

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 01, 2013
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 17, 2013:

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF JUNE 24, 2013:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Ordinance Amendment – Lincoln House PILOT Agreement. Conduct a public hearing to hear citizen comment regarding the proposed amendment to add Section 32-43 to Chapter 32, Taxation, Article III, Service Charge in Lieu of Taxes for Certain Housing Developments, of the Code of the City of Owosso to contractually oblige the City to abide by the PILOT agreement for the proposed Lincoln House senior housing development.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

Project Status Report

CONSENT AGENDA

1. Set Public Hearing-Obsolete Property Rehabilitation Exemption. Set a Public Hearing for July 15, 2013 to receive citizen comments regarding application from Wesener, LLC for an Obsolete Property Rehabilitation Exemption Certificate for their property at 104-108 North Washington Street.

2. Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Ronald Schlaack*	Planning Commission	06-30-2016
David Bandkau*	Planning Commission	06-30-2016
Robert Teich, Jr.*	Shiawassee District Library Board	06-30-2017
Bill Farrell*	City Employees' Retirement System Board of Trustees	06-30-2017
Kent Telesz*	Building Board of Appeals	06-30-2016
Christopher Brummel	Building Board of Appeals - Alternate	06-30-2015
Tim Alderman*	Parks & Recreation Commission	06-30-2015
James Eaton*	Downtown Historic District Commission	06-30-2016
Vincent Gonyou*	Downtown Historic District Commission	06-30-2016
Lance Omer	Downtown Historic District Commission	06-30-2016
Kent Telesz*	Zoning Board of Appeals	06-30-2016
John Horvath*	Zoning Board of Appeals - Alternate	06-30-2016

* Indicates re-appointment

3. Traffic Control Order No. 1287 Amendment. Approve amendment to Traffic Control Order No. 1287 to reflect the request to change the venue for the Friday Night Car Cruise and approve the closure of Washington Street between Comstock Street and Water Street from 6:00 p.m. until 9:00 p.m. on July 12, August 9, September 13, and October 11, 2013.
4. Cruise to the Castle Car Show Permission. Consider waiving the insurance requirement, approving the application of Owosso Main Street for use of downtown streets and parking lots on Sunday, July 28, 2013 from 6:00 am to 4:00 pm for the Cruise to the Castle Car Show, and authorizing Traffic Control Order No. 1296 formalizing the request.
5. Bid Award – Refuse Services. Approve the bid of Waste Management of Michigan, Inc. for refuse service to the City's main facilities for the 2013-14 fiscal year in the amount of \$19,706.36 and further approve payment up to the contract amount.
6. Bid Award – Portable Toilets. Approve the bid of Jay's Septic Tank Service for the supply and service of nine portable toilets for the City's parks for the 2013-14 fiscal year in the amount of \$1,055.00 per month and further approve payment up to the contract amount.
7. Bid Award – Jackson Drive Sidewalk Program. Approve the bid of Mike & Son's Asphalt, Inc. for the placement of sidewalks on vacant lots along Jackson Drive in the amount of \$36,395.00 and further approve payment up to the contract amount upon satisfactory completion.
8. Warrant No. 465. Authorize Warrant No. 465 as follows:

Vendor	Description	Fund	Amount
Michigan Municipal League Worker's Compensation Fund	Workers' Compensation Insurance-1 st Installment FY 2013/2014	General	\$26,698.00
ERES International Inc	Pavement Condition Survey- Payment for Professional Services – Additional work August 31, 2012 – June 1, 2013	Street Improvement Bond Fund	\$ 2,059.55

ITEMS OF BUSINESS

1. School Resource Officer Contract. Consider approving an intergovernmental agreement between the Owosso Public Schools and the City of Owosso for the provision of two School Resource Officers for a five year period ending June 30, 2018.
2. Emergency Ordinance Amendment – Fireworks. Consider emergency amendment of Chapter 19, Offenses, Article VII, Offenses Against Public Safety, Section 19-127, Discharge of fireworks or explosives, of the Code of Ordinances of the City of Owosso, Michigan to reflect the change in State law naming the hours in which fireworks are allowed, to be effective immediately.

COMMUNICATIONS

1. Richard C. Williams, Finance Director. Revenue & Expenditure Report – May 2013
2. Historical Commission Minutes. Meeting of June 10, 2013.
3. Downtown Development Authority/Main Street. Minutes of June 5, 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, July 15, 2013

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate, term expires 06-30-2015 (candidate must possess construction knowledge)

Planning Commission – Term expires 06-30-2016

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.

OWOSSO CITY COUNCIL

JUNE 17, 2013

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

OPENING PRAYER: LT. SHAWN GRAY
SALVATION ARMY

PLEDGE OF ALLEGIANCE: DOUG HASKINS

PRESENT: Mayor Benjamin R. Frederick, Councilpersons Loreen F. Bailey, Thomas B. Cook, Michael J. Erfourth, and Burton D. Fox.

ABSENT: Mayor Pro-Tem Cindy S. Popovitch and Councilperson Christopher T. Eveleth.

APPROVE AGENDA

Motion by Councilperson Fox to approve the agenda with changes to the following items:

PROCLAMATIONS/SPECIAL PRESENTATIONS

- 1. Add a short presentation by Justin Haskins regarding "Busking"

CONSENT AGENDA

- 1. Add the following appointments to Item 1 on the consent agenda:

Name	Board/Commission	Term Expires
Donald Crawford	Building Authority	06-30-2016
James Demis	DDA/Owosso Main Street	06-30-2017
Lance Omer	DDA/Owosso Main Street	06-30-2017

Motion supported by Councilperson Bailey and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 3, 2013

Motion by Councilperson Bailey to approve the Minutes of the Regular Meeting of June 6, 2013.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF JUNE 11, 2013

Motion by Councilperson Fox to approve the Minutes of the Regular Meeting of June 11, 2013 as presented.

Motion supported by Councilperson Cook and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

BUSKING (STREET PERFORMANCE)

Justin Haskins gave a brief presentation and requested council approval on busking, also known as street performance for gratuities. He also handed out a list of businesses in the downtown that supported busking. Mayor Frederick was just made aware of it this evening and wanted to make council aware.

Mayor Frederick stated his support and encouraged Mr. Haskins to get in contact with the Main Street Board. Councilperson Erfourth questioned if there would be any ordinance violation to do this. Councilperson Fox thought it would be a good way to bring more people downtown to support the businesses.

PUBLIC HEARINGS

A public hearing was conducted to receive citizen comment regarding the Obsolete Property Rehabilitation Exemption Certificate #3-11-0016 for the property located at 104-108 North Washington Street. There were not any citizen comments.

Motion by Councilperson Cook to adopt the following resolution:

RESOLUTION NO. 60-2013

**REVOCATION OF OBSOLETE PROPERTY REHABILITATION EXEMPTION
CERTIFICATE # 3-11-0016**

WHEREAS, Obsolete Property Rehabilitation Exemption application was approved by the City Council of the City of Owosso on August 15, 2011 for real property located at 104-108 N. Washington Street, and

WHEREAS, the State Tax Commission considered and approved Certificate # 3-11-0016 on October 31, 2011 for said exemption; and

WHEREAS, due to circumstances that were beyond the control of the holder of the exemption certificate, the rehabilitation of the facility has not occurred within the time authorized by the city council of eighteen (18) months; and

WHEREAS, owner of this facility has discussed and accepts the City of Owosso's position for revocation of the Obsolete Property Rehabilitation Exemption Certificate # 3-11-0016, as stated in a letter to City of Owosso Assessor, dated May 20, 2013; and

FURTHERMORE, in the best interest of all involved, the owner of this facility does not request an extension of that time period for this Obsolete Property Rehabilitation Exemption Certificate;

NOW, THEREFORE, BE IT RESOLVED, that per Act 146 of 2000, 125.2792, section 12, the City of Owosso has determined that due to circumstances beyond the control of the property owner, the rehabilitation was unable to proceed in the manner consistent with the purposes of the act and complete the project within the eighteen (18) month authorized time; and

ALSO, BE IT RESOLVED, that due to the findings mentioned above and by the authority granted to this legislative body, the Obsolete Property Rehabilitation Exemption Certificate # 3-11-0016 is hereby revoked.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Bailey, Erfourth, Fox, Cook and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch, Councilperson Eveleth.

CITIZEN COMMENTS AND QUESTIONS

Carolyn Mitchem, 1204 Orchard Street, asked about a tree she had requested to be removed two meetings prior.

Norm Pugh, 3030 Copas Road, commented that he received a letter about demolishing property he didn't own. He also asked for the resignation of several staff members for various reasons.

Mike Cline, 621 Wright Avenue, commented that he had noticed several signs in the city right of way lately. He said that recently he was removing signs in the city right of way and OPD showed up and he was told he would go to jail if he didn't stop taking the signs. He said he thought citizens had the right to remove offending signs. He also pointed out a number of properties with mowing violations and said he felt if these properties were on the north end of town they wouldn't be this way. Lastly, he said that OPD also told him that they turn their head on certain violations.

Tom Manke, business owner at 118 South Washington Street, requested a clarification for the audience on how the minutes are written. He felt they are not being written exactly as things were said. He felt Justin Horvath's comments from the June 11th meeting were not correctly stated with regard to the fee schedule and that the minutes are being sanitized. He wanted to know if an audience member did not agree with the minutes what they could do.

Ed Urban, 601 Glenwood Avenue, commented on signs in the right of way and he was told that you could take down signs that had expired.

Doug Haskins, 415 Mack Street, Corunna, commented on how nice the street is where his rental property is located. He also encouraged council to attend the Civil Air Patrol Meeting on Tuesday from 6-8:30pm at the SRI.

Mayor Frederick congratulated Councilperson Cook for all his years of involvement with Leadership Shiawassee on the occasion of his "retirement" from the serving as a Leadership facilitator. He also shared how many positive comments he had heard regarding the Curwood Festival.

Councilperson Erfourth requested the address of the house that Norm Pugh was referring to.

Councilperson Fox commented that it upset him to see people nailing signs to the trees and questioned if a person could be ticketed for that.

CITY MANAGER REPORT

None.

CONSENT AGENDA

Motion by Councilperson Cook to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Consider the following Mayoral boards and commissions appointments:

Name	Board/Commission	Term Expires
Ken Cushman	DDA/Owosso Main Street (fill the unexpired term of Mistie Jordan)	06-30-2014
Donald Crawford*	Building Authority	06-30-2016
James Demis*	DDA/Owosso Main Street	06-30-2017
Lance Omer*	DDA/Owosso Main Street	06-30-2017

* indicates reappointment

Bid Award – 2013 Sidewalk Replacement Program. Authorize low bid of West Branch Greenhouse & Flowershop, LLC. in the amount of \$33,105.00 for the 2013 Sidewalk Replacement Program and authorize payment up to the contract amount as follows:

RESOLUTION NO. 61-2013

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE 2013 SIDEWALK REPLACEMENT PROGRAM
WITH WEST BRANCH GREENHOUSE & FLOWERSHOP, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined sections of the sidewalk on various streets in the City have become misaligned, deteriorated, or damaged and that replacement is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for the replacement of these sections of sidewalk as part of the 2013 Sidewalk Replacement Program; a bid was received from West Branch Greenhouse & Flowershop, LLC.; and it is hereby determined that West Branch Greenhouse & Flowershop, LLC. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ West Branch Greenhouse & Flowershop, LLC. for the replacement of sections of damaged or misaligned sidewalk as part of the 2013 Sidewalk Replacement Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and West Branch Greenhouse & Flowershop, LLC., with a \$33,105.00 bid.
- THIRD: The above expenses shall be paid from the Major and Local Street Maintenance Funds.

Bid Award – Class II Backfill Sand. Authorize low bid of Fuoss Gravel Company in the amount of \$4.14 per ton and \$4.34 per ton for Class II Backfill Sand for fiscal years 2013-14 and 2014-15 respectively, and authorize payment in accordance with unit prices up to 2100 tons per year as follows:

RESOLUTION NO. 62-2013

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
CLASS II BACKFILL SAND WITH
FUOSS GRAVEL COMPANY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires backfill sand to fill underground trenches; and

WHEREAS, the City of Owosso sought bids for Class II backfill sand for fiscal years 2013-14 and 2014-15; a bid was received from Fuoss Gravel Company; and it is hereby determined that Fuoss Gravel Company is qualified to provide such product and that it has submitted the lowest responsible and responsive bid for both years.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase Class II Backfill Sand from Fuoss Gravel Company in the amount of \$4.14 per ton for fiscal year 2013-14 and \$4.34 per ton for fiscal year 2014-15, with an estimated quantity of 2100 tons per year.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Fuoss Gravel Company.
- THIRD: The above expenses shall be paid from the Water Fund, and the Major and Local Street Funds.

Bid Award – 22A Gravel. Authorize low bid of Sumbera Excavating, Inc. in the amount of \$7.75 per ton and \$8.00 per ton for 22A gravel for fiscal years 2013-14 and 2014-15 respectively, and authorize payment in accordance with unit prices up to 1800 tons per year as follows:

RESOLUTION NO. 63-2013

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
22A GRAVEL WITH
SUMBERA EXCAVATING, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires 22A Gravel to cap underground trenches; and

WHEREAS, the City of Owosso sought bids for 22A Gravel for fiscal years 2013-14 and 2014-15; a bid was received from Sumbera Excavating, Inc. and it is hereby determined that Sumbera Excavating, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid for the both years.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 22A Gravel from Sumbera Excavating, Inc. in the amount of \$7.75 per ton for the fiscal year 2013-14 and \$8.00 per ton for the fiscal year 2014-15 with an estimated quantity of 1800 tons per year.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Sumbera Excavating, Inc.
- THIRD: The above expenses shall be paid from the Water Fund, and the Major and Local Street Funds.

Bid Award – Legal Printing Services. Authorize low bid of The Argus Press Company in the amount of \$2.50 per column inch for legal notice and minutes synopsis printing services for fiscal years 2013-14 and 2014-15 as follows:

RESOLUTION NO. 64-2013

**AUTHORIZING THE EXECUTION OF A CONTRACT
FOR LEGAL ADVERTISING 2013-2015
WITH THE ARGUS-PRESS COMPANY**

WHEREAS, various laws and ordinances applying to the city of Owosso, Shiawassee County, Michigan, require publication of legal notices such as public hearing notices, meeting notices, and the minutes of meetings in a newspaper of general circulation; and

WHEREAS, the city of Owosso sought bids for the publication of required items; a bid was received from The Argus-Press Company; and it is hereby determined that The Argus-Press Company is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ The Argus-Press Company for legal advertising for fiscal years 2013-14 and 2014-15.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and The Argus-Press Company, with a unit price of \$2.50 per column inch and \$5.00 per affidavit of publication.
- THIRD: Authorization is given for the above expenses to be paid from the General Fund according to unit prices.

