest (AOI)

 Area of Interest (AOI)




















Soils






 Soil Map Unit Polygons

 Soil Map Unit Lines


 Soil Map Unit Points

Special Point Features






-  Blowout
-  Borrow Pit
-  Clay Spot
-  Closed Depression
-  Gravel Pit
-  Gravelly Spot
-  Landfill
-  Lava Flow
-  Marsh or swamp
-  Mine or Quarry
-  Miscellaneous Water
-  Perennial Water
-  Rock Outcrop
-  Saline Spot
-  Sandy Spot
-  Severely Eroded Spot
-  Sinkhole
-  Slide or Slip
-  Sodic Spot

-  Spoil Area
-  Stony Spot
-  Very Stony Spot
-  Wet Spot
-  Other
-  Special Line Features

Water Features

 Streams and Canals

Transportation

-  Rails
-  Interstate Highways
-  US Routes
-  Major Roads
-  Local Roads

Background

 Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:12,000.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Shiawassee County, Michigan
Survey Area Data: Version 14, Oct 6, 2017

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: May 20, 2010—May 25, 2010

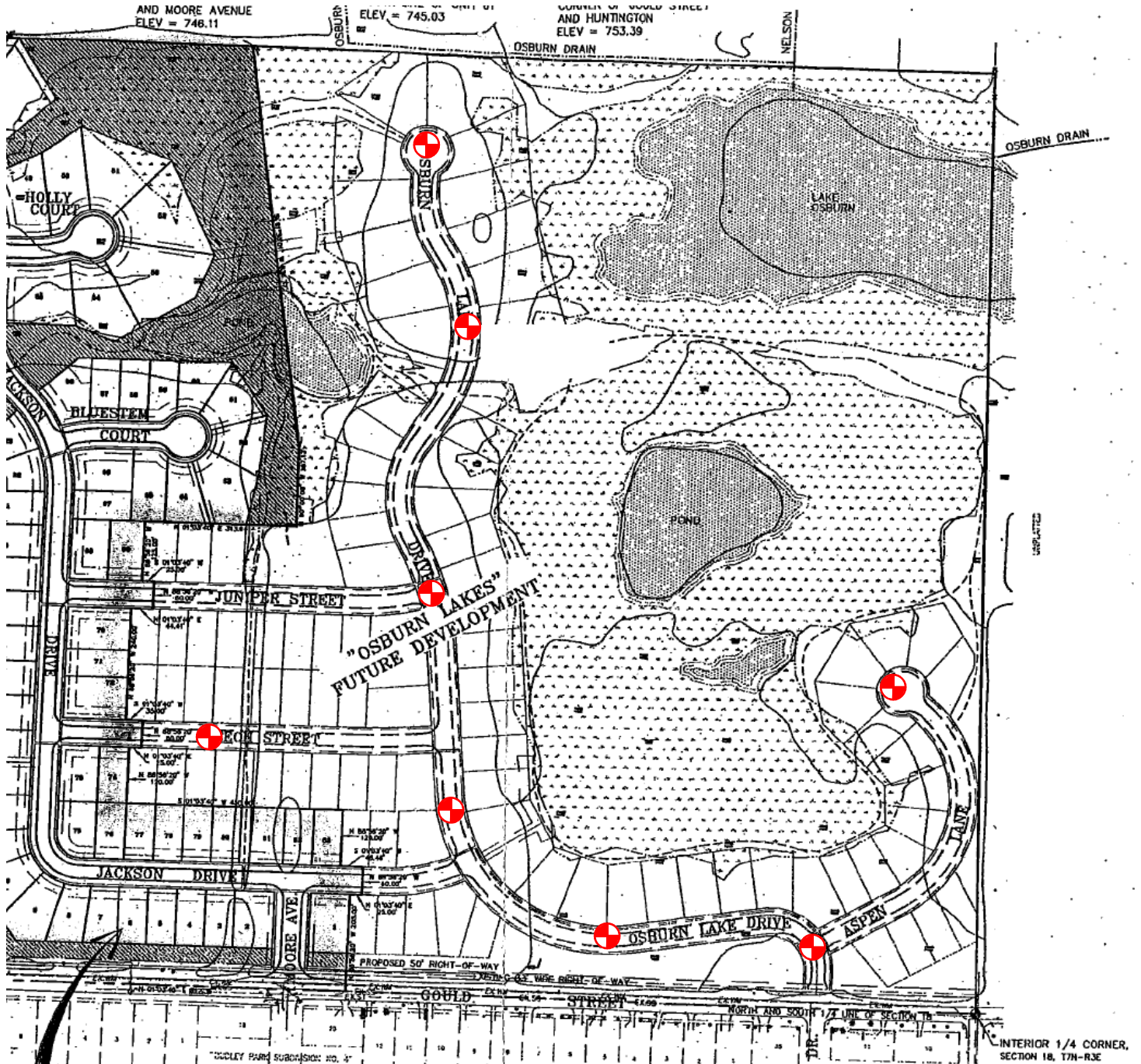
The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
BroaaA	Brookston loam, dense substratum, 0 to 1 percent slopes	40.8	24.3%
CsraaA	Crosier loam, 0 to 2 percent slopes	37.8	22.5%
CsrabB	Crosier-Williamstown loams, 2 to 6 percent slopes	36.1	21.5%
Lo	Linwood muck	23.9	14.2%
MaA	Macomb loam, 0 to 2 percent slopes	7.8	4.6%
MbB	Macomb sandy loam, 2 to 6 percent slopes	5.5	3.3%
MuC2	Miami loam, 6 to 12 percent slopes, moderately eroded	10.1	6.0%
W	Water	6.1	3.6%
Totals for Area of Interest		168.0	100.0%

NOTES

1. BORING LOCATIONS ARE SHOWN AS APPROXIMATE. ACTUAL LOCATIONS WILL BE DETERMINED BASED ON THE PRESENCE OF UNDERGROUND UTILITIES.



PROPOSED BORING LOCATION PLAN

Osburn Lakes Residential Development Phase II
Owosso, Michigan

Proposal No.: P03157.18

Figure No.: 1

SME GENERAL CONDITIONS

- 1. DEFINITIONS:** In this Agreement, the party agreeing to have the services performed is the "CLIENT." The CLIENT's CLIENT shall be referred to as the "OWNER." Unless expressly stated otherwise, SME, its employees, agents, subconsultants and subcontractors, are collectively referred to as "SME." The "services" to be provided under this Agreement are defined in SME's Proposal and subsequent written amendments, change orders, or otherwise-authorized additional services.
- 2. INVOICING AND PAYMENT:** SME will submit invoices to CLIENT monthly and a final bill upon completion of services. Payment is due upon presentation of invoice to the CLIENT and is past due 30 days from date of the invoice. CLIENT agrees to pay a service charge of 1-1/2% per month, or the maximum rate allowed by law, whichever is greater, on past due accounts.
- 3. INSTRUMENTS OF SERVICE:** All reports, field data, field notes, laboratory test data, calculations, estimates, and other documents prepared by SME in connection with this Project shall be considered instruments of service, and shall remain the property of SME. SME grants CLIENT and OWNER a limited license to use such instruments of service for the purpose of designing, constructing, maintaining or repairing work that is part of this Project. Any reuse of SME's instruments of service for any purpose other than the limited license granted herein is prohibited and SME shall have no responsibility to CLIENT, OWNER or third parties for unauthorized use of its instruments of services.
- 4. RECORDS RETENTION:** SME will retain pertinent records relating to the services performed for CLIENT for a period of time consistent with SME's File Management Plan, a copy of which will be provided to CLIENT upon request. During that period, the records will be made available to the CLIENT at reasonable times. At the end of the retention period indicated in SME's File Management Plan, SME may, in its sole discretion, dispose of all such records.
- 5. SME MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH REGARDS TO ITS SERVICES.**
- 6. TERMINATION:** Either party may terminate this Agreement upon at least 7 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof. Such termination will not be effective if that substantial failure is remedied before expiration of the period specified in the written notice. This Agreement shall also be automatically terminated upon a suspension of the Project for more than 3 months. In the event of termination, CLIENT will pay SME for services performed to the termination notice date plus reasonable termination expenses. In the event of termination, or suspension, prior to completion of all reports contemplated by this Agreement, SME may complete such analyses and records as are necessary to complete the files and may also complete a report on the services performed to the date of notice of termination or suspension. The expenses of termination or suspension include all direct costs of completing such analyses, records, and reports.
- 7. DISPUTES:** If any dispute arising out of or relating to this Agreement, or its breach, is not settled through direct discussions, the parties agree that as a condition precedent to litigation or arbitration, they will endeavor for 30 days following written notice by one party to the other of a dispute or breach, to settle the dispute by mediation with the assistance of a neutral mediator. In any litigation or arbitration, if applicable, the parties agree that the prevailing party is entitled to recover all reasonable costs incurred in defense or prosecution of the claim, including its staff time, court costs, attorney's fees, and other claim-related expenses. Notwithstanding, SME has no obligation to mediate with CLIENT prior to litigation when collecting fees owed by CLIENT.
- 8. AUTHORIZATION:** By signing these General Conditions, CLIENT agrees to accept the proposal, including these General Conditions and any Special Conditions, as the Agreement governing SME's services and the relationship between the parties. If CLIENT gives SME other-than-written authorization to proceed with services after receiving SME's written proposal, CLIENT accepts the proposal, these General Conditions, and any Special Conditions, as the Agreement governing SME's services, and the Agreement is effective, except for those provisions that CLIENT objects to in writing within 7 days following the other-than-written authorization.
- 9. SAFETY:** SME will be responsible only for the safety of SME employees. Unless otherwise explicitly described in our scope of services, the scope of services does not include job or site safety for, or supervision or direction of, the work of others. The presence of SME on the job site should not be construed to in any way relieve the CLIENT, other contractors, or other parties on the site of the obligation and responsibilities for their personal safety and the safety of their employees, consultants, and subcontractors.
- 10. INSURANCE:** SME and its staff are protected by worker's compensation insurance and SME has coverage under General Liability and Professional Liability insurance policies. SME will provide CLIENT with evidence of such policies upon written request. SME is not responsible for any loss, damage or liability arising from acts of CLIENT, its agents, staff, and other consultants employed by CLIENT.
- 11. INDEMNIFICATION:** To the fullest extent permitted by law, CLIENT shall hold harmless, defend, and indemnify SME from and against all claims, damages, losses and expense, including reasonable attorney fees, arising out of the performance of SME's services or the materials of others in connection with the Project regardless of whether or not such claim, damage, loss or expense is caused in part by SME; provided however, that this obligation shall not apply to claims, damage, loss or expense caused solely by negligence of SME.

12. GOVERNING LAW: The parties agree that this Agreement shall be governed in all respects by the laws of the State of Michigan.

13. LIMITATION OF LIABILITY: In consideration for SME's undertaking to perform services at the rates set forth on the Fee Schedule attached to SME's proposal or the lump sum fee provided, CLIENT agrees to limit all potential liability of SME to CLIENT, its employees, agents, successors and assigns, for any and all claims, losses, breaches, damages or expenses arising from, or relating to SME's performance of services on this Project, such that SME's total aggregate liability to CLIENT, its employees, agents, successors and assigns shall not exceed \$50,000 or SME's total fee for the services rendered on the Project, whichever is greater. The CLIENT understands that it may negotiate a higher limit of liability in exchange for an appropriate increase in SME's fee.

- a) CLIENT further agrees that it will require all of its contractors and consultants on this project and their respective subcontractors and subconsultants, be bound by an identical limitation of SME's aggregate liability in their agreements for work on this Project.
- b) CLIENT further agrees that it will require all of its contractors and subcontractors defend and indemnify CLIENT and SME from any and all loss or damage, including bodily injury or death, arising from contractor or subcontractors performance of work on this Project, regardless of whether or not such claim, damage, loss or expense is caused in part by SME provided however, that this obligation shall not apply to claims, damage, loss or expense caused by the sole negligence or fault of SME.

14. PERIOD OF LIMITATION: Notwithstanding any period of limitations that might otherwise apply, the parties agree that no action, claim or proceeding of any kind, whether in tort, contract or equity arising out of SME's services may be brought against SME more than two years after the first to occur of the following events: (i) the date of CLIENT's acceptance, use or occupancy of the Project that is the subject of this engagement, or (ii) the date of SME's last service in connection with this Project.

15. ADDITIONAL SERVICES: If SME provides services at the request of CLIENT, in addition to those described in the scope of work contained in SME's proposal, CLIENT agrees that these general conditions including any Special Conditions shall apply to all such additional services.

