

**2015-16
ADOPTED BUDGET**

WITH AMENDED 2014-15 DATA



CITY COUNCIL

Benjamin R. Frederick, Mayor
Christopher T. Eveleth, Mayor Pro-Tem
Loreen F. Bailey
David B. Bandkau
Burton D. Fox
Elaine M. Greenway
Robert J. Teich, Jr.



MEMORANDUM

DATE: 12 June 2015
TO: Owosso City Council
FROM: Rick Williams, Finance Director
SUBJECT: Fiscal Year 2014/15 Amended Budget

The 2014/15 Amended Budget is attached and presented in both fund summary form and in line item detail. The summary form below is submitted for council action and would become part of the official record. Auditors will use the summary document to compare actual expenditures to budgeted amounts to verify compliance with general accepted accounting principles and statutory requirements. The line item amended budget is included to provide Council with more detail.

The General Fund budget is amended from \$6,873,325 to \$7,111,200 a difference of \$237,875. The more significant amendments involved the partial accrual of an uninsured environmental liability for \$90,075 in Public Works; a broader community adoption of the monthly waste recycling program in the Leaf and Brush Collections activity increasing costs by \$68,550; and improvements to ballfield structures undertaken by city crews in Parks for \$65,700. These additional expenditures were accomplished by offsetting revenues from MMRMA liability insurance pool return of excess net assets; sale of the Vandekarr house and reimbursement from FEMA for ice storm damage in December of 2013.

Material amendments to Major and Local Street funds relate to a change in accounting treatment of grant funds for construction projects and Council approval of private pay special assessments for alleys in Local Streets. Major maintenance items were displaced by substantial increases in snow and ice removal and clearing a backlog of trees slated for takedown. Grant funds in the Housing Fund (275) were reduced as private investment was not ready. The DDA Capital Projects Fund (494) was substantially reduced based on a decision to return the DIG grant. The DDA operations budget was prepared by the Authority and is incorporated as a component unit of the City.

If members of Council would like to turn in their 2015-16 budget notebook a member of staff will replace the appropriate pages included in your handout for this meeting. Page numbers for the amended 2014-15 budget correspond to the 2015-16 adopted budget notebook.

FUND DESCRIPTION	2013-14	2014-15	2014-15	2015-16
	ACTUAL	ORIGINAL BUDGET	AMENDED BUDGET	ADOPTED BUDGET
101 GENERAL FUND	6,706,319	6,873,325	7,111,200	6,833,200
202 MAJOR STREET FUND	1,144,748	1,611,450	1,069,650	860,550
203 LOCAL STREET FUND	787,786	597,450	781,775	542,575
273 CDBG REVOLVING LOAN FUND	68,645	20,000	25,475	35,250
275 HOUSING & REDEVELOPMENT	74,483	398,700	44,150	230,650
283 OBRA FUND-DISTRICT#3-CONAGRA	1,897	10,900	14,875	12,350
288 OBRA FUND-DISTRICT#8:SUGARBEET	0	0	6,975	6,500
289 OBRA:DISTRICT#9(ROBBIN'S LOFT)	2,290	2,500	2,800	2,225
291 OBRA FUND-DIST#11(CAPITOL BOWL)	8,695	7,975	13,275	9,525
292 OBRA FUND-DIST#12(WOODARD LOFT)	31,497	28,950	39,950	37,725
293 OBRA-DIST#13 WESNER BUILDING	0	550	550	775
296 DOWNTOWN DEVELOPMENT AUTHORITY	0	177,000	194,400	177,225
297 HISTORICAL FUND	70,901	106,075	109,225	68,200
325 DEBT SERVICE-2010 GO BONDS	57,568	57,150	57,150	56,650
327 2013 UTGO	250	70,800	70,400	62,850
397 2009 LTGO DEBT	75,295	74,150	74,150	77,800
411 CAPITAL PROJECTS-2011 STREET PROGRAM	316,536	235,675	106,300	37,600
466 CAPITAL PROJECTS-BUILDING AUTH	30,528	0	150	0
494 DDA CONSTRUCTION FUND	115,757	1,068,250	13,900	0
588 TRANSPORTATION FUND	75,332	65,450	65,450	76,100
590 SEWER FUND	1,370,790	0	1,426,595	1,700,000
591 WATER FUND	2,059,890	0	2,423,523	3,486,000
599 WASTEWATER FUND	1,699,194	2,099,000	1,734,557	2,048,000
661 FLEET MAINTENANCE FUND	402,533	934,550	962,475	758,475

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April 6, 2015

Dear Honorable Mayor and Councilmembers:

This constitutes my recommendations to be reviewed as the proposed financial and operations plan and enhanced budget proposal allocating resources and defining expenditure priorities. Pursuant to the *Charter of the City of Owosso*, I transmit a recommended budget for the Fiscal Year (FY) 2015-16, beginning July 1, 2015. The council will now hold a public hearing at least one week before adoption.

The proposed budget is balanced without any tax increases only because of cuts in programs and projects postponed.

Basis of Budgeting

The FY2015-16 budget incorporates the *Michigan Uniform Chart of Accounts* as required under Michigan Public Act 451 of 1982 as amended.

Each section of the budget lists account number, FY2013-14 actual, FY2014-15 amended, year-to-date (July 1, 2014 thru January 31, 2015 with more current year-to-dates to be supplied later), and proposed FY2015-16 budget. The budget format provides a basis for a comparative analysis of expenditures and appropriations by fund, department, activity, and line item classification. In addition, supplemental documents will be provided which list actual back to FY2004-05.

Owosso's financial structure is made up of the general fund and many funds which have specific purposes, generally being for legal and accounting purposes and not for budgetary purposes. Those which require addressing are major and local streets; historical; downtown development; brownfield redevelopment; building authority; pension; and water supply, sewerage disposal and wastewater collection and treatment.

Other funds of the city can be characterized as trust and agency funds and may be excluded from primary budget consideration.

The basis of budgeting is the same as the basis of accounting used in the city's audited financial statements.

General Fund budget, which supports many day-to-day activities of the city, is \$6,853,325, representing a decrease of \$40,125 from the current year's budget, prior to some anticipated amendments to the current budget which will make the decrease larger. The general fund budget can be summed up as keeping things the same.

Setting the Stage for Fiscal Year 2015-16

The local economy appears to be improving in the area of employment. This has not yet spilled over into the real estate market. The average home sale price dropped from \$84,827 in 2013 to \$74,940 in 2014, the lowest in many years. Income from property taxes will drop an estimated \$10,000 in the coming fiscal year.

State revenue sharing has started to increase by \$32,825. Service charge revenues have increased because of ambulance revenues, but so have expenses.

Financial difficulties are only going to continue and will actually increase, as this is part of the structural problem with the municipal finance model in Michigan, defined by these and other factors:

- no upside for a built-up, older community with no open land;
- no big development to boost revenue by local taxation;
- our only option is to work within inflation-based revenue growth;
- no substantial increase in taxable value of property;
- tax abatements which reduced annual income;
- property tax cannot, by Michigan constitution, ever return to past levels; and
- state constitutional limitations and the Headlee Amendment rollbacks do not provide for sufficient millage rate restoration even by voter initiative or approval.

Organizational Solvency

While no Michigan community should be planning on an increase in revenue unless it has a huge new development, Owosso suffers more than most others, as it is an older community with little ability to expand.

The Question of Cash Solvency

Historically, Owosso has always been cash solvent and I would expect it to remain so for the foreseeable future. Cash insolvency occurs only when a city has a repeated history of budget insolvency leading to long-term insolvency. This budget, as presented, is cash solvent.

Service Delivery Solvency

This budget contains appropriations for all anticipated expenditures. All services are expected to remain viable with the modifications proposed. This budget fails to meet Owosso's core service needs for FY2015-16. A listing of postponed projects will be provided separately.

Key Fiscal Practices

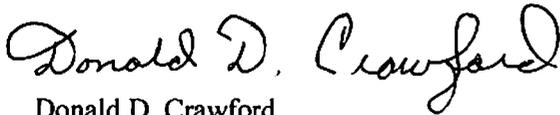
The budgets of the past few years and this coming year are mostly about staying on course toward meeting the city's primary goals, addressing its priorities, and making significant progress even in difficult times.

The financial and operating plan has the objectives of ensuring that this local government can provide the necessary governmental services essential to the public health, safety and welfare on an ongoing and sustainable basis and protects the continued financial viability of this local government.

Obviously, this cannot continue without obtaining additional revenues. As we enter the new fiscal year, we must examine actions that require implementation, which include:

- spinning off the library building to the Shiawassee District Library;
- spinning off the historical properties to a not-for profit;
- implementing a city income tax;
- creating a regional parks and recreation entity;
- increasing the trash collection tax;
- increasing the cable franchise fee;
- creating special assessment districts for street lighting and storm drainage; and/ or
- establishing a mobile home tax.

I respectfully submit this budget.

A handwritten signature in cursive script that reads "Donald D. Crawford".

Donald D. Crawford
City Manager

CITY OF OWOSSO
BUDGET CALENDAR
2015-2016

April 6, 2015	Budget Proposal to Council
April 10, 2015	Budget Available to Public
April 20, 2015	Council Sets Public Hearing
April 22, 2015	Public Notice on Budget
May 4, 2015	Public Hearing on Budget
May 18, 2015	Adopt 2015/2016 Budget
June 15, 2015	Amend 2014/2015 Budget

COMMUNITY PROFILE

The name Owosso was adapted in 1840 from the name of a famous Chippewa Indian chieftain called “Wasso”.

Owosso, the largest city in Shiawassee County, with a population of 15,194 (2010 Census) and area equal to 4.45 square miles, is a widely diversified industrial and commercial center in the midst of a highly agricultural county.

It became an incorporated city in 1859, and early founders and planners may have had an eye to the future of the community. Shade trees were planted in the early days, and Owosso’s many tree-lined streets testify to the thoughtfulness of these plantings.

The main streets, now the business district of the community, were planned wide enough to alleviate congestion, so prevalent in other cities.

Owosso is an attractive place in which to live and work, and its short distance from other major Michigan markets make it an ideal mid-Michigan location for commerce and industry.

There are 120 acres of parks and playgrounds in Owosso, as well as two auditoriums for the performing arts, an outdoor amphitheater, and an art museum. Recreation in the area includes a four-mile river walkway, roller-skating rink, skate boarding, an in-city lake for fishing, golf courses and many other facilities for sports and fitness.

Within a 90 minutes’ drive of Owosso lie Lansing, Flint and Detroit, offering area residents enhanced educational, cultural, and recreational opportunities, including access to professional sporting events.

LOCAL GOVERNMENT PRIMER FOR CITIZENS

The City of Owosso operates under the council-manager form of government. Simply stated, all power is concentrated in the city council that employs a city manager to implement its policies and oversee the day to day operations of the city.

The limits of local government authority are determined by the state constitution, statutes, and the charter approved by voters in 1964. City council exercises this authority through the adoption of ordinances and policies, including the annual budget. Some provisions of the charter and ordinances establish other boards and commissions with responsibility for making recommendations or decisions concerning city policies and overseeing certain programs and activities of the city. The City also participates in several regional boards and commissions which implement regional agreements that cooperatively provide services for the entire area. In Owosso, the boards and commissions are:

BOARD OR COMMISSION

PURPOSE

Board of Review	Hears appeals from property owners regarding their tax assessments
Brownfield Redevelopment Authority	Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties
Building Authority	Finances construction of public improvements on which lease revenues can be generated
Building Board of Appeals	Makes decisions concerning variances from the provisions of various construction codes
Cable Access Advisory Commission	An advisory body with regard to all aspects of the public access cable service in the City of Owosso
Downtown Development Authority	Plans for and promotes the central business district
Downtown Historic District Commission	Oversees implementation of the State Historic District encompassing the downtown
Employees Retirement System	Oversees the administration of the City

Board of Trustees	retirement system, including investment of its funds
Historical Commission	Oversees Curwood Castle, Gould House, Comstock Cabin, Paymaster building and collection of historical artifacts
Local Development Finance Authority	Fosters industrial development through the use of financing mechanisms necessary to develop supportive public infrastructure
Mid-County Wastewater Treatment Plant Review Board	Makes decisions concerning the Plant governed by the 1977 Agreement between the Cities of Corunna and Owosso and the Townships of Caledonia and Owosso
Owosso Parks and Recreation Commission	Plans for quality park and recreation opportunities based upon cost, efficiency and community need
Planning Commission	Makes recommendations to City Council regarding the zoning ordinance and zoning map
Shiawassee Airport Board	Oversees all areas of operation of the Owosso Community Airport
Shiawassee Area Transportation Agency (SATA)	Owns, operates and finances public transit systems in conjunction with other municipalities
Shiawassee Council on Aging	Provides services to area senior citizens
Shiawassee District Library	Offers a variety of formats, materials, and services to provide for the informational and educational needs of the community members and to encourage the appreciation of reading
Westtown Corridor Improvement Authority	Plans for and promotes the revitalization and redevelopment of commercial properties located in the Westtown Corridor Improvement District
Zoning Board of Appeals	Makes decisions concerning variances from the provisions of the zoning ordinance

These boards and commissions include citizens from the community and offer an opportunity for residents to become involved in city government.

