

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JULY 16, 2018  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 2, 2018:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Non-Profit Organization Recognition Request – Action for Child Care. Approve local governing body resolution recognizing Action for Child Care as a non-profit organization operating in the City of Owosso for the purpose of obtaining a charitable gaming license from the State of Michigan Lottery.

2. ArtWalk Permission. Approve the application of Owosso Main Street/DDA for use of Main Street Plaza September 8, 2018 from 8:00am to 5:00pm for the ArtWalk event, waive the insurance requirement, and authorize Traffic Control Order No. 1397 formalizing the requested closure.
3. Vintage Motorcycle Days Permission. Approve the request from Owosso Main Street for the closure of Washington Street from Main to Williams and Exchange Street from Washington to Park for the Vintage Motorcycle Days event on Saturday, August 25, 2018 from 7:00 am to 5:00 pm, waive the insurance requirement, and authorize Traffic Control Order No. 1398 formalizing the action.
4. Bid Award - Sand and Gravel, Selection #1. Accept the low bid of Constine Gravel Company for Class II Backfill Sand in the amount of \$4.98 per ton, 22A gravel in the amount of \$8.98 per ton, and 6A limestone in the amount of \$22.75 per ton for the fiscal year ending June 30, 2019, authorize payment in accordance with unit prices up to 2,500 tons, 1,800 tons, and 150 tons respectively, and further authorize a contingency amount of \$4,000.00 for a total amount not to exceed \$36,026.50.
5. Bid Award - Sand and Gravel, Selection #2. Accept the low bid of Ocenasek, Inc. for 21AA limestone in the amount of \$19.50 per ton and H1 limestone chip in the amount of \$31.00 per ton for the fiscal year ending June 30, 2019, authorize payment in accordance with unit prices up to 300 tons and 250 tons respectively, and further authorize a contingency amount of \$1,000.00 for a total amount not to exceed \$14,601.00.
6. Bid Award – Parking Enforcement & Ticket Management System. Approve contract with Complus Data Innovations, Inc. of Tarrytown, New York for the provision of a parking ticket management system including software, equipment, and on-going maintenance and authorize payment based on the contract unit prices for actual quantities required.
7. Professional Service Agreements – School Liaison Officers. Authorize professional service agreements with Michael Ash and Michael Wheeler for the provision of services related to the school liaison officer position for the Owosso Public Schools.
8. Warrant No. 559. Authorize Warrant No. 559 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Caledonia Charter Township	Caledonia Utility Fund payment- 3/1/18-6/30/18	Water	\$21,588.25
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement- 3/1/18-6/30/18	Water	\$11,931.39

9. Check Register – June 2018. Affirm check disbursements totaling \$590,505.00 for June 2018.

**ITEMS OF BUSINESS**

1. Downtown Parking Lot Regulation Amendments. (Postponed from the meeting of July 2, 2018.) Approve the recommendations of the DDA/OMS Board regarding changes to the regulations governing use of downtown parking lots, involving Traffic Control Order Nos. 1168 and 1171-1173 eliminating employee parking permits and amending residential parking regulations.
2. Set Medical Marihuana Provisioning Center License Application Window & Drawing. Consider setting a 30-day window in which to receive applications from qualified applicants seeking one of four provisioning center licenses and further set the date, time, and process for the lottery to determine the four winning applicants.
3. Fire Truck Steering Committee. Consider creation of a steering committee to oversee the effort to create a firemen’s memorial using the City’s 1921 LaFrance fire truck with the authority to recommend a plan, drawings, location, etc. for the permanent display.

4. 2018-19 Water & Sewer Rates. Approve the proposed water and sewer rates for the 2018-19 fiscal year.

### **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. June 2018 Building Department Report.
2. N. Bradley Hissong Building Official. June 2018 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. June 2018 Police Report.
4. Kevin D. Lenkart, Public Safety Director. June 2018 Fire Report.
5. Parks & Recreation Commission. Minutes of June 27, 2018.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, August 06, 2018

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Historical Commission – term expires December 31, 2020  
Parks & Recreation Commission – term expires June 30, 2019  
Zoning Board of Appeals – term expires June 30, 2021

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).