16. AGREEMENT: This Agreement includes SME's Proposal, these General Conditions, and any other Special Conditions, Fee Schedules, or other documents provided with SME's Proposal. This Agreement constitutes the entire contractual relationship between the parties and cannot be changed except by a written instrument signed by both parties. All preprinted Terms and Conditions on CLIENT's Purchase Order(s) or acknowledgement forms are inapplicable to this Agreement. In the event any provision of this Agreement is held invalid or unenforceable, the other provisions will remain in full force and effect, and binding upon the parties. All the terms of this Agreement, including provisions relating to limitation and allocation of liability, shall survive the completion and/or termination of this Agreement. This Agreement cannot be assigned by either party without the written consent of the other party.

Please complete and return the signed General Conditions to SME to indicate acceptance of this proposal and to initiate work on the referenced project. The CLIENT's signature or direction to proceed also indicates that he/she has read or has had the opportunity to read the General Conditions and agrees to be bound by such General Conditions.

SME PROPOSAL

Proposal No.: P03157.18

Project Name: Osburn Lakes Residential Development Phase II

Project Location: Owosso, Michigan

CLIENT PROPOSAL AND AGREEMENT ACCEPTANCE(Please Print or Type)

CLIENT Signature: _____ Date: _____

Printed Name: _____

Title: _____

CLIENT (Company) Name: _____

Address: _____

Telephone No.: _____ Email: _____

SPECIAL CONDITIONS FOR DRILLING AND EXCAVATION

- 1. RIGHT TO SUBCONTRACT:** SME reserves the right to subcontract for drilling, excavation of test pits, clearing and grubbing for site access, traffic control, and other instrumentation or services necessary to perform the services required by the Agreement.
- 2. RIGHTS OF ENTRY:** CLIENT shall provide any necessary rights of entry for SME, including its agents, staff, contractors or subcontractors, to access the site to perform all acts, studies, and research, including tests and evaluation, pursuant to the agreed services. CLIENT shall inform SME of any special requirements as a condition upon such rights of entry.
- 3. PERMITS AND LICENSES:** CLIENT shall secure all required permits, except specific permits identified in Agreement as being secured by SME. SME shall hold and maintain all necessary business and professional licenses, registrations, and accreditations necessary to perform its services.
- 4. UNDERGROUND UTILITIES AND STRUCTURES:** SME will take reasonable precautions to avoid damage to subterranean structures or utilities, including contacting the appropriate One-Call system for utility clearance. Unless otherwise identified in the Agreement, CLIENT is responsible for identifying all subterranean structures or utilities in the area of evaluation and sharing that information with SME prior to commencement of the field exploration. CLIENT agrees to furnish SME with all information identifying the type and location of utility lines and other man-made structures located beneath the surface of the site in the proposed work area. CLIENT will also locate all known private underground utilities at the site prior to SME performing the field exploration. CLIENT agrees to defend, indemnify and hold SME harmless from all claims, liability, and expense associated with alleged damage to subterranean utilities or structures, except if such damage was caused by SME's sole negligence.
- 5. SITE PLANS AND SURVEYS:** CLIENT will provide available project site plans and surveys, preferably in digital format (AutoCAD compatible format), and provide topographical information, if available. The accuracy and proximity of survey control provided by CLIENT will affect the accuracy of test locations and elevation determinations. Unless otherwise noted, the accuracy of test locations and elevations will be commensurate only with pacing and approximate measurements or estimates.
- 6. TEST LOCATIONS:** If unanticipated site conditions or site conditions not made known to SME prevent access to locations specified in the Agreement, then SME may deviate a reasonable distance from proposed test locations. If CLIENT objects, then SME shall have the right to reasonable adjustment of its fees and time for performance.
- 7. FIELD SERVICES SCHEDULE:** Field services will be performed Monday through Friday, except on holidays, and during normal business hours unless noted otherwise in the Agreement. Additional fees may be required for field services provided on weekends and holidays, or at times other than normal business hours.
- 8. RESTORATION:** CLIENT recognizes that some damage to the site may occur in the normal course of our services. SME will exercise reasonable care to mitigate damage from drilling or excavation equipment to lawn, landscape, pavement, or soft ground. Unless otherwise stated in the Agreement, our fee does not include time or expenses associated with the repair of wheel ruts, track marks, or other damage such as crop damage. Due to the potential applicability of environmental and transportation regulations, excess soil cuttings generated from drilling activities will not be removed from the site by SME. Unless otherwise noted in the Agreement, the boreholes will be backfilled with auger cuttings and/or bentonite, and excavations will be backfilled with excavated material. Asphalt coldpatch or quick-setting concrete will normally be used to repair existing pavement areas flush to the existing grade. Core holes in concrete floors and bridge decks will be filled with quick-setting concrete flush to the existing floor surface. Excess soil will be left on-site at the locations of the boreholes or excavations, placed in nearby greenway areas, or containerized as appropriate for site and environmental conditions.
- 9. VARIATIONS IN SUBSURFACE CONDITIONS AND INTERPRETATION OF SME DATA:** CLIENT recognizes that subsurface conditions on the site may vary from those encountered at the locations where borings, surveys, or explorations are made by SME and that the data, interpretations and recommendations of SME are based solely on the information available to SME. SME will not be responsible for the data generated by others or interpretations and recommendations by others based upon the data and information developed or provided by SME.
- 10. SURFACE MATERIALS:** Unless otherwise noted in the Agreement, SME will obtain approximate thickness measurements of surficial materials, such as pavements, aggregate base, and topsoil, at the time of the exploration. These measurements are considered approximate since some mixing of surficial materials and the underlying subgrade can occur. Additional evaluation methods and additional fees would be required to obtain more precise measurement of surface materials.
- 11. TRAFFIC CONTROL:** Unless otherwise noted in the Agreement, SME will be responsible for supplying such signs, barricades and traffic control personnel as may be needed for safe drilling or excavation operations.

12. SAMPLE DISPOSAL:

- a. Unless otherwise requested in writing by CLIENT, SME will dispose of soil samples submitted to SME's laboratories 60 days after the samples are obtained. Unless otherwise requested in writing by CLIENT, samples submitted to subcontract laboratories will be disposed by those laboratories in accordance with their sample retention policies. CLIENT agrees that it will not hold SME responsible or liable for any loss of test specimens or samples, and CLIENT agrees to pay costs associated with the storage of samples beyond the normal storage times described herein.
- b. In the event residual sampled materials in SME's possession are determined to be RCRA hazardous wastes, contain PCBs above Type II landfill disposal limits, or are otherwise subject to state or federal disposal restrictions, we will, after completion of testing and at CLIENT's expense, and using a manifest signed by CLIENT as generator, have such samples transported to a location selected by CLIENT for final disposal (see **Disposal of Hazardous and Other Regulated Wastes**). CLIENT agrees to pay all costs associated with the storage, transport, and disposal of such samples. CLIENT recognizes and agrees that we are acting as a bailee and at no time assume title to said waste.

13. ENVIRONMENTAL RISKS:

- a. CLIENT shall inform SME of any known environmental site conditions that could affect the health and safety of our field personnel or that could affect SME's performance of its services. For projects other than environmental assessments, SME will report only for informational purposes, unusual odors and/or colorations of the soil observed during field activities.
- b. Unanticipated hazardous substances, subsurface contaminants, and/or biological pollutants (HAZMAT) or levels of HAZMAT may exist at the project site. The discovery of unanticipated HAZMAT may constitute a changed condition mandating renegotiation of the scope and fees and make it necessary for SME to take immediate measures to protect human health and safety, and/or the environment. SME agrees to notify CLIENT as soon as practicable if unanticipated HAZMAT is encountered. CLIENT authorizes SME to take measures that, in SME's sole professional opinion, are justified to preserve and protect the health and safety of SME's personnel and the public, and/or environment, and CLIENT agrees to compensate SME for the additional cost of such work. SME does not assume control of or responsibility for reporting to any federal, state, or local public agencies, any conditions at the site that may present a potential danger to health, safety, or the environment.
- c. There is a risk that drilling and sampling may result in contamination of certain subsurface areas, such as when a boring device moves through a contaminated area and connects it to an aquifer not previously contaminated. SME will exercise reasonable care and caution to prevent such occurrences; however, because such drilling and sampling is a necessary aspect of the services that SME will provide for CLIENT's benefit, CLIENT agrees that SME shall not be held liable for exacerbation of HAZMAT caused in this manner.
- d. CLIENT recognizes that discovery of HAZMAT on the site may result in a significant reduction of the property's value, and SME cannot be held responsible for such devaluation.
- e. It is possible this assessment may fail to reveal the presence of contaminants, hazardous materials, or other types of environmental contamination collectively referred to as "contaminants" at sites where contaminants are assumed, expected, or subsequently determined to exist. CLIENT understands that SME's failure to discover contaminants does not guarantee that contaminants do not exist at the site. Similarly, a site which in fact is unaffected by contaminants at the time of SME's study, may later, due to natural phenomena or human intervention, become contaminated. CLIENT agrees that it would be unfair to hold SME liable for failing to discover contaminants whose exact location is impossible to foretell, or for failing to discover contaminants, which, in fact, did not exist at specific sampling locations at the time such samples were taken. Accordingly, CLIENT waives any claim against SME, and agrees to defend, indemnify and save SME harmless from any claims or liability for injury or loss arising from SME's failure to detect the presence of contaminants through techniques commonly employed for the purpose.
- f. CLIENT agrees to defend, hold harmless and indemnify SME from and against any and all claims and liabilities resulting from encountering unexpected HAZMAT, including compensation for any time spent and expenses incurred by SME.

- 14. DISPOSAL OF HAZARDOUS AND OTHER REGULATED WASTES:** CLIENT agrees to select treatment/disposal facilities, pay for transportation and disposal, and sign, or have OWNER sign all waste profile forms, land disposal certifications, transportation manifests, and any other documentation required for transportation and disposal of hazardous wastes, PCB wastes, or other regulated wastes. Under no circumstance will SME select a disposal /treatment facility, arrange for transportation or disposal of regulated wastes, or otherwise act as agent for the generator of the wastes. CLIENT agrees to the maximum extent permitted by law to defend, hold harmless and indemnify SME from and against any and all claims and liabilities resulting from violation of any federal, state or local statute, regulation or ordinance relating to the disposal of hazardous wastes, substances or constituents or allegations that SME generated, transported, stored, treated or disposed of wastes or other contaminated materials, or arranged for the transportation, treatment, storage, or disposal of wastes or other contaminated materials, subject to federal, state, or local regulation or law.

Important Information about This

Geotechnical Engineering Proposal

Subsurface problems are a principal cause of construction delays, cost overruns, claims, and disputes.

While you cannot eliminate all such risks, you can manage them. The following information is provided to help.

Participate in Development of the Subsurface Exploration Plan

Geotechnical engineering begins with the creation of an effective subsurface exploration plan. This proposal starts the process by presenting an initial plan. While that plan may consider the unique physical attributes of the site and the improvements you have in mind, it probably does not consider your unique goals, objectives, and risk management preferences. Subsurface exploration plans that are finalized without considering such factors presuppose that clients' needs are unimportant, or that all clients have the same needs. *Avoid the problems that can stem from such assumptions* by finalizing the plan and other scope elements directly with the geotechnical engineer you feel is best qualified for the project, along with the other project professionals whose plans are affected by the geotechnical engineer's findings and recommendations. If you have been told that this step is unnecessary; that client preferences do not influence the scope of geotechnical engineering service or that someone else can articulate your needs as well as you, you have been told wrong. No one else can discuss your geotechnical options better than an experienced geotechnical engineer, and no one else can provide the input you can. Thus, while you certainly are at liberty to accept a proposed scope "as is," recognize that it could be a unilateral scope developed without direct client/engineer discussion; that authorizing a unilateral scope will force the geotechnical engineer to accept all assumptions it contains; that assumptions create risk. *Manage your risk. Get involved.*

Expect the Unexpected

The nature of geotechnical engineering is such that planning needs to *anticipate the unexpected*. During the design phase of a project, more or deeper borings may be required, additional tests may become necessary, or someone associated with your organization may request a service that was not included in the final scope. During the construction phase, additional services may be needed to respond quickly to unanticipated conditions. In the past, geotechnical engineers commonly did whatever was required to oblige their clients' representatives and safeguard their clients' interests, taking it on faith that their clients wanted them to do so. But some, evidently, did not, and refused to pay for legitimate extras on the ground that the engineer proceeded without proper authorization, or failed to submit notice in a timely manner, or failed to provide proper documentation. *What are your preferences? Who is permitted to authorize additional geotechnical services on your project? What type of documentation do you require? To whom should it be sent? When? How?* By addressing these and similar issues sooner rather than later, you and your geotechnical engineer will be prepared for the unexpected, to help prevent molehills from growing into mountains.