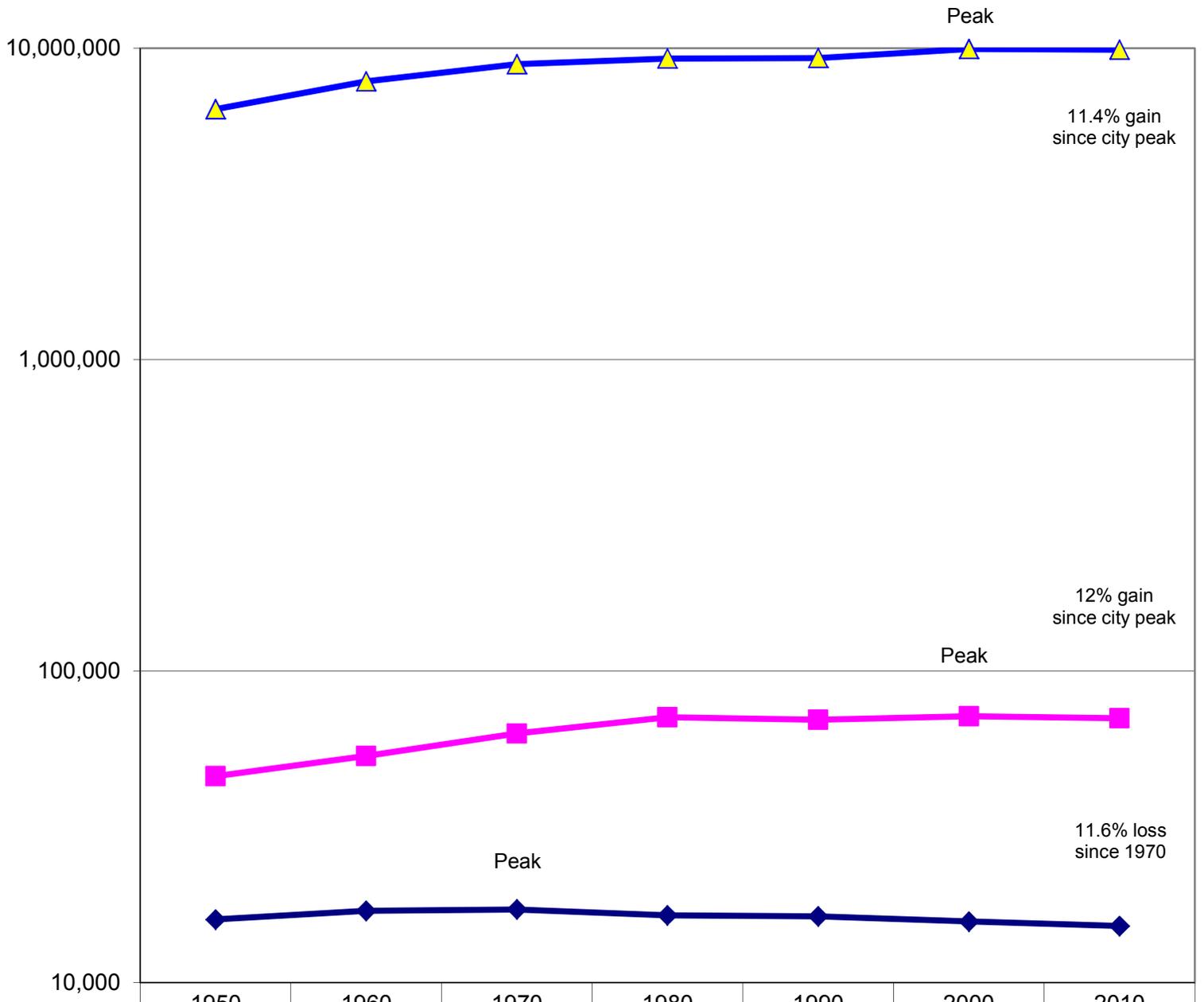
On occasion the City Council will establish ad-hoc committees who, unlike the boards and commissions referenced above are not long standing committees but instead are established to serve and carry out a specific purpose for the council. In May 2008 the City Council established The Blue Ribbon Committee, a group of community residents appointed by the City Council for the purpose of creating a cohesive forward vision for the City of Owosso. This committee set a vision for Owosso's future and defined a strategic direction for attaining that vision so that each citizen may enjoy a high quality of life and a strong sense of place and pride in our community. The Blue Ribbon Committee successfully completed its work and presented its report to the City Council on January 5, 2009.

Citizen involvement and input is an important component of the democratic system of government. Many of the major decisions that the city council makes follow public hearings in which citizens comment is received. In fact, public hearings are the first item on the city council's agenda for its meetings. After public hearings, citizens are also provided two opportunities to make comments to the council about any issue of interest to them. Further, residents may choose to write to council or staff members, call them with their questions or concerns, or comment through the City website at www.ci.owosso.mi.us.

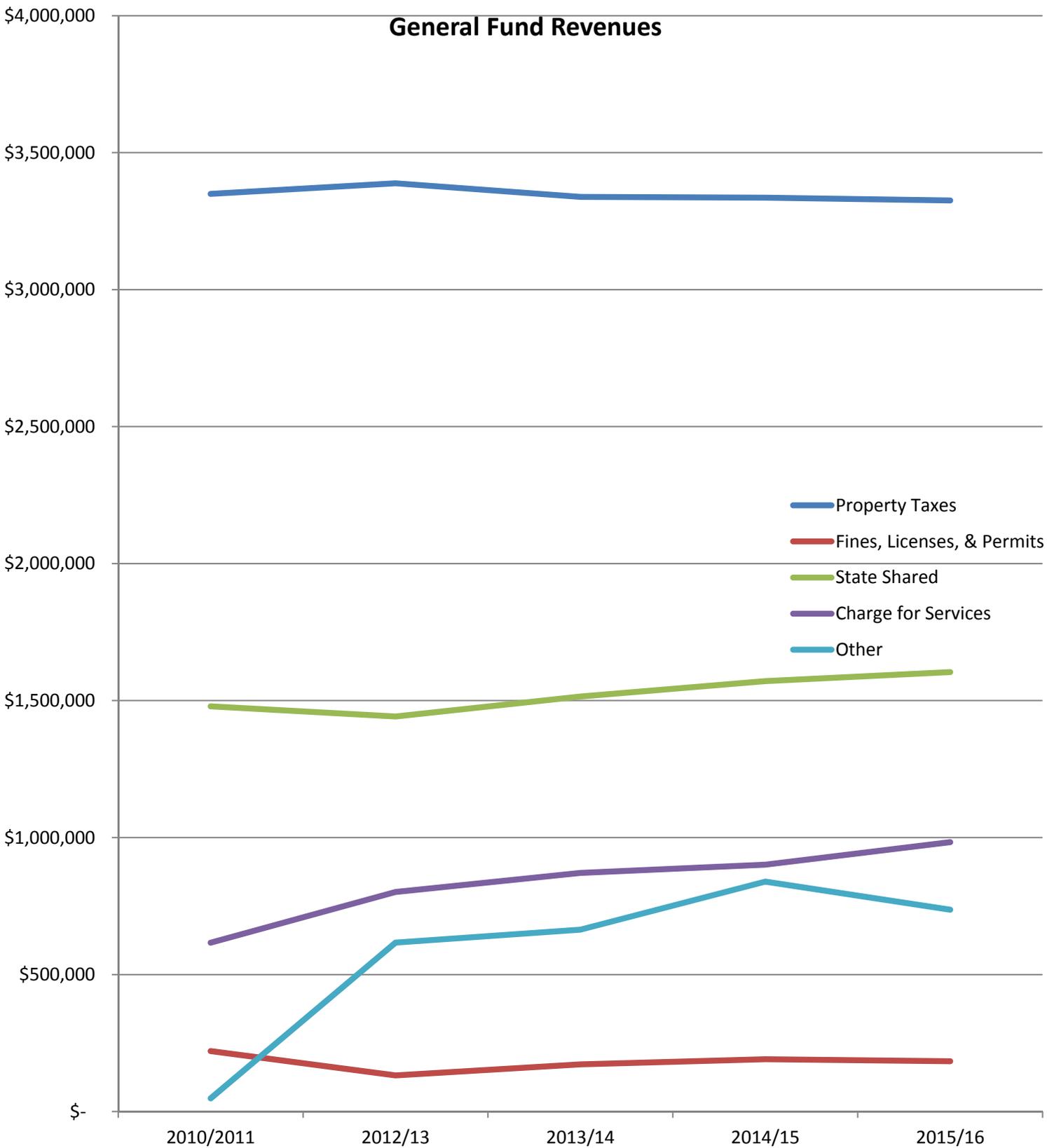
Once the city council has enacted an ordinance or established a policy, it is the job of the city manager to insure that it is implemented. In many cases, this will involve directing staff employed for that purpose and overseeing their actions. Many of the decisions of the city council involve the basic municipal services which the city is in the business of providing –public safety, streets and roads, parks, utilities and the like. As a result, much of the activity of city staff is for the purpose of insuring that these services are effectively provided.

To pay the bills associated with its operations, the city must generate revenue. While most people think of the property tax as the primary source of money for city operations, in fact this tax only covers the cost of providing police and fire services. Other major sources of funding for the city are water and sewer charges and the local share of state taxes, such as the gas and weight tax and sales tax. These taxes and fees comprise the majority of the dollars necessary to finance city operations.

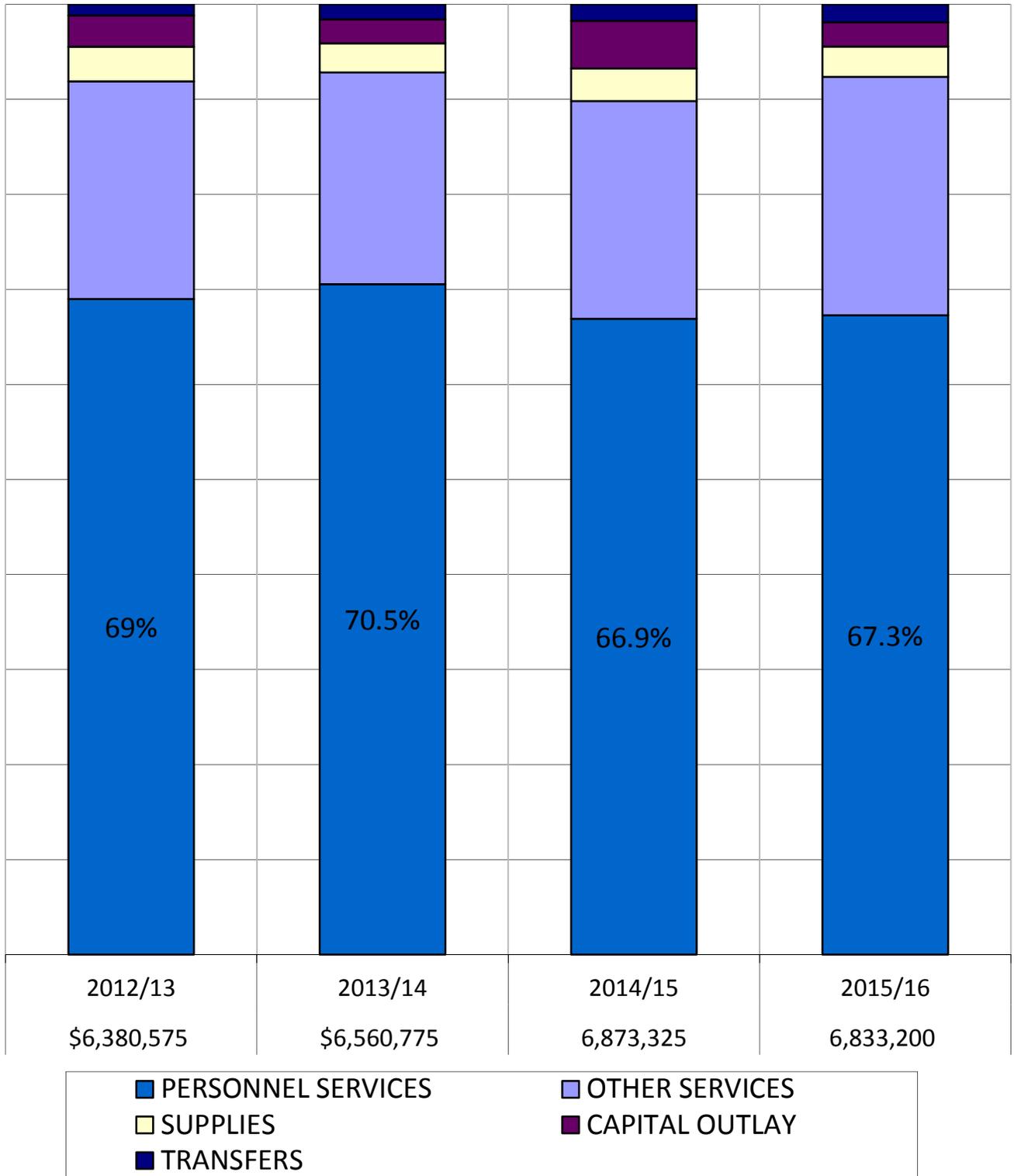
Population Comparison



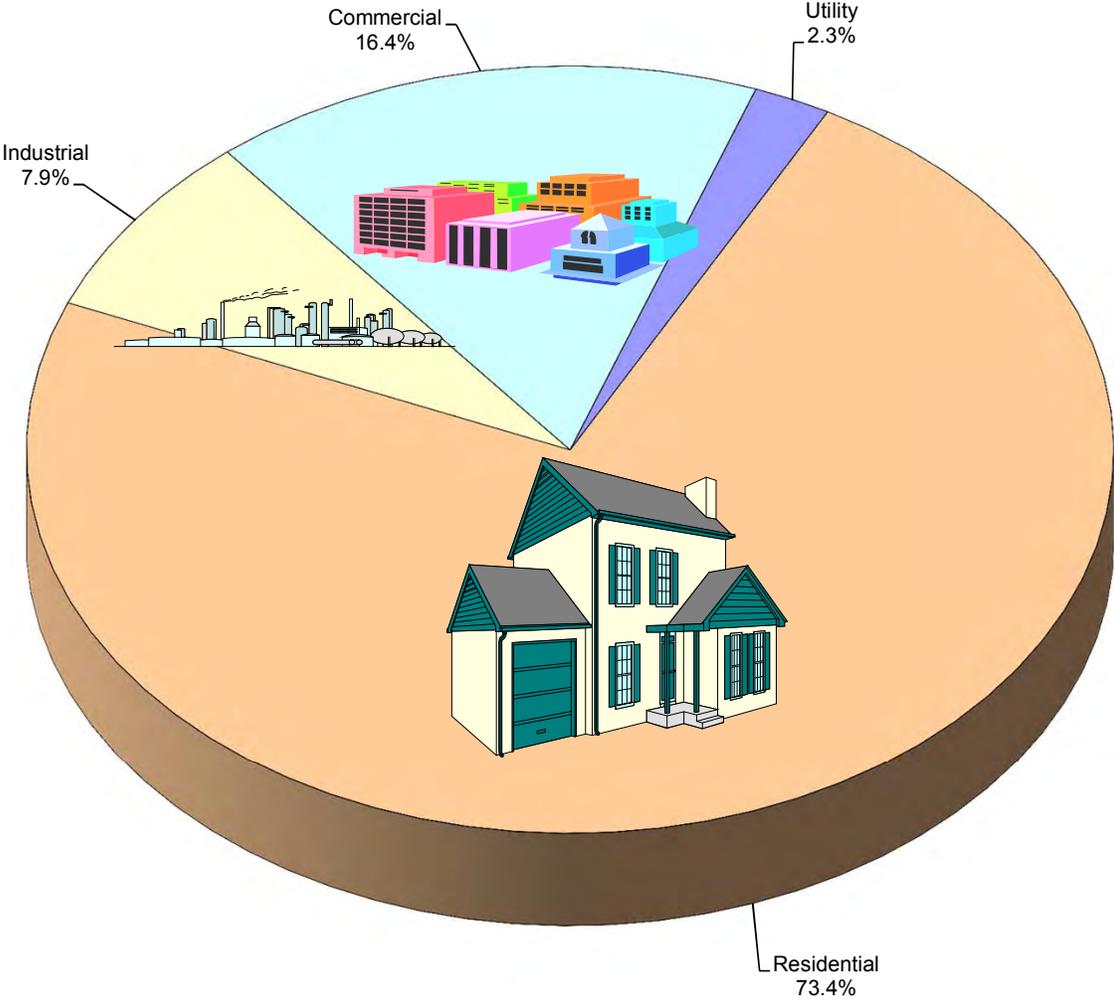
	1950	1960	1970	1980	1990	2000	2010
◆ City	15,948	17,006	17,179	16,455	16,322	15,713	15,194
■ County	45,967	53,446	63,075	71,140	69,770	71,687	70,648
▲ State	6,371,766	7,823,194	8,875,083	9,262,078	9,295,297	9,938,444	9,883,640



