

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 20, 2017
7:30 P.M.**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: DAVE ACTON
AMOS GOULD OUTSTANDING CITIZEN AWARD WINNER

PLEDGE OF ALLEGIANCE: MAYOR PRO-TEM SUSAN J. OSIKA

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Burton D. Fox, Elaine M. Greenway, Daniel A. Law, and Robert J. Teich, Jr.

ABSENT: Councilmember Loreen F. Bailey.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 6, 2017

Motion by Councilmember Fox to approve the Minutes of the Regular Meeting of November 6, 2017 as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF NOVEMBER 15, 2017

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Special Meeting of November 15, 2017 as presented.

Motion supported by Councilmember Fox and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Giving Tuesday Proclamation

Mayor Eveleth delivered the following Proclamation of the Mayor's Office declaring Tuesday, November 28, 2017 as Giving Tuesday in the City of Owosso.

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING TUESDAY, NOVEMBER 28, 2017 AS
"GIVING TUESDAY" IN THE CITY OF OWOSSO**

WHEREAS, Giving Tuesday was established as a national day of giving on the Tuesday following Thanksgiving; and

WHEREAS, Giving Tuesday is a celebration of philanthropy and volunteerism where people give whatever they are able to give; and

WHEREAS, Giving Tuesday is a day where citizens work together to share commitments, rally for favorite causes, build a stronger community, and think about other people; and

WHEREAS, it is fitting and proper on Giving Tuesday and on every day to recognize the tremendous impact of philanthropy, volunteerism, and community service in the City of Owosso; and

WHEREAS, Giving Tuesday is an opportunity to encourage citizens to serve others throughout this holiday season and during other times of the year.

NOW, THEREFORE, I, Christopher T. Eveleth, Mayor of the City of Owosso, do hereby proclaim November 28, 2017 as Giving Tuesday in the City of Owosso, and encourage all citizens to join together to give back to the community in any way that is personally meaningful.

Proclaimed this 20th day of November, 2017.

2016 Amos Gould Outstanding Citizen Award

Mayor Eveleth delivered the following Resolution of Appreciation for Dave Acton, honoring him as the 2016 Amos Gould Outstanding Citizen Award recipient.

**A RESOLUTION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PRESENTING THE
AMOS GOULD OUTSTANDING CITIZEN AWARD TO
DAVID ACTON**

Whereas, David "Dave" Acton and his family relocated to Owosso from Northville, Michigan in 1993, and

Whereas, in his time here Dave has contributed significantly to the Owosso community, and

Whereas, Dave has served Owosso in many capacities, working with many different organizations including: The-Transformation-Network in Owosso; the Owosso Public School System; Cars That Don't Crash; the Downtown Development Authority, of which he is chair; the Owosso Main Street Economic Restructuring Committee; and the Main Street Design Committee, and

Whereas, Dave leaves a lasting legacy to the Owosso community through his resurrection of Wesener Building from a burned out shell to a beautiful LEED certified facility that will serve as an anchor in the downtown for years to come; and

Whereas, it is the intent of this Office that Dave's meritorious service be recognized.

NOW, THEREFORE, BE IT RESOLVED that I, Christopher T. Eveleth, Mayor of the City of Owosso, on behalf of the citizens of the City of Owosso, hereby recognize and thank Dave Acton for his dedicated service to the Owosso community and bestow upon him the 2016 Amos Gould Citizen of the Year Award with thanks and gratitude.

Resolved this 20th day of November, 2017.

PUBLIC HEARINGS

Parks Plan Update

A public hearing was conducted to receive citizen comment on the proposed 2017 Parks and Recreation Plan Update.

The following person commented in regard to the proposed Parks Plan:

Joseph Tejkl, Cook Road, said the residents surrounding the park had been promised a fence would be installed around the border of the park and he wanted the fence to be installed. He said he has had two incidents of theft from his property and he felt the perpetrators were coming from the park. He went on to ask that the park be closed until such time as a fence is installed.

City Manager Donald D. Crawford noted that Mr. Tejkl's request would be quite cost prohibitive as not only would a fence need to be installed but first many trees and a large quantity of brush would need to be removed. He said that he had recently visited the park and found only a couple of spots that would allow a person to cross onto Mr. Tejkl's property, the rest of the border was either marsh land or heavy brush.

Mayor Eveleth indicated he did not want to hold up the entire Parks Plan for one issue.

In light of the Mayor's desire to move forward City Manager Crawford asked that the Council consider adding an exhibit for the soccer fields to the plan.

