

MINUTES FOR THE REGULAR MEETING
DOWNTOWN HISTORIC DISTRICT COMMISSION
MARCH 19, 2014 at 6:00 p.m.
COUNCIL CHAMBERS / CITY HALL

MEETING WAS CALLED TO ORDER at 6:00 p.m. by Vice-Chairperson Gonyou.

ROLL CALL was taken by Housing Program Manager Sarah Warren-Riley

MEMBERS PRESENT: Vice-Chairperson Vincent Gonyou; Secretary Philip Hathaway; Commissioners Lance Omer, Matthew Van Epps, and Gary Wilson.

MEMBERS ABSENT: Chairperson Scott Newman and Commissioner James Eaton.

OTHERS PRESENT: Ms. Sarah Warren-Riley, Housing Program Manager; Ms. Susan Montenegro, Assistant City Manager and Director of Community Development and Mr. Tom Campbell, The Argus Press, 201 E. Exchange Street.

AGENDA APPROVAL: Motion by Commissioner Wilson, supported by Commissioner Hathaway to approve the agenda for March 19, 2014.

Yeas: All. Motion was passed.

MINUTES APPROVAL: Motion by Commissioner Hathaway, supported by Commissioner Van Epps to approve the minutes for the meeting of January 15, 2014.

Yeas: All. Motion was passed.

COMMUNICATIONS:

- 1) Staff Memorandum
- 2) Meeting minutes of January 15, 2014

PUBLIC COMMENTS: None.

PUBLIC HEARINGS: None.

ITEMS OF BUSINESS:

1) 201 E. Exchange St. – Door Replacement Application

Tom Campbell, The Argus Press, 201 E. Exchange Street discussed the double doors from 1967-68 of steel and the ½ - ¾ inch gap at the bottom. They would like to replace with a commercial overhead door as shown in the submitted examples. The bottom two panels would be solid with the remaining panels up to ten feet would be tempered glass. The color would be as close as possible to the windows.

MOTION BY COMMISSIONER HATHAWAY, SUPPORTED BY COMMISSIONER VAN EPPS THAT THE OWOSSO DOWNTOWN HISTORIC DISTRICT COMMISSION, FINDING THAT THE PROPOSED EXTERIOR IMPROVEMENTS AT 201 E. EXCHANGE STREET DO NOT MEET THE SECRETARY OF THE INTERIOR STANDARDS, AND IS INAPPROPRIATE FOR THE DISTRICT, BUT RECOGNIZING THAT THE FOLLOWING CONDITION PREVAILS:

THE PROPOSED DOOR REPLACEMENT IS NECESSARY DUE TO THE NEED TO IMPROVE THE FUNCTIONALITY OF THE DOOR AND TO PROVIDE ENERGY EFFICIENCY. ADDITIONALLY, THE PROPOSED REPLACEMENT WILL NOT DETRACT FROM THE DISTRICT AS IT WILL IMPROVE THE APPEARANCE OF THE BUILDING.

HEREBY DIRECTS STAFF TO ISSUE A NOTICE TO PROCEED FOR THE WORK AND BUILDING PERMIT APPLICATION AS APPLIED FOR AND ILLUSTRATED WITH REPLACEMENT OF EXISTING

Approved April 16, 2014

**STEEL AND PLEXIGLAS DOUBLE SERVICE DOORS WITH A SINGLE OVERHEAD DOOR WITH TEMPERED GLASS PANELS AS DETAILED IN THE APPLICATION.
YEAS: ALL. MOTION WAS PASSED.**

PUBLIC COMMENTS: None.

BOARD COMMENTS:
Discussion about various preservation projects.

**ADJOURNMENT:
MOTION BY COMMISSIONER HATHAWAY; SUPPORTED BY COMMISSIONER WILSON TO
ADJOURN THE MEETING AT 6:15 P.M.
YEAS ALL. MOTION CARRIED.**

swr

Phil Hathaway, Secretary