GENERAL FUND EXPENDITURES BY ACCOUNT CLASS



Taxable Value by Property Class



City of Owosso

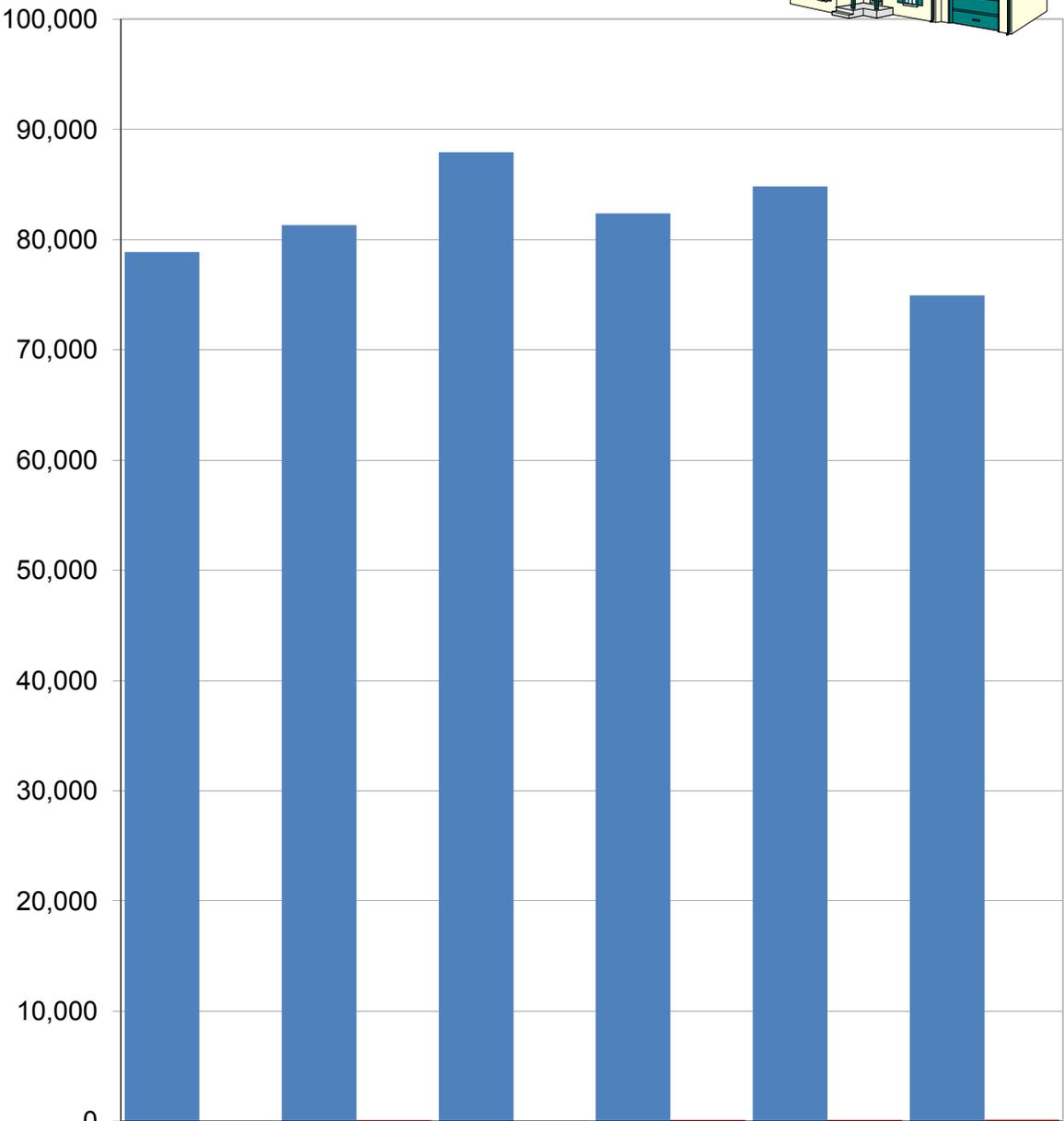
2015

PROFILE OF THE TEN LARGEST VALUE PROPERTIES

Consumers Energy, CO	Gas & Electric Utility	2.36%
Machine Tool & Gear	Manufacturer	1.42%
Woodard -CM, LLC	Manufacturer	1.36%
Oliver Woods Retirement Village	Retirement Complex	0.84%
Toledo Commutator, Co	Manufacturer	0.66%
Ginger Square	Apartment Complex	0.65%
Advanced Drainage Sys.	Manufacturer	0.46%
Carolina Properties, LLC	Apartment Complex	0.45%
Sun Candlewick, LLC	Mobile Home Park	0.43%
Memorial Medical Assoc	Medical	0.42%

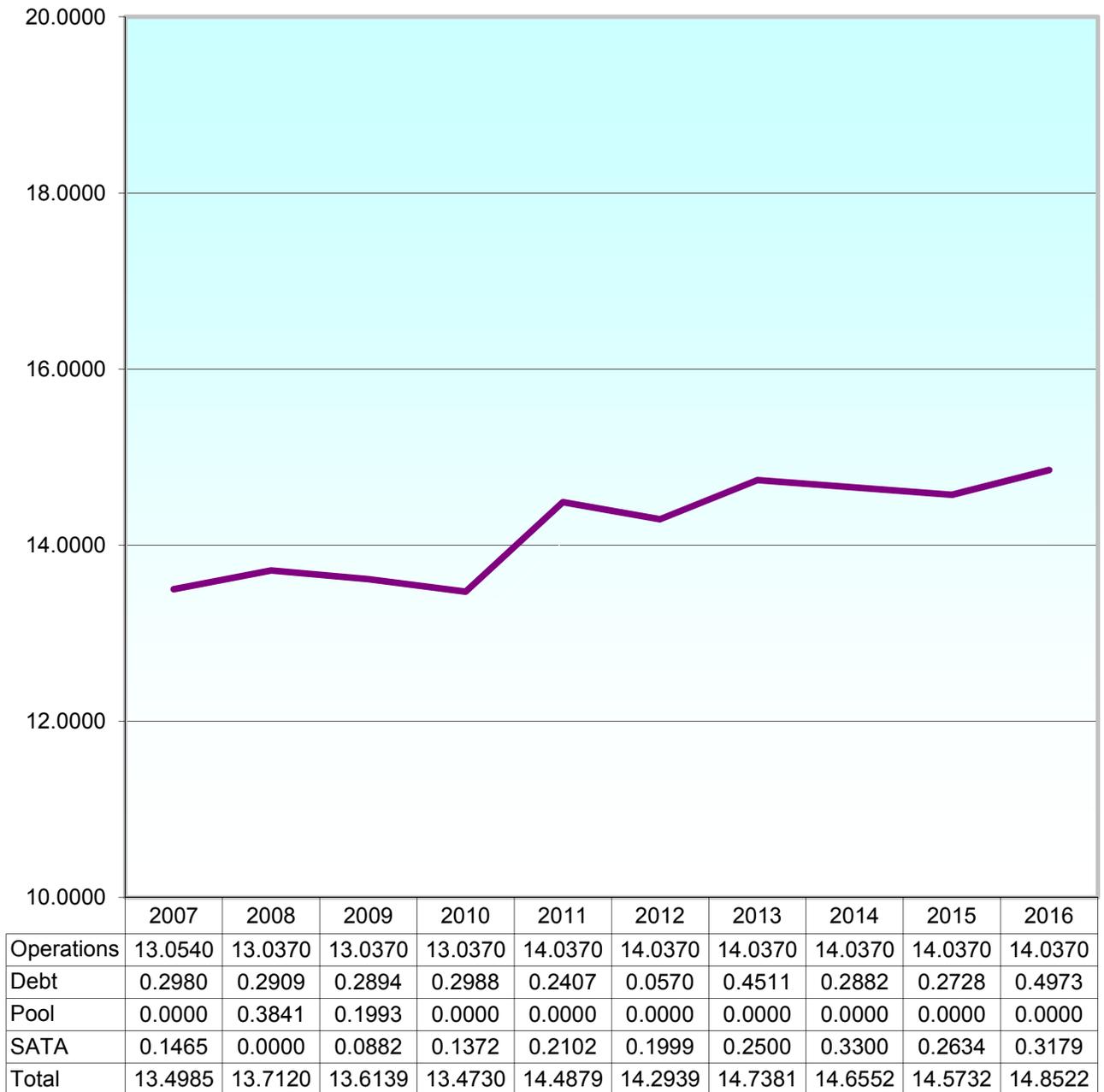
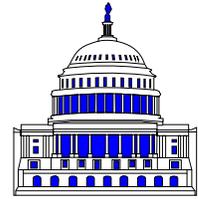
Source: City Assessor's Office

Arms Length Home Sales

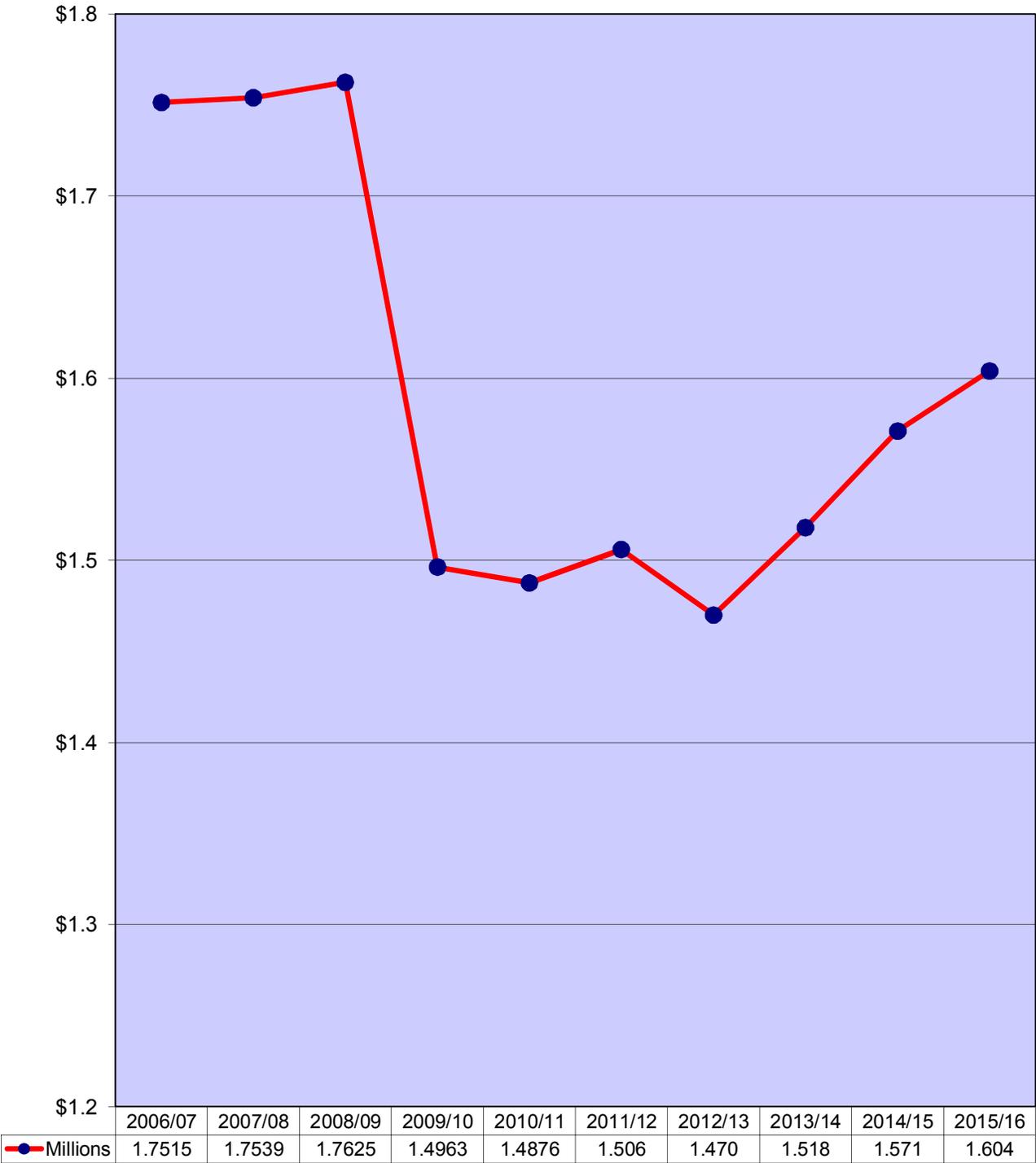


	2009	2010	2011	2012	2013	2014
■ Avg Home Sale Price	\$78,882	\$81,314	\$87,946	\$82,380	\$84,827	\$74,940
■ No. of Sales	55	110	71	157	135	167