Councilmember Fox highlighted a letter from Mike Erfourth detailing concerns with the plans specified for the soccer fields. In response to Mr. Erfourth's concerns Councilmember Fox asked the Council to consider adding an item to the Plan to improve the parking lots at the soccer fields.

No one present expressed an objection to the additions.

Motion by Councilmember Fox to approve the 2017 Parks & Recreation Master Plan with the addition of an exhibit showing the layout of the soccer fields and the addition of an item to improve the parking lots at the soccer fields as follows:

**RESOLUTION NO. 161-2017
2017 OWOSSO PARKS AND RECREATION PLAN**

WHEREAS, the City of Owosso must review its parks and recreation plan every five years in accordance with parts 19, 703 and 716 of Act 451, P.A. 1994 of the State of Michigan, as amended; and

WHEREAS, the city council has appointed a parks and recreation commission to oversee the plan; and

WHEREAS, the parks and recreation commission reviewed the 2011 plan by holding workshops and meetings on August 23, 2016, September 27, 2016, October 25, 2016, November 22, 2016, December 13, 2016, January 10, 2017 and January 24, 2017 in order to get public participation and input for a potential update; and

WHEREAS, updates and amendments to the plan were made in accordance with public, commissioner, and staff input; and

WHEREAS, the plan was approved by the Owosso parks and recreation commission for distribution and review by the city council on October 16, 2017; and

WHEREAS, a public hearing is required by the Owosso city council to be held no less than 30 days after distribution in accordance with the above statute and DNR guidelines in order to validate the plan and where this hearing was held on November 20, 2017.

NOW THEREFORE BE IT RESOLVED THAT City of Owosso City Council, County of Shiawassee, State of Michigan, hereby approves the 2017 Owosso Parks and Recreation Plan with the addition of an exhibit showing the layout of the soccer fields and the addition of an item to improve the parking lots at the soccer fields.

BE IT FURTHER RESOLVED THAT the council hereby directs staff to distribute the plan to the city clerk's office, the County of Shiawassee Planning Commission, the City of Corunna, the Region V Planning Commission, Caledonia Charter Township, Owosso Charter Township, SATA, and the city website.

Motion supported by Councilmember Greenway.

Roll Call Vote.

AYES: Councilmember Greenway, Mayor Pro-Tem Osika, Councilmembers Fox, Law, Teich, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

Alley Closure – South of Allendale, between Frazer and Abrey Avenues

City Manager Crawford relayed the staff position on the item saying there were no objections as most people thought the alley was already closed.

A public hearing was conducted to receive citizen comment regarding request to close public alley south of the south line of Allendale Avenue, east of Lots 38-64 and west of Lots 9-37, George T. Abrey's Woodlawn Park Addition, City of Owosso, Shiawassee County, Michigan (alley south of Allendale Avenue between Frazer Avenue and Abrey Avenue).

The following people commented prior to the meeting regarding the proposed alley closure:

Roger Penrod, 607 Frazer Avenue, (via email) supports closing the alley.
Terry Mowen, 608 Abrey Avenue, (via telephone) supports closing the alley.
Susan Stuart, 711 Frazer Avenue, (via telephone) supports closing the alley.
Nancy Spencer, 708 Abrey Avenue, (via telephone) supports closing the alley.
Robert Wright, 701 Frazer Avenue, (in writing) supports closing the alley.
Matt Vondrasek, owner of 1215 Corunna Avenue & 718 Abrey Avenue, (in writing) supports closing the alley.
Daughters of Leona Lighthill, 623 Frazer Avenue, (via telephone) support closing the alley.

There were no citizen comments made during the public hearing at the meeting.

Motion by Councilmember Fox to approve the following resolution authorizing the closure of the alley:

RESOLUTION NO. 162-2017

TO CLOSE THE ALLEY SOUTH OF ALLENDALE AVENUE BETWEEN FRAZER AVENUE AND ABREY AVENUE

WHEREAS, the City Council of the City of Owosso, Michigan has met at the time and place named in a resolution passed by said City Council at a meeting thereof held on November 20, 2017 and in accordance to notice thereof published by the City Clerk in The Owosso Argus Press, for the purpose of hearing and considering objections to the proposed vacation and discontinuance of the following portions of public alley in said City, and all objections of such proposed action having been heard and duly considered;

