

# PROPOSED BUDGET



**FY 2015-2016**

## **CITY COUNCIL**

Benjamin R. Frederick, Mayor  
Christopher Eveleth, Mayor ProTem  
Lori F. Bailey  
David B. Bandkau  
Burton D. Fox  
Elaine N. Greenway  
Robert J. Teich, Jr.

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 ·  
FAX (989) 723-8854

April 6, 2015

Dear Honorable Mayor and Councilmembers:

This constitutes my recommendations to be reviewed as the proposed financial and operations plan and enhanced budget proposal allocating resources and defining expenditure priorities. Pursuant to the *Charter of the City of Owosso*, I transmit a recommended budget for the Fiscal Year (FY) 2015-16, beginning July 1, 2015. The council will now hold a public hearing at least one week before adoption.

The proposed budget is balanced without any tax increases only because of cuts in programs and projects postponed.

### **Basis of Budgeting**

The FY2015-16 budget incorporates the *Michigan Uniform Chart of Accounts* as required under Michigan Public Act 451 of 1982 as amended.

Each section of the budget lists account number, FY2013-14 actual, FY2014-15 amended, year-to-date (July 1, 2014 thru January 31, 2015 with more current year-to-dates to be supplied later), and proposed FY2015-16 budget. The budget format provides a basis for a comparative analysis of expenditures and appropriations by fund, department, activity, and line item classification. In addition, supplemental documents will be provided which list actual back to FY2004-05.

Owosso's financial structure is made up of the general fund and many funds which have specific purposes, generally being for legal and accounting purposes and not for budgetary purposes. Those which require addressing are major and local streets; historical; downtown development; brownfield redevelopment; building authority; pension; and water supply, sewerage disposal and wastewater collection and treatment.

Other funds of the city can be characterized as trust and agency funds and may be excluded from primary budget consideration.

The basis of budgeting is the same as the basis of accounting used in the city's audited financial statements.

**General Fund** budget, which supports many day-to-day activities of the city, is \$6,853,325, representing a decrease of \$40,125 from the current year's budget, prior to some anticipated amendments to the current budget which will make the decrease larger. The general fund budget can be summed up as keeping things the same.

## **Setting the Stage for Fiscal Year 2015-16**

The local economy appears to be improving in the area of employment. This has not yet spilled over into the real estate market. The average home sale price dropped from \$84,827 in 2013 to \$74,940 in 2014, the lowest in many years. Income from property taxes will drop an estimated \$10,000 in the coming fiscal year.

State revenue sharing has started to increase by \$32,825. Service charge revenues have increased because of ambulance revenues, but so have expenses.

Financial difficulties are only going to continue and will actually increase, as this is part of the structural problem with the municipal finance model in Michigan, defined by these and other factors:

- no upside for a built-up, older community with no open land;
- no big development to boost revenue by local taxation;
- our only option is to work within inflation-based revenue growth;
- no substantial increase in taxable value of property;
- tax abatements which reduced annual income;
- property tax cannot, by Michigan constitution, ever return to past levels; and
- state constitutional limitations and the Headlee Amendment rollbacks do not provide for sufficient millage rate restoration even by voter initiative or approval.

## **Organizational Solvency**

While no Michigan community should be planning on an increase in revenue unless it has a huge new development, Owosso suffers more than most others, as it is an older community with little ability to expand.

## **The Question of Cash Solvency**

Historically, Owosso has always been cash solvent and I would expect it to remain so for the foreseeable future. Cash insolvency occurs only when a city has a repeated history of budget insolvency leading to long-term insolvency. This budget, as presented, is cash solvent.

## **Service Delivery Solvency**

This budget contains appropriations for all anticipated expenditures. All services are expected to remain viable with the modifications proposed. This budget fails to meet Owosso's core service needs for FY2015-16. A listing of postponed projects will be provided separately.

## **Key Fiscal Practices**

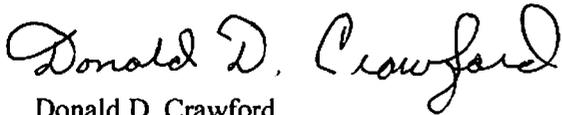
The budgets of the past few years and this coming year are mostly about staying on course toward meeting the city's primary goals, addressing its priorities, and making significant progress even in difficult times.

The financial and operating plan has the objectives of ensuring that this local government can provide the necessary governmental services essential to the public health, safety and welfare on an ongoing and sustainable basis and protects the continued financial viability of this local government.

Obviously, this cannot continue without obtaining additional revenues. As we enter the new fiscal year, we must examine actions that require implementation, which include:

- spinning off the library building to the Shiawassee District Library;
- spinning off the historical properties to a not-for profit;
- implementing a city income tax;
- creating a regional parks and recreation entity;
- increasing the trash collection tax;
- increasing the cable franchise fee;
- creating special assessment districts for street lighting and storm drainage; and/ or
- establishing a mobile home tax.

I respectfully submit this budget.

A handwritten signature in black ink that reads "Donald D. Crawford". The signature is written in a cursive style with a large, prominent initial "D".

Donald D. Crawford  
City Manager

**CITY OF OWOSSO**  
**BUDGET CALENDAR**  
**2015-2016**

April 6, 2015	Budget Proposal to Council
April 10, 2015	Budget Available to Public
April 20, 2015	Council Sets Public Hearing
April 22, 2015	Public Notice on Budget
May 4, 2015	Public Hearing on Budget
May 18, 2015	Adopt 2015/2016 Budget
June 15, 2015	Amend 2014/2015 Budget

## COMMUNITY PROFILE

The name Owosso was adapted in 1840 from the name of a famous Chippewa Indian chieftain called “Wasso”.

Owosso, the largest city in Shiawassee County, with a population of 15,194 (2010 Census) and area equal to 4.45 square miles, is a widely diversified industrial and commercial center in the midst of a highly agricultural county.

It became an incorporated city in 1859, and early founders and planners may have had an eye to the future of the community. Shade trees were planted in the early days, and Owosso’s many tree-lined streets testify to the thoughtfulness of these plantings.

The main streets, now the business district of the community, were planned wide enough to alleviate congestion, so prevalent in other cities.

Owosso is an attractive place in which to live and work, and its short distance from other major Michigan markets make it an ideal mid-Michigan location for commerce and industry.

There are 120 acres of parks and playgrounds in Owosso, as well as two auditoriums for the performing arts, an outdoor amphitheater, and an art museum. Recreation in the area includes a four-mile river walkway, roller-skating rink, skate boarding, an in-city lake for fishing, golf courses and many other facilities for sports and fitness.

Within a 90 minutes’ drive of Owosso lie Lansing, Flint and Detroit, offering area residents enhanced educational, cultural, and recreational opportunities, including access to professional sporting events.

# LOCAL GOVERNMENT PRIMER FOR CITIZENS

The City of Owosso operates under the council-manager form of government. Simply stated, all power is concentrated in the city council that employs a city manager to implement its policies and oversee the day to day operations of the city.

The limits of local government authority are determined by the state constitution, statutes, and the charter approved by voters in 1964. City council exercises this authority through the adoption of ordinances and policies, including the annual budget. Some provisions of the charter and ordinances establish other boards and commissions with responsibility for making recommendations or decisions concerning city policies and overseeing certain programs and activities of the city. The City also participates in several regional boards and commissions which implement regional agreements that cooperatively provide services for the entire area. In Owosso, the boards and commissions are:

## BOARD OR COMMISSION

## PURPOSE

Board of Review	Hears appeals from property owners regarding their tax assessments
Brownfield Redevelopment Authority	Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties
Building Authority	Finances construction of public improvements on which lease revenues can be generated
Building Board of Appeals	Makes decisions concerning variances from the provisions of various construction codes
Cable Access Advisory Commission	An advisory body with regard to all aspects of the public access cable service in the City of Owosso
Downtown Development Authority	Plans for and promotes the central business district
Downtown Historic District Commission	Oversees implementation of the State Historic District encompassing the downtown
Employees Retirement System	Oversees the administration of the City

Board of Trustees	retirement system, including investment of its funds
Historical Commission	Oversees Curwood Castle, Gould House, Comstock Cabin, Paymaster building and collection of historical artifacts
Local Development Finance Authority	Fosters industrial development through the use of financing mechanisms necessary to develop supportive public infrastructure
Mid-County Wastewater Treatment Plant Review Board	Makes decisions concerning the Plant governed by the 1977 Agreement between the Cities of Corunna and Owosso and the Townships of Caledonia and Owosso
Owosso Parks and Recreation Commission	Plans for quality park and recreation opportunities based upon cost, efficiency and community need
Planning Commission	Makes recommendations to City Council regarding the zoning ordinance and zoning map
Shiawassee Airport Board	Oversees all areas of operation of the Owosso Community Airport
Shiawassee Area Transportation Agency (SATA)	Owns, operates and finances public transit systems in conjunction with other municipalities
Shiawassee Council on Aging	Provides services to area senior citizens
Shiawassee District Library	Offers a variety of formats, materials, and services to provide for the informational and educational needs of the community members and to encourage the appreciation of reading
Westtown Corridor Improvement Authority	Plans for and promotes the revitalization and redevelopment of commercial properties located in the Westtown Corridor Improvement District
Zoning Board of Appeals	Makes decisions concerning variances from the provisions of the zoning ordinance

These boards and commissions include citizens from the community and offer an opportunity for residents to become involved in city government.

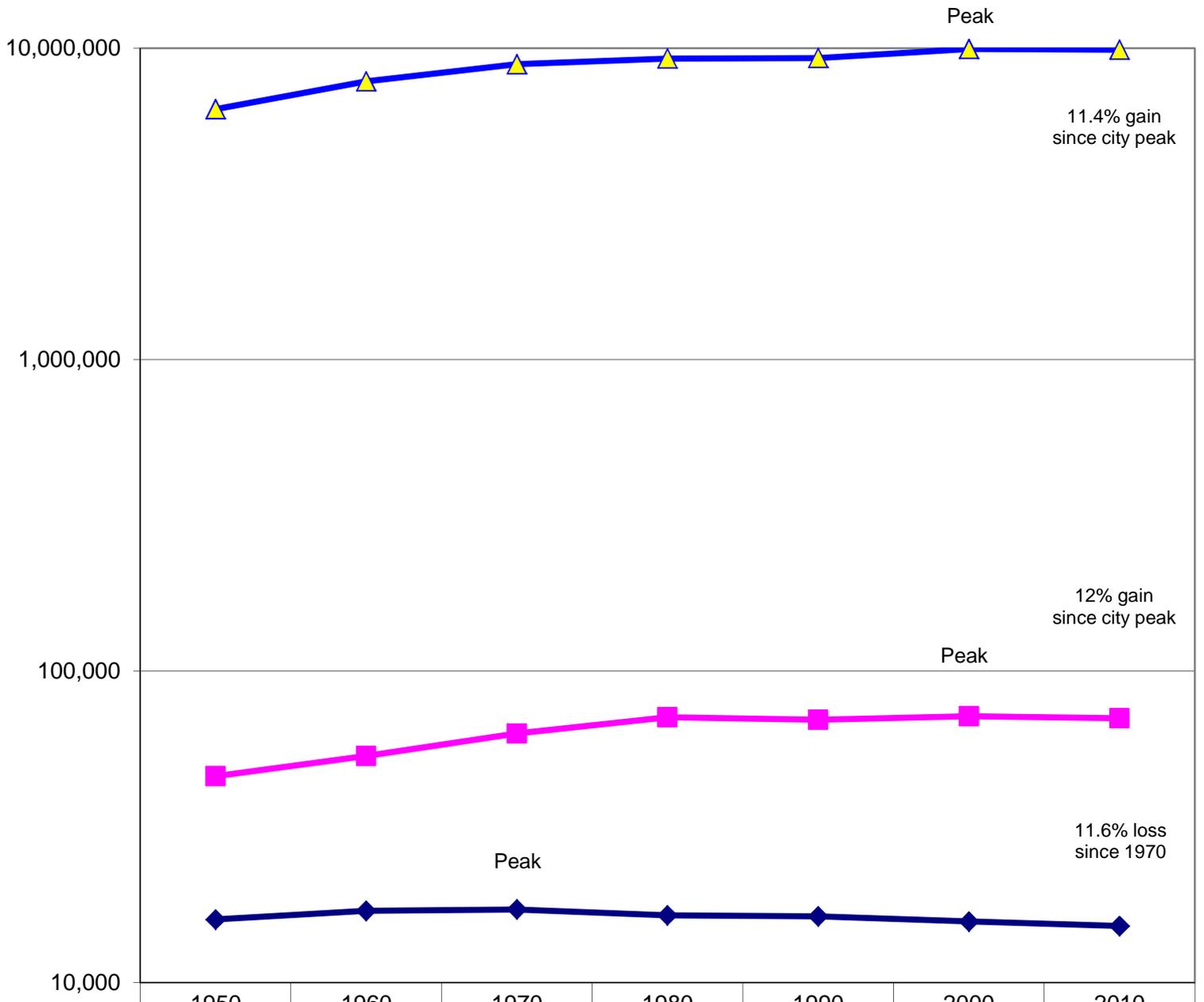
On occasion the City Council will establish ad-hoc committees who, unlike the boards and commissions referenced above are not long standing committees but instead are established to serve and carry out a specific purpose for the council. In May 2008 the City Council established The Blue Ribbon Committee, a group of community residents appointed by the City Council for the purpose of creating a cohesive forward vision for the City of Owosso. This committee set a vision for Owosso's future and defined a strategic direction for attaining that vision so that each citizen may enjoy a high quality of life and a strong sense of place and pride in our community. The Blue Ribbon Committee successfully completed its work and presented its report to the City Council on January 5, 2009.

Citizen involvement and input is an important component of the democratic system of government. Many of the major decisions that the city council makes follow public hearings in which citizens comment is received. In fact, public hearings are the first item on the city council's agenda for its meetings. After public hearings, citizens are also provided two opportunities to make comments to the council about any issue of interest to them. Further, residents may choose to write to council or staff members, call them with their questions or concerns, or comment through the City website at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

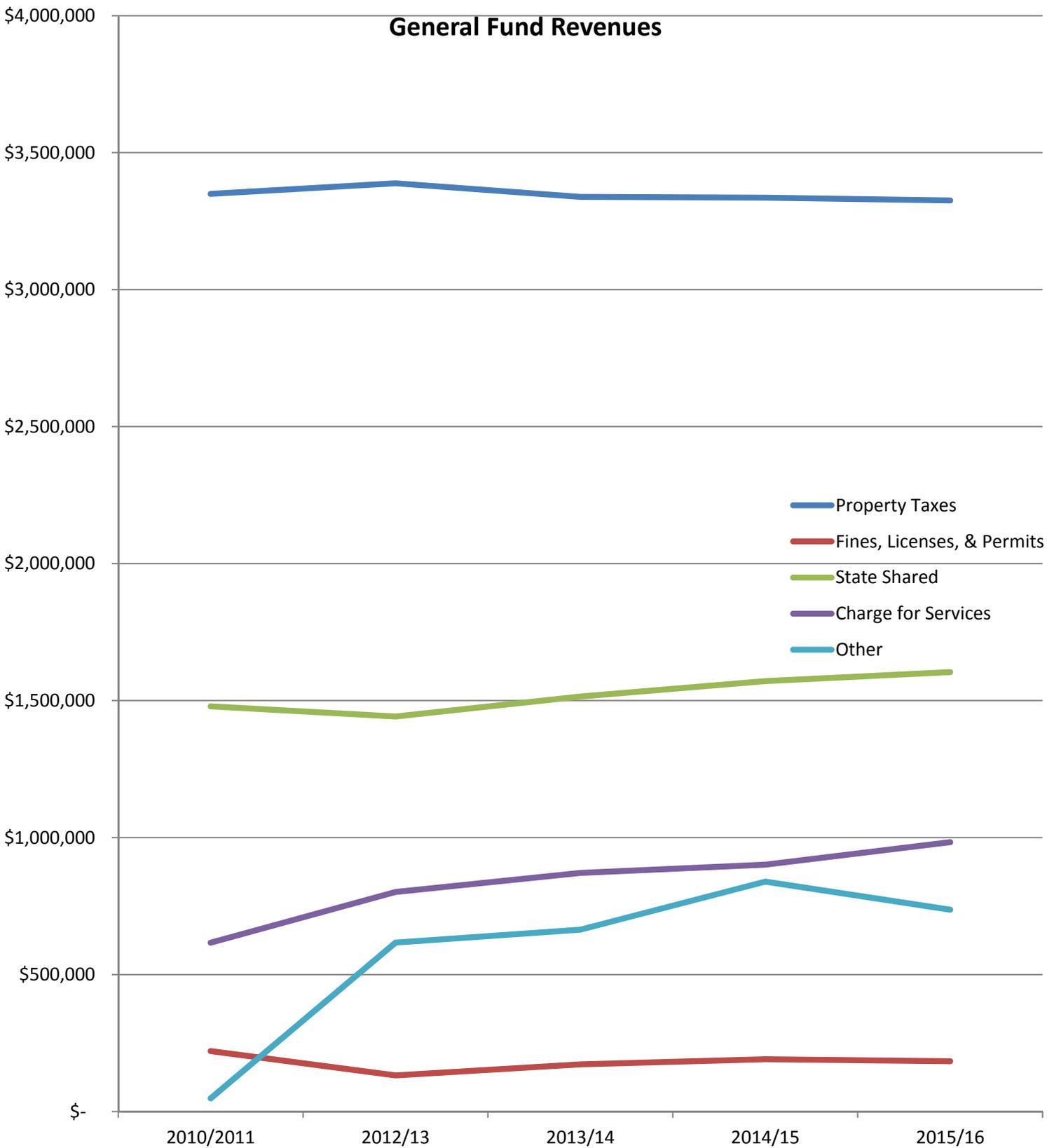
Once the city council has enacted an ordinance or established a policy, it is the job of the city manager to insure that it is implemented. In many cases, this will involve directing staff employed for that purpose and overseeing their actions. Many of the decisions of the city council involve the basic municipal services which the city is in the business of providing –public safety, streets and roads, parks, utilities and the like. As a result, much of the activity of city staff is for the purpose of insuring that these services are effectively provided.

To pay the bills associated with its operations, the city must generate revenue. While most people think of the property tax as the primary source of money for city operations, in fact this tax only covers the cost of providing police and fire services. Other major sources of funding for the city are water and sewer charges and the local share of state taxes, such as the gas and weight tax and sales tax. These taxes and fees comprise the majority of the dollars necessary to finance city operations.

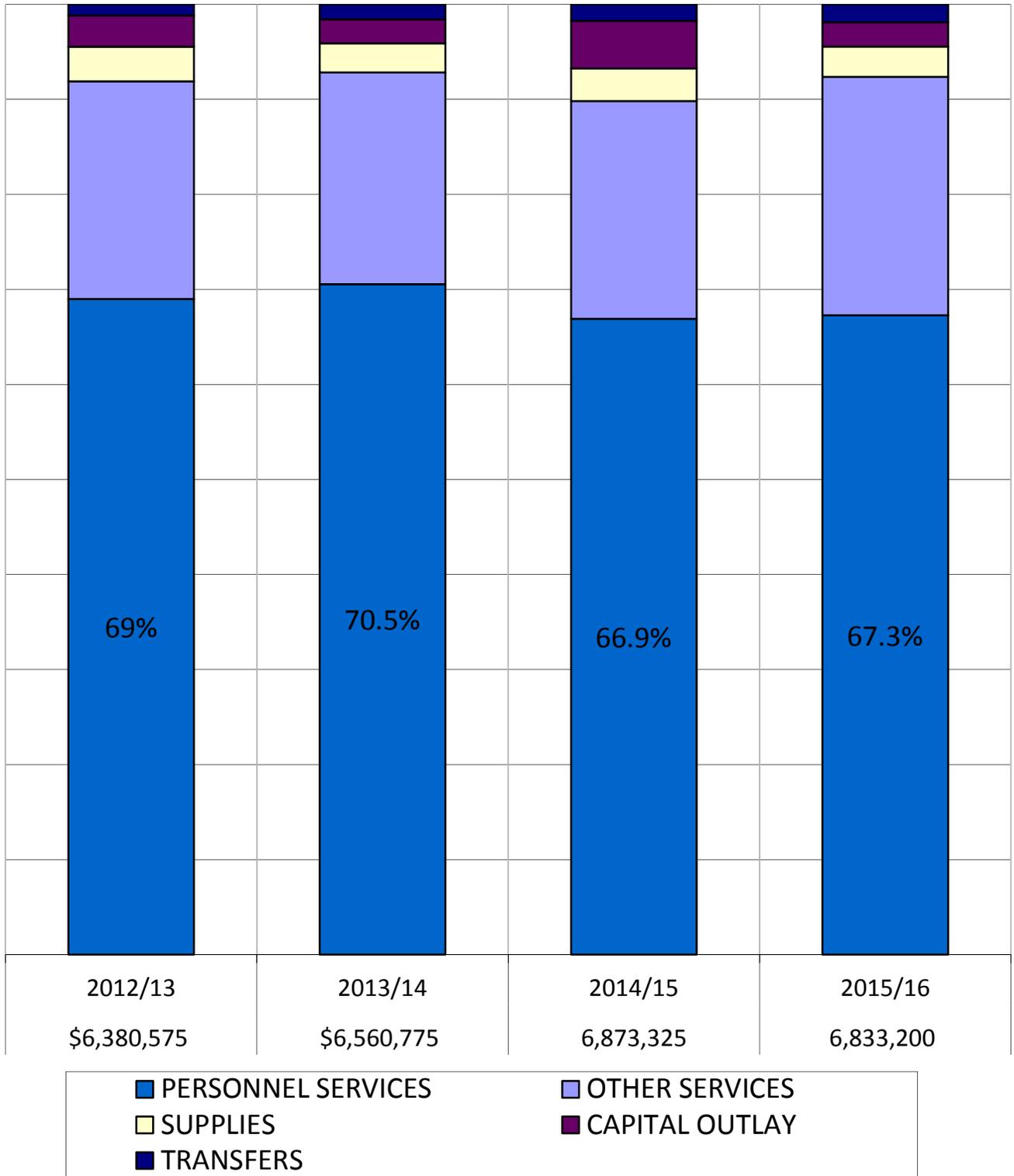
## Population Comparison



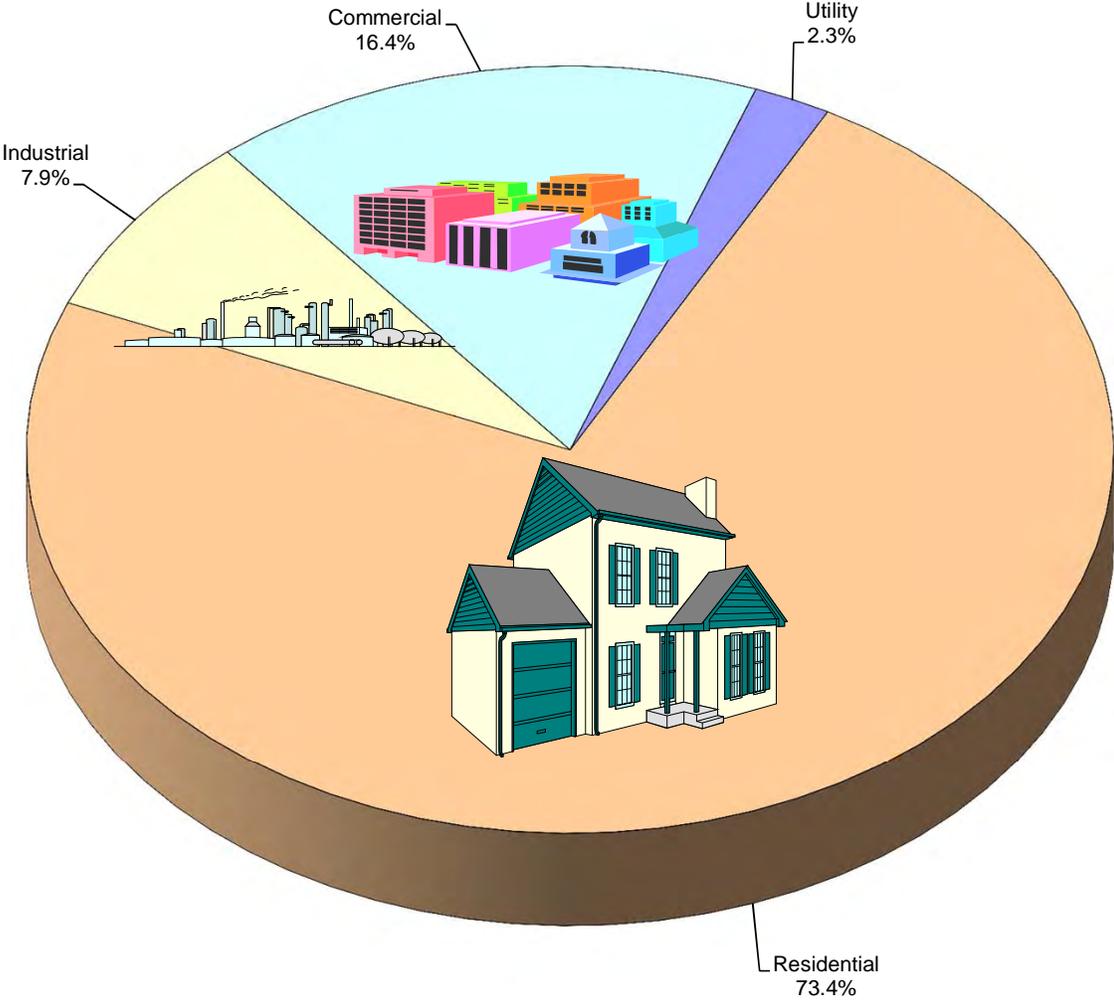
	1950	1960	1970	1980	1990	2000	2010
◆ City	15,948	17,006	17,179	16,455	16,322	15,713	15,194
■ County	45,967	53,446	63,075	71,140	69,770	71,687	70,648
▲ State	6,371,766	7,823,194	8,875,083	9,262,078	9,295,297	9,938,444	9,883,640