Have Realistic Expectations; Apply Appropriate Preventives

The recommendations included in a geotechnical engineering report are *not final*, because they are based on opinions that can be verified only during construction. For that reason, most geotechnical engineering proposals offer the construction observation services that permit the geotechnical engineer of record to confirm that subsurface conditions are what they were expected to be, or to modify recommendations when actual conditions were not anticipated. *An offer to provide construction observation*

is an offer to better manage your risk. Clients who do not take advantage of such an offer; clients who retain a second firm to observe construction, can create a high-risk “Catch-22” situation for themselves. *The geotechnical engineer of record cannot assume responsibility or liability for a report’s recommendations when another firm performs the services needed to evaluate the recommendations’ adequacy.* The second firm is also likely to disavow liability for the recommendations, because of the substantial and possibly uninsurable risk of assuming responsibility for services it did not perform. Recognize, too, that no firm other than the geotechnical engineer of record can possibly have as intimate an understanding of your project’s geotechnical issues. As such, reliance on a second firm to perform construction observation can elevate risk still more, because its personnel may not have the wherewithal to recognize subtle, but sometimes critically important unanticipated conditions, or to respond to them in a manner consistent with your goals, objectives, and risk management preferences.

Realize That Geoenvironmental Issues Have Not Been Covered

The equipment, techniques, and personnel used to perform a geoenvironmental study differ significantly from those used to perform a geotechnical study. *Geoenvironmental services are not being offered in this proposal. The report that results will not relate any geoenvironmental findings, conclusions, or recommendations.* Unanticipated environmental problems have led to numerous project failures. If you have not yet obtained your own geoenvironmental information, ask your geotechnical consultant for risk management guidance. *Do not rely on an environmental report prepared for someone else.*

Obtain Professional Assistance To Deal with Mold

Diverse strategies can be applied during building design, construction, operation, and maintenance to prevent significant amounts of mold from growing on indoor surfaces. To be effective, all such strategies should be devised for the express purpose of mold prevention, integrated into a comprehensive plan, and executed with diligent oversight by a professional mold prevention consultant. Because just a small amount of water or moisture can lead to the development of severe mold infestations, a number of mold prevention strategies focus on keeping building surfaces dry. While groundwater, water infiltration, and similar issues may be addressed as part of the geotechnical engineering study described in this proposal, the geotechnical engineer who would lead this project ***is not*** a mold prevention consultant; ***none of the services being offered have been designed or proposed for the purpose of mold prevention.***

Have the Geotechnical Engineer Work with Other Design Professionals and Constructors

Other design team members’ misinterpretation of a geotechnical engineering report has resulted in costly problems. Manage that risk by having your geotechnical engineer confer with appropriate members of the design team before finalizing the scope of geotechnical service (as suggested above), and, again, after submitting the report. *Also retain your geotechnical engineer to review pertinent elements of the design team members’ plans and specifications.*

Reduce the risk of unanticipated conditions claims that can occur when constructors misinterpret or misunderstand the purposes of a geotechnical engineering report. Use appropriate language in your contract documents. Retain your geotechnical engineer to participate in prebid and preconstruction conferences, and to perform construction observation.

Read Responsibility Provisions Closely

Clients, design professionals, and constructors who do not recognize that geotechnical engineering is far less exact than other engineering disciplines can develop unrealistic expectations. Unrealistic expectations can lead to disappointments, claims, and disputes. To help reduce the risk of such outcomes, geotechnical engineers commonly include a variety of explanatory provisions in their proposals. Sometimes labeled “limitations,” many of these provisions indicate where geotechnical engineers’ responsibilities begin and end, to help others recognize their own responsibilities and risks, thus to encourage more effective scopes of service. *Read this proposal’s provisions closely.* Ask questions. Your geotechnical engineer should respond fully and frankly.

Rely on Your Geotechnical Engineer for Additional Assistance

Membership in the Geoprofessional Business Association (GBA) exposes geotechnical engineers to a wide array of risk management techniques that can be of genuine benefit to everyone involved with a construction project. Confer with a GBA-member geotechnical engineer for more information. Confirm a firm’s membership in GBA by contacting GBA directly or at its website.



8811 Colesville Road/Suite G106, Silver Spring, MD 20910
Telephone: 301/565-2733 Facsimile: 301/589-2017
e-mail: info@geoprofessional.org www.geoprofessional.org

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Warrant 563
October 8, 2018

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund payment-7/1/18-9/30/18	Water	\$34,275.50
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement-7/1/18-9/30/18	Water	\$12,099.92
		Total	\$46,375.42

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 09/01/2018 - 09/30/2018

Check Date	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)				
09/07/2018	130278	A-1 ASPHALT SEALING & REPAIR INC	2018 STREET CUT MAINTENANCE REPAIR PROG	\$ 19,055.45
09/07/2018	130279	MARK D AGNEW	GRAPHICS FOR NEW ENGINE 3	\$ 1,217.00
09/07/2018	130280	ALL ABOUT ANIMALS	SPAY/NEUTER FEES-PAID FOR BY DONATIONS	\$ 2,202.00
09/07/2018	130281	H K ALLEN PAPER CO	SUPPLIES	\$ 334.00
09/07/2018	130282	AMAZON CAPITAL SERVICES	SUPPLIES	\$ 95.93
09/07/2018	130283	BOYNE USA RESORTS	LODGING FOR MICHAEL NEESE-MCAMP CONF	\$ 385.48
09/07/2018	130284	CENTER FOR TECHNOLOGY & TRAINING	2018 RUCUS FOR CLAYTON WEHNER	\$ 75.00
09/07/2018	130285	TIMOTHY W CORDIER	BULL DOZING SPOILS AT HOPKINS LAKE	\$ 1,300.00
09/07/2018	130286	CORELOGIC CENTRALIZED REFUNDS	2018 Sum Tax Refund 050-113-008-014-00	\$ 37.61
09/07/2018	130287	JUDY ELAINE CRAIG	COURIER SERVICE	\$ 207.00
09/07/2018	130288	D & D TRUCK & TRAILER PARTS	PARTS	\$ 105.00
09/07/2018	130289	DELL MARKETING LP	COMPUTERS/ACCESSORIES	\$ 6,043.93
09/07/2018	130290	DURAND AUTO PARTS	HYDROLIC FITTING	\$ 39.70
09/07/2018	130291	EHLERT, GAYLA J.	2018 Sum Tax Refund 050-537-000-042-00	\$ 3.00
09/07/2018	130292	FEDEX	SHIPPING	\$ 58.04
09/07/2018	130293	FIRST BANKCARD	2018 CONVENTION-NATHAN HENNE	\$ 390.00
09/07/2018	130294	FISHER, ANN	REIMBURSEMENT	\$ 1,050.00
09/07/2018	130295	GLOBAL ENVIRONMENTAL CONSULTING LLC	LAB TESTING	\$ 400.00
09/07/2018	130296	H20 COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 731.25
09/07/2018	130297	HOME DEPOT CREDIT SERVICES	PARTS/SUPPLIES	\$ 1,240.40
09/07/2018	130298	J & H OIL COMPANY	FUEL PE 8/31/18	\$ 5,568.56
09/07/2018	130299	LAMPHERE'S	PLUMBING SERVICES	\$ 1,941.96
09/07/2018	130300	LLOYD MILLER & SONS, INC	PARTS	\$ 793.05
09/07/2018	130301	MICHIGAN CO INC	RAGS	\$ 243.80
09/07/2018	130302	MICHIGAN COMMUNITY ASSOCIATION OF MAPPING	MEMBERSHIP MICHAEL NEESE-8/1/18-7/31/19	\$ 50.00
09/07/2018	130303	MICHIGAN MUNICIPAL LEAGUE	CITY OF OWOSSO MEMBERSHIP-10/1/18-9/30/19	\$ 6,030.00
09/07/2018	130304	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
09/07/2018	130305	MORRICE, MARILINDA	REFUND	\$ 50.00
09/07/2018	130306	NORTHERN PUMP & WELL INC	WELL TESTING/INSPECTION/REPORTING	\$ 2,000.00
09/07/2018	130307	NORTHSIDE ANIMAL HOSPITAL	CAT SERVICES-PAID FOR BY DONATIONS	\$ 422.63
09/07/2018	130308	OWOSSO BOLT & BRASS CO	PARTS	\$ 424.70
09/07/2018	130309	BENJAMIN C PEIFFER	REIMBURSEMENT	\$ 70.00
09/07/2018	130310	RADIO SHACK DEALER 22-H074	CARD READER/WRITER	\$ 29.99
09/07/2018	130311	SCHOOLCRAFT COLLEGE	NFPA PLAN REVIEW CLASS-MATT HARVEY	\$ 350.00
09/07/2018	130312	SHIAWASSEE FAMILY YMCA	MEMBERSHIPS-PAYROLL DEDUCTION	\$ 186.15
09/07/2018	130313	SPARTAN MOTORS USA INC	DRIVER OPERATOR INSPECTION CLASS-LAYNE LITTLE	\$ 140.00
09/07/2018	130314	STATE OF MICHIGAN	PHASE II-OLIVER ST FROM OAK TO GOULD STS	\$ 216,039.30
09/07/2018	130315	STATE OF MICHIGAN-MDNRE	LAB WATER TESTING	\$ 1,236.00
09/07/2018	130316	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$ 30.00
09/07/2018	130317	TRACTOR SUPPLY COMPANY	PARTS	\$ 262.46

09/07/2018	130318	VALLEY LUMBER	MATERIALS	\$	197.15
09/07/2018	130319	WEBSTER, DIANA	REFUND	\$	225.00
09/07/2018	130320	WIN'S ELECTRICAL SUPPLY OF OWOSSO	PARTS	\$	447.69
09/07/2018	3491(A)	ABSOPURE WATER COMPANY LLC	WATER FOR LAB USE.	\$	24.75
09/07/2018	3492(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-17.5/HRS	\$	320.25
09/07/2018	3493(A)	THE BANK OF NEW YORK MELLON NA	SEWER STATE REVOLVING FUNDS-BOND PAYMENT	\$	5,897.33
09/07/2018	3494(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$	5,383.05
09/07/2018	3495(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	25.00
09/07/2018	3496(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	25,365.10
09/07/2018	3497(A)	EMPLOYEE BENEFIT CONCEPTS INC	SEPTEMBER 2018-FSA ADMIN FEE	\$	100.00
09/07/2018	3498(A)	ETNA SUPPLY COMPANY	WATER INVENTORY PARTS	\$	4,329.00
09/07/2018	3499(A)	FISHBECK, THOMPSON, CARR & HUBER, I	IPP NONDOMESTIC USER SURVEY ASSISTANCE	\$	1,586.00
09/07/2018	3500(A)	H2A ARCHITECTS INC	FACADE PROJECTS	\$	2,370.00
09/07/2018	3501(A)	HACH COMPANY	ANNUAL LAB SUPPLY ORDER	\$	5,179.10
09/07/2018	3502(A)	INTERSTATE BILLING SERVICE INC	PARTS	\$	218.77
09/07/2018	3503(A)	J & H OIL COMPANY	REC GAS	\$	37.09
09/07/2018	3504(A)	J & M TREE SERVICE	2018 GRASS MOWING PROGRAM	\$	1,103.00
09/07/2018	3505(A)	JACK DOHENY SUPPLIES INC	PARTS	\$	257.00
09/07/2018	3506(A)	LANSING UNIFORM CO.	UNIFORMS FOR TIM CHON	\$	339.65
09/07/2018	3507(A)	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE	\$	2,278.05
09/07/2018	3508(A)	MODERN CRANE TECHNOLOGIES	SERVICE CALL	\$	453.25
09/07/2018	3509(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$	467.41
09/07/2018	3510(A)	NATIONAL VISION ADMINISTRATORS LLC	SEPTEMBER 2018-VISION INSURANCE PREMIUM	\$	461.72
09/07/2018	3511(A)	OFFICE DEPOT	SUPPLIES	\$	273.29
09/07/2018	3512(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$	27,498.75
09/07/2018	3513(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	260.00
09/07/2018	3514(A)	PROLIME SERVICES	REMOVAL AND MANAGEMENT OF RESIDUAL LIME	\$	62,820.00
09/07/2018	3515(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$	7,198.82
09/07/2018	3516(A)	REPUBLIC SERVICES #237	SEPT 2018-REFUSE SERVICE	\$	389.40
09/07/2018	3517(A)	SHERIDAN SURVEYING CO	SURVEYING OF SPENT LIME LAGOONS AT WTP	\$	900.00
09/07/2018	3518(A)	SOILS AND MATERIAL ENGINEERS INC	GEOTECHNICAL SERVICES FOR PROPOSED SKATE PARK	\$	4,900.00
09/07/2018	3519(A)	THOMAS SCIENTIFIC	ANNUAL LAB SUPPLY ORDER	\$	2,493.89
09/07/2018	3520(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$	500.00
09/07/2018	3521(A)	USA BLUE BOOK	PARTS	\$	1,232.74
09/07/2018	3522(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-8/1/18-8/15/18	\$	5,110.49
09/07/2018	3523(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-14/HRS	\$	256.20
09/11/2018	3524(E)	STATE OF MI BUSINESS ONE STOP	SIGN PERMIT RENEWAL FEES FOR 2018/2019	\$	52.00
09/14/2018	130321	THE ACCUMED GROUP	AUGUST 2018-AMBULANCE BILLING SERVICES	\$	5,726.25
09/14/2018	130322	AFLAC	PAYROLL DEDUCTION-AFLAC PREMIUM	\$	912.04
09/14/2018	130323	AMERICAN SPEEDY PRINTING	PURCHASE ORDER BOOKS	\$	365.88
09/14/2018	130324	THE ARGUS-PRESS	PRINTING OF LEGAL NOTICES ETC	\$	381.29
09/14/2018	130325	LEWIS G BENDER	WORKSHOP AT CHAMBER	\$	2,171.29
09/14/2018	130326	BROWN, DIANE	REFUND	\$	50.00
09/14/2018	130327	CONSTINE GRAVEL COMPANY	CLASS II SAND/GRAVEL	\$	7,149.38
09/14/2018	130328	DANE A DEISLER	ELECTRICAL INSPECTIONS	\$	175.00
09/14/2018	130329	DELTA DENTAL PLAN OF MICHIGAN	OCTOBER 2018-DENTAL INSURANCE PREMIUM	\$	3,579.64