BE IT RESOLVED THAT for the benefit of the public health and welfare and safety of persons and property within the City of Owosso, County of Shiawassee, State of Michigan, be and the same is hereby vacated, discontinued and abolished, said portions of said alley being more particularly described as follows, to wit:

NORTH SOUTH ALLEY IN BLOCK 32, GEORGE T. ABREYS WOODLAWN PARK
ADDITION CONTIGUOUS TO LOTS 9 – 64

BE IT FURTHER RESOLVED THAT it is hereby determined that it is necessary for the health, welfare, comfort and safety of the people of the City of Owosso to discontinue the above portions of existing alley as platted.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to provide the Shiawassee County Register of Deeds, the Treasurer of the State of Michigan, and the Owosso City Engineer and City Assessor with a certified copy of this resolution within thirty (30) days of its adoption.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Fox, Teich, Greenway, Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

CITIZEN COMMENTS AND QUESTIONS

Tom Cook, Cook Family Foundation Representative, thanked the Council for the proclamation designating Giving Tuesday. He said those wishing to make a donation could visit www.cookfamilyfoundation.org for a list of worthy charitable organizations.

Mike Espich, Parks & Recreation Commission Chairman, said he appreciated the Council's action to update the Parks & Recreation Plan but that he was confused by the changes made at the eleventh hour.

Eddie Urban, 601 Glenwood Avenue, said he was organizing a flag raising for the Pleasant View ribbon cutting on January 4th. Veterans interested in participating should contact him.

Mayor Eveleth invited everyone to the Glow Owosso events coming up on Friday. He went on to congratulate the Ice Queen contestants for raising over \$45,000 for local charities. Lastly he thanked Historical Director Robert Doran-Brockway for the event he put together a couple of weeks ago to thank those that volunteered for the organization.

Councilmember Fox expressed his concern with the fact that the Historical Commission currently has no limit on the number of non-residents that can be seated on the commission. He said he would like to put limits in place to ensure that the majority of commission members are city residents. There was some discussion among Councilmembers regarding Mr. Fox's concern with some Councilmembers sharing his concern and others not, saying there were already measures in place to regulate the membership of the commission.

CITY MANAGER REPORT

City Manager Crawford said there would be one more round of leaf collection after the Thanksgiving holiday. He said he had nothing further to report at this time.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Living Nativity Scene Permission. Approve request from First United Methodist Church for the closure of North Street from Water Street to Washington Street for a Live Nativity Scene Saturday, December 9, 2017 from 5:30pm until 9:00pm and authorize Traffic Control Order No. 1382 formalizing the action.

Glow Owosso Christmas Tree Lighting Permission. Approve request from Owosso Main Street for the closure of Main Street Plaza (Lot 13) on Friday, November 24, 2017 from 3:00pm until 9:00pm for the annual Christmas Tree Lighting event, waive the insurance requirement, and approve Traffic Control Order No. 1384 formalizing the request.

Glow Owosso Parade Permission. Approve request from Owosso Main Street for the closure of Washington Street from Goodhue Street to Jerome Avenue on Friday, November 24, 2017 from 5:30pm until 8:00pm for the Glow Parade, waive the insurance requirement, and approve Traffic Control Order No. 1385 formalizing the request.

Glow Owosso 5k Run Permission. Approve request from Owosso Main Street for the closure of Exchange Street from Water to Washington, Washington Street from Exchange to North, and North Street from Washington to the east driveway of Owosso High School on Friday, November 24, 2017 from 2:00pm until 7:00pm for the Glow Owosso 5k Run, waive the insurance requirement, and approve Traffic Control Order No. 1386 formalizing the request.

The Big Box Out Permission. Approve request from Owosso High School FCCLA members for the closure of two parking spaces in the northwest corner of Main Street Plaza (Lot 13) from 8:00am Saturday, December 2, 2017 until 8:00am Sunday, December 3, 2017 for The Big Box Out event, waive the insurance requirement, and approve Traffic Control Order No. 1387 formalizing the request.

