

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 15, 2016
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 1, 2016:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Set Public Hearing -Plant Rehabilitation District – 300 W. Main Street. Set a public hearing for Tuesday, September 6, 2016 to receive citizen comment regarding the application from Owosso REI Group, LLC of Owosso requesting the establishment of a Plant Rehabilitation District for their property at 300 W. Main Street.

2. Set Public Hearing -Obsolete Property Rehabilitation District – 344 W. Main Street. Set a public hearing for Tuesday, September 6, 2016 to receive citizen comment regarding the application from D.R. & H.P., LLC of Lansing requesting the establishment of an Obsolete Property Rehabilitation District for their property at 344 W. Main Street.
3. Planning Commission Referral – Zoning Ordinance Amendment. Refer to the Planning Commission for recommendation a potential amendment to Chapter 38, Zoning, of the Code of Ordinances of the City of Owosso, Michigan pertaining to the parking/storage of recreational vehicles.
4. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Michelle Collison*	Planning Commission	06-30-2019

* Indicates reappointment

5. Dog Days of Summer 5K Permission. Approve application of Donielle Jent (Elite Pet Styling) for the partial closure of various streets on Saturday, August 20, 2016 from 8:00am – 2:00pm for the Dog Days of Summer 5K Run/Walk, waive the insurance requirement, and authorize Traffic Control Order No. 1359 formalizing the requested closure.
6. Owosso Vintage Motorcycle Days Permission. Approve application of Owosso Main Street for the closure of N. Washington Street from Exchange Street to 145' north of Mason Street (the north border of 311 N. Washington St.) beginning at 6:00 p.m. August 26, 2016 until 6:00 p.m. August 27, 2016 for the Owosso Vintage Motorcycle Days event, waive the insurance requirement and authorize Traffic Control Order No. 1360 formalizing the requested closure.
7. Change Order No. 1 – Real Estate Broker Services. Authorize Change Order No. 1 to the contract with Looking Grand, Inc. d/b/a/ Century 21 Looking Glass for the Provision of Real Estate Broker Services for City-owned Lots in Osburn Lakes, Phase1, extending the term of the agreement until December 31, 2017.
8. Change Order No. 1 – Ambulance Purchase. Authorize Change Order No. 1 to the purchase agreement with Kodiak Emergency Equipment, Inc. d/b/a Kodiak Emergency Vehicles for the purchase of a 2017 Osage Type III Ford Ambulance, increasing the amount by \$4,760.00 for the purchase and installation of additional lighting and electrical system upgrades and further authorize payment up to the amount of the original contract plus Change Order No. 1.
9. Emergency Repair Authorization – WWTP West Side Transformer. Approve emergency repair of the west side electric transformer located at the Waste Water Treatment Plant and authorize payment to Halligan Electric, Inc. in the amount of \$6,248.25 for said repairs.
10. Bid Award – No-Preference Towing Services. Authorize bid award for no-preference towing services to Richard Maurer d/b/a Dick's Auto Service and Reeves Wheel Alignment, Inc., equally sharing the preferred wrecker service contract for the City for the period from July 1, 2016 through June 30, 2019.
11. Purchase Authorization — Public Safety Vehicle Equipment Changeover. Waive competitive bidding requirements and authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in the new police utility vehicle in the amount of \$7,173.50.

12. Warrant No. 526. Authorize Warrant No. 526 as follows:

Vendor	Description	Fund	Amount
B S & A Software	Various systems-annual support/service 8/1/16 - 8/1/17	Various	\$11,708.00
Orchard Hiltz & McCliment Inc.	Water reliability study payment	Water	\$12,652.25
Orchard Hiltz & McCliment Inc	Engineering services payment for Cargill project	OBRA #8	\$12,716.00
Advanced Drainage Systems	To correct approval amount from \$5,472.00 to \$5,729.19	Streets	\$ 5,729.19
William C. Brown, P.C.	Professional services – 7/6/16 – 8/8/16	General	\$11,773.84
Safebuilt, Inc.	Building department services- July 2016	General	\$ 9,460.00

13. Check Register – July 2016. Affirm check disbursements totaling \$1,148,562.90 for July 2016.

ITEMS OF BUSINESS

1. Disc Golf Layout Approval. Tim Law will present the proposed course layout, followed by formal consideration of the final approval of the layout and authorization to proceed with construction.
2. Real Estate Purchase Agreement Amendment. Consider amending the Agreement for the Purchase of Real Estate dated January 19, 2016 between the City of Owosso and Michael Cline to allow conveyance of the property in question via Quit Claim Deed.
3. Michigan Local Government Management Association Rebranding. Authorize resolution affirming the name change and rebranding of the Michigan Local Government Management Association (MLGMA) to Michigan Municipal Executives (MME).
4. MML Delegate. Designate Assistant City Manager Susan K. mot as the City Representative to cast the vote of municipality at the Michigan Municipal League annual business meeting on September 14, 2016.
5. Parks & Recreation Commission Amended Bylaws. Consider approval of the proposed bylaws for the City's Parks & Recreation Commission.
6. Street Improvement Bond Proposal. Authorize the placement of a ballot question requesting a \$10,000,000 bond for street improvements on the November 8, 2016.

COMMUNICATIONS

1. William C. Brown, City Attorney. Memo regarding lots separated by an alley.
2. Tyler J. Leppanen, Assistant Community Development Director. Land combination of 133 S. Chipman St & 202 S. State St.
3. N. Bradley Hissong, Building Official. July 2016 Building Department Report.
4. N. Bradley Hissong Building Official. July 2016 Code Violations Report.
5. Kevin D. Lenkart, Public Safety Director. July 2016 Police Report.
6. Kevin D. Lenkart, Public Safety Director. July 2016 Fire Report.
7. Downtown Development Authority/Main Street. Minutes of July 6, 2016.
8. Parks & Recreation Commission. Minutes of July 12, 2016.
9. Zoning Board of Appeals. Minutes of July 19, 2016.
10. Downtown Historic District Commission. Minutes of July 20, 2016.
11. Downtown Development Authority/Main Street. Minutes of August 3, 2016.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, September 06, 2016

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – term expires June 30, 2019
Building Board of Appeals – Alternate - term expires June 30, 2018

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.