

OWOSSO CITY COUNCIL

JUNE 18, 2012

7:30 P.M.

- PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK
- OPENING PRAYER:** COUNCILPERSON BURTON D. FOX
- PLEDGE OF ALLEGIANCE:** COUNTY COMMISSIONER RONALD ELDER
- PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch, Councilpersons Thomas B. Cook, Michael J. Erfourth, Christopher T. Eveleth and Burton D. Fox.
- ABSENT:** Councilperson Loreen F. Bailey.

APPROVE AGENDA

Motion by Councilperson Eveleth to approve with the addition of the following item to the Consent Agenda:

- 11. Boards and Commissions Appointments. Approve the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Sam McLaren	Building Board of Appeals (to fill the unexpired term of G. Miller)	06-30-2014
Carl Lamphere**	Building Board of Appeals	10-01-2012

** indicates provisional appointment

Motion supported by Mayor Pro-Tem Popovitch and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 4, 2012

Motion by Councilperson Cook to approve the Minutes of the Regular Meeting of June 4, 2012 with the following corrections:

City Budget Adoption – amend the roll call vote to reflect the fact that Councilperson Erfourth voted “No”.

Edit comments made by Mayor Pro-Tem Popovitch during the second session of Citizen Comments and Questions to reflect the fact the organization she spoke of is Destination Imagination, not Discovery Imagination.

Motion supported by Mayor Pro-Tem Popovitch and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 5, 2012

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of June 5, 2012 as presented.

Motion supported by Councilperson Cook and concurred in by unanimous vote.

SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Tom Emery, 9627 South M52, Perry Township, introduced himself as a candidate for County Prosecutor detailing his history as an attorney with over 25 years of experience in various aspects of law.

Paul Dutton, 8262 West Krouse Road, introduced himself as a candidate for County Commission, District 1, detailing his life and experience on the Middlebury Township Board and the County Planning Commission.

Roger Snyder, 111 West Mason Street, indicated he had many questions about the pilot program to rehabilitate houses in the City that would otherwise go unrepaired. He felt the idea was not financially viable and the City was headed for disaster. He also indicated he felt the City was destroying the housing market by overregulating the sector. Assistant City Manager Zettel

indicated since the City had taken possession of the property in question he had received lots of interest from the community interested in seeing a rehab program such as that proposed succeed.

Jim Zimmerman, 913 Adams Street stated he felt the City was going too far in considering removal of the dams in town. He showed the Council a petition with 275 signatures of those in support of keeping the dams. He asked the Council to carefully consider all alternatives. Mayor Frederick noted the Council would be holding more hearings prior to any decisions being made regarding the dams. Councilperson Cook inquired what was important to Mr. Zimmerman about keeping the dams; he indicated the sound, aesthetics, and the ambiance.

Dave Buchele, 207 East State Street, Corunna, indicated he supported keeping the dams as well as he felt their removal would significantly alter fishing in the river and would destroy any boating opportunities to be had on the river.

Tom Manke, business owner at 118 South Washington Street, said he felt the population does not want to see the dams removed and asked that this issue, or any other decision which may potentially alter the appearance of the river, be put in front of voters. He said his research showed they were installed, with help from James Oliver Curwood, in the early 1900's to assist in canoeing and as such should remain.

County Commissioner Ronald Elder indicated the County had lost their Equalization Director to Ludington and would be looking for his replacement in the next month. He also indicated the VA office was now open full time and they were looking to fill a new position in that office as well. He indicated the Commission would be starting the budget process in July and he was running for re-election.

Councilperson Erfourth inquired if the Commission had plans for the money built up in the 911 fund. Commissioner Elder indicated that money is controlled by the Sheriff's Office and as such he does not know the specific plans for it.

Councilperson Fox inquired if the Commission would be open to the idea of returning fees generated from dog licenses back to the City in light of the fact the County shelter had closed and they would no longer pick up animals on behalf of the City. Commissioner Elder indicated he felt the request was reasonable and would take the message back to the full Commission.

Mayor Frederick requested Commissioner Elder report back to the Council on both issues in the near future.

Mayor Frederick noted his distinct pleasure at seeing the Lebowsky Center obtain financing to complete the rebuild of the theater and the construction of the playscape at Bentley Park. He commended all those involved in the efforts for their perseverance.

Councilperson Cook inquired how much the City contributed toward the playscape and how much came from donations. He also inquired when further improvements to Bentley Park will take place. Assistant City Manager Zettel indicated the City had contributed \$30,000 toward the playscape and approximately \$60,000 in donations was raised for the project. He indicated that further work on the park, in the form of a splash pad and improvements to the pavilion, tennis courts, and basketball court, would hopefully be taking place later this year and continuing into next summer. The original bids for much of this additional work had come in much higher than anticipated so the projects will be adjusted and re-bid in an attempt to receive more reasonable estimates.

Mayor Pro-Tem Popovitch inquired about the refuse bid on the Consent Agenda asking why the City was not recommending a local provider. She expressed her frustration that Council had passed on the idea of city-wide trash pick-up because it had the potential to damage local businesses, yet those businesses do not seem to be bidding on opportunities for City work. It was noted that no bids had been received from local companies for this work.

CITY MANAGER REPORT

Assistant City Manager Zettel clarified that the refuse bid was the second one-year contract resulting from a two-year bid.

He went on to say he had attended a Clinton Ionia Rail Trail meeting and while there appears to be interest in expanding the trail network to the east there did not appear to be interest in expanding the boundaries for the current Clinton Ionia authority, leaving the City and surrounding jurisdictions to establish their own organization. It was further noted that while expansion of the boundaries was not anticipated it was reasonable to expect cooperation from the Clinton Ionia authority in expanding the trail network.

Councilperson Erfourth noted for Mr. Snyder that should a financially viable option not be found for the house donated to the City the Council had already agreed it would be demolished.

