

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, JULY 20, 2015**  
**7:30 P.M.**

Meeting to be held at City Hall  
301 West Main Street

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 6, 2015:**

**APPROVAL OF THE MINUTES OF SPECIAL MEETING OF JULY 9, 2015:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

**CONSENT AGENDA**

1. Boards and Commissions Appointment. Approve the appointment of Michael O'Leary as the Council Representative to the Planning Commission for a term expiring November 14, 2016.
2. Chemical Bank Account Signatories. Consider resolution designating authorized signers on City accounts at Chemical Bank.

3. Owosso Bike Fest Permission. Approve application of Rick Morris on behalf of the Westtown Corridor Improvement Authority for use of the parking lot and alley on the north side of the 800 block of West Main Street (Lot# 11) from 9:00am to 3:00pm on Sunday, August 9, 2015 for Owosso Bike Fest, waive the insurance requirement, and authorize Traffic Control Order No. 1333 formalizing the request.
4. Gilbert Street Block Party Permission. Consider authorization of the application of Jaimi Redmond, on behalf of the Gilbert Street block party group, for use of Gilbert Street from Oliver Street to Queen Street on August 29, 2015 from 2:00 p.m. to 11:00 p.m. for a block party, waive the insurance requirement, and approve Traffic Control Order No. 1334 formalizing the action.
5. Bid Award – 2015 Double Chip Seal Program. Approve bid award to Highway Maintenance and Construction Company for the 2015 Double Chip Seal Program in the amount of \$121,719.68 and authorize payment up to the contract amount upon satisfactory completion of the work or portion thereof.
6. Bid Award - Quicklime. Accept low bid from Graymont Western Lime Corporation for Quicklime in the amount of \$144.00 per ton, with an estimated annual contract of \$115,200.00 and authorize payment based on the bid unit prices for actual quantities required for the fiscal year ending June 30, 2016.
7. Bid Award – Class II Backfill Sand. Accept low bid of Fuoss Gravel Company for Class II Backfill Sand in the amount of \$4.49 per ton for fiscal year ending June 30, 2016 and authorize payment in accordance with unit prices up to 2100 tons.
8. Bid Award – 22A Gravel. Accept low bid of Fuoss Gravel Company for 22A gravel in the amount of \$8.49 per ton for the fiscal year ending June 30, 2016 and authorize payment in accordance with unit prices up to 1800 tons.
9. Warrant No. 506. Authorize Warrant No. 506 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Logicalis, Inc.	Network engineering support- June 2015	Various	\$10,192.00
William C. Brown, P.C.	Professional services- June 9, 2015 – July13, 2015	General	\$11,097.84
Waste Management	Landfill charges - June 16, 2015 – June 30, 2015	Streets/ WWTP	\$ 5,952.99

10. Check Register - June 2015. Affirm check disbursements totaling \$ 2,148,944.34 for the month of June 2015.

**ITEMS OF BUSINESS**

1. Property Return/Refund – 1281 Holly Court. Consider resolution accepting Quit Claim Deed from Jack and Judith Rappuhn for the property at 1281Holly Court and refunding the proceeds of the original sale, plus sidewalk charges and water/sewer tap fees, in the amount of \$20,165.00.
2. Future of Cable Access Channels. Authorize releasing the return path for Charter Communications cable access channel no. 187 ceasing broadcast operations starting August 1, 2015.

## **COMMUNICATIONS**

1. Charles P. Rau, Building Official. June 2015 Building Department Report.
2. Charles P. Rau, Building Official. June 2015 Code Violations Report.
3. Kevin D. Lenkart, Public Safety Director. June 2015 Police Report.
4. Kevin D. Lenkart, Public Safety Director. June 2015 Fire Report.

## **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, August 03, 2015

### **BOARDS AND COMMISSIONS OPENINGS**

Historical Commission, term expires December 31, 2017  
Planning Commission (2), both terms expire June 30, 2016

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**OWOSSO CITY COUNCIL  
REGULAR MEETING**

**JULY 6, 2015**

**7:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**OPENING PRAYER:** DAVID WOODBY  
REDEEMER LUTHERAN CHURCH

**PLEDGE OF ALLEGIANCE:** JOHN HORVATH, SHIAWASSEE COUNTY COMMISSIONER

**PRESENT:** Mayor Benjamin R. Frederick, Mayor Pro-Tem Christopher T. Eveleth, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Eveleth to approve the agenda with the following change:

Consent # 5A to be moved to Item of Business # 2.

Motion supported by x and concurred in by unanimous vote 

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 15, 2015**

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of June 15, 2015 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

Ed Urban, 601 Glenwood Avenue, commented that a Saginaw County Park, located off Bay Road near Harbor Freight will give veterans a free pass.

Mike Tillotson, 1299 South Shiawassee, shared that he had lost a bet with the public safety director on the number of moons on Saturday. He also thanked the city for tending to the Hopkins Lake Trail by cutting the weeds and fixing the approaches to again allow for wheelchair access.

Mayor Frederick complimented the City of Corunna on the great Fourth of July Festival they hosted.

Councilperson Baily showed a flyer for Community Cats. She also said on Saturday, July 11<sup>th</sup> volunteers will be canvassing neighborhoods passing out flyers and asking residents about cat colonies. She invited everyone to come and help on Saturday.

**CITY MANAGER REPORT**

City Manager Crawford handed out his Project Status report dated July 6, 2015. It covered several items which he explained (a copy of this document is in the clerk’s office for review or available for purchase).

He also shared that 1822 surveys had been mailed out and so far the city has 365 returned. These surveys will determine income levels in certain parts of the city and allow for various grant funding.

At this time Councilperson Teich inquired about the Osburn Lakes property and wondered why the city would have to buy back a piece of property from a buyer that had purchased the land. City attorney Brown explained that it was in the Master Deed. The Master Deed was written at an earlier time to encourage development of the Osburn Lake properties. If someone did not develop the property within 18 months the city would buy back the property to avoid developers from speculating. There was council consensus this is the downside of the city being the developer.

**CONSENT AGENDA**

Motion by Pro-Tem Eveleth to approve the consent agenda as follows:

Boards and Commissions Appointments. Approve the following mayoral boards and commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Kristen Woodbury*	Parks & Recreation Commission	06-30-2017
Dan Jozwiak*	Zoning Board of Appeals	06-30-2018
Matthew Grubb*	Zoning Board of Appeals – Alternate	06-30-2018
Linda Morovitz*	SATA Board of Directors	10-01-2018

\* Indicates reappointment

Ada Street Block Party Permission. Approve application of Athena Kurtz, on behalf of the Ada Street Block Party Planning Committee, to close Ada Street between King Street and Lee Street on Friday, July 31, 2015 from 4:00 p.m. until 10:00 p.m. for a block party for neighborhood residents, waive the insurance requirement, and authorize Traffic Control Order No. 1332 formalizing the action.

Professional Services Agreement—Oliver Street Resurfacing Project Surveying Services. Approve professional services agreement with Landmark Surveying, P.C. for surveying services related to the Oliver Street Resurfacing Project in the amount of \$10,300.00 and authorize payment up to that amount as terms of the contract are fulfilled.

Bid Award – Legal Notices Printing Services. Authorize low bid of The Argus Press Company for legal notice and minutes synopsis printing services in the amount of \$2.50 per column inch for fiscal years 2015-16 and 2016-17.

Warrant No. 505. Authorize Warrant No. 505 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Shiawassee Area Transportation Agency	Annual Local Funding Commitment-FY 15/16	Genera	\$72,202.09
Michigan Municipal League Workers’ Compensation Fund	Worker’s Compensation Insurance	Various	\$19,823.00

Owosso Charter Township	Owosso charter township 2011 water agreement payment-April – June 2015	Water	\$ 9,151.91
Caledonia Charter Township	Caledonia utility fund payment-April – June 2015	Water	\$18,308.09

Motion supported by Councilperson Greenway.

Roll Call Vote:

AYES: Councilperson Bailey, Pro-Tem Eveleth, Councilpersons Fox, Teich and Mayor Frederick.

NAYS: None

**ITEMS OF BUSINESS**

**Council Candidate Interviews & Appointment to Fill Council Vacancy**

Council candidate Michael Cline was in attendance but due to a scheduling conflict candidate Michael O’Leary could not attend the meeting.

Council candidate Michael Cline wanted to speak at this meeting. He stated he had lived in Owosso all his life, graduated from Owosso High School, lives in the city and is a property owner in the city.

Councilperson Bailey asked candidate Cline what he felt the most burning issue for the city is right now. He responded that he felt bringing manufacturing back to the city was important and complimented the current council for working on that.

Councilperson Greenway stated that she and her husband had had dealings with Mr. Cline and knows he sticks to his word. Candidate Cline then thanked her for the compliment.

Mayor Frederick called for a special meeting to be set for Tuesday, July 07, 2015 at 7 p.m. This meeting will allow both candidates the opportunity to deliver up to a 5-minute statement and for council to conduct a question and answer period between them and the candidates.

There was a motion by Councilperson Fox to recess this portion of the meeting until Tuesday, July 7, 2015 at 7 p.m.

Motion supported by Councilperson Greenway.

Roll Call Vote:

AYES: Councilpersons Teich, Greenway, Bailey, Pro-Tem Eveleth, Councilperson Fox and Mayor Frederick.

NAYS: None

**Bid Award – 2015 Sidewalk Replacement Program**

Councilperson Fox asked this item be pulled from the consent agenda. He said he was concerned about the large amount of difference in the bid between the low bidder and the high bidder. He wanted to make sure the work and materials are of quality. After questioning City Manager Crawford on the way the City would check on the process by the contractor and a discussion among Council, a motion was made.

Councilperson Fox made a motion to approve the low bid of Bibi, Inc. aka Black Jack Asphalt for the 2015 Sidewalk Replacement Program as proposed.

Motion supported by Pro-Tem Eveleth.

Roll Call Vote:

AYES: Councilpersons Teich, Greenway, Bailey, Pro-Tem Eveleth, Councilperson Fox and Mayor Frederick.

NAYS: None

### **COMMUNICATIONS**

S. Grey, SATA Board of Directors. Letter of resignation.  
Charles P. Rau, Building Official. May 2015 Building Department Report.  
Charles P. Rau, Building Official. May 2015 Code Violations Report.  
Downtown Historic District Commission. Minutes of May 20, 2015.  
Downtown Historic District Commission. Minutes of June 17, 2015.  
Downtown Development Authority/Main Street. Minutes of June 3, 2015.  
Parks & Recreation Commission. Minutes of June 22, 2015.  
Planning Commission. Minutes of June 22, 2015.  
Historical Commission. Minutes of June 22, 2015.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Manke, 118 South Washington Street, commented that he knew some Council members had in the past made disparaging remarks about candidate Michael Cline. He also commented that he felt they were trying to thwart the process by not appointing candidate Cline because he was at the meeting.

Councilperson Teich stated he had nothing against Mr. Cline he just wanted the opportunity to hear from the other candidate. He also stated that he understands about work scheduling conflicts and this would be one of the questions he would ask candidate Michael O'Leary.

Councilperson Fox stated even though he didn't ask Mr. Cline any questions tonight he may at the special meeting and he may ask Mr. O'Leary questions also.

### **NEXT MEETING**

Monday, July 20, 2015

### **BOARDS AND COMMISSIONS OPENINGS**

Historical Commission, expires December 31, 2017  
Planning Commission, expires June 30, 2016

### **ADJOURNMENT**

Motion by Councilperson Bailey for adjournment at 8:15 p.m.

Motion supported by Councilperson Teich and concurred in by unanimous vote.

---

Benjamin R. Frederick, Mayor

---

Roxane K. Cramer, Acting Deputy Clerk



**OWOSSO CITY COUNCIL  
SPECIAL MEETING**

**JULY 9, 2015**

**4:30 P.M.**

**PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK

**PLEDGE OF ALLEGIANCE:** MAYOR BENJAMIN R. FREDERICK

**PRESENT:** Mayor Benjamin R. Frederick, Councilpersons Loreen F. Bailey, Burton D. Fox, Elaine M. Greenway, and Robert J. Teich, Jr.