Purchase Authorization – Variable Frequency Drives. Authorize the purchase of two variable frequency drives (VFDs) at the Wastewater Treatment Plant from McNaughton-McKay Electric Co. in the amount of \$15,020.68 as follows:

RESOLUTION NO. 65-2013

**AUTHORIZING PURCHASE AND PAYMENT TO
MCNAUGHTON-MCKAY ELECTRIC CO.
FOR TWO EATON CUTLER HAMMER VARIABLE FREQUENCY DRIVES
AT THE WASTEWATER TREATMENT PLANT**

WHEREAS, two variable frequency drives have failed and require replacement at the city of Owosso Wastewater treatment Plant, Shiawassee County, Michigan, and

WHEREAS, the Plant Replacement Fund can readily finance this necessary replacement cost, and

WHEREAS, three competitive quotations were obtained for provision of the drives, and

WHEREAS, McNaughton-Mckay Electric Co. provided the lowest bid in the amount of \$15,020.68.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 2 replacement variable frequency drives from McNaughton-Mckay Electric Co. in the amount of \$15,020.68.
- SECOND: The purchase contract shall be in the form of a city purchase order and the accounts payable department is authorized to submit payment to McNaughton-Mckay Electric Co. in an amount up to \$15,020.68 upon satisfactory City receipt of the drives.
- THIRD: The above expenses shall be paid from the Wastewater Plant Replacement Fund.

Warrant No. 464. Authorize Warrant No. 464 as follows:

Vendor	Description	Fund	Amount
Brown & Stewart, PC	Professional Services May 14, 2013 – June 10, 2013	General	\$9,117.96
Logicalis, Inc	Network engineering support - May 2103	General	\$8,568.00
ERES International Inc	Pavement Condition Survey- Payment for Professional Services October 15, 2012 – June , 2013	Street Improvement Bond Fund	\$18,198.00

*Check Register – May 2013. Affirm check disbursements totaling \$640,255.01 for the month of May 2013.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Fox, Erfourth, Cook, Bailey, and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch and Councilperson Eveleth.

*Due to its length full text of the Check Register is not included in the minutes. A copy of this document can be found on file in the Clerk's Office.

ITEM OF BUSINESS

Motion by Councilperson Cook to set the public hearing for July 1, 2013 to hear citizen comment regarding the proposal to amend the code of ordinances as follow:

RESOLUTION NO. 66-2013

AN ORDINANCE TO AMEND CHAPTER 32 TAXATION OF THE CODE OF ORDINANCES TO PROVIDE FOR A PAYMENT IN LIEU OF TAXES FOR THE LINCOLN HOUSE PROJECT

WHEREAS, the Woda Group, also known as the Lincoln House LDHA Limited Partnership, has proposed a 28 unit low income housing development that is to be targeted toward seniors; and

WHEREAS, the project is located at 120 Michigan Avenue, parcel number 050-700-001-008-00, at the corner of Michigan Avenue and Clinton Streets, partially within the former Lincoln School; and

WHEREAS, the City of Owosso 2012 Master Plan explicitly indicates that this property and structure would be ideally reused as senior housing; and

WHEREAS, the City of Owosso City Council has approved the rezoning of this parcel to PUD and subsequently approved the final site plan for the development; and

WHEREAS, the rents for the housing will be controlled for the purpose of creating affordable low income housing for seniors, thereby reducing property revenues; and

WHEREAS, the reuse of this vacant structure and the housing of senior citizens near the downtown has a recognized public purpose; and

WHEREAS, all zoning and site plan approvals required by ordinance have been approved by the city council; and

WHEREAS, additional provisions are required in the ordinance in order to satisfy state requirements for funding this project.

NOW THEREFORE, THE CITY OF OWOSSO ORDAINS that Chapter 32, Taxation, Article III, Service Charge in Lieu of Taxes for Certain Housing Developments, Sections 43, of the City of Owosso city code be added as follows:

SECTION 1. ADDITION. That a new Section 32-43 which reads as follows, shall be adopted:

Sec. 32-43. Contractual effect. Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5), MSA 16.114(15a)(5)), to the contrary, a contract between the city and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective 20 days after passage.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 8. PUBLIC HEARING. A public hearing is set for Monday, July 1, 2013 at approximately 7:30 p.m. in the City Hall Council Chambers to hear citizen comment regarding the proposed amendment.

Motion supported by Councilperson Bailey.

AYES: Councilpersons Bailey, Erfourth, Cook, Fox and Mayor Frederick

NAYS: None

ABSENT: Mayor Pro-Tem Popovitch, Councilperson Eveleth

CITY BUDGET AMENDMENT

Finance Director Richard C. Williams presented the amended budget to the council.

There was discussion between Council and Mr. Williams. Director Williams detailed the changes and answered council's questions.

Motion by Councilperson Cook to approve the resolution amending the 2012-2013 budget incorporating adjustments made during the fiscal year.

RESOLUTION NO. 67- 2013

**RESOLUTION
AMENDING 2012-13 BUDGET**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter and the Uniform Budgeting and Accounting Act, the City Council adopted on June 4, 2012, a budget for the fiscal year beginning on July 1, 2012; and

WHEREAS, the operating budget for fiscal year 2012-13 was adopted at the fund level, authorizing administrators managerial control of line item and activity level; and

WHEREAS, amendments made throughout the year by management and actions taken by City Council are hereby ratified, presented comprehensively, and incorporated with the original 2012-13 adopted budget for comparison and further presentment in the City's general purpose financial statements for which budget data is required;

NOW THEREFORE, BE IT RESOLVED, that the City Council has received the 2012-13 amended budget document attached hereto and made part hereof reflecting a balanced budget and authorizes the City Clerk to include in the official minutes.

Fund	Amended FY 13
General Fund	\$ 7,076,200
Major St. Fund	\$ 978,325
Local St. Fund	\$ 913,100
CDBG Revolving Fund	\$ 59,425
Housing Fund	\$ 297,700
Historical Commission	\$ 63,800
Debt Service Funds	\$ 619,325
Transportation Fund	\$ 59,175
Fleet Maintenance Fund	\$ 449,425
Brownfield Redevelopment Funds	\$ 58,350
Downtown Development Authority	\$ 18,050
Capital Projects Funds	\$ 500,700

Motion supported by Councilperson Bailey.

AYES: Councilperson Cook, Bailey, Erfourth, Fox and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch, Councilperson Eveleth.

COMMUNICATIONS

Charles P. Rau, Building Official. May 2013 Building Department Report.

Charles P. Rau, Building Official. May 2013 Code Violations Report.

Kevin D. Lenkart, Public Safety Director. May 2013 Police Report.

Kevin D. Lenkart, Public Safety Director. May 2013 Fire Report.

Parks & Recreation Commission. Minutes of May 28, 2013.

Planning Commission. Minutes of May 28, 2013.

CITIZEN COMMENTS AND QUESTIONS

Ed Urban, 601 Glenwood Avenue, questioned the time for the next meeting.

Tom Manke, business owner at 118 South Washington Street, commented that he didn't receive an answer about the minutes. Mayor Frederick pointed out that the minutes are handled through the clerk's office and directed him to contact the clerk's office. Attorney Bill Brown commented that there is not any duty to report on comments by council or the public. Robert's Rule of Order require the type of meeting, time and action taken.

Councilperson Fox commented on the copies received from Shiawassee County 911 were not legible and he felt it was a slap in the face. Mayor Frederick felt that council could receive a cleaner copy from the county.

Councilperson Bailey requested some type of staff report so when a resident comes to a council meeting and request something be done then council could receive an update on the request.

NEXT MEETING

Special Meeting – Monday, June 24, 2013

Regular Meeting – Monday, July 1, 2013

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

Motion by Councilperson Bailey for adjournment at 8:26 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Roxane K. Cramer, Clerk's Assistant

OWOSSO CITY COUNCIL

JUNE 24, 2013

7:30 P.M.

PRESIDING OFFICER: MAYOR BENJAMIN R. FREDERICK

A moment of silence was held in memory of long-time City Attorney Lewis Benson on the occasion of his passing.

PLEDGE OF ALLEGIANCE: AL MARTENIS

PRESENT: Mayor Benjamin R. Frederick, Mayor Pro-Tem Cindy S. Popovitch, Councilpersons Loreen F. Bailey, Michael J. Erfourth, Christopher T. Eveleth and Burton D. Fox.

ABSENT: Councilperson Thomas B. Cook.

A self-guided tour of the City's historic buildings was held just prior to the meeting for all interested parties.

ITEM OF BUSINESS – CITY OF OWOSSO HISTORICAL PROPERTIES

Representing the Historical Commission as its Chairperson, Councilperson Erfourth gave a presentation detailing the City's historic properties, their purpose, and condition. He also detailed some of the things he would like to see accomplished in the coming months including a clarified mission for the properties, expanded marketing and programming, and consideration of the establishment of a director position to oversee the maintenance and operation of the City's historic properties. He said he hoped that the outcome of the discussions would be a better, more clarified, path for the properties and those that are affiliated with them.

Mayor Frederick gave opportunity for citizen comment at that point.

CITIZEN COMMENTS AND QUESTIONS

Lorraine Austin, 906 Chipman Lane, organizer of CultureFest 2013, indicated she was passionate about cultural organizations and that the City had a number of cultural assets that could be leveraged to bring people to Owosso. She said that Owosso had the potential to market itself as a cultural destination with endless possibilities for educational festivities. She encouraged the City to seek the knowledge of the Michigan Museums Association in an effort to learn how other Michigan communities have maximized their historic properties. Lastly, she noted the importance of the proposed director position saying the position was essentially the backbone of the City's cultural body.

There were no further citizen comments.

DISCUSSION

The Gould House was highlighted as an issue of particular importance because of the unusual funding arrangement for the property. Currently, the Historical Commission is responsible for its maintenance and upkeep and must continually raise funds for this purpose, and despite their best efforts the funds raised along with the revenues from rental of the upstairs apartments continually failed to cover the expenses for the property. Commission members had expressed frustration with the arrangement and the responsibility placed on their volunteer membership.

There was discussion regarding appreciation for the current Commission members and their passion for Owosso history, the efforts of City Treasurer Ron Tobey, getting young people emotionally invested in the

City's historic properties, advertising the City's historic properties, keeping the history of the City alive, starting an endowment fund, the direct economic impact cultural events have in the City, and ensuring tonight's discussion doesn't mark the end of the conversation.

Mayor Frederick remarked that he felt the Historical Commission seemed to be at a crossroads similar to that of the DDA a few years ago. A determination would need to be made whether there would be more benefit in paying a director to increase programming or to scale back programming to give volunteers a much needed break.

Mayor Pro-Tem Popovitch expressed her thanks for the presentation. She noted that she did not understand the need for a director when the idea was first presented but felt she had a much greater understanding of the circumstances now. She asked that any proposal for the position be well thought out detailing how the individual would interact with the Commission, Council and City Staff.

There was discussion regarding whether the Council was interested in considering the job description and Commission bylaws that had been drafted to flesh out the responsibilities of the position. It was noted that Council had agreed to make a determination on funding for the position by July 29, so consideration at the July 15th meeting seemed appropriate.

The Council asked that a building inspection be completed on the Gould House to bring it into compliance with the rental policies. The also requested a detailed accounting of the revenues and expenses of the Gould House.

Lastly, the Council requested an informational campaign be conducted to educate the public on the reasons for the director position saying that if it involves tax dollars there needed to be an educational effort.

NEXT MEETING

Monday, July 1, 2013

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – 2 Alternates, terms expire 06-30-2015 (candidates must possess construction knowledge)

ADJOURNMENT

Motion by Councilperson Eveleth for adjournment at 8:51 p.m.

Motion supported by Councilperson Erfourth and concurred in by unanimous vote.

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 20, 2013

TO: OWOSSO CITY COUNCIL

FROM: Adam Zettel, AICP

RE: PILOT Ordinance revision– 120 Michigan Avenue

The owners of the Lincoln School housing requested a change to their Payment In Lieu of Taxes (PILOT) approval by the city. To recap, the Woda Group is proposing to reuse the existing Lincoln School, with an expansion that will double the total area of the structure, for 28 senior housing units. The zoning, site plan, and previous PILOT have been approved by the city council.

Unfortunately, the state has not approved funding for this project yet. One of the issues that caused this project to lose some points in the state review process was a technicality within the PILOT ordinance by the city. Specific language has been offered by the state to correct this deficiency, and I have included this additional provision as an ordinance addition.

The practical implication is that the city will be bound to observe the conditions of the PILOT by virtue of the contractual obligations established by this provision. I do not see this in any way compromising the city's position or intent to provide the PILOT as previously established by ordinance. The city attorney approves this change.

I recommend the city council approve this ordinance amendment. Unfortunately (not unfortunate for me), I plan to be out of state during this hearing, but I do not see any issues with this.

ORDINANCE NO. ____

**AN ORDINANCE TO AMEND
CHAPTER 32 TAXATION OF THE CODE OF ORDINANCES
TO PROVIDE FOR A PAYMENT IN LIEU OF TAXES
FOR THE LINCOLN HOUSE PROJECT**

WHEREAS, the Woda Group, also known as the Lincoln House LDHA Limited Partnership, has proposed a 28 unit low income housing development that is to be targeted toward seniors; and

WHEREAS, the project is located at 120 Michigan Avenue, parcel number 050-700-001-008-00, at the corner of Michigan Avenue and Clinton Streets, partially within the former Lincoln School; and

WHEREAS, the City of Owosso 2012 Master Plan explicitly indicates that this property and structure would be ideally reused as senior housing; and

WHEREAS, the City of Owosso City Council has approved the rezoning of this parcel to PUD and subsequently approved the final site plan for the development; and

WHEREAS, the rents for the housing will be controlled for the purpose of creating affordable low income housing for seniors, thereby reducing property revenues; and

WHEREAS, the reuse of this vacant structure and the housing of senior citizens near the downtown has a recognized public purpose; and

WHEREAS, all zoning and site plan approvals required by ordinance have been approved by the city council; and

WHEREAS, additional provisions are required in the ordinance in order to satisfy state requirements for funding this project.

NOW THEREFORE, THE CITY OF OWOSSO ORDAINS that Chapter 32, Taxation, Article III, Service Charge in Lieu of Taxes for Certain Housing Developments, Sections 43, of the City of Owosso city code be added as follows:

SECTION 1. ADDITION. That a new Sections 32-43 which reads as follows, shall be adopted:

Sec. 32-43. - Contractual effect.

Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5), MSA 16.114(15a)(5)), to the contrary, a contract between the city and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.

SECTION 2. SEVERABILITY. The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance other than the section or provision so declared to be unconstitutional or invalid.

