

**OWOSSO CITY COUNCIL**

**NOVEMBER 5, 2012**

**7:30 P.M.**

- PRESIDING OFFICER:** MAYOR BENJAMIN R. FREDERICK
- OPENING PRAYER:** GINA MOSKEL, ST. PAUL CATHOLIC CHURCH
- PLEDGE OF ALLEGIANCE:** WOLF PACK 89
- PRESENT:** Mayor Benjamin R. Frederick, Councilpersons Loreen F. Bailey, Thomas B. Cook, Michael J. Erfourth, Christopher T. Eveleth and Burton D. Fox.
- ABSENT:** Mayor Pro-Tem Cindy S. Popovitch

**APPROVE AGENDA**

Motion by Councilperson Eveleth to approve the agenda as presented, with the removal of #5 Business (CDBG Loan).

Motion supported by Councilperson Fox and concurred in by voice vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 1, 2012**

Motion by Councilperson Cook to approve the Minutes of the Regular Meeting of October 15, 2012 as presented.

Motion supported by Councilperson Erfourth and concurred in by voice vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

Ryan Comrie: Ryan showed a video presentation and answered questions regarding the signs that he installed in Collamer Park. He is seeking the rank of Eagle Scout in relation to the project.

Salvation Army Proclamation: A proclamation was presented by Benjamin Frederick to declare November 10<sup>th</sup>, 2012 as "Kettle Kickoff Day." The proclamation read as follows

**A PROCLAMATION OF APPRECIATION  
FROM THE COUNCIL OF THE CITY OF OWOSSO, MICHIGAN  
TO THE SALVATION ARMY  
DECLARING NOVEMBER 10, 2012 AS "KETTLE KICKOFF DAY"**

- WHEREAS,** the Salvation Army is recognized as the single largest social service provider in Michigan besides the state government; and
- WHEREAS,** the Salvation Army has more than 100 centers of service in Eastern Michigan, including Shiawassee County; and
- WHEREAS,** the funds raised by the Salvation Army have contributed to over 9,100 meals provided, 1,700 people sheltered, 9,200 Christmas gifts given, and nearly 7,000 people served through food pantries, all in Shiawassee County; and
- WHEREAS,** the Salvation Army urges you to support its annual Red Kettle holiday campaign by donating at such locations as Wal-mart, VG's, Kroger, Fifth Third Bank, J.C. Penny, the Owosso Post Office, and the IGA in Perry; and
- WHEREAS,** a gift at one of the Red Kettle locations can contribute to the \$55,000 goal for this season, with \$10 feeding a person for one month, \$25, providing a coat to a child, \$50 assisting with meals, lodging, transportation, and clothing to a family victimized by fire, and \$1,000 providing a month of transitional housing, counseling, and meals for a homeless family.

**NOW THEREFORE, BE IT RESOLVED,** that the City Council of the City of Owosso recognizes and supports the Salvation Army's fundraising and its generous contribution of time, expertise, and financial resources to these goals.

**FURTHERMORE, BE IT RESOLVED,** that the Salvation Army is conferred the Council's and Community's sincerest gratitude and commendation for their decades of exemplary service to the community as November 10, 2012 is declared Owosso's "Kettle Kickoff" day.

*Proclaimed this 5<sup>th</sup> Day of November, 2012 by the Owosso City Council.*

## **PUBLIC HEARINGS**

None.

## **CITIZEN COMMENTS AND QUESTIONS**

Mike Tillotson, 1299 S Shiawassee, spoke in support of the Salvation Army. He said that the Salvation Army was very supportive of his base in the past.

Mr. Sadler, 418 N Hickory Street, stated that the street repairs have inconvenienced him. He has a big lip that needs to be driven over, and his car was broken into because he had to relocate it. He wants to know why the street was not repaired all at once. Mr. Crawford stated that the road should be done within 10 days and that it is being done in phases city-wide to benefit from economies of scale.

Commissioner Elder said he was glad to see the Eagle Scout presentation and the new Salvation Army leadership, especially concerning the Toys-for-Tots. He hopes to be able to continue to return to the city council meetings over the next two years, pending the outcome of the election tomorrow.

Eddie Urban, 601 Glenwood Avenue, said he wished all the politicians good luck in the election. He asked what time the election started. It will run from 8am-8pm.