## GENERAL FUND EXPENDITURES BY ACCOUNT CLASS



# Taxable Value by Property Class



# City of Owosso

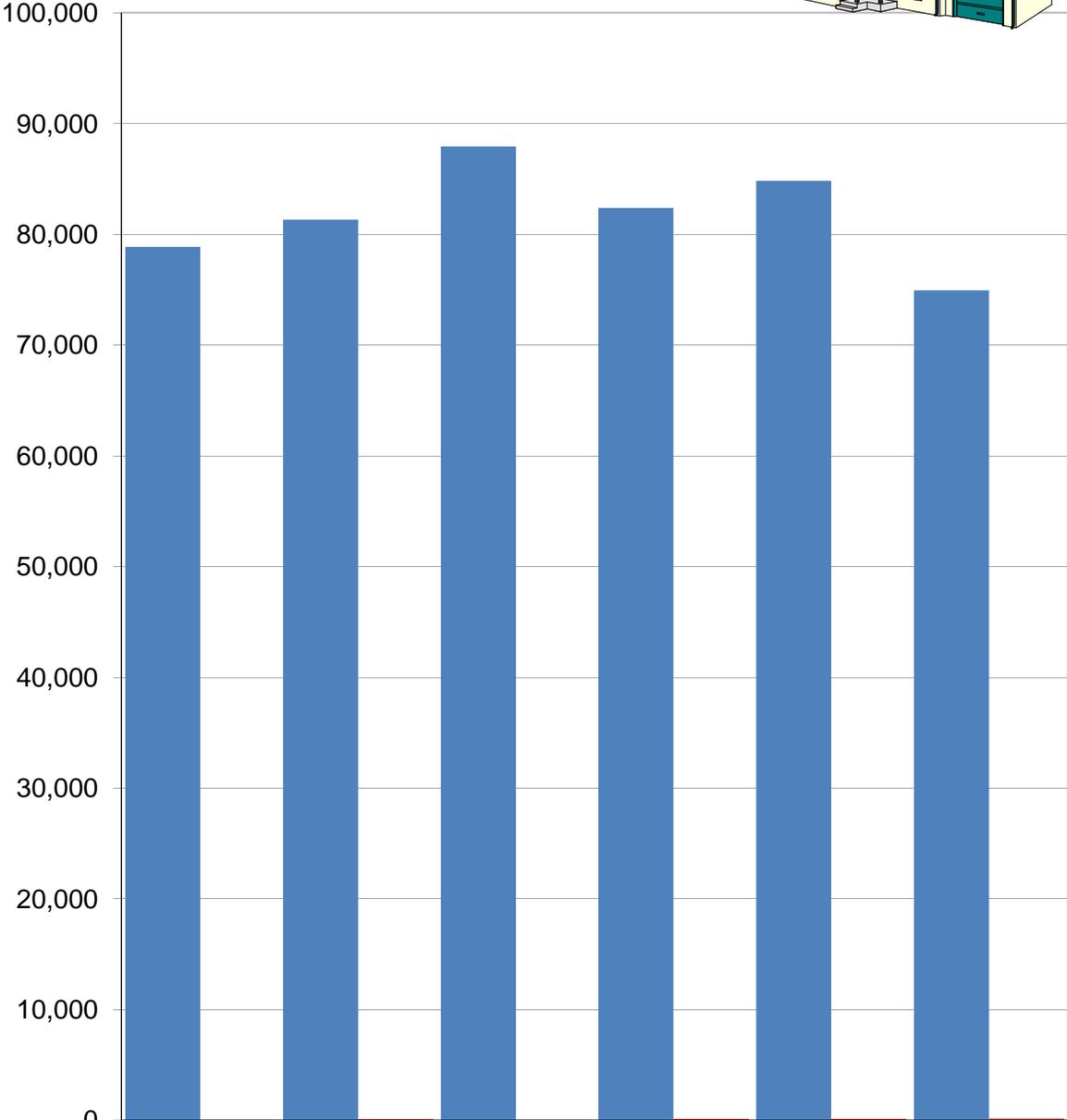
## 2015

### PROFILE OF THE TEN LARGEST VALUE PROPERTIES

<b>Consumers Energy, CO</b>	Gas & Electric Utility	2.36%
<b>Machine Tool &amp; Gear</b>	Manufacturer	1.42%
<b>Woodard -CM, LLC</b>	Manufacturer	1.36%
<b>Oliver Woods Retirement Village</b>	Retirement Complex	0.84%
<b>Toledo Commutator, Co</b>	Manufacturer	0.66%
<b>Ginger Square</b>	Apartment Complex	0.65%
<b>Advanced Drainage Sys.</b>	Manufacturer	0.46%
<b>Carolina Properties, LLC</b>	Apartment Complex	0.45%
<b>Sun Candlewick, LLC</b>	Mobile Home Park	0.43%
<b>Memorial Medical Assoc</b>	Medical	0.42%

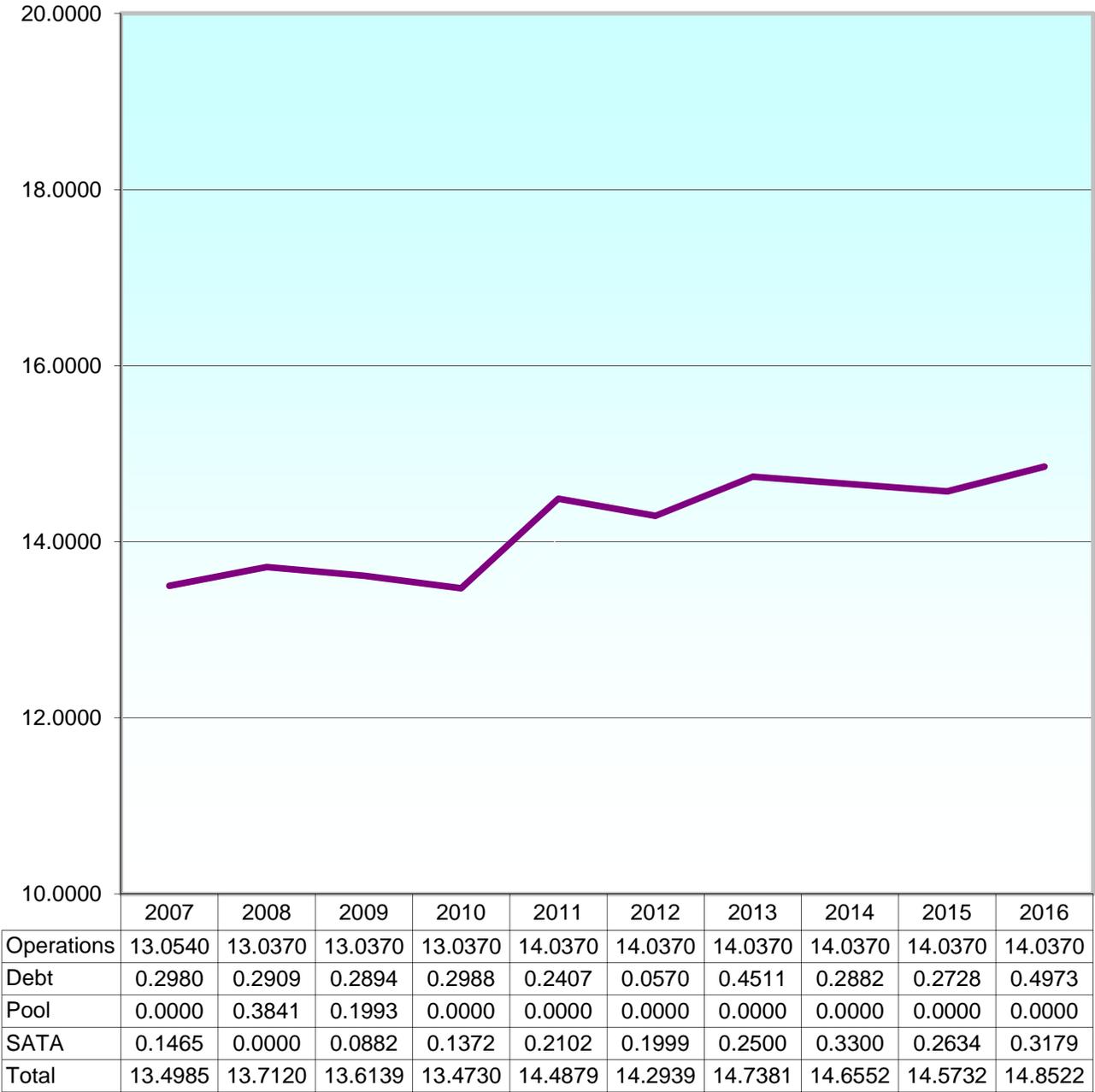
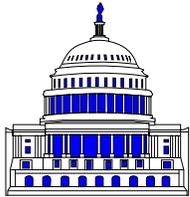
Source: City Assessor's Office

# Arms Length Home Sales



	2009	2010	2011	2012	2013	2014
■ Avg Home Sale Price	\$78,882	\$81,314	\$87,946	\$82,380	\$84,827	\$74,940
■ No. of Sales	55	110	71	157	135	167

# City Tax Levy



### Revenue Sharing State Sales Tax



GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 101 - GENERAL FUND					
TAXES					
101-000-401.403	GENERAL PROPERTY TAX	3,171,124	3,219,850	3,268,093	3,225,500
101-000-401.424	TRAILER PARK TAXES	866	900	490	850
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES	27,069	25,300	30,096	10,350
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(O	1,397	1,875	1,880	1,875
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE R	31	750	1,527	0
101-000-401.443	ADMINISTRATION FEES	67,059	68,400	46,530	68,000
101-000-401.445	COLLECTION & INTEREST ON TAXES	18,690	18,500	6,782	19,000
	TAXES	3,286,236	3,335,575	3,355,398	3,325,575
CHARGES FOR SERVICES					
101-000-600.625	VACANT PROPERTY REGISTRATION/IN	9,255	10,100	8,950	10,000
101-000-600.626	CHARGE FOR SERVICES RENDERED	59,029	65,325	33,328	62,400
101-000-600.627	DUPLICATING SERVICES	5,890	5,100	3,672	6,900
101-000-600.628	RENTAL REGISTRATION	49,575	2,500	800	1,100
101-000-600.629	AMBULANCE CHARGES	160,790	178,000	143,714	189,400
101-000-600.630	AMBULANCE MILEAGE CHARGES	139,188	123,000	189,503	215,000
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPO	332,475	398,600	334,349	374,000
101-000-600.633	FIRE SERVICES	4,500	5,500	250	1,000
101-000-600.642	CHARGE FOR SERVICES - SALES	4,293	1,950	3,043	6,200
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	112,515	111,000	57,601	116,000
101-000-600.648	TREE PLANTING	2,880		1,250	1,500
101-000-600.651	RECREATION	708	0	0	0
	CHARGES FOR SERVICES	881,098	901,075	776,460	983,500
LICENSES & PERMITS					
101-000-450.452	PERMITS-BUILDING	65,953	58,500	51,680	65,000
101-000-450.453	LIQUOR LICENSES	9,143	9,600	9,575	9,600
101-000-450.454	PERMITS-ELECTRICAL	15,786	18,600	8,545	16,700
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	28,666	31,600	16,255	26,500
101-000-450.460	MISCELLANEOUS LICENSES	2,445	1,800	1,000	1,600
101-000-450.477	PERMITS-HANDGUNS	550	400	10	250
101-000-450.478	DOG LICENSES	81			75
	LICENSES & PERMITS	122,624	120,500	87,065	119,725
FEDERAL GRANTS					
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	62,588	50,950	0	0
101-000-501.506	GRANT-FEDERAL	2,390		0	0
	FEDERAL GRANTS	64,978	50,950	0	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
<b>STATE SOURCES</b>					
101-000-539.529	STATE SOURCES		0	44,890	0
101-000-539.531	LOCAL GRANT	1,000	0	0	0
101-000-539.568	GRANT-RECREATION	26,370	0	0	0
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,517,886	1,571,175	807,747	1,604,000
	STATE SOURCES	1,545,256	1,571,175	852,637	1,604,000
<b>FINES &amp; FORFEITS</b>					
101-000-655.655	PARKING VIOLATIONS	12,845	14,900	5,185	9,800
101-000-655.659	PARKING LEASE INCOME	14,994	10,600	7,074	15,300
101-000-655.660	ORDINANCE FINES & COSTS	40,662	57,300	17,459	38,700
	FINES & FORFEITS	68,501	82,800	29,718	63,800
<b>INTEREST &amp; RENTS</b>					
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	250			
101-000-664.664	INTEREST INCOME	29,409	35,000	18,103	35,000
101-000-664.665	INTEREST INCOME-RESTRICTED ASSET	3	0	2	0
101-000-664.668	RENTAL INCOME	2,480	2,400	1,950	1,500
	INTEREST & RENTS	32,142	37,400	20,055	36,500
<b>OTHER REVENUE</b>					
101-000-671.673	SALE OF FIXED ASSETS	9,348	3,600	58,447	5,000
101-000-671.675	DONATIONS-PRIVATE	17,730	0	8,561	0
101-000-671.677	DONATIONS-SMOKE HOUSE	50	0	0	0
101-000-671.687	INSURANCE REFUNDS	149,944	0	194,336	0
101-000-671.692	RECOVERY OF BAD DEBTS	2,565	2,000	1,777	4,500
101-000-671.694	MISCELLANEOUS	2,942	2,500	619	2,500
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	171,465	171,700	94,407	171,700
101-000-695.677	CITY UTILITIES ADMIN REIMB	269,000	270,000	158,840	270,000
101-000-695.678	DDA/OBRA REIMBURSEMENT	2,725	3,550		10,200
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	116,137	99,500	63,473	102,300
	OTHER REVENUE	741,906	552,850	580,460	566,200
<b>OTHER FINANCING SOURCES</b>					
101-000-695.698	OTHER FINANCING SOURCES	57,223	198,000	0	133,900
101-000-695.699	APPROPRIATION OF FUND BALANCE	0	23,000	0	0
	OTHER FINANCING SOURCES	57,223	221,000		133,900
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>					
		6,799,964	6,873,325	5,701,793	6,833,200

DEPARTMENT DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 101 - GENERAL FUND				
Function: GENERAL SERVICES				
101 CITY COUNCIL	3,396	4,100	2,388	4,300
171 CITY MANAGER	134,560	137,800	70,532	135,425
201 FINANCE	148,210	147,200	76,702	157,250
209 ASSESSING	105,536	118,975	61,945	117,550
210 CITY ATTORNEY	106,137	112,000	74,506	139,000
215 CLERK	186,339	224,800	129,387	216,950
226 HUMAN RESOURCES	185,673	184,550	96,395	191,300
253 TREASURY	233,410	234,875	127,582	232,425
258 INFORMATION & TECHNOLOGY	155,912	135,775	77,569	169,775
285 CABLE COMMISSION	17	20,000	0	1,800
299 GENERAL ADMIN	347,287	426,350	444,125	301,650
Total - Function GENERAL SERVICES	1,606,477	1,746,425	1,161,131	1,667,425
Function: PUBLIC WORKS				
265 BUILDING & GROUNDS	147,642	147,675	61,426	117,900
441 PUBLIC WORKS	431,876	472,725	451,113	504,325
528 LEAF AND BRUSH COLLECTION	275,485	210,650	149,158	275,600
585 PARKING	113,121	95,700	6,445	36,200
Total - Function PUBLIC WORKS	968,124	926,750	668,142	934,025
Function: PUBLIC SAFETY				
300 POLICE	1,788,904	1,819,925	945,269	1,700,250
335 FIRE	1,595,961	1,774,525	920,713	1,896,425
Total - Function PUBLIC SAFETY	3,384,865	3,594,450	1,865,982	3,596,675
Function: COMMUNITY DEVELOPMENT				
370 BUILDING AND SAFETY	163,212	158,350	83,138	162,050
728 COMMUNITY DEVELOPMENT	119,353	115,200	64,850	115,325
Total - Function COMMUNITY DEVELOPMENT	282,565	273,550	147,988	277,375
Function: RECREATION				
756 PARKS	368,083	213,100	119,053	228,400
Total - Function RECREATION	368,083	213,100	119,053	228,400
Function: TRANSFERS				
966 TRANSFERS OUT	96,205	119,050	28,454	129,300
Total - Function TRANSFERS	96,205	119,050	28,454	129,300
NET OF REVENUES/APPROPRIATIONS - FUND 101	(6,706,319)	(6,873,325)	(3,990,750)	(6,833,200)

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2015-16 PROPOSED BUDGET
Fund 101 - GENERAL FUND				
101-000-365.100	NONSPENDABLE FUND BALANCE-PREPAID EXPENS	25,749	25,749	25,749
101-000-365.200	NONSPENDABLE FUND BALANCE-INVENTORY	101,420	101,420	101,420
101-000-365.300	NONSPENDABLE FUND BALANCE-SUBDIVISION-LT	244,000	244,000	244,000
101-000-368.100	ASSIGNED FUND BALANCE-COMP ABSENCES	382,159	382,159	382,159
101-000-368.300	ASSIGNED FUND BALANCE-SPEC ASSMT	100,000	100,000	100,000
101-000-368.400	ASSIGNED FUND BALANCE-ECONOMIC DEVLPMT	100,000	100,000	100,000
101-000-368.500	ASSIGNED FUND BALANCE-OWOSSO DRAIN	171,197	171,197	171,197
101-000-368.600	ASSIGNED FUND BALANCE-POLLUTION RMDTN	148,772	148,772	148,772
101-000-369.000	UNASSIGNED FUND BALANCE-BUDGET STABILIZ	1,568,872	1,568,872	1,568,872
101-000-369.100	UNASSIGNED FUND BALANCE	653,631	653,631	630,631
101-000-390.000	FUND BALANCE	0	0	0
BEGINNING FUND TOTAL FUND BALANCE		3,495,800	3,495,800	3,472,800
NET OF REVENUES VS EXPENDITURES			-23,000	
APPROPRIATION OF FUND BALANCE			23,000	
ENDING TOTAL FUND BALANCE		3,495,800	3,472,800	3,472,800

# CITY COUNCIL 101-101

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016						
<ul style="list-style-type: none"> <li>* Plan for the development of the community and the operation of its city government</li> <li>* Set policies for service delivery and governance</li> <li>* Receive citizen input through public hearings and other means</li> <li>* Employ a city manager and city attorney and appoint boards and commissions</li> <li>* Adopt an annual budget</li> <li>* Approve major purchases and capital improvements</li> </ul>	<p>Make wise and prudent decisions to promote necessary services to city residents.</p> <p>Persue programs that enhance the strengths of Owosso.</p>						
	CAPITAL OUTLAY						
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="height: 100px;"></td> <td></td> <td></td> </tr> </tbody> </table>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>			
<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					

## COUNCIL MEMBERS

	<u>Date Elected</u>	<u>Term Expires</u>
Mayor Benjamin R. Frederick	2011	2016
Mayor Pro Tem Christopher Eveleth	2011	2016
Lori F. Bailey	2011	2016
David B. Bandkau	2013	2018
Burton D. Fox	2013	2018
Elaine N. Greenway	2013	2016
Robert J. Teich Jr	2013	2018

## BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Personnel	2,320	2,600		2,600
Supplies	648	500		1,200
Other	428	1,000		500
COL				0
<b>Total</b>	<b>3,396</b>	<b>4,100</b>	<b>0</b>	<b>4,300</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 101 - GENERAL FUND					
Dept 101-CITY COUNCIL					
101-101-704.000	BOARDS & COMMISSIONS	2,320	2,600	1,060	2,600
101-101-728.000	OPERATING SUPPLIES	648	500	1,103	1,200
101-101-860.000	EDUCATION & TRAINING	428	1,000	225	500
Totals for dept 101-CITY COUNCIL		3,396	4,100	2,388	4,300

# CITY MANAGER 101-171

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Policy initiation, evaluation and implementation  * Staff supervision  * Strategic planning	Continue to implement council's goals to enhance services to the public, and to guide the city departments in working together efficiently to achieve their goals.		
	CAPITAL OUTLAY		
* Personnel administration  *Financial oversight  * Community relations and information	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
City Manager	1	1

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	124,217	127,500		130,325
Supplies	382	400		400
Other	9,961	9,900		4,700
COL				-
<b>Total</b>	<b>134,560</b>	<b>137,800</b>	<b>0</b>	<b>135,425</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 171-CITY MANAGER					
101-171-702.100	SALARIES	95,369	97,625	53,968	99,275
101-171-702.800	ACCRUED SICK LEAVE	353	150	191	400
101-171-715.000	SOCIAL SECURITY (FICA)	7,593	8,850	4,142	9,050
101-171-716.100	HEALTH INSURANCE	3,466	3,300	0	3,375
101-171-716.200	DENTAL INSURANCE	544	525	314	550
101-171-716.300	OPTICAL INSURANCE	0	150	0	0
101-171-716.400	LIFE INSURANCE	594	775	347	800
101-171-716.500	DISABILITY INSURANCE	902	1,000	526	1,000
101-171-717.000	UNEMPLOYMENT INSURANCE	210	225	0	75
101-171-718.200	DEFINED CONTRIBUTION	14,878	14,625	8,124	15,400
101-171-719.000	WORKERS' COMPENSATION	308	275	160	400
101-171-728.000	OPERATING SUPPLIES	382	400	198	400
101-171-818.000	CONTRACTUAL SERVICES	5,353	5,200	0	0
101-171-858.000	MEMBERSHIPS & DUES	962	1,200	870	1,200
101-171-860.000	EDUCATION & TRAINING	3,646	3,500	1,692	3,500
Totals for dept 171-CITY MANAGER		134,560	137,800	70,532	135,425

