

**CITY OF OWOSSO**  
**REGULAR MEETING OF THE CITY COUNCIL**  
**MONDAY, NOVEMBER 04, 2013**  
**7:30 P.M.**

Meeting to be held at City Hall  
301 West Main Street

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 21, 2013:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**STUDENT REPRESENTATIVE REPORT**

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Swearing in new Public Safety Officers. A ceremony to swear in the City's newest Public Safety Officers: Police Officer Aaron Freeman and Firefighter Matthew Harvey.
2. SRI Presentation. Presentation by Steam Railroading Institute Executive Director David Shorter announcing the Train Expo 2014.
3. Honors for Outgoing Council Members. Mayor Frederick will honor outgoing Council Members Thomas Cook, Michael Erfourth, and Cindy Popovitch.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

**CITY MANAGER REPORT**

Project Status Report

**CONSENT AGENDA**


1. Glow Parade & 5K Run Permission. Consider granting the request from Owosso Main Street for the closing of the following streets at the listed times on Saturday, November 29, 2013 for the Glow Parade and 5K Run, waiving the insurance requirement, and authorizing Traffic Control Order No. 1303 formalizing the action:
 

Exchange Street from Water to Dewey	5:30 p.m. – 7:00 p.m.
Oliver Street from Washington to Dewey	6:30 p.m. – 7:30 p.m.
Washington Street from Oliver to Comstock	6:30 p.m. – 7:30 p.m.
2. Professional Services Agreement – Employee Benefit Management Consulting Services. Authorize professional services agreement with Gallagher Benefit Services, Inc. for employee benefit management consulting services in an amount not to exceed \$50,000.00 per year.
3. Bid Award – New Police Vehicles. Waive competitive bidding requirements and authorize a contract with Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso for the purchase of two 2014 Ford Interceptor police sedans in the amount of \$53,806.00.
4. Grant Amendment – Façade Program. Approve amendment to the grant contract with the State of Michigan for the downtown Façade Program increasing the amount the City is responsible for by \$1,581.00 due to changes in the financial status of the project, including the pull out of one of the participants in the program.
5. Change Order No. 1 – 2013 Sidewalk Replacement Program. Approve Change Order No. 1-Final adding to the 2013 Sidewalk Replacement Program contract with Seifert Masonary, Inc. for the removal and replacement of additional sections of bad sidewalk not included in the original proposal, in the amount of \$7,163.11.
6. Progress Payment – 2013 Sidewalk Replacement Program. Authorize Progress Payment No. 3 – Final to Seifert Masonary, Inc. for work completed on the 2013 Sidewalk Replacement Program, as amended by Change Order No. 1, in the amount of \$8,638.38 (this amount includes a \$500 retainer which will be paid in the spring pending determination by City staff that no further lawn restoration is necessary).
7. Warrant No. 472. Authorize Warrant No. 472 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance 2 <sup>nd</sup> installment FY 2013-2014	General	\$26,698.00
Key Government Finance Inc.	Annual phone system payment 2 <sup>nd</sup> installment	General	\$26,248.57
Owosso Charter Township	Owosso Charter Township Water Sales Payment – Revised July 1, 2013 – September 30, 2013	Water	\$9,726.51

**ITEMS OF BUSINESS**

1. Cable Franchise Agreement – T.V.C., Incorporated. Consider a Uniform Cable Franchise Agreement with T.V.C., Incorporated d/b/a T.V.C. Cable with a 3% franchise fee and a 0% PEG fee for a period of 10 years to provide cable service throughout the City limits.
2. Annexation – 1155 Vandekarr Road. Consider approval of a resolution authorizing the annexation of the property located at 1155 Vandekarr Road, Owosso, Michigan.

3. 911 Public Safety Radio System and Cost Participation Policy. Consider approval of the 911 Public Safety Radio System and Cost Participation Policy and further approve payment of \$9,800.00 to Shiawassee County Central Dispatch per the terms of the policy.
  4. General Fund Budget Amendment. Consider resolution amending the 2013-2014 budget incorporating adjustments made since its adoption in May 2013.
-  Dog & Cat Ordinance. Consider the proposal to amend Chapter 5, Animals, of the Code of Ordinances of the City of Owosso to establish regulations governing the licensing, confinement, sanitation, and impoundment of cats and dogs.

### **COMMUNICATIONS**

1. Richard C. Williams, Finance Director. Cash and Investment Report – 1<sup>st</sup> Q Fiscal 2014
2. Richard C. Williams, Finance Director. Revenue & Expenditure Report – September 2013.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Organizational – Monday, November 11, 2013, 7:30 p.m.  
Regular - Monday, November 18, 2013, 7:30 p.m.

### **BOARDS AND COMMISSIONS OPENINGS**

None.

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**OWOSSO CITY COUNCIL**

**OCTOBER 21, 2013**

**7:30 P.M.**

**PRESIDING OFFICER:** MAYOR PRO-TEMPORE CINDY S. POPOVITCH

**OPENING PRAYER:** LT. SEAN GREY  
SALVATION ARMY

**PLEDGE OF ALLEGIANCE:** COUNCILMAN THOMAS B. COOK

**PRESENT:** Mayor Pro-Tem Cindy S. Popovitch, Councilpersons Loreen F. Bailey, Thomas B. Cook, Michael J. Erfourth, Christopher T. Eveleth and Burton D. Fox.

**ABSENT:** Mayor Benjamin R. Frederick.

**APPROVE AGENDA**

Motion by Councilperson Fox to approve the agenda as presented.

Motion supported by Councilperson Eveleth and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 7, 2013**

Motion by Councilperson Eveleth to approve the Minutes of the Regular Meeting of October 7, 2013 as presented.

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

**STUDENT REPRESENTATIVE REPORT**

None.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

**ORDINANCE AMENDMENT – CHAPTER 5, ANIMALS**

The proposed amendment would establish regulations governing the licensing, confinement, sanitation, and impoundment of cats and dogs.

Prior to the public hearing Mayor Pro-Tem Popovitch asked City Manager Crawford to describe key elements of the proposed ordinance. Upon doing so City Manager Crawford indicated that he anticipated further changes to the ordinance based on feedback he has received to date and suggested Council postpone consideration of the proposed ordinance to allow for further refinement.

Further discussion was had in an attempt to clarify some common misunderstandings of the proposed ordinance including: in-door only cats would not have to be licensed, City residents would not be required to immediately purchase a City license if they have a pet currently licensed under the County system, hiring an outside firm to administer the licensing program, and contracting with a local organization for sheltering services.

Mayor Pro-Tem Popovitch opened the public hearing to gather citizen comment to further refine the proposed ordinance. She asked that commenters keep in mind the clarification that was offered prior to the hearing.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 5, Animals, of the Code of Ordinances of the City of Owosso.

The following people commented regarding the proposed amendment:

Michael Cline, 621 Wright Avenue, wanted to know the logistics of how feral cats would be trapped, fixed, and tattooed as well as the cost for such a program. He further inquired where feral cat problems exist in town. He said he had a lot of questions about the proposed ordinance.

Daniel Pennell, 208 Oakwood Avenue, said lots of other cities have tried to regulate cats through licensing and he did not want to see the City handing out tickets to the very people that were trying to help with the feral cat problem. He felt it would do no good to ticket people for feeding cats.

Janice DeAugustino, 305 North Shiawassee Street, explained that she is a home health aide and that she was recently severely attacked by a client's house cat. She showed pictures of her injuries as well as paperwork she completed at the hospital that documented the attack. She asked why she had to complete an attack report if the information was not going to be forwarded to the police department. She went on to say that she wanted language included in the ordinance regarding vicious cats similar to that for vicious dogs.

Tom Manke, business owner at 118 South Washington Street, said the animal issue was one of the top issues he had posted on his website, receiving numerous comments. He said he felt the proposed ordinance was another attempt to overregulate citizens' lives. He also wanted to know how the City would shelter any animals it picks up and what employee would pick them up.

Kenneth Alto, 635 North Washington Street, said there was a problem in his neighborhood with feral cats. He said he cannot walk through his yard without having to watch for cat feces. He said he wanted the stray cats out of his neighborhood as they are a health hazard.

Teresa Skaryd, 601 Ryan Street, mentioned some of the other animals the current ordinance regulates including homing pigeons. She said she felt the City was pushing people out and she was tired of mismanagement. She commented that she had a stray dog hanging around her house over the weekend and she couldn't find anyone to help her with the issue, including 911. She said any solution needed to be 24/7 to prevent animal cruelty.

Councilperson Cook asked Ms. Skaryd if she would prefer to keep the County responsible for stray animals or if she felt the City should move into the licensing business to attempt to get things under control. Ms. Skaryd responded she would prefer the County handle it.

Eddie Urban, 601 Glenwood Avenue, said he has 10-15 live traps that the City could borrow if it decides to start a trapping program. He said whatever solution the City works out needs to be humane.

Carol Vaughn, owner of Heavenly Scent Pet Resort and former member of the Shiawassee County Humane Society Board of Directors, said that in 2009 she was part of a group of people that developed and deployed a licensing database for the county. She indicated it was a web-based system that is available to all public safety officials 24/7 to allow easy identification and return of stray animals if they are wearing a tag. She asked that Council not duplicate what already exists and encouraged collaboration with the County. She said surrounding counties have robust animal control systems that we could learn from.

David Faulkner, Executive Director of the Shiawassee County Humane Society, said that while he recognized that the Council had an obligation to maintain community safety he felt the ordinance may be

a bit rushed. He said he felt it could be more thought out. He asked that Council to look into collaborating with the County before deciding to create something independent.

James Huguélet, Mayor of the City of Perry, indicated his community has faced many of the same issues that Owosso has including the County's refusal to pick up stray and nuisance animals within the city limits. He suggested the two communities work together on the issue, saying that a group of communities may have the critical mass necessary to force the County to act. He went on to invite all communities in the county to a conversation on the issue.

Recognizing there were no further citizen comments Mayor Pro-Tem Popovitch closed the public hearing.

Council then took the time to answer the questions raised by citizens during the hearing.

There was Council discussion regarding: collaborating with other communities in the county, gaining access to the County licensing database, and another instance where funds go the County but no service is received. It was generally agreed that further refinement was needed, including an exploration of collaboration with other Shiawassee County communities and the County itself.

Motion by Councilperson Fox to postpone the item until the November 4<sup>th</sup> meeting to allow time to explore collaboration with other communities and the County, and meet with local experts to further refine the proposal.

Motion supported by Councilperson Cook.

Roll Call Vote.

AYES: Councilpersons Bailey, Cook, Erfourth, Fox, Mayor Pro-Tem Popovitch, and Councilperson Eveleth.

NAYS: None.

ABSENT: Mayor Frederick.

### **CITIZEN COMMENTS AND QUESTIONS**

Lorraine Austin, REV Center Business Incubator Coordinator, announced the REV Center Business Incubator open house scheduled for November 6<sup>th</sup> at the Baker College Center for Technical Studies.

Tom Manke, business owner at 118 South Washington Street, thanked Council for not adopting the proposed pet ordinance in favor or seeking collaboration. He also commented on his feeling that the Friends of the Shiawassee River are trying to monopolize control of the river.

City of Perry Mayor James Huguélet introduced Perry City Councilwoman Karen Davis saying Council should feel free to contact either of them regarding the animal issue. He said he looks forward to working with the Council.

Michael Cline, 621 Wright Avenue, inquired whether his leaves would be picked up at the same time as the other homes on his street as his block had inadvertently been left off the leaf pick-up map. Staff noted his leaves would definitely be picked up.

Eddie Urban, 601 Glenwood Avenue, said he was happy the City of Perry Mayor came to the meeting to invite collaboration on the animal issue.

Ann Danek, 1108 North Water Street, inquired what service she receives in exchange for paying the County for a dog license and if she receives no service what is her recourse.

Greg Remington, Lytle Road resident, wondered if the County would pay to prosecute anyone that abused cats in light of the fact they receive money from animal licenses issued to City residents.

Councilperson Fox thanked the City of Perry for their assistance when two of the City's ambulances were taken out of service for repair, saying it was one instance where the cities had already collaborated. He also noted that money generated from dog licenses currently goes into the County general fund.

Councilperson Cook pointed out that while the Friends of the Shiawassee did recently hold a summit on the river they were not trying to monopolize the river. Local government officials from multiple jurisdictions and counties were invited to discuss what government can do to maintain the health of the river. He said no one was turned away from the summit.

Councilperson Eveleth noted that during the public hearing one commenter had said the City did not have a balanced budget. He this was not true, the City is required by law to have a balanced budget and in fact the City had a surplus last year.

### **CITY MANAGER REPORT**

City Manager Crawford distributed a handout containing information on the street bond ballot proposal. He said he also had a PowerPoint presentation that he would be happy to show or send if anyone was interested on further information on the proposal.

Councilperson Fox inquired why the handout only had information on the streets that would be improved in the next 5 to 8 years. City Manager Crawford noted that he anticipated the bond money would be spent entirely within that 5-8 year period.

Councilperson Cook commended staff for all of the work done on the street program over the course of the last couple of years, saying he felt confident that as he leaves City Council he was confident that any money spent on streets would be used to its full advantage.

### **CONSENT AGENDA**

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Boards and Commissions Appointment. Approve the Mayoral appointment of James Gutting to the Historical Commission to fill the vacant seat expiring December 31, 2014.

Professional Services Agreement – WWTP SAW Grant. Approve professional services agreement with Capital Consultants, Inc. d/b/a C2AE for engineering services in the preparation of a SAW Grant application for the Waste Water Treatment Plant in an amount not to exceed \$5,000 as follows:

#### **RESOLUTION NO. 115-2013**

#### **AUTHORIZING THE EXECUTION OF A CONTRACT FOR FOR PREPARATION OF A GRANT APPLICATION FOR A STORMWATER, ASSET MANAGEMENT, WASTEWATER (SAW) GRANT WITH CAPITAL CONSULTANTS, INC. D/B/A C2AE**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is desirable to prepare and submit a grant application for a stormwater, asset management, wastewater (SAW) grant; and

WHEREAS, Capital Consultants, Inc. d/b/a C2AE has the necessary personnel and facilities to provide the professional services needed to prepare the application; and

WHEREAS, the engineer desires to contract with the owner for rendering professional services for the project.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Capital Consultants, Inc. d/b/a C2AE to provide the professional services needed to prepare a SAW Grant application.
- SECOND The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Agreement for Preparation of a Grant Application for a Stormwater, Asset Management, Wastewater (Saw) Grant With Capital Consultants d/b/a C2AE in the amount not to exceed \$5,000 plus additional amounts that may become eligible upon grant approval.
- THIRD: The above expenses shall be paid from the wastewater fund.

Change Order No. 1– 2013 Jackson Drive Sidewalk Program. Approve Change Order No. 1-Final to the 2013 Jackson Drive Sidewalk Program contract with Mike & Son Asphalt, Inc. for additional earth excavation, sidewalk placement, and lawn restoration for the construction of sidewalk from Jackson Drive to Gould Street not included in the original proposal, in the amount of \$10,459.23 as follows:

**RESOLUTION NO. 116-2013**

**AUTHORIZING A CHANGE ORDER #1-FINAL  
TO THE CONTRACT WITH  
MIKE & SON ASPHALT, INC.  
FOR THE 2013 JACKSON DRIVE SIDEWALK PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Mike & Son Asphalt, Inc. on July 2, 2013 for the 2013 Jackson Drive Sidewalk Program; and

WHEREAS, additional labor and materials were required for earth excavation, lawn restoration and placement of 5” sidewalk for the construction of sidewalks on Jackson Drive.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso amends the contract with Mike & Son Asphalt, Inc. for the 2013 Jackson Drive Sidewalk Program to add additional work to their contract.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Exhibit A, Amendment to the Contract for services between the City of Owosso and Mike & Son Asphalt, Inc. adding \$10,459.23 to the existing contract.
- THIRD: The above expenses shall be paid from the Local Street Maintenance Fund.

Progress Payment No. 1 – 2013 Jackson Drive Sidewalk Program. Authorize Progress Payment No. 1 to Mike & Son Asphalt, Inc. for work completed on the 2013 Jackson Drive Sidewalk Program, as amended by Change Order No. 1, in the amount of \$45,854.23 as follows:

**RESOLUTION NO. 117-2013**

**AUTHORIZING PAYMENT  
TO MIKE & SON ASPHALT, INC.**



**FOR WORK COMPLETED ON THE  
2013 JACKSON DRIVE SIDEWALK PROGRAM  
AS AMENDED BY CHANGE ORDER #1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Mike & Son Asphalt, Inc. on July 2, 2013 for the 2013 Jackson Drive Sidewalk Replacement Program, as amended by Changer Order No. 1 on October 21, 2013; and

WHEREAS, the work is substantially completed and is now eligible for payment; and

WHEREAS, the City project manager recommends Pay Estimate #1 in the amount of \$45,854.23 for work completed through October 5, 2013, with said unit quantities and amounts agreed to by Mike & Son Asphalt, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has hereto determined that it is advisable, necessary and in the public interest to pay Mike & Son Asphalt, Inc. for work completed on the 2013 Jackson Drive Sidewalk Program as amended by Change Order #1.
- SECOND: The Accounts Payable Department is authorized to submit payment to Mike & Son Asphalt, Inc. in the amount of \$45,854.23 as detailed on the attached Payment Estimate #1.
- THIRD: The above expenses shall be paid from the Local Street Maintenance Fund.

Change Order No. 1 – 2013 Street Patches Program. Approve Change Order No. 1-Final to the 2013 Street Patches Program contract with One-Way Asphalt Paving & Excavating, Inc. for additional 6” patches on North Chipman Street and Hamblin Street in the amount of \$4,601.34 as follows:

**RESOLUTION NO. 118-2013**

**AUTHORIZING CHANGE ORDER #1-FINAL  
TO THE CONTRACT WITH  
ONE-WAY ASPHALT PAVING & EXCAVATING, INC  
FOR THE 2013 STREET PATCHES PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with One-Way Asphalt Paving & Excavating, Inc. on September 16, 2013 for the 2013 Street Patches Program; and

WHEREAS, additional labor and materials were required for additional 6” patches on North Chipman Street and Hamblin Street.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso amends the contract with One-Way Asphalt Paving & Excavating, Inc. to add additional work to their contract.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Exhibit A, Amendment to the Contract for services between the City of Owosso and One-Way Asphalt Paving & Excavating, Inc. adding \$4,601.34 to the existing contract.
- THIRD: The above expenses shall be paid from the Local Street Maintenance Fund.

Progress Payment No. 1 – 2013 Street Patches Program. Authorize Progress Payment No. 1 to One-Way Asphalt Paving & Excavating, Inc. for work completed on the 2013 Street Patches Program, as amended by Change Order No. 1, in the amount of \$23,531.34 as follows:

**RESOLUTION NO. 119-2013**

**AUTHORIZING PAYMENT TO  
ONE-WAY ASPHALT PAVING & EXCAVATING, INC.  
FOR WORK COMPLETED ON THE  
2013 STREET PATCHES PROGRAM  
AS AMENDED BY CHANGE ORDER #1-FINAL**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into a unit price contract with One-Way Asphalt Paving & Excavating, Inc. for the 2013 Street Patches Program Bid, and found it necessary and beneficial to extend unit prices to accomplish additional street patches on North Chipman and Hamblin Streets pursuant to Change Order #1-Final; and

WHEREAS, work on the project is complete and is now eligible for payment; and

WHEREAS, the City project manager recommends Pay Estimate #1-Final in the amount of \$23,531.34 for work completed through October 7, 2013, and said unit quantities and amounts have been agreed to by One-Way Asphalt Paving & Excavating, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has hereto determined that it is advisable, necessary and in the public interest to pay One-Way Asphalt Paving & Excavating, Inc. for work completed on the 2013 Street Patches Program as amended by Change Order #1-Final.

SECOND: The accounts payable department is authorized to submit payment to One-Way Asphalt Paving & Excavating, Inc. the amount of \$23,531.34 as detailed on attached Payment Estimate #1-Final.

THIRD: The above expenses shall be paid from the Major and Local Street Maintenance Fund.

Warrant No. 471. Authorize Warrant No. 471 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Brown & Stewart, PC	Professional services – September 9, 2013 – October 14, 2013	General	\$10,035.48
Shiawassee Economic Development Partnership	Annual investment – FY 2013/2014	General	\$31,426.00
Logicalis, Inc	Network engineering support - September 2013	General	\$ 7,616.00
Michigan Municipal Risk Management Authority	Building and property insurance – 2nd installment – July 1, 2013 – June 30, 2014	General	\$71,609.75
Owosso Charter Township	Owosso Charter Township water sales payment – July 1, 2013 –September 30, 2013	Water	\$ 8,874.83
Caledonia Charter Township	Caledonia Utility fund payment – July 1, 2013 – September 30, 2013	Water	\$19,330.12

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Mayor Pro-Tem Popovitch, Councilpersons Bailey, Erfourth, Fox, Cook, and Eveleth.

NAYS: None.

ABSENT: Mayor Frederick.

**ITEMS OF BUSINESS**

**RESOLUTION OF INTENT – LEBOWSKY CENTER SIDEWALK CONSTRUCTION**

City Manager Crawford briefly detailed the situation noting the complexities of the project and Council's desire to declare their intent to complete the reconstruction of the sidewalk along the east side of the Lebowsky Center. He said plans were being developed to address the project's complexities and money from two sources (Streetscape funds and MDOT funds) was being targeted to pay for the project. The project would involve the reconstruction of South Park Street and reconstruction of the sidewalks continuing the streetscape from Washington and Exchange Streets.

Linda Keenan, Owosso Communities Players Executive Director, expressed her appreciation for Council's consideration of the resolution. She said it was essential for her group to know that patrons of the theater would have a safe path to enter and exit the building when the rebuild project is completed in March of next year.

City Manager Crawford noted the street reconstruction portion of the project would not be completed by the March opening but the sidewalk should be completed by that time.

Motion by Councilperson Fox to authorize the following resolution of intent for the design and reconstruction of the sidewalk adjacent to the Lebowsky Center:

**RESOLUTION NO. 120-2013**

**DECLARING THE INTENT OF THE CITY OF OWOSSO  
TO CONSTRUCT A STREET SCAPE PROJECT  
ON PARK STREET BETWEEN MAIN AND COMSTOCK STREETS**

WHEREAS, it is the intent of the city council of the city of Owosso, Michigan to design, construct and make improvements to Park Street between Main and Comstock Streets:

WHEREAS, it is the intent of the city council to pay all or a portion of the costs associated with said project by the sale of bonds, in one or more series, or other debt obligations of the city;

WHEREAS, it is anticipated that it will be necessary to make expenditures in payment of said costs prior to the issuance of said bonds or debt obligations; and

WHEREAS, the city council wishes to state its intentions with respect to reimbursements for said expenditures in accordance with the requirements of final regulations applicable thereto promulgated by the United States Department of the Treasury and the Michigan Department of Transportation.

NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Michigan as follows:

FIRST: It is reasonably expected that the plans for the project will be completed by December 2013;

SECOND: It is reasonably expected that bids for the project will be received and a contract awarded during January 2014;

THIRD: It is reasonably expected that the project will be substantially completed by April 2014;

FOURTH: The city will reimburse itself for costs incurred in connection with the activities herein above described. The city intends to reimburse all such expenditures by issuing its general obligation bonds or other debt obligations through its Downtown Development Authority and the Michigan Department of Transportation.

FIFTH: The expenditures made prior to the issuance of said bonds, other debt obligations and Michigan Department of Transportation funds are expected to be paid from the city's General Fund and reimbursement shall be made to said fund.

SIXTH: This resolution constitutes a declaration of official intent under Treas. Reg. §1.150-2.

SEVENTH: All resolutions or parts of resolutions in conflict herewith are hereby repealed, and this resolution shall be in immediate effect from and after its adoption.

Motion supported by Councilperson Eveleth.

Roll Call Vote.

AYES: Councilpersons Eveleth, Erfourth, Cook, Bailey, Mayor Pro-Tem Popovitch, and Councilperson Fox.

NAYS: None.

ABSENT: Mayor Frederick.

### **COMMUNICATIONS**

Charles P. Rau, Building Official. September 2013 Building Department Report.

Charles P. Rau, Building Official. September 2013 Code Violations Report.

Kevin D. Lenkart, Public Safety Director. September 2013 Police Report.

Kevin D. Lenkart, Public Safety Director. September 2013 Fire Report.

Downtown Development Authority/Main Street. Minutes of October 2, 2013.

Historical Commission. Minutes of October 14, 2013.

### **CITIZEN COMMENTS AND QUESTIONS**

Teresa Skaryd, 601 Ryan Street, said she felt Clinton Street should be included on the list of streets that would be improved with the street bond money.

Linda Keenan, Executive Director of the Owosso Community Players, thanked the Council for continually supporting their organization and the community in general. She said she was crushed that the Council would soon be losing some great members and that she has appreciated their service.

David Bandkau, Planning Commissioner, announced that the Planning Commission will soon be taking on the task of "right" zoning certain areas of the City to set the zoning to better reflect what those areas have historically been used for. He hoped that this "right" zoning would help to reverse the trend of declining single family home values and encouraged everyone to participate in the process.

Lorraine Austin, 906 Chipman Lane, also thanked Council for being open to many ideas over the course of the last few years. She said she too was sorry to see those not seeking re-election leave the group but was also looking forward to working with the new members.

Eddie Urban, 601 Glenwood Avenue, said he hoped the area had plenty of qualified workers to fill the positions opening up due to the expansion of Midwest Bus.

**NEXT MEETING**

Monday, November 04, 2013

**BOARDS AND COMMISSIONS OPENINGS**

None.

**ADJOURNMENT**

Motion by Councilperson Eveleth for adjournment at 9:11 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

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Cindy S. Popovitch, Mayor Pro-Tempore

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Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# *MEMORANDUM*

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DATE: October 29, 2013

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Traffic Control Order #1303

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Owosso Main Street proposes the use of Exchange Street from Water to Dewey from 5:30 PM to 7:00 PM, Oliver Street from Dewey to Washington, and Washington Street from Oliver to Comstock from 6:30 PM to 7:30 PM on November 29, 2013 for the Glow Parade and 5K Run. The 5K run is expected to have less than 100 runners so a compromise was reached with the organizers to block off Exchange St., the starting area, and finishing area rather than closing large sections of major streets as listed on the application. Volunteers from the Glow committee, CRW and Public Safety personnel will be on the course to ensure the safety of the runners.

Main Street has further requested a waiver of the insurance requirement.

The Public Safety Department has issued Traffic Control Order No. 1303 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of a traffic control order formalizing the action.

**CITY OF OWOSSO**

**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

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ORDER NO.	DATE	TIME
1303	10/29/2013	2:15 PM

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**REQUESTED BY**

Kevin Lenkart – Director of Public Safety

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**TYPE OF CONTROL**

Traffic Control – Use of Exchange Street from Water to Dewey from 5:30 to 7:00 PM, Oliver Street from Dewey to Washington and Washington Street from Oliver to Comstock From 6:30 PM to 7:30 PM on November 29, 2013

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**LOCATION OF CONTROL**

Exchange Street from Water to Dewey, Oliver Street from Dewey to Washington, and Washington Street from Oliver to Comstock.

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APPROVED BY COUNCIL \_\_\_\_\_ 20 \_\_\_\_\_

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**REMARKS**



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Main Street - Glow Parade Date: 10/3/13

Primary Contact Person

Name: Sue Treen

Title: Work-Plan Manager

Address: 207 N. Washington St.  
Owosso, MI 48867

Phone: 989. 729. 2253

Requested Date(s): Friday, November 29th Requested Hours: 5:30pm to 7:00pm

Area Requested (Parking Lot Parade Route): E. Oliver, from N. Dewey St. to N. Washington St.  
+ N. Washington, from E. Oliver to Jerome Ave

Detailed description of the use for which the request is made: This request is for Owosso  
Main Street's annual Glow Parade.

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved  Not Approved  Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson





APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Main Street - Glow 5K Run Date: 10/3/13

Primary Contact Person

Name: Sue Trean

Title: Work-Plan Manager

Address: 207 N. Washington St.  
Owosso, MI 48867

Phone: 989. 729. 2253

Requested Date(s): Friday, November 29th Requested Hours: 4:45pm to 6:00pm

Area Requested (Parking Lot - Parade Route): 5K route -> See the Attached map for the run route.

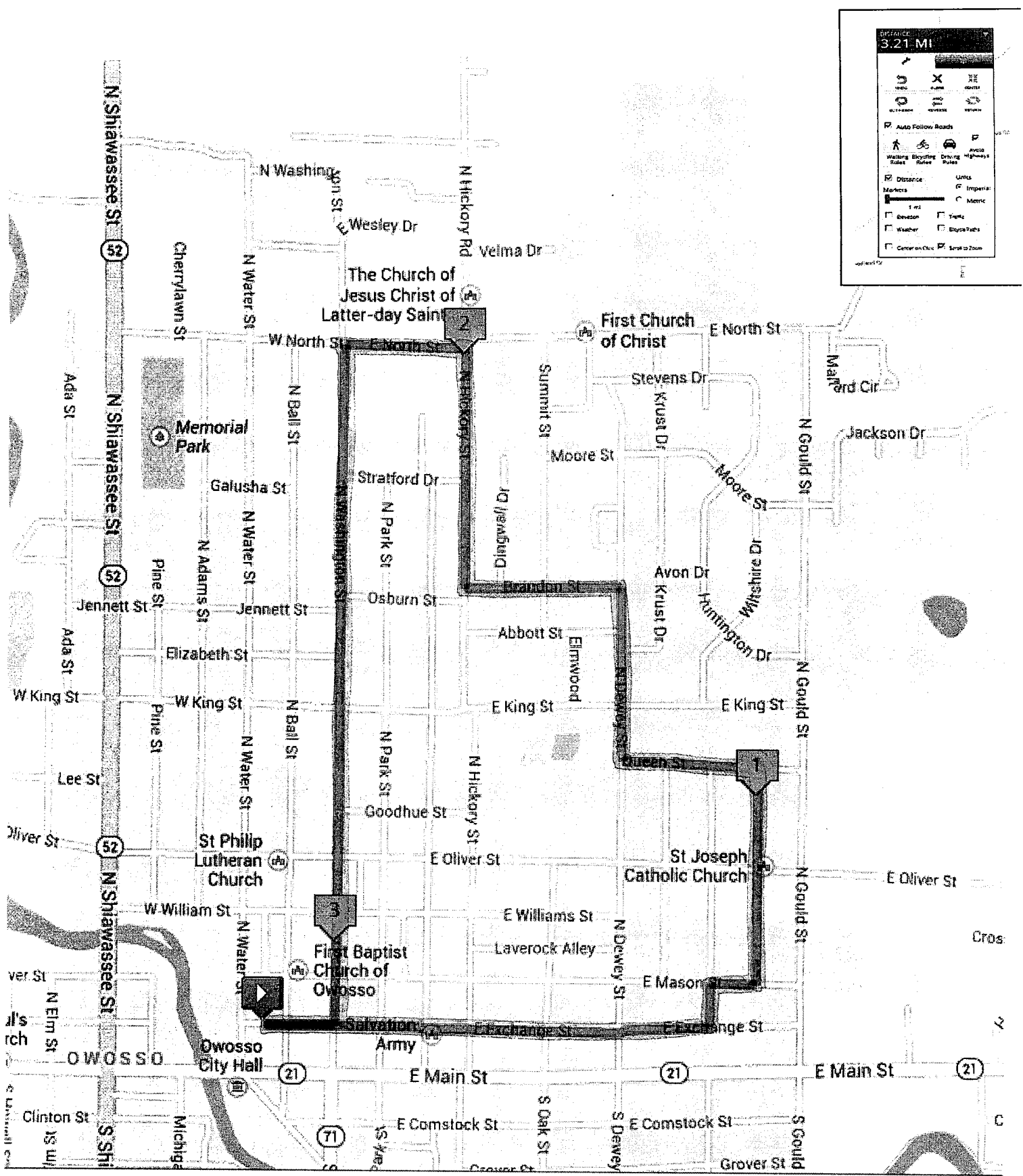
Detailed description of the use for which the request is made: This request is for Owosso Main Street's 5K Run (Glow 5K).