09/14/2018	130330	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$	14,847.11	
09/14/2018	130331	FLATTER, CANDACE	REFUND	\$	50.00	
09/14/2018	130332	GENESEE COUNTY ASSOCIATION OF FIRE	INSTRUCTOR ONE CLASS	\$	250.00	
09/14/2018	130333	INDUSTRIAL SUPPLY OF OWOSSO INC	FIRST AID KIT	\$	39.95	
09/14/2018	130334	KNOX COMPANY	KNOX BOX	\$	358.00	
09/14/2018	130335	MCNAMARA, AMY	REFUND	\$	50.00	
09/14/2018	130336	MICHIGAN LAW ENFORCEMENT TRAINING	MCOLES CERT-SCOTT DAVIS	\$	750.00	
09/14/2018	130337	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION	REFUND	\$	160.18	
09/14/2018	130338	MISDU	PAYROLL DEDUCTIONS	\$	1,228.26	
09/14/2018	130339	MORRICE, SUSAN	REFUND	\$	50.00	
09/14/2018	130340	NORTH AMERICAN OVERHEAD DOOR INC	DOOR REPAIR	\$	978.41	
09/14/2018	130341	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$	3.60	
09/14/2018	130342	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$	854.25	
09/14/2018	130343	PRO COMM OF MICHIGAN	VOID	\$	-	V
09/14/2018	130344	SEIFERT CONCRETE LLC	2018 SIDEWALK REPLACEMENT PROGRAM	\$	9,892.31	
09/14/2018	130345	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$	-	V
09/14/2018	130346	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$	7.22	
09/14/2018	130347	SHIAWASSEE DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$	0.49	
09/14/2018	130348	SPARTAN STORES LLC	SUPPLIES	\$	7.48	
09/14/2018	130349	SPENCER, CHRISTOPHER	REFUND	\$	200.00	
09/14/2018	130350	SPRINT COMMUNICATIONS	CELL PHONE SERVICE-8/7/18-9/6/18	\$	1,242.99	
09/14/2018	130351	ST PAUL CHURCH	REFUND	\$	50.00	
09/14/2018	130352	STATE OF MICHIGAN	TAX DISBURSEMENT	\$	3,319.04	
09/14/2018	130353	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEE	\$	30.00	
09/14/2018	130354	WILSON, HELENIA	REFUND	\$	50.00	
09/14/2018	3525(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-64/HRS	\$	1,171.20	
09/14/2018	3526(A)	BIDNET	FEES FOR SALT OF ENGINE 2	\$	250.00	
09/14/2018	3527(A)	BOUND TREE MEDICAL LLC	AMBULANCE MEDICAL SUPPLIES	\$	1,041.69	
09/14/2018	3528(A)	C D W GOVERNMENT, INC.	BACKUP TAPES/CLEANING CARTRIDGE	\$	157.00	
09/14/2018	3529(A)	C M P DISTRIBUTORS INC	FLASHLIGHT	\$	124.50	
09/14/2018	3530(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	24,604.07	
09/14/2018	3531(A)	VOID		\$	-	V
09/14/2018	3532(A)	DALTON ELEVATOR LLC		\$	475.65	
09/14/2018	3533(A)	HACH COMPANY	LAB SUPPLIES	\$	631.77	
09/14/2018	3534(A)	INTERNATIONAL CODE COUNCIL INC	REFERENCE MATERIAL	\$	40.00	
09/14/2018	3535(A)	MEMORIAL HEALTHCARE CENTER	LAB	\$	20.75	
09/14/2018	3536(A)	ORCHARD HILTZ & MCCLIMENT INC	INDUSTRIAL PARK CONNECTOR PROJECT ENGINEERING	\$	24,616.80	
09/14/2018	3537(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS	\$	1,266.30	
09/14/2018	3538(A)	SAFEBUILT MICHIGAN LLC	AUGUST 2018-BUILDING DEPARTMENT SERVICES	\$	9,766.67	
09/14/2018	3539(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS	\$	491.79	
09/14/2018	3540(A)	ST JOHNS ANSWERING SERVICE INC	OCTOBER 2018-TELEPHONE ANSWERING SERVICE	\$	84.35	
09/14/2018	3541(A)	BRYAN GLEN THOMAS	PLAN REVIEW	\$	50.00	
09/14/2018	3542(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-60/HRS	\$	1,098.00	
09/17/2018	130355	POSTMASTER	POSTAGE FOR AV APPLICATIONS-NOV 6, 2018	\$	117.33	
09/17/2018	130356	SHIAWASSEE COUNTY TREASURER	UNDISTRIBUTED TAX COLLECTIONS	\$	1,634,979.45	
09/17/2018	130357	STATE OF MICHIGAN	UNDISTRIBUTED TAX COLLECTIONS	\$	13,702.72	

09/28/2018	130358	B S & A SOFTWARE	ASSESSING.NET TRAINING-9/11/18-TREENA CHICK	\$	205.00
09/28/2018	130359	BAILEY, LOREEN F	REFUND	\$	26.51
09/28/2018	130360	DASEN THEODORE	UB refund for account: 5850070004	\$	52.69
09/28/2018	130361	GERMAINE ASHLEY	UB refund for account: 3966570002	\$	12.79
09/28/2018	130362	MITCHELL MICHELLE	UB refund for account: 2009490006	\$	5.53
09/28/2018	130363	QUENNEVILLE MARK	UB refund for account: 2360940004	\$	127.50
09/28/2018	130364	SMITH LEIGH	UB refund for account: 3761570002	\$	27.94
09/28/2018	130365	SUTTON JAYNE	UB refund for account: 3752570008	\$	37.09
09/28/2018	130366	MORGAN NATHANIEL	UB refund for account: 3602570007	\$	18.33
09/28/2018	130367	WATT JAMES JR	UB refund for account: 2311890001	\$	17.21
09/28/2018	130368	LONG BRAD	UB refund for account: 1218000002	\$	12.54
09/28/2018	130369	MORGAN ROBERT	UB refund for account: 5930570003	\$	29.76
09/28/2018	130370	YEAGER GWEN	UB refund for account: 5473210010	\$	27.36
09/28/2018	130371	CORUNNA MILLS FEED LLC	GRASS SEED	\$	100.00
09/28/2018	130372	AMY CYPHERT	REIMBURSEMENT	\$	422.16
09/28/2018	130373	DAYSTARR COMMUNICATIONS	OCTOBER 2018-PHONE/BROADBAND INTERNET	\$	1,029.80
09/28/2018	130374	DELL MARKETING LP	MONITORS FOR CAD MAPPING ANALYST	\$	490.00
09/28/2018	130375	DOWNTOWN DEVELOPMENT AUTHORITY	DISBURSEMENT	\$	630.30
09/28/2018	130376	EDWARDS SIGN & SCREEN PRINTING, INC	MAPS	\$	399.08
09/28/2018	130377	FIRST DUE FIRE SUPPLY	OFD/AXES/WRENCHES/FLASH LIGHTS	\$	684.16
09/28/2018	130378	FISHER CHIPPEWA REDI-MIX, INC.	CEMENT	\$	795.00
09/28/2018	130379	HURON & EASTERN RAILWAY CO INC	RAIL ROAD CROSSING ANNUAL FEE	\$	660.00
09/28/2018	130380	JAY'S SEPTIC TANK SERVICE	SEPT 2018-RENTAL UNITS	\$	585.00
09/28/2018	130381	JOE RAICA EXCAVATING INC	2018 STREET PROGRAM	\$	274,947.52
09/28/2018	130382	KELLY MANOR INC	REFUND	\$	12.65
09/28/2018	130383	LAMPHERE'S	PLUMBING SERVICES	\$	7,243.47
09/28/2018	130384	PERFORMANCE HEALTHY SUPPLY INC	SAFETY PRODUCTS	\$	405.45
09/28/2018	130385	MICHIGAN MUNICIPAL RISK MANAGEMENT	BUILDING AND PROPERTY INSURANCE	\$	63,726.00
09/28/2018	130386	MICHIGAN RURAL WATER ASSOCIATION	WATER REVIEW S1 S CLASS-WHEELER & SIMS	\$	550.00
09/28/2018	130387	MISDU	PAYROLL DEDUCTIONS	\$	1,228.26
09/28/2018	130388	OWOSSO CARPET CENTER, INC.	INSTALL OF CITY HALL CARPET-BALANCE OF WORK	\$	850.84
09/28/2018	130389	PETTY CASH- CLERK'S OFFICE	PETTY CASH	\$	338.06
09/28/2018	130390	BERNETTE ROE	ELECTION WORK	\$	30.00
09/28/2018	130391	SEIFERT CONCRETE LLC	2018 SIDEWALK REPLACEMENT PROGRAM	\$	54,988.65
09/28/2018	130392	SHIAWASSEE COUNTY SHERIFFS DEPARTMENT	MAINTENANCE SHARE OSSI MCT MOBILE CLIENT	\$	3,016.00
09/28/2018	130393	SHIAWASSEE COUNTY TREASURER	DISBURSEMENT	\$	51,224.61
09/28/2018	130394	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$	186.15
09/28/2018	130395	MARGARET ELLEN SOWLE	ELECTION WORK	\$	30.00
09/28/2018	130396	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$	4,724.24
09/28/2018	130397	STATE OF MICHIGAN	PHASE II-OLIVER ST FROM OAK TO GOULD STS/TRAFFIC SIGNAL ENERGY	\$	259,470.89
09/28/2018	130398	STATE OF MICHIGAN	DISBURSEMENT	\$	1,036.49
09/28/2018	130399	TREIB INC	LOWER STUB SHAFT FOR SCREW PUMP #1	\$	1,185.00
09/28/2018	3543(A)	ACLARA TECHNOLOGIES LLC	FIELD PROGRAMMER USB (3)	\$	2,116.87
09/28/2018	3544(A)	ARTISAN CONCRETE SERVICES INC	SKATE PARK CONSTRUCTION DEPOSIT	\$	10,642.02
09/28/2018	3545(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-65/HR	\$	1,189.50
09/28/2018	3546(A)	BELL EQUIPMENT COMPANY	PARTS	\$	1,191.86