# FINANCE 101-201

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Accounting and financial reporting	Transition to BS&A Access My Gov portal		
* Purchasing	Complete BS&A on-line requisition and purchase order system with balance of departments		
* Risk management	Integrate Cost Accounting System with BS&A Payroll System		
* Investments			
* Debt management			
	CAPITAL OUTLAY		
* Budget	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Accounts payable			
<b>Total</b>	0	0	0

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Finance Director	1*	1*
Accts Payable	1	1
<b>Total</b>	1	1

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	59,048	61,300		69,150
Supplies	2,537	3,500		3,500
Other	86,624	82,400		84,600
COL	0	0		-
<b>Total</b>	148,209	147,200	0	157,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 201-FINANCE					
101-201-702.100	SALARIES	37,723	37,750	22,430	39,600
101-201-715.000	SOCIAL SECURITY (FICA)	2,680	2,900	1,605	3,050
101-201-716.100	HEALTH INSURANCE	5,682	5,925	3,192	12,650
101-201-716.200	DENTAL INSURANCE	544	525	314	550
101-201-716.300	OPTICAL INSURANCE	133	175	22	75
101-201-716.400	LIFE INSURANCE	143	150	83	150
101-201-716.500	DISABILITY INSURANCE	369	450	215	450
101-201-717.000	UNEMPLOYMENT INSURANCE	598	225	388	25
101-201-718.000	RETIREMENT	10,841	12,725	6,808	12,100
101-201-719.000	WORKERS' COMPENSATION	336	475	190	500
101-201-728.000	OPERATING SUPPLIES	2,537	3,500	1,205	3,500
101-201-818.000	CONTRACTUAL SERVICES	86,387	82,000	40,150	84,000
101-201-858.000	MEMBERSHIPS & DUES	0	100	100	100
101-201-860.000	EDUCATION & TRAINING	237	300	0	500
Totals for dept 201-FINANCE		148,210	147,200	76,702	157,250

# ASSESSING 101-209

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<ul style="list-style-type: none"> <li>* Maintain a system of assessing property in accordance with accepted mass appraisal models and the current state of Michigan Tax Act</li> <li>* Process and audit personal property statements</li> <li>* Maintain name, mailing address and homestead information on all real property</li> <li>* Respond to inquiries from the public, other agencies and departments</li> <li>* Provide methodology to board of review</li> <li>* Represent the city in tax tribunal cases</li> <li>* Maintain accurate and up to date property descriptions and records on all real and personal property in the city</li> <li>* Maintain system of field (physical) verification of property information</li> <li>* Maintain record of legally allowable taxable value</li> </ul>	Visit and verify data for 15-20% of residential properties and 5-10% of both commercial and industrial properties. Scan old deeds and other valuable assessing documents into assessing.net. Coordinate with county equalization department a commercial and industrial appraisal study. Conduct the annual assessing process as outlined within the 14-point review and required by the state tax commission.		
	CAPITAL OUTLAY		
	<b>Total</b>	<u>2015-16</u> 0	<u>2016-17</u> 0

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assessor	1	1
Clerical		
<b>Total</b>	<u>1</u>	<u>1</u>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	96,020	105,225		102,550
Supplies	4,716	6,500		6,500
Other	4,800	7,250		8,500
COL	0	0		0
<b>Total</b>	105,536	118,975	0	117,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 209-ASSESSING					
101-209-702.100	SALARIES	65,017	68,075	37,387	68,800
101-209-704.000	BOARDS & COMMISSIONS	1,150	1,250	450	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	5,271	5,550	2,879	5,525
101-209-716.100	HEALTH INSURANCE	3,466	4,275	0	3,375
101-209-716.200	DENTAL INSURANCE	653	825	314	875
101-209-716.300	OPTICAL INSURANCE	4	175	39	75
101-209-716.400	LIFE INSURANCE	499	525	291	525
101-209-716.500	DISABILITY INSURANCE	664	675	387	700
101-209-717.000	UNEMPLOYMENT INSURANCE	210	225	0	75
101-209-718.000	RETIREMENT	19,652	24,375	11,347	21,900
101-209-719.000	WORKERS' COMPENSATION	584	525	272	700
101-209-728.000	OPERATING SUPPLIES	4,716	6,500	3,221	6,500
101-209-802.000	ADVERTISING	675	500	14	500
101-209-818.000	CONTRACTUAL SERVICES	2,050	3,600	4,548	5,000
101-209-833.000	EQUIPMENT MAINTENANCE	0	250	0	250
101-209-858.000	MEMBERSHIPS & DUES	260	400	260	250
101-209-860.000	EDUCATION & TRAINING	665	1,250	536	1,250
Totals for dept 209-ASSESSING		105,536	118,975	61,945	117,550

# ATTORNEY 101-210

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
<ul style="list-style-type: none"> <li>* Draft adoptions, amendments and repeals of city ordinances</li> <li>* Preparation of legal documents</li> <li>* Provide legal advice to council and staff</li> <li>* Prosecution of persons accused of violating ordinances</li> <li>* Advise on tax tribunal cases</li> </ul>	<ul style="list-style-type: none"> <li>*Prepare and review legal documents and represent the City's interests in contracts.</li> <li>*Prosecute violations of ordinances and state laws.</li> </ul>
	<b>CAPITAL OUTLAY</b>

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Contractual	1	1
<b>Total</b>	1	1

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Supplies	0	0		0
Other	106,138	112,000		139,000
<b>Total</b>	106,138	112,000	0	139,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 210-CITY ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES: ADMIN	38,726	42,000	37,808	69,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/	67,411	70,000	36,698	70,000
Totals for dept 210-CITY ATTORNEY		106,137	112,000	74,506	139,000

# CLERK 101-215

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Administer local, state and federal elections  * Act as clerk to the City Council and Employees Retirement System Board  * Assign, track and codify all enactment's of the city code  * Record, categorize and maintain all permanent records of the city  * Develop and administer records retention program  * Manage cable channels 187 and 188	Continue the task of scanning historical documents to allow electronic access of various city records  Examine various City processes to determine whether an automated solution would be appropriate  Purchase and employ agenda automation software  Standardize processes for better record keeping results		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Additional Laserfiche Licenses	-	10,000	
Citizen Web Portal		10,000	
<b>Total</b>	<b>0</b>	<b>20,000</b>	<b>0</b>

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
City Clerk	1	1
Clerical	1	1
Temporary		0.2
<b>Total</b>	<b>2</b>	<b>2.2</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	165,379	194,400		159,625
Supplies	1,219	2,925		2,700
Other	11,745	27,475		54,625
COL	7,995	0		0
<b>Total</b>	<b>186,338</b>	<b>224,800</b>	<b>0</b>	<b>216,950</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 215-CLERK					
101-215-702.100	SALARIES	96,911	98,775	57,298	99,900
101-215-706.000	ELECTIONS	11,177	33,075	30,541	25,000
101-215-715.000	SOCIAL SECURITY (FICA)	6,968	7,575	4,248	7,650
101-215-716.100	HEALTH INSURANCE	17,499	18,300	10,338	18,675
101-215-716.200	DENTAL INSURANCE	833	800	481	825
101-215-716.300	OPTICAL INSURANCE	8	150	34	100
101-215-716.400	LIFE INSURANCE	614	650	358	650
101-215-716.500	DISABILITY INSURANCE	968	1,000	564	1,000
101-215-717.000	UNEMPLOYMENT INSURANCE	420	425	0	50
101-215-718.000	RETIREMENT	29,662	33,300	17,399	30,350
101-215-719.000	WORKERS' COMPENSATION	320	350	158	425
101-215-728.000	OPERATING SUPPLIES	1,219	2,925	376	2,700
101-215-802.000	ADVERTISING	3,275	3,600	1,563	4,350
101-215-818.000	CONTRACTUAL SERVICES	4,775	18,300	0	19,700
101-215-833.000	EQUIPMENT MAINTENANCE	2,725	4,625	5,379	4,625
101-215-858.000	MEMBERSHIPS & DUES	370	350	350	350
101-215-860.000	EDUCATION & TRAINING	600	600	0	600
101-215-978.000	EQUIPMENT	7,995	0	300	0
Totals for dept 215-CLERK		186,339	224,800	129,387	216,950

# HUMAN RESOURCES 101-226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
* Union contract administration * Fringe benefit administration * Payroll * Hiring, orientation and oversight on evaluations * Reporting to state and federal agencies * Employee relations * Union negotiations * Represent the city in grievances, mediations and arbitration	* Negotiate with POLC - Command, POLC - Patrol & IAFF * Implement BS&A HR system * Increase our benchstrength for upcoming retirements. * Implement more training across the city * Develop a yearly performance evaluation system								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 20%; text-align: center;"><u>2015-16</u></th> <th style="width: 20%; text-align: center;"><u>2016-17</u></th> <th style="width: 20%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>						
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>						

## STAFFING SUMMARY

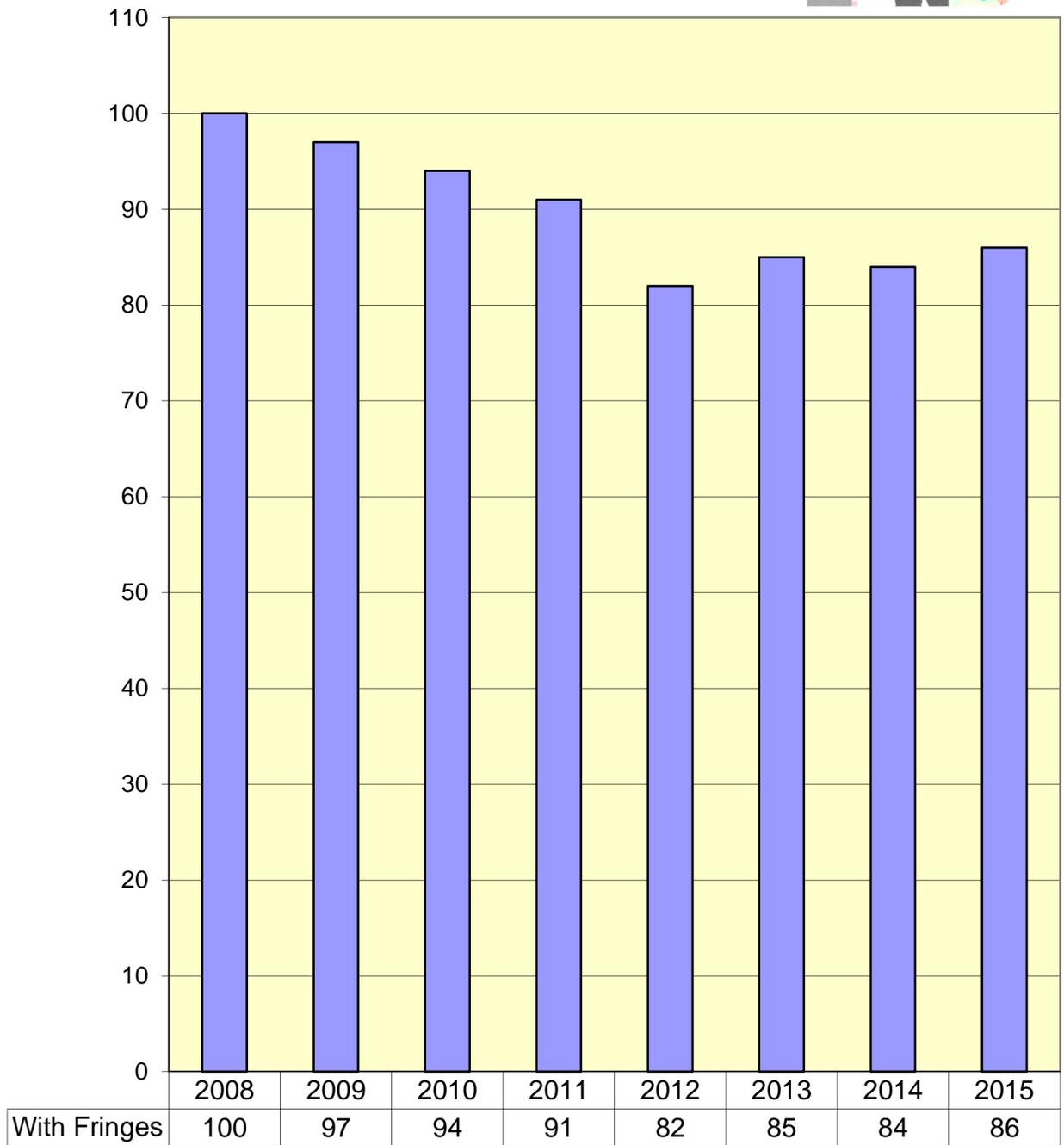
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Human Resources		
Director	1	1
Payroll Tech.	1	1
<b>Total</b>	<b>2</b>	<b>2</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	161,007	163,950		163,900
Supplies	3,900	2,900		2,900
Other	20,766	17,700		24,500
COL				0
<b>Total</b>	<b>185,673</b>	<b>184,550</b>	<b>0</b>	<b>191,300</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 226-HUMAN RESOURCES					
101-226-702.100	SALARIES	117,856	120,325	68,892	121,550
101-226-702.200	WAGES	457	0	0	0
101-226-715.000	SOCIAL SECURITY (FICA)	9,510	9,225	4,987	9,300
101-226-716.100	HEALTH INSURANCE	8,732	8,600	0	8,950
101-226-716.200	DENTAL INSURANCE	1,745	1,625	1,008	1,725
101-226-716.300	OPTICAL INSURANCE	137	325	79	250
101-226-716.400	LIFE INSURANCE	717	775	418	775
101-226-716.500	DISABILITY INSURANCE	1,191	1,225	695	1,225
101-226-717.000	UNEMPLOYMENT INSURANCE	575	425	155	150
101-226-718.000	RETIREMENT	16,648	17,925	8,763	16,350
101-226-718.200	DEFINED CONTRIBUTION	2,947	3,050	1,601	3,050
101-226-719.000	WORKERS' COMPENSATION	492	450	208	575
101-226-728.000	OPERATING SUPPLIES	3,900	2,900	486	2,900
101-226-802.000	ADVERTISING	1,243	700	432	1,000
101-226-818.000	CONTRACTUAL SERVICES	18,072	13,500	7,639	20,000
101-226-833.000	EQUIPMENT MAINTENANCE	0	500	0	500
101-226-856.000	MISCELLANEOUS	34	500	0	500
101-226-858.000	MEMBERSHIPS & DUES	370	500	260	500
101-226-860.000	EDUCATION & TRAINING	1,047	2,000	772	2,000
Totals for dept 226-HUMAN RESOURCES		185,673	184,550	96,395	191,300

## Current Level of Full Time Employees



As of March 2015

# TREASURER 101-253

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Billing, collection and recording of all receipts, including taxes, special assessments, and water and sewer  * Collection agent for state education, county taxes, district library RESD, SATA and public schools  * Delinquent accounts follow up, including personal property  * Information source for title offices, realtors and homeowners  * Treasurer of Owosso Employees' Retirement System; disburse monthly checks to pensioners, report to Owosso Employee's Retirement System board; compile monthly statements	*Staff Development		
	*Promote optimum efficiencies		
	*Transition retirement system financial reporting from new advisor		
	*Continued emphasis on tax changes/ reimbursement opportunities		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

STAFFING SUMMARY			
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>	
Treasurer	1	1	
Deputy	1	1	
Clerical	0.8	0.8	
Part-time	0.3	0.3	
<b>Total</b>	<b>3.1</b>	<b>3.1</b>	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	220,009	217,375		215,325
Supplies	1,687	2,900		2,500
Other	11,713	14,600		14,600
COL	0	0		0
<b>Total</b>	<b>233,409</b>	<b>234,875</b>	<b>0</b>	<b>232,425</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 253-TREASURY					
101-253-702.100	SALARIES	131,140	137,000	76,452	138,200
101-253-715.000	SOCIAL SECURITY (FICA)	9,741	10,500	5,788	10,600
101-253-716.100	HEALTH INSURANCE	28,048	23,850	13,440	22,200
101-253-716.200	DENTAL INSURANCE	1,376	1,175	531	1,200
101-253-716.300	OPTICAL INSURANCE	10	200	38	150
101-253-716.400	LIFE INSURANCE	923	1,050	538	1,100
101-253-716.500	DISABILITY INSURANCE	1,236	1,325	721	1,325
101-253-717.000	UNEMPLOYMENT INSURANCE	1,410	500	780	100
101-253-718.000	RETIREMENT	45,466	40,975	21,215	39,100
101-253-718.200	DEFINED CONTRIBUTION	0	400	0	400
101-253-719.000	WORKERS' COMPENSATION	660	400	210	950
101-253-728.000	OPERATING SUPPLIES	1,687	2,900	291	2,500
101-253-818.000	CONTRACTUAL SERVICES	10,827	11,500	6,474	11,500
101-253-833.000	EQUIPMENT MAINTENANCE	0	750	0	750
101-253-858.000	MEMBERSHIPS & DUES	285	350	185	350
101-253-860.000	EDUCATION & TRAINING	654	2,000	925	2,000
101-253-862.000	OVER & SHORT	(53)	0	(6)	0
Totals for dept 253-TREASURY		233,410	234,875	127,582	232,425

# INFORMATION TECHNOLOGY 101-258

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
* Maintain and troubleshoot the LAN (Local Area Network)  * Maintain and troubleshoot the WAN (Wide Area Network) installed at five locations  * Maintain firewall software for network security  * Oversee and maintain internet and internet e-mail  * Oversee digital telephone system  * Purchase, standardize and refine all application software on the networks  * Coordinate computer education and training for city personnel	Migrate to Exchange 2010 Eliminate Windows XP operating system Upgrade remaining stations to Office 2010 Eliminate any computer older than 5 years old Install second server for VOIP redundancy Train current staff on effective use of computers. Eliminate Server 2003 operating system. Eliminate server hardware older than 7 years old. Migrate & consolidate physical servers to virtual (VMWare) Continued expansion of GIS mapping tools for decision making.								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>						
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Director	0	0
Contractual	0.4	0.8
Hourly	0	0
<b>Total</b>	<b>0.4</b>	<b>0.8</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel				0
Supplies	6,214	8,000		8,000
Other	125,960	127,775		161,775
COL	23,738	0		0
<b>Total</b>	<b>155,912</b>	<b>135,775</b>	<b>0</b>	<b>169,775</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 258-INFORMATION & TECHNOLOGY					
101-258-728.000	OPERATING SUPPLIES	6,214	8,000	2,329	8,000
101-258-818.000	CONTRACTUAL SERVICES	99,229	101,000	48,782	135,000
101-258-833.000	EQUIPMENT MAINTENANCE	482	500	315	500
101-258-845.000	LEASE	26,249	26,275	26,257	26,275
101-258-978.000	EQUIPMENT	23,738	0	(114)	0
Totals for dept 258-INFORMATION & TECHNOLOGY		155,912	135,775	77,569	169,775

# BUILDINGS AND GROUND MAINTENANCE 101-265

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Maintenance of city hall and grounds  * Major maintenance of Shiawassee District Library  	Maintain public safety building and city hall grounds		
<b>CAPITAL OUTLAY</b>			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	0	0	0

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Custodian	1	1
<b>Total</b>	1	1
Public Works Crews As Assigned		

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	45,180	62,675		46,775
Supplies	1,942	3,000		3,000
Other	72,697	82,000		68,125
COL	27,825	0		0
<b>Total</b>	<b>147,644</b>	<b>147,675</b>	<b>0</b>	<b>117,900</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 265-BUILDING & GROUNDS					
101-265-702.200	WAGES	24,072	39,975	12,877	25,000
101-265-702.800	ACCRUED SICK LEAVE	189	275	0	0
101-265-703.000	OTHER COMPENSATION	4,346	3,000	4,372	4,600
101-265-715.000	SOCIAL SECURITY (FICA)	2,376	2,875	1,774	2,000
101-265-716.100	HEALTH INSURANCE	5,159	5,925	3,192	6,100
101-265-716.200	DENTAL INSURANCE	444	525	314	300
101-265-716.300	OPTICAL INSURANCE	79	75	22	50
101-265-716.400	LIFE INSURANCE	64	100	46	100
101-265-716.500	DISABILITY INSURANCE	4	0	0	0
101-265-717.000	UNEMPLOYMENT INSURANCE	222	225	0	25
101-265-718.000	RETIREMENT	7,197	8,800	4,258	7,200
101-265-719.000	WORKERS' COMPENSATION	1,026	900	522	1,400
101-265-728.000	OPERATING SUPPLIES	1,942	3,000	940	3,000
101-265-818.000	CONTRACTUAL SERVICES	6,098	20,000	73	10,000
101-265-820.100	ELECTRICITY	21,114	19,000	10,249	21,500
101-265-820.200	GAS	8,043	5,500	2,132	7,500
101-265-820.300	TELEPHONE	0	0	118	325
101-265-820.400	WATER & SEWER	2,648	3,000	1,252	2,800
101-265-831.000	BUILDING MAINTENANCE	30,176	30,000	18,626	25,000
101-265-843.000	EQUIPMENT RENTAL	4,618	4,500	659	1,000
101-265-978.000	EQUIPMENT	27,825	0	0	0
Totals for dept 265-BUILDING & GROUNDS		147,642	147,675	61,426	117,900

# CABLE COMMISSION 101-285

## OPERATIONAL PLAN

Transition from two cable channels to one cable channel + one YouTube channel

## COMMISSION MEMBERS

<u>MEMBER</u>	<u>TERM EXPIRING</u>
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This board is currently inactive.

## SERVICE DESCRIPTION

Provide local cable access capabilities to city and surrounding communities

## BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Personnel				
Supplies	17			1,000
Other				800
COL		20,000		
	<b>17</b>	<b>20,000</b>		<b>1,800</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 285-CABLE COMMISSION					
101-285-728.000	OPERATING SUPPLIES	17	20,000	0	1,000
101-285-818.000	CONTRACTUAL SERVICES	0	0	0	800
Totals for dept 285-CABLE COMMISSION		17	20,000	0	1,800

# GENERAL ADMINISTRATION 101-299

## MISSION

To contribute to the framework of community life in Owosso by providing vital municipal programs, services and infrastructure

## STRATEGIES

- 1) Retain a team of public servants focused on the city's mission and committed to dependability, fairness, professionalism and efficiency in the delivery of friendly, personalized service.
- 2) Provide services and infrastructure that are reliable, technologically advanced, support new development and meet the changing needs of individual and corporate citizens.
- 3) Establish policies, undertake programs and engage in relationships that enhance Owosso's image as an attractive, well-maintained, progressive small town.
- 4) Maintain a strong financial system that uses public resources efficiently in accomplishing city goals.