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved  Not Approved  Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson



DISTANCE  
**3.21 MI**

Auto Follow Roads  
 Walking  
 Bicycling  
 Driving  
 Avoid Highways  
 Distance  
 Metrics  
 Units  
 Imperial  
 Metric  
 Deviation  
 Traffic  
 Weather  
 Street View  
 Center on Click  
 Snap to Zoom



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

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# MEMORANDUM

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DATE: October 31, 2013

TO: City Council

FROM: Donald Crawford  
City Manager

RE: Resolution authorizing an agreement with Gallagher Benefit Services, Inc. for employee benefit management consulting services

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## RECOMMENDATION:

It is recommended that the city council approve the resolution which would employ Gallagher Benefit Services, Inc. to provide employee benefit management consulting services for an annual-fixed fee of \$50,000.

## BACKGROUND:

The city has contracted with various benefit plan consultants/insurance brokers for many years. The services provided by this type of consultant include but are not limited to the following:

- Request and receive quotes from healthcare providers for insurance plans for employees of the city
- Receive, process and negotiate annual healthcare renewal figures
- Prepare annual Employee Healthcare Open Enrollment materials
- Resolve employee healthcare claim concerns
- Assist in resolving healthcare billing errors and concerns
- Provide renewal assistance including requesting quotes for ancillary benefits including dental, eye, long and short-term disability and life
- Provide communication on legislative changes to healthcare affecting employers and employees.

Currently the city is provided these services by the firm of Brogan, Reed, VanGorder and Associates on a commission basis. The city prepared a request for proposals with a fix fee arrangement as higher the rate the greater the commission. The city received eight (8) proposals to provide services. A team of evaluators, representing various departments across the city, was charged with reviewing the proposals and scoring each provider on several key criteria, including relevant experience, references, personnel assigned to assist the city, and completeness of their proposal and fee.

## FISCAL IMPACTS:

Under the current agreement, the consultant receives approximately \$65,000 annually for a lesser scope of work compared to \$50,000 in the proposed agreement.

Document originated by: City manager with additional input from human resources, finance and legal.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING AN AGREEMENT WITH  
GALLAGHER BENEFIT SERVICES, INC.  
FOR EMPLOYEE BENEFIT MANAGEMENT CONSULTING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, provides employees with employee benefits including medical, dental, eye, short-term disability, long-term disability and life insurance; and

WHEREAS, the City of Owosso sought and received proposals for employee benefit consulting services; reviewed and analyzed the proposals and has determined that Gallagher Benefit Services, Inc. is qualified to provide such employee benefit consulting services; and

WHEREAS, this is a budgeted item from various funds and accounts within those funds;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to obtain employee benefit consulting services including medical, dental, eye, short-term disability, long-term disability and life insurance for an annual cost to the City of Owosso of \$50,000.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Gallagher Benefits Services, Inc. up to the amount of \$50,000 a year.

THIRD: The above expenses shall be paid from various funds and accounts.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 4<sup>th</sup> DAY OF NOVEMBER, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

## CONSULTING AGREEMENT

This Consulting Agreement (this “Agreement”) is made by and between Gallagher Benefit Services, Inc., a Delaware corporation (“GBS”), and City of Owosso (the “Client”).

The Client wishes to enter into a consulting relationship with GBS with the terms and conditions set forth in this Agreement, and GBS is willing to accept such a consulting relationship.

In consideration of and in reliance upon the previous paragraph and the terms and conditions contained in this Agreement, the Client and GBS agree as follows:

### **1. Engagement**

The Client engages GBS as an employee benefits consultant as stated in this Agreement and GBS accepts this engagement. During the time that GBS is performing services for the Client under this Agreement, and for all purposes outlined in this document, GBS’ status will be that of an independent contractor of the Client.

### **2. Term and Termination**

The Effective Date of this Agreement is November 15, 2013. The term of GBS’ engagement under this Agreement (the “Consulting Period”) will begin as of the Effective Date and will remain in effect for three (3) years from the Effective Date. **The Consulting Period will be automatically extended for an additional year on each anniversary of the Effective Date after three years at which time either party may terminate this Agreement by giving the other party at least thirty (30) days written notice of its intent to terminate.** In the event such termination is effective during the Consulting Period (including any renewed Consulting Period), Client shall be responsible to GBS for any services performed prior to the date of termination and GBS shall be responsible to Client to continue to provide services until the date of termination of this Agreement.

### **3. Services**

GBS will provide employee benefits management consulting services including all lines of coverage including medical, dental, eye, long-term disability, short-term disability, and life insurance to the Client and consult with its employees, representatives, agents and contractors as to such matters as more fully described in Exhibit A attached to this Agreement and incorporated herein. GBS will perform other services as the Client and GBS mutually agree in writing. Client may terminate agreement upon 30 days notice for GBS nonperformance.

### **4. Compensation**

Subject to any changes as may be mutually agreed by the parties, GBS will receive, as compensation for its services under this Agreement, fees in the amount of \$50,000.00 per year, which amount will be billed in equal installments of \$4,166.67 and paid on a monthly basis. The aforementioned fees will be offset by commissions received by GBS as the agent of record for the Client’s lines of coverage. The monthly bills submitted to the Client will include, mutually agreed upon, estimated commission income and be reconciled quarterly against actual commissions received.

For additional information regarding GBS compensation, please see our revenue disclosure policy and schedule set forth in Exhibit B.

In the event an insurance company cancels or refuses to renew an insurance coverage that had been placed by GBS, on behalf of the Client, GBS will use its best efforts to obtain appropriate replacement coverage from another insurance company.

## 5. *Performance and Scope*

(a) GBS Not a Fiduciary Under ERISA. To the extent that one or more of the Client's employee benefit plans are subject to the Employee Retirement Income Security Act, as amended (ERISA) and in spite of any other provision of this Agreement to the contrary, the parties agree and acknowledge that:

(i) GBS' services under this Agreement are not intended in any way to impose on GBS or any of its affiliates a fiduciary status under the Employee Retirement Income Security Act of 1974, as amended ("ERISA") ; and

(ii) this Agreement does not provide GBS, and the Client will not cause or permit GBS to assume, without prior written consent of GBS, any:

(A) discretionary authority or discretionary control respecting management of any "employee benefit plan" within the meaning of Section 3(3) of ERISA (an "ERISA Plan"),

(B) authority or control respecting management or disposition of the assets of any ERISA Plan, or

(C) discretionary authority or discretionary responsibility in the administration of any ERISA Plan.

(b) Reliance. In the performance of its duties, GBS may rely upon, and will have no obligation to independently verify the accuracy, completeness, or authenticity of, any written instructions or information provided to GBS by the Client or its designated representatives and reasonably believed by GBS to be genuine and authorized by the Client.

(c) No Practice of Law. GBS will not be obligated to perform, and the Client will not request performance of, any services which may constitute unauthorized practice of law. The Client will be solely responsible for obtaining any legal advice, review or opinion as may be necessary to ensure that its own conduct and operations, including the engagement of GBS under the scope and terms as provided herein, conform in all respects with applicable State and Federal laws and regulations (including ERISA, the Internal Revenue Code, State and securities laws and implementing regulations) and, to the extent that the Client has foreign operations, any applicable foreign laws and regulations.

(d) Subcontractors. GBS may cause another person or entity, as a subcontractor of GBS, to provide some of the services required to be performed by GBS hereunder; provided, that GBS shall remain responsible for all acts and omissions of any such subcontractors (each of which shall be bound by GBS' obligations under this Agreement). GBS shall seek prior written approval from Client for any subcontractors providing substantive consulting, professional or managerial services. Prior written approval shall not be required for clerical, office, secretarial, IT back-up, administrative or similar support services.

(e) Conflict of Interest. GBS' engagement under this Agreement will not prevent it from taking similar engagements with other clients who may be competitors of the Client. GBS will, nevertheless, exercise care and diligence to prevent any actions or conditions which could result in a conflict with Client's best interest.

(f) Acknowledgements. In connection with GBS' services under this Agreement, Client agrees that:

(i) Although GBS will apply its professional judgment to access those insurance companies it believes are best suited to insure the Client's risks, there can be no assurance that the insurance companies GBS has accessed are the only or are the best suited ones to insure the Client's risks.

(ii) Any compensation of the types described above and disclosed to it does not constitute a conflict of interest and the Client expressly waives any claims alleging any such conflict of interest.

(iii) The final decision to choose any insurance company has been made by the Client in its sole and absolute discretion. The Client understands and agrees that GBS does not take risk, and that GBS does not guarantee the financial solvency or security of any insurance company.

(iv) The compensation payable to GBS is solely for the services set forth under this Agreement, including Exhibit A. Any additional administrative, claims representative or other services (collectively, "Additional Services") will be governed by the terms of a separate agreement covering the Additional Services.

(v) The Client is responsible for immediate payment of GBS' fees (if applicable) and payment of premiums for all insurance placed by GBS on Client's behalf. If any amount is not paid in full when due, including premium payments to insurance companies, that nonpayment will constitute a material breach of this Agreement that will allow GBS to immediately terminate this Agreement, at its option, without notice to the Client, and may allow an insurance company for the Client's risks to cancel any applicable policies in accordance with the terms of such policies.

## **6. Confidentiality**

(a) Client Information. GBS recognizes that certain confidential information may be furnished by the Client to GBS in connection with its services pursuant to this Agreement ("Confidential Information"). GBS agrees that it will disclose Confidential Information only to those who, in GBS' reasonable determination, have a need to know such information. Confidential Information will not include information that (i) is in the possession of GBS prior to its receipt of such information from the Client, (ii) is or becomes publicly available other than as a result of a breach of this Agreement by GBS, or (iii) is or can be independently acquired or developed by GBS without violating any of its obligations under this Agreement. However, disclosure by GBS of any Confidential Information pursuant to the terms of a valid and effective subpoena or order issued by a court of competent jurisdiction, judicial or administrative agency or by a legislative body or committee will not constitute a violation of this Agreement. GBS shall give client notice of such subpoena or court order prior to release of any confidential information.

(b) HIPAA Privacy. In spite of Sections 6(a) above, GBS and the Client will each comply with any prohibitions, restrictions, limitations, conditions, or other requirements to the extent they apply to them directly or indirectly pursuant to the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulation concerning privacy of individually identifiable health information as set forth in 45 CFR Parts 160-164, as amended from time to time. Where required, the Client, as a representative of the health plans and GBS will enter into a separate Business Associate Agreement.

(c) Use of Names; Public Announcements. No party will use, in any commercial manner, the names, logos, trademarks or other intellectual property of the other party without its prior written consent. Except as may be required by law, no party will issue any press releases or make any public announcements of any kind regarding the relationship between the parties without the other party's prior consent.

## **7. *Indemnification Rights and Limitation of Liability***

(a) Indemnification. Each party (“Indemnifying Party”) will promptly defend, indemnify and hold the other party (“Indemnified Party”) harmless from and against any and all claims, suits, actions, liabilities, losses, expenses or damages which the Indemnified Party may incur as a result of any violation by the Indemnifying Party of any law, or any loss or expense to the Indemnified Party caused by the misrepresentation, negligent act or omission, or any breach of any of the Indemnifying Party’s obligations under this Agreement.

(b) Limitation of Liability. Notwithstanding any other term or provision of this Agreement, each party shall only be liable for actual damages incurred by the other party, and shall not be liable for any indirect, consequential or punitive damages. Furthermore, the aggregate liability under this Agreement, if any, of either party to the other for claimed losses or damages shall not exceed \$20,000,000. This provision applies to the fullest extent permitted by applicable law.

## **8. *Notices***

Any notices, requests and other communications pursuant to this Agreement will be in writing and will be deemed to have been duly given, if delivered in person or by courier or sent by express, registered or certified mail, postage prepaid, addressed as follows:

If to the Client:      City of Owosso  
                                 Attention: Jessica Unangst  
                                 301 West Main Street  
                                 Owosso, MI 48867

If to GBS:                Gallagher Benefit Services, Inc.  
                                 Attention: Bryan Hirn  
                                 30150 Telegraph Road  
                                 Bingham Farms, MI 48025

Either party may, by written notice to the other, change the address to which notices to such party are to be delivered or mailed.

## **9. *Miscellaneous***

(a) Severability. The various provisions and subprovisions of this Agreement are severable and if any provision or subprovision or part thereof is held to be unenforceable by any court of competent jurisdiction, then such enforceability will not affect the validity or enforceability of the remaining provisions or subprovisions or parts thereof in this Agreement.

(b) Entire Agreement; Amendment. This Agreement, including all exhibits hereto, constitutes the entire agreement between the parties and supersedes all prior agreements and understandings, whether oral or written, between the parties regarding the subject matter hereof. Except for changes in carriers and/or lines of coverage noted in Exhibit B which may occur upon unilateral approval of the Client, this Agreement may be modified or amended only by a written instrument executed by both parties.

(c) Governing Law; Rule of Construction. This Agreement will be construed, interpreted and enforced in accordance with the laws of the State of Michigan without giving effect to the choice of law principles thereof or any canon, custom or rule of law requiring construction against the drafter.



(d) Successors. This Agreement shall be binding upon and shall inure to the benefit of all assigns, transferees and successors in the interest of the parties hereto.

(e) Counterparts. This Agreement may be executed by the parties in several counterparts, each of which shall be deemed to be an original copy.

(f) Survival of Provisions. Sections 2, 4, 6 and 7 will survive the termination of this Agreement.

**[The remainder of this page intentionally left blank.  
The parties' signatures appear on the following page.]**

IN WITNESS WHEREOF, the parties hereto have caused this Consulting Agreement to be duly executed on the date first written above.

**CITY OF OWOSSO**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Attest: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

**GALLAGHER BENEFIT SERVICES, INC.**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

## **EXHIBIT A SCOPE OF SERVICES**

Subject to any changes and additions as may be mutually agreed by the parties in writing, availability and delivery of data from the insurance carrier and other third party vendors, GBS will provide the following services:

### **CONSULTING SERVICES PROVIDED ON AN “AS NEEDED” BASIS**

#### **RENEWAL ANALYSIS:**

- Review and evaluate carrier projections
- Prepare “shadow” renewal projection
- Create financial modeling reports using proprietary Apex software
- Coordinate carrier negotiations
- Create employee contribution modeling reports
- Review identified benchmarks of projected plan costs
- Develop “working” rates for Client analysis and approval
- Assist with budget projections
- Provide renewal alternatives with cost impact of benefit plan changes

#### **PERIODIC PLAN FINANCIAL REPORTS: (FREQUENCY TO BE MUTUALLY AGREED UPON)**

- Summary of plan costs
- Analysis of actual vs. budget
- Employee contributions
- Large claims tracking
- Identification of costs for specific line of coverage
- Comparison of plan costs to aggregate stop-loss projections, if applicable
- Utilization review
- Comparison to prior claim period
- Plan trends

#### **ANNUAL FINANCIAL REPORTS (END OF YEAR ACCOUNTING), WHEN AVAILABLE FROM CARRIER:**

- Executive summary of program expenses
- Comparison of current costs to renewal costs
- Incurred But Not Reported (IBNR) claims analysis
- Overview of specific Stop-loss projections
- Future plan costs projections
- Dollars saved by contract negotiation
- Percent of benefit dollars paid by employee
- Claims by size
- Physician visit details
- Benefits paid by type of service
- Plan funding/budget comparison
- Fixed expense comparison

#### **LEGISLATIVE AND CORPORATE COMPLIANCE SUPPORT:**

- Provide legislative updates, including Technical Bulletins and Directions newsletters
- Evaluate plan design to assist with compliance with state and federal regulations
- Review benefit plan documents, including summary plan descriptions, contracts, employee summaries, and policies/procedures
- Conduct periodic seminars on regulatory issues
- Assist with the review and evaluation of COBRA and HIPAA compliance procedures

- Provide general information and guidance to assist with compliance with, FMLA, USERRA, Medicare Part D and other Federal legislation that directly affects the administration of plan benefits
- Provide template or sample compliance notices, certificates of creditable coverage and enrollment forms as reasonably requested by Client

**CARRIER MARKETING AND NEGOTIATIONS, AS DIRECTED BY CLIENT:**

- Work with Client to develop a strategy to identify goals, analyze program costs and review both current and alternative funding arrangements
- Manage the renewal process with the current carrier to control costs
- Implement carrier renewal strategies with Client
- Develop timeline covering every aspect from RFP preparation to the delivery of employee communications
- Provide analysis of employee disruption report and preparation of geo-access report
- Provide analysis of discounts offered by various carriers by using CPT codes and carrier pricing data
- Manage RFP development that tailors the RFP to the desires, needs and financial directions provided by Client
- Explore alternative funding solutions
- Evaluate vendor responses to track variations in coverage and costs as they are identified
- Conduct finalist interviews to investigate and document intangibles such as personalities, service orientation and responsiveness
- Draft renewal analysis report, based on renewal negotiation, covers program and claims cost projections as well as complete information on benefit designs
- Facilitate decision process by coordinating close collaboration and discussions among the GBS team and Client

**DAY TO DAY ADMINISTRATIVE ASSISTANCE**

**EMPLOYEE EDUCATION PROGRAMS:**

- Facilitate focus groups
- Monthly benefit communication directed to employees
- Educational meetings on coverage and trends

**COMMUNICATION MATERIALS:**

- Assist with the drafting and distribution of participant Satisfaction Surveys
- Assist with the drafting and distribution of Open Enrollment-New Member Orientation summary information and any other communications pertaining to the health and welfare program
- Provide annual open enrollment guidance and employee meeting materials
- Assist with marketing and oversight of Customized Enrollment Materials (if elected)
- Assist with participant wellness initiatives, as directed by Client

**BENEFIT ADMINISTRATION ASSESSMENT:**

- Periodic evaluation of internal plan enrollment and benefit termination processes
- Review, coordinate and implement Client agreed upon plan “best practices” to help limit plan liability and increase participant satisfaction
- Help identify opportunities for streamlining and improving administration procedures

**MARKET BENCHMARKING STUDIES:**

- Local Area Surveys
- Industry Surveys

**BENEFIT PLAN DESIGN (OR REDESIGN):**

- Help Client identify business and HR objectives that impact benefits
- Review with Client possible benefit strategies to meet their objectives
- Help Client evaluate/review current scope of benefits package – e.g., types & levels of coverage
- Work with Client to develop funding and contribution strategies
- Assist with budget projections for design alternatives

**HEALTHCARE REFORM, PPACA:**

- Healthcare Reform Updates
- Benchmarking results, comparing Client to marketplace plans
- Up to date notifications, providing templates, tax forms and instructions
- Ongoing consultations, on an as needed basis
- Reporting and filing assistance

**EXHIBIT B  
COMPENSATION DISCLOSURE STATEMENT**

What follows is the disclosure of our actual fees and/or commissions related to Client's Group Health Plan(s) and any relationships, or agreements GBS has with the insurance company involved in this transaction. GBS as agent of record, will receive the following initial and renewal sale commissions expressed as percentage of gross premium payments, or fees as agreed upon by Client:

Line of Coverage	Insurance Company	Effective Date	Commission <sup>1</sup> / Supplemental Compensation <sup>2</sup>	Direct Fees <sup>3</sup>
Consulting	GBS	11/15/2013		\$50,000 (offset by medical commissions)
Medical	Priority Health or Other Medical Carrier	11/15/2013	5.25%	

It should also be noted that:

- **GBS** is not an affiliate of the insurer whose Contract is recommended. This means the insurer whose contract is recommended does not directly or indirectly have the power to exercise a controlling influence over the management or policies of **GBS**.
- **GBS'** ability to recommend other insurance contracts is not limited by an agreement with the Insurance Carrier.
- **GBS** is effecting the transaction for the Plan(s) in the ordinary course of **GBS business**.
- The transaction set forth is at least as favorable to the Plan(s) as an arm's length transaction with an unrelated party.
- **GBS** is not a trustee of the Plan(s) and is neither the Plan Administrator of the Plan(s), a fiduciary of the Plan(s), nor an employer which has employees in the Plan(s).

**For Employers and Plan Sponsors Subject to ERISA:** This Disclosure Statement is being given to the Client (1) to make sure Client knows about GBS' and GBS affiliates' income before purchasing the insurance product and (2) for plans subject to ERISA, to comply with the disclosure, acknowledgment and approval requirement of Prohibited Transaction Class Exemption No. 84-24<sup>4</sup>, which protects both Client and GBS<sup>5</sup>. Disclosure must be made to an independent plan fiduciary for the ERISA Plan(s), and Client acknowledges and confirms that this is a reasonable transaction in the best interest of participants in its ERISA Plan(s).

For more information on Gallagher's compensation arrangements, please visit [www.ajg.com/compensation](http://www.ajg.com/compensation). In the event a client wishes to register a formal complaint regarding compensation Gallagher receives, please send an email to [Compensation\\_Complaints@ajg.com](mailto:Compensation_Complaints@ajg.com) or send a letter to: AVC Compliance Officer, c/o Internal Audit Department, Arthur J. Gallagher & Co., Two Pierce Place, Itasca, IL 60143.

<sup>1</sup> Commissions include all commissions/fees paid to GBS that are attributable to a contract or policy between a plan and an insurance company, or insurance service. This includes indirect fees that are paid to GBS paid by a third party, and includes, among other things, the payment of "finders' fees" or other fees to GBS for a transaction or service involving the plan.

<sup>2</sup> Gallagher companies may receive supplemental compensation referred to in a variety of terms and definitions, such as contingent commissions, additional commissions and supplemental commission.

<sup>3</sup> Direct Fees include compensation to GBS paid for directly by the plan sponsor.

<sup>4</sup> Which allows an exemption from a prohibited transaction under Section 408(a) of the **Employee Retirement Income Security Act of 1974 (ERISA)**.

<sup>5</sup> In making these disclosures, no position is taken, nor is one to be inferred, regarding the use of assets of a plan subject to ERISA to purchase such insurance.



## OWOSSO PUBLIC SAFETY

Director of Public Safety  
Kevin Lenkart

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202 S. WATER • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

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# MEMORANDUM

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DATE: October 17, 2013  
TO: City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: New Police Vehicles

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Request council approve the purchase of two new police vehicles.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Signature Auto Group of Owosso MI was awarded the Macomb County bid for police vehicles. The bid meets the definition of the aforementioned Section 2-345(3) joint purchase with another governmental unit. The State bid price from Signature Auto Group is \$53, 806.00.

Recommend council approve the bid from Signature Auto Group.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR  
PURCHASE OF POLICE VEHICLES WITH SIGNATURE AUTO GROUP OF OWOSSO**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso desires to purchase two new police vehicles and a bid was received from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso, holder of the contract for police vehicles with Macomb County; and it is hereby determined that Signature Auto Group of Owosso is qualified to provide such vehicles and that it has submitted the responsible and responsive bid; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase two 2014 Ford Interceptor Police Vehicles from Signature Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the City of Owosso of \$53,806.00
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Signature Auto Group, Inc. in the amount of \$53,806.00.
- THIRD: Authorize payment to Signature Auto Group in the amount of \$53,806.00 upon delivery of the police vehicles.
- FOURTH: The above expenses shall be paid from the Police Division Capital Outlay fund 101-300-978.000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 4th DAY OF NOVEMBER 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk



**EXHIBIT A**

**Contract for Services Between**

**The City of Owosso**

**and**

**Owosso Motors, Inc. D/B/A Signature Auto Group Of Owosso**

**New Police Vehicles**

**November 2013**

## **CONTRACT**

THIS AGREEMENT is made on November \_\_\_\_, 2013 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and OWOSSO MOTORS, INC. D/B/A SIGNATURE AUTO GROUP OF OWOSSO ("contractor"), a Michigan company, whose address is 1960 E. Main Street, Owosso, Michigan 48867.

Based upon the mutual promises below, the contractor and the city agree as follows:

### **ARTICLE I - Scope of work**

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the bid entitled "New Police Vehicles", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid forms
- Bid pages
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

### **ARTICLE II - The Contract Sum**

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed fifty three thousand eight hundred and six dollars and 0/100ths (\$53,806.00) for the provision of two 2014 Ford Interceptor Police Sedans. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

### **ARTICLE III – Assignment**

This contract may not be assigned or subcontracted without the written consent of the city.

### **ARTICLE IV - Choice of law**

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

### **ARTICLE V - Relationship of the parties**

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

**ARTICLE VI – Notice**

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

**ARTICLE VII - Indemnification**

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

**ARTICLE VIII - Entire agreement**

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

THE CITY OF OWOSSO

By \_\_\_\_\_

Its: Benjamin R. Frederick, Mayor

Date: \_\_\_\_\_

By \_\_\_\_\_

Its: Amy K. Kirkland, City Clerk

Date: \_\_\_\_\_



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# *MEMORANDUM*

---

DATE: October 30, 2013

TO: OWOSSO CITY COUNCIL

FROM: Adam Zettel, AICP

RE: **CDBG Grant for Facades**

---

The façade projects are underway, but there are some changes that have occurred since the city council authorized the execution of the project and the applicable costs.

Bids were received by the city for all projects in September and these were generally in line with expectations. However, one property owner dropped out of the process for various reasons. As such, the CDBG funds for this project were withdrawn as well, and the MEDC required a new budget for the grant that would redistribute funds evenly to support projects as they were bid. The state match dropped from 75% to roughly 73%.

This new budget results in a small change order for the city expenses related to the party wall at 112 S. Washington. The original commitment was made for \$6,397 to cover design and construction expenses at this address (this is the Quaker Oats sign wall). The city, by virtue of acquiring the old hotel property, is part owner of this wall.

To cover the increased local ratio, I am recommending the city council increase the amount from \$6,397 to \$7,578 in accordance with the new budget that was approved by the MEDC. I am also requesting an additional \$400 to cover miscellaneous expenses related to document registration, inspections, and miscellaneous professional services related directly to the façade program administration and the city portion of 112 S. Washington Street, such funds to be paid out of the city's CDBG fund.

**RESOLUTION NO.**

**A RESOLUTION TO APPROVE A CHANGE ORDER  
FOR THE 2013 OWOSSO FAÇADE PROJECT**

WHEREAS, the City of Owosso recognizes the importance of its downtown as it relates to the economic and cultural development of the community, as well as the overall quality of life; and

WHEREAS, the Owosso Master Plan indicates that investment in the downtown structures is essential to the community's future so that they can sustain modern economic and residential functions in the new economy; and

WHEREAS, six properties have been selected by state and local processes for inclusion in an application to receive façade grant support from the Michigan Economic Development Corporation, with such properties listed as follows:

110 E. Exchange St.  
111 E. Main St.  
112 S. Washington St. (The city holds title to half of the northern wall)  
112 W. Exchange St.  
117-119 N. Washington St.  
207 N. Washington St.

WHEREAS, bids have been received for the entire project and an award was made to First Contracting Inc.; and

WHEREAS, the owner of 207 N. Washington Street dropped out of the program and the MEDC amended the budget for all projects accordingly; and

WHEREAS, the original total project cost of the project was projected to be \$360,500, with \$270,375 from the MEDC, \$83,853 from private property owners, and \$6,397 from the City of Owosso; and

WHEREAS, the amended total project cost of the project is \$340,945, with \$249,000 supplied by the MEDC, \$84,261 from private property owners, and \$7,578 to be provided by the City of Owosso (towards 112 S. Washington party wall); and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to allocate funding to the project in the amount of \$7,578, plus an additional \$400 to cover incidentals related to document registration, inspections, and miscellaneous professional services related directly to the façade program and the city portion of 112 S. Washington Street, such funds to be paid out of the city's CDBG fund.

SECOND: The same council hereby authorizes staff to continue to administer the projects to completion and permits city staff to make such payments and payment requests as necessary to satisfy the contractor, property owners, professional service providers, and the State of Michigan in accordance with the approved grant agreement and applicable contracts.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN THIS 4th DAY OF NOVEMBER, 2013.

AYES:  
NAYS:  
ABSTENTIONS:  
ABSENT:

CITY OF OWOSSO

ATTEST:

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk



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# *MEMORANDUM*

---

DATE: November 4, 2013

TO: Owosso City Council

FROM: Mark A. Sedlak, Director of Public Works

RE: Request for Change Order #1-Final for the 2013 Sidewalk Replacement Program

---

Seifert Masonary, Inc. has completed the work on the 2013 Sidewalk Replacement Program. This change order includes additional work performed to remove and replace the 4" sidewalk at the Shellmart on Main Street to correct a low spot in the sidewalk where water collected; and for additional materials used to repair deteriorated sidewalks that were added to the project after it was originally approved by council on August 5, 2013.

We recommend Council approve Change Order No. 1-Final to the 2013 Sidewalk Replacement Program Contract with Seifert Masonary, Inc. adding \$7,163.11. This project is funded through Major and Local Street Maintenance Fund.