SECTION 3. INCONSISTENT ORDINANCES. All ordinances or parts of ordinances inconsistent with the provisions of this Ordinance are repealed.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective July 21, 2013.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 24, 2013

TO: Mayor Benjamin Frederick, City Council, and Manager Don Crawford

FROM: Larry Cook, Assessor

RE: Obsolete Property Rehabilitation Application

On June 21, 2013, the City of Owosso received an application for tax abatement along with an application for an Obsolete Property Rehabilitation Certificate. Both applications are from Mr. Dave Acton of Wesener, LLC, for the property at 104-108 N. Washington Street. This new application indicates an investment of \$2.13 million with projected full time employment of not less than 12 persons and a wage level of \$26,000 - \$60,000.

The Obsolete Property Rehabilitation Exemption Certificate allows for improvements and restoration of their facility (Old Wesener Building). An OPRA District was established by council on March 1, 2004.

The description of the district that covers the application is:

S 2/3 OF LOT 5 & N 1/3 OF LOT 6 (EX E 22' OF LOT 6) BLK 21 ORIGINAL PLAT

For a rehab facility, the OPRA freezes the taxable value of the building at its current value. The frozen value and the rehab values are taxed at an adjusted tax rate. Land and personal property cannot be abated under this act and the exemption certificate cannot exceed 12 years. If a certificate is approved by the local unit, the State Tax Commission has 60 days to approve or deny the application.

The purpose of this memo is to recommend council set a public hearing for the purpose of hearing comments for or against approval of said OPRA Certificate. If approved, the council will also have to determine the applicable number of years for the abatement as set forth in the City of Owosso Tax Abatement Policy.

If there are any questions, please feel free to contact me at (989) 725-0530.

RESOLUTION NO. ____

**SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR
AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FOR THE PROPERTY LOCATED AT
104-108 NORTH WASHINGTON STREET**

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on June 21, 2013; and

WHEREAS, the City of Owosso approved a request to establish a Obsolete Property Rehabilitation District, on March 1, 2004, described as: S 2/3 OF LOT 5 & N 1/3 OF LOT 6 (EX E 22' OF LOT 6) BLK 21 ORIGINAL PLAT; and

WHEREAS, it must be determined that approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the city of Owosso, as well as local and regional economy;

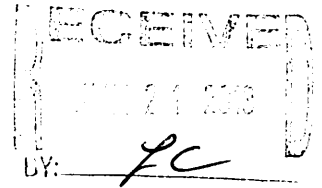
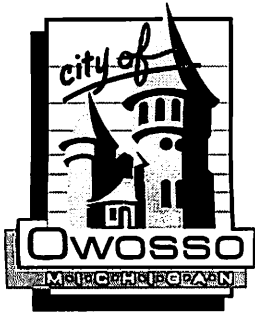
NOW, THEREFORE, BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the Owosso City Council sets public hearing for July 15, 2013 at or about 7:30 p.m. in the council chambers for the purpose of hearing comments for those within the district, and any other resident or taxpayer, of the city of Owosso; and
- SECOND: the city clerk gives the notifications as required by law; and
- THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS ____ DAY OF JULY, 2013.

AYES: __ NAYS: __ ABSTAIN: __ ABSENT: __

ATTESTED:



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

APPLICATION FOR TAX ABATEMENT

Applicant (Official Company Name) WESENER, LLC
 Business Name (If Different) _____
 Address of Proposed Project 104-108 N. WASHINGTON ST. OWOSSO
 Mailing Address (If Different) 4941 CHIPPEWA COURT
OWOSSO, MI 48867

Do you own the property? YES If no, what is your relationship? _____

Type of Abatement Requested (if known) OBsolete PROPERTY REHABILITATION

Total square footage of all current buildings on site 18,000

Description of proposed project including type of current business activity and product to be manufactured (if applicable), size of proposed structure and proposed activity and/or product.

- THIS VACANT AND BLIGHTED STRUCTURE WILL BE REHABILITATED TO ITS 1886 CONDITION AND OCCUPIED BY MIXED USES OF WALK-IN TRADE, LIVE-WORK UNITS AND RENTAL HOUSING.
- THE GROUND FLOOR RETAIL WILL INCLUDE EQUIPMENT BUT UNDER SEPARATE OWNERSHIP.

Give estimated cost of the following components applicable for the proposed project:

Land improvements (excluding land): _____
 Building improvements: Size 18,000 sf \$ 2,130,000
 Machinery & Equipment: _____
 Furniture & Fixtures: _____

Time schedule for start and completion of construction and equipment installation (if applicable):

Building:	Equipment installation (if applicable): <u>N/A</u>
Start Date <u>10-1-13</u>	Start Date _____
Completion Date <u>10-1-14</u>	Completion Date _____

Abatement Application

Page 2

Will project be owned or leased by applicant? OWNED

Will machinery be owned or leased by applicant? N/A

How many employees do you currently employ? Full Time 0 Part Time 0

How many new employees do you estimate after project complete? Full Time 12 (FTE'S)
Part Time _____

When project is complete, how many will be:

Management/Professional 2 Wage level \$ 60,000

Skilled 2 Wage level \$ 45,000

Semi-Skilled 2 Wage level \$ 40,000

Un-Skilled 6 Wage level \$ 26,000

Name of Company Officer (contact person) DAVE ACTON

Title PRESIDENT

Signature David L. Acton Date 6-21-2013

Phone Number 989-413-0469

For City Staff Use Only

Was the applicant given a copy of Tax Abatement Policy? Y N

Is an abatement district in place for this project? Y N

If no, legal description of proposed district. _____

If yes, type of district in place OPRA Year established 3-1-2004

Does the proposed project meet the guidelines for Tax Abatement under the policy? Y N

If no, explain _____

If yes, was notice given to taxing jurisdictions within the proposed project area? Y N

If yes, was notice given to applicant and proper state documents sent? Y N - Received State Application 6/21/13 RL

Name of reviewer Larry D. Cook - Larry D. Cook

Signature Larry D. Cook Date 6/21/13

APPLICATION NARRATIVE

OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE

APPLICANT: WESENER, LLC—104-108 N. WASHINGTON STREET, OWOSSO, MICHIGAN

JUNE 21, 2013

A. General Description of the Obsolete Facility.

The building in the heart of historic downtown Owosso is named the Wesener Building after Hugo Wesener who constructed the structure in 1886. Its original use was for retail and offices in all three stories of this 18,000 square foot structure. The most recent use of the building was in 2007 when the rehabilitated site had apartments in the upper stories, and the ground floor housed walk-in trade. In 2006 a new elevator served the site for the first time. On July 4, 2007 the building was arsoned and the interior and roof were destroyed. The Downtown Development Authority authorized blight removal and reroofing to save the structure for future development. It has been vacant since the fire.

B. General Description of the Proposed Use.

The proposed use is for a mixed use building with ground floor walk-in trade businesses, second floor live-work apartment units (4) with a small common space area for a meeting room, and third floor apartments (3). The owner projects land uses that reflect the new economy where technology, talent, and entrepreneurial spirit will be attracted with site amenities attractive to that segment of the population.

C. General Description of the Nature and Extent of Rehabilitation.

The project is a complete restoration of the Victorian-era building exterior to its 1886 condition. On July 20, 2011, the work was approved by the Owosso Historic District Commission that oversees rehabilitation activity in the newly established State Historic District. The historic facade will replicate the known conditions from the date of construction. Details about windows and brickwork are known and will be restored. The interior will be built around the existing building columns that originally defined three street-front building sections. These spaces afford spacious living conditions, indoor parking in the rear section, and three 1500 square feet store fronts. A new elevator will be installed along with fire suppression system and exit stairways. A pioneering effort for Owosso is the intent to LEED-certify the structure with the use of environmentally certified building materials, energy efficient systems, and potentially, renewable energy features.

D. A Descriptive List of the Fixed Building Equipment that will be Part of the Facility.

- a. Elevator serving three floors
- b. HVAC system with individual controls for the 9 separately occupied spaces.

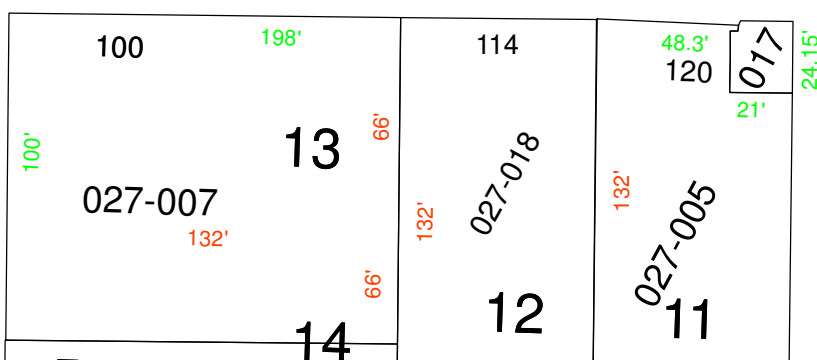
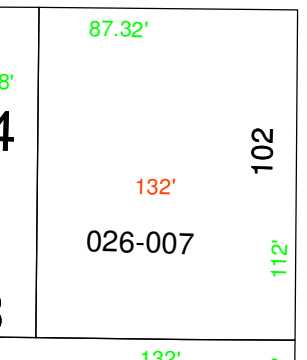
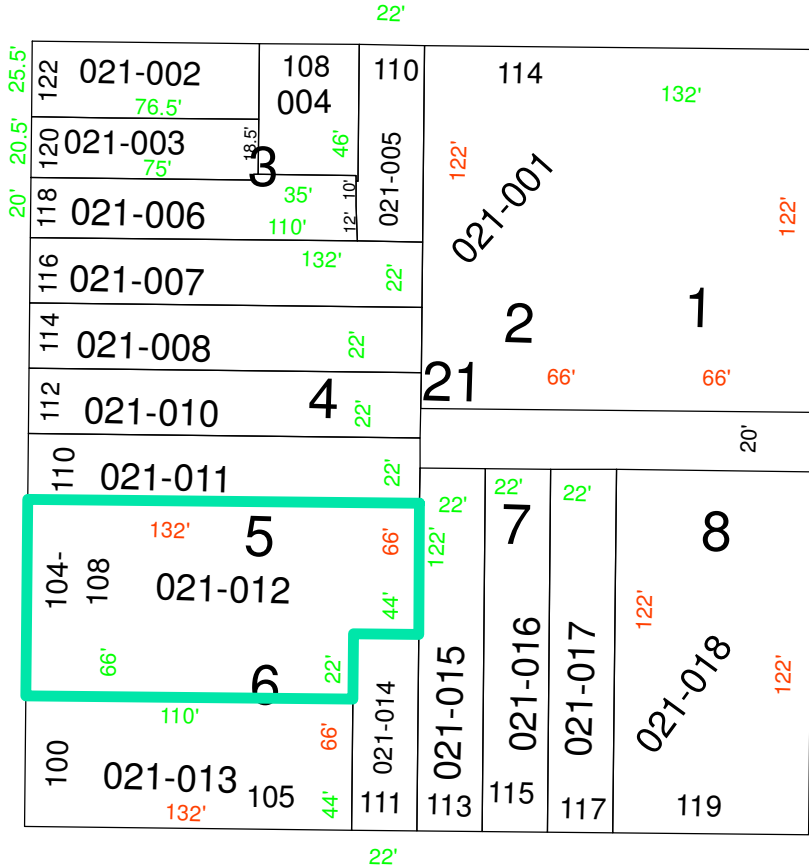
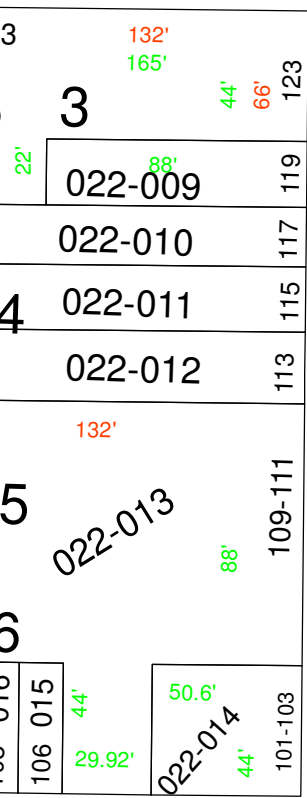
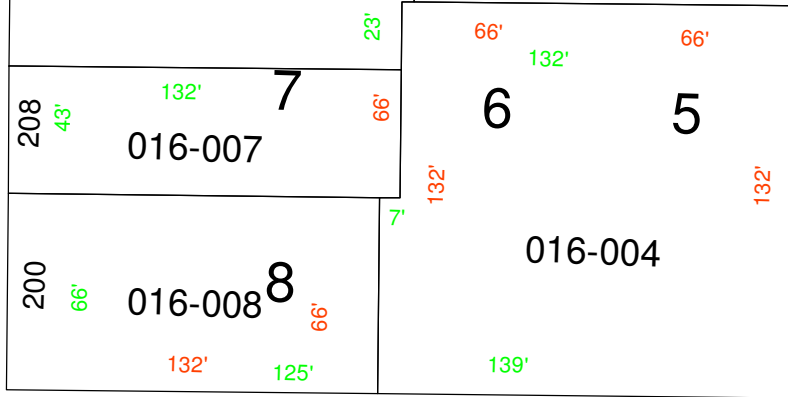
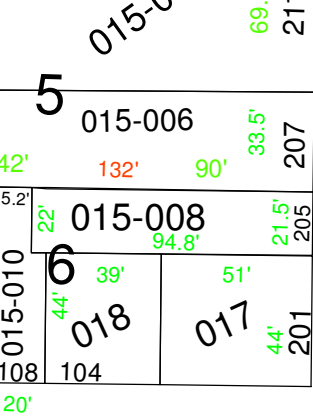
- c. Storage Shelving Room
 - d. Photovoltaic solar panels and/or solar thermal panels on rooftop
 - e. Movable equipment considered personal property is not listed here but includes such items as business computers, office furniture, and display shelving.
- E. Time Schedule. Construction is slated to begin on the façade in October, 2013, and all work will commence before the end of 2013 with a projected completion date of October, 2014.
- F. Economic Advantages Expected from the Exemption.

The project, as mentioned above, is designed around the principles of the New Economy transition that is underway throughout Michigan, but not so present in the Owosso region. The developer has confidence in the concept and is committing over \$2,000,000 in project costs to do this right. The level of historic preservation is unprecedented in Owosso and reflects the first comprehensive project since the State Historic District was established in 2010. There is leadership in environmental stewardship, defined by the highest possible level under Leadership in Environmental and Energy Design (“LEED”) certification. There is a confidence level from this effort that will have positive influence on Owosso’s compact assembly of 115 historic buildings—all with upper stories. For example, two buildings on the same side of the block have started restoration work.