## SERVICE DESCRIPTION

\* This fund accounts for supplies and activities serving all other city departments. Includes printing services, property and liability insurance, membership to Michigan Municipal League and Chamber of Commerce

## BUDGET SUMMARY

	ACTUAL	ADOPTED	AMENDED	PROPOSED
	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Personnel	-	-		0
Supplies	19,039	24,000		20,000
Other	260,720	284,050		281,650
COL	67,528	118,300		0
	<b>347,287</b>	<b>426,350</b>	<b>0</b>	<b>301,650</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 299-GENERAL ADMIN					
101-299-728.000	OPERATING SUPPLIES	19,039	24,000	9,448	20,000
101-299-810.000	INSURANCE & BONDS	121,292	122,000	239,717	126,000
101-299-818.000	CONTRACTUAL SERVICES	7,052	24,000	7,415	15,000
101-299-820.300	TELEPHONE	16,094	16,400	6,407	5,000
101-299-833.000	EQUIPMENT MAINTENANCE	720	750	123	500
101-299-850.000	BAD DEBT EXPENSE	73,979	80,000	20,991	95,000
101-299-856.000	MISCELLANEOUS	3,475	3,000	983	1,900
101-299-858.000	MEMBERSHIPS & DUES	38,108	37,900	38,078	38,250
101-299-971.000	LAND	4,433	0	0	0
101-299-978.000	EQUIPMENT	55,000	115,000	117,685	0
101-299-978.100	COL - EQUIPMENT - INTEREST	8,095	3,300	3,278	0
Totals for dept 299-GENERAL ADMIN		347,287	426,350	444,125	301,650

# POLICE 101-300

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
*Patrol - Suppress illegal activity, enforce state and city laws *Traffic - enforce traffic codes, accident investigation, and traffic flow *Continue officer education *Investigate crimes within city limits * Records management and retention *Community relations and crime prevention *Court administration duties *School crossing guard program *Parking enforcement	The goal of the Owosso Public Safety Department is to provide impartial police, fire and EMS service to the citizens of Owosso. During the 2015-2016 budget year we will continue with the goals of community policing.		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Director	0.5	0.5
Lieutenant	0	1
Sergeants	3	2
Patrolmen	12	11
Detectives	2	2
Clerical	1.5	2.1
P.T.Parking Enfrcmnt.	0.6	0.6
Janitor	0.5	0.5
P.T. Reserves	0	0
P.T. Cross/Guards	19	19
MAGNET Officer	1	1
<b>Total</b>	<b>40.1</b>	<b>39.7</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	1,493,668	1,581,225		1,503,400
Supplies	67,823	69,500		75,000
Other	137,410	146,100		121,850
COL	90,000	23,100		0
<b>Total</b>	<b>1,788,901</b>	<b>1,819,925</b>	<b>0</b>	<b>1,700,250</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 300-POLICE					
101-300-702.100	SALARIES	962,608	1,000,500	545,316	963,200
101-300-702.110	SALARIES-DARE	0	0	0	59,500
101-300-702.120	SALARIES-MAGNET	54,535	53,700	34,066	0
101-300-702.200	WAGES	13,176	10,500	5,031	38,250
101-300-702.300	OVERTIME	33,295	38,000	18,959	40,000
101-300-702.400	WAGES - TEMPORARY	6,401	10,800	6,163	0
101-300-702.600	UNIFORMS	1,325	2,600	1,450	1,700
101-300-702.800	ACCRUED SICK LEAVE	4,078	4,725	6,159	6,500
101-300-703.000	CROSSING GUARDS	42,576	47,000	23,155	47,000
101-300-715.000	SOCIAL SECURITY (FICA)	22,725	26,800	13,740	21,725
101-300-716.100	HEALTH INSURANCE	217,054	253,750	106,077	196,550
101-300-716.200	DENTAL INSURANCE	8,676	8,350	4,737	8,400
101-300-716.300	OPTICAL INSURANCE	1,073	600	513	1,250
101-300-716.400	LIFE INSURANCE	1,336	1,275	665	1,250
101-300-716.500	DISABILITY INSURANCE	2,117	2,900	1,369	3,725
101-300-716.600	PHYSICALS	472	0	0	500
101-300-717.000	UNEMPLOYMENT INSURANCE	8,265	7,150	3,621	450
101-300-718.000	RETIREMENT	31,722	38,825	20,251	35,200
101-300-718.100	MUNICIPAL EMPLOYEES RETIREM	56,068	50,175	26,299	53,900
101-300-718.200	DEFINED CONTRIBUTION	1,731	1,800	1,113	2,350
101-300-719.000	WORKERS' COMPENSATION	24,438	21,775	11,510	21,950
101-300-728.000	OPERATING SUPPLIES	9,996	15,000	5,556	24,000
101-300-741.000	UNIFORMS & CLEANING	15,296	11,000	5,967	11,000
101-300-751.000	GAS & OIL	42,531	43,500	18,726	40,000
101-300-804.000	WITNESS JURY FEES	31	300	12	300
101-300-813.000	WRECKER SERVICE	60	200	0	200
101-300-818.000	CONTRACTUAL SERVICES	84,694	91,900	38,748	68,000
101-300-820.100	ELECTRICITY	9,381	9,450	3,884	9,600
101-300-820.200	GAS	10,959	8,000	2,162	11,000
101-300-820.300	TELEPHONE	5,819	3,200	3,360	5,200
101-300-820.400	WATER & SEWER	2,471	2,700	1,235	2,700
101-300-820.500	REFUSE	414	500	248	500
101-300-831.000	BUILDING MAINTENANCE	7,585	5,000	549	1,500
101-300-833.000	EQUIPMENT MAINTENANCE	0	0	253	1,000
101-300-833.400	EQUIP MAINT - MOBILE	13,616	20,000	3,660	17,000
101-300-856.000	MISCELLANEOUS	227	250	78	250
101-300-858.000	MEMBERSHIPS & DUES	430	500	35	600
101-300-860.000	EDUCATION & TRAINING	1,723	4,100	2,017	4,000
101-300-976.000	BUILDING ADD & IMPROVEMENT	8,428	0	0	0
101-300-978.000	EQUIPMENT	81,572	23,100	28,585	0
Totals for dept 300-POLICE		1,788,904	1,819,925	945,269	1,700,250

# FIRE DEPARTMENT 101-335

SERVICE DESCRIPTION	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Prevention - Inspect new construction and enforce fire codes of existing commercial and industrial sites as time permits	Ambulance	133,900	
	EKG	20,000	
	Thermal camera	6,000	
* Save lives and property from fire destruction	Three stretchers	14,125	
* Respond to hazardous material incidents and vehicle accidents			
* Training - Establish and supervise continuing education to maintain certification			
* Education - Provide information to public on fire prevention			
* Investigation - First line investigation of suspected arson cases			
* Ambulance - Provide advanced emergency medical care			
<b>Total</b>		<b>174,025</b>	<b>0</b>

## OPERATIONAL PLAN 2015-2016

The goal of the Owosso Public Safety Department is to provide an impartial police service to the citizens of Owosso. During the 2015-16 budget year, Owosso P.S. will continue with providing excellent customer service to residents and visitors to the community

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Director	0.5	0.5
Captains	3	3
Lieutenants	3	3
Clerical	0.5	0.5
Mechanics/Fire	3	3
Fire Fighters	9	9
Reserves	10	10
<b>Total</b>	<b>29</b>	<b>29</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	1,408,693	1,444,225		1,511,600
Supplies	58,390	63,000		74,000
Other	115,766	122,300		136,800
COL	13,116	145,000		174,025
<b>Total</b>	<b>1,595,965</b>	<b>1,774,525</b>	<b>0</b>	<b>1,896,425</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 335-FIRE					
101-335-702.100	SALARIES	841,922	888,900	495,827	902,200
101-335-702.200	WAGES	251	3,000	151	1,000
101-335-702.300	OVERTIME	102,414	77,000	77,936	131,825
101-335-702.400	WAGES - TEMPORARY	1,732	3,000	236	3,000
101-335-702.500	MEAL ALLOWANCE	12,000	13,500	13,574	13,700
101-335-702.600	UNIFORMS	1,500	1,800	1,300	1,800
101-335-702.800	ACCRUED SICK LEAVE	7,173	9,800	5,900	6,000
101-335-715.000	SOCIAL SECURITY (FICA)	16,980	18,000	10,307	19,700
101-335-716.100	HEALTH INSURANCE	207,908	231,400	123,276	245,200
101-335-716.200	DENTAL INSURANCE	7,755	7,875	4,473	8,875
101-335-716.300	OPTICAL INSURANCE	1,060	1,400	524	2,000
101-335-716.400	LIFE INSURANCE	1,754	1,750	889	1,800
101-335-716.500	DISABILITY INSURANCE	7,857	8,800	4,573	8,900
101-335-716.600	PHYSICALS	2,256	3,000	1,777	7,500
101-335-717.000	UNEMPLOYMENT INSURANCE	5,512	7,500	1,597	900
101-335-718.000	RETIREMENT	157,518	138,300	69,821	127,000
101-335-718.200	DEFINED CONTRIBUTION	1,569	1,700	1,118	2,700
101-335-719.000	WORKERS' COMPENSATION	31,531	27,500	15,664	27,500
101-335-728.000	OPERATING SUPPLIES	5,779	7,000	2,070	6,500
101-335-728.100	SUPPLIES	23,498	24,000	5,494	27,000
101-335-741.000	UNIFORMS & CLEANING	6,195	9,000	3,119	12,500
101-335-751.000	GAS & OIL	22,917	23,000	16,841	28,000
101-335-818.000	CONTRACTUAL SERVICES	65,319	68,500	30,626	67,100
101-335-820.100	ELECTRICITY	11,095	11,300	5,701	11,900
101-335-820.200	GAS	5,707	6,600	2,162	6,900
101-335-820.300	TELEPHONE	2,721	800	1,826	1,800
101-335-820.400	WATER & SEWER	2,471	2,600	1,235	2,600
101-335-820.500	REFUSE	414	500	248	500
101-335-831.000	BUILDING MAINTENANCE	6,740	6,500	1,290	6,500
101-335-833.000	EQUIPMENT MAINTENANCE	3,065	4,500	1,227	4,500
101-335-833.400	EQUIP MAINT - MOBILE	14,736	16,000	14,466	30,000
101-335-860.000	EDUCATION & TRAINING	3,497	5,000	1,734	5,000
101-335-976.000	BUILDING ADD & IMPROVEMENT	1,337	0	0	0
101-335-978.000	EQUIPMENT	11,778	145,000	3,731	174,025
Totals for dept 335-FIRE		1,595,961	1,774,525	920,713	1,896,425

# BUILDING & CODE ENFORCEMENT 101-370

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Review and approve building permits, including consultation on building codes and zoning requirements and inspections for safety and building compliance; plan reviews  * Ordinance enforcement in response to complaints	Refine code enforcement process  Continue rental inspection program		
	CAPITAL OUTLAY		
* Consult on existing city-owned properties in relation to construction and repair costs  * Analysis of privately-owned rental properties as to code compliance  * Report to city council and management on construction activity in the city  * Pre-purchase inspection service	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	0	0	0

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Building Inspector	1	1
Clerical	0.75	1
Seasonal/Temp Code Enforcement		0.25
<b>Total</b>	1.75	2.25

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	137,552	128,650		132,350
Supplies	3,845	4,000		4,000
Other	21,815	25,700		25,700
COL				
<b>Total</b>	<b>163,212</b>	<b>158,350</b>	<b>0</b>	<b>162,050</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 370-BUILDING AND SAFETY					
101-370-702.100	SALARIES	95,675	94,600	54,700	95,700
101-370-702.200	WAGES	174	0	0	0
101-370-715.000	SOCIAL SECURITY (FICA)	7,593	7,575	4,128	7,700
101-370-716.100	HEALTH INSURANCE	8,697	9,550	4,349	13,000
101-370-716.200	DENTAL INSURANCE	1,290	1,200	651	1,300
101-370-716.300	OPTICAL INSURANCE	263	150	54	175
101-370-716.400	LIFE INSURANCE	560	575	313	600
101-370-716.500	DISABILITY INSURANCE	904	1,075	491	1,075
101-370-717.000	UNEMPLOYMENT INSURANCE	420	650	0	100
101-370-718.000	RETIREMENT	19,097	10,175	5,346	9,000
101-370-718.200	DEFINED CONTRIBUTION	2,487	2,750	1,483	2,900
101-370-719.000	WORKERS' COMPENSATION	392	350	368	800
101-370-728.000	OPERATING SUPPLIES	3,845	4,000	1,500	4,000
101-370-818.000	CONTRACTUAL SERVICES	19,221	22,000	8,500	22,000
101-370-820.300	TELEPHONE	744	500	372	500
101-370-833.000	EQUIPMENT MAINTENANCE	0	100	0	100
101-370-856.000	MISCELLANEOUS	0	100	0	100
101-370-858.000	MEMBERSHIPS & DUES	435	1,000	255	1,000
101-370-860.000	EDUCATION & TRAINING	1,415	2,000	628	2,000
Totals for dept 370-BUILDING AND SAFETY		163,212	158,350	83,138	162,050

# PUBLIC WORKS 101-441

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Street sweeping - 120 curb miles  * Street maintenance  * Removal of snow and ice of over 70 miles of major and local streets alleys and parking lots  * Tree planting, trimming and removal; 75 trees to be planted and stump removal	General Maintenance of all city properties. Street sweeping, tree trimming, mowing snow plowing, storm sewer cleaning and traffic sign repair, tree planting, line striping, trash pickup, crack sealing, cold patching, catch basin repair		
	CAPITAL OUTLAY		
* Cross trained with public utilities crews  * Storm sewer inspection and maintenance  * Paint striping of streets and parking lots  * Respond to citizen service requests  * Coordinate projects for volunteer organizations to perform public service	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Director	1	1
Supervisory	1	1
Clerical	1	1
Technical	1	1
Skilled Operators	6	6
Laborors	2	2
<b>Total</b>	<b>12</b>	<b>12</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	196,888	201,625		189,425
Supplies	4,733	10,600		5,200
Other	230,256	260,500		309,700
COL	0	0		0
<b>Total</b>	<b>431,877</b>	<b>472,725</b>	<b>0</b>	<b>504,325</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 441-PUBLIC WORKS					
101-441-702.100	SALARIES	86,610	62,500	53,985	56,800
101-441-702.200	WAGES	35,824	46,600	26,919	47,000
101-441-702.400	WAGES - TEMPORARY	261	0	2,764	4,600
101-441-703.000	OTHER COMPENSATION	7,163	11,700	44,163	10,900
101-441-715.000	SOCIAL SECURITY (FICA)	10,038	9,300	21,099	8,800
101-441-716.100	HEALTH INSURANCE	21,789	36,500	58,929	30,500
101-441-716.200	DENTAL INSURANCE	1,686	2,000	3,505	1,700
101-441-716.300	OPTICAL INSURANCE	480	225	546	300
101-441-716.400	LIFE INSURANCE	387	525	551	500
101-441-716.500	DISABILITY INSURANCE	596	975	873	950
101-441-717.000	UNEMPLOYMENT INSURANCE	(2,135)	600	259	375
101-441-718.000	RETIREMENT	26,741	24,100	36,007	19,800
101-441-718.200	DEFINED CONTRIBUTION	4,902	1,050	3,857	2,050
101-441-719.000	WORKERS' COMPENSATION	2,545	5,550	11,164	5,150
101-441-728.000	OPERATING SUPPLIES	2,481	6,600	2,381	3,000
101-441-751.000	GAS & OIL	2,251	4,000	1,060	2,200
101-441-818.000	CONTRACTUAL SERVICES	15,595	5,500	5,801	12,000
101-441-820.100	ELECTRICITY	10,199	20,000	4,806	10,500
101-441-820.200	GAS	8,255	5,000	2,215	8,000
101-441-820.300	TELEPHONE	5,455	4,000	2,780	4,000
101-441-820.400	WATER & SEWER	929	1,000	448	1,000
101-441-820.500	REFUSE	1,656	1,500	943	1,700
101-441-821.000	STREET LIGHTING	132,435	190,000	109,834	190,000
101-441-831.000	BUILDING MAINTENANCE	6,500	5,000	4,383	7,000
101-441-831.100	STORM SEWER MAINTENANCE	24,610	5,000	25,436	25,500
101-441-832.000	STATIONARY EQUIPMENT	926	0	0	0
101-441-833.400	EQUIP MAINT - MOBILE	47	0	0	0
101-441-836.200	TREES & GARDEN	0	5,000	0	7,000
101-441-838.000	MISCELLANEOUS OPERATIONS	355	3,000	107	3,000
101-441-843.000	EQUIPMENT RENTAL	20,360	12,000	24,102	34,000
101-441-860.000	EDUCATION & TRAINING	2,213	3,500	1,817	5,000
101-441-860.100	SAFETY TRAINING	722	0	379	1,000
Totals for dept 441-PUBLIC WORKS		431,876	472,725	451,113	504,325

# LEAF AND BRUSH COLLECTION 101-528

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p>* Decrease incidence of leaf burning by making available the pickup of fall leaves from all four quadrants of the city</p> <p>* Process more than 15,000 cubic yard of leaves</p> <p>* Provide leaf and brush drop-off area to city residents</p>	<p style="text-align: center;">Provide leaf pickup to city residents</p> <p style="text-align: center;">Provide monthly brush pickup</p> <p style="text-align: center;">Grind brush at dump site</p> <p style="text-align: center;">Haul compost from brush site</p> <p style="text-align: center;">Screen mulch at dump site</p>								
	<b>CAPITAL OUTLAY</b>								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;"><b>Total</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>						
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						



## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Full time	PUBLIC WORKS CREWS AS ASSIGNED	

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	128,575	88,650		124,600
Supplies	1,127	3,000		2,000
Other	145,783	119,000		149,000
COL				
<b>Total</b>	<b>275,485</b>	<b>210,650</b>	<b>0</b>	<b>275,600</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 528-LEAF AND BRUSH COLLECTION					
101-528-702.200	WAGES	61,111	45,000	39,023	63,500
101-528-702.400	WAGES - TEMPORARY	851	0	0	0
101-528-703.000	OTHER COMPENSATION	17,172	10,800	0	16,600
101-528-715.000	SOCIAL SECURITY (FICA)	65	0	0	0
101-528-716.000	FRINGES	49,376	32,850	0	44,500
101-528-728.000	OPERATING SUPPLIES	1,127	3,000	993	2,000
101-528-818.000	CONTRACTUAL SERVICES	4,000	17,000	8,000	4,000
101-528-831.000	SITE MAINTENANCE	0	8,000	0	0
101-528-843.000	EQUIPMENT RENTAL	141,783	94,000	101,142	145,000
Totals for dept 528-LEAF AND BRUSH COLLECTION		275,485	210,650	149,158	275,600

# PARKING 101-585

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p>* Sweeping, paint striping, snow removal, crack sealing &amp; lighting of 14 parking lots and over 500 street spaces</p>	<p>Add new lot on South Lasing St to the mainteance schedule</p>								
	<p><b>CAPITAL OUTLAY</b></p>								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 25%; text-align: center;"><u>2015-16</u></th> <th style="width: 25%; text-align: center;"><u>2016-17</u></th> <th style="width: 25%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;"><b>Total</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						

## STAFFING SUMMARY

PUBLIC WORKS CREWS AS ASSIGNED

Maintainance items include weekly trash pickup-weeding-mowing-painting

## BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Personnel	26,949	23,700		15,700
Supplies	4,583	4,000		4,000
Other	24,366	10,000		16,500
COL	57,223	58,000		0
<b>Total</b>	<b>113,121</b>	<b>95,700</b>	<b>0</b>	<b>36,200</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 585-PARKING					
101-585-702.200	WAGES	13,330	12,000	1,359	8,000
101-585-703.000	OTHER COMPENSATION	3,478	2,900	0	2,100
101-585-716.000	FRINGES	10,141	8,800	0	5,600
101-585-728.000	OPERATING SUPPLIES	4,583	4,000	2,512	4,000
101-585-818.000	CONTRACTUAL SERVICES	1,569	0	256	0
101-585-834.000	MAINTENANCE	3,545	2,000	605	2,000
101-585-843.000	EQUIPMENT RENTAL	19,252	8,000	1,713	14,500
101-585-974.000	CAPITAL OUTLAY	57,223	58,000	0	0
Totals for dept 585-PARKING		113,121	95,700	6,445	36,200



# COMMUNITY DEVELOPMENT 101-728

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
* Community analysis, design and planning for all types of land use  * Staff support for planning commission and zoning board of appeals and brownfield authority  * Industrial, residential and commercial redevelopment	Continue zoning ordinance updates  Work with Owosso Public Schools to apply for Safe Routes to Schools grant to benefit K-8 schools and community  Work to develop a regional trail/park authority  Continued Improvement of park facilities			
	CAPITAL OUTLAY			
* Administrative oversight of assessing, housing, rental inspections and building departments  * Grants coordinator		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Park improvements	0	48,000	
	<b>Total</b>	<b>0</b>	<b>48,000</b>	<b>0</b>
STAFFING SUMMARY				
		CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>	
Director		1	1	
Clerical Intern		0.25	0.25 0.25	
<b>Total</b>		<b>1.25</b>	<b>1.5</b>	
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	113,519	104,600		105,725
Supplies	1,540	1,100		1,500
Other	4,294	9,500		8,100
COL	0	0		0
<b>Total</b>	<b>119,353</b>	<b>115,200</b>	<b>0</b>	<b>115,325</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 728-COMMUNITY DEVELOPMENT					
101-728-702.100	SALARIES	81,688	72,750	42,337	73,700
101-728-702.800	ACCRUED SICK LEAVE	1,544	0	103	0
101-728-715.000	SOCIAL SECURITY (FICA)	5,801	5,575	3,002	5,650
101-728-716.100	HEALTH INSURANCE	15,858	17,575	10,144	18,000
101-728-716.200	DENTAL INSURANCE	872	900	182	950
101-728-716.300	OPTICAL INSURANCE	5	100	42	125
101-728-716.400	LIFE INSURANCE	530	550	309	550
101-728-716.500	DISABILITY INSURANCE	412	775	428	775
101-728-717.000	UNEMPLOYMENT INSURANCE	390	275	0	50
101-728-718.000	RETIREMENT	3,400	3,250	1,782	3,000
101-728-718.200	DEFINED CONTRIBUTION	2,656	2,525	1,463	2,600
101-728-719.000	WORKERS' COMPENSATION	364	325	124	325
101-728-728.000	OPERATING SUPPLIES	1,540	1,100	183	1,500
101-728-818.000	CONTRACTUAL SERVICES	2,500	3,000	500	3,000
101-728-833.000	EQUIPMENT MAINTENANCE	0	100	0	100
101-728-858.000	MEMBERSHIPS & DUES	1,352	1,500	0	1,000
101-728-860.000	EDUCATION & TRAINING	441	4,900	4,251	4,000
Totals for dept 728-COMMUNITY DEVELOPMENT		119,353	115,200	64,850	115,325

# PARKS 101-756

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Mow all parks, including soccer fields, amphitheater and ball diamonds on a twice weekly schedule; mow more than 120 acres</p>	<p>Coordinate with Parks and Recreation Commission on projects funded by donations</p>		
	CAPITAL OUTLAY		
<p>* Coordinate volunteer organizations and seasonal employees to enhance facilities</p> <p>* Maintain park pavilions, tennis courts, volleyball courts, basketball courts, soccer fields, ball fields, and playground equipment</p> <p>New Maintenance items splash pad needs daily maintenance</p> <p>Ice rink needs cleaning and fresh skim of water</p>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>

