



City of Owosso Building Department  
 301 W Main St. Owosso, MI 48867  
 989-725-0535 building@ci.owosso.mi.us

**MECHANICAL PERMIT APPLICATION**  
**Commercial/Industrial**

<b>Job Address</b>		<b>Property Owner</b>		
<b>Property Owner Address (if not Job Address)</b>		<b>Property Owner Phone</b>		
<b>Contractor Name</b>		<b>Contractor Address</b>		
<b>Contractor Phone</b>		<b>State License #/Exp. Date/Insurance Carrier</b>		
<b>Type of Equipment</b>		<b>Fee</b>	<b>Qty.</b>	<b>Total</b>
1. Base fee	added to permit/non-refundable	\$30	1	\$30
2. A/C & refrigeration	absorption units/chiller	\$90		
	centrifugal units/chiller	\$90		
	compressor, 15 HP to 50 HP	\$45		
	compressor, over 50 HP	\$70		
	heat pumps, 1-1/2 HP – 15 HP	\$35		
3. Air handlers, self-contained, ventilation, exhaust fans (piping fee included)	under 1,500 CFM	\$35		
	1,500 to 10,000 CFM	\$45		
	over 10,000 CFM	\$100		
	through-the-wall fan coil vents	\$15		
4. Breeching & combustion to appliance		\$60		
5. Chimney, factory built		\$60		
6. Cooling towers with reservoirs	capacity under 500 gal.	\$50		
	over 500 gal.	\$85		
7. Crematories		\$50		
8. Ducts/insulation/fire suppression systems (based on bid price)	under \$3,000	\$40		
	\$3,000 - \$6,999	\$50		
	\$7,000 - \$14,999	\$85		
	over \$15,000	\$10 per each \$3,000 plus	\$85	
9. Electronic air cleaner with washer		\$50		
10. Evaporator coils	under 180,000 BTU'S	\$40		
	over 180,000 BTU'S	\$45		
11. Fire suppression (based on bid price)	under \$2,000	\$75		
	\$2,000 - \$7,999	\$90		
	over \$8,000	\$15 per each \$3,000 plus	\$90	
12. Gas burning equipment-(piping fee included)	under 400,000 BTU'S	\$50		
	over 400,000 BTU'S	\$60		
13. Humidifiers		\$25		
14. Incinerators	each	\$40		
15. Inspections	each	\$75		
16. Insulation: duct, piping, tanks (based on bid price)	under \$2,000	\$40		
	\$2,000 - \$7,999	\$50		

	over \$8,000	\$15 per each \$3,000 plus	\$50		
17. LPG/fuel tanks (piping fee included) (underground, add \$10)		276 – 550 gal.	\$60		
		551 – 2,000 gal.	\$100		
	each additional tank	add 50% of associated fee based on largest tank size			
18. Oil burner (piping fee included)		under 5 gal./hr.	\$60		
		over 5 gal./hr.	\$90		
<b>19. Penalty for work prior to obtaining permit</b>		<b>cost of permit plus</b>	<b>\$175</b>		
20. Piping (bid separately/based on bid price)		under \$2,000	\$40		
		\$2,000 - \$7,999	\$50		
	over \$8,000	\$10 per each \$3,000 plus	\$50		
21. Plan review		per hour/minimum 1 hour	\$100		
22. Registration fee		include copy of state license & ID	\$0		
23. Refrigeration systems		under 5 HP (split system)	\$35		
		5 HP – 50 HP (split system)	\$45		
		over 50 HP (split system)	\$75		
		self-contained units	\$50		
24. Solar equipment (piping fee included)		each panel	\$100		
25. Unit heaters (hot water/gas/steam) (piping fee included)		under 200,000 BTU'S	\$30		
		over 200,000 BTU'S	\$40		
<b>TOTAL FEE (must include the \$30 non-refundable application fee and \$75 inspection fees)</b>					
<b>Make checks payable to "City of Owosso"</b>					
<input type="checkbox"/> Mechanical work shall not be started until the application for permit has been filed with the city of Owosso <input type="checkbox"/> Applicant certifies that all information given is correct <input type="checkbox"/> All installations shall be in conformance with the Michigan Mechanical Code <input type="checkbox"/> <b>No work shall be concealed until it has been inspected</b> <input type="checkbox"/> Applicant shall be responsible for the scheduling of inspections <input type="checkbox"/> Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 6 months after issuance of the permit or if the authorized work is suspended or abandoned for a period of 6 months after the time of commencing the work. <b>A permit will be closed when no inspections are requested and conducted within 180 days of the date of issuance or the date of a previous inspection. Closed permits cannot be refunded. The charge to re-open a closed permit is \$75</b> <input type="checkbox"/> Effective October 1, 2020 - Bureau of Construction Codes (BCC) will begin implementing its authority to issue citations in accordance with MCL 339.553 and MCL 339.5537 to maintain compliance with the Occupational Code, 1980 PA 299, and the Skilled Trades Regulation Act, 2016 PA 407. Individuals licensed/registered as building officials, inspectors, plan reviewers, residential builders, maintenance & alteration contractors, electricians, plumbers, mechanical contractors, and boiler tradesmen may be subject to a citation being issued. <input type="checkbox"/> List of violations: <ul style="list-style-type: none"> <li>o Lack of Identification: No proof of licensure and government-issued photo identification</li> <li>o No Permit Status: No documentation of permit where required before work commences</li> <li>o Unregistered Apprentice: Non-licensed individual on worksite assisting with electrical or plumbing work</li> <li>o Operation of a Boiler Without a Valid Certificate: Boiler found operating with a certificate blocking violation and existing code deficiencies that are not corrected</li> </ul>					
<b>Signature of Licensed Contractor</b>				<b>Date</b>	