

**CITY OF OWOSSO
2018 FEE SCHEDULE**

Effective July 1, 2018

ASSESSING

Application fee for	
Lot splits	\$25.00
Lot splits	\$25 + \$10 each additional
Application fee for IFEC extension	\$500.00
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
Establishing	\$1,500.00
Exemption certificate	\$1,500.00
Application fee for industrial development district	\$1,500.00
Application fee for industrial facilities	
Exemption certificate	\$1,500.00
Exemption certificate transfer	\$500.00
Application fee for project cost revision	\$500.00
Application fee for project extension	\$500.00

BUILDING DEPARTMENT

Building permits include a base fee in addition to the following fees:

Income limit fee waiver – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.

Accessory structure - zoning compliance - 200 sq. feet and under	\$50.00
Accessory structure – zoning compliance – over 200 sq. feet.....	\$50.00 + building permit fee
Base fee	\$30.00
Building board of appeals application fee	\$200.00
Building permit fee (add \$30.00 base fee and \$50.00 per inspection is additional)	
.. Up to \$1000 – includes base fee and 1 inspection	\$80.00
.. \$1,001 to \$2,000 – includes base fee and 1 inspection	\$110.00
.. \$2,001 to \$50,000	\$60.00 + \$10.00 per \$1,000 over \$2,000
.. \$50,001 to \$500,000	\$540 + \$10.00 per \$1,000 over \$50,000
.. \$500,001 and above	\$5,000 + \$6.00 per \$1,000 over \$500,000
Demolition (add \$30.00 base fee to permit and \$50.00 per inspection is additional)	
.. Based on size of building	\$180.00 + \$1.00 per sq. ft. over 2,000 sq. feet
.. Garage – includes base fee + 1 inspection	\$110.00
.. House – includes base fee and 1 inspection	\$180.00
Fence zoning – residential	\$80.00
Fence – commercial	same as building permit fees
Home occupation – type B home permit	\$50.00
Inspections (including re-inspection fee – commercial and residential) each	\$50.00
License/registration fee	\$0.00
Misc. reviews (concrete, antennas)	\$50.00
Mobile/Modular Home	\$250.00
Moving building	\$200.00
Penalty for work prior to obtaining permit	cost of permit + \$175.00
Plan review	55% of permit fee

.. Plan review special ..	\$100.00 + cost
.. Plan review (plans are returned to applicant for modifications/resubmittal) ..	\$50.00 + \$60.00/hour
Roofing permit – residential up to \$5,000 ..	\$80.00
Roofing permit – residential \$5,001 to 10,000 ..	130.00
Roofing permit – residential over \$10,000 ..	same as building permit fees
Roofing permit – commercial ..	same as building permit fees
Siding ..	\$80.00
Sign ..	\$0.40/ sq. foot
.. Temporary sign (90 days) ..	\$50.00
Swimming pool permit – above ground (zoning compliance) ..	\$50.00
Swimming pool permit – in ground ..	same as building permit fees
Tank removal ..	\$100.00
Temporary structures (tents, contractor’s mobile offices, etc.) ..	\$60.00
Wheel chair ramp & door modification (residential – permit required) ..	no fee
Windows – residential (3 or fewer by owner) ..	\$50.00
Windows – residential (4 or more / all commercial properties) ..	same as permit fees

Electrical

Electrical permits include a base fee plus the following fees (inspections are additional)

Base fee ..	\$30.00
Baseboard heater ..	\$15.00
Branch circuits ..	\$15.00
Feeders – bus duct (per 50 ft. or fraction thereof) ..	\$15.00
Fire alarm system ..	\$150.00
Fire alarm system – each additional pull station ..	\$15.00
Furnace – unit heater ..	\$15.00
Garage ..	\$50.00
Generator – residential ..	\$25.00
Generator – commercial ..	\$50.00
Inspections (including re-inspection fee, commercial, and residential) each ..	\$50.00
Special/safety inspections ..	\$75.00
License/registration fee ..	\$0.00
Mobile/modular home ..	\$100.00
Motors	
Up to 20 KVA or HP, 1-25 units (each) ..	\$15.00
Up to 20 KVA or HP, (each additional unit after 25) ..	\$5.00
Over 20 KVA or HP, 1-25 units (each) ..	\$15.00
Over 20 KVA or HP, (each additional unit after 25) ..	\$7.00
Penalty for work prior to obtaining permit ..	cost of permit + \$175.00
Plan review ..	\$100.00/hr. (minimum 1 hour)
Outlets/receptacles/fixtures/other (per 25 or fraction thereof) ..	\$10.00
Power outlets – air conditioner/range/dryer/dishwasher/garbage disposal – each ..	\$15.00
Service	
0-200 amps ..	\$25.00
201-600 amps ..	\$30.00
601-800 amps ..	\$35.00
801-1200 amps ..	\$40.00
Over 1200 amps ..	\$45.00
Sub panels	
0-200 amps ..	\$25.00
201-600 amps ..	\$30.00
601-800 amps ..	\$35.00
801-1200 amps ..	\$40.00
Over 1200 amps ..	\$45.00
Signs ..	\$75.00