## STAFFING SUMMARY

Public Works crews and seasonal workers

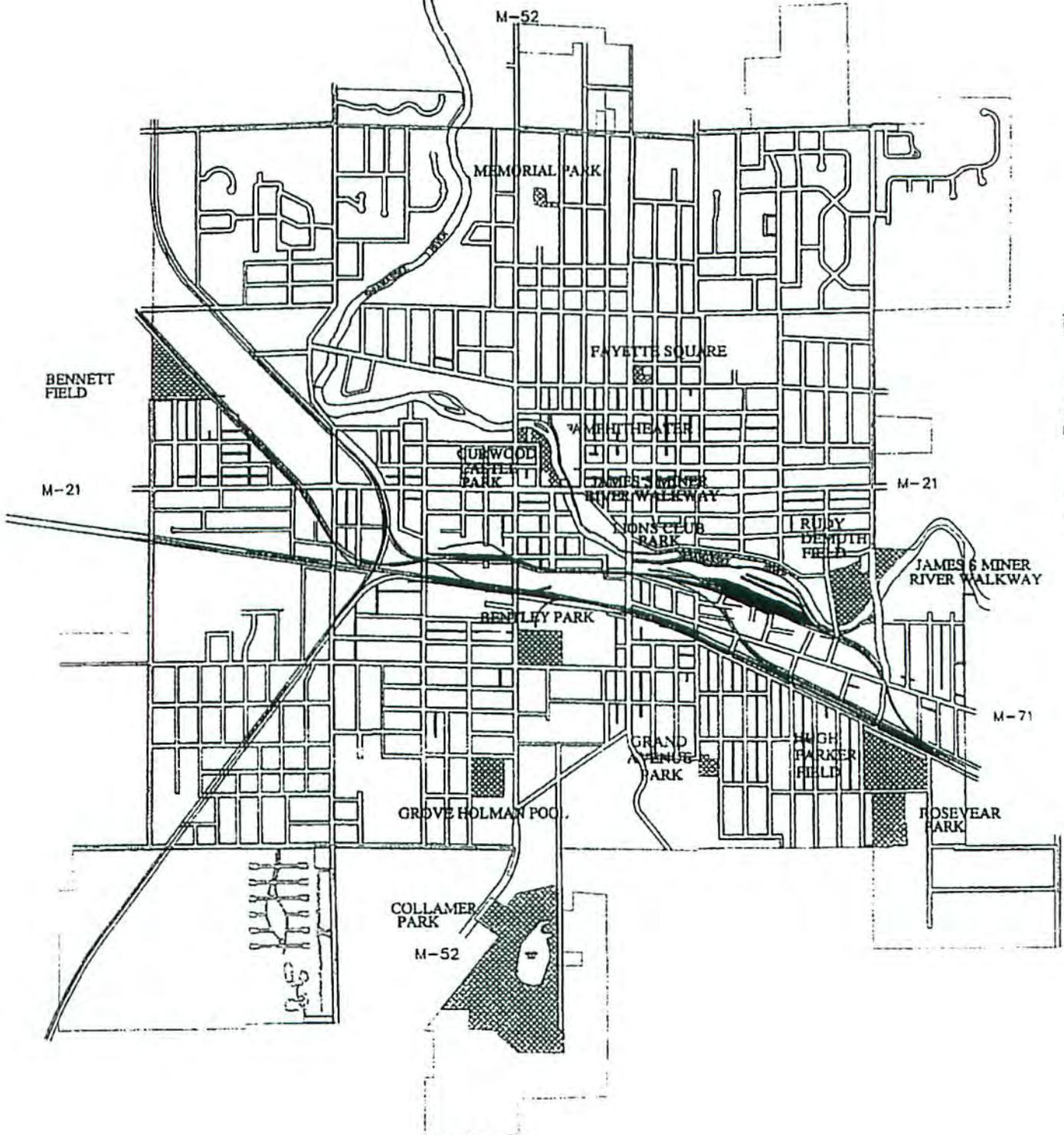
## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	127,768	126,200		126,700
Supplies	1,082	4,000		1,000
Other	102,919	82,900		100,700
COL	136,313	0		0
<b>Total</b>	<b>368,082</b>	<b>213,100</b>	<b>0</b>	<b>228,400</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 756-PARKS					
101-756-702.200	WAGES	56,369	64,000	41,118	65,600
101-756-703.000	OTHER COMPENSATION	18,427	15,400	0	15,100
101-756-716.000	FRINGES	52,972	46,800	0	46,000
101-756-728.000	OPERATING SUPPLIES	1,082	4,000	1,818	1,000
101-756-818.000	CONTRACTUAL SERVICES	8,778	3,000	4,122	5,500
101-756-820.100	ELECTRICITY	12,772	13,700	4,719	10,500
101-756-820.400	WATER & SEWER	4,227	4,700	3,712	5,000
101-756-820.500	REFUSE	195	500	413	700
101-756-831.000	BUILDING MAINTENANCE	19,704	16,000	10,590	18,000
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	3,669	0	284	3,000
101-756-836.200	TREES & GARDEN	1,455	0	0	0
101-756-843.000	EQUIPMENT RENTAL	52,120	45,000	52,277	58,000
101-756-971.000	LAND	2,348	0	0	0
101-756-974.000	LAND IMPROVEMENTS	133,965	0	0	0
Totals for dept 756-PARKS		368,083	213,100	119,053	228,400

HARMON  
PATRIDGE  
PARK

# CITY OF OWOSSO PARKS



# CITY OF OWOSSO PARKS



**Hopkins Lake**



**Amphitheater**



**Rudy Demuth Field**



**Holman Park**



**Rosevear Park**



**Bennett Field**



**Collamer Park**



**Fayette Square**



**Harmon Patridge Park**



**Curwood Castle Park**



**James Miner Walkway**



**Memorial Park**



**Hugh Parker Soccer Field**



**Grand Avenue Park**



**Skate Park**

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 966-TRANSFERS OUT					
101-966-999.297	TRANSFER TO HISTORICAL COMM	40,950	42,800	24,965	43,850
101-966-999.700	TRANSFER TO AIRPORT	6,978	7,000	3,489	7,000
101-966-999.731	TRANSFER-RETIREMENT	48,277	69,250	0	78,450
Totals for dept 966-TRANSFERS OUT		96,205	119,050	28,454	129,300
NET OF REVENUES/APPROPRIATIONS - FUND 101		(6,706,319)	(6,873,325)	(3,990,750)	(6,833,200)

# MAJOR STREET FUND:202

## SERVICE DESCRIPTION

- \* Storm sewer - catch basin repair
- \* Street reconstruction
- \* Street maintenance - 24.41 miles
- \* Traffic control - traffic signs - striping
- \* Bridges
- \* Snow & ice control - plowing - salting
- \* Trees - removal - planting -trimming - stump removal
- \* Sidewalk maintenance - city property

## STREET IMPROVEMENT PLAN

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Sidewalk & misc. curb-Maint	30,000	30,000	30,000
Slurry seal-Maint	60,000	60,000	60,000
Street patches-Maint	30,000	30,000	30,000
Crack seal done by public works			
Oliver Washington to Gould-Const			146,400
Gould St - M71 to M21-Const		88,000	
Chestnut St - South to Stewart-EDC grant			200,000
<b>Total</b>	<b>120,000</b>	<b>208,000</b>	<b>466,400</b>

## STAFFING SUMMARY

CURRENT	PROPOSED
<u>2014-15</u>	<u>2015-16</u>

ENGINEER, SUPERVISOR, CAD OPERATOR, SUPPORT AS ASSIGNED

PUBLIC WORKS and PUBLIC UTILITIES CREWS AS ASSIGNED

## BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Construction	186,937	630,575		0
Maintenance	568,496	580,125		541,450
Engineering	144,803	148,250		151,300
Transfers	244,513	252,500		167,800
<b>Total</b>	<b>1,144,749</b>	<b>1,611,450</b>	<b>0</b>	<b>860,550</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 202 - MAJOR STREET FUND					
Dept 000					
202-000-501.506	GRANT-FEDERAL	0	577,800	0	0
202-000-539.529	STATE SOURCES	33,250	35,125	0	33,500
202-000-539.546	TRUNKLINE MAINTENANCE	63,973	47,600	5,075	59,000
202-000-539.569	GAS & WEIGHT TAX	783,801	775,200	309,854	750,500
202-000-671.694	MISCELLANEOUS	12,017	0	16,683	0
202-000-695.411	TRANSFER FROM STREET PROGRAM	0	52,675	0	0
202-000-695.672	SPECIAL ASSESSMENT	41,652	19,425	0	17,550
202-000-695.699	APPROPRIATION OF FUND BALANCE	0	103,625	0	0
Totals for dept 000-		934,693	1,611,450	331,612	860,550
NET OF REVENUES/APPROPRIATIONS - FUND 202		934,693	1,611,450	331,612	860,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 202 - MAJOR STREET FUND					
Dept 451-CONSTRUCTION					
202-451-716.000	FRINGES	2,637	0	0	0
202-451-818.000	CONTRACTUAL SERVICES	184,300	630,475	54,466	0
Totals for dept 451-CONSTRUCTION		186,937	630,475	54,466	0
Dept 463-STREET MAINTENANCE					
202-463-702.200	WAGES	28,440	26,500	30,185	42,600
202-463-716.000	FRINGES	30,984	25,800	0	39,700
202-463-728.000	OPERATING SUPPLIES	10,627	10,000	38,746	24,000
202-463-818.000	CONTRACTUAL SERVICES	113,505	248,000	38,923	90,000
202-463-843.000	EQUIPMENT RENTAL	34,672	35,200	62,797	72,500
Totals for dept 463-STREET MAINTENANCE		218,228	345,500	170,651	268,800
Dept 473-BRIDGE MAINTENANCE					
202-473-702.200	WAGES	406	1,000	482	600
202-473-716.000	FRINGES	447	1,000	0	600
202-473-728.000	OPERATING SUPPLIES	0	500	0	0
202-473-818.000	CONTRACTUAL SERVICES	710	0	699	1,500
202-473-843.000	EQUIPMENT RENTAL	388	600	189	400
Totals for dept 473-BRIDGE MAINTENANCE		1,951	3,100	1,370	3,100
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
202-474-702.200	WAGES	1,836	2,400	2,131	2,600
202-474-716.000	FRINGES	2,021	2,400	0	2,500
202-474-728.000	OPERATING SUPPLIES	2,909	4,500	1,307	3,000
202-474-818.000	CONTRACTUAL SERVICES	19,527	10,000	0	17,500
202-474-820.000	UTILITIES	4,025	3,450	47	3,450
202-474-843.000	EQUIPMENT RENTAL	1,008	1,900	1,009	1,200
Totals for dept 474-TRAFFIC SERVICES-MAINTENANCE		31,326	24,650	4,494	30,250
Dept 478-SNOW & ICE CONTROL					
202-478-702.200	WAGES	35,765	16,000	3,372	24,000
202-478-716.000	FRINGES	38,796	15,600	0	22,400
202-478-728.000	OPERATING SUPPLIES	48,474	40,000	25,872	50,000
202-478-843.000	EQUIPMENT RENTAL	77,553	36,000	8,423	52,000
Totals for dept 478-SNOW & ICE CONTROL		200,588	107,600	37,667	148,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 480-TREE TRIMMING					
202-480-702.200	WAGES	9,969	13,000	3,066	5,200
202-480-716.000	FRINGES	10,969	12,700	0	4,900
202-480-728.000	OPERATING SUPPLIES	921	6,000	0	1,000
202-480-818.000	CONTRACTUAL SERVICES	0	0	8,923	0
202-480-843.000	EQUIPMENT RENTAL	16,845	20,500	5,475	9,950
Totals for dept 480-TREE TRIMMING		38,704	52,200	17,464	21,050
Dept 482-ADMINISTRATION & ENGINEERING					
202-482-702.100	SALARIES	53,594	53,000	29,898	54,100
202-482-715.000	SOCIAL SECURITY (FICA)	4,056	4,775	2,291	4,850
202-482-716.100	HEALTH INSURANCE	4,018	9,250	2,430	9,250
202-482-716.200	DENTAL INSURANCE	358	600	185	600
202-482-716.300	OPTICAL INSURANCE	41	75	13	75
202-482-716.400	LIFE INSURANCE	173	225	101	225
202-482-716.500	DISABILITY INSURANCE	291	400	170	400
202-482-718.000	RETIREMENT	10,800	5,950	5,170	5,600
202-482-719.000	WORKERS' COMPENSATION	472	875	102	900
202-482-801.000	PROFESSIONAL SERVICES: ADMIN	200	200	200	300
202-482-999.101	CONTRIBUTION-GF ADMIN	70,800	72,900	42,525	75,000
Totals for dept 482-ADMINISTRATION & ENGINEERING		144,803	148,250	83,085	151,300
Dept 484-TRUNKLINE SUPERVISOR					
202-484-702.100	SALARIES	5,895	2,000	1,512	5,400
Totals for dept 484-TRUNKLINE SUPERVISOR		5,895	2,000	1,512	5,400
Dept 485-LOCAL STREET TRANSFER					
202-485-999.203	TRANSFER TO LOCAL STREET	244,513	252,500	61,835	167,800
Totals for dept 485-LOCAL STREET TRANSFER		244,513	252,500	61,835	167,800

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 486-TRUNKLINE SURFACE MAINTENANCE					
202-486-702.200	WAGES	2,108	900	191	1,500
202-486-716.000	FRINGES	2,319	900	0	1,400
202-486-728.000	OPERATING SUPPLIES	1,666	600	48	1,500
202-486-843.000	EQUIPMENT RENTAL	2,012	800	152	800
Totals for dept 486-TRUNKLINE SURFACE MAINTEN/		8,105	3,200	391	5,200
Dept 488-TRUNKLINE SWEEPING & FLUSHING					
202-488-702.200	WAGES	452	300	285	500
202-488-716.000	FRINGES	497	300	0	500
202-488-843.000	EQUIPMENT RENTAL	2,059	1,200	1,281	2,200
Totals for dept 488-TRUNKLINE SWEEPING & FLUSH		3,008	1,800	1,566	3,200
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL					
202-490-702.200	WAGES	252	600	0	0
202-490-716.000	FRINGES	278	600	0	0
202-490-843.000	EQUIPMENT RENTAL	26	550	0	0
Totals for dept 490-TRUNKLINE TREE TRIIM & REMC		556	1,750	0	0
Dept 491-TRUNKLINE STORM DRAIN, CURBS					
202-491-702.200	WAGES	488	400	242	500
202-491-716.000	FRINGES	537	400	0	500
202-491-843.000	EQUIPMENT RENTAL	424	200	28	350
Totals for dept 491-TRUNKLINE STORM DRAIN, CUR		1,449	1,000	270	1,350
Dept 492-TRUNKLINE ROADSIDE CLEANUP					
202-492-702.200	WAGES	36	100	58	100
202-492-716.000	FRINGES	39	100	0	100
202-492-843.000	EQUIPMENT RENTAL	15	50	86	100
Totals for dept 492-TRUNKLINE ROADSIDE CLEANUP		90	250	144	300
Dept 494-TRUNKLINE TRAFFIC SIGNS					
202-494-702.200	WAGES	111	100	16	100
202-494-716.000	FRINGES	122	100	0	100
202-494-843.000	EQUIPMENT RENTAL	22	100	9	50
Totals for dept 494-TRUNKLINE TRAFFIC SIGNS		255	300	25	250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 496-TRUNKLINE TRAFFIC SIGNALS					
202-496-702.200	WAGES	9	100	19	100
202-496-716.000	FRINGES	10	100	0	100
202-496-820.100	ELECTRICITY	1,259	1,300	737	1,300
202-496-843.000	EQUIPMENT RENTAL	5	75	9	50
Totals for dept 496-TRUNKLINE TRAFFIC SIGNALS		1,283	1,575	765	1,550
Dept 497-TRUNKLINE SNOW & ICE CONTROL					
202-497-702.200	WAGES	6,315	3,000	1,548	5,200
202-497-716.000	FRINGES	6,949	3,000	0	4,900
202-497-728.000	OPERATING SUPPLIES	14,675	14,000	11,713	18,000
202-497-843.000	EQUIPMENT RENTAL	15,576	6,300	3,334	12,000
Totals for dept 497-TRUNKLINE SNOW & ICE CONTR		43,515	26,300	16,595	40,100
Dept 502-TRUNKLINE LEAVE & INS BENEFITS					
202-502-702.200	WAGES	13,542	9,000	3,921	12,500
Totals for dept 502-TRUNKLINE LEAVE & INS BENEFIT		13,542	9,000	3,921	12,500
NET OF REVENUES/APPROPRIATIONS - FUND 202		(1,144,748)	(1,611,450)	(456,221)	(860,550)

# LOCAL STREET FUND: 203

## SERVICE DESCRIPTION

- \*Storm sewer- catch basin repair
- \* Street reconstruction
- \* Street maintenance - 47.53 Miles
- \*Traffic control- traffic signs-striping
- \*Snow & ice control - plowing - salting
- \*Trees - removal - planting - stump removal - tree trimming
- \* Sidewalk maintenance on city property

## STREET IMPROVEMENT PLAN

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Crack seal done by public works			
Slurry seal - Maintenance	60,000	60,000	60,000
Street patches - Maintenance	30,000	30,000	30,000
North street culvert - Construction	37,600		
<b>Total</b>	<b>127,600</b>	<b>90,000</b>	<b>90,000</b>

## STAFFING SUMMARY

CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
ENGINEER, SUPERVISOR, CAD OPERATOR, SUPPORT AS ASSIGNED	
PUBLIC WORKS & PUBLIC UTILITIES CREWS AS ASSIGNED	

## BUDGET SUMMARY

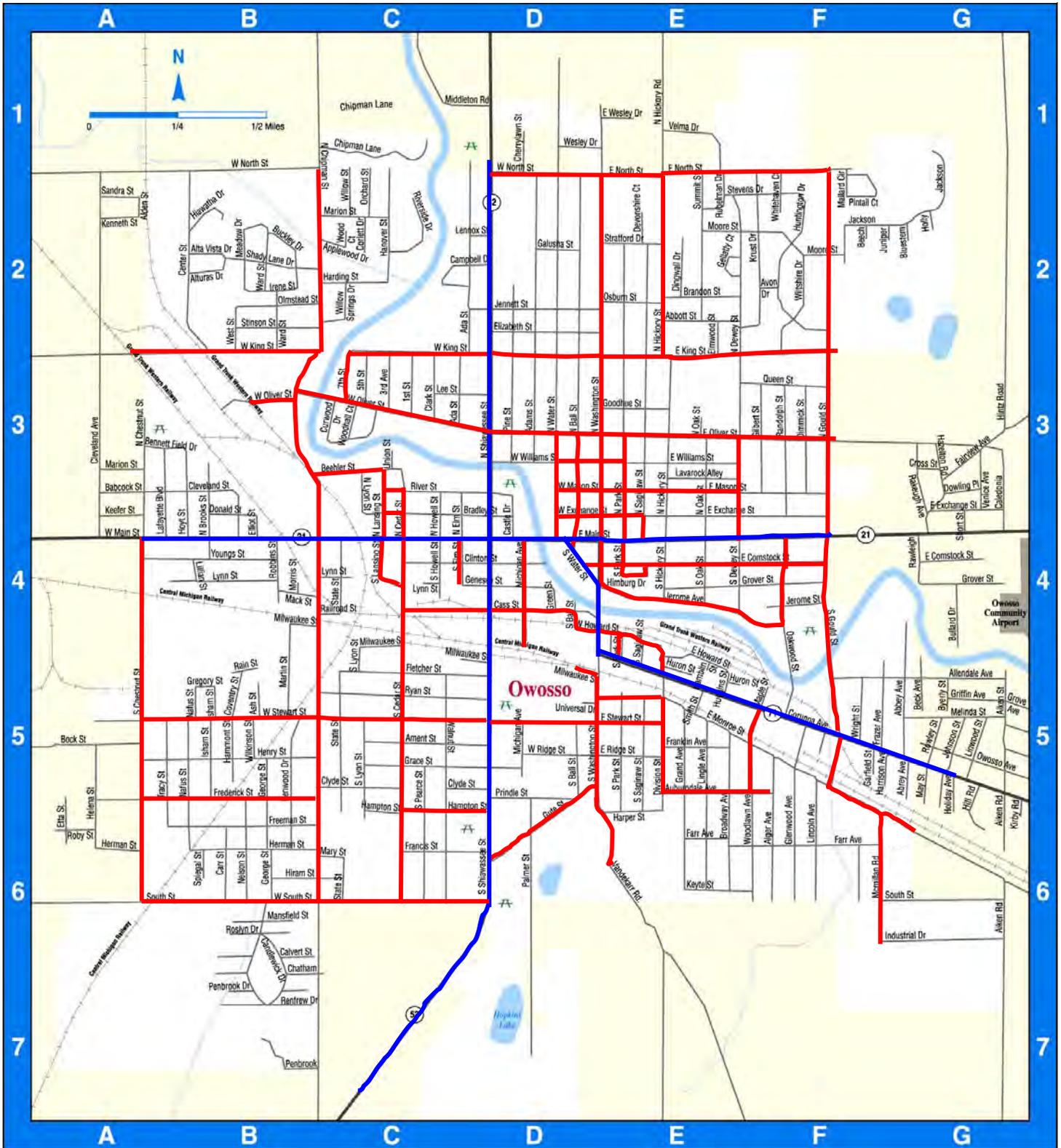
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Construction	228,213	0		37,600
Maintenance	443,489	456,700		362,900
Engineering	116,082	140,750		142,075
Transfers	0	0		0
<b>Total</b>	<b>787,784</b>	<b>597,450</b>	<b>0</b>	<b>542,575</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 203 - LOCAL STREET FUND					
Dept 000					
203-000-501.506	FEDERAL GRANTS	0	0	17,475	0
203-000-539.529	STATE SOURCES	11,682	12,325	0	11,800
203-000-539.569	GAS & WEIGHT TAX	285,676	282,675	112,969	273,725
203-000-671.694	MISCELLANEOUS	0	0	5,862	0
203-000-695.202	MAJOR STREET TRANSFER	244,513	252,500	61,835	167,800
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	129,237	0	0	37,600
203-000-695.672	SPECIAL ASSESSMENT	116,676	49,950	0	51,650
Totals for dept 000-		787,784	597,450	198,141	542,575
NET OF REVENUES/APPROPRIATIONS - FUND 203		787,784	597,450	198,141	542,575

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 203 - LOCAL STREET FUND					
Dept 451-CONSTRUCTION					
203-451-818.000	CONTRACTUAL SERVICES	227,858	0	61,160	37,600
203-451-843.000	EQUIPMENT RENTAL	355	0	0	0
Totals for dept 451-CONSTRUCTION		228,213	0	61,160	37,600
Dept 463-STREET MAINTENANCE					
203-463-702.200	WAGES	34,802	38,000	18,124	33,000
203-463-716.000	FRINGES	37,907	36,900	0	30,700
203-463-728.000	OPERATING SUPPLIES	9,215	15,000	10,715	20,000
203-463-818.000	CONTRACTUAL SERVICES	163,554	150,000	182,866	93,000
203-463-843.000	EQUIPMENT RENTAL	60,284	62,000	45,964	69,000
Totals for dept 463-STREET MAINTENANCE		305,762	301,900	257,669	245,700
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
203-474-702.200	WAGES	1,383	2,900	1,496	1,900
203-474-716.000	FRINGES	1,522	2,900	0	1,800
203-474-728.000	OPERATING SUPPLIES	799	2,500	218	900
203-474-843.000	EQUIPMENT RENTAL	495	1,400	610	1,000
Totals for dept 474-TRAFFIC SERVICES-MAINTENANCE		4,199	9,700	2,324	5,600
Dept 478-SNOW & ICE CONTROL					
203-478-702.200	WAGES	13,737	9,500	1,775	9,500
203-478-716.000	FRINGES	14,976	9,300	0	8,900
203-478-728.000	OPERATING SUPPLIES	19,901	19,500	22,303	32,000
203-478-843.000	EQUIPMENT RENTAL	36,465	24,000	4,805	25,000
Totals for dept 478-SNOW & ICE CONTROL		85,079	62,300	28,883	75,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 480-TREE TRIMMING					
203-480-702.200	WAGES	13,247	25,000	6,813	13,000
203-480-716.000	FRINGES	14,576	24,300	0	12,100
203-480-728.000	OPERATING SUPPLIES	4,635	5,500	12	100
203-480-818.000	CONTRACTUAL SERVICES	0	0	31,946	0
203-480-843.000	EQUIPMENT RENTAL	15,992	28,000	8,114	11,000
Totals for dept 480-TREE TRIMMING		48,450	82,800	46,885	36,200
Dept 482-ADMINISTRATION & ENGINEERING					
203-482-702.100	SALARIES	62,380	80,250	34,868	81,500
203-482-715.000	SOCIAL SECURITY (FICA)	4,679	6,450	2,669	6,550
203-482-716.100	HEALTH INSURANCE	7,800	14,300	4,716	14,300
203-482-716.200	DENTAL INSURANCE	540	900	270	900
203-482-716.300	OPTICAL INSURANCE	34	100	19	100
203-482-716.400	LIFE INSURANCE	194	275	113	275
203-482-716.500	DISABILITY INSURANCE	376	525	219	525
203-482-718.000	RETIREMENT	13,700	10,000	6,678	9,225
203-482-719.000	WORKERS' COMPENSATION	380	1,150	146	1,200
203-482-801.000	PROFESSIONAL SERVICES: ADMIN	100	200	100	200
203-482-999.101	CONTRIBUTION-GF ADMIN	25,900	26,600	15,515	27,300
Totals for dept 482-ADMINISTRATION & ENGINEERING		116,083	140,750	65,313	142,075
NET OF REVENUES/APPROPRIATIONS - FUND 203		(787,786)	(597,450)	(462,234)	(542,575)

# MAJOR & LOCAL STREETS



- State Trunklines
- Major Streets
- Local Streets

## CDBG FUND: 273

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p>* Use CDBG and UDAG economic development loan funds in accordance with HUD grant agreements for business district improvements and retail expansion</p> <p>* Use CDBG housing loan revenues to enhance housing rehabilitation programs</p>	<p>Review Loan Guidelines with Loan Board for City Council Review and Action Following Moratorium on Loans</p>								
	<b>CAPITAL OUTLAY</b>								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 16.6%; text-align: center;"><u>2015-16</u></th> <th style="width: 16.6%; text-align: center;"><u>2016-17</u></th> <th style="width: 16.6%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;"><b>Total</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>						
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						

### STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Support from General Fund Staff		

### BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Other	15,133	0		0
Loans	0	20,000		20,000
COL	0	0		0
Transfers	53,512	0		15,250
<b>Total</b>	<b>68,645</b>	<b>20,000</b>	<b>0</b>	<b>35,250</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 273 - CDBG REVOLVING LOAN FUND					
Dept 000					
273-000-664.664	INTEREST INCOME	12,262	0	234	250
273-000-671.675	LOAN REPAYMENTS	7,066	6,000	20,911	4,700
273-000-695.699	APPROPRIATION OF FUND BALANCE	0	14,000	0	30,300
Totals for dept 000-		19,328	20,000	21,145	35,250
NET OF REVENUES/APPROPRIATIONS - FUND 273		19,328	20,000	21,145	35,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 273 - CDBG REVOLVING LOAN FUND					
Dept 200-GEN SERVICES					
273-200-801.100	PROFESSIONAL SERVICES:AUDIT C	950	0	950	0
273-200-818.200	REHABILITATION	14,183	20,000	0	20,000
Totals for dept 200-GEN SERVICES		15,133	20,000	950	20,000
Dept 966-TRANSFERS OUT					
273-966-999.275	TRANSFER TO HOUSING/RDEVLPI	53,512	0	0	15,250
Totals for dept 966-TRANSFERS OUT		53,512	0	0	15,250
NET OF REVENUES/APPROPRIATIONS - FUND 273		(68,645)	(20,000)	(950)	(35,250)

# HOUSING: 275

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
*Actively pursue grant funding for housing redevelopment  *Coordinate housing programs to assist low-to-moderate income households  *Coordinate state and federal housing programs	*Education and training on housing programs  *Coordinate housing program with financial institutions, nonprofits, and businesses  *Coordinate development of affordable housing units in downtown Owosso		
	CAPITAL OUTLAY		
		<u>2015-16</u>	<u>2016-17</u>
Rental rehab	94,000		
Single family	80,000		
<b>Total</b>	<b>174,000</b>	<b>0</b>	<b>0</b>

## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Housing Specialist	1	1
<b>Total</b>	<b>1</b>	<b>1</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	73,281	41,050		51,150
Supplies	167	1,600		1,000
Other	1,035	250		4,500
COL	0	355,800		174,000
<b>Total</b>	<b>74,483</b>	<b>398,700</b>	<b>0</b>	<b>230,650</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT					
Dept 000					
275-000-501.520	GRANT-MSHDA:HO	0	160,000	0	80,000
275-000-501.521	GRANT-MSHDA:RR	0	155,000	0	94,000
275-000-600.626	CHARGE FOR SERVICES RENDERED	20,971	27,000	3,130	27,000
275-000-600.634	CHARGES FOR ADMIN SERVICES	0	56,700	0	14,400
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	53,512	0	0	15,250
Totals for dept 000-		74,483	398,700	3,130	230,650
NET OF REVENUES/APPROPRIATIONS - FUND 275		74,483	398,700	3,130	230,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT					
Dept 690-GENERAL SERVICES					
275-690-702.100	SALARIES	49,923	38,000	17,308	33,200
275-690-715.000	SOCIAL SECURITY (FICA)	3,605	2,925	1,324	2,550
275-690-716.100	HEALTH INSURANCE	15,746	0	3,192	12,650
275-690-716.200	DENTAL INSURANCE	873	0	167	550
275-690-716.300	OPTICAL INSURANCE	4	0	12	75
275-690-716.400	LIFE INSURANCE	372	0	20	250
275-690-716.500	DISABILITY INSURANCE	495	0	26	350
275-690-717.000	UNEMPLOYMENT INSURANCE	210	0	184	25
275-690-718.200	DEFINED CONTRIBUTION	1,921	0	0	1,350
275-690-719.000	WORKERS' COMPENSATION	132	125	80	150
275-690-728.000	OPERATING SUPPLIES	167	1,600	1,350	1,000
275-690-818.000	HOUSING REHABILITATION	850	160,000	614	80,000
275-690-818.200	RENTAL REHABILITATION	0	195,800	0	94,000
275-690-858.000	MEMBERSHIPS & DUES	75	100	0	2,000
275-690-860.000	EDUCATION & TRAINING	110	150	169	2,500
Totals for dept 690-GENERAL SERVICES		74,483	398,700	24,446	230,650
NET OF REVENUES/APPROPRIATIONS - FUND 275		(74,483)	(398,700)	(24,446)	(230,650)

# HISTORICAL COMMISSION FUND: 297

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Volunteer board that oversees the operation and maintenance of Curwood Castle, Gould House, Comstock Cabin and Paymaster Building</p> <p>* Retain stewardship of artifacts significant to preserving the heritage and history of Owosso</p>	<p>* Continuation of the OHC Home Tour Event</p> <p>*Organizational Improvements/Policies and Procedures</p> <p>*Community Outreach Program Development</p>		
	MAJOR MAINTENANCE		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>



## STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Part time	3	3
Commission	8	9
<b>Total</b>	<b>11</b>	<b>12</b>

## BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	24,902	31,500		31,950
Supplies	6,541	10,300		5,600
Other	39,458	70,725		30,650
COL	0	0		0
<b>Total</b>	<b>70,901</b>	<b>112,525</b>	<b>-</b>	<b>68,200</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 297 - HISTORICAL FUND					
Dept 000					
297-000-600.600	SALES	4,387	5,000	1,096	3,000
297-000-664.664	INTEREST INCOME	313	50	103	50
297-000-664.667	RENTS & DEPOSITS	400	600	150	600
297-000-664.668	RENTAL INCOME	15,280	15,200	8,890	15,200
297-000-671.675	DONATIONS-PRIVATE	10,791	8,000	4,445	0
297-000-671.678	FUNDRAISER/MEMBERSHIPS	183	1,000	214	500
297-000-671.679	DONATIONS:HOME TOUR	16,066	13,425	4,497	5,000
297-000-695.101	GENERAL FUND TRANSFER	40,950	42,800	24,965	43,850
297-000-695.699	APPROPRIATION OF FUND BALANCE	0	20,000	0	0
Totals for dept 000-		88,370	106,075	44,360	68,200
NET OF REVENUES/APPROPRIATIONS - FUND 297		88,370	106,075	44,360	68,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 297 - HISTORICAL FUND					
Dept 797-HISTORICAL COMMISSION					
297-797-728.000	OPERATING SUPPLIES	2,023	2,000	2,967	2,000
297-797-728.100	SUPPLIES	119	0	0	0
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	3,857	2,500	0	0
297-797-728.300	HOME TOUR PROMOTION	0	5,000	2,867	3,000
297-797-801.000	PROFESSIONAL SERVICES: ADMIN	650	1,950	50	600
297-797-810.000	INSURANCE & BONDS	1,408	1,000	0	1,700
297-797-831.000	BUILDING MAINTENANCE	281	5,000	0	0
297-797-856.000	MISCELLANEOUS	5,083	2,700	369	500
297-797-869.000	PROMOTION	100	0	0	1,000
Totals for dept 797-HISTORICAL COMMISSION		13,521	20,150	6,253	8,800
Dept 798-CASTLE					
297-798-702.200	WAGES	15,188	22,700	9,308	22,700
297-798-702.400	WAGES - SEASONAL-DOCENTS	7,621	6,500	4,929	6,500
297-798-715.000	SOCIAL SECURITY (FICA)	1,745	2,150	1,089	2,550
297-798-717.000	UNEMPLOYMENT INSURANCE	328	75	288	50
297-798-719.000	WORKERS' COMPENSATION	20	75	20	150
297-798-728.000	OPERATING SUPPLIES	542	800	489	600
297-798-810.000	INSURANCE & BONDS	501	750	0	1,200
297-798-820.000	UTILITIES	4,975	7,000	2,498	7,000
297-798-831.000	BUILDING MAINTENANCE	11,807	20,250	17,136	4,000
297-798-856.000	MISCELLANEOUS	1,386	2,000	591	700
297-798-869.000	PROMOTION	0	2,000	0	0
Totals for dept 798-CASTLE		44,113	64,300	36,348	45,450
Dept 799-GOULD HOUSE					
297-799-810.000	INSURANCE & BONDS	589	750	0	700
297-799-820.000	UTILITIES	0	6,450	2,808	6,500
297-799-820.100	ELECTRICITY	5,706	6,000	0	0
297-799-820.400	WATER & SEWER	383	450	0	0
297-799-831.000	BUILDING MAINTENANCE	5,272	13,000	2,093	4,750
297-799-831.200	BLDG MAINTENANCE-RENTAL	108	175	0	0
297-799-856.000	MISCELLANEOUS	1,209	1,250	1,405	2,000
Totals for dept 799-GOULD HOUSE		13,267	28,075	6,306	13,950
NET OF REVENUES/APPROPRIATIONS - FUND 297		(70,901)	(112,525)	(48,907)	(68,200)

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS					
Dept 000					
325-000-401.403	GENERAL PROPERTY TAX	57,025	56,537	56,531	56,335
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES T	515	511	511	260
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPF	35	44	45	55
325-000-695.699	APPROPRIATION OF FUND BALANCE	0	58	0	0
Totals for dept 000-		57,575	57,150	57,087	56,650
NET OF REVENUES/APPROPRIATIONS - FUND 325		57,575	57,150	57,087	56,650
Fund 327 - 2013 UTGO					
Dept 000					
327-000-401.403	GENERAL PROPERTY TAX	10,530	8,171	8,168	62,000
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES T	110	73	74	290
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPF	10	6	6	60
327-000-695.699	APPROPRIATION OF FUND BALANCE	0	62,550	0	500
Totals for dept 000-		10,650	70,800	8,248	62,850
NET OF REVENUES/APPROPRIATIONS - FUND 327		10,650	70,800	8,248	62,850

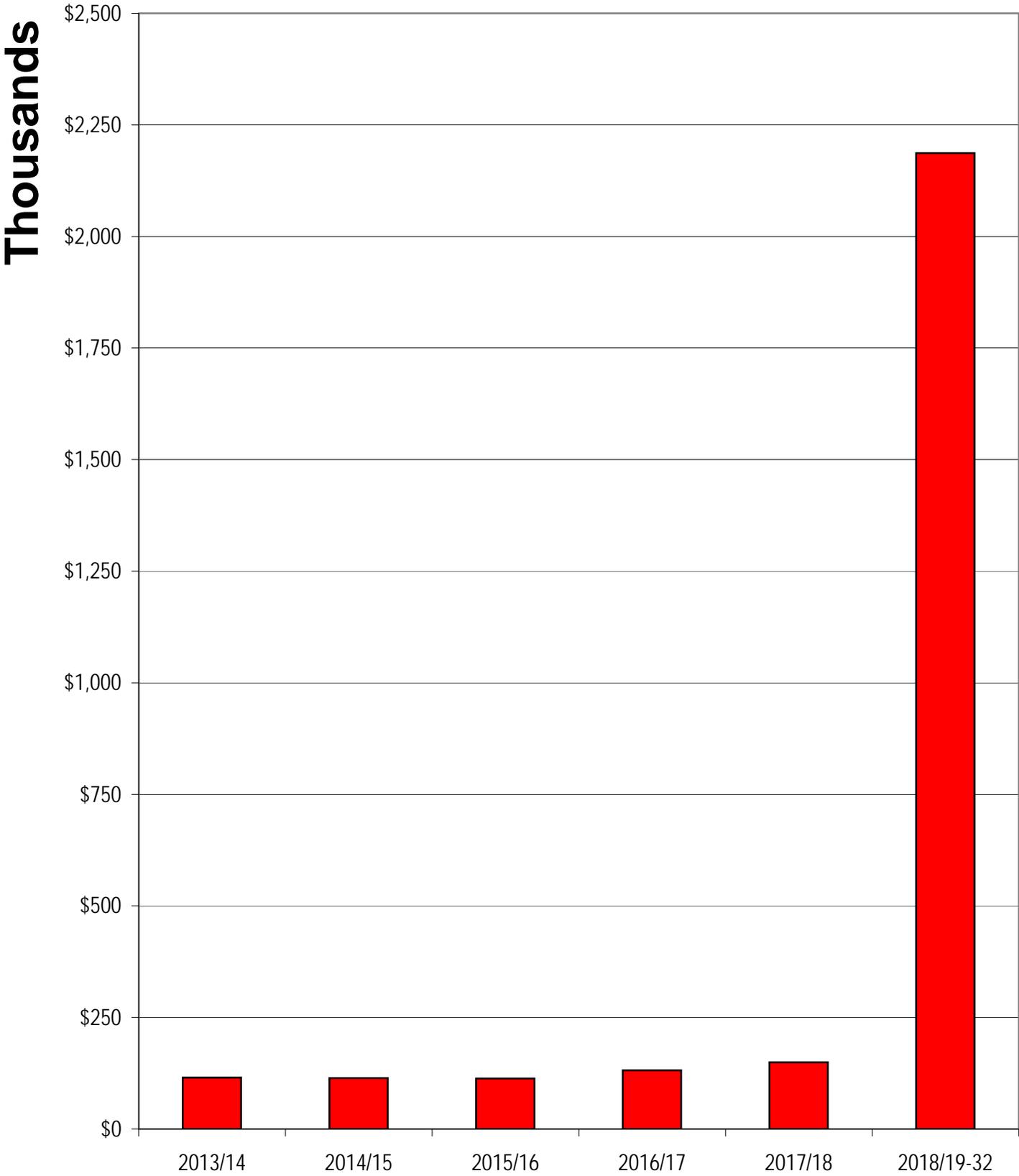
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS					
Dept 905-DEBT SERVICE					
325-905-980.991	PRINCIPAL	20,000	20,000	20,000	20,000
325-905-980.995	INTEREST	37,568	37,150	18,681	36,650
Totals for dept 905-DEBT SERVICE		57,568	57,150	38,681	56,650
NET OF REVENUES/APPROPRIATIONS - FUND 325		(57,568)	(57,150)	(38,681)	(56,650)
Fund 327 - 2013 UTGO					
Dept 905-DEBT SERVICE					
327-905-980.991	PRINCIPAL	0	20,000	20,000	25,000
327-905-980.995	INTEREST	0	50,550	31,532	37,100
327-905-980.998	DEBT SERVICE	250	250	250	750
Totals for dept 905-DEBT SERVICE		250	70,800	51,782	62,850
NET OF REVENUES/APPROPRIATIONS - FUND 327		(250)	(70,800)	(51,782)	(62,850)

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 397 - 2009 LTGO DEBT					
Dept 000					
397-000-671.674	DDA CONTRIBUTION	75,295	74,150	19,518	77,800
Totals for dept 000-		75,295	74,150	19,518	77,800
NET OF REVENUES/APPROPRIATIONS - FUND 397		75,295	74,150	19,518	77,800

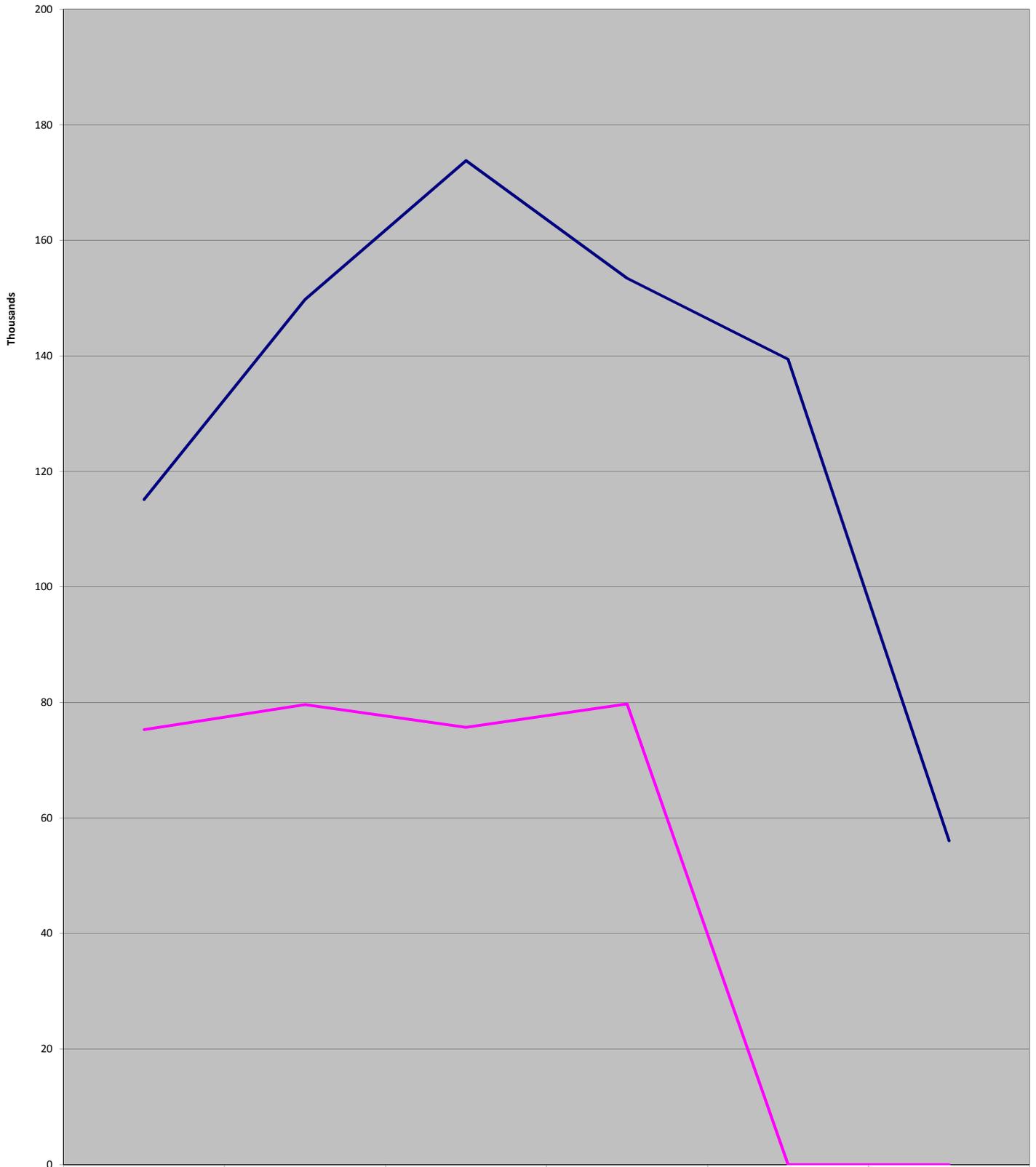
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 397 - 2009 LTGO DEBT					
Dept 905-DEBT SERVICE					
397-905-980.991	PRINCIPAL	35,000	35,000	0	40,000
397-905-980.995	INTEREST	40,295	39,050	19,518	37,700
397-905-980.998	DEBT SERVICE	0	100	0	100
Totals for dept 905-DEBT SERVICE		75,295	74,150	19,518	77,800
NET OF REVENUES/APPROPRIATIONS - FUND 397		(75,295)	(74,150)	(19,518)	(77,800)

# STREETS

General Obligation  
Principal & Interest

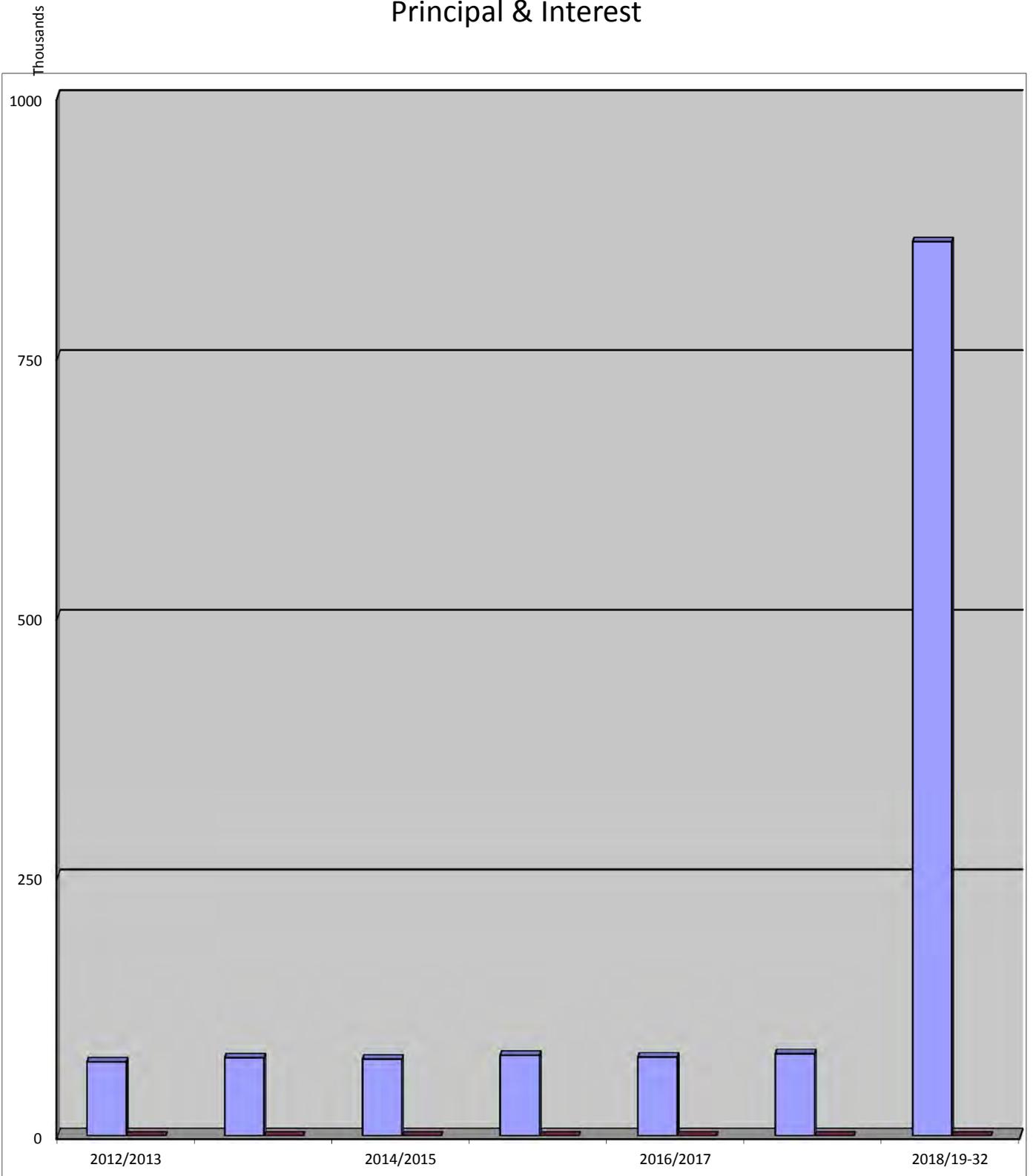


**General Obligation Debt  
Principal & Interest**



	2013/14	2017/18	2021/22	2025/26	2029/30	2032/33
Streets	115136	149746	173814	153446	139426	56063
DDA	75295	79638	75710	79758	0	0