**ABSENT:** Mayor Pro-Tem Christopher T. Eveleth

**APPROVE AGENDA**

Motion by Councilperson Bailey to approve the agenda as presented.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

Mayor Frederick began the meeting by apologizing to Council and to Council Candidates Cline and O'Leary for his misunderstanding of the time that Mr. O'Leary was available.

**CITIZENS COMMENTS AND QUESTIONS**

None.

**ITEMS OF BUSINESS**

**Council Candidate Interviews & Appointment to Fill Council Vacancy**

Candidate Michael O'Leary spoke about what he would bring to the Council from his years of experience in Flint Township. He also had worked in Shiawassee County for many years as a City of Corunna Police Officer. Each Council member asked him a question and a follow-up question.

Candidate Cline spoke stating he has lived in the City of Owosso all of his life. His work hours are from 7 a.m.-3 p.m. but he is always finished by 3 p.m. So his work schedule would not get in the way of Council meetings. He also shared when he was on Council for 4 years he never missed a Council meeting. Each member of Council asked candidate Cline a question and a follow-up question.

Councilperson Fox nominated Michael Cline to fill the open Council seat.

Councilperson Bailey nominated Michael O'Leary to fill the open Council seat.

Roll Call Vote:

Councilperson Teich	O'Leary
Councilperson Fox	Cline
Councilperson Bailey	O'Leary
Councilperson Greenway	O'Leary
Mayor Frederick	O'Leary

Michael O'Leary was elected by a 4-1 vote of the City Council to fill the vacancy created by the resignation of David Bandkau for a term ending November 14, 2016.

Acting Deputy Clerk Roxane Cramer administered the oath of office to Mr. O'Leary.

Councilpersons Bailey and Greenway complimented candidate Cline on his presentation. They both said it was a difficult decision to make.

**ADJOURNMENT**

Motion by Councilperson Fox for adjournment at 4:54 p.m.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

---

Benjamin R. Frederick, Mayor

---

Roxane K. Cramer, Acting Deputy Clerk



## MEMORANDUM

301 W MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** July 14, 2015  
**TO:** Mayor Frederick and the Owosso City Council  
**FROM:** Amy K. Kirkland, City Clerk  
**SUBJECT:** Chemical Bank Account Signatories

### RECOMMENDATION:

I recommend approval of the attached resolution authorizing persons serving in the named capacities to sign on behalf of the City on the noted Chemical Bank accounts.

### BACKGROUND:

Periodically the City must update the list of authorized signers for its various bank related accounts. In order to simplify the updating process in the future a resolution naming specific job titles rather than individual employees has been developed. This will authorize those employees holding the named job titles to act as signers on City accounts, negating the need to come to Council every time there is a change in personnel. Staff will simply file new signature cards with the bank when one of the job title holders changes, inserting the name of the new individual filling a particular post.

You will also find that the list of authorized signers has been reduced from 4 to 3 in most cases. This is because of reductions in staff numbers, their responsibilities, and the need to segregate certain duties.

### FISCAL IMPACTS:

None.

Document originated by: Amy K. Kirkland

**RESOLUTION NO.**

**NAMING THOSE AUTHORIZED TO SIGN  
ON BEHALF OF THE CITY OF OWOSSO  
FOR ACCOUNTS HELD AT CHEMICAL BANK**

WHEREAS, the City of Owosso is required by law to declare an official depository for city funds; and

WHEREAS, the Code of Ordinances dictates the City Clerk, or the Clerk's Deputy, sign checks drawn on City accounts; and

WHEREAS, the City's auditors recommend a counter-signature on said checks as a means of further security; and

WHEREAS, from time to time the City must update the list of authorized signers to ensure it is current.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: that Chemical Bank, 100 East Main Street, Owosso, Michigan 48867 be and is hereby designated as a depository of the funds of the City of Owosso, and that the said funds be subject to withdrawal upon checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders for the payment of money when signed by the City Clerk and countersigned by any of the following: Finance Director, City Manager, and/or City Treasurer-in the case of the Retirement Fund Account only.
- SECOND: that the above named Chemical Bank is authorized to pay any such checks, notes, drafts, bills of exchange, acceptances, undertakings or other orders; and also to receive the same for the credit of or in payment from the payee or any other holder without injury as to the circumstances of issue of the disposition of the proceeds thereof, whether such instruments are payable, individually or otherwise, to the order of any person signing and/or counter-signing such instruments, or to the order of any of the other officers of the City, and whether such checks or other instruments are deposited to the individual credit of any person signing and/or counter-signing such instruments, or to the individual credit of any of the other officers of the City.
- THIRD: that any and all endorsements for or on behalf of the City of Owosso upon checks, drafts, notes or instruments for deposit or collection made with the said Chemical Bank may be written or stamped endorsements of the City of Owosso without any designation of the person making such endorsements.
- FOURTH: that said Chemical Bank be promptly notified in writing by the City Clerk of the City of Owosso of any change in this resolution and that until it has actually received such notice in writing said Chemical Bank is authorized to act in pursuance of this resolution.
- FIFTH: that any of the above designated officers are hereby authorized to execute on behalf of the City signature cards, or other documents, containing the rules and regulations of the Bank and the conditions under which deposits are accepted, and to agree on behalf of this City to those rules, regulations, and conditions.
- SIXTH: it is further certified that this resolution is within the power of the City as provided in the Charter and Ordinances of this City.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: July 7, 2015  
TO: City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: Traffic Control Order #1333

---

Rick Morris, of the Westtown Corridor Independent Authority, requests the use of the alley and parking lot in the 800 Block of West Main Street. This request is for Owosso Bike Fest a bicycle show and swap meet. Requested date and time:

Sunday, August 9, 2015  
9 am – 3 pm

The Public Safety Department has issued Traffic Control Order No. 1333 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Request insurance requirement be waived as this event is sponsored by the Corridor Improvement Authority.

Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1333	7/7/15	10:30 a.m.

**REQUESTED BY**  
Kevin Lenkart – Director of Public Safety

**TYPE OF CONTROL**  
Block alley and parking lot Sunday, August 9, 2015, 9:00am – 3:00pm

**LOCATION OF CONTROL**  
North side of 800 block of West Main Street

**EVENT**  
Owosso Bike Fest – Bicycle Show and Swap Meet

**APPROVED BY COUNCIL**  
\_\_\_\_\_, 20\_\_\_\_

**REMARKS**



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Westown C.I.A. Date: 7.7.15

Primary Contact Person Name: Rick Morris

Title: Pres.

Address: 814 W. MAIN

Phone: 989-725-8373

Requested Date(s): 8-9-15 Requested Hours: 9AM - 3PM

Area Requested (Parking Lot - Parade Route): 800 BLOCK ALLEY & PARKING LOT

Detailed description of the use for which the request is made: BICYCLE SHOW & SWAP MEET

- Attach copies of any rules or policies applicable to persons participating in the event.
Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: Traffic Control Order Number

Cc: DDA - Director
WCIA - Chairperson



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

# ***MEMORANDUM***

---

DATE: July 15, 2015  
TO: City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: Traffic Control Order #1334

---

Jaimi Redmond, 5<sup>th</sup> Annual Gilbert Street Neighborhood Block Party Organizer, proposes the use of Gilbert Street from Oliver Street to Queen Street. The use of the street is for a block party for the neighborhood residents.

Requested date and time:

5<sup>th</sup> Annual Neighborhood Block Party  
Saturday, August 29, 2015  
2:00 pm – 11:00 pm

There were no rules or policies submitted by the group. The group is also requesting that Council waive the insurance requirement.

The Public Safety Department has issued Traffic Control Order No. 1334 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.



**CITY OF OWOSSO**  
**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1334	7/15/15	9:30 am

**REQUESTED BY**  
Kevin Lenkart – Director of Public Safety

**TYPE OF CONTROL**  
Street Closure – August 29, 2015 from 2:00 p.m. – 11:00 p.m.

**LOCATION OF CONTROL**  
Gilbert Street – from Oliver Street to Queen Street

**EVENT**  
5<sup>th</sup> Annual Gilbert Street Neighborhood Block Party

**APPROVED BY COUNCIL**  
\_\_\_\_\_, 20\_\_\_\_

**REMARKS**



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: 5th Annual Neighborhood Block Party Date: 7-9-2015

Primary Contact Person Name: Jaيمي Redmond

Title: organizer

Address: 701 E. Oliver St. Owosso, MI 48867

Phone: 989. 666-6397

Requested Date(s): 8-29-15 Requested Hours: 2:00pm - 11:00pm

Area Requested (Parking Lot - Parade Route): corner of east Oliver St + North Gilbert to corner of North Gilbert + Queen St.

Detailed description of the use for which the request is made: Neighborhood get together. Can we get a fire truck for the kids? time it would arrive?

- Attach copies of any rules or policies applicable to persons participating in the event. Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit. or The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: Traffic Control Order Number

Cc: DDA - Director WCIA - Chairperson

# **5<sup>th</sup> Annual Neighborhood Block Party**

**Date: August 29, 2015**

**Time: 2:30 pm  
Lunch served at 3:00 pm**

**Location: North Gilbert Street**

**Please bring a passing dish, lawn chairs, &  
BYOB.**

**Hot dogs will be provided. If you should want  
something besides hotdogs, please bring it  
already prepared.**

**Any questions, please call Jaimi @  
989-666-6397**

**Come and get to know the people you live next to.**



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: July 16, 2015  
TO: City Council  
FROM: Mark Sedlak, Director of Public Services  
SUBJECT: Resolution to award 2015 Double Chip Seal Program Contract

RECOMMENDATION: I recommend City Council accept the bid from Highway Maintenance and Construction Company and award a contract to them in the amount of \$121,719.68.

BACKGROUND: On July 14, 2015, the city received bids from interested contractors for its 2015 Double Chip Seal Program. This work is necessary to improve the surface quality of various streets, as recommended by the City's pavement management consultant. Highway Maintenance and Construction Company (Romulus, MI) was the only company to respond and is the confirmed low-bidder.

FISCAL IMPACTS: Funds for this work are available in the Local Street Maintenance Account No. 203-463-728-000.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
THE 2015 DOUBLE CHIP SEAL PROGRAM  
WITH HIGHWAY MAINTENANCE AND CONSTRUCTION COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that improvement to the surface quality of various streets is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids to improve the surface of various streets as part of the 2015 Double Chip Seal Program; a bid was received from Highway Maintenance and Construction Company; and it is hereby determined that Highway Maintenance and Construction Company is qualified to provide such services and that it has submitted the only responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Highway Maintenance and Construction Company for the surface improvement of various streets as part of the 2015 Double Chip Seal Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Highway Maintenance and Construction Company in the amount of \$121,719.68.
- THIRD: The accounts payable department is authorized to pay Highway Maintenance and Construction Company up to the contract amount upon satisfactory completion of the project or portion thereof.
- FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Fund.

CITY OF OWOSSO BID TABULATION SHEET

DATE 7/14/2015

DEPT. DPW

SUBJECT: 2015 DOUBLE CHIP SEAL PROGRAM

HIGHWAY MAINTENANCE									
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	SEAL, DOUBLE CHIP	32,534	SYD	\$ 3.520	\$ 114,519.68		\$ -		\$ -
2	SWEEPING OF SEALED STREETS	30	HRS	\$ 140.00	\$ 4,200.00		\$ -		\$ -
3	TRAFFIC CONTROL	1	LSUM	\$ 3,000.00	\$ 3,000.00		\$ -		\$ -
TOTAL BID					\$ 121,719.68		\$ -		\$ -

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: MARY A. SEWAL

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE: 4/1/2016

AWARDED: \_\_\_\_\_

PURCH. AGENT: Donald D. Crawford

WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE: 4/1/2016

COUNCIL APPROVED: \_\_\_\_\_

STAFF REC.: HIGHWAY MAINT.

