

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, OCTOBER 16, 2017  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 2, 2017:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Set Public Hearing – Parks Plan Update. Authorize setting a public hearing for Monday, November 20, 2017 to receive citizen comment on the proposed 2017 Parks and Recreation Plan Update.

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Janae Fear	Brownfield Redevelopment Authority/LDFA filling unexpired term of T. Kurtz	06-30-2020

3. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2018.
4. Change Order No. 4 – WWTP Primary Clarifiers Replacement Contract. Approve Change Order No. 4 to the WWTP Primary Clarifiers Replacement Contract with Titus Welding Company increasing the contract amount \$5,114.00 for work to repair and replace the north primary clarifier electrical conduit and concrete pad, and authorize payment to the contractor upon completion of said work.
5. Change Order No. 1 – Curwood Castle Park Renovations. Approve Change Order No. 1 to the Curwood Castle Park Renovation contract with Sumbera Excavating, Inc. adjusting the project completion date from October 13, 2017 to October 31, 2017 to accommodate requests from the Historical Commission and the Shiawassee Arts Council for use of the park for special events.
6. Check Register – September 2017. Affirm check disbursements totaling \$2,786,074.71 for September 2017.

**ITEMS OF BUSINESS**

1. Rezoning 621 W. Oliver Street. Authorize a potential agreement regarding the request to rezone the property at 621 West Oliver Street from R-1, Single Family Residential, to OS-1, Office Service District.
2. Redevelopment Ready Communities Program - Citizen Participation Plan. Consider adoption of the Citizen Participation Plan required by the Michigan Economic Development Corporation Redevelopment Ready Communities Program.
3. Redevelopment Ready Communities Program – Implementation of Best Practices. Authorize staff to proceed with implementation of best practices as identified by RRC Program Report of Findings, with the ultimate goal of obtaining RRC certification.

**COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. September 2017 Building Department Report.
2. N. Bradley Hissong Building Official. September 2017 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. September 2017 Police Report.
4. Kevin D. Lenkart, Public Safety Director. September 2017 Fire Report.
5. Planning Commission. Minutes of September 25, 2017.
6. Parks & Recreation Commission. Minutes of September 27, 2017.
7. Historical Commission. Minutes of October 2, 2017.
8. Downtown Development Authority/Main Street. Minutes of October 4, 2017.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, November 06, 2017

## **BOARDS AND COMMISSIONS OPENINGS**

Board of Review – term expires December 31, 2019  
Brownfield Redevelopment Authority/LDFA – term expires June 30, 2018  
Building Board of Appeals - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2018  
Historical Commission – term expires December 31, 2019

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).