

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, OCTOBER 07, 2019
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 16, 2019:

APPROVAL OF THE MINUTES OF 5TH MONDAY MEETING OF SEPTEMBER 30, 2019:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment Project – Cedar Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2020-01 for Cedar Street from South Street to Hampton Avenue for street rehabilitation.
2. Proposed Special Assessment Project – Clark Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2020-02 for Clark Street from Oliver Street to King Street for street rehabilitation.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

1. Project Status Report. (This item will be presented at the meeting.)

CONSENT AGENDA

1. Set Public Hearing – Industrial Facilities Exemption Certificate. Set a Public Hearing for Monday, October 21, 2019 to receive citizen comment regarding the application of Covenant Eyes, Inc. for an Industrial Facilities Exemption Certificate for real property improvements at 1525 West King Street.
2. Proposed Special Assessment Project – North Street. Authorize Resolution No. 2 setting a public hearing for Monday, October 21, 2019 for proposed Special Assessment District No. 2020-03 for North Street from Hickory Street to Gould Street for street reconstruction.
3. First Reading & Set Public Hearing – Zoning Ordinance Amendment. Conduct first reading and set a public hearing for Monday, October 21, 2019 to receive citizen comment on the proposed amendments to Section 38-390, Site Plan Review, of Article XVII, *General Provisions*, of Chapter 38, Zoning, of the Code of Ordinances, to allow staff approval of select site plans.
4. First Reading & Set Public Hearing – Sign Ordinance Amendment. Conduct first reading and set a public hearing for Monday, October 21, 2019 to receive citizen comment on the proposed repeal and replacement of Chapter 26, Signs, of the Code of Ordinances.
5. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Steve Flayer	Historical Commission	12-31-2021
Mark Erickson	Historical Commission	12-31-2021
Justin Steckbauer	SATA Board	10-01-2022

6. Oktoberfest Permission. Approve request from the Shiawassee Regional Chamber of Commerce for use of the Ball/Exchange Parking Lot (Lot#5) and various downtown streets at assorted times from October 10, 2019 at 5:00am through October 13, 2019 at 5:00pm for Oktoberfest 2019 and approve Traffic Control Order No. 1428 formalizing the request.
7. Change Order No. 1 – 2019 Street Program Engineering Services Contract. Authorize Change Order No. 1 to the contract with Fleis & Vandenbrink, Inc. (Change Order No. 1 to Amendment No. 5 of Addendum No. 4) adding \$42,500.00 for the provision of additional construction monitoring and administration services for Street Program Contract Nos. 1 & 3 for the City’s 2019 Street Resurfacing Program, and further authorize payment for the original amount of the contract plus Change Order No. 1..
8. Purchase Authorization - Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, LLC, via State of Michigan Contract No. 171-180000000768, in the amount of \$21,094.40 for early delivery of 400 tons of road salt at \$65.92/ton, plus an additional quantity of 1,400 tons in the amount of \$57,905.60 at \$60.36/ton to be delivered as needed during the 2019-20 contract period, and further authorize payment up to \$88,700.00 upon satisfactory receipt of the product.
9. Bid Award – Fire Hydrant Painting. Approve bid award to David Hamilton d/b/a American Flo Blasting for hydrant restoration and painting services for hydrants located in Caledonia and Owosso Charter Townships in the amount of \$21,700.00 and authorize payment to the contactor upon satisfactory completion of the work or portion thereof.

10. Warrant No. 575. Authorize Warrant No. 575 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	Caledonia Utility Fund Payment 7/1/19 – 9/30/19	Water	\$36,415.14
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement Payment	Water	\$14,973.59
Michigan Municipal Risk Authority	Building & Property Insurance 2 of 3 installments for FY 19/20	Various	\$62,482.50

ITEMS OF BUSINESS

1. Professional Engineering Services Contracts for Utilities. Consider authorizing agreements with Tetra Tech; Orchard; Hiltz & McClement Advisors; C2ae/Black & Veach and Jones & Henry to provide professional engineering services for future utilities projects in accordance with the City Purchasing Policy for a period, renewed annually, through October 30, 2025.
2. Closed Session. Consider holding Closed Session after the last session of Citizen Comments and Questions for the purpose of discussing collective bargaining negotiations.

COMMUNICATIONS

1. Jake Adams, Planning Commission. Letter of resignation.
2. Jed Dingens, Historical Commission. Letter of resignation.
3. Karen Marumoto, Historical Commission. Letter of resignation.
4. Randy Woodworth, Parks & Recreation Commission. Letter of resignation.
5. Cheryl A. Grice, Finance Director. August 2019 Revenue & Expenditure Report.
6. Downtown Development Authority/Main Street. Minutes of September 4, 2019.
7. Historical Commission. Minutes of September 9, 2019.
8. Planning Commission. Minutes of September 23, 2019.
9. WWTP Review Board. Minutes of September 24, 2019.

CITIZEN COMMENTS AND QUESTIONS

CLOSED SESSION (If approved)

NEXT MEETING

Monday, October 21, 2019

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2019
 Building Board of Appeals – Alternate - term expires June 30, 2021
 Brownfield Redevelopment Authority – term expires June 30, 2022
 Historical Commission – term expires December 31, 2019
 Historical Commission – 2 terms expire December 31, 2020
 Parks & Recreation Commission – term expires June 30, 2021
 Planning Commission – term expires June 30, 2019
 SATA Board of Directors – term expires October 1, 2022

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.