The economic influence is intended to market to New Economy workers who will live and work in the units. Home occupations are endorsed in Owosso’s downtown. These workers will be attracted to the unit amenities and the dynamics of a downtown that has a wealth of entertainment and cultural outlets—all deemed essential to the targeted Millennial Generation. It is estimated that 12 new jobs will be created to operate the ground floor businesses and upper story live-work units. These are new jobs to the area in the service sector.

The owner has publically pledged to make available the construction work to local contractors. Fortunately Owosso is blessed with a number of skilled trade’s workers and businesses.

The building owner, a retired General Motors director of electrical engineering, will operate his foundation, The Transformation Network, in this building. Among community benefit initiatives, the Foundation is very much dedicated to automotive research in vehicle safety, specifically a program that is called “Cars that Can’t Crash.” An ongoing contract with two auto manufacturers will result in implanted computer chips with radio telemetry in vehicles to detect immediate vicinity traffic movement and issue alerts.



99'

99'

N. WASHINGTON ST.

E. EXCHANGE ST.

N. PARK ST.

99'

E. MAIN ST.

99'



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX (989) 723-8854

MEMORANDUM

DATE: April 5, 2013
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1287-Amended

Owosso Main Street and the organizers of the Friday Night Car Cruise have asked that the location of the cruise be changed to take better advantage of downtown businesses such as restaurants. They propose the use of Washington Street between Comstock and Water Streets for the six remaining Friday nights of their season from 6:00 pm. to 9:00pm. July 12, 2013, August 9, 2013 September 13, 2013 and Oct 11, 2013.

The Public Safety Department has amended Traffic Control Order No# 1287 to reflect this request.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1287- Amended	06/25/13	11:07 AM

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Closure of Washington Street between Comstock Street and Water Street from 6:00 PM until 9:00 PM on 7/12/13, 8/9/13, 9/13/13, 10/11/13.

LOCATION OF CONTROL

Washington Street between Comstock Street and Water Street

APPROVED BY COUNCIL _____ 20 _____

REMARKS



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX (989) 723-8854

MEMORANDUM

DATE: 6-25-2013

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1296

Owosso Main Street proposes the use of Washington Street from Comstock to Mason, Ball from Water to Mason, Exchange from Water to Park, the parking lot on Park and Exchange, the Armory Parking Lot, and the parking lot behind Fortune House from 6:00 am. to 4:00pm Sunday July 28, 2013. Also, the use of Water Street from M21 to Mason from 6:00 am to 12:00 pm on July 28, 2013 for the Cruise to the Castle Car Show.

The Public Safety Department has issued Traffic Control Order No# 1296 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Request insurance requirements be waived as this is a city sponsored event.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1296	06/25/2013	4:00 pm

REQUESTED BY

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL

Use of Washington Street from Comstock to Mason, Ball from Water to Mason, Exchange from Water to Park, the parking lot on Park and Exchange, the Armory Parking Lot, and the parking lot behind Fortune House from 6:00 am. to 4:00 pm Sunday July 28, 2013. Also, the use of Water Street from M21 to Mason from 6:00 am to 12:00 pm on July 28, 2013 for the Cruise to the Castle Car Show.

LOCATION OF CONTROL

Washington Street from Comstock to Mason, Ball from Water to Mason, Exchange from Water to Park, the parking lot on Park and Exchange, the Armory Parking Lot, and the parking lot behind Fortune House. Water Street from M21 to Mason

APPROVED BY COUNCIL _____ 20 _____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0550 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso Main Street Date: June 1st, 2013

Primary Contact Person

Name: Bill Young / Heather Rivard

Title: Cruise to the Castle Organizer / Owosso Main Street Manager

Address: _____

Phone: 810-280-2951 / 989-494-3344

Requested Date(s): Sunday, July 28th, 2013 Requested Hours: 6:00 a.m. - 4:00 p.m.

Area Requested (Parking Lot - Parade Route): 6:00 a.m. - 4:00 p.m. : Washington from Comstock to Mason, Ball from Water to Mason, Exchange from Water to Park, Parking Lot on Park and Exchange, Armory Parking Lot , Parking Lot behind Fortune House
6:00 a.m. to 12:00 p.m. : Water from M-21 to Mason

Detailed description of the use for which the request is made: Cruise to the Castle Car Show

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Cc: DDA - Director
WCIA - Chairperson



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: July 1, 2013
TO: City Council
FROM: Mark A. Sedlak, Director of Public Services/Street Administrator
RE: Refuse Service Bid

Bids were opened on Tuesday, May 28, 2013 for the Refuse Service Bid that covers refuse pickup for main city facilities for fiscal years 2013-2014 and 2014-2015. Granger Waste Management Co. of Lansing submitted the lowest 2-year bid as read at \$38,676.88. But with Granger being located outside of the county the City's local preference ordinance must be factored in. In this case, the 3% local preference amount of \$1,160.31 was added to the Granger bid making it \$39,837.19 for the purposes of comparison. This adjustment puts Waste Management of Michigan, Inc. of Lennon as the low bidder at \$39,412.72 (\$19,706.36 each fiscal year).

We recommend Council award the Refuse Bid to Waste Management of Michigan, Inc. with a bid of \$19,706.36 for the 2013-14 fiscal year and approve payment up to the contract amount.

MS/mmj

RESOLUTION NO. _____

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
REFUSE SERVICE WITH
WASTE MANAGEMENT OF MICHIGAN, INC.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main city facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the collection of the dumpsters at the main city facilities for fiscal years 2013-14 and 2014-15; a bid was received from Waste Management of Michigan, Inc.; and it is hereby determined that Waste Management of Michigan, Inc. is qualified to provide such services and that, with local preference being considered, has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Waste Management of Michigan, Inc. of Lennon for the collection and disposal of waste from the main City facilities in the amount of \$19,706.36 for 2013-14 fiscal year.

SEDOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as exhibit A, Contract for Services between the City of Owosso, Michigan and Waste Management of Michigan, Inc.

THIRD: The above expenses shall be paid from the General Fund.

PASSED AND APPROVED THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 1st DAY OF JULY, 2013.

AYES:

NAYS:

ABSTENTIONS:

ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE: 5/28/2013

DEPT.: DPW

SUBJECT: 2-YEAR REFUSE BID

ITEM #	DESCRIPTION	Freq.	Granger					Republic					Waste Mgmt					
			Yr1 Mnthly	Yr2 Mnthly	Yr1 Annual	Yr2 Annual	Total	Yr1 Mnthly	Yr2 Mnthly	Yr1 Annual	Yr2 Annual	Total	Yr1 Mnthly	Yr2 Mnthly	Yr1 Annual	Yr2 Annual	Total	
1	6 YD. W/LID @ PUBLIC SAFETY PICKED UP WEEKLY	52	65.00	65.00	3380.00	3380.00	6760.00	72.07	74.23	3747.64	3859.96	7607.60	70.72	70.72	3677.44	3677.44	7354.88	
2	5 YRD W/LID AT DPW PICKED UP TWICE WEEKLY	52	130.00	130.00	6760.00	6760.00	13520.00	143.00	147.29	7436.00	7659.08	15095.08	141.43	141.43	7354.36	7354.36	14708.72	
3	4 YD W/LID AT WWTP, FILTRATION PLANT PICKED UP ONCE WEEKLY	52	85.00	85.00	4420.00	4420.00	8840.00	47.66	49.09	2478.32	2552.68	5031.00	47.15	47.15	2451.80	2451.80	4903.60	
4	4 YD W/LID AT DPW PICKED UP TWICE WEEKLY	52	85.00	85.00	4420.00	4420.00	8840.00	95.92	98.39	4987.84	5116.28	10104.12	94.28	94.28	4902.56	4902.56	9805.12	
5	4 YD W/LID AT SOCCER FIELDS PICKED UP WEEKLY APRIL, MAY, JUNE	12	10.75	10.75	129.00	129.00	258.00	47.66	49.09	571.92	589.08	1161.00	47.15	47.15	565.80	565.80	1131.60	
6	6 YD W/LID AT OAKWOOD BALL PARK WEEKLY MAY THROUGH AUGUST	16	14.34	14.34	229.44	229.44	458.88	47.66	49.09	762.56	785.44	1548.00	47.15	47.15	754.40	754.40	1508.80	
TOTAL 2-YEAR BID							38676.88					40546.80					39412.72	
Local Advantage							39837.19					41763.20						

DEPT. HEAD: MARK A SEDUK

PURCH. AGENT: [Signature]

STAFF REC.: Waste Management

GENERAL LIABILITY INSURANCE
EXPIRATION DATE: 1-1-2014

WORKERS COMPENSATION INSURANCE
EXPIRATION DATE: 1-1-2014

SOLE PROPRIETORSHIP
EXPIRATION DATE: _____

AWARDED: _____

COUNCIL APPROVED: _____

PO NUMBER: _____



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: July 2, 2013

TO: City Council

FROM: Mark A. Sedlak, Director of Public Services/Street Administrator

RE: 2-Year Portable Toilet Bid

Bids were opened on Tuesday, May 28, 2013 for the 2-Year Portable Toilet Bid. This bid covers supplying and servicing approximately 9 portable toilets for the active City-owned parks for fiscal years 2013-2014 and 2014-2015. Bids were received from Sloan's Septic Service in Chesaning and Jay's Septic Tank Service in Lapeer. Sloan's Septic Service did not comply with bid specifications. Therefore, Jay's Septic Tank Service is considered the lowest responsible and responsive bidder in the amount of \$1055/month for fiscal year 2013-14 and \$1055/month for fiscal year 2014-15.

This bid covers the next 2 fiscal years, though it will be handled one year at a time so as not to encumber a future Council.

We recommend Council award the first year of the 2-Year Portable Toilet Bid to Jay's Septic Tank Service with a bid of \$1055/month for the 2013-14 fiscal year and approve payment up to the contract amount.

MS/mmj

RESOLUTION NO. _____

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE SUPPLY AND SERVICE OF PORTABLE TOILETS
WITH JAY'S SEPTIC TANK SERVICE**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, owns and operates numerous parks and these parks do not have permanent bathroom facilities; and

WHEREAS, the City of Owosso sought bids for the supply and service of portable toilets for fiscal years 2013-14 and 2014-15; a bid was received from Jay's Septic Tank Service; and it is hereby determined that Jay's Septic Tank Service is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Jay's Septic Tank Service for the supply and service of nine portable toilets for the city park system for the fiscal years 2013-2014.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and Jay's Septic Tank Service with a bid of \$1055.00/month for the fiscal year 2013-2014.
- THIRD: The above expenses shall be paid from the General Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN THIS 1st DAY OF JULY, 2013.

AYES:
NAYS:
ABSTENTIONS:
ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/28/2013

DEPT. Public Works

SUBJECT: 2-YEAR PORTA JOHN BID

ITEM #	DESCRIPTION	EST. QTY	UNIT	SLOAN'S SEPTIC CHESANING		JAY'S SEPTIC SERVICE LAPEER		2013/2014 MONTHLY UNIT PRICE	2014/2015 MONTHLY UNIT PRICE
				2013/2014 MONTHLY UNIT PRICE	2014/2015 MONTHLY UNIT PRICE	2013/2014 MONTHLY UNIT PRICE	2014/2015 MONTHLY UNIT PRICE		
1	Regular porta john @ Bennett Field	1	EA	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00		
2	Handicap porta john @ Hopkins Lake	1	EA	\$ 100.00	\$ 100.00	\$ 95.00	\$ 95.00		
3	Regular porta john @ Hopkins Lake	1	EA	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00		
4	Handicap porta john @ Amphitheater	1	EA	\$ 100.00	\$ 100.00	\$ 95.00	\$ 95.00		
5	Handicap porta john @ Harmon Patridge	1	EA	\$ 200.00	\$ 200.00	\$ 295.00	\$ 295.00		
6	Regular porta john @ Harmon Patridge	2	EA	\$ 280.00	\$ 280.00	\$ 280.00	\$ 280.00		
7	Regular porta john @ Bentley Park	1	EA	\$ 70.00	\$ 70.00	\$ 75.00	\$ 75.00		
8	Events as needed (daily rate)-Regular	1	EA	\$ 55.00	\$ 55.00	\$ 65.00	\$ 65.00		
	OTHER SERVICES RENDERED								
	Additional charge for extra cleanings before & after holidays	9	EA	\$135.00	\$135.00	\$ 95.00	\$ 95.00		
	EXCEPTIONS TO BID								
				Renter is responsible for damages Service will be on Tuesdays Charge for extra cleanings before & after holidays.		Charge for extra cleanings before & after holidays.			
				*Monthly total before extra cleaning charges is not correct on submitted bid.		*Monthly total before extra cleaning charges is not correct on submitted bid.			
TOTAL MONTHLY BID WITHOUT EXTRA CLEANING CHARGES				\$ 945.00	\$ 945.00	\$ 1,055.00	\$ 1,055.00		

DEPT. HEAD: MARK A. SEDAK

GENERAL LIABILITY INSURANCE
EXPIRATION DATE: 12-1-13

AWARDED: _____

PURCH. AGENT: [Signature]

WORKERS COMPENSATION INSURANCE
EXPIRATION DATE: 4-26-14

COUNCIL APPROVED: _____

STAFF REC.: Jay's Septic Tank Service

SOLE PROPRIETORSHIP
EXPIRATION DATE: _____

PO NUMBER: _____



301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX 723-8854

MEMORANDUM

DATE: July 2, 2013

TO: City Council

FROM: Mark A. Sedlak, Director of Public Services/Street Administrator

RE: 2013 Jackson Drive Sidewalk Program Award to Mike & Son Asphalt, Inc.

Mike & Son Asphalt, Inc. of Bath, Michigan is the low bidder for the 2013 Jackson Drive Sidewalk Program at \$36,395.00. This program consists of removing the existing topsoil to grade; placing, grading and compacting Class II sand along with forming, placing and furnishing 5" depth sidewalk and ramps on the vacant lots on Jackson Drive in the city of Owosso. This work will be paid from the Local Street Maintenance Fund.

We recommend Council approve the 2013 Jackson Drive Sidewalk Program contract to Mike & Son Asphalt, Inc. in the amount of \$36,395.00 and approve payment up to the contract amount.

MS/mmj

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
THE 2013 JACKSON DRIVE SIDEWALK PROGRAM
WITH MIKE & SON ASPHALT, INC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that placement of new sidewalks on vacant lots in Jackson Drive in the City is advisable, necessary and in the public interest; and

WHEREAS, the city of Owosso sought bids for the placement of these sidewalk as part of the 2013 Jackson Drive Sidewalk Program; a bid was received from Mike & Son Asphalt, Inc.; and it is hereby determined that Mike & Son Asphalt, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Mike & Son Asphalt, Inc. for the placement of sidewalk as part of the 2013 Jackson Drive Sidewalk Program.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Mike & Son Asphalt, Inc. with a \$36,395.00 bid.
- THIRD: The above expenses shall be paid from the Local Street Maintenance Fund.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO,
SHIAWASSEE COUNTY, MICHIGAN THIS 1st DAY OF JULY, 2013.