Mayor Ben Frederick supported the Salvation Army staff and the Eagle Scout candidate.

Councilmember Eveleth thanked the Salvation Army representatives. He wished the candidates in the election good luck. He also congratulated Mike Compeau for his service.

Councilmember Erfourth was looking for an update on the splash pad. Mr. Crawford stated that it was in the DEQ office for review.

Councilmember Fox echoed Mr. Sadler's comments. He wants to make sure the roads get done before the asphalt plant closes.

Councilmember Cook was anxious to hear more about the streets and the leaf pickup program. He also supported those pursuing public office, and he invited the public to Christ Episcopal Church Tuesday evening to celebrate democracy.

## **CITY MANAGER REPORT**

Don Crawford handed out a project status report. He also described the road construction project. He stated that the weather has been problematic, but the curbs and top coat are moving along nicely. He said the asphalt plants will stay open and will not be an issue. The goal is to have the streets completed in ten days.

The leaf collection is half way done. A mailer was sent out that indicated the dates and methods of pickup. There will be one more round after the city is picked up once.

The city is in the middle of the audit phase.

Castle improvements are underway. Landscaping improvements will likely be proposed for next summer. There may be some improvements to the river as well.

Glow Owosso is underway and a tree donation might already be available.

Mayor Frederick asked Mr. Crawford if the state had followed up with additional traffic studies on M-52 to discern if traffic has dropped on M-52 because of the new striping of the road. No such studies were done.

Councilmember Fox said he wanted the state to look at M-21 and Gould Street concerning a left turn lane. He also wanted to know if the amphitheater roof will be fixed this winter. Crawford said that it may not.

Councilmember Erfourth stressed that the six inch drop by Mr. Sadler's drive would be really bad and should be corrected immediately if it is that extreme.

Councilmember Bailey asked how the follow up on the regional park initiative was going. Crawford stated that there is really no interest except for the trail. She also pointed out some fascia material on the library was coming off.

Councilmember Eveleth has been asked about all the trucks on Stewart Street and M-52.

## **CONSENT AGENDA**

Motion by Councilperson Eveleth to approve the Consent Agenda as follows:

Change Order #1 for Street Patch Program. A resolution to approve a contract amendment with One Way Asphalt and Excavating, Inc. to increase the scope of work and payment amount in order to increase quantities necessary to seal against the weather. The increase is in the amount of \$5,148.66 and is for new street segments added after bidding.

**RESOLUTION NO. 128-2012**

**AUTHORIZING A CHANGE ORDER  
TO THE CONTRACT WITH  
ONE WAY ASPHALT PAVING & EXCAVATING, INC.  
FOR THE 2012 STREET PATCH PROJECT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with One Way Asphalt Paving & Excavating, Inc. on October 1, 2012 for the 2012 Street Patch Program Bid; and

WHEREAS, additional materials are required to permanently patch various streets with a hot mixed asphalt to prevent water from getting into the sub base of the street which accelerates the deterioration of the street pavement.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso amend the contract with One Way Asphalt Paving & Excavating, Inc. to add additional work to their contract.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attaches as Exhibit A, Amendment to the Contract for services between the City of Owosso and One Way Asphalt Paving & Excavating, inc. in the total amount by \$5,148.66.
- THIRD: The above expenses shall be paid from the 2012-2013 Major and Local Street Maintenance Fund.

Pay Authorization for One Way Paving and Excavating, Inc. A resolution to pay the contractor of the 2012 Street Patch Project for work completed through October 5, 2012 as amended by Change Order #1. The amount is \$19,364.66.

**RESOLUTION NO. 129-2012**

**AUTHORIZING PAYMENT TO  
ONE WAY ASPHALT PAVING & EXCAVATING, INC.  
FOR WORK COMPLETED ON THE  
2012 STREET PATCH PROJECT  
AS AMENDED BY CHANGE ORDER #1-FINAL**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into a unit price contract with One Way Asphalt Paving & Excavating, Inc. for the 2012 Street Patch Program Bid, and found it necessary and beneficial to extend unit prices to accomplish additional street patches pursuant to Change Order #1-Final; and