Whole house permit \$150.00

Mechanical – commercial/industrial

Mechanical permits include a base fee plus the following fees (inspections are additional)

Base fee	\$30.00
Air conditioning and refrigeration	
Absorption units/chiller	\$90.00
Centrifugal units/chiller	\$90.00
Compressor – 15-50 hp	\$45.00
Compressor – over 50 hp	\$70.00
Heat pumps – 1.5-15 hp	\$35.00
Air handlers (self-contained units ventilation & exhaust fans)	
Under 1,500 cfm (piping fee included)	\$35.00
1,500- 10,000 cfm	\$45.00
Over 10,000 cfm	\$100.00
Air handlers (thru-the-wall fan coil vents)	\$15.00
Breeching & combustion to appliance – when required	\$60.00
Chimney – factory built	\$60.00
Cooling towers w/ reservoirs	
Capacity under 500 gal	\$50.00
Capacity over 500 gal	\$85.00
Crematories	\$50.00
Ducts, insulation and fire suppression systems – duct system based on bid price	
Under \$3,000	\$40.00
\$3,000 to \$6,999	\$50.00
\$7,000 to \$14,999	\$85.00
Over \$15,000	\$10.00 fee per each \$3,000 + \$85.00
Electronic air cleaner with washer	\$50.00
Evaporator coils	
180,000 BTU and under	\$40.00
180,000 BTU and over	\$45.00
Fire suppression systems – based on bid price	
Under \$2,000	\$75.00
\$2,000 to \$7,999	\$90.00
Over \$8,000	\$15.00 fee + \$90.00
Gas burning equipment – new and/or conversion	
400,000 BTU and under (piping fee included)	\$50.00
Over 400,000 BTU (piping fee included)	\$60.00
Humidifiers	\$25.00
Incinerators – each	\$40.00
Inspections – each (including re-inspection)	\$50.00
Special/safety inspection	\$75.00
Insulation – duct, piping, and/ tanks – based on bid price	
Under \$2,000	\$40.00
\$2,000 to \$7,999	\$50.00
Over \$8,000	\$15.00 fee per each \$3,000 + \$50.00
License/registration fee	\$0.00
LPG & fuel oil tanks (underground add \$5.00 additional) (piping fee included)	
276 to 550 gal	\$60.00
551 to 2,000 gal	\$100.00
Each additional tank	add 50% of associated fee based on largest tank size
Oil burner	
New and/or conversion, under 5gal/hour (piping fee included)	\$60.00
New and/or conversion, over 5 gal/hour (piping fee included)	\$90.00
Penalty for work prior to obtaining permit	cost of permit + \$175.00

Plan review.....	\$100.00/hour – minimum 1 hour
Refrigeration systems	
Under 5 hp (split system).....	\$35.00
5 hp to 50 hp (split system).....	\$45.00
Over 50 hp (split system).....	\$75.00
Self-contained units	\$50.00
Solar equipment/each panel (piping fee included).....	\$30.00
Unit heaters – hot water, gas, or steam	
200,000 BTU and under (piping fee included).....	\$30.00
Over 200,000 BTU (piping fee included)	\$40.00