AYES:
NAYS:
ABSTENTIONS:
ABSENT:

CITY OF OWOSSO

ATTEST:

Benjamin R. Frederick, Mayor

Amy K. Kirkland, City Clerk

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/7/2013

DEPT. Public Works

Page 1 of 2

SUBJECT: 2013 Jackson Dr. Sidewalk Program

ITEM #	DESCRIPTION	EST. QTY	UNIT	Mike & Son Asphalt Bath		Sumbera Excavating Owosso		Seifert Concrete Ashley	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Earth Excavation & 5" Sidewalk Placement	8,700	SFT	\$ 3.50	\$ 30,450.00	\$ 3.15	\$ 27,405.00	\$ 3.60	\$ 31,320.00
2	Earth Excavation & 6" Sidewalk Ramp Placement	350	SFT	\$ 3.50	\$ 1,225.00	\$ 3.35	\$ 1,172.50	\$ 3.60	\$ 1,260.00
3	Lawn Restoration	4500	SFT	\$ 0.60	\$ 2,700.00	\$ 1.15	\$ 5,175.00	\$ 0.80	\$ 3,600.00
4	ADA Detectable Surface Installation	40	LFT	\$ 25.00	\$ 1,000.00	\$ 300.00	\$ 12,000.00	\$ 33.00	\$ 1,320.00
5	ADA Detectable Surface Retrofit	34	LFT	\$ 30.00	\$ 1,020.00	\$ 300.00	\$ 10,200.00	\$ 41.00	\$ 1,394.00
TOTAL BID					\$ 36,395.00		\$ 55,952.50		\$ 38,894.00

On Items 4 & 5, Unit price times estimated quantities do not match what contractor submitted.

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:

DEPT. HEAD: MARK A. SEDUK

GENERAL LIABILITY INSURANCE
EXPIRATION DATE: _____

AWARDED: _____

PURCH. AGENT: [Signature]

WORKERS COMPENSATION INSURANCE
EXPIRATION DATE: _____

COUNCIL APPROVED: _____

STAFF REC.: MIKE & SON ASPHALT

SOLE PROPRIETORSHIP
EXPIRATION DATE: _____

PO NUMBER: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 5/7/2013
 DEPT. Public Works

SUBJECT: 2013 Jackson Dr. Sidewalk Program

ITEM #	DESCRIPTION	EST. QTY	UNIT	Lynch Trucking AuGres		Oak Construction Flushing		Audio Concrete Milford	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Earth Excavation & 5" Sidewalk Placement	8,700	SFT			\$ 4.20	\$ 36,540.00	\$ 6.25	\$ 54,375.00
2	Earth Excavation & 6" Sidewalk Ramp Placement	350	SFT			\$ 4.30	\$ 1,505.00	\$ 7.00	\$ 2,450.00
3	Lawn Restoration	4500	SFT			\$ 0.80	\$ 3,600.00	\$ 1.00	\$ 4,500.00
4	ADA Detectable Surface Installation	40	LFT			\$ 50.00	\$ 2,000.00	\$ 170.00	\$ 6,800.00
5	ADA Detectable Surface Retrofit	34	LFT			\$ 50.00	\$ 1,700.00	\$ 170.00	\$ 5,780.00
				*Contractor submitted wrong bid proposal.					
TOTAL BID						\$ 45,345.00		\$ 73,905.00	

TOTAL BID PRICING ADJUSTED FOR LOCAL PURCHASING PREFERENCE:



WARRANT 465
July 1, 2013

Vendor	Description	Fund	Amount
Michigan Municipal League Worker's Compensation Fund	Workers' Compensation Insurance-1 st Installment FY 2013/2014	General	\$26,698.00
ERES International Inc	Pavement Condition Survey- Payment for Professional Services – Additional work August 31, 2012 – June 1, 2013	Street Improvement Bond Fund	\$ 2,059.55
		Total	\$28,757.55

RESOLUTION NO.

**RESOLUTION OF THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN,
APPROVING INTERGOVERNMENTAL AGREEMENT WITH THE OWOSSO PUBLIC SCHOOL
DISTRICT FOR THE PROVISION OF POLICE OFFICERS TO SERVE AS SCHOOL
RESOURCE OFFICERS**

WHEREAS, Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967, et. seq., provide that public agencies may enter into intergovernmental agreements for the provision of services, or joint or cooperative action, Section 3.1 General Powers, subsection B, of the *City Charter of the City of Owosso* authorizes the City to enter into intergovernmental agreements with various public agencies, including school districts, and Section 11a(4) of the Revised School Code, MCL 380.11a(4) authorizes general powers school districts to enter into agreements and cooperative arrangements with other entities, public or private, as part of performing its functions; and

WHEREAS, this Agreement will enhance the public safety of the City of Owosso and the Owosso Public School District through the provision of police officers to serve as School Resource Officers;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Owosso as follows:

The City Council hereby authorizes and directs the Mayor to execute, on behalf of the City, an intergovernmental agreement between the City and the Owosso Public School District, for the provision of police officers to serve as School Resource Officers.

PASSED AND ADOPTED by the City Council of the City of Owosso this ___ nd day of ____, 2013.

INTERGOVERNMENTAL AGREEMENT

This Agreement is made, entered into and effective this day of____, 2013 (the "Effective Date"), by and between the City of Owosso, a municipal corporation of the State of Michigan ("City"), and the Owosso Public School District ("School District").

RECITALS

Whereas, the City is authorized to enter into this Agreement pursuant to the Michigan Urban Cooperation Act of 1967, Act No. 7 of 1967 and Section 3.1 General Powers, subsection B of the *City Charter of the City of Owosso*; and

Whereas, the School District is authorized to enter into this Agreement pursuant to Section 11a(4) of the Revised School Code, MCL 380.11a(4); and

Whereas, the City and the School District desire to enter into this Agreement for the purpose of establishing the position of School Resource Officer within certain complexes of the School District, for the mutual benefit of the parties and to increase public safety within the schools and the community as a whole. The goal of both parties is to increase public safety within the schools and the community as a whole.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained in this Agreement and other good and valuable consideration, the Parties agree as follows:

TERMS:

1. The foregoing recitals are incorporated in this Agreement by this reference.
2. The City shall act through its Public Safety Department in the performance of this Agreement. In performing the services hereunder, the City shall comply with all applicable federal, state, and local laws, rules, regulations and ordinances, including, but not limited to policies of School District's Board of Education and laws relating to the confidentiality of student information (e.g., FERPA, IDEA). It shall be the duty of the School District to provide all School Resource Officers with copies of current School District policies.
3. Pursuant and subject to the terms of this Agreement, the City shall provide two qualified Owosso Police Officers to serve as School Resource Officers at schools located within the School District. The scope of services and exact school assignments shall be determined by mutual agreement between the City and the School District.
4. The City, in consultation with the Owosso Public Schools, shall determine the selection and placement process of all School Resource Officers. The City shall be solely responsible for selecting the personnel to serve as School Resource Officers. The City shall evaluate the performance of each School Resource Officer at least annually, and the School District shall reasonably cooperate in such evaluation. The comments of the School District as to performance shall be advisory and the City retains the final authority as to personnel decisions.
5. The School District, in consultation with the City, shall establish a system that coordinates and schedules the School Resource Officers' work in such a manner as to accomplish the goals of this Agreement.
6. The City, in consultation with the School District, shall develop a work plan that serves the needs of the School District and the City. That plan shall identify and develop all School Resource Officer job responsibilities, and shall incorporate a schedule whereby the School District and the City can collaborate on all related issues. Both Parties shall approve the work plan and meeting schedule.

7. The City shall supervise the work of the School Resource Officers and provide the transportation and equipment necessary to accomplish all assignments.
8. The School District, in consultation with the City, shall provide assistance in the development and implementation of teaching materials, and shall provide other related functions as may be appropriate to carry out the goals of this Agreement.
9. To the extent possible, the School Resource Officers shall be made available to the School District for the ten (10) month period covering the normal school instructional year. During that period, to the extent possible, the School Resource Officers' work efforts shall be devoted fully to accomplishing the goals set forth in this Agreement.
10. To the extent reasonably possible, mandatory Public Safety department training for the School Resource Officers will be conducted at times that do not conflict with normal school schedules. When training schedules conflict with school schedules, any School Resource Officer may be absent from his/her duties at the School District for the duration of the training. Such absences shall not be deemed a breach of this Agreement on the part of the City, nor shall such absences relieve the School District of any of its obligations under this Agreement.
11. In case of a police emergency, the City may call any School Resource Officer away from his/her duties at the School District for the duration of such emergency. Such emergency use of the School Resource Officers' time shall not be deemed a breach of this Agreement on the part of the City, nor shall it relieve the School District of any of its obligations under this Agreement.
12. For the contract year of FY 2013/14, the School District shall pay the City \$20.25 per hour for each School Resource Officer.

For each subsequent year thereafter, the cost will be adjusted to take into consideration the City's changes to the budgeted salaries and fringe benefits of assigned police personnel. These adjustments will be based on the salaries and fringe benefits of those personnel assigned to the School Resource Officer program as of September 1 of each year and the City shall provide preliminary cost data to the School District prior to August 1 of each year for budget planning purposes. Final costs will be provided to the School District prior to both Parties' annual budget adoptions.

13. The School District shall pay the City on or about the following dates:

December 15
March 15
June 15

Checks will be made payable to:

City of Owosso
Re: School Resource Officer

Send payments to:

City Treasurer
City of Owosso
301 W. Main Street
Owosso, MI 48867

14. At all times during the performance of this Agreement, the police officers who serve as School Resource Officers shall remain employees of the City of Owosso and shall be eligible for all benefits to which part-time employees are entitled at the City. School Resource Officers shall not be entitled to any benefits offered to School District employees.

15. To the extent permitted by law, each party shall indemnify, defend and hold harmless, the other party and its employees, agents and invitees, from all losses, damages, claims, liabilities and expenses (including without limitation reasonable attorney's fees) for damages to property or injury to persons to the extent and magnitude arising from any act, omission or negligence of the indemnifying party or its employees, agents or invitees.
16. This Agreement shall be effective upon approval by the governing bodies of the Parties and execution of the Agreement.
17. The term of this Agreement shall be for a period of five years and commence on the Effective Date and shall expire on June 30, 2018, unless sooner terminated in accordance with the terms of this Agreement or as provided by law.
18. The City and the School District shall review this Agreement annually, and, upon written approval by both Parties, may amend it as appropriate under the circumstances.
19. This Agreement may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party.
20. Property acquired solely for purposes of this Agreement shall be disposed of upon termination or completion as follows:
 - a. Materials, supplies and equipment will be primarily the responsibility of the City, and all materials, supplies, or equipment purchased by the City for the development and implementation of this program shall remain the sole property of the City.
 - b. Any incidental materials, supplies, or equipment purchased or provided by the School District for the development and implementation of this program shall remain the sole property of the School District.
21. The City shall be responsible for any damages or injuries caused by its performance of services under this Agreement. Notwithstanding the foregoing, the City and School District retain all of their respective rights to governmental immunity whether it be created by common law or statute and the Agreement will not be interpreted as waiving any of those rights. The School District shall be responsible for any damages or injuries caused by its performance of duties under this agreement.
22. The Contract Administrator for the City shall be Public Safety Director Kevin Lenkart, or his designee or successor. The Contract Administrator for the District shall be Superintendent Andrea Tuttle, or her designee or successor.
23. Pursuant to the requirements of Section 1230 and 1230a of the Revised School Code, the School District shall perform a criminal history check through the Michigan State Police, as well as a criminal records check through the Federal Bureau of Investigation, with regard to all persons assigned by the City to regularly and continuously work as a School Resource Officer in any of School District's facilities or at program sites where the School District delivers educational programs and services. The City agrees that it shall not assign any of its employees, agents or other individuals to perform any services under this Agreement where such individuals would regularly and continuously work in School District's facilities or program sites (as defined above) if such person has been convicted of any of the following offenses: (a) any "listed offense" as defined under Section 2 of the Sex Offenders Registration Act, MCL 28.722; (b) any offense enumerated in Sections MCL 380.1535a or 380.1539b of the Revised School Code, MCL 380.1535a; 380.1539b (for positions requiring State Board of Education approval or teacher certification); (c) any offense of a substantially similar enactment of the United States or another State; (d) any felony. Provided that with prior written approval of the Superintendent of School District and of its Board of Education an individual regularly and continuously providing services under this Agreement at School District facilities or program sites may be permitted to perform such services when, in the judgment of the Superintendent and Board of Education of School District, such individual's presence will not pose a danger to the safety or

security of School District students or employees; or (e) any offense that would, in the judgment of School District, create a potential risk to the safety and security of students served by School District or employees of School District.

School District reserves the right to refuse City's assignment of any individual, agent or employee of City to render services under this Agreement where the criminal record history of that individual (including any pending criminal charges) indicate, in School District's judgment, unfitness to perform services under this Agreement.

24. This Agreement may be executed in two (2) or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. The signature pages from one (1) or more counterparts may be removed from such counterparts and such signature pages all attached to a single instrument so that the signatures of all parties may be physically attached to a single document.
25. This Agreement contains the entire understanding of the parties as to its subject matter. There are no oral agreements not stated herein. This Agreement may only be amended by a writing signed by both parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of _____.

SCHOOL DISTRICT: Owosso Public School District

CITY: City of Owosso, a Michigan municipal corporation

ORDINANCE NO. ____

AN ORDINANCE TO AMEND SECTION 19-127 OF THE CODE OF ORDINANCES OF THE CITY OF OWOSSO, MICHIGAN REGULATING FIREWORKS

WHEREAS, the state of Michigan has enacted Act 65 of 2013 amending the Michigan Fireworks Safety Act, MCL 28.451 et seq., as amended, which preempted the current provision in the city of Owosso Code of Ordinances;

WHEREAS, the Michigan Fireworks Safety Act, MCL 28.451 et seq., as amended allows local units of government to regulate the ignition, discharge and use of consumer fireworks according to the amended Act;

WHEREAS, because Act 65 of 2013 was approved and signed by the Governor June 19, 2013, and with the July 4th holiday quickly approaching sufficient time did not exist to amend the City's ordinance under normal procedures causing the Council to declare the amendment emergent in nature.

