

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 02, 2018
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 19, 2018:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Parkinson's Awareness Month. A proclamation of the Mayor's Office declaring the month of April 2018 as Parkinson's Awareness Month in the City of Owosso.

PUBLIC HEARINGS

1. Special Assessment District No. 2018-04. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-04 for Howard Street from Washington Street to 150' east of Park Street for street reconstruction.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

1. Project Status Report

CONSENT AGENDA

1. First Reading & Set Public Hearing – Ordinance Amendment – Chapter 26, Signs. Conduct first reading and set a public hearing for Monday, May 7, 2018 to receive citizen comment on the proposal to amend Chapter 26, Signs, Article IV, General Provisions, Section 26-19, General standards for permitted signs, subsection 1a, Sign setbacks, of the Code of Ordinances of the City of Owosso to reduce the setback requirement of ten (10) feet from any public right-of-way to five (5) feet
2. Special Assessment District No. 2018-06. Authorize Resolution No. 2 setting a public hearing for Monday, April 16, 2018 for proposed Special Assessment District No. 2018-06 for Stewart Street from Cedar Street to Shiawassee Street for street resurfacing.
3. I-69 International Trade Corridor Board Appointments. Approve appointment of City Manager Nathaniel R. Henne as the City’s representative to the I-69 International Trade Corridor Next Michigan Development Corporation Board and the I-69 International Trade Corridor Next Michigan Development Corporation Local Development Finance Authority, and further approve granting the City Manager authority to appoint alternate board members.
4. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Nathaniel R. Henne	Shiawassee Economic Development Partnership Filling unexpired term of D. Crawford	Perpetual

* Indicates reappointment

5. Change Order No. 4 – Oliver Street Reconstruction Project, Phase 1. Authorize Change Order No. 4 to the Oliver Street Reconstruction Project Engineering Services Contract with Spicer Group Inc. for additional professional engineering services required on Oliver Street Reconstruction Project Phase I increasing the contract \$95,000.00, and further authorize payment to the engineer.
6. Change Order No. 3 to Addendum No. 1 - Sanitary Sewer Cleaning Services. Approve Change Order No. 3 to Addendum No. 1 to the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. adding \$6,573.00 to the contract for the unplanned completion of the cleaning/televising/PACP coding of accessible storm sewers at Oak Hill Cemetery and further approve payment to the contractor.
7. Emergency Repair Authorization – WWTP Centrifuge Drive. Approve emergency repair and overhaul of the Centrifuge Drive Unit at the WWTP and authorize payment of \$30,056.00 (\$26,556.00 plus \$3500.00 for the dismantling and inspection) to Centrisys Centrifuge Systems of Kenosha, Wisconsin.
8. Emergency Services – Sludge Hauling & Processing. Approve emergency sludge hauling services and authorize payment to Youngs Environmental in the amount of \$11,257.50 and Drury Brothers Incorporated in the amount of \$3,908.30, for sludge hauling services to Mount Pleasant, Michigan, and further approve the emergency processing of said sludge and authorize payment to the City of Mount Pleasant, Michigan in the amount of \$8,112.60 (total amount of \$23,278.40).
9. Purchase Authorization – Water Main Repair & Replacement Components – Howard Street. Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for East Howard Street from ETNA Supply and East Jordan Iron Works in the amount of \$14,087.54 plus a contingency of \$1,600.00.

10. Purchase Authorization – Water Main Repair & Replacement Components – Lincoln Avenue. Authorize waiver of the formal bid requirements in order for immediate procurement of parts and further authorize the purchase of water main repair and replacement components for Lincoln Avenue from ETNA Supply and East Jordan Iron Works in the amount of \$20,811.90 plus a contingency of \$2,500.00.
11. Purchase Authorization – Ferric Chloride. Waive competitive bidding requirement and authorize the purchase of Ferric Chloride from PVS Technologies in the amount of \$157.32/liquid ton per the terms of the Mid-Michigan Bulk Water Chemicals Consortium 2018 Contract, and further authorize payment to the vendor based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated contract of \$34,577.64.
12. Purchase Authorization – Sodium Hypochlorite. Waive competitive bidding requirement and authorize the purchase of Sodium Hypochlorite from Olin Corporation in the amount of \$.67/gallon plus split delivery charges of \$1,200.00 per the terms of the Mid-Michigan Bulk Water Chemicals Consortium 2018 Contract, and further authorize payment to the vendor based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated contract of \$36,180.00 plus delivery.
13. Purchase Authorization – Quick Lime. Waive competitive bidding requirement and authorize the purchase of Pebble Quick Lime from Carmeuse Lime Inc. in the amount of \$134.61/dry ton per the terms of the Mid-Michigan Bulk Water Chemicals Consortium 2018 Contract, and further authorize payment to the vendor based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2019 with an estimated contract of \$107,688.00.

ITEMS OF BUSINESS

1. Lot Split Authorization – 516 Grover Street. Consider authorization of division of a City lot under Michigan Subdivision Control Act for platted lot at 516 Grover Street.
2. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.
3. Update Act 51 Local Street Inventory. Approve resolutions to add Hathaway Drive and Stewart Street west of Chestnut Street to the MDOT local street inventory for the purposes of receiving Act 51 monies for said streets.
4. Grant Application & Agreement Approval – Pilot Drinking Water Community Water Supply Grant. Authorize application to the MDEQ for a Pilot Drinking Water Community Water Supply Grant in the amount of \$1,000,000.00, designate Utilities Director Glenn M. Chinavare and City Manager Donald D. Crawford as the City’s authorized representatives for the purposes of the grant should it be awarded, and approve the proposed form of the grant agreement as detailed.
5. Professional Services Agreement – Pilot Drinking Water Community Water Supply Grant Engineering Services. Waive competitive bidding requirements and authorize professional services contract with OHM Advisors for the provision of engineering services as a part of the Pilot Drinking Water Community Water Supply Grant in the amount of \$198,600.00, contingent upon receipt of said grant.

COMMUNICATIONS

1. Glenn M. Chinavare, Utilities Director. 2018 Annual Water Consumer Confidence Report (formerly: Annual Water Quality Report).
2. Karen K. Ruddy, Finance Director. 2018-2019 Proposed City Budget (to be distributed at meeting).

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 16, 2018

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2019

Building Board of Appeals – Alternate - term expires June 30, 2018

Historical Commission – term expires December 31, 2020

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.