09/28/2018	3547(A)	BELL FORK LIFT INC	ANNUAL INSPECTION & PM-GENIE MAN LIFT	\$	957.00
09/28/2018	3548(A)	BODMAN PLC	PROFESSIONAL SERVICES-LABOR RELATED	\$	3,863.75
09/28/2018	3549(A)	HEATHER DAWN BROOKS	SERVICE CARDS	\$	185.00
09/28/2018	3550(A)	CARMEUSE LIME	BULK PEBBLE QUICKLIME	\$	5,414.02
09/28/2018	3551(A)	CE SOLUTIONS	AD MIN FEE TO ADD ART HART TO ROSTER	\$	20.00
09/28/2018	3552(A)	CINTAS CORPORATION #308	FLOOR MATS	\$	25.00
09/28/2018	3553(A)	CONSTINE GRAVEL COMPANY	LIMESTONE 6AA	\$	1,196.88
09/28/2018	3554(A)	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	\$	610.15
09/28/2018	3555(A)	DALTON ELEVATOR LLC	CYLINDER RENT/SUPPLIES	\$	235.61
09/28/2018	3556(A)	DELAU FIRE & SAFETY INC	SEMI-ANNUAL INSPECTION OF FIRE SUPPRESSION IN IT ROOM	\$	225.00
09/28/2018	3557(A)	DORNBOS SIGN INC	SIGNS	\$	230.70
09/28/2018	3558(A)	ETNA SUPPLY COMPANY	WATER INVENTORY PARTS	\$	7,685.45
09/28/2018	3559(A)	FASTENAL COMPANY	PARTS	\$	525.07
09/28/2018	3560(A)	FLEIS & VANDENBRINK ENGINEERING INC	2018 STREET PROGRAM ENGINEERING SERVICES	\$	30,294.00
09/28/2018	3561(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$	554.62
09/28/2018	3562(A)	GOULD LAW PC	LEGAL SERVICES	\$	9,545.12
09/28/2018	3563(A)	GRAINGER, INC.	SUPPLIES	\$	173.46
09/28/2018	3564(A)	HACH COMPANY	LAB SUPPLIES	\$	1,673.44
09/28/2018	3565(A)	HAMLETT ENVIRONMENTAL TECHNOLOGIES	SEEPLEX SLUDGE CENTRIFUGE FEED PUMP	\$	5,812.00
09/28/2018	3566(A)	NATHAN HENNE	REIMBURSEMENT	\$	80.42
09/28/2018	3567(A)	J & H OIL COMPANY	FUEL-PE 9/15/18	\$	4,368.58
09/28/2018	3568(A)	J & M TREE SERVICE	2018 GRASS MOWING PROGRAM	\$	1,043.00
09/28/2018	3569(A)	JACK DOHENY SUPPLIES INC	PARTS	\$	454.00
09/28/2018	3570(A)	KENDALL ELECTRIC, INC.	AMR PROJECT SUPPLIES	\$	157.75
09/28/2018	3571(A)	KODIAK EMERGENCY EQUIPMENT INC	ENGINE 3 REPAIRS	\$	1,779.02
09/28/2018	3572(A)	LAKESIDE EQUIPMENT CORPORATION	SCREW PUMP LOWER BEARING ASSEMBLY	\$	7,174.00
09/28/2018	3573(A)	LOGICALIS INC	AUGUST 2018-NETWORK ADMINISTRATOR/ENGINEERING SERVICES	\$	7,840.00
09/28/2018	3574(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$	191.74
09/28/2018	3575(A)	MEMORIAL HEALTHCARE CENTER	LAB	\$	20.75
09/28/2018	3576(A)	MICHIGAN BUSINESS & PROFESSIONAL AS	OCTOBER 2018 COBRA ADMIN	\$	50.00
09/28/2018	3577(A)	MICHIGAN WATER ENVIRONMENT ASSOCIATION	PURPOSE & FUNDAMENTALS CLASS FOR JAMES GREEN	\$	205.00
09/28/2018	3578(A)	NATIONAL VISION ADMINISTRATORS LLC	OCTOBER 2018-VISION INSURANCE PREMIUM	\$	476.40
09/28/2018	3579(A)	NEOPOST USA INC	POSTAGE MACHINE INK	\$	195.00
09/28/2018	3580(A)	OFFICE DEPOT	SUPPLIES	\$	301.32
09/28/2018	3581(A)	OFFICE SOURCE	SUPPLIES	\$	302.24
09/28/2018	3582(A)	OLIN CORPORATION	SODIUM HYPOCHLORITE	\$	2,901.33
09/28/2018	3583(A)	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES	\$	51,446.35
09/28/2018	3584(A)	PHP INSURANCE COMPANY	OCTOBER 2018-HEALTH INSURANCE PREMIUM	\$	54,890.29
09/28/2018	3585(A)	PHYSICIANS HEALTH PLAN	OCTOBER 2018-HEALTH INSURANCE PREMIUM	\$	22,081.37
09/28/2018	3586(A)	POLYDYNE INC	AF 4500 POLYMER	\$	2,219.40
09/28/2018	3587(A)	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	\$	1,137.03
09/28/2018	3588(A)	PRO-COMM INC	ENGINE 3-INSTALL OF RADIOS	\$	1,515.09
09/28/2018	3589(A)	ROHDE BROS EXCAVATING INC	2018 STREET PROGRAM-CONTRACT 1	\$	94,290.87
09/28/2018	3590(A)	RUBOB'S INC	AUGUST 2018- PUBLIC SAFETY DRY CLEANING	\$	464.95
09/28/2018	3591(A)	THE SHERWIN-WILLIAMS CO.	PAINT/SUPPLIES	\$	283.05
09/28/2018	3592(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	PARTS	\$	189.97

09/28/2018	3593(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$ 1,856.79
09/28/2018	3594(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$ 1,670.00
09/28/2018	3595(A)	JESSICA UNANGST	REIMBURSEMENT	\$ 194.57
09/28/2018	3596(A)	VERIZON WIRELESS	MODEM FEES-8/11/18-9/10/18	\$ 160.16
09/28/2018	3597(A)	VERIZON WIRELESS	MODEM FEES-8/11/18-9/10/18	\$ 380.23
09/28/2018	3598(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL DISPOSAL CHARGES-8/16/18-8/31/18	\$ 5,951.28
09/28/2018	3599(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-73/HRS	\$ 1,335.90

1 TOTALS:

(3 Checks Voided)

Total of 228 Disbursements:

\$ 3,296,203.09

Bank 10 OWOSSO HISTORICAL FUND

09/13/2018	5126	CONSUMERS ENERGY	GAS/ELECTRIC SERIVCE	\$ 190.08
09/13/2018	5127	DEBBIE HEBERT	RECORDING SERVICES-AUGUST 2018	\$ 98.00
09/13/2018	5128	US TREASURY DEPARTMENT	501C3 FEE	\$ 600.00

10 TOTALS:

Total of 3 Disbursements:

\$ 888.08

REPORT TOTALS:

(3 Checks Voided)

Total of 231 Disbursements:

\$ 3,297,091.17



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: October 15, 2018
TO: Owosso City Council
FROM: Cheryl Grice, CPA, Finance Director
SUBJECT: Financial Statements – Reporting Procedure

Section 8.6 (c) of Chapter 8-General Finance of the Owosso City Charter requires the Finance Director to make a report thereon to the City Manager of the books of account of the City on a monthly basis.

It is my intent to email on a monthly basis the financial statements in detail to the City Council, City Manager, and Department Managers.

On a quarterly basis the financial statements will also be brought to City Council with any pertinent descriptions attached.

The quarterly statements will normally be in the packet of the second meeting of the following month of each quarter. There will be instances where this won't be possible due to the timing of the meeting. Tonight's meeting is an example. Because the second meeting is earlier in the month than normal, all necessary information has not been received timely in order to complete the financial statements. The September 2018 quarterly statements will be included in the next meeting's packet.

Thank you,
Cheryl Grice

To: Owosso City Council

From: Building Department

Date: 10/04/2018

Building Department Report SEPTEMBER 2018

Category	Estimated Cost	Permit Fee	Number of Permits
CELL TOWERS/RADIO BO	\$10,000	\$328	1
COMM/IND RENOVATION	\$10,000	\$428	1
Demolition	\$0	\$180	1
Electrical	\$0	\$1,337	10
FENCE	\$0	\$450	7
FOUNDATION - RESIDENTI	\$3,475	\$180	1
Mechanical	\$0	\$1,726	11
Plumbing	\$0	\$1,357	7
Res. Add/Alter/Repair	\$5,000	\$210	1
Res. Single Family	\$200,000	\$4,167	1
ROOF	\$372,061	\$5,290	13
ROW-UTILITY	\$0	\$240	12
SIDING	\$24,700	\$480	3
Sign	\$0	\$164	2
WINDOWS	\$20,114	\$410	3
ZONING COMPLIANCE CE	\$0	\$100	2
Totals	\$645,350	\$17,047	76

2017 COMPARISON TOTALS

SEPTEMBER 2017 Totals

\$299,855

\$12,654

104

BUILDING PERMITS ONLY - 38

Enforcements By Category

10/04/18

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SEPTEMBER 2018

ACCESSORY STRUCTURES

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0758	515 S PARK ST	COMPLAINT LOGGED	LETTER SENT	09/25/18	12/20/2018		COMM
ENF 18-0761	509 S SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	09/25/18	10/09/2018		COMM
				Total Entries:	2		

APPLIANCES

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0675	561 ABBOTT ST	INSPECTED PROPERTY	REF TO DPW	09/04/18		09/11/18	Y
				Total Entries:	1		

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0672	713 ISHAM ST	LETTER SENT	Resolved	09/04/18		09/11/18	N
ENF 18-0691	315 CASS ST	LETTER SENT	Resolved	09/05/18		09/13/18	Y
ENF 18-0748	332 N BROOKS ST	LETTER SENT	Resolved	09/24/18		10/03/18	N
ENF 18-0739	1435 W NORTH ST	COMPLAINT LOGGED	INSPECTION PENDING	09/18/18	10/24/2018		N
ENF 18-0687	611 ADAMS ST	INSPECTED PROPERTY	CLOSED	09/05/18		09/10/18	Y
ENF 18-0766	1532 ALTURAS DR	COMPLAINT LOGGED	LETTER SENT	09/26/18	10/04/2018		N
				Total Entries:	6		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0689	322 N HICKORY ST	INSPECTED PROPERTY	Resolved	09/05/18		09/10/18	N
ENF 18-0678	437 E MASON ST	COMPLAINT LOGGED	LETTER SENT	09/04/18	02/05/2019		Y
ENF 18-0732	1214 FREDERICK ST	COMPLAINT LOGGED	CLOSED	09/14/18		09/17/18	N

Enforcements By Category

10/04/18

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SEPTEMBER 2018

ENF 18-0704	512 E COMSTOCK ST	OBTAINED PERMIT	Resolved	09/07/18		09/18/18	N
ENF 18-0770	758 WOODLAWN AV	COMPLAINT LOGGED	LETTER SENT	09/27/18	03/27/2019		N
ENF 18-0756	1304 CHATHAM	COMPLAINT LOGGED	INSPECTION PENDING	09/25/18	10/25/2018		Y

Total Entries: 6

FENCE VIOLATION

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0769	754 WOODLAWN AV	COMPLAINT LOGGED	LETTER SENT	09/27/18	10/29/2018		Y
ENF 18-0676	815 S SHIAWASSEE ST	CONTACT WITH BUSINESS	Resolved	09/04/18		09/27/18	N
ENF 18-0680	1432 LYNN ST	LETTER SENT	CLOSED	09/04/18		09/11/18	N
ENF 18-0695	314 N HICKORY ST	INSPECTED PROPERTY	Resolved	09/05/18		09/10/18	N
ENF 18-0710	817 S SHIAWASSEE ST	CONTACT WITH OWNER	CLOSED	09/07/18		09/28/18	Y

Total Entries: 5

FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0717	1501 W STEWART ST	LETTER SENT	Resolved	09/12/18		09/19/18	N
ENF 18-0671	1523 W STEWART ST	LETTER SENT	Resolved	09/04/18		09/11/18	Y
ENF 18-0727	1118 S SHIAWASSEE ST	COMPLAINT LOGGED	Resolved	09/13/18		09/26/18	N
ENF 18-0702	427 GROVER ST	COMPLAINT LOGGED	LETTER SENT	09/07/18		09/14/18	Y
ENF 18-0771	839 WOODLAWN AV	LETTER SENT	CLOSED	09/27/18		10/04/18	N
ENF 18-0738	620 S SHIAWASSEE ST	LETTER SENT	Resolved	09/18/18		09/26/18	Y