WHEREAS, the work is complete and is now eligible for payment; and

WHEREAS, the City project manager recommends Pay Estimate #1-Final in the amount of \$19,364.66 for work completed through October 5, 2012, and said unit quantities and amounts agreed to by One Way Asphalt Paving & Excavating, Inc.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has hereto determined that it is advisable, necessary and in the public interest to pay One Way Asphalt Paving & Excavating, Inc. for work completed on the 2012 Street Patch Project as amended by Change Order #1-Final.
- SECOND: The accounts payable department is authorized to submit payment to One Way Asphalt Paving & Excavating, Inc. the amount of \$19,364.66 as detailed on the attached Payment Estimate #1-Final as authorized by Council on October 1, 2012.
- THIRD: The above expenses shall be paid from the 2012-2013 Major and Local Street Maintenance Fund.

Professional Services Amendment for Bentley Park Improvements. Consider amendment to the professional design and bid service agreement with Rowe Professional Services Company for the

Bentley Park Rehabilitation. The work would include two new alternate bid solutions and a new round of bidding services at cost increase of \$1,803.

**RESOLUTION NO. 130-2012**

**A RESOLUTION TO APPROVAL A CONTRACT AMENDMENT FOR THE BENTLEY PARK REHABILITATION GRANT PROFESSIONAL SERVICES**

WHEREAS, the City of Owosso is the recipient of a Recreation Passport Grant from the DNR; and

WHEREAS, as required by the DNR grant agreement, the city contracted with an engineering company, Rowe Professional Services Company, to perform professional services related to design, specification creation, bidding, and construction observation of the project; and

WHEREAS, an amendment and subsequent re-bidding of the project is necessary due to budgetary reasons, resulting in an increase in the professional services agreement amount; and

WHEREAS, city council approval of the professional service agreement is required because the resulting total amount for work performed is expected to exceed \$5,000.

NOW, THEREFORE, BE IT RESOLVED that the City of Owosso City Council hereby approves the new professional service agreement with Rowe Professional Services Company in the amount of \$6,746, an increase of \$1,803, to be paid out of the Bentley Park Rehabilitation Project account.

Set Date for Master Plan Public Hearing. Set a public hearing on for November 19, 2012 at or soon after 7:30 p.m. in the council chambers to receive citizen comment regarding the draft master plan in accordance with state statute.

**RESOLUTION NO. 131-2012**

**A RESOLUTION TO SET A PUBLIC HEARING TO HEAR ALL PERSONS INTERESTED IN COMMENTING ON THE PROPOSED MASTER PLAN**

WHEREAS, the City of Owosso Planning Commission has been engaged in the drafting of the city's first master plan since late 2010; and

WHEREAS, the planning commission has finished such a draft and has submitted the document to the city council for review and distribution in accordance to the Planning Enabling Act (PEA); and

WHEREAS, the city council approved the distribution the plan in accordance with the PEA for a review period of no less than 63 days; and

WHEREAS, a subsequent public hearing was held by the planning commission to deliberate on any and all comments related to the plan; and

WHEREAS, the Owosso Planning Commission found that the plan, with the inclusion of changes resulting from public comments, is reflective of the community and satisfies the legal and best-practice needs of prudent planning; and

WHEREAS, a public hearing has been requested by the city council before adoption of any master plan can occur.

BE IT RESOLVED THAT City of Owosso City Council, County of Shiawassee, State of Michigan, hereby sets a public hearing for November 19, 2012 in the city council chambers within city hall, 301 West Main Street, Owosso, MI 48867 to hear all persons interested in the proposed master plan of the City of Owosso.

BE IT FURTHER RESOLVED THAT the same council hereby directs staff to supply a public notice concerning the master plan public hearing to a newspaper of general circulation within the city.

Ordinance Amendment First Reading and Set Public Hearing – Westtown B-3. Conduct First Reading and set a public hearing for November 19, 2012 to receive citizen comment regarding proposed ordinance amendment to amend Chapter 38, Zoning, Section 38-27 of the Code of Ordinances of the City of Owosso, Michigan to zone specific properties along Main Street in an area commonly referred to as Westtown to B-3 Central Business District

**RESOLUTION NO. 132-2012**

**A RESOLUTION TO SET PUBLIC HEARING TO HEAR ALL PERSONS INTERESTED IN THE REZONING PETITION FOR WESTTOWN**

Whereas, the City of Owosso submitted a petition to rezone real property, as identified in the attached map, from B-4 General Business District to B-3 Central Business District; and

Whereas, the planning commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request;

Whereas, the city staff and planning commission recommend, without reservations or conditions, the rezoning of the Westtown parcels and Main Street, as mapped, to B-3;

WHEREAS, a public hearing by the city council is required before any such ordinance amendment can be approved.