Street Lighting Contract Change – Update to HPS. Authorize amendment to the Street Light Contract with Consumers Energy to reflect the removal and replacement of 455 mercury vapor street lights with high pressure sodium fixtures, the replacement of one damaged light over the intersection of Main Street and Shiawassee Street, and authorize the Mayor and City Clerk to execute appropriate documents as detailed in the following resolution:

RESOLUTION NO. 163-2017

**CHANGE TO STANDARD STREET LIGHTING CONTRACT
WITH CONSUMERS ENERGY COMPANY
UPDATE TO HIGH PRESSURE SODIUM FIXTURES**

WHEREAS, the city of Owosso holds a contract with the Consumers Energy Company for the provision of street lighting; and

WHEREAS, the Consumers Energy Company is proposing the conversion of approximately 455 mercury vapor fixtures to high pressure sodium units, resulting in an overall reduction in on-going street lighting costs to the city.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable to authorize Consumers Energy Company to make changes in the lighting service provided in the Standard Lighting Contract between the Company and the City of Owosso, dated October 1, 2013, in accordance with the Authorization for Change in Standard Lighting Contract dated November 20, 2017, heretofore submitted to and considered by this Council.
- SECOND: the Mayor and City Clerk are hereby authorized to execute such authorization for change on behalf of the City.

Amendment No. 1 to Addendum No. 2 – SAW Grant Preparation. Approve Amendment No. 1 to Addendum No. 2 of the SAW Grant Preparation Contract with Capital Consultants, Inc. DBA c2ae for an additional \$13,000.00 for a capital improvement rate study analysis, and further approve payment to the contractor upon satisfactory completion of the work as follows:

RESOLUTION NO. 164-2017

**AUTHORIZING AMENDMENT NO. 1 TO ADDENDUM NO. 2
TO THE CONTRACT WITH
CAPITAL CONSULTANTS, INC. DBA C2AE
FOR COMPLETION OF SAW GRANT RATE STUDY ANALYSIS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Capital Consultants, Inc. DBA c2ae on October 21, 2013 for submission of an application to receive SAW Grant funds for development of an Asset Management Plan; and

WHEREAS, the City of Owosso was approved by the Michigan Department of Environmental Quality (MDEQ) to participate in the SAW Grant Program, and city council subsequently approved Addendum No. 2 to the contract with c2ae on November 3, 2014 for the development of an Asset Management Plan in the amount of \$186,975.00; and

WHEREAS the city requests additional services of the consultant to provide a rate study analysis for completion of the SAW Grant process; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to amend the contract with Capital Consultants, Inc. DBA c2ae in the amount not to exceed \$13,000.00 for development of a rate study analysis.
- SECOND: The mayor and city clerk are requested and authorized to sign the amended contract between the City of Owosso, Michigan and Capital Consultants, Inc. DBA c2ae.
- THIRD: The Accounts Payable department is authorized to make payment up to the amended amount of \$199,975.00 to Capital Consultants, Inc. DBA c2ae for completion of SAW Grant requirements.
- FOURTH: The above expenses shall be paid from the Wastewater Replacement Fund account 599-548-801.000WAMP.

Change Order No. 3 – Sanitary Sewer Cleaning Services. Approve Change Order No. 3 to the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. adding \$50,000.00 to the contract for completion of the cleaning/televising/PACP coding of remaining accessible sanitary sewers this calendar year and further approve payment to the contractor upon satisfactory completion of the work or a portion thereof. (The resolution for this item follows the next item.)

Change Order No. 2 to Addendum No. 1 – Sanitary Sewer Cleaning Services. Approve Change Order No. 2 to Addendum No. 1 of the Sanitary Sewer Cleaning Services Contract with Safeway Transport, Inc. adding \$10,000.00 to the contract to address other street construction and isolated storm sewer collection system maintenance and repair projects and further approve payment to the contractor upon satisfactory completion of the work or a portion thereof as detailed below:

RESOLUTION NO. 165-2017

AUTHORIZING CHANGE ORDER NO. 3 TO THE SANITARY SEWER PORTION AND CHANGE ORDER NO. 2 TO ADDENDUM NO. 1 OF THE STORM SEWER PORTION OF THE SANITARY SEWER CLEANING SERVICES CONTRACT WITH SAFEWAY TRANSPORT, INC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has contracted with Safeway Transport, Inc. for the Cleaning/Televising/PACP coding of sanitary and storm sewers, to determine the structural condition and to perform required system maintenance, and

WHEREAS, numerous sections of sanitary and storm sewer mains required maintenance and inspection services to coincide with scheduled street construction projects, as well as State of Michigan required Asset Management requirements, and

WHEREAS, the City Director of Public Services & Utilities has reviewed the scheduled street construction projects and remaining accessible sanitary sewer mains requiring completion of said services, and has verified the necessity Clean/Televise/PACP code the additional sanitary and storm sewers, and recommends authorizing Safeway Transport, Inc. to perform the additional services in the amount of \$60,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Safeway Transport, Inc. for additional Cleaning/Televising/ PACP coding of sanitary and storm sewers to evaluate structural condition and to perform system Asset Management as required by the State of Michigan.
- SECOND: The mayor and city clerk are instructed and authorized to sign the documents substantially in the form attached as Change Order No. 3 and Change Order No. 2 to Addendum No. 1 to the contract between the city of Owosso, Michigan and Safeway Transport, Inc.
- THIRD: The accounts payable department is authorized to submit payment to Safeway Transport, Inc. in the additional amount of \$50,000.00 for sanitary sewer services and \$10,000.00 for storm sewer services, plus prior city council approved amendments in the amount of \$174,974.73, for a total amount not to exceed \$234,974.73.