Total Entries: 6

FURNITURE OUTSIDE

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
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Enforcements By Category

10/04/18

3/7

SEPTEMBER 2018

ENF 18-0726	715 E MASON ST	LETTER SENT	Resolved	09/13/18	09/24/18	N
ENF 18-0720	720 N PARK ST	LETTER SENT	Resolved	09/12/18	09/19/18	N

Total Entries: 2

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0701	607 FLETCHER ST	INSPECTED PROPERTY	Resolved	09/06/18		09/17/18	N
ENF 18-0721	523 N SAGINAW ST	LETTER SENT	Resolved	09/12/18		09/26/18	N
ENF 18-0673	525 FLETCHER ST	LETTER SENT	Resolved	09/04/18		09/07/18	Y
ENF 18-0711	1210 MACK ST	INSPECTED PROPERTY	Resolved	09/07/18		09/12/18	N
ENF 18-0686	527 FLETCHER ST	LETTER SENT	TICKET ISSUED	09/04/18	10/15/2018		Y
ENF 18-0674	728 N PARK ST	CONTACT WITH OWNER	Resolved	09/04/18		09/04/18	N
ENF 18-0685	728 N PARK ST	LETTER SENT	Resolved	09/05/18		09/12/18	N
ENF 18-0706	1003 FLETCHER ST	LETTER SENT	Resolved	09/07/18		09/11/18	Y
ENF 18-0709	1003 FLETCHER ST	CONTACT WITH OWNER	Resolved	09/07/18		09/11/18	Y
ENF 18-0724	1600 W MAIN ST	LETTER SENT	Resolved	09/12/18		09/19/18	Y
ENF 18-0670	1105 RYAN ST	LETTER SENT	Resolved	09/04/18		09/13/18	N
ENF 18-0728	701 N CHIPMAN ST	LETTER SENT	CLOSED	09/13/18		09/24/18	N
ENF 18-0708	924 MILWAUKEE ST	CONTACT WITH OWNER	CLOSED	09/07/18		09/10/18	T
ENF 18-0749	1432 CLEVELAND ST	COMPLAINT LOGGED	LETTER SENT	09/24/18	10/09/2018	10/03/18	N
ENF 18-0715	515 S CEDAR ST	LETTER SENT	REF TO DPW	09/10/18		09/17/18	N
ENF 18-0750	1430 CLEVELAND ST	COMPLAINT LOGGED	Resolved	09/24/18		10/03/18	Y
ENF 18-0712	707 LYNN ST	INSPECTED PROPERTY	CLOSED	09/07/18		10/01/18	N
ENF 18-0767	751 WOODLAWN AV	COMPLAINT LOGGED	LETTER SENT	09/27/18	10/04/2018		N
Total Entries:				18			

HEALTH & SAFETY

Enforcements By Category

10/04/18

4 / 7

SEPTEMBER 2018

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0714	1218 W SOUTH ST	CONTACT WITH OWNER	No Violation	09/10/18		09/12/18	Y
ENF 18-0741	715 N HICKORY ST	VIOLATION EXISTS	Resolved	09/18/18		09/24/18	N
ENF 18-0700	428 S LYON ST	CONTACT WITH OWNER	CLOSED	09/06/18		09/18/18	Y
				Total Entries:	3		

LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0698	310 W WILLIAMS ST	LETTER SENT	Resolved	09/06/18		09/18/18	Y
ENF 18-0683	321 STATE ST	LETTER SENT	REF TO MOWING CONTRACT	09/04/18		09/17/18	Y
ENF 18-0762	738 N HICKORY ST	CONTACT WITH OWNER	Extension Granted	09/25/18	10/10/2018		Y
ENF 18-0690	1260 ADAMS ST	COMPLAINT LOGGED	REF TO MOWING CONTRACT	09/05/18	10/17/2018		VAC
ENF 18-0723	832 S BALL ST	CONTACT WITH OWNER	Resolved	09/12/18		09/19/18	VAC
ENF 18-0743	318 W KING ST	INSPECTED PROPERTY	Resolved	09/19/18		10/01/18	Y
ENF 18-0734	118 S CEDAR ST	COMPLAINT LOGGED	REF TO MOWING CONTRACT	09/14/18		09/26/18	VAC
ENF 18-0707	528 GROVER ST	LETTER SENT	CLOSED	09/07/18		09/17/18	Y
ENF 18-0725	1224 FREDERICK ST	LETTER SENT	Resolved	09/13/18		09/24/18	Y
ENF 18-0703	924 KENWOOD DR	LETTER SENT	Resolved	09/07/18		09/11/18	N
ENF 18-0722	1401 S CHIPMAN ST	LETTER SENT	Resolved	09/12/18		09/17/18	Y
ENF 18-0693	1402 W SOUTH ST	LETTER SENT	CLOSED	09/05/18		09/13/18	N
ENF 18-0682	315 GENESEE ST	ON SITE INSPECTION	Resolved	09/04/18		09/05/18	Y
ENF 18-0699	621 DIVISION ST	RESOLVED	Resolved	09/06/18		09/12/18	N
ENF 18-0694	1411 S CHIPMAN ST	LETTER SENT	Resolved	09/05/18		09/12/18	N
				Total Entries:	15		

MULTIPLE VIOLATIONS

Next Action

Enforcements By Category

10/04/18

5 / 7

SEPTEMBER 2018

Enforcement Number	Address	Previous Status	Status	Filed	Date	Closed	Rental
ENF 18-0736	1401 N HICKORY ST	OBTAINED PERMIT	Resolved	09/17/18		09/21/18	N
ENF 18-0760	1013 S SHIAWASSEE ST	COMPLAINT LOGGED	CLOSED	09/25/18		09/26/18	N
ENF 18-0751	1000 S CHIPMAN ST	COMPLAINT LOGGED	LETTER SENT	09/24/18	10/04/2018		N
ENF 18-0746	322 N BROOKS ST	COMPLAINT LOGGED	LETTER SENT	09/24/18	10/09/2018		N
ENF 18-0759	1007 S SHIAWASSEE ST	COMPLAINT LOGGED	LETTER SENT	09/25/18	10/10/2018		N
ENF 18-0745	708 ABREY AV	CONTACT WITH OCCUPAN	POLICE CODE VIOL	09/20/18		10/03/18	Y
ENF 18-0713	417 N WATER ST	OBTAINED PERMIT	Resolved	09/10/18		09/14/18	Y
ENF 18-0753	839 KENWOOD DR	COMPLAINT LOGGED	LETTER SENT	09/24/18	10/09/2018		N
ENF 18-0742	402 S BALL ST	COMPLAINT LOGGED	LETTER SENT	09/19/18	10/29/2018		Y
ENF 18-0719	1230 S SHIAWASSEE ST	CONTACT WITH OWNER	CLOSED	09/12/18		09/26/18	Y
ENF 18-0696	815 WOODLAWN AV	COMPLAINT LOGGED	LETTER SENT	09/05/18	10/15/2018		N
ENF 18-0768	755 WOODLAWN AV	COMPLAINT LOGGED	LETTER SENT	09/27/18	10/08/2018		Y
ENF 18-0755	715 CLINTON ST	COMPLAINT LOGGED	LETTER SENT	09/25/18	10/02/2018		Y
ENF 18-0763	414 GENESEE ST	COMPLAINT LOGGED	LETTER SENT	09/26/18	10/04/2018		Y
ENF 18-0747	330 N BROOKS ST	COMPLAINT LOGGED	LETTER SENT	09/24/18	06/01/2019		N
ENF 18-0716	976 CORUNNA AV	OBTAINED PERMIT	Resolved	09/10/18		09/17/18	Y
ENF 18-0765	923 S SHIAWASSEE ST	COMPLAINT LOGGED	Resolved	09/26/18	10/25/2018	10/01/18	N
Total Entries:				17			

NO BUILDING PERMIT

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0764	811 WOODLAWN AV	OBTAINED PERMIT	Resolved	09/26/18		10/01/18	N
ENF 18-0729	415 STATE ST	OBTAINED PERMIT	CLOSED	09/13/18		09/19/18	COMM
ENF 18-0737	614 S SHIAWASSEE ST	CONTACT WITH OWNER	Resolved	09/17/18		09/25/18	N
ENF 18-0718	830 WILKINSON ST	CONTACT WITH OWNER	Resolved	09/12/18		09/17/18	

Enforcements By Category

10/04/18

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SEPTEMBER 2018

Total Entries: 4

POOL MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0677	315 E EXCHANGE ST	COMPLAINT LOGGED	CLOSED	09/04/18		09/04/18	N

Total Entries: 1

RENTAL UNIT VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0697	409 GROVER ST	CONTACT WITH OWNER	CLOSED	09/05/18		09/18/18	Y
ENF 18-0681	525 FLETCHER ST	LETTER SENT	Resolved	09/04/18		09/11/18	Y
ENF 18-0679	437 E MASON ST	COMPLAINT LOGGED	CLOSED	09/04/18		10/04/18	Y
ENF 18-0740	402 ROBBINS ST	LETTER SENT	Resolved	09/18/18		10/01/18	Y
ENF 18-0731	708 ABREY AV	CONTACT WITH OWNER	Resolved	09/13/18		09/19/18	Y
ENF 18-0705	1203 DEVONSHIRE CT	LETTER SENT	2ND NOTICE SENT	09/07/18	10/05/2018		Y
ENF 18-0688	428 S LYON ST	LETTER SENT	2ND NOTICE SENT	09/05/18	10/04/2018		Y

Total Entries: 7

RV/CAMPER VIOLATIONS

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0735	402 ROBBINS ST	INSPECTED PROPERTY	CLOSED	09/17/18		09/18/18	Y
ENF 18-0733	311 CORUNNA AV	CONTACT WITH OWNER	Resolved	09/14/18		09/17/18	COMM

Total Entries: 2

SIGN VIOLATION

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
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Enforcements By Category

10/04/18

7/7

SEPTEMBER 2018

ENF 18-0757	211 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	09/25/18	10/09/2018	COMM
ENF 18-0754	620 E OLIVER ST	COMPLAINT LOGGED	LETTER SENT	09/25/18	10/04/2018	COMM
ENF 18-0744	213 S WASHINGTON ST	LETTER SENT	Resolved	09/19/18	09/21/18	N

Total Entries: 3

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Next Action Date	Closed	Rental
ENF 18-0692	211 S CEDAR ST	CONTACT WITH OWNER	Resolved	09/05/18		09/05/18	

Total Entries: 1

Total Records: 99

Total Pages: 7

RENTAL COLUMN DEFINITIONS

- Y - Yes, it's a rental
- N - No, it's not a rental - owner occupied
- APTS - Apartment Building
- COMM - Commercial
- REPO - Repossession
- TRAIL - Trailer Park
- VAC - Vacant House
- VL - Vacant Lot
- IND - Industrial
- HOME OCC - Home Occupied

*These are on-going complaints and will be resolved with compliance or possible court action.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: October 8, 2018

TO: Owosso City Council

FROM: Eric E. Cherry
Police Department Lieutenant

RE: September 2018 Police Reports

Attached are the statistics for the Police Department for September 2018. One report is an offense summary for the month of September, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in September. The officers completed four hundred fifty one (451) field interviews this month, which are calls were a full criminal report is not needed. Your Owosso Police Officers arrested fifty two (52) persons this month for sixty eight (68) total offenses.

