

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, FEBRUARY 03, 2014
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 13, 2014:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JANUARY 21, 2014:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

STUDENT REPRESENTATIVE REPORT

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Salvation Army Thank You. A formal statement of the Mayor's Office thanking the Salvation Army – Owosso Citadel for their efforts to keep the community warm and safe during last year's ice storm.
2. Proclamation – Michael Bush. A Mayoral Proclamation recognizing Water Crew Supervisor Michael Bush for his years of service to the City on the occasion of his retirement.
3. Proclamation – Bradley Groll. A Mayoral Proclamation recognizing Department of Public Works employee Bradley Groll for his years of service to the City on the occasion of his retirement.

PUBLIC HEARINGS

1. Ordinance Amendment – Transportation of Marijuana. Conduct a public hearing to hear citizen comment regarding the proposed addition of Section 19-112, Transportation or possession of usable marijuana, to the Code of Ordinances of the City of Owosso to recoup the fines and costs assessed for violations of the new State law regulating the transportation and/or possession of usable marijuana in a motor vehicle.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

CONSENT AGENDA

1. Special Assessment District No. 2014-01 – Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, February 3, 2014 to receive citizen comment regarding Special Assessment District No. 2014-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 1711 Frederick Street.
2. Boards and Commissions Appointment. Approve the Mayoral appointment of Randy Woodworth to the Planning Commission for a term expiring June 30, 2016.
3. Authorization of Application for Transportation Economic Development Funds. Approve resolution supporting the application to seek Transportation Economic Development Fund-Category F funds for the reconstruction of Gould Street from Main Street to Corunna Avenue and authorize the obligation of City funds for the project per the terms of the TEDF-F Program match requirement.
4. Purchase Authorization – John Deere Loaders. Waive competitive bidding requirements in accordance with City Code Section 2-345(3), *Exceptions to competitive bidding*, and authorize contract with AIS Construction Equipment Corporation for two John Deere 524K wheel loaders in the amount of \$218,558.00, per the terms of the State of Michigan contract #071B1300116, and approve payment up to the bid amount upon satisfactory receipt of the equipment.
5. Purchase Authorization – Public Safety In-Car Camera System. Waive competitive bidding procedures in accordance with City Code Section 2-345(3), *Exceptions to competitive bidding*, and approve the purchase of a Fusion In-Car Camera System with 3 cameras from Coban Technologies, Inc. in the amount of \$14,634.00.
6. Purchase Authorization – Public Safety Vehicle Equipment Changeover. Waive competitive bidding requirements and authorize bid award to Mid Michigan Emergency Equipment Sales and Service LLC for the removal, supply, and installation of public safety equipment in two new police vehicles in the amount of \$7,507.70.
7. Purchase Authorization – Carpet for Public Safety Building. Waive competitive bidding requirements in accordance with City Code Section 2-345(3), *Exceptions to competitive bidding*, and authorize contract with Commercial Marketing Associates, Inc. for Milliken carpet for the Public Safety Building in the amount of \$9,765.55, per the terms of GSA contract #GS-27F-0502H, and approve payment up to the bid amount upon satisfactory receipt of the materials.
8. Purchase Authorization – Lower Bearing Assembly for Influent Screw Pump. Waive competitive bidding requirements in accordance with City Code Section 2-345(1), *Exceptions to competitive bidding*, and authorize the purchase of a lower bearing assembly for influent screw pump #3 at the Waste Water Treatment Plant from sole source Lakeside Equipment Corporation in the amount of \$7,147.00 plus freight.
9. Change Order & Payment Authorization – Library Boiler Replacement. Authorize Change Order #1-Final to the contract with Wm. Floyd Heating Company increasing the amount by \$3,370 to \$27,825.00 for additional labor and materials, and further authorize payment of \$27,825.00 to said company.

10. Warrant No. 477. Authorize Warrant No. 477 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc	Network engineering support – December 2013	General	\$ 6,188.00
Brown & Stewart PC	Professional services December 10, 2013 – January 13, 2014	General	\$ 9,041.76
Owosso Charter Township	Owosso Charter Township water sales payment October 1, 2013 – December 31, 2013	Water	\$12,563.87
Michigan Municipal League Worker's Compensation Fund	Workers' compensation insurance 4 th installment for FY 13/14	Various	\$26,697.00
Huron & Eastern Railway Company Inc	Annual maintenance of active traffic control devices	Streets	\$ 8,254.00

11. Check Register–December 2013. Affirm check disbursements totaling \$1,191,527.13 for the month of December 2013.

ITEMS OF BUSINESS

1. Council Vacancy Discussion. Determine the procedure to fill the vacancy left by the passing of Councilman Jon Greenway.
2. Consumers Power Street Lighting Agreement. Consider resolution authorizing a new street lighting contract with Consumers Energy based on a recent inventory of all street lighting.

COMMUNICATIONS

1. Richard C. Williams, Finance Director. Revenue and Expenditure Report – December 2013.
2. Richard C. Williams, Finance Director. 4th Quarter 2013 Cash Position Report.
3. Charles P. Rau, Building Official. December 2013 Building Department Report.
4. Charles P. Rau, Building Official. December 2013 Code Violations Report.
5. Kevin D. Lenkart, Public Safety Director. December 2013 Police Report.
6. Kevin D. Lenkart, Public Safety Director. December 2013 Fire Report.
7. Downtown Development Authority/Main Street Board. Minutes of January 15, 2014.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, February 18, 2014

BOARDS AND COMMISSIONS OPENINGS

None.

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

JANUARY 13, 2014

7:35 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: PASTOR DAVID WOODY
REDEEMER LUTHERAN CHURCH

PLEDGE OF ALLEGIANCE: COUNCILPERSON DAVID B. BANDKAU

A moment of silence was held in memory of long-time Owosso Public Schools teacher and coach Tom Harkema on the occasion of his passing.

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons David B. Bandkau, Burton D. Fox, John V. Greenway, and Robert J. Teich, Jr.

ABSENT: Councilperson Loreen F. Bailey.

APPROVE AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the agenda as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 16, 2013

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of December 16, 2013 as presented.

Motion supported by Councilperson Bandkau and concurred in by unanimous vote.

STUDENT REPRESENTATIVE REPORT

None.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

NEW PERSONAL PROPERTY TAX EXEMPTION – MACHINE TOOL & GEAR, INC.

A public hearing was conducted to receive public comment on the application from Machine Tool & Gear, Inc., 401 South Chestnut Street, for a New Personal Property Exemption for \$331,000 in new equipment.

City Assessor Larry Cook noted the exemption was for and IFT, not a Personal Property Tax Exemption as noted on the agenda. He then went over the worksheet calculating the exemption period the company is eligible for, noting that the total came to 11 years. He went on to say that he was particularly happy with the fact that 54 of the company's employees reside directly in the City of Owosso and a total of 149 reside within the county.

The following people commented regarding the application for tax abatement:

John Aldrich, General Manager for Machine Tool & Gear, Inc., noted the Owosso site has been very successful for the company and he hoped to be looking at doing yet another addition in the next couple of years. He said that customers that have visited the Chestnut Street site have always been impressed with the facility and he thanked the Council for their cooperation and support in growing their business.

Councilperson Fox inquired whether all of the equipment listed would be installed in the Owosso location. Mr. Aldrich indicated it was.

Motion by Mayor Pro-Tem Eveleth to approve the following resolution authorizing a new Industrial Facilities Tax Exemption as it relates to new personal property for Machine Tool & Gear, Inc. for a period of 11 years:

RESOLUTION NO. 01-2014

**APPROVING AN IFE APPLICATION FOR
NEW PERSONAL PROPERTY FOR
MACHINE TOOL & GEAR, INC.
A DIVISION OF NEWCOR MACHINED PRODUCTS GROUP
401 S. CHESTNUT STREET**

WHEREAS, pursuant to PA 198 of 1974, as amended, after a duly noticed public hearing held on April 18, 1977, this City Council, by resolution established an Industrial Development District, commonly called the Owosso Industrial Site No. 1, and on October 9, 1978, and again on May 16, 2011, this City Council, by resolution amended said Industrial Development District property occupied by 401 S. Chestnut; and

WHEREAS, Machine Tool & Gear, Incorporated has filed an application for an Industrial Facilities Exemption Certificates with respect to New Personal Property within the Industrial Development District; and

WHEREAS, before acting on said application, the City of Owosso held a hearing on January 6, 2014, in City Hall, at 301 W. Main Street, Owosso, MI, 48867, at 7:30 p.m. at which hearing the applicant, the Assessor and a representative of the affected taxing units were given written notice and were afforded an opportunity to be heard on said application; and

WHEREAS, the acquisition of the New Personal Property had not begun earlier than six (6) months before November 22, 2013, the date application received for the Industrial Facilities Exemption Certificates; and

WHEREAS, acquisition of the New Personal Property is calculated to and will, at the time of issuance of the certificate, have the reasonable likelihood to retain, create or prevent the loss of employment in the City of Owosso; and

WHEREAS, the aggregate SEV of property exempt from ad valorem taxes within the City of Owosso, after granting this certificate, will not exceed 5% of an amount equal to the sum of the SEV of the unit, plus the SEV of property thus exempted.

NOW, THEREFORE, BE IT RESOLVED BY the City Council of the City of Owosso that:

1. The City Council finds and determines that the granting of the Industrial Facilities Exemption Certificates considered together with the aggregate amount of certificates previously granted and currently in force under PA 198 of 1974, as amended and PA 225 of 1978, as amended shall not have the effect of substantially impeding the operation of the City of Owosso, or impairing the financial soundness of a taxing unit which levies ad valorem property taxes in the City of Owosso.

2. The application from Machine Tool & Gear, Incorporated for Industrial Facilities Exemption Certificates, with respect to New Personal Property on the following described parcel of real property situated within the Industrial Development District, to wit:

COMMENCING AT INTERSECTION OF EAST LINE CHESTNUT ST & SOUTHERLY RIGHT OF WAY LINE OF GRAND TRUNK RAILROAD; TH S 80°38'50" E 1317.01' TH S 02° 2'25" W 858.19' TH N 80°38'50" W 598.20' TH N 07°18'07" E 424.29' TH N 80°38'50" W 751.92' TH N 01°14'05" E 431.51' TO POB PART OF NE 1/4 SEC 23 T7N R2E 18.83 A M/L; and

be and the same is hereby approved.

3. The Industrial Facilities Exemption Certificates for New Personal Property, when issued, shall be and remain in force for a period of eleven years.

Motion supported by Councilperson Greenway.

Roll Call Vote.

AYES: Councilpersons Fox, Teich, Bandkau, Greenway, Mayor Pro-Tem Eveleth, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Bailey.

CITIZEN COMMENTS AND QUESTIONS

Thomas Moorehead, 1265 Ada Street, Shiawassee Landlords' Association board member, indicated that the City's inspection program is discussed at each of their meetings. He explained that the program turned out to be much different than he had anticipated with the inclusion of mandatory inspections. He said he was not opposed to registering his rentals but felt the overall program needed to be revisited. He asked that the City consider putting together a pamphlet that details tenants' rights and owners' rights in an effort to educate all tenants and owners. He said his organization would be more than happy to work with the City on the development of the pamphlet.

Ron Gunther, 1340 Stinson Street, local rental owner, asked if the City would consider reviewing the rental inspection program to see if it is achieving its intended goals. He asked if periodic program reports were available and if so, where. He expressed his feelings that the City was intruding on tenants by demanding inspections. He asked that the City form a committee comprised of landlords, tenants, and city officials to review the program.

June Coon, 615 Ridgeview Drive, Corunna, secretary of the Landlords' Association, said she had been a rental owner for 45 years and felt it was too difficult to coordinate the schedules of owners, tenants, and the Fire Department for the conduct of an inspection. She said she felt that inspections should be performed on a complaint only basis. She went on to say that she had recently lost a good tenant because they didn't want to be hassled by an inspection. She said the rental business had gotten increasingly difficult over the course of the last 5 years.

Richard Bowen, 217 Curwood Castle Drive, local landlord, said that he has now paid to register the same properties 3 times and he felt that once was enough. He went on to say that he felt the inspection program had done little to remedy the properties that were issues. He said most owners take pride in their properties and the registration and inspection was punitive. He also expressed his feeling that it was unfair to inspect a tenant's residence while ignoring the owner's. He said he would like to sit down with the City to try to improve the program by cutting it back.

Rick Morris, 1229 Willow Street, business owner in Westown, indicated his strong support for the purchase of the property at 111 South Lansing Street saying parking is sorely needed on the south side of Main Street and he thought a parking lot in that location would help to improve business in the area.

Mike Cline, 621 Wright Avenue, cautioned City Council against getting into the rental business saying the last time the City rented a home out bills went unpaid and an illegal business was conducted from the home. He also noted the loose tree limbs overhanging Wright Avenue and asked that the City take care of them.

Mark Lamphere, 813 West Main Street, said he felt the purchase of the property at 111 South Lansing Street would be an excellent purchase, especially if a large parking lot similar to that on the north side of Main Street were to be constructed there. He said he felt that businesses along the south side of Main Street would be better off with the added parking.

Eddie Urban, 601 Glenwood Avenue, said he felt landlords needed breaks too. He noted his thanks to the City for plowing the snow on his street to the opposite side. He also noted that he had attended a Big Buck Night in Lennon recently and felt the same type of event would be great in Owosso. Lastly, he thanked John Aldrich for his work at Machine Tool & Gear and reminded people to shovel the area around fire hydrants.

Tim Law, 226 Catherine Drive, owner of the Rainbow Bar, said he was looking forward to seeing parking added to the south side of Main Street. He noted that other property owners in the area may be willing to add their property to the proposed parking lot so the parking area can extend all the way through the block.

Mayor Frederick thanked the Landlords' Association for coming to the meeting and said that Council is willing to work with the Association. He inquired how quickly a staff presentation on the housing program could be scheduled.

Councilperson Greenway said he thought it was a good idea to review the rental inspection program and he liked the pamphlet idea.

Councilperson Fox said the Council needed to collaborate with the Landlords' Association saying he was willing to review the program with them. He said the inspection program could be a win-win for all involved for good landlords.

On a separate note, Mayor Frederick noted the last three weeks have been pretty extraordinary with a major ice storm and a major snow storm grinding the city to a halt, even during the busy holidays. He said he was proud to see the community pull together to take care of its own whether it be through donations, volunteering time at shelters, or opening their homes to those without power. He went on to thank a number of individuals and organizations that stepped up to provide much needed assistance for residents including the Salvation Army, the Owosso City Church, various other church congregations, City Police Officers, City Fire Fighters, downtown businesses owners, the linemen working for Consumers Energy, and City crews; all working terribly long hours to help residents. He said he recognized that he had missed any number of people in his thank-you, but happy that so many people and organizations came out to help that he couldn't remember them all.

CITY MANAGER REPORT

City Manager Crawford asked when Council wanted to receive a staff presentation on the housing program. After some discussion it was decided a special meeting would be held Monday, February 10, 2014 at 7:00 p.m. to receive the staff presentation and conduct a review of the housing program.

City Manager Crawford then went on to briefly detail the Project Status Report.

CONSENT AGENDA

Motion by Mayor Pro-Tem Eveleth to approve the Consent Agenda as follows:

First Reading and Set Public Hearing – Ordinance Amendment – Transportation of Marijuana. Conduct first reading and set a public hearing for Tuesday, January 21, 2013 to hear citizen comment regarding the proposed addition of Section 19-112, Transportation or possession of usable marijuana, to the Code of Ordinances of the City of Owosso to recoup the fines and costs assessed for violations of the new State law regulating the transportation and/or possession of usable marijuana in a motor vehicle as follows:

RESOLUTION NO. 02-2014

**SETTING A PUBLIC HEARING FOR
A PROPOSED ORDINANCE TO AMEND
CHAPTER 19 OFFENSES OF THE CODE OF ORDINANCES
TO RECOUP THE FINES AND COSTS ASSOCIATED WITH VIOLATIONS OF THE NEW STATE LAW
REGULATING THE TRANSPORTATION AND/OR POSSESSION OF USABLE MARIJUANA**

WHEREAS, the Michigan legislature recently amended the Michigan Penal Code to make it illegal to have marijuana accessible to the occupants of a motor vehicle; and

WHEREAS, any fines resulting from the enforcement of said amendment within the City limits will not be directed to the City without an addition of a local ordinance; and

WHEREAS, it is recommended the City adopt a new ordinance section identical to the State law to allow for the collection of fines and costs assessed for violations of the new law.

NOW THEREFORE, THE CITY OF OWOSSO ORDAINS that Section 19-112, Transportation or possession of usable marijuana, of Chapter 19, Offenses, Article VI, *Offenses against public morals*, of the Code of the City of Owosso be added as follows:

SECTION 1. ADDITION. That new Section 19-112, Transportation or possession of usable marijuana, shall read as follows:

Sec 19-112. Transportation or possession of usable marijuana.

Pursuant to Act 1909 PA 279; Section 474 of the Michigan Penal Code, 2012 PA 460, MCL 750.474, is hereby adopted as follows:

- (a) A person shall not transport or possess usable marihuana as defined in section 26423 of the public health code, 1978 PA 368, MCL 333.26423, in or upon a motor vehicle or any self-propelled vehicle designed for land travel unless the usable marijuana is 1 or more of the following:
 - (1) Enclosed in a case that is carried in the trunk of the vehicle.
 - (2) Enclosed in a case that is not readily accessible from the interior of the vehicle, if the vehicle in which the person is traveling does not have a trunk.

- (b) Violation of this ordinance is punishable by one (1) or more of the following:
 - (1) community service for not more than 360 hours;
 - (2) imprisonment for not more than 93 days;
 - (3) a fine of not more than \$500.00

SECTION 2. PUBLICATION. The City Clerk shall publish this Section 19-112 in the manner required by law and shall publish, at the same time, a notice stating the purpose of this addition to the Code.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. PUBLIC HEARING. A public hearing shall be held on Tuesday, January 21, 2014 at 7:30 p.m. at Owosso City Hall, 301 West Main Street, Owosso, to gather citizen comment regarding the proposed amendment.

Traffic Control Order No. 1304. Authorize Traffic Control Order No. 1304, rescinding Order No. 325, amending Traffic Control Order No. 700, and establishing two-hour parking in the 100 block of East Comstock Street.

Warrant No. 476. Authorize Warrant No. 476 as follows:

Vendor	Description	Fund	Amount
Rehmann Robson	Final billing for audit of FY 12/13	General	\$7,000.00

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilpersons Bandkau, Fox, Mayor Pro-Tem Eveleth, Councilpersons Greenway, Teich, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Bailey.

ITEMS OF BUSINESS

DIG GRANT CITIZEN PARTICIPATION PLAN

Assistant City Manager and Community Development Director Susan K. Montenegro briefly reviewed the proposed plan saying it was a requirement of the CDBG program and would lay out a formal process to encourage public participation in the grant process with particular emphasis on participation by persons of low and moderate income, residents of blighted areas, and areas which will be affected by the grant. She went on to say that a hearing was held earlier this afternoon to share the plans for the grant and discuss any questions or concerns with the public.

Councilperson Fox indicated he had attended the hearing and that all of his questions on the project were answered. As a result he said he felt the project, if undertaken, will be a great coming together of various community organizations to make the downtown a better place.

Motion by Councilperson Fox to adopt the proposed Citizen Participation Plan for Part II of the DIG grant as follows:

RESOLUTION NO. 03-2014

RESOLUTION AUTHORIZING THE ADOPTION OF A CITIZEN PARTICIPATION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Owosso, Shiawassee County, Michigan, recognizes the importance of its downtown and downtown institutions as they relate to the economic and cultural development of the community, as well as the overall quality of life; and

WHEREAS, the Owosso Master Plan, Park Plan, and DDA plan indicate that investment in the downtown infrastructure is essential to the community's future; and

WHEREAS, public participation is an essential part of the Community Development Block Grant (CDGB) Program; and

WHEREAS, there is a need to adopt a citizen participation plan that will seek to reach all citizens, with particular emphasis on participation by persons of low and moderate income, residents of slum and blighted areas and of areas in which funds are proposed to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that it has theretofore determined that it is advisable, necessary and in the public interest to adopt a Citizen Participation Plan* to ensure robust citizen participation in Community Development Block Grant Program initiatives.

Motion supported by Councilperson Teich.

Roll Call Vote.

AYES: Councilpersons Teich, Greenway, Bandkau, Mayor Pro-Tem Eveleth, Councilperson Fox, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Bailey.

* Due to its length full text of the Citizen Participation Plan is not included in the minutes. A complete copy of the document is on file in the Clerk's Office.

DEMOLITION AUTHORIZATION – 1711 FREDERICK STREET

Motion by Mayor Pro-Tem Eveleth to authorize demolition of the structure at 1711 Frederick Street and approve bid award to Fisher Gravel for the demolition in the amount of \$4,433.00 as follows:

RESOLUTION NO. 04-2014

RESOLUTION AUTHORIZING THE DEMOLITION OF THE STRUCTURE AT 1711 FREDERICK STREET AND AUTHORIZING THE EXECUTION OF A CONTRACT FOR SERVICES BETWEEN THE CITY OF OWOSSO, MICHIGAN AND NORTHWOOD MOBILE HOMES ESTATES, INC. DBA FISHER GRAVEL

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that a home located at 1711 Frederick Street has deteriorated to a condition that it is unusable and has a blighting effect upon the neighborhood and community at large, and it has further been determined to be a public nuisance; and

WHEREAS, the Building Department and the Public Safety Department have exhausted all enforcement options and have taken all required actions as listed in the International Property Maintenance Code; and

WHEREAS, an order for demolition has now been issued; and

WHEREAS, proposals for the demolition of the structure were sought and received; and

WHEREAS, Northwood Mobile Homes Estates, Inc. dba Fisher Gravel submitted the low bid in the amount of \$4,433.00.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Northwood Mobile Homes Estates, Inc. dba Fisher Gravel to demolish a structure at 1711 Frederick Street.
- SECOND: The mayor and city clerk of the city of Owosso are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the city of Owosso, Michigan and Northwood Mobile Homes Estates, Inc. dba Fisher Gravel at a total cost not to exceed of \$4,433.00.
- THIRD: The city manager is authorized to execute any required permits to proceed with the demolition.
- FOURTH: The above expenses shall be paid from the Capital Outlay-Land Fund, account 101-299-971000.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Mayor Pro-Tem Eveleth, Councilpersons Fox, Bandkau, Teich, Greenway, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Bailey.

DDA TAX ANTICIPATION LOAN

Motion by Mayor Pro-Tem Eveleth to authorize releasing \$25,000 to the Owosso Downtown Development Authority/Owosso Main Street to fund operations in anticipation of taxes to be received with the 2014 tax collection as follows:

RESOLUTION NO. 05-2014

RESOLUTION TO ADVANCE FUNDS TO THE OWOSSO DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, the city of Owosso Downtown Development Authority is a quasi-independent entity of the city of Owosso; and

WHEREAS, the Owosso Downtown Development Authority according to PA 197 of 1975 has, among other powers, the ability to submit a development and tax increment financing plan to the governing body for approval; and

WHEREAS, the Owosso Downtown Development Authority submitted an amended plan in November 2003 to the City to capture tax increments from taxing jurisdictions provided in the law; and

WHEREAS, the final settlement of the net tax capture from all jurisdictions is not known until such time as the City Treasurer delivers the delinquent tax roll to the County Treasurer on or about March 1st of each

year and at such time is credited to the general fund of the Authority for purposes of financing the development plan of the Authority; and

WHEREAS, the City may, at the request of the Authority, borrow money and issue notes therefore pursuant to Act 34 of the Public Acts of 2001, as amended, being sections 141.2409 of the *Michigan Compiled Law*, in anticipation of the collection of taxes; and

WHEREAS, the Owosso Downtown Development Authority has determined that a need exists for \$25,000 in anticipation of the collection and payment of the tax capture, and that for the Authority to borrow money and issue its own notes pursuant to Act 34 of the Public Acts of 2001 would be costly and time consuming; and

WHEREAS, a financially prudent measure is for the city of Owosso to advance the Owosso Downtown Development Authority \$25,000 until the taxes are credited to the general fund of the Authority.

NOW THEREFORE THE CITY COUNCIL OF THE CITY OF OWOSSO DIRECTS that the city of Owosso advance the Owosso Downtown Development Authority \$25,000 until the tax next due is credited to the general fund of the Authority.

Motion supported by Councilperson Fox.

Roll Call Vote.

AYES: Councilperson Greenway, Mayor Pro-Tem Eveleth, Councilpersons Teich, Bandkau, Fox, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Bailey.

PROPERTY PURCHASE – 111 SOUTH LANSING STREET

City Manager Crawford indicated the City had approached the owner of the property at 111 South Lansing Street a number of years ago about purchasing the property to provide parking for businesses on the south side of Main Street in Westtown. Though the owner turned them down at the time they have since approached the City indicating they were now open to selling. The intent for the property would be to construct an asphalt parking lot with approximately 20-30 parking spots. Cost estimates for the entire project, including the purchase of the property, are approximately \$125,000 and the City plans to use bond money should Council approve the project.

Mr. Crawford also noted a minor change to the proposed purchase agreement stipulating the property is purchased as-is.

Councilperson Greenway inquired whether the house on the property would be torn down or moved. He said he didn't want the City to get into the rental business again in light of the last negative experience. City Manager Crawford said the City could demolish the structure but it may be a good candidate for moving as it is still in decent shape. There was brief discussion whether there were any available lots in the area.

Motion by Councilperson Fox authorizing the purchase of the parcel commonly known as 111 South Lansing Street.

Motion supported by Councilperson Bandkau.

Councilperson Teich asked to amend the motion to include authorization of \$125,000 to complete the project.

Councilpersons Fox and Bandkau agreed to the friendly amendment as follows:

Motion by Councilperson Fox to approve the following resolution authorizing the purchase of the parcel commonly known as 111 South Lansing Street and further authorizing an overall budget of \$125,000 to purchase the property and complete the parking lot project.

RESOLUTION NO. 06-2014

**AUTHORIZING THE PURCHASE OF REAL PROPERTY
COMMONLY KNOWN AS 111 SOUTH LANSING STREET**

WHEREAS, the City of Owosso was made aware of a parcel of property available for sale within the City, commonly known as 111 South Lansing Street; and

WHEREAS, said property offers the potential for a significant parking upgrade on the south side of Main Street in the Westown area, a distinct need noted in the 2012 Master Plan; and

WHEREAS, said property is adjacent to current commercial properties and could be further utilized as a buffer between the commercial corridor and the residential areas to the south; and

WHEREAS, the City Council desires to purchase said property and a reasonable price of \$58,093 has been negotiated with the seller.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined it is advisable and in the public interest to purchase the parcel commonly known as 111 South Lansing Street in the amount of \$58,093 plus closing, recording, and other miscellaneous costs.
- SECOND: The purchase is contingent upon the receipt of a satisfactory title and search and other items included in the purchase agreement.
- THIRD: The Mayor, City Clerk, and City Manager are hereby instructed and authorized to sign necessary documents and take necessary actions to complete the purchase.
- FOURTH: Payment for said property will be made with funds from the 2013 Unlimited Tax General Obligation Bond Fund.
- FIFTH: The overall budget for the entire project shall be \$125,000.

Roll Call Vote.

AYES: Councilpersons Fox, Bandkau, Mayor Pro-Tem Eveleth, Councilpersons Teich, Greenway, and Mayor Frederick.

NAYS: None.

ABSENT: Councilperson Bailey.

Mayor Frederick thanked the Westown business owners that were present for coming to the meeting. He also said he hoped to see even more improvements coming to the area.

COMMUNICATIONS

Donald D. Crawford, City Manager. Annual Liquor License Inspections.
Historical Commission. Minutes of December 9, 2013.
Zoning Board of Appeals. Minutes of December 17, 2013.

CITIZEN COMMENTS AND QUESTIONS

Rick Morris, 1229 Willow Street, business owner in Westown, said that after 14 years of hard work a bike path has been established from Ionia to an area just west of Owosso. The State is currently letting bids for construction of the trail with hopes it will be completed in late 2014. He invited everyone to attend a trail celebration March 12th at 7:00 p.m. at the Liquid Agro building in St. Johns.

Eddie Urban, 601 Glenwood Avenue, had questions about who is allowed to use the trail.

Ron Gunther, 1340 Stinson Street, resident of the Landlords' Association, thanked the Council for setting a special meeting to discuss the rental inspection program. He also thanked Council for purchasing the lot at 111 South Lansing Street as he also owns property in the area that he feels will benefit from the construction of the new parking lot.

Mark Lamphere, 813 West Main Street, said he is willing to donate a portion of his property to make the new parking lot larger. He said he also knew of at least one other property owner that may be willing to do the same.

Councilperson Fox said he was especially impressed with the performance of the Public Works employees during the preceding storms as several of them are new and this was their first storm experience. He said he was also proud of the Public Safety personnel that worked hard to mark off downed lines and ensure public safety during the storms.

NEXT MEETING

Tuesday, January 21, 2014

BOARDS AND COMMISSIONS OPENINGS

Planning Commission, term expires 06-30-2016

ADJOURNMENT

Motion by Mayor Pro-Tem Eveleth for adjournment at 8:48 p.m.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

OWOSSO CITY COUNCIL

JANUARY 21, 2014

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: THOMAS PERKIN
GREENWAY FAMILY FRIEND

Mr. Perkin asked the group to pause for a moment of silence in memory of Councilman Jon V. Greenway.

PLEDGE OF ALLEGIANCE: MAYOR BENJAMIN R. FREDERICK

PRESENT: Mayor Benjamin R. Frederick, Councilpersons Loreen F. Bailey, David B. Bandkau, and Burton D. Fox.

ABSENT: Mayor Pro-Tem Christopher T. Eveleth and Councilperson Robert J. Teich, Jr.