SOLE PROPRIETORSHIP  
EXPIRATION DATE: -

PO NUMBER: \_\_\_\_\_



---

301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

---

---

## ***MEMORANDUM***

---

DATE: For July 20, 2015 City Council Meeting (Consent Agenda)

TO: Owosso City Council

FROM: Gary Burk, Utilities Director

RE: Water Treatment; Annual Supply Contract for Bulk Chemical  
1. Quicklime – Bid award to Graymont Western Lime Corporation

---

### **1. Quicklime**

We recommend bid award (bid tab attached) to the low bidder, **Graymont Western Lime Corporation, at the unit price of \$144.00 per ton**, for quicklime used for water treatment. Based on projected usage of 800 tons, the annual contract is estimated at \$115,200 for the year. This is the same price as last fiscal year.

Enc.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION  
OF A PURCHASE ORDER FOR  
QUICKLIME FOR WATER TREATMENT  
FOR FY 2015/16  
WITH GRAYMONT WESTERN LIME CORPORATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires quicklime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the City of Owosso sought bids for quicklime; a bid was received from Graymont Western Lime Corporation; and it is hereby determined that Graymont Western Lime Corporation is qualified to provide such product and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase quicklime from Graymont Western Lime Corporation in the amount of \$144 per ton for the city fiscal year 2015/2016 with an estimated total amount for the year of \$115,200.

SECOND: The purchase agreement between the City and Graymont Western Lime Corporation shall be in the form of a City Purchase Order and bid documents.

THIRD: The above expenses shall be paid from the Water Fund following delivery.



CITY OF OWOSSO BID TABULATION SHEET

DATE 7/14/2015  
 DEPT. Water

SUBJECT: BULK QUICKLIME 2015-2016

ITEM #	DESCRIPTION	EST. QTY	UNIT	CARMEUSE NATURAL CHEMICALS		GRAYMONT WESTERN LIME		UNIVAR USA	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	BULK QUICKLIME CaO AVERAGE % CaO MIMIMUM %	800	TON	\$ 145.720 96% 90%	\$ 116,576.00	\$ 144.000 91% 90%	\$ 115,200.00	NO BID	\$ -
TOTAL BID				\$	116,576.00	\$	115,200.00		

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: Gary M. Burk  
 PURCH. AGENT: Donald D. Crawford  
 STAFF REC.: Low Bid - GRAYMONT

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: \_\_\_\_\_

WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: \_\_\_\_\_

SOLE PROPRIETORSHIP  
 EXPIRATION DATE: \_\_\_\_\_

AWARDED: \_\_\_\_\_  
 COUNCIL APPROVED: \_\_\_\_\_  
 PO NUMBER: \_\_\_\_\_



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: July 16, 2015  
TO: Owosso City Council  
FROM: Mark A. Sedlak, Director of Public Services  
SUBJECT: 2015-2016 Sand Bid

RECOMMENDATION: I recommend City Council award the 2015-2016 Sand Purchase bid to Fuoss Gravel Co. who was the low bidder at \$4.49 per ton.

BACKGROUND: The city requires approximately 2,100 tons per year of Class II sand, meeting MDOT specifications, for backfilling trenches dug under the street. In an effort to get the best possible price, the Sand and Gravel bids were let together. The city did not receive any bids through the MITN system, so it was rebid locally. The city received two bids, with Fuoss Gravel Co. being the low bidder for Class II sand at \$4.49 per ton.

FISCAL IMPACTS: The above expenses shall be paid from the Water Fund, and Local and Major Street Funds.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
CLASS II BACKFILL SAND  
WITH FUOSS GRAVEL COMPANY**

WHEREAS, the city of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches; and

WHEREAS, the city sought bids for Class II backfill sand for fiscal year 2015-2016 and two bids were received, with Fuoss Gravel Company being the lowest, and

WHEREAS, it is hereby determined that Fuoss Gravel Company is qualified to provide such product and that they have submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the 2015-2016 Sand Purchase bid to Fuoss Gravel Co. for \$4.49 per ton for fiscal year 2015-2016.
- SECOND: The purchase agreement between the City of Owosso, Michigan and Fuoss Gravel Company shall be in the form of a City Purchase Order and bid documents.
- THIRD: The accounts payable department is authorized to pay Fuoss Gravel Company in accordance with unit prices up to 2100 tons upon satisfactory delivery.
- FOURTH: The above expenses shall be paid from the Water Fund and Local and Major Street Fund.

CITY OF OWOSSO BID TABULATION SHEET

DATE 7/14/2015  
 DEPT. DPW

SUBJECT: 2015-2016 SAND & GRAVEL BID

ITEM #	DESCRIPTION	EST. QTY	UNIT	FUOSS GRAVEL CO.		SUMBERA EXCAVATING		UNIT PRICE	TOTAL
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1	CLASS II BACKFILL SAND	2,100	TONS	\$ 4.490	\$ 9,429.00	\$ 5.350	\$ 11,235.00		\$ -
2	22A GRAVEL	1,800	TONS	\$ 8.49	\$ 15,282.00	\$ 9.10	\$ 16,380.00		\$ -
<b>TOTAL BID</b>					\$ 24,711.00		\$ 27,615.00		\$ -

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: MARLA SEOWK

GENERAL LIABILITY INSURANCE  
 EXPIRATION DATE: 3/1/16

AWARDED: \_\_\_\_\_

PURCH. AGENT: Donald D. Crawford

WORKERS COMPENSATION INSURANCE  
 EXPIRATION DATE: 4/30/16

COUNCIL APPROVED: \_\_\_\_\_

STAFF REC.: FUOSS GRAVEL

SOLE PROPRIETORSHIP  
 EXPIRATION DATE: -

PO NUMBER: \_\_\_\_\_



## MEMORANDUM

---

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

---

DATE: July 20, 2015

TO: Owosso City Council

FROM: Mark A. Sedlak, Director of Public Services

SUBJECT: 2015-2016 Gravel Bid

RECOMMENDATION: I recommend City Council award the 2015-2016 Gravel Purchase bid to Fuoss Gravel Co. who was the low bidder at \$8.49 per ton.

BACKGROUND: The city requires approximately 1,800 tons per year of 22A gravel, meeting MDOT specifications, for filling water main break trenches and alley maintenance. In an effort to get the best possible price, the Sand and Gravel bids were let together. The city did not receive any bids through the MITN system, so it was rebid locally. The city received two bids, with Fuoss Gravel Co. being the low bidder for 22A gravel at \$8.49 per ton.

FISCAL IMPACTS: The above expenses shall be paid from the Water Fund, and Local and Major Street Funds.

**RESOLUTION NO.**

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
22A GRAVEL  
WITH FUOSS GRAVEL COMPANY**

WHEREAS, the city of Owosso, Shiawassee County, Michigan requires gravel to fill trenches and for alley maintenance, and

WHEREAS, the city sought bids for MDOT certified 22A gravel for fiscal year 2015-2016 and two bids were received, with Fuoss Gravel Company being the lowest, and

WHEREAS, it is hereby determined that Fuoss Gravel Company is qualified to provide such product and that they have submitted the lowest responsible and responsive bid; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to award the 2015-2016 Gravel Purchase bid to Fuoss Gravel Co. for \$8.49 per ton.
- SECOND: The purchase agreement between the City of Owosso, Michigan and Fuoss Gravel Company shall be in the form of a City Purchase Order and bid documents.
- THIRD: The accounts payable department is authorized to pay Fuoss Gravel Company in accordance with unit prices up to 1800 tons upon satisfactory delivery.
- FOURTH: The above expenses shall be paid from the Water Fund and Local and Major Street Fund.

CITY OF OWOSSO BID TABULATION SHEET

DATE 7/14/2015

DEPT. DPW

SUBJECT: 2015-2016 SAND & GRAVEL BID

ITEM #	DESCRIPTION	EST. QTY	UNIT	FUOSS GRAVEL CO.		SUMBERA EXCAVATING		UNIT PRICE	TOTAL
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL		
1	CLASS II BACKFILL SAND	2,100	TONS	\$ 4.490	\$ 9,429.00	\$ 5.350	\$ 11,235.00		\$ -
2	22A GRAVEL	1,800	TONS	\$ 8.49	\$ 15,282.00	\$ 9.10	\$ 16,380.00		\$ -
<b>TOTAL BID</b>					\$ 24,711.00		\$ 27,615.00		\$ -

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: MARLA SEOWK

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE: 3/1/16

AWARDED: \_\_\_\_\_

PURCH. AGENT: Donald D. Crawford

WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE: 4/30/16

COUNCIL APPROVED: \_\_\_\_\_

STAFF REC.: FUOSS GRAVEL

SOLE PROPRIETORSHIP  
EXPIRATION DATE: -

PO NUMBER: \_\_\_\_\_



WARRANT 506  
July 15, 2015

Vendor	Description	Fund	Amount
Logicalis, Inc.	Network engineering support - June 2015	Various	\$10,192.00
William C. Brown, P.C.	Professional services - June 9, 2015 – July 13, 2015	General	\$11,097.84
Waste Management	Landfill charges - June 16, 2015 – June 30, 2015	Streets/ WWTP	\$ 5,952.99
		<b>TOTAL</b>	<b>\$27,242.83</b>



CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 06/01/2015 - 06/30/2015

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
06/05/2015	1	125132	ALL ABOUT ANIMALS	CAT CARE-PAID BY DONATIONS	510.00
06/05/2015	1	125133	THE ARGUS PRESS	PRINTING OF LEGAL NOTICES ETC	345.01
06/05/2015	1	125134	B S & A SOFTWARE	HR SOFTWARE SETUP (2/23/15) AND TRAINING	3,000.00
06/05/2015	1	125135	LOREEN F BAILEY	COMMUNITY CATS PROGRAM-PAID BY DONATIONS	173.26
06/05/2015	1	125136	JUDY ELAINE CRAIG	COURIER SERVICE	180.00
06/05/2015	1	125137	EDWARD C LEVY CO	3/8 SPLIT LIMESTONE	1,314.43
06/05/2015	1	125138	FISHER GRAVEL	DEMO OF HOUSE AT 111 S LANSING ST-RETAINER	1,000.00
06/05/2015	1	125139	MEMORIAL HEALTHCARE CENTER	OPD-LAB	17.75
06/05/2015	1	125140	MICHIGAN PAVING & MATERIALS CO	EMULSION FOR DURA PATCHER	746.40
06/05/2015	1	125141	NORTHSIDE ANIMAL HOSPITAL	CAT CARE-PAID BY DONATIONS	38.20
06/05/2015	1	125142	OAKLAND COMMUNITY COLLEGE	OPD-ADVANCE POLICE TRAINING-ERIC CHERRY	75.00
06/05/2015	1	125143	POSTMASTER	BULK MAILING-COMMUNITY DEV SURVEY	329.78
06/05/2015	1	125144	SMITH JANITORIAL SUPPLY	SUPPLIES	641.56
06/05/2015	1	125145	SPICER GROUP, INC.	DESIGN & CONSTRUCTION ENGINEERING SERVICE-NORTH ST CULVERT	2,361.10
06/05/2015	1	125146	STATE OF MICHIGAN-UNCLAIMED PROPERTY	UTILITY REFUNDS/OVERPAYMENTS	395.66
06/05/2015	1	125147	STECHSCHULTE GAS & OIL, INC.	FUEL PE 5/31/15	4,650.86
06/05/2015	1	125148	TRACTOR SUPPLY COMPANY	STREETS-GRASS SEED	119.98
06/05/2015	1	125149	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-5/1/15-5/15/15	5,014.60
06/05/2015	1	125150	ZMITKO FARMS FEED & GRAIN LLC	REMOVAL-RE-USE OF LIME RESIDUALS	5,000.00
06/12/2015	1	125151	HOUGH MICHELLE	REFUND	93.04
06/12/2015	1	125152	NIEME, GLADYS ESTATE OF	REFUND	172.00
06/12/2015	1	125153	ACCUMED BILLING INC	MAY 2015-AMBULANCE BILLING SERVICES & STATE REPORTING	6,858.06
06/12/2015	1	125154	ALS LABORATORY GROUP	WASTEWATER ANALYSES	1,430.50
06/12/2015	1	125155	MICHAEL LEVERE ASH	OPD-SCHOOL LIAISON OFFICER	1,152.90
06/12/2015	1	125156	BATTERIES PLUS #445	OFD-BATTERIES 6 VOLT-2	39.58
06/12/2015	1	125157	BIOTRAID ENVIRONMENTAL INC	WWTP-SUPPLIES	385.00
06/12/2015	1	125158	CARQUEST AUTO PARTS STORE	FLEET-SUPPLIES	229.37
06/12/2015	1	125159	CARRY MANUFACTURING INC	NEW MOTOR & PUMP FOR FOUNTAIN	2,178.00
06/12/2015	1	125160	CMC INCORPORATED	WWTP-NOZZLE ASSEMBLY	409.97
06/12/2015	1	125161	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	26,505.93
06/12/2015	1	125162	VOID		0.00
			Void Reason: Created From Check Run Process		
06/12/2015	1	125163	DONALD D CRAWFORD	REIMBURSEMENTS	715.84
06/12/2015	1	125164	D & D TRUCK & TRAILER PARTS	FLEET-PARTS	167.85
06/12/2015	1	125165	JEFF DAME	OPD-MEALS REIMBURSEMENT	24.51
06/12/2015	1	125166	EMERGENCY VEHICLE SERVICES INC	OFD-HANDLES FOR NOZZLES	75.13
06/12/2015	1	125167	FISHER CHIPPEWA REDI-MIX, INC.	STREET REPAIRS	327.00
06/12/2015	1	125168	H20 COMPLIANCE SERVICES INC	MAY 2015-INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	698.75
06/12/2015	1	125169	HAMMOND FARMS	GRIND BRUSH AT AIKEN ROAD DUMP SITE	4,500.00
06/12/2015	1	125170	HANKERD SPORTSWEAR	OFD-SHIRTS	550.00
06/12/2015	1	125171	HEALTH PLUS OF MICHIGAN	REFUND	417.17
06/12/2015	1	125172	HI QUALITY GLASS, INC	PARKS-SPLASH PAD MATERIALS	48.75
06/12/2015	1	125173	HOME DEPOT CREDIT SERVICES	SUPPLIES/MATERIALS	723.16
06/12/2015	1	125174	HP	HR-OPTIPLEX 7020 W/FLAT SCREEN	834.52
06/12/2015	1	125175	KAR LABORATORIES INC	WWTP-MERCURY ANALYSIS	260.00

