

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 05, 2017
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 15, 2017:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Airport Presentation. A presentation by representatives of the Owosso Community Airport detailing their 2016 Annual Report.

PUBLIC HEARINGS

1. Special Assessment District No. 2017-06. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2017-06 for Chipman Street from Oliver Street to King Street for street resurfacing.
2. CDBG Grant Acceptance - The 344 Project. Conduct a public hearing to receive citizen comment regarding the proposal to accept CDBG grant funding for The 344 Project.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

Project Status Report

CONSENT AGENDA

1. Set Public Hearing – Industrial Facilities Tax Exemption Certificate–705 McMillan Street. Set a public hearing for Monday, June 19, 2017 to receive public comment on the application from Ruess Winchester, Inc. of Owosso for an Industrial Facilities Tax Exemption Certificate for real and personal property for their property at 705 McMillan Street.
2. Set Public Hearing – Industrial Facilities Tax Exemption Certificate–745 McMillan Street. Set a public hearing for Monday, June 19, 2017 to receive public comment on the application from Tri-Mer Corporation of Owosso for an Industrial Facilities Tax Exemption Certificate for real and personal property for their property at 745 McMillan Street.
3. First Reading and Set Public Hearing – Ordinance Amendment – Chapter 26, Signs. Conduct first reading and set a public hearing for Monday, June 19, 2017 to receive citizen comment regarding the proposal to repeal and replace Chapter 26, Signs, to create a content neutral ordinance that complies with a recent U.S. Supreme Court decision.
4. Special Assessment District No. 2017-09 – Resolution No. 1. Authorize Resolution No. 1 for Special Assessment District No. 2017-09 for Chestnut Street from South Street to Stewart Street for street resurfacing.
5. Special Assessment District No. 2017-09 – Resolution No. 2. Authorize Resolution No. 2 setting a public hearing for Monday, June 19, 2017 for proposed Special Assessment District No. 2017-09 Chestnut Street from South Street to Stewart Street for street resurfacing.
6. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Karen Ruddy	Building Authority	06-30-2020
Sam McLaren*	Building Board of Appeals	06-30-2020
Carl Ludington*	Building Board of Appeals	06-30-2020
Barbara Baker-Omerod*	Council on Aging	06-30-2020
Lance Omer*	Main Street Board/Downtown Development Authority	06-30-2021
Kevin Wiles*	Main Street Board/Downtown Development Authority	06-30-2021
Gary Burk*	Mid-County Wastewater Treatment Plant Review Board	TBD
Daniel Law	Planning Commission	11-09-2020
Brent Smith*	Planning Commission	06-30-2020
Wilfred Farrell*	City of Owosso Employees' Retirement System Board of Trustees	06-30-2021
Chris Eveleth*	Zoning Board of Appeals	11-13-2018
Randy Horton*	Zoning Board of Appeals	06-30-2020

* Indicates reappointment

7. Open Streets Owosso Bicycle Route Permission. Approve request from Owosso Main Street for the closure of several streets in the downtown for the Open Street Owosso Bicycle Route event on Sunday, June 11, 2017 from 2:30 p.m. to 5:30 p.m., waive the insurance requirement, and authorize Traffic Control Order No. 1370 formalizing the action.
8. Cruise the Pits Car Show Permission. Approve request from Owosso Main Street for the closure of Washington Street from Main to Oliver, Washington Street from Oliver to Goodhue, Exchange Street from Washington to Park, and the lawn areas of the Gould House and Fayette Square for the Cruise the Pits Car Show on Saturday, July 29, 2017 from 7:00 a.m. to 4:00 p.m., waive the insurance requirement, and authorize Traffic Control Order No. 1371 formalizing the action.

9. Contract Amendment – SafeBuilt Michigan, LLC. Approve amendment to the professional services agreement with SafeBuilt Michigan, LLC decreasing the number of days per week building official services are provided from 5 to 4 and reducing the contract to \$104,000.00 annually.
10. Purchase Authorization – Police Records Management System. Authorize purchase of a records management system service from the Michigan State Police in the amount of \$200.00 per officer, per year.
11. Bid Award – Architectural Study of Public Safety Building. Approve the bid of Partners in Architecture PLC for an architectural study of the Public Safety Building in the amount of \$18,850.00 and further approve payment to the vendor upon satisfactory receipt of deliverables.
12. Warrant No. 543. Authorize Warrant No. 543 as follows:

Vendor	Description	Fund	Amount
City of Corunna	2016/2017 River Trail contribution	General	\$6,873.23
Safebuilt Inc.	Building department services-April 2017	General	\$8,740.00

ITEMS OF BUSINESS

1. Consumers Energy Easement. Consider granting an easement to Consumers Energy for installation of subsurface electrical lines to serve a neighboring property.
2. Advance Construct Program – Oliver Street, Phase 2. Consider designating phase 2 of the Oliver Street reconstruction project as an Advance Construct project and approve the terms of the Advance Construct program.
3. Budget Amendment – SATA. Consider amending the 2017-18 Budget to increase the SATA transit millage rate to the maximum levy amount.
4. Notice of Intent to Reimburse – Automatic Meter Reading System. Approve resolution of notice of intent to reimburse the city for any expenses incurred for the automatic meter reading system, approved by council on March 20th, from proceeds of an installment sales contract to be considered at a subsequent meeting.
5. Lease Agreement – Automatic Meter Reading System. Consider approval of a 15-year lease agreement with US Bancorp Government Leasing and Finance Corporation for the purchase of an automatic meter reading system at an effective interest rate of 2.626%.
6. City Manager Performance Review. Consider conducting a review of the City Manager’s performance.

COMMUNICATIONS

1. Downtown Historic District Commission. Minutes of April 26, 2017.
2. Downtown Development Authority/Main Street. Minutes of May 3, 2017.
3. Historical Commission. Minutes of May 8, 2017.
4. Zoning Board of Appeals. Minutes of May 16, 2017.
5. Planning Commission. Minutes of May 22, 2017.
6. Parks & Recreation Commission. Minutes of May 23, 2017.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, June 19, 2017

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals - term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018
Historical Commission – term expires December 31, 2019
Parks & Recreation Commission – 2 terms expiring June 30, 2017
Parks & Recreation Commission – term expires June 30, 2018

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.