City Tax Levy



Revenue Sharing State Sales Tax



GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 101 - GENERAL FUND					
TAXES					
101-000-401.403	GENERAL PROPERTY TAX	3,171,124	3,219,850	3,178,600	3,225,500
101-000-401.424	TRAILER PARK TAXES	866	900	750	850
101-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	27,069	25,300	25,300	10,350
101-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	1,397	1,875	225	1,875
101-000-401.432	NEIGHBORHOOD ENTERPRISE ZONE REHAE	31	750	0	0
101-000-401.443	ADMINISTRATION FEES	67,059	68,400	67,975	68,000
101-000-401.445	COLLECTION & INTEREST ON TAXES	18,690	18,500	18,700	19,000
TAXES		3,286,236	3,335,575	3,291,550	3,325,575
CHARGES FOR SERVICES					
101-000-600.625	VACANT PROPERTY REGISTRATION/INSPEC	9,255	10,100	13,800	10,000
101-000-600.626	CHARGE FOR SERVICES RENDERED	59,029	65,325	67,200	62,400
101-000-600.627	DUPLICATING SERVICES	5,890	5,100	6,100	6,900
101-000-600.628	RENTAL REGISTRATION	49,575	2,500	1,375	1,100
101-000-600.629	AMBULANCE CHARGES	160,790	178,000	195,700	189,400
101-000-600.630	AMBULANCE MILEAGE CHARGES	139,188	123,000	255,000	215,000
101-000-600.631	AMBULANCE/ ADVANCED LIFE SUPPORT CI	332,475	398,600	426,000	374,000
101-000-600.633	FIRE SERVICES	4,500	5,500	250	1,000
101-000-600.642	CHARGE FOR SERVICES - SALES	4,293	1,950	5,500	6,200
101-000-600.647	CABLE TELEVISION FRANCHISE FEES	112,515	111,000	116,000	116,000
101-000-600.648	TREE PLANTING	2,880	0	1,250	1,500
101-000-600.651	RECREATION	708	0	0	0
CHARGES FOR SERVICES		881,098	901,075	1,088,175	983,500
LICENSES & PERMITS					
101-000-450.452	PERMITS-BUILDING	65,953	58,500	86,000	65,000
101-000-450.453	LIQUOR LICENSES	9,143	9,600	9,700	9,600
101-000-450.454	PERMITS-ELECTRICAL	15,786	18,600	16,300	16,700
101-000-450.455	PERMITS-PLUMBING & MECHANICAL	28,666	31,600	30,000	26,500
101-000-450.460	MISCELLANEOUS LICENSES	2,445	1,800	1,800	1,600
101-000-450.477	PERMITS-HANDGUNS	550	400	0	250
101-000-450.478	DOG LICENSES	81	0	50	75
LICENSES & PERMITS		122,624	120,500	143,850	119,725
FEDERAL GRANTS					
101-000-501.505	FEDERAL GRANT - DEPT OF JUSTICE	62,588	50,950	50,950	0
101-000-501.506	GRANT-FEDERAL	2,390	0	0	0
FEDERAL GRANTS		64,978	50,950	50,950	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
STATE SOURCES					
101-000-539.529	STATE SOURCES	0	0	44,850	0
101-000-539.531	LOCAL GRANT	1,000	0	0	0
101-000-539.568	GRANT-RECREATION	26,370	0	0	0
101-000-539.575	REVENUE SHARING-CONSTITUTIONAL	1,517,886	1,571,175	1,571,000	1,604,000
	STATE SOURCES	1,545,256	1,571,175	1,615,850	1,604,000
FINES & FORFEITS					
101-000-655.655	PARKING VIOLATIONS	12,845	14,900	8,200	9,800
101-000-655.659	PARKING LEASE INCOME	14,994	10,600	10,600	15,300
101-000-655.660	ORDINANCE FINES & COSTS	40,662	57,300	30,200	38,700
	FINES & FORFEITS	68,501	82,800	49,000	63,800
INTEREST & RENTS					
101-000-662.000	DRUG FORFEITURES-ADJUDICATED	250	0	0	0
101-000-664.664	INTEREST INCOME	29,409	35,000	25,000	35,000
101-000-664.665	INTEREST INCOME-RESTRICTED ASSETS	3	0	0	0
101-000-664.668	RENTAL INCOME	2,480	2,400	2,600	1,500
	INTEREST & RENTS	32,142	37,400	27,600	36,500
OTHER REVENUE					
101-000-671.673	SALE OF FIXED ASSETS	9,348	3,600	59,500	5,000
101-000-671.675	DONATIONS-PRIVATE	17,730	0	16,200	0
101-000-671.677	DONATIONS-SMOKE HOUSE	50	0	0	0
101-000-671.687	INSURANCE REFUNDS	149,944	0	210,500	0
101-000-671.692	RECOVERY OF BAD DEBTS	2,565	2,000	3,700	4,500
101-000-671.694	MISCELLANEOUS	2,942	2,500	3,700	2,500
101-000-695.676	WASTEWATER UTIL. ADMIN REIMB	171,465	171,700	175,000	171,700
101-000-695.677	CITY UTILITIES ADMIN REIMB	269,000	270,000	270,000	270,000
101-000-695.678	DDA/OBRA REIMBURSEMENT	2,725	3,550	3,625	10,200
101-000-695.695	ACT 51 ADMIN REIMBURSEMENT	116,137	99,500	102,000	102,300
	OTHER REVENUE	741,906	552,850	844,225	566,200
OTHER FINANCING SOURCES					
101-000-695.698	OTHER FINANCING SOURCES	57,223	198,000	0	133,900
101-000-695.699	APPROPRIATION OF FUND BALANCE	0	23,000	0	108,675
	OTHER FINANCING SOURCES	57,223	221,000	0	242,575
NET OF REVENUES/APPROPRIATIONS - FUND 101		6,799,964	6,873,325	7,111,200	6,941,875

DEPT DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 101 - GENERAL FUND				
Function: GENERAL SERVICES				
101 CITY COUNCIL	3,396	4,100	4,300	4,300
171 CITY MANAGER	134,560	137,800	140,600	135,425
201 FINANCE	148,210	147,200	143,025	157,250
209 ASSESSING	105,536	118,975	117,900	117,550
210 CITY ATTORNEY	106,137	112,000	138,000	139,000
215 CLERK	186,339	224,800	218,725	216,950
226 HUMAN RESOURCES	185,673	184,550	189,325	191,300
253 TREASURY	233,410	234,875	231,675	232,425
258 INFORMATION & TECHNOLOGY	155,912	135,775	152,800	169,775
285 CABLE COMMISSION	17	20,000	6,300	1,800
299 GENERAL ADMIN	347,287	426,350	421,200	301,650
Total - Function GENERAL SERVICES	1,606,477	1,746,425	1,763,850	1,667,425
Function: PUBLIC WORKS				
265 BUILDING & GROUNDS	147,642	147,675	146,675	117,900
441 PUBLIC WORKS	431,876	472,725	684,350	504,325
528 LEAF AND BRUSH COLLECTION	275,485	210,650	279,200	275,600
585 PARKING	113,121	95,700	61,200	36,200
Total - Function PUBLIC WORKS	968,124	926,750	1,171,425	934,025
Function: PUBLIC SAFETY				
300 POLICE	1,788,904	1,819,925	1,758,825	1,808,925
335 FIRE	1,595,961	1,774,525	1,727,925	1,896,425
Total - Function PUBLIC SAFETY	3,384,865	3,594,450	3,486,750	3,705,350
Function: COMMUNITY DEVELOPMENT				
370 BUILDING AND SAFETY	163,212	158,350	163,850	162,050
728 COMMUNITY DEVELOPMENT	119,353	115,200	116,275	115,325
Total - Function COMMUNITY DEVELOPMENT	282,565	273,550	280,125	277,375
Function: RECREATION				
756 PARKS	368,083	213,100	278,800	228,400
Total - Function RECREATION	368,083	213,100	278,800	228,400
Function: TRANSFERS				
966 TRANSFERS OUT	96,205	119,050	130,250	129,300
Total - Function TRANSFERS	96,205	119,050	130,250	129,300
NET OF REVENUES/APPROPRIATIONS - F	6,706,319	6,873,325	7,111,200	6,941,875

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 101 - GENERAL FUND				
101-000-365.100	NONSPENDABLE FUND BALANCE-PREPAID EXPENS	25,749	25,749	25,749
101-000-365.200	NONSPENDABLE FUND BALANCE-INVENTORY	101,420	101,420	101,420
101-000-365.300	NONSPENDABLE FUND BALANCE-SUBDIVISION-LT	244,000	244,000	244,000
101-000-368.100	ASSIGNED FUND BALANCE-COMP ABSENCES	382,159	382,159	382,159
101-000-368.300	ASSIGNED FUND BALANCE-SPEC ASSMT	100,000	100,000	100,000
101-000-368.400	ASSIGNED FUND BALANCE-ECONOMIC DEVLPMT	100,000	100,000	100,000
101-000-368.500	ASSIGNED FUND BALANCE-OWOSSO DRAIN	171,197	171,197	171,197
101-000-368.600	ASSIGNED FUND BALANCE-POLLUTION RMDTN	148,772	148,772	148,772
101-000-369.000	UNASSIGNED FUND BALANCE-BUDGET STABILIZ	1,568,872	1,568,872	1,568,872
101-000-369.100	UNASSIGNED FUND BALANCE	653,631	653,631	630,631
101-000-390.000	FUND BALANCE	0	0	0
BEGINNING FUND TOTAL FUND BALANCE		3,495,800	3,495,800	3,495,800
NET OF REVENUES VS EXPENDITURES				
APPROPRIATION OF FUND BALANCE				108,675
ENDING TOTAL FUND BALANCE		3,495,800	3,495,800	3,387,125

CITY COUNCIL 101-101

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<ul style="list-style-type: none"> * Plan for the development of the community and the operation of its city government * Set policies for service delivery and governance * Receive citizen input through public hearings and other means * Employ a city manager and city attorney and appoint boards and commissions * Adopt an annual budget * Approve major purchases and capital improvements 	<p>Make wise and prudent decisions to promote necessary services to city residents.</p> <p>Persue programs that enhance the strengths of Owosso.</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>

COUNCIL MEMBERS

	Date <u>Elected</u>	Term <u>Expires</u>
Mayor Benjamin R. Frederick	2011	2016
Mayor Pro Tem Christopher Eveleth	2011	2016
Lori F. Bailey	2011	2016
David B. Bandkau	2013	2018
Burton D. Fox	2013	2018
Elaine N. Greenway	2013	2016
Robert J. Teich Jr	2013	2018

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	2,320	2,600	2,600	2,600
Supplies	648	500	1,200	1,200
Other	428	1,000	500	500
COL				
Total	3,396	4,100	4,300	4,300

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 101-CITY COUNCIL					
101-101-704.000	BOARDS & COMMISSIONS	2,320	2,600	2,600	2,600
101-101-728.000	OPERATING SUPPLIES	648	500	1,200	1,200
101-101-860.000	EDUCATION & TRAINING	428	1,000	500	500
NET OF REVENUES/APPROPRIATIONS - 101-CITY COUNCIL		3,396	4,100	4,300	4,300

CITY MANAGER 101-171

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Policy initiation, evaluation and implementation * Staff supervision * Strategic planning	Continue to implement council's goals to enhance services to the public, and to guide the city departments in working together efficiently to achieve their goals.		
	CAPITAL OUTLAY		
* Personnel administration * Financial oversight * Community relations and information	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
City Manager	1	1

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	124,217	127,500	134,100	130,325
Supplies	382	400	1,500	400
Other	9,961	9,900	5,000	4,700
COL			-	-
Total	134,560	137,800	140,600	135,425

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 171-CITY MANAGER					
101-171-702.100	SALARIES	95,369	97,625	105,100	99,275
101-171-702.800	ACCRUED SICK LEAVE	353	150	200	400
101-171-715.000	SOCIAL SECURITY (FICA)	7,593	8,850	8,325	9,050
101-171-716.100	HEALTH INSURANCE	3,466	3,300	3,400	3,375
101-171-716.200	DENTAL INSURANCE	544	525	525	550
101-171-716.300	OPTICAL INSURANCE	0	150	0	0
101-171-716.400	LIFE INSURANCE	594	775	600	800
101-171-716.500	DISABILITY INSURANCE	902	1,000	950	1,000
101-171-717.000	UNEMPLOYMENT INSURANCE	210	225	50	75
101-171-718.200	DEFINED CONTRIBUTION	14,878	14,625	14,625	15,400
101-171-719.000	WORKERS' COMPENSATION	308	275	325	400
101-171-728.000	OPERATING SUPPLIES	382	400	1,500	400
101-171-818.000	CONTRACTUAL SERVICES	5,353	5,200	0	0
101-171-858.000	MEMBERSHIPS & DUES	962	1,200	1,200	1,200
101-171-860.000	EDUCATION & TRAINING	3,646	3,500	3,800	3,500
NET OF REVENUES/APPROPRIATIONS - 171-CITY MANAGE		134,560	137,800	140,600	135,425

FINANCE 101-201

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Accounting and financial reporting	Begin First Phase of Purchasing Card Program		
* Purchasing	Complete BS&A on-line requisition and purchase order system with balance of departments		
* Risk management	Integrate Cost Accounting System with BS&A Payroll System		
* Investments			
* Debt management			
	CAPITAL OUTLAY		
* Budget	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Accounts payable			
Total	0	0	0

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Finance Director	1	1
Accts Payable	1	1
Total	2	2

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	62,500	60,150	64,425	69,150
Supplies	1,742	2,500	3,500	3,500
Other	81,540	75,400	75,100	84,600
COL	0	0	0	0
Total	145,782	138,050	143,025	157,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 201-FINANCE					
101-201-702.100	SALARIES	37,723	37,750	39,300	39,600
101-201-715.000	SOCIAL SECURITY (FICA)	2,680	2,900	2,950	3,050
101-201-716.100	HEALTH INSURANCE	5,682	5,925	7,200	12,650
101-201-716.200	DENTAL INSURANCE	544	525	525	550
101-201-716.300	OPTICAL INSURANCE	133	175	100	75
101-201-716.400	LIFE INSURANCE	143	150	150	150
101-201-716.500	DISABILITY INSURANCE	369	450	400	450
101-201-717.000	UNEMPLOYMENT INSURANCE	598	225	500	25
101-201-718.000	RETIREMENT	10,841	12,725	12,900	12,100
101-201-719.000	WORKERS' COMPENSATION	336	475	400	500
101-201-728.000	OPERATING SUPPLIES	2,537	3,500	3,500	3,500
101-201-818.000	CONTRACTUAL SERVICES	86,387	82,000	75,000	84,000
101-201-858.000	MEMBERSHIPS & DUES	0	100	100	100
101-201-860.000	EDUCATION & TRAINING	237	300	0	500
NET OF REVENUES/APPROPRIATIONS - 201-FINANCE		148,210	147,200	143,025	157,250

ASSESSING 101-209

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<ul style="list-style-type: none"> * Maintain a system of assessing property in accordance with accepted mass appraisal models and the current state of Michigan Tax Act * Process and audit personal property statements * Maintain name, mailing address and homestead information on all real property * Respond to inquiries from the public, other agencies and departments * Provide methodology to board of review * Represent the city in tax tribunal cases * Maintain accurate and up to date property descriptions and records on all real and personal property in the city * Maintain system of field (physical) verification of property information * Maintain record of legally allowable taxable value 	<p>Visit and verify data for 15-20% of residential properties and 5-10% of both commercial and industrial properties.</p> <p style="text-align: center;">Scan old deeds and other valuable assessing documents into assessing.net.</p> <p style="text-align: center;">Coordinate with county equalization department a commercial and industrial appraisal study.</p> <p style="text-align: center;">Conduct the annual assessing process as outlined within the 14-point review and required by the state tax commission.</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assessor	1	1
Total	1	1