NOW, THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Michigan, that the following amendment to Chapter 19, Offenses, of the Code of the City of Owosso be recommended to regulate the use of fireworks within the city limits:

THE CITY OF OWOSSO ORDAINS:

SECTION 1. ADDITION. That Section 19-127 (b) (3) shall be amended to add additional language so that Section 19-127 (b) (3) shall read as follows:

Sec. 19-127. - Discharge of fireworks or explosives.

(b) Ignition, discharge and use of fireworks.

(3) Consumer fireworks on private property. No person(s) shall ignite, discharge or use consumer fireworks on private property in the city except on the day preceding, the day of, or the day after a national holiday as so defined under (a)(9) of this section and subject to the approval of property owner **and shall be ignited only between the hours of 8:00 a.m. and 1:00 a.m. and prohibited between the hours of 1:00 a.m. and 8:00 a.m.**

SECTION 2. SEVERABILITY. If any section, subdivision, sentence or attachment to this ordinance is for any reason held invalid or to be unconstitutional, such a decision shall not affect the validity of the remaining portion of this ordinance or attachment.

SECTION 3. CONFLICTING ORDINANCES. All existing ordinances inconsistent or in conflict with the provisions of this ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

SECTION 4. EFFECTIVE. This amendment shall become effective immediately upon adoption on July 1, 2013.

SECTION 5. INSPECTION. This ordinance may be purchased or inspected in the city clerks' office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND					
Revenues					
CHRG	CHARGES FOR SERVICES	728,600.00	86,227.59	746,173.22	(17,573.22) 102.41
FED	FEDERAL GRANTS	0.00	15,647.00	53,469.00	(53,469.00) 100.00
FIN	FINES & FORFEITS	59,300.00	5,172.37	56,046.69	3,253.31 94.51
INT	INTEREST & RENTS	20,000.00	(4,271.97)	14,591.52	5,408.48 72.96
LIC	LICENSES & PERMITS	72,775.00	8,603.00	122,034.50	(49,259.50) 167.69
OFS	OTHER FINANCING SOURC	598,025.00	20,652.14	472,300.12	125,724.88 78.98
OTHR	OTHER REVENUE	14,300.00	587.46	269,304.31	(255,004.31) 1,883.25
STATE	STATE SOURCES	1,514,850.00	232,058.00	1,235,124.00	279,726.00 81.53
TAX	TAXES	3,388,450.00	(110,063.26)	3,379,064.94	9,385.06 99.72
TOTAL Revenues		6,396,300.00	254,612.33	6,348,108.30	48,191.70 99.25
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		6,396,300.00	254,612.33	6,348,108.30	48,191.70 99.25

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND					
Revenues					
OFS OTHER FINANCING SOURC	158,050.00	0.00	493.69	157,556.31	0.31
OTHER OTHER REVENUE	0.00	0.00	1,920.03	(1,920.03)	100.00
STATE STATE SOURCES	772,700.00	35,141.98	476,469.19	296,230.81	61.66
TOTAL Revenues	930,750.00	35,141.98	478,882.91	451,867.09	51.45
Fund 202 - MAJOR STREET FUND:					
TOTAL REVENUES	930,750.00	35,141.98	478,882.91	451,867.09	51.45

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND					
Revenues					
OFS OTHER FINANCING SOURC	354,175.00	0.00	0.00	354,175.00	0.00
STATE STATE SOURCES	268,700.00	12,347.19	160,988.69	107,711.31	59.91
TRNFRS TRANSFERS	285,250.00	0.00	102,060.90	183,189.10	35.78
TOTAL Revenues	908,125.00	12,347.19	263,049.59	645,075.41	28.97
Fund 203 - LOCAL STREET FUND:					
TOTAL REVENUES	908,125.00	12,347.19	263,049.59	645,075.41	28.97

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 273 - CDBG REVOLVING LOAN FUND					
Revenues					
INT INTEREST & RENTS	0.00	6.01	3,064.56	(3,064.56)	100.00
OFS OTHER FINANCING SOURC	83,600.00	0.00	0.00	83,600.00	0.00
OTHER OTHER REVENUE	6,400.00	442.58	24,067.73	(17,667.73)	376.06
TOTAL Revenues	90,000.00	448.59	27,132.29	62,867.71	30.15
Fund 273 - CDBG REVOLVING LOAN FUND:					
TOTAL REVENUES	90,000.00	448.59	27,132.29	62,867.71	30.15

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 275 - HOUSING & REDEVELOPMENT					
Revenues					
CHRGs CHARGES FOR SERVICES	30,000.00	0.00	16,070.71	13,929.29	53.57
FED FEDERAL GRANTS	252,000.00	(525.00)	222,835.00	29,165.00	88.43
OTHER OTHER REVENUE	0.00	525.00	525.00	(525.00)	100.00
TRNFRS TRANSFERS	950.00	0.00	0.00	950.00	0.00
TOTAL Revenues	282,950.00	0.00	239,430.71	43,519.29	84.62
Fund 275 - HOUSING & REDEVELOPMENT:					
TOTAL REVENUES	282,950.00	0.00	239,430.71	43,519.29	84.62

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
Revenues					
TAX TAXES	10,475.00	0.00	11,511.28	(1,036.28)	109.89
TOTAL Revenues	10,475.00	0.00	11,511.28	(1,036.28)	109.89
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA:					
TOTAL REVENUES	10,475.00	0.00	11,511.28	(1,036.28)	109.89

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
Revenues					
TAX TAXES	5,325.00	0.00	5,320.66	4.34	99.92
TOTAL Revenues	5,325.00	0.00	5,320.66	4.34	99.92
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT):					
TOTAL REVENUES	5,325.00	0.00	5,320.66	4.34	99.92

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL					
Revenues					
OTHER OTHER REVENUE	12,000.00	0.00	8,156.60	3,843.40	67.97
TAX TAXES	2,125.00	0.00	1,795.92	329.08	84.51
TOTAL Revenues	14,125.00	0.00	9,952.52	4,172.48	70.46
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL:					
TOTAL REVENUES	14,125.00	0.00	9,952.52	4,172.48	70.46

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
Revenues					
TAX TAXES	31,100.00	0.00	31,519.91	(419.91)	101.35
TOTAL Revenues	31,100.00	0.00	31,519.91	(419.91)	101.35
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT:					
TOTAL REVENUES	31,100.00	0.00	31,519.91	(419.91)	101.35

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
INT INTEREST & RENTS	600.00	6.13	42.91	557.09	7.15
OTHER OTHER REVENUE	8,000.00	1,650.00	31,869.88	(23,869.88)	398.37
TAX TAXES	187,800.00	0.00	184,511.63	3,288.37	98.25
TOTAL Revenues	196,400.00	1,656.13	216,424.42	(20,024.42)	110.20
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL REVENUES	196,400.00	1,656.13	216,424.42	(20,024.42)	110.20

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 297 - HISTORICAL FUND					
Revenues					
CHRGs CHARGES FOR SERVICES	2,500.00	59.00	2,181.80	318.20	87.27
INT INTEREST & RENTS	16,525.00	1,393.45	14,878.49	1,646.51	90.04
OTHER OTHER REVENUE	15,200.00	331.00	6,474.19	8,725.81	42.59
TRNFRS TRANSFERS	14,425.00	1,202.00	13,223.00	1,202.00	91.67
TOTAL Revenues	48,650.00	2,985.45	36,757.48	11,892.52	75.55
Fund 297 - HISTORICAL FUND:					
TOTAL REVENUES	48,650.00	2,985.45	36,757.48	11,892.52	75.55

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 325 - DEBT SERVICE-2010 GO BONDS					
Revenues					
TAX TAXES	58,000.00	58,000.00	58,000.00	0.00	100.00
TOTAL Revenues	58,000.00	58,000.00	58,000.00	0.00	100.00
Fund 325 - DEBT SERVICE-2010 GO BONDS:					
TOTAL REVENUES	58,000.00	58,000.00	58,000.00	0.00	100.00

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 327 - 2013 UTGO					
Revenues					
TAX TAXES	0.00	52,400.00	52,400.00	(52,400.00)	100.00
TOTAL Revenues	0.00	52,400.00	52,400.00	(52,400.00)	100.00
Fund 327 - 2013 UTGO :					
TOTAL REVENUES	0.00	52,400.00	52,400.00	(52,400.00)	100.00

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 397 - 2009 LTGO DEBT					
Revenues					
OTHER OTHER REVENUE	71,325.00	100.00	71,415.00	(90.00)	100.13
TOTAL Revenues	71,325.00	100.00	71,415.00	(90.00)	100.13
Fund 397 - 2009 LTGO DEBT:					
TOTAL REVENUES	71,325.00	100.00	71,415.00	(90.00)	100.13

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
Revenues					
INT INTEREST & RENTS	7,600.00	26.10	290.69	7,309.31	3.82
OFS OTHER FINANCING SOURC	1,182,800.00	0.00	0.00	1,182,800.00	0.00
TOTAL Revenues	1,190,400.00	26.10	290.69	1,190,109.31	0.02
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM:					
TOTAL REVENUES	1,190,400.00	26.10	290.69	1,190,109.31	0.02

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH					
Revenues					
INT INTEREST & RENTS	850.00	0.00	849.88	0.12	99.99
OTHER OTHER REVENUE	0.00	0.00	14,164.60	(14,164.60)	100.00
TOTAL Revenues	850.00	0.00	15,014.48	(14,164.48)	1,766.41
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH:					
TOTAL REVENUES	850.00	0.00	15,014.48	(14,164.48)	1,766.41

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 494 - DDA CONSTRUCTION FUND					
Revenues					
INT INTEREST & RENTS	0.00	5.75	73.84	(73.84)	100.00
TOTAL Revenues	0.00	5.75	73.84	(73.84)	100.00
Fund 494 - DDA CONSTRUCTION FUND:					
TOTAL REVENUES	0.00	5.75	73.84	(73.84)	100.00

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 588 - TRANSPORTATION FUND					
Revenues					
TAX TAXES	58,875.00	0.00	61,170.03	(2,295.03)	103.90
TOTAL Revenues	58,875.00	0.00	61,170.03	(2,295.03)	103.90
Fund 588 - TRANSPORTATION FUND:					
TOTAL REVENUES	58,875.00	0.00	61,170.03	(2,295.03)	103.90

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND					
Revenues					
CHRG CHARGES FOR SERVICES	1,584,000.00	678.70	1,056,977.99	527,022.01	66.73
INT INTEREST & RENTS	5,000.00	336.49	5,241.75	(241.75)	104.84
LIC LICENSES & PERMITS	500.00	30.00	380.00	120.00	76.00
OTHER OTHER REVENUE	200.00	0.00	0.00	200.00	0.00
TAX TAXES	30,000.00	9,111.90	30,050.48	(50.48)	100.17
TOTAL Revenues	1,619,700.00	10,157.09	1,092,650.22	527,049.78	67.46
Fund 590 - SEWER FUND:					
TOTAL REVENUES	1,619,700.00	10,157.09	1,092,650.22	527,049.78	67.46

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND					
Revenues					
CHRG CHARGES FOR SERVICES	2,052,400.00	20,670.64	1,702,215.40	350,184.60	82.94
INT INTEREST & RENTS	5,000.00	921.06	1,612.37	3,387.63	32.25
LIC LICENSES & PERMITS	1,000.00	70.00	20,631.00	(19,631.00)	2,063.10
OTHER OTHER REVENUE	21,600.00	830.00	11,723.99	9,876.01	54.28
TAX TAXES	35,000.00	11,582.00	39,005.93	(4,005.93)	111.45
TOTAL Revenues	2,115,000.00	34,073.70	1,775,188.69	339,811.31	83.93
Fund 591 - WATER FUND:					
TOTAL REVENUES	2,115,000.00	34,073.70	1,775,188.69	339,811.31	83.93

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 599 - WASTEWATER FUND					
Revenues					
CHRGs CHARGES FOR SERVICES	1,518,000.00	113,000.00	1,360,095.10	157,904.90	89.60
INT INTEREST & RENTS	8,000.00	(1,408.31)	4,714.81	3,285.19	58.94
OTHER OTHER REVENUE	2,000.00	87.32	6,853.74	(4,853.74)	342.69
TOTAL Revenues	1,528,000.00	111,679.01	1,371,663.65	156,336.35	89.77
Fund 599 - WASTEWATER FUND:					
TOTAL REVENUES	1,528,000.00	111,679.01	1,371,663.65	156,336.35	89.77

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NUM DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND					
Revenues					
INT INTEREST & RENTS	375,000.00	71,701.11	498,950.07	(123,950.07)	133.05
OFS OTHER FINANCING SOURC	600,000.00	0.00	0.00	600,000.00	0.00
TOTAL Revenues	975,000.00	71,701.11	498,950.07	476,049.93	51.17
Fund 661 - FLEET MAINTENANCE FUND:					
TOTAL REVENUES	975,000.00	71,701.11	498,950.07	476,049.93	51.17

PERIOD ENDING 05/31/2013
% Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
<hr/>					
Fund 101 - GENERAL FUND					
Expenditures					
Function: GENERAL SERVICES					
101 CITY COUNCIL	5,100.00	0.00	1,369.54	3,730.46	26.85
171 CITY MANAGER	127,175.00	13,949.33	108,438.97	18,736.03	85.27
201 FINANCE	137,725.00	12,461.67	130,349.45	7,375.55	94.64
209 ASSESSING	105,725.00	10,564.41	93,647.62	12,077.38	88.58
210 CITY ATTORNEY	115,000.00	9,195.56	102,994.20	12,005.80	89.56
215 CLERK	196,325.00	18,498.78	210,430.38	(14,105.38)	107.18
226 PERSONNEL	183,000.00	16,939.77	145,328.74	37,671.26	79.41
253 TREASURY	222,900.00	25,765.55	204,982.15	17,917.85	91.96
258 INFORMATION & TECHNOLOGY	171,000.00	13,554.02	118,286.03	52,713.97	69.17
285 CABLE COMMISSION	4,500.00	0.00	0.00	4,500.00	0.00
299 GENERAL ADMIN	367,875.00	1,998.87	498,147.67	(130,272.67)	135.41
Total - Function GENERAL SERVICES	1,636,325.00	122,927.96	1,613,974.75	22,350.25	98.63
Function: PUBLIC WORKS					
265 BUILDING & GROUNDS	142,950.00	6,587.72	127,268.17	15,681.83	89.03
441 PUBLIC WORKS	542,975.00	66,714.25	688,041.24	(145,066.24)	126.72
528 LEAF AND BRUSH COLLECTION	158,400.00	8,711.97	165,881.47	(7,481.47)	104.72
585 PARKING	30,800.00	867.95	39,534.28	(8,734.28)	128.36
Total - Function PUBLIC WORKS	875,125.00	82,881.89	1,020,725.16	(145,600.16)	116.64
Function: PUBLIC SAFETY					
300 POLICE	1,708,475.00	164,420.52	1,523,445.19	185,029.81	89.17
335 FIRE	1,577,725.00	167,137.36	1,826,667.02	(248,942.02)	115.78
Total - Function PUBLIC SAFETY	3,286,200.00	331,557.88	3,350,112.21	(63,912.21)	101.94
Function: COMMUNITY DEVELOPMENT					
370 BUILDING AND SAFETY	148,650.00	15,440.59	118,763.06	29,886.94	79.89
728 COMMUNITY DEVELOPMENT	182,975.00	12,695.95	107,330.73	75,644.27	58.66
Total - Function COMMUNITY DEVELOPM	331,625.00	28,136.54	226,093.79	105,531.21	68.18
Function: RECREATION					
756 PARKS	191,800.00	36,937.45	187,259.64	4,540.36	97.63
Total - Function RECREATION	191,800.00	36,937.45	187,259.64	4,540.36	97.63
Function: TRANSFERS					
966 TRANSFERS OUT	75,225.00	1,202.00	20,201.00	55,024.00	26.85
Total - Function TRANSFERS	75,225.00	1,202.00	20,201.00	55,024.00	26.85
<hr/>					
TOTAL Expenditures	6,396,300.00	603,643.72	6,418,366.55	(22,066.55)	100.34
<hr/>					
Fund 101 - GENERAL FUND:					
TOTAL EXPENDITURES	6,396,300.00	603,643.72	6,418,366.55	(22,066.55)	100.34