06/12/2015	1	125176	LAKESIDE EQUIPMENT CORPORATION	WWTP-REPLACEMENT PARTS FOR 48" SCREW PUMP	1,754.00
06/12/2015	1	125177	LAMPHERE'S	WTP-REPAIR DEHUMIDIFIER UNIT	1,204.07
06/12/2015	1	125178	LANDMARK SURVEYING PC	SUGAR BEET BROWNFIELD DRAWING	400.00
06/12/2015	1	125179	LANSING UNIFORM CO.	OPD-VEST FOR STOCKFORD	650.00
06/12/2015	1	125180	LUDINGTON ELECTRIC, INC.	PARKS-BENNETT FIELD WORK	436.24
06/12/2015	1	125181	MICHAEL'S PLUMBING REPAIR	PARKS-SPLASH PAD BACKFLOW PREVENTER	290.10
06/12/2015	1	125182	MICHIGAN BUSINESS & PROFESSIONAL ASSO	JUNE 2015-COBRA ADMIN FEE	50.00
06/12/2015	1	125183	MISDU	EMPLOYEE DEDUCTIONS	1,827.81
06/12/2015	1	125184	MICHAEL OLSEY	OPD-MEALS REIMBURSEMENT	17.58
06/12/2015	1	125185	OWOSSO BOLT & BRASS CO	WATER-PARTS	162.59
06/12/2015	1	125186	BOBBI J PERRY	WWTP-BASIC HYDRAULICS COURSE REIMBURSEMENT	54.00
06/12/2015	1	125187	POLICE OFFICERS LABOR COUNCIL	OPD-UNION DUES-EMPLOYEE PAID	833.00
06/12/2015	1	125188	POSITIONING SOLUTIONS COMPANY	ENGINEERING-REFILL TAPE	77.85
06/12/2015	1	125189	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY-DRY CLEANING-MARCH/APRIL/MAY 2015	1,106.85
06/12/2015	1	125190	SPARTAN STORES LLC	RETIREMENT CAKE-T SMITH-PAID BY EMPLOYEE DONATIONS	33.99
06/12/2015	1	125191	STATE OF MICHIGAN	TRAFFIC SIGNAL ENERGY-1/1/15-3/31/15	565.93
06/12/2015	1	125192	SUMBERA EXCAVATING, INC.	WTP-EXCAVATOR RENTAL FOR MOVING LIME SLUDGE	4,105.50
06/12/2015	1	125193	TASER INTERNATIONAL	OPD-TASER BATTERIES-3	176.46
06/12/2015	1	125194	TERRY SWEENEY & COMPANY	STREETS-SIDEWALK MATS	395.00
06/12/2015	1	125195	VALLEY LUMBER	SUPPLIES/MATERIALS	84.87
06/12/2015	1	125196	WASTE MANAGEMENT OF MICHIGAN INC	JUNE 2015-TRASH SERVICES	470.99
06/12/2015	1	125197	WASTE MANAGEMENT OF MICHIGAN INC	DISPOSAL CHARGES-5/16/15-5/31/15	3,477.08
06/12/2015	1	125198	WIN'S ELECTRICAL SUPPLY OF OWOSSO	SUPPLIES/MATERIALS	425.43
06/12/2015	1	682(A)	EMPLOYEE BENEFIT CONCEPTS INC	HR-FSA ADMIN FEE-JUNE 2015	125.00
06/12/2015	1	683(A)	FRONT LINE SERVICES, INC.	OFD-UNIFORMS	10.00
06/12/2015	1	684(A)	GILBERT'S DO IT BEST HARDWARE	SUPPLIES	313.28
06/12/2015	1	685(A)	DENICE A GRACE	RECORDING SERVICES	60.00
06/12/2015	1	686(A)	GRAYMONT CAPITAL INC	SMALL PEBBLE QUICKLIME	6,693.12
06/12/2015	1	687(A)	1ST CHOICE AUTO PARTS INC	PARTS	202.08
06/12/2015	1	688(A)	NCL OF WISCONSIN INC	WWTP-TESTING	390.51
06/12/2015	1	689(A)	OFFICEMAX INC	SUPPLIES	249.47
06/12/2015	1	690(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	FLEET-REPAIR #321	152.94
06/12/2015	1	691(A)	MERLE E WEST II	PLAN REVIEW	200.00
06/12/2015	1	692(A)	MICHAEL GENE WHEELER	OPD-SCHOOL LIAISON OFFICER	1,116.30
06/19/2015	1	693(E)	MUNICIPAL EMPLOYEES RETIREMENT SYSTEM	MAY 2015 CONTRIBUTIONS FOR POLICE COMMAND	7,457.07
06/24/2015	1	125199	WORTHINGTON TARA	UB refund for account: 1413000015	33.00
06/24/2015	1	125200	COTIE KAYLEE	UB refund for account: 3442070002	28.30
06/24/2015	1	125201	OWOSSO CHIROPRACTIC	UB refund for account: 5694070001	206.58
06/24/2015	1	125202	WILLIAMS LEIGHANN	UB refund for account: 1114500010	31.30
06/24/2015	1	125203	RAMEY ANGELA	UB refund for account: 1262500009	16.10
06/24/2015	1	125204	CONDY DON	UB refund for account: 1185000001	69.67
06/24/2015	1	125205	PREMIER DENTAL LLC	UB refund for account: 3208570003	15.06
06/24/2015	1	125206	CUMMINGS FREDRICK	UB refund for account: 5513570004	28.89
06/24/2015	1	125207	DICKINSON R D	UB refund for account: 3650070001	20.70
06/24/2015	1	125208	FISHER LISA	UB refund for account: 2275890012	80.16
06/24/2015	1	125209	BUTCHER BARBARA	UB refund for account: 5018370008	66.13
06/24/2015	1	125210	NATIONSTAR MORTGAGE	UB refund for account: 1563000002	36.67
06/24/2015	1	125211	MULLANEY JOSEPH	UB refund for account: 1433800002	31.74
06/24/2015	1	125212	FEATHERSTON NATHAN	UB refund for account: 3141070024	35.14
06/24/2015	1	125213	ISKI MICHAEL A	UB refund for account: 1563000001	61.23
06/24/2015	1	125214	FULLER M L	UB refund for account: 1777000001	122.80

06/24/2015	1	125215	SCHMIDT NICOLE	UB refund for account: 1544500002	17.66
06/24/2015	1	125216	MCNAMARA, PAUL	REFUND	51.43
06/24/2015	1	125217	SOMERS, SHARON	REFUND	112.08
06/24/2015	1	125218	AFLAC	AFLAC PREMIUM-PAYROLL DEDUCTIONS	488.08
06/24/2015	1	125219	LOREEN F BAILEY	COUNCIL PAY	110.00
06/24/2015	1	125220	DAVID B BANDKAU	REISSUED LOST CHECK	170.00
06/24/2015	1	125221	DAVID B BANDKAU	COUNCIL PAY	130.00
06/24/2015	1	125222	THE BANK OF NEW YORK MELLON	2009 GEN OBLIGATION BONDS PAYING AGENT FEE	100.00
06/24/2015	1	125223	BIO-SYSTEMS OF OH, LLC	WWTP-BIOBUG	569.22
06/24/2015	1	125224	BLACK JACK ASPHALT	2014 STREET PATCHES PROGRAM -RETAINER	5,000.00
06/24/2015	1	125225	CITY OF OWOSSO EMPLOYEES RETIREMENT	HEALTH INSURANCE REIMBURSEMENT	2,152.02
06/24/2015	1	125226	CITY OF OWOSSO EMPLOYEES RETIREMENT	CITY CONTRIBUTION TO RETIREMENT SYSTEM	600,769.00
06/24/2015	1	125227	CITY OF OWOSSO EMPLOYEES RETIREMENT	REIMBURSEMENT	65,011.75
06/24/2015	1	125228	COBAN TECHNOLOGIES INC	OPD-SUPPLIES	825.00
06/24/2015	1	125229	CONSUMERS ENERGY	GAS/ELECTRIC USAGE	24,668.95
06/24/2015	1	125230	CHRISTOPHER EVELETH	COUNCIL PAY	140.00
06/24/2015	1	125231	FEDEX	WWTP-SHIPPING	47.76
06/24/2015	1	125232	BURTON FOX	COUNCIL PAY	150.00
06/24/2015	1	125233	BENJAMIN R FREDERICK	COUNCIL PAY	250.00
06/24/2015	1	125234	FRONTIER	TRAFFIC SIGNAL	105.41
06/24/2015	1	125235	ELAINE GREENWAY	COUNCIL PAY	140.00
06/24/2015	1	125236	TIMOTHY J GUYSKY	REIMBURSEMENT FOR CLASS	95.00
06/24/2015	1	125237	HP	WWTP-OPTIPLEX PC AND MONITOR	834.52
06/24/2015	1	125238	JAY'S SEPTIC TANK SERVICE	PORTABLE TOILET RENTAL	585.00
06/24/2015	1	125239	LAW ENFORCEMENT OFFICERS REGIONAL	2015 SPRING MEMBERSHIP/TRAINING ASSESSMENT	1,640.33
06/24/2015	1	125240	MERLING, RICHARD	REFUND	300.00
06/24/2015	1	125241	MISDU	PAYROLL DEDUCTIONS	1,827.81
06/24/2015	1	125242	NEOFUNDS BY NEOPOST	FUNDS FOR POSTAGE MACHINE	2,000.00
06/24/2015	1	125243	NEXTEL COMMUNICATIONS	MAY 2015-CELL PHONE SERVICE AND EQUIPMENT	1,082.13
06/24/2015	1	125244	NVB PLAYGROUNDS	PORT ANGELES PLAYGROUND SYSTEM-PAID BY DONATIONS	1,600.00
06/24/2015	1	125245	OFFICE DEPOT	SUPPLIES	120.87
06/24/2015	1	125246	OWOSSO BOLT & BRASS CO	PARTS	196.63
06/24/2015	1	125247	OWOSSO POOLS LLC	SUPPLIES/PARTS FOR SPLASH PAD	329.78
06/24/2015	1	125248	OWOSSO-SEWER FUND	PAY OFF THE SEWER FUND FOR DUE TO	450,000.00
06/24/2015	1	125249	OWOSSO-WATER FUND	PAY OFF WATER FUND FOR DUE TO	550,000.00
06/24/2015	1	125250	GARY L PALMER	ELECTRICAL PLAN REVIEW	600.00
06/24/2015	1	125251	PETTY CASH - WWTP	PETTY CASH REIMBURSEMENT	65.86
06/24/2015	1	125252	CHARLES RAU	BUILDING-FUEL FOR MAHO SEMINAR	64.47
06/24/2015	1	125253	SECURITY ALARM CO INC	PUBLIC SAFETY-SECURITY SYSTEM UPGRADE	1,573.00
06/24/2015	1	125254	SHIAWASSEE COUNTY MEDICAL GROUP	PRE-EMPLOYMENT PHYSICAL	110.00
06/24/2015	1	125255	SHIAWASSEE FAMILY YMCA	MEMBERSHIPS-PAYROLL DEDUCTIONS	259.25
06/24/2015	1	125256	SHIAWASSEE UNITED WAY	EMPLOYEE CONTRIBUTIONS	30.00
06/24/2015	1	125257	STATE OF MICHIGAN	TRAFFIC SIGNAL MAINTENANCE	217.38
06/24/2015	1	125258	STATE OF MICHIGAN	STATE OF MI WITHHOLDING TAX	14,819.02
06/24/2015	1	125259	STATE OF MICHIGAN-UNCLAIMED PROPERTY	UNCLAIMED PROPERTIES-2	148.55
06/24/2015	1	125260	STECHSCHULTE GAS & OIL, INC.	FUEL-PE 6/15/15	4,360.45
06/24/2015	1	125261	ROBERT J TEICH JR	COUNCIL PAY	130.00
06/24/2015	1	125262	JESSICA UNANGST	RETIREMENT GIFT-M STINSON-PAID BY EMPLOYEES	100.00
06/24/2015	1	125263	UNITED PARCEL SERVICE	SHIPPING CHARGES	26.28
06/24/2015	1	125264	US BANCORP GOVERNMENT LEASING	2015 VACTOR MODEL 2115-1ST PAYMENT	68,095.97
06/24/2015	1	125265	VERIZON WIRELESS	PUBLIC SAFETY-MODEM FEES	237.78