**RESOLUTION NO.**

**AUTHORIZING CHANGE ORDER #1-FINAL  
TO THE CONTRACT WITH  
SEIFERT MASONARY, INC.  
FOR THE 2013 SIDEWALK REPLACEMENT PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Seifert Masonary, Inc. on August 5, 2013 for the 2013 Sidewalk Replacement Program; and

WHEREAS, additional sections of deteriorated sidewalk were discovered after approval of the original contract and additional labor and materials were required to repair these sections of sidewalk, and to correct a hazardous low spot in sidewalk at the Shellmart on Main Street.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso amends the contract with Seifert Masonary, Inc. to add additional work to their contract.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Exhibit B, Amendment to the Contract for services between the City of Owosso and Seifert Masonary, Inc. adding \$7,163.11 to the contract.

THIRD: The above expenses shall be paid from the Local Street Maintenance Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN THIS 4<sup>TH</sup> DAY OF NOVEMBER, 2013.

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Benjamin R. Frederick, Mayor

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Amy K. Kirkland, City Clerk



**CITY OF OWOSSO  
CONTRACT CHANGE ORDER NO. 1 FINAL**

**TO:** Seifert Masonary, Inc.

**Date:** 10/31/2013

**CONTRACT:** 2013 SIDEWALK PROJECT  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT NO.:** \_\_\_\_\_

You are hereby requested to comply with the following changes from the contract plans and specifications:

1 Item No.	2 Description of Changes - Quantities, Units, Unit Prices, Change in Completion Schedule, Etc.	3 Decrease Contract Price	4 Increase Contract Price
1	(+861.9 SFT of 4" Sidewalk Removal and Replacement @ \$3.25/SFT)		\$2,801.18
2	(+32.3 SFT of 6" Concrete Replacement @ \$3.75/ SFT)		\$121.13
3	(-1033.15 SFT of Lawn Restoration @ \$0.80/SFT)	(\$826.52)	
4	(-85 LFT of Sawcut @ \$1.75/LFT)	(\$69.13)	
	<b>EXTAR WORK</b>		
	(+613.96 SFT of 4" Sidewalk Removal & Replacement with 7 Sack Concrete@ \$6.25/SFT)		\$3,837.25
	(+324.8 SFT of 4" Sidewalk Removal & Replacement with 7 Sack Concrete@ \$4.00/SFT)		\$1,299.20
	Change in contract price due to this Change Order		
	Total Decrease	(\$895.65)	
	Total Increase	XXXXXXXXXXXXXX	\$8,058.75
	Difference between Co. 3 & 4		
	Net <b>INCREASED</b> contract price		\$7,163.11

Original Contract Price:	\$ 36,100.00
Total Net Addition or Deduction by previous C.O. No.	\$ -
Total Amount of Contract Prior to this Change Order: 1	\$ 36,100.00
Net Addition or Deduction this Change Order No.:	\$ 7,163.11
Net Amount of Contract to date:	\$ 43,263.11

This time provided for completion in contract is increased by 15 calendar days.  
This document shall become an amendment to the contract and all provisions of the contract will apply hereto.

**Recommended by:** \_\_\_\_\_

**Approved by:** \_\_\_\_\_

**Accepted by:** \_\_\_\_\_



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# ***MEMORANDUM***

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DATE: November 4, 2013

TO: Owosso City Council

FROM: Mark A. Sedlak, Director of Public Works

RE: Contract Payment #3 – Final for the 2013 Sidewalk Program as amended by Change Order #1-Final

---

I recommend Council approve the attached Pay Estimate #3 – Final in the amount of \$8,638.38 to Seifert Masonary, Inc. for work completed on the 2013 Sidewalk Replacement Program contract as amended by Change Order #1-Final. This pay estimate reflects the total contract price of \$43,263.11 minus previous payment of \$34,624.73, and a \$500 retainage for any lawn restoration that may be needed in the spring. (The retainage will be released to the company in the spring pending verification by City staff that no further lawn restoration is necessary.)

This project is funded through the Local Street Maintenance Fund.

**RESOLUTION NO.**

**AUTHORIZING PAYMENT  
TO SEIFERT MASONARY, INC.  
FOR WORK COMPLETED ON THE  
2013 SIDEWALK REPLACEMENT PROGRAM  
AS AMENDED BY CHANGE ORDER #1-FINAL**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Seifert Masonary, Inc. on August 5, 2013 for the 2013 Sidewalk Replacement Program; and

WHEREAS, the work has been completed and is now eligible for payment; and

WHEREAS, the City project manager recommends Pay Estimate #3-Final in the amount of \$8,138.38 for work completed through October 15, 2013, with said unit quantities and amounts agreed to by Seifert Masonary, Inc..

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has hereto determined that it is advisable, necessary and in the public interest to pay Seifert Masonary, Inc. for work completed on the 2013 Sidewalk Replacement Program as amended by Change Order #1-Final.

SECOND: The Accounts Payable Department is authorized to submit payment to Seifert Masonary, Inc. in the amount of \$8,638.38 as detailed on attached Payment Estimate #3-Final.

THIRD: The above expenses shall be paid from the Local Street Maintenance Fund

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,  
SHIAWASSEE COUNTY, MICHIGAN THIS 4<sup>TH</sup> DAY OF NOVEMBER, 2013.

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Benjamin R. Frederick, Mayor

---

Amy K. Kirkland, City Clerk

**PERIODIC COST ESTIMATE  
CITY OF OWOSSO  
301 W. MAIN  
OWOSSO, MI 48867**

Page 1 of Pages

1. Estimate No.: 3 Final

4. Date Prepared 10/21/2013 5. Period Ending 10/15/2013

2. Sponsor's Name <b>CITY OF OWOSSO</b>	3. Sponsor's Address <b>301 W. MAIN OWOSSO, MI 48867</b>	6. Project No.
7. Name of Project <b>2013 SIDEWALK PROJECT</b>	8. Location of Project <b>VARIOUS STREETS</b>	9. State: Mi
10. Name of Contractor <b>Seifert Masonary, Inc.</b>	11. Address of Contractor <b>608 W. Oak St. Ashley Mi 48806</b>	12. Work Performed Under: Lump Sum Contract: <input type="checkbox"/> Unit Price Contract: <input checked="" type="checkbox"/> Force Account: <input type="checkbox"/>
13. Description of Work N. W. PART OF CITY SIDEWALK REMOVAL AND REPLACEMENT.		14. Sponsor's Contract No.
		15. Original Estimated Cost this Contract or Force Account \$36,100.00
		16. Completion Time:
		17. Percent Physical Completion

18. Dates				19. No of Days Contractor is	
a. Notice to Proceed	b. Work to Commence	c. Completion Date	d. Est. or Actual Completion 119.84%	a. Ahead	b. In Arrears

20 Item No.	21. Description of Item	22. LATEST REVISED DETAILED ESTIMATE				23. WORK PERFORMED TO DATE		
		a. Quantity	b. Unit	c. Unit Price	d. Amount	a. Quantity	b. Amount	c. %
1	4" Sidewalk Removal and Replacement	9000	SFT	\$ 3.25	\$ 29,250.00	9,861.90	\$ 32,051.18	110%
2	6" Concrete Replacement	800	SFT	\$ 3.75	\$ 3,000.00	832.30	\$ 3,121.13	104%
3	Lawn Restoration	3500	SFT	\$ 0.80	\$ 2,800.00	2,466.85	\$ 1,973.48	70%
4	Saw cut	600	SFT	\$ 1.75	\$ 1,050.00	560.50	\$ 980.88	93%
	<b>EXTRA WORK</b>							
	8" Sidewalk Removal & Replacement w/7 Sack		SFT	\$ 6.25		613.96	\$ 3,837.25	
	4" Sidewalk Removal & Replacement w/7 Sack		SFT	\$ 4.00		324.8	\$ 1,299.20	
					<b>TOTAL</b>		<b>\$ 43,263.11</b>	
							<b>\$500.00</b>	
					<b>SUB TOTAL</b>		<b>\$ 42,763.11</b>	
							<b>\$ 34,624.73</b>	
					<b>TOTAL DUE</b>		<b>\$ 8,138.38</b>	

**24. CERTIFICATION OF CONTRACTOR**

I hereby certify that the work performed and materials supplied to date, as shown on this periodic cost estimate, represent the actual value of accomplishment under the terms of this contract in conformity with approved plans and specification; that the quantities shown were properly determined and are correct; and that there has been full compliance with all labor provisions included in the contract identified above.

BY: \_\_\_\_\_

\_\_\_\_\_ Date

\_\_\_\_\_ Name of Contractor

\_\_\_\_\_ Signature

\_\_\_\_\_ Title

**25. ACKNOWLEDGMENT AND CONCURRENCE OF PROJECT ENGINEER**

I have examined this periodic cost estimate and concur in the certificate of the contractor.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature, Director of Public Services



WARRANT 472  
October 29, 2013

Vendor	Description	Fund	Amount
Michigan Municipal League Workers' Compensation Fund	Workers' Compensation Insurance – 2 <sup>nd</sup> installment FY 2013-2014	General	\$26,698.00
Key Government Finance Inc	Annual phone system payment - 2 <sup>nd</sup> installment	General	\$26,248.57
Owosso Charter Township	Owosso Charter Township water sales payment-July 1, 2013 – September 30, 2013-revised amount	Water	\$ 9,726.51
		Total	\$62,673.08



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# MEMORANDUM

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DATE: October 30, 2013  
TO: City Council  
FROM: Amy K. Kirkland  
City Clerk  
RE: New Cable Franchise Agreement

---

The City is in receipt of a Uniform Cable Franchise Agreement from T.V.C., Incorporated requesting permission to provide cable television services throughout the city limits. The terms of the agreement with T. V.C., Incorporated are the same as those the City has with Charter Communications, being a 3% franchise fee and a 0% PEG fee. The term of the agreement is 10 years.

Prior to 2006 the City had the authority to negotiate the terms of cable franchise agreements, tailoring the agreements to suit the needs of the community. This authority was removed with the passage of the Uniform Cable Franchise Act. The purpose of the Act was to level the playing field between cable providers by requiring franchising entities to agree to the same terms (or equitable terms) with each provider offering service in their jurisdiction. Part of the way the legislature chose to accomplish this was to create a boilerplate contract that leaves only a select few terms open for negotiation, namely the franchise fee and the PEG fee. The new law also shifted any authority the franchising entity had in holding the cable provider responsible for service to the Michigan Public Service Commission. While I believe the intent of the law was to increase competition among cable providers it has essentially stripped franchising entities like the City of all of their negotiating authority and the ability to tailor agreements to the specific needs of the community. It further limits the franchising entity with the stipulation that should the franchising entity not act on an application within 30 days of its receipt the agreement is considered approved as presented.

My opinion of the cable franchise act aside, I am excited about having another cable provider come into the community. This will give residents and businesses a choice they've never had in the past. And T.V.C. Incorporated has been a pleasure to work with to date. When they initially expressed interest in coming to the city we approached them with the idea of possibly becoming the conduit for delivering our signal from City Hall to the Charter Cable head end, while this proved unfeasible in the end (they didn't own the lines we needed) they were more than willing to sit down with the City to investigate the possibility and help in any way they could.

It is my understanding that they will be concentrating their initial service area in the downtown business districts but hope to expand to residential areas in the future should the venture prove successful.

I recommend approval of the Uniform Cable Franchise Agreement with T.V.C., Incorporated as presented.

**RESOLUTION NO.**

**ESTABLISHMENT OF  
UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT  
WITH T.V.C., INCORPORATED**

WHEREAS, Public Act 480 of 2006 (the "Act") requires video service providers to obtain a franchise from a municipality by means of a Uniform Video Service Local Franchise Agreement ("Uniform Franchise"); and

WHEREAS, on October 21, 2013, the clerk of the City of Owosso received a proposed Uniform Video Service Local Franchise Agreement ("Agreement") from T.V.C., Incorporated; and

WHEREAS, the City of Owosso Council required as a part of its existing franchise agreement with Charter Communications that the provision of two public, educational, and governmental channels currently provided would continue to be provided at no cost to the City of Owosso; and

WHEREAS, the same requirement will be asked of T.V.C., Incorporated; and

WHEREAS, the Owosso City Council wishes to establish video service provider franchise fees and to designate the city officials to sign the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Owosso, Michigan:

- FIRST: that a fee of 3% (three percent) of gross revenues from the video service provider is hereby established as the annual video service provider franchise fee.
- SECOND: that a fee of 0% (zero percent) of the gross revenues from the video service provider is hereby established as the fee to support public educational and governmental channels.
- THIRD that the video service provider shall provide not less than two public, educational and governmental channels at no charge to the City of Owosso.
- FOURTH: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Uniform Video Service Local Franchise Agreement with T.V.C., Incorporated.
- FIFTH: that this Resolution and the execution of the Agreement in no way shall be considered a waiver of any rights the City of Owosso may have under the United States Constitution, federal law, the Michigan Constitution, Michigan law, the Act and particularly if the Act is amended or is found unlawful in whole or in part.



## UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.* (the "Act") by and between the City of Owosso, a Michigan municipal corporation (the "Franchising Entity"), and T.V.C., Incorporated, a Michigan corporation doing business as T.V.C. Cable.

### I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that term as defined in 47 USC 522(5).
- B. "Cable Service" means that term as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

## II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
  - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

## III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
  - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
  - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. [If the Provider is using telecommunication facilities] to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
  - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
  - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
  - iv. Natural disasters
  - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

#### **IV. Responsibility of the Franchising Entity**

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
  - ii. Access to a building owned by a governmental entity.
  - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising

Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

## V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

## VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
  - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
  - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of 3 % (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
  - 1. **Gross revenues shall include all of the following:**
    - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
    - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
    - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
    - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
    - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
    - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
  - 2. **Gross revenues do not include any of the following:**
    - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.

- ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.
  - iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services, capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.
  - iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
  - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
  - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
  - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barters, services, or other items of value shall be included in gross revenue.
  - viii. Sales of capital assets or surplus equipment.
  - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
  - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E. In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
- F. Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
- G. The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
- H. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- I. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- J. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
- K. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

## **VII. Public, Education, and Government (PEG) Channels**

- A. The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B. Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the

- Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C. The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.
  - D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
  - E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
  - F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
  - G. A PEG channel shall only be used for noncommercial purposes.

### VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
  1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount \_\_\_\_\_) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
  2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is 0 % of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
  3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is \_\_\_\_\_% of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
  4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

### IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the

audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.

- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

## **X. Termination and Modification**

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

## **XI. Transferability**

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

## **XII. Change of Information**

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

## **XIII. Confidentiality**

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL**.

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:  
    "[insert PROVIDER'S NAME]  
    [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

## **XIV. Complaints/Customer Service**

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(l) in the Act**.



**XV. Notices**

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

*If to the Franchising Entity:*  
(must provide street address)

*If to the Provider:*  
(must provide street address)

**City of Owosso:**

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Attn: \_\_\_\_\_

Fax No.: \_\_\_\_\_

T.V.C. Cable

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P.O. Box 369, 3095 S. Sheridan Rd.

---

Lennon MI 48449

---

Attn: Randy Fletcher

---

Fax No.: (810) 621-9600

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Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

**XVI. Miscellaneous**


- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. **The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.**
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. **The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.**

IN WITNESS WHEREOF, the Parties, by their duly authorized representatives, have executed this Franchise Agreement.

**City of Owosso, a Michigan Municipal Corporation**

By \_\_\_\_\_  
Print Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_

**T.V.C. Incorporated, a Michigan corporation  
doing business as T.V.C. Cable**

  
By \_\_\_\_\_  
Print Name **Randy Fletcher**  
P.O. Box 369, 3095 Sheridan Rd.  
Title **General Manager**  
Address **Lennon, MI 48449**  
City, State, Zip **(810) 621-3363**  
Phone **(810) 621-9600**  
Fax **rfletcher@lentel.com**  
Email

**FRANCHISE AGREEMENT** *(Franchising Entity to Complete)*

Date submitted:
Date completed and approved:

# ATTACHMENT 1

## UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT (Pursuant To 2006 Public Act 480)

(Form must be typed)

Date: October 21, 2013		
Applicant's Name: T.V.C., Incorporated		
Address 1: P.O. Box 369		
Address 2: 3095 S. Sheridan Rd.		Phone: (810) 621-3363
City: Lennon	State: MI	Zip: 48449
Federal I.D. No. (FEIN): 38-2821664		

### Company executive officers:

Name(s): Randy Fletcher
Title(s): General Manager

### Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Randy Fletcher		
Title: General Manager		
Address: 3095 Sheridan Rd		
Phone: (810) 621-3363	Fax: (810) 621-9600	Email: rfletcher@lentel.com

**Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)**

T.V.C., Incorporated intends to provide service throughout the City limits of Owosso.

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]

Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

Date: 2/1/2014

For All Applications:

**Verification**  
(Provider)

I, Randy Fletcher, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Randy Fletcher, General Manager	
Signature: Randy Fletcher	Date: 10/21/13

(Franchising Entity)

City of Owosso, a Michigan municipal corporation

By \_\_\_\_\_  
Print Name \_\_\_\_\_  
Title \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone \_\_\_\_\_  
Fax \_\_\_\_\_  
Email \_\_\_\_\_  
Date \_\_\_\_\_



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599

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# MEMORANDUM

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DATE: September 22, 2012  
TO: Owosso City Council  
FROM: Adam Zettel, AICP  
RE: Annexation of Real Property (1155 Vandekarr Road)

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The city acquired a 36 acre parcel of property on the southern edge of the City in Caledonia Charter Township, commonly known as 1155 Vandekarr Road. It was understood that this property could offer many development options for the city, including green space, recreational areas, a camp ground, residential, industry, and public facilities.

While the city looks to better assess this property and plan for its future use, it is strongly recommended that the property be annexed to the city. This will place the parcel under the city's influence concerning planning, zoning, and police ordinances. It will also enable the city to provide essential services onsite (such as police protection). Lastly, annexation ensures that potential improvements to the property may result in increased taxable value for the city.

Mr. Brown has researched the annexation process and indicated what the requirements are to annex the parcel by resolution. His opinion is attached. In short, parcels that are adjacent, vacant, and unoccupied can be annexed by resolution. He further defines what courts have defined as vacant.

Based upon those criteria and definitions, I recommend the city annex this piece of real property into the city at this time. Whether or not the buildings will ever be put to use or the property developed has yet to be seen. **Contact me if you have any questions or comments.**

**RESOLUTION NO.**

**A RESOLUTION TO ANNEX CERTAIN REAL PROPERTY  
COMMONLY KNOWN AS 1155 VANDEKARR ROAD**

WHEREAS, the City of Owosso owns the real property located at 1155 Vandekarr Road, Owosso, Michigan and described below; and

WHEREAS, the real property described below is vacant, by virtue of the buildings being vacated upon acquisition and not put to use, and is without any one residing thereon; and

WHEREAS, the real property described below is adjacent to the City of Owosso.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The annexation of the following described property is hereby approved:

*A parcel of land in Section 30, Township 7 North, Range 3 East, described as commencing 29 rods 1 foot 1 inch South of Northwest corner, East 150 rods, South 48 rods 1 inch, West 150 rods North to beginning, Except North 10 feet and Except commencing 77 rods 1 foot 2 inches South of Northwest corner of section, East to center of Ang Rd, Northwesterly to West section line South to beginning and Except commencing 489.58 feet South of Northwest corner of section, South 94.20 feet, South 36 degrees 55 minutes East, 339.8 feet, North 53 degrees 5 minutes East, 625.8 feet; South 89 degrees 10 minutes West, 705.4 feet to beginning, Caledonia Township, Shiawassee County, Michigan.*

*EXCEPT lands conveyed to Shiawassee County Road Commission for highway purposes.*

SECOND: This annexation shall be effective immediately.

THIRD: The city clerk shall file certified copies of this resolution with the State Boundary Commission, the Shiawassee County Clerk, the Michigan Secretary of State and a courtesy copy to Caledonia Charter Township.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 4th DAY OF NOVEMBER, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk



301 WEST MAIN STREET • OWOSSO, MICHIGAN 48867-2958

## MEMORANDUM

**TO:** Donald Crawford  
**FROM:** William C. Brown, City Attorney  
**DATE:** October 15, 2013  
**RE:** Annexation of City Owned Land

At our meeting last week you asked about the procedure for annexing City owned property. The Home Rule Cities Act, at MCL 117.9(8) provides:

“Where the territory proposed to be annexed to any city is adjacent to the city and consists of a park or vacant property located in a township and owned by the city annexing the territory, and there is no one residing in the territory, the territory may be annexed to the city solely by resolution of the city council of the city.

The requirement that the property be ‘vacant’ must be defined. In *Wheatfield Township v City of Williamston* 184 Mich App 745 (1990), the Michigan Court of Appeals found that since “the property” was set aside as “agricultural” that was enough to meet the requirement of vacant. In *Charter Township of Pittsfield v City of Saline* 103 Mich App 99 (1981), the Court of Appeals defined vacant land as “not put to use”. The Court in *Clinton Township v City of Mount Clemens* 171 Michigan App 288 (1988), held that a City that rendered buildings useless after acquiring the property met the requirement of “vacant”.

The City Clerk finalizes the annexation by filing certified copies of the resolution with the State Boundary Commission, the County Clerk and the Secretary of State.

Memorandum to Donald Crawford  
re: Annexation of City Owned Land  
Page Two  
October 15, 2013

Pursuant to Owosso Charter Section 7.6(a), a copy of this Opinion shall be filed with the City Clerk.

Please feel free to contact me if there are any questions.

WCB/jmr

cc: Ms. Amy K. Kirkland





## OWOSSO PUBLIC SAFETY

Director of Public Safety  
Kevin Lenkart

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202 S. WATER • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

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# *MEMORANDUM*

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DATE: October 24, 2013

TO: City Council

FROM: Kevin Lenkart  
Director of Public Safety

RE: Shiawassee County 911 Public Safety Radio System and Cost Participation Policy

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Request council approve the attached policy and amendment to authorize paying \$9,800.00 to Shiawassee County Central Dispatch.

In June 2013, the City of Owosso received a 911 Public Safety Radio System and Cost Participation Policy. City of Owosso staff worked with Shiawassee County to reach agreement on an amendment to the original policy. The original policy and the amendment to the policy are attached.

Request council approve the attached policy, amendment, and payment of \$9,800.00 to Shiawassee County Central Dispatch per the terms of the agreement.

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE APPROVAL OF  
SHIAWASSEE COUNTY 911 PUBLIC SAFETY RADIO SYSTEM  
AND COST PARTICIPATION POLICY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Safety Department uses the Shiawassee County Public Safety Radio System; and

WHEREAS, the City of Owosso Public Safety Department received a 911 Cost Participation Policy from Shiawassee County Central Dispatch in June 2013; and

WHEREAS, the City of Owosso and Shiawassee County have agreed to an addendum to the original policy.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore agreed to sign the 911 Cost Participation Policy and the addendum to the policy.
- SECOND: The Mayor and city clerk are instructed and authorized to sign the documents substantially in the forms attached.
- THIRD: Authorize payment to Shiawassee County Central Dispatch in the amount of \$9,800.00 for fiscal year 2013-2014 per the terms of the agreement.
- FOURTH: The above expenses shall be paid from 101-300-818.000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 4th DAY OF NOVEMBER 2013.

AYES:  
NAYS:  
ABSTENTIONS:  
ABSENT:

CITY OF OWOSSO

ATTEST:

\_\_\_\_\_  
Benjamin R. Frederick, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

## SHIAWASSEE COUNTY CENTRAL DISPATCH

### SHIAWASSEE COUNTY 9-1-1 PUBLIC SAFETY RADIO SYSTEM & COST PARTICIPATION POLICY

**POLICY:** SCCD-13-001-GP

**DATE:** JUNE, 2013

#### Shiawassee County Public Safety Radio System

#### **1 General**

- A. Public Safety Agencies working in conjunction with the Shiawassee County 9-1-1 Center will have access to the Shiawassee County Public Safety Radio System. All users of the system will maintain and follow proper two way radio etiquette.

#### **2 Participation**

- A. Entities that wish to use the Shiawassee County Public Safety Radio System must sign and agree to participate under the user Cost Participation Agreement.

#### **3 Talk Groups Use**

- A. Radio system users wishing to use talk groups must request such usage through the Radio System Administrator, with final approvals by the 9-1-1 Director. Any costs associated from the adding of new talk groups will be the responsibility of the agency requesting the talk groups.
- B. Participants wishing to use the talk group of another agency must have written permission of the Agency (ies) Chief that have primary use of the talk group.

#### **4 Cost of Participation**

- A. The cost of participation in the Shiawassee County Public Safety Radio System is outlined in the Shiawassee County Public Safety Radio System Cost Participation Policy. Participants must agree and sign this policy, making payments as set by the County.

#### **5 Lost Equipment/Radios**

- A. In the event a radio is lost or stolen, the user or the user's agency will immediately notify the 911 Director of the loss or theft of the equipment. The Administrator will then disable the radio eliminating access to the Shiawassee County Public Safety Radio System by an unknown person with the lost or stolen equipment.

## **Shiawassee County Public Safety Radio System Cost Participation Agreement**

The Shiawassee County Public Safety Radio System Cost Participation Agreement is attached to this policy as EXHIBIT A.

## **Shiawassee County Public Safety Radio System Cost Participation Policy**

The Shiawassee County Board of Commissioners' Policy on financial and programmatic responsibilities for public safety agencies and other entities participation in the Shiawassee County Public Safety Radio System shall be as follows:

### **1 Shiawassee County:**

- A. Will hold title to and maintain the system infrastructure. (Towers, antennas, cables, generators, site maintenance, transmitters, remote receivers, microwave system/T-1 lines, and other related items)
- B. System enhancements must be presented to the Shiawassee County Central Dispatch Board for their recommendation to the Shiawassee County Board of Commissioners.
- C. Maintenance must be performed by a certified/approved service shop.

### **2 911 Director:**

- A. The 911 Director will make recommendations to the Shiawassee County Central Dispatch Board for further recommendation to the Board of Commissioners for any proposed system enhancements.
- B. The 911 Director will assure that any end user equipment to be purchased by participating entities is compatible to the system and is programmed properly according to established protocols prior to purchase.
- C. The 911 Director will advise the Central Dispatch Board which will, in turn, advise the Board of Commissioners on 911 emergency dispatch issues related to this "Shiawassee County Public Safety Radio System Cost Participation Policy."

### **3 Participating Entity:**

- A. Each participating entity shall be responsible for the repair and installation of any County provided, or future end user, equipment purchased or moved from vehicle to vehicle.
- B. Any repair work performed or maintenance contracts for end user equipment must be performed by a repair shop approved by the 911 Director.
- C. Any additional end user equipment purchased is the cost responsibility of the participating entity.
- D. The purchase of and programming of any new end user equipment should be approved by the 911 Director prior to purchase.

- E. Each new participating entity shall sign an Agreement (Exhibit A) that acknowledges that the entity has received and read the Shiawassee County Public Safety Radio System & Cost Participation Policy and agrees to abide by the terms of the Shiawassee County Public Safety Radio System & Cost Participation Policy.
- F. Participating entities shall remit their payment for the Shiawassee County Public Safety Radio System Cost Participation within 60 days of receipt of an invoice from the County. **Failure to submit payment shall result in removal of the radio and system services.**

**4 Spare Radios Policy:**

This section of the Public Safety Radio System Cost Participation Policy addresses the distribution and use of spare radios that may be loaned to other participating entities:

- A. If there are spare radios within the Shiawassee County Public Safety Radio System inventory, spare radios may be distributed to participating entities with the permission of the current Public Safety Agency that has possession of the spare radios.
- B. It is expressly understood that these spare loaner radios must be returned to the Public Safety Agency that owns the radio(s) at any time that it requests the return of these radios.
- C. The LID and Serial #(s) will be recorded and kept by the Radio System Administrator.
- D. The radio(s) will be reprogrammed for the borrowing agency by the Radio Systems Administrator at no charge on a case by case basis; any cost for reprogramming by a certified vendor will be borne by the borrowing agency.
- E. The radio(s) shall be maintained in the same condition as when it was loaned and the borrowing agency shall be responsible for any repair and/or damage to the radio(s).
- F. The borrowing agency/agencies will be responsible for the annual maintenance and microphone fees for each radio as long as they have possession of the radio(s).

By signing this document you are acknowledging that you have the authority to sign on behalf of your organization and the legislative body of your organization has authorized you by motion or resolution to sign this Agreement on its behalf. Said motion or resolution must be attached to this document. **Participating Entities must return the signed Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy within 60 calendar days of its approval by the Shiawassee County Board of Commissioners.**

\_\_\_\_\_  
Participating Entities Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title and Organization

\_\_\_\_\_  
Lt. Barbara L. Paine, 911 Director  
Shiawassee County Central Dispatch

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deborah Doyle, Chairperson  
Shiawassee County Central Dispatch Board

\_\_\_\_\_  
Date

## **EXHIBIT A**

### **SHIAWASSEE COUNTY PUBLIC SAFETY RADIO SYSTEM COST PARTICIPATION AGREEMENT**

**To: Shiawassee County Board of Commissioners/911 Director**

**From: Owosso Public Safety Police Department, a Participating Entity**

**Re: Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy**

This letter shall acknowledge that I the undersigned have received and read the Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy. By signing this communication, I agree that Owosso Public Safety Police Department will abide by the terms of the Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy. This includes our agreement to pay the local share of the annual maintenance and microphone fees as long as we are participants within the Shiawassee County Public Safety Radio System. I acknowledge that Owosso Public Safety Police Department will be responsible for paying its proportional share of the annual maintenance and microphone costs on the system with the amount to be invoiced to each public safety agency on a bi-annual basis. The cost per radio is determined by the number of radios assigned to participating agencies.

These fees shall be established by resolution of the Shiawassee County Board of Commissioners, based on the rates set by Michigan Public Safety Communication System, Department of Technology, Management and Budget and may be changed from time to time by the County Board of Commissioners by resolution.

I further agree that the funding unit, Public Safety unit, that I represent shall purchase public safety radios (or will use spare loaner radios) to operate on Shiawassee County's Public Safety Radio System and will abide by the terms of the PUBLIC SAFETY RADIO SYSTEM & COST PARTICIPATION POLICY including the following:

**Participating Entity Responsibilities:**

1. Each participating entity shall be responsible for the repair and installation of any future end user equipment purchased or moved from vehicle to vehicle after the effective date of this Policy.
2. Any repair work performed or maintenance contracts for end user equipment must be performed by a repair shop approved by the Shiawassee County 911 Director.
3. Any additional end user equipment purchased is the cost responsibility of the participating entity.
4. The purchase of and programming of new end user equipment must be approved by the 911 Director prior to purchase.