CITIZEN COMMENTS AND QUESTIONS

There were no citizen comments.

Councilperson Bailey said Jon and Elaine Greenway had been some of her earliest friends when she moved to Owosso, they were a great team that had done a lot for the community over the years both personally and professionally. She remembered Jon as a fun-loving, creative, irascible individual that would be missed by everyone that knew him.

Councilperson Fox said he was devastated when he received the news of Jon's passing. He said he was really looking forward to working with him and believed Jon was still present in spirit. He said Jon and Elaine made a great team and Jon would be missed.

Councilperson Bandkau noted that it is said that the measure of a man is the legacy he leaves behind. He said Jon leaves a rich legacy that includes each and every one of the people in the room tonight.

Mayor Frederick said one never doubted where Jon stood on a given topic. He went on to say that one of his most treasured memories of Jon was when he showed his softer side, in spite of his opinionated nature. During the recent thank-you dinner held for Home Tour organizers and volunteers Jon had spoken with choked back emotion of how proud he was of Owosso and of the people that had worked so hard to welcome others into the community and their own homes. Mayor Frederick concluded by saying he was sorry he would not have the opportunity to work together with Jon to continue to improve the community.

PROCLAMATIONS

MEMORIAL RESOLUTION – COUNCILMAN JON V. GREENWAY

Mayor Frederick read aloud the following memorial resolution of the Owosso City Council in tribute to Councilman Jon V. Greenway to mark the occasion of his sudden passing:

RESOLUTION NO. 07-2014

**A MEMORIAL RESOLUTION
OF THE OWOSSO CITY COUNCIL
IN TRIBUTE TO**

COUNCILMAN JON V. GREENWAY

WHEREAS, Jon Vernon Greenway was a constant presence throughout the City of Owosso. Whether it be through his insurance business, his volunteer efforts, or his wide circle of friends, Jon was known and loved by many throughout the community; and

WHEREAS, Jon had a life-long passion for helping people, providing support for individuals and groups alike. He particularly enjoyed standing up for the underdog in a fight. His heart for service culminated in a run for public office; and

WHEREAS, Jon was elected to the Owosso City Council on November 5, 2013; and

WHEREAS, while his time on the Council was short, Jon never hesitated to speak his mind and always sought to ensure the citizens of Owosso were well served by their government; and

WHEREAS, Jon was not a person that enjoyed being idle, working as an electrician for General Motors for 35 years, then becoming an AFLAC insurance agent in his "retirement"; and

WHEREAS, Jon was a social butterfly of sorts, sincerely enjoying all those he came into contact with and bringing a laugh and a smile with him wherever he went. Sometimes exhibiting a tough exterior, Jon's tender nature was quickly seen by those who got to know him.

WHEREAS, Jon's energy, honesty, loyalty, shining smile and boisterous laugh will be sorely missed by this Council, his family and friends, and the citizens of this City; and

WHEREAS, it is fitting and proper that Council of the City of Owosso hereby places upon its records this tribute of respect to the memory of Councilman Jon V. Greenway as we express our sympathy to his beloved wife Elaine and their family which consists of five children, 16 grandchildren, and two great-grandchildren.

NOW, THEREFORE, BE IT PROCLAIMED that I, Benjamin R. Frederick, Mayor of the City of Owosso, on behalf of the Owosso City Council and the citizens of Owosso, do hereby recognize Jon V. Greenway for his exemplary service to the Citizens of Owosso and thank his family for sharing him with this community as we add our voices to the chorus of those whose lives were made better for having known him.

Declared this 21st day of January, 2014.

Mayor Frederick addressed Jon's widow, Elaine, saying the hearts of the community are with her.

Motion by Councilperson Bailey to accept the memorial resolution.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

NEXT MEETING

Monday, February 03, 2014

BOARDS AND COMMISSIONS OPENINGS

None.

ADJOURNMENT

Upon the motion of Councilperson Fox, the Council then adjourned at 7:42 p.m. as a mark of further respect to Councilperson Greenway.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 29, 2014

TO: Mayor Frederick and the Owosso City Council

FROM: William C. Brown, City Attorney

SUBJECT: Proposed amendment to the Code of Ordinances to recoup the fines and costs assessed for violations of the new State law regulating the transportation of marijuana within a vehicle

RECOMMENDATION:

Staff recommends approval of the proposed addition of Sec. 19-112, Transportation or possession of usable marijuana, to the Code of Ordinances.

BACKGROUND:

The Michigan legislature recently amended the Michigan Penal Code to make it illegal to have marijuana accessible to individuals in a motor vehicle. The City of Owosso should add such a provision to its Code of Ordinances to allow the City to receive its share of the fines and costs assessed for such violations.

Attached is a proposed Ordinance adding a new section to the Code which is identical to the State law.

FISCAL IMPACTS:

Estimates of revenue anticipated from the proposed amendment are difficult to make at this time. But it bears mentioning that fines resulting from enforcement of the ordinance will stay in the City.

Document originated by: Amy K. Kirkland, City Clerk

ORDINANCE NO. ____

**AMENDING CHAPTER 19 OFFENSES OF THE CODE OF ORDINANCES
TO RECOUP THE FINES AND COSTS ASSOCIATED WITH VIOLATIONS OF THE NEW STATE LAW
REGULATING THE TRANSPORTATION AND/OR POSSESSION OF USABLE MARIJUANA**

WHEREAS, the Michigan legislature recently amended the Michigan Penal Code to make it illegal to have marijuana accessible to the occupants of a motor vehicle; and

WHEREAS, any fines resulting from the enforcement of said amendment within the City limits will not be directed to the City without the addition of a local ordinance; and

WHEREAS, it is recommended the City adopt a new ordinance section identical to the State law to allow for the collection of fines and costs assessed for violations of the new law.

NOW THEREFORE, THE CITY OF OWOSSO ORDAINS that Section 19-112, Transportation or possession of usable marijuana, of Chapter 19, Offenses, Article VI, *Offenses against public morals*, of the Code of the City of Owosso be added as follows:

SECTION 1. ADDITION. That new Section 19-112, Transportation or possession of usable marijuana, shall read as follows:

Sec 19-112. Transportation or possession of usable marijuana.

Pursuant to Act 1909 PA 279; Section 474 of the Michigan Penal Code, 2012 PA 460, MCL 750.474, is hereby adopted as follows:

- (a) A person shall not transport or possess usable marijuana as defined in section 26423 of the public health code, 1978 PA 368, MCL 333.26423, in or upon a motor vehicle or any self-propelled vehicle designed for land travel unless the usable marijuana is 1 or more of the following:
- (1) Enclosed in a case that is carried in the trunk of the vehicle.
 - (2) Enclosed in a case that is not readily accessible from the interior of the vehicle, if the vehicle in which the person is traveling does not have a trunk.
- (b) Violation of this ordinance is punishable by one (1) or more of the following:
- (1) community service for not more than 360 hours;
 - (2) imprisonment for not more than 93 days;
 - (3) a fine of not more than \$500.00

SECTION 2. PUBLICATION. The City Clerk shall publish this Section 19-112 in the manner required by law and shall publish, at the same time, a notice stating the purpose of this addition to the Code.

SECTION 3. EFFECTIVE DATE. This amendment shall become effective February 23, 2014.

SECTION 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 28, 2014

TO: City Council

FROM: Amy K. Kirkland, City Clerk

SUBJECT: Authorize Resolution No. 1 setting a public hearing for Tuesday, February 18, 2014 to receive citizen comment regarding Special Assessment District No. 2014-01, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating and removing of hazards and nuisances at 1711 Frederick Street.

RECOMMENDATION:

Authorize attached resolution 1 (of 2) setting a public hearing for Tuesday, February 18, 2014 to hear comment regarding the proposal to establish a special assessment for the property at 1711 Frederick Street to recoup the costs incurred in the Code Enforcement process and subsequent demolition of the structure on the property.

BACKGROUND:

The home at 1711 Frederick Street was approved for demolition at the meeting of January 13, 2014 and work is soon to take place. This will be the latest action in a long list of efforts the City has undertaken to remedy the blight situation created by this property. To date, the City has incurred \$9,118.38 in expenses including legal fees, demolition costs, and administration expenses.

The City Code allows for such expenses to be specially assessed to a property and attached as a lien to help ensure the City recovers the exceptional costs of handling such neglected properties. The special assessment process for such "hazards & nuisances" consists of two resolutions, each triggering separate actions. Resolution No. 1, presented to you tonight, presents the proposed special assessment district, sets a public hearing to gather comment on the proposed assessment, and directs staff to place a notice of the hearing in the newspaper and mail a notice directly to the affected property owner. Resolution No. 2, which will be considered at the February 18th meeting after the public hearing, records the comments presented at the public hearing, approves the assessment roll (with any changes made by Council), creates a lien on the property, sets the time period over which payment will be accepted, sets the interest rate on installments and the annual due date for payments.

While the special assessment process is a long-standing tool the City has used frequently, this particular proposed assessment marks a change in our usual process in that the payments for this assessment will be allowed to be spread out over a 15-year period. In the past special assessments related to hazards & nuisances have been due immediately in their entirety. The rationale for the change is two-fold. The first being that the costs related to demolishing a structure are quite hefty and most folks would be unable to come up with a lump sum of money to pay them. The second being that any future installments of a special assessment cannot be voided by the State should the property go up for tax sale. The City has struggled in recent years to recover the charges incurred when a blighted structure is demolished as these charges are completely voided by the State if the property goes up for sale at the annual August tax auction. Informed parties that are interested in such properties simply wait until August to purchase the

property to avoid paying the hefty demolition charges, in essence allowing tax-payers to finance the cost of improving the property to their benefit.

FISCAL IMPACTS:

It is estimated that the costs involved in following a property through the entire code enforcement process to demolition are at least \$5,000 - \$6,000, not including staff time. Depending on the complexity of the situation and whether significant legal action is required the costs can easily go well over \$10,000. While the City is fortunate enough to only have to demolish one or two houses per year, it is easy to see how costly this process could be should the State wipe clean any hazards and nuisances charges.

Document originated by:

Amy K. Kirkland, City Clerk
989)725-0566
amy.kirkland@ci.owosso.mi.us

RESOLUTION NO. ____

**SPECIAL ASSESSMENT DISTRICT NO. 2014-01
HAZARDS AND NUISANCES
1711 FREDERICK STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, February 18, 2014 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-602-020-002-00	1711 Frederick Street	\$9,118.38

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be

required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, February 18, 2014 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 20, 2013

TO: Owosso City Council

FROM: Mark Sedlak, Director of Public Service Department

SUBJECT: Application for Transportation Economic Development Funds, Category F for the reconstruction of Gould Street from Main Street to Corunna Avenue.

RECOMMENDATION:

I recommend the Council approve the attached resolution supporting the proposed reconstruction of Gould Street from Main Street to Corunna Avenue as the first step in seeking Transportation Economic Development, Category F funds (TEDF-F) for the project.

BACKGROUND:

The Michigan Department of Transportation has announced its call for applications for Transportation Economic Development, Category F funds (TEDF-F) for proposed roadway improvements that will provide system continuity with secondary all-season commercial routes in federal aid small urbanized boundaries, including the City of Owosso. The pending reconstruction of the Gould Street bridge later this year has highlighted the need to improve the remaining portion of Gould Street that serves as a truck route connector between Main Street and Corunna Avenue. The City proposes to resurface Gould Street from Corunna Ave (M-71) to Main St (M-21) with the work scheduled for the 2016 construction season because MDOT requires advance submittal of applications for TEDF-F funded projects. This work will improve traffic flow for vehicular traffic and provide system continuity for the city's secondary all-season commercial truck route system.

FISCAL IMPACTS:

The total estimated cost for this project is \$440,000; of which TEDF-F funds, if approved by MDOT, will pay \$352,000. The City's share would be \$88,000 and would be funded by its Unlimited Tax General Obligation Bond proceeds. The City will be responsible for providing full design engineering and construction administration services for the project. Approval of the attached resolution will indicate Council's support for the project and the funding required of the City. MDOT requires the submission of such a resolution prior to consideration of any application for funds.

If MDOT does not approve the project and/or the necessary TEDF-F funds, then it will be delayed until sufficient funds become available.

This resolution is originated by: Director of Public Service.

RESOLUTION NO. ____

**RESOLUTION AUTHORIZING APPLICATION FOR
TRANSPORTATION ECONOMIC
DEVELOPMENT FUNDS, CATEGORY F
FOR GOULD STREET IMPROVEMENTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Service Department recommends the resurfacing of Gould Street from Corunna Avenue (M-71) to Main Street (M-21); and

WHEREAS, the Michigan Department of Transportation offers special funding known as Transportation Economic Development Fund-Category F (TEDF-F) for roadway improvements that provide continuity with the secondary all-season commercial truck route system; and

WHEREAS, the roadway proposed for improvement meets all of the requirements of the TEDF Program; and

WHEREAS, the City of Owosso proposes to procure TEDF-F funds for the purpose of providing an 80 percent (80%) federal match to the City's Unlimited Tax General Obligation Bond Proceeds as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.
- SECOND: That the City of Owosso is actively seeking TEDF-F funds to partially fund the resurfacing of Gould Street from Corunna Avenue (M-71) to Main Street (M-21) and is willing to participate in this program.
- THIRD: That the proper city officials are authorized to sign the application documents.
- FOURTH: Staff is hereby authorized to obligate City funds as its match of the project cost.



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX 723-8854

MEMORANDUM

DATE: January 21, 2014

TO: City Council

FROM: Mark A. Sedlak, Director of Public Services

RE: Purchase of two (2) 2014 John Deere 524K Wheel Loaders
via State of Michigan MiDeal Contract #071B000116

Staff requests Council waive the competitive bid process and approve the purchase of two (2) 2014 John Deere 524K Wheel Loaders from AIS Construction Equipment Corporation in the amount of \$109,279.00 each for a total of \$218,558.00.

This bid meets the definition of Owosso City Ordinance Section 2-345 (3) Exception to competitive bidding which states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

We recommend council approve the purchase of two (2) 2014 John Deere 524K Wheel Loaders from AIS Construction Equipment Corporation in the amount of \$218,558.00.

Mark A. Sedlak

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR
PURCHASE TWO (2) 2014 JOHN DEERE 524K WHEEL LOADERS
FROM AIS CONSTRUCTION EQUIPMENT CORPORATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Department of Public Services requiring the use of wheel loaders; and

WHEREAS, the State of Michigan has contracted with AIS Construction Equipment Corporation for the purchase of two (2) 2014 John Deere 524K Wheel Loaders; and City Ordinance allows for exceptions to competitive bidding requirements when the public interest is best served by joint purchase with, or purchase from, another unit of government; and

WHEREAS, it is hereby determined that the public interest is best served by executing a joint purchase through the State of Michigan contract with AIS Construction Equipment Corporation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase two (2) 2014 John Deere 524K Wheel Loaders in the amount of \$109,279.00 each for a total of \$218,558.00.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and AIS Construction Equipment Corporation.

THIRD: The Accounts Payable Department is hereby authorized to issue payment to AIS Construction Equipment Corporation in an amount not to exceed \$218,558.00 upon satisfactory receipt of the named equipment.

FOURTH: The above expenses shall be paid from the Revolving Equipment Fund.



GRAND RAPIDS
600 AIS Drive Southwest
Grand Rapids, MI 49548
Telephone: (616) 538-2400

LANSING
3600 North Grand River Avenue
Lansing, MI 48906
Telephone: (517) 321-8000

SAGINAW
4600 AIS Drive
Bridgeport, MI 48722
Telephone: (989) 777-0090

RICHMOND
65809 Gratiot Avenue
Lenox, MI 48050
Telephone: (586) 727-7311

TRAVERSE CITY
8300 M-72 East
Williamsburg, MI 49690
Telephone: (231) 267-9513

WEST DETROIT
56555 Pontiac Trail
New Hudson, MI 48165
Telephone: (248) 437-8121

January 21, 2014

Mr. Mark Mitchell
City of Owosso
Department of Public Works
522 Milwaukee
Owosso, MI 48867

Subject: State of Michigan MiDeal Pricing for John Deere 524K Wheel Loaders

Dear Mr. Mitchell:

AIS Construction Equipment Corp. (AIS)/JDE Equipment Company is pleased to provide you with the following pricing for John Deere 524K Wheel Loaders priced through the MiDeal State of Michigan Contract #071B1300116.

New 2014 John Deere 524K as shown on the attached Equipment Details Sheets

List Price:	\$216,506.00
Less MiDeal State Contract 35% Discount:	(\$ 75,777.00)
Parts & Service Manuals:	\$ 550.00
Total Price:	\$141,279.00 each

Note: This proposal is based on current list prices as discounted by State of Michigan MiDeal Contract No. #071B1300116. Should List price change the state contract discount will be applied to the then current list prices.

Trade Values: We will give you trade value of \$32,000.00 for each of your 1999 John Deere 544H Wheel Loaders (s/n 573608 and 573592)

This results in a net cash price for each machine of:	\$141,279.00
	<u>(\$ 32,000.00)</u>
	\$109,279.00

Lease Pricing:

We can also offer you two lease options from John Deere Financial as follows:

5 Year Full Payout Municipal Lease:	5 Annual Payments of \$23,983.741 each Then final payment of \$1
5 Year Governmental Operating Lease:	5 Annual Payments of \$9,600.27 each Then return or purchase for \$83,560.00 each

Lease Pricing with Comprehensive (Full) Extended Warranty for 5 years/4,000 hours and AIS provided Preventive maintenance for 5 years/4,000 hours as follows:

Machine Price:	\$141,279.00
Extended Warranty:	\$ 4,870.00
PM Program:	\$ 15,000.00
Less Trade Value:	<u>(\$ 32,000.00)</u>
Net Price:	\$129,149.00 each

5 Year Full Payout Municipal Lease: 5 Annual Payments of \$28,327.60 each
Then final payment of \$1

5 Year Governmental Operating Lease: 5 Annual Payments of \$13,481.57 each
Then return or purchase for \$86,691.00 each

We look forward to working with you on this project and on any other construction equipment projects you may have in the future.

Sincerely,



Chris Robinson
Governmental Sales Manager





OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

SUBJECT: Coban Technologies Fusion In-Car Camera System

DATE: January 23, 2014

Request council approve the purchase of three in-car cameras with software and workstation.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Coban Cameras of Houston Texas MI is a member of the Houston Galveston Area Council (HGAC). The Texas local interlocal cooperation act permits joint participation by local governments, states and state agencies. The bid meets the definition of the aforementioned Section 2-345(3) a joint purchase with another governmental unit. The HGAC bid for three (3) Fusion in-car cameras, software and workstation is \$14,634.00.

Recommend council approve the bid from Coban Technologies.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR
PURCHASE OF IN-CAR CAMERA SYSTEM FROM
COBAN TECHNOLOGIES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has police department requiring the use of in-car video cameras for the police vehicles; and

WHEREAS, the City of Owosso received a bid from Coban Technologies, Inc. through the Houston Galveston Area Council; and Owosso City Code Section 2-345(3), *Exceptions to competitive bidding*, states: "Subject to the approval of the council, competitive bidding shall not be required... [where] the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government."

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and purchase three Coban Fusion in-car cameras, one workstation and software from Coban Technologies, Inc. for a cost to the City of Owosso of \$14,634.00.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Coban Technologies, Inc.
- THIRD: The Accounts Payable Department is hereby authorized to issue payment to Coban Technologies, Inc. in the amount of \$14,634.00 upon satisfactory delivery of the cameras, workstation and software.
- FOURTH: The above expenses shall be paid from the Police Division Capital Outlay fund 101-300-978.000.



11375 W. Sam Houston Parkway South #800
 Houston, TX 77031
 P. 281-925-0488 | F. 281-925-0535

Quotation Expiration: 60 Days
 Terms: Net 30 Days
 FOB Point: Destination

Prepared for: **Owosso Public Safety (Owosso, MI)**

Address: **202 S Water St**
 City, State: **Owosso, MI 48867**

Quote #	Date
803-4	11/18/2013
Prepared by: Sam Inthirath (281-925-0455)	

COBAN IN-CAR SYSTEM - FUSION

	FUSION IN-CAR SYSTEM 4.3" touchscreen monitor GPS PowerGuard w/ UPS 64 GB USB pen drive High Definition video camera Clear-View snapshot camera Wireless microphone Built-in microphone plus covert backseat microphone Crash sensor					
SYSFS-01	One year limited hardware warranty	\$ 3,495.00	\$ 2,695.00	3	\$	8,085.00
SCOPT-31	Detached Wide Angle IR Camera (includes 1 - 12ft extension)	\$ 198.00	\$ 180.00	3	\$	540.00
SCFS-01-40	Additional Cable - for Standard Installation	\$ 88.00	\$ 80.00	1	\$	80.00
SCFS-01-42	Additional Cable - for Portable Installation	\$ 66.00	\$ 60.00	1	\$	60.00
STANDARD EXTENDED HARDWARE WARRANTY - FIRST/SECOND/THIRD YEAR INCLUDED						
WARR-FS-002	FUSION 2nd Year Support and Warranty	\$ 315.00	\$ 315.00	3	\$	945.00
WARR-FS-003	FUSION 3rd Year Support and Warranty (3 Year of Rapid Exchange are included when 2nd and 3rd Year Support and Warranty are purchased with Fusion systems.)	\$ 393.00	\$ 393.00	3	\$	1,179.00
BACK OFFICE STORAGE AND ARCHIVAL						
BSVR-01	3.6 TB Usable Storage	\$ 3,910.00	\$ 3,400.00	1	\$	3,400.00
BUPS-01	UPS	\$ 138.00	\$ 120.00	1	\$	120.00
BWKST-00	WORKSTATION	\$ -			\$	-
SHIPPING						
LFEE-050	Shipping - In-Car Equipment (EDGE, M7 MDC, M7 VMDC, ALPR)	\$ 50.00	\$ 25.00	3	\$	75.00
LFEE-055	Shipping - Back Office Hardware (Server, Auto DVD, Interview, Jail) Each	\$ 150.00	\$ 150.00	1	\$	150.00
LFEE-053	Shipping - Miscellaneous (VieVu, Spares, Options)	\$ 25.00			\$	-

Subtotal \$ 14,634.00
 Additional Discount (s)
 Taxes (if applicable)
GRAND TOTAL \$ 14,634.00

Assumptions

1. If required, bid bond, performance bond, permits and fees will be at additional costs.
2. A tax exempt number will be provided upon acceptance of this proposal.



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

SUBJECT: Police Vehicle Changeover

DATE: January 27, 2014

Request council approve payment to Mid Michigan Emergency Equipment Sales and Service LLC., for the purchase of equipment and labor to changeover police vehicles.

Recommend council waive the competitive bid process. The cost of the changeover is \$3,753.85 per vehicle, for a total cost of \$7,507.70. The cost includes the purchase of equipment (light bar, circuit breakers, cables) necessary to outfit the vehicle for use.

Mid Michigan Sales will strip two old police vehicles of computers, equipment, and outfit two new police vehicles with the following equipment: light bars, console, screen and install mobile DVR cameras.

Request council to approve payment to Mid Michigan Emergency Equipment Sales and Service LLC.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR
REMOVAL, SUPPLY, AND INSTALLATION OF PUBLIC SAFETY EQUIPMENT
IN TWO NEW POLICE CARS
WITH MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has purchased two police vehicles that need to have equipment and DVR cameras installed in them; and

WHEREAS, the City will retire two current police vehicles which necessitates the removal of the public safety equipment installed on the vehicles; and

WHEREAS, said equipment is proposed for re-use in the new vehicles pending installation; and

WHEREAS, the new vehicles will require additional new public safety equipment to be properly outfitted for service; and

WHEREAS, the City of Owosso received a quote from Mid-Michigan Emergency Equipment Sales and Service LLC for the removal of the old equipment, supply of select pieces of new equipment, and the installation of all said equipment; and it is hereby determined that this company is qualified to perform the work requested; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding and the estimated cost for the products to be purchased falls under the \$5,000 Council threshold.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to contract with Mid-Michigan Emergency Equipment Sales and Service LLC for the removal, purchase, and installation of public safety equipment in City Police vehicles in the amount of \$7,507.70.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Mid-Michigan Emergency Equipment Sales and Service LLC.
- THIRD: The Accounts Payable Department is hereby authorized to issue payment to Mid-Michigan Emergency Equipment Sales and Service LLC in the amount of \$7,507.70 upon delivery of the equipment and satisfactory completion of the work.
- FOURTH: The above expenses shall be paid from the Police equipment fund 101-300-978.000.

Mid Michigan Emergency Equipment Sales and Service LLC

5860 Horstmeyer
Lansing, MI 48911

517-896-6114



Owosso Police Department
ATTN: Kevin Lenkart
202 W. Water St.
Owosso, MI 48867

Price Quote

Date	Estimate #	P.O.
9/29/2013	21	

Description	Qty	Rate	Total
Revised Quote			
Justice Light Bar and Hook Kit	1	1,250.00	1,250.00
Console	1	412.00	412.00
Dual Cup Holder	1	44.00	44.00
Arm Rest	1	79.00	79.00
75 AMP Ignition Relay	1	33.00	33.00
40-AMP Circuit Breakers	2	15.45	30.90
800NMHZ Low Profile MNO	1	49.95	49.95
Coax Antenna Cable 17'	2	20.00	40.00
Havis Charge Guards	1	115.00	115.00
Partial Strip of retiring Unit		200.00	200.00
Installation of all emergency equipment including computer and radar and Video Camera new unit		1,500.00	1,500.00
<p>This quote does not include any computer equipment needed for this change over. This is a quote of each new unit</p>			
Total			\$3,753.85



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

SUBJECT: Carpet for Public Safety Building

DATE: January 27, 2014

Request council approve the purchase carpet for the Public Safety Building.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Commercial Marketing Associates, Inc. holds a contract with the General Services Administration. The GSA is the centralized procurement arm for the federal government offering products, services, and facilities to federal agencies for serving the public. This contract meets the definition of the aforementioned Section 2-345(3) a joint purchase with another governmental unit. The bid is for Milliken carpet, cushion and adhesive for Public Safety Headquarters, the cost is \$9,765.55.

Recommend council approve the bid from Commercial Marketing Associates, Inc.

RESOLUTION NO. _____

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR
PURCHASE OF CARPET FOR THE PUBLIC SAFETY BUILDING
FROM COMMERCIAL MARKETING ASSOCIATES, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Headquarters that has carpet that is old and worn; and

WHEREAS, Commercial Marketing Associates, Inc. holds a contract with the General Services Administration of the federal government for the supply of carpet and related materials; and

WHEREAS, City Ordinance allows for exceptions to competitive bidding requirements when the public interest is best served by joint purchase with, or purchase from, another unit of government; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase carpet, padding and adhesive from Commercial Marketing Associates, Inc. per the terms of GSA contract #GS-27F-0502H.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Commercial Marketing Associates, Inc., for the provision of carpet and related materials in the amount of \$9,765.55.
- THIRD: The Accounts Payable Department is authorized to issue payment to Commercial Marketing Associates, Inc. in the amount of \$9,765.55 upon satisfactory delivery of the carpet, pad and adhesive.
- FOURTH: The above expenses shall be paid from the Police and Fire Building Maintenance funds 101-300-831.000 and 101-335-831.000.



P R O P O S A L

DATE	PROPOSAL#
05/15/13	16784

Commercial Marketing Associates, Inc.
 8425 Progress Drive #BB, Frederick, MD. 21701
 PHONE: (240) 215-9700 FAX: (240) 215-9721

PROJECT#: 1-1109

CUSTOMER:
Donald Crawford City of Owosso 301 W. Main Street Owosso, MI 48867
PH#

INSTALL AT:
City of Owosso Police and Fire Department

FAX NUMBER#	CUSTOMER P.O.#	SALESPERSON	TERMS	SHIP VIA
		CMA HOUSE ACCOUNT	1% 20, Net 30	Best Way

#	QTY	U/M	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTEND
				CONTRACT #GS-27F-0502H CONTRACTOR: CMA, INC. 8425 PROGRESS DRIVE, SUITE BB FREDERICK, MD 21701 CONTRACT PERIOD: 10/01/97 TO 09/30/12 DUNS #15-320-5307 TAX ID #52-1451423 CAGE CODE: 0GPX7 IAW FAR 52.215-1(e) This proposal includes data that shall not be disclosed outside the Government and shall not be duplicated, used, or disclosed - in whole or part - for any purpose other than to evaluate this proposal. If, however, a contract is awarded to the offeror as a result of - or in connection with - the submission of this data, the Government shall have the right to duplicate, use or disclose the data to the extent provided in the resulting contract. This restriction does not limit the Government's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction is contained in sheets 1-4.		