Mechanical-residential

Base fee – no inspection included	\$30.00
Boiler: 200,000 BTU's and under (piping fee included).....	\$40.00
Boiler: Over 200,000 BTU's (piping fee included)	\$55.00
Central air	\$35.00
Dampers (all kinds).....	\$15.00
Duct system	
Under \$3,000	\$30.00
\$3,000 to \$6,999	\$35.00
\$7,000 to \$15,000	\$40.00
Over \$15,000	\$7.00 per each \$1,000 + \$40.00
Exhaust fan.....	\$15.00
Gas burning equipment - new and/or conversion,	
400,000 BTU's and under (piping fee included).....	\$40.00
Over 400,000 BTU's (piping fee included)	\$55.00
Gas piping/each outlet	\$15.00
Hotel or motel/per unit	\$50.00
Inspections.....	
Safety or evaluation inspections - single family dwellings	\$75.00
Other buildings/per hour or parts thereof	\$50.00
Investigation fee (for work performed without a permit)/per hour or parts thereof	\$75.00
License/registration fee	None
LPG & fuel oil tanks (underground add additional \$10) (piping fee included).....	\$30.00
Modular home.....	\$150.00
Oil burner - new and/or conversion (piping fee included).....	\$45.00
Penalty for work prior to obtaining permit.....	Cost of permit + \$175.00
Plan review	\$100.00/hour – 1 hour minimum
Solar equipment/each panel (piping fee included)	\$100.00
Solid fuel equipment (complete) - wood stove, prefab fireplaces, stoves, and add-on	
Furnaces	\$45.00
Two-family dwelling	\$150.00
Water heater	\$15.00
Whole house permit.....	\$125.00

Plumbing

Base fee – no inspection included	\$30.00
Connection building drain-building sewer.....	\$15.00
Fixtures, floor drains, water connected appliances	\$15.00
Hotel, motel/per unit	\$45.00
Inspections.....	
Special/safety inspection (includes certification fee)	\$75.00
License/registration fee	None
Manholes – catch basins/each	\$15.00
Modular home.....	\$150.00
Penalty for work prior to obtaining permit.....	Cost of permit + \$175.00

Plan review	\$100.00/hour – minimum 1 hour
Reduced pressure zone back-flow preventer	\$15.00
Sewage ejectors, sumps	\$15.00
Sewers (sanitary, storm, or combined): 6 " and over	\$15.00
Sewers (sanitary, storm, or combined): less than 6"	\$15.00
Sewers (connection building drain-building sewer)	\$15.00
Stacks (soil, waste, vent and conductor)	\$10.00
Sub-soil drains	\$15.00
Two-family	per unit - \$90 - \$180.00
Water distributing pipe: 3/4"	\$15.00
Water distributing pipe: 1"	\$15.00
Water distributing pipe: 1 1/4"	\$20.00
Water distributing pipe: 1 1/2"	\$30.00
Water distributing pipe-over 2"	\$45.00
Water service-less than 2"	\$15.00
Water service-2" to 6"	\$25.00
Water service-over 6"	\$30.00
Whole house permit.....	\$120.00

CITY CLERK

Cable television franchise fee.....	3%
Marriage fee/presided by Mayor.....	\$10.00

CITY TREASURER

Adult entertainment license fee:	
Note: If application denied, 1/2 fee returned.....	\$1,500.00
Adult entertainment license renewal fee	
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, 1/2 of total fees collected returned.....	\$1,500.00
License renewal	
Late fee first 15 days	License Fee + 25%
Late fee beyond 15 days License Fee + 50%Adult entertainment penalties	\$500.00
Adult entertainment penalties	\$500.00
Collection fee tax – administrative fee	
..... 1% on all advalorem taxes (on the amounts collected for other units – not City) Potential to collect Admin. Fee on our own (City) taxes	
Property tax late collection fee	
Summer	2% Additional September
Summer	3% Additional October
Summer	4% Additional November
Winter & any Summer balance	3% Additional Feb 15th-28th
Return check – as allowed by MCL 600.2952	
First incident.....	\$25.00
Second Incident, etc. in 12 months' time	\$35.00

COMMUNITY DEVELOPMENT

Application fee for	
PUD zoning district review	Cost + 25%
PUD site plan review and /or development agreement Note: The applicant shall reimburse the city for all fees for city legal counsel and consultant participation in the development agreement.	\$500.00 + review fees
Rezoning request	\$300.00
Site plan review	\$150 + review fees
Special use conditions permit	\$300 + review fees
Zoning variance.....	\$300.00