5. Each new participating entity shall sign an agreement (Exhibit A) that acknowledges that the undersigned has received and read the Shiawassee County Public Safety Radio System & Cost Participation Policy and agrees that the organization will abide by the terms of the Shiawassee County Public Safety Radio System & Cost Participation Policy.
6. Participating entities shall remit their payment for the Shiawassee County Public Safety Radio System Cost Participation within 60 days of receipt of an invoice from the County. **Failure to submit payment shall result in removal of the radio and system services.**

By signing this document you are acknowledging that you have the authority to sign on behalf of your organization and the legislative body of your organization has authorized you by motion or resolution to sign this Agreement on its behalf. Said motion or resolution must be attached to this document. **Participating Entities must return the signed Shiawassee County Public Safety Radio System Cost Participation Agreement within 60 calendar days of its approval by the Shiawassee County Board of Commissioners.**

\_\_\_\_\_  
Participating Entities Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title and Organization

\_\_\_\_\_  
Lt. Barbara L. Paine, 911 Director  
Shiawassee County Central Dispatch

\_\_\_\_\_  
Date

\_\_\_\_\_  
Deborah Doyle, Chairperson  
Shiawassee County Central Dispatch Board

\_\_\_\_\_  
Date



**ADDENDUM TO SHIAWASSEE COUNTY 9-1-1 PUBLIC  
RADIO SYSTEM & COST PARTICIPATION POLICY**

This Addendum is entered into on the \_\_\_\_ day of \_\_\_\_\_, 2013, by the Shiawassee County Central Dispatch ("Central Dispatch"), an entity formed pursuant to Public Act 32 of 1986 and the City of Owosso, a Michigan municipal corporation ("Owosso").

WHEREAS Central Dispatch has submitted to Owosso a Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy ("Policy") with Exhibit A, Shiawassee County Public Safety Radio System Cost Participation Agreement ("Agreement") for Owosso Fire; and

WHEREAS the parties have agreed to amend said documents as stated below:

NOW, THEREFORE, IT IS HEREBY AGREED TO AMEND SAID DOCUMENTS AS FOLLOWS:

1. The phrase "talk groups" as used in the documents shall mean:

"a configurable, pre-programmed, voice pathway in the MPSCS by which properly programmed radios can communicate with each other."

2. The phrase "end user equipment" as used in the documents shall mean:

"Any device used by an end user to communicate."

3. Paragraph 3.B. on page 2 of the policy is hereby amended to read:

B. Any repair work performed or maintenance contracts for end user equipment must be performed by a repair shop mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

4. Paragraph 1.C. on page 2 of the Policy is hereby amended to read:

C. Maintenance must be performed by a service shop which is mutually approved by the 911 Director and Owosso Public Safety Director or his or her designate.

5. Paragraph 3.D. on page 2 of the Policy is hereby amended to read:

D. The purchase of and programming of any new end use equipment shall be mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

6. The second paragraph of the Agreement is hereby amended to read:

These fees shall be established by resolution of the Shiawassee County Board of Commissioners, at exactly the rates set by the Michigan Public Safety Communication System, Department of Technology, Management and Budget and may be changed from time to time by the County Board of Commissioners by resolution when said State of Michigan agency changes its rates.

7. Paragraph 2 of the Agreement is hereby amended to read:

2. Any repair work performed or maintenance contracts for end user equipment must be performed by a repair shop mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

8. Paragraph 4 of the Agreement is hereby amended to read:

The purchase of and programming of any new end use equipment must be mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

9. In all other respects, the provisions of the Policy and Agreement shall remain in full force and effect unless amended above.

DATED: \_\_\_\_\_, 2013

CITY OF OWOSSO FIRE  
DEPARTMENT

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Lt. Barbara L. Paine, 911 Director  
Shiawassee County Central Dispatch

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Deborah Doyle, Chairperson  
Shiawassee County Central Dispatch Board

**ADDENDUM TO SHIAWASSEE COUNTY 9-1-1 PUBLIC  
RADIO SYSTEM & COST PARTICIPATION POLICY**

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WHEREAS Central Dispatch has submitted to Owosso a Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy ("Policy") with Exhibit A, Shiawassee County Public Safety Radio System Cost Participation Agreement ("Agreement") for Owosso EMT's; and

WHEREAS the parties have agreed to amend said documents as stated below:

NOW, THEREFORE, IT IS HEREBY AGREED TO AMEND SAID DOCUMENTS AS FOLLOWS:

1. The phrase "talk groups" as used in the documents shall mean:

"a configurable, pre-programmed, voice pathway in the MPSCS by which properly programmed radios can communicate with each other."

2. The phrase "end user equipment" as used in the documents shall mean:

"Any device used by an end user to communicate."

3. Paragraph 3.B. on page 2 of the policy is hereby amended to read:

B. Any repair work performed or maintenance contracts for end user equipment must be performed by a repair shop mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

4. Paragraph 1.C. on page 2 of the Policy is hereby amended to read:

C. Maintenance must be performed by a service shop which is mutually approved by the 911 Director and Owosso Public Safety Director or his or her designate.

5. Paragraph 3.D. on page 2 of the Policy is hereby amended to read:

D. The purchase of and programming of any new end use equipment shall be mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

6. The second paragraph of the Agreement is hereby amended to read:

These fees shall be established by resolution of the Shiawassee County Board of Commissioners, at exactly the rates set by the Michigan Public Safety Communication System, Department of Technology, Management and Budget and may be changed from time to time by the County Board of Commissioners by resolution when said State of Michigan agency changes its rates.

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The purchase of and programming of any new end use equipment must be mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

9. In all other respects, the provisions of the Policy and Agreement shall remain in full force and effect unless amended above.

DATED: \_\_\_\_\_, 2013

CITY OF OWOSSO EMT's

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Lt. Barbara L. Paine, 911 Director  
Shiawassee County Central Dispatch

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Deborah Doyle, Chairperson  
Shiawassee County Central Dispatch Board

**ADDENDUM TO SHIAWASSEE COUNTY 9-1-1 PUBLIC  
RADIO SYSTEM & COST PARTICIPATION POLICY**

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WHEREAS Central Dispatch has submitted to Owosso a Shiawassee County 9-1-1 Public Safety Radio System & Cost Participation Policy (“Policy”) with Exhibit A, Shiawassee County Public Safety Radio System Cost Participation Agreement (“Agreement”) for Owosso Police; and

WHEREAS the parties have agreed to amend said documents as stated below:

NOW, THEREFORE, IT IS HEREBY AGREED TO AMEND SAID DOCUMENTS AS FOLLOWS:

1. The phrase “talk groups” as used in the documents shall mean:

“a configurable, pre-programmed, voice pathway in the MPSCS by which properly programmed radios can communicate with each other.”

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B. Any repair work performed or maintenance contracts for end user equipment must be performed by a repair shop mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

4. Paragraph 1.C on page 2 of the Policy is hereby amended to read:

C. Maintenance must be performed by a service shop which is mutually approved by the 911 Director and Owosso Public Safety Director or his or her designate.

5. Paragraph 3.D. on page 2 of the Policy is hereby amended to read:

D. The purchase of and programming of any new end use equipment shall be mutually approved by the 911 Director and the Owosso Public Safety Director or his or her designate.

6. The second paragraph of the Agreement is hereby amended to read:

These fees shall be established by resolution of the Shiawassee County Board of Commissioners, at exactly the rates set by the Michigan Public Safety Communication System, Department of Technology, Management and Budget and may be changed from time to time by the County Board of Commissioners by resolution when said State of Michigan agency changes its rates.

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9. In all other respects, the provisions of the Policy and Agreement shall remain in full force and effect unless amended above.

DATED: \_\_\_\_\_, 2013

CITY OF OWOSSO POLICE  
DEPARTMENT

BY: \_\_\_\_\_

ITS: \_\_\_\_\_

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Lt. Barbara L. Paine, 911 Director  
Shiawassee County Central Dispatch

DATED: \_\_\_\_\_, 2013

\_\_\_\_\_  
Deborah Doyle, Chairperson  
Shiawassee County Central Dispatch Board

**RESOLUTION 2013-XX**  
**RESOLUTION AMENDING 2013-14 BUDGET**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter and the Uniform Budgeting and Accounting Act, the City Council adopted on May 20, 2013 a budget for the fiscal year beginning on July 1, 2013; and

WHEREAS, the operating budget for fiscal year 2013-14 was adopted at the fund level, authorizing administrators managerial control of line items at department level by budget classification; and

WHEREAS, there have been seven material events affecting line items since the time of adoption which are memorialized in the document attached, highlighted by line item and detailed as follows:

Parks (756) – the Bentley Park project was delayed to this fiscal year with a budget of \$104,450 and offsetting revenues of \$29,450 in grant funds, \$12,250 in deferred donations and the balance from operating revenues

Public Safety (300) - school liaison officers' contract with Owosso Public Schools to provide two officers has neutral impact with increased revenues offsetting increased contractual service expenditures of \$46,200, except for additional costs to equip the officers

Public Safety (300/335) - microphone fees are an additional expenditure of \$9,800 payable to Shiawassee County with Council passage of the related agreement

Various Departments – employer retirement contributions adjusted based on subsequent actions taken by the Employees Retirement Board

Building and Grounds (265) – an additional expenditure estimated at \$30,000 for unexpected failure of steam boiler plant at the Library

Information Technology (258) – increase of \$11,200 for purchase of copiers rather than lease

Revenues (000) – dividend distribution of \$108,725 from self-insured property and liability pool (Michigan Municipal Risk Management Authority)

WHEREAS, the collective effect of the events impacts the General Fund budget at the fund level;

NOW THEREFORE, BE IT RESOLVED, that the City Council has received the 2013-14 amended budget document attached hereto and made part hereof reflecting a balanced budget in total of \$6,721,250 and authorizes the City Clerk to include in the official minutes.



GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Fund 101 - GENERAL FUND				
ESTIMATED REVENUES				
Dept 000				
101-000-401.403	GENERAL PROPERTY TAX	3,276,829	3,172,275	3,172,275
101-000-401.424	TRAILER PARK TAXES	890	900	900
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	18,223	27,075	27,075
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,957	1,425	1,425
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAB TAXES	24	750	750
101-000-401.443	ADMINISTRATION FEES	69,058	68,750	68,750
101-000-401.445	COLLECTION & INTEREST ON TAXES	17,800	17,500	17,500
101-000-450.452	PERMITS-BUILDING	65,519	52,800	52,800
101-000-450.453	LIQUOR LICENSES	8,986	8,500	8,500
101-000-450.454	PERMITS-ELECTRICAL	22,329	21,300	21,300
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	34,881	26,800	26,800
101-000-450.460	MISCELLANEOUS LICENSES	1,431	500	500
101-000-450.478	DOG LICENSES	78	150	150
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	69,116	62,500	62,500
101-000-501.506	GRANT-FEDERAL	900	0	0
101-000-539.531	LOCAL GRANT	4,200	0	0
101-000-539.568	GRANT-RECREATION	3,800	0	29,450
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,471,924	1,515,000	1,524,000
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPECTION	10,975	8,500	8,500
101-000-600.626	CHARGE FOR SERVICES RENDERED	12,241	15,100	66,150
101-000-600.627	DUPLICATING SERVICES	2,323	4,000	4,000
101-000-600.628	RENTAL REGISTRATION	2,275	45,000	45,000
101-000-600.629	AMBULANCE CHARGES	176,169	208,000	208,000
101-000-600.630	AMBULANCE MILEAGE CHARGES	94,120	99,500	99,500
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CHARGES	331,076	385,000	385,000
101-000-600.633	FIRE SERVICES	5,500	4,000	4,000
101-000-600.642	CHARGE FOR SERVICES - SALES	1,225	800	800
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	105,059	101,000	101,000
101-000-600.648	TREE PLANTING	5,065	0	0
101-000-600.651	RECREATION	84	0	0
101-000-655.655	PARKING VIOLATIONS	17,002	17,500	17,500
101-000-655.659	PARKING LEASE INCOME	14,260	9,800	9,800
101-000-655.660	ORDINANCE FINES & COSTS	36,094	34,900	34,900
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	175	0	0
101-000-664.664	INTEREST INCOME	16,017	35,000	35,000
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	3	0	0
101-000-664.668	RENTAL INCOME	2,090	12,700	12,700
101-000-671.673	SALE OF FIXED ASSETS	8,147	7,000	7,000
101-000-671.675	DONATIONS-PRIVATE	5,320	0	12,250
101-000-671.677	DONATIONS-SMOKE HOUSE	25	0	0
101-000-671.687	INSURANCE REFUNDS	252,638	0	108,725
101-000-671.692	RECOVERY OF BAD DEBTS	2,128	2,500	2,500

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
101-000-671.694	MISCELLANEOUS	2,560	2,000	2,000
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	160,405	174,000	174,000
101-000-695.677	CITY UTILITIES ADMIN REIMB	268,000	269,000	269,000
101-000-695.678	DDA/OBRA REIMBURSEMENT	3,558	2,550	2,550
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	104,075	96,700	96,700
101-000-695.698	OTHER FINANCING SOURCES	22,340	0	0
101-000-695.699	APPROPRIATION OF FUND BALANCE	0	50,000	0
Totals for dept 000-		6,728,894	6,560,775	6,721,250
TOTAL ESTIMATED REVENUES		6,728,894	6,560,775	6,721,250

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
APPROPRIATIONS				
Dept 101-CITY COUNCIL				
101-101-704.000	BOARDS & COMMISSIONS	2,190	2,600	2,600
101-101-728.000	OPERATING SUPPLIES	222	500	500
101-101-860.000	EDUCATION & TRAINING	135	1,000	1,000
Totals for dept 101-CITY COUNCIL		2,547	4,100	4,100

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 171-CITY MANAGER				
101-171-702.100	SALARIES	91,128	93,200	93,200
101-171-702.800	ACCRUED SICK LEAVE	150	0	0
101-171-715.000	SOCIAL SECURITY (FICA)	7,298	8,500	8,500
101-171-716.100	HEALTH INSURANCE	3,407	3,375	3,375
101-171-716.200	DENTAL INSURANCE	544	575	575
101-171-716.300	OPTICAL INSURANCE	0	150	150
101-171-716.400	LIFE INSURANCE	630	600	600
101-171-716.500	LONG - TERM DISABILITY	904	900	900
101-171-717.000	UNEMPLOYMENT INSURANCE	112	75	75
101-171-718.200	DEFINED CONTRIBUTION	14,203	14,500	14,500
101-171-719.000	WORKERS' COMPENSATION	272	275	275
101-171-728.000	OPERATING SUPPLIES	97	500	500
101-171-818.000	CONTRACTUAL SERVICES	1,965	5,200	5,200
101-171-858.000	MEMBERSHIPS & DUES	986	1,200	1,200
101-171-860.000	EDUCATION & TRAINING	2,579	3,500	3,500
Totals for dept 171-CITY MANAGER		124,275	132,550	132,550

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 201-FINANCE				
101-201-702.100	SALARIES	37,064	37,100	37,100
101-201-715.000	SOCIAL SECURITY (FICA)	2,614	2,850	2,850
101-201-716.100	HEALTH INSURANCE	9,034	5,875	5,875
101-201-716.200	DENTAL INSURANCE	544	575	575
101-201-716.300	OPTICAL INSURANCE	138	175	175
101-201-716.400	LIFE INSURANCE	151	150	150
101-201-716.500	LONG - TERM DISABILITY	370	375	375
101-201-717.000	UNEMPLOYMENT INSURANCE	113	75	75
101-201-718.000	RETIREMENT	12,000	12,975	12,500
101-201-719.000	WORKERS' COMPENSATION	472	475	475
101-201-728.000	OPERATING SUPPLIES	1,742	2,500	2,500
101-201-818.000	CONTRACTUAL SERVICES	81,345	75,000	75,000
101-201-858.000	MEMBERSHIPS & DUES	0	100	100
101-201-860.000	EDUCATION & TRAINING	195	300	300
Totals for dept 201-FINANCE		145,782	138,525	138,050

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 209-ASSESSING				
101-209-702.100	SALARIES	64,622	67,800	67,800
101-209-704.000	BOARDS & COMMISSIONS	1,100	1,250	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	5,300	5,500	5,500
101-209-716.100	HEALTH INSURANCE	4,259	4,400	4,400
101-209-716.200	DENTAL INSURANCE	873	925	925
101-209-716.300	OPTICAL INSURANCE	133	175	175
101-209-716.400	LIFE INSURANCE	529	500	500
101-209-716.500	LONG - TERM DISABILITY	665	650	650
101-209-717.000	UNEMPLOYMENT INSURANCE	112	75	75
101-209-718.000	RETIREMENT	20,700	25,125	24,275
101-209-719.000	WORKERS' COMPENSATION	520	525	525
101-209-728.000	OPERATING SUPPLIES	4,732	6,500	6,500
101-209-802.000	ADVERTISING	14	150	150
101-209-818.000	CONTRACTUAL SERVICES	4,445	4,500	4,500
101-209-833.000	EQUIPMENT MAINTENANCE	0	250	250
101-209-858.000	MEMBERSHIPS & DUES	385	400	400
101-209-860.000	EDUCATION & TRAINING	629	1,250	1,250
Totals for dept 209-ASSESSING		109,018	119,975	119,125

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 210-CITY ATTORNEY				
101-210-728.000	OPERATING SUPPLIES	33	0	0
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	39,699	52,000	52,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COURT	69,394	70,000	70,000
Totals for dept 210-CITY ATTORNEY		109,126	122,000	122,000

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 215-CLERK				
101-215-702.100	SALARIES	95,959	97,150	97,150
101-215-706.000	ELECTIONS	39,746	11,000	11,000
101-215-715.000	SOCIAL SECURITY (FICA)	6,923	7,450	7,450
101-215-716.100	HEALTH INSURANCE	16,177	17,500	17,500
101-215-716.200	DENTAL INSURANCE	833	875	875
101-215-716.300	OPTICAL INSURANCE	8	300	300
101-215-716.400	LIFE INSURANCE	651	625	625
101-215-716.500	LONG - TERM DISABILITY	969	950	950
101-215-717.000	UNEMPLOYMENT INSURANCE	226	150	150
101-215-718.000	RETIREMENT	28,850	33,975	32,750
101-215-719.000	WORKERS' COMPENSATION	340	350	350
101-215-728.000	OPERATING SUPPLIES	1,238	2,000	2,000
101-215-802.000	ADVERTISING	3,569	3,300	3,300
101-215-818.000	CONTRACTUAL SERVICES	2,959	12,050	12,050
101-215-833.000	EQUIPMENT MAINTENANCE	614	5,550	5,550
101-215-858.000	MEMBERSHIPS & DUES	330	350	350
101-215-860.000	EDUCATION & TRAINING	1,005	600	600
101-215-978.000	EQUIPMENT	24,965	8,000	8,000
Totals for dept 215-CLERK		225,362	202,175	200,950



GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 226-PERSONNEL				
101-226-702.100	SALARIES	116,999	118,800	118,800
101-226-715.000	SOCIAL SECURITY (FICA)	9,426	9,100	9,100
101-226-716.100	HEALTH INSURANCE	8,519	8,550	8,700
101-226-716.200	DENTAL INSURANCE	1,745	1,850	1,850
101-226-716.300	OPTICAL INSURANCE	8	325	325
101-226-716.400	LIFE INSURANCE	760	725	725
101-226-716.500	LONG - TERM DISABILITY	1,193	1,175	1,175
101-226-717.000	UNEMPLOYMENT INSURANCE	226	125	125
101-226-718.000	RETIREMENT	14,800	18,300	17,575
101-226-718.200	DEFINED CONTRIBUTION	2,915	3,000	3,000
101-226-719.000	WORKERS' COMPENSATION	440	450	450
101-226-728.000	OPERATING SUPPLIES	1,679	2,900	2,900
101-226-818.000	CONTRACTUAL SERVICES	9,820	5,000	5,000
101-226-833.000	EQUIPMENT MAINTENANCE	0	500	500
101-226-856.000	MISCELLANEOUS	163	500	500
101-226-858.000	MEMBERSHIPS & DUES	255	500	500
101-226-860.000	EDUCATION & TRAINING	1,096	2,000	2,000
101-226-978.000	EQUIPMENT	0	8,000	8,000
Totals for dept 226-PERSONNEL		170,044	181,800	181,225

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 253-TREASURY				
101-253-702.100	SALARIES	129,614	136,600	136,600
101-253-715.000	SOCIAL SECURITY (FICA)	9,678	10,450	10,450
101-253-716.100	HEALTH INSURANCE	30,907	29,200	29,200
101-253-716.200	DENTAL INSURANCE	1,825	1,925	1,925
101-253-716.300	OPTICAL INSURANCE	159	375	375
101-253-716.400	LIFE INSURANCE	976	950	950
101-253-716.500	LONG - TERM DISABILITY	1,233	1,200	1,200
101-253-717.000	UNEMPLOYMENT INSURANCE	339	200	200
101-253-718.000	RETIREMENT	30,700	42,125	42,725
101-253-718.200	DEFINED CONTRIBUTION	0	450	450
101-253-719.000	WORKERS' COMPENSATION	384	400	400
101-253-728.000	OPERATING SUPPLIES	1,036	2,900	2,900
101-253-818.000	CONTRACTUAL SERVICES	10,839	11,500	11,500
101-253-833.000	EQUIPMENT MAINTENANCE	0	750	750
101-253-858.000	MEMBERSHIPS & DUES	285	400	400
101-253-860.000	EDUCATION & TRAINING	1,263	2,400	2,400
101-253-862.000	OVER & SHORT	38	0	0
Totals for dept 253-TREASURY		219,276	241,825	242,425

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 258-INFORMATION & TECHNOLOGY				
101-258-728.000	OPERATING SUPPLIES	5,167	8,000	8,000
101-258-818.000	CONTRACTUAL SERVICES	104,004	101,000	101,000
101-258-833.000	EQUIPMENT MAINTENANCE	450	500	500
101-258-845.000	LEASE	26,257	32,275	26,275
101-258-978.000	EQUIPMENT	13,467	14,000	31,200
Totals for dept 258-INFORMATION & TECHNOLOGY		149,345	155,775	166,975

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 265-BUILDING & GROUNDS				
101-265-702.200	WAGES	39,243	35,800	35,800
101-265-703.000	OTHER COMPENSATION	8,169	5,300	5,300
101-265-715.000	SOCIAL SECURITY (FICA)	3,613	2,875	2,875
101-265-716.100	HEALTH INSURANCE	13,237	11,650	11,650
101-265-716.200	DENTAL INSURANCE	722	575	575
101-265-716.300	OPTICAL INSURANCE	39	150	150
101-265-716.400	LIFE INSURANCE	102	100	100
101-265-717.000	UNEMPLOYMENT INSURANCE	113	75	75
101-265-718.000	RETIREMENT	13,729	11,200	9,700
101-265-719.000	WORKERS' COMPENSATION	1,448	875	875
101-265-728.000	OPERATING SUPPLIES	1,997	3,000	3,000
101-265-820.100	ELECTRICITY	18,401	19,000	19,000
101-265-820.200	GAS	5,033	3,500	3,500
101-265-820.400	WATER & SEWER	2,634	2,600	2,600
101-265-831.000	BUILDING MAINTENANCE	36,379	30,000	60,000
101-265-843.000	EQUIPMENT RENTAL	5,597	4,200	4,200
Totals for dept 265-BUILDING & GROUNDS		150,456	130,900	159,400

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 299-GENERAL ADMIN				
101-299-728.000	OPERATING SUPPLIES	19,688	22,500	22,500
101-299-810.000	INSURANCE & BONDS	114,043	115,000	115,000
101-299-818.000	CONTRACTUAL SERVICES	26,124	8,000	8,000
101-299-820.300	TELEPHONE	16,165	14,500	14,500
101-299-833.000	EQUIPMENT MAINTENANCE	1,538	1,500	1,500
101-299-845.000	LEASE	0	10,500	10,500
101-299-850.000	BAD DEBT EXPENSE	88,658	70,000	70,000
101-299-856.000	MISCELLANEOUS	2,667	3,000	3,000
101-299-858.000	MEMBERSHIPS & DUES	37,970	38,000	38,000
101-299-971.000	LAND	180,018	0	0
101-299-978.000	EQUIPMENT	50,000	55,000	55,000
101-299-978.100	COL - EQUIPMENT - INTEREST	11,023	8,100	8,100
Totals for dept 299-GENERAL ADMIN		547,894	346,100	346,100

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 300-POLICE				
101-300-702.100	SALARIES	967,254	1,026,750	1,026,750
101-300-702.120	SALARIES-MAGNET	52,125	51,000	51,000
101-300-702.200	WAGES	9,974	9,800	9,800
101-300-702.300	OVERTIME	29,851	27,000	27,000
101-300-702.400	WAGES - TEMPORARY	9,601	9,000	9,000
101-300-702.600	UNIFORMS	1,700	1,200	1,200
101-300-702.800	ACCRUED SICK LEAVE	32,937	5,200	5,200
101-300-703.000	CROSSING GUARDS	43,111	47,000	47,000
101-300-715.000	SOCIAL SECURITY (FICA)	24,130	21,225	21,225
101-300-716.100	HEALTH INSURANCE	177,004	221,875	221,875
101-300-716.200	DENTAL INSURANCE	7,622	8,450	8,450
101-300-716.300	OPTICAL INSURANCE	163	600	600
101-300-716.400	LIFE INSURANCE	1,214	1,275	1,275
101-300-716.500	LONG - TERM DISABILITY	1,548	2,075	2,075
101-300-716.600	PHYSICALS	0	200	200
101-300-717.000	UNEMPLOYMENT INSURANCE	2,941	1,325	1,325
101-300-718.000	RETIREMENT	81,670	37,150	38,875
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PROGRAM	44,057	59,350	59,350
101-300-718.200	DEFINED CONTRIBUTION	597	1,625	1,625
101-300-719.000	WORKERS' COMPENSATION	20,160	20,150	20,150
101-300-728.000	OPERATING SUPPLIES	11,536	14,000	14,000
101-300-741.000	UNIFORMS & CLEANING	6,079	11,000	17,200
101-300-751.000	GAS & OIL	41,258	43,500	43,500
101-300-804.000	WITNESS JURY FEES	72	300	300
101-300-813.000	WRECKER SERVICE	400	200	200
101-300-818.000	CONTRACTUAL SERVICES	39,154	30,800	86,800
101-300-820.100	ELECTRICITY	9,100	8,800	8,800
101-300-820.200	GAS	5,720	5,900	5,900
101-300-820.300	TELEPHONE	4,961	5,200	5,200
101-300-820.400	WATER & SEWER	2,317	2,600	2,600
101-300-820.500	REFUSE	393	400	400
101-300-831.000	BUILDING MAINTENANCE	2,833	4,500	10,200
101-300-833.000	EQUIPMENT MAINTENANCE	600	500	500
101-300-833.400	EQUIP MAINT - MOBILE	18,611	22,000	22,000
101-300-856.000	MISCELLANEOUS	316	250	250
101-300-858.000	MEMBERSHIPS & DUES	270	500	500
101-300-860.000	EDUCATION & TRAINING	3,371	3,500	3,500
101-300-978.000	EQUIPMENT	52,023	72,000	79,875
Totals for dept 300-POLICE		1,706,673	1,778,200	1,855,700

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 335-FIRE				
101-335-702.100	SALARIES	793,986	845,100	873,525
101-335-702.200	WAGES	1,196	3,000	3,000
101-335-702.300	OVERTIME	145,939	75,000	75,000
101-335-702.400	WAGES - TEMPORARY	3,570	3,000	3,000
101-335-702.500	MEAL ALLOWANCE	12,750	12,750	13,500
101-335-702.600	UNIFORMS	1,615	1,700	1,800
101-335-702.800	ACCRUED SICK LEAVE	164,590	16,025	16,025
101-335-715.000	SOCIAL SECURITY (FICA)	17,783	16,100	16,600
101-335-716.100	HEALTH INSURANCE	203,645	210,925	229,425
101-335-716.200	DENTAL INSURANCE	7,337	7,400	7,875
101-335-716.300	OPTICAL INSURANCE	111	1,325	1,400
101-335-716.400	LIFE INSURANCE	1,624	1,675	1,550
101-335-716.500	LONG - TERM DISABILITY	5,424	8,325	8,700
101-335-716.600	PHYSICALS	2,728	5,000	500
101-335-717.000	UNEMPLOYMENT INSURANCE	1,892	1,200	1,200
101-335-718.000	RETIREMENT	250,900	226,225	146,200
101-335-718.200	DEFINED CONTRIBUTION	552	1,625	1,625
101-335-719.000	WORKERS' COMPENSATION	27,447	27,450	31,550
101-335-728.000	OPERATING SUPPLIES	6,105	5,500	5,500
101-335-728.100	SUPPLIES	23,461	23,000	23,000
101-335-741.000	UNIFORMS & CLEANING	9,582	2,700	2,700
101-335-751.000	GAS & OIL	20,276	20,500	20,500
101-335-818.000	CONTRACTUAL SERVICES	55,354	61,200	61,200
101-335-820.100	ELECTRICITY	10,716	10,200	10,200
101-335-820.200	GAS	5,720	5,000	5,000
101-335-820.300	TELEPHONE	2,573	3,000	3,000
101-335-820.400	WATER & SEWER	2,317	2,600	2,600
101-335-820.500	REFUSE	393	400	400
101-335-831.000	BUILDING MAINTENANCE	6,211	6,500	6,500
101-335-833.000	EQUIPMENT MAINTENANCE	4,688	3,900	3,900
101-335-833.400	EQUIP MAINT - MOBILE	30,151	15,700	15,700
101-335-845.000	LEASE	117,454	0	0
101-335-860.000	EDUCATION & TRAINING	6,548	5,000	5,000
101-335-978.100	COL - EQUIPMENT - INTEREST	4,264	0	0
Totals for dept 335-FIRE		1,948,902	1,629,025	1,597,675