CONSENT AGENDA

Motion by Councilperson Cook to approve the Consent Agenda as follows:

Property Maintenance Code Ordinance Amendment

The First Reading on the proposed Ordinance Amendment was held.

A Public Hearing was scheduled for Monday, July 2, 2012 to receive citizen comment regarding the proposed amendment to Chapter 8, Buildings, Article VI, Property Maintenance Code, Sections 8-141 & 8-142 to adopt the 2009 *International Property Maintenance Code* with amendments as follows:

ORDINANCE NO. ____

**AN ORDINANCE ADOPTING
THE INTERNATIONAL PROPERTY MAINTENANCE CODE (2009)**

WHEREAS the city of Owosso, Michigan (city) desires to enhance the protection of life and property in the City by regulating the condition and maintenance of properties within the city by providing the standards and requirements for utilities, facilities and physical conditions essential to ensure that such structures are safe, sanitary and fit for occupation, and by providing for issuance of permits and collection of fees and permits as may be required; and

WHEREAS the *International Property Maintenance Code* (2009) is a comprehensive uniform code that provides standards and requirements for safe and sanitary conditions of residential structures; and

WHEREAS the city finds that the standards and requirements of *International Property Maintenance Code* are suitable for properties in the city; and

WHEREAS the *International Property Maintenance Code* (2009) coordinates well with existing codes applicable to the city, including the *Michigan Residential, Building, Plumbing, and Mechanical Code*, the *State Electrical Code*, and the *International Fire Code*, and is intended to be consistent with existing ordinances; and

WHEREAS the city desires to repeal all other ordinances or parts of ordinances conflicting with this ordinance.

NOW, THEREFORE, BE IT RESOLVED, by the city council of the city of Owosso, Michigan that ordains that Chapter 8, Article VI. Property Maintenance Code be amended as follows:

SECTION 1: That Sec. 8-141 which reads as follows be deleted:

Sec. 8-141. Adoption of BOCA National Property Maintenance Code.

Pursuant to the provisions of Act 204 of the Public Acts of 1977, as amended, of the State of Michigan, the BOCA National Property Maintenance Code, 1990 Edition, as published by the Building Officials and Code Administrators International, Inc., be and is hereby adopted as the property maintenance code of the City of Owosso, for the control of buildings and structures as herein provided; and each and all of the regulations of the BOCA Property Maintenance Code, 1990 Edition, are hereby referred to, adopted and made a part hereof, as if fully set out in this article. Three (3) complete printed copies of the property maintenance code adopted by this section are available for the public use and inspection at the office of the city clerk.

SECTION 2: That Sec. 8-141 which reads as follows be added:

Sec. 8-141. International Property Maintenance Code.

The *International Property Maintenance Code, 2009 edition* as promulgated, published and approved by the International Code Council, Inc. is adopted as the property maintenance code: for the control of buildings and structures as herein provided: and each and all of the regulations, provisions, penalties, conditions and terms of said property maintenance code are hereby referred to, adopted, and made a part hereof, as is fully set out in this article, with the additions, insertions, deletions and changes, if any, prescribed in section 8-142. Three (3) printed copies of the law, code, or rule shall be kept in the office of the city clerk, available for purchase and/or inspection.

SECTION 3: That Sec. 8-142 which reads as follows be deleted:

~~Sec. 8-142. Changes in Code.~~

~~The following chapters, articles or sections of the BOCA Property Maintenance Code adopted by the provisions of this article are hereby added, amended or deleted as hereinafter set forth. Subsequent articles, divisions, and sections numbers used in this section shall refer to~~

the like numbered articles, divisions, and sections of such property maintenance code unless specified otherwise.

~~Section PM-100.1~~ is hereby amended to read as follows:

~~"PM-100.1. Title. These regulations shall be known as the Property Maintenance Code of the City of Owosso, hereinafter referred to as this Code."~~

~~Section PM-109.2~~ is hereby amended to read as follows:

~~"PM-109.2. Penalty. Any person, firm or corporation, who shall violate any provision of this Code is responsible for a municipal civil infraction in section 1-8(c), plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided by section 1-8(c)(2) of the Owosso City Code. The building inspector, building official and code enforcement officer are hereby designated as the authorized city official to issue municipal civil infraction citations and municipal civil infraction violation notices pursuant to this section."~~

~~Section PM-111.2.1~~ is hereby amended to read as follows:

~~"PM-111.2.1. Membership. The Owosso Building Board of Appeals shall hear all appeals of this Ordinance."~~

~~Section PM-301.8~~ is hereby deleted from this Code.

~~Section PM-302.12~~ is hereby amended to read as follows:

~~"PM-302.12. Insect screens. During the period from April 15 to November 15, every door, window and other outside opening used or required for ventilation purposes serving any building containing habitable rooms, food preparation areas, food service areas, or any areas where products used in food for human consumption are processed, manufactured, packaged or stored, shall be supplied with approved, tightly fitting screens of not less than sixteen (16) mesh per inch and every swinging door shall have a self-closing device in good working condition."~~

~~Sections PM-601.1 and PM-601.2~~ are hereby amended to read as follows:

~~"PM-601.1. Residential buildings. Every dwelling shall be provided with heating facilities capable of maintaining a room temperature of sixty-five (65) degrees F. (18 degrees C) at a level of three (3) feet (914 mm) above the floor and a distance of three (3) feet (914 mm) from the exterior walls in all habitable rooms, bathrooms, and toilet rooms based on the outside design temperature required for the locality by the mechanical code listed in Appendix A.~~