FOURTH: The above expenses shall be paid from account no. 590-549-818.000 SAWGrantSwr account, 590-901-973.00 Sanitary Sewer Replacement Fund, and 203/202-463.818.000 local and major street maintenance funds.

Bid Award – 2005 Ford Pickup #322. Approve bid award to Ken Brafman for the sale of one 2005 Ford F250, VIN# 1FTNF20515EA33109 (Truck #322), in the amount of \$1,247.00 and authorize execution of paperwork to complete the sale as detailed:

RESOLUTION NO. 166-2017

**AUTHORIZING THE EXECUTION OF SALE OF
2005 FORD F250 PICKUP, TRUCK #322**

WHEREAS, the city of Owosso, Shiawassee County, Michigan established a purchasing cycle to maintain a reliable Public Works fleet motor pool; and

WHEREAS, as part of this cycle, older vehicles are retired and sold at auction; and

WHEREAS, bid solicitations were advertised and the most responsive bid received was from Mr. Ken Brafman of Mesick, Michigan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has thereto determined that it is advisable, necessary and in the public interest to sell 2005 Ford F250 Pickup, Truck # 322 for \$1,247.00.

SECOND: The city clerk is instructed and authorized to complete the necessary paperwork to transfer ownership of the 2005 Ford F250 VIN#1FTNF20515EA33100 to Ken Brafman of 8815 W. 10 Road, Mesick, Michigan 49668 upon receipt of funds in the amount of \$1,247.00.

Purchase Authorization – Tandem Dump Trucks. Authorize the purchase of two Freightliner 108 SD model tandem cabs & chassis from D&K Truck Company, Inc. via State of Michigan Contract No. 071B6600119 in the amount of \$168,282.00, further authorize the purchase, installation, and painting of two Crysteel 13' Dump Bodies from Truck & Trailer Specialties, Inc. via State of Michigan Contract No. 071B5500010 in the amount of \$101,986.00, further authorize \$11,000.00 for transportation and delivery expenses and unplanned configuration modifications, and approve payment to named vendors upon satisfactory receipt of said equipment as shown below:

RESOLUTION NO. 167-2017

**AUTHORIZING PURCHASE AGREEMENTS WITH
D&K TRUCK COMPANY, INC. AND TRUCK & TRAILER SPECIALTIES, INC.
FOR THE PURCHASE OF TWO DUMP TRUCKS
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has budgeted from the Fleet Motor Pool Replacement Fund for the replacement of a heavy duty work trucks used for the maintenance of streets and grounds, and

WHEREAS, the existing cab & chassis and dump bodies of two older heavy duty trucks have expended their useful life and are too costly to continue maintaining, and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the equipment available on the State of Michigan MiDeal Contract as priced by D&K Truck Company, Inc. and recommends authorizing a purchase agreement between the city of Owosso and D&K Truck Company, Inc. for the purchase of two (2) Freightliner 108 SD cabs & chassis on the State of Michigan MiDeal Contract, and

WHEREAS, The City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by Truck & Trailer Specialties, and recommends authorizing a purchase agreement between the city of Owosso and Truck & Trailer Specialties, Inc. for the purchase of two (2) dump bodies for installation on two Freightliner cabs & chassis.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with D&K Truck Company, Inc. of Lansing, Michigan for the purchase of two (2) Freightliner 108 SD cabs & chassis via State of Michigan Contract No. 071B6600119, for use in the Fleet Motor Pool, in the amount of \$168,282.00, plus shipping & delivery of \$1,000.00.

SECOND: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Truck & Trailer Specialties, Inc. of Dutton, Michigan for the purchase of two (2) dump bodies for installation and painting on two Freightliner trucks via State of Michigan Contract No. 071B5500010, for use in the Fleet Motor Pool, in the amount of \$101,986.00 plus shipping & delivery of \$1,000.00.

