

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
TUESDAY, FEBRUARY 20, 2018  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 5, 2018:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Special Assessment District No. 2018-01. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2018-01 for Oliver Street from Oak Street to Gould Street for reconstruction.
2. Special Assessment District No. 2018-05. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2018-05 for Olmstead Street from West Street to Chipman Street for street resurfacing.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Special Assessment District No. 2018-02. Authorize Resolution No. 2 setting a public hearing for Monday, March 5, 2018 for proposed Special Assessment District No. 2018-02 for Hanover Street from Harding Avenue to the North end of street for street resurfacing.
2. Special Assessment District No. 2018-03. Authorize Resolution No. 2 setting a public hearing for Monday, March 5, 2018 for proposed Special Assessment District No. 2018-03 for Harding Avenue from Chipman Street to Hanover Street for street resurfacing.
3. Contract Amendment No. 3 – 2018 Street Program Engineering Services Contract. Approve Amendment No. 3 to the 2018 Street Program Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. adding \$7,000 for AutoCAD and Civil 3D training and authorizing payment to the contractor upon satisfactory completion of the work or a portion thereof.
4. Emergency Repair Authorization – Fire Engine 1. Approve emergency repair of brakes and springs on Owosso Fire Engine 1 and authorize payment of \$13,275.00 to Front Line Services Inc. for work performed.
5. Purchase Authorization – DPW Mobile Radio System. Waive the competitive bid process and authorize the purchase of 35 Motorola mobile radio units, 3 portable radio units, one control station and installation services from Pro-Comm, Inc. in the amount of \$23,652.00 per the terms of State of Michigan Contract No. 071B2200101, and approve payment to named vendor upon satisfactory receipt and installation of said equipment.
6. Warrant No. 555. Authorize Warrant No. 555 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Michigan Municipal League Workers' Compensation Fund	Workers' compensation insurance 4 of 4 FY 17/18	Various	\$19,162.00
William C. Brown, PC	Professional services 1/9/18-2/12/18	General	10,261.68

**ITEMS OF BUSINESS**

1. Special Assessment Policy Repeal. Consider a resolution repealing all previous policies regulating the spread of special assessment rolls upon special assessment districts.
2. Contract Approval – City Manager. Consider approval of a contract with Nathan Henne for the City Manager position. (Documentation for this item will be distributed at the meeting.)

**COMMUNICATIONS**

1. Larry D. Cook, City Assessor. March Board of Review – Assessment Changes.
2. Glenn M. Chinavare, Utilities Director. 2017 Lead & Copper Monitoring Results.
3. Karen K. Ruddy, Finance Director. January 2018 Finance Report
4. N. Bradley Hissong, Building Official. January 2018 Building Department Report.
5. N. Bradley Hissong Building Official. January 2018 Code Violations Report.
6. Kevin D. Lenkart, Public Safety Director. January 2018 Fire Report.
7. Historical Commission. Minutes of January 8, 2018.
8. Planning Commission. Minutes of January 22, 2018.
9. Parks & Recreation Commission. Minutes of January 24, 2018.
10. Downtown Development Authority/Main Street. Minutes of February 7, 2018.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, March 05, 2018

**BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2019  
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018  
Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – term expires December 31, 2018  
Historical Commission – term expires December 31, 2019  
Historical Commission – term expires December 31, 2020

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).