~~Every owner and operator of any building who rents, leases or lets one (1) or more dwelling unit, rooming unit, dormitory or guest room on terms, either express or implied, to furnish heat to the occupants thereof shall supply sufficient heat during the period from September 1 to May 1 in all habitable rooms, bathrooms, and toilet rooms during the hours between 6:30 a.m. and 10:00 p.m. of each day and not less than sixty (60) degrees F. (sixteen (16) degrees C) during other hours. The temperature shall be measured at a point three (3) feet (914 mm) above the floor and three (3) feet (914 mm) from the exterior walls. When the outdoor temperature is below the outdoor design temperature required for the locality by the mechanical code listed in Appendix A, the owner or operator shall not be required to maintain the minimum room temperatures, provided the heating system is operating at full capacity, with supply valves and dampers in full open position."~~

~~"PM-601.2. Nonresidential structures. Every enclosed occupied work space shall be supplied with sufficient heat during the period from September 1 to May 1 to maintain a temperature of not less than sixty-five (65) degrees F. (eighteen (18) degrees C) during all working hours. The temperature shall be measured at a point three (3) feet (914 mm) above the floor and three (3) feet (914 mm) from the exterior walls."~~

~~Section PM-602.4~~ is hereby added and reads as follows:

~~"ES-602.4. Safety fuses. All existing electrical services using Edison Base or plug-type fuses shall replace those fuses with Type S fuse adaptor and Type S fuses."~~

SECTION 4: That Sec. 8-142 which reads as follows be added:

Sec. 8-142. - Changes in Code.

The following chapters, articles or sections of the *International Property Maintenance Code (2009)* adopted by the provisions of this article are hereby added, amended or deleted as hereinafter set forth. Subsequent articles, divisions, and sections numbers used in this section shall refer to the like numbered articles, divisions, and sections of such property maintenance code unless specified otherwise.

Section 101.1: Insert for name of jurisdiction: City of Owosso, Michigan

Section 103.5: Insert for fee schedule: Fees shall be set by resolution of the Owosso city council.

Section 106.4: Inserting section establishing violation penalties:

106.4 Violation penalties. Any person, firm or corporation, who shall violate any provision of this code, is responsible for a municipal civil infraction in section 1-8(c), plus costs and other sanctions, for each infraction. Repeat offenses shall be subject to increased fines as provided by section 1-8(c)(2) of the *Code of Ordinances of the City of Owosso, Michigan*. The code official, building inspector, building official, code enforcement officer, police officer or firefighter are hereby designated and authorized to issue municipal civil infraction citations and municipal civil infraction violation notices pursuant to this section.

Sections 111.2 through Section 111.2.5: Delete Sections 111.2 through Section 111.2.5

Section 111.2: Insert the following wording:

PM-111.2. Membership. The Owosso Building Board of Appeals which serves as the construction board of appeals provided by the Michigan Uniform Construction Code Section 125.1514 (Act 230 of 1972) shall hear all appeals of this ordinance.

Section 112.4: Insert amount of fine: \$50.00 and \$500.00

Section 302.4: Insert maximum height for weeds: Eight inches (8")

Section 304.14: Insert dates requiring window screens: April 15 and November 15

Section 602.3: Insert dates requiring heat: September 1 and May 1

Section 602.4: Insert dates requiring heat: September 1 and May 1

SECTION 5: Severability.

If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 6: Effective Date.

This ordinance shall take effect twenty days after passage.

SECTION 7: Inspection.

This Ordinance may be purchased or inspected in the City Clerk's Office Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Historical Commission Ordinance Amendment.

The First Reading of the proposed ordinance amendment was conducted.

A Public Hearing was set for Monday, July 2, 2012 to receive citizen comment regarding the proposed amendment to Chapter 2, Administration, Article IV, Boards and Commissions, Division 2, Historical Commission, Section 2-228, *Members; appointment, terms, etc.*, to change the make-up of the Commission to 8 at-large members and one City Council representative as follows:

ORDINANCE NO. ____

**AMENDING CHAPTER 2 ADMINISTRATION
OF THE CODE OF ORDINANCES
TO CHANGE THE MAKE-UP OF THE HISTORICAL COMMISSION**

AN ORDINANCE to amend Chapter 2, Administration, Article IV, *Boards and Commissions*, Division 2, Historical Commission, Section 2-228, *Members; appointment, terms, etc.*, of the Code of the City of Owosso, to change the make-up of the Historical Commission.

Whereas, the Historical Commission is currently made up of 9 members, some of which represent local organizations and may not be residents of the City; and

Whereas, it is the desire of the Historical Commission to require all members of the Commission be City residents, more specifically 8 at-large members and one member of City Council; and

Whereas, the Code requires a public hearing be set to gather citizen comment regarding the proposed changes.

Now, Therefore, Be It Resolved, by the Council of the City of Owosso, Michigan that the following amendments to Chapter 2, Administration, of the Code of the City of Owosso be recommended to change the membership of the Historical Commission to 8 at-large members and one City Council member and further set a public hearing for July 2, 2012 as follows:

THE CITY OF OWOSSO ORDAINS:

Section 1. That The Code of Ordinances of the City of Owosso, Michigan is hereby amended by amending Chapter 2, Administration, Article IV, *Boards and Commissions*, Division 2, Historical Commission, Section 2-228, *Members; appointment, terms, etc.*.

Sec. 2-228. Members; appointment, terms, etc.

The members of the historical commission shall be appointed by the council. Membership shall consist of one (1) member from the council, one (1) member from the Shiawassee Arts Council appointed annually, one (1) member from the county historical society appointed annually, and six (6) **eight (8)** members at large appointed for three-year terms. Qualifications for the six (6) **eight (8)** members at large shall be the same as for the council. The terms of two (2) **three (3)** members at large shall expire as of December 31 of each year , **2013 and December 31, 2014 respectively, and the terms for the remaining two (2) at large members shall expire as of December 31, 2015.** No member at large shall be appointed to the historical commission for more than two (2) successive terms unless one (1) year has elapsed after his or her second term expires.