06/24/2015	1	125266	WASTE MANAGEMENT OF MICHIGAN INC	WWTP-DISPOSAL CHARGES-6/1/15-6/15/15	4,483.06
06/24/2015	1	694(A)	BRAUN KENDRICK FINKBEINER PLC	PROFESSIONAL SERVICES-PE 5/31/15	32.00
06/24/2015	1	695(A)	HEATHER DAWN BROOKS	TIME CARDS-(5000)	300.00
06/24/2015	1	696(A)	WILLIAM C BROWN, P C	PROFESSIONAL SERVICES	10,762.96
06/24/2015	1	697(A)	C D W GOVERNMENT, INC.	PUBLIC SAFETY-POWER SAVING BACK UPS	382.00
06/24/2015	1	698(A)	D & G EQUIPMENT INC	PARTS	1,315.93
06/24/2015	1	699(A)	DBI BUSINESS INTERIORS	BUILDING-VERTICAL FILES (2)	399.98
06/24/2015	1	700(A)	DUPERON LEASING & SALES INC	JUNE 2015-SCREENING EQUIPMENT LEASE	1,815.00
06/24/2015	1	701(A)	FASTENAL COMPANY	PARTS	77.27
06/24/2015	1	702(A)	GOYETTE MECHANICAL	PUBLIC SAFETY-INSPECTION-6/5/15	141.50
06/24/2015	1	703(A)	DENICE A GRACE	RECORDING SERVICES	60.00
06/24/2015	1	704(A)	HYDROTEX INC	WWTP-ACCULUBE	743.00
06/24/2015	1	705(A)	INDEPENDENT STATIONERS	SUPPLIES	25.80
06/24/2015	1	706(A)	J & B MEDICAL SUPPLY INC	AMBULANCE MEDICAL SUPPLIES	1,812.92
06/24/2015	1	707(A)	JCI JONES CHEMICALS, INC.	WTP-SODIUM HYPOCHLORITE	3,171.37
06/24/2015	1	708(A)	LOGICALIS INC	APRIL 2015-NETWORK ENGINEERING	13,011.00
06/24/2015	1	709(A)	MICHIGAN METER TECHNOLOGY GROUP INC	WATER METERS	4,586.00
06/24/2015	1	710(A)	NCL OF WISCONSIN INC	WWTP-LAB SUPPLIES	208.71
06/24/2015	1	711(A)	OFFICEMAX INC	PUBLIC SAFETY-OFFICE SUPPLIES	180.93
06/24/2015	1	712(A)	POWERTECH SERVICES, INC.	WWTP-TRANSFORMER OIL SAMPLE & DGA ANALYSIS	1,520.00
06/24/2015	1	713(A)	Q2A ASSOCIATES LLC	PROFESSIONAL SERVICES-5/10/15-5/23/15	4,777.50
06/24/2015	1	714(A)	WITMER PUBLIC SAFETY GROUP INC	OFD-FACE SHIELD BRACKET	28.58
06/24/2015	1	715(A)	MERLE E WEST II	PLAN REVIEW	650.00
06/25/2015	1	716(A)	Q2A ASSOCIATES LLC	FINANCIAL SERVICES-3/15/15-3/26/15	3,486.00

1 TOTALS:

(1 Check Voided)

Total of 169 Disbursements:

1,967,593.15

Bank 10 OWOSSO HISTORICAL FUND

06/03/2015	10	4702	AMERICAN SPEEDY PRINTING CENTERS	POST CARDS-CASTLE ART EXHIBIT	108.00
06/03/2015	10	4703	BURNING MEDIA GROUP	ORGANIZATIONAL DESIGN WORK	3,283.02
06/03/2015	10	4704	CHARTER COMMUNICATIONS	515 N WASHINGTON ST	122.93
06/18/2015	10	4705	BROCKWAY, ROBERT	REIMBURSEMENT	408.60
06/18/2015	10	4706	HEATHER DAWN BROOKS	DESIGN SERVICES FOR POSTER/POST CARD	195.00
06/18/2015	10	4707	CONSUMERS ENERGY	MAY 2015-515 N WASHINGTON ST	54.53
06/18/2015	10	4708	ROBERT V DORAN	REIMBURSEMENT	78.52
06/18/2015	10	4709	EDWARDS SIGN & SCREEN PRINTING, INC	POSTERS-100	579.00
06/18/2015	10	4710	HANKERD SPORTSWEAR	T-SHIRTS-100	535.00
06/18/2015	10	4711	OUTDOORS PLUS, INC.	GOULD HOUSE LAWN MOWING SERVICES	114.00
06/29/2015	10	4712	GILBERT'S DO IT BEST HARDWARE	HISTORICAL SUPPLIES	113.08
06/29/2015	10	4713	LUDINGTON ELECTRIC, INC.	HISTORICAL-REPAIR DISPLAY CASES	283.39

10 TOTALS:

Total of 12 Disbursements:

5,875.07

Bank 2 TRUST & AGENCY

06/26/2015	2	6439	CITY OF OWOSSO	PAY OFF DUE TO GENERAL FUND	48,671.78
------------	---	------	----------------	-----------------------------	-----------

06/26/2015	2	6440	SHIAWASSEE COUNTY TREASURER	TRAILER FEES-142 LOTS	<u>355.00</u>
------------	---	------	-----------------------------	-----------------------	---------------

2 TOTALS:

Total of 2 Disbursements:					<u>49,026.78</u>
---------------------------	--	--	--	--	------------------

Bank 3 SPECIAL ASSESSMENT					
06/26/2015	3	1129	CITY OF OWOSSO	YEAR-END TRANSFERS	<u>126,449.34</u>

3 TOTALS:

Total of 1 Disbursements:					<u>126,449.34</u>
---------------------------	--	--	--	--	-------------------

REPORT TOTALS:

(1 Check Voided)

Total of 184 Disbursements:					2,148,944.34
-----------------------------	--	--	--	--	--------------



## MEMORANDUM

301 W MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** July 16, 2015  
**TO:** Mayor Frederick and the Owosso City Council  
**FROM:** Donald D. Crawford, city manager  
**SUBJECT:** Return of property and refund of proceeds – Osburn Lakes

### RECOMMENDATION:

Recommend acceptance of quit claim deed from Jack and Judith Rappuhn for the property at 1281 Holly Court and refund of the price of the lot, sidewalk installation charges and water and sewer tap fees in the amount of \$20,165.00.

### BACKGROUND:

After purchasing Unit 55 in the Osburn Lakes subdivision, Jack and Judith Rappuhn, discovered that the home they planned to build would not fit on the lot because of wetland restrictions. A provision in the Condominium Bylaws provides that lots may be repurchased by the developer (the city) if no home is constructed on the lot within 18 months. It is clear that no home will be constructed on this lot within the said time as the home selected by Mr. and Mrs. Rappuhn does not fit in the buildable space on the lot and they are not willing to consider an alternate plan.

### FISCAL IMPACTS:

The city loses this opportunity for a new home in the city and the resulting taxes.

Document originated by: Amy K. Kirkland

**RESOLUTION NO.**

**ACCEPTING QUIT CLAIM DEED FOR 1281 HOLLY COURT  
AND AUTHORIZING REFUND OF PURCHASE PRICE  
TO JACK RAPPUHN AND JUDITH RAPPUHN**

WHEREAS, the City of Owosso is the developer of the Osburn Lakes Site Condo, Phase 1 and owns lots which are for sale; and

WHEREAS, Jack Rappuhn and Judith Rappuhn purchased Unit 55 commonly known as 1281 Holly Court for the purpose of constructing a single family dwelling; and

WHEREAS, following the purchase it was discovered that the buildable area of the unit was compromised by wetland restrictions which made it impossible to construct the proposed home; and

WHEREAS, the Condominium Bylaws contain a provision for the repurchase of a lot if no home is built within 18 months of purchase; and

WHEREAS, Jack Rappuhn and Judith Rappuhn wish to sell the property back to the City (the Developer) as they have no plans to build on the purchased lot.

NOW THEREFORE BE IT RESOLVED, by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the city of Owosso has determined that it is advisable, necessary, and in the public interest to repurchase Unit 55 commonly known as 1281 Holly Court, Owosso, Michigan from Jack and Judith Rappuhn in the amount of \$20,165.00.
- SECOND: the mayor and city clerk are authorized to execute the proper documents to complete the repurchase.
- THIRD: the accounts payable department is authorized to pay Jack and Judith Rappuhn \$20,165.00 in exchange for title to said property.

**QUIT CLAIM DEED**

The Grantor, **JACK D. RAPPUHN and JUDITH L. RAPPUHN**, husband and wife, whose address is 720 North Water Street, Owosso, Michigan 48867 quit-claim(s) to **THE CITY OF OWOSSO**, a Michigan municipal corporation, of 301 West Main Street, Owosso, Michigan 48867, the following described premises, situated in the City of Owosso, County of Shiawassee and State of Michigan:

Unit 55, of OSBURN LAKES CONDOMINIUM, a Residential Site Condominium, according to the Master Deed thereof recorded in Liber 1069, page 159 of Shiawassee County Records, and designated as Shiawassee County Condominium Subdivision Plan No. 12, and any amendments thereto, together with an undivided interest in the common elements of said condominium as set forth in said Master Deed, and any amendments thereto, and as described in Act 59 of the Public Acts of Michigan of 1978, as amended.

for the sum of Twenty Thousand One Hundred Sixty Five and No/100 (\$20,165.00) Dollars. This conveyance is exempt from State and County Transfer Tax pursuant to MCLA 207.526 (6)(h)(i) and MCLA 207.505 (5)(h)(i) respectively.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015.