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	97,170	106,475	104,100	102,550
Supplies	4,716	6,500	5,500	6,500
Other	3,650	6,000	8,300	8,500
COL			0	0
Total	105,536	118,975	117,900	117,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 209-ASSESSING					
101-209-702.100	SALARIES	65,017	68,075	67,500	68,800
101-209-704.000	BOARDS & COMMISSIONS	1,150	1,250	1,200	1,250
101-209-715.000	SOCIAL SECURITY (FICA)	5,271	5,550	5,575	5,525
101-209-716.100	HEALTH INSURANCE	3,466	4,275	3,500	3,375
101-209-716.200	DENTAL INSURANCE	653	825	550	875
101-209-716.300	OPTICAL INSURANCE	4	175	100	75
101-209-716.400	LIFE INSURANCE	499	525	525	525
101-209-716.500	DISABILITY INSURANCE	664	675	675	700
101-209-717.000	UNEMPLOYMENT INSURANCE	210	225	100	75
101-209-718.000	RETIREMENT	19,652	24,375	25,050	21,900
101-209-719.000	WORKERS' COMPENSATION	584	525	525	700
101-209-728.000	OPERATING SUPPLIES	4,716	6,500	5,500	6,500
101-209-802.000	ADVERTISING	675	500	500	500
101-209-818.000	CONTRACTUAL SERVICES	2,050	3,600	5,000	5,000
101-209-833.000	EQUIPMENT MAINTENANCE	0	250	0	250
101-209-858.000	MEMBERSHIPS & DUES	260	400	400	250
101-209-860.000	EDUCATION & TRAINING	665	1,250	1,200	1,250
NET OF REVENUES/APPROPRIATIONS - 209-ASSESSING		105,536	118,975	117,900	117,550

ATTORNEY 101-210

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
<ul style="list-style-type: none"> * Draft adoptions, amendments and repeals of city ordinances * Preparation of legal documents * Provide legal advice to council and staff * Prosecution of persons accused of violating ordinances * Advise on tax tribunal cases 	<ul style="list-style-type: none"> *Prepare and review legal documents and represent the City's interests in contracts. *Prosecute violations of ordinances and state laws.
	CAPITAL OUTLAY

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Contractual	1	1
Total	1	1

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Administrative	38,726	42,000	76,000	69,000
Public Safety	67,411	70,000	62,000	70,000
Total	106,137	112,000	138,000	139,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 210-CITY ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	38,726	42,000	76,000	69,000
101-210-801.100	PROFESSIONAL SERVICES:POLICE/COUR	67,411	70,000	62,000	70,000
NET OF REVENUES/APPROPRIATIONS - 210-CITY ATTORNE		106,137	112,000	138,000	139,000

CLERK 101-215

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Administer local, state and federal elections * Act as clerk to the city council and Employees Retirement System Board * Assign, track and codify all enactment's of the city code * Record, categorize and maintain all permanent records of the city * Develop and administer records retention program * Manage cable channels 187 and 188	Continue the task of scanning historical documents to allow electronic access of various city records Continue to refine the process for handling all city contracts electronically Engage with Baker College of Owosso students to teach records management practices and utilize their skills to further improve our records management system		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	-	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
City Clerk	1	1
Clerical	1	1
Temporary		
Total	2	2

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	165,379	194,400	164,850	159,625
Supplies	1,219	2,925	2,500	2,700
Other	11,745	27,475	51,075	54,625
COL	7,995	0	300	0
Total	186,338	224,800	218,725	216,950

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 215-CLERK					
101-215-702.100	SALARIES	96,911	98,775	102,250	99,900
101-215-702.400	WAGES - TEMPORARY	0	0	500	0
101-215-706.000	ELECTIONS	11,177	33,075	37,700	25,000
101-215-715.000	SOCIAL SECURITY (FICA)	6,968	7,575	7,575	7,650
101-215-716.100	HEALTH INSURANCE	17,499	18,300	18,000	18,675
101-215-716.200	DENTAL INSURANCE	833	800	825	825
101-215-716.300	OPTICAL INSURANCE	8	150	100	100
101-215-716.400	LIFE INSURANCE	614	650	650	650
101-215-716.500	DISABILITY INSURANCE	968	1,000	1,000	1,000
101-215-717.000	UNEMPLOYMENT INSURANCE	420	425	100	50
101-215-718.000	RETIREMENT	29,662	33,300	33,500	30,350
101-215-719.000	WORKERS' COMPENSATION	320	350	350	425
101-215-728.000	OPERATING SUPPLIES	1,219	2,925	2,500	2,700
101-215-802.000	ADVERTISING	3,275	3,600	3,500	4,350
101-215-818.000	CONTRACTUAL SERVICES	4,775	18,300	4,000	19,700
101-215-833.000	EQUIPMENT MAINTENANCE	2,725	4,625	5,500	4,625
101-215-858.000	MEMBERSHIPS & DUES	370	350	375	350
101-215-860.000	EDUCATION & TRAINING	600	600	0	600
101-215-978.000	EQUIPMENT	7,995	0	300	0
NET OF REVENUES/APPROPRIATIONS - 215-CLERK		186,339	224,800	218,725	216,950

HUMAN RESOURCES 101-226

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Union contract administration	* Negotiate with POLC - Command, POLC - Patrol & IAFF		
* Fringe benefit administration	* Implement BS&A HR system		
* Payroll	* Increase our benchstrength for upcoming retirements.		
* Hiring, orientation and oversight on evaluations	* Implement more training across the city		
* Reporting to state and federal agencies	* Develop a yearly performance evaluation system		
	CAPITAL OUTLAY		
* Employee relations	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	BS&A HR	1,000	1,000
	Payroll Printer	1,790	
* Union negotiations			
* Represent the city in grievances, mediations and arbitration			
TOTAL	6,100	2,790	1,000

STAFFING SUMMARY

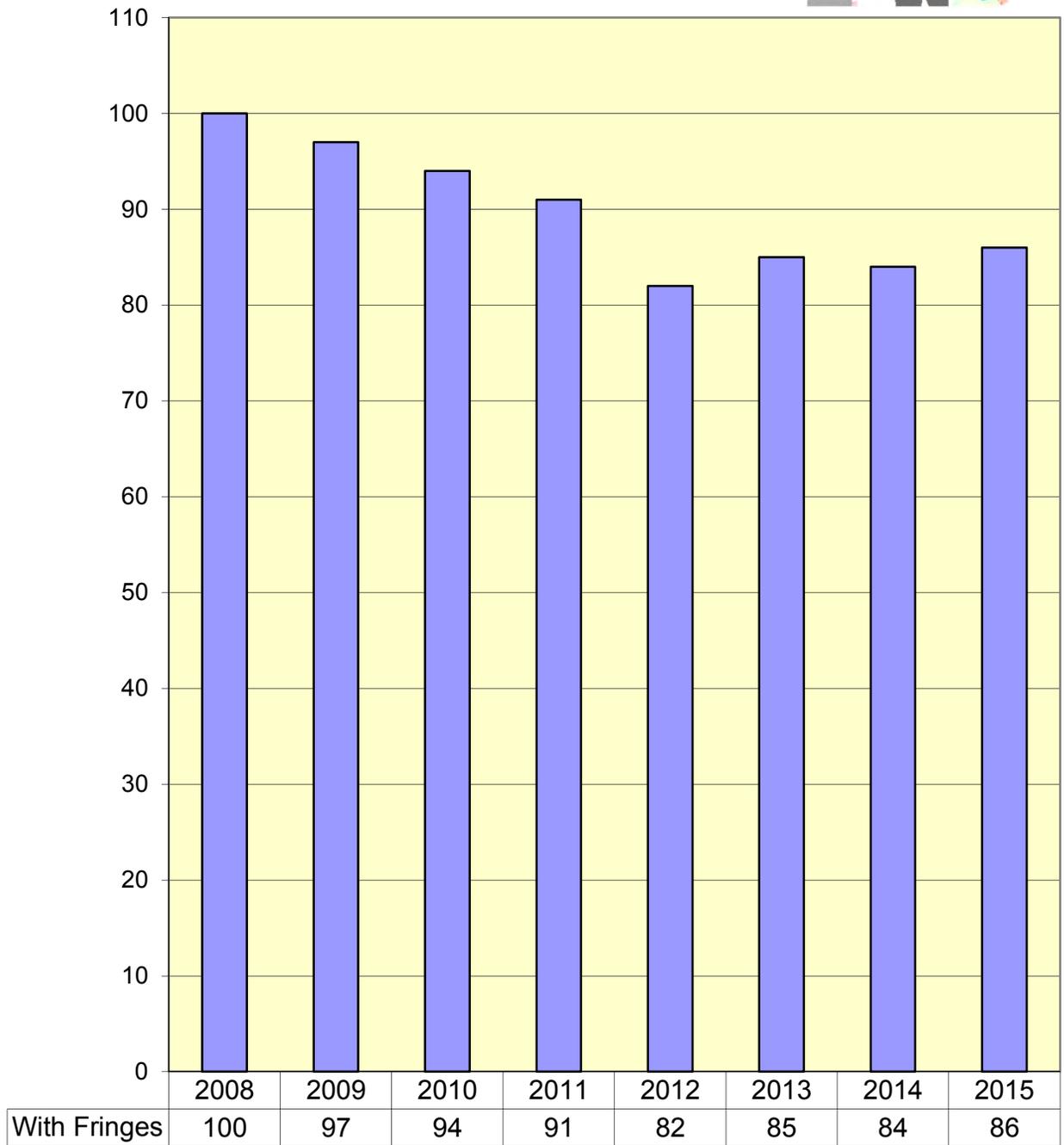
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Human Resources		
Director	1	1
Clerical	1	1.5
Total	2	2.5

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	161,007	163,950	169,625	163,900
Supplies	3,900	2,900	2,900	2,900
Other	20,766	17,700	16,800	24,500
COL			0	0
Total	185,673	184,550	189,325	191,300

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 226-HUMAN RESOURCES					
101-226-702.100	SALARIES	117,856	120,325	122,100	121,550
101-226-702.200	WAGES	457	0	3,100	0
101-226-715.000	SOCIAL SECURITY (FICA)	9,510	9,225	9,525	9,300
101-226-716.100	HEALTH INSURANCE	8,732	8,600	8,700	8,950
101-226-716.200	DENTAL INSURANCE	1,745	1,625	1,700	1,725
101-226-716.300	OPTICAL INSURANCE	137	325	175	250
101-226-716.400	LIFE INSURANCE	717	775	775	775
101-226-716.500	DISABILITY INSURANCE	1,191	1,225	1,225	1,225
101-226-717.000	UNEMPLOYMENT INSURANCE	575	425	325	150
101-226-718.000	RETIREMENT	16,648	17,925	18,500	16,350
101-226-718.200	DEFINED CONTRIBUTION	2,947	3,050	3,050	3,050
101-226-719.000	WORKERS' COMPENSATION	492	450	450	575
101-226-728.000	OPERATING SUPPLIES	3,900	2,900	2,900	2,900
101-226-802.000	ADVERTISING	1,243	700	800	1,000
101-226-818.000	CONTRACTUAL SERVICES	18,072	13,500	13,500	20,000
101-226-833.000	EQUIPMENT MAINTENANCE	0	500	0	500
101-226-856.000	MISCELLANEOUS	34	500	0	500
101-226-858.000	MEMBERSHIPS & DUES	370	500	500	500
101-226-860.000	EDUCATION & TRAINING	1,047	2,000	2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 226-HUMAN RESO		185,673	184,550	189,325	191,300

Current Level of Full Time Employees



As of March 2015

TREASURER 101-253

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Billing, collection and recording of all receipts, including taxes, special assessments, and water and sewer * Collection agent for state education, county taxes, district library RESD, SATA and public schools * Delinquent accounts follow up, including personal property * Information source for title offices, realtors and homeowners * Treasurer of Owosso Employees' Retirement System; disburse monthly checks to pensioners, report to Owosso Employee's Retirement System board; compile monthly statements	*Staff Development		
	*Promote optimum efficiencies		
	*Transition retirement system financial reporting from new advisor		
	*Continued emphasis on tax changes/ reimbursement opportunities		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY			
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>	
Treasurer	1	1	
Deputy	1	1	
Clerical	0.8	0.8	
Part-time	0.3	0.3	
Total	3.1	3.1	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	220,009	217,375	217,825	215,325
Supplies	1,687	2,900	2,000	2,500
Other	11,713	14,600	11,850	14,600
COL	0	0	0	0
Total	233,409	234,875	231,675	232,425

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 253-TREASURY					
101-253-702.100	SALARIES	131,140	137,000	137,000	138,200
101-253-715.000	SOCIAL SECURITY (FICA)	9,741	10,500	10,500	10,600
101-253-716.100	HEALTH INSURANCE	28,048	23,850	23,500	22,200
101-253-716.200	DENTAL INSURANCE	1,376	1,175	900	1,200
101-253-716.300	OPTICAL INSURANCE	10	200	150	150
101-253-716.400	LIFE INSURANCE	923	1,050	1,050	1,100
101-253-716.500	DISABILITY INSURANCE	1,236	1,325	1,325	1,325
101-253-717.000	UNEMPLOYMENT INSURANCE	1,410	500	950	100
101-253-718.000	RETIREMENT	45,466	40,975	42,000	39,100
101-253-718.200	DEFINED CONTRIBUTION	0	400	0	400
101-253-719.000	WORKERS' COMPENSATION	660	400	450	950
101-253-728.000	OPERATING SUPPLIES	1,687	2,900	2,000	2,500
101-253-818.000	CONTRACTUAL SERVICES	10,827	11,500	9,500	11,500
101-253-833.000	EQUIPMENT MAINTENANCE	0	750	0	750
101-253-858.000	MEMBERSHIPS & DUES	285	350	350	350
101-253-860.000	EDUCATION & TRAINING	654	2,000	2,000	2,000
101-253-862.000	OVER & SHORT	(53)	0	0	0
NET OF REVENUES/APPROPRIATIONS - 253-TREASURY		233,410	234,875	231,675	232,425

INFORMATION TECHNOLOGY 101-258

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Maintain and troubleshoot the LAN (Local Area Network) * Maintain and troubleshoot the WAN (Wide Area Network) installed at five locations * Maintain firewall software for network security * Oversee and maintain internet and internet e-mail * Oversee digital telephone system * Purchase, standardize and refine all application software on the networks * Coordinate computer education and training for city personnel	Migrate to Exchange 2010 Eliminate Windows XP operating system Upgrade remaining stations to Office 2010 Eliminate any computer older than 5 years old Install second server for VOIP redundancy Train current staff on effective use of computers. Eliminate Server 2003 operating system. Eliminate server hardware older than 7 years old. Migrate & consolidate physical servers to virtual (VMWare) Continued expansion of GIS mapping tools for decision making.		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
SAS-2 Back-up	3,600	0	0
Back-up tapes	300	350	350
Symantec	2,400	2,400	2,400
Total	6,300	2,750	2,750