Section 2. This amendment shall become effective twenty days after passage.

Section 3. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Bid Award – Refuse Service. Award the 2nd year of a two year contract for refuse service at the main city facilities to Republic Services of Flint in the amount of \$4,948.32 and authorize payment up to that amount as follows:

RESOLUTION NO. 71-2012

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
REFUSE COLLECTION IN THE 2012-13 FISCAL YEAR
WITH REPUBLIC SERVICES OF FLINT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main city facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought 2-year bids for the collection of the dumpsters at the main city facilities in 2011; and

WHEREAS, in an effort to save money the city awarded the bid in two separate 1-year contracts; and

WHEREAS, a bid was received from Republic Services of Flint; and it is hereby determined that Republic Services of Flint is qualified to provide such services and that it has submitted the lowest responsible and responsive bid for the second year.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Republic Services of Flint for the collection and disposal of waste from the main city facilities.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Republic Services of Flint, with a \$4,948.32 bid for the 2012-2013 fiscal year.

THIRD: Payment is hereby authorized in an amount not to exceed \$4,948.32.

FOURTH: The above expenses shall be paid from the General Fund.

Bid Award – Ferric Chloride. Accept low bid from Kemira Water Solutions, Inc. for Ferric Chloride in the amount of \$.56 per pound of iron, with an estimated annual contract of \$40,320.00, and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2013 as follows:

RESOLUTION NO. 72-2012

RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR FERRIC CHLORIDE FOR WATER TREATMENT FOR FY 2012/13 WITH KEMIRA WATER SOLUTIONS, INC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires ferric chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the City of Owosso sought bids for ferric chloride; a bid was received from Kemira Water Solutions Inc.; and it is hereby determined that Kemira Water Solutions Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase ferric chloride from Kemira Water Solutions Inc. in the amount of \$0.56 per pound of iron for the city fiscal year 2012/13 with an estimated total amount for the year of \$40,320.

SECOND: The purchase agreement between the City and Kemira Water Solutions Inc. shall be in the form of a City Purchase Order and bid documents.

THIRD: The above expenses shall be paid from the Wastewater Fund.

Bid Award – Sodium Hypochlorite. Accept low bid from Jones Chemical, Inc. for bulk Sodium Hypochlorite in the amount of \$.73 per gallon plus \$50 per truck load for split delivery with an estimated annual contract of \$40,020.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2013 as follows:

RESOLUTION NO. 73-2012

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
BULK CHLORINE SOLUTION FOR WATER TREATMENT
FOR FY 2012/13
WITH JONES CHEMICAL INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite (chlorine solution) in bulk deliveries for use in treating municipal drinking water and wastewater; and

WHEREAS, the City of Owosso sought bids for bulk chlorine solution (sodium hypochlorite); a bid was received from Jones Chemical Inc.; and it is hereby determined that Jones Chemical Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase bulk chlorine solution from Jones Chemical Inc. in the amount of \$0.73 per gallon of solution plus \$50 per truckload for split delivery for the city fiscal year 2012/13 with an estimated total amount for the year of \$40,020.

SECOND: The purchase agreement between the City and Jones Chemical Inc. shall be in the form of a City Purchase Order and bid documents.

THIRD: The above expenses shall be paid from the Water and Wastewater Funds.

Bid Award - Quicklime. Accept low bid from Graymont Western Lime Corporation for Quicklime in the amount of \$136.00 per ton, with an estimated annual contract of \$108,800.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2013 as follows:

RESOLUTION NO. 74-2012

**RESOLUTION AUTHORIZING THE EXECUTION
OF A PURCHASE ORDER FOR
QUICKLIME FOR WATER TREATMENT
FOR FY 2012/13
WITH GRAYMONT WESTERN LIME INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires quicklime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the City of Owosso sought bids for quicklime; a bid was received from Graymont Western Lime Inc.; and it is hereby determined that Graymont Western Lime Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase quicklime from Graymont Western Lime Inc. in the amount of \$136 per ton for the city fiscal year 2012/13 with an estimated total amount for the year of \$108,800.
- SECOND: The purchase agreement between the City and Western Lime Corporation shall be in the form of a City Purchase Order and bid documents.
- THIRD: The above expenses shall be paid from the Water Fund.

Emergency Purchase Authorization. Authorize emergency purchase of a conveyor belt and miscellaneous parts for the City street sweeper from Bell Equipment Company in the amount of \$5,012.82, and further authorize payment in that amount as follows:

RESOLUTION NO. 75-2012

**RESOLUTION AUTHORIZING EMERGENCY PURCHASE OF
STREET SWEEPER CONVEYOR BELT AND MISCELLANEOUS PARTS
FOR THE CITY STREET SWEEPER**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, possesses a street sweeper to keep City streets clean; and

WHEREAS, the City of Owosso public works department has discovered the street sweeper conveyor belt is badly torn and in need of replacement; and

WHEREAS, it is important to keep this piece of machinery up and running to remove dirt and debris from City streets and immediate replacement of the parts was necessary; and

WHEREAS, the necessary parts to repair the sweeper are only available from one vendor.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that an emergency required the immediate purchase of conveyor belt and miscellaneous repair parts for the City's street sweeper.
- SECOND: The City of Owosso waives the competitive bid process.
- THIRD: The City Council of the City of Owosso authorizes \$5,012.82 for the purchase and payment of a conveyor belt and miscellaneous parts for the street sweeper.
- FOURTH: The above expenses shall be paid from the equipment repair fund 661-891-833300.

Warrant No. 444. Accept Warrant No. 444 as follows:

Vendor	Description	Fund	Amount
Waste Management of Mi Inc.	Landfill fees May 16, 2012 – May 31, 2012	General-Streets- WWTP	\$ 9,255.63
Brown & Stewart, PC	Professional Services May 9, 2012 – June 4, 2012	General	\$10,532.84
Logicalis, Inc	Network Engineering Support May 2012	General	\$ 8,925.00
TOTAL			\$28,713.47

*Check Register. Received and approved the Check Register for May 2012.