SIGNED BY:

\_\_\_\_\_  
Jack D. Rappuhn

\_\_\_\_\_  
Judith L. Rappuhn

STATE O F MICHIGAN)  
  ) ss.  
COUNTY OF SHIAWASSEE)

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2015, by **JACK D. RAPPUHN and JUDITH L. RAPPUHN**, husband and wife.

\_\_\_\_\_, Notary Public  
Shiawassee County, Michigan  
My Commission Expires: \_\_\_\_\_  
Acting in Shiawassee County, Michigan

PREPARED BY & RETURN TO:  
William C. Brown P 33871  
Attorney at Law  
114 East Main Street, Suite 218  
Owosso, Michigan 48867

SEND SUBSEQUENT TAX BILLS TO:  
City of Owosso  
301 West Main Street  
Owosso, Michigan 48867

TAX PARCEL  
050-751-000-055-00

PROPERTY ADDRESS IS:  
1281 Holly Court  
Owosso, Michigan 48867



### PROPERTY TRANSFER AFFIDAVIT

This form is issued under authority of P.A. 415 of 1994. Filing is mandatory.

This form must be filed whenever real estate or some types of personal property are transferred (even if you are not recording a deed). It is used by the assessor to ensure the property is assessed properly and receives the correct **taxable value**. It must be filed by the new owner with the **assessor for the city or township** where the property is located within **45 days** of the transfer. If it is not filed timely, a penalty of \$5/day (maximum \$200) applies. The information on this form is not confidential.

1. Street address of property.

1281 Holly Court  
Owosso, Michigan 48867

2. County

Shiawassee

3. Date of transfer (or land contract was signed)

July \_\_\_\_\_, 2015

4. City/Township/Village of real estate

Owosso  
 City      Township      Village

5. Purchase price of real estate

\$20,165.00

6. Property identification number (PIN). If you don't have a PIN attach legal description.

050-751-000-055-00

PIN. This number ranges from 10 to 25 digits. It usually includes hyphens and sometimes includes letters. It is on the property tax bill and on the assessment notice.

7. Seller's (Transferor) name.

Jack D. and Judith L. Rappuhn  
720 North Water Street  
Owosso, Michigan 48867

8. Buyer's (Transferee) name and mailing address.

City of Owosso  
301 West Main Street  
Owosso, Michigan 48867

**Items 9-13 are optional. However, by completing them you may avoid further correspondence.**

Transfers include deeds, land contracts, transfers involving trusts or wills, certain long-term leases and interest in a business. See the back for a complete list.

9. Type of transfer.

land contract      deed

10. Is the transfer between related persons?

Yes  
 No

other (specify)

11. Amount of down payment

12. If you financed the purchase did you pay

market rate of interest?

Yes  
 No

13. Amount financed (borrowed)

**EXEMPTIONS**

The Michigan Constitution limits how much a property's **taxable value** can increase while it is owned by the same person. Once the property is transferred, the **taxable value** must be adjusted by the assessor to 50 percent of the property's usual selling price. Certain types of transfers are exempt from adjustment. Below are brief descriptions of the types of exempt transfers; full descriptions are in MCL Section 211.27a(7)(a-m). If you believe this transfer is exempt, indicate below the type of exemption you are claiming. If you claim an exemption, your assessor may request more information to support your claim.

- transfer from a spouse
- change in ownership solely to exclude or include a spouse
- transfer subject to a life lease or life estate (**until** the life lease or life estate expires)
- transfer to effect the foreclosure or forfeiture of real property
- transfer by redemption from a tax sale
- transfer into a trust where the sole beneficiary is the settlor (creator of the trust) or the settlor's spouse
- transfer resulting from a court order unless the order specifies a monetary payment
- transfer creating or ending a joint ownership if at least one person is an original owner of the property (or his/her spouse)
- transfer to establish or release a security interest (collateral)
- transfer of real estate through normal public trading of stocks
- transfer within an entity under common control or affiliated group
- transfer resulting from transactions that qualify as a tax-free reorganization
- other, specify:

**CERTIFICATION**

I certify that the information above is true and complete to the best of my knowledge.

Owner's signature and date

CITY OF OWOSSO

If signer is other than the owner, print name and title

BY: \_\_\_\_\_ Date \_\_\_\_\_

ITS: \_\_\_\_\_



## MEMORANDUM

301 W MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

**DATE:** July 16, 2015  
**TO:** Mayor Frederick and the Owosso City Council  
**FROM:** Amy K. Kirkland, City Clerk  
**SUBJECT:** Cable Access Channel 187 Return Path

### RECOMMENDATION:

I recommend Council cease broadcasting on Charter Cable channel 187 as of August 1, 2015, release the return path back to Charter Communications, and sign an agreement reserving the channel for future use.

### BACKGROUND:

Just before the July 4 holiday I received a phone call from Charter Communications politely asking the City to vacate its use of the return path the City uses to send the signal for cable access channel 187 to the head end on Delaney Road (the head end is the point at which we insert the city signal into the cable system for broadcast, the return path is the means we use to get our signal to the head end). Several years back Charter notified the City this would be happening and the time for the handover has now arrived as customer usage of the system is sufficiently high enough that the bandwidth the City consumes to transmit the cable access signal to the head end is causing a slowdown of internet speeds during peak times.

The return path the City uses is a part of Charter's cable network and belongs to Charter. Upon surrendering this return path the City will not be able to continue to provide any sort of cable access programming without significant investment. Upon receiving the original notification, I sought legal advice whether Charter could take the return path back under the Uniform Video Services Local Franchise Act of 2006. Legal counsel specializing in the cable field stated a return path was not required, but the City might negotiate a side contract with Charter for use of the line. When approached with this suggestion, Charter said it was not legally responsible for providing a return path and was not interested in "renting" the line as they intended to use the bandwidth used by the line to support the services they provide to the community. We explored other options, including paying Charter to install a new return path and the possibility of delivering the signal to the head end via the internet. Installing a new return path was cost prohibitive (quoted at more than \$22,000 in 2012 for just the installation and the purchase of additional transmission equipment would be required). Delivery of our cable signal via the internet seemed the most advantageous, though not without cost. Attached is a spreadsheet outlining available options if the city wants continued cable access.

As I have stated in the past, and with all due respect to those that fought so hard to keep the cable access channel alive, I wonder if the time for cable access has come and gone. I believe the cost to benefit ratio for it has become so lopsided that it is no longer a prudent investment of taxpayer funds. Overall interest in the channel has dwindled to the point where only one or two folks contribute programming, volunteers expressing an interest in running the channel are almost nonexistent, and we receive little-to-no feedback from people showing that they watch the channel.

Considering the one-time equipment cost to continue broadcasting, the ongoing costs for an internet connection to transmit our signal, and the staff time involved in administering the channel vs. the number of folks that watch the channel, I cannot see continuing. The City can execute an agreement that would maintain the right to ask for the channel back in the future.

**FISCAL IMPACTS:**

In light of Charter's request to take the return path back the Council faces several decisions as I see them and costs will vary based on those decisions:

		Initial Cost	On-going Costs	Staff Time
<b>Do you want to maintain a public access channel(s) on cable TV?</b>				
	Yes, replace return path, broadcast 1 channel	\$ 26,350.00	\$ -	High
	Yes, replace return path, broadcast 2 channels	\$ 30,400.00	\$ -	High
	Yes, create new internet return path, broadcast 1 channel	\$ 6,100.00	\$ 800.00	High
	Yes, create new internet return path, broadcast 2 channels	\$ 13,000.00	\$ 2,400.00	High
	No	\$ -	\$ -	-
<b>Should we cease broadcasting on cable TV and ...</b>				
	Establish City-only YouTube channel	\$ 11,000.00		High
	Utilize hosted video-on-demand services for City-only material (incorporated into the City's existing website)	\$ 14,000.00	\$ 3,000.00	Med
<b>Do you want to record public meetings?</b>				
	Purchase video recording equipment, run by staff	\$ 11,000.00		High
	Purchase video recording equipment, run by volunteers	\$ 5,000.00		Med

See above for hard costs. Soft costs would include staff time in the Clerk's Office. I approximate that we spend a minimum of 5-6 hours per week tending to the access channels currently. While this doesn't seem like much, stating the time in terms of a percentage highlights just how much time is consumed by this form of communication (approx.. 17% of my assistant's regular weekly hours). I ask that Council sincerely consider this when examining the possible options.

**RESOLUTION NO.**

**RELINQUISHING CABLE ACCESS RETURN PATH  
AND CEASING VIDEO OPERATIONS**

WHEREAS, the City of Owosso has two local access channels provided by Charter Communications; and

WHEREAS, one of these channels, current Charter channel 187, carries video programming submitted by local individuals; and

WHEREAS, the City utilizes a return path belonging to Charter Communications to deliver the signal for channel 187 to the head end for distribution into the cable system; and

WHEREAS, Charter Communications has provided this return path free of charge for many, many years and now requests the City cease use of the path so they might utilize it to serve their local customers; and

WHEREAS, Charter Communications is under no legal obligation to continue providing this path; and

WHEREAS, the City will not be able to broadcast on the local cable networks without significant financial investment in the creation of a new return path; and

WHEREAS, the City has seen a dramatic reduction in participation on channel 187, both in those providing programming and in those watching the channel; and

WHEREAS, the difficult economic conditions in which the City operates necessitates careful scrutiny of any and all expenditures, sometimes leading to cuts that are distasteful or touch our emotions.

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the return path currently utilized for Charter channel 187 will be vacated by the City of Owosso as of August 1, 2015.
- SECOND: the broadcast originating from the City on Charter channel 187 will cease on the date noted above.
- THIRD: the Mayor and City Clerk are hereby authorized to execute any documentation necessary to complete this transition.
- FOURTH: the Mayor and City Clerk are further authorized to execute an agreement with Charter Communications reserving the right to request the use of channel 187 (or its successor) for public, education, and governmental purposes at any point in the future.

**Cable Broadcast Costs**

1 Channel	Initial Outlay	On-going Costs/yr
Dedicated Internet Connection	780.00	780.00
Incodex One (Encoder/Decoders)	5,300.00	
<b>Return Path Solution-1 Channel</b>	<b>6,080.00</b>	<b>780.00</b>

  

2 Channels	Initial Outlay	On-going Costs/yr
Dedicated Internet Connection	2,400.00	2,400.00
Incodex One (Encoder/Decoders)	10,600.00	
<b>Return Path Solution-2 Channels</b>	<b>13,000.00</b>	<b>2,400.00</b>

**Amy K. Kirkland:**  
Charter Communications Advantage60 internet connection; \$65/mon \* 12 mos

**Amy K. Kirkland:**  
includes 1 encoder and 2 decoders (one channel and 2 cable providers)

**Amy K. Kirkland:**  
Charter Communications Pro100 internet connection; \$200/mon \* 12 mon

**Amy K. Kirkland:**  
includes 2 encoders and 4 decoders (2 channels with 2 cable providers)

**Video-on-Demand Costs (VOD)**

	Initial Outlay	On-going Costs/Yr
Additional hard drive	1,000.00	
PolyOptix System	9,995.00	
PEG Central Fee	3,000.00	3,000.00
<b>Video-On Demand</b>	<b>13,995.00</b>	<b>3,000.00</b>

**Amy K. Kirkland:**  
one-time cost to increase bandwidth to allow simultaneous encoding, playback, and streaming

**Amy K. Kirkland:**  
video recording equipment system including 3 cameras

**Amy K. Kirkland:**  
video on demand hosting services; includes indexing of videos; 500 hours of video storage included in fee

**Summary**

	Initial Outlay	On-going Costs/yr
<b>1 Broadcast Channel only</b>	6,080.00	780.00
<b>2 Broadcast Channels only</b>	13,000.00	2,400.00
<b>Video-on-Demand only (VOD)</b>	13,995.00	3,000.00
<b>1 Broadcast Channel w/ VOD</b>	20,075.00	3,780.00
<b>2 Broadcast Channels w/ VOD</b>	26,995.00	5,400.00

**Amy K. Kirkland:**  
These two options do not include the cost of cameras or other video recording equipment

To: Owosso City Council  
 From: Charles Rau, Building Official  
 Date: 07/08/2015  
 Subject: Building Department Report for June, 2015

