

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 5, 2012
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 15, 2012:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Ryan Comrie: Eagle Scout Project Recognition and Presentation
2. Salvation Army Proclamation

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CITY MANAGER REPORT

Project Status Report

CONSENT AGENDA

1. Change Order #1 for Street Patch Program. A resolution to approve a contract amendment with One Way Asphalt and Excavating, Inc. to increase the scope of work and payment amount in order to increase quantities necessary to seal against the weather. The increase is in the amount of \$5,148.66 and is for new street segments added after bidding.

2. Pay Authorization for One Way Paving and Excavating, Inc. A resolution to pay the contractor of the 2012 Street Patch Project for work completed through October 5, 2012 as amended by Change Order #1. The amount is \$19,364.66.
3. Professional Services Amendment for Bentley Park Improvements. Consider amendment to the professional design and bid service agreement with Rowe Professional Services Company for the Bentley Park Rehabilitation. The work would include two new alternate bid solutions and a new round of bidding services at cost increase of \$1,803.
4. Set Date for Master Plan Public Hearing. Set a public hearing on for November 19, 2012 at or soon after 7:30 p.m. in the council chambers to receive citizen comment regarding the draft master plan in accordance with state statute.
5. Ordinance Amendment First Reading and Set Public Hearing – Westtown B-3. Conduct First Reading and set a public hearing for November 19, 2012 to receive citizen comment regarding proposed ordinance amendment to amend Chapter 38, Zoning, Section 38-27 of the Code of Ordinances of the City of Owosso, Michigan to zone specific properties along Main Street in an area commonly referred to as Westtown to B-3 Central Business District
6. Award Tree Bid. A resolution to accept the lowest qualified bid by Carlton Tree Service of Owosso, Michigan in the estimated amount of \$69,575 for the removal of approximately 200 trees (excluding the stumps) on city rights-of-way and properties as specified in the bid documents.
7. Award Stump Bid. A resolution to accept the lowest qualified bid by Wonsey Tree Service of Alma, Michigan in the estimated amount of \$17,700 for the removal of approximately 200 tree stumps on city rights-of-way and properties as specified in the bid documents.
8. Warrant No. 451. Authorize Warrant No. 451 as presented.
9. September Check Register. Affirmation of check disbursements totaling \$2,335,425.22 for the month of September.

ITEMS OF BUSINESS

1. Parking Ticket Grace Period. A resolution to permit enforcement of parking ticket payment by working with the Secretary of State to deny drivers license renewals upon failure to pay, as well as to enact a 90 grace period for payment after public notification.
2. Electronic Payment Provides Processor Agreement. A resolution to enter into an agreement with Point to Pay, LLC to provide third party processing of electronic debit, credit, and electronic check payments on city invoices and charges through BS&A.
3. Natural Gas Supply Purchase Agreement. A resolution to authorize a natural gas supply agreement with Volunteer Energy Services, Inc.
4. Firefighter Memorial Location Designation. A resolution designating the location for placing a refurbished fire truck as a memorial on the west side of Water and Washington Streets near the Shiawassee River bridge.
5. CDBG Loan. A resolution to enter into an agreement with James Civile, owner of 122 N. Washington Street, for the purpose of the lending of \$48,957.00 from the CDBG fund in order to provide gap financing to refurbish three upper floor residential units in accordance with the CDBG revolving loan fund program guidelines.

COMMUNICATIONS

1. Planning Commission. Minutes of October 22, 2012.
2. Parks & Recreation Commission. Minutes of October 22, 2012.
3. Historical Commission. Minutes of October 9, 2012.
4. Downtown Historic District Commission. Minutes of October 17, 2012.
5. Cash and Investment Report. First Quarter of Fiscal Year 2013.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, November 19, 2012

BOARDS AND COMMISSIONS OPENINGS

Zoning Board of Appeals – Alternate, term expiring June 30, 2013
Shiawassee District Library Board, term expiring June 30, 2016

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso Website address is www.ci.owosso.mi.us.