PROPOSAL

DATE	PROPOSAL#
05/15/13	16784

Commercial Marketing Associates, Inc.
 8425 Progress Drive #BB, Frederick, MD. 21701
 PHONE: (240) 215-9700 FAX: (240) 215-9721

PROJECT#: 1-1109

CUSTOMER:
Donald Crawford City of Owosso 301 W. Main Street Owosso, MI 48867
PH#

INSTALL AT:
City of Owosso Police and Fire Department

FAX NUMBER#	CUSTOMER P.O.#	SALESPERSON	TERMS	SHIP VIA
			CMA HOUSE ACCOUNT 1% 20, Net 30	Best Way

#	QTY	U/M	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTEND
FIRE SIDE: TWO (2) ROOMS						
1	53.81	SY		Ghost Artist, 50cm x 50cm PVC Free Underscore ES Cushion Pattern Name Semblance Color # & Name 908 Cache Install Note SIN # 31-303	22.80	1,226.87
2	1	LT	P/0574	Adhesive, 4 Gallon Pail (Carpet tile adhesive only) Pattern Name Color # & Name Install Note SIN # 31-603	110.54	110.54
TOTAL FIRE SIDE: TWO (2) ROOMS						1,337.41
POLICE SIDE: 9 OFFICES & HALLWAYS						
3	330.09	SY		Ghost Artist, 50cm x 50cm PVC Free Underscore ES Cushion Pattern Name Semblance Color # & Name 908 Cache Install Note SIN # 31-303	22.80	7,526.05
4	14.34	SY		First Appearances, Clean Sweep 50cm x 50cm EverWher Hardback Pattern Name TBD Color # & Name TBD Install Note SIN # 31-303	47.49	681.01
5	2	LT	P/0574	Adhesive, 4 Gallon Pail (Carpet tile adhesive only) Pattern Name Color # & Name Install Note SIN # 31-603	110.54	221.08



P R O P O S A L

DATE	PROPOSAL#
05/15/13	16784

Commercial Marketing Associates, Inc.
 8425 Progress Drive #BB, Frederick, MD. 21701
 PHONE: (240) 215-9700 FAX: (240) 215-9721

PROJECT#: 1-1109

CUSTOMER:
Donald Crawford City of Owosso 301 W. Main Street Owosso, MI 48867
PH#

INSTALL AT:
City of Owosso Police and Fire Department

FAX NUMBER#	CUSTOMER P.O.#	SALESPERSON	TERMS	SHIP VIA
			CMA HOUSE ACCOUNT 1% 20, Net 30	Best Way

#	QTY	U/M	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTEND
				TOTAL POLICE SIDE: 9 OFFICES & HALLWAYS		8,428.14
				<p>CARPET FREIGHT</p> <p>Unless otherwise stated, prices above are FOB Destination, tailgate delivery only. Delivery will be made by common carrier using a 53-foot semi-tractor/trailer. The customer is responsible for having proper personnel and equipment on hand for accepting the shipment. The carpet is packaged 80sy per pallet, then pallets are single-stacked per customer request.</p> <p>PRODUCTION DATES</p> <p>When CMA provides the customer with manufacturing lead times or production dates, these are the best estimates of when a manufactured item will be available for shipment. While we do everything possible to meet lead times and production dates, neither CMA nor the manufacturer is responsible for premium freight costs associated with missed dates. In addition, we are not responsible for delays associated with freight carriers.</p>		



P R O P O S A L

DATE	PROPOSAL#
05/15/13	16784

Commercial Marketing Associates, Inc.
 8425 Progress Drive #BB, Frederick, MD. 21701
 PHONE: (240) 215-9700 FAX: (240) 215-9721

PROJECT#: 1-1109

CUSTOMER:
Donald Crawford City of Owosso 301 W. Main Street Owosso, MI 48867
PH#

INSTALL AT:
City of Owosso Police and Fire Department

FAX NUMBER# CUSTOMER P.O.# SALESPERSON TERMS SHIP VIA

CMA HOUSE ACCOUNT 1% 20, Net 30 Best Way

#	QTY	U/M	PRODUCT	DESCRIPTION	SELL EACH	SELL EXTEND
CMA One Source. More Solutions. Worldwide						
SUBTOTAL						9,765.55
ACCEPTED BY _____						_____
DATE ACCEPTED _____						TOTAL 9,765.55



MEMORANDUM

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

DATE: For February 3, 2014 Council Agenda (Consent Item)
TO: Owosso City Council
FROM: Gary Burk, Utilities Director
RE: Wastewater Plant – Screw Pump Lower Bearing Assembly
Lakeside Equipment Corp.- \$7,147 plus freight

Staff requests Council waive competitive bid procedures and authorize the sole source purchase of a lower bearing assembly for an influent screw pump at the Wastewater Plant from Lakeside Equipment Corp., the pump manufacturer, in the amount of \$7,147 plus freight.

The wastewater treatment plant has 3 influent screw pumps each with a capacity of 4,200 gallons per minute. These heavy duty pumps are essentially 48 inch diameter steel augers with an upper drive unit and upper and lower bearing assemblies. The pumps have provided 34 years of service to date. Pumps one and two were overhauled about 4 to 5 years ago. We are currently in the process of replacing the upper bearing assembly and gear reducer on the third pump. Following that process it will be necessary to replace the lower bearing assembly to complete the overhaul of this third pump. The lower bearing assembly is only available from the pump manufacturer, Lakeside Equipment Corp and is not a stock item requiring 5 to 6 weeks for delivery. We recommend proceeding with the sole source purchase from Lakeside. It is necessary to have all the needed parts in hand before beginning the extensive process of replacing the lower assembly in order to minimize the time the pump is out of service. We will inspect the existing assembly upon removal to determine if it can be economically re-machined to possibly be used as a spare. The purchase price will be paid from the plant's Equipment Replacement Fund (current balance of over \$1,700,000).

GMB

RESOLUTION NO. _____

**AUTHORIZING PURCHASE AND PAYMENT TO
LAKESIDE EQUIPMENT CORPORATION
FOR A LOWER BEARING ASSEMBLY FOR AN INFLUENT SCREW PUMP
AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, the City has determined it necessary and prudent to replace the lower bearing assembly for an influent screw pump at the city of Owosso Wastewater Treatment Plant, Shiawassee County, Michigan, and

WHEREAS, the Plant Replacement Fund can readily finance this necessary replacement cost, and

WHEREAS, the lower bearing assembly is only available from the pump manufacturer, Lakeside Equipment Corporation.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bid procedures and purchase the lower bearing assembly on a sole source basis from Lakeside Equipment Corporation in the amount of \$7,147 plus freight.
- SECOND: The purchase contract shall be in the form of a city purchase order and the accounts payable department is authorized to submit payment to Lakeside Equipment Corporation in the amount of \$7,147 plus freight upon satisfactory City receipt of the assembly.
- THIRD: The above expenses shall be paid from the Wastewater Plant Replacement Fund.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 21, 2014

TO: City Council

FROM: Mark A. Sedlak, Director of Public Services

SUBJECT: Change Order #1-Final and Payment for the 2013 Shiawassee District Library Steam Boiler Replacement

RECOMMENDATION: It is recommended that City Council approve Change Order #1-Final for the 2013 Shiawassee District Library Steam Boiler Replacement in the amount of \$3,370.00, changing the original contract price from \$24,455.00 to \$27,825.00, and approve payment up to \$27,825.00.

BACKGROUND: On November 4, 2013, Council awarded the 2013 Shiawassee District Library Boiler Replacement bid to Wm. Floyd Heating Company of Grand Blanc, Michigan in the amount of \$24,455.00. During the replacement process, it was found necessary to replace the steam traps on all the steam radiators on the first floor and one on the lower level as well as to clean and inspect 3 float traps and replace the covers. Change Order #1-Final in the amount of \$3,370.00 reflects the additional materials and labor needed for the project and increases the cost of the total project to \$27,825.00.

FISCAL IMPACTS: Payment for the 2013 Shiawassee District Library Steam Boiler Replacement shall come from the Building and Grounds Fund, account 101-265-978000.

Document originated by: Mark A. Sedlak, Director of Public Services

RESOLUTION NO.

**RESOLUTION AUTHORIZING CHANGE ORDER #1-FINAL
TO THE CONTRACT WITH
WM. FLOYD HEATING COMPANY
FOR THE 2013 SHIAWASSEE DISTRICT LIBRARY STEAM BOILER REPLACEMENT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Wm. Floyd Heating Company on November 4, 2013 for the 2013 Shiawassee District Library Steam Boiler Replacement bid in the amount of \$24,455.00; and

WHEREAS, additional materials and labor were required to complete the project pursuant to Change Order #1-Final in the amount of \$3,370.00 (i.e. replace steam traps on steam radiators on the first floor and one on the lower level, clean and inspect 3 float traps and replace the covers) increasing the contract to \$27,825.00; and

WHEREAS, the work is complete and is now eligible for payment.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the contract with Wm. Floyd Heating Company by \$3,370.00, increasing the original contract from \$24,455.00 to \$27,825.00 for additional labor and materials necessary to complete the job.
- SECOND: The mayor and city clerk are instructed and authorized to approve Change Order #1-Final between the City of Owosso, Michigan and Wm. Floyd Heating Company in the amount of \$3,370.00.
- THIRD: The City of Owosso has hereto determined that it is advisable, necessary and in the public interest to pay Wm. Floyd Heating Company for work completed on the 2013 Shiawassee District Library Steam Boiler Replacement bid, as amended by Change Order #1-Final.
- FOURTH: The accounts payable department is authorized to submit payment to Wm. Floyd Heating Company in the amount of \$27,825.00.
- FIFTH: The above expenses shall be paid from the Building and Grounds Fund, account 101-265-978000.

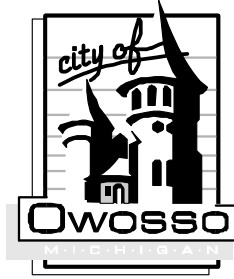
Wm. Floyd Company
 G-7298 Fenton Rd.
 Grand Blanc, MI 48439
 Telephone: 810-232-1160
 Fax: 810-232-0466

Sold To: Shiawassee District Library 502 W. Main Owosso, MI 48867	INVOICE Invoice Number: W28559 Invoice Date: Dec 31/13 Terms: Customer Code: SHIAWA001 Reference: Customer Order: Work Order #: 00025577 Work Order Type: Serv. - Com Job Location: 502 W. Main Called By: DAVE Starting Date: Dec 23/13 Ending Date: Dec 23/13
Job Location: 502 W. Main Owosso, MI 48867	

Description	Qty	Price	Total
Work Performed REPLACE STEAM TRAPS Installed new. steam traps on steam radiators on first floor and one on lower level. Clean and inspect float traps 3 total. Traps need new covers old covers have old fittings lodged in them. Bellows fitting that where installed years before have been cut so new cannot be installed without replacing covers. Will quote replacement of Trap covers as well as some Steam traps that where found during replacement of radiator traps.			
Materials KIT2920	10.00	185.00 E	1,850.00
Comm. Non-Maint. Customer	8.00 Hrs	95.00	760.00
Comm. Non-Maint. Customer	8.00 Hrs	95.00	760.00
Total Labor			1,520.00

<p align="center">- CONDITIONS -</p> <p>INVOICES NOT PAID WITHIN 30 DAYS OF INVOICE DATE WILL BE CHARGED 1.5% PER MONTH ON THE OUTSTANDING BALANCE OF THOSE INVOICED GOODS AND SERVICES. ALL REPAIR LABOR HAS A (30) DAY WARRANTY. ALL MATERIALS, PARTS AND EQUIPMENT ARE WARRANTED BY THE MANUFACTURERS' OR SUPPLIERS' WRITTEN WARRANTY ONLY.</p>	Subtotal Tax (on 1,850.00) Total Invoice	3,370.00 111.00 3,481.00
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RECEIVED
 JAN 06 2014
 CITY OF OWOSSO



WARRANT 477 January 28, 2014

Vendor	Description	Fund	Amount
Michigan Municipal League Worker's Compensation Fund	Workers' compensation insurance 4 th installment for FY 13/14	Various	\$26,697.00
Huron & Eastern Railway Company Inc	Annual maintenance of active traffic control devices	Streets	\$ 8,254.00
Logicalis, Inc	Network engineering support - December 2013	General	\$ 6,188.00
Brown & Stewart PC	Professional services December 10, 2013 – January 13, 2014	General	\$ 9,041.76
Owosso Charter Township	Owosso Charter Township water sales payment – October 1, 2013 – December 31, 2013	Water	\$12,563.87
Caledonia Charter Township	Caledonia Utility fund payment – October 1, 2013 – December 31, 2013	Water	\$16,580.61
		Total	\$79,325.24

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 12/01/2013 - 12/31/2013

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
12/03/2013	1	122201	CONSUMERS ENERGY	ELECTRIC/GAS SUPPLIER	\$ 22,889.67
12/03/2013	1	122202	JUDY ELAINE CRAIG	COURIER SERVICES	\$ 162.00
12/03/2013	1	122203	CRITICAL INCIDENT MANAGEMENT INC	CRITICAL INCIDENT MANAGEMENT ADMIN TRAINING	\$ 540.00
12/03/2013	1	122204	FRONTIER	PHONE SERVICES	\$ 2,050.60
12/03/2013	1	122205	GRAYMONT CAPITAL INC	QUICKLIME	\$ 6,486.20
12/03/2013	1	122206	KERR PUMP & SUPPLY	SEAL GLAND REPLACEMENT FOR AURORA BACKWA	\$ 4,526.00
12/03/2013	1	122207	KULHANEK, MARK	VARIANCE REQUEST	\$ 300.00
12/03/2013	1	122208	MICHIGAN MUNICIPAL RISK MANAGEMENT	BUILDING AND PROPERTY INSURANCE	\$ 59,109.75
12/03/2013	1	122209	MISDU	PAYROLL DEDUCTION	\$ 828.96
12/03/2013	1	122210	PAT SELLECK WELL & SEPTIC INSPECTIONS	WATER SAMPLING & WELL INSPECTIONS	\$ 175.00
12/03/2013	1	122211	RUTHY'S LAUNDRY CENTER	OCTOBER 2013-PUBLIC SAFETY DRY CLEANING	\$ 361.26
12/03/2013	1	122212	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 173.40
12/03/2013	1	122213	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$ 2,754.62
12/03/2013	1	122214	STATE OF MICHIGAN	FACILITY #00010168-WWTP TANK REGISTRATION	\$ 100.00
12/03/2013	1	122215	STATE OF MICHIGAN	WITHHOLDING TAX	\$ 11,551.92
12/03/2013	1	122216	WASTE MANAGEMENT OF MICHIGAN INC	DECEMBER 2013-REFUSE COLLECTION	\$ 1,038.62
12/03/2013	1	122217	WETZEL, RICHARD	REFUND	\$ 240.71
12/03/2013	1	74(A)	KEMIRA WATER SOLUTIONS INC	FERRIC CHLORIDE	\$ 3,164.89
12/03/2013	1	75(A)	LOGICALIS INC	OCTOBER 2013-NETWORK ENGINEERING SUPPORT	\$ 9,520.00
12/13/2013	1	122218	BROOKS, DOROTHY	DUPLICATE PAYMENT	\$ 765.00
12/13/2013	1	122219	INNES, NANCY	REFUND FOR CHARLES EMANS	\$ 44.33
12/13/2013	1	122220	ACCUMED BILLING INC	AMBULANCE BILLING SERVICES & STATE REPORT	\$ 3,379.73
12/13/2013	1	122221	AFLAC	PAYROLL DED-ALFAC PREMIUM	\$ 907.08
12/13/2013	1	122222	ANN ARBOR CREDIT BUREAU	BAD DEBT COLLECTION FEES	\$ 210.26
12/13/2013	1	122223	THE ARGUS PRESS	NOVEMBER 2013-PRINTING OF LEGAL NOTICES	\$ 339.90
12/13/2013	1	122224	MICHAEL LEVERE ASH	CONTRACT SCHOOL LIAISON OFFICER	\$ 896.70
12/13/2013	1	122225	BATTERY UNIVERSE	OPD-MOTOROLA GTX2500 BATTERY (6)	\$ 310.00
12/13/2013	1	122226	BEATTIE SPRING AND WELDING, INC.	PARTS TO REPAIR UNIT 427	\$ 2,049.26
12/13/2013	1	122227	BODMAN LLP	LABOR ISSUES	\$ 1,286.25
12/13/2013	1	122228	HEATHER D BROOKS	SIGNS FOR BENNETT FIELD-NO DOGS ALLOWED	\$ 240.00
12/13/2013	1	122229	CALEDONIA CHARTER TOWNSHIP	1155 VANDEKARR RD	\$ 697.29
12/13/2013	1	122230	CENTRAL MICHIGAN DIESEL, INC.	EQUIPMENT REPAIR	\$ 3,078.61
12/13/2013	1	122231	CENTRON DATA SERVICES, INC.	WINTER 2013 TAX BILL	\$ 1,740.79
12/13/2013	1	122232	CLARK FIRE & SAFETY, INC.	WATER-FILL CO2 TANK	\$ 25.00
12/13/2013	1	122233	CONSUMERS ENERGY	ELECTRIC/GAS SUPPLIER	\$ 35,618.21
12/13/2013	1	122234	VOID		\$ -
			Void Reason: Created From Check Run Process		
12/13/2013	1	122235	CONSUMERS ENERGY	ELECTRIC/GAS SUPPLIER	\$ 394.72
12/13/2013	1	122236	D & D TRUCK & TRAILER PARTS	FLEET-SWEEPER #358 PARTS	\$ 766.73
12/13/2013	1	122237	DALTON ELEVATOR	CYLINDER RENTALS/OXYGEN	\$ 880.79
12/13/2013	1	122238	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	\$ 4,752.81
12/13/2013	1	122239	EMPLOYEE BENEFIT CONCEPTS INC	DECEMBER 2013-ADMIN FEE	\$ 100.00
12/13/2013	1	122240	FIREPROGRAMS	FIRE DEPARTMENT MANAGEMENT SOFTWARE	\$ 2,005.00
12/13/2013	1	122241	FIRST CONTRACTING INC	FACADE AT 112 W EXCHANGE ST	\$ 6,846.30
12/13/2013	1	122242	FIRST CONTRACTING INC	FACADE AT 117-119 N WASHINGTON	\$ 18,848.25

12/13/2013	1	122243	FIRST CONTRACTING INC	FACADE AT 110 E EXCHANGE ST	\$	18,311.40
12/13/2013	1	122244	FIRST CONTRACTING INC	112 S WASHINGTON ST	\$	43,976.70
12/13/2013	1	122245	FRONT LINE SERVICES, INC.	MAINTENANCE ON FIRE EQUIPMENT	\$	4,408.35
12/13/2013	1	122246	AMBER FULLER	BOARD OF REVIEW MEETING	\$	50.00
12/13/2013	1	122247	FUOSS GRAVEL CO.	CLASS II SAND	\$	1,243.74
12/13/2013	1	122248	SALLYSUE GALE	BOARD OF REVIEW MEETING	\$	50.00
12/13/2013	1	122249	GEORGE INSTRUMENT COMPANY INC	WWTP-SUBMERSIBLE PRESSURE TRANSDUCER	\$	697.38
12/13/2013	1	122250	GILBERT'S DO IT BEST HARDWARE & APP	SUPPLIES	\$	709.46
12/13/2013	1	122251	H2O COMPLIANCE SERVICES INC	CROSS CONNECTION PROGRAM-NOVEMBER 2013	\$	1,299.38
12/13/2013	1	122252	HALLIGAN ELECTRIC INC	WTP-TROUBLESHOOTING	\$	2,014.50
12/13/2013	1	122253	THOMAS P HOLCOMB	MEAL REIMBURSEMENT	\$	10.00
12/13/2013	1	122254	HOME DEPOT CREDIT SERVICES	SUPPLIES	\$	238.88
12/13/2013	1	122255	HOUSE OF WHEELS	OPD-BIKE REPAIRS	\$	144.00
12/13/2013	1	122256	INDEPENDENT NEWSPAPERS	LABORER AD-11/20/13, 11/24/13, 11/27/13	\$	59.20
12/13/2013	1	122257	INDUSTRIAL SUPPLY OF OWOSSO INC	FLEET-NUTS (50)	\$	55.00
12/13/2013	1	122258	INTERNATIONAL DATA BASE CORP	POSTAGE/PRESS RELEASE REIMBURSEMENT	\$	463.64
12/13/2013	1	122259	INTERNATIONAL INSTITUTE OF MUNICIPAL	AMY KIRKLAND-MEMBERSHIP	\$	230.00
12/13/2013	1	122260	INTERSTATE BILLING SERVICE INC	FLEET-PARTS	\$	2,073.26
12/13/2013	1	122261	JACK DOHENY SUPPLIES INC	FLEET-PARTS	\$	489.90
12/13/2013	1	122262	JAY'S SEPTIC TANK SERVICE	PORT A JOHN RENTAL	\$	170.00
12/13/2013	1	122263	JERRY L JONES	BOARD OF REVIEW MEETING	\$	50.00
12/13/2013	1	122264	TERRY KEMP	BOARD OF REVIEW MEETING	\$	50.00
12/13/2013	1	122265	KROGER	EMPLOYEE FUNDED-RETIREMENT GIFT	\$	100.00
12/13/2013	1	122266	LAMPHERE'S	REPAIR HEATER IN GRAY BARN	\$	325.76
12/13/2013	1	122267	LANSING UNIFORM CO.	OPD-VESTS-HI LITE KXP IIIA W/PLATE (4)	\$	2,400.00
12/13/2013	1	122268	LAW ENFORCEMENT RECORDS MANAGEMENT	OWOSSO POLICE DEPARTMENT	\$	35.00
12/13/2013	1	122269	LUDINGTON ELECTRIC, INC.	REPAIR TO DOWNTOWN LIGHTS	\$	546.83
12/13/2013	1	122270	LYNN PEAVEY COMPANY	OPD-SUPPLIES	\$	499.30
12/13/2013	1	122271	MEIJER INC	EMPLOYEE FUNDED RETIREMENT GIFT	\$	-
			Void Reason: PROCESSING PROBLEM AT STORE			
12/13/2013	1	122272	MEMORIAL HEALTHCARE CENTER	OPD-LAB	\$	17.00
12/13/2013	1	122273	MICHIGAN METER TECHNOLOGY GROUP INC	INVENTORY/PARTS	\$	5,991.00
12/13/2013	1	122274	MICHIGAN MUNICIPAL TREASURERS ASSOC	ROB TOBEY-MEMBERSHIP	\$	100.00
12/13/2013	1	122275	MISDU	PAYROLL DEDUCTIONS	\$	828.96
12/13/2013	1	122276	MISS DIG SYSTEM, INC.	2014 MEMBERSHIP FEE	\$	612.88
12/13/2013	1	122277	SUSAN K MONTENEGRO	INTERN EXPENSE REIMBURSEMENT	\$	345.00
12/13/2013	1	122278	NAPA AUTO PARTS	PARTS/SUPPLIES	\$	792.75
12/13/2013	1	122279	NORTHERN LAKE SERVICE, INC.	MERCURY ANALYSES	\$	195.00
12/13/2013	1	122280	OAK CONSTRUCTION CORPORATION	BENTLEY PARK REHABILITATION PROJECT	\$	8,500.00
12/13/2013	1	122281	OFFICE SOURCE	SUPPLIES	\$	276.10
12/13/2013	1	122282	OWOSSO CHARTER TWP TREAS &	OWOSSO DRAIN PORTION OF THREE PARCELS	\$	1,383.76
12/13/2013	1	122283	OWOSSO COMMUNITY AIRPORT	FINAL APPROPRIATION FOR FY 13/14	\$	3,489.00
12/13/2013	1	122284	PEERLESS-MIDWEST, INC.	WATER WELL SERVICE & TESTING	\$	585.00
12/13/2013	1	122285	POLICE EXECUTIVE RESEARCH FORUM	2014 MEMBERSHIP-KEVIN LENKART	\$	160.00
12/13/2013	1	122286	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES	\$	837.00
12/13/2013	1	122287	POLYDYNE INC	WWTP-AF 4500 POLYMER	\$	2,272.50
12/13/2013	1	122288	ESTHER RAY	MEAL REIMBURSEMENT	\$	10.00
12/13/2013	1	122289	REEVES WHEEL ALIGNMENT, INC.	VEHICLE REPAIRS/MAINTENANCE	\$	1,726.43
12/13/2013	1	122290	RESERVE ACCOUNT	POSTAGE	\$	3,000.00
12/13/2013	1	122291	RICOH USA	COPIERS (3)	\$	25,062.69
12/13/2013	1	122292	RUTHY'S LAUNDRY CENTER	OPD-NOVEMBER 2013-PUBLIC SAFETY DRY CLEANING	\$	221.70

12/13/2013	1	122293	MIKE SELLECK	BOARD OF REVIEW MEETING	\$	50.00
12/13/2013	1	122294	SENSIT TECHNOLOGIES	OFD-REPAIR OF SENSIT GOLD SN 02976	\$	224.54
12/13/2013	1	122295	THE SHERWIN-WILLIAMS CO.	FLEET-STRAINER	\$	3.55
12/13/2013	1	122296	SHIAWASSEE COUNTY CENTRAL DISPATCH	911 PUBLIC SAFETY RADIO SYSTEM FEES	\$	4,900.00
12/13/2013	1	122297	SHIAWASSEE COUNTY MEDICAL GROUP	HEP B VACCINATION	\$	114.00
12/13/2013	1	122298	SMITH JANITORIAL SUPPLY	SUPPLIES	\$	804.22
12/13/2013	1	122299	SOUTHSIDE CAR WASH	OPD-NOVEMBER 2013 CAR WASHES	\$	45.30
12/13/2013	1	122300	SPARTAN FENCE INC	FENCE TIES	\$	185.00
12/13/2013	1	122301	SPARTAN STORES LLC	EMPLOYEE FUNDED PIZZA PARTY	\$	52.87
12/13/2013	1	122302	ST JOHNS ANSWERING SERVICE INC	JANUARY 2014-ANSWERING SERVICE	\$	65.00
12/13/2013	1	122303	STATE OF MICHIGAN-MDEQ	APPLICATION-PEDESTRIAN WALKWAY UNDER M-2	\$	50.00
12/13/2013	1	122304	STATE OF MICHIGAN-MDNRE	WTP-TTHM & HAA ANALYSIS	\$	175.00
12/13/2013	1	122305	STECHSCHULTE GAS & OIL, INC.	FUEL	\$	7,932.13
12/13/2013	1	122306	SUNGARD PUBLIC SECTOR INC	OPD-OSSI-FEES AND MAINT-1/1/14-12/31/14	\$	9,134.07
12/13/2013	1	122307	SUPERIOR SERVICES RSH INC	CANCELLED BUILDING PERMIT REFUND	\$	285.00
12/13/2013	1	122308	SWIM LLC	UTILITIES DIRECTOR SERVICE	\$	1,554.00
12/13/2013	1	122309	TRACTOR SUPPLY COMPANY	SUPPLIES	\$	41.74
12/13/2013	1	122310	UNITED PARCEL SERVICE	SHIPPING FEES	\$	17.47
12/13/2013	1	122311	VALLEY LUMBER	BENNETT FIELD SUPPLIES	\$	21.18
12/13/2013	1	122312	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-11/16/13-11/30/13	\$	2,440.46
12/13/2013	1	122313	WAUGHS CULLIGAN	WTP-SERVICE	\$	75.00
12/13/2013	1	122314	WIDESPREAD ELECTRICAL SALES	WWTP-CIRCUIT BREAKER	\$	513.74
12/13/2013	1	122315	WIN'S ELECTRICAL SUPPLY	SUPPLIES	\$	756.79
12/13/2013	1	76(A)	EJ USA INC	WATER INVENTORY-ADJUSTING RINGS (7)	\$	957.24
12/13/2013	1	77(A)	Q2A ASSOCIATES LLC	FINANCE DIRECTOR SERVICES	\$	2,488.50
12/13/2013	1	78(A)	MICHAEL GENE WHEELER	CONTRACT SCHOOL LIAISON OFFICER	\$	896.70
12/19/2013	1	79(E)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	NOVEMBER 2013-POLICE COMMAND EMPLOYEES C	\$	8,798.20
12/27/2013	1	122316	INCA REALTY INC	UTILITY BILL REFUND	\$	36.77
12/27/2013	1	122317	CLARK RENEA	UTILITY BILL REFUND	\$	25.87
12/27/2013	1	122318	MULLANEY JOSEPH	UTILITY BILL REFUND	\$	47.46
12/27/2013	1	122319	LOWE JONATHAN	UTILITY BILL REFUND	\$	23.76
12/27/2013	1	122320	PASSOW KEITH	UTILITY BILL REFUND	\$	17.67
12/27/2013	1	122321	RWI	UTILITY BILL REFUND	\$	16.30
12/27/2013	1	122322	H K ALLEN PAPER CO	OFD-CLEANERS/TISSUE/TOWELS	\$	95.70
12/27/2013	1	122323	MICHAEL LEVERE ASH	CONTRACT SCHOOL LIAISON OFFICER	\$	1,116.30
12/27/2013	1	122324	BELL EQUIPMENT COMPANY	ELGIN PELICAN STREET SWEEPER-UNIT #255	\$	170,525.80
12/27/2013	1	122325	BROWN & STEWART P C	PROFESSIONAL SERVICES	\$	8,990.72
12/27/2013	1	122326	C D W GOVERNMENT, INC.	WIRELESS ACCESS POINT	\$	819.14
12/27/2013	1	122327	C M P DISTRIBUTORS INC	OPD-GUN SUPPLIES	\$	535.96
12/27/2013	1	122328	CAPITAL CONSULTANTS	ENGINEERING SERVICES FOR ASSET MANAGEMENT	\$	2,500.00
12/27/2013	1	122329	CENTER FOR TECHNOLOGY & TRAINING/	SAFETY ANALYSIS-RANDY CHESNEY-JAN 14, 20	\$	40.00
12/27/2013	1	122330	CITY OF CORUNNA	NOVEMBER 2013-OPD-ADMIN SERVICES	\$	1,431.66
12/27/2013	1	122331	CITY OF OWOSSO	2013 WINTER TAX BILL-CITY OWNED PROPERTY	\$	5,640.40
12/27/2013	1	122332	CONSUMERS ENERGY	ELECTRIC/GAS SUPPLIER	\$	35.31
12/27/2013	1	122333	CORELOGIC REAL ESTATE TAX SERVICE	DUPLICATE TAX PAYMENTS	\$	3,987.03
12/27/2013	1	122334	DUPERON CORPORATION	SCREENING EQUIPMENT FOR WWTP	\$	2,605.00
12/27/2013	1	122335	FIFTH THIRD BANK	REFUND	\$	998.98
12/27/2013	1	122336	FISHER SCIENTIFIC CO.	WTP-SUPPLIES	\$	950.82
12/27/2013	1	122337	FRONTIER	TRAFFIC SIGNAL	\$	104.85
12/27/2013	1	122338	GEN POWER PRODUCTS, INC.	REPAIR TO PUBLIC SAFETY BUILDING GENERATOR	\$	4,407.34
12/27/2013	1	122339	GRAYMONT CAPITAL INC	QUICKLIME	\$	6,332.20