Category	Estimated Cost	Permit Fee	Number of Permits
Demolition	\$1,000	\$375	5
Electrical	\$0	\$2,955	16
Fence - Residential	\$14,826	\$640	8
Garage, detached	\$27,930	\$350	1
Mechanical	\$7,000	\$2,695	21
Non-Res. Add/Alter/Repair	\$796,933	\$12,393	9
Plumbing	\$0	\$815	4
Pools	\$500	\$50	1
Res. Add/Alter/Repair	\$624,218	\$1,800	19
Res. Utility Building	\$1,000	\$90	1
Sign	\$0	\$80	1
<b>Totals</b>	<b>\$1,473,407</b>	<b>\$22,243</b>	<b>86</b>

**2014 COMPARISON TOTALS**

		BUILDING PERMITS ONLY	-	41
JUNE, 2014 TOTALS	\$779,832	\$13,995		62

# *Enforcements By Category*

07/09/15

1 / 7

JUNE, 2015

## ANIMALS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0407	632 GRAND AV	LETTER SENT	Resolved	06/15/15	06/15/15	Y
ENF 15-0414	913 HUNTINGTON DR	LETTER SENT	Resolved	06/16/15	06/16/15	N
ENF 15-0417	1532 ALTURAS DR	LETTER SENT	Resolved	06/17/15	06/17/15	N
ENF 15-0420	1415 FREDERICK ST	LETTER SENT	Resolved	06/17/15	06/17/15	Y
ENF 15-0428	630 GRAND AV	LETTER SENT	Resolved	06/17/15	06/17/15	Y
ENF 15-0443	629 LINGLE AV	LETTER SENT	Resolved	06/19/15	06/19/15	N
ENF 15-0451	752 ALGER AV	LETTER SENT	Resolved	06/24/15	06/24/15	N
<b>Total Entries:</b>				<b>7</b>		

## AUTO REP/JUNK VEH

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0365	1105 N CHIPMAN ST	REF TO POLICE	Resolved	06/01/15	06/22/15	APTS
<b>Total Entries:</b>				<b>1</b>		

## BUILDING VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0377	1434 PEARCE ST	HOUSE SECURE & VACANT	Resolved	06/04/15	06/04/15	VAC
ENF 15-0378	317 E MASON ST	REF TO RAU	REF TO RAU	06/04/15		N
ENF 15-0397	330 GILBERT ST	EXTEN GRANTED	Extension Granted	06/09/15		VAC
ENF 15-0402	415 DIMMICK ST	LETTER SENT	Resolved	06/10/15	06/26/15	Y
ENF 15-0408	702 N WASHINGTON ST	REF TO RAU	REF TO RAU	06/15/15		COMM
ENF 15-0410	820 E OLIVER ST	VERBAL NOTICE	Resolved	06/16/15	06/16/15	N
ENF 15-0413	119 N ELM ST	LETTER SENT	LETTER SENT	06/16/15		Y
ENF 15-0444	1318 W STEWART ST	REF TO RAU	Resolved	06/22/15	07/02/15	VAC
ENF 15-0459	1470 MCMILLAN AV	REF TO RAU	Resolved	06/30/15	06/30/15	COMM
<b>Total Entries:</b>				<b>9</b>		

# Enforcements By Category

07/09/15

2 / 7

JUNE, 2015

## FRONT YARD PARKING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0374	1432 PEARCE ST	REF TO POLICE	Resolved	06/03/15	06/22/15	Y
ENF 15-0404	530 N BALL ST	REF TO POLICE	Resolved	06/15/15	06/22/15	Y
<b>Total Entries:</b>				<b>2</b>		

## GARBAGE & DEBRIS

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0367	642 PINE ST	REF TO POLICE	Resolved	06/01/15	06/03/15	Y
ENF 15-0368	1210 CORUNNA AV	REF TO MARK MITCHELL	REF TO DPW	06/01/15		COMM
ENF 15-0380	728 N PARK ST	REF TO POLICE	Resolved	06/05/15	06/10/15	N
ENF 15-0381	733 N PARK ST	REF TO POLICE	Resolved	06/05/15	06/22/15	Y
ENF 15-0382	825 S CHESTNUT ST	REF TO POLICE	Resolved	06/08/15	06/22/15	N
ENF 15-0393	411 E EXCHANGE ST	REF TO TYLER	Resolved	06/09/15	06/30/15	Y
ENF 15-0400	607 FLETCHER ST	LETTER SENT	Resolved	06/10/15	06/24/15	N
ENF 15-0427	530 E WILLIAMS ST	LETTER SENT	LETTER SENT	06/17/15		Y
ENF 15-0441	1116 STATE ST	REF TO RAU	REF TO RAU	06/19/15		Y
ENF 15-0450	526 CLYDE ST	LETTER SENT	Letter Sent	06/24/15		VAC
ENF 15-0453	639 N PARK ST	LETTER SENT	Resolved	06/29/15	07/08/15	N
ENF 15-0455	1501 FREEMAN ST	CONFIRMED	Resolved	06/29/15	07/01/15	VAC
ENF 15-0456	417 E EXCHANGE ST	LETTER SENT	Resolved	06/29/15	07/08/15	Y
<b>Total Entries:</b>				<b>13</b>		

## LAWN MAINTENANCE

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0362	616 GLENWOOD AV	INVOICED	Resolved	06/01/15	06/25/15	VL
ENF 15-0366	600 LINCOLN AV	INVOICED	Resolved	06/01/15	06/25/15	VAC
ENF 15-0369	1101 N SHIAWASSEE ST	CHECKED	Resolved	06/01/15	06/16/15	N



# *Enforcements By Category*

07/09/15

3 / 7

JUNE, 2015

ENF 15-0370	719 LINGLE AV	CHECKED	Resolved	06/01/15	06/17/15	Y
ENF 15-0372	1104 N BALL ST	CHECKED	No Violation	06/03/15	06/08/15	Y
ENF 15-0373	409 GUTE ST	CHECKED	Resolved	06/03/15	06/09/15	N
ENF 15-0383	MONROE ST	INVOICED	Resolved	06/08/15	07/02/15	VAC
ENF 15-0384	508 HAMPTON AV	INVOICED	Resolved	06/08/15	06/25/15	VAC
ENF 15-0385	319 W RIDGE ST	INVOICED	Resolved	06/08/15	06/25/15	VAC
ENF 15-0386	1106 N BALL ST	CHECKED	Resolved	06/08/15	06/17/15	VAC
ENF 15-0387	941 N SAGINAW ST	CHECKED	Resolved	06/09/15	06/25/15	VAC
ENF 15-0388	301 STRATFORD DR	CHECKED	Resolved	06/09/15	06/26/15	N
ENF 15-0389	416 N HICKORY ST	INVOICED	Resolved	06/09/15	06/25/15	VAC
ENF 15-0390	530 E WILLIAMS ST	REF TO POLICE	REF TO POLICE	06/09/15	06/17/15	VAC
ENF 15-0391	330 GILBERT ST	CHECKED	Resolved	06/09/15	06/17/15	Y
ENF 15-0392	338 GILBERT ST	CHECKED	Resolved	06/09/15	06/17/15	N
ENF 15-0394	722 N SAGINAW ST	CHECKED	Resolved	06/09/15	06/17/15	Y
ENF 15-0396	418 E MASON ST	CHECKED	Resolved	06/09/15	06/17/15	N
ENF 15-0398	318 W KING ST	CHECKED	Resolved	06/10/15	06/18/15	VAC
ENF 15-0399	1014 BEEHLER ST	CHECKED	Resolved	06/10/15	06/25/15	Y
ENF 15-0401	630 MARTIN ST	LETTER SENT	Letter Sent	06/10/15		Y
ENF 15-0403	108 N ELM ST	STUMP REMOVED	Resolved	06/12/15	06/22/15	Y
ENF 15-0409	1436 W MAIN ST	CHECKED	Resolved	06/16/15	06/17/15	Y
ENF 15-0422	529 CORUNNA AV	CHECKED	Resolved	06/17/15	06/24/15	Y
ENF 15-0423	628 CORUNNA AV	INVOICED	Resolved	06/17/15	06/30/15	N
ENF 15-0424	820 ISHAM ST	CHECKED	Resolved	06/17/15	06/24/15	N
ENF 15-0425	821 ISHAM ST	CHECKED	Resolved	06/17/15	06/24/15	Y
ENF 15-0426	1224 FREDERICK ST	CHECKED	Resolved	06/17/15	06/26/15	Y
ENF 15-0429	1803 W STEWART ST	INVOICED	Resolved	06/18/15	06/25/15	Y
ENF 15-0430	715 MARTIN ST	INVOICED	Resolved	06/18/15	06/30/15	VAC
ENF 15-0431	635 GLENWOOD AV	CHECKED	Resolved	06/19/15	06/26/15	N

# Enforcements By Category

07/09/15

4 / 7

JUNE, 2015

ENF 15-0433	1113 PALMER AV	CHECKED	Resolved	06/19/15	06/26/15	N
ENF 15-0434	328 N PARK ST	CHECKED	Resolved	06/19/15	06/26/15	Y
ENF 15-0435	319 N SAGINAW ST	CHECKED	Resolved	06/19/15	06/26/15	Y
ENF 15-0436	1370 E SOUTH ST	CHECKED	Resolved	06/19/15	06/26/15	N
ENF 15-0437	1232 W MAIN ST	INVOICED	Resolved	06/19/15	06/30/15	VL
ENF 15-0442	902 N CHIPMAN ST	CHECKED	Resolved	06/19/15	07/06/15	Y
ENF 15-0447	1301 ALLENDALE AV	CHECKED	WO Submitted	06/22/15		VAC
ENF 15-0448	1100 JACKSON DR	CHECKED	Resolved	06/23/15	06/30/15	N
ENF 15-0454	812 DIVISION ST	WO SUBMITTED	WO Submitted	06/29/15		VAC
ENF 15-0457	102 CORUNNA AV	WO SUBMITTED	WO Submitted	06/29/15		VAC
ENF 15-0460	770 COVENTRY AV	WO SUBMITTED	WO Submitted	06/30/15		VAC
ENF 15-0461	1230 N SHIAWASSEE ST	WO SUBMITTED	WO Submitted	06/30/15		VAC
ENF 15-0462	1260 ADAMS ST	WO SUBMITTED	WO Submitted	06/30/15		VAC
ENF 15-0463	1019 ADAMS ST	WO SUBMITTED	WO Submitted	06/30/15		N
ENF 15-0464	119 ELIZABETH ST	WO SUBMITTED	WO Submitted	06/30/15		VAC
ENF 15-0465	900 S LYON ST	INVOICED	Resolved	06/30/15	07/02/15	VAC
ENF 15-0466	217 W STEWART ST	INVOICED	Resolved	06/30/15	07/02/15	VAC
ENF 15-0467	221 W STEWART ST	INVOICED	Resolved	06/30/15	07/02/15	VAC
ENF 15-0468	755 BROADWAY AV	LETTER SENT	LETTER SENT	06/30/15		N
ENF 15-0469	415 W STEWART ST	LETTER SENT	LETTER SENT	06/30/15		N
ENF 15-0470	413 CORUNNA AV	WO SUBMITTED	WO Submitted	06/30/15		VAC

**Total Entries:** 52

## MISC VEHICLE VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0416	809 GRACE ST	REF TO POLICE	Resolved	06/17/15	06/22/15	Y
ENF 15-0421	413 N SAGINAW ST	REF TO POLICE	No Violation	06/17/15	07/06/15	Y

**Total Entries:** 2

# **Enforcements By Category**

07/09/15

5 / 7

JUNE, 2015

## **MISC.**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0375	433 E COMSTOCK ST	REF TO TYLER	Resolved	06/03/15	06/12/15	Y
ENF 15-0415	835 KENWOOD DR	REF TO RAU	Resolved	06/16/15	06/30/15	N
<b>Total Entries:</b>				<b>2</b>		