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 370-BUILDING AND SAFETY				
101-370-702.100	SALARIES	89,321	91,300	91,300
101-370-715.000	SOCIAL SECURITY (FICA)	7,089	7,250	7,250
101-370-716.100	HEALTH INSURANCE	8,249	8,550	8,550
101-370-716.200	DENTAL INSURANCE	1,308	1,275	1,275
101-370-716.300	OPTICAL INSURANCE	8	150	150
101-370-716.400	LIFE INSURANCE	598	575	575
101-370-716.500	LONG - TERM DISABILITY	895	1,050	1,050
101-370-717.000	UNEMPLOYMENT INSURANCE	227	125	125
101-370-718.000	RETIREMENT	10,300	12,275	12,275
101-370-718.200	DEFINED CONTRIBUTION	2,398	2,400	2,400
101-370-719.000	WORKERS' COMPENSATION	348	350	350
101-370-728.000	OPERATING SUPPLIES	1,106	4,000	4,000
101-370-818.000	CONTRACTUAL SERVICES	20,625	21,000	21,000
101-370-820.300	TELEPHONE	853	500	500
101-370-833.000	EQUIPMENT MAINTENANCE	63	100	100
101-370-856.000	MISCELLANEOUS	0	100	100
101-370-858.000	MEMBERSHIPS & DUES	541	1,000	1,000
101-370-860.000	EDUCATION & TRAINING	1,363	2,000	2,000
Totals for dept 370-BUILDING AND SAFETY		145,292	154,000	154,000



GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 441-PUBLIC WORKS				
101-441-702.100	SALARIES	47,666	51,275	58,275
101-441-702.200	WAGES	33,128	45,300	45,300
101-441-702.400	WAGES - TEMPORARY	(315)	0	0
101-441-703.000	OTHER COMPENSATION	10,013	11,900	11,900
101-441-715.000	SOCIAL SECURITY (FICA)	8,765	8,300	8,300
101-441-716.100	HEALTH INSURANCE	23,926	30,550	30,550
101-441-716.200	DENTAL INSURANCE	1,228	1,800	1,800
101-441-716.300	OPTICAL INSURANCE	(842)	275	275
101-441-716.400	LIFE INSURANCE	412	725	725
101-441-716.500	LONG - TERM DISABILITY	476	675	675
101-441-717.000	UNEMPLOYMENT INSURANCE	1,586	650	650
101-441-718.000	RETIREMENT	39,306	70,050	35,750
101-441-718.200	DEFINED CONTRIBUTION	493	1,450	1,450
101-441-719.000	WORKERS' COMPENSATION	2,414	4,050	4,050
101-441-728.000	OPERATING SUPPLIES	2,929	2,500	2,500
101-441-751.000	GAS & OIL	2,761	4,000	4,000
101-441-818.000	CONTRACTUAL SERVICES	3,277	2,750	2,750
101-441-820.100	ELECTRICITY	19,955	19,600	19,600
101-441-820.200	GAS	4,737	4,225	4,225
101-441-820.300	TELEPHONE	4,662	4,400	4,400
101-441-820.400	WATER & SEWER	851	900	900
101-441-820.500	REFUSE	1,560	1,600	1,600
101-441-821.000	STREET LIGHTING	224,158	231,200	231,200
101-441-831.000	BUILDING MAINTENANCE	4,094	4,200	4,200
101-441-831.100	STORM SEWER MAINTENANCE	21,177	23,000	23,000
101-441-833.400	EQUIP MAINT - MOBILE	171	200	200
101-441-838.000	MISCELLANEOUS OPERATIONS	1,002	2,500	2,500
101-441-843.000	EQUIPMENT RENTAL	12,932	14,000	14,000
101-441-860.000	EDUCATION & TRAINING	914	2,000	2,000
101-441-860.100	SAFETY TRAINING	200	1,000	1,000
Totals for dept 441-PUBLIC WORKS		473,636	545,075	517,775

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 528-LEAF AND BRUSH COLLECTION				
101-528-702.200	WAGES	44,162	45,500	45,500
101-528-703.000	OTHER COMPENSATION	12,171	11,900	11,900
101-528-716.000	FRINGES	51,577	37,400	37,400
101-528-728.000	OPERATING SUPPLIES	2,027	2,500	2,500
101-528-831.000	BUILDING MAINTENANCE	8,000	8,000	8,000
101-528-843.000	EQUIPMENT RENTAL	92,788	94,000	94,000
Totals for dept 528-LEAF AND BRUSH COLLECTION		210,725	199,300	199,300

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 585-PARKING				
101-585-702.200	WAGES	6,516	5,200	5,200
101-585-703.000	OTHER COMPENSATION	1,970	1,400	1,400
101-585-716.000	FRINGES	6,719	4,300	4,300
101-585-728.000	OPERATING SUPPLIES	3,539	4,000	4,000
101-585-834.000	MAINTENANCE	911	1,300	1,300
101-585-843.000	EQUIPMENT RENTAL	7,524	4,500	4,500
101-585-974.000	SYSTEM IMPROVEMENTS	22,340	0	0
Totals for dept 585-PARKING		49,519	20,700	20,700

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 728-COMMUNITY DEVELOPMENT				
101-728-702.100	SALARIES	76,594	77,850	77,850
101-728-702.800	ACCRUED SICK LEAVE	803	200	200
101-728-715.000	SOCIAL SECURITY (FICA)	5,353	5,950	5,950
101-728-716.100	HEALTH INSURANCE	16,176	17,250	17,250
101-728-716.200	DENTAL INSURANCE	945	1,000	1,000
101-728-716.300	OPTICAL INSURANCE	5	100	100
101-728-716.400	LIFE INSURANCE	562	550	550
101-728-716.500	LONG - TERM DISABILITY	745	725	725
101-728-717.000	UNEMPLOYMENT INSURANCE	112	100	100
101-728-718.000	RETIREMENT	0	3,050	3,050
101-728-718.200	DEFINED CONTRIBUTION	2,739	2,775	2,775
101-728-719.000	WORKERS' COMPENSATION	296	450	450
101-728-728.000	OPERATING SUPPLIES	864	2,000	2,000
101-728-818.000	CONTRACTUAL SERVICES	9,423	5,000	5,000
101-728-833.000	EQUIPMENT MAINTENANCE	0	100	100
101-728-858.000	MEMBERSHIPS & DUES	898	1,000	1,000
101-728-860.000	EDUCATION & TRAINING	2,891	2,500	2,500
Totals for dept 728-COMMUNITY DEVELOPMENT		118,406	120,600	120,600

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 756-PARKS				
101-756-702.200	WAGES	60,717	68,000	68,000
101-756-702.400	WAGES - TEMPORARY	350	0	0
101-756-703.000	OTHER COMPENSATION	18,353	17,700	17,700
101-756-716.000	FRINGES	55,101	55,800	55,800
101-756-728.000	OPERATING SUPPLIES	5,406	10,000	10,000
101-756-818.000	CONTRACTUAL SERVICES	251	2,000	2,000
101-756-820.100	ELECTRICITY	13,114	12,400	12,400
101-756-820.400	WATER & SEWER	7,236	8,000	8,000
101-756-820.500	REFUSE	173	300	300
101-756-831.000	BUILDING MAINTENANCE	20,494	15,000	15,000
101-756-831.200	BLDG MAINTENANCE-RENTAL	3,373	0	0
101-756-836.200	TREES & GARDEN	10,923	0	0
101-756-843.000	EQUIPMENT RENTAL	40,963	45,000	45,000
101-756-971.000	LAND	7,515	0	0
101-756-974.000	SYSTEM IMPROVEMENTS	9,548	0	104,450
Totals for dept 756-PARKS		253,517	234,200	338,650

GL NUMBER	DESCRIPTION	2012-13 ACTIVITY	2013-14 ADOPTED BUDGET	2013-14 AMENDED BUDGET
Dept 966-TRANSFERS OUT				
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	30,252	40,950	40,950
101-966-999.700	TRANSFER TO AIRPORT	6,978	7,000	7,000
101-966-999.731	TRANSFER-RETIREMENT	41,878	56,000	56,000
Totals for dept 966-TRANSFERS OUT		79,108	103,950	103,950
TOTAL APPROPRIATIONS		6,938,903	6,560,775	6,721,250




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# MEMORANDUM

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DATE: 31 October 2013

TO: Owosso City Council

FROM: Rick Williams, Finance Director

SUBJECT: Cash and Investment Position  
1st Quarter Ending September 30, 2013  
Information Only – No Action Required

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The cash and investment position, summarized below, for quarter ending September 30, 2013 totaling \$15,174,188, includes the primary units of the City. It does not include the portfolio of the Employees Retirement System or Downtown Development accounts.

Type of Deposit/Investment	Maturity	Insured	*Uninsured	Rating
Demand & Time Deposits At Cost	< 1 yr	713,822		*
Negotiable Order of Withdrawal At Cost	< 1 yr	1,056,541	5,488,542	*
Money Market Accounts At Cost	< 1 yr	1,321,907	973,490	*
Mutual Funds At Cost, NAV \$1/share	< 1 yr		4,654,437	AAAm
Savings Accounts At Cost	< 1 yr			
US, Agency, Gov't Bonds Fair Value	1-3 yrs		966,149	AA-

\*Mutual Funds and Commercial Paper are insured under limited circumstances through SIPC. Depository accounts with banking institutions are rated internally on a scale of one to five based on capital adequacy, asset quality, management, earnings, liquidity, and sensitivity to market risk.

10/27/2013

## REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

PERIOD ENDING 09/30/2013

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
101-000-401.403	GENERAL PROPERTY TAX	3,172,275.00	3,355,704.04	56.96	(183,429.04)	105.78
101-000-401.424	TRAILER PARK TAXES	900.00	218.50	73.50	681.50	24.28
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	27,075.00	32,456.28	0.00	(5,381.28)	119.88
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OF	1,425.00	1,441.79	0.00	(16.79)	101.18
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE RE	750.00	1,543.40	0.00	(793.40)	205.79
101-000-401.443	ADMINISTRATION FEES	68,750.00	23,247.48	1,693.10	45,502.52	33.81
101-000-401.445	COLLECTION & INTEREST ON TAXES	17,500.00	1,881.21	1,881.11	15,618.79	10.75
101-000-450.452	PERMITS-BUILDING	52,800.00	16,910.00	5,832.00	35,890.00	32.03
101-000-450.453	LIQUOR LICENSES	8,500.00	9,019.45	0.00	(519.45)	106.11
101-000-450.454	PERMITS-ELECTRICAL	21,300.00	3,161.00	1,421.00	18,139.00	14.84
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	26,800.00	7,031.00	2,415.00	19,769.00	26.24
101-000-450.460	MISCELLANEOUS LICENSES	500.00	915.00	130.00	(415.00)	183.00
101-000-450.477	PERMITS-HANDGUNS	0.00	10.00	10.00	(10.00)	100.00
101-000-450.478	DOG LICENSES	150.00	0.00	0.00	150.00	0.00
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	62,500.00	0.00	0.00	62,500.00	0.00
101-000-501.506	GRANT-FEDERAL	0.00	595.00	595.00	(595.00)	100.00
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,515,000.00	250,022.00	24,441.00	1,264,978.00	16.50
101-000-600.625	VACANT PROPERTY REGISTRATION/INS	8,500.00	970.00	135.00	7,530.00	11.41
101-000-600.626	CHARGE FOR SERVICES RENDERED	15,100.00	6,895.38	1,627.28	8,204.62	45.66
101-000-600.627	DUPLICATING SERVICES	4,000.00	554.03	171.69	3,445.97	13.85
101-000-600.628	RENTAL REGISTRATION	45,000.00	8,925.00	8,725.00	36,075.00	19.83
101-000-600.629	AMBULANCE CHARGES	208,000.00	27,900.12	5,464.24	180,099.88	13.41
101-000-600.630	AMBULANCE MILEAGE CHARGES	99,500.00	24,995.26	8,831.17	74,504.74	25.12
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPOR	385,000.00	76,234.04	26,439.20	308,765.96	19.80
101-000-600.633	FIRE SERVICES	4,000.00	1,000.00	500.00	3,000.00	25.00
101-000-600.642	CHARGE FOR SERVICES - SALES	800.00	360.00	70.00	440.00	45.00
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	101,000.00	28,161.38	0.00	72,838.62	27.88
101-000-600.651	RECREATION	0.00	648.00	534.00	(648.00)	100.00
101-000-655.655	PARKING VIOLATIONS	17,500.00	2,463.05	487.00	15,036.95	14.07
101-000-655.659	PARKING LEASE INCOME	9,800.00	2,529.00	810.00	7,271.00	25.81
101-000-655.660	ORDINANCE FINES & COSTS	34,900.00	8,788.57	2,379.81	26,111.43	25.18
101-000-664.664	INTEREST INCOME	35,000.00	2,530.75	541.45	32,469.25	7.23
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	0.00	0.74	0.25	(0.74)	100.00
101-000-664.668	RENTAL INCOME	12,700.00	480.00	30.00	12,220.00	3.78
101-000-671.673	SALE OF FIXED ASSETS	7,000.00	3,572.00	3,572.00	3,428.00	51.03
101-000-671.675	DONATIONS-PRIVATE	0.00	2,143.26	83.33	(2,143.26)	100.00
101-000-671.677	DONATIONS-SMOKE HOUSE	0.00	25.00	25.00	(25.00)	100.00
101-000-671.687	INSURANCE REFUNDS	0.00	108,739.00	0.00	(108,739.00)	100.00
101-000-671.692	RECOVERY OF BAD DEBTS	2,500.00	10.59	(195.91)	2,489.41	0.42
101-000-671.694	MISCELLANEOUS	2,000.00	132.73	55.00	1,867.27	6.64
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	174,000.00	33,218.92	12,670.13	140,781.08	19.09
101-000-695.677	CITY UTILITIES ADMIN REIMB	269,000.00	67,247.00	22,417.00	201,753.00	25.00
101-000-695.678	DDA/OBRA REIMBURSEMENT	2,550.00	0.00	0.00	2,550.00	0.00
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	96,700.00	24,886.75	8,058.00	71,813.25	25.74
101-000-695.699	APPROPRIATION OF FUND BALANCE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL Revenues		6,560,775.00	4,137,566.72	141,979.31	2,423,208.28	63.07



GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Expenditures						
Dept 101-CITY COUNCIL						
101-101-704.000	BOARDS & COMMISSIONS	2,600.00	0.00	0.00	2,600.00	0.00
101-101-728.000	OPERATING SUPPLIES	500.00	85.00	85.00	415.00	17.00
101-101-860.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 101-CITY COUNCIL		4,100.00	85.00	85.00	4,015.00	2.07
Dept 171-CITY MANAGER						
101-171-702.100	SALARIES	93,200.00	22,486.96	7,062.24	70,713.04	24.13
101-171-715.000	SOCIAL SECURITY (FICA)	8,500.00	1,719.81	540.09	6,780.19	20.23
101-171-716.100	HEALTH INSURANCE	3,375.00	0.00	0.00	3,375.00	0.00
101-171-716.200	DENTAL INSURANCE	575.00	135.90	45.30	439.10	23.63
101-171-716.300	OPTICAL INSURANCE	150.00	0.00	0.00	150.00	0.00
101-171-716.400	LIFE INSURANCE	600.00	148.50	49.50	451.50	24.75
101-171-716.500	LONG - TERM DISABILITY	900.00	225.54	75.18	674.46	25.06
101-171-717.000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
101-171-718.200	DEFINED CONTRIBUTION	14,500.00	3,373.05	1,059.34	11,126.95	23.26
101-171-719.000	WORKERS' COMPENSATION	275.00	154.00	0.00	121.00	56.00
101-171-728.000	OPERATING SUPPLIES	500.00	65.55	13.73	434.45	13.11
101-171-818.000	CONTRACTUAL SERVICES	5,200.00	1,595.00	600.00	3,605.00	30.67
101-171-858.000	MEMBERSHIPS & DUES	1,200.00	0.00	0.00	1,200.00	0.00
101-171-860.000	EDUCATION & TRAINING	3,500.00	635.00	0.00	2,865.00	18.14
Total Dept 171-CITY MANAGER		132,550.00	30,539.31	9,445.38	102,010.69	23.04
Dept 201-FINANCE						
101-201-702.100	SALARIES	37,100.00	7,469.26	2,749.60	29,630.74	20.13
101-201-715.000	SOCIAL SECURITY (FICA)	2,850.00	527.68	194.25	2,322.32	18.52
101-201-716.100	HEALTH INSURANCE	5,875.00	1,423.14	474.38	4,451.86	24.22
101-201-716.200	DENTAL INSURANCE	575.00	135.90	45.30	439.10	23.63
101-201-716.300	OPTICAL INSURANCE	175.00	1.05	0.35	173.95	0.60
101-201-716.400	LIFE INSURANCE	150.00	35.64	11.88	114.36	23.76
101-201-716.500	LONG - TERM DISABILITY	375.00	92.34	30.78	282.66	24.62
101-201-717.000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
101-201-718.000	RETIREMENT	12,975.00	0.00	0.00	12,975.00	0.00
101-201-719.000	WORKERS' COMPENSATION	475.00	168.00	0.00	307.00	35.37
101-201-728.000	OPERATING SUPPLIES	2,500.00	467.08	162.74	2,032.92	18.68
101-201-818.000	CONTRACTUAL SERVICES	75,000.00	20,026.50	7,728.00	54,973.50	26.70
101-201-858.000	MEMBERSHIPS & DUES	100.00	0.00	0.00	100.00	0.00
101-201-860.000	EDUCATION & TRAINING	300.00	0.00	0.00	300.00	0.00
Total Dept 201-FINANCE		138,525.00	30,346.59	11,397.28	108,178.41	21.91

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
Dept 209-ASSESSING						
101-209-702.100	SALARIES	67,800.00	13,398.32	4,938.79	54,401.68	19.76
101-209-704.000	BOARDS & COMMISSIONS	1,250.00	250.00	0.00	1,000.00	20.00
101-209-715.000	SOCIAL SECURITY (FICA)	5,500.00	1,031.39	380.18	4,468.61	18.75
101-209-716.100	HEALTH INSURANCE	4,400.00	0.00	0.00	4,400.00	0.00
101-209-716.200	DENTAL INSURANCE	925.00	218.13	72.71	706.87	23.58
101-209-716.300	OPTICAL INSURANCE	175.00	1.05	0.35	173.95	0.60
101-209-716.400	LIFE INSURANCE	500.00	124.74	41.58	375.26	24.95
101-209-716.500	LONG - TERM DISABILITY	650.00	165.90	55.30	484.10	25.52
101-209-717.000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
101-209-718.000	RETIREMENT	25,125.00	0.00	0.00	25,125.00	0.00
101-209-719.000	WORKERS' COMPENSATION	525.00	292.00	0.00	233.00	55.62
101-209-728.000	OPERATING SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.00
101-209-802.000	ADVERTISING	150.00	480.64	451.25	(330.64)	320.43
101-209-818.000	CONTRACTUAL SERVICES	4,500.00	2,050.00	0.00	2,450.00	45.56
101-209-833.000	EQUIPMENT MAINTENANCE	250.00	0.00	0.00	250.00	0.00
101-209-858.000	MEMBERSHIPS & DUES	400.00	0.00	0.00	400.00	0.00
101-209-860.000	EDUCATION & TRAINING	1,250.00	386.25	0.00	863.75	30.90
Total Dept 209-ASSESSING		119,975.00	18,398.42	5,940.16	101,576.58	15.34
Dept 210-CITY ATTORNEY						
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRA	52,000.00	6,758.60	2,936.56	45,241.40	13.00
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COUF	70,000.00	14,410.04	5,646.56	55,589.96	20.59
Total Dept 210-CITY ATTORNEY		122,000.00	21,168.64	8,583.12	100,831.36	17.35
Dept 215-CLERK						
101-215-702.100	SALARIES	97,150.00	20,787.94	7,275.47	76,362.06	21.40
101-215-706.000	ELECTIONS	11,000.00	111.43	99.55	10,888.57	1.01
101-215-715.000	SOCIAL SECURITY (FICA)	7,450.00	1,476.74	517.05	5,973.26	19.82
101-215-716.100	HEALTH INSURANCE	17,500.00	4,269.39	1,423.13	13,230.61	24.40
101-215-716.200	DENTAL INSURANCE	875.00	208.35	69.45	666.65	23.81
101-215-716.300	OPTICAL INSURANCE	300.00	2.10	0.70	297.90	0.70
101-215-716.400	LIFE INSURANCE	625.00	153.45	51.15	471.55	24.55
101-215-716.500	LONG - TERM DISABILITY	950.00	241.89	80.63	708.11	25.46
101-215-717.000	UNEMPLOYMENT INSURANCE	150.00	0.00	0.00	150.00	0.00
101-215-718.000	RETIREMENT	33,975.00	0.00	0.00	33,975.00	0.00
101-215-719.000	WORKERS' COMPENSATION	350.00	160.00	0.00	190.00	45.71
101-215-728.000	OPERATING SUPPLIES	2,000.00	541.73	177.44	1,458.27	27.09
101-215-802.000	ADVERTISING	3,300.00	298.75	0.00	3,001.25	9.05
101-215-818.000	CONTRACTUAL SERVICES	12,050.00	1,141.30	0.00	10,908.70	9.47
101-215-833.000	EQUIPMENT MAINTENANCE	5,550.00	634.12	0.00	4,915.88	11.43
101-215-858.000	MEMBERSHIPS & DUES	350.00	0.00	0.00	350.00	0.00
101-215-860.000	EDUCATION & TRAINING	600.00	600.00	0.00	0.00	100.00
101-215-978.000	EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 215-CLERK		202,175.00	30,627.19	9,694.57	171,547.81	15.15

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 226-PERSONNEL						
101-226-702.100	SALARIES	118,800.00	25,647.11	8,863.42	93,152.89	21.59
101-226-715.000	SOCIAL SECURITY (FICA)	9,100.00	1,935.88	668.44	7,164.12	21.27
101-226-716.100	HEALTH INSURANCE	8,550.00	0.00	0.00	8,550.00	0.00
101-226-716.200	DENTAL INSURANCE	1,850.00	436.26	145.42	1,413.74	23.58
101-226-716.300	OPTICAL INSURANCE	325.00	2.10	0.70	322.90	0.65
101-226-716.400	LIFE INSURANCE	725.00	179.19	59.73	545.81	24.72
101-226-716.500	LONG - TERM DISABILITY	1,175.00	297.75	99.25	877.25	25.34
101-226-717.000	UNEMPLOYMENT INSURANCE	125.00	0.00	0.00	125.00	0.00
101-226-718.000	RETIREMENT	18,300.00	0.00	0.00	18,300.00	0.00
101-226-718.200	DEFINED CONTRIBUTION	3,000.00	573.66	211.46	2,426.34	19.12
101-226-719.000	WORKERS' COMPENSATION	450.00	246.00	0.00	204.00	54.67
101-226-728.000	OPERATING SUPPLIES	2,900.00	280.52	115.24	2,619.48	9.67
101-226-802.000	ADVERTISING	0.00	249.61	0.00	(249.61)	100.00
101-226-818.000	CONTRACTUAL SERVICES	5,000.00	3,421.00	932.00	1,579.00	68.42
101-226-833.000	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-226-856.000	MISCELLANEOUS	500.00	0.00	0.00	500.00	0.00
101-226-858.000	MEMBERSHIPS & DUES	500.00	180.00	180.00	320.00	36.00
101-226-860.000	EDUCATION & TRAINING	2,000.00	652.24	277.61	1,347.76	32.61
101-226-978.000	EQUIPMENT	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 226-PERSONNEL		181,800.00	34,101.32	11,553.27	147,698.68	18.76
Dept 253-TREASURY						
101-253-702.100	SALARIES	136,600.00	27,782.10	9,780.45	108,817.90	20.34
101-253-715.000	SOCIAL SECURITY (FICA)	10,450.00	2,046.39	719.13	8,403.61	19.58
101-253-716.100	HEALTH INSURANCE	29,200.00	8,189.43	2,729.81	21,010.57	28.05
101-253-716.200	DENTAL INSURANCE	1,925.00	458.00	152.67	1,467.00	23.79
101-253-716.300	OPTICAL INSURANCE	375.00	2.40	0.80	372.60	0.64
101-253-716.400	LIFE INSURANCE	950.00	230.77	76.93	719.23	24.29
101-253-716.500	LONG - TERM DISABILITY	1,200.00	308.90	102.96	891.10	25.74
101-253-717.000	UNEMPLOYMENT INSURANCE	200.00	0.00	0.00	200.00	0.00
101-253-718.000	RETIREMENT	42,125.00	0.00	0.00	42,125.00	0.00
101-253-718.200	DEFINED CONTRIBUTION	450.00	0.00	0.00	450.00	0.00
101-253-719.000	WORKERS' COMPENSATION	400.00	330.00	0.00	70.00	82.50
101-253-728.000	OPERATING SUPPLIES	2,900.00	82.63	0.00	2,817.37	2.85
101-253-818.000	CONTRACTUAL SERVICES	11,500.00	707.00	0.00	10,793.00	6.15
101-253-833.000	EQUIPMENT MAINTENANCE	750.00	0.00	0.00	750.00	0.00
101-253-858.000	MEMBERSHIPS & DUES	400.00	0.00	0.00	400.00	0.00
101-253-860.000	EDUCATION & TRAINING	2,400.00	0.00	0.00	2,400.00	0.00
101-253-862.000	OVER & SHORT	0.00	10.00	10.00	(10.00)	100.00
Total Dept 253-TREASURY		241,825.00	40,147.62	13,572.75	201,677.38	16.60
Dept 258-INFORMATION & TECHNOLOGY						
101-258-728.000	OPERATING SUPPLIES	8,000.00	37.99	0.00	7,962.01	0.47
101-258-818.000	CONTRACTUAL SERVICES	101,000.00	13,716.00	8,806.00	87,284.00	13.58
101-258-833.000	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-258-845.000	LEASE	32,275.00	0.00	0.00	32,275.00	0.00
101-258-978.000	EQUIPMENT	14,000.00	0.00	0.00	14,000.00	0.00
Total Dept 258-INFORMATION & TECHNOLOGY		155,775.00	13,753.99	8,806.00	142,021.01	8.83

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE	% BDGT
		ADOPTED	YTD	FOR		
		BUDGET	9/30/2013	09/30/2013	BALANCE	USED
Dept 265-BUILDING & GROUNDS						
101-265-702.200	WAGES	35,800.00	5,508.10	1,926.29	30,291.90	15.39
101-265-702.800	ACCRUED SICK LEAVE	0.00	269.92	0.00	(269.92)	100.00
101-265-703.000	OTHER COMPENSATION	5,300.00	1,837.71	834.96	3,462.29	34.67
101-265-715.000	SOCIAL SECURITY (FICA)	2,875.00	634.95	265.59	2,240.05	22.09
101-265-716.100	HEALTH INSURANCE	11,650.00	1,423.14	474.38	10,226.86	12.22
101-265-716.200	DENTAL INSURANCE	575.00	135.90	45.30	439.10	23.63
101-265-716.300	OPTICAL INSURANCE	150.00	22.80	22.10	127.20	15.20
101-265-716.400	LIFE INSURANCE	100.00	19.80	6.60	80.20	19.80
101-265-717.000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
101-265-718.000	RETIREMENT	11,200.00	0.00	0.00	11,200.00	0.00
101-265-719.000	WORKERS' COMPENSATION	875.00	506.00	0.00	369.00	57.83
101-265-728.000	OPERATING SUPPLIES	3,000.00	264.27	44.45	2,735.73	8.81
101-265-820.100	ELECTRICITY	19,000.00	4,106.96	1,994.42	14,893.04	21.62
101-265-820.200	GAS	3,500.00	94.98	52.56	3,405.02	2.71
101-265-820.400	WATER & SEWER	2,600.00	0.00	0.00	2,600.00	0.00
101-265-831.000	BUILDING MAINTENANCE	30,000.00	11,427.89	55.79	18,572.11	38.09
101-265-843.000	EQUIPMENT RENTAL	4,200.00	1,642.66	97.44	2,557.34	39.11
Total Dept 265-BUILDING & GROUNDS		130,900.00	27,895.08	5,819.88	103,004.92	21.31
Dept 299-GENERAL ADMIN						
101-299-728.000	OPERATING SUPPLIES	22,500.00	3,743.13	93.26	18,756.87	16.64
101-299-810.000	INSURANCE & BONDS	115,000.00	105,719.50	105,719.50	9,280.50	91.93
101-299-818.000	CONTRACTUAL SERVICES	8,000.00	436.00	198.00	7,564.00	5.45
101-299-820.300	TELEPHONE	14,500.00	2,782.93	1,102.02	11,717.07	19.19
101-299-833.000	EQUIPMENT MAINTENANCE	1,500.00	360.00	180.00	1,140.00	24.00
101-299-845.000	LEASE	10,500.00	0.00	0.00	10,500.00	0.00
101-299-850.000	BAD DEBT EXPENSE	70,000.00	0.00	0.00	70,000.00	0.00
101-299-856.000	MISCELLANEOUS	3,000.00	1,118.57	116.45	1,881.43	37.29
101-299-858.000	MEMBERSHIPS & DUES	38,000.00	6,452.00	5,653.00	31,548.00	16.98
101-299-971.000	LAND	0.00	(2,000.00)	0.00	2,000.00	100.00
101-299-978.000	EQUIPMENT	55,000.00	0.00	0.00	55,000.00	0.00
101-299-978.100	COL - EQUIPMENT - INTEREST	8,100.00	0.00	0.00	8,100.00	0.00
Total Dept 299-GENERAL ADMIN		346,100.00	118,612.13	113,062.23	227,487.87	34.27