12/27/2013	1	122340	GUTTING, YASUKO	REFUND	\$	993.81
12/27/2013	1	122341	HYDROTEX INC	LUBES FOR DPW	\$	1,953.62
12/27/2013	1	122342	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$	156.95
12/27/2013	1	122343	INTERNATIONAL CITY/COUNTY MANAGEMENT	DONALD CRAWFORD-MEMBERSHIP	\$	752.17
12/27/2013	1	122344	INTERNATIONAL SOCIETY OF ARBORICULTURE	MEMBERSHIP-WILLIAM BROOKS	\$	209.00
12/27/2013	1	122345	JACK DOHENY SUPPLIES INC	FLEET-PARTS FOR #438	\$	96.14
12/27/2013	1	122346	JADE SCIENTIFIC INC	CHLORINE ANALYZER	\$	2,564.03
12/27/2013	1	122347	KINSMAN, CATHRYN A	REFUND	\$	916.16
12/27/2013	1	122348	LANSING UNIFORM CO.	OPD-NAME TAG-S DAVIS	\$	14.00
12/27/2013	1	122349	LEWIS TRUST #1, DAVID J & JUDY K	REFUND	\$	1,340.60
12/27/2013	1	122350	M & S PROPERTIES LLC	REFUND	\$	2,084.42
12/27/2013	1	122351	MCMASTER-CARR SUPPLY CO	FREIGHT CHARGES	\$	70.00
12/27/2013	1	122352	MEMORIAL HEALTHCARE CENTER	DRUG SCREEN-NEW EMPLOYEE	\$	91.25
12/27/2013	1	122353	MICHIGAN CO INC	FLEET-RAGS	\$	242.30
12/27/2013	1	122354	MICHIGAN LOCAL GOVT MGT ASSO	MEMBERSHIP-DONALD CRAWFORD	\$	110.00
12/27/2013	1	122355	MICHIGAN POLICE EQUIPMENT CO.	OPD-GUNS AND SUPPLIES (2)	\$	818.00
12/27/2013	1	122356	MICHIGAN RURAL WATER ASSOCIATION	CROSS CONNECTION CONTROL TRAINING	\$	375.00
12/27/2013	1	122357	MSHDA	TRAINING-SARAH WARREN-RILEY	\$	35.00
12/27/2013	1	122358	MUNICIPAL SUPPLY CO.	6 VOLT BATTERIES (36) BULBS FOR BARRICADES	\$	157.25
12/27/2013	1	122359	MUTUAL EYE CLAIM AUDITS	VISION COVERAGE PREMIUM	\$	423.90
12/27/2013	1	122360	NEXTEL COMMUNICATIONS	NOVEMBER 2013-CELL PHONE SERVICE/EQUIPMENT	\$	993.23
12/27/2013	1	122361	NORTH CENTRAL LABORATORIES OF WI IN	WWTP-LAB SUPPLIES	\$	79.17
12/27/2013	1	122362	OFFICE DEPOT	OFFICE SUPPLIES	\$	618.63
12/27/2013	1	122363	OFFICE SOURCE	CHAIR	\$	206.55
12/27/2013	1	122364	ORCHARD HILTZ & MCCLIMENT INC	ENGINEERING SERVICES-SAW GRANT	\$	3,262.50
12/27/2013	1	122365	GARY L PALMER	ELECTRICAL INSPECTION SERVICES	\$	500.00
12/27/2013	1	122366	POSTMASTER	PERMIT FEE-2/3/14-2/2/15	\$	200.00
12/27/2013	1	122367	RATHCO SAFETY SUPPLY, INC.	SIGNS	\$	893.44
12/27/2013	1	122368	ROBERTS, KENNETH	REFUND	\$	1,048.16
12/27/2013	1	122369	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE	\$	5,500.00
12/27/2013	1	122370	STECHSCHULTE GAS & OIL, INC.	FUEL	\$	6,785.74
12/27/2013	1	122371	SUNBURST GARDENS	BD Payment Refund	\$	-
			Void Reason: DUP PAYMENT-PAID #122132			
12/27/2013	1	122372	SUPERIOR SERVICES RSH INC	BD Payment Refund	\$	-
			Void Reason: DUP REQUEST-PAID 122307			
12/27/2013	1	122373	JESSICA UNANGST	EMPLOYEE FUNDED EMPLOYEE RETIREMENT GIFT	\$	100.00
12/27/2013	1	122374	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-12/1/13-12/15/13	\$	3,034.29
12/27/2013	1	122375	WELLS FARGO RE TAX SERVICES LLC	REFUND	\$	1,180.14
12/27/2013	1	122376	MERLE E WEST II	PLUMBING/MECHANICAL INSPECTION SERVICES	\$	600.00
12/27/2013	1	80(A)	LOGICALIS INC	NOVEMBER 2013-NETWROK ENGINEERING SUPPORT	\$	6,664.00
12/27/2013	1	81(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES	\$	2,803.50
12/27/2013	1	82(A)	REHMANN ROBSON	PROGRESS BILLING #1-AUDIT OF Y/E 6/30/13	\$	15,000.00
12/27/2013	1	83(A)	MICHAEL GENE WHEELER	CONTRACT SCHOOL LIAISON OFFICER	\$	1,152.90
12/30/2013	1	122377	ACROPRINT TIME RECORDER CO	TIME CLOCK SUPPLIES	\$	-
			Void Reason: WRONG AMOUNT			
12/30/2013	1	122378	MICHIGAN METER TECHNOLOGY GROUP INC	SOFTWARE MAINT-9/1/13-8/31/14	\$	905.00
12/30/2013	1	122379	MISDU	PAYROLL DEDUCTION	\$	828.96
12/30/2013	1	122380	PHYSICIANS HEALTH PLAN OF MID-MICH	HEALTH INSURANCE PREMIUM	\$	88,206.74
12/30/2013	1	122381	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$	190.77
12/30/2013	1	122382	SHIAWASSEE UNITED WAY	EMPLOYEE CONTRIBUTIONS	\$	35.00
12/30/2013	1	122383	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE PREMIUM	\$	2,561.29

12/30/2013	1	122384	STATE OF MICHIGAN	WITHHOLDING TAX	\$ 11,905.01
12/30/2013	1	122385	WELLS FARGO RE TAX SERVICES	PAYMENTS	\$ 927.36

1 TOTALS:

(5 Checks Voided)

Total of 190 Disbursements: \$ 772,717.78

Bank 10 OWOSSO HISTORICAL FUND

12/16/2013	10	4504	GREENWAY, ELAINE	HOME TOUR RIBBONS & SET UP	\$ 40.00
12/16/2013	10	4505	CHARTER COMMUNICATIONS	515 N WASHINGTON ST #3	\$ 108.35
12/16/2013	10	4506	CONSUMERS ENERGY	515 N WASHINGTON ST	\$ 584.16
12/16/2013	10	4507	JONI FORSTER	EVENT SUPPLIES	\$ 42.26
12/16/2013	10	4508	FRONTIER	515 N WASHINGTON ST APT 3	\$ 41.31
12/16/2013	10	4509	ROSEMARY MAGLEY	CLEANING-CASTLE-GOULD HOUSE	\$ 100.00
12/16/2013	10	4510	MITCHELL SPEERS	CASTLE ACQUISITIONS/COLLECTIONS	\$ 74.21
12/16/2013	10	4511	LORRAINE WECKWERT	EVENT SUPPLIES-GLOW OWOSSO	\$ 150.00
12/30/2013	10	4512	ROSS, INEZ	THE BEAR & THE CASTLE BOOKS (20)	\$ 72.00
12/30/2013	10	4513	CHARTER COMMUNICATIONS	515 N WASHINGTON ST #2	\$ 135.03
12/30/2013	10	4514	ROSEMARY MAGLEY	CLEANING-CASTLE/GOULD HOUSE	\$ 70.00
12/30/2013	10	4515	MAURER HEATING & COOLING, INC.	GOULD HOUSE-FURNACE CHECK/FILTERS	\$ 270.00

10 TOTALS:

Total of 12 Disbursements: \$ 1,687.32

Bank 2 TRUST & AGENCY

12/16/2013	2	6302	DOWNTOWN DEVELOPMENT AUTHORITY	COLLECTIONS	\$ 211.04
12/16/2013	2	6303	SHIAWASSEE AREA TRANSPORTATION AGEN	REAL/PP COLLECTIONS	\$ 242.37
12/16/2013	2	6304	SHIAWASSEE COUNTY TREASURER	REAL/PP COLLECTIONS	\$ 8,485.37
12/16/2013	2	6305	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-146 LOTS	\$ 365.00
12/30/2013	2	6306	CHEMICAL BANK	REFUND	\$ 723.28
12/30/2013	2	6307	MSUFUCU	REFUND	\$ 800.27
12/30/2013	2	6308	OWOSSO PUBLIC SCHOOLS	REAL/PP COLLECTIONS	\$ 209,884.49
12/30/2013	2	6309	SHIAWASSEE AREA TRANSPORTATION AGEN	REAL/PP COLLECTIONS	\$ 382.76
12/30/2013	2	6310	SHIAWASSEE COUNTY TREASURER	REAL/PP COLLECTIONS	\$ 166,726.53
12/30/2013	2	6311	SHIAWASSEE DISTRICT LIBRARY	REAL/PP COLLECTIONS	\$ 29,300.92

2 TOTALS:

Total of 10 Disbursements: \$ 417,122.03

REPORT TOTALS:

(5 Checks Voided)

Total of 212 Disbursements: \$ 1,191,527.13



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 29, 2014
TO: Mayor Frederick and the Owosso City Council
FROM: Amy K. Kirkland, City Clerk
SUBJECT: Filling Council Vacancy

RECOMMENDATION:

I recommend Council formally announce the process for filling the current Council vacancy as follows: submission of letters of interest, opportunity for candidate statements, and opportunity for Council questions, followed by a vote of the Council appointing a new Council member.

BACKGROUND:

In the time that I have served the City Council as Clerk the Council has experienced a number of vacancies. While these vacancies have never come about through the death of a seated Council member I feel that the precedents set in filling these previous vacancies should be heeded to maintain some consistency. The process used on previous occasions has varied slightly but has consistently involved the solicitation of letters of interest followed by the opportunity for a brief statement from each candidate in an open meeting and finally selection of a new Council member by the seated Council.

Section 4-14 of the City Charter dictates that Council must fill any vacancy in elected office within 30 days of the vacancy. The Charter further states that any deadlines that fall on a weekend or a federally observed holiday should be deemed effective the next business day. According to my unadjusted calculations the deadline for filling this vacancy would be Sunday, February 16, 2014. Taking into account the Sunday/Holiday rule the deadline would be pushed to Tuesday, February 18, 2014, coincidentally our next meeting date.

I recommend the Council follow the following schedule for filling the vacancy:

<u>Date</u>	<u>Time</u>	<u>Action</u>
Feb. 3, 2014		Announce process
Feb. 4 – 13, 2014	Noon	Clerk receives letters of interest
Feb. 18, 2014		Candidates deliver 2-3 minute statements in open session
Feb. 18, 2014		Council votes to appoint new member

On a related note, I feel it should be mentioned that the State has passed legislation that allows cities to move their elections from odd years to even years. Currently the City of Owosso conducts its Council election in odd years and frequently the Council race is the only item on the ballot. The move to an even year schedule would effectively eliminate the need to have an election in odd years, saving thousands of dollars with each election. The City of Corunna has already made the switch and I feel the City of Owosso should consider this option. While this idea is only in the preliminary stages of exploration at this point, I do feel that it bears mentioning now because, under state law, a switch to an even year election would lengthen the terms of all sitting Council members, including that of any appointed member.

FISCAL IMPACTS:

The fiscal impacts of this vacancy will be minimal if the seated Council is able to appoint a new member by February 18th. Should the Council not be able to reach a decision by that date the Charter provides that the Council loses the authority to fill the position and an election must be held to fill the vacancy. Estimates for the cost of holding an election start at approximately \$10,000.

Document originated by: Amy K. Kirkland, City Clerk
(989)725-0500
amy.kirkland@ci.owosso.mi.us



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: January 29, 2014

TO: City Council

FROM: Donald D. Crawford, city manager

SUBJECT: Resolution Authorizing Execution of a Contract with Consumers Energy for Standard Street Lighting

RECOMMENDATION:

Approve the contract, which replaces a prior agreement that has been amended many times. The new agreement is based upon an inventory of all street lighting.

BACKGROUND:

Consumers Energy owns and maintains most of the streetlight system in Owosso. The city pays Consumers Energy each month based on rates set through the Michigan Public Service Commission. Recently, Consumers Energy, working with the city, conducted an audit of the streetlight system. The resulting list is attached to the contract as Exhibit A which constitutes the Consumers' streetlights in the city's system upon which monthly bills are calculated.

FISCAL IMPACTS:

The city will pay for the lighting service as provided for in accordance with the Consumers agreement, at the applicable lighting rate as approved by the Michigan Public Service Commission. The current annual streetlight budget amounts to \$240,000+/- . This amount is expected to be reduced as lights are converted to sodium vapor.

Document originated by: Donald D. Crawford, city manager

RESOLUTION NO.

**RESOLUTION AUTHORIZING EXECUTION OF A CONTRACT WITH
CONSUMERS ENERGY FOR STANDARD STREET LIGHTING**

WHEREAS, the city of Owosso contracts with Consumers Energy Company for street lighting which includes luminaries and fixtures, and electricity; and

WHEREAS, the Consumers Energy Company and the city of Owosso has completed an inventory of all Consumers Energy Company luminaries and fixtures in the city, making sure that billings agree with facilities in place; and

WHEREAS, a new Standard Lighting Contract dated October 1, 2013 has been prepared, which is attached to this resolution, which supersedes all existing contracts with relation to Consumers Energy Company owned street lighting; and

WHEREAS, attached to the new Standard Lighting Contract dated October 1, 2013 is Exhibit A, listing of luminaries and fixtures.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that the:

FIRST: Attached Standard Lighting Contract with Consumers Energy Company dated October 1, 2013 which supersedes all existing contracts with relation to Consumers Energy Company owned street lighting be approved.

SECOND: The Mayor and city clerk are authorized to execute the Standard Lighting Contract with Consumers Energy Company dated October 1, 2013.

I hereby certify that the foregoing document is a true and complete copy of a resolution passed by the Owosso City Council at the regular meeting of _____ 2014.

Amy K. Kirkland, City Clerk



STANDARD LIGHTING CONTRACT
(COMPANY-OWNED)
PART I

Effective Date of Agreement: 10/1/2013
(Month/Day/Year)

Company:

CONSUMERS ENERGY COMPANY

a Michigan Corporation

ONE ENERGY PLAZA
JACKSON MI 49201-2276

Customer:

Owosso
 City Village Township

a Michigan Municipal Corporation

Shiawassee
(County)

48867
(Zip Code)

X General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.

NA General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Initial Term: 1 year(s) beginning with the Effective Date of Agreement stated above.

PART II, TERMS AND CONDITIONS, is attached hereto and is a part of this Agreement. CUSTOMER ACKNOWLEDGES HAVING READ SAID TERMS AND CONDITIONS.

CONSUMERS ENERGY COMPANY

City of Owosso
(Customer)

By: _____
(Signature)

By: _____
(Signature)

(Print or Type Name)

(Print or Type Name)

Title: _____

Title*: _____

Attest: _____
(Clerk*)

*See Resolution dated _____

**STANDARD LIGHTING CONTRACT
TERMS AND CONDITIONS
PART II**

1. The Company agrees to furnish the Customer with lighting service respecting the luminaires, lamps and other equipment constituting the installation(s) listed in Part I and also to furnish lighting service respecting any additional luminaires, lamps and other equipment to be installed hereunder as may be authorized by the Customer through execution of an Authorization for Change in Standard Lighting Contract, attached to and made a part of this Agreement as Exhibit C.
2. The Company's service lines necessary to supply the energy for said lighting equipment shall be constructed in the public streets and highways of the Customer, or on private property, as mutually agreed between the Company and the Customer. In cases where such lines are to be constructed upon private property, the Customer shall obtain and furnish to the Company adequate written easements granting permission to install and maintain such lines.
3. Neither party shall be liable to the other for damages for any act, omission or circumstance occasioned by or in consequence of any act of God, labor disturbance, act of the public enemy, war, insurrection, riot, fire, storm or flood, explosion, breakage or accident to machinery or equipment, or by any other cause or causes beyond such party's control, including any curtailment, order, regulation or restriction imposed by governmental, military or lawfully established civilian authorities, or by the making of necessary repairs upon the property or equipment of either party hereto; provided, however, that the Company's responsibility for interruptions in service, phase failure or reversal, or variations in the service characteristics shall be as provided in the Company's Electric Rate Book as filed with and approved by the Michigan Public Service Commission and such amendments thereof as may be filed with and approved by the Michigan Public Service Commission from time to time. A copy of said Electric Rate Book will be furnished to the Customer upon request.
4. The Customer shall pay the Company for the lighting service herein provided for in accordance with the Company's applicable lighting rate, and in accordance with such revisions and amendments thereof, supplements thereto, or substitutions therefor as may be filed with and approved by the Michigan Public Service Commission from time to time.
5. The Company shall render to the Customer, as soon as possible after the first day of each month, a bill for all lighting service furnished hereunder during the preceding month. Such bills shall be due and payable within twenty-one days after their issuance.
6. The Company agrees to furnish a service for lighting and the Customer agrees to take service for lighting in accordance with the terms and conditions of the Company's General Service Unmetered Lighting Rate GUL and General Unmetered Experimental Lighting Rate GU-XL in accordance with such revisions and amendments thereof, supplements thereto, or substitutions therefore as may be filed with and approved by the Michigan Public Service Commission.
7. Further, the Company will, under the terms and conditions hereof and of the Company's General Service Unmetered Lighting Rate GUL and General Unmetered Experimental Lighting Rate GU-XL and such revisions and amendments thereof, supplements thereto, or substitutions therefor as may be filed with and approved by the Michigan Public Service Commission from time to time and at such locations as may be authorized by the Customer through execution of an Authorization for Change in Standard Lighting Contract (Exhibit C), relocate any lighting equipment which is included in the initial Company-owned installation or in the additional Company-owned lighting equipment identified in Part I, provided that:
 - (a) Upon relocation of any of such lighting equipment, the Customer shall reimburse the Company for the Company's actual costs of such relocation regardless of the time period that such equipment has been installed, and
 - (b) The relocated equipment shall conform with the provisions in such application rates.
8. In addition, the Company will, upon termination of this Agreement for any reason, remove all of the aforesaid Company-owned lighting equipment which is then installed and not thereupon covered by another lighting contract. Upon removal of all of such lighting equipment, upon termination of this Agreement as aforesaid, the Customer shall reimburse the Company for the Company's actual costs of removing such equipment regardless of the time period that such equipment has been installed. The Company reserves the right to require special contractual arrangements respecting the replacement of any of the Company-owned lighting equipment or the removal thereof prior to the termination of this Agreement.

9. This Agreement shall become effective on the Effective Date of Agreement identified in Part I and shall continue in effect for an initial term as stated in Part I and from year to year thereafter until terminated by mutual consent or upon twelve months' written notice given by either party to the other. This Agreement, when effective, shall supersede all existing contracts with relation to the lighting service herein provided for.
10. This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.
11. Additional Items: None

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

Number of Luminaires	Luminaire Nominal Watts	Type of Luminaire	Type of Fixture	Style of Fixture	Install/Remove	Location
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & Center St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & Chipman St
1	175	MV	Cobrahead	Unavailable	*	Willow St, 2 nd light north of Marion St
1	175	MV	Cobrahead	Unavailable	*	Orchard St, 2 nd light north of Marion St
1	175	MV	Cobrahead	Unavailable	*	Hanover St, 2 nd light north of Marion St
1	250	MV	Cobrahead	Unavailable	*	Intersection of W North St & N Shiawassee/M-52
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & Cherrylawn St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & N Adams St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & N Water St
1	100	HPS	Cobrahead	Unavailable	*	Intersection of N Water St & W Wesley Dr
1	100	HPS	Cobrahead	Unavailable	*	W Wesley Dr, 1st light east of N Water St
1	100	HPS	Cobrahead	Unavailable	*	Intersection of N Washington St & W Wesley Dr
1	100	HPS	Cobrahead	Unavailable	*	Intersection of W North St & N Washington St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & N Ball St
1	100	HPS	Cobrahead	Unavailable	*	W North St, 1st light east of N Washington St
1	100	HPS	Cobrahead	Unavailable	*	Intersection of W North St & N Hickory St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & Summit St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W North St & N Gould St
15	150	HPS	Post Top	Breckenridge	*	Jackson Dr, east of N Gould St
1	150	HPS	Post Top	Breckenridge	*	Holly Ct, 1st light south of Jackson Dr
2	150	HPS	Post Top	Breckenridge	*	Bluestem Ct, 1st - 2nd lights south of Jackson Dr
1	150	HPS	Post Top	Breckenridge	*	Juniper St, 1st light south of Jackson Dr
1	150	HPS	Post Top	Breckenridge	*	Beech St, 1st light south of Jackson Dr
2	175	MV	Cobrahead	Unavailable	*	N Gould St, 1st -2nd lights south of W North St
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & Moore St
2	175	MV	Cobrahead	Unavailable	*	N Gould St, 1st -2nd lights south of Moore St
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & Huntington Dr
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & E King St
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & Queen St
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & E Oliver St
1	175	MV	Cobrahead	Unavailable	*	N Gould St, 1st light south of E Oliver St
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & E Mason St
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & E Exchange St

Comments: Lines 1 through 33 represent lights located on or near the City borders. *As previously installed.

GENERAL SERVICE UNMETERED LIGHTING RATE GUL, STANDARD HIGH INTENSITY DISCHARGE

Number of Luminaires	Luminaire Nominal Watts	Type of Luminaire	Type of Fixture	Style of Fixture	Install/Remove	Location
1	250	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & E Main St/M-21
1	175	MV	Cobrahead	Unavailable	*	Intersection of N Gould St & Grover St
1	100	HPS	Cobrahead	Unavailable	*	Intersection of N Gould St & Jerome Ave
2	100	HPS	Cobrahead	Unavailable	*	Abrey Ave, 1st - 2nd lights north of Allendale Ave
1	175	MV	Cobrahead	Unavailable	*	Intersection of Abrey Ave & Allendale Ave
1	100	HPS	Cobrahead	Unavailable	*	Intersection of Abrey Ave & Melinda St
1	175	MV	Cobrahead	Unavailable	*	Intersection of Abrey Ave & Corunna Ave/M-71
1	175	MV	Cobrahead	Unavailable	*	Abrey Ave, 1st light south of Corunna Ave/M-71
1	100	HPS	Cobrahead	Unavailable	*	Abrey Ave, 2nd light south of Corunna Ave/M-71 (near GTW RR)
1	175	MV	Cobrahead	Unavailable	*	Intersection of McMillan Rd & E Monroe St/Cornell Rd
1	175	MV	Cobrahead	Unavailable	*	Intersection of Mcmillan Rd & E South St
1	175	MV	Cobrahead	Unavailable	*	Glenwood Ave, 2nd light south of Farr St
1	100	HPS	Cobrahead	Unavailable	*	Alger Ave, 3rd light south of Farr St
1	175	MV	Cobrahead	Unavailable	*	Woodlawn Ave, 2nd light south of Farr St
1	175	MV	Cobrahead	Unavailable	*	Keyte St, 1st east of Broadway Ave
1	175	MV	Cobrahead	Unavailable	*	Intersection of Keyte St & Broadway Ave
1	175	MV	Cobrahead	Unavailable	*	Intersection of Keyte St & Lingle Ave
1	100	HPS	Cobrahead	Unavailable	*	Intersection of Keyte St & Grand Ave
1	175	MV	Cobrahead	Unavailable	*	S Washington St, 1st light south of College Ln (north of City Limit Sign)
1	175	MV	Cobrahead	Unavailable	*	Intersection of Palmer St & W South St
1	100	HPS	Post Top	Breckenridge	*	Intersection of Palmer St & Hopkins Lake Dr
4	100	HPS	Post Top	Breckenridge	*	Hopkins Lake Dr, 1st - 4th lights west of Palmer St
1	100	HPS	Post Top	Breckenridge	*	Intersection of S Shiawassee St/M-52 & Hopkins Lake Dr
1	250	MV	Cobrahead	Unavailable	*	Intersection of S Shiawassee St/M-52 & W South St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W South St & Walnut St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W South St & S Pearce St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W South St & S Cedar St
1	175	MV	Cobrahead	Unavailable	*	W South St, 1st light west of S Cedar St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W South St & S State St
1	175	MV	Cobrahead	Unavailable	*	Intersection of W South St & S Chipman St
1	175	MV	Cobrahead	Unavailable	*	W South St, 1st light west of S Chipman St
3	100	HPS	Cobrahead	Unavailable	*	S Chipman St, 1st - 3rd lights south of W South St
1	175	MV	Cobrahead	Unavailable	*	Intersection of S Chestnut St & Frederick St

Comments: Lines 1 through 33 represent lights located on or near the City borders. *As previously installed.

AUTHORIZATION FOR CHANGE IN STANDARD LIGHTING CONTRACT (COMPANY-OWNED)

Consumers Energy Company is authorized as of _____, by the _____ of _____, to make changes, as listed below, in the lighting system(s) covered by the existing Standard Lighting Contract between the Company and the _____ of _____, dated _____.

- ___ General Service Unmetered Lighting Rate GUL, Standard High Intensity Discharge as identified in Exhibit A.
- ___ General Unmetered Experimental Lighting Rate GU-XL as identified in Exhibit B.

Notification Number _____

Construction Work Order Number _____

Except for the changes in the lighting system(s) as herein authorized, all provisions of the aforesaid Standard Lighting Contract dated _____, shall remain in full force and effect.

By: _____
Its

This Agreement may be executed and delivered in counterparts, including by a facsimile or an electronic transmission thereof, each of which shall be deemed an original. Any document generated by the parties with respect to this Agreement, including this Agreement, may be imaged and stored electronically and introduced as evidence in any proceeding as if original business records. Neither party will object to the admissibility of such images as evidence in any proceeding on account of having been stored electronically.

RESOLUTION

RESOLVED, that it is hereby deemed advisable to authorize Consumers Energy Company to make changes in the lighting service as provided in the Standard Lighting Contract between the Company and the City Village Township of _____, dated _____, in accordance with the Authorization for Change in Standard Lighting Contract dated as of _____, heretofore submitted to and considered by this Commission Council Board; and

RESOLVED, further, that the _____ Clerk be and are authorized to execute such authorization for change on behalf of the City Village Township.

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

I, _____, Clerk of the City Village Township of _____ do hereby certify that the foregoing resolution was duly adopted by the Commission Council Board of said municipality, at the meeting held on _____.