BE IT RESOLVED THAT City of Owosso City Council, County of Shiawassee, State of Michigan, hereby sets a public hearing for November 19, 2012 in the city council chambers within city hall, 301 West Main Street, Owosso, MI 48867 to hear all persons interested in the proposed amendment to the official zoning map of the City of Owosso.

BE IT FURTHER RESOLVED THAT the same council hereby directs staff to supply a public notice concerning the rezoning to a newspaper of general circulation within the city.

Award Tree Bid. A resolution to accept the lowest qualified bid by Carlton Tree Service of Owosso, Michigan in the estimated amount of \$69,575 for the removal of approximately 200 trees (excluding the stumps) on city rights-of-way and properties as specified in the bid documents.

#### **RESOLUTION NO. 133-2012**

#### **AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE 2012 TREE AND STUMP REMOVAL PROJECT WITH CARLTON TREE SERVICE, OWOSSO, MICHIGAN**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the removal of approximately 200 dead and/or diseased city trees and stumps is necessary and in the best interest of the public; and

WHEREAS, the city of Owosso sought bids for the removal of these trees and stumps; a low bid was received from Carlton Tree Service for the tree removal portion of the project; and it is hereby determined that Carlton Tree Service is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Carlton Tree Service for the removal of dead and/or diseased city trees as part of the 2012 Tree and Stump Removal Project.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Carlton Tree Service with an estimated total cost of \$69,575.00, with final costs to be determined based upon the following units costs:
- |                                |          |
|--------------------------------|----------|
| Removal of 8" & smaller trees: | \$100.00 |
| Removal of 18" to 24" trees:   | \$375.00 |
| Removal of 24" & larger trees: | \$500.00 |
- THIRD: The accounts payable department is authorized to submit payment to Carlton Tree Service for services rendered upon satisfactory completion of the work in accordance with their proposal dated October 16, 2012 and subsequent service required and/or cost-effective work as approved by the City Director of Public Services for this project as authorized by Council this 5<sup>th</sup> day of November, 2012.
- FOURTH: The above expenses shall be paid from the Major and Local Street Tree Trimming Fund.

Award Stump Bid. A resolution to accept the lowest qualified bid by Wonsey Tree Service of Alma, Michigan in the estimated amount of \$17,700 for the removal of approximately 200 tree stumps on city rights-of-way and properties as specified in the bid documents.

#### **RESOLUTION NO. 134-2012**

#### **AUTHORIZING THE EXECUTION OF A CONTRACT FOR THE 2012 TREE AND STUMP REMOVAL PROJECT WITH WONSEY TREE SERVICE, ALMA, MICHIGAN**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the removal of approximately 200 city trees and stumps is necessary and in the best interest of the public; and

WHEREAS, the city of Owosso sought bids for the removal of these city trees and stumps; a low bid was received from Wonsey Tree Service for the stump removal portion of the project; and it is hereby determined that Wonsey Tree Service is qualified to provide such services and that it has submitted the lowest responsible and responsive bid;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Wonsey Tree Service for the removal of city tree stumps as part of the 2012 Tree and Stump Removal Project.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and WonseyTree Service with estimated cost of \$17,700.00, with final costs to be determined based upon the following units costs:

Removal of 8" & smaller tree stumps:	\$75.00
Removal of 18" to 24" tree stumps:	\$85.00
Removal of 24" & larger tree stumps:	\$100.00

THIRD: The accounts payable department is authorized to submit payment to Wonsey Tree Service services rendered upon satisfactory completion of the work in accordance with their proposal dated October 16, 2012 and subsequent service required and/or cost-effective work as approved by the City Director of Public Services for this project as authorized by Council this 5<sup>th</sup> day of November, 2012.

FOURTH: The above expenses shall be paid from the Major and Local Street Tree Trimming Fund.