THIRD: The accounts payable department is authorized to submit payment to D&K Truck Company, Inc. in the amount of \$169,282.00, and Truck & Trailer Specialties, Inc. in the amount of \$102,986.00, plus contingency funds in the amount of \$9,000.00 for unplanned configuration modifications, for a total of \$281,268.00.

THIRD: The above expenses shall be paid from account no. 661-901-979.000.

Warrant No. 552. Authorize Warrant No. 552 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' compensation insurance 3 of 4 for FY 17/18	Various	\$19,162.00
William C. Brown, PC	Professional services- 10/10/17-11/2/17	General	\$10,517.52

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Teich, Fox, Mayor Pro-Tem Osika, Councilmembers Law, Greenway, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

ITEMS OF BUSINESS

Contract Authorization – Terrazzo Floor Repair & Refinishing

City Manager Crawford indicated that staff has been trying to deal with the purchase of carpeting for City Hall and during that process someone pointed out that there may be intact terrazzo floors under some of the carpet. Mr. Crawford indicated he had secured a quote from a contractor to repair and restore certain sections of the floor. He informed Council that the exact condition of the flooring is not known and some areas may need to be recarpeted if the damage is too extensive.

Motion by Councilmember Fox to waive competitive bidding requirements and authorize a contract with Great Lakes Stone Care LLC d/b/a Stone Restoration Services for terrazzo repair and refinishing in City Hall in an amount up to \$15,000 and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof as detailed below:

RESOLUTION NO. 168-2017

WAVING BID REQUIREMENT AND AUTHORIZING PAYMENT TO GREAT LAKES STONE CARE LLC d/b/a STONE RESTORATION SERVICES FOR TERRAZZO REPAIR AND REFINISHING IN THE CITY HALL

WHEREAS, the city has determined it necessary to repair and refinish approximately 1,500 square feet of terrazzo floors and stairways; and

WHEREAS, the city received a proposal from Stone Restoration Services to do the work at an approximate cost of \$15,000; and

WHEREAS, the proposed cost is within the building maintenance budget;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding procedures and have Great Lakes Stone Care LLC d/b/a Stone Restoration Services repair and refinish approximately 1,500 square feet of terrazzo floors and stairs. The refinishing will cost \$14,610 and crack repairs are at \$20.00 a linear foot which will be determined after carpet removal.

SECOND: The purchase contract is in the form of a city purchase order with Great Lakes Stone Care LLC d/b/a Stone Restoration Services and the attached terms included with estimate 24845.

THIRD: The above expense shall be paid from the General Fund.

Motion supported by Councilmember Teich.

Roll Call Vote.

AYES: Councilmembers Law, Fox, Teich, Greenway, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ABSENT: Councilmember Bailey.

COMMUNICATIONS

Karen K. Ruddy, Finance Director. October 2017 Financial Report.
N. Bradley Hissong, Building Official. October 2017 Building Department Report.
N. Bradley Hissong Building Official. October 2017 Code Violations Report.
Kevin D. Lenkart, Public Safety Director. October 2017 Police Report.
Kevin D. Lenkart, Public Safety Director. October 2017 Fire Report.
Parks & Recreation Commission. Minutes of October 25, 2017.

CITIZEN COMMENTS AND QUESTIONS

Carol Vaughn, Historical Commission Chairwoman, indicated that she is one of the non-resident members of the commission and she is very pleased to have a role on the board. In direct response to Councilmember Fox's concerns she suggested that the Council allow the Historical Commission the opportunity to draft language addressing the issue.

Mayor Eveleth invited everyone to the City Manager Candidate Meet & Greet to be held December 5th at 5:30pm at the Steam Railroading Institute. He went on to say that he was very interested in receiving feedback regarding the candidates from members of the public, business community, and staff.

Mayor Pro-Tem Osika said she had the opportunity to ride the Polar Express as a volunteer over the weekend and had a great experience. Riders she spoke with said they love Owosso. She also encouraged residents to wave to the train when it goes by.

Councilmember Fox thanked Ms. Vaughn for stepping forward with a solution to his concern.

NEXT MEETING

Monday, December 04, 2017
Tuesday, December 05, 2017, 5:30pm – City Manager Candidate Meet & Greet
Wednesday, December 06, 2017, 6:30pm – City Manager Interviews

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2019
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018
Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2019
Planning Commission – term expires June 30, 2020

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:36 p.m.

Motion supported by Councilmember Greenway and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk