

Text that has been struck through (example) was changed by an amendment to the Freedom of Information Act effective July 1, 2015. Said fees will be calculated according to the amended act.

**CITY OF OWOSSO
2013 FEE SCHEDULE**

Effective September 1, 2013

ASSESSING

Assessing, board of review, & sales information	\$2.00 + 0.25 per page
Copy resident field sheet	\$2.00 + 0.25 per page
Listing	\$2.00 + 0.25 per page
Processing labels (per page).....	\$5.00
Application fee for	
Lot splits	\$25.00
Lot splits	\$25 + \$10 each additional
Application fee for IFEC extension	\$500.00
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
Establishing.....	\$1,500.00
Exemption certificate.....	\$1,500.00
Application fee for industrial development district	\$1,500.00
Application fee for industrial facilities	
Exemption certificate.....	\$1,500.00
Exemption certificate transfer	\$500.00
Application fee for project cost revision.....	\$500.00
Application fee for project extension	\$500.00

BUILDING DEPARTMENT

Building permits include a base fee in addition to the following fees:

Income Limit Fee Waiver - Building permits and inspections will be required, however, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing and Development Authority (MSHDA) Area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.

Building

Base fee	\$30.00
Additional reviews – (where plans are returned to applicant for modifications and re-submittal)	\$50.00 for each review
Building Board of Appeals application fee	\$200.00
Building permit fee	
Up to \$2,000.....	\$60.00
\$2,000 to \$50,000	\$60 plus \$10 per \$1,000 over \$2,000
\$50,000 to \$500,000	\$540 plus \$10 per \$1,000 over \$50,000
\$500,000 and above	\$5,000 plus \$6 per \$1,000 over \$500,000
Demolition	
Based on size of building	\$180 +\$1 per 100 sq. feet over 2,000 sq. feet
Garage	\$30.00
House.....	\$100.00
Fence.....	\$50.00
Fire inspections.....	\$150.00
Home occupation-Type B home permit	\$50.00

Inspections - overtime inspections	\$75 per hour
Special inspections	
Commercial.....	\$50 per hour
Residential.....	\$50 per hour
Re-inspection fee.....	\$50.00
Quarterly re-inspection fee under derelict building provision (each visit).....	\$50.00
License/registration fee	None
Miscellaneous reviews (concrete, antennas, sheds, gazebos, decks, porches).....	\$50.00
Mobile / Modular Home (foundation or basement separate cost)	\$250.00
Moving Building	\$200.00
Penalty for work prior to obtaining permit	
Less than \$10,000.....	\$100.00
Greater than \$10,000.....	\$250.00
Permit (misc. building improvements)	same as building permit fees
Plan review	55% of building permit fee
Plan review special – (where plans must be submitted to an outside reviewer).....	\$100 plus cost
Roofing permit residential up to \$10,000.....	\$50.00
Roofing permit residential over \$10,000	same as building permit fees
Roofing permit commercial	same as building permit fees
Siding.....	\$50.00
Sign	same as building permit fees
Temporary sign	\$50 for 90 days
Soil erosion/sedimentation control application fee	
Single family.....	\$35.00
Non single family.....	\$100 under 1 acre
Each additional acre.....	\$5.00
Soil erosion/sedimentation control permit fee	
Single family.....	\$75.00
Non single family.....	\$100 per acre
Soil erosion/sedimentation control plan review fee – non single family	
Initial and follow-up	\$250.00
Each additional.....	\$250.00
Soil erosion/sedimentation control inspection (under 5,000 square feet)	\$50.00
Swimming pool permit – above ground.....	\$20.00
Swimming pool permit – in ground	same as building permit fees
Tank removal.....	\$100.00
Wheel chair ramp & door modification – residential – permit required.....	no fee
Windows – residential – 3 or fewer by owner.....	\$20.00
Window(s) – residential - 4 or more / all commercial properties	same as building permit fees

Electrical

Base fee - no inspections included.....	\$30.00
Baseboard heater	\$15.00
Branch circuits	\$15.00
Feeders - bus duct (per 50 ft. or fraction thereof).....	\$15.00
Fire alarm system	\$150.00
Fire alarm system - each additional pull station	\$15.00
Furnace - unit heater	\$15.00
Garage.....	\$50.00
Inspections/each.....	\$50.00
License/registration fee	None
Modular.....	\$100.00
Motors	
Up to 20 KVA or HP, 1-25 units (each)	\$15.00
Up to 20 KVA or HP, (each additional unit after 25)	\$5.00
Over 20 KVA or HP, 1-25 units (each).....	\$15.00
Over 20 KVA or HP, (each additional unit after 25).....	\$7.00

Outlets / Receptacles / Fixtures / Other (per 25 or fraction thereof)	\$10.00
Penalty for work prior to obtaining permit	
Less than \$10,000.....	\$100.00
Greater than \$10,000	\$250.00
Service	
0-200 AMPS service	\$25.00
201-600 AMPS service	\$30.00
601-800 AMPS service	\$35.00
801-1200 AMPS service	\$40.00
Over 1200 AMP service	\$45.00
Sub-panels	
0-200 AMPS sub-panel.....	\$25.00
201-600 AMPS sub-panel.....	\$30.00
601-800 AMPS sub-panel.....	\$35.00
801-1200 AMPS sub-panel.....	\$40.00
Over 1200 AMP sub-panel.....	\$45.00
Power outlets –Air Conditioner / Range / Dryer / Dishwasher / Garbage disposal	\$15.00
Signs	\$75.00
Whole house permit.....	\$150.00

Mechanical-nonresidential

Base Fee - no inspections included.....	\$30.00
Air conditioning & refrigeration –	
Absorption units/chiller	\$90.00
Centrifugal units/chiller.....	\$90.00
Compressor, 15 HP to 50 HP	\$45.00
Compressor, over 50 HP.....	\$70.00
Heat pumps, 1 1/2 HP - 15 HP	\$35.00
Air handlers self-contained units ventilation & exhaust fans;	
Under 1,500 CFM (piping fee included)	\$35.00
1,500 to 10,000 CFM	\$45.00
Over 10,000 CFM.....	\$100.00
Air handlers - through-the-wall fan coil vents	\$15.00
Breeching & combustion to appliance, when required	\$60.00
Chimney, factory built	\$60.00
Cooling towers with reservoirs	
Capacity under 500 gal.	\$50.00
Capacity over 500 gal.	\$85.00
Crematories	\$50.00
Ducts, insulation & fire suppression systems - duct system based on bid price	
Under \$3,000	\$40.00
\$3,000 to \$6,999	\$50.00
\$7,000 to \$14,999	\$85.00
Over \$15,000	\$10 fee per each \$3,000 in addition to above rate + \$85.00
Electronic air cleaner with washer	\$50.00
Evaporator coils	
180,000 BTU's and under	\$40.00
180,000 BTU's and over	\$45.00
Fire suppression systems - based on bid price;	
Under \$2,000	\$75.00
\$2,000 to \$7,999	\$90.00
Over \$8,000	\$15 fee per each \$3,000 in addition to above rate + \$90.00
Gas burning equipment - new and/or conversion,	
400,000 BTU's and under (piping fee included).....	\$50.00
Over 400,000 BTU's (piping fee included)	\$60.00
Humidifiers.....	\$25.00

Incinerators/each	\$40.00
Inspections/each	\$50.00
Hourly rate.....	\$50.00
Additional and final	\$50.00
Special inspection pertaining to sale of building including permit fee, VA, FHA.....	\$60.00
Insulation: duct, piping and/or tanks - based on bid price;	
Under \$2,000	\$40.00
\$2,000 to \$7,999	\$50.00
Over \$8,000	\$15 fee per each \$3,000 + \$50.00
License/registration fee	None
LPG & fuel oil tanks (underground add additional \$5) (piping fee included)	
276 – 550 gallon.....	\$60.00
551 – 2,000 gallon.....	\$100.00
Each additional tank	add 50% of associated fee based on largest tank size
Oil burner	
New and/or conversion, under 5 gal/hr. (piping fee included)	\$60.00
New and/or conversion, over 5 gal/hr. (piping fee included).....	\$90.00
Penalty for work prior to obtaining permit	
Less than \$10,000.....	\$100.00
Greater than \$10,000	\$250.00
Refrigeration systems	
Under 5 HP (split system)	\$35.00
5HP to 50 HP (split system).....	\$45.00
Over 50 HP (split system)	\$75.00
Self-contained units.....	\$50.00
Solar equipment/each panel (piping fee included)	\$100.00
Unit Heaters - hot water, gas, or steam;	
200,000 BTU's and under (piping fee included).....	\$30.00
Over 200,000 BTU's (piping fee included)	\$40.00

Mechanical-residential

Base fee – no inspection included	\$30.00
Boiler: 200,000 BTU's and under (piping fee included).....	\$40.00
Boiler: Over 200,000 BTU's (piping fee included)	\$55.00
Central air	\$35.00
Dampers (all kinds).....	\$15.00
Duct system	
Under \$3,000	\$30.00
\$3,000 to \$6,999	\$35.00
\$7,000 to \$15,000	\$40.00
Over \$15,000 (per \$1,000).....	\$7.00
Exhaust fan.....	\$15.00
Gas burning equipment - new and/or conversion,	
400,000 BTU's and under (piping fee included).....	\$40.00
Over 400,000 BTU's (piping fee included)	\$55.00
Gas piping/each outlet	\$15.00
Hotel or motel/per unit	\$50.00
Inspections.....	\$50.00
Safety or evaluation inspections - single family dwellings	\$75.00
Other buildings/per hour or parts thereof	\$50.00
Investigation fee (for work performed without a permit)/per hour or parts thereof	\$75.00
License/registration fee	None
LPG & fuel oil tanks (underground add additional \$10) (piping fee included).....	\$30.00
Modular home.....	\$150.00
Oil burner - new and/or conversion (piping fee included).....	\$45.00

Penalty for work prior to obtaining permit	
Less than \$10,000.....	\$100.00
Greater than \$10,000.....	\$250.00
Plan review	\$100.00
Solar equipment/each panel (piping fee included)	\$100.00
Solid fuel equipment (complete) - wood stove, prefab fireplaces, stoves, and add-on	
Furnaces	\$45.00
Two-family dwelling	\$150.00
Water heater	\$15.00
Whole house permit.....	\$125.00

Plumbing

Base fee – no inspection included	\$30.00
Connection building drain-building sewer.....	\$15.00
Fixtures, floor drains, water connected appliances	\$15.00
Hotel, motel/per unit	\$45.00
Inspections.....	\$50.00
Special/safety inspection (includes certification fee)	\$75.00
License/registration fee	None
Manholes – catch basins/each	\$15.00
Modular home.....	\$150.00
Penalty for work prior to obtaining permit	
Less than \$10,000.....	\$100.00
Greater than \$10,000.....	\$250.00
Reduced pressure zone back-flow preventer.....	\$15.00
Sewage ejectors, sumps	\$15.00
Sewers (sanitary, storm, or combined): 6 " and over	\$15.00
Sewers (sanitary, storm, or combined): less than 6"	\$15.00
Sewers (connection building drain-building sewer)	\$15.00
Stacks (soil, waste, vent and conductor).....	\$10.00
Sub-soil drains.....	\$15.00
Two-family	per unit - \$90 - \$180.00
Water distributing pipe: 3/4".....	\$15.00
Water distributing pipe: 1".....	\$15.00
Water distributing pipe: 1 1/4"	\$20.00
Water distributing pipe: 1 1/2"	\$30.00
Water distributing pipe-over 2"	\$45.00
Water service-less than 2"	\$15.00
Water service-2" to 6"	\$25.00
Water service-over 6"	\$30.00
Whole house permit.....	\$120.00

Parking lease

Parking lease 24-hour/monthly	
Any lot, residential.....	\$20.00
Parking lease daytime/month	
Ball & Comstock lot.....	\$15.00
Ball & Mason lot	\$25.00
Ball, Water, & Exchange lot	\$25.00
N. Cedar & N. Lansing lot	\$20.00
Park & Exchange lot.....	\$15.00
Park & Main lot.....	\$15.00
Parking lease duplicate hangers – one time fee	\$5.00
Parking lease nighttime only/monthly	\$10.00

CITY CLERK

Cable television franchise fee.....	3%
Copies/data - voter list.....	\$5.00
Marriage fee/presided by Mayor.....	\$10.00
Precinct maps - color 8 1/2 x 11.....	\$5.00 + 1.00 per page

CITY TREASURER

Adult entertainment license fee:	
Note: If application denied, 1/2 fee returned.....	\$1,500.00
Adult entertainment license renewal fee	
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, 1/2 of total fees collected returned.....	\$1,500.00
License renewal	
Late fee first 15 days	License Fee + 25%
Late fee beyond 15 days License Fee + 50%Adult entertainment penalties	\$500.00
Adult entertainment penalties.....	\$500.00
Collection fee tax - administrative fee	
..... 1% on all advalorem taxes (on the amounts collected for other units - not City) Potential to collect Admin. Fee on our own (City) taxes	
Park rental	
City resident - refundable/deposit only (unless damage).....	\$50.00
Non-city resident	\$75.00
Property tax late collection fee	
Summer	2% Additional September
Summer	3% Additional October
Summer	4% Additional November
Winter & any Summer balance	3% Additional Feb 15th-28th
Return check - as allowed by MCL 600.2952	
First incident.....	\$25.00
Second Incident, etc. in 12 months time	\$35.00

COMMUNITY DEVELOPMENT

Application fee for	
PUD zoning district review	Cost + 25%
..... PUD site plan review and /or development agreement Note: The applicant shall reimburse the city for all fees for city legal counsel and consultant participation in the development agreement.....	\$500.00 + review fees
Rezoning request.....	\$300.00
Site plan review.....	\$150 + review fees
Special use conditions permit	\$300 + review fees
Zoning variance.....	\$300.00
Credit reports (if not partnered w/bank or finance group)	cost + 25%
Historic district permit application fee	None
Off-street parking facility/lot application permit (see ordinance/code)	\$150.00
Permits ("new use of land" and "new use of building(s)") mentioned specifically in code	
.....	\$30.00
Rental property registration/per unit	\$25.00
Rental registration	
Non-compliance fee, 1st occurrence	\$200.00
Non-compliance fee, each additional occurrence	\$400.00
Residential entranceway permit (see ordinance/code)	\$150.00
Special exceptions application/permit, conditional use or temporary use permit by ZBA (see ordinance/code)	\$200.00
Temporary uses for administrative approval - forthcoming ordinance	\$75.00
Zoning board of appeals, appeal application fee.....	\$200.00

GENERAL

Bid packet with plans.....	\$10 to \$50 depending on the project
Copies - labels/per sheet.....	\$5.00
Copy of aerial photos (each)	
8 1/2 x 11	\$5.00 + 1.00 per page
11 x 17	\$5.00 + 1.00 per page
18 x 24	\$10.00 + 1.00 per page
24 x 36	\$10.00 + 1.00 per page
Copies/data	
CD's.....	\$5.00
DVD's.....	\$5.00
Copy costs/page - black & white	
8 1/2 x 11	\$2.00 + .25 per page
11 x 17	\$3.00 + .25 per page
18 x 24	\$4.00 + .25 per page
24 x 36	\$5.00 + .25 per page
Copy costs/page - color	
8 1/2 x 11	\$5.00 + 1.00 per page
11 x 17	\$5.00 + 1.00 per page
Data/mailed.....	\$5.00
Notary	
Non-resident.....	\$10.00
Resident	\$5.00
Rental conference room between 8:00 am to 5:00 pm	
1/2 day up to four hours	\$30.00
Full day	\$60.00
Organization of which the city is a member	None
Rental council chambers between 8:00 am to 5:00 pm	
Up to four hours	\$30.00
Full day	\$60.00
Organization of which the city is a member	None
Street map-small.....	\$5.00 + 1.00 per page
Zoning map-small.....	\$5.00 + 1.00 per page

HISTORICAL COMMISSION - Funds go to back to Historical Commission

Admission Curwood Castle	
Adult.....	Donation Request \$5.00
Child.....	Donation Request \$2.00
Rental Curwood Castle	
First hour (\$50.00 refundable)	\$250.00
Each additional hour	\$55.00
Rental Gould House	
First hour (\$50.00 refundable)	\$250.00
Each additional hour	\$55.00
Rental Gould House apartment #2	
Per month.....	\$750.00
Note: reduction in rate if long term.....	\$650.00
Rental Gould House apartment #3	
Per month.....	\$750.00
Note: reduction in rate if long term.....	\$650.00

PUBLIC SAFETY

Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
In-facility transport.....	\$250.80
Dog license	see ordinance**none currently**
False alarm fee – fee may be waived by authority of Public Safety Director	
First call in 12 months	None
Second false alarm in 12 months.....	\$10.00
Each additional false alarm in calendar year.....	\$25.00
Late fee(s) (in excess of 10 days)	10% of fee + 6% interest
Fire house demonstrations	donation only
Fire run	\$500.00 to ins co
Gun registration	\$10.00
Liquor license application fee	\$10.00
Liquor license changes.....	\$50.00
Liquor license ownership transfer.....	\$150.00
Mobile Video Recorder system recordings.....	\$30.00
Photo CD.....	\$25.00 for each 75 photos or fraction thereof
Portable breath test (PBT)	
1/2 month	\$15.00
Full month	\$30.00
Public Safety reports	\$10.00/10 pages then .25 per page after
Sex offender initial registration	\$35.00

Parking fines – defined in Section 33 of the Owosso Municipal Code

Abandoned car	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Across parking line	
Paid after 72 hours.....	\$10.00
Paid within 72 hours.....	\$10.00
Blocking alley	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Blocking driveway	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Blocking traffic	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Double parking	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Fifth violation of any above violation within a 30-day period	
Paid after 72 hours.....	\$100.00
Paid within 72 hours.....	\$100.00
Moving to evade time limitations	
Paid after 72 hours.....	\$10.00
Paid within 72 hours.....	\$10.00
Other parking violation	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Overtime parking in 3:00 a.m. to 6:00 a.m. zone	
Paid after 72 hours.....	\$10.00
Paid within 72 hours.....	\$10.00
Overtime parking in business district.....	\$10.00
Parked facing wrong way	
Paid after 72 hours.....	\$15.00

Parked facing wrong way	
Paid within 72 hours.....	\$10.00
Parking at yellow curb	
Paid after 72 hours.....	\$10.00
Paid within 72 hours.....	\$10.00
Parking in handicapped zone	
Paid after 72 hours.....	\$100.00
Paid within 72 hours.....	\$50.00
Parking in loading zone	
Paid after 72 hours.....	\$10.00
Parking in loading zone	
Paid within 72 hours.....	\$10.00
Parking in prohibited zone	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Parking of a truck or commercial vehicle – gross wt. in excess of 5 tons or in excess of 22 ft. in length in violation of Sec. 33-20.060 of the Owosso Municipal Code	
Paid after 72 hours.....	\$50.00
Paid within 72 hours.....	\$25.00
Parking on sidewalk or crosswalk	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Parking over 12 in. from curb	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Parking over legal limit in areas other than business districts	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00
Third and subsequent violations in each calendar year.....	\$50.00
Parking within 15 ft. of fire hydrant	
Paid after 72 hours.....	\$15.00
Paid within 72 hours.....	\$10.00


Violations/fines

Bonfire permit	None
Misdemeanor	**see ordinance/code under (b) \$500.00 + other stipulations**
Municipal civil infraction –	
First offense	\$75.00
Second offense	\$250.00
Third or subsequent repeat offenses	\$500.00
Municipal civil infraction - loose dogs	
"Code states: ""If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council.	
.....	\$25.00 + Pound Fees

PUBLIC SERVICES

Construction noise(s) permit.....	\$25.00
Flood plain development permit application	\$100.00
Mowing	Cost + \$100.00
Replacement line and grade stakes (see ordinance/code)	Cost + \$100.00
Right of way permit	
Inspection fee.....	\$20.00
Security deposit.....	\$50.00
Snow removal.....	Cost + \$100.00
METRO Act Permit Application Fee	Per statute

I hereby certify that the foregoing document is a true and complete copy of action taken by the Owosso City Council at the regular meeting of August 5, 2013, and amended April 7, 2014, April 21, 2014, August 4, 2014 and March 2, 2015. And further amended by PA 74 of 2015 of the State of Michigan.



Amy K. Kirkland, City Clerk