# DDA Bonds Principal & Interest



# TRANSPORTATION FUND:588

## SERVICE DESCRIPTION

Operates under a joint powers agreement  
with other local units

Provide public transportation to  
citizens of Owosso by  
subsidizing user fares with a  
property tax millage levy



## CITY REPRESENTATIVES

	<u>DATE APPOINTED</u>	<u>TERM EXPIRES</u>
Sean Grey	Oct 2013	Oct 2016
Linda Morovitz	Sept 2012	Oct 2015

## BUDGET SUMMARY

	<u>ACTUAL 2013-14</u>	<u>ADOPTED 2014-15</u>	<u>AMENDED 2014-15</u>	<u>PROPOSED 2015-16</u>
Supplies				
Other	75,332	65,450	0	76,100
COL				
Transfers				
<b>Total</b>	<b>75,332</b>	<b>65,450</b>	<b>0</b>	<b>76,100</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 588 - TRANSPORTATION FUND					
Dept 000					
588-000-401.403	GENERAL PROPERTY TAX	75,342	65,450	62,155	76,100
Totals for dept 000-		75,342	65,450	62,155	76,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
NET OF REVENUES/APPROPRIATIONS - FUND 494		(115,757)	(1,068,250)	(13,825)	0
Fund 588 - TRANSPORTATION FUND					
Dept 200-GEN SERVICES					
588-200-818.000	CONTRACTUAL SERVICES	75,332	65,450	55,319	76,100
Totals for dept 200-GEN SERVICES		75,332	65,450	55,319	76,100
NET OF REVENUES/APPROPRIATIONS - FUND 588		(75,332)	(65,450)	(55,319)	(76,100)

# WASTEWATER FUND: 599

## OPERATIONAL PLAN 2015-2016

- \* Optimize treatment and achieve full compliance with discharge permit requirements
- \* Complete targeted equipment replacements for improved reliability and efficiency
  - \* Develop Asset Management Program with Grant Assistance
  - \* Develop 5 year and 20 year capital improvement projections



CAPITAL OUTLAY				SERVICE DESCRIPTION
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
Primary clarifier rhb-cont.	300,000			Operate and maintain an advanced Wastewater Treatment Plant treating over 4 million gallons per average day of wastewater from the Mid-County service area
Pump & motor rplcmnt	20,000	30,000	30,000	
Electrical replacements	10,000	20,000	20,000	
Preliminary trtmt equip	120,000			
Misc. replacements	5,000	10,000	20,000	
Boiler and HV rplcmnts	100,000			
Mainbuilding re-roof		150,000		
Pavement replacement		40,000		
Generator & switchgear			250,000	
Asset management prog	100,000	100,000	30,000	
<b>Total</b>	<b>655,000</b>	<b>350,000</b>	<b>350,000</b>	

STAFFING SUMMARY		
	CURRENT	PROPOSED
	<u>2014-15</u>	<u>2015-16</u>
Supervisory	1	1
Technical	0	
Hourly	6	6.6
Temporary/	1	1
Seasonal	1	1
<b>Total</b>	<u><b>9</b></u>	<u><b>9.6</b></u>

BUDGET SUMMARY			
	ACTUAL	ADOPTED	PROPOSED
	<u>2013-14</u>	<u>2014-15</u>	<u>2015-16</u>
Personnel	538,424	569,300	604,900
Supplies & Repairs	108,675	119,500	116,000
Other	889,101	660,200	672,100
COL	162,994	750,000	655,000
Debt	0	0	
<b>Total</b>	<b>1,699,194</b>	<b>2,099,000<sub>93</sub></b>	<b>2,048,000</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 599 - WASTEWATER FUND					
Dept 000					
599-000-602.100	OP & MAINT CHRG - OWOSSO	955,100	956,000	555,487	975,000
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	119,748	120,000	82,387	142,000
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	107,618	110,000	55,648	98,000
599-000-602.400	OP & MAINT CHRG - CORUNNA	173,534	170,000	97,479	177,000
599-000-603.100	REPLACEMENT CHRG - OWOSSO	88,182	142,000	70,899	141,100
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	11,265	32,500	17,108	34,500
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWS	10,151	26,300	12,616	25,200
599-000-603.400	REPLACEMENT CHRG - CORUNNA	16,402	25,200	12,377	25,200
599-000-664.664	INTEREST INCOME	6,342	5,000	2,803	5,000
599-000-671.694	MISCELLANEOUS	3,082	3,000	3,666	3,000
Totals for dept 000-		1,491,424	1,590,000	910,470	1,626,000
NET OF REVENUES/APPROPRIATIONS - FUND 599		1,491,424	1,590,000	910,470	1,626,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 599 - WASTEWATER FUND					
Dept 548-WASTEWATER OPERATIONS					
599-548-702.100	SALARIES	61,622	62,000	34,691	68,000
599-548-702.200	WAGES	238,921	276,000	149,664	280,000
599-548-702.300	OVERTIME	25,718	25,000	15,309	25,000
599-548-702.400	WAGES - TEMPORARY	5,257	6,000	2,115	6,000
599-548-702.600	UNIFORMS	4,200	4,500	4,200	4,600
599-548-702.800	ACCRUED SICK LEAVE	19,163	2,100	1,525	1,800
599-548-703.000	OTHER COMPENSATION	100	200	0	200
599-548-715.000	SOCIAL SECURITY (FICA)	28,251	29,000	15,724	30,000
599-548-716.100	HEALTH INSURANCE	80,209	90,000	45,424	87,000
599-548-716.200	DENTAL INSURANCE	4,558	4,800	2,667	4,500
599-548-716.300	OPTICAL INSURANCE	691	500	297	1,000
599-548-716.400	LIFE INSURANCE	912	1,000	536	1,000
599-548-716.500	DISABILITY INSURANCE	816	1,000	746	1,500
599-548-716.600	PHYSICALS	512	200	403	500
599-548-717.000	UNEMPLOYMENT INSURANCE	2,208	500	230	500
599-548-718.000	RETIREMENT	54,475	55,000	45,573	79,300
599-548-718.200	DEFINED CONTRIBUTION	4,370	5,000	3,014	6,000
599-548-719.000	WORKERS' COMPENSATION	6,440	6,500	3,798	8,000
599-548-728.000	OPERATING SUPPLIES	9,834	8,000	7,265	10,000
599-548-728.100	SUPPLIES	9,063	9,000	8,261	10,000
599-548-743.100	CHEMICALS - IRON	32,190	40,500	19,054	38,000
599-548-743.200	CHEMICALS - POLYMER	15,628	15,000	8,728	16,000
599-548-743.300	CHEMICALS - CHLORINE	35,519	40,500	16,257	36,000
599-548-751.000	GAS & OIL	6,441	6,500	3,045	6,000
599-548-801.000	PROFESSIONAL SERVICES: ADMIN	25,342	18,000	9,982	18,000
599-548-810.000	INSURANCE & BONDS	40,381	42,000	0	40,000
599-548-820.100	ELECTRICITY	229,706	230,000	102,872	230,000
599-548-820.200	GAS	24,592	16,000	4,593	15,000
599-548-820.300	TELEPHONE	4,617	3,600	1,857	3,800
599-548-820.400	WATER & SEWER	2,903	3,000	1,308	3,000
599-548-820.500	REFUSE	383	500	350	700

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
599-548-831.000	BUILDING MAINTENANCE	29,322	35,000	13,379	30,000
599-548-832.000	STATIONARY EQUIPMENT	5,860	6,000	5,695	7,000
599-548-833.000	EQUIPMENT MAINTENANCE	48,936	35,000	44,470	50,000
599-548-834.000	MAINTENANCE	75,173	72,400	46,857	80,000
599-548-834.100	HHW PROGRAM	4,600	9,600	9,200	9,200
599-548-845.000	LEASE	23,445	15,600	18,705	6,000
599-548-856.000	MISCELLANEOUS	0	0	3	25
599-548-858.000	MEMBERSHIPS & DUES	512	600	536	600
599-548-860.000	EDUCATION & TRAINING	722	1,200	600	1,000
599-548-899.101	GF CONTRIBUTION	171,465	0	94,407	177,775
599-548-968.000	DEPRECIATION EXPENSE	201,143	0	0	0
599-548-999.101	CONTRIBUTION-GF ADMIN	0	171,700	0	0
Totals for dept 548-WASTEWATER OPERATIONS		1,536,200	1,349,000	743,340	1,393,000
Dept 901-CAPITAL OUTLAY					
599-901-975.000	COL - BUILDING IMPROVEMENTS	2,176	100,000	0	200,000
599-901-977.000	COL - EQUIPMENT	160,818	650,000	13,599	455,000
599-901-977.100	COL EQUIPMENT INTEREST	0	0	1,340	0
Totals for dept 901-CAPITAL OUTLAY		162,994	750,000	14,939	655,000
NET OF REVENUES/APPROPRIATIONS - FUND 599		(1,699,194)	(2,099,000)	(758,279)	(2,048,000)

# FLEET MAINTENANCE FUND: 661

SERVICE DESCRIPTION	CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
* Repair and maintain a fleet of 49 vehicles and 97 pieces of contractor's equipment	2-3/4 ton pickups with plow	80,000		
	portable air compressor	25,000	25,000	
	pavement breaker for backhoe	10,000		
* Maintain computerized database of repair costs and preventative maintenance scheduling	compactor for backhoe	7,000		
	1-5 yd dump w scraper and vbox	100,000		
	1-10 yd dump w scraper	85,000	100,000	
	2-3/4 ton pickups	60,000	60,000	
* Maintain an inventory of commonly used parts	Two way radios		50,000	
	2-1 ton pickups		80,000	
	gang mower		40,000	
	Jetter/Vac Truck			500,000
* Provide input for specifications of replacement equipment				
<b>OPERATIONAL PLAN 2015-2016</b>				
Prepare bid specifications for equipment replacements				
<b>Total</b>	<b>367,000</b>	<b>355,000</b>	<b>500,000</b>	

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Mechanics	1	1
<b>Total</b>	<u>1</u>	<u>1</u>
Public Works & Public Utilities Crews as assigned		

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	PROPOSED <u>2015-16</u>
Personnel	95,741	105,950		96,475
Supplies	60,767	64,500		52,000
Other	244,997	131,100		243,000
COL	1,028	633,000		367,000
Transfer	0	0		
<b>Total</b>	<b>402,533</b>	<b>934,550</b>	<b>0</b>	<b>758,475</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
Dept 000					
661-000-664.669	EQUIPMENT RENTAL	692,181	475,000	408,707	660,000
661-000-671.673	SALE OF FIXED ASSETS	29,164	48,000	41,495	15,000
661-000-695.699	APPROPRIATION OF FUND BALANCE	0	411,550	0	83,475
Totals for dept 000-		721,345	934,550	450,202	758,475
NET OF REVENUES/APPROPRIATIONS - FUND 661		721,345	934,550	450,202	758,475

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
Dept 891-FLEET MAINTENANCE					
661-891-702.200	WAGES	47,351	61,700	22,659	53,500
661-891-703.000	OTHER COMPENSATION	9,657	9,300	8,943	9,300
661-891-715.000	SOCIAL SECURITY (FICA)	4,121	3,800	2,237	4,250
661-891-716.100	HEALTH INSURANCE	16,021	16,100	9,290	16,475
661-891-716.200	DENTAL INSURANCE	887	825	478	875
661-891-716.300	OPTICAL INSURANCE	224	75	22	125
661-891-716.400	LIFE INSURANCE	81	100	46	100
661-891-716.500	DISABILITY INSURANCE	1	275	0	0
661-891-717.000	UNEMPLOYMENT INSURANCE	227	225	0	25
661-891-718.000	RETIREMENT	14,977	11,650	5,464	10,100
661-891-719.000	WORKERS' COMPENSATION	2,194	1,900	808	1,725
661-891-728.000	OPERATING SUPPLIES	0	500	1,174	2,000
661-891-751.000	GAS & OIL	60,767	64,000	23,031	50,000
661-891-801.000	PROFESSIONAL SERVICES: ADMIN	1,500	1,500	1,500	1,500
661-891-810.000	INSURANCE & BONDS	19,848	22,000	0	22,000
661-891-833.000	EQUIPMENT MAINTENANCE	70,414	75,000	31,084	65,000
661-891-860.000	EDUCATION & TRAINING	75	300	467	1,000
661-891-899.101	GF CONTRIBUTION	29,000	0	18,840	28,500
661-891-968.000	DEPRECIATION EXPENSE	124,160	0	0	125,000
661-891-999.101	CONTRIBUTION-GF ADMIN	0	32,300	0	0
Totals for dept 891-FLEET MAINTENANCE		401,505	301,550	126,043	391,475
Dept 901-CAPITAL OUTLAY					
661-901-979.000	COL-EQUIPMENT	1,028	633,000	187,972	367,000
Totals for dept 901-CAPITAL OUTLAY		1,028	633,000	187,972	367,000
NET OF REVENUES/APPROPRIATIONS - FUND 661		(402,533)	(934,550)	(314,015)	(758,475)

# BROWNFIELD AUTHORITY FUND: 283

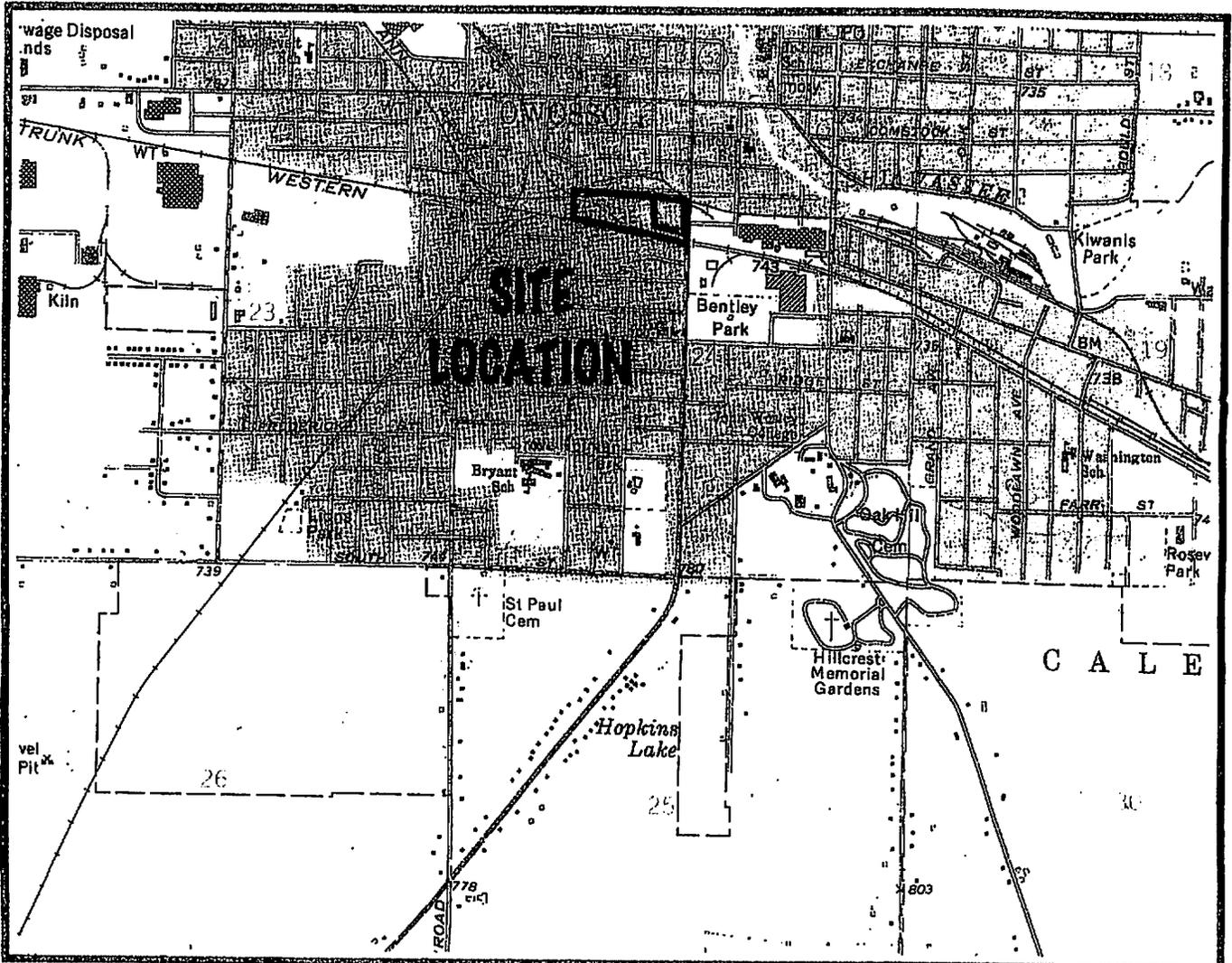
SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p style="text-align: center;">ConAgra/TiAl Site-District #3</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p style="text-align: center;">* City reimbursed for Cass Street per agreement with TiAl Products.</p> <p style="text-align: center;">*Developer reimbursed for eligible expenses</p>								
	<b>CAPITAL OUTLAY</b>								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;"><b>Total</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						

STAFFING SUMMARY	
<u>CURRENT</u> 2014-15	<u>PROPOSED</u> 2015-16
Assistance from general fund staff	

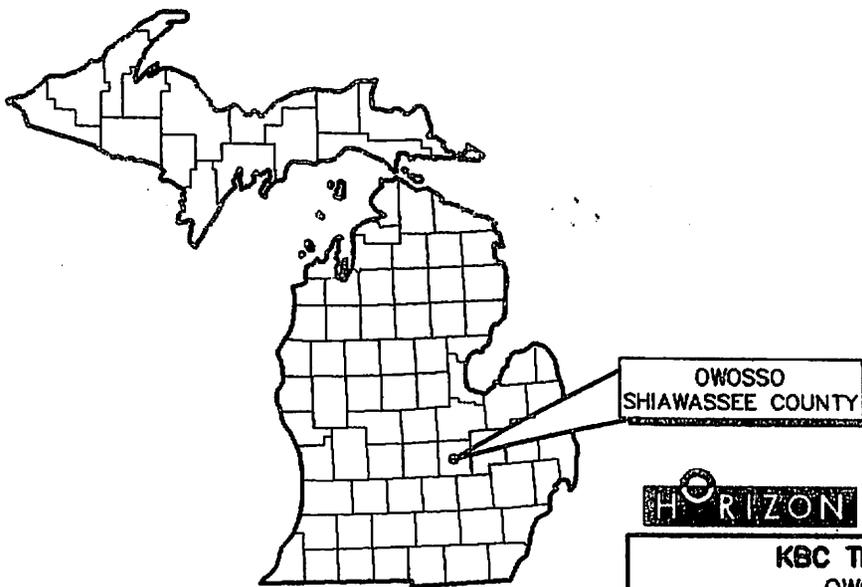
BUDGET SUMMARY				
	<u>ACTUAL</u> 2013-14	<u>ADOPTED</u> 2014-15	<u>AMENDED</u> 2014-15	<u>PROPOSED</u> 2015-16
Admin	750	700	0	750
Tax Reimb	1,147	1,450	0	1,150
COL	0	0	0	0
Debt	0	8,750	0	10,450
<b>Total</b>	<b>1,897</b>	<b>10,900</b>	<b>0</b>	<b>12,350</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
Dept 000					
283-000-401.407	OBRA:TAX CAPTURE	11,869	10,900	161	12,350
Totals for dept 000-		11,869	10,900	161	12,350
NET OF REVENUES/APPROPRIATIONS - FUND 283		11,869	10,900	161	12,350

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
Dept 730-PROFESSIONAL SERVICES					
283-730-801.000	PROFESSIONAL SERVICES: ADMIN	750	700	0	750
Totals for dept 730-PROFESSIONAL SERVICES		750	700	0	750
Dept 905-DEBT SERVICE					
283-905-980.991	PRINCIPAL	0	8,750	0	10,450
Totals for dept 905-DEBT SERVICE		0	8,750	0	10,450
Dept 964-TAX REIMBURSEMENTS					
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,450	0	1,150
Totals for dept 964-TAX REIMBURSEMENTS		1,147	1,450	0	1,150
NET OF REVENUES/APPROPRIATIONS - FUND 283		(1,897)	(10,900)	0	(12,350)
Fund 288 - OBRA FUND-DISTRICT#8:SUGARBEET					
Dept 730-PROFESSIONAL SERVICES					
288-730-801.000	PROFESSIONAL SERVICES: ADMIN	0	0	0	6,500
Totals for dept 730-PROFESSIONAL SERVICES		0	0	0	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	0	(6,500)



TAKEN FROM 7.5 MINUTE SERIES TOPOGRAPHIC MAP  
OWOSSO SOUTH QUADRANGLE 1972



**HORIZON ENVIRONMENTAL**

**KBC TRADING COMPANY  
OWOSSO, MICHIGAN**

**SITE LOCATION MAP**

PROJECT NUMBER:  
**OWO-0501**

FIGURE:

**1**

AUGUST, 1999

# BROWNFIELD AUTHORITY FUND: 288

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p style="text-align: center;">Sugarbeet - #8</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Reimburse city for eligible expenses related to redevelopment project.</p>								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	Total	0	0	0
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>						
Total	0	0	0						

## STAFFING SUMMARY

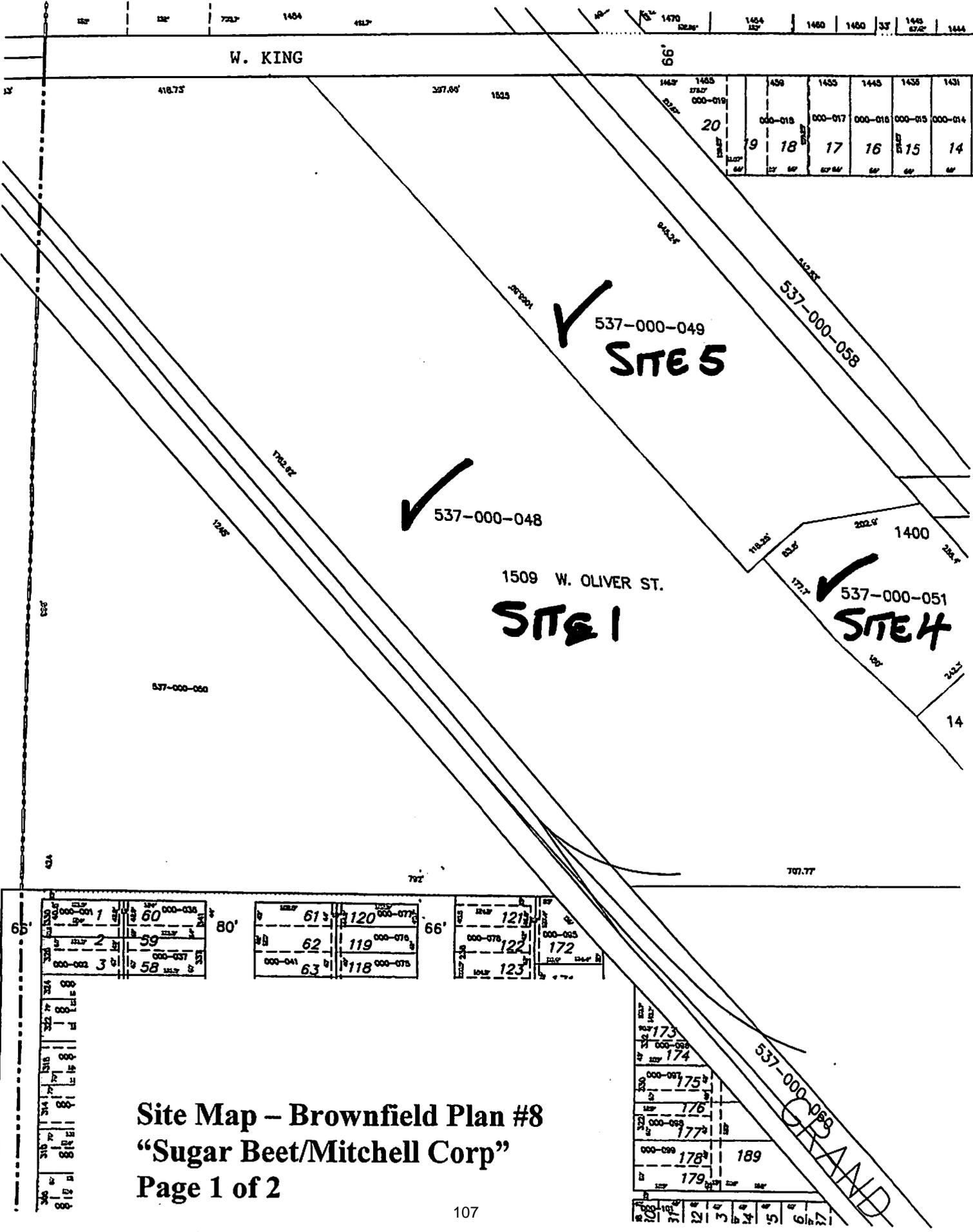
CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Assistance from general fund staff	

