

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 18, 2016
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 4, 2016:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 30, 2016 as Arbor Day in the City of Owosso.
2. Property Auction Update. An update on preparations for the City's property auction, tentatively scheduled for April 28, 2016.
3. Historical Commission Annual Review. Presentation of the Historical Commission Annual Review by Historic Facilities Project Director Robert Doran.

PUBLIC HEARINGS

1. Obsolete Property Rehabilitation District – Mueller Building. Conduct a Public Hearing to receive citizen comment regarding the application from Owosso REO Group, LLC for the creation of an Obsolete Property Rehabilitation District for their property at 300 W. Main Street.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Set Public Hearing - 2016-2017 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for May 2, 2016 to receive citizen comment regarding proposed 2016-2017 City Budget.
2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Bill Gilbert*	Downtown Development Authority/ Main Street Board	06-30-2020

*Indicates reappointment

3. 457 Deferred Compensation Plan Loan Agreement. Approve agreement to establish terms and conditions under which the City will grant loans from an employee’s 457 Deferred Compensation Plan Account.
4. Professional Services Agreement – Replacement of WWTP Primary Clarifiers & Screening. Authorize contract with C2ae Engineering Consultants to perform engineering design, bidding assistance, and construction management for the removal and replacement of two primary clarifiers and two flow channel screening units at the Waste Water Treatment Plant in an amount not to exceed \$43,700.00, and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.
5. Bid Award – Portable Toilets. Authorize contract with Greenwood Enterprises, Incorporated d/b/a Jay’s Septic Tank Service for the supply and service of seven (7) portable toilets for City parks in the amount of \$935.00/month for the period of July 1, 2016 – June 30, 2019 and further authorize payment up to the contract amount upon satisfactory completion of said services.
6. Warrant No. 522. Authorize Warrant No. 522 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering support – March 2016	Various	\$7,806.00
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement payment – 1/1/16 – 3/31/16	Water	\$9,034.64
Caledonia Charter Township	Caledonia Utility Fund payment- 1/1/16 - 3/31/16	Water	\$20,222.93
Waste Management	Landfill disposal charges- 3/16/16 – 3/31/16	Streets/ WWTP	\$6,001.69
William C. Brown, P.C.	Professional services- 3/9/16 – 4/11/16	General	\$8,900.84
Centron Data Services Inc.	Water/sewer billing services	Various	\$5,107.46

7. Check Register – March 2016. Affirm check disbursements totaling \$895,946.46 for March 2016.

ITEMS OF BUSINESS

1. Special Assessment District No. 2016-01. Consider authorization of Resolution No. 5 for Special Assessment District No. 2016-01 for Gould Street from Main Street to Corunna Avenue for street resurfacing.
2. Lot Split Authorization – 308 Morris Street. Consider authorization of the division of a City lot under Michigan Subdivision Control Act for platted lot at 308 Morris Street.

COMMUNICATIONS

1. Tyler J. Leppanen, Housing Program Manager. Rental Inspection Program Update.
2. Building Official. March 2016 Building Department Report.
3. Building Official. March 2016 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. March 2016 Police Report.
5. Kevin D. Lenkart, Public Safety Director. March 2016 Fire Report.
6. Downtown Development Authority/Main Street. Minutes of March 4, 2016.
7. Historical Commission. Minutes of March 14, 2016.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Budget Meeting - Saturday, April 23, 2016, 9:00am – 12:00pm
Budget Meeting – Tuesday, April 26, 2016, 6:30pm – 8:30pm
Regular Meeting - Monday, May 02, 2016, 7:30pm

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2020
Building Board of Appeals – Alternate - term expires June 30, 2018

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.