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND					
Expenditures					
Function: PUBLIC WORKS					
451 CONSTRUCTION	173,550.00	2,802.80	144,749.42	28,800.58	83.41
463 STREET MAINTENANCE	144,525.00	5,706.16	64,765.62	79,759.38	44.81
473 BRIDGE MAINTENANCE	700.00	370.37	1,648.80	(948.80)	235.54
474 TRAFFIC SERVICES-MAINTENANCE	27,400.00	364.13	13,487.02	13,912.98	49.22
478 SNOW & ICE CONTROL	96,900.00	0.00	68,678.62	28,221.38	70.88
480 TREE TRIMMING	50,000.00	3,725.91	65,579.42	(15,579.42)	131.16
482 ADMINISTRATION & ENGINEERING	113,725.00	13,101.83	102,867.74	10,857.26	90.45
484 TRUNKLINE SUPERVISOR	4,150.00	0.00	3,048.56	1,101.44	73.46
485 LOCAL STREET TRANSFER	285,250.00	0.00	102,060.90	183,189.10	35.78
486 TRUNKLINE SURFACE MAINTENAN	1,750.00	0.00	678.43	1,071.57	38.77
488 TRUNKLINE SWEEPING & FLUSHIN	2,000.00	0.00	1,427.86	572.14	71.39
490 TRUNKLINE TREE TRIIM & REMOV	325.00	0.00	403.16	(78.16)	124.05
491 TRUNKLINE STORM DRAIN, CURBS	1,500.00	0.00	571.31	928.69	38.09
492 TRUNKLINE ROADSIDE CLEANUP	250.00	0.00	100.20	149.80	40.08
494 TRUNKLINE TRAFFIC SIGNS	800.00	0.00	109.04	690.96	13.63
496 TRUNKLINE TRAFFIC SIGNALS	2,100.00	104.85	1,284.80	815.20	61.18
497 TRUNKLINE SNOW & ICE CONTROL	20,500.00	0.00	21,123.12	(623.12)	103.04
502 TRUNKLINE LEAVE & INS BENEFITS	5,325.00	0.00	5,126.60	198.40	96.27
Total - Function PUBLIC WORKS	930,750.00	26,176.05	597,710.62	333,039.38	64.22
TOTAL Expenditures	930,750.00	26,176.05	597,710.62	333,039.38	64.22
Fund 202 - MAJOR STREET FUND:					
TOTAL EXPENDITURES	930,750.00	26,176.05	597,710.62	333,039.38	64.22

PERIOD ENDING 05/31/2013
% Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND					
Expenditures					
Function: PUBLIC WORKS					
451 CONSTRUCTION	424,250.00	0.00	382,750.98	41,499.02	90.22
463 STREET MAINTENANCE	235,800.00	13,326.73	111,634.13	124,165.87	47.34
474 TRAFFIC SERVICES-MAINTENANCE	8,100.00	784.98	7,499.20	600.80	92.58
478 SNOW & ICE CONTROL	50,800.00	0.00	45,331.82	5,468.18	89.24
480 TREE TRIMMING	108,500.00	12,717.53	119,066.86	(10,566.86)	109.74
482 ADMINISTRATION & ENGINEERING	80,675.00	10,719.63	74,750.08	5,924.92	92.66
Total - Function PUBLIC WORKS	908,125.00	37,548.87	741,033.07	167,091.93	81.60
TOTAL Expenditures	908,125.00	37,548.87	741,033.07	167,091.93	81.60
Fund 203 - LOCAL STREET FUND:					
TOTAL EXPENDITURES	908,125.00	37,548.87	741,033.07	167,091.93	81.60

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 273 - CDBG REVOLVING LOAN FUND					
Expenditures					
Function: GENERAL SERVICES					
200 GEN SERVICES	70,000.00	0.00	659.00	69,341.00	0.94
Total - Function GENERAL SERVICES	70,000.00	0.00	659.00	69,341.00	0.94
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
Total - Function CAPITAL OUTLAY	20,000.00	0.00	0.00	20,000.00	0.00
TOTAL Expenditures	90,000.00	0.00	659.00	89,341.00	0.73
Fund 273 - CDBG REVOLVING LOAN FUND:					
TOTAL EXPENDITURES	90,000.00	0.00	659.00	89,341.00	0.73

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 275 - HOUSING & REDEVELOPMENT					
Expenditures					
Function: OTHER					
690 GENERAL SERVICES	282,950.00	(1,691.17)	272,050.99	10,899.01	96.15
Total - Function OTHER	282,950.00	(1,691.17)	272,050.99	10,899.01	96.15
TOTAL Expenditures	282,950.00	(1,691.17)	272,050.99	10,899.01	96.15
Fund 275 - HOUSING & REDEVELOPMENT:					
TOTAL EXPENDITURES	282,950.00	(1,691.17)	272,050.99	10,899.01	96.15

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
Expenditures					
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	700.00	0.00	0.00	700.00	0.00
Total - Function CAPITAL OUTLAY	700.00	0.00	0.00	700.00	0.00
Function: OTHER					
730 PROFESSIONAL SERVICES	750.00	691.00	691.00	59.00	92.13
Total - Function OTHER	750.00	691.00	691.00	59.00	92.13
Function: DEBT SERVICE					
905 DEBT SERVICE	7,775.00	(691.00)	9,672.86	(1,897.86)	124.41
Total - Function DEBT SERVICE	7,775.00	(691.00)	9,672.86	(1,897.86)	124.41
Function: TAX REIMBURSEMENT					
964 TAX REIMBURSEMENTS	1,250.00	0.00	1,147.42	102.58	91.79
Total - Function TAX REIMBURSEMENT	1,250.00	0.00	1,147.42	102.58	91.79
TOTAL Expenditures	10,475.00	0.00	11,511.28	(1,036.28)	109.89
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA:					
TOTAL EXPENDITURES	10,475.00	0.00	11,511.28	(1,036.28)	109.89

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
Expenditures					
Function: OTHER					
730 PROFESSIONAL SERVICES	975.00	0.00	0.00	975.00	0.00
Total - Function OTHER	975.00	0.00	0.00	975.00	0.00
Function: TAX REIMBURSEMENT					
964 TAX REIMBURSEMENTS	4,350.00	0.00	0.00	4,350.00	0.00
Total - Function TAX REIMBURSEMENT	4,350.00	0.00	0.00	4,350.00	0.00
TOTAL Expenditures	5,325.00	0.00	0.00	5,325.00	0.00
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT):					
TOTAL EXPENDITURES	5,325.00	0.00	0.00	5,325.00	0.00

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL)					
Expenditures					
Function: OTHER					
730 PROFESSIONAL SERVICES	700.00	864.00	864.00	(164.00)	123.43
Total - Function OTHER	700.00	864.00	864.00	(164.00)	123.43
Function: DEBT SERVICE					
905 DEBT SERVICE	2,850.00	0.00	0.00	2,850.00	0.00
Total - Function DEBT SERVICE	2,850.00	0.00	0.00	2,850.00	0.00
Function: TAX REIMBURSEMENT					
964 TAX REIMBURSEMENTS	10,575.00	9,088.52	9,088.52	1,486.48	85.94
Total - Function TAX REIMBURSEMENT	10,575.00	9,088.52	9,088.52	1,486.48	85.94
TOTAL Expenditures	14,125.00	9,952.52	9,952.52	4,172.48	70.46
Fund 291 - OBRA FUND-DIST#11(CAPITOL BWL:					
TOTAL EXPENDITURES	14,125.00	9,952.52	9,952.52	4,172.48	70.46

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)					
Expenditures					
Function: OTHER					
730 PROFESSIONAL SERVICES	1,000.00	0.00	1,000.00	0.00	100.00
Total - Function OTHER	1,000.00	0.00	1,000.00	0.00	100.00
Function: TAX REIMBURSEMENT					
964 TAX REIMBURSEMENTS	30,100.00	0.00	30,519.91	(419.91)	101.40
Total - Function TAX REIMBURSEMENT	30,100.00	0.00	30,519.91	(419.91)	101.40
TOTAL Expenditures	31,100.00	0.00	31,519.91	(419.91)	101.35
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT):					
TOTAL EXPENDITURES	31,100.00	0.00	31,519.91	(419.91)	101.35

PERIOD ENDING 05/31/2013
% Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
Expenditures					
Function: GENERAL SERVICES					
200 GEN SERVICES	65,850.00	0.00	(9,327.85)	75,177.85	(14.17)
695 ORGANIZATION	0.00	2,904.98	47,331.89	(47,331.89)	100.00
696 PROMOTION	20,300.00	0.00	13,483.13	6,816.87	66.42
697 DESIGN	10,550.00	4,184.13	41,879.44	(31,329.44)	396.96
Total - Function GENERAL SERVICES	96,700.00	7,089.11	93,366.61	3,333.39	96.55
Function: TRANSFERS					
966 TRANSFERS OUT	71,325.00	0.00	71,315.00	10.00	99.99
Total - Function TRANSFERS	71,325.00	0.00	71,315.00	10.00	99.99
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	13,350.00	0.00	8,156.60	5,193.40	61.10
Total - Function CAPITAL OUTLAY	13,350.00	0.00	8,156.60	5,193.40	61.10
Function: DEBT SERVICE					
905 DEBT SERVICE	15,025.00	0.00	15,014.48	10.52	99.93
Total - Function DEBT SERVICE	15,025.00	0.00	15,014.48	10.52	99.93
TOTAL Expenditures	196,400.00	7,089.11	187,852.69	8,547.31	95.65
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY:					
TOTAL EXPENDITURES	196,400.00	7,089.11	187,852.69	8,547.31	95.65

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 297 - HISTORICAL FUND					
Expenditures					
Function: OTHER					
797 HISTORICAL COMMISSION	7,200.00	0.00	1,596.20	5,603.80	22.17
798 CASTLE	25,475.00	4,229.55	36,904.74	(11,429.74)	144.87
799 GOULD HOUSE	15,975.00	501.28	7,821.24	8,153.76	48.96
Total - Function OTHER	48,650.00	4,730.83	46,322.18	2,327.82	95.22
TOTAL Expenditures	48,650.00	4,730.83	46,322.18	2,327.82	95.22
Fund 297 - HISTORICAL FUND:					
TOTAL EXPENDITURES	48,650.00	4,730.83	46,322.18	2,327.82	95.22

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 325 - DEBT SERVICE-2010 GO BONDS					
Expenditures					
Function: DEBT SERVICE					
905 DEBT SERVICE	58,000.00	0.00	57,952.50	47.50	99.92
Total - Function DEBT SERVICE	58,000.00	0.00	57,952.50	47.50	99.92
TOTAL Expenditures	58,000.00	0.00	57,952.50	47.50	99.92
Fund 325 - DEBT SERVICE-2010 GO BONDS:					
TOTAL EXPENDITURES	58,000.00	0.00	57,952.50	47.50	99.92

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 397 - 2009 LTGO DEBT					
Expenditures					
Function: DEBT SERVICE					
905 DEBT SERVICE	71,325.00	100.00	71,415.00	(90.00)	100.13
Total - Function DEBT SERVICE	71,325.00	100.00	71,415.00	(90.00)	100.13
TOTAL Expenditures	71,325.00	100.00	71,415.00	(90.00)	100.13
Fund 397 - 2009 LTGO DEBT:					
TOTAL EXPENDITURES	71,325.00	100.00	71,415.00	(90.00)	100.13

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
Expenditures					
Function: TRANSFERS					
966 TRANSFERS OUT	364,150.00	0.00	0.00	364,150.00	0.00
Total - Function TRANSFERS	364,150.00	0.00	0.00	364,150.00	0.00
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	30,000.00	0.00	59,348.47	(29,348.47)	197.83
Total - Function CAPITAL OUTLAY	30,000.00	0.00	59,348.47	(29,348.47)	197.83
TOTAL Expenditures	394,150.00	0.00	59,348.47	334,801.53	15.06
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM:					
TOTAL EXPENDITURES	394,150.00	0.00	59,348.47	334,801.53	15.06

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 494 - DDA CONSTRUCTION FUND					
Expenditures					
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	0.00	0.00	18,344.70	(18,344.70)	100.00
Total - Function CAPITAL OUTLAY	0.00	0.00	18,344.70	(18,344.70)	100.00
TOTAL Expenditures	0.00	0.00	18,344.70	(18,344.70)	100.00
Fund 494 - DDA CONSTRUCTION FUND:					
TOTAL EXPENDITURES	0.00	0.00	18,344.70	(18,344.70)	100.00

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 588 - TRANSPORTATION FUND					
Expenditures					
Function: GENERAL SERVICES					
200 GEN SERVICES	58,875.00	7.40	57,502.17	1,372.83	97.67
Total - Function GENERAL SERVICES	58,875.00	7.40	57,502.17	1,372.83	97.67
TOTAL Expenditures	58,875.00	7.40	57,502.17	1,372.83	97.67
Fund 588 - TRANSPORTATION FUND:					
TOTAL EXPENDITURES	58,875.00	7.40	57,502.17	1,372.83	97.67