Warrant No. 451. Authorize Warrant No. 451 as follows:

Vendor	Description	Fund	Amount
Reeves Wheel Alignment Inc	Vehicle maintenance/repairs - October 2012	General/Fleet Maintenance	\$ 6,822.94
Key Government Finance Inc	Annual phone system payment -1 <sup>st</sup> installment	General	\$26,256.84
Michigan Municipal Risk Management Authority	Building and Property Insurance-2nd Installment - July 1, 2012 – June 30, 2013	General	\$62,506.00
ERES International Inc	Pavement Condition Survey-Payment for Professional Services October 5, 2012 – October 15, 2012	Street Improvement Bond Fund	\$ 6,750.00
<b>Total</b>			<b>\$102,335.78</b>

\*September Check Register. Affirmation of check disbursements totaling \$2,335,425.22 for the month of September.

Motion supported by Councilperson Erfourth.

Roll Call Vote.

AYES: Councilpersons Fox, Eveleth, Councilpersons Bailey, Cook, Erfourth, and Mayor Frederick.

NAYS: None.

\*Full text of the Check Register is on file in the Clerk's Office.

**ITEMS OF BUSINESS**

**PARKING TICKET GRACE PERIOD**

Mr. Crawford described the program and said it is offers a lot of carrots and sticks for the payment of these tickets. There are over \$50,000 in overdue fines. Those not paid will not be able

to renew their driver's license due to a new state law. A grace period is recommended to recoup costs without creating a hardship for those with outstanding tickets that are willing to pay them.

Motion by Councilmember Fox to authorize a 90 day grace period to pay parking tickets and waive the late fee during the grace period as follows:

**RESOLUTION NO. 135-2012**

**RESOLUTION AUTHORIZING A 90 DAY GRACE PERIOD TO PAY PARKING TICKETS AND WAIVE THE LATE FEE DURING THE GRACE PERIOD**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has police department requiring parking enforcement, and

WHEREAS, the City of Owosso has a violation bureau at the police department that allows the payment of parking fines.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso shall grant a 90 grace period beginning November 6, 2012 and ending February 3, 2013 to allow parking tickets to be paid and waving any late fee's.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Bailey, Erfourth, Cook, Fox, Eveleth and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch.

**ELECTRONIC PAYMENT PROCESSOR AGREEMENT**

The current company was charging a lot of new fees for the same service. The new company had a fairer fee schedule, as well as card readers and other benefits.

Motion by Councilmember Erfourth to authorize an agreement with Point and Pay, LLC, A subsidiary of North American Bancard to provide electronic payment services as follows:

**RESOLUTION NO. 136-2012**

**AUTHORIZING AN AGREEMENT WITH POINT AND PAY, LLC, A SUBSIDIARY OF NORTH AMERICAN BANCARD TO PROVIDE ELECTRONIC PAYMENTS SERVICES**

WHEREAS, the City Council authorized an agreement with Official Payments Corporation, on November 16, 2009 to provide electronic payment services; and

WHEREAS, the agreement with Official Payments Corporation provides that either party can terminate the agreement for convenience with sixty day notice; and

WHEREAS, staff has advised the Council that terminating the agreement with Official Payments Corporation and entering into an agreement with Point and Pay, LLC is in the best interests of the City.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The Mayor and City Clerk are authorized to sign the agreement with the Point and Pay LLC, attached hereto and made part hereof.

SECOND: The City Clerk is hereby authorized to give the requisite sixty day notice of termination in writing to Official Payments Corporation.

THIRD: The convenience fees for electronic payments by credit card, debit card, or electronic check, as detailed in the attached, are hereby authorized for Point and Pay, LLC to charge city customers for the service.

Motion supported by Councilperson Eveleth.

Roll Call Vote.

AYES: Councilpersons Cook, Fox, Eveleth, Bailey, Erfourth and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch.

**NATURAL GAS SUPPLY PURCHASE AGREEMENT**

Natural gas was deregulated in 2007, allowing for more suppliers within the same distribution system. Consumers Energy has the second highest rate in the state. Volunteer Energy allows for a contract that can be released at any time. The arrangement was recommend by Crawford as a cost savings measure.