 City Village Township Clerk

Dated:

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Revenues					
Dept 000					
401.403 GENERAL PROPERTY TAX	3,172,275.00	3,335,251.29	(3,585.53)	(162,976.29)	105.14
401.424 TRAILER PARK TAXES	900.00	437.50	73.00	462.50	48.61
401.430 INDUSTRIAL/COMMERCIAL FACILITIES TAX	27,075.00	31,302.54	(1,153.74)	(4,227.54)	115.61
401.431 OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,425.00	1,441.79	0.00	(16.79)	101.18
401.432 NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXE	750.00	1,543.40	0.00	(793.40)	205.79
401.443 ADMINISTRATION FEES	68,750.00	38,538.33	14,897.66	30,211.67	56.06
401.445 COLLECTION & INTEREST ON TAXES	17,500.00	4,575.58	1,050.33	12,924.42	26.15
450.452 PERMITS-BUILDING	52,800.00	36,629.00	1,527.00	16,171.00	69.37
450.453 LIQUOR LICENSES	8,500.00	9,074.45	0.00	(574.45)	106.76
450.454 PERMITS-ELECTRICAL	21,300.00	6,561.00	305.00	14,739.00	30.80
450.455 PERMITS-PLUMBING & MECHANICAL	26,800.00	16,821.00	2,065.00	9,979.00	62.76
450.460 MISCELLANEOUS LICENSES	500.00	1,025.00	40.00	(525.00)	205.00
450.477 PERMITS-HANDGUNS	0.00	240.00	40.00	(240.00)	100.00
450.478 DOG LICENSES	150.00	0.00	0.00	150.00	0.00
501.505 FEDERAL GRANT - DEPT OF JUSTICE	62,500.00	0.00	0.00	62,500.00	0.00
501.506 GRANT-FEDERAL	0.00	595.00	0.00	(595.00)	100.00
539.531 LOCAL GRANT	0.00	1,000.00	1,000.00	(1,000.00)	100.00
539.568 GRANT-RECREATION	29,450.00	0.00	0.00	29,450.00	0.00
539.575 REVENUE SHARING-CONSTITUTIONAL	1,524,000.00	516,489.00	0.00	1,007,511.00	33.89
600.625 VACANT PROPERTY REGISTRATION/INSPECTION	8,500.00	3,155.00	685.00	5,345.00	37.12
600.626 CHARGE FOR SERVICES RENDERED	66,150.00	7,969.28	(39.52)	58,180.72	12.05
600.627 DUPLICATING SERVICES	4,000.00	2,092.53	467.00	1,907.47	52.31
600.628 RENTAL REGISTRATION	45,000.00	48,150.00	3,725.00	(3,150.00)	107.00
600.629 AMBULANCE CHARGES	208,000.00	70,517.63	11,066.61	137,482.37	33.90
600.630 AMBULANCE MILEAGE CHARGES	99,500.00	71,500.26	13,387.76	27,999.74	71.86
600.631 AMBULANCE/ ADVANCED LIFE SUPPORT CHARGE	385,000.00	196,005.40	29,925.70	188,994.60	50.91
600.633 FIRE SERVICES	4,000.00	2,500.00	2,000.00	1,500.00	62.50
600.642 CHARGE FOR SERVICES - SALES	800.00	750.00	10.00	50.00	93.75
600.647 CABLE TELEVISION FRANCHISE FEES	101,000.00	55,804.06	0.00	45,195.94	55.25
600.651 RECREATION	0.00	648.00	0.00	(648.00)	100.00
655.655 PARKING VIOLATIONS	17,500.00	7,132.05	1,142.00	10,367.95	40.75
655.659 PARKING LEASE INCOME	9,800.00	4,506.50	547.50	5,293.50	45.98
655.660 ORDINANCE FINES & COSTS	34,900.00	18,092.47	3,054.80	16,807.53	51.84
664.664 INTEREST INCOME	35,000.00	18,448.35	4,154.23	16,551.65	52.71
664.665 INTEREST INCOME-RESTRICTED ASSETS	0.00	1.47	0.49	(1.47)	100.00
664.668 RENTAL INCOME	12,700.00	900.00	30.00	11,800.00	7.09
671.673 SALE OF FIXED ASSETS	7,000.00	3,572.00	0.00	3,428.00	51.03
671.675 DONATIONS-PRIVATE	12,250.00	3,863.26	1,500.00	8,386.74	31.54
671.677 DONATIONS-SMOKE HOUSE	0.00	50.00	0.00	(50.00)	100.00
671.687 INSURANCE REFUNDS	108,725.00	108,739.00	0.00	(14.00)	100.01
671.692 RECOVERY OF BAD DEBTS	2,500.00	834.03	(210.26)	1,665.97	33.36
671.694 MISCELLANEOUS	2,000.00	731.13	463.40	1,268.87	36.56
695.676 WASTEWATER UTIL. ADMIN REIMB	174,000.00	74,631.60	12,108.22	99,368.40	42.89
695.677 CITY UTILITIES ADMIN REIMB	269,000.00	134,498.00	22,417.00	134,502.00	50.00
695.678 DDA/OBRA REIMBURSEMENT	2,550.00	0.00	0.00	2,550.00	0.00
695.695 ACT 51 ADMIN REIMBURSEMENT	96,700.00	50,715.49	8,058.00	45,984.51	52.45
Total Dept 000	6,721,250.00	4,887,332.39	130,751.65	1,833,917.61	72.71
TOTAL Revenues	6,721,250.00	4,887,332.39	130,751.65	1,833,917.61	72.71
Expenditures					
Dept 101-CITY COUNCIL					
704.000 BOARDS & COMMISSIONS	2,600.00	0.00	0.00	2,600.00	0.00
728.000 OPERATING SUPPLIES	500.00	369.86	203.20	130.14	73.97
860.000 EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-CITY COUNCIL	4,100.00	369.86	203.20	3,730.14	9.02

User: RCWilliams

PERIOD ENDING 12/31/2013

DB: Owosso

% Fiscal Year Completed: 50.41

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 171-CITY MANAGER					
702.100 SALARIES	93,200.00	47,204.80	7,062.24	45,995.20	50.65
715.000 SOCIAL SECURITY (FICA)	8,500.00	3,610.16	540.12	4,889.84	42.47
716.100 HEALTH INSURANCE	3,375.00	0.00	0.00	3,375.00	0.00
716.200 DENTAL INSURANCE	575.00	271.80	45.30	303.20	47.27
716.300 OPTICAL INSURANCE	150.00	0.00	0.00	150.00	0.00
716.400 LIFE INSURANCE	600.00	297.00	49.50	303.00	49.50
716.500 LONG - TERM DISABILITY	900.00	451.08	75.18	448.92	50.12
717.000 UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
718.200 DEFINED CONTRIBUTION	14,500.00	7,080.74	1,059.34	7,419.26	48.83
719.000 WORKERS' COMPENSATION	275.00	231.00	0.00	44.00	84.00
728.000 OPERATING SUPPLIES	500.00	172.03	0.00	327.97	34.41
818.000 CONTRACTUAL SERVICES	5,200.00	3,467.50	345.00	1,732.50	66.68
858.000 MEMBERSHIPS & DUES	1,200.00	862.17	862.17	337.83	71.85
860.000 EDUCATION & TRAINING	3,500.00	2,793.95	0.00	706.05	79.83
Total Dept 171-CITY MANAGER	132,550.00	66,442.23	10,038.85	66,107.77	50.13
Dept 201-FINANCE					
702.100 SALARIES	37,100.00	18,464.63	4,087.00	18,635.37	49.77
715.000 SOCIAL SECURITY (FICA)	2,850.00	1,312.46	296.56	1,537.54	46.05
716.100 HEALTH INSURANCE	5,875.00	2,846.28	474.38	3,028.72	48.45
716.200 DENTAL INSURANCE	575.00	271.80	45.30	303.20	47.27
716.300 OPTICAL INSURANCE	175.00	2.10	0.35	172.90	1.20
716.400 LIFE INSURANCE	150.00	71.28	11.88	78.72	47.52
716.500 LONG - TERM DISABILITY	375.00	184.68	30.78	190.32	49.25
717.000 UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
718.000 RETIREMENT	12,500.00	0.00	0.00	12,500.00	0.00
719.000 WORKERS' COMPENSATION	475.00	252.00	0.00	223.00	53.05
728.000 OPERATING SUPPLIES	2,500.00	593.60	18.58	1,906.40	23.74
818.000 CONTRACTUAL SERVICES	75,000.00	38,800.50	5,292.00	36,199.50	51.73
858.000 MEMBERSHIPS & DUES	100.00	0.00	0.00	100.00	0.00
860.000 EDUCATION & TRAINING	300.00	0.00	0.00	300.00	0.00
Total Dept 201-FINANCE	138,050.00	62,799.33	10,256.83	75,250.67	45.49
Dept 209-ASSESSING					
702.100 SALARIES	67,800.00	30,684.11	4,938.80	37,115.89	45.26
704.000 BOARDS & COMMISSIONS	1,250.00	500.00	250.00	750.00	40.00
715.000 SOCIAL SECURITY (FICA)	5,500.00	2,362.05	380.18	3,137.95	42.95
716.100 HEALTH INSURANCE	4,400.00	0.00	0.00	4,400.00	0.00
716.200 DENTAL INSURANCE	925.00	381.44	45.30	543.56	41.24
716.300 OPTICAL INSURANCE	175.00	2.10	0.35	172.90	1.20
716.400 LIFE INSURANCE	500.00	249.48	41.58	250.52	49.90
716.500 LONG - TERM DISABILITY	650.00	331.80	55.30	318.20	51.05
717.000 UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
718.000 RETIREMENT	24,275.00	0.00	0.00	24,275.00	0.00
719.000 WORKERS' COMPENSATION	525.00	438.00	0.00	87.00	83.43
728.000 OPERATING SUPPLIES	6,500.00	279.46	72.90	6,220.54	4.30
802.000 ADVERTISING	150.00	480.64	0.00	(330.64)	320.43
818.000 CONTRACTUAL SERVICES	4,500.00	2,050.00	0.00	2,450.00	45.56
833.000 EQUIPMENT MAINTENANCE	250.00	0.00	0.00	250.00	0.00
858.000 MEMBERSHIPS & DUES	400.00	250.00	0.00	150.00	62.50
860.000 EDUCATION & TRAINING	1,250.00	634.66	0.00	615.34	50.77
Total Dept 209-ASSESSING	119,125.00	38,643.74	5,784.41	80,481.26	32.44
Dept 210-CITY ATTORNEY					
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	52,000.00	14,309.23	2,347.36	37,690.77	27.52
801.100 PROFESSIONAL SERVICES: POLICE/COURT	70,000.00	36,345.55	6,643.36	33,654.45	51.92
Total Dept 210-CITY ATTORNEY	122,000.00	50,654.78	8,990.72	71,345.22	41.52

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 215-CLERK					
702.100 SALARIES	97,150.00	46,585.43	7,275.47	50,564.57	47.95
706.000 ELECTIONS	11,000.00	10,823.61	50.68	176.39	98.40
715.000 SOCIAL SECURITY (FICA)	7,450.00	3,312.50	517.05	4,137.50	44.46
716.100 HEALTH INSURANCE	17,500.00	8,538.78	1,423.13	8,961.22	48.79
716.200 DENTAL INSURANCE	875.00	416.70	69.45	458.30	47.62
716.300 OPTICAL INSURANCE	300.00	4.20	0.70	295.80	1.40
716.400 LIFE INSURANCE	625.00	306.90	51.15	318.10	49.10
716.500 LONG - TERM DISABILITY	950.00	483.78	80.63	466.22	50.92
717.000 UNEMPLOYMENT INSURANCE	150.00	0.00	0.00	150.00	0.00
718.000 RETIREMENT	32,750.00	0.00	0.00	32,750.00	0.00
719.000 WORKERS' COMPENSATION	350.00	240.00	0.00	110.00	68.57
728.000 OPERATING SUPPLIES	2,000.00	541.73	0.00	1,458.27	27.09
802.000 ADVERTISING	3,300.00	953.77	238.14	2,346.23	28.90
818.000 CONTRACTUAL SERVICES	12,050.00	1,141.30	0.00	10,908.70	9.47
833.000 EQUIPMENT MAINTENANCE	5,550.00	2,725.12	0.00	2,824.88	49.10
858.000 MEMBERSHIPS & DUES	350.00	240.00	230.00	110.00	68.57
860.000 EDUCATION & TRAINING	600.00	600.00	0.00	0.00	100.00
978.000 EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 215-CLERK	200,950.00	76,913.82	9,936.40	124,036.18	38.28
Dept 226-PERSONNEL					
702.100 SALARIES	118,800.00	56,700.98	8,863.41	62,099.02	47.73
715.000 SOCIAL SECURITY (FICA)	9,100.00	4,277.84	668.44	4,822.16	47.01
716.100 HEALTH INSURANCE	8,700.00	0.00	0.00	8,700.00	0.00
716.200 DENTAL INSURANCE	1,850.00	872.52	145.42	977.48	47.16
716.300 OPTICAL INSURANCE	325.00	4.20	0.70	320.80	1.29
716.400 LIFE INSURANCE	725.00	358.38	59.73	366.62	49.43
716.500 LONG - TERM DISABILITY	1,175.00	595.50	99.25	579.50	50.68
717.000 UNEMPLOYMENT INSURANCE	125.00	0.00	0.00	125.00	0.00
718.000 RETIREMENT	17,575.00	0.00	0.00	17,575.00	0.00
718.200 DEFINED CONTRIBUTION	3,000.00	1,313.77	211.46	1,686.23	43.79
719.000 WORKERS' COMPENSATION	450.00	369.00	0.00	81.00	82.00
728.000 OPERATING SUPPLIES	2,900.00	487.63	31.51	2,412.37	16.81
802.000 ADVERTISING	0.00	605.18	160.96	(605.18)	100.00
818.000 CONTRACTUAL SERVICES	5,000.00	8,252.25	1,591.50	(3,252.25)	165.05
833.000 EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
856.000 MISCELLANEOUS	500.00	34.25	0.00	465.75	6.85
858.000 MEMBERSHIPS & DUES	500.00	230.00	0.00	270.00	46.00
860.000 EDUCATION & TRAINING	2,000.00	786.78	0.00	1,213.22	39.34
978.000 EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 226-PERSONNEL	181,225.00	74,888.28	11,832.38	106,336.72	41.32
Dept 253-TREASURY					
702.100 SALARIES	136,600.00	61,551.70	9,564.55	75,048.30	45.06
715.000 SOCIAL SECURITY (FICA)	10,450.00	4,528.06	702.65	5,921.94	43.33
716.100 HEALTH INSURANCE	29,200.00	16,378.86	2,729.81	12,821.14	56.09
716.200 DENTAL INSURANCE	1,925.00	915.99	152.67	1,009.01	47.58
716.300 OPTICAL INSURANCE	375.00	4.80	0.80	370.20	1.28
716.400 LIFE INSURANCE	950.00	461.53	76.92	488.47	48.58
716.500 LONG - TERM DISABILITY	1,200.00	617.81	102.97	582.19	51.48
717.000 UNEMPLOYMENT INSURANCE	200.00	0.00	0.00	200.00	0.00
718.000 RETIREMENT	42,725.00	0.00	0.00	42,725.00	0.00
718.200 DEFINED CONTRIBUTION	450.00	0.00	0.00	450.00	0.00
719.000 WORKERS' COMPENSATION	400.00	495.00	0.00	(95.00)	123.75
728.000 OPERATING SUPPLIES	2,900.00	93.94	10.95	2,806.06	3.24
818.000 CONTRACTUAL SERVICES	11,500.00	6,271.79	1,740.79	5,228.21	54.54
833.000 EQUIPMENT MAINTENANCE	750.00	0.00	0.00	750.00	0.00
858.000 MEMBERSHIPS & DUES	400.00	285.00	100.00	115.00	71.25
860.000 EDUCATION & TRAINING	2,400.00	0.00	0.00	2,400.00	0.00
862.000 OVER & SHORT	0.00	(30.41)	(30.00)	30.41	100.00
Total Dept 253-TREASURY	242,425.00	91,574.07	15,152.11	150,850.93	37.77

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 258-INFORMATION & TECHNOLOGY					
728.000 OPERATING SUPPLIES	8,000.00	2,686.96	819.14	5,313.04	33.59
818.000 CONTRACTUAL SERVICES	101,000.00	38,232.48	16,184.00	62,767.52	37.85
833.000 EQUIPMENT MAINTENANCE	500.00	257.00	0.00	243.00	51.40
845.000 LEASE	26,275.00	0.00	0.00	26,275.00	0.00
978.000 EQUIPMENT	31,200.00	43,455.03	17,206.46	(12,255.03)	139.28
Total Dept 258-INFORMATION & TECHNOLOGY	166,975.00	84,631.47	34,209.60	82,343.53	50.69
Dept 265-BUILDING & GROUNDS					
702.200 WAGES	35,800.00	12,033.02	1,717.56	23,766.98	33.61
702.800 ACCRUED SICK LEAVE	0.00	269.92	0.00	(269.92)	100.00
703.000 OTHER COMPENSATION	5,300.00	2,377.55	269.92	2,922.45	44.86
715.000 SOCIAL SECURITY (FICA)	2,875.00	1,356.28	203.33	1,518.72	47.17
716.100 HEALTH INSURANCE	11,650.00	2,846.28	474.38	8,803.72	24.43
716.200 DENTAL INSURANCE	575.00	271.80	45.30	303.20	47.27
716.300 OPTICAL INSURANCE	150.00	23.85	0.35	126.15	15.90
716.400 LIFE INSURANCE	100.00	39.60	6.60	60.40	39.60
717.000 UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
718.000 RETIREMENT	9,700.00	0.00	0.00	9,700.00	0.00
719.000 WORKERS' COMPENSATION	875.00	759.00	0.00	116.00	86.74
728.000 OPERATING SUPPLIES	3,000.00	850.55	100.08	2,149.45	28.35
820.100 ELECTRICITY	19,000.00	8,868.35	1,669.82	10,131.65	46.68
820.200 GAS	3,500.00	1,312.88	865.90	2,187.12	37.51
820.400 WATER & SEWER	2,600.00	863.60	0.00	1,736.40	33.22
831.000 BUILDING MAINTENANCE	60,000.00	16,252.67	0.00	43,747.33	27.09
843.000 EQUIPMENT RENTAL	4,200.00	1,974.23	74.77	2,225.77	47.01
Total Dept 265-BUILDING & GROUNDS	159,400.00	50,099.58	5,428.01	109,300.42	31.43
Dept 299-GENERAL ADMIN					
728.000 OPERATING SUPPLIES	22,500.00	11,538.20	3,243.13	10,961.80	51.28
810.000 INSURANCE & BONDS	115,000.00	236,439.00	59,109.75	(121,439.00)	205.60
818.000 CONTRACTUAL SERVICES	8,000.00	16,828.84	15,162.00	(8,828.84)	210.36
820.300 TELEPHONE	14,500.00	7,081.13	1,270.08	7,418.87	48.84
833.000 EQUIPMENT MAINTENANCE	1,500.00	360.00	0.00	1,140.00	24.00
845.000 LEASE	10,500.00	0.00	0.00	10,500.00	0.00
850.000 BAD DEBT EXPENSE	70,000.00	(1,887.28)	19,346.71	71,887.28	(2.70)
856.000 MISCELLANEOUS	3,000.00	2,377.70	894.24	622.30	79.26
858.000 MEMBERSHIPS & DUES	38,000.00	37,878.00	0.00	122.00	99.68
978.000 EQUIPMENT	55,000.00	55,000.00	0.00	0.00	100.00
978.100 COL - EQUIPMENT - INTEREST	8,100.00	4,817.50	0.00	3,282.50	59.48
Total Dept 299-GENERAL ADMIN	346,100.00	370,433.09	99,025.91	(24,333.09)	107.03

User: RCWilliams

PERIOD ENDING 12/31/2013

DB: Owosso

% Fiscal Year Completed: 50.41

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 300-POLICE					
702.100 SALARIES	1,026,750.00	452,709.94	73,898.25	574,040.06	44.09
702.120 SALARIES-MAGNET	51,000.00	26,735.71	3,937.52	24,264.29	52.42
702.200 WAGES	9,800.00	5,045.30	860.37	4,754.70	51.48
702.300 OVERTIME	27,000.00	16,075.13	832.04	10,924.87	59.54
702.400 WAGES - TEMPORARY	9,000.00	3,897.65	770.40	5,102.35	43.31
702.600 UNIFORMS	1,200.00	600.00	0.00	600.00	50.00
702.800 ACCRUED SICK LEAVE	5,200.00	3,201.28	0.00	1,998.72	61.56
703.000 CROSSING GUARDS	47,000.00	19,351.18	4,065.94	27,648.82	41.17
715.000 SOCIAL SECURITY (FICA)	21,225.00	11,115.00	1,816.93	10,110.00	52.37
716.100 HEALTH INSURANCE	221,875.00	97,879.47	18,155.67	123,995.53	44.11
716.200 DENTAL INSURANCE	8,450.00	4,203.55	689.22	4,246.45	49.75
716.300 OPTICAL INSURANCE	600.00	147.91	3.17	452.09	24.65
716.400 LIFE INSURANCE	1,275.00	682.36	105.05	592.64	53.52
716.500 LONG - TERM DISABILITY	2,075.00	895.31	170.98	1,179.69	43.15
716.600 PHYSICALS	200.00	0.00	0.00	200.00	0.00
717.000 UNEMPLOYMENT INSURANCE	1,325.00	60.50	0.00	1,264.50	4.57
718.000 RETIREMENT	38,875.00	0.00	0.00	38,875.00	0.00
718.100 MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	59,350.00	27,550.75	4,222.96	31,799.25	46.42
718.200 DEFINED CONTRIBUTION	1,625.00	724.07	116.55	900.93	44.56
719.000 WORKERS' COMPENSATION	20,150.00	18,102.00	0.00	2,048.00	89.84
728.000 OPERATING SUPPLIES	14,000.00	5,239.34	2,624.07	8,760.66	37.42
741.000 UNIFORMS & CLEANING	17,200.00	11,823.55	2,534.00	5,376.45	68.74
751.000 GAS & OIL	43,500.00	17,154.33	2,704.59	26,345.67	39.44
804.000 WITNESS JURY FEES	300.00	30.72	0.00	269.28	10.24
813.000 WRECKER SERVICE	200.00	60.00	0.00	140.00	30.00
818.000 CONTRACTUAL SERVICES	86,800.00	46,349.52	17,376.17	40,450.48	53.40
820.100 ELECTRICITY	8,800.00	3,664.07	759.48	5,135.93	41.64
820.200 GAS	5,900.00	1,073.64	728.49	4,826.36	18.20
820.300 TELEPHONE	5,200.00	2,166.29	343.89	3,033.71	41.66
820.400 WATER & SEWER	2,600.00	651.90	0.00	1,948.10	25.07
820.500 REFUSE	400.00	262.34	95.81	137.66	65.59
831.000 BUILDING MAINTENANCE	10,200.00	2,411.00	2,203.67	7,789.00	23.64
833.000 EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
833.400 EQUIP MAINT - MOBILE	22,000.00	6,424.99	1,816.39	15,575.01	29.20
856.000 MISCELLANEOUS	250.00	112.20	17.00	137.80	44.88
858.000 MEMBERSHIPS & DUES	500.00	195.00	195.00	305.00	39.00
860.000 EDUCATION & TRAINING	3,500.00	465.06	560.00	3,034.94	13.29
978.000 EQUIPMENT	79,875.00	3,928.12	3,928.12	75,946.88	4.92
Total Dept 300-POLICE	1,855,700.00	790,989.18	145,531.73	1,064,710.82	42.62

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 335-FIRE					
702.100 SALARIES	873,525.00	420,863.92	65,687.04	452,661.08	48.18
702.200 WAGES	3,000.00	197.81	69.00	2,802.19	6.59
702.300 OVERTIME	75,000.00	44,239.33	6,224.30	30,760.67	58.99
702.400 WAGES - TEMPORARY	3,000.00	1,122.75	654.75	1,877.25	37.43
702.500 MEAL ALLOWANCE	13,500.00	12,000.00	0.00	1,500.00	88.89
702.600 UNIFORMS	1,800.00	1,500.00	1,500.00	300.00	83.33
702.800 ACCRUED SICK LEAVE	16,025.00	6,391.76	0.00	9,633.24	39.89
715.000 SOCIAL SECURITY (FICA)	16,600.00	8,223.03	1,261.37	8,376.97	49.54
716.100 HEALTH INSURANCE	229,425.00	103,061.23	17,896.88	126,363.77	44.92
716.200 DENTAL INSURANCE	7,875.00	3,931.67	708.30	3,943.33	49.93
716.300 OPTICAL INSURANCE	1,400.00	101.09	5.93	1,298.91	7.22
716.400 LIFE INSURANCE	1,550.00	929.18	145.09	620.82	59.95
716.500 LONG - TERM DISABILITY	8,700.00	3,901.03	679.95	4,798.97	44.84
716.600 PHYSICALS	500.00	2,256.00	0.00	(1,756.00)	451.20
717.000 UNEMPLOYMENT INSURANCE	1,200.00	150.06	0.00	1,049.94	12.51
718.000 RETIREMENT	146,200.00	0.00	0.00	146,200.00	0.00
718.200 DEFINED CONTRIBUTION	1,625.00	737.04	116.53	887.96	45.36
719.000 WORKERS' COMPENSATION	31,550.00	23,649.00	0.00	7,901.00	74.96
728.000 OPERATING SUPPLIES	5,500.00	1,864.46	255.36	3,635.54	33.90
728.100 SUPPLIES	23,000.00	4,768.79	774.37	18,231.21	20.73
741.000 UNIFORMS & CLEANING	2,700.00	1,898.68	462.96	801.32	70.32
751.000 GAS & OIL	20,500.00	9,421.93	1,752.50	11,078.07	45.96
818.000 CONTRACTUAL SERVICES	61,200.00	25,646.52	11,945.24	35,553.48	41.91
820.100 ELECTRICITY	10,200.00	4,360.61	901.60	5,839.39	42.75
820.200 GAS	5,000.00	1,073.65	728.49	3,926.35	21.47
820.300 TELEPHONE	3,000.00	1,143.95	149.59	1,856.05	38.13
820.400 WATER & SEWER	2,600.00	651.90	0.00	1,948.10	25.07
820.500 REFUSE	400.00	262.36	95.82	137.64	65.59
831.000 BUILDING MAINTENANCE	6,500.00	2,730.76	2,302.16	3,769.24	42.01
833.000 EQUIPMENT MAINTENANCE	3,900.00	575.63	224.54	3,324.37	14.76
833.400 EQUIP MAINT - MOBILE	15,700.00	5,293.22	42.00	10,406.78	33.71
860.000 EDUCATION & TRAINING	5,000.00	1,576.00	0.00	3,424.00	31.52
978.000 EQUIPMENT	7,850.00	3,928.11	3,928.11	3,921.89	50.04
Total Dept 335-FIRE	1,605,525.00	698,451.47	118,511.88	907,073.53	43.50
Dept 370-BUILDING AND SAFETY					
702.100 SALARIES	91,300.00	45,807.13	7,081.89	45,492.87	50.17
702.200 WAGES	0.00	173.90	114.70	(173.90)	100.00
715.000 SOCIAL SECURITY (FICA)	7,250.00	3,485.84	545.43	3,764.16	48.08
716.100 HEALTH INSURANCE	8,550.00	2,134.68	355.78	6,415.32	24.97
716.200 DENTAL INSURANCE	1,275.00	654.01	109.00	620.99	51.29
716.300 OPTICAL INSURANCE	150.00	46.28	0.70	103.72	30.85
716.400 LIFE INSURANCE	575.00	281.67	46.94	293.33	48.99
716.500 LONG - TERM DISABILITY	1,050.00	455.76	75.97	594.24	43.41
717.000 UNEMPLOYMENT INSURANCE	125.00	0.00	0.00	125.00	0.00
718.000 RETIREMENT	12,275.00	0.00	0.00	12,275.00	0.00
718.200 DEFINED CONTRIBUTION	2,400.00	1,072.59	172.64	1,327.41	44.69
719.000 WORKERS' COMPENSATION	350.00	294.00	0.00	56.00	84.00
728.000 OPERATING SUPPLIES	4,000.00	1,120.94	53.56	2,879.06	28.02
818.000 CONTRACTUAL SERVICES	21,000.00	7,790.00	1,100.00	13,210.00	37.10
820.300 TELEPHONE	500.00	268.00	53.62	232.00	53.60
833.000 EQUIPMENT MAINTENANCE	100.00	0.00	0.00	100.00	0.00
856.000 MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
858.000 MEMBERSHIPS & DUES	1,000.00	95.00	0.00	905.00	9.50
860.000 EDUCATION & TRAINING	2,000.00	690.68	0.00	1,309.32	34.53
Total Dept 370-BUILDING AND SAFETY	154,000.00	64,370.48	9,710.23	89,629.52	41.80

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 441-PUBLIC WORKS					
702.100 SALARIES	58,275.00	30,471.86	7,404.55	27,803.14	52.29
702.200 WAGES	45,300.00	16,877.84	2,914.71	28,422.16	37.26
703.000 OTHER COMPENSATION	11,900.00	54,719.51	5,641.66	(42,819.51)	459.83
715.000 SOCIAL SECURITY (FICA)	8,300.00	17,549.20	2,958.27	(9,249.20)	211.44
716.100 HEALTH INSURANCE	30,550.00	55,285.67	8,840.64	(24,735.67)	180.97
716.200 DENTAL INSURANCE	1,800.00	3,227.39	539.90	(1,427.39)	179.30
716.300 OPTICAL INSURANCE	275.00	22.12	4.21	252.88	8.04
716.400 LIFE INSURANCE	725.00	517.69	93.99	207.31	71.41
716.500 LONG - TERM DISABILITY	675.00	346.97	66.95	328.03	51.40
717.000 UNEMPLOYMENT INSURANCE	650.00	0.00	0.00	650.00	0.00
718.000 RETIREMENT	35,750.00	0.00	0.00	35,750.00	0.00
718.200 DEFINED CONTRIBUTION	1,450.00	1,494.57	436.80	(44.57)	103.07
719.000 WORKERS' COMPENSATION	4,050.00	17,355.00	0.00	(13,305.00)	428.52
728.000 OPERATING SUPPLIES	2,500.00	1,774.25	680.93	725.75	70.97
751.000 GAS & OIL	4,000.00	1,050.18	87.87	2,949.82	26.25
818.000 CONTRACTUAL SERVICES	2,750.00	4,274.28	0.00	(1,524.28)	155.43
820.100 ELECTRICITY	19,600.00	8,588.52	2,140.36	11,011.48	43.82
820.200 GAS	4,225.00	807.74	534.59	3,417.26	19.12
820.300 TELEPHONE	4,400.00	2,454.13	393.24	1,945.87	55.78
820.400 WATER & SEWER	900.00	228.70	0.00	671.30	25.41
820.500 REFUSE	1,600.00	1,049.22	383.18	550.78	65.58
821.000 STREET LIGHTING	231,200.00	97,864.96	19,937.09	133,335.04	42.33
831.000 BUILDING MAINTENANCE	4,200.00	1,192.25	595.92	3,007.75	28.39
831.100 STORM SEWER MAINTENANCE	23,000.00	5,069.39	4,814.39	17,930.61	22.04
833.400 EQUIP MAINT - MOBILE	200.00	0.00	0.00	200.00	0.00
838.000 MISCELLANEOUS OPERATIONS	2,500.00	521.50	25.43	1,978.50	20.86
843.000 EQUIPMENT RENTAL	14,000.00	9,291.69	1,419.68	4,708.31	66.37
860.000 EDUCATION & TRAINING	2,000.00	706.50	436.50	1,293.50	35.33
860.100 SAFETY TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 441-PUBLIC WORKS	517,775.00	332,741.13	60,350.86	185,033.87	64.26
Dept 528-LEAF AND BRUSH COLLECTION					
702.200 WAGES	45,500.00	36,763.54	5,315.18	8,736.46	80.80
702.400 WAGES - TEMPORARY	0.00	851.00	259.00	(851.00)	100.00
703.000 OTHER COMPENSATION	11,900.00	0.00	0.00	11,900.00	0.00
715.000 SOCIAL SECURITY (FICA)	0.00	65.09	19.81	(65.09)	100.00
716.000 FRINGES	37,400.00	0.00	0.00	37,400.00	0.00
728.000 OPERATING SUPPLIES	2,500.00	1,076.60	153.78	1,423.40	43.06
818.000 CONTRACTUAL SERVICES	0.00	4,000.00	0.00	(4,000.00)	100.00
831.000 BUILDING MAINTENANCE	8,000.00	0.00	0.00	8,000.00	0.00
843.000 EQUIPMENT RENTAL	94,000.00	98,253.53	14,552.03	(4,253.53)	104.53
Total Dept 528-LEAF AND BRUSH COLLECTION	199,300.00	141,009.76	20,299.80	58,290.24	70.75
Dept 585-PARKING					
702.200 WAGES	5,200.00	4,489.19	1,097.68	710.81	86.33
703.000 OTHER COMPENSATION	1,400.00	0.00	0.00	1,400.00	0.00
716.000 FRINGES	4,300.00	0.00	0.00	4,300.00	0.00
728.000 OPERATING SUPPLIES	4,000.00	1,254.89	1,029.79	2,745.11	31.37
834.000 MAINTENANCE	1,300.00	1,792.98	0.00	(492.98)	137.92
843.000 EQUIPMENT RENTAL	4,500.00	3,481.88	1,964.86	1,018.12	77.38
Total Dept 585-PARKING	20,700.00	11,018.94	4,092.33	9,681.06	53.23
Dept 756-PARKS					
702.200 WAGES	68,000.00	34,101.76	2,284.99	33,898.24	50.15
703.000 OTHER COMPENSATION	17,700.00	0.00	0.00	17,700.00	0.00
716.000 FRINGES	55,800.00	0.00	0.00	55,800.00	0.00
728.000 OPERATING SUPPLIES	10,000.00	965.05	0.00	9,034.95	9.65
818.000 CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
820.100 ELECTRICITY	12,400.00	5,786.99	1,189.49	6,613.01	46.67
820.400 WATER & SEWER	8,000.00	3,301.61	0.00	4,698.39	41.27
820.500 REFUSE	300.00	161.22	80.61	138.78	53.74
831.000 BUILDING MAINTENANCE	16,119.50	12,131.17	2,564.22	3,988.33	75.26
831.200 BLDG MAINTENANCE-RENTAL	0.00	1,242.21	272.98	(1,242.21)	100.00
836.200 TREES & GARDEN	0.00	(1,675.00)	0.00	1,675.00	100.00
843.000 EQUIPMENT RENTAL	45,000.00	48,334.65	3,393.45	(3,334.65)	107.41
971.000 LAND	0.00	2,348.34	0.00	(2,348.34)	100.00
974.000 SYSTEM IMPROVEMENTS	104,450.00	127,215.69	8,685.00	(22,765.69)	121.80
Total Dept 756-PARKS	339,769.50	233,913.69	18,470.74	105,855.81	68.84