Credit reports (if not partnered w/bank or finance group)	cost + 25%
Historic district permit application fee	None
Medical Marihuana Licensing Facility (new and renewals).....	\$5,000.00
Off-street parking facility/lot application permit (see ordinance/code)	\$150.00
Park rental	
City resident	\$25.00
Non-city resident	\$75.00
Permits ("new use of land" and "new use of building(s)" mentioned specifically in code	\$30.00
Rental property registration/per unit	\$25.00
Rental registration	
Non-compliance fee, 1st occurrence	\$200.00
Non-compliance fee, each additional occurrence	\$400.00
Residential entranceway permit (see ordinance/code)	\$150.00
Special exceptions application/permit, conditional use or temporary use permit by ZBA (see ordinance/code).....	\$200.00
Temporary uses for administrative approval – forthcoming ordinance	\$75.00
Zoning board of appeals, appeal application fee.....	\$300.00

GENERAL

Notary	
Non-resident.....	\$10.00
Resident	\$5.00
Rental conference room between 8:00 am to 5:00 pm	
½ day up to four hours	\$30.00
Full day	\$60.00
Organization of which the city is a member	None
Rental council chambers between 8:00 am to 5:00 pm	
Up to four hours	\$30.00
Full day	\$60.00
Organization of which the city is a member	None

HISTORICAL COMMISSION - Funds go to back to Historical Commission

Admission Curwood Castle	
Adult	Donation Request \$5.00
Child	Donation Request \$2.00
Rental Curwood Castle	
First hour (\$50.00 refundable)	\$250.00
Each additional hour	\$55.00
Rental Gould House	
First hour (\$50.00 refundable)	\$250.00
Each additional hour	\$55.00
Rental Gould House apartment #2	
Per month.....	\$750.00
Note: reduction in rate if long term	\$650.00
Rental Gould House apartment #3	
Per month.....	\$750.00
Note: reduction in rate if long term	\$650.00

PUBLIC SAFETY

Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
In-facility transport.....	\$250.80
Dog license	see ordinance**none currently**
False alarm fee – fee may be waived by authority of Public Safety Director	
First call in 12 months	None
Second false alarm in 12 months.....	\$10.00

Each additional false alarm in calendar year	\$25.00
Late fee(s) (in excess of 10 days)	10% of fee + 6% interest
Fire house demonstrations	donation only
Fire run	\$500.00 to ins co
Gun registration	\$10.00
Liquor license application fee	\$10.00
Liquor license changes	\$50.00
Liquor license ownership transfer.....	\$150.00
Portable breath test (PBT)	
1/2 month	\$15.00
Full month	\$30.00
Sex offender initial registration	\$35.00

Parking fines – defined in Section 33 of the Owosso Municipal Code

Abandoned car	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Across parking line	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Blocking alley	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Blocking driveway	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Blocking traffic	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Double parking	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Fifth violation of any above violation within a 30-day period	
Paid within 7 days	\$100.00
Paid within 14 days	\$100.00
Paid within 30 days	\$100.00
Moving to evade time limitations	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Other parking violation	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Overtime parking in 3:00 a.m. to 6:00 a.m. zone	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parked facing wrong way	
Paid within 7 days	\$15.00

Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking in prohibited zone	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking in loading zone	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking on sidewalk or crosswalk	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking at yellow curb	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking in handicap zone	
Paid within 7 days	\$50.00
Paid within 14 days	\$100.00
Paid within 30 days	\$100.00
Parking within 15 feet of fire hydrant	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking over 12 inches from curb	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking over legal limit in areas other than business districts defined in sec 33-37	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking over legal limit in business districts defined in sec 33-37 – 3 rd and subsequent violations in each calendar year	
Paid within 7 days	\$15.00
Paid within 14 days	\$30.00
Paid within 30 days	\$45.00
Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code	
Paid within 7 days	\$25.00
Paid within 14 days	\$50.00
Paid within 30 days	\$75.00

Violations/fines

Bonfire permit	None
Misdemeanor	**see ordinance/code under (b) \$500.00 + other stipulations**
Municipal civil infraction –	
First offense	\$75.00
Second offense	\$250.00
Third or subsequent repeat offenses	\$500.00

Municipal civil infraction - loose dogs


"Code states: ""If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council.

..... \$25.00 + Pound Fees

PUBLIC SERVICES

Construction noise(s) permit.....	\$25.00
Flood plain development permit application	\$100.00
Mowing	Cost + \$100.00
Replacement line and grade stakes (see ordinance/code)	Cost + \$100.00
Right of way permit	
Inspection fee.....	\$20.00
Security deposit.....	\$50.00
Snow removal.....	Cost + \$100.00
METRO Act Permit Application Fee	Per statute

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of June 4, 2018.



 Amy K. Kirkland, City Clerk