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
Dept 300-POLICE						
101-300-702.100	SALARIES	1,026,750.00	198,267.00	66,781.22	828,483.00	19.31
101-300-702.120	SALARIES-MAGNET	51,000.00	12,957.08	4,182.56	38,042.92	25.41
101-300-702.200	WAGES	9,800.00	2,076.17	827.78	7,723.83	21.19
101-300-702.300	OVERTIME	27,000.00	8,839.62	3,349.44	18,160.38	32.74
101-300-702.400	WAGES - TEMPORARY	9,000.00	995.81	719.04	8,004.19	11.06
101-300-702.600	UNIFORMS	1,200.00	600.00	0.00	600.00	50.00
101-300-702.800	ACCRUED SICK LEAVE	5,200.00	3,201.28	0.00	1,998.72	61.56
101-300-703.000	CROSSING GUARDS	47,000.00	2,620.66	2,620.66	44,379.34	5.58
101-300-715.000	SOCIAL SECURITY (FICA)	21,225.00	4,530.98	1,642.04	16,694.02	21.35
101-300-716.100	HEALTH INSURANCE	221,875.00	46,948.74	23,574.90	174,926.26	21.16
101-300-716.200	DENTAL INSURANCE	8,450.00	1,966.11	868.70	6,483.89	23.27
101-300-716.300	OPTICAL INSURANCE	600.00	138.24	131.91	461.76	23.04
101-300-716.400	LIFE INSURANCE	1,275.00	218.71	72.90	1,056.29	17.15
101-300-716.500	LONG - TERM DISABILITY	2,075.00	382.41	170.95	1,692.59	18.43
101-300-716.600	PHYSICALS	200.00	0.00	0.00	200.00	0.00
101-300-717.000	UNEMPLOYMENT INSURANCE	1,325.00	0.00	0.00	1,325.00	0.00
101-300-718.000	RETIREMENT	37,150.00	0.00	0.00	37,150.00	0.00
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT F	59,350.00	12,901.59	4,243.63	46,448.41	21.74
101-300-718.200	DEFINED CONTRIBUTION	1,625.00	316.17	116.55	1,308.83	19.46
101-300-719.000	WORKERS' COMPENSATION	20,150.00	12,068.00	0.00	8,082.00	59.89
101-300-728.000	OPERATING SUPPLIES	14,000.00	1,250.98	613.12	12,749.02	8.94
101-300-741.000	UNIFORMS & CLEANING	11,000.00	4,286.40	4,286.40	6,713.60	38.97
101-300-751.000	GAS & OIL	43,500.00	8,412.07	3,467.48	35,087.93	19.34
101-300-804.000	WITNESS JURY FEES	300.00	20.48	10.24	279.52	6.83
101-300-813.000	WRECKER SERVICE	200.00	60.00	0.00	140.00	30.00
101-300-818.000	CONTRACTUAL SERVICES	30,800.00	8,565.16	4,666.28	22,234.84	27.81
101-300-820.100	ELECTRICITY	8,800.00	1,586.25	889.45	7,213.75	18.03
101-300-820.200	GAS	5,900.00	18.78	18.78	5,881.22	0.32
101-300-820.300	TELEPHONE	5,200.00	1,003.28	310.44	4,196.72	19.29
101-300-820.400	WATER & SEWER	2,600.00	0.00	0.00	2,600.00	0.00
101-300-820.500	REFUSE	400.00	95.81	35.36	304.19	23.95
101-300-831.000	BUILDING MAINTENANCE	4,500.00	197.35	57.35	4,302.65	4.39
101-300-833.000	EQUIPMENT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
101-300-833.400	EQUIP MAINT - MOBILE	22,000.00	2,503.09	2,296.27	19,496.91	11.38
101-300-856.000	MISCELLANEOUS	250.00	0.00	0.00	250.00	0.00
101-300-858.000	MEMBERSHIPS & DUES	500.00	0.00	0.00	500.00	0.00
101-300-860.000	EDUCATION & TRAINING	3,500.00	43.73	7.73	3,456.27	1.25
101-300-978.000	EQUIPMENT	72,000.00	0.00	0.00	72,000.00	0.00
Total Dept 300-POLICE		1,778,200.00	337,071.95	125,961.18	1,441,128.05	18.96

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 335-FIRE						
101-335-702.100	SALARIES	845,100.00	190,044.21	83,416.23	655,055.79	22.49
101-335-702.200	WAGES	3,000.00	94.31	25.31	2,905.69	3.14
101-335-702.300	OVERTIME	75,000.00	20,769.45	5,228.13	54,230.55	27.69
101-335-702.400	WAGES - TEMPORARY	3,000.00	468.00	468.00	2,532.00	15.60
101-335-702.500	MEAL ALLOWANCE	12,750.00	12,000.00	0.00	750.00	94.12
101-335-702.600	UNIFORMS	1,700.00	0.00	0.00	1,700.00	0.00
101-335-702.800	ACCRUED SICK LEAVE	16,025.00	1,103.93	1,103.93	14,921.07	6.89
101-335-715.000	SOCIAL SECURITY (FICA)	16,100.00	3,719.45	1,503.59	12,380.55	23.10
101-335-716.100	HEALTH INSURANCE	210,925.00	50,858.16	17,651.90	160,066.84	24.11
101-335-716.200	DENTAL INSURANCE	7,400.00	1,909.44	679.25	5,490.56	25.80
101-335-716.300	OPTICAL INSURANCE	1,325.00	83.06	70.84	1,241.94	6.27
101-335-716.400	LIFE INSURANCE	1,675.00	349.91	120.34	1,325.09	20.89
101-335-716.500	LONG - TERM DISABILITY	8,325.00	1,856.74	679.98	6,468.26	22.30
101-335-716.600	PHYSICALS	5,000.00	2,256.00	2,256.00	2,744.00	45.12
101-335-717.000	UNEMPLOYMENT INSURANCE	1,200.00	0.00	0.00	1,200.00	0.00
101-335-718.000	RETIREMENT	226,225.00	0.00	0.00	226,225.00	0.00
101-335-718.200	DEFINED CONTRIBUTION	1,625.00	316.15	116.53	1,308.85	19.46
101-335-719.000	WORKERS' COMPENSATION	27,450.00	15,766.00	0.00	11,684.00	57.44
101-335-728.000	OPERATING SUPPLIES	5,500.00	677.00	443.00	4,823.00	12.31
101-335-728.100	SUPPLIES	23,000.00	2,392.24	317.50	20,607.76	10.40
101-335-741.000	UNIFORMS & CLEANING	2,700.00	1,162.85	1,159.93	1,537.15	43.07
101-335-751.000	GAS & OIL	20,500.00	4,159.94	1,723.02	16,340.06	20.29
101-335-818.000	CONTRACTUAL SERVICES	61,200.00	8,865.67	2,454.85	52,334.33	14.49
101-335-820.100	ELECTRICITY	10,200.00	1,863.93	1,031.18	8,336.07	18.27
101-335-820.200	GAS	5,000.00	18.78	18.78	4,981.22	0.38
101-335-820.300	TELEPHONE	3,000.00	563.18	66.00	2,436.82	18.77
101-335-820.400	WATER & SEWER	2,600.00	0.00	0.00	2,600.00	0.00
101-335-820.500	REFUSE	400.00	95.82	35.36	304.18	23.96
101-335-831.000	BUILDING MAINTENANCE	6,500.00	420.32	136.83	6,079.68	6.47
101-335-833.000	EQUIPMENT MAINTENANCE	3,900.00	11.07	11.07	3,888.93	0.28
101-335-833.400	EQUIP MAINT - MOBILE	15,700.00	3,236.16	632.33	12,463.84	20.61
101-335-860.000	EDUCATION & TRAINING	5,000.00	1,516.00	1,191.00	3,484.00	30.32
Total Dept 335-FIRE		1,629,025.00	326,577.77	122,540.88	1,302,447.23	20.05

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 370-BUILDING AND SAFETY						
101-370-702.100	SALARIES	91,300.00	20,932.80	7,273.22	70,367.20	22.93
101-370-715.000	SOCIAL SECURITY (FICA)	7,250.00	1,587.50	551.30	5,662.50	21.90
101-370-716.100	HEALTH INSURANCE	8,550.00	1,067.34	355.78	7,482.66	12.48
101-370-716.200	DENTAL INSURANCE	1,275.00	327.01	109.00	947.99	25.65
101-370-716.300	OPTICAL INSURANCE	150.00	44.18	42.78	105.82	29.45
101-370-716.400	LIFE INSURANCE	575.00	140.84	46.95	434.16	24.49
101-370-716.500	LONG - TERM DISABILITY	1,050.00	227.88	75.95	822.12	21.70
101-370-717.000	UNEMPLOYMENT INSURANCE	125.00	0.00	0.00	125.00	0.00
101-370-718.000	RETIREMENT	12,275.00	0.00	0.00	12,275.00	0.00
101-370-718.200	DEFINED CONTRIBUTION	2,400.00	468.35	172.64	1,931.65	19.51
101-370-719.000	WORKERS' COMPENSATION	350.00	196.00	0.00	154.00	56.00
101-370-728.000	OPERATING SUPPLIES	4,000.00	974.63	950.61	3,025.37	24.37
101-370-818.000	CONTRACTUAL SERVICES	21,000.00	4,240.00	1,200.00	16,760.00	20.19
101-370-820.300	TELEPHONE	500.00	107.14	53.57	392.86	21.43
101-370-833.000	EQUIPMENT MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-370-856.000	MISCELLANEOUS	100.00	0.00	0.00	100.00	0.00
101-370-858.000	MEMBERSHIPS & DUES	1,000.00	95.00	0.00	905.00	9.50
101-370-860.000	EDUCATION & TRAINING	2,000.00	591.24	591.24	1,408.76	29.56
Total Dept 370-BUILDING AND SAFETY		154,000.00	30,999.91	11,423.04	123,000.09	20.13
Dept 441-PUBLIC WORKS						
101-441-702.100	SALARIES	51,275.00	10,295.85	3,587.82	40,979.15	20.08
101-441-702.200	WAGES	45,300.00	6,523.92	2,070.45	38,776.08	14.40
101-441-703.000	OTHER COMPENSATION	11,900.00	42,020.72	15,752.35	(30,120.72)	353.12
101-441-715.000	SOCIAL SECURITY (FICA)	8,300.00	8,059.75	2,774.87	240.25	97.11
101-441-716.100	HEALTH INSURANCE	30,550.00	29,712.51	7,891.88	837.49	97.26
101-441-716.200	DENTAL INSURANCE	1,800.00	1,655.99	491.60	144.01	92.00
101-441-716.300	OPTICAL INSURANCE	275.00	10.89	3.16	264.11	3.96
101-441-716.400	LIFE INSURANCE	725.00	248.95	74.18	476.05	34.34
101-441-716.500	LONG - TERM DISABILITY	675.00	146.12	66.95	528.88	21.65
101-441-717.000	UNEMPLOYMENT INSURANCE	650.00	0.00	0.00	650.00	0.00
101-441-718.000	RETIREMENT	70,050.00	0.00	0.00	70,050.00	0.00
101-441-718.200	DEFINED CONTRIBUTION	1,450.00	306.01	127.22	1,143.99	21.10
101-441-719.000	WORKERS' COMPENSATION	4,050.00	11,570.00	0.00	(7,520.00)	285.68
101-441-728.000	OPERATING SUPPLIES	2,500.00	560.16	370.42	1,939.84	22.41
101-441-751.000	GAS & OIL	4,000.00	458.45	193.09	3,541.55	11.46
101-441-818.000	CONTRACTUAL SERVICES	2,750.00	1,775.00	50.00	975.00	64.55
101-441-820.100	ELECTRICITY	19,600.00	3,108.80	1,585.57	16,491.20	15.86
101-441-820.200	GAS	4,225.00	85.85	46.96	4,139.15	2.03
101-441-820.300	TELEPHONE	4,400.00	1,034.45	350.41	3,365.55	23.51
101-441-820.400	WATER & SEWER	900.00	0.00	0.00	900.00	0.00
101-441-820.500	REFUSE	1,600.00	383.18	141.43	1,216.82	23.95
101-441-821.000	STREET LIGHTING	231,200.00	38,846.25	19,702.06	192,353.75	16.80
101-441-831.000	BUILDING MAINTENANCE	4,200.00	291.05	275.07	3,908.95	6.93
101-441-831.100	STORM SEWER MAINTENANCE	23,000.00	255.00	170.00	22,745.00	1.11
101-441-833.400	EQUIP MAINT - MOBILE	200.00	0.00	0.00	200.00	0.00
101-441-838.000	MISCELLANEOUS OPERATIONS	2,500.00	66.17	153.11	2,433.83	2.65
101-441-843.000	EQUIPMENT RENTAL	14,000.00	3,555.84	1,165.56	10,444.16	25.40
101-441-860.000	EDUCATION & TRAINING	2,000.00	250.00	250.00	1,750.00	12.50
101-441-860.100	SAFETY TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 441-PUBLIC WORKS		545,075.00	161,220.91	57,294.16	383,854.09	29.58

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
Dept 528-LEAF AND BRUSH COLLECTION						
101-528-702.200	WAGES	45,500.00	2,844.50	842.55	42,655.50	6.25
101-528-703.000	OTHER COMPENSATION	11,900.00	0.00	0.00	11,900.00	0.00
101-528-716.000	FRINGES	37,400.00	0.00	0.00	37,400.00	0.00
101-528-728.000	OPERATING SUPPLIES	2,500.00	0.00	0.00	2,500.00	0.00
101-528-831.000	BUILDING MAINTENANCE	8,000.00	0.00	0.00	8,000.00	0.00
101-528-843.000	EQUIPMENT RENTAL	94,000.00	8,840.48	2,636.25	85,159.52	9.40
Total Dept 528-LEAF AND BRUSH COLLECTION		199,300.00	11,684.98	3,478.80	187,615.02	5.86
Dept 585-PARKING						
101-585-702.200	WAGES	5,200.00	1,957.00	279.62	3,243.00	37.63
101-585-703.000	OTHER COMPENSATION	1,400.00	0.00	0.00	1,400.00	0.00
101-585-716.000	FRINGES	4,300.00	0.00	0.00	4,300.00	0.00
101-585-728.000	OPERATING SUPPLIES	4,000.00	17.90	17.90	3,982.10	0.45
101-585-834.000	MAINTENANCE	1,300.00	1,372.98	1,349.40	(72.98)	105.61
101-585-843.000	EQUIPMENT RENTAL	4,500.00	853.13	69.60	3,646.87	18.96
Total Dept 585-PARKING		20,700.00	4,201.01	1,716.52	16,498.99	20.29
Dept 728-COMMUNITY DEVELOPMENT						
101-728-702.100	SALARIES	77,850.00	16,754.63	6,187.79	61,095.37	21.52
101-728-702.800	ACCRUED SICK LEAVE	200.00	113.17	0.00	86.83	56.59
101-728-715.000	SOCIAL SECURITY (FICA)	5,950.00	1,154.06	423.16	4,795.94	19.40
101-728-716.100	HEALTH INSURANCE	17,250.00	4,237.05	1,412.35	13,012.95	24.56
101-728-716.200	DENTAL INSURANCE	1,000.00	236.25	78.75	763.75	23.63
101-728-716.300	OPTICAL INSURANCE	100.00	1.32	0.44	98.68	1.32
101-728-716.400	LIFE INSURANCE	550.00	132.42	44.14	417.58	24.08
101-728-716.500	LONG - TERM DISABILITY	725.00	185.86	61.96	539.14	25.64
101-728-717.000	UNEMPLOYMENT INSURANCE	100.00	0.00	0.00	100.00	0.00
101-728-718.000	RETIREMENT	3,050.00	0.00	0.00	3,050.00	0.00
101-728-718.200	DEFINED CONTRIBUTION	2,775.00	579.07	217.24	2,195.93	20.87
101-728-719.000	WORKERS' COMPENSATION	450.00	182.00	0.00	268.00	40.44
101-728-728.000	OPERATING SUPPLIES	2,000.00	29.78	29.78	1,970.22	1.49
101-728-818.000	CONTRACTUAL SERVICES	5,000.00	500.00	0.00	4,500.00	10.00
101-728-833.000	EQUIPMENT MAINTENANCE	100.00	0.00	0.00	100.00	0.00
101-728-858.000	MEMBERSHIPS & DUES	1,000.00	106.25	0.00	893.75	10.63
101-728-860.000	EDUCATION & TRAINING	2,500.00	189.37	39.37	2,310.63	7.57
Total Dept 728-COMMUNITY DEVELOPMENT		120,600.00	24,401.23	8,494.98	96,198.77	20.23



GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
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Dept 756-PARKS						
101-756-702.200	WAGES	68,000.00	23,659.43	8,071.74	44,340.57	34.79
101-756-703.000	OTHER COMPENSATION	17,700.00	0.00	0.00	17,700.00	0.00
101-756-716.000	FRINGES	55,800.00	0.00	0.00	55,800.00	0.00
101-756-728.000	OPERATING SUPPLIES	10,000.00	465.08	391.70	9,534.92	4.65
101-756-818.000	CONTRACTUAL SERVICES	2,000.00	0.00	0.00	2,000.00	0.00
101-756-820.100	ELECTRICITY	12,400.00	2,425.02	1,255.86	9,974.98	19.56
101-756-820.400	WATER & SEWER	8,000.00	0.00	0.00	8,000.00	0.00
101-756-820.500	REFUSE	300.00	80.61	0.00	219.39	26.87
101-756-831.000	BUILDING MAINTENANCE	15,000.00	5,118.98	2,371.00	9,881.02	34.13
101-756-831.000-	BENTLEY PARK RENOVATION	0.00	360.00	0.00	(360.00)	100.00
101-756-831.200	BLDG MAINTENANCE-RENTAL	0.00	969.23	32.74	(969.23)	100.00
101-756-843.000	EQUIPMENT RENTAL	45,000.00	33,836.98	11,786.53	11,163.02	75.19
101-756-971.000-	LAND	0.00	1,958.34	335.85	(1,958.34)	100.00
101-756-974.000	SYSTEM IMPROVEMENTS	0.00	2,678.74	1,535.74	(2,678.74)	100.00
101-756-974.000-	SYSTEM IMPROVEMENTS	0.00	71,100.00	71,100.00	(71,100.00)	100.00
Total Dept 756-PARKS		234,200.00	142,652.41	96,881.16	91,547.59	60.91
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Dept 966-TRANSFERS OUT						
101-966-999.297	TRANSFER TO HISTORICAL COMMISSIO	40,950.00	10,233.00	3,413.00	30,717.00	24.99
101-966-999.700	TRANSFER TO AIRPORT	7,000.00	3,489.00	0.00	3,511.00	49.84
101-966-999.731	TRANSFER-RETIREMENT	56,000.00	0.00	0.00	56,000.00	0.00
Total Dept 966-TRANSFERS OUT		103,950.00	13,722.00	3,413.00	90,228.00	13.20
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TOTAL Expenditures		6,560,775.00	1,418,254.81	629,163.36	5,142,520.19	21.62
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Fund 101:						
TOTAL REVENUES		6,560,775.00	4,137,566.72	141,979.31	2,423,208.28	63.07
TOTAL EXPENDITURES		6,560,775.00	1,418,254.81	629,163.36	5,142,520.19	21.62
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GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 000						
202-000-539.529	METRO AUTHORITY (STATE FUNDS)	34,400.00	0.00	0.00	34,400.00	0.00
202-000-539.546	TRUNKLINE MAINTENANCE	37,600.00	1,752.97	0.00	35,847.03	4.66
202-000-539.569	GAS & WEIGHT TAX	708,300.00	72,987.46	72,987.46	635,312.54	10.30
202-000-695.411	TRANSFER FROM STREET PROGRAM	262,850.00	0.00	0.00	262,850.00	0.00
202-000-695.672	SPECIAL ASSESSMENT	254,625.00	0.00	0.00	254,625.00	0.00
Total Dept 000		1,297,775.00	74,740.43	72,987.46	1,223,034.57	5.76
TOTAL Revenues						
		1,297,775.00	74,740.43	72,987.46	1,223,034.57	5.76
Expenditures						
Dept 451-CONSTRUCTION						
202-451-818.000	CONTRACTUAL SERVICES	489,500.00	608.74	0.00	488,891.26	0.12
Total Dept 451-CONSTRUCTION		489,500.00	608.74	0.00	488,891.26	0.12
Dept 463-STREET MAINTENANCE						
202-463-702.200	WAGES	24,000.00	4,269.66	1,176.36	19,730.34	17.79
202-463-716.000	FRINGES	26,000.00	0.00	0.00	26,000.00	0.00
202-463-728.000	OPERATING SUPPLIES	10,000.00	(11,528.74)	1,496.11	21,528.74	(115.29)
202-463-818.000	CONTRACTUAL SERVICES	261,450.00	4,072.13	4,072.13	257,377.87	1.56
202-463-843.000	EQUIPMENT RENTAL	26,000.00	9,185.61	2,626.58	16,814.39	35.33
Total Dept 463-STREET MAINTENANCE		347,450.00	5,998.66	9,371.18	341,451.34	1.73
Dept 473-BRIDGE MAINTENANCE						
202-473-702.200	WAGES	2,000.00	0.00	0.00	2,000.00	0.00
202-473-716.000	FRINGES	2,200.00	0.00	0.00	2,200.00	0.00
202-473-843.000	EQUIPMENT RENTAL	750.00	0.00	0.00	750.00	0.00
Total Dept 473-BRIDGE MAINTENANCE		4,950.00	0.00	0.00	4,950.00	0.00
Dept 474-TRAFFIC SERVICES-MAINTENANCE						
202-474-702.200	WAGES	2,600.00	753.66	128.21	1,846.34	28.99
202-474-716.000	FRINGES	2,900.00	0.00	0.00	2,900.00	0.00
202-474-728.000	OPERATING SUPPLIES	3,000.00	354.74	354.74	2,645.26	11.82
202-474-818.000	CONTRACTUAL SERVICES	5,000.00	0.00	0.00	5,000.00	0.00
202-474-820.000	UTILITIES	2,800.00	3.24	10.93	2,796.76	0.12
202-474-843.000	EQUIPMENT RENTAL	1,900.00	257.92	84.13	1,642.08	13.57
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		18,200.00	1,369.56	578.01	16,830.44	7.53
Dept 478-SNOW & ICE CONTROL						
202-478-702.200	WAGES	8,500.00	52.89	0.00	8,447.11	0.62
202-478-716.000	FRINGES	9,200.00	0.00	0.00	9,200.00	0.00
202-478-728.000	OPERATING SUPPLIES	35,000.00	0.00	0.00	35,000.00	0.00
202-478-843.000	EQUIPMENT RENTAL	14,800.00	56.10	0.00	14,743.90	0.38
Total Dept 478-SNOW & ICE CONTROL		67,500.00	108.99	0.00	67,391.01	0.16

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 480-TREE TRIMMING						
202-480-702.200	WAGES	8,000.00	648.32	322.84	7,351.68	8.10
202-480-716.000	FRINGES	8,700.00	0.00	0.00	8,700.00	0.00
202-480-728.000	OPERATING SUPPLIES	5,000.00	0.00	0.00	5,000.00	0.00
202-480-843.000	EQUIPMENT RENTAL	14,000.00	956.84	262.61	13,043.16	6.83
Total Dept 480-TREE TRIMMING		35,700.00	1,605.16	585.45	34,094.84	4.50
Dept 482-ADMINISTRATION & ENGINEERING						
202-482-702.100	SALARIES	30,100.00	10,827.31	4,129.62	19,272.69	35.97
202-482-715.000	SOCIAL SECURITY (FICA)	2,400.00	814.40	310.79	1,585.60	33.93
202-482-716.100	HEALTH INSURANCE	6,225.00	967.72	322.57	5,257.28	15.55
202-482-716.200	DENTAL INSURANCE	450.00	108.13	36.04	341.87	24.03
202-482-716.300	OPTICAL INSURANCE	50.00	0.61	0.21	49.39	1.22
202-482-716.400	LIFE INSURANCE	175.00	43.28	14.43	131.72	24.73
202-482-716.500	LONG - TERM DISABILITY	300.00	72.66	24.23	227.34	24.22
202-482-718.000	RETIREMENT	3,100.00	0.00	0.00	3,100.00	0.00
202-482-719.000	WORKERS' COMPENSATION	300.00	236.00	0.00	64.00	78.67
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRA	200.00	0.00	0.00	200.00	0.00
202-482-999.101	CONTRIBUTION-GF ADMIN	70,800.00	17,700.00	5,900.00	53,100.00	25.00
Total Dept 482-ADMINISTRATION & ENGINEERING		114,100.00	30,770.11	10,737.89	83,329.89	26.97
Dept 484-TRUNKLINE SUPERVISOR						
202-484-702.100	SALARIES	2,200.00	161.53	0.00	2,038.47	7.34
Total Dept 484-TRUNKLINE SUPERVISOR		2,200.00	161.53	0.00	2,038.47	7.34
Dept 485-LOCAL STREET TRANSFER						
202-485-999.203	TRANSFER TO LOCAL STREET	185,775.00	18,246.87	18,246.87	167,528.13	9.82
Total Dept 485-LOCAL STREET TRANSFER		185,775.00	18,246.87	18,246.87	167,528.13	9.82
Dept 486-TRUNKLINE SURFACE MAINTENANCE						
202-486-702.200	WAGES	300.00	581.79	70.52	(281.79)	193.93
202-486-716.000	FRINGES	400.00	0.00	0.00	400.00	0.00
202-486-728.000	OPERATING SUPPLIES	400.00	95.36	0.00	304.64	23.84
202-486-843.000	EQUIPMENT RENTAL	250.00	1,311.87	28.44	(1,061.87)	524.75
Total Dept 486-TRUNKLINE SURFACE MAINTENANCE		1,350.00	1,989.02	98.96	(639.02)	147.33
Dept 488-TRUNKLINE SWEEPING & FLUSHING						
202-488-702.200	WAGES	300.00	149.86	26.45	150.14	49.95
202-488-716.000	FRINGES	400.00	0.00	0.00	400.00	0.00
202-488-843.000	EQUIPMENT RENTAL	1,250.00	676.24	84.53	573.76	54.10
Total Dept 488-TRUNKLINE SWEEPING & FLUSHING		1,950.00	826.10	110.98	1,123.90	42.36
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL						
202-490-702.200	WAGES	100.00	252.30	0.00	(152.30)	252.30
202-490-716.000	FRINGES	200.00	0.00	0.00	200.00	0.00
202-490-843.000	EQUIPMENT RENTAL	125.00	25.84	0.00	99.16	20.67
Total Dept 490-TRUNKLINE TREE TRIIM & REMOVAL		425.00	278.14	0.00	146.86	65.44

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 491-TRUNKLINE STORM DRAIN, CURBS						
202-491-702.200	WAGES	600.00	0.00	0.00	600.00	0.00
202-491-716.000	FRINGES	700.00	0.00	0.00	700.00	0.00
202-491-843.000	EQUIPMENT RENTAL	700.00	0.00	0.00	700.00	0.00
Total Dept 491-TRUNKLINE STORM DRAIN, CURBS		2,000.00	0.00	0.00	2,000.00	0.00
Dept 492-TRUNKLINE ROADSIDE CLEANUP						
202-492-702.200	WAGES	100.00	0.00	0.00	100.00	0.00
202-492-716.000	FRINGES	125.00	0.00	0.00	125.00	0.00
202-492-843.000	EQUIPMENT RENTAL	50.00	0.00	0.00	50.00	0.00
Total Dept 492-TRUNKLINE ROADSIDE CLEANUP		275.00	0.00	0.00	275.00	0.00
Dept 494-TRUNKLINE TRAFFIC SIGNS						
202-494-702.200	WAGES	75.00	0.00	0.00	75.00	0.00
202-494-716.000	FRINGES	100.00	0.00	0.00	100.00	0.00
202-494-843.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 494-TRUNKLINE TRAFFIC SIGNS		275.00	0.00	0.00	275.00	0.00
Dept 496-TRUNKLINE TRAFFIC SIGNALS						
202-496-702.200	WAGES	150.00	0.00	0.00	150.00	0.00
202-496-716.000	FRINGES	175.00	0.00	0.00	175.00	0.00
202-496-820.100	ELECTRICITY	1,300.00	314.55	104.85	985.45	24.20
202-496-843.000	EQUIPMENT RENTAL	100.00	0.00	0.00	100.00	0.00
Total Dept 496-TRUNKLINE TRAFFIC SIGNALS		1,725.00	314.55	104.85	1,410.45	18.23
Dept 497-TRUNKLINE SNOW & ICE CONTROL						
202-497-702.200	WAGES	2,000.00	0.00	0.00	2,000.00	0.00
202-497-716.000	FRINGES	2,200.00	0.00	0.00	2,200.00	0.00
202-497-728.000	OPERATING SUPPLIES	13,000.00	0.00	0.00	13,000.00	0.00
202-497-843.000	EQUIPMENT RENTAL	3,700.00	0.00	0.00	3,700.00	0.00
Total Dept 497-TRUNKLINE SNOW & ICE CONTROL		20,900.00	0.00	0.00	20,900.00	0.00
Dept 502-TRUNKLINE LEAVE & INS BENEFITS						
202-502-702.200	WAGES	3,500.00	547.22	0.00	2,952.78	15.63
Total Dept 502-TRUNKLINE LEAVE & INS BENEFITS		3,500.00	547.22	0.00	2,952.78	15.63
TOTAL Expenditures		1,297,775.00	62,824.65	39,834.19	1,234,950.35	4.84
Fund 202:						
TOTAL REVENUES		1,297,775.00	74,740.43	72,987.46	1,223,034.57	5.76
TOTAL EXPENDITURES		1,297,775.00	62,824.65	39,834.19	1,234,950.35	4.84
NET OF REVENUES & EXPENDITURES		0.00	11,915.78	33,153.27	(11,915.78)	100.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 000						
203-000-539.529	METRO AUTHORITY (STATE FUNDS)	12,100.00	0.00	0.00	12,100.00	0.00
203-000-539.569	GAS & WEIGHT TAX	259,500.00	26,575.15	26,575.15	232,924.85	10.24
203-000-695.202	MAJOR STREET TRANSFER	185,775.00	18,246.87	18,246.87	167,528.13	9.82
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	269,150.00	0.00	0.00	269,150.00	0.00
203-000-695.672	SPECIAL ASSESSMENT	318,625.00	0.00	0.00	318,625.00	0.00
Total Dept 000		1,045,150.00	44,822.02	44,822.02	1,000,327.98	4.29
TOTAL Revenues						
		1,045,150.00	44,822.02	44,822.02	1,000,327.98	4.29
Expenditures						
Dept 451-CONSTRUCTION						
203-451-818.000	CONTRACTUAL SERVICES	538,300.00	7,823.92	0.00	530,476.08	1.45
Total Dept 451-CONSTRUCTION		538,300.00	7,823.92	0.00	530,476.08	1.45
Dept 463-STREET MAINTENANCE						
203-463-702.200	WAGES	35,000.00	8,388.28	3,141.56	26,611.72	23.97
203-463-716.000	FRINGES	37,800.00	0.00	0.00	37,800.00	0.00
203-463-728.000	OPERATING SUPPLIES	15,000.00	1,733.03	444.44	13,266.97	11.55
203-463-818.000	CONTRACTUAL SERVICES	130,000.00	4,141.13	4,141.13	125,858.87	3.19
203-463-843.000	EQUIPMENT RENTAL	48,900.00	22,234.85	7,440.89	26,665.15	45.47
Total Dept 463-STREET MAINTENANCE		266,700.00	36,497.29	15,168.02	230,202.71	13.68
Dept 474-TRAFFIC SERVICES-MAINTENANCE						
203-474-702.200	WAGES	3,600.00	214.30	73.26	3,385.70	5.95
203-474-716.000	FRINGES	3,900.00	0.00	0.00	3,900.00	0.00
203-474-728.000	OPERATING SUPPLIES	4,000.00	169.87	107.99	3,830.13	4.25
203-474-843.000	EQUIPMENT RENTAL	1,600.00	56.10	9.35	1,543.90	3.51
Total Dept 474-TRAFFIC SERVICES-MAINTENANCE		13,100.00	440.27	190.60	12,659.73	3.36
Dept 478-SNOW & ICE CONTROL						
203-478-702.200	WAGES	6,500.00	52.89	0.00	6,447.11	0.81
203-478-716.000	FRINGES	7,100.00	0.00	0.00	7,100.00	0.00
203-478-728.000	OPERATING SUPPLIES	23,000.00	0.00	0.00	23,000.00	0.00
203-478-843.000	EQUIPMENT RENTAL	12,000.00	28.05	0.00	11,971.95	0.23
Total Dept 478-SNOW & ICE CONTROL		48,600.00	80.94	0.00	48,519.06	0.17