Motion by councilmember Eveleth to authorize a commercial natural gas supply agreement with Volunteer Energy Services, Inc was made as follows:

**RESOLUTION NO. 137-2012**

**AUTHORIZING A COMMERCIAL NATURAL GAS SUPPLY AGREEMENT WITH VOLUNTEER ENERGY SERVICES, INC.**

WHEREAS, the city of Owosso, Michigan "City" is a municipal corporation organized under the provisions of the Home Rule City Act, Public Act 279 of 1909, as amended, and is governed by the provisions of the Owosso City Charter adopted April 6, 1964, as amended "Charter"; and

WHEREAS, Charter Section14.1 (a) provides that the power to make and to authorize the making of contracts on behalf of the city is vested in the city council and shall be exercised according to the provisions of law;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: The city of Owosso has hereto determined that obtaining natural gas from a supplier that will reduce the cost from that currently being paid is advisable, necessary and in the public interest.
- SECOND: The city council approves a Commercial Natural Gas Supply Agreement with Volunteer Energy Services, Inc., attached as Exhibit A.
- THIRD: That the mayor and the city clerk are hereby instructed and authorized to sign the document attached as Exhibit A, on behalf of the city of Owosso and that the city manager is authorized to add and delete accounts as may from time to time be necessary.

Motion supported by Councilperson Bailey.

Roll Call Vote.

AYES: Councilpersons Fox, Bailey, Eveleth, Erfourth, Cook and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch.

**FIREFIGHTER MEMORIAL LOCATION DESIGNATION**

Crawford stated that Fox was attempting to move ahead with fundraising for the fire memorial at 300 S. Washington Street. He said that setting this land aside could greatly spur such a movement by dedicating a physical presence for such an endeavor. Councilmember Fox said that he has been waiting on fundraising because of all the other efforts that were going on. Councilmember Cook felt this was a good move. He inquired about the ability to have the site undergo site plan review before anything is approved. There will be a site plan before construction can begin

Motion by councilmember Cook to authorize establishing a site near the intersection of Water and Washington Streets for a firefighter memorial was made as follows:

**RESOLUTION NO. 138-2012**

**AUTHORIZING ESTABLISHING SITE NEAR THE INTERSECTION OF WATER AND WASHINGTON STREETS FOR A FIREFIGHTER MEMORIAL**



WHEREAS, the city of Owosso, Michigan has decided to recognize firefighters through the restoration and display of a historic fire truck; and

WHEREAS, the historic fire truck is in the process of being restored and prepared for display; and

WHEREAS, in order to obtain funding for the display a general location needs to be finalized;

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has hereto determined that a site on the west side of the Water and Washington Streets intersection near the Shiawassee River bridge is a suitable location for a firefighter memorial subject to site plan review by the planning commission prior to construction.

SECOND: The city council sets aside a tract of land measuring approximately 30 feet by 50 feet adjacent to the sidewalk for the construction of a display.

THIRD: The city council approves the erection of a temporary sign at this location to inform those passing by of the project and how to contribute.

Motion supported by Councilperson Eveleth.

Roll Call Vote.

AYES: Councilpersons Erfourth, Eveleth, Fox, Bailey, Cook and Mayor Frederick.

NAYS: None.

ABSENT: Mayor Pro-Tem Popovitch.

### **COMMUNICATIONS**

Planning Commission. Minutes of October 22, 2012.

Parks & Recreation Commission. Minutes of October 22, 2012.

Historical Commission. Minutes of October 9, 2012.

Downtown Historic District Commission. Minutes of October 17, 2012.

Cash and Investment Report. First Quarter of Fiscal Year 2013.

No comments.

### **CITIZEN COMMENTS AND QUESTIONS**

Mike Tillotson 1299 S. Shiawassee St., said that the Veterans Administration is still taking care of vets these days. He feels the glow parade should be called the Christmas Parade.

Mayor Frederick said that the public schools honors to the veterans are coming up this Friday and should be attended. They will be held at all three elementary schools.

Councilmember Erfourth thanked Commissioner Elder for his service.

### **NEXT MEETING**

Monday, November 19, 2012

### **BOARDS AND COMMISSIONS OPENINGS**

Zoning Board of Appeals – Alternate, term expiring June 30, 2013

Shiawassee District Library Board, term expiring June 30, 2016

### **ADJOURNMENT**

Motion by Councilperson Eveleth, support by Erfourth for adjournment at 8:54 p.m.

Motion supported by Councilperson Fox and concurred in by unanimous vote.

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Benjamin R. Frederick, Mayor

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Adam H. Zettel, Assistant City Manager