STAFFING SUMMARY			
	CURRENT		ADOPTED
	<u>2014-15</u>		<u>2015-16</u>
Director	0		0
Contractual	0.4		0.4
Hourly	0		0
Total	0.4		0.4

BUDGET SUMMARY				
	ACTUAL	ADOPTED	AMENDED	ADOPTED
	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Personnel			0	0
Supplies	6,214	8,000	8,000	8,000
Other	125,960	127,775	141,800	161,775
COL	23,738	0	3,000	0
Total	155,912	135,775	152,800	169,775

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 258-INFORMATION & TECHNOLOGY					
101-258-728.000	OPERATING SUPPLIES	6,214	8,000	8,000	8,000
101-258-818.000	CONTRACTUAL SERVICES	99,229	101,000	115,000	135,000
101-258-833.000	EQUIPMENT MAINTENANCE	482	500	500	500
101-258-845.000	LEASE	26,249	26,275	26,300	26,275
101-258-978.000	EQUIPMENT	23,738	0	3,000	0
NET OF REVENUES/APPROPRIATIONS - 258-INFORMATION		155,912	135,775	152,800	169,775

BUILDINGS AND GROUND MAINTENANCE 101-265

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Maintenance of city hall and grounds * Major maintenance of Shiawassee District Library 	Maintain public safety building and city hall grounds		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Custodian	1	1
Total	1	1
Public Works Crews As Assigned		

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	45,180	62,675	62,850	46,775
Supplies	1,942	3,000	3,000	3,000
Other	72,697	82,000	80,825	68,125
COL	27,825	0	0	0
Total	147,644	147,675	146,675	117,900

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 265-BUILDING & GROUNDS					
101-265-702.200	WAGES	24,072	39,975	39,000	25,000
101-265-702.800	ACCRUED SICK LEAVE	189	275	0	0
101-265-703.000	OTHER COMPENSATION	4,346	3,000	4,500	4,600
101-265-715.000	SOCIAL SECURITY (FICA)	2,376	2,875	2,875	2,000
101-265-716.100	HEALTH INSURANCE	5,159	5,925	5,925	6,100
101-265-716.200	DENTAL INSURANCE	444	525	525	300
101-265-716.300	OPTICAL INSURANCE	79	75	75	50
101-265-716.400	LIFE INSURANCE	64	100	100	100
101-265-716.500	DISABILITY INSURANCE	4	0	0	0
101-265-717.000	UNEMPLOYMENT INSURANCE	222	225	100	25
101-265-718.000	RETIREMENT	7,197	8,800	8,850	7,200
101-265-719.000	WORKERS' COMPENSATION	1,026	900	900	1,400
101-265-728.000	OPERATING SUPPLIES	1,942	3,000	3,000	3,000
101-265-818.000	CONTRACTUAL SERVICES	6,098	20,000	5,000	10,000
101-265-820.100	ELECTRICITY	21,114	19,000	22,000	21,500
101-265-820.200	GAS	8,043	5,500	6,500	7,500
101-265-820.300	TELEPHONE	0	0	325	325
101-265-820.400	WATER & SEWER	2,648	3,000	3,000	2,800
101-265-831.000	BUILDING MAINTENANCE	30,176	30,000	40,000	25,000
101-265-843.000	EQUIPMENT RENTAL	4,618	4,500	4,000	1,000
101-265-978.000	EQUIPMENT	27,825	0	0	0
NET OF REVENUES/APPROPRIATIONS - 265-BUILDING & G		147,642	147,675	146,675	117,900

CABLE COMMISSION 101-285

OPERATIONAL PLAN

Transition from two cable channels to one cable channel + one YouTube channel
Purchase and install video equipment in Council Chambers to record public meetings

COMMISSION MEMBERS

<u>MEMBER</u>	<u>TERM EXPIRING</u>
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This board is currently inactive.

SERVICE DESCRIPTION

Provide local cable access capabilities to city and surrounding communities via broadcast channel 187 and bulletin board channel 188.

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Personnel				
Supplies	17	-	0	1,000
Other	-	-	0	800
COL	-	20,000	6,300	-
	17	20,000	6,300	1,800

** total reflects personnel adjustments across departments

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 285+CABLE COMMISSION					
101-285-728.000	OPERATING SUPPLIES	17	20,000	0	1,000
101-285-818.000	CONTRACTUAL SERVICES	0	0	0	800
101-285-978.000	EQUIPMENT	0	0	6,300	0
NET OF REVENUES/APPROPRIATIONS - 285-CABLE COMMI		17	20,000	6,300	1,800

GENERAL ADMINISTRATION 101-299

MISSION

To contribute to the framework of
community life in Owosso by providing
vital municipal programs, services and infrastructure

STRATEGIES

- 1) Retain a team of public servants focused on the city's mission and committed to dependability, fairness, professionalism and efficiency in the delivery of friendly, personalized service.
- 2) Provide services and infrastructure that are reliable, technologically advanced, support new development and meet the changing needs of individual and corporate citizens.
- 3) Establish policies, undertake programs and engage in relationships that enhance Owosso's image as an attractive, well-maintained, progressive small town.
- 4) Maintain a strong financial system that uses public resources efficiently in accomplishing city goals.

SERVICE DESCRIPTION

* This fund accounts for supplies and activities serving all other city departments.
Includes printing services, property and liability insurance, membership
to Michigan Municipal League and Chamber of Commerce

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel				
Supplies	19,039	24,000	20,000	20,000
Other	260,721	284,050	277,400	281,650
COL	67,528	118,300	123,800	0
	347,288	426,350	421,200	301,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 299-GENERAL ADMIN					
101-299-728.000	OPERATING SUPPLIES	19,039	24,000	20,000	20,000
101-299-810.000	INSURANCE & BONDS	121,292	122,000	126,000	126,000
101-299-818.000	CONTRACTUAL SERVICES	7,052	24,000	10,000	15,000
101-299-820.300	TELEPHONE	16,094	16,400	9,500	5,000
101-299-833.000	EQUIPMENT MAINTENANCE	720	750	400	500
101-299-850.000	BAD DEBT EXPENSE	73,979	80,000	90,000	95,000
101-299-856.000	MISCELLANEOUS	3,475	3,000	3,000	1,900
101-299-858.000	MEMBERSHIPS & DUES	38,108	37,900	38,500	38,250
101-299-971.000	LAND	4,433	0	2,500	0
101-299-978.000	EQUIPMENT	55,000	115,000	118,000	0
101-299-978.100	COL - EQUIPMENT - INTEREST	8,095	3,300	3,300	0
NET OF REVENUES/APPROPRIATIONS - 299-GENERAL ADM		347,287	426,350	421,200	301,650

POLICE 101-300

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
*Patrol - Suppress illegal activity, enforce state and city laws *Traffic - enforce traffic codes, accident investigation, and traffic flow *Continue officer education *Investigate crimes within city limits * Records management and retention *Community relations and crime prevention *Court administration duties *School crossing guard program *Parking enforcement	The goal of the Owosso Public Safety Department is to provide impartial police, fire and EMS service to the citizens of Owosso. During the 2015-2016 budget year we will continue with the goals of community policing.		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Director	0.5	0.5
Lieutenant	0	1
Sergeants	3	2
Patrolmen	12	11
Detectives	2	2
Clerical	1.5	2.1
P.T.Parking Enfrcmnt.	0.6	0.6
Janitor	0.5	0.5
P.T. Reserves	0	0
P.T. Cross/Guards	19	19
MAGNET Officer	1	1
Total	40.1	39.7

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	1,493,668	1,581,225	1,525,550	1,503,400
Supplies	67,823	69,500	58,000	75,000
Other	137,410	146,100	145,275	121,850
COL	90,000	23,100	30,000	0
Total	1,788,901	1,819,925	1,758,825	1,700,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 300-POLICE					
101-300-702.100	SALARIES	962,608	1,000,500	975,000	1,024,900
101-300-702.120	SALARIES-MAGNET	54,535	53,700	59,500	59,500
101-300-702.200	WAGES	13,176	10,500	13,500	38,250
101-300-702.300	OVERTIME	33,295	38,000	38,000	40,000
101-300-702.400	WAGES - TEMPORARY	6,401	10,800	12,000	0
101-300-702.600	UNIFORMS	1,325	2,600	1,500	1,700
101-300-702.800	ACCRUED SICK LEAVE	4,078	4,725	7,000	6,500
101-300-703.000	CROSSING GUARDS	42,576	47,000	47,000	47,000
101-300-715.000	SOCIAL SECURITY (FICA)	22,725	26,800	26,800	21,725
101-300-716.100	HEALTH INSURANCE	217,054	253,750	210,500	196,550
101-300-716.200	DENTAL INSURANCE	8,676	8,350	8,350	11,175
101-300-716.300	OPTICAL INSURANCE	1,073	600	4,700	1,250
101-300-716.400	LIFE INSURANCE	1,336	1,275	1,200	1,250
101-300-716.500	DISABILITY INSURANCE	2,117	2,900	2,500	3,725
101-300-716.600	PHYSICALS	472	0	0	500
101-300-717.000	UNEMPLOYMENT INSURANCE	8,265	7,150	4,800	450
101-300-718.000	RETIREMENT	31,722	38,825	35,200	48,750
101-300-718.100	MUNICIPAL EMPLOYEES RETIREMENT PI	56,068	50,175	50,000	84,550
101-300-718.200	DEFINED CONTRIBUTION	1,731	1,800	4,500	2,350
101-300-719.000	WORKERS' COMPENSATION	24,438	21,775	23,500	21,950
101-300-728.000	OPERATING SUPPLIES	9,996	15,000	15,000	24,000
101-300-741.000	UNIFORMS & CLEANING	15,296	11,000	11,000	11,000
101-300-751.000	GAS & OIL	42,531	43,500	32,000	40,000
101-300-804.000	WITNESS JURY FEES	31	300	275	300
101-300-813.000	WRECKER SERVICE	60	200	200	200
101-300-818.000	CONTRACTUAL SERVICES	84,694	91,900	85,000	68,000
101-300-820.100	ELECTRICITY	9,381	9,450	9,450	9,600
101-300-820.200	GAS	10,959	8,000	8,000	11,000
101-300-820.300	TELEPHONE	5,819	3,200	7,000	5,200
101-300-820.400	WATER & SEWER	2,471	2,700	2,700	2,700
101-300-820.500	REFUSE	414	500	500	500
101-300-831.000	BUILDING MAINTENANCE	7,585	5,000	5,000	1,500
101-300-833.000	EQUIPMENT MAINTENANCE	0	0	600	1,000
101-300-833.400	EQUIP MAINT - MOBILE	13,616	20,000	20,000	17,000
101-300-856.000	MISCELLANEOUS	227	250	250	250
101-300-858.000	MEMBERSHIPS & DUES	430	500	800	600
101-300-860.000	EDUCATION & TRAINING	1,723	4,100	5,500	4,000
101-300-976.000	BUILDING ADD & IMPROVEMENTS	8,428	0	0	0
101-300-978.000	EQUIPMENT	81,572	23,100	30,000	0
NET OF REVENUES/APPROPRIATIONS - 300-POLICE		1,788,904	1,819,925	1,758,825	1,808,925

FIRE DEPARTMENT 101-335

SERVICE DESCRIPTION	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
* Prevention - Inspect new construction and enforce fire codes of existing commercial and industrial sites as time permits	Ambulance	133,900	
	EKG	20,000	
	Thermal camera	6,000	
* Save lives and property from fire destruction	Three stretchers	14,125	
* Respond to hazardous material incidents and vehicle accidents			
* Training - Establish and supervise continuing education to maintain certification			
* Education - Provide information to public on fire prevention			
* Investigation - First line investigation of suspected arson cases			
* Ambulance - Provide advanced emergency medical care			
Total	174,025	0	0

OPERATIONAL PLAN 2015-2016

The goal of the Owosso Public Safety Department is to provide an impartial police service to the citizens of Owosso. During the 2015-16 budget year, Owosso P.S. will continue with providing excellent customer service to residents and visitors to the community

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Director	0.5	0.5
Captains	3	3
Lieutenants	3	3
Clerical	0.5	0.5
Mechanics/Fire	3	3
Fire Fighters	9	9
Reserves	10	10
Total	29	29

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	1,408,693	1,444,225	1,497,525	1,511,600
Supplies	58,390	63,000	72,000	74,000
Other	115,766	122,300	148,900	136,800
COL	13,116	145,000	9,500	174,025
Total	1,595,965	1,774,525	1,727,925	1,896,425

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 335-FIRE					
101-335-702.100	SALARIES	841,922	888,900	888,900	902,200
101-335-702.200	WAGES	251	3,000	3,000	1,000
101-335-702.300	OVERTIME	102,414	77,000	132,500	131,825
101-335-702.400	WAGES - TEMPORARY	1,732	3,000	3,000	3,000
101-335-702.500	MEAL ALLOWANCE	12,000	13,500	14,000	13,700
101-335-702.600	UNIFORMS	1,500	1,800	1,500	1,800
101-335-702.800	ACCRUED SICK LEAVE	7,173	9,800	6,000	6,000
101-335-715.000	SOCIAL SECURITY (FICA)	16,980	18,000	18,500	19,700
101-335-716.100	HEALTH INSURANCE	207,908	231,400	235,500	245,200
101-335-716.200	DENTAL INSURANCE	7,755	7,875	7,875	8,875
101-335-716.300	OPTICAL INSURANCE	1,060	1,400	5,000	2,000
101-335-716.400	LIFE INSURANCE	1,754	1,750	1,750	1,800
101-335-716.500	DISABILITY INSURANCE	7,857	8,800	8,800	8,900
101-335-716.600	PHYSICALS	2,256	3,000	3,000	7,500
101-335-717.000	UNEMPLOYMENT INSURANCE	5,512	7,500	3,000	900
101-335-718.000	RETIREMENT	157,518	138,300	132,000	127,000
101-335-718.200	DEFINED CONTRIBUTION	1,569	1,700	1,700	2,700
101-335-719.000	WORKERS' COMPENSATION	31,531	27,500	31,500	27,500
101-335-728.000	OPERATING SUPPLIES	5,779	7,000	6,000	6,500
101-335-728.100	SUPPLIES	23,498	24,000	24,000	27,000
101-335-741.000	UNIFORMS & CLEANING	6,195	9,000	9,000	12,500
101-335-751.000	GAS & OIL	22,917	23,000	33,000	28,000
101-335-818.000	CONTRACTUAL SERVICES	65,319	68,500	74,000	67,100
101-335-820.100	ELECTRICITY	11,095	11,300	11,300	11,900
101-335-820.200	GAS	5,707	6,600	6,600	6,900
101-335-820.300	TELEPHONE	2,721	800	2,900	1,800
101-335-820.400	WATER & SEWER	2,471	2,600	2,600	2,600
101-335-820.500	REFUSE	414	500	500	500
101-335-831.000	BUILDING MAINTENANCE	6,740	6,500	6,500	6,500
101-335-833.000	EQUIPMENT MAINTENANCE	3,065	4,500	4,500	4,500
101-335-833.400	EQUIP MAINT - MOBILE	14,736	16,000	35,000	30,000
101-335-860.000	EDUCATION & TRAINING	3,497	5,000	5,000	5,000
101-335-976.000	BUILDING ADD & IMPROVEMENTS	1,337	0	0	0
101-335-978.000	EQUIPMENT	11,778	145,000	9,500	174,025
NET OF REVENUES/APPROPRIATIONS - 335-FIRE		1,595,961	1,774,525	1,727,925	1,896,425