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 101 - GENERAL FUND					
Expenditures					
Dept 966-TRANSFERS OUT					
999.297 TRANSFER TO HISTORICAL COMMISSION	40,950.00	20,472.00	3,413.00	20,478.00	49.99
999.700 TRANSFER TO AIRPORT	7,000.00	6,978.00	3,489.00	22.00	99.69
999.731 TRANSFER-RETIREMENT	56,000.00	0.00	0.00	56,000.00	0.00
Total Dept 966-TRANSFERS OUT	<u>103,950.00</u>	<u>27,450.00</u>	<u>6,902.00</u>	<u>76,500.00</u>	<u>26.41</u>
TOTAL Expenditures	<u>6,609,619.50</u>	<u>3,267,394.90</u>	<u>594,727.99</u>	<u>3,342,224.60</u>	<u>49.43</u>
Fund 101:					
TOTAL REVENUES	6,721,250.00	4,887,332.39	130,751.65	1,833,917.61	72.71
TOTAL EXPENDITURES	<u>6,609,619.50</u>	<u>3,267,394.90</u>	<u>594,727.99</u>	<u>3,342,224.60</u>	<u>49.43</u>
NET OF REVENUES & EXPENDITURES	111,630.50	1,619,937.49	(463,976.34)	(1,508,306.99)	1,451.16

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PERIOD ENDING 12/31/2013

DB: Owosso

% Fiscal Year Completed: 50.41

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 202 - MAJOR STREET FUND					
Revenues					
Dept 000					
539.529 METRO AUTHORITY (STATE FUNDS)	34,400.00	0.00	0.00	34,400.00	0.00
539.546 TRUNKLINE MAINTENANCE	37,600.00	6,452.75	0.00	31,147.25	17.16
539.569 GAS & WEIGHT TAX	708,300.00	193,933.31	0.00	514,366.69	27.38
695.411 TRANSFER FROM STREET PROGRAM	262,850.00	0.00	0.00	262,850.00	0.00
695.672 SPECIAL ASSESSMENT	254,625.00	0.00	0.00	254,625.00	0.00
Total Dept 000	1,297,775.00	200,386.06	0.00	1,097,388.94	15.44
TOTAL Revenues	1,297,775.00	200,386.06	0.00	1,097,388.94	15.44
Expenditures					
Dept 451-CONSTRUCTION					
818.000 CONTRACTUAL SERVICES	489,500.00	28,361.83	0.00	461,138.17	5.79
Total Dept 451-CONSTRUCTION	489,500.00	28,361.83	0.00	461,138.17	5.79
Dept 463-STREET MAINTENANCE					
702.200 WAGES	24,000.00	15,538.92	1,242.52	8,461.08	64.75
716.000 FRINGES	26,000.00	0.00	0.00	26,000.00	0.00
728.000 OPERATING SUPPLIES	10,000.00	(9,798.95)	100.10	19,798.95	(97.99)
818.000 CONTRACTUAL SERVICES	261,450.00	106,076.32	0.00	155,373.68	40.57
843.000 EQUIPMENT RENTAL	26,000.00	28,191.40	2,253.73	(2,191.40)	108.43
Total Dept 463-STREET MAINTENANCE	347,450.00	140,007.69	3,596.35	207,442.31	40.30
Dept 473-BRIDGE MAINTENANCE					
702.200 WAGES	2,000.00	359.54	321.54	1,640.46	17.98
716.000 FRINGES	2,200.00	0.00	0.00	2,200.00	0.00
843.000 EQUIPMENT RENTAL	750.00	359.90	341.20	390.10	47.99
Total Dept 473-BRIDGE MAINTENANCE	4,950.00	719.44	662.74	4,230.56	14.53
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
702.200 WAGES	2,600.00	1,399.30	352.60	1,200.70	53.82
716.000 FRINGES	2,900.00	0.00	0.00	2,900.00	0.00
728.000 OPERATING SUPPLIES	3,000.00	1,759.59	141.20	1,240.41	58.65
818.000 CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
820.000 UTILITIES	2,800.00	36.02	10.93	2,763.98	1.29
843.000 EQUIPMENT RENTAL	1,900.00	830.59	544.62	1,069.41	43.72
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE	18,200.00	4,025.50	1,049.35	14,174.50	22.12
Dept 478-SNOW & ICE CONTROL					
702.200 WAGES	8,500.00	5,014.53	4,961.64	3,485.47	58.99
716.000 FRINGES	9,200.00	0.00	0.00	9,200.00	0.00
728.000 OPERATING SUPPLIES	35,000.00	20,264.25	17,933.25	14,735.75	57.90
843.000 EQUIPMENT RENTAL	14,800.00	9,265.01	9,208.91	5,534.99	62.60
Total Dept 478-SNOW & ICE CONTROL	67,500.00	34,543.79	32,103.80	32,956.21	51.18
Dept 480-TREE TRIMMING					
702.200 WAGES	8,000.00	2,462.58	130.26	5,537.42	30.78
716.000 FRINGES	8,700.00	0.00	0.00	8,700.00	0.00
728.000 OPERATING SUPPLIES	5,000.00	921.00	0.00	4,079.00	18.42
843.000 EQUIPMENT RENTAL	14,000.00	3,175.96	110.55	10,824.04	22.69
Total Dept 480-TREE TRIMMING	35,700.00	6,559.54	240.81	29,140.46	18.37

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 202 - MAJOR STREET FUND					
Expenditures					
Dept 482-ADMINISTRATION & ENGINEERING					
702.100 SALARIES	30,100.00	25,357.94	4,061.26	4,742.06	84.25
715.000 SOCIAL SECURITY (FICA)	2,400.00	1,908.06	305.56	491.94	79.50
716.100 HEALTH INSURANCE	6,225.00	1,935.46	322.58	4,289.54	31.09
716.200 DENTAL INSURANCE	450.00	197.63	26.72	252.37	43.92
716.300 OPTICAL INSURANCE	50.00	1.23	0.20	48.77	2.46
716.400 LIFE INSURANCE	175.00	86.59	14.43	88.41	49.48
716.500 LONG - TERM DISABILITY	300.00	145.34	24.23	154.66	48.45
718.000 RETIREMENT	3,100.00	0.00	0.00	3,100.00	0.00
719.000 WORKERS' COMPENSATION	300.00	354.00	0.00	(54.00)	118.00
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	200.00	0.00	0.00	200.00	0.00
999.101 CONTRIBUTION-GF ADMIN	70,800.00	35,400.00	5,900.00	35,400.00	50.00
Total Dept 482-ADMINISTRATION & ENGINEERING	114,100.00	65,386.25	10,654.98	48,713.75	57.31
Dept 484-TRUNKLINE SUPERVISOR					
702.100 SALARIES	2,200.00	594.60	0.00	1,605.40	27.03
Total Dept 484-TRUNKLINE SUPERVISOR	2,200.00	594.60	0.00	1,605.40	27.03
Dept 485-LOCAL STREET TRANSFER					
999.203 TRANSFER TO LOCAL STREET	185,775.00	48,483.34	0.00	137,291.66	26.10
Total Dept 485-LOCAL STREET TRANSFER	185,775.00	48,483.34	0.00	137,291.66	26.10
Dept 486-TRUNKLINE SURFACE MAINTENANCE					
702.200 WAGES	300.00	642.31	60.52	(342.31)	214.10
716.000 FRINGES	400.00	0.00	0.00	400.00	0.00
728.000 OPERATING SUPPLIES	400.00	193.04	97.68	206.96	48.26
843.000 EQUIPMENT RENTAL	250.00	1,333.81	21.94	(1,083.81)	533.52
Total Dept 486-TRUNKLINE SURFACE MAINTENANCE	1,350.00	2,169.16	180.14	(819.16)	160.68
Dept 488-TRUNKLINE SWEEPING & FLUSHING					
702.200 WAGES	300.00	238.01	88.15	61.99	79.34
716.000 FRINGES	400.00	0.00	0.00	400.00	0.00
843.000 EQUIPMENT RENTAL	1,250.00	1,098.89	422.65	151.11	87.91
Total Dept 488-TRUNKLINE SWEEPING & FLUSHING	1,950.00	1,336.90	510.80	613.10	68.56
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL					
702.200 WAGES	100.00	252.30	0.00	(152.30)	252.30
716.000 FRINGES	200.00	0.00	0.00	200.00	0.00
843.000 EQUIPMENT RENTAL	125.00	25.84	0.00	99.16	20.67
Total Dept 490-TRUNKLINE TREE TRIIM & REMOVAL	425.00	278.14	0.00	146.86	65.44
Dept 491-TRUNKLINE STORM DRAIN, CURBS					
702.200 WAGES	600.00	226.98	0.00	373.02	37.83
716.000 FRINGES	700.00	0.00	0.00	700.00	0.00
843.000 EQUIPMENT RENTAL	700.00	112.66	0.00	587.34	16.09
Total Dept 491-TRUNKLINE STORM DRAIN, CURBS	2,000.00	339.64	0.00	1,660.36	16.98
Dept 492-TRUNKLINE ROADSIDE CLEANUP					
702.200 WAGES	100.00	8.82	0.00	91.18	8.82
716.000 FRINGES	125.00	0.00	0.00	125.00	0.00
843.000 EQUIPMENT RENTAL	50.00	6.09	0.00	43.91	12.18
Total Dept 492-TRUNKLINE ROADSIDE CLEANUP	275.00	14.91	0.00	260.09	5.42
Dept 494-TRUNKLINE TRAFFIC SIGNS					
702.200 WAGES	75.00	92.55	29.55	(17.55)	123.40
716.000 FRINGES	100.00	0.00	0.00	100.00	0.00
843.000 EQUIPMENT RENTAL	100.00	17.59	8.24	82.41	17.59
Total Dept 494-TRUNKLINE TRAFFIC SIGNS	275.00	110.14	37.79	164.86	40.05

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 202 - MAJOR STREET FUND					
Expenditures					
Dept 496-TRUNKLINE TRAFFIC SIGNALS					
702.200 WAGES	150.00	0.00	0.00	150.00	0.00
716.000 FRINGES	175.00	0.00	0.00	175.00	0.00
820.100 ELECTRICITY	1,300.00	629.10	104.85	670.90	48.39
843.000 EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 496-TRUNKLINE TRAFFIC SIGNALS	1,725.00	629.10	104.85	1,095.90	36.47
Dept 497-TRUNKLINE SNOW & ICE CONTROL					
702.200 WAGES	2,000.00	959.45	959.45	1,040.55	47.97
716.000 FRINGES	2,200.00	0.00	0.00	2,200.00	0.00
728.000 OPERATING SUPPLIES	13,000.00	4,222.76	3,756.56	8,777.24	32.48
843.000 EQUIPMENT RENTAL	3,700.00	2,084.64	2,084.64	1,615.36	56.34
Total Dept 497-TRUNKLINE SNOW & ICE CONTROL	20,900.00	7,266.85	6,800.65	13,633.15	34.77
Dept 502-TRUNKLINE LEAVE & INS BENEFITS					
702.200 WAGES	3,500.00	1,768.89	0.00	1,731.11	50.54
Total Dept 502-TRUNKLINE LEAVE & INS BENEFITS	3,500.00	1,768.89	0.00	1,731.11	50.54
TOTAL Expenditures	1,297,775.00	342,595.71	55,942.26	955,179.29	26.40
Fund 202:					
TOTAL REVENUES	1,297,775.00	200,386.06	0.00	1,097,388.94	15.44
TOTAL EXPENDITURES	1,297,775.00	342,595.71	55,942.26	955,179.29	26.40
NET OF REVENUES & EXPENDITURES	0.00	(142,209.65)	(55,942.26)	142,209.65	100.00

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DB: Owosso

% Fiscal Year Completed: 50.41

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 203 - LOCAL STREET FUND					
Revenues					
Dept 000					
539.529 METRO AUTHORITY (STATE FUNDS)	12,100.00	0.00	0.00	12,100.00	0.00
539.569 GAS & WEIGHT TAX	259,500.00	70,611.54	0.00	188,888.46	27.21
695.202 MAJOR STREET TRANSFER	185,775.00	48,483.34	0.00	137,291.66	26.10
695.411 TRANSFER FROM CAPITAL PROJECTS	269,150.00	0.00	0.00	269,150.00	0.00
695.672 SPECIAL ASSESSMENT	318,625.00	0.00	0.00	318,625.00	0.00
Total Dept 000	1,045,150.00	119,094.88	0.00	926,055.12	11.40
TOTAL Revenues	1,045,150.00	119,094.88	0.00	926,055.12	11.40
Expenditures					
Dept 451-CONSTRUCTION					
818.000 CONTRACTUAL SERVICES	538,300.00	225,945.30	590.07	312,354.70	41.97
843.000 EQUIPMENT RENTAL	0.00	355.30	355.30	(355.30)	100.00
Total Dept 451-CONSTRUCTION	538,300.00	226,300.60	945.37	311,999.40	42.04
Dept 463-STREET MAINTENANCE					
702.200 WAGES	35,000.00	20,890.24	1,070.39	14,109.76	59.69
716.000 FRINGES	37,800.00	0.00	0.00	37,800.00	0.00
728.000 OPERATING SUPPLIES	15,000.00	3,369.84	299.38	11,630.16	22.47
818.000 CONTRACTUAL SERVICES	130,000.00	161,276.34	0.00	(31,276.34)	124.06
843.000 EQUIPMENT RENTAL	48,900.00	53,787.78	3,454.68	(4,887.78)	110.00
Total Dept 463-STREET MAINTENANCE	266,700.00	239,324.20	4,824.45	27,375.80	89.74
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
702.200 WAGES	3,600.00	1,058.04	579.29	2,541.96	29.39
716.000 FRINGES	3,900.00	0.00	0.00	3,900.00	0.00
728.000 OPERATING SUPPLIES	4,000.00	583.45	179.20	3,416.55	14.59
843.000 EQUIPMENT RENTAL	1,600.00	359.98	163.63	1,240.02	22.50
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE	13,100.00	2,001.47	922.12	11,098.53	15.28
Dept 478-SNOW & ICE CONTROL					
702.200 WAGES	6,500.00	3,165.42	3,112.53	3,334.58	48.70
716.000 FRINGES	7,100.00	0.00	0.00	7,100.00	0.00
728.000 OPERATING SUPPLIES	23,000.00	8,406.14	8,406.14	14,593.86	36.55
843.000 EQUIPMENT RENTAL	12,000.00	6,367.81	6,339.76	5,632.19	53.07
Total Dept 478-SNOW & ICE CONTROL	48,600.00	17,939.37	17,858.43	30,660.63	36.91
Dept 480-TREE TRIMMING					
702.200 WAGES	24,000.00	8,906.38	190.80	15,093.62	37.11
716.000 FRINGES	26,000.00	0.00	0.00	26,000.00	0.00
728.000 OPERATING SUPPLIES	2,500.00	4,634.90	0.00	(2,134.90)	185.40
818.000 CONTRACTUAL SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
843.000 EQUIPMENT RENTAL	31,100.00	8,667.57	332.76	22,432.43	27.87
Total Dept 480-TREE TRIMMING	91,100.00	22,208.85	523.56	68,891.15	24.38
Dept 482-ADMINISTRATION & ENGINEERING					
702.100 SALARIES	38,725.00	29,458.19	4,686.82	9,266.81	76.07
715.000 SOCIAL SECURITY (FICA)	3,025.00	2,187.67	347.94	837.33	72.32
716.100 HEALTH INSURANCE	11,100.00	3,757.04	626.17	7,342.96	33.85
716.200 DENTAL INSURANCE	725.00	306.13	38.96	418.87	42.22
716.300 OPTICAL INSURANCE	75.00	1.82	0.31	73.18	2.43
716.400 LIFE INSURANCE	200.00	96.93	16.15	103.07	48.47
716.500 LONG - TERM DISABILITY	375.00	187.89	31.31	187.11	50.10
718.000 RETIREMENT	6,775.00	0.00	0.00	6,775.00	0.00
719.000 WORKERS' COMPENSATION	400.00	285.00	0.00	115.00	71.25
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	50.00	0.00	0.00	50.00	0.00
999.101 CONTRIBUTION-GF ADMIN	25,900.00	12,952.00	2,158.00	12,948.00	50.01
Total Dept 482-ADMINISTRATION & ENGINEERING	87,350.00	49,232.67	7,905.66	38,117.33	56.36
TOTAL Expenditures	1,045,150.00	557,007.16	32,979.59	488,142.84	53.29

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013	MONTH 12/31/20	BALANCE	
		NORMAL (ABNORM)	INCREASE (DECR)	NORMAL (ABNORM)	
Fund 203 - LOCAL STREET FUND					
Fund 203:					
TOTAL REVENUES	1,045,150.00	119,094.88	0.00	926,055.12	11.40
TOTAL EXPENDITURES	1,045,150.00	557,007.16	32,979.59	488,142.84	53.29
NET OF REVENUES & EXPENDITURES	0.00	(437,912.28)	(32,979.59)	437,912.28	100.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 273 - CDBG REVOLVING LOAN FUND					
Revenues					
Dept 000					
664.664 INTEREST INCOME	0.00	226.83	6.02	(226.83)	100.00
671.675 LOAN REPAYMENTS	19,450.00	13,584.38	948.81	5,865.62	69.84
695.699 APPROPRIATION OF FUND BALANCE	50,125.00	0.00	0.00	50,125.00	0.00
Total Dept 000	69,575.00	13,811.21	954.83	55,763.79	19.85
TOTAL Revenues	69,575.00	13,811.21	954.83	55,763.79	19.85
Expenditures					
Dept 200-GEN SERVICES					
818.200 REHABILITATION	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 200-GEN SERVICES	50,000.00	0.00	0.00	50,000.00	0.00
Dept 966-TRANSFERS OUT					
999.275 TRANSFER TO HOUSING/RDEVLPMT	19,575.00	0.00	0.00	19,575.00	0.00
Total Dept 966-TRANSFERS OUT	19,575.00	0.00	0.00	19,575.00	0.00
TOTAL Expenditures	69,575.00	0.00	0.00	69,575.00	0.00
Fund 273:					
TOTAL REVENUES	69,575.00	13,811.21	954.83	55,763.79	19.85
TOTAL EXPENDITURES	69,575.00	0.00	0.00	69,575.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	13,811.21	954.83	(13,811.21)	100.00

User: RCWilliams

PERIOD ENDING 12/31/2013

DB: Owosso

% Fiscal Year Completed: 50.41

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 275 - HOUSING & REDEVELOPMENT					
Revenues					
Dept 000					
501.520 GRANT-MSHDA:HO	70,000.00	0.00	0.00	70,000.00	0.00
501.521 GRANT-MSHDA:RR	87,500.00	0.00	0.00	87,500.00	0.00
600.626 CHARGE FOR SERVICES RENDERED	30,000.00	14,991.79	14,991.79	15,008.21	49.97
600.634 CHARGES FOR ADMIN SERVICES	22,750.00	0.00	0.00	22,750.00	0.00
695.273 TRANSFER FROM CDBG (ADVANCE)	19,575.00	0.00	0.00	19,575.00	0.00
Total Dept 000	229,825.00	14,991.79	14,991.79	214,833.21	6.52
TOTAL Revenues	229,825.00	14,991.79	14,991.79	214,833.21	6.52
Expenditures					
Dept 690-GENERAL SERVICES					
702.100 SALARIES	48,100.00	23,051.31	3,686.11	25,048.69	47.92
715.000 SOCIAL SECURITY (FICA)	3,700.00	1,591.03	254.25	2,108.97	43.00
716.100 HEALTH INSURANCE	15,800.00	7,762.50	1,293.75	8,037.50	49.13
716.200 DENTAL INSURANCE	925.00	436.26	72.71	488.74	47.16
716.300 OPTICAL INSURANCE	75.00	2.10	0.35	72.90	2.80
716.400 LIFE INSURANCE	325.00	186.12	31.02	138.88	57.27
716.500 LONG - TERM DISABILITY	500.00	247.56	41.26	252.44	49.51
717.000 UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
718.200 DEFINED CONTRIBUTION	1,925.00	922.03	147.44	1,002.97	47.90
719.000 WORKERS' COMPENSATION	125.00	99.00	0.00	26.00	79.20
728.000 OPERATING SUPPLIES	500.00	144.57	0.00	355.43	28.91
818.000 CONTRACTUAL SERVICES	157,500.00	539.95	42.21	156,960.05	0.34
858.000 MEMBERSHIPS & DUES	100.00	0.00	0.00	100.00	0.00
860.000 EDUCATION & TRAINING	175.00	60.00	35.00	115.00	34.29
Total Dept 690-GENERAL SERVICES	229,825.00	35,042.43	5,604.10	194,782.57	15.25
TOTAL Expenditures	229,825.00	35,042.43	5,604.10	194,782.57	15.25
Fund 275:					
TOTAL REVENUES	229,825.00	14,991.79	14,991.79	214,833.21	6.52
TOTAL EXPENDITURES	229,825.00	35,042.43	5,604.10	194,782.57	15.25
NET OF REVENUES & EXPENDITURES	0.00	(20,050.64)	9,387.69	20,050.64	100.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
Revenues					
Dept 000					
401.407 OBRA:TAX CAPTURE	10,825.00	0.00	0.00	10,825.00	0.00
Total Dept 000	10,825.00	0.00	0.00	10,825.00	0.00
TOTAL Revenues	10,825.00	0.00	0.00	10,825.00	0.00
Expenditures					
Dept 730-PROFESSIONAL SERVICES					
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	750.00	0.00	0.00	750.00	0.00
Total Dept 730-PROFESSIONAL SERVICES	750.00	0.00	0.00	750.00	0.00
Dept 905-DEBT SERVICE					
980.991 PRINCIPAL	7,325.00	0.00	0.00	7,325.00	0.00
Total Dept 905-DEBT SERVICE	7,325.00	0.00	0.00	7,325.00	0.00
Dept 964-TAX REIMBURSEMENTS					
969.000 DEVELOPER REIMBURSEMENT	2,750.00	0.00	0.00	2,750.00	0.00
Total Dept 964-TAX REIMBURSEMENTS	2,750.00	0.00	0.00	2,750.00	0.00
TOTAL Expenditures	10,825.00	0.00	0.00	10,825.00	0.00
Fund 283:					
TOTAL REVENUES	10,825.00	0.00	0.00	10,825.00	0.00
TOTAL EXPENDITURES	10,825.00	0.00	0.00	10,825.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
	AMENDED BUDGET	12/31/2013 (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE (ABNORM)	
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
Revenues					
Dept 000					
401.407 OBRA:TAX CAPTURE	4,975.00	0.00	0.00	4,975.00	0.00
Total Dept 000	4,975.00	0.00	0.00	4,975.00	0.00
TOTAL Revenues	4,975.00	0.00	0.00	4,975.00	0.00
Expenditures					
Dept 730-PROFESSIONAL SERVICES					
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	975.00	0.00	0.00	975.00	0.00
Total Dept 730-PROFESSIONAL SERVICES	975.00	0.00	0.00	975.00	0.00
Dept 964-TAX REIMBURSEMENTS					
969.000 DEVELOPER REIMBURSEMENT	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 964-TAX REIMBURSEMENTS	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL Expenditures	4,975.00	0.00	0.00	4,975.00	0.00
Fund 289:					
TOTAL REVENUES	4,975.00	0.00	0.00	4,975.00	0.00
TOTAL EXPENDITURES	4,975.00	0.00	0.00	4,975.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL Revenues)					
Dept 000					
401.407 OBRA:TAX CAPTURE	2,100.00	0.00	0.00	2,100.00	0.00
671.676 DONATIONS	7,725.00	0.00	0.00	7,725.00	0.00
Total Dept 000	9,825.00	0.00	0.00	9,825.00	0.00
TOTAL Revenues	9,825.00	0.00	0.00	9,825.00	0.00
Expenditures					
Dept 730-PROFESSIONAL SERVICES					
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	875.00	0.00	0.00	875.00	0.00
Total Dept 730-PROFESSIONAL SERVICES	875.00	0.00	0.00	875.00	0.00
Dept 964-TAX REIMBURSEMENTS					
969.000 DEVELOPER REIMBURSEMENT	8,950.00	0.00	0.00	8,950.00	0.00
Total Dept 964-TAX REIMBURSEMENTS	8,950.00	0.00	0.00	8,950.00	0.00
TOTAL Expenditures	9,825.00	0.00	0.00	9,825.00	0.00
Fund 291:					
TOTAL REVENUES	9,825.00	0.00	0.00	9,825.00	0.00
TOTAL EXPENDITURES	9,825.00	0.00	0.00	9,825.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
	AMENDED BUDGET	12/31/2013 (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE (ABNORM)	
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT Revenues)					
Dept 000					
401.407 OBRA:TAX CAPTURE	31,325.00	0.00	0.00	31,325.00	0.00
Total Dept 000	31,325.00	0.00	0.00	31,325.00	0.00
TOTAL Revenues	31,325.00	0.00	0.00	31,325.00	0.00
Expenditures					
Dept 730-PROFESSIONAL SERVICES					
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 730-PROFESSIONAL SERVICES	1,000.00	0.00	0.00	1,000.00	0.00
Dept 964-TAX REIMBURSEMENTS					
969.000 DEVELOPER REIMBURSEMENT	30,325.00	0.00	0.00	30,325.00	0.00
Total Dept 964-TAX REIMBURSEMENTS	30,325.00	0.00	0.00	30,325.00	0.00
TOTAL Expenditures	31,325.00	0.00	0.00	31,325.00	0.00
Fund 292:					
TOTAL REVENUES	31,325.00	0.00	0.00	31,325.00	0.00
TOTAL EXPENDITURES	31,325.00	0.00	0.00	31,325.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 297 - HISTORICAL FUND					
Revenues					
Dept 000					
600.600 SALES	3,325.00	2,527.69	387.50	797.31	76.02
664.664 INTEREST INCOME	0.00	25.23	4.70	(25.23)	100.00
664.667 RENTS & DEPOSITS-CASTLE	1,200.00	300.00	150.00	900.00	25.00
664.668 RENTAL INCOME	15,200.00	7,620.00	1,270.00	7,580.00	50.13
671.675 DONATIONS-PRIVATE	7,500.00	4,291.76	262.30	3,208.24	57.22
671.678 FUNDRAISER-BRICKS	4,250.00	183.00	0.00	4,067.00	4.31
671.679 DONATIONS:HOME TOUR	10,000.00	14,716.00	0.00	(4,716.00)	147.16
695.101 GENERAL FUND TRANSFER	40,950.00	20,472.00	3,413.00	20,478.00	49.99
Total Dept 000	82,425.00	50,135.68	5,487.50	32,289.32	60.83
TOTAL Revenues	82,425.00	50,135.68	5,487.50	32,289.32	60.83
Expenditures					
Dept 797-HISTORICAL COMMISSION					
728.000 OPERATING SUPPLIES	4,500.00	89.86	0.00	4,410.14	2.00
728.200 SUPPLIES-HISTORIC COLLECTION	0.00	504.21	24.21	(504.21)	100.00
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	600.00	600.00	0.00	0.00	100.00
810.000 INSURANCE & BONDS	1,000.00	0.00	0.00	1,000.00	0.00
831.000 BUILDING MAINTENANCE	650.00	75.00	0.00	575.00	11.54
856.000 MISCELLANEOUS	1,700.00	4,982.73	82.26	(3,282.73)	293.10
Total Dept 797-HISTORICAL COMMISSION	8,450.00	6,251.80	106.47	2,198.20	73.99
Dept 798-CASTLE					
702.200 WAGES	0.00	2,205.00	885.00	(2,205.00)	100.00
702.400 WAGES - TEMPORARY	26,200.00	4,677.53	933.60	21,522.47	17.85
715.000 SOCIAL SECURITY (FICA)	2,000.00	526.50	139.12	1,473.50	26.33
717.000 UNEMPLOYMENT INSURANCE	0.00	30.80	0.00	(30.80)	100.00
719.000 WORKERS' COMPENSATION	75.00	15.00	0.00	60.00	20.00
728.000 OPERATING SUPPLIES	300.00	90.74	72.00	209.26	30.25
810.000 INSURANCE & BONDS	775.00	0.00	0.00	775.00	0.00
820.000 UTILITIES	6,500.00	1,292.75	408.26	5,207.25	19.89
831.000 BUILDING MAINTENANCE	15,000.00	2,461.22	213.20	12,538.78	16.41
856.000 MISCELLANEOUS	500.00	1,386.47	200.00	(886.47)	277.29
Total Dept 798-CASTLE	51,350.00	12,686.01	2,851.18	38,663.99	24.70
Dept 799-GOULD HOUSE					
810.000 INSURANCE & BONDS	750.00	0.00	0.00	750.00	0.00
820.100 ELECTRICITY	5,500.00	1,453.82	584.16	4,046.18	26.43
820.400 WATER & SEWER	450.00	99.40	0.00	350.60	22.09
831.000 BUILDING MAINTENANCE	14,500.00	2,708.63	147.44	11,791.37	18.68
831.200 BLDG MAINTENANCE-RENTAL	175.00	341.94	305.97	(166.94)	195.39
856.000 MISCELLANEOUS	1,250.00	551.52	229.70	698.48	44.12
Total Dept 799-GOULD HOUSE	22,625.00	5,155.31	1,267.27	17,469.69	22.79
TOTAL Expenditures	82,425.00	24,093.12	4,224.92	58,331.88	29.23
Fund 297:					
TOTAL REVENUES	82,425.00	50,135.68	5,487.50	32,289.32	60.83
TOTAL EXPENDITURES	82,425.00	24,093.12	4,224.92	58,331.88	29.23
NET OF REVENUES & EXPENDITURES	0.00	26,042.56	1,262.58	(26,042.56)	100.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 325 - DEBT SERVICE-2010 GO BONDS					
Revenues					
Dept 000					
401.403 GENERAL PROPERTY TAX	57,025.00	0.00	0.00	57,025.00	0.00
401.430 INDUSTRIAL/COMMERCIAL FACILITIES TAX	515.00	0.00	0.00	515.00	0.00
401.431 OBSOLETE PROPERTY REHAB TAXES(OPRA)	35.00	0.00	0.00	35.00	0.00
Total Dept 000	57,575.00	0.00	0.00	57,575.00	0.00
TOTAL Revenues	57,575.00	0.00	0.00	57,575.00	0.00
Expenditures					
Dept 905-DEBT SERVICE					
980.991 PRINCIPAL	20,000.00	20,000.00	0.00	0.00	100.00
980.995 INTEREST	37,575.00	18,886.25	0.00	18,688.75	50.26
Total Dept 905-DEBT SERVICE	57,575.00	38,886.25	0.00	18,688.75	67.54
TOTAL Expenditures	57,575.00	38,886.25	0.00	18,688.75	67.54
Fund 325:					
TOTAL REVENUES	57,575.00	0.00	0.00	57,575.00	0.00
TOTAL EXPENDITURES	57,575.00	38,886.25	0.00	18,688.75	67.54
NET OF REVENUES & EXPENDITURES	0.00	(38,886.25)	0.00	38,886.25	100.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 327 - 2013 UTGO					
Revenues					
Dept 000					
401.403 GENERAL PROPERTY TAX	10,530.00	0.00	0.00	10,530.00	0.00
401.430 INDUSTRIAL/COMMERCIAL FACILITIES TAX	110.00	0.00	0.00	110.00	0.00
401.431 OBSOLETE PROPERTY REHAB TAXES(OPRA)	10.00	0.00	0.00	10.00	0.00
695.699 APPROPRIATION OF FUND BALANCE	48,850.00	0.00	0.00	48,850.00	0.00
Total Dept 000	59,500.00	0.00	0.00	59,500.00	0.00
TOTAL Revenues	59,500.00	0.00	0.00	59,500.00	0.00
Expenditures					
Dept 905-DEBT SERVICE					
980.991 PRINCIPAL	20,000.00	0.00	0.00	20,000.00	0.00
980.995 INTEREST	38,500.00	0.00	0.00	38,500.00	0.00
980.998 DEBT SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 905-DEBT SERVICE	59,500.00	0.00	0.00	59,500.00	0.00
TOTAL Expenditures	59,500.00	0.00	0.00	59,500.00	0.00
Fund 327:					
TOTAL REVENUES	59,500.00	0.00	0.00	59,500.00	0.00
TOTAL EXPENDITURES	59,500.00	0.00	0.00	59,500.00	0.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00	0.00	0.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
Revenues					
Dept 000					
664.664 INTEREST INCOME	0.00	13.13	13.13	(13.13)	100.00
695.698 OTHER FINANCING SOURCES	0.00	990,000.00	990,000.00	(990,000.00)	100.00
695.699 APPROPRIATION OF FUND BALANCE	532,000.00	0.00	0.00	532,000.00	0.00
Total Dept 000	532,000.00	990,013.13	990,013.13	(458,013.13)	186.09
TOTAL Revenues	532,000.00	990,013.13	990,013.13	(458,013.13)	186.09
Expenditures					
Dept 270-ADMINISTRATIVE					
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	0.00	31,698.00	31,698.00	(31,698.00)	100.00
Total Dept 270-ADMINISTRATIVE	0.00	31,698.00	31,698.00	(31,698.00)	100.00
Dept 901-CAPITAL OUTLAY					
974.000 SYSTEM IMPROVEMENTS	1,120.45	0.00	0.00	1,120.45	0.00
Total Dept 901-CAPITAL OUTLAY	1,120.45	0.00	0.00	1,120.45	0.00
Dept 966-TRANSFERS OUT					
999.202 TRANSFER TO MAJOR STREET	262,850.00	171.34	0.00	262,678.66	0.07
999.203 TRANSFER TO LOCAL STREET	269,150.00	0.00	0.00	269,150.00	0.00
Total Dept 966-TRANSFERS OUT	532,000.00	171.34	0.00	531,828.66	0.03
TOTAL Expenditures	533,120.45	31,869.34	31,698.00	501,251.11	5.98
Fund 411:					
TOTAL REVENUES	532,000.00	990,013.13	990,013.13	(458,013.13)	186.09
TOTAL EXPENDITURES	533,120.45	31,869.34	31,698.00	501,251.11	5.98
NET OF REVENUES & EXPENDITURES	(1,120.45)	958,143.79	958,315.13	(959,264.24)	85,514.1

