

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 07, 2020
7:30 P.M.**

Virtual Meeting

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF ORGANIZATIONAL MEETING OF NOVEMBER 16, 2020:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 16, 2020:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to five (5) minutes duration during the occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Audit Presentation. Presentation of the annual audit by Gabrige & Company, PLC.
2. Master Plan Presentation. Presentation of the 2020 Master Plan by CIB Planning.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Ordinance Amendment – Chapter 34, Utilities and Services - A. Conduct first reading and set a public hearing for Monday, December 21, 2020 to receive citizen comment regarding the proposed amendment to Chapter 34, Utilities and Services, Article III, Water, Section 34-67, Water service connections, connection charges, of the code of ordinances of the City of Owosso, Michigan to maintain regulatory compliance.

2. First Reading & Set Public Hearing – Ordinance Amendment – Chapter 34, Utilities and Services - B. Conduct first reading and set a public hearing for Monday, December 21, 2020 to receive citizen comment regarding the proposed amendment to Chapter 34, Utilities and Services, Article III, Water, Sections 34-75 and 34-76 of the code of ordinances of the City of Owosso, Michigan to reflect the installation of new water meter technology.
3. First Reading & Set Public Hearing – Rezoning Request – 210 Monroe Street. Conduct first reading and set a public hearing for Monday, January 4, 2021 to receive citizen comment regarding the proposed rezoning of the parcel located at 210 Monroe Street from I-1, Light Industrial District, to R-2, Two-Family Residential District.
4. Set Public Hearing – PUD Site Plan Review. Set a public hearing for Monday, January 4, 2021 to receive citizen comment regarding the proposed PUD Site Plan for North Washington Street, parcel 050-535-000-001-00.
5. 2021 Schedule of Meetings. Adopt the 2021 Boards and Commission Meeting Schedule.
6. Christmas for Kids Drive Thru Event Permission. Approve request from Salem Evangelical Lutheran Church for the closure of select spaces in the parking lot at Williams and Park Streets (Lot #1) on Saturday, December 19, 2020 from 10:00 a.m. until 6:00 p.m. for the Christmas for Kids drive thru event and further approve Traffic Control Order No. 1441 formalizing the request.
7. Contract Extension — IT/Network Engineering Services. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2021 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
8. Purchase Authorization – Dump Truck. Waive competitive bidding requirements, authorize the purchase of one Ford 4 x 2 cab and chassis from Signature Ford of Owosso in the amount of \$37,053.00 via State of Michigan Contract No. 071B7700180, authorize the purchase and installation of one dump body from Truck & Trailer Specialties, Inc. in the amount of \$22,905.00 via State of Michigan Contract No. 071B770086, and further authorize payment to the vendors upon satisfactory delivery of said equipment.
9. Purchase Authorization – Tandem Dump Truck. Waive competitive bidding requirements, authorize the purchase of one Freightliner 114SD tandem cab and chassis from D. & K. Truck Company in the amount of \$104,556.00 via State of Michigan Contract No. 071B6600119, authorize the purchase and installation of one 13 ft dump body from Truck & Trailer Specialties, Inc. in the amount of \$82,689.00 via State of Michigan Contract No. 200000000034, and further authorize payment to the vendors upon satisfactory delivery of said equipment.
10. Warrant No. 594. Authorize Warrant No. 594 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal Risk Management Authority	Building and property insurance-3rd of 3 installments for FY 20/21	Various	\$64,067.75
11. Check Register – November 2020. Affirm check disbursements totaling \$1,100,866.31 for November 2020.

ITEMS OF BUSINESS

1. Designated Assessor. Consider resolution approving a county-wide designated assessor to serve in the stead of the City Assessor should he/she receive a failing score on the AMAR.

2. DDA/OMS Executive Director Memorandum of Understanding. Consider the memorandum of understanding between the City of Owosso and the Downtown Development Authority/Owosso Main Street governing the duties and responsibilities of the executive director.
3. Master Plan Distribution. Authorize distribution of the proposed 2020 Master Plan to public utilities, neighboring municipalities, other planning agencies and make the plan available to the general public for a minimum 63-day comment period.
4. Audit Acceptance. Consider resolution accepting and placing on file the City of Owosso Financial Report for the Fiscal Year Ended June 30, 2020.
5. State of Emergency Reaffirmation. Reaffirm the local state of emergency declaration dated March 17, 2020 due to the continuing COVID-19 pandemic and acknowledge that all City board and commissions meetings will be held virtually until such time as the state of emergency is ended or it expires.
6. Water & Sewer Rate Proposal. Consider a resolution adopting water and sewer rates beginning December 18, 2020.

COMMUNICATIONS

1. Nathan Henne, City Manager. December 2020 Report.
2. Steven Flayer, Historical Commission. Letter of resignation.
3. Theresa Trecha, DDA/OMS Board. Letter of resignation.
4. Cheryl A. Grice, Finance Director. Revenue & Expenditure Report – October 2020.
5. Downtown Development Authority/Main Street. Minutes of August 11, 2020.
6. Downtown Historic District Commission. Minutes of September 17, 2020.
7. Downtown Historic District Commission. Minutes of October 28, 2020.
8. Downtown Development Authority/Main Street. Minutes of November 4, 2020.
9. Owosso Historical Commission. Minutes of November 9, 2020.
10. Planning Commission. Minutes of November 23, 2020.

NEXT MEETING

Monday, December 21, 2020

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – County Representative – term expires 06-30-2020
 Building Board of Appeals – Alternate - term expires June 30, 2022
 Building Board of Appeals – Alternate - term expires June 30, 2021
 Brownfield Redevelopment Authority – term expires June 30, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.