*Revenue & Expenditure Report. Accepted the May 2012 Revenue & Expenditure Report.

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions Appointments.

Name	Board/Commission	Term Expires
Sam McLaren	Building Board of Appeals (to fill the unexpired term of G. Miller)	06-30-2014
Carl Lamphere	Building Board of Appeals (provisional)	10-01-2012

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Fox, Cook, Erfourth, Mayor Pro-Tem Popovitch, Councilperson Eveleth, and Mayor Frederick.

NAYS: None.

* Full text of these items is on file in the Clerk's Office.

ITEMS OF BUSINESS

CITY BUDGET AMENDMENT

Finance Director Richard C. Williams briefly detailed his memo noting the major amendments.

Mayor Frederick indicated he appreciated the move to account for grant funding in the amended budget rather than forecasting grant revenues before they are received.

Motion by Councilperson Eveleth to approve the 2011-2012 budget amendment incorporating adjustments made during the fiscal year as follows:

		2010/11	2011/12	2011/12	2012/13
		ACTUAL	ADOPTED	AMENDED	APPROVED
GENERAL LEDGER NUMBER DESCRIPTION			BUDGET	BUDGET	BUDGET
Fund 101 - GENERAL FUND					
ESTIMATED REVENUES					
TAX	TAXES	3,625,186	3,451,000	3,440,025	3,388,450
LIC	LICENSES & PERMITS	85,366	80,450	79,625	72,775

		2010/11	2011/12	2011/12	2012/13
GENERAL LEDGER NUMBER DESCRIPTION		ACTUAL	ADOPTED BUDGET	AMENDED BUDGET	APPROVED BUDGET
FED	FEDERAL GRANTS	35,854	0	90,125	0
STATE	STATE SOURCES	1,525,378	1,348,200	1,648,450	1,514,850
CHRG	CHARGES FOR SERVICES	793,882	838,800	649,550	728,600
FINES	FINES & FORFEITS	60,266	68,000	62,000	59,300
INT	INTEREST & RENTS	36,599	24,500	21,800	20,000
OTHER	OTHER REVENUE	118,740	19,900	224,500	14,300
OFS	OTHER FINANCING SOURCES	723,207	895,000	1,151,750	582,300
<u>TOTAL ESTIMATED REVENUES</u>		7,004,478	6,725,850	7,367,825	6,380,575
APPROPRIATIONS					
ADMIN	GENERAL SERVICES	1,672,927	1,697,925	1,736,850	1,620,600
PS	PUBLIC SAFETY	3,401,613	3,368,825	3,719,825	3,286,200
CD	COMMUNITY DEVELOPMENT	184,622	348,425	214,950	331,625
PW	PUBLIC WORKS	1,098,900	992,100	1,273,475	875,125
REC	RECREATION	210,274	236,925	356,425	191,800
TRF	TRANSFERS	181,076	81,650	66,300	75,225
<u>TOTAL APPROPRIATIONS</u>		6,749,412	6,725,850	7,367,825	6,380,575
NET OF REVENUES/APPROPRIATIONS		255,066	0	0	0
Fund 202 - MAJOR STREET FUND					
ESTIMATED REVENUES					
TRNFRS	TRANSFERS	887,554	0	0	0
FED	FEDERAL GRANTS	0	321,800	114,000	0
STATE	STATE SOURCES	767,084	702,500	758,450	772,700
OFS	OTHER FINANCING SOURCES	49,396	327,025	244,250	158,050
<u>TOTAL ESTIMATED REVENUES</u>		1,704,034	1,351,325	1,116,700	930,750
APPROPRIATIONS					
PW	PUBLIC WORKS	1,704,025	1,351,325	1,116,700	930,750
<u>TOTAL APPROPRIATIONS</u>		1,704,025	1,351,325	1,116,700	930,750
NET OF REVENUES/APPROPRIATIONS		9	0	0	0
Fund 203 - LOCAL STREET FUND					
ESTIMATED REVENUES					
TRNFRS	TRANSFERS	287,972	173,200	240,300	285,250
STATE	STATE SOURCES	263,026	258,000	267,100	268,700
OFS	OTHER FINANCING SOURCES	246,168	356,950	276,325	354,175
<u>TOTAL ESTIMATED REVENUES</u>		797,166	788,150	783,725	908,125
APPROPRIATIONS					
PW	PUBLIC WORKS	803,088	788,150	783,725	908,125
<u>TOTAL APPROPRIATIONS</u>		803,088	788,150	783,725	908,125
NET OF REVENUES/APPROPRIATIONS		(5,922)	0	0	0
Fund 248 - TIF PROJECTS					
<u>TOTAL ESTIMATED REVENUES</u>		187,048	0	0	0