BUILDING & CODE ENFORCEMENT 101-370

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Review and approve building permits, including consultation on building codes and zoning requirements and inspections for safety and building compliance; plan reviews * Ordinance enforcement in response to complaints * Consult on existing city-owned properties in relation to construction and repair costs * Analysis of privately-owned rental properties as to code compliance * Report to city council and management on construction activity in the city * Pre-purchase inspection service	Refine code enforcement process Continue rental inspection program		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Building Inspector	1	1
Clerical	0.75	1
Seasonal/Temp		
Code Enforcement		0.25
Total	<u>1.75</u>	<u>2.25</u>

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	137,552	128,650	134,500	132,350
Supplies	3,845	4,000	4,000	4,000
Other	21,815	25,700	25,350	25,700
COL	0	0	0	0
Total	163,212	158,350	163,850	162,050

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 370-BUILDING AND SAFETY					
101-370-702.100	SALARIES	95,675	94,600	97,500	95,700
101-370-702.200	WAGES	174	0	0	0
101-370-715.000	SOCIAL SECURITY (FICA)	7,593	7,575	7,700	7,700
101-370-716.100	HEALTH INSURANCE	8,697	9,550	12,500	13,000
101-370-716.200	DENTAL INSURANCE	1,290	1,200	1,200	1,300
101-370-716.300	OPTICAL INSURANCE	263	150	150	175
101-370-716.400	LIFE INSURANCE	560	575	600	600
101-370-716.500	DISABILITY INSURANCE	904	1,075	1,075	1,075
101-370-717.000	UNEMPLOYMENT INSURANCE	420	650	100	100
101-370-718.000	RETIREMENT	19,097	10,175	10,175	9,000
101-370-718.200	DEFINED CONTRIBUTION	2,487	2,750	2,750	2,900
101-370-719.000	WORKERS' COMPENSATION	392	350	750	800
101-370-728.000	OPERATING SUPPLIES	3,845	4,000	4,000	4,000
101-370-818.000	CONTRACTUAL SERVICES	19,221	22,000	22,000	22,000
101-370-820.300	TELEPHONE	744	500	750	500
101-370-833.000	EQUIPMENT MAINTENANCE	0	100	0	100
101-370-856.000	MISCELLANEOUS	0	100	0	100
101-370-858.000	MEMBERSHIPS & DUES	435	1,000	600	1,000
101-370-860.000	EDUCATION & TRAINING	1,415	2,000	2,000	2,000
NET OF REVENUES/APPROPRIATIONS - 370-BUILDING AND SAFETY		163,212	158,350	163,850	162,050

PUBLIC WORKS 101-441

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
* Street sweeping - 120 curb miles * Street maintenance * Removal of snow and ice of over 70 miles of major and local streets alleys and parking lots * Tree planting, trimming and removal; 75 trees to be planted and stump removal	General Maintenance of all city properties. Street sweeping, tree trimming, mowing snow plowing, storm sewer cleaning and traffic sign repair, tree planting, line striping, trash pickup, crack sealing, cold patching, catch basin repair		
	CAPITAL OUTLAY		
* Cross trained with public utilities crews * Storm sewer inspection and maintenance * Paint striping of streets and parking lots * Respond to citizen service requests * Coordinate projects for volunteer organizations to perform public service	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Director	1	1
Supervisory	1	1
Clerical	1	1
Technical	1	1
Skilled Operators	6	6
Laborors	2	2
Total	12	12

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	196,888	201,625	256,075	189,425
Supplies	4,733	10,600	9,000	5,200
Other	230,256	260,500	329,200	309,700
COL	0	0	0	0
Total	431,877	472,725	594,275	504,325

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 441-PUBLIC WORKS					
101-441-702.100	SALARIES	86,610	62,500	89,600	56,800
101-441-702.200	WAGES	35,824	46,600	47,000	47,000
101-441-702.400	WAGES - TEMPORARY	261	0	3,600	4,600
101-441-703.000	OTHER COMPENSATION	7,163	11,700	11,300	10,900
101-441-715.000	SOCIAL SECURITY (FICA)	10,038	9,300	11,300	8,800
101-441-716.100	HEALTH INSURANCE	21,789	36,500	44,700	30,500
101-441-716.200	DENTAL INSURANCE	1,686	2,000	2,500	1,700
101-441-716.300	OPTICAL INSURANCE	480	225	300	300
101-441-716.400	LIFE INSURANCE	387	525	525	500
101-441-716.500	DISABILITY INSURANCE	596	975	500	950
101-441-717.000	UNEMPLOYMENT INSURANCE	(2,135)	600	600	375
101-441-718.000	RETIREMENT	26,741	24,100	37,500	19,800
101-441-718.200	DEFINED CONTRIBUTION	4,902	1,050	1,100	2,050
101-441-719.000	WORKERS' COMPENSATION	2,545	5,550	5,550	5,150
101-441-728.000	OPERATING SUPPLIES	2,481	6,600	5,000	3,000
101-441-751.000	GAS & OIL	2,251	4,000	4,000	2,200
101-441-818.000	CONTRACTUAL SERVICES	15,595	5,500	9,000	12,000
101-441-820.100	ELECTRICITY	10,199	20,000	12,000	10,500
101-441-820.200	GAS	8,255	5,000	8,000	8,000
101-441-820.300	TELEPHONE	5,455	4,000	5,000	4,000
101-441-820.400	WATER & SEWER	929	1,000	1,000	1,000
101-441-820.500	REFUSE	1,656	1,500	1,700	1,700
101-441-821.000	STREET LIGHTING	132,435	190,000	215,000	190,000
101-441-831.000	BUILDING MAINTENANCE	6,500	5,000	8,000	7,000
101-441-831.100	STORM SEWER MAINTENANCE	24,610	5,000	27,000	25,500
101-441-832.000	STATIONARY EQUIPMENT	926	0	0	0
101-441-833.400	EQUIP MAINT - MOBILE	47	0	0	0
101-441-836.200	TREES & GARDEN	0	5,000	0	7,000
101-441-838.000	MISCELLANEOUS OPERATIONS	355	3,000	3,000	3,000
101-441-843.000	EQUIPMENT RENTAL	20,360	12,000	35,000	34,000
101-441-860.000	EDUCATION & TRAINING	2,213	3,500	3,500	5,000
101-441-860.100	SAFETY TRAINING	722	0	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 441-PUBLIC WORK		431,876	472,725	594,275	504,325

LEAF AND BRUSH COLLECTION 101-528

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Decrease incidence of leaf burning by making available the pickup of fall leaves from all four quadrants of the city</p> <p>* Process more than 15,000 cubic yard of leaves</p> <p>* Provide leaf and brush drop-off area to city residents</p>	<p>Provide leaf pickup to city residents</p> <p>Provide monthly brush pickup</p> <p>Grind brush at dump site</p> <p>Haul compost from brush site</p> <p>Screen mulch at dump site</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0



STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Full time	PUBLIC WORKS CREWS AS ASSIGNED	

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	128,575	88,650	124,200	124,600
Supplies	1,127	3,000	3,000	2,000
Other	145,783	119,000	152,000	149,000
COL	0	0	0	0
Total	275,485	210,650	279,200	275,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 528-LEAF AND BRUSH COLLECTION					
101-528-702.200	WAGES	61,111	45,000	63,000	63,500
101-528-702.400	WAGES - TEMPORARY	851	0	0	0
101-528-703.000	OTHER COMPENSATION	17,172	10,800	15,200	16,600
101-528-715.000	SOCIAL SECURITY (FICA)	65	0	0	0
101-528-716.000	FRINGES	49,376	32,850	46,000	44,500
101-528-728.000	OPERATING SUPPLIES	1,127	3,000	3,000	2,000
101-528-818.000	CONTRACTUAL SERVICES	4,000	17,000	22,000	4,000
101-528-831.000	SITE MAINTENANCE	0	8,000	0	0
101-528-843.000	EQUIPMENT RENTAL	141,783	94,000	130,000	145,000
NET OF REVENUES/APPROPRIATIONS - 528-LEAF AND BRU		275,485	210,650	279,200	275,600

PARKING 101-585

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p>* Sweeping, paint striping, snow removal, crack sealing & lighting of 14 parking lots and over 500 street spaces</p>	<p>Add new lot on South Lasing St to the mainteance schedule</p>								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;"></th> <th style="width: 16.6%; text-align: center;"><u>2015-16</u></th> <th style="width: 16.6%; text-align: center;"><u>2016-17</u></th> <th style="width: 16.6%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	Total	0	0	0
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
Total	0	0	0						

STAFFING SUMMARY

PUBLIC WORKS CREWS AS ASSIGNED

Maintainance items include weekly trash pickup-weeding-mowing-painting

BUDGET SUMMARY

	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Personnel	26,949	23,700	26,700	15,700
Supplies	4,583	4,000	5,000	4,000
Other	24,366	10,000	23,500	16,500
COL	57,223	58,000	6,000	0
Total	113,121	95,700	61,200	36,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 585-PARKING					
101-585-702.200	WAGES	13,330	12,000	13,500	8,000
101-585-703.000	OTHER COMPENSATION	3,478	2,900	3,300	2,100
101-585-716.000	FRINGES	10,141	8,800	9,900	5,600
101-585-728.000	OPERATING SUPPLIES	4,583	4,000	5,000	4,000
101-585-818.000	CONTRACTUAL SERVICES	1,569	0	1,500	0
101-585-834.000	MAINTENANCE	3,545	2,000	4,000	2,000
101-585-843.000	EQUIPMENT RENTAL	19,252	8,000	18,000	14,500
101-585-974.000	CAPITAL OUTLAY	57,223	58,000	6,000	0
NET OF REVENUES/APPROPRIATIONS - 585-PARKING		113,121	95,700	61,200	36,200

CITY OF OWOSSO



PUBLIC PARKING FACILITIES



COMMUNITY DEVELOPMENT 101-728

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
* Community analysis, design and planning for all types of land use * Staff support for planning commission and zoning board of appeals and brownfield authority * Industrial, residential and commercial redevelopment	Continue zoning ordinance updates Work with Owosso Public Schools to apply for Safe Routes to Schools grant to benefit K-8 schools and community Work to develop a regional trail/park authority Continued Improvement of park facilities			
	CAPITAL OUTLAY			
* Administrative oversight of assessing, housing, rental inspections and building departments * Grants coordinator		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Park improvements	0	48,000	
	Total	0	48,000	0
STAFFING SUMMARY				
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>		
Director	1	1		
Clerical	0.25	0.25		
Intern		0.25		
Total	1.25	1.5		
BUDGET SUMMARY				
	<u>ACTUAL 2013-14</u>	<u>ADOPTED 2014-15</u>	<u>AMENDED 2014-15</u>	<u>ADOPTED 2015-16</u>
Personnel	113,519	104,600	106,775	105,725
Supplies	1,540	1,100	1,100	1,500
Other	4,294	9,500	8,400	8,100
COL	0	0	0	0
Total	119,353	115,200	116,275	115,325

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 728-COMMUNITY DEVELOPMENT					
101-728-702.100	SALARIES	81,688	72,750	74,000	73,700
101-728-702.800	ACCRUED SICK LEAVE	1,544	0	900	0
101-728-715.000	SOCIAL SECURITY (FICA)	5,801	5,575	5,575	5,650
101-728-716.100	HEALTH INSURANCE	15,858	17,575	17,575	18,000
101-728-716.200	DENTAL INSURANCE	872	900	950	950
101-728-716.300	OPTICAL INSURANCE	5	100	100	125
101-728-716.400	LIFE INSURANCE	530	550	550	550
101-728-716.500	DISABILITY INSURANCE	412	775	750	775
101-728-717.000	UNEMPLOYMENT INSURANCE	390	275	100	50
101-728-718.000	RETIREMENT	3,400	3,250	3,350	3,000
101-728-718.200	DEFINED CONTRIBUTION	2,656	2,525	2,600	2,600
101-728-719.000	WORKERS' COMPENSATION	364	325	325	325
101-728-728.000	OPERATING SUPPLIES	1,540	3,000	1,100	1,500
101-728-818.000	CONTRACTUAL SERVICES	2,500	3,000	3,000	3,000
101-728-833.000	EQUIPMENT MAINTENANCE	0	100	0	100
101-728-858.000	MEMBERSHIPS & DUES	1,352	1,500	500	1,000
101-728-860.000	EDUCATION & TRAINING	441	3,000	4,900	4,000
NET OF REVENUES/APPROPRIATIONS - 728-COMMUNITY I		119,353	115,200	116,275	115,325

PARKS 101-756

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Mow all parks, including soccer fields, amphitheater and ball diamonds on a twice weekly schedule; mow more than 120 acres</p>	<p>Coordinate with Parks and Recreation Commission on projects funded by donations</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
<p>* Coordinate volunteer organizations and seasonal employees to enhance facilities</p> <p>* Maintain park pavilions, tennis courts, volleyball courts, basketball courts, soccer fields, ball fields, and playground equipment</p> <p>New Maintenance items splash pad needs daily maintenance</p> <p>Ice rink needs cleaning and fresh skim of water</p>			