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 590 - SEWER FUND					
Expenditures					
Function: GENERAL SERVICES					
200 GEN SERVICES	1,153,100.00	82,353.65	1,026,842.37	126,257.63	89.05
Total - Function GENERAL SERVICES	1,153,100.00	82,353.65	1,026,842.37	126,257.63	89.05
Function: PUBLIC WORKS					
549 SEWER OPERATIONS	335,300.00	15,606.99	129,621.31	205,678.69	38.66
Total - Function PUBLIC WORKS	335,300.00	15,606.99	129,621.31	205,678.69	38.66
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	150,000.00	0.00	0.00	150,000.00	0.00
Total - Function CAPITAL OUTLAY	150,000.00	0.00	0.00	150,000.00	0.00
Function: DEBT SERVICE					
905 DEBT SERVICE	47,000.00	0.00	46,919.66	80.34	99.83
Total - Function DEBT SERVICE	47,000.00	0.00	46,919.66	80.34	99.83
TOTAL Expenditures	1,685,400.00	97,960.64	1,203,383.34	482,016.66	71.40
Fund 590 - SEWER FUND:					
TOTAL EXPENDITURES	1,685,400.00	97,960.64	1,203,383.34	482,016.66	71.40

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND					
Expenditures					
Function: GENERAL SERVICES					
200 GEN SERVICES	324,700.00	19,346.69	271,659.51	53,040.49	83.66
Total - Function GENERAL SERVICES	324,700.00	19,346.69	271,659.51	53,040.49	83.66
Function: PUBLIC WORKS					
552 WATER UNDERGROUND	649,300.00	85,181.17	520,294.85	129,005.15	80.13
553 WATER FILTRATION	995,000.00	76,629.22	625,719.21	369,280.79	62.89
Total - Function PUBLIC WORKS	1,644,300.00	161,810.39	1,146,014.06	498,285.94	69.70
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	400,000.00	18,932.04	121,933.18	278,066.82	30.48
Total - Function CAPITAL OUTLAY	400,000.00	18,932.04	121,933.18	278,066.82	30.48
Function: DEBT SERVICE					
905 DEBT SERVICE	385,600.00	0.00	344,887.19	40,712.81	89.44
Total - Function DEBT SERVICE	385,600.00	0.00	344,887.19	40,712.81	89.44
TOTAL Expenditures	2,754,600.00	200,089.12	1,884,493.94	870,106.06	68.41
Fund 591 - WATER FUND:					
TOTAL EXPENDITURES	2,754,600.00	200,089.12	1,884,493.94	870,106.06	68.41

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 599 - WASTEWATER FUND					
Expenditures					
Function: PUBLIC WORKS					
548 WASTEWATER OPERATIONS	1,516,000.00	131,100.65	1,138,613.47	377,386.53	75.11
Total - Function PUBLIC WORKS	1,516,000.00	131,100.65	1,138,613.47	377,386.53	75.11
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	400,000.00	16,787.65	73,951.55	326,048.45	18.49
Total - Function CAPITAL OUTLAY	400,000.00	16,787.65	73,951.55	326,048.45	18.49
TOTAL Expenditures	1,916,000.00	147,888.30	1,212,565.02	703,434.98	63.29
Fund 599 - WASTEWATER FUND:					
TOTAL EXPENDITURES	1,916,000.00	147,888.30	1,212,565.02	703,434.98	63.29

PERIOD ENDING 05/31/2013
 % Fiscal Year Completed: 91.78

GL NL DESCRIPTION	2012-13 AMENDED BUDGET	ACTIVITY FOR 05/31/2013	END BALANCE 05/31/2013	AVAILABLE BALANCE	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND					
Expenditures					
Function: CAPITAL OUTLAY					
901 CAPITAL OUTLAY	555,000.00	0.00	15,400.00	539,600.00	2.77
Total - Function CAPITAL OUTLAY	555,000.00	0.00	15,400.00	539,600.00	2.77
Function: OTHER					
891 FLEET MAINTENANCE	420,000.00	20,823.73	246,214.71	173,785.29	58.62
Total - Function OTHER	420,000.00	20,823.73	246,214.71	173,785.29	58.62
TOTAL Expenditures	975,000.00	20,823.73	261,614.71	713,385.29	26.83
Fund 661 - FLEET MAINTENANCE FUND:					
TOTAL EXPENDITURES	975,000.00	20,823.73	261,614.71	713,385.29	26.83

Minutes of the **June 10, 2013**, regular meeting
of the **Owosso Historical Commission** held
at the Curwood Castle, 7:00 p.m.

Members Present: City Treasurer Ronald Tobey, Chairman Michael Erfourth, and members Joni Forster, Shaffer Fox, Elaine Greenway, Scott Newman, Lorraine Weckwert and Gary Wilson

Members Absent: Paul Heimnick and Don Schneider

Guests Present: none

The meeting was called to order at 7:04 p.m. by Chairman Erfourth.

Motion to adopt proposed agenda made by Wilson, supported by Newman and approved after the addition to new business for Newman donation, June 24th meeting and Carriage House. Approved

Citizen Comments: none

Motion by Weckwert to accept and place on file the minutes of the May 13, 2013, regular meeting. Supported by Newman and carried.

Weckwert and Greenway gave updates on Home Tour progress. A public meeting was held on May 20th, obtaining volunteers for web and other advertising. A pay pal link will be placed on the advertising brochure. A yard sign advertisement was prepared for display during Curwood Festival. Contracts have been signed. Fourteen houses have been acquired so no extra activities are planned. The tour will take place the third Saturday of September from 10-5. The next public meeting of the committee will be on June 17th, 7 p.m. at the Gould House.

By consensus, members requested the new bench placed near the castle be relocated facing the castle under the tree.

Chairman Erfourth presented the idea of an Historical Artifacts Committee to look for and acquire Curwood memorabilia for the Castle. Wilson and Newman were suggested to work with docent Mitch Speers. It was noted that \$500 was designated in the FY 13-14 budget for acquisitions. Motion by Newman to establish an Historical Artifacts Committee composed of Wilson, Newman & Speers. Support by Weckwert and approved.

Wilson reported on conversation with someone to design and produce light pole banners. Members discussed the limitation of the small size of the park banners.

Forster arrived.

Fox reported Agnew Graphics had proposed to design and produce six banners for the park poles at \$75.00 each for a total of \$450.00. Motion by Newman to allow \$500 for park banners with Fox and Erfourth making final decisions. Supported by Greenway and carried.

Newman has purchased a lobby card from the Curwood movie, *Man from Hell's River*, the first movie with Rin Tin Tin. Members of the commission thanked Newman for this donation.

Newman reported the city council would be conducting a strolling tour to view the Historical properties on June 24th. These buildings include the Paymaster Building, Curwood Castle, Comstock Cabin and the Gould House. A commission member will be assigned to each of these properties from 5:30 to 7:30 p.m. Following this time, council will meet at Curwood Castle at 7:30 to discuss the properties and the Commission.

Erfourth will call DPW to report an additional lock is needed to secure the Carriage House.

The Michigan Humanities Council annually holds events to promote the Great Michigan Read program. The Castle was submitted to be accepted as a fall event venue site.

Newman left.

Utility boxes at the Castle need to be painted to match the building.

Log Cabin Days will be June 30. The Comstock Cabin is on the listing.

Fox left.

Members by consensus agreed that rentals at our buildings should be allowed two years out to accommodate wedding planning.

Meeting adjourned at 8:50 p.m. by consensus.

Respectfully submitted,
Ronald J. Tobey
Secretary/Treasurer

REGULAR MEETING MINUTES
OWOSSO DDA / MAIN STREET
Council Chambers, City Hall
June 5, 2013 – 7:30 am.

MEETING CALLED TO ORDER at 7:36 a.m. by Authority Member Bill Gilbert.

ROLL CALL was taken by Secretary Alaina Kraus.

MEMBERS PRESENT: Authority Members Ben Frederick, Dawn Gonyou, Bill Gilbert and Lance Omer; Secretary Alaina Kraus; Treasurer James Demis

MEMBERS ABSENT: Chairman Dave Acton

OTHERS PRESENT: Heather Rivard, DDA / Owosso Main Street Manager; Jackie Leone, Press; Adam Zettel, DDA Director, Len Sepkoski, Cruise to the Castle

AGENDA:

MOTION BY AUTHORITY MEMBER DEMIS, SUPPORTED BY AUTHORITY MEMBER GONYOU TO APPROVE THE AGENDA FOR JUNE 5, 2013.

YEAS ALL. MOTION CARRIED.

MINUTES:

MOTION BY AUTHORITY MEMBER FREDERICK, SUPPORTED BY AUTHORITY MEMBER GONYOU TO APPROVE THE MINUTES FOR THE MEETING OF MAY 1, 2013.

YEAS ALL. MOTION CARRIED.

PUBLIC / BOARD / STAFF COMMENTS:

Alaina Kraus shared that she received notification in advance of parking closures for Curwood Festival and Cruise to the Castle more than a week in advance this year, which is an improvement over previous years.

COMMITTEE UPDATES

1. Design – Authority Member Bill Gilbert

Flowers are in progress as are the wayfinding signs. Irrigation is being checked as it appears to be having problems in a few beds.

The brochure is in the process of being printed and should be ready for Curwood Festival. Flowerbed signs will not go out until after the Festival.

The meeting with MMS went well and their representative Kelly shared that she was excited by the emphasis on historic preservation. She focused on small changes that would not cost a lot but would make a big impression.

2. Economic Restructuring – Authority Member Lance Omer

The kick-off meeting will be next Wednesday, June 12 at noon. Flyers are being distributed with information on the meeting and upcoming events for the DDA.

3. Organization – Chairman Acton

The membership program is moving along, which will help diversify our revenue stream to be less susceptible to changes in relation to taxes.

We are also nearing the beginning of the collaboration with the IB program bringing up to 100 new young people into the current work plans.

Consideration is being made for hiring additional web support for the website to augment the current volunteers.

4. Promotion – Chairman Acton

Since we already have a core of events the encouragement from MMS is to build up those events further. Because of the spread of time that events fall over the committee is looking to more of a task-based structure instead of trying to have all members at all meetings throughout the year.

ITEMS OF BUSINESS:

1. CHECK REGISTER APPROVAL.

Num	Date	Name	Memo	Account	Paid Amount
1813	05/03/2013	City of Owosso		Owosso Main Street Checking	
1813	03/25/2012		downtown maintenance	296-697-831.000 MAINTENANCE	-120.00
1813	04/25/2013		cell phone costs	296-695-728.000 OPER SUPPLIES	-61.57
			electric repairs	296-697-831.000 MAINTENANCE	<u>-227.50</u>
					-409.07
1814	05/03/2013	Heather Rivard		Owosso Main Street Checking	
1814	05/03/2013		manager wages	296-695-999.101 MANAGER WAGES	- <u>1,384.61</u>
					- 1,384.61
1815	05/20/2013	Shiawassee County Treasurer		Owosso Main Street Checking	
1815	05/01/2013		tax on parcel 050-300-000-024	296-697-831.000 MAINTENANCE	-811.48
			tax on parcel 050-470-028-005	296-697-831.000 MAINTENANCE	-716.90
			tax on parcel 050-470-028-009	296-697-831.000 MAINTENANCE	<u>-295.88</u>
					- 1,824.26

1816	05/20/2013	Heather Rivard	Owosso Main Street Checking		
1816	05/20/2013	manager wages	296-695-999.101 MANAGER WAGES	- <u>1,384.61</u>	- 1,384.61
1817	05/20/2013	Downtown Owosso Farmers Market	Owosso Main Street Checking		
1817	05/20/2013	pass through of 2013 season fees	296-000-671.678- DOFM	- 1,550.00	
		296-000-158.100 CLEARING - WIC	-2.00		
		296-000-158.000 CLEARING - EBT	-6.00		
		296-000-158.200 CLEARING - 2X	<u>-8.00</u>		
			-		
			1,566.00		
1818	05/20/2013	Lorraine Weckwert	Owosso Main Street Checking		
1818	05/20/2013		296-697-818.000- FLOWER BEDS	<u>-887.37</u>	-887.37

MOTION BY AUTHORITY MEMBER KRAUS, SUPPORTED BY AUTHORITY MEMBER OMER TO APPROVE THE CHECK REGISTER FOR MAY 2013 AS PRESENTED. YEAS ALL. MOTION CARRIED.

2. BUDGET REPORT.

The Design Committee is progressing towards a diversification of revenue with their flower basket and walking tour fundraising. The walking tour brochures feature a couple of major sponsors and will be spread out to tourism centers across the state, garden centers within 90 miles and also through Shiawassee county.

3. DOWNTOWN WASTE BINS

Two bids came in for this work. Both bids came in lower than the current service due to changes in the number of bins. Specialty Salvage came in as the lower bid, but there are concerns about potential problems long term in working with them because of liability associated with appropriate waste disposal.

There are concerns about the lack of liners resulting in leakages and odors.

Jim Demis abstained from voting due to a working affiliation with one of the parties involved in the bidding process.

MOTION BY AUTHORITY MEMBER KRAUS, SUPPORTED BY AUTHORITY MEMBER OMER TO APPROVE THE DOWNTOWN WASTE PROPOSAL BID FROM KELLY REFUSE WITH THE ADDITION OF AN AGREEMENT TO RECONSIDER THE LACK OF LINERS IN THE FUTURE IF PERFORMANCE ISSUES ARISE.

YEAS ALL. MOTION CARRIED.

4. CRUISE TO THE CASTLE PERMIT

Concerns have been addressed as arisen for parking during the event

MOTION BY AUTHORITY MEMBER GONYOU, SUPPORTED BY AUTHORITY MEMBER KRAUS TO APPROVE THE CRUISE TO THE CASTLE PERMIT AS PRESENTED.

YEAS ALL. MOTION CARRIED.

5. MANAGER RECRUITMENT UPDATE

The process is continuing. It is unlikely that we will have a person in place and trained by July 1st. With Rivard's contract coming up on June 30th consideration is being made to do a ½ time position training and helping with office functions until new manager training is complete. Because the budget year will be changing in the midst of this there is the possibility of an overage since the dual payment of managers was accounted for in the current budget year.

PUBLIC / BOARD / STAFF COMMENTS:

OMS will be becoming more involved with Historic Preservation in the coming year since it is one of the key focus of the Main Street program.

Discussion was had on the issue of Tom Manke and the Historic Committee. It was agreed that no motion needed to be made, but the board should remain educated on the matter.

Dr. Ken Kushman will be appointed to this board starting in July.

Last month the audit fee was approved and afterwards a discussion was had with them to decrease the amount of the fee by \$1200 moving forward.

MOTION MADE BY AUTHORITY MEMBER FREDERICK, SUPPORTED BY AUTHORITY MEMBER DEMIS TO ADJOURN AT 8:29 AM.

YEAS ALL. MOTION CARRIED.

Alaina Kraus, Secretary