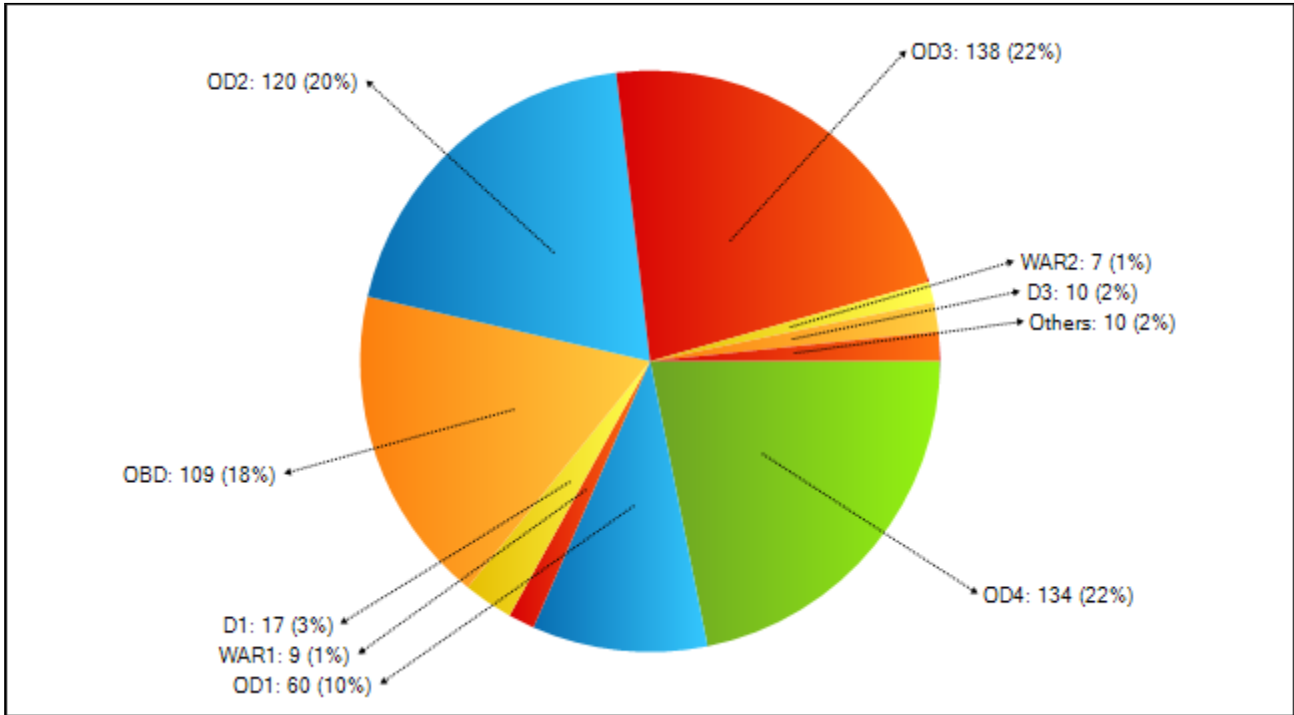
For August 2018 the police handled seven hundred fifty three (753) police events, one hundred thirty nine (139) were traffic stops, about eighteen (18) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

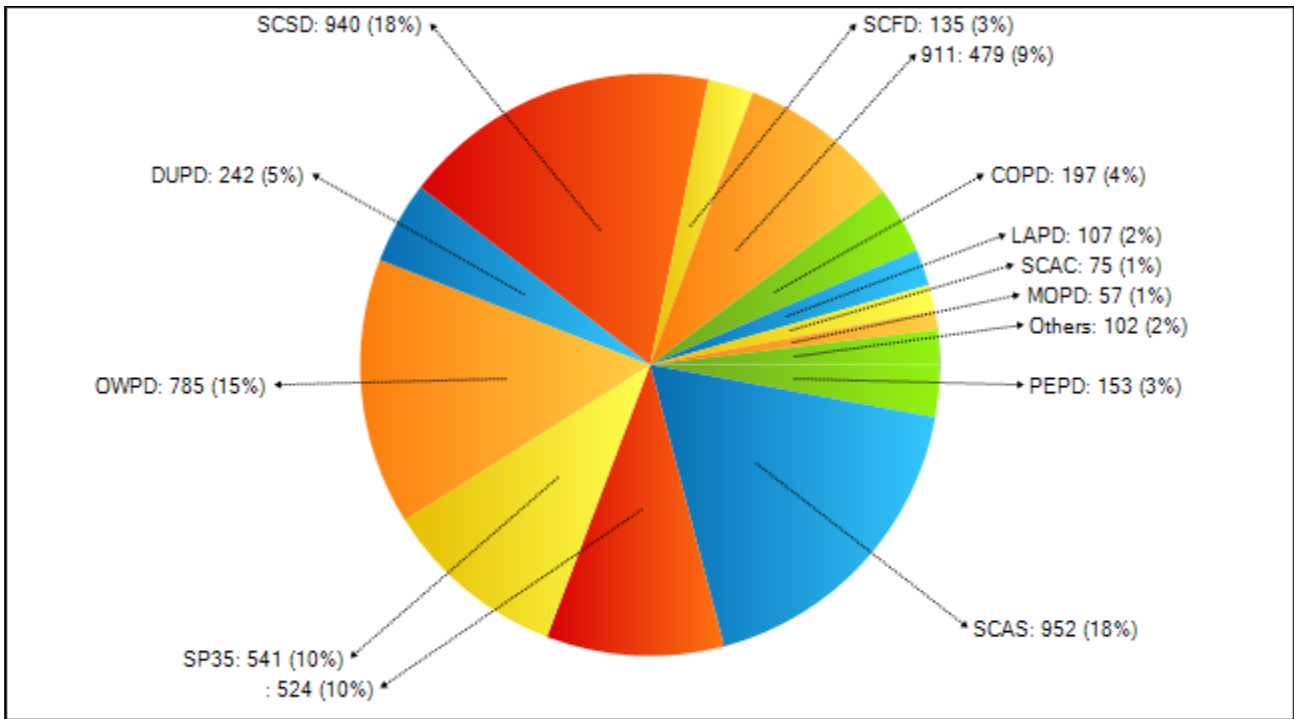
Lt. Eric E. Cherry

BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT



- OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)
- OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)
- OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)
- OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)
- ODB: Owosso City Downtown Business District
- D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)
- D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)
- Others: Included City of Corunna's 3 districts and any other area officer's responded.

BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY



- SCSD: Shiawassee County Sheriff's Office
- PEPD: Perry City Police
- Others: All Other Departments
- SCAS: Shiawassee County Ambulance Services
- DUPD: Durand City Police
- LAPD: Laingsburg City Police
- SP35: Michigan State Police Post #35
- COPD: Corunna City Police
- SCFD: Shiawassee County Fire Departments
- SCAC: Shiawassee County Animal Control
- OWPD: Owosso City Police
- 911: Shiawassee County 911 Center

Owosso PD Offense Summary

Occurred 9/1/2018 - 9/30/2018

Offense	Total Offenses
0301 - 03000 - Illegal Entry	1
1173 - 11003 - CSC First (1st) Degree -Penetration Oral/Anal	1
1206 - 12000 - Robbery - Street - Strong Arm	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	2
1313 - 13001 - Assault and Battery/Simple Assault	17
1382 - 13003 - Stalking (Misdemeanor)	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	2
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	1
2305 - 23005 - Larceny - Personal Property from Vehicle	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	1
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	3
2399 - 23007 - Larceny (Other)	2
2599 - 25000 - Counterfeiting (Other)	1
2901 - 29000 - Damage to Property - Business Property	1
2902 - 29000 - Damage to Property - Private Property	5
3078 - 30002 - Retail Fraud Theft 3rd Degree	2
3512 - 35001 - Heroin - Possess	1
3532 - 35001 - Cocaine - Possess	1
3547 - 35001 - Methamphetamine - Possess	2
3562 - 35001 - Marijuana - Possess	3
3599 - 35001 - Dangerous Drugs (Other)	1
3605 - 36004 - Indecent Exposure	2
3699 - 36004 - Sex Offense (Other)	1
3806 - 38001 - Neglect Child	2
3808 - 38002 - (Child Support) Non-Support of Parents	2
3898 - 38001 - Cruelty/Neglect (Other)	1
4196 - 41002 - Liquor Violation - Minor in Possession - Consume or Purchase Attempts	1
4801 - 48000 - Resisting Officer	2
4804 - 48000 - Evidence Destroying	1
5005 - 50000 - Contempt of Court	2
5006 - 50000 - Obstructing Justice	5
5007 - 50000 - Obstructing Court Order	1
5011 - 50000 - Parole Violation	1
5012 - 50000 - Probation Violation	2

Owosso PD Offense Summary

Occurred 9/1/2018 - 9/30/2018

5013 - 50000 - Conditional Release Violation	1
5015 - 50000 - Failure to Appear	6
5090 - 50000 - Sex Offender - Failure to Comply with Reporting Duties	1
5202 - 52001 - Concealed Weapons - Carrying Concealed	3
5311 - 53001 - Disorderly Conduct	2
5560 - 55000 - Dog Law Violations	2
5599 - 55000 - Health and Safety Violations (Other)	3
5707 - 57001 - Trespass (Other)	1
5802 - 58000 - Smuggle Contraband into Prison/County Jail	1
7070 - 70000 - Runaway	3
7399 - 73000 - Miscellaneous Arrest	3
8011 - 54001 - Motor Vehicle Accident - Failed to Stop and Identify	1
8027 - 54002 - Operating with Blood Alcohol Content of .17% or more	2
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	1
8270 - 54003 - Traffic - Driving on Susp/Revoked/Denied License (Serious Inj)	1
8271 - 54003 - Traffic - No Operators License	2
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	5
8275 - 54003 - Traffic - Driver License Law Violations	1
8277 - 54003 - Traffic - Registration Law Violations	1
8328 - 54003 - Motor Vehicle Violation	2
9910 - 93001 - Traffic, Non-Criminal - Accident	10
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	7
9937 - 97006 - Other Non-Criminal Accidents - All Other	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	2
9945 - 98009 - Inspections/Investigations - Drug Overdose	3
9953 - 99008 - Miscellaneous - General Assistance	3
9954 - 99008 - Miscellaneous - Assist to Fire Department	3
9954 - 99009 - Miscellaneous - Non-Criminal	11
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	1
9962 - 96900 - Terrorist Activity - Other	2
Total	160

Owosso Neighborhood Crime Report

Occurred 9/1/2018 - 9/30/2018

Occurred Date	Case No	Location	Offense
9/17/2018	1864501444	300 block E Williams St	AGGRAVATED/FELONIOUS ASSAULT
9/18/2018	1864501450	300 block S Elm St	AGGRAVATED/FELONIOUS ASSAULT
9/30/2018	1864501515	900 block W Main St	AGGRAVATED/FELONIOUS ASSAULT
9/17/2018	1864501445	1200 block S Shiawassee St	BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)
9/15/2018	1864501433	600 block N Adams St	BURGLARY -FORCED ENTRY
9/23/2018	1864501482	1300 block N Water St	BURGLARY -FORCED ENTRY
9/2/2018	1864501367	800 block S Washington St	DAMAGE TO PROPERTY
9/3/2018	1864501383	200 block E Main St	DAMAGE TO PROPERTY
9/15/2018	1864501432	900 block S Nafus St	DAMAGE TO PROPERTY
9/18/2018	1864501452	900 block W Main St	DAMAGE TO PROPERTY
9/24/2018	1864501498	200 block E Main St	DAMAGE TO PROPERTY
9/29/2018	1864501510	600 block W Main St	DAMAGE TO PROPERTY
9/3/2018	1864501368	200 block E Main St	DISORDERLY CONDUCT
9/18/2018	1864501452	900 block W Main St	DISORDERLY CONDUCT
9/3/2018	1864501369	1200 block Penbrook Dr	FAMILY -ABUSE/NEGLECT NONVIOLENT
9/15/2018	1864501427	700 block W Bradley St	FAMILY -ABUSE/NEGLECT NONVIOLENT
9/17/2018	1864501444	300 block E Williams St	FAMILY -ABUSE/NEGLECT NONVIOLENT
9/5/2018	1864501385	200 block E Mcarthur St	FAMILY -NONSUPPORT
9/30/2018	1864501513	400 block N Ball St	FAMILY -NONSUPPORT
9/10/2018	1864501448	100 block E Main St	FORGERY/COUNTERFEITING
9/1/2018	1864501362	600 block N Water St	HEALTH AND SAFETY
9/14/2018	1864501425	700 block N Hickory St	HEALTH AND SAFETY
9/22/2018	1864501471	200 block S Lansing St	HEALTH AND SAFETY
9/23/2018	1864501472	700 block N Pine St	HEALTH AND SAFETY
9/23/2018	1864501474	700 block N Saginaw St	HEALTH AND SAFETY
9/16/2018	1864501434	S State St / W Main St	HIT and RUN MOTOR VEHICLE ACCIDENT
9/2/2018	1864501367	800 block S Washington St	IMMIGRATION
9/4/2018	1864501373	300 block E Main St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
9/6/2018	1864501393	400 block E Main St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
9/22/2018	1864501480	1300 block S Cedar St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
9/24/2018	1864501497	700 block N Saginaw St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
9/25/2018	1864501490	200 block W King St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
9/11/2018	1864501412	1300 block N Hickory St	INTIMIDATION/STALKING
9/5/2018	1864501411	1300 block W Oliver St	JUVENILE RUNAWAY