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 494 - DDA CONSTRUCTION FUND					
Revenues					
Dept 000					
664.664 INTEREST INCOME	0.00	30.59	4.20	(30.59)	100.00
695.699 APPROPRIATION OF FUND BALANCE	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000	20,000.00	30.59	4.20	19,969.41	0.15
TOTAL Revenues	20,000.00	30.59	4.20	19,969.41	0.15
Expenditures					
Dept 901-CAPITAL OUTLAY					
965.530 CAPITAL CONTRIBUTIONS-INFRASTRUCTURE	20,000.00	18,300.00	0.00	1,700.00	91.50
Total Dept 901-CAPITAL OUTLAY	20,000.00	18,300.00	0.00	1,700.00	91.50
TOTAL Expenditures	20,000.00	18,300.00	0.00	1,700.00	91.50
Fund 494:					
TOTAL REVENUES	20,000.00	30.59	4.20	19,969.41	0.15
TOTAL EXPENDITURES	20,000.00	18,300.00	0.00	1,700.00	91.50
NET OF REVENUES & EXPENDITURES	0.00	(18,269.41)	4.20	18,269.41	100.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 588 - TRANSPORTATION FUND					
Revenues					
Dept 000					
401.403 GENERAL PROPERTY TAX	75,575.00	77,849.67	(109.15)	(2,274.67)	103.01
Total Dept 000	75,575.00	77,849.67	(109.15)	(2,274.67)	103.01
TOTAL Revenues	75,575.00	77,849.67	(109.15)	(2,274.67)	103.01
Expenditures					
Dept 200-GEN SERVICES					
818.000 CONTRACTUAL SERVICES	75,575.00	69,143.63	625.13	6,431.37	91.49
Total Dept 200-GEN SERVICES	75,575.00	69,143.63	625.13	6,431.37	91.49
TOTAL Expenditures	75,575.00	69,143.63	625.13	6,431.37	91.49
Fund 588:					
TOTAL REVENUES	75,575.00	77,849.67	(109.15)	(2,274.67)	103.01
TOTAL EXPENDITURES	75,575.00	69,143.63	625.13	6,431.37	91.49
NET OF REVENUES & EXPENDITURES	0.00	8,706.04	(734.28)	(8,706.04)	100.00

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 590 - SEWER FUND					
Revenues					
Dept 000					
401.446 PENALTIES - LATE CHARGES	30,000.00	15,052.25	(59.05)	14,947.75	50.17
450.477 SWR:PERMITS/INSPECTION FEE	0.00	140.00	0.00	(140.00)	100.00
600.601 METERED SALES	1,600,000.00	674,213.39	384,522.57	925,786.61	42.14
664.664 INTEREST INCOME	5,000.00	301.68	56.51	4,698.32	6.03
671.694 MISCELLANEOUS	0.00	2,022.14	2,022.14	(2,022.14)	100.00
Total Dept 000	1,635,000.00	691,729.46	386,542.17	943,270.54	42.31
TOTAL Revenues	1,635,000.00	691,729.46	386,542.17	943,270.54	42.31

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 590 - SEWER FUND					
Expenditures					
Dept 200-GEN SERVICES					
702.100 SALARIES	12,600.00	4,630.81	630.04	7,969.19	36.75
715.000 SOCIAL SECURITY (FICA)	1,500.00	352.15	47.86	1,147.85	23.48
716.100 HEALTH INSURANCE	1,500.00	711.60	118.60	788.40	47.44
716.150 OPEB EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
716.200 DENTAL INSURANCE	100.00	36.24	6.04	63.76	36.24
716.300 OPTICAL INSURANCE	100.00	0.55	0.09	99.45	0.55
716.400 LIFE INSURANCE	100.00	13.38	2.23	86.62	13.38
716.500 LONG - TERM DISABILITY	100.00	21.73	3.63	78.27	21.73
718.000 RETIREMENT	5,000.00	0.00	0.00	5,000.00	0.00
719.000 WORKERS' COMPENSATION	500.00	147.00	0.00	353.00	29.40
728.000 OPERATING SUPPLIES	200.00	7.18	6.34	192.82	3.59
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	2,700.00	0.00	0.00	2,700.00	0.00
810.000 INSURANCE & BONDS	10,000.00	0.00	0.00	10,000.00	0.00
818.000 CONTRACTUAL SERVICES	12,000.00	5,104.72	42.00	6,895.28	42.54
850.000 BAD DEBT EXPENSE	0.00	14.33	0.00	(14.33)	100.00
860.000 EDUCATION & TRAINING	200.00	0.00	0.00	200.00	0.00
890.200 OPERATION & MAINTENANCE	949,000.00	483,612.99	80,298.44	465,387.01	50.96
890.300 REPLACEMENT	88,300.00	44,952.59	22,398.45	43,347.41	50.91
968.000 DEPRECIATION EXPENSE	40,000.00	0.00	0.00	40,000.00	0.00
999.101 CONTRIBUTION-GF ADMIN	40,000.00	20,002.00	3,333.00	19,998.00	50.01
Total Dept 200-GEN SERVICES	1,165,900.00	559,607.27	106,886.72	606,292.73	48.00
Dept 549-SEWER OPERATIONS					
702.100 SALARIES	44,000.00	0.00	0.00	44,000.00	0.00
702.200 WAGES	65,000.00	16,077.40	3,027.58	48,922.60	24.73
702.300 OVERTIME	3,000.00	1,618.08	53.15	1,381.92	53.94
702.800 ACCRUED SICK LEAVE	1,600.00	0.00	0.00	1,600.00	0.00
703.000 OTHER COMPENSATION	0.00	7,224.35	552.00	(7,224.35)	100.00
715.000 SOCIAL SECURITY (FICA)	9,600.00	2,836.72	392.86	6,763.28	29.55
716.100 HEALTH INSURANCE	40,300.00	11,385.00	1,897.50	28,915.00	28.25
716.200 DENTAL INSURANCE	2,000.00	653.24	90.60	1,346.76	32.66
716.300 OPTICAL INSURANCE	400.00	4.20	0.70	395.80	1.05
716.400 LIFE INSURANCE	300.00	79.20	13.20	220.80	26.40
718.000 RETIREMENT	29,000.00	0.00	0.00	29,000.00	0.00
719.000 WORKERS' COMPENSATION	2,500.00	1,047.00	0.00	1,453.00	41.88
728.000 OPERATING SUPPLIES	5,000.00	488.42	0.00	4,511.58	9.77
751.000 GAS & OIL	8,000.00	2,923.30	542.25	5,076.70	36.54
818.000 CONTRACTUAL SERVICES	153,676.75	11,141.91	3,388.50	142,534.84	7.25
833.000 EQUIPMENT MAINTENANCE	0.00	191.50	0.00	(191.50)	100.00
833.200 SEWER REPAIR	20,000.00	69.00	0.00	19,931.00	0.35
833.300 SERVICE LINE REPAIR SEPARATION-SSO	50,000.00	1,600.00	0.00	48,400.00	3.20
836.000 LIFT STATION MAINTENANCE	5,000.00	2,961.37	220.77	2,038.63	59.23
836.100 LIFT STATION UTILITIES	2,200.00	1,135.60	208.34	1,064.40	51.62
843.000 EQUIPMENT RENTAL	30,000.00	6,104.76	829.94	23,895.24	20.35
860.000 EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 549-SEWER OPERATIONS	472,576.75	67,541.05	11,217.39	405,035.70	14.29
Dept 901-CAPITAL OUTLAY					
973.000 CAPITAL OUTLAY - SEWERS	100,000.00	3,564.00	0.00	96,436.00	3.56
979.000 COL-LIFT STATIONS	10,000.00	4,521.00	0.00	5,479.00	45.21
Total Dept 901-CAPITAL OUTLAY	110,000.00	8,085.00	0.00	101,915.00	7.35
Dept 905-DEBT SERVICE					
980.991 PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
980.995 INTEREST	16,200.00	8,084.83	0.00	8,115.17	49.91
Total Dept 905-DEBT SERVICE	51,200.00	8,084.83	0.00	43,115.17	15.79
TOTAL Expenditures	1,799,676.75	643,318.15	118,104.11	1,156,358.60	35.75
Fund 590:					
TOTAL REVENUES	1,635,000.00	691,729.46	386,542.17	943,270.54	42.31
TOTAL EXPENDITURES	1,799,676.75	643,318.15	118,104.11	1,156,358.60	35.75
NET OF REVENUES & EXPENDITURES	(164,676.75)	48,411.31	268,438.06	(213,088.06)	29.40

User: RCWilliams

PERIOD ENDING 12/31/2013

DB: Owosso

% Fiscal Year Completed: 50.41

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 591 - WATER FUND					
Revenues					
Dept 000					
401.446 PENALTIES - LATE CHARGES	40,000.00	22,678.13	(53.33)	17,321.87	56.70
450.477 WTR:PERMITS/INSPECTION FEE	1,000.00	540.00	40.00	460.00	54.00
600.601 METERED SALES	1,996,000.00	826,128.20	486,968.41	1,169,871.80	41.39
600.602 METERED SALES-WHOLESALE-USAGE	176,000.00	107,491.22	16,940.49	68,508.78	61.07
600.603 METERED SALES-WHOLESALE-DEBT	44,200.00	0.00	0.00	44,200.00	0.00
600.604 WATER MAIN REPLACEMENT CHARGE	330,000.00	162,084.16	80,283.97	167,915.84	49.12
600.640 MATERIAL & SERVICE	5,000.00	1,012.98	150.00	3,987.02	20.26
664.664 INTEREST INCOME	5,000.00	1,949.08	95.19	3,050.92	38.98
671.688 HYDRANT RENTAL	15,300.00	0.00	0.00	15,300.00	0.00
671.694 MISCELLANEOUS	2,500.00	675.00	100.00	1,825.00	27.00
671.695 MISCELLANEOUS WATER CHARGES	10,000.00	5,020.00	2,590.00	4,980.00	50.20
Total Dept 000	2,625,000.00	1,127,578.77	587,114.73	1,497,421.23	42.96
TOTAL Revenues	2,625,000.00	1,127,578.77	587,114.73	1,497,421.23	42.96
Expenditures					
Dept 200-GEN SERVICES					
702.100 SALARIES	20,000.00	8,335.01	1,133.97	11,664.99	41.68
715.000 SOCIAL SECURITY (FICA)	2,000.00	633.74	86.11	1,366.26	31.69
716.100 HEALTH INSURANCE	2,500.00	1,280.82	213.47	1,219.18	51.23
716.200 DENTAL INSURANCE	200.00	65.19	10.86	134.81	32.60
716.300 OPTICAL INSURANCE	50.00	0.95	0.16	49.05	1.90
716.400 LIFE INSURANCE	100.00	24.05	4.01	75.95	24.05
716.500 LONG - TERM DISABILITY	100.00	39.12	6.51	60.88	39.12
718.000 RETIREMENT	11,000.00	0.00	0.00	11,000.00	0.00
719.000 WORKERS' COMPENSATION	400.00	216.00	0.00	184.00	54.00
728.000 OPERATING SUPPLIES	2,000.00	1,147.25	935.95	852.75	57.36
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	5,500.00	0.00	0.00	5,500.00	0.00
810.000 INSURANCE & BONDS	45,000.00	0.00	0.00	45,000.00	0.00
818.000 CONTRACTUAL SERVICES	15,000.00	8,719.50	176.69	6,280.50	58.13
845.000 LEASE	750.00	753.98	0.00	(3.98)	100.53
850.000 BAD DEBT EXPENSE	500.00	74.46	0.00	425.54	14.89
860.000 EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
999.101 CONTRIBUTION-GF ADMIN	200,000.00	99,998.00	16,667.00	100,002.00	50.00
Total Dept 200-GEN SERVICES	305,600.00	121,288.07	19,234.73	184,311.93	39.69
Dept 552-WATER UNDERGROUND					
702.100 SALARIES	33,000.00	7,898.96	1,271.37	25,101.04	23.94
702.200 WAGES	115,000.00	47,981.52	8,473.65	67,018.48	41.72
702.400 WAGES - TEMPORARY	3,000.00	0.00	0.00	3,000.00	0.00
703.000 OTHER COMPENSATION	47,000.00	17,841.55	1,815.18	29,158.45	37.96
715.000 SOCIAL SECURITY (FICA)	19,000.00	7,681.29	1,117.14	11,318.71	40.43
716.100 HEALTH INSURANCE	71,000.00	26,133.78	4,355.63	44,866.22	36.81
716.200 DENTAL INSURANCE	3,800.00	1,425.02	253.61	2,374.98	37.50
716.300 OPTICAL INSURANCE	800.00	9.99	1.49	790.01	1.25
716.400 LIFE INSURANCE	600.00	240.58	36.80	359.42	40.10
716.500 LONG - TERM DISABILITY	200.00	330.49	41.40	(130.49)	165.25
718.000 RETIREMENT	53,000.00	0.00	0.00	53,000.00	0.00
718.200 DEFINED CONTRIBUTION	0.00	799.91	111.76	(799.91)	100.00
719.000 WORKERS' COMPENSATION	7,500.00	4,662.00	0.00	2,838.00	62.16
728.000 OPERATING SUPPLIES	5,000.00	1,540.17	54.94	3,459.83	30.80
751.000 GAS & OIL	13,000.00	6,963.50	1,047.81	6,036.50	53.57
818.000 CONTRACTUAL SERVICES	20,000.00	5,353.64	2,374.26	14,646.36	26.77
820.100 ELECTRICITY	3,200.00	1,481.43	337.10	1,718.57	46.29
820.200 GAS	4,000.00	611.55	406.92	3,388.45	15.29
820.300 TELEPHONE	3,400.00	1,260.43	191.61	2,139.57	37.07
833.000 EQUIPMENT MAINTENANCE	2,000.00	912.82	418.32	1,087.18	45.64
833.200 EQUIPMENT MAINT-HYDRANTS & MAINS	120,000.00	53,773.37	5,689.13	66,226.63	44.81
833.300 EQUIP MAINT. METER & SERV	120,000.00	72,886.29	12,841.04	47,113.71	60.74
843.000 EQUIPMENT RENTAL	1,000.00	243.01	0.00	756.99	24.30
860.000 EDUCATION & TRAINING	1,000.00	582.50	187.50	417.50	58.25
968.000 DEPRECIATION EXPENSE	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 552-WATER UNDERGROUND	771,500.00	260,613.80	41,026.66	510,886.20	33.78

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 591 - WATER FUND					
Expenditures					
Dept 553-WATER FILTRATION					
702.200 WAGES	211,000.00	85,432.98	14,393.05	125,567.02	40.49
702.300 OVERTIME	22,000.00	14,991.58	2,147.13	7,008.42	68.14
702.400 WAGES - TEMPORARY	5,000.00	2,271.12	103.60	2,728.88	45.42
702.600 UNIFORMS	3,500.00	2,800.00	0.00	700.00	80.00
702.800 ACCRUED SICK LEAVE	1,000.00	153.60	0.00	846.40	15.36
715.000 SOCIAL SECURITY (FICA)	18,500.00	7,840.91	1,223.63	10,659.09	42.38
716.100 HEALTH INSURANCE	50,000.00	19,643.30	4,140.01	30,356.70	39.29
716.200 DENTAL INSURANCE	2,500.00	874.74	211.61	1,625.26	34.99
716.300 OPTICAL INSURANCE	500.00	8.35	1.75	491.65	1.67
716.400 LIFE INSURANCE	500.00	190.35	33.00	309.65	38.07
716.500 LONG - TERM DISABILITY	400.00	217.64	55.33	182.36	54.41
717.000 UNEMPLOYMENT INSURANCE	0.00	53.52	0.00	(53.52)	100.00
718.000 RETIREMENT	50,000.00	0.00	0.00	50,000.00	0.00
718.200 DEFINED CONTRIBUTION	4,000.00	2,303.18	397.41	1,696.82	57.58
719.000 WORKERS' COMPENSATION	7,000.00	4,272.00	0.00	2,728.00	61.03
728.000 OPERATING SUPPLIES	15,000.00	6,691.70	1,011.18	8,308.30	44.61
743.000 CHEMICALS	132,000.00	57,915.70	12,818.40	74,084.30	43.88
751.000 GAS & OIL	1,500.00	370.53	47.05	1,129.47	24.70
818.000 CONTRACTUAL SERVICES	9,000.00	4,839.00	686.00	4,161.00	53.77
820.100 ELECTRICITY	138,000.00	54,130.83	9,795.69	83,869.17	39.23
820.200 GAS	4,500.00	762.36	531.50	3,737.64	16.94
820.300 TELEPHONE	6,000.00	2,500.47	390.95	3,499.53	41.67
820.500 REFUSE	500.00	174.94	63.89	325.06	34.99
831.000 BUILDING MAINTENANCE	5,000.00	1,981.64	108.32	3,018.36	39.63
832.000 STATIONARY EQUIPMENT	5,500.00	5,358.66	0.00	141.34	97.43
833.000 EQUIPMENT MAINTENANCE	20,000.00	7,203.87	3,081.69	12,796.13	36.02
833.100 EQUIP MAINT - WELLS	20,000.00	3,471.30	585.00	16,528.70	17.36
834.000 MAINTENANCE	150,000.00	0.00	0.00	150,000.00	0.00
860.000 EDUCATION & TRAINING	1,000.00	113.70	0.00	886.30	11.37
968.000 DEPRECIATION EXPENSE	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 553-WATER FILTRATION	1,033,900.00	286,567.97	51,826.19	747,332.03	27.72
Dept 901-CAPITAL OUTLAY					
971.000 LAND	0.00	160.00	0.00	(160.00)	100.00
972.000 MAINS & HYDRANTS	300,000.00	26,797.65	2,855.26	273,202.35	8.93
972.100 COL-SERVICE LINES	0.00	150.52	0.00	(150.52)	100.00
972.200 COL-WATER STORAGE	100,000.00	0.00	0.00	100,000.00	0.00
977.000 COL - EQUIPMENT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 901-CAPITAL OUTLAY	450,000.00	27,108.17	2,855.26	422,891.83	6.02
Dept 905-DEBT SERVICE					
980.991 PRINCIPAL	255,000.00	255,000.00	0.00	0.00	100.00
980.995 INTEREST	106,250.00	55,031.25	0.00	51,218.75	51.79
Total Dept 905-DEBT SERVICE	361,250.00	310,031.25	0.00	51,218.75	85.82
TOTAL Expenditures	2,922,250.00	1,005,609.26	114,942.84	1,916,640.74	34.41
Fund 591:					
TOTAL REVENUES	2,625,000.00	1,127,578.77	587,114.73	1,497,421.23	42.96
TOTAL EXPENDITURES	2,922,250.00	1,005,609.26	114,942.84	1,916,640.74	34.41
NET OF REVENUES & EXPENDITURES	(297,250.00)	121,969.51	472,171.89	(419,219.51)	41.03

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 599 - WASTEWATER FUND					
Revenues					
Dept 000					
602.100 OP & MAINT CHRGR - OWOSSO	949,000.00	483,612.99	80,298.44	465,387.01	50.96
602.200 OP & MAINT CHRGR - OWOSSO TWP	118,000.00	54,503.49	9,124.62	63,496.51	46.19
602.300 OP & MAINT CHRGR - CALEDONIA TWSP	115,000.00	54,634.46	9,298.78	60,365.54	47.51
602.400 OP & MAINT CHRGR - CORUNNA	174,000.00	85,249.07	14,378.17	88,750.93	48.99
603.100 REPLACEMENT CHRGR - OWOSSO	88,300.00	44,952.59	22,398.45	43,347.41	50.91
603.200 REPLACEMENT CHRGR - OWOSSO TWP	11,000.00	5,074.68	2,481.55	5,925.32	46.13
603.300 REPLACEMENT CHRGR - CALEDONIA TWSP	10,500.00	5,075.40	2,549.89	5,424.60	48.34
603.400 REPLACEMENT CHRGR - CORUNNA	16,200.00	7,897.32	4,070.10	8,302.68	48.75
664.664 INTEREST INCOME	5,000.00	1,837.65	197.27	3,162.35	36.75
671.694 MISCELLANEOUS	2,000.00	1,060.97	609.80	939.03	53.05
Total Dept 000	1,489,000.00	743,898.62	145,407.07	745,101.38	49.96
TOTAL Revenues	1,489,000.00	743,898.62	145,407.07	745,101.38	49.96
Expenditures					
Dept 548-WASTEWATER OPERATIONS					
702.100 SALARIES	62,000.00	28,471.77	4,582.70	33,528.23	45.92
702.200 WAGES	280,000.00	132,351.02	18,703.76	147,648.98	47.27
702.300 OVERTIME	26,000.00	15,163.49	1,997.12	10,836.51	58.32
702.400 WAGES - TEMPORARY	6,000.00	2,721.33	384.80	3,278.67	45.36
702.600 UNIFORMS	4,500.00	4,200.00	0.00	300.00	93.33
702.800 ACCRUED SICK LEAVE	3,200.00	19,163.37	0.00	(15,963.37)	598.86
703.000 OTHER COMPENSATION	0.00	100.00	0.00	(100.00)	100.00
715.000 SOCIAL SECURITY (FICA)	29,000.00	14,906.14	1,873.37	14,093.86	51.40
716.100 HEALTH INSURANCE	108,000.00	39,588.79	6,598.13	68,411.21	36.66
716.150 OPEB EXPENSE	6,200.00	0.00	0.00	6,200.00	0.00
716.200 DENTAL INSURANCE	5,600.00	2,209.15	405.59	3,390.85	39.45
716.300 OPTICAL INSURANCE	1,000.00	14.00	2.45	986.00	1.40
716.400 LIFE INSURANCE	1,200.00	452.76	76.56	747.24	37.73
716.500 LONG - TERM DISABILITY	600.00	293.16	48.86	306.84	48.86
716.600 PHYSICALS	200.00	228.66	0.00	(28.66)	114.33
717.000 UNEMPLOYMENT INSURANCE	0.00	183.16	0.00	(183.16)	100.00
718.000 RETIREMENT	62,500.00	0.00	0.00	62,500.00	0.00
718.200 DEFINED CONTRIBUTION	2,500.00	1,922.70	351.94	577.30	76.91
719.000 WORKERS' COMPENSATION	6,000.00	4,830.00	0.00	1,170.00	80.50
728.000 OPERATING SUPPLIES	7,000.00	3,965.11	366.77	3,034.89	56.64
728.100 SUPPLIES	7,000.00	7,651.00	79.17	(651.00)	109.30
743.100 CHEMICALS - IRON	36,000.00	16,372.32	3,164.89	19,627.68	45.48
743.200 CHEMICALS - POLYMER	15,000.00	9,017.50	2,272.50	5,982.50	60.12
743.300 CHEMICALS - CHLORINE	30,000.00	14,685.69	0.00	15,314.31	48.95
751.000 GAS & OIL	6,000.00	2,641.03	472.01	3,358.97	44.02
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	15,000.00	10,533.41	3,157.00	4,466.59	70.22
810.000 INSURANCE & BONDS	46,000.00	0.00	0.00	46,000.00	0.00
820.100 ELECTRICITY	250,000.00	82,156.28	15,967.57	167,843.72	32.86
820.200 GAS	16,000.00	2,272.64	1,585.91	13,727.36	14.20
820.300 TELEPHONE	3,000.00	1,391.80	156.97	1,608.20	46.39
820.400 WATER & SEWER	3,000.00	806.20	0.00	2,193.80	26.87
820.500 REFUSE	600.00	174.88	63.87	425.12	29.15
831.000 BUILDING MAINTENANCE	26,000.00	17,366.67	2,120.00	8,633.33	66.79
832.000 STATIONARY EQUIPMENT	6,000.00	5,600.00	5,600.00	400.00	93.33
833.000 EQUIPMENT MAINTENANCE	35,000.00	16,588.10	3,631.00	18,411.90	47.39
834.000 MAINTENANCE	70,000.00	34,068.38	5,474.75	35,931.62	48.67
834.100 HHW PROGRAM	5,000.00	4,600.00	0.00	400.00	92.00
845.000 LEASE	0.00	15,630.00	2,605.00	(15,630.00)	100.00
858.000 MEMBERSHIPS & DUES	1,000.00	512.00	0.00	488.00	51.20
860.000 EDUCATION & TRAINING	1,500.00	120.00	0.00	1,380.00	8.00
999.101 CONTRIBUTION-GF ADMIN	174,000.00	74,631.60	12,108.22	99,368.40	42.89
Total Dept 548-WASTEWATER OPERATIONS	1,357,600.00	587,584.11	93,850.91	770,015.89	43.28
Dept 901-CAPITAL OUTLAY					
975.000 COL - BUILDING IMPROVEMENTS	100,000.00	0.00	0.00	100,000.00	0.00
977.000 COL - EQUIPMENT	550,000.00	105,327.87	4,526.00	444,672.13	19.15
Total Dept 901-CAPITAL OUTLAY	650,000.00	105,327.87	4,526.00	544,672.13	16.20
TOTAL Expenditures	2,007,600.00	692,911.98	98,376.91	1,314,688.02	34.51