STAFFING SUMMARY

Public Works crews and seasonal workers

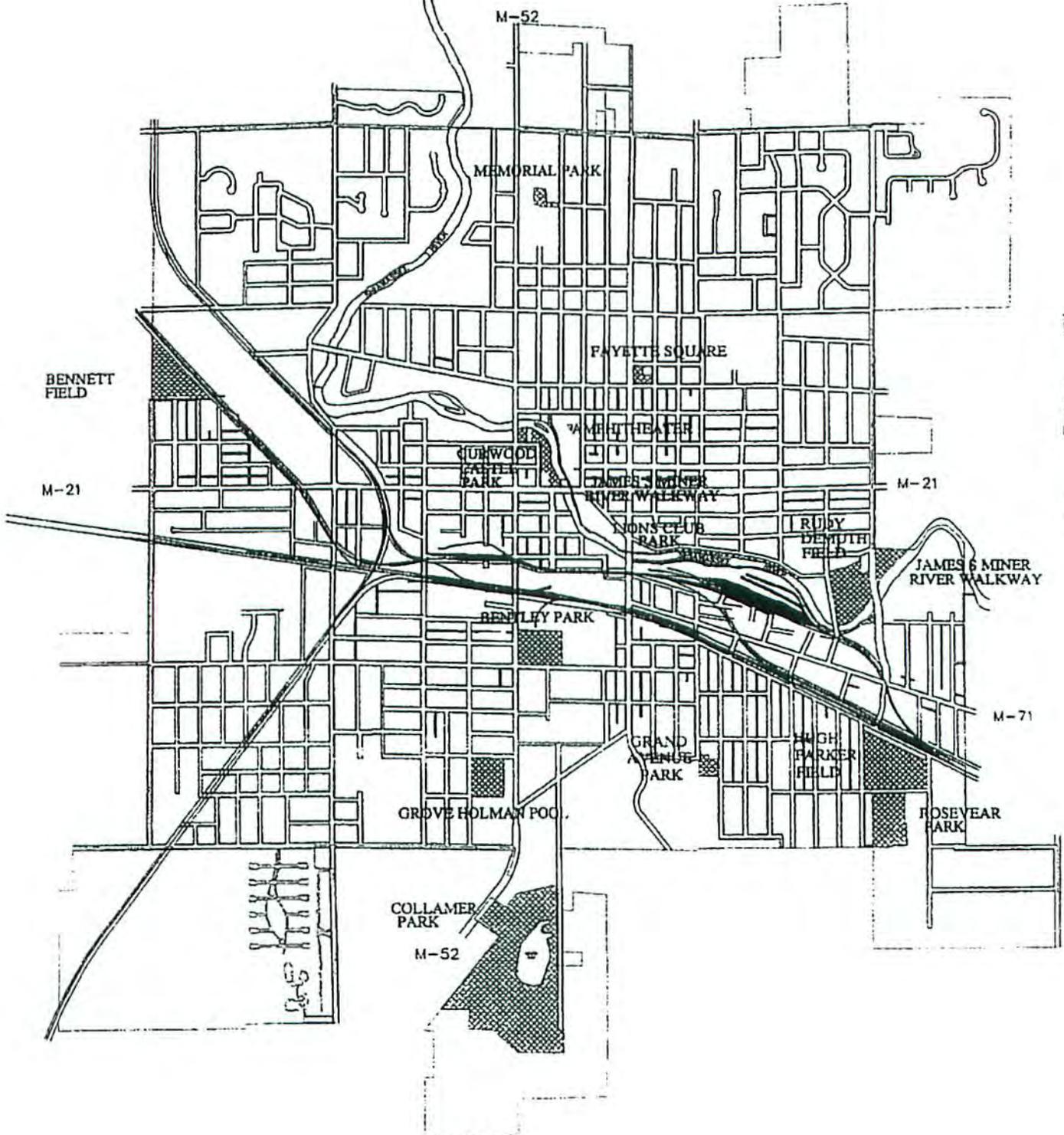
BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	127,768	126,200	136,000	126,700
Supplies	1,082	4,000	4,000	1,000
Other	102,919	82,900	132,800	100,700
COL	136,313	0	6,000	0
Total	368,082	213,100	278,800	228,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 756-PARKS					
101-756-702.200	WAGES	56,369	64,000	69,000	65,600
101-756-703.000	OTHER COMPENSATION	18,427	15,400	16,600	15,100
101-756-716.000	FRINGES	52,972	46,800	50,400	46,000
101-756-728.000	OPERATING SUPPLIES	1,082	4,000	4,000	1,000
101-756-818.000	CONTRACTUAL SERVICES	8,778	3,000	6,000	5,500
101-756-820.100	ELECTRICITY	12,772	13,700	9,600	10,500
101-756-820.400	WATER & SEWER	4,227	4,700	7,200	5,000
101-756-820.500	REFUSE	195	500	500	700
101-756-831.000	BUILDING MAINTENANCE	19,704	16,000	16,000	18,000
101-756-831.200	BLDG MAINTENANCE-BALLFIELDS	3,669	0	10,000	3,000
101-756-836.200	TREES & GARDEN	1,455	0	0	0
101-756-843.000	EQUIPMENT RENTAL	52,120	45,000	83,500	58,000
101-756-971.000	LAND	2,348	0	0	0
101-756-974.000	LAND IMPROVEMENTS	133,965	0	6,000	0
NET OF REVENUES/APPROPRIATIONS - 756-PARKS		368,083	213,100	278,800	228,400

HARMON
PATRIDGE
PARK

CITY OF OWOSSO PARKS



BENNETT
FIELD

MEMORIAL PARK

FAYETTE SQUARE

CURWOOD
PARK

JAMES & MINER
RIVER WALKWAY

NONS CLUB
PARK

RUBY
DEARTH
FIELD

JAMES & MINER
RIVER WALKWAY

BENTLEY PARK

GRAND
AVENUE
PARK

HIGH
BARKER
FIELD

GROVE HOLMAN POOL

ROSEYEAR
PARK

COLLAMER
PARK

M-52

M-21

M-21

M-71



CITY OF OWOSSO PARKS



Hopkins Lake



Amphitheater



Rudy Demuth Field



Holman Park



Rosevear Park



Bennett Field



Collamer Park



Fayette Square



Harmon Patridge Park



Curwood Castle Park



James Miner Walkway



Memorial Park



Hugh Parker Soccer Field



Grand Avenue Park



Skate Park

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 966-TRANSFERS OUT					
101-966-999.297	TRANSFER TO HISTORICAL COMMISSION	40,950	42,800	55,750	43,850
101-966-999.700	TRANSFER TO AIRPORT	6,978	7,000	7,000	7,000
101-966-999.731	TRANSFER-RETIREMENT	48,277	69,250	67,500	78,450
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OUT		96,205	119,050	130,250	129,300

MAJOR STREET FUND:202

SERVICE DESCRIPTION

- * Storm sewer - catch basin repair
- * Street reconstruction
- * Street maintenance - 24.41 miles
- * Traffic control - traffic signs - striping
- * Bridges
- * Snow & ice control - plowing - salting
- * Trees - removal - planting -trimming - stump removal
- * Sidewalk maintenance - city property

STREET IMPROVEMENT PLAN

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Sidewalk & misc. curb-Maint	30,000	30,000	30,000
Slurry seal-Maint	60,000	60,000	60,000
Street patches-Maint	30,000	30,000	30,000
Crack seal done by public works			
Oliver Washington to Gould-Const			146,400
Gould St - M71 to M21-Const		88,000	
Chestnut St - South to Stewart-EDC grant			200,000
Total	120,000	208,000	466,400

STAFFING SUMMARY

CURRENT	ADOPTED
<u>2014-15</u>	<u>2015-16</u>

ENGINEER, SUPERVISOR, CAD OPERATOR, SUPPORT AS ASSIGNED

PUBLIC WORKS and PUBLIC UTILITIES CREWS AS ASSIGNED

BUDGET SUMMARY

	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>AMENDED</u>	<u>ADOPTED</u>
	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Construction	186,937	630,575	54,500	0
Maintenance	568,496	580,125	545,750	541,450
Engineering	144,803	148,250	149,950	151,300
Transfers	244,513	252,500	319,450	167,800
Total	1,144,749	1,611,450	1,069,650	860,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 202 - MAJOR STREET FUND					
202-000-501.506	GRANT-FEDERAL	0	577,800	0	0
202-000-539.529	STATE SOURCES	33,250	35,125	33,000	33,500
202-000-539.546	TRUNKLINE MAINTENANCE	63,973	47,600	53,500	59,000
202-000-539.569	GAS & WEIGHT TAX	783,801	775,200	754,400	750,500
202-000-671.694	MISCELLANEOUS	12,017	0	66,675	0
202-000-695.411	TRANSFER FROM STREET PROGRAM	0	52,675	54,500	0
202-000-695.672	SPECIAL ASSESSMENT	41,652	19,425	29,650	17,550
202-000-695.699	APPROPRIATION OF FUND BALANCE	0	103,625	77,925	0
NET OF REVENUES/APPROPRIATIONS - FUND 202		934,693	1,611,450	1,069,650	860,550

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 451-CONSTRUCTION					
202-451-716.000	FRINGES	2,637	0	0	0
202-451-818.000	CONTRACTUAL SERVICES	184,300	630,475	54,500	0
NET OF REVENUES/APPROPRIATIONS - 451-CONSTRUCTIO		186,937	630,475	54,500	0
Dept 463-STREET MAINTENANCE					
202-463-702.200	WAGES	28,440	26,500	43,000	42,600
202-463-716.000	FRINGES	30,984	25,800	42,600	39,700
202-463-728.000	OPERATING SUPPLIES	10,627	10,000	25,500	24,000
202-463-818.000	CONTRACTUAL SERVICES	113,505	248,000	77,000	90,000
202-463-843.000	EQUIPMENT RENTAL	34,672	35,200	80,000	72,500
NET OF REVENUES/APPROPRIATIONS - 463-STREET MAINT		218,228	345,500	268,100	268,800
Dept 473-BRIDGE MAINTENANCE					
202-473-702.200	WAGES	406	1,000	1,000	600
202-473-716.000	FRINGES	447	1,000	1,000	600
202-473-728.000	OPERATING SUPPLIES	0	500	500	0
202-473-818.000	CONTRACTUAL SERVICES	710	0	750	1,500
202-473-843.000	EQUIPMENT RENTAL	388	600	500	400
NET OF REVENUES/APPROPRIATIONS - 473-BRIDGE MAIN		1,951	3,100	3,750	3,100
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
202-474-702.200	WAGES	1,836	2,400	3,600	2,600
202-474-716.000	FRINGES	2,021	2,400	3,600	2,500
202-474-728.000	OPERATING SUPPLIES	2,909	4,500	4,500	3,000
202-474-818.000	CONTRACTUAL SERVICES	19,527	10,000	22,000	17,500
202-474-820.000	UTILITIES	4,025	3,450	4,000	3,450
202-474-843.000	EQUIPMENT RENTAL	1,008	1,900	1,900	1,200
NET OF REVENUES/APPROPRIATIONS - 474-TRAFFIC SERVI		31,326	24,650	39,600	30,250
Dept 478-SNOW & ICE CONTROL					
202-478-702.200	WAGES	35,765	16,000	17,700	24,000
202-478-716.000	FRINGES	38,796	15,600	17,600	22,400
202-478-728.000	OPERATING SUPPLIES	48,474	40,000	46,000	50,000
202-478-843.000	EQUIPMENT RENTAL	77,553	36,000	40,200	52,000
NET OF REVENUES/APPROPRIATIONS - 478-SNOW & ICE C		200,588	107,600	121,500	148,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 480-TREE TRIMMING					
202-480-702.200	WAGES	9,969	13,000	13,000	5,200
202-480-716.000	FRINGES	10,969	12,700	12,900	4,900
202-480-728.000	OPERATING SUPPLIES	921	6,000	500	1,000
202-480-818.000	CONTRACTUAL SERVICES	0	0	12,000	0
202-480-843.000	EQUIPMENT RENTAL	16,845	20,500	14,500	9,950
NET OF REVENUES/APPROPRIATIONS - 480-TREE TRIMMING		38,704	52,200	52,900	21,050
Dept 482-ADMINISTRATION & ENGINEERING					
202-482-702.100	SALARIES	53,594	53,000	53,700	54,100
202-482-715.000	SOCIAL SECURITY (FICA)	4,056	4,775	4,500	4,850
202-482-716.100	HEALTH INSURANCE	4,018	9,250	5,300	9,250
202-482-716.200	DENTAL INSURANCE	358	600	350	600
202-482-716.300	OPTICAL INSURANCE	41	75	75	75
202-482-716.400	LIFE INSURANCE	173	225	225	225
202-482-716.500	DISABILITY INSURANCE	291	400	300	400
202-482-718.000	RETIREMENT	10,800	5,950	10,000	5,600
202-482-719.000	WORKERS' COMPENSATION	472	875	300	900
202-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	200	200	200	300
202-482-999.101	CONTRIBUTION-GF ADMIN	70,800	72,900	75,000	75,000
NET OF REVENUES/APPROPRIATIONS - 482-ADMINISTRATION & ENGINEERING		144,803	148,250	149,950	151,300
Dept 484-TRUNKLINE SUPERVISOR					
202-484-702.100	SALARIES	5,895	2,000	5,800	5,400
NET OF REVENUES/APPROPRIATIONS - 484-TRUNKLINE SUPERVISOR		5,895	2,000	5,800	5,400
Dept 485-LOCAL STREET TRANSFER					
202-485-999.203	TRANSFER TO LOCAL STREET	244,513	252,500	319,450	167,800
NET OF REVENUES/APPROPRIATIONS - 485-LOCAL STREET		244,513	252,500	319,450	167,800

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 486-TRUNKLINE SURFACE MAINTENANCE					
202-486-702.200	WAGES	2,108	900	600	1,500
202-486-716.000	FRINGES	2,319	900	600	1,400
202-486-728.000	OPERATING SUPPLIES	1,666	600	600	1,500
202-486-843.000	EQUIPMENT RENTAL	2,012	800	800	800
NET OF REVENUES/APPROPRIATIONS - 486-TRUNKLINE SL		8,105	3,200	2,600	5,200
Dept 488-TRUNKLINE SWEEPING & FLUSHING					
202-488-702.200	WAGES	452	300	500	500
202-488-716.000	FRINGES	497	300	500	500
202-488-843.000	EQUIPMENT RENTAL	2,059	1,200	2,000	2,200
NET OF REVENUES/APPROPRIATIONS - 488-TRUNKLINE SV		3,008	1,800	3,000	3,200
Dept 490-TRUNKLINE TREE TRIIM & REMOVAL					
202-490-702.200	WAGES	252	600	0	0
202-490-716.000	FRINGES	278	600	0	0
202-490-843.000	EQUIPMENT RENTAL	26	550	0	0
NET OF REVENUES/APPROPRIATIONS - 490-TRUNKLINE TR		556	1,750	0	0
Dept 491-TRUNKLINE STORM DRAIN, CURBS					
202-491-702.200	WAGES	488	400	1,500	500
202-491-716.000	FRINGES	537	400	1,500	500
202-491-728.000	OPERATING SUPPLIES	0	0	350	0
202-491-843.000	EQUIPMENT RENTAL	424	200	1,700	350
NET OF REVENUES/APPROPRIATIONS - 491-TRUNKLINE ST		1,449	1,000	5,050	1,350