GENERAL LEDGER NUMBER DESCRIPTION	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2011/12 AMENDED BUDGET	2012/13 APPROVED BUDGET
<u>TOTAL APPROPRIATIONS</u>	141,784	0	129,525	0
NET OF REVENUES/APPROPRIATIONS	45,264	0	(129,525)	0
Fund 273 - CDBG REVOLVING LOAN FUND				
<u>TOTAL ESTIMATED REVENUES</u>	8,427	98,725	25,075	90,000
<u>TOTAL APPROPRIATIONS</u>	74,800	98,725	25,075	90,000
NET OF REVENUES/APPROPRIATIONS	(66,373)	0	0	0
Fund 275 - HOUSING & REDEVELOPMENT				
<u>TOTAL ESTIMATED REVENUES</u>	85,117	156,725	197,225	282,950
<u>TOTAL APPROPRIATIONS</u>	85,104	156,725	197,225	282,950
NET OF REVENUES/APPROPRIATIONS	13	0	0	0
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA				
<u>TOTAL ESTIMATED REVENUES</u>	6,015	6,025	5,100	5,325
<u>TOTAL APPROPRIATIONS</u>	0	6,025	5,100	5,325
NET OF REVENUES/APPROPRIATIONS	6,015	0	0	0
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL				
<u>TOTAL ESTIMATED REVENUES</u>	11,977	14,125	15,350	14,125
<u>TOTAL APPROPRIATIONS</u>	11,976	14,125	15,350	14,125
NET OF REVENUES/APPROPRIATIONS	1	0	0	0
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT				
<u>TOTAL ESTIMATED REVENUES</u>	13,426	14,025	26,575	31,100
<u>TOTAL APPROPRIATIONS</u>	13,425	14,025	26,575	31,100
NET OF REVENUES/APPROPRIATIONS	1	0	0	0
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY				
<u>TOTAL ESTIMATED REVENUES</u>	167,730	232,800	342,475	196,400
<u>TOTAL APPROPRIATIONS</u>	172,456	232,800	210,950	196,400
NET OF REVENUES/APPROPRIATIONS	(4,726)	0	131,525	0
Fund 297 - HISTORICAL FUND				
<u>TOTAL ESTIMATED REVENUES</u>	43,746	62,500	54,125	48,650
<u>TOTAL APPROPRIATIONS</u>	27,883	62,500	54,125	48,650
NET OF REVENUES/APPROPRIATIONS	15,863	0	0	0
Fund 325 - DEBT SERVICE-2010 GO BONDS				
<u>TOTAL ESTIMATED REVENUES</u>	62,600	53,250	53,250	58,000
<u>TOTAL APPROPRIATIONS</u>	23,593	53,250	53,250	58,000
NET OF REVENUES/APPROPRIATIONS	39,007	0	0	0
Fund 397 - 2009 LTGO DEBT				
<u>TOTAL ESTIMATED REVENUES</u>	67,800	72,125	72,225	71,325
<u>TOTAL APPROPRIATIONS</u>	67,800	72,125	72,225	71,325
NET OF REVENUES/APPROPRIATIONS	0	0	0	0

GENERAL LEDGER NUMBER DESCRIPTION	2010/11 ACTUAL	2011/12 ADOPTED BUDGET	2011/12 AMENDED BUDGET	2012/13 APPROVED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM				
<u>TOTAL ESTIMATED REVENUES</u>	1,136,045	0	383,250	0
<u>TOTAL APPROPRIATIONS</u>	451,424	0	383,250	0
<i>NET OF REVENUES/APPROPRIATIONS</i>	684,621	0	0	0
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH				
<u>TOTAL ESTIMATED REVENUES</u>	2,408	0	1,650	0
<u>TOTAL APPROPRIATIONS</u>	15,014	0	1,650	0
<i>NET OF REVENUES/APPROPRIATIONS</i>	15,014	0	1,650	0
Fund 588 - TRANSPORTATION FUND				
<u>TOTAL ESTIMATED REVENUES</u>	54,715	49,725	49,725	58,875
<u>TOTAL APPROPRIATIONS</u>	55,285	49,725	49,725	58,875
<i>NET OF REVENUES/APPROPRIATIONS</i>	(570)	0	0	0
Fund 590 - SEWER FUND				
<u>TOTAL ESTIMATED REVENUES</u>	1,524,191	1,706,270	1,706,270	1,619,700
<u>TOTAL APPROPRIATIONS</u>	1,329,103	1,706,270	1,706,270	1,685,400
<i>NET OF REVENUES/APPROPRIATIONS</i>	195,088	0	0	(65,700)
Fund 591 - WATER FUND				
<u>TOTAL ESTIMATED REVENUES</u>	2,471,304	2,124,700	2,124,700	2,115,000
<u>TOTAL APPROPRIATIONS</u>	1,928,363	2,775,000	2,775,000	2,754,600
<i>NET OF REVENUES/APPROPRIATIONS</i>	542,941	(650,300)	(650,300)	(639,600)
Fund 599 - WASTEWATER FUND				
<u>TOTAL ESTIMATED REVENUES</u>	1,455,832	2,030,000	2,030,000	1,528,000
<u>TOTAL APPROPRIATIONS</u>	1,584,702	2,252,000	2,252,000	1,916,000
<i>NET OF REVENUES/APPROPRIATIONS</i>	(128,870)	(222,000)	(222,000)	(388,000)
Fund 661 - FLEET MAINTENANCE FUND				
<u>TOTAL ESTIMATED REVENUES</u>	629,714	788,025	439,000	0
<u>TOTAL APPROPRIATIONS</u>	429,631	788,025	439,000	0
<i>NET OF REVENUES/APPROPRIATIONS</i>	200,083	0	0	0

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilperson Cook, Mayor Pro-Tem Popovitch, Councilperson Eveleth, and Mayor Frederick.

NAYS: Councilpersons Erfourth and Fox.

WATER/SEWER RATE PROPOSAL (Continued from the meeting of June 4, 2012.)

Utilities Director Gary Burk explained that despite Council's request for a proposal tied to a multiplier he did not feel comfortable developing such a proposal because certain expenses are covered by certain

charges and they do not necessarily move in conjunction with one another. He said he did recognize that Council was attempting to estimate future costs for planning purposes. Due to the fact that several variables could not be quantified at this time he was reluctant to ask Council to adopt rates for future fiscal years. He suggested they adopt the rates proposed at the June 4th meeting for the 2012-2013 fiscal year and approve projections for the following three fiscal years to facilitate planning and budgeting. Barring any material changes Council would see the projected rates come before them again with each subsequent budget.

