

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 07, 2018  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 16, 2018:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF APRIL 30, 2018:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 1, 2018:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Buddy Poppy Sale Kickoff. The 2018 Poppy Queen will sell the ceremonial first Buddy Poppy to Mayor Christopher Eveleth marking the start of the annual Buddy Poppy Sale in Owosso.
2. Retirement Proclamation – Larry Cook. A Mayoral Proclamation recognizing Assessor Larry Cook for his years of service to the City of Owosso on the occasion of his retirement.
3. Retirement Proclamation – M. George Scanlon. A Mayoral Proclamation recognizing Engineering Aide M. George Scanlon for his years of service to the City of Owosso on the occasion of his retirement.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2018-02. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-02 for Hanover Street, from Harding Avenue to the north end for street resurfacing.
2. Special Assessment District No. 2018-03. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-03 for Harding Avenue, from Chipman Street to Hanover Street for street rehabilitation.

3. Special Assessment District No. 2018-05. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-05 for Olmstead Street, from West Street to Chipman Street for street resurfacing.
4. Budget Hearing. Conduct a Public Hearing pursuant to Chapter 8, Section 4 of the City Charter to receive citizen comments regarding proposed 2018-19 Budget.
5. Ordinance Amendment – Chapter 26, Signs. Conduct a public hearing to receive citizen comment on the proposal to amend Chapter 26, Signs, Article IV, *General Provisions*, Section 26-19, General standards for permitted signs, subsection 1a, *Sign setbacks*, of the Code of Ordinances of the City of Owosso to correct an error related to the permitted setback for signs.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

1. Project Status Report (to be distributed at the meeting)

**CONSENT AGENDA**

1. Special Assessment District No. 2018-09 – Industrial Park Connector. Authorize Resolution No. 4 setting a public hearing for Monday, May 7, 2018 to receive citizen comment regarding Special Assessment District No. 2018-02 for Hanover Street, from Harding Avenue to north end of street for resurfacing.
2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Treena Chick	Building Authority filling unexpired term of L. Cook	06-30-2021
Brent Wesley*	Airport Board	12-31-2019
Ed Van Strate*	Building Board of Appeals	06-30-2021
Kevin Maurer*	Building Board of Appeals	06-30-2021
David Acton*	Downtown Development Authority / Owosso Main Street Board	06-30-2022
James Woodworth*	Downtown Development Authority / Owosso Main Street Board	06-30-2022
Gary Wilson*	Downtown Historic District Commission	06-30-2021
Philip Hathaway*	Downtown Historic District Commission	06-30-2021
Robert J. Teich, Jr.*	Shiawassee District Library Board	06-30-2021
Susan J. Osika*	Local Development Finance Authority / Brownfield Redevelopment Authority	06-30-2022
Loreen F. Bailey*	Local Development Finance Authority / Brownfield Redevelopment Authority	06-30-2022
Nick Seabasty*	Parks and Recreation Commission	06-30-2020
Francis Livingston*	Planning Commission	06-30-2021
William Wascher*	Planning Commission	06-30-2021
Thomas Taylor*	Zoning Board of Appeals	06-30-2021
Matthew Grubb*	Zoning Board of Appeals	06-30-2021

\* Indicates reappointment

3. Chemical Bank Account Signatories. Consider resolution designating authorized signers on City accounts at Chemical Bank.

4. Phone System Upgrade Contract. Waive competitive bidding requirements and approve contract with Logicalis, Inc. for hardware, software, and professional services required to update the City's phone system in the amount of \$22,595.86, and further approve payment upon satisfactory completion of the project or portion thereof.
5. Bid Award - 2018 Street Patches Program. Authorize bid award to A-1 Asphalt Sealing and Repair, Inc. d/b/a A – 1 Asphalt, Inc. as the low bidder for the 2018 Street Patches Program in the amount of \$19,896.00, approve a contingency amount of \$8,000.00, and further authorize payment up to the bid amount plus the contingency (with prior written approval) upon satisfactory completion of the work or a portion thereof.
6. Bid Award – 2018 Street Program – Contract No. 1. Approve the low bid of Rhode Brothers Excavating, Inc. for the 2018 Street Program – Contract No. 1 in the amount of \$1,258,445.00 and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
7. Check Register – April 2018. Affirm check disbursements totaling \$ 1,136,498.61 for April 2018.

### **ITEMS OF BUSINESS**

None.

### **COMMUNICATIONS**

1. Tom Cook, Planning Commission. Letter of resignation.
2. City Attorney Scott J. Gould. Memorandum re: Osburn Lakes Bylaws.
3. Downtown Development Authority/Main Street. Minutes of April 4, 2018.
4. Planning Commission. Minutes of April 23, 2018.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, May 21, 2018

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
 Building Board of Appeals – Alternate - term expires June 30, 2021  
 Historical Commission – term expires December 31, 2020  
 Zoning Board of Appeals – term expires June 30, 2021

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).