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
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Dept 480-TREE TRIMMING						
203-480-702.200	WAGES	24,000.00	4,855.91	500.15	19,144.09	20.23
203-480-716.000	FRINGES	26,000.00	0.00	0.00	26,000.00	0.00
203-480-728.000	OPERATING SUPPLIES	2,500.00	125.00	0.00	2,375.00	5.00
203-480-818.000	CONTRACTUAL SERVICES	7,500.00	0.00	0.00	7,500.00	0.00
203-480-843.000	EQUIPMENT RENTAL	31,100.00	4,839.49	830.03	26,260.51	15.56
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Total Dept 480-TREE TRIMMING		91,100.00	9,820.40	1,330.18	81,279.60	10.78
Dept 482-ADMINISTRATION & ENGINEERING						
203-482-702.100	SALARIES	38,725.00	12,555.91	4,786.60	26,169.09	32.42
203-482-715.000	SOCIAL SECURITY (FICA)	3,025.00	931.77	355.58	2,093.23	30.80
203-482-716.100	HEALTH INSURANCE	11,100.00	1,878.53	626.18	9,221.47	16.92
203-482-716.200	DENTAL INSURANCE	725.00	171.16	57.05	553.84	23.61
203-482-716.300	OPTICAL INSURANCE	75.00	0.91	0.30	74.09	1.21
203-482-716.400	LIFE INSURANCE	200.00	48.46	16.15	151.54	24.23
203-482-716.500	LONG - TERM DISABILITY	375.00	93.95	31.31	281.05	25.05
203-482-718.000	RETIREMENT	6,775.00	0.00	0.00	6,775.00	0.00
203-482-719.000	WORKERS' COMPENSATION	400.00	190.00	0.00	210.00	47.50
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRA	50.00	0.00	0.00	50.00	0.00
203-482-999.101	CONTRIBUTION-GF ADMIN	25,900.00	6,478.00	2,158.00	19,422.00	25.01
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Total Dept 482-ADMINISTRATION & ENGINEERING		87,350.00	22,348.69	8,031.17	65,001.31	25.59
TOTAL Expenditures		1,045,150.00	77,011.51	24,719.97	968,138.49	7.37
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Fund 203:						
TOTAL REVENUES		1,045,150.00	44,822.02	44,822.02	1,000,327.98	4.29
TOTAL EXPENDITURES		1,045,150.00	77,011.51	24,719.97	968,138.49	7.37
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NET OF REVENUES & EXPENDITURES		0.00	(32,189.49)	20,102.05	32,189.49	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 273 - CDBG REVOLVING LOAN FUND						
Revenues						
Dept 000						
273-000-664.664	INTEREST INCOME	0.00	208.97	5.82	(208.97)	100.00
273-000-671.675	LOAN REPAYMENTS	19,450.00	6,570.90	1,518.69	12,879.10	33.78
273-000-695.699	APPROPRIATION OF FUND BALANCE	50,125.00	0.00	0.00	50,125.00	0.00
Total Dept 000		69,575.00	6,779.87	1,524.51	62,795.13	9.74
TOTAL Revenues		69,575.00	6,779.87	1,524.51	62,795.13	9.74
Expenditures						
Dept 200-GEN SERVICES						
273-200-818.200	REHABILITATION	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 200-GEN SERVICES		50,000.00	0.00	0.00	50,000.00	0.00
Dept 966-TRANSFERS OUT						
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	19,575.00	0.00	0.00	19,575.00	0.00
Total Dept 966-TRANSFERS OUT		19,575.00	0.00	0.00	19,575.00	0.00
TOTAL Expenditures		69,575.00	0.00	0.00	69,575.00	0.00
Fund 273:						
TOTAL REVENUES		69,575.00	6,779.87	1,524.51	62,795.13	9.74
TOTAL EXPENDITURES		69,575.00	0.00	0.00	69,575.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	6,779.87	1,524.51	(6,779.87)	100.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 275 - HOUSING & REDEVELOPMENT						
Revenues						
Dept 000						
275-000-501.520	GRANT-MSHDA:HO	70,000.00	0.00	0.00	70,000.00	0.00
275-000-501.521	GRANT-MSHDA:RR	87,500.00	0.00	0.00	87,500.00	0.00
275-000-600.626	CHARGE FOR SERVICES RENDERED	30,000.00	0.00	0.00	30,000.00	0.00
275-000-600.634	CHARGES FOR ADMIN SERVICES	22,750.00	0.00	0.00	22,750.00	0.00
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	19,575.00	0.00	0.00	19,575.00	0.00
Total Dept 000		229,825.00	0.00	0.00	229,825.00	0.00
TOTAL Revenues						
		229,825.00	0.00	0.00	229,825.00	0.00
Expenditures						
Dept 690-GENERAL SERVICES						
275-690-702.100	SALARIES	48,100.00	10,149.94	3,836.10	37,950.06	21.10
275-690-715.000	SOCIAL SECURITY (FICA)	3,700.00	701.16	265.72	2,998.84	18.95
275-690-716.100	HEALTH INSURANCE	15,800.00	3,881.25	1,293.75	11,918.75	24.56
275-690-716.200	DENTAL INSURANCE	925.00	218.13	72.71	706.87	23.58
275-690-716.300	OPTICAL INSURANCE	75.00	1.05	0.35	73.95	1.40
275-690-716.400	LIFE INSURANCE	325.00	93.06	31.02	231.94	28.63
275-690-716.500	LONG - TERM DISABILITY	500.00	123.78	41.26	376.22	24.76
275-690-717.000	UNEMPLOYMENT INSURANCE	75.00	0.00	0.00	75.00	0.00
275-690-718.200	DEFINED CONTRIBUTION	1,925.00	405.99	153.44	1,519.01	21.09
275-690-719.000	WORKERS' COMPENSATION	125.00	66.00	0.00	59.00	52.80
275-690-728.000	OPERATING SUPPLIES	500.00	92.75	0.00	407.25	18.55
275-690-818.000	CONTRACTUAL SERVICES	157,500.00	384.32	42.16	157,115.68	0.24
275-690-858.000	MEMBERSHIPS & DUES	100.00	0.00	0.00	100.00	0.00
275-690-860.000	EDUCATION & TRAINING	175.00	10.00	0.00	165.00	5.71
Total Dept 690-GENERAL SERVICES		229,825.00	16,127.43	5,736.51	213,697.57	7.02
TOTAL Expenditures						
		229,825.00	16,127.43	5,736.51	213,697.57	7.02
Fund 275:						
TOTAL REVENUES		229,825.00	0.00	0.00	229,825.00	0.00
TOTAL EXPENDITURES		229,825.00	16,127.43	5,736.51	213,697.57	7.02
NET OF REVENUES & EXPENDITURES		0.00	(16,127.43)	(5,736.51)	16,127.43	100.00



GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE	% BDGT
		ADOPTED	YTD	FOR		
		BUDGET	9/30/2013	09/30/2013		
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA						
Revenues						
Dept 000						
283-000-401.407	OBRA:TAX CAPTURE	10,825.00	0.00	0.00	10,825.00	0.00
Total Dept 000		10,825.00	0.00	0.00	10,825.00	0.00
TOTAL Revenues						
		10,825.00	0.00	0.00	10,825.00	0.00
Expenditures						
Dept 730-PROFESSIONAL SERVICES						
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	750.00	0.00	0.00	750.00	0.00
Total Dept 730-PROFESSIONAL SERVICES		750.00	0.00	0.00	750.00	0.00
Dept 905-DEBT SERVICE						
283-905-980.991	PRINCIPAL	7,325.00	0.00	0.00	7,325.00	0.00
Total Dept 905-DEBT SERVICE		7,325.00	0.00	0.00	7,325.00	0.00
Dept 964-TAX REIMBURSEMENTS						
283-964-969.000	DEVELOPER REIMBURSEMENT	2,750.00	0.00	0.00	2,750.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		2,750.00	0.00	0.00	2,750.00	0.00
TOTAL Expenditures						
		10,825.00	0.00	0.00	10,825.00	0.00
Fund 283:						
TOTAL REVENUES		10,825.00	0.00	0.00	10,825.00	0.00
TOTAL EXPENDITURES		10,825.00	0.00	0.00	10,825.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)						
Revenues						
Dept 000						
289-000-401.407	OBRA:TAX CAPTURE	4,975.00	0.00	0.00	4,975.00	0.00
Total Dept 000		4,975.00	0.00	0.00	4,975.00	0.00
TOTAL Revenues		4,975.00	0.00	0.00	4,975.00	0.00
Expenditures						
Dept 730-PROFESSIONAL SERVICES						
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	975.00	0.00	0.00	975.00	0.00
Total Dept 730-PROFESSIONAL SERVICES		975.00	0.00	0.00	975.00	0.00
Dept 964-TAX REIMBURSEMENTS						
289-964-969.000	DEVELOPER REIMBURSEMENT	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL Expenditures		4,975.00	0.00	0.00	4,975.00	0.00
Fund 289:						
TOTAL REVENUES		4,975.00	0.00	0.00	4,975.00	0.00
TOTAL EXPENDITURES		4,975.00	0.00	0.00	4,975.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL)						
Revenues						
Dept 000						
291-000-401.407	OBRA:TAX CAPTURE	2,100.00	0.00	0.00	2,100.00	0.00
291-000-671.676	DONATIONS	7,725.00	0.00	0.00	7,725.00	0.00
Total Dept 000		9,825.00	0.00	0.00	9,825.00	0.00
TOTAL Revenues		9,825.00	0.00	0.00	9,825.00	0.00
Expenditures						
Dept 730-PROFESSIONAL SERVICES						
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	875.00	0.00	0.00	875.00	0.00
Total Dept 730-PROFESSIONAL SERVICES		875.00	0.00	0.00	875.00	0.00
Dept 964-TAX REIMBURSEMENTS						
291-964-969.000	DEVELOPER REIMBURSEMENT	8,950.00	0.00	0.00	8,950.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		8,950.00	0.00	0.00	8,950.00	0.00
TOTAL Expenditures		9,825.00	0.00	0.00	9,825.00	0.00
Fund 291:						
TOTAL REVENUES		9,825.00	0.00	0.00	9,825.00	0.00
TOTAL EXPENDITURES		9,825.00	0.00	0.00	9,825.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)						
Revenues						
Dept 000						
292-000-401.407	OBRA:TAX CAPTURE	31,325.00	0.00	0.00	31,325.00	0.00
Total Dept 000		31,325.00	0.00	0.00	31,325.00	0.00
TOTAL Revenues		31,325.00	0.00	0.00	31,325.00	0.00
Expenditures						
Dept 730-PROFESSIONAL SERVICES						
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRA	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 730-PROFESSIONAL SERVICES		1,000.00	0.00	0.00	1,000.00	0.00
Dept 964-TAX REIMBURSEMENTS						
292-964-969.000	DEVELOPER REIMBURSEMENT	30,325.00	0.00	0.00	30,325.00	0.00
Total Dept 964-TAX REIMBURSEMENTS		30,325.00	0.00	0.00	30,325.00	0.00
TOTAL Expenditures		31,325.00	0.00	0.00	31,325.00	0.00
Fund 292:						
TOTAL REVENUES		31,325.00	0.00	0.00	31,325.00	0.00
TOTAL EXPENDITURES		31,325.00	0.00	0.00	31,325.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000						
296-000-401.403	GENERAL PROPERTY TAX	27,700.00	27,626.88	0.00	73.12	99.74
296-000-401.405	TIF	149,300.00	0.00	0.00	149,300.00	0.00
296-000-671.676	INCOME-DESIGN	40,200.00	1,000.00	0.00	39,200.00	2.49
296-000-671.677	INCOME-ECNMC RESTRUCTING	15,000.00	0.00	0.00	15,000.00	0.00
296-000-671.678	INCOME-PROMOTION	0.00	250.00	0.00	(250.00)	100.00
Total Dept 000		232,200.00	28,876.88	0.00	203,323.12	12.44
TOTAL Revenues						
		232,200.00	28,876.88	0.00	203,323.12	12.44
Expenditures						
Dept 200-GEN SERVICES						
296-200-728.000	OPERATING SUPPLIES	6,500.00	0.00	0.00	6,500.00	0.00
296-200-831.000	MAINTENANCE	16,000.00	562.50	0.00	15,437.50	3.52
296-200-858.000	MEMBERSHIPS & DUES	500.00	0.00	0.00	500.00	0.00
296-200-860.000	EDUCATION & TRAINING	2,100.00	0.00	0.00	2,100.00	0.00
296-200-999.101	CONTRIBUTION-GF ADMIN	46,000.00	692.30	0.00	45,307.70	1.51
Total Dept 200-GEN SERVICES		71,100.00	1,254.80	0.00	69,845.20	1.76
Dept 695-ORGANIZATION						
296-695-858.000	MEMBERSHIPS & DUES	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 695-ORGANIZATION		1,500.00	0.00	0.00	1,500.00	0.00
Dept 696-PROMOTION						
296-696-818.000	WORK PLAN EXPENDITURES	7,000.00	3,000.00	0.00	4,000.00	42.86
Total Dept 696-PROMOTION		7,000.00	3,000.00	0.00	4,000.00	42.86
Dept 697-DESIGN						
296-697-818.000	WORK PLAN EXPENDITURES	32,200.00	14,304.94	0.00	17,895.06	44.43
296-697-974.000-	WAYFINDING	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 697-DESIGN		52,200.00	14,304.94	0.00	37,895.06	27.40
Dept 698-ECONOMIC RESTRUCTURING						
296-698-818.000	WORK PLAN EXPENDITURES	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 698-ECONOMIC RESTRUCTURING		15,000.00	0.00	0.00	15,000.00	0.00
Dept 901-CAPITAL OUTLAY						
296-901-965.730	CAPITAL CONTRIBUTION-ECON DVMT	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		10,000.00	0.00	0.00	10,000.00	0.00
Dept 966-TRANSFERS OUT						
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FUND	75,400.00	0.00	0.00	75,400.00	0.00
Total Dept 966-TRANSFERS OUT		75,400.00	0.00	0.00	75,400.00	0.00
TOTAL Expenditures		232,200.00	18,559.74	0.00	213,640.26	7.99
Fund 296:						
TOTAL REVENUES		232,200.00	28,876.88	0.00	203,323.12	12.44
TOTAL EXPENDITURES		232,200.00	18,559.74	0.00	213,640.26	7.99
NET OF REVENUES & EXPENDITURES		0.00	10,317.14	0.00	(10,317.14)	100.00

GL NUMBER	DESCRIPTION	2013-14	YTD	ACTIVITY	AVAILABLE	% BDGT
		ADOPTED BUDGET	9/30/2013	FOR 09/30/2013	BALANCE	USED
Fund 297 - HISTORICAL FUND						
Revenues						
Dept 000						
297-000-600.600	SALES	3,325.00	1,712.35	955.65	1,612.65	51.50
297-000-664.664	INTEREST INCOME	0.00	11.19	4.17	(11.19)	100.00
297-000-664.667	RENTS & DEPOSITS-CASTLE	1,200.00	150.00	0.00	1,050.00	12.50
297-000-664.668	RENTAL INCOME	15,200.00	3,810.00	1,270.00	11,390.00	25.07
297-000-671.675	DONATIONS-PRIVATE	7,500.00	2,699.07	690.25	4,800.93	35.99
297-000-671.678	FUNDRAISER-BRICKS	4,250.00	183.00	183.00	4,067.00	4.31
297-000-671.679	DONATIONS:HOME TOUR	10,000.00	14,416.00	14,416.00	(4,416.00)	144.16
297-000-695.101	GENERAL FUND TRANSFER	40,950.00	10,233.00	3,413.00	30,717.00	24.99
Total Dept 000		82,425.00	33,214.61	20,932.07	49,210.39	40.30
TOTAL Revenues		82,425.00	33,214.61	20,932.07	49,210.39	40.30
Expenditures						
Dept 797-HISTORICAL COMMISSION						
297-797-728.000	OPERATING SUPPLIES	4,500.00	24.00	0.00	4,476.00	0.53
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	0.00	466.00	0.00	(466.00)	100.00
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRA	600.00	600.00	600.00	0.00	100.00
297-797-810.000	INSURANCE & BONDS	1,000.00	0.00	0.00	1,000.00	0.00
297-797-831.000	BUILDING MAINTENANCE	650.00	0.00	0.00	650.00	0.00
297-797-856.000	MISCELLANEOUS	1,700.00	3,796.00	140.00	(2,096.00)	223.29
Total Dept 797-HISTORICAL COMMISSION		8,450.00	4,886.00	740.00	3,564.00	57.82
Dept 798-CASTLE						
297-798-702.400	WAGES - TEMPORARY	26,200.00	2,033.40	748.15	24,166.60	7.76
297-798-715.000	SOCIAL SECURITY (FICA)	2,000.00	155.54	57.24	1,844.46	7.78
297-798-719.000	WORKERS' COMPENSATION	75.00	10.00	0.00	65.00	13.33
297-798-728.000	OPERATING SUPPLIES	300.00	3.74	0.00	296.26	1.25
297-798-810.000	INSURANCE & BONDS	775.00	0.00	0.00	775.00	0.00
297-798-820.000	UTILITIES	6,500.00	374.47	134.16	6,125.53	5.76
297-798-831.000	BUILDING MAINTENANCE	15,000.00	1,925.00	322.24	13,075.00	12.83
297-798-856.000	MISCELLANEOUS	500.00	561.64	561.64	(61.64)	112.33
Total Dept 798-CASTLE		51,350.00	5,063.79	1,823.43	46,286.21	9.86
Dept 799-GOULD HOUSE						
297-799-810.000	INSURANCE & BONDS	750.00	0.00	0.00	750.00	0.00
297-799-820.100	ELECTRICITY	5,500.00	460.18	318.78	5,039.82	8.37
297-799-820.400	WATER & SEWER	450.00	0.00	0.00	450.00	0.00
297-799-831.000	BUILDING MAINTENANCE	14,500.00	1,586.57	1,487.64	12,913.43	10.94
297-799-831.200	BLDG MAINTENANCE-RENTAL	175.00	35.97	0.00	139.03	20.55
297-799-856.000	MISCELLANEOUS	1,250.00	133.98	(13.52)	1,116.02	10.72
Total Dept 799-GOULD HOUSE		22,625.00	2,216.70	1,792.90	20,408.30	9.80
TOTAL Expenditures		82,425.00	12,166.49	4,356.33	70,258.51	14.76
Fund 297:						
TOTAL REVENUES		82,425.00	33,214.61	20,932.07	49,210.39	40.30
TOTAL EXPENDITURES		82,425.00	12,166.49	4,356.33	70,258.51	14.76
NET OF REVENUES & EXPENDITURES		0.00	21,048.12	16,575.74	(21,048.12)	100.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 325 - DEBT SERVICE-2010 GO BONDS						
Revenues						
Dept 000						
325-000-401.403	GENERAL PROPERTY TAX	57,025.00	0.00	0.00	57,025.00	0.00
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	515.00	0.00	0.00	515.00	0.00
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OF	35.00	0.00	0.00	35.00	0.00
Total Dept 000		57,575.00	0.00	0.00	57,575.00	0.00
TOTAL Revenues		57,575.00	0.00	0.00	57,575.00	0.00
Expenditures						
Dept 905-DEBT SERVICE						
325-905-980.991	PRINCIPAL	20,000.00	0.00	0.00	20,000.00	0.00
325-905-980.995	INTEREST	37,575.00	0.00	0.00	37,575.00	0.00
Total Dept 905-DEBT SERVICE		57,575.00	0.00	0.00	57,575.00	0.00
TOTAL Expenditures		57,575.00	0.00	0.00	57,575.00	0.00
Fund 325:						
TOTAL REVENUES		57,575.00	0.00	0.00	57,575.00	0.00
TOTAL EXPENDITURES		57,575.00	0.00	0.00	57,575.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 327 - 2013 UTGO						
Revenues						
Dept 000						
327-000-401.403	GENERAL PROPERTY TAX	10,530.00	0.00	0.00	10,530.00	0.00
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	110.00	0.00	0.00	110.00	0.00
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OF	10.00	0.00	0.00	10.00	0.00
327-000-695.699	APPROPRIATION OF FUND BALANCE	48,850.00	0.00	0.00	48,850.00	0.00
Total Dept 000		59,500.00	0.00	0.00	59,500.00	0.00
TOTAL Revenues		59,500.00	0.00	0.00	59,500.00	0.00
Expenditures						
Dept 905-DEBT SERVICE						
327-905-980.991	PRINCIPAL	20,000.00	0.00	0.00	20,000.00	0.00
327-905-980.995	INTEREST	38,500.00	0.00	0.00	38,500.00	0.00
327-905-980.998	DEBT SERVICE	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 905-DEBT SERVICE		59,500.00	0.00	0.00	59,500.00	0.00
TOTAL Expenditures		59,500.00	0.00	0.00	59,500.00	0.00
Fund 327:						
TOTAL REVENUES		59,500.00	0.00	0.00	59,500.00	0.00
TOTAL EXPENDITURES		59,500.00	0.00	0.00	59,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00



GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 358 - 2004 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
358-000-401.404	SPECIAL ASSESSMENTS	0.00	3,298.51	0.00	(3,298.51)	100.00
358-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	263.88	0.00	(263.88)	100.00
Total Dept 000		0.00	3,562.39	0.00	(3,562.39)	100.00
TOTAL Revenues		0.00	3,562.39	0.00	(3,562.39)	100.00
Fund 358:						
TOTAL REVENUES		0.00	3,562.39	0.00	(3,562.39)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	3,562.39	0.00	(3,562.39)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 360 - 2005 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
360-000-401.404	SPECIAL ASSESSMENTS	0.00	2,374.95	0.00	(2,374.95)	100.00
360-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	379.96	0.00	(379.96)	100.00
Total Dept 000		0.00	2,754.91	0.00	(2,754.91)	100.00
TOTAL Revenues		0.00	2,754.91	0.00	(2,754.91)	100.00
Fund 360:						
TOTAL REVENUES		0.00	2,754.91	0.00	(2,754.91)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	2,754.91	0.00	(2,754.91)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 362 - 2006 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
362-000-401.404	SPECIAL ASSESSMENTS	0.00	6,139.36	267.00	(6,139.36)	100.00
362-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	1,409.41	0.00	(1,409.41)	100.00
Total Dept 000		0.00	7,548.77	267.00	(7,548.77)	100.00
TOTAL Revenues		0.00	7,548.77	267.00	(7,548.77)	100.00
Fund 362:						
TOTAL REVENUES		0.00	7,548.77	267.00	(7,548.77)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	7,548.77	267.00	(7,548.77)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 364 - 2007 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
364-000-401.404	SPECIAL ASSESSMENTS	0.00	9,022.19	1,140.00	(9,022.19)	100.00
364-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	2,104.98	0.00	(2,104.98)	100.00
Total Dept 000		0.00	11,127.17	1,140.00	(11,127.17)	100.00
TOTAL Revenues		0.00	11,127.17	1,140.00	(11,127.17)	100.00
Fund 364:						
TOTAL REVENUES		0.00	11,127.17	1,140.00	(11,127.17)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	11,127.17	1,140.00	(11,127.17)	100.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE	% BDGT
		ADOPTED	YTD	FOR		
		BUDGET	9/30/2013	09/30/2013		
Fund 366 - 2008 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
366-000-401.404	SPECIAL ASSESSMENTS	0.00	3,542.58	435.00	(3,542.58)	100.00
366-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	1,243.03	0.00	(1,243.03)	100.00
Total Dept 000		0.00	4,785.61	435.00	(4,785.61)	100.00
TOTAL Revenues		0.00	4,785.61	435.00	(4,785.61)	100.00
Fund 366:						
TOTAL REVENUES		0.00	4,785.61	435.00	(4,785.61)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,785.61	435.00	(4,785.61)	100.00

GL NUMBER	DESCRIPTION	2013-14	YTD	ACTIVITY	AVAILABLE	% BDGT
		ADOPTED BUDGET	9/30/2013	FOR 09/30/2013	BALANCE	USED
Fund 368 - 2009 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
368-000-401.404	SPECIAL ASSESSMENTS	0.00	3,528.14	336.00	(3,528.14)	100.00
368-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	1,149.14	0.00	(1,149.14)	100.00
368-000-664.664	INTEREST INCOME	0.00	54.19	1.30	(54.19)	100.00
Total Dept 000		0.00	4,731.47	337.30	(4,731.47)	100.00
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TOTAL Revenues		0.00	4,731.47	337.30	(4,731.47)	100.00
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Fund 368:						
TOTAL REVENUES		0.00	4,731.47	337.30	(4,731.47)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,731.47	337.30	(4,731.47)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 370 - 2010 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
370-000-401.404	SPECIAL ASSESSMENTS	0.00	3,518.99	22.59	(3,518.99)	100.00
370-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	1,468.49	0.00	(1,468.49)	100.00
Total Dept 000		0.00	4,987.48	22.59	(4,987.48)	100.00
TOTAL Revenues		0.00	4,987.48	22.59	(4,987.48)	100.00
Fund 370:						
TOTAL REVENUES		0.00	4,987.48	22.59	(4,987.48)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	4,987.48	22.59	(4,987.48)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 372 - 2011 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
372-000-401.404	SPECIAL ASSESSMENTS	0.00	14,449.82	437.50	(14,449.82)	100.00
372-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	5,317.34	0.00	(5,317.34)	100.00
Total Dept 000		0.00	19,767.16	437.50	(19,767.16)	100.00
TOTAL Revenues		0.00	19,767.16	437.50	(19,767.16)	100.00
Fund 372:						
TOTAL REVENUES		0.00	19,767.16	437.50	(19,767.16)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	19,767.16	437.50	(19,767.16)	100.00



GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 374 - 2012 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
374-000-401.404	SPECIAL ASSESSMENTS	0.00	22,964.12	4,031.43	(22,964.12)	100.00
374-000-401.445	COLLECTION & INTEREST ON TAXES	0.00	10,177.69	0.00	(10,177.69)	100.00
Total Dept 000		0.00	33,141.81	4,031.43	(33,141.81)	100.00
TOTAL Revenues		0.00	33,141.81	4,031.43	(33,141.81)	100.00
Fund 374:						
TOTAL REVENUES		0.00	33,141.81	4,031.43	(33,141.81)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	33,141.81	4,031.43	(33,141.81)	100.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE	% BDGT
		ADOPTED	YTD	FOR		
		BUDGET	9/30/2013	09/30/2013		
Fund 376 - 2013 SPECIAL ASSESSMENT						
Revenues						
Dept 000						
376-000-401.404	SPECIAL ASSESSMENTS	0.00	15,885.86	7,667.41	(15,885.86)	100.00
Total Dept 000		0.00	15,885.86	7,667.41	(15,885.86)	100.00
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TOTAL Revenues		0.00	15,885.86	7,667.41	(15,885.86)	100.00
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Fund 376:						
TOTAL REVENUES		0.00	15,885.86	7,667.41	(15,885.86)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	15,885.86	7,667.41	(15,885.86)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 397 - 2009 LTGO DEBT						
Revenues						
Dept 000						
397-000-671.674	DDA CONTRIBUTION	75,400.00	0.00	0.00	75,400.00	0.00
Total Dept 000		75,400.00	0.00	0.00	75,400.00	0.00
TOTAL Revenues		75,400.00	0.00	0.00	75,400.00	0.00
Expenditures						
Dept 905-DEBT SERVICE						
397-905-980.991	PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
397-905-980.995	INTEREST	40,300.00	0.00	0.00	40,300.00	0.00
397-905-980.998	DEBT SERVICE	100.00	0.00	0.00	100.00	0.00
Total Dept 905-DEBT SERVICE		75,400.00	0.00	0.00	75,400.00	0.00
TOTAL Expenditures		75,400.00	0.00	0.00	75,400.00	0.00
Fund 397:						
TOTAL REVENUES		75,400.00	0.00	0.00	75,400.00	0.00
TOTAL EXPENDITURES		75,400.00	0.00	0.00	75,400.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM						
Revenues						
Dept 000						
411-000-695.699	APPROPRIATION OF FUND BALANCE	532,000.00	0.00	0.00	532,000.00	0.00
Total Dept 000		532,000.00	0.00	0.00	532,000.00	0.00
TOTAL Revenues		532,000.00	0.00	0.00	532,000.00	0.00
Expenditures						
Dept 966-TRANSFERS OUT						
411-966-999.202	TRANSFER TO MAJOR STREET	262,850.00	0.00	0.00	262,850.00	0.00
411-966-999.203	TRANSFER TO LOCAL STREET	269,150.00	0.00	0.00	269,150.00	0.00
Total Dept 966-TRANSFERS OUT		532,000.00	0.00	0.00	532,000.00	0.00
TOTAL Expenditures		532,000.00	0.00	0.00	532,000.00	0.00
Fund 411:						
TOTAL REVENUES		532,000.00	0.00	0.00	532,000.00	0.00
TOTAL EXPENDITURES		532,000.00	0.00	0.00	532,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH						
Expenditures						
Dept 901-CAPITAL OUTLAY						
466-901-974.000	SYSTEM IMPROVEMENTS	0.00	30,528.09	30,528.09	(30,528.09)	100.00
Total Dept 901-CAPITAL OUTLAY		0.00	30,528.09	30,528.09	(30,528.09)	100.00
TOTAL Expenditures		0.00	30,528.09	30,528.09	(30,528.09)	100.00
Fund 466:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	30,528.09	30,528.09	(30,528.09)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(30,528.09)	(30,528.09)	30,528.09	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 494 - DDA CONSTRUCTION FUND						
Revenues						
Dept 000						
494-000-664.664	INTEREST INCOME	0.00	17.07	5.57	(17.07)	100.00
494-000-695.699	APPROPRIATION OF FUND BALANCE	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000		20,000.00	17.07	5.57	19,982.93	0.09
TOTAL Revenues		20,000.00	17.07	5.57	19,982.93	0.09
Expenditures						
Dept 901-CAPITAL OUTLAY						
494-901-965.530	CAPITAL CONTRIBUTIONS-INFRASTRUC	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		20,000.00	0.00	0.00	20,000.00	0.00
TOTAL Expenditures		20,000.00	0.00	0.00	20,000.00	0.00
Fund 494:						
TOTAL REVENUES		20,000.00	17.07	5.57	19,982.93	0.09
TOTAL EXPENDITURES		20,000.00	0.00	0.00	20,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	17.07	5.57	(17.07)	100.00