There was discussion regarding footing drain separations and the Sanitary Sewer Overflow Control Project. Utilities Director Burk expressed his concern with a lack of man-power when it comes to such projects.

Motion by Councilperson Cook to approve the following resolution adopting water and sewer rates beginning July 1, 2012 and further approve projections to 2016 for budgeting purposes.

RESOLUTION NO. 76-2012

WATER AND SEWER RATE SCHEDULE FOR THE CITY FISCAL YEAR BEGINNING JULY 1, 2012

"Pursuant to Sections 34-248. Water Rates, and 34-249. Sewer Rates, of Article V, of Chapter 34, of the Owosso City Code, the City Council does hereby resolve that the following rate schedule for water and sewer service **shall be in effect for the City fiscal year beginning July 1, 2012 and continuing thereafter until modified or replaced by further Council action. Bills issued with a nominal bill date of June 30, 2012 covering the quarter from April to June 2012 shall be billed under the previous rate schedule.** All previous resolutions or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed following the effective date of this schedule."

I. QUARTERLY WATER AND SEWER RATES

In-town quarterly water service charges consist of: a demand charge based on water meter size (see table below), a capital charge dedicated for water main replacement, and a metered usage charge. One meter unit is equal to 100 cubic feet of water or about 750 gallons. Rates for retail out-of-town water service are double the in-town rate, except that the capital charge does not apply to out-of-town customers where the respective Township separately finances water main replacement. Twenty five percent of the out-of-town revenue is collected for and transferred to the respective Township for use in replacing and improving their water distribution system.

Quarterly sewer charges consist of a demand charge based on the water meter size (see table below) and a sewer usage charge based on metered water consumption. The City has no retail out-of-town sewer service.

Bills are issued on a quarterly basis and, if not paid by the due date as shown on the billing, a late payment charge of ten percent (10%) of the current amount due may be added for failure to make prompt payment.

QUARTERLY WATER SERVICE CHARGE:

In-town:	In-town Water Usage Charge of \$1.50 per meter unit plus In-town Water Demand Charge plus Capital Charge from Table below.
Out-of-town:	Out-of-town Water Usage Charge of \$3.00 per meter unit plus Out-of-town Water Demand Charge from Table below.

QUARTERLY SEWER SERVICE CHARGE:

Sewer Usage Charge of **\$1.90** per unit plus Sewer Demand Charge from Table below.

For residential customers without metered water service, the quarterly sewer charge shall be **\$70.60** per residential unit.

QUARTERLY DEMAND CHARGE TABLES A.

Potable Water & Sewer Service

Water Size	Water Demand	Water CAPITAL	Sewer Demand	Combined In-Town	Water Only (Out-of-town)
5/8"	\$30.00	\$ 10.00	\$ 25.00	\$65.00	\$60.00
3/4"	45.00	15.00	37.50	82.50	90.00
1"	75.00	25.00	62.50	137.50	150.00
1.5"	150.00	50.00	125.00	275.00	300.00
2"	240.00	80.00	200.00	440.00	480.00
3"	450.00	150.00	375.00	825.00	900.00
4"	750.00	250.00	625.00	1,375.00	1,500.00
6"	1,500.00	500.00	1,250.00	2,750.00	3,000.00

For a residential user with a second 5/8" meter on a single service line for water only irrigation service, the user shall be charged a single water demand and capital charge equivalent to a 3/4" metered service on a year round basis.

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table:

<u>Number of Apartments</u>	<u>Minimum Meter Size</u>
1 - 3	5/8"
4 - 7	3/4"
8 - 11	1"
12 - 15	1&1/2"
16 - 24	2"
24 - 48	3" Over
48	4"

B. Fire Protection Service

Sprinkler Service

Quarterly Water Charge

<u>Riser Size</u>	<u>In-Town</u>		<u>Out-of-Town</u>
	<u>DEMAND</u>	<u>CAPITAL</u>	<u>DEMAND</u>
4 inch	\$ 45.00	\$ 15.00	\$ 90.00
6 inch	\$ 75.00	\$ 25.00	\$ 150.00
8 inch	\$ 150.00	\$ 50.00	\$ 300.00
10 inch	\$ 240.00	\$ 80.00	\$ 480.00

II. HYDRANT RENTAL CHARGES

Hydrants located outside the City of Owosso and private hydrants maintained by the City of Owosso shall be subject to an annual hydrant rental charge of **\$144**.

III. BULK WATER CHARGES

For users with an active city water service connection, bulk water delivered by the city from hydrants or other approved outlets for such purposes as pool filling, shall be charged at the standard metered usage rate given in Section I. above along with actual labor and equipment costs with a minimum charge of **\$40.00**, which includes up to 5,000 gallons.

Other bulk water sales, such as filling tank trucks, shall be charged at the rate of **\$8.00** per thousand gallons with a **\$40.00** minimum charge, which includes up to 5,000 gallons, if during the normal workday at an established city delivery point. After hours bulk water sales and/or sales at other than established city delivery points, shall be charged at the rate of **\$8.00** per thousand gallons plus actual labor and equipment costs.

Customers who prepay shall be granted a 10% discount.

(Note: These charges do not apply to water supplied for fire fighting).

IV. INCREMENTAL WATER AND SEWER USAGE CHARGES FOR BILLING ADJUSTMENTS RELATED TO PLUMBING LEAKS

The incremental water and sewer usage charges shall be 50% of the normal usage charge. These incremental usage rates are for the purpose of making adjustments to significantly high bills attributable to plumbing leaks and may be applied in accordance with Guidelines separately approved by the Owosso City Council.

V. EXTRA STRENGTH WASTEWATER SURCHARGES

Extra strength wastewater surcharges shall apply to those users of the City wastewater treatment system approved for the discharge of extra strength wastewater in accordance with Section 34-170. of the Owosso City Code. The surcharge rate shall be applied to loadings in excess of the base or normal strength loading.

