

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JANUARY 04, 2021
7:30 P.M.**

Virtual Meeting

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 21, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to five (5) minutes duration during the occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Final PUD Site Plan Review – N. Washington Street. Conduct a public hearing to receive citizen comment regarding the proposed PUD Site Plan for North Washington Street at Wesley Street, parcel 050-535-000-001-00.
2. Rezoning Request – 210 Monroe Street. Conduct a public hearing to receive citizen comment regarding the proposed rezoning of the parcel located at 210 Monroe Street from I-1, Light Industrial District, to R-2, Two-Family Residential District.
3. Ordinance Amendment – Chapter 34, Utilities and Services - A. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 34, Utilities and Services, Article III, Water, Section 34-67, Water service connections, connection charges, of the code of ordinances of the City of Owosso, Michigan to maintain regulatory compliance.
4. Ordinance Amendment – Chapter 34, Utilities and Services - B. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 34, Utilities and Services, Article III, Water, Sections 34-75 and 34-76 of the code of ordinances of the City of Owosso, Michigan to reflect the installation of new water meter technology.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment Project – Glenwood Avenue. Authorize Resolution No. 1 for proposed Special Assessment District No. 2021-02 for Glenwood Avenue from Farr Avenue to the south end for street resurfacing.
2. Flexible Spending Account Terms Adoption. Authorize acceptance of the terms governing the Flexible Spending Accounts available to City employees, with an effective date of January 1, 2021.
3. Purchase Authorization – WACHS Valve Turner. Authorize the purchase of one WACHS Valve Turner & Trailer unit from E.H. WACHS, via National Buy Board – Local Government Purchasing Cooperative Contract No. 597-19, in the amount of \$32,095.14 and further authorize payment to the vendor upon satisfactory delivery of said equipment.
4. Purchase Authorization – Sign Truck. Authorize the purchase of one 2021 Ford F550 cab and chassis, one VERSALIFT unit and utility service body, utilizing State of Michigan contracts #071B7700180 and #071B7700166 respectively, in the amount of \$37,587.00 for the cab and chassis and \$59,602.00 for the lift unit and utility service body, and further authorize payment to vendors upon satisfactory delivery of completed unit.
5. Niche Bar & Lounge Parking Space Closure Permission. Approve request from Niche Bar & Lounge for closure of four (4) parking spaces from January 5, 2021 through March 1, 2021 directly in front of 112 North Washington Street for outdoor/shanty seating for patrons to comply with COVID restrictions and authorize Traffic Control Order No. 1442 formalizing the request.
6. Warrant No. 595. Authorize Warrant No. 595 as follows:

Vendor	Description	Fund	Amount
Gould Law, PC	Professional services- 11/10/20-12/14/20	General	\$10,267.40

ITEMS OF BUSINESS

1. Emergency Action Support Plan Adoption. Consider adoption of the Emergency Action Support Plan for the City of Owosso.
2. Policy Changes – Water and Sewer Connection Charge Policies. Consider changes to the Water and Sewer Connection Charge Policies to update fees and procedures.
3. Policy Changes – Miscellaneous Water Policy and Service Charges. Consider changes to the Miscellaneous Water Policy and Service Charges policy to update fees and procedures.
4. Pay Increase & Minimum Recommended Pay Range – General City Employees. Consider authorizing a 2% pay increase for General City Employees and institute the recommended minimum pay range for seven of said employees according to the MML wage study.
5. OHC/CCM Executive Director Contract. Consider the contract between the City of Owosso and the Historical Commission/Castle City Museums Board governing the duties and responsibilities of the executive director.

6. Downtown Revolving Loan Program Standards. Consider approval of the revised standards for the downtown revolving loan fund.
7. Mortgage Discharge – Capitol Bowl. Authorize Agreement for Release of Mortgage as it relates to Capitol Bowl and further authorize the Mayor and City Clerk to execute appropriate documents.

COMMUNICATIONS

1. Nathan Henne, City Manager. December 2020 Report.
2. N. Bradley Hissong, Building Official. November 2020 Building Department Report.
3. N. Bradley Hissong Building Official. November 2020 Code Violations Report.
4. N. Bradley Hissong Building Official. November 2020 Inspections Report.
5. Kevin D. Lenkart, Public Safety Director. November 2020 Police Report.
6. Kevin D. Lenkart, Public Safety Director. November 2020 Fire/EMS Report.
7. Owosso Historic District Commission. Minutes of November 18, 2020.
8. Downtown Development Authority/Main Street. Minutes of December 2, 2020.

NEXT MEETING

Tuesday, January 19, 2021

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2021
Brownfield Redevelopment Authority – term expires June 30, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.