## BUDGET SUMMARY

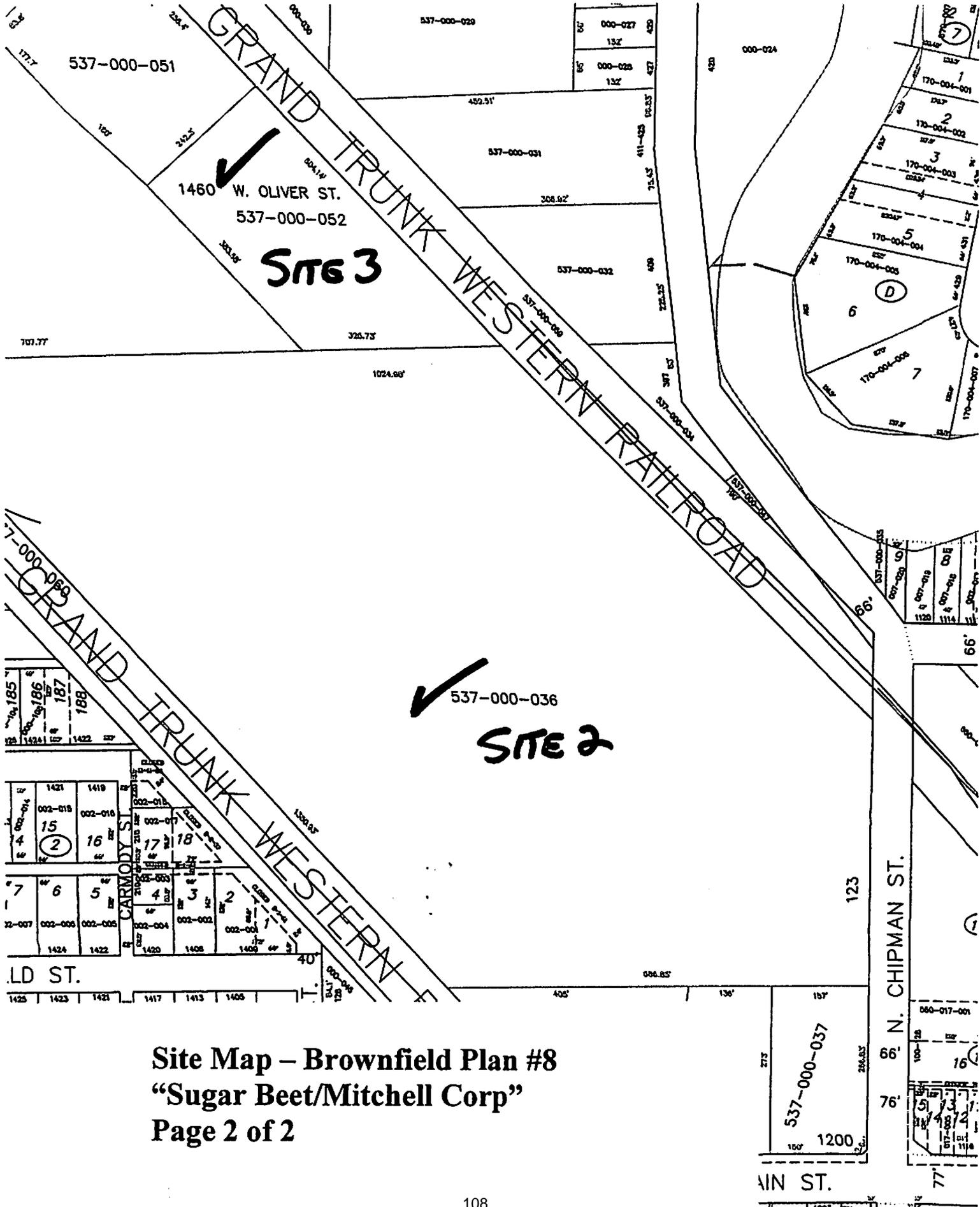
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Admin	0	0	0	6,500
Tax Reimb	0	0	0	0
COL				
Transfers				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6,500</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 288 - OBRA FUND-DISTRICT#8:SUGARBEET					
Dept 000					
288-000-401.407	OBRA:TAX CAPTURE	0	0	0	6,500
Totals for dept 000-		0	0	0	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	0	6,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 288 - OBRA FUND-DISTRICT#8:SUGARBEET					
Dept 730-PROFESSIONAL SERVICES					
288-730-801.000	PROFESSIONAL SERVICES: ADMIN	0	0	0	6,500
Totals for dept 730-PROFESSIONAL SERVICES		0	0	0	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	0	(6,500)



Site Map – Brownfield Plan #8  
 “Sugar Beet/Mitchell Corp”  
 Page 1 of 2



Site Map - Brownfield Plan #8  
 "Sugar Beet/Mitchell Corp"  
 Page 2 of 2

# BROWNFIELD AUTHORITY FUND: 289

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p style="text-align: center;">Robbins Loft-District #9</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p style="text-align: center;">* Tax increments distributed for city administration and developer expenses</p>								
	<b>CAPITAL OUTLAY</b>								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;"><b>Total</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						

## STAFFING SUMMARY

CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Assistance from general fund staff	

## BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Admin	975	1,050	0	1,075
Tax Reimb	1,315	1,450	0	1,150
COL				
Transfers				
<b>Total</b>	<b>2,290</b>	<b>2,500</b>	<b>0</b>	<b>2,225</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
Dept 000					
289-000-401.407	OBRA:TAX CAPTURE	3,224	2,500	81	2,225
Totals for dept 000-		3,224	2,500	81	2,225
NET OF REVENUES/APPROPRIATIONS - FUND 289		3,224	2,500	81	2,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
Dept 730-PROFESSIONAL SERVICES					
289-730-801.000	PROFESSIONAL SERVICES: ADMIN	975	1,050	0	1,075
Totals for dept 730-PROFESSIONAL SERVICES		975	1,050	0	1,075
Dept 964-TAX REIMBURSEMENTS					
289-964-969.000	DEVELOPER REIMBURSEMENT	1,315	1,450	0	1,150
Totals for dept 964-TAX REIMBURSEMENTS		1,315	1,450	0	1,150
NET OF REVENUES/APPROPRIATIONS - FUND 289		(2,290)	(2,500)	0	(2,225)



# BROWNFIELD AUTHORITY FUND: 291

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p style="text-align: center;">Capitol Bowl-District #11 <b>219 S. Washington</b></p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Reimburse city for administration</p> <p>* Reimburse Capitol Bowl for advances made on eligible Brownfield expenses</p> <p>* Begin repayment to DDA for loan</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Total	0	0

## STAFFING SUMMARY

CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Assistance from general fund staff	

## BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Admin	0	875		875
Tax Reimb	8,695	7,100		8,650
Debt	0	0		
COL	0	0		
Total	8,695	7,975	0	9,525

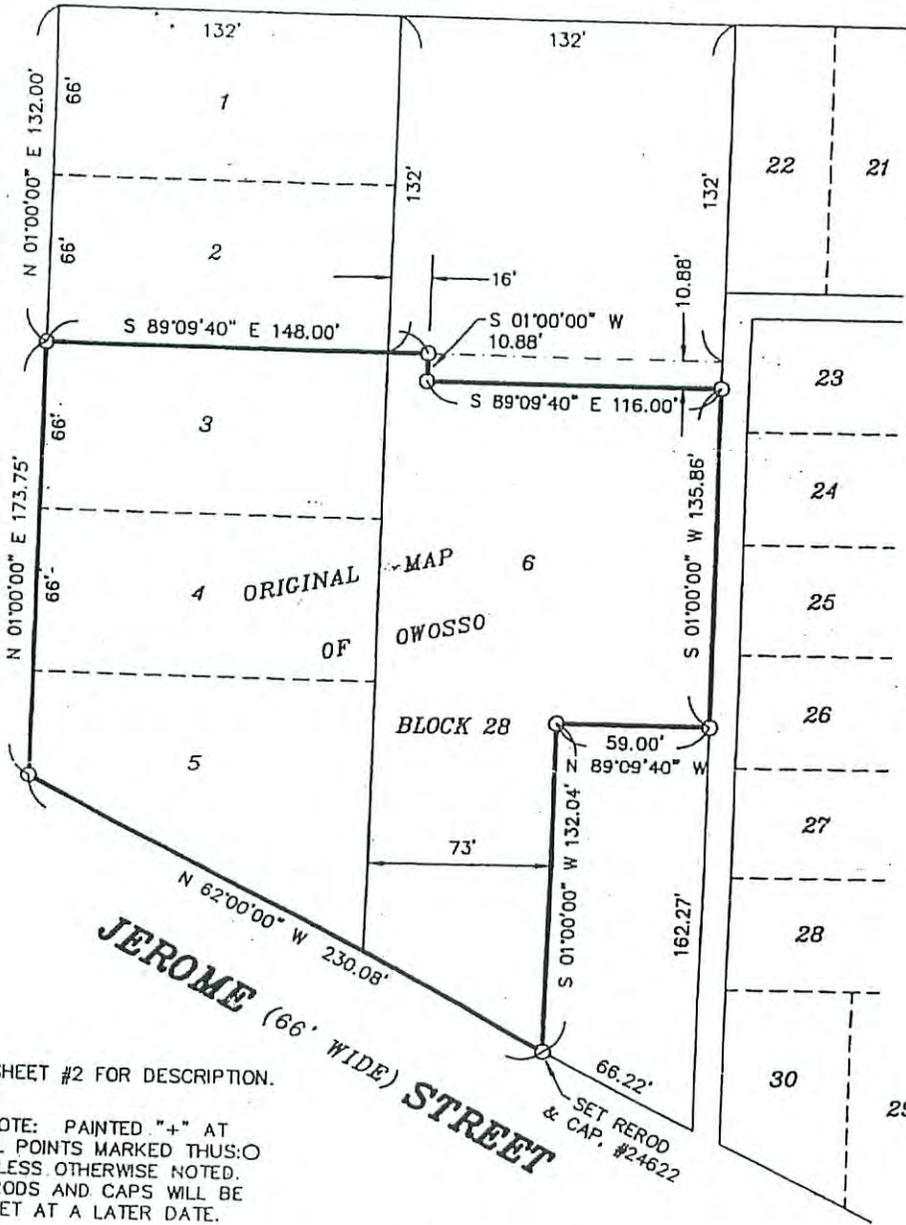
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)					
Dept 000					
291-000-401.407	OBRA:TAX CAPTURE	1,634	250	129	1,700
291-000-671.676	DONATIONS	8,263	7,725	0	7,825
Totals for dept 000-		9,897	7,975	129	9,525
NET OF REVENUES/APPROPRIATIONS - FUND 291		9,897	7,975	129	9,525

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)					
Dept 730-PROFESSIONAL SERVICES					
291-730-801.000	PROFESSIONAL SERVICES: ADMIN	0	875	0	875
Totals for dept 730-PROFESSIONAL SERVICES		0	875	0	875
Dept 964-TAX REIMBURSEMENTS					
291-964-969.000	DEVELOPER REIMBURSEMENT	8,695	7,100	0	8,650
Totals for dept 964-TAX REIMBURSEMENTS		8,695	7,100	0	8,650
NET OF REVENUES/APPROPRIATIONS - FUND 291		(8,695)	(7,975)	0	(9,525)

CERTIFICATE OF LAND SURVEY

COMSTOCK (66' WIDE) STREET

WASHINGTON (99' WIDE) STREET



M.E. HOLMES'  
SUB. OF LOTS 7, 8 & 9,  
BLOCK 28,  
ORIGINAL MAP OF OWOSSO

COPY

SEE SHEET #2 FOR DESCRIPTION.

NOTE: PAINTED "+" AT ALL POINTS MARKED THUS: ○ UNLESS OTHERWISE NOTED. RERODS AND CAPS WILL BE SET AT A LATER DATE.

CLIENT: Capitol Bowl c/o Sascon Inc.  
DATE: February 6, 2006  
SCALE: 1" = 60' JOB NO. 23799

City of Owosso  
Shiawassee County  
Michigan

Sheet #1 of 2

I hereby certify that I have surveyed and mapped the land above platted and/or described on February 2, 2006.

LANDMARK SURVEYING

204 N. SHIAWASSEE ST.  
OWOSSO, MI 48867  
(989) 725-8725  
(810) 859-1053  
FAX (989) 725-2452  
landmark@shianet.org



3161188  
Page: 4 of 5  
07/24/2006 11:11A  
L-1098 P-984 116

# BROWNFIELD AUTHORITY FUND: 292

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p style="text-align: center;">Woodard Station Loft's-District #12</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Reimburse Woodard for eligible expenses related to redevelopment project.</p>								
	<b>CAPITAL OUTLAY</b>								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 25%; text-align: center;"><u>2015-16</u></th> <th style="width: 25%; text-align: center;"><u>2016-17</u></th> <th style="width: 25%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;"><b>Total</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> <td style="text-align: center; border-top: 1px solid black;"><b>0</b></td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>						

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Admin	1,000	1,000		1,000
Tax Reimb	30,497	27,950		36,725
COL				
Transfers				
<b>Total</b>	<b>31,497</b>	<b>28,950</b>	<b>0</b>	<b>37,725</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT Dept 000					
292-000-401.407	OBRA:TAX CAPTURE	31,497	28,950	666	37,725
Totals for dept 000-		31,497	28,950	666	37,725
NET OF REVENUES/APPROPRIATIONS - FUND 292		31,497	28,950	666	37,725

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
Dept 730-PROFESSIONAL SERVICES					
292-730-801.000	PROFESSIONAL SERVICES: ADMIN	1,000	1,000	0	1,000
Totals for dept 730-PROFESSIONAL SERVICES		1,000	1,000	0	1,000
Dept 964-TAX REIMBURSEMENTS					
292-964-969.000	DEVELOPER REIMBURSEMENT	30,497	27,950	0	36,725
Totals for dept 964-TAX REIMBURSEMENTS		30,497	27,950	0	36,725
NET OF REVENUES/APPROPRIATIONS - FUND 292		(31,497)	(28,950)	0	(37,725)

# BROWNFIELD AUTHORITY FUND: 293

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016						
<p style="text-align: center;">Wessner Building - #13</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p> 	<p>* Reimburse owner for eligible expenses related to redevelopment project.</p>						
<b>CAPITAL OUTLAY</b>							
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">0</td> </tr> </tbody> </table>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	Total	0	0
<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
Total	0	0					

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Admin	0	500	0	775
Tax Reimb	0	0	0	0
COL				
Transfers				
<b>Total</b>	<b>0</b>	<b>500</b>	<b>0</b>	<b>775</b>

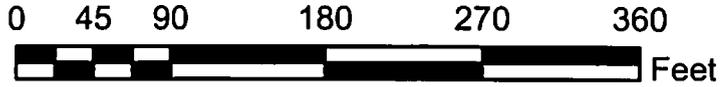
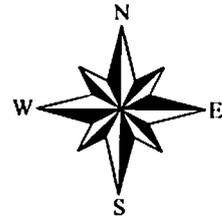
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 293 - OBRA-DIST#13 WESNER BUILDING					
Dept 000					
293-000-401.407	OBRA:TAX CAPTURE	0	550	0	775
Totals for dept 000-		0	550	0	775
NET OF REVENUES/APPROPRIATIONS - FUND 293		0	550	0	775

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 293 - OBRA-DIST#13 WESNER BUILDING					
Dept 730-PROFESSIONAL SERVICES					
293-730-801.000	PROFESSIONAL SERVICES: ADMIN	0	550	0	775
Totals for dept 730-PROFESSIONAL SERVICES		0	550	0	775
NET OF REVENUES/APPROPRIATIONS - FUND 293		0	(550)	0	(775)

# City of Owosso

## Wesener Building Location

September 14, 2011



# DOWNTOWN DEVELOPMENT AUTHORITY: 296

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016															
Downtown Development Authority Expenses Main Street Four Point Approach	1. Incentivize further development of the downtown <ul style="list-style-type: none"> <li>a. Support the current momentum of possible redevelopment projects happening within our Main Street district (Armory, Matthews Building, etc.)</li> </ul> 2. Increase volunteer participation through comprehensive volunteer management strategies. <ul style="list-style-type: none"> <li>a. Create strategic volunteer partnerships.</li> </ul> 3. Help in creating a strong business base in downtown Owosso. <ul style="list-style-type: none"> <li>a. Providing better business assistance.</li> <li>b. Creating strategic partnerships.</li> <li>c. Identify and market missing business niches.</li> </ul> 4. Historic Preservation															
STAFFING SUMMARY																
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;"></th> <th style="text-align: center;">CURRENT <u>2014-15</u></th> <th style="text-align: center;">PROPOSED <u>2015-16</u></th> </tr> </thead> <tbody> <tr> <td>Board</td> <td style="text-align: center;">9</td> <td style="text-align: center;">9</td> </tr> <tr> <td>Director</td> <td style="text-align: center;">1</td> <td style="text-align: center;">1</td> </tr> <tr> <td>Contractual</td> <td style="text-align: center;">2</td> <td style="text-align: center;">2</td> </tr> <tr style="border-top: 1px solid black;"> <td><b>Total</b></td> <td style="text-align: center;"><b>12</b></td> <td style="text-align: center;"><b>12</b></td> </tr> </tbody> </table>		CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>	Board	9	9	Director	1	1	Contractual	2	2	<b>Total</b>	<b>12</b>	<b>12</b>
	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>														
Board	9	9														
Director	1	1														
Contractual	2	2														
<b>Total</b>	<b>12</b>	<b>12</b>														

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>

BUDGET SUMMARY				
	<u>ACTUAL 2013-14</u>	<u>ADOPTED 2014-15</u>	<u>AMENDED 2014-15</u>	<u>ADOPTED 2015-16</u>
Supplies	7,511	1,000		1,000
Other	94,837	120,300		90,600
COL	27,216	30,000		7,825
Debt	15,014	-		0
Transfers	71,315	75,400		77,800
<b>Total</b>	<b>215,893</b>	<b>226,700</b>	<b>0</b>	<b>177,225</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000					
296-000-401.403	GENERAL PROPERTY TAX	0	28,050	0	26,925
296-000-401.405	TIF	0	136,050	0	147,525
296-000-695.699	APPROPRIATION OF FUND BALANCE	0	12,900	0	2,775
Totals for dept 000-		0	177,000	0	177,225
NET OF REVENUES/APPROPRIATIONS - FUND 296		0	177,000	0	177,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 200-GEN SERVICES					
296-200-728.000	OPERATING SUPPLIES	0	1,000	0	1,000
296-200-818.000	CONTRACTUAL SERVICES	0	57,800	0	57,800
296-200-831.000	MAINTENANCE	0	17,000	0	17,000
296-200-858.000	MEMBERSHIPS & DUES	0	500	0	500
296-200-860.000	EDUCATION & TRAINING	0	1,000	0	1,000
Totals for dept 200-GEN SERVICES		0	77,300	0	77,300
Dept 695-ORGANIZATION					
296-695-818.000	WORK PLAN EXPENDITURES	0	1,000	0	1,000
Totals for dept 695-ORGANIZATION		0	1,000	0	1,000
Dept 696-PROMOTION					
296-696-818.000	WORK PLAN EXPENDITURES	0	6,000	0	6,000
Totals for dept 696-PROMOTION		0	6,000	0	6,000
Dept 697-DESIGN					
296-697-818.000	WORK PLAN EXPENDITURES	0	6,800	0	6,800
Totals for dept 697-DESIGN		0	6,800	0	6,800

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Dept 698-ECONOMIC RESTRUCTURING					
296-698-818.000	WORK PLAN EXPENDITURES	0	500	0	500
Totals for dept 698-ECONOMIC RESTRUCTURING		0	500	0	500
Dept 901-CAPITAL OUTLAY					
296-901-965.730	CAPITAL CONTRIBUTION-ECON D'	0	10,000	0	7,825
Totals for dept 901-CAPITAL OUTLAY		0	10,000	0	7,825
Dept 966-TRANSFERS OUT					
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FI	0	75,400	0	77,800
Totals for dept 966-TRANSFERS OUT		0	75,400	0	77,800
NET OF REVENUES/APPROPRIATIONS - FUND 296		0	(177,000)	0	(177,225)



# STREETS CAPITAL PROJECTS: 411

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
Account for the construction of capital improvements funded by debt that often occur over multiple fiscal years	* Construct Street and other ROW Improvements as outlined in the Capital Outlay Section

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
West North St culvert & road widening - city share	37,600		
Gould -St - M71 to M21 - city share		88,000	
Oliver St - Washington to Gould			146,400
Chestnut St. South to Stewart St			200,000
<b>Total</b>	<b>37,600</b>	<b>88,000</b>	<b>346,400</b>

STAFFING SUMMARY	
<u>CURRENT</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
General City Staffing	

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>PROPOSED</u> <u>2015-16</u>
Other	32,619	0		0
COL	154,680	183,000		0
Transfers	129,237	52,675		37,600
<b>Total</b>	<b>316,536</b>	<b>235,675</b>	<b>0</b>	<b>37,600</b>

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
Dept 000					
411-000-664.664	INTEREST INCOME	487	0	322	0
411-000-695.698	OTHER FINANCING SOURCES	990,000	0	0	0
411-000-695.699	APPROPRIATION OF FUND BALANCE	0	235,675	0	37,600
Totals for dept 000-		990,487	235,675	322	37,600
NET OF REVENUES/APPROPRIATIONS - FUND 411		990,487	235,675	322	37,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
Dept 270-ADMINISTRATIVE					
411-270-801.000	PROFESSIONAL SERVICES: ADMIN	32,619	0	850	0
Totals for dept 270-ADMINISTRATIVE		32,619	0	850	0
Dept 901-CAPITAL OUTLAY					
411-901-965.585	CAPITAL CONTRIBUTION-PARKING	154,680	58,000	(12,017)	0
411-901-974.000	LAND IMPROVEMENTS	0	125,000	0	0
Totals for dept 901-CAPITAL OUTLAY		154,680	183,000	(12,017)	0
Dept 966-TRANSFERS OUT					
411-966-999.202	TRANSFER TO MAJOR STREET	0	52,675	0	0
411-966-999.203	TRANSFER TO LOCAL STREET	129,237	0	0	37,600
Totals for dept 966-TRANSFERS OUT		129,237	52,675	0	37,600
NET OF REVENUES/APPROPRIATIONS - FUND 411		(316,536)	(235,675)	11,167	(37,600)