EXTRA STRENGTH WASTEWATER SURCHARGE SCHEDULE

<u>PARAMETER</u>	<u>BASE</u>	<u>SURCHARGE</u>
BOD-5	220 MG/L	\$0.11 /pound in excess of base
TSS	300 MG/L	\$0.17 /pound in excess of base
TP	10 MG/L	\$1.50 /pound in excess of base
NH3-N	20 MG/L	\$0.80 /pound in excess of base

(Note: BOD-5 = Biochemical Oxygen Demand; TSS = Total Suspended Solids; TP = Total Phosphorous; NH3-N = Ammonia Nitrogen; MG/L = Milligrams per Liter)."

**Owosso Water & Sewer
Rate History & Projections
June 2012**

(Changing rates are in bold)	Projected FY2013- 14	Projected FY2014- 15	Projected FY2015- 16
"Typical" family of four City Residential Customer			
Water Demand Charge per quarter	\$ 30.50	\$ 31.00	\$ 32.00
Proposed Water Main Replacement Charge	\$ 12.00	\$ 14.00	\$ 16.00
Water Usage Rate per 100cf	\$ 1.60	\$ 1.70	\$ 1.80
Water Usage Charge for 24 units per quarter	\$ 38.40	\$ 40.80	\$ 43.20
Quarterly Water Charge	\$ 80.90	\$ 85.80	\$ 91.20
% increase	6.4%	6.1%	6.3%
Sewer Demand Charge per quarter	\$ 25.00	\$ 25.50	\$ 26.00
Sewer Usage Rate per 100cf	\$ 2.00	\$ 2.10	\$ 2.20
Sewer Usage Charge for 24 units per quarter	\$ 48.00	\$ 50.40	\$ 52.80
Quarterly Sewer Charge	\$ 73.00	\$ 75.90	\$ 78.80
% increase	3.4%	4.0%	3.8%
Total In City Quarterly Water & Sewer	\$ 153.90	\$ 161.70	\$ 170.00
% increase	5.0%	5.1%	5.1%

Additional sewer charge for footing drain discharge to be separately proposed and would apply to a limited number of customers

Out-of-Town Residential Customer (Water only)

Water Demand Charge per quarter	\$ 61.00	\$ 62.00	\$ 64.00
Proposed Water Main Replacement Charge	\$ -	\$ -	\$ -
Water Usage Rate per 100cf	\$ 3.20	\$ 3.40	\$ 3.60
Water Usage Charge for 24 units per quarter	\$ 76.80	\$ 81.60	\$ 86.40
Quarterly Water Charge	\$ 137.80	\$ 143.60	\$ 150.40
% increase	4.4%	4.2%	4.7%

Motion supported by Mayor Pro-Tem Popovitch.

Roll Call Vote.

AYES: Councilpersons Erfourth, Fox, Cook, Mayor Pro-Tem Popovitch, Councilperson Eveleth, and Mayor Frederick.

NAYS: None.

POLICE PATROL LABOR CONTRACT

Motion by Councilperson Eveleth to approve the labor contract with Police Officers Labor Council Owosso Non-supervisory Division covering the period from July 1, 2012 through June 30, 2015.*

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Eveleth, Cook, Erfourth, Fox, Mayor Pro-Tem Popovitch, and Mayor Frederick.

NAYS: None.

* Full text of the contract is available in the Clerk's Office.

COMMUNICATIONS

Crystal Smith, Historical Commission. Letter of resignation.
Charles P. Rau, Building Official. May 2012 Building Department Report.
Charles P. Rau, Building Official. May 2012 Code Violations Report.
Michael T. Compeau, Public Safety Director. May 2012 Police Report.
Michael T. Compeau, Public Safety Director. May 2012 Fire Report.
Downtown Development Authority/Main Street. Minutes of May 16, 2012.
Planning Commission. Minutes of May 29, 2012.
Parks & Recreation Commission. Minutes of May 29, 2012.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, owner of business at 118 South Washington Street, accused the Council of lying to the public by hiding the amount allotted for the demolition of Holman Pool on page 77 of the amended budget. He went on to say that he was told there would be no cost to tax payers because City workers would be performing the work.

Councilperson Cook indicated he was never under the impression the demolition of the pool would be cost free. He asked that the method of accounting for the cost be explained. Finance Director Williams explained that the City had originally budgeted for the demolition of the pool last year but was unable to complete the work before the end of the fiscal year. He assured Council all of the work had been performed by City staff and that the amounts in the amended budget simply reflected the cost of the employees and equipment utilized for the project in this fiscal this year.

Councilperson Fox asked when the street lights around Main Street Square would be fixed and if Consumers Energy has any plans to replace the tall light poles in the downtown. It was noted that City staff and local contractors had examined the issue with the electrical connection at Main Street Square and had not made any headway on a solution. The City will be looking to other experts for a solution in the near future. It was further noted the tall light poles in the downtown belong to the City. Staff is aware of their condition but was unable to replace them at this time due to a lack of resources.

Mayor Pro-Tem Popovitch indicated she would like to see a comprehensive update on parks and recreation activities, the benefits of the Farmer's Market, and the website update. Assistant City Manager Zettel noted that Council receives an annual report from the Parks & Recreation Commission as well as the minutes from each meeting. As to the website, work is progressing, the aesthetics of the site have been established, and staff is in the process of rewriting the pages to be included in the new site. It was hoped a working framework would be in place by mid to late July.

NEXT MEETING

Monday, July 2, 2012

BOARDS AND COMMISSIONS OPENINGS

Zoning Board of Appeals – Alternate, term expiring June 30, 2013
Building Board of Appeals, term expiring June 30, 2014
Historical Commission, term expiring December 31, 2012

ADJOURNMENT

Motion by Councilperson Eveleth for adjournment at 9:08 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk