

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, APRIL 21, 2014**  
**7:30 P.M.**

Meeting to be held at City Hall  
301 West Main Street

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 7, 2014:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**STUDENT REPRESENTATIVE REPORT**

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Plunge for Parks Presentation. Presentation by the Parks & Recreation Commission and event sponsor, Lansing Area Federal Credit Union, of the proceeds of the 3<sup>rd</sup> Annual Plunge for Parks, to be used for the purchase of an ice rink kit for Bentley Park.
2. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 25, 2014 as Arbor Day in the City of Owosso.

**PUBLIC HEARINGS**

1. New Personal Property Tax Abatement – Alliance HNI. Conduct a Public Hearing to receive citizen comment regarding the application of Alliance HNI, LLC, 525 South Gould Street, for a New Personal Property Tax Exemption.
2. Housing Grant Application. Conduct a Public Hearing to receive citizen comment regarding the grant application to the MSHDA Housing Resource Fund for funds to assist in the creation and/or rehabilitation of downtown rental housing units.

**CITIZEN COMMENTS AND QUESTIONS**

## **CITY MANAGER REPORT**

### **CONSENT AGENDA**

1. Set Public Hearing - 2014-2015 City Budget. Set required Public Hearing pursuant to Chapter 8 of the City Charter for May 5, 2014 to receive citizen comment regarding proposed 2014-2015 City Budget.
2. Property Sale – Vandekar Road - Twenty One Day Posting. Authorize twenty-one (21) day posting period for sale of city owned property located at 1155 Vandekarr Road to Kenneth and Jodie Croskey in the amount of \$58,000.00.
3. Property Lease – Tillable Acreage - Twenty One Posting. Authorize twenty-one (21) day posting period for the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for a period of five years.
4. Rescind Resolution No. 18-2014. Rescind Resolution No. 18-2014 to reflect the fact that the City will not be reconstructing Howard Street this year.
5. Boards & Commissions Appointment. Confirm the Mayoral appointment of Elaine Greenway to the City of Owosso Employees' Retirement System Board of Trustees for a term expiring November 9, 2015.
6. Steps for Courage 5K Run and Competitive Walk Permission. Consider application of the Memorial Healthcare Auxiliary for use of portions of West King Street, Seventh Street, Oliver Street, Chipman Street, Center Street, Alturas Drive and Alta Vista Drive from 9:00am to 11:00am on Saturday, April 26, 2014 for the 7th Annual Steps for Courage Run and Competitive Walk and authorize Traffic Control Order No. 1309 formalizing the request.
7. Friday Night Car Cruise Permission. Consider waiving the insurance requirement, approving the application of Owosso Main Street for use of South Washington Street from Jerome Avenue to Comstock Street and East Comstock Street from Washington Street to Park Street between 5:00 pm and 9:00 pm on the second Friday of each month from May to September 2014 for a cruise-in, and authorizing Traffic Control Order No. 1310 formalizing the request.
8. Cruise to the Castle Car Show Permission. Consider waiving the insurance requirement, approving the application of Owosso Main Street for use of downtown streets and parking lots on Sunday, July 27, 2014 from 6:00 am to 4:00 pm for the Cruise to the Castle Car Show, and authorizing Traffic Control Order No. 1311 formalizing the request.
9. Professional Services Agreement – DIG Grant Parts 1 & 3. Approve professional services agreement with Fleis & Vandenbrink Engineering Inc. for engineering services for Parts 1 & 3 of the DIG Grant in the amount of \$57,693.00.
10. Professional Services Agreement – DIG Grant Part 2. Approve professional services agreement with Fishbeck Thompson Carr & Huber, Inc. for engineering services for Part 2 of the DIG Grant in the amount of \$59,900.00.
11. Bid Award – 2014 Tall Grass Mowing Program. Authorize bid award to Kendra Nichols d/b/a Millennium Lawn and Snow Service for mowing of private properties in violation of the weed ordinance and for certain city-owned properties for the 2014 mowing season in the following amounts: \$15 for a single lot, \$20 for a double lot, and \$25 for lots larger than a double lot, \$435 each mow for all 29 Osburn Lakes lots, and \$30 for the Gould House lot and further authorize payment in an amount up to \$10,000.

12. Warrant No. 480. Authorize Warrant No. 480 as follows:

Vendor	Description	Fund	Amount
Logicalis, Inc	Network engineering support – March 2014	General	\$ 7,616.00
Brown & Stewart PC	Professional services December 10, 2013 – January 13, 2014	General	\$ 9,997.52
Owosso Charter Township	Owosso Charter Township water sales payment – January 1, 2014 – March 31, 2014	Water	\$ 3,724.47
Caledonia Charter Township	Caledonia Utility fund payment – January 1, 2014 – March 31, 2014	Water	\$17,132.03
State of Michigan- Department of Transportation	Traffic Signal Maintenance- March 26, 2012 – April 29, 2013	Major Streets	\$ 9,683.42

13. Check Register–March 2014. Affirm check disbursements totaling \$726,460.99 for the month of March 2014.

**ITEMS OF BUSINESS**

1. Budget Work Session Date(s). Set the date(s) for desired budget work sessions.
2. Small Urban Program Fund Application – South Cedar Street. Approve grant application to the Michigan Department of Transportation Small Urban Program for Surface Transportation Program funds to assist in the resurfacing of South Cedar Street from Stewart Street to Main Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds equal to a 20% match plus the cost of project design and engineering.
3. Small Urban Program Fund Application – South Chestnut Street. Approve grant application to the Michigan Department of Transportation Small Urban Program for Surface Transportation Program funds to assist in the resurfacing of South Chestnut Street from South Street to Stewart Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds equal to a 20% match plus the cost of project design and engineering.
4. Small Urban Program Fund Application – East Oliver Street. Approve grant application to the Michigan Department of Transportation Small Urban Program for Surface Transportation Program funds to assist in the resurfacing of East Oliver Street from Washington Street to Gould Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds equal to a 20% match plus the cost of project design and engineering.
5. Small Urban Program Fund Application – South Washington Street. Approve grant application to the Michigan Department of Transportation Small Urban Program for Surface Transportation Program funds to assist in the resurfacing of South Washington Street from Stewart Street to Corunna Avenue, authorize participation in the Small Urban Program, and further authorize commitment of City funds equal to a 20% match plus the cost of project design and engineering.
6. Street Bond Proposal. Consider resolution authorizing submittal of a street bond proposal to voters on the August 5, 2014 Primary Election ballot.
7. Garden Club Blue Star Memorial Monument. Approve the installation of a Blue Star Memorial marker in Fayette Square Park by the Owosso Garden Club.

8. Fee Schedule Amendment – Rental Registration. Consider amending the Fee Schedule to reflect a rental registration period of 5 years and a fee of \$100.00 per unit.

### **COMMUNICATIONS**

1. Susan K. Montenegro, Assistant City Manager. Bentley Park Bike Rack.
2. Charles P. Rau, Building Official. March 2014 Building Department Report.
3. Charles P. Rau, Building Official. March 2014 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. March 2014 Police Report.
5. Kevin D. Lenkart, Public Safety Director. March 2014 Fire Report.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, May 05, 2014

### **BOARDS AND COMMISSIONS OPENINGS**

Historical Commission, term expiring December 31, 2014

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).