Owosso Neighborhood Crime Report

Occurred 9/1/2018 - 9/30/2018

9/18/2018	1864501455	600 block E Comstock St	JUVENILE RUNAWAY
9/21/2018	1864501467	200 block S Lansing St	JUVENILE RUNAWAY
9/8/2018	1864501400	Dewey St/jerome St	LARCENY -OTHER
9/15/2018	1864501431	600 block N Pine St	LARCENY -OTHER
9/17/2018	1864501441	600 block W Fletcher St	LARCENY -OTHER
9/19/2018	1864501456	200 block W Curwood Castle Dr	LARCENY -OTHER
9/25/2018	1864501488	600 block S Broadway St	LARCENY -OTHER
9/4/2018	1864501382	600 block S Grand Ave	LARCENY -THEFT FROM BUILDING
9/4/2018	1864501379	200 block W Exchange St	LARCENY -THEFT FROM MOTOR VEHICLE
9/4/2018	1864501382	600 block S Grand Ave	LARCENY -THEFT FROM MOTOR VEHICLE
9/6/2018	1864501394	700 block N Center St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
9/29/2018	1864501506	Martin And Stewart St	LIQUOR VIOLATIONS -OTHER
9/2/2018	1864501364	700 block W Lynn St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
9/2/2018	1864501366	500 block E Mason St	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
9/13/2018	1864501416	1500 block S Mcmillan	MISCELLANEOUS - ASSIST TO FIRE DEPARTMENT
9/13/2018	1864501417	1000 block E M21	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
9/4/2018	1864501381	600 block S Grand Ave	MISCELLANEOUS - GENERAL ASSISTANCE
9/6/2018	1864501391	200 block W Main St	MISCELLANEOUS - GENERAL ASSISTANCE
9/16/2018	1864501436	1600 N Vincent Rd	MISCELLANEOUS - GENERAL ASSISTANCE
9/5/2018	1864501388	700 block Division St	MISCELLANEOUS - NON-CRIMINAL
9/5/2018	1864501420	1800 block S Candlewick Dr	MISCELLANEOUS - NON-CRIMINAL
9/7/2018	1864501447	200 block S Oak St	MISCELLANEOUS - NON-CRIMINAL
9/7/2018	1864501446	900 block S Kenwood Dr	MISCELLANEOUS - NON-CRIMINAL
9/11/2018	1864501408	300 block N Hickory St	MISCELLANEOUS - NON-CRIMINAL
9/21/2018	1864501464	N Saginaw St/e Main St	MISCELLANEOUS - NON-CRIMINAL
9/23/2018	1864501475	1200 block W Penbrook Dr	MISCELLANEOUS - NON-CRIMINAL
9/24/2018	1864501492	200 block N Water St	MISCELLANEOUS - NON-CRIMINAL
9/26/2018	1864501494	1300 block S Broadway Ave	MISCELLANEOUS - NON-CRIMINAL
9/28/2018	1864501539	700 block E North St	MISCELLANEOUS - NON-CRIMINAL
9/29/2018	1864501509	1200 block S Walnut St	MISCELLANEOUS - NON-CRIMINAL
9/4/2018	1864501376	Milwaukee/chipman St	MISCELLANEOUS CRIMINAL OFFENSE
9/21/2018	1864501461	200 block S Michigan Ave	MISCELLANEOUS CRIMINAL OFFENSE
9/21/2018	1864501465	200 block E Main St	MISCELLANEOUS CRIMINAL OFFENSE
9/13/2018	1864501414	1100 block W Main St	MOTOR VEHICLE VIOLATION
9/22/2018	1864501526	200 block S Washington St	MOTOR VEHICLE VIOLATION
9/1/2018	1864501363	300 block S Michigan Ave	NONAGGRAVATED ASSAULT
9/2/2018	1864501365	600 block N Shiawassee St	NONAGGRAVATED ASSAULT

Owosso Neighborhood Crime Report

Occurred 9/1/2018 - 9/30/2018

9/4/2018	1864501380	600 block S Grand Ave	NONAGGRAVATED ASSAULT
9/5/2018	1864501387	1300 S Broadway Ave	NONAGGRAVATED ASSAULT
9/5/2018	1864501386	400 block W Clinton St	NONAGGRAVATED ASSAULT
9/7/2018	1864501395	300 block E Corunna Ave	NONAGGRAVATED ASSAULT
9/9/2018	1864501403	1000 block S Chipman St	NONAGGRAVATED ASSAULT
9/10/2018	1864501405	1200 block S Shiawassee St	NONAGGRAVATED ASSAULT
9/11/2018	1864501409	700 block W Stewart St	NONAGGRAVATED ASSAULT
9/12/2018	1864501413	900 block S Shiawasee St	NONAGGRAVATED ASSAULT
9/13/2018	1864501418	400 block S Huggins St	NONAGGRAVATED ASSAULT
9/18/2018	1864501452	900 block W Main St	NONAGGRAVATED ASSAULT
9/22/2018	1864501469	Main/michigan	NONAGGRAVATED ASSAULT
9/23/2018	1864501473	900 block E Corunna Ave	NONAGGRAVATED ASSAULT
9/28/2018	1864501505	Candlewick Dr/ W South St	NONAGGRAVATED ASSAULT
9/29/2018	1864501518	800 block Corunna Ave	NONAGGRAVATED ASSAULT
9/30/2018	1864501516	100 block E Ridge St	NONAGGRAVATED ASSAULT
9/3/2018	1864501371	200 block S Michigan Ave	OBSTRUCTING JUSTICE
9/3/2018	1864501372	300 block N Chipman St	OBSTRUCTING JUSTICE
9/5/2018	1864501385	200 block E Mearthur St	OBSTRUCTING JUSTICE
9/6/2018	1864501392	100 block W Elizabeth St	OBSTRUCTING JUSTICE
9/9/2018	1864501402	800 block E Corunna Ave	OBSTRUCTING JUSTICE
9/10/2018	1864501406	300 block N Saginaw St	OBSTRUCTING JUSTICE
9/13/2018	1864501415	200 block S Water St	OBSTRUCTING JUSTICE
9/15/2018	1864501430	200 block W Exchange St	OBSTRUCTING JUSTICE
9/16/2018	1864501435	1100 block W Ryan St	OBSTRUCTING JUSTICE
9/16/2018	1864501437	200 block E Mason St	OBSTRUCTING JUSTICE
9/16/2018	1864501438	300 block E Goodhue St	OBSTRUCTING JUSTICE
9/17/2018	1864501443	200 block E Mearthur St	OBSTRUCTING JUSTICE
9/21/2018	1864501462	600 block N Adams St	OBSTRUCTING JUSTICE
9/22/2018	1864501470	1900 block W South St	OBSTRUCTING JUSTICE
9/23/2018	1864501478	700 block W Stewart St	OBSTRUCTING JUSTICE
9/25/2018	1864501484	1000 block S Chipman St	OBSTRUCTING JUSTICE
9/25/2018	1864501495	1200 block W Penbrook Dr	OBSTRUCTING JUSTICE
9/28/2018	1864501503	600 block S Grand Ave	OBSTRUCTING JUSTICE
9/30/2018	1864501512	300 block N Hickory St	OBSTRUCTING JUSTICE
9/4/2018	1864501376	Milwaukee/chipman St	OBSTRUCTING POLICE
9/9/2018	1864501401	N Park St / E Oliver St	OBSTRUCTING POLICE
9/21/2018	1864501466	500 block E Exchange St	OBSTRUCTING POLICE
9/5/2018	1864501386	400 block W Clinton St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR

Owosso Neighborhood Crime Report

Occurred 9/1/2018 - 9/30/2018

			DRUGS
9/22/2018	1864501470	1900 block W South St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
9/27/2018	1864501502	W Mason St / N Ball St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
9/21/2018	1864501463	300 block N Saginaw St	OTHER NON-CRIMINAL ACCIDENTS - ALL OTHER
9/8/2018	1864501399	200 block S Washington St	RETAIL FRAUD -THEFT
9/25/2018	1864501487	700 block N Washington St	RETAIL FRAUD -THEFT
9/21/2018	1864501466	500 block E Exchange St	ROBBERY
9/3/2018	1864501397	S Washington St/comstock St	SEX OFFENSE -OTHER
9/14/2018	1864501422	500 block W Williams St	SEX OFFENSE -OTHER
9/27/2018	1864501501	N Ball St / W Exchange St	SEX OFFENSE -OTHER
9/24/2018	1864501504	200 block N Elm St	SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE
9/5/2018	1864501384	N Ball / Exchange St	SMUGGLING
9/10/2018	1864501421	700 block E North St	TERRORIST ACTIVITY - OTHER
9/11/2018	1864501412	1300 block N Hickory St	TERRORIST ACTIVITY - OTHER
9/24/2018	1864501481	W South St / S Chipman St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS
9/20/2018	1864501457	Shiawassee And Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/DENIED LICENSE (SERIOUS INJ)
9/18/2018	1864501449	W Main St/ S Michigan Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
9/22/2018	1864501470	1900 block W South St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
9/25/2018	1864501489	S Oak St/ E Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
9/27/2018	1864501502	W Mason St / N Ball St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
9/30/2018	1864501514	400 block W Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
9/15/2018	1864501428	S Washington St / E Stewart St	TRAFFIC - NO OPERATORS LICENSE
9/22/2018	1864501468	Chipman/south	TRAFFIC - NO OPERATORS LICENSE
9/29/2018	1864501508	W Main St / N Shiawassee St	TRAFFIC - REGISTRATION LAW VIOLATIONS
9/6/2018	1864501389	Water/washington	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/6/2018	1864501390	N Washington St / E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/8/2018	1864501398	W Main St / S Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/10/2018	1864501407	1400 block W Henry St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/14/2018	1864501424	200 block E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/14/2018	1864501426	E Main St/ N Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/18/2018	1864501453	Main / State St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/20/2018	1864501458	W Clinton St / S Elm St	TRAFFIC, NON-CRIMINAL - ACCIDENT

Owosso Neighborhood Crime Report

Occurred 9/1/2018 - 9/30/2018

9/23/2018	1864501477	400 block S Shiawassee St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/24/2018	1864501479	600 block W Stewart St	TRAFFIC, NON-CRIMINAL - ACCIDENT
9/11/2018	1864501410	300 block W Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/17/2018	1864501442	Jerome St/oakwood	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/17/2018	1864501440	1200 block W Penbrook Dr	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/20/2018	1864501459	100 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/27/2018	1864501496	1500 block W Industrial Dr	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/27/2018	1864501499	400 block E Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/29/2018	1864501507	W Bradley St / N Howell St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
9/29/2018	1864501506	Martin And Stewart St	TRESPASS
9/3/2018	1864501371	200 block S Michigan Ave	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/4/2018	1864501377	Stevens/krust	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/5/2018	1864501384	N Ball / Exchange St	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/9/2018	1864501401	N Park St / E Oliver St	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/18/2018	1864501451	300 block S Elm St	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/21/2018	1864501465	200 block E Main St	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/23/2018	1864501476	N Ball/w Exchange	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/29/2018	1864501511	W Main St/ S Howell St	VIOLATION OF CONTROLLED SUBSTANCE ACT
9/7/2018	1864501396	1400 block E Monroe St	WEAPONS OFFENSE - CONCEALED
9/21/2018	1864501466	500 block E Exchange St	WEAPONS OFFENSE - CONCEALED
9/25/2018	1864501487	700 block N Washington St	WEAPONS OFFENSE - CONCEALED
Total	161		



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: October 8, 2018

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: September 2018 Fire & Ambulance Report

During the month of September 2018:

Fire Department responded to 228 Ambulance calls

Fire Department responded to 24 Fire calls –

Building Fires	0
Building Fires Mutual Aid	1
Gas Leak/CO Alarm	4
False Alarms	6
Vehicle Accidents	0
EMS Assist	1
Vehicle Fire	0
Illegal Burn	1
Other Fires	9
Wires Down	2

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
October 3, 2018 AT 7:30 AM
CITY COUNCIL CHAMBERS

MEMBERS PRESENT: Authority Members Kenn Cushman, Jon Moore, Lance Omer, and Theresa Trecha,

MEMBERS ABSENT: Authority Members Chairman Dave Acton, Vice-Chairman Bill Gilbert, Mayor Chris Eveleth, Kevin Wiles, Jim Woodworth.

OTHERS PRESENT: Josh Adams, Main Street Manager; Adam Perry

The meeting was cancelled due to a lack of a quorum.