ACCOUNT DESCRIPTION	2013-14		YTD BALANCE 12/31/2013	ACTIVITY FOR MONTH 12/31/20		AVAILABLE BALANCE		% BDGT USED
	AMENDED BUDGET	NORMAL (ABNORM)		INCREASE (DECR)	NORMAL (ABNORM)			
Fund 599 - WASTEWATER FUND								
TOTAL REVENUES	1,489,000.00		743,898.62	145,407.07		745,101.38		49.96
TOTAL EXPENDITURES	2,007,600.00		692,911.98	98,376.91		1,314,688.02		34.51
NET OF REVENUES & EXPENDITURES	(518,600.00)		50,986.64	47,030.16		(569,586.64)		9.83

ACCOUNT DESCRIPTION	2013-14	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
	AMENDED BUDGET	12/31/2013 NORMAL (ABNORM)	MONTH 12/31/20 INCREASE (DECR)	BALANCE NORMAL (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND					
Revenues					
Dept 000					
664.669 EQUIPMENT RENTAL	500,000.00	354,965.73	55,286.75	145,034.27	70.99
695.699 APPROPRIATION OF FUND BALANCE	447,450.00	0.00	0.00	447,450.00	0.00
Total Dept 000	947,450.00	354,965.73	55,286.75	592,484.27	37.47
TOTAL Revenues	947,450.00	354,965.73	55,286.75	592,484.27	37.47
Expenditures					
Dept 891-FLEET MAINTENANCE					
702.200 WAGES	59,300.00	22,183.07	4,518.76	37,116.93	37.41
703.000 OTHER COMPENSATION	3,200.00	6,480.46	439.68	(3,280.46)	202.51
715.000 SOCIAL SECURITY (FICA)	4,600.00	1,935.55	259.96	2,664.45	42.08
716.100 HEALTH INSURANCE	20,900.00	7,762.50	1,293.75	13,137.50	37.14
716.200 DENTAL INSURANCE	1,225.00	436.26	72.71	788.74	35.61
716.300 OPTICAL INSURANCE	175.00	2.10	0.35	172.90	1.20
716.400 LIFE INSURANCE	200.00	39.60	6.60	160.40	19.80
717.000 UNEMPLOYMENT INSURANCE	125.00	0.00	0.00	125.00	0.00
718.000 RETIREMENT	17,075.00	0.00	0.00	17,075.00	0.00
719.000 WORKERS' COMPENSATION	2,750.00	1,590.00	0.00	1,160.00	57.82
728.000 OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
751.000 GAS & OIL	42,000.00	20,947.99	6,909.32	21,052.01	49.88
801.000 PROFESSIONAL SERVICES: ADMINISTRATIVE	1,000.00	0.00	0.00	1,000.00	0.00
810.000 INSURANCE & BONDS	21,500.00	0.00	0.00	21,500.00	0.00
833.000 EQUIPMENT MAINTENANCE	75,000.00	33,750.21	12,512.33	41,249.79	45.00
968.000 DEPRECIATION EXPENSE	133,900.00	0.00	0.00	133,900.00	0.00
999.101 CONTRIBUTION-GF ADMIN	29,000.00	14,498.00	2,417.00	14,502.00	49.99
Total Dept 891-FLEET MAINTENANCE	412,450.00	109,625.74	28,430.46	302,824.26	26.58
Dept 901-CAPITAL OUTLAY					
979.000 COL-EQUIPMENT	535,000.00	229,553.78	170,525.80	305,446.22	42.91
Total Dept 901-CAPITAL OUTLAY	535,000.00	229,553.78	170,525.80	305,446.22	42.91
TOTAL Expenditures	947,450.00	339,179.52	198,956.26	608,270.48	35.80
Fund 661:					
TOTAL REVENUES	947,450.00	354,965.73	55,286.75	592,484.27	37.47
TOTAL EXPENDITURES	947,450.00	339,179.52	198,956.26	608,270.48	35.80
NET OF REVENUES & EXPENDITURES	0.00	15,786.21	(143,669.51)	(15,786.21)	100.00
TOTAL REVENUES - ALL FUNDS					
TOTAL REVENUES - ALL FUNDS	16,944,050.00	9,271,817.98	2,316,444.67	7,672,232.02	54.72
TOTAL EXPENDITURES - ALL FUNDS	17,814,066.70	7,065,351.45	1,256,182.11	10,748,715.25	39.66
NET OF REVENUES & EXPENDITURES	(870,016.70)	2,206,466.53	1,060,262.56	(3,076,483.23)	253.61



MEMORANDUM

DATE: 30 January 2014

TO: Owosso City Council

FROM: Rick Williams, Finance Director

SUBJECT: Cash and Investment Position
2nd Quarter Ending December 31, 2013
Information Only – No Action Required

The cash and investment position, summarized below, for quarter ending December 31, 2013 totaling \$14,342,639, includes the primary units of the City. It does not include the portfolio of the Employees Retirement System or Downtown Development accounts.

Type of Deposit/Investment	Maturity	Insured	*Uninsured	Rating
Demand & Time Deposits At Cost	< 1 yr	557,200		*
Negotiable Order of Withdrawal At Cost	< 1 yr	1,275,913	4,152,390	*
Money Market Accounts At Cost	< 1 yr	1,572,725	1,689,275	*
Mutual Funds At Cost, NAV \$1/share	< 1 yr		4,236,215	AAAm
Savings Accounts At Cost	< 1 yr			
US, Agency, Gov't Bonds Fair Value	1-3 yrs		858,921	AA-

*Mutual Funds and Commercial Paper are insured under limited circumstances through SIPC. Depository accounts with banking institutions are rated internally on a scale of one to five based on capital adequacy, asset quality, management, earnings, liquidity, and sensitivity to market risk.

To: Owosso City Council
 From: Charles Rau, Building Official
 Date: 01/03/2014
 Subject: Building Department Report for December, 2013

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$3,000	\$320	3
Electrical	\$0	\$305	3
Fence - Residential	\$650	\$80	1
Mechanical	\$0	\$1,970	13
Non-Res. Add/Alter/Repair	\$33,000	\$712	2
Plumbing	\$0	\$475	5
Res. Add/Alter/Repair	\$30,903	\$700	6
Totals	\$67,553	\$4,562	33

2012 COMPARISON TOTALS

		BUILDING PERMITS ONLY	-	13
December, 2012 TOTALS	\$145,100	\$3,318		29

MMS
 01/03/2014

Enforcements By Category

01/08/14

1 / 3

DECEMBER, 2013

AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0816	409 GUTE ST	REF TO POLICE	Resolved	12/02/13	01/07/14	N
ENF 13-0828	618 N WASHINGTON ST	REF TO POLICE	Resolved	12/11/13	01/08/14	VAC?
Total Entries:				2		

BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0820	440 CORUNNA AV	PERMIT ISSUED	INSPECTION PENDIN	12/03/13		Y
ENF 13-0825	209 S CHIPMAN ST	LETTER REPLY	Letter Sent	12/09/13		Y
ENF 13-0835	108 W MAIN ST	RESOLVED	Resolved	12/19/13	12/19/13	Y
ENF 13-0838	315 W STEWART ST	PROGRESS?	REF TO RAU	12/23/13		N
ENF 13-0840	432 E EXCHANGE ST	LETTER SENT	Resolved	12/23/13	12/30/13	Y
Total Entries:				5		

GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0815	819 E COMSTOCK ST	REF TO RAU	Resolved	12/02/13	12/10/13	VAC
ENF 13-0819	325 S CHIPMAN ST	REF TO POLICE	REF TO POLICE	12/03/13		VAC
ENF 13-0822	416 N HICKORY ST	CLEANED UP	Resolved	12/05/13	12/18/13	N
ENF 13-0826	518 RIVER ST	VERBAL NOTICE	Resolved	12/09/13	12/11/13	VAC
ENF 13-0831	515 S CEDAR ST	REF TO POLICE	Resolved	12/12/13	01/08/14	N
ENF 13-0837	621 N SAGINAW ST	REF TO POLICE	Resolved	12/20/13	01/08/14	N
ENF 13-0839	704 GLENWOOD AVE	LETTER SENT	Letter Sent	12/23/13		N
ENF 13-0841	416 N HICKORY ST	LETTER SENT	Letter Sent	12/30/13		VAC
ENF 13-0842	609 WOODLAWN AV	REF TO POLICE	Resolved	12/30/13	01/08/14	N
Total Entries:				9		

MULTIPLE VIOLATIONS

Enforcements By Category

01/08/14

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DECEMBER, 2013

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0827	411 GUTE ST	REF TO POLICE	No Violation	12/09/13	12/15/13	N
ENF 13-0830	308 MORRIS ST	REF TO POLICE	No Violation	12/12/13	12/13/13	Y
ENF 13-0833	415 CURWOOD DR	REF TO RAU	COMPLIED	12/13/13	01/02/14	N
Total Entries:				3		

VACANT PROPERTY REG

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0818	1511 YOUNG ST			12/03/13		
ENF 13-0821	1542 W MAIN ST			12/04/13		
ENF 13-0823	606 S WASHINGTON ST			12/06/13		
ENF 13-0832	206 S HOWELL ST			12/13/13		
ENF 13-0834	408 MICHIGAN AV			12/19/13		
ENF 13-0836	436 E EXCHANGE ST			12/20/13		
Total Entries:				6		

ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 13-0824	1013 RYAN ST	REF TO RAU	Resolved	12/09/13	12/09/13	Y
ENF 13-0829	229 S CEDAR ST	REF TO POLICE	Resolved	12/11/13	12/20/13	COMM
Total Entries:				2		

Total Records: 27

Total Pages: 2

Enforcements By Category

01/08/14

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DECEMBER, 2013

RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental

N - No, it's not a rental - owner occupied

APTS - Apartment Building

COMM - Commercial

REPO - Repossession

TRAIL - Trailer Park

VAC - Vacant House

VL - Vacant Lot

IND - Industrial

HOME OCC - Home Occupation



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S WATER ST · OWOSSO, MICHIGAN 48867-2958 · (989)725-0580 · FAX (989)725-0528

MEMORANDUM

DATE: January 14, 2014
TO: Owosso City Council
FROM: Kevin Lenkart
RE: December 2013 Report

Attached are the statistics for the police department for December 2013. This report includes activity for the month of December and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow up than the officers initial response.

In addition there was one reported burning violation for December.



Case Assignment/Clearance Report For December, 2013

December 2013

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
<i>PART I OFFENSES</i>					
ROBBERY	0	0	1	4	400 %
AGGRAVATED ASSAULT	0	0	24	17	70 %
BURGLARY	3	3	48	43	89 %
LARCENY	16	12	319	200	62 %
MOTOR VEHICLE THEFT	0	0	7	6	85 %
SIMPLE ASSAULT	13	9	98	68	69 %
ARSON	0	1	3	2	66 %
FORGERY & UTTERING	0	0	2	1	50 %
COUNTERFEITING	0	0	2	1	50 %
FRAUD	1	2	66	24	36 %
EMBEZZLEMENT	0	0	3	2	66 %
WEAPON CRIMES- CARRY, POSS,	0	0	4	4	100 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	0	0	12	8	66 %
NARCOTICS VOLIATIONS	6	7	67	43	64 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	1	0 %
HOMICIDE	0	0	0	1	0 %
RAPE / NON - FAMILY	0	0	4	0	0 %
SEX OFFENSES 2	2	3	20	11	55 %
PARENTAL KIDDNAP	0	0	0	0	0 %
KIDDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	3	0	30	4	13 %
BURGLARY COMMERCIAL	0	0	2	2	100 %
RESISTING/OBSTRUCTING	1	1	2	3	150 %
<i>PART I OFFENSES</i>	45	38	714	445	62 %
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	0	0	6	6	100 %
NATURAL DEATH	0	0	21	10	47 %
RETAIL FRAUD	2	1	17	11	64 %
RUNAWAY	2	2	39	25	64 %
VIOLATION PPO/ COURT ORDER	1	1	11	10	90 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	1	1	6	5	83 %
TRAFFIC OFFENSES OTHER	6	2	65	26	40 %
CRIMINAL CASE OTHER	0	0	1	1	100 %
WARRANT ARREST	18	14	183	143	78 %
SUSPICIOUS CIRCUMSTANCES	3	1	46	33	71 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	7	7	68	54	79 %
DOMESTIC ASSAULT/SITUATION	13	7	174	101	58 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	5	4	106	90	84 %
RECOVERED PROPERTY	0	0	2	2	100 %
ANNOYING PHONE CALLS	0	0	0	0	0 %
TRESPASSING	1	2	14	11	78 %
DOA	0	0	0	0	0 %
ANIMAL COMPLAINTS	1	1	45	29	64 %
MISSING PERSON	1	0	10	7	70 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	0	0	0	0	0 %
TRAFFIC - HIT & RUN	4	3	53	36	67 %
FIRES - NOT ARSON	1	0	5	4	80 %
LOST PROPERTY	0	0	2	2	100 %
NON-CRIMINAL CASE	14	11	186	136	73 %
CRIMES AGAINST FAMILY &	0	0	16	8	50 %
DRIVING WHILE IMPAIRED	0	1	46	49	106 %
LIQUOR LAW VIOLATIONS	4	1	45	12	26 %
DISORDERLY CONDUCT	1	0	49	32	65 %
OTHER CRIMES	10	6	234	148	63 %
IMPOUND / TOW FOLLOW-UP	0	0	6	3	50 %
FALSE ALARM	1	1	2	2	100 %
MOTOR VEHICLE CRASH	44	27	385	283	73 %
THREATS	0	0	5	5	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	1	1	100 %
DAMAGE TO PROPERTY	6	2	157	97	61 %
PART II OFFENSES	146	95	2,006	1,382	68 %
Grand Totals:	191	133	2,720	1,827	67 %

Field Contact By Reason Summary Report

Date Range: 12/01/2013 - 12/31/2013, Agency: OWPDP

Reason for Contact	Count
911 Hang Up	34
False Alarm Commercial	24
False Alarm Residential	9
All Other Service Reports	18
Animal Complaints Other	11
Assist Ambulance	4
Assist To Other Dept	17
Assist Fire Dept	4
Attempt To Locate	11
Barking Dog	3
Burning Ordinance	1
Civil Dispute	11
Deliver Emergency Message	1
Disturbance	8
Fight / No Assault	5
Found Property	5
Gun Permit/register	24
Harrassment	9
Loud Music	11
Loud Party	1
Mental Pickup/transport	1
Motorist Assist	1
Open Door	4
Ordinance Violation	2
Parking Problem	39
Pawn Ticket	89
Peace Officer	17
Private Property Pda / Non Reportable	1
Reckless Driver	1
Road Hazard	30
Suspicious Person	16
Suspicious Situation	35
Suspicious Vehicle	18

Reason for Contact	Count
Transport - Other	1
Trouble With Kids	13
Trouble With Neighbor	16
Trouble With Subject	35
Phone Harassment	6
Unwanted Subject	2
Vacation Check On Home	2
Welfare Check	23
Wire Down	77
Work Traffic	177

OPEN FIRES - NO CITATION ISSUED

December 2013

CASE_ID	FCDATE	STREET	STREET
201308062	12/22/2013 17:36:00	E EXCHANGE ST/N GOULD ST	



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S WATER ST · OWOSSO, MICHIGAN 48867-2958 · (989)725-0580 · FAX (989)725-0528

MEMORANDUM

DATE: January 14, 2014
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: December Fire Report

During the month of December 2013:

Fire Department responded to 234 Ambulance calls.

- 151 - were city residents
- 35 - were non-residents
- 49 - required no transport
- 1 - additional transport from combined run

- 68 - transfers
 - 55 - were residents
 - 13 - were non-residents
- 11 - in town transfers
- 2 - in-facility transports

Fire Department responded to 35 Fire calls.

- 2 - Unfounded report upon arrival
- 3 - False alarms
- 4 - Carbon Monoxide alarm
- 1 - Building fire
- 2 - Smoke detector
- 1 - Smoke or odor investigation
- 18 - Power lines down
- 1 - Steam or other gas mistaken for smoke
- 1 - Mutual Aid structure fire
- 2 - Public Service Assist

The Fire Department also completed the following:

- 18 - Rental Inspections
- 19 - Re-inspections

REGULAR MEETING MINUTES
OWOSSO DDA / MAIN STREET
Council Chambers, City Hall
January 15, 2014 – 7:30 am.

MEETING CALLED TO ORDER at 7:40 a.m. by Dave Acton.

ROLL CALL was taken by Secretary Alaina Kraus.

MEMBERS PRESENT: Chairman Dave Acton, Authority Members Benjamin Frederick, Bill Gilbert, Lance Omer, Secretary Alaina Kraus, Treasurer James Demis

MEMBERS ABSENT: Authority Members Dawn Gonyou, Ken Cushman, and Meredith Landino,

OTHERS PRESENT: Josh Adams, DDA /Owosso Main Street Manager; Susan Montenegro, City of Owosso; Don Crawford, City of Owosso; Helen Granger, Press; Mark Sedlak, City of Owosso; Randy Chesney, City of Owosso

AGENDA:

MOTION BY AUTHORITY MEMBER DEMIS, SUPPORTED BY AUTHORITY MEMBER KRAUS TO APPROVE THE AGENDA FOR JANUARY 15, 2014.

YEAS ALL. MOTION CARRIED.

MINUTES:

MOTION BY AUTHORITY MEMBER FREDERICK, SUPPORTED BY AUTHORITY MEMBER GILBERT TO APPROVE THE MINUTES WITH MODIFICATION FOR THE MEETING OF DECEMBER 4, 2013.

YEAS ALL. MOTION CARRIED.

PUBLIC / BOARD / STAFF COMMENTS:

None

COMMITTEE UPDATES

1. Design – Authority Member Bill Gilbert

Design will be doing a fundraiser with drinking glass featuring 4 historic buildings – Curwood Castle, Hoddy House, Gould House and Comstock Cabin - at \$8 a glass or all four for \$25. On one side there will be the image and the other side a description. They approached the Historic Commission, who gave their blessing on the venture.

2. Economic Restructuring – Authority Member Omer

Instead of a regular meeting a review was held of the Market Study. There was nothing surprising, but it gives hard documented information. Omer is expecting the full report to be available this month, but will double check this.

This will be discussed further at the Board Retreat later in the day, which will begin at 3 pm at Abiding In The Vine.

3. Organization – Manager Adams

The biggest push right now is working on implementing the IB plan. Adams estimates that 23 students got community service hours as a part of the decorating workplan.

Adams shared about the IB collaboration at the quarterly training, which most of the directions had never heard of. Gilbert asked about kids that had been hired in previous years. Some of these were juveniles who came in to do service while others were Baker students in on grants. There will be investigation done on whether this is possible to repeat.

4. Promotion – Manager Adams

Glow is at over \$1,500 in the green from their fundraisers – ornaments, 5k, sponsorships, etc. – which they will reinvest into lighting. The run needed 60 runners and had 172.

This month the business owners sub-committee and image builders meetings will begin. The business/retail meeting is intended to be a monthly chance to touch base with owners downtown. Part of this is to create opportunities to collaborate on things like sales and cross-promotions. Image Builders is a group of citizens and individuals from organizations focused on telling our story. The meetings will be at 8 am. Business/retail will be the third Thursday of the month (Jan 23rd) and Image Builders will be on the fourth Thursday at the tea room (Jan 30th).

ITEMS OF BUSINESS:

1. CHECK REGISTER APPROVAL.

SEE BOARD ATTACHED CHECK REGISTER

Bronner's and Wintergreen were the best prices for bulbs for Christmas lights. Spartan Irrigation was the big tree in the square. They will also tear down the tree and store the lights. This included the first year purchase of the lights. The Main Street dues were also paid for the year. Refreshments for Owosso Books was from when Michigan Main Street came in

MOTION BY AUTHORITY MEMBER GILBERT, SUPPORTED BY AUTHORITY MEMBER KRAUS TO APPROVE THE CHECK REGISTER FOR DECEMBER 2013 AS PRESENTED. YEAS ALL. MOTION CARRIED.

2. BUDGET REPORT.

The city received their audit from the Rehmann Group. Demis got our audit from them. Currently we have a draft that we are to read through. Demis has already

found some errors that he is contacting them about. We will discuss the audit at the board retreat and review the final version at next month's board meeting. The check for cash flow was received after the documentation for this meeting was printed.

3. PARK STREET IMPROVEMENTS

These are improvements Park Street along the Lebowsky that are part streetscape with the DDA and improvements to the street itself from the city. The eventual plan would be to extend this further out. There would be the loss of 1-2 spots with the bump out to allow load in and out of acts visiting the Lebowsky. The goals of this are to make it walkable, compatible with the American Disabilities Act, and provide for fire safety. It started as just along the Lebowsky, but mushroomed out to this section of street. The completion is planned for April 17th for sidewalks and curbs then resurfacing the street after Memorial Day. Construction would be largely in the latter part of March and the road would be closed during that time. The Lebowsky and Sunnyside would be able to maintain reasonable access during that time. Reports are currently that utilities are good.

This portion of the project is approximately \$66,000 and the resurfacing is estimated to be \$35,000. Final bids are still coming in. Curbing is a part of the street, so the streetscaping be less than the \$66,000.

Adams is going to research the issue of how much more we can borrow and how much is left after the Armory.

If the DDA doesn't participate then the current street and streetscape will most likely be left as they are. This will be resolved at the February 5th meeting with more information on pricing.

PUBLIC / BOARD / STAFF COMMENTS:

Frederick shared that there is a vacancy on the planning committee right now, which he would like a downtown business owner to fill if possible. The Commission is in implementation of the Master Plan

MOTION MADE BY AUTHORITY MEMBER KRAUS, SUPPORTED BY AUTHORITY MEMBER GILBERT TO ADJOURN AT 8:34 AM.
YEAS ALL. MOTION CARRIED.

Alaina Kraus, Secretary

December Check Register
By Check Number



11:43 AM

01/10/14

**Owosso Main Street
Check Register - By Check Number
December 2013**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
1920	12/05/2013	Joshua Adams	Manager Wa...	Owosso Main Street Checking	
	12/03/2013		Manager Wa...	296-200-999.101 MANAGER WAGES	-2,115.38
TOTAL					-2,115.38
1921	12/05/2013	B&C DJ's and Sound	Laser Light ...	Owosso Main Street Checking	
	12/05/2013		Laser Light s...	296-696-818.000-GLOW	-100.00
TOTAL					-100.00
1922	12/05/2013	DayStarr Communication	Phone forwa...	Owosso Main Street Checking	
	11/21/2013		Phone Forwa...	296-200-728.000 OPER SUPPLIES	-16.43
TOTAL					-16.43
1923	12/05/2013	Wintergreen Corporation	LED Lights f...	Owosso Main Street Checking	
	11/21/2013		LED Lights fo...	296-696-818.000-GLOW	-1,412.83
TOTAL					-1,412.83
1924	12/05/2013	Crooked Tree Nursery	Remaining b...	Owosso Main Street Checking	
	11/07/2013		Remaining b...	296-697-818.000-CHRISTMAS	-2,358.00
TOTAL					-2,358.00
1925	12/05/2013	First Bank Card	Volunteer Gi...	Owosso Main Street Checking	
stmt ...	11/21/2013		Volunteer Gif...	Josh Adams - Owosso Main Street	-452.03
TOTAL					-452.03
1926	12/05/2013	Wintergreen Corporation	LED Lights f...	Owosso Main Street Checking	
	11/21/2013		LED Lights fo...	296-696-818.000-GLOW	-618.39
TOTAL					-618.39
1927	12/05/2013	Argus Press	Print ads for...	Owosso Main Street Checking	
	12/05/2013		Print ads for ...	296-696-818.000-GLOW	-75.60
TOTAL					-75.60
1928	12/05/2013	Bronner's Commercial ...	Replacemen...	Owosso Main Street Checking	
	11/21/2013		Replacement...	296-200-831.000 MAINTENANCE	-249.60
TOTAL					-249.60
1929	12/05/2013	Independent Newspape...	Print ads for...	Owosso Main Street Checking	
	12/05/2013		Print ads for ...	296-696-818.000-GLOW	-62.80
TOTAL					-62.80
1930	12/05/2013	Freed Video Production	Commercial ...	Owosso Main Street Checking	
	11/21/2013		Commercial ...	296-696-818.000-GLOW	-200.00
TOTAL					-200.00

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1931	12/05/2013	Spartan Irrigation	Christmas T...	Owosso Main Street Checking	
	10/30/2013		Christmas Tr...	296-696-818.000-GLOW	-920.82
TOTAL					-920.82
1932	12/05/2013	WJSZ-FM "The Castle"	Radio ads fo...	Owosso Main Street Checking	
	12/05/2013		Radio ads for...	296-696-818.000-GLOW	-225.00
TOTAL					-225.00
1933	12/05/2013	Kelly's Refuse	Trash Servic...	Owosso Main Street Checking	
	12/05/2013		Trash Servic...	296-200-831.000 MAINTENANCE	-500.00
TOTAL					-500.00
1934	12/05/2013	Locker Room & Trophy...	Metals and ...	Owosso Main Street Checking	
	12/05/2013		Metals and A...	296-696-818.000-GLOW	-256.38
TOTAL					-256.38
1935	12/19/2013	Joshua Adams	Manager Wa...	Owosso Main Street Checking	
	12/06/2013		Manager Wa...	296-200-999.101 MANAGER WAGES	-2,115.38
TOTAL					-2,115.38
1936	12/19/2013	Hankerd Sportswear		Owosso Main Street Checking	
	12/06/2013		T-shirts for th...	296-696-818.000-GLOW	-1,910.00
	12/06/2013		Main Sponso...	296-696-818.000-GLOW	-72.00
	12/06/2013		Large Billboa...	296-696-818.000-GLOW	-200.00
TOTAL					-2,182.00
1937	12/19/2013	Brooks Innovative Gra...	Logo Develo...	Owosso Main Street Checking	
	12/06/2013		Logo Develo...	296-696-818.000-GLOW	-60.00
TOTAL					-60.00
1938	12/19/2013	Gary Fortin	Horse-draw...	Owosso Main Street Checking	
	12/06/2013		Horse-drawn ...	296-696-818.000-GLOW	-775.00
TOTAL					-775.00
1939	12/19/2013	Hankerd Sportswear	Sponsorshi...	Owosso Main Street Checking	
	12/06/2013		Sponsorship ...	296-696-818.000-GLOW	-40.00
TOTAL					-40.00
1940	12/19/2013	DayStarr Communication	Phone forwa...	Owosso Main Street Checking	
	12/17/2013		Phone forwar...	296-200-728.000 OPER SUPPLIES	-15.16
TOTAL					-15.16

11:43 AM

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1941	12/19/2013	View Newspapers	Glow Owoss...	Owosso Main Street Checking	
	12/11/2013		Glow Owoss...	296-696-818.000-GLOW	-150.00
TOTAL					-150.00
1942	12/20/2013	National Main Street Ce...	2014 Nation...	Owosso Main Street Checking	
	12/20/2013		2014 Nationa...	296-200-728.000 OPER SUPPLIES	-250.00
TOTAL					-250.00
1943	12/30/2013	Owosso Books LLC	Refreshmen...	Owosso Main Street Checking	
	12/30/2013		Refreshment...	296-200-728.000 OPER SUPPLIES	-53.00
TOTAL					-53.00