## **MULTIPLE VIOLATIONS**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0371	1005 W STEWART ST	REF TO POLICE	REF TO POLICE	06/02/15		N
ENF 15-0449	1209 APPLEWOOD DR	REF TO TYLER	Resolved	06/23/15	06/30/15	N
ENF 15-0452	432 CASS ST	REF TO TYLER	Resolved	06/25/15	07/08/15	N
<b>Total Entries:</b>				<b>3</b>		

## **POOL MAINTENANCE**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0446	320 N DEWEY ST	LETTER SENT	Resolved	06/22/15	07/08/15	Y
<b>Total Entries:</b>				<b>1</b>		

## **RENTAL UNIT VIOL**

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0405	702 S WASHINGTON ST	LETTER SENT	Letter Sent	06/15/15		Y
ENF 15-0411	117 S CHIPMAN ST	REF TO TYLER	Resolved	06/16/15	06/23/15	Y
ENF 15-0412	1204 PALMER AV	LETTER SENT	Resolved	06/16/15	06/22/15	Y
ENF 15-0418	739 W STEWART ST	LETTER SENT	Resolved	06/17/15	06/29/15	Y
ENF 15-0419	1304 ALLENDALE AV	LETTER SENT	Resolved	06/17/15	06/24/15	Y
ENF 15-0438	553 HARRISON AV	LETTER SENT	Resolved	06/19/15	06/29/15	Y
ENF 15-0439	1113 PALMER AV	LETTER SENT	Resolved	06/19/15	06/25/15	Y
ENF 15-0458	318 MONROE ST	LETTER SENT	Resolved	06/29/15	07/08/15	Y

# Enforcements By Category

07/09/15

6/7

JUNE, 2015

---

**Total Entries:** 8

## SIGN VIOL

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0445	649 ADAMS ST	LETTER SENT	Resolved	06/22/15	07/08/15	N

---

**Total Entries:** 1

## VACANT PROPERTY REG

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0363	916 N WASHINGTON ST	LETTER SENT	Letter Sent	06/01/15		VAC
ENF 15-0364	721 N WATER ST	LETTER SENT	Letter Sent	06/01/15		VAC
ENF 15-0379	526 E WILLIAMS ST	LETTER SENT	Letter Sent	06/04/15		VAC
ENF 15-0395	705 BROADWAY AV	LETTER SENT	LETTER SENT	06/09/15		VAC
ENF 15-0406	1434 PEARCE ST	LETTER SENT	Letter Sent	06/15/15		VAC
ENF 15-0440	1318 W STEWART ST	LETTER SENT	Resolved	06/19/15	07/02/15	VAC

---

**Total Entries:** 6

## ZONING

Enforcement Number	Address	Previous Status	Status	Filed	Closed	Rental
ENF 15-0376	1210 MACK ST	REF TO POLICE	Resolved	06/03/15	06/10/15	N

---

**Total Entries:** 1

---

**Total Records: 108**

Total Pages: 6

# *Enforcements By Category*

07/09/15

7/7

JUNE, 2015

## RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental

N - No, it's not a rental - owner occupied

APTS - Apartment Building

COMM - Commercial

REPO - Repossession

TRAIL - Trailer Park

VAC - Vacant House

VL - Vacant Lot

IND - Industrial

HOME OCC - Home Occupied



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

---

## ***MEMORANDUM***

---

DATE: July 9, 2015

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: June 2015 Report

---

Attached are statistics for the police department for June 2015. This report includes activity for the month of June and year-to-date statistics. Also attached is a list of Field Contacts, which are incidents that the police are dispatched to that require no further follow-up than the officers initial response.

Additionally, Burning Violation Reports for June are attached as well.



## Case Assignment/Clearance Report For June, 2015

JUNE 2015 - INCIDENTS

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
<i>PART I OFFENSES</i>					
ROBBERY	0	0	0	0	0 %
AGGRAVATED ASSAULT	5	6	19	20	105 %
BURGLARY	9	11	28	36	128 %
LARCENY	39	32	122	102	83 %
MOTOR VEHICLE THEFT	5	4	13	10	76 %
SIMPLE ASSAULT	25	24	68	49	72 %
ARSON	0	0	2	3	150 %
FORGERY & UTTERING	0	0	1	0	0 %
COUNTERFEITING	0	1	0	3	0 %
FRAUD	7	3	43	14	32 %
EMBEZZLEMENT	0	1	1	2	200 %
WEAPON CRIMES- CARRY, POSS,	1	1	1	2	200 %
PROSTITUTION	0	0	0	0	0 %
SEX OFFENSES 1/ UNDER AGE -	0	1	3	1	33 %
NARCOTICS VOLIATIONS	5	8	28	94	335 %
GAMBLING VIOLATIONS	0	0	0	0	0 %
VANDALISM-DAMAGE-DESTRUCTIO	0	0	0	0	0 %
HOMICIDE 1	0	0	0	1	0 %
HOMICIDE	0	0	0	1	0 %
RAPE / NON - FAMILY	0	0	3	0	0 %
SEX OFFENSES 2	2	1	15	14	93 %
PARENTAL KIDNAP	0	0	0	0	0 %
KIDNAPPING	0	0	0	0	0 %
BURGLARY RESIDENTIAL	1	1	9	3	33 %
BURGLARY COMMERCIAL	1	1	1	3	300 %
RESISTING/OBSTRUCTING	1	1	1	2	200 %
<i>PART I OFFENSES</i>	<i>101</i>	<i>96</i>	<i>358</i>	<i>360</i>	<i>100 %</i>
<i>PART II OFFENSES</i>					
PAROLE/PROBATION VIOLATION	9	9	16	17	106 %
NATURAL DEATH	0	0	8	4	50 %
RETAIL FRAUD	5	4	8	8	100 %
RUNAWAY	8	6	24	18	75 %
VIOLATION PPO/ COURT ORDER	0	0	8	7	87 %

Offenses	Current Month		Year-To-Date		Percent Cleared
	Assigned	Cleared	Assigned	Cleared	
FAMILY NONSUPPORT	0	0	0	0	0 %
SUSPICIOUS DEATH	0	0	2	3	150 %
TRAFFIC OFFENSES OTHER	14	12	33	22	66 %
CRIMINAL CASE OTHER	0	0	0	0	0 %
WARRANT ARREST	15	14	69	54	78 %
SUSPICIOUS CIRCUMSTANCES	2	2	20	11	55 %
WARRANT ADVISED	0	0	0	0	0 %
MENTAL ORDER-ECO / TDO	4	4	37	30	81 %
DOMESTIC ASSAULT/SITUATION	2	2	66	50	75 %
ILLEGAL DUMPING	0	0	0	0	0 %
FOUND PROPERTY	9	12	46	107	232 %
RECOVERED PROPERTY	0	0	0	0	0 %
ANNOYING PHONE CALLS	0	0	1	1	100 %
TRESPASSING	1	2	4	3	75 %
DOA	2	1	2	1	50 %
ANIMAL COMPLAINTS	2	1	8	6	75 %
MISSING PERSON	1	1	4	3	75 %
WARRANT OBTAINED	0	0	0	0	0 %
PROPERTY-LOST	0	0	0	0	0 %
SAFEKEEPING OF WEAPON	0	0	0	0	0 %
SUICIDE AND ATTEMPTED SUICIDES	1	1	1	1	100 %
TRAFFIC - HIT & RUN	6	6	29	25	86 %
FIRES - NOT ARSON	0	0	1	1	100 %
LOST PROPERTY	0	0	0	0	0 %
NON-CRIMINAL CASE	11	14	71	53	74 %
CRIMES AGAINST FAMILY &	2	3	8	7	87 %
DRIVING WHILE IMPAIRED	8	7	19	22	115 %
LIQUOR LAW VIOLATIONS	2	3	15	7	46 %
DISORDERLY CONDUCT	6	6	16	14	87 %
OTHER CRIMES	16	18	93	64	68 %
IMPOUND / TOW FOLLOW-UP	0	0	0	0	0 %
FALSE ALARM	0	0	0	0	0 %
MOTOR VEHICLE CRASH	31	31	177	132	74 %
THREATS	0	1	4	4	100 %
PROPERTY CRIMES, POSS, SALE,	0	0	0	0	0 %
DAMAGE TO PROPERTY	15	11	69	44	63 %
<i>PART II OFFENSES</i>	<i>172</i>	<i>171</i>	<i>859</i>	<i>719</i>	<i>83 %</i>
<b>Grand Totals:</b>	<b>273</b>	<b>267</b>	<b>1,217</b>	<b>1,079</b>	<b>88 %</b>



**Field Contact By Reason Summary Report**

JUNE 2015 - FIELD CONTACTS

<b>Reason for Contact</b>	<b>Count</b>
911 Hang Up	29
Abandoned Vehicle	1
False Alarm Commercial	16
False Alarm Residential	6
All Other Service Reports	15
Animal Complaints Other	36
Assist Ambulance	13
Assist To Other Dept	24
Assist Fire Dept	1
Assist Officer	1
Attempt To Locate	26
Barking Dog	11
Burning Ordinance	16
Civil Dispute	17
Code Enforcement - Owosso	3
Deliver Emergency Message	1
Evidence Destruction	1
Disturbance	12
Fight / No Assault	4
Fireworks	24
Found Property	5
Gun Permit/register	37
Harrassment	16
Investigate Vehicle	4
Loud Music	6
Loud Party	5
Motorist Assist	2
Open Door	4
Ordinance Violation	13
Parking Problem	25
Pawn Ticket	188
Peace Officer	18
Prowler	4

<b>Reason for Contact</b>	<b>Count</b>
Reckless Driver	2
Road Hazard	9
Suspicious Person	32
Suspicious Situation	51
Suspicious Vehicle	21
Transport - Other	1
Trouble With Kids	23
Trouble With Neighbor	16
Trouble With Subject	53
Trespassing	2
Trash Complaint	1
Unwanted Subject	8
Vacation Check	3
Vehicle Inspection	1
Welfare Check	28
Wire Down	5
Work Traffic	72

**BURNING VIOLATION - CITATION ISSUED**  
JUNE 2015 - INCIDENT REPORT

INCI_ID	DATE_REPT	STREET
201503239	06/09/2015 09:46:21	S SHIAWASSEE ST
201503490	06/19/2015 11:16:04	N GILBERT ST

**REPORTED BURN COMPLAINTS - NO VIOL FOUND**  
**JUNE 2015 - FIELD CONTACT REPORT**

CASE_ID	FCDATE	STREET
201503063	06/03/2015 14:57:00	N CEDAR ST
201503097	06/04/2015 21:35:00	W STINSON ST
201503159	06/06/2015 18:19:00	N GOULD ST
201503215	06/08/2015 15:14:00	S COVENTRY CT
201503088	06/04/2015 16:33:00	N HICKORY ST
201503240	06/09/2015 10:06:00	N SUMMIT ST
201503251	06/09/2015 15:12:00	S SHIAWASSEE ST
201503521	06/20/2015 12:53:00	E COMSTOCK ST
201503549	06/21/2015 00:22:00	W RIVER ST
201503578	06/21/2015 23:18:00	S ALGER AVE
201503591	06/22/2015 12:49:00	S COVENTRY CT
201503622	06/23/2015 16:51:00	N GILBERT ST
201503683	06/25/2015 16:12:00	W CLYDE ST / S STATE ST
201503695	06/25/2015 21:01:00	S LINCOLN AVE
201503783	06/28/2015 17:46:00	S CEDAR ST
201503816	06/29/2015 18:54:00	W CLYDE ST



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989) 725-0528

---

## *MEMORANDUM*

---

DATE: July 9, 2015

TO: Owosso City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: June 2015 - Fire and Ambulance Report

---

During the month of June 2015:

Fire Department responded to **284** Ambulance calls.

Fire Department responded to **18** Fire calls –

- 1 – Assist
- 1 – Cooking Fire
- 5 – False Alarms
- 1 – Building Fire
- 2 – Wires Down
- 1 – Brush Fire
- 2 – Accidents
- 1 – Smoke Removal
- 1 – Unauthorized Burning
- 1 – Service Call
- 1 – Rubbish Fire
- 1 – Power Line/Pole Fire