GL NUMBER	DESCRIPTION	2013-14 ADOPTED BUDGET	YTD 9/30/2013	ACTIVITY FOR 09/30/2013	AVAILABLE BALANCE	% BDGT USED
Fund 588 - TRANSPORTATION FUND						
Revenues						
Dept 000						
588-000-401.403	GENERAL PROPERTY TAX	75,575.00	77,923.57	1.31	(2,348.57)	103.11
Total Dept 000		75,575.00	77,923.57	1.31	(2,348.57)	103.11
TOTAL Revenues		75,575.00	77,923.57	1.31	(2,348.57)	103.11
Expenditures						
Dept 200-GEN SERVICES						
588-200-818.000	CONTRACTUAL SERVICES	75,575.00	66,516.72	44,122.61	9,058.28	88.01
Total Dept 200-GEN SERVICES		75,575.00	66,516.72	44,122.61	9,058.28	88.01
TOTAL Expenditures		75,575.00	66,516.72	44,122.61	9,058.28	88.01
Fund 588:						
TOTAL REVENUES		75,575.00	77,923.57	1.31	(2,348.57)	103.11
TOTAL EXPENDITURES		75,575.00	66,516.72	44,122.61	9,058.28	88.01
NET OF REVENUES & EXPENDITURES		0.00	11,406.85	(44,121.30)	(11,406.85)	100.00

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 590 - SEWER FUND						
Revenues						
Dept 000						
590-000-401.446	PENALTIES - LATE CHARGES	30,000.00	6,136.85	0.00	23,863.15	20.46
590-000-450.477	SWR:PERMITS/INSPECTION FEE	0.00	70.00	20.00	(70.00)	100.00
590-000-600.601	METERED SALES	1,600,000.00	(117,865.05)	3,534.02	1,717,865.05	(7.37)
590-000-664.664	INTEREST INCOME	5,000.00	155.20	58.47	4,844.80	3.10
Total Dept 000		1,635,000.00	(111,503.00)	3,612.49	1,746,503.00	(6.82)
TOTAL Revenues		1,635,000.00	(111,503.00)	3,612.49	1,746,503.00	(6.82)
Expenditures						
Dept 200-GEN SERVICES						
590-200-702.100	SALARIES	12,600.00	2,180.95	810.00	10,419.05	17.31
590-200-715.000	SOCIAL SECURITY (FICA)	1,500.00	165.93	61.63	1,334.07	11.06
590-200-716.100	HEALTH INSURANCE	1,500.00	355.80	118.60	1,144.20	23.72
590-200-716.150	OPEB EXPENSE	2,000.00	0.00	0.00	2,000.00	0.00
590-200-716.200	DENTAL INSURANCE	100.00	18.12	6.04	81.88	18.12
590-200-716.300	OPTICAL INSURANCE	100.00	0.28	0.09	99.72	0.28
590-200-716.400	LIFE INSURANCE	100.00	6.69	2.23	93.31	6.69
590-200-716.500	LONG - TERM DISABILITY	100.00	10.86	3.62	89.14	10.86
590-200-718.000	RETIREMENT	5,000.00	0.00	0.00	5,000.00	0.00
590-200-719.000	WORKERS' COMPENSATION	500.00	98.00	0.00	402.00	19.60
590-200-728.000	OPERATING SUPPLIES	200.00	0.84	0.00	199.16	0.42
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRA	2,700.00	0.00	0.00	2,700.00	0.00
590-200-810.000	INSURANCE & BONDS	10,000.00	0.00	0.00	10,000.00	0.00
590-200-818.000	CONTRACTUAL SERVICES	12,000.00	3,073.40	0.00	8,926.60	25.61
590-200-850.000	BAD DEBT EXPENSE	0.00	6.00	0.00	(6.00)	100.00
590-200-860.000	EDUCATION & TRAINING	200.00	0.00	0.00	200.00	0.00
590-200-890.200	OPERATION & MAINTENANCE	949,000.00	242,556.07	80,146.06	706,443.93	25.56
590-200-890.300	REPLACEMENT	88,300.00	22,554.14	22,554.14	65,745.86	25.54
590-200-968.000	DEPRECIATION EXPENSE	40,000.00	0.00	0.00	40,000.00	0.00
590-200-999.101	CONTRIBUTION-GF ADMIN	40,000.00	10,003.00	3,333.00	29,997.00	25.01
Total Dept 200-GEN SERVICES		1,165,900.00	281,030.08	107,035.41	884,869.92	24.10



GL NUMBER	DESCRIPTION	2013-14	ACTIVITY			% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013	AVAILABLE BALANCE	
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Dept 549-SEWER OPERATIONS						
590-549-702.100	SALARIES	44,000.00	0.00	0.00	44,000.00	0.00
590-549-702.200	WAGES	65,000.00	7,056.48	2,100.30	57,943.52	10.86
590-549-702.300	OVERTIME	3,000.00	858.08	156.44	2,141.92	28.60
590-549-702.800	ACCRUED SICK LEAVE	1,600.00	0.00	0.00	1,600.00	0.00
590-549-703.000	OTHER COMPENSATION	0.00	4,792.35	2,381.20	(4,792.35)	100.00
590-549-715.000	SOCIAL SECURITY (FICA)	9,600.00	1,325.63	507.86	8,274.37	13.81
590-549-716.100	HEALTH INSURANCE	40,300.00	5,692.50	1,897.50	34,607.50	14.13
590-549-716.200	DENTAL INSURANCE	2,000.00	354.03	118.01	1,645.97	17.70
590-549-716.300	OPTICAL INSURANCE	400.00	2.10	0.70	397.90	0.53
590-549-716.400	LIFE INSURANCE	300.00	39.60	13.20	260.40	13.20
590-549-718.000	RETIREMENT	29,000.00	0.00	0.00	29,000.00	0.00
590-549-719.000	WORKERS' COMPENSATION	2,500.00	698.00	0.00	1,802.00	27.92
590-549-728.000	OPERATING SUPPLIES	5,000.00	272.20	122.10	4,727.80	5.44
590-549-751.000	GAS & OIL	8,000.00	1,203.13	444.01	6,796.87	15.04
590-549-818.000	CONTRACTUAL SERVICES	100,000.00	724.00	476.00	99,276.00	0.72
590-549-818.000-	CONTRACTUAL SERVICES-SSO	0.00	2,100.50	2,100.50	(2,100.50)	100.00
590-549-833.000	EQUIPMENT MAINTENANCE	0.00	31.97	31.97	(31.97)	100.00
590-549-833.200	SEWER REPAIR	20,000.00	0.00	0.00	20,000.00	0.00
590-549-833.200-	EQUIPMENT MAINT-SANITARY SEWER	0.00	69.00	69.00	(69.00)	100.00
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	0.00	1,600.00	0.00	(1,600.00)	100.00
590-549-833.300-	EQUIP MAINT. METER & SERV	50,000.00	0.00	0.00	50,000.00	0.00
590-549-836.000	LIFT STATION MAINTENANCE	5,000.00	1,109.50	0.00	3,890.50	22.19
590-549-836.100	LIFT STATION UTILITIES	2,200.00	519.61	251.73	1,680.39	23.62
590-549-843.000	EQUIPMENT RENTAL	30,000.00	3,863.00	462.89	26,137.00	12.88
590-549-860.000	EDUCATION & TRAINING	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 549-SEWER OPERATIONS		418,900.00	32,311.68	11,133.41	386,588.32	7.71
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Dept 901-CAPITAL OUTLAY						
590-901-973.000	CAPITAL OUTLAY - SEWERS	100,000.00	0.00	0.00	100,000.00	0.00
590-901-979.000	COL-LIFT STATIONS	10,000.00	4,521.00	0.00	5,479.00	45.21
Total Dept 901-CAPITAL OUTLAY		110,000.00	4,521.00	0.00	105,479.00	4.11
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Dept 905-DEBT SERVICE						
590-905-980.991	PRINCIPAL	35,000.00	0.00	0.00	35,000.00	0.00
590-905-980.995	INTEREST	16,200.00	8,084.83	8,084.83	8,115.17	49.91
Total Dept 905-DEBT SERVICE		51,200.00	8,084.83	8,084.83	43,115.17	15.79
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TOTAL Expenditures		1,746,000.00	325,947.59	126,253.65	1,420,052.41	18.67
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Fund 590:						
TOTAL REVENUES		1,635,000.00	(111,503.00)	3,612.49	1,746,503.00	6.82
TOTAL EXPENDITURES		1,746,000.00	325,947.59	126,253.65	1,420,052.41	18.67
NET OF REVENUES & EXPENDITURES		(111,000.00)	(437,450.59)	(122,641.16)	326,450.59	394.10

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 591 - WATER FUND						
Revenues						
Dept 000						
591-000-401.446	PENALTIES - LATE CHARGES	40,000.00	9,236.04	0.00	30,763.96	23.09
591-000-450.477	WTR:PERMITS/INSPECTION FEE	1,000.00	290.00	120.00	710.00	29.00
591-000-600.601	METERED SALES	1,996,000.00	(210,166.50)	(24,545.20)	2,206,166.50	(10.53)
591-000-600.602	METERED SALES-WHOLESALE-USAGE	176,000.00	54,329.15	19,062.54	121,670.85	30.87
591-000-600.603	METERED SALES-WHOLESALE-DEBT	44,200.00	0.00	0.00	44,200.00	0.00
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	330,000.00	1,138.49	697.02	328,861.51	0.34
591-000-600.640	MATERIAL & SERVICE	5,000.00	216.68	216.68	4,783.32	4.33
591-000-664.664	INTEREST INCOME	5,000.00	219.55	36.03	4,780.45	4.39
591-000-671.688	HYDRANT RENTAL	15,300.00	0.00	0.00	15,300.00	0.00
591-000-671.694	MISCELLANEOUS	2,500.00	375.00	175.00	2,125.00	15.00
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,000.00	2,085.00	1,855.00	7,915.00	20.85
Total Dept 000		2,625,000.00	(142,276.59)	(2,382.93)	2,767,276.59	(5.42)
TOTAL Revenues						
		2,625,000.00	(142,276.59)	(2,382.93)	2,767,276.59	(5.42)
Expenditures						
Dept 200-GEN SERVICES						
591-200-702.100	SALARIES	20,000.00	3,925.46	1,457.91	16,074.54	19.63
591-200-715.000	SOCIAL SECURITY (FICA)	2,000.00	298.61	110.91	1,701.39	14.93
591-200-716.100	HEALTH INSURANCE	2,500.00	640.41	213.47	1,859.59	25.62
591-200-716.200	DENTAL INSURANCE	200.00	32.59	10.86	167.41	16.30
591-200-716.300	OPTICAL INSURANCE	50.00	0.47	0.16	49.53	0.94
591-200-716.400	LIFE INSURANCE	100.00	12.02	4.00	87.98	12.02
591-200-716.500	LONG - TERM DISABILITY	100.00	19.57	6.53	80.43	19.57
591-200-718.000	RETIREMENT	11,000.00	0.00	0.00	11,000.00	0.00
591-200-719.000	WORKERS' COMPENSATION	400.00	144.00	0.00	256.00	36.00
591-200-728.000	OPERATING SUPPLIES	2,000.00	1.50	0.00	1,998.50	0.08
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRA	5,500.00	0.00	0.00	5,500.00	0.00
591-200-810.000	INSURANCE & BONDS	45,000.00	0.00	0.00	45,000.00	0.00
591-200-818.000	CONTRACTUAL SERVICES	15,000.00	4,753.75	50.58	10,246.25	31.69
591-200-845.000	LEASE	750.00	753.98	0.00	(3.98)	100.53
591-200-850.000	BAD DEBT EXPENSE	500.00	60.46	0.00	439.54	12.09
591-200-860.000	EDUCATION & TRAINING	500.00	0.00	0.00	500.00	0.00
591-200-999.101	CONTRIBUTION-GF ADMIN	200,000.00	49,997.00	16,667.00	150,003.00	25.00
Total Dept 200-GEN SERVICES		305,600.00	60,639.82	18,521.42	244,960.18	19.84

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 552-WATER UNDERGROUND						
591-552-702.100	SALARIES	33,000.00	3,449.19	1,271.43	29,550.81	10.45
591-552-702.200	WAGES	115,000.00	22,299.07	7,703.42	92,700.93	19.39
591-552-702.400	WAGES - TEMPORARY	3,000.00	0.00	0.00	3,000.00	0.00
591-552-703.000	OTHER COMPENSATION	47,000.00	13,035.86	8,791.72	33,964.14	27.74
591-552-715.000	SOCIAL SECURITY (FICA)	19,000.00	3,719.46	1,772.18	15,280.54	19.58
591-552-716.100	HEALTH INSURANCE	71,000.00	13,066.89	4,355.63	57,933.11	18.40
591-552-716.200	DENTAL INSURANCE	3,800.00	688.36	229.46	3,111.64	18.11
591-552-716.300	OPTICAL INSURANCE	800.00	5.52	1.84	794.48	0.69
591-552-716.400	LIFE INSURANCE	600.00	130.20	43.40	469.80	21.70
591-552-716.500	LONG - TERM DISABILITY	200.00	206.29	68.76	(6.29)	103.15
591-552-718.000	RETIREMENT	53,000.00	0.00	0.00	53,000.00	0.00
591-552-718.200	DEFINED CONTRIBUTION	0.00	410.99	157.53	(410.99)	100.00
591-552-719.000	WORKERS' COMPENSATION	7,500.00	3,108.00	0.00	4,392.00	41.44
591-552-728.000	OPERATING SUPPLIES	5,000.00	295.36	193.09	4,704.64	5.91
591-552-751.000	GAS & OIL	13,000.00	3,080.20	1,071.34	9,919.80	23.69
591-552-818.000	CONTRACTUAL SERVICES	20,000.00	84.00	0.00	19,916.00	0.42
591-552-820.100	ELECTRICITY	3,200.00	544.32	282.91	2,655.68	17.01
591-552-820.200	GAS	4,000.00	63.40	34.29	3,936.60	1.59
591-552-820.300	TELEPHONE	3,400.00	557.69	108.45	2,842.31	16.40
591-552-833.000	EQUIPMENT MAINTENANCE	2,000.00	255.44	94.28	1,744.56	12.77
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAII	120,000.00	20,421.95	6,531.45	99,578.05	17.02
591-552-833.300	EQUIP MAINT. METER & SERV	120,000.00	37,829.92	15,389.53	82,170.08	31.52
591-552-843.000	EQUIPMENT RENTAL	1,000.00	134.66	134.66	865.34	13.47
591-552-860.000	EDUCATION & TRAINING	1,000.00	395.00	125.00	605.00	39.50
591-552-968.000	DEPRECIATION EXPENSE	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 552-WATER UNDERGROUND		771,500.00	123,781.77	48,360.37	647,718.23	16.04

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Dept 553-WATER FILTRATION						
591-553-702.200	WAGES	211,000.00	40,310.58	16,751.54	170,689.42	19.10
591-553-702.300	OVERTIME	22,000.00	3,833.65	2,533.17	18,166.35	17.43
591-553-702.400	WAGES - TEMPORARY	5,000.00	867.34	118.40	4,132.66	17.35
591-553-702.600	UNIFORMS	3,500.00	2,800.00	2,800.00	700.00	80.00
591-553-702.800	ACCRUED SICK LEAVE	1,000.00	153.60	0.00	846.40	15.36
591-553-715.000	SOCIAL SECURITY (FICA)	18,500.00	3,567.05	1,660.85	14,932.95	19.28
591-553-716.100	HEALTH INSURANCE	50,000.00	9,961.92	3,320.64	40,038.08	19.92
591-553-716.200	DENTAL INSURANCE	2,500.00	416.70	138.90	2,083.30	16.67
591-553-716.300	OPTICAL INSURANCE	500.00	4.20	1.40	495.80	0.84
591-553-716.400	LIFE INSURANCE	500.00	99.00	33.00	401.00	19.80
591-553-716.500	LONG - TERM DISABILITY	400.00	111.51	56.31	288.49	27.88
591-553-718.000	RETIREMENT	50,000.00	0.00	0.00	50,000.00	0.00
591-553-718.200	DEFINED CONTRIBUTION	4,000.00	1,104.64	526.78	2,895.36	27.62
591-553-719.000	WORKERS' COMPENSATION	7,000.00	2,848.00	0.00	4,152.00	40.69
591-553-728.000	OPERATING SUPPLIES	15,000.00	3,857.31	2,365.22	11,142.69	25.72
591-553-743.000	CHEMICALS	132,000.00	21,875.15	7,488.75	110,124.85	16.57
591-553-751.000	GAS & OIL	1,500.00	271.10	94.46	1,228.90	18.07
591-553-818.000	CONTRACTUAL SERVICES	9,000.00	546.00	0.00	8,454.00	6.07
591-553-820.100	ELECTRICITY	138,000.00	23,610.88	12,432.37	114,389.12	17.11
591-553-820.200	GAS	4,500.00	52.28	28.04	4,447.72	1.16
591-553-820.300	TELEPHONE	6,000.00	1,153.22	122.27	4,846.78	19.22
591-553-820.500	REFUSE	500.00	63.89	23.58	436.11	12.78
591-553-831.000	BUILDING MAINTENANCE	5,000.00	559.81	161.85	4,440.19	11.20
591-553-832.000	STATIONARY EQUIPMENT	5,500.00	0.00	0.00	5,500.00	0.00
591-553-833.000	EQUIPMENT MAINTENANCE	20,000.00	1,079.32	507.43	18,920.68	5.40
591-553-833.100	EQUIP MAINT - WELLS	20,000.00	2,752.20	2,610.00	17,247.80	13.76
591-553-834.000	MAINTENANCE	150,000.00	0.00	0.00	150,000.00	0.00
591-553-860.000	EDUCATION & TRAINING	1,000.00	113.70	0.00	886.30	11.37
591-553-968.000	DEPRECIATION EXPENSE	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 553-WATER FILTRATION		1,033,900.00	122,013.05	53,774.96	911,886.95	11.80
Dept 901-CAPITAL OUTLAY						
591-901-972.000	MAINS & HYDRANTS	300,000.00	9,964.41	8,018.09	290,035.59	3.32
591-901-972.100	COL-SERVICE LINES	0.00	150.52	0.00	(150.52)	100.00
591-901-972.200	COL-WATER STORAGE	100,000.00	0.00	0.00	100,000.00	0.00
591-901-977.000	COL - EQUIPMENT	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 901-CAPITAL OUTLAY		450,000.00	10,114.93	8,018.09	439,885.07	2.25
Dept 905-DEBT SERVICE						
591-905-980.991	PRINCIPAL	255,000.00	0.00	0.00	255,000.00	0.00
591-905-980.995	INTEREST	106,250.00	0.00	0.00	106,250.00	0.00
Total Dept 905-DEBT SERVICE		361,250.00	0.00	0.00	361,250.00	0.00
TOTAL Expenditures		2,922,250.00	316,549.57	128,674.84	2,605,700.43	10.83
Fund 591:						
TOTAL REVENUES		2,625,000.00	(142,276.59)	(2,382.93)	2,767,276.59	5.42
TOTAL EXPENDITURES		2,922,250.00	316,549.57	128,674.84	2,605,700.43	10.83
NET OF REVENUES & EXPENDITURES		(297,250.00)	(458,826.16)	(131,057.77)	161,576.16	154.36

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 599 - WASTEWATER FUND						
Revenues						
Dept 000						
599-000-602.100	OP & MAINT CHRG - OWOSSO	949,000.00	242,556.07	80,146.06	706,443.93	25.56
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	118,000.00	27,820.22	9,247.80	90,179.78	23.58
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	115,000.00	27,195.34	9,245.03	87,804.66	23.65
599-000-602.400	OP & MAINT CHRG - CORUNNA	174,000.00	41,428.36	14,361.11	132,571.64	23.81
599-000-603.100	REPLACEMENT CHRG - OWOSSO	88,300.00	22,554.14	22,554.14	65,745.86	25.54
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	11,000.00	2,593.13	2,593.13	8,406.87	23.57
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	10,500.00	2,525.51	2,525.51	7,974.49	24.05
599-000-603.400	REPLACEMENT CHRG - CORUNNA	16,200.00	3,827.22	3,827.22	12,372.78	23.62
599-000-664.664	INTEREST INCOME	5,000.00	502.18	173.51	4,497.82	10.04
599-000-671.694	MISCELLANEOUS	2,000.00	249.55	91.24	1,750.45	12.48
Total Dept 000		1,489,000.00	371,251.72	144,764.75	1,117,748.28	24.93
TOTAL Revenues		1,489,000.00	371,251.72	144,764.75	1,117,748.28	24.93

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Expenditures						
Dept 548-WASTEWATER OPERATIONS						
599-548-702.100	SALARIES	62,000.00	12,432.30	4,582.71	49,567.70	20.05
599-548-702.200	WAGES	280,000.00	60,452.25	21,450.00	219,547.75	21.59
599-548-702.300	OVERTIME	26,000.00	7,467.39	2,605.06	18,532.61	28.72
599-548-702.400	WAGES - TEMPORARY	6,000.00	1,330.87	183.15	4,669.13	22.18
599-548-702.600	UNIFORMS	4,500.00	4,200.00	4,200.00	300.00	93.33
599-548-702.800	ACCRUED SICK LEAVE	3,200.00	9,798.57	0.00	(6,598.57)	306.21
599-548-715.000	SOCIAL SECURITY (FICA)	29,000.00	7,084.13	2,434.44	21,915.87	24.43
599-548-716.100	HEALTH INSURANCE	108,000.00	19,794.40	7,072.51	88,205.60	18.33
599-548-716.150	OPEB EXPENSE	6,200.00	0.00	0.00	6,200.00	0.00
599-548-716.200	DENTAL INSURANCE	5,600.00	1,065.09	378.18	4,534.91	19.02
599-548-716.300	OPTICAL INSURANCE	1,000.00	7.00	2.45	993.00	0.70
599-548-716.400	LIFE INSURANCE	1,200.00	229.68	76.56	970.32	19.14
599-548-716.500	LONG - TERM DISABILITY	600.00	146.58	48.86	453.42	24.43
599-548-716.600	PHYSICALS	200.00	169.00	169.00	31.00	84.50
599-548-718.000	RETIREMENT	62,500.00	0.00	0.00	62,500.00	0.00
599-548-718.200	DEFINED CONTRIBUTION	2,500.00	693.74	315.98	1,806.26	27.75
599-548-719.000	WORKERS' COMPENSATION	6,000.00	3,220.00	0.00	2,780.00	53.67
599-548-728.000	OPERATING SUPPLIES	7,000.00	1,254.96	72.63	5,745.04	17.93
599-548-728.100	SUPPLIES	7,000.00	562.95	124.20	6,437.05	8.04
599-548-743.100	CHEMICALS - IRON	36,000.00	7,081.43	3,582.43	28,918.57	19.67
599-548-743.200	CHEMICALS - POLYMER	15,000.00	4,695.00	2,490.00	10,305.00	31.30
599-548-743.300	CHEMICALS - CHLORINE	30,000.00	7,798.40	2,379.98	22,201.60	25.99
599-548-751.000	GAS & OIL	6,000.00	1,246.72	516.94	4,753.28	20.78
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRA	15,000.00	1,347.82	228.82	13,652.18	8.99
599-548-810.000	INSURANCE & BONDS	46,000.00	0.00	0.00	46,000.00	0.00
599-548-820.100	ELECTRICITY	250,000.00	36,948.37	16,628.48	213,051.63	14.78
599-548-820.200	GAS	16,000.00	113.60	64.09	15,886.40	0.71
599-548-820.300	TELEPHONE	3,000.00	719.01	222.78	2,280.99	23.97
599-548-820.400	WATER & SEWER	3,000.00	0.00	0.00	3,000.00	0.00
599-548-820.500	REFUSE	600.00	63.87	23.57	536.13	10.65
599-548-831.000	BUILDING MAINTENANCE	25,000.00	5,706.87	2,421.80	19,293.13	22.83
599-548-831.000-	BUILDING MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
599-548-832.000	STATIONARY EQUIPMENT	6,000.00	0.00	0.00	6,000.00	0.00
599-548-833.000	EQUIPMENT MAINTENANCE	35,000.00	5,544.04	2,862.15	29,455.96	15.84
599-548-834.000	MAINTENANCE	70,000.00	16,436.75	6,062.83	53,563.25	23.48
599-548-834.100	HHW PROGRAM	5,000.00	4,600.00	0.00	400.00	92.00
599-548-845.000	LEASE	0.00	5,210.00	5,210.00	(5,210.00)	100.00
599-548-858.000	MEMBERSHIPS & DUES	1,000.00	512.00	107.00	488.00	51.20
599-548-860.000	EDUCATION & TRAINING	1,500.00	120.00	120.00	1,380.00	8.00
599-548-999.101	CONTRIBUTION-GF ADMIN	174,000.00	33,218.92	12,670.13	140,781.08	19.09
Total Dept 548-WASTEWATER OPERATIONS		1,357,600.00	261,271.71	99,306.73	1,096,328.29	19.25
Dept 901-CAPITAL OUTLAY						
599-901-975.000	COL - BUILDING IMPROVEMENTS	100,000.00	0.00	0.00	100,000.00	0.00
599-901-977.000	COL - EQUIPMENT	550,000.00	48,472.00	3,925.00	501,528.00	8.81
Total Dept 901-CAPITAL OUTLAY		650,000.00	48,472.00	3,925.00	601,528.00	7.46
TOTAL Expenditures		2,007,600.00	309,743.71	103,231.73	1,697,856.29	15.43
Fund 599:						
TOTAL REVENUES		1,489,000.00	371,251.72	144,764.75	1,117,748.28	24.93
TOTAL EXPENDITURES		2,007,600.00	309,743.71	103,231.73	1,697,856.29	15.43
NET OF REVENUES & EXPENDITURES		(518,600.00)	61,508.01	41,533.02	(580,108.01)	11.86

GL NUMBER	DESCRIPTION	2013-14	ACTIVITY		AVAILABLE BALANCE	% BDGT USED
		ADOPTED BUDGET	YTD 9/30/2013	FOR 09/30/2013		
Fund 661 - FLEET MAINTENANCE FUND						
Revenues						
Dept 000						
661-000-664.669	EQUIPMENT RENTAL	500,000.00	127,622.16	38,102.11	372,377.84	25.52
661-000-695.699	APPROPRIATION OF FUND BALANCE	447,450.00	0.00	0.00	447,450.00	0.00
Total Dept 000		947,450.00	127,622.16	38,102.11	819,827.84	13.47
TOTAL Revenues		947,450.00	127,622.16	38,102.11	819,827.84	13.47
Expenditures						
Dept 891-FLEET MAINTENANCE						
661-891-702.200	WAGES	59,300.00	8,081.97	3,615.96	51,218.03	13.63
661-891-703.000	OTHER COMPENSATION	3,200.00	5,539.26	1,883.20	(2,339.26)	173.10
661-891-715.000	SOCIAL SECURITY (FICA)	4,600.00	988.07	367.24	3,611.93	21.48
661-891-716.100	HEALTH INSURANCE	20,900.00	3,881.25	1,293.75	17,018.75	18.57
661-891-716.200	DENTAL INSURANCE	1,225.00	218.13	72.71	1,006.87	17.81
661-891-716.300	OPTICAL INSURANCE	175.00	1.05	0.35	173.95	0.60
661-891-716.400	LIFE INSURANCE	200.00	19.80	6.60	180.20	9.90
661-891-717.000	UNEMPLOYMENT INSURANCE	125.00	0.00	0.00	125.00	0.00
661-891-718.000	RETIREMENT	17,075.00	0.00	0.00	17,075.00	0.00
661-891-719.000	WORKERS' COMPENSATION	2,750.00	1,060.00	0.00	1,690.00	38.55
661-891-728.000	OPERATING SUPPLIES	500.00	0.00	0.00	500.00	0.00
661-891-751.000	GAS & OIL	42,000.00	5,477.27	1,917.84	36,522.73	13.04
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRA	1,000.00	0.00	0.00	1,000.00	0.00
661-891-810.000	INSURANCE & BONDS	21,500.00	0.00	0.00	21,500.00	0.00
661-891-833.000	EQUIPMENT MAINTENANCE	75,000.00	8,682.12	5,411.66	66,317.88	11.58
661-891-968.000	DEPRECIATION EXPENSE	133,900.00	0.00	0.00	133,900.00	0.00
661-891-999.101	CONTRIBUTION-GF ADMIN	29,000.00	7,247.00	2,417.00	21,753.00	24.99
Total Dept 891-FLEET MAINTENANCE		412,450.00	41,195.92	16,986.31	371,254.08	9.99
Dept 901-CAPITAL OUTLAY						
661-901-979.000	COL-EQUIPMENT	535,000.00	58,000.00	58,000.00	477,000.00	10.84
Total Dept 901-CAPITAL OUTLAY		535,000.00	58,000.00	58,000.00	477,000.00	10.84
TOTAL Expenditures		947,450.00	99,195.92	74,986.31	848,254.08	10.47
Fund 661:						
TOTAL REVENUES		947,450.00	127,622.16	38,102.11	819,827.84	13.47
TOTAL EXPENDITURES		947,450.00	99,195.92	74,986.31	848,254.08	10.47
NET OF REVENUES & EXPENDITURES		0.00	28,426.24	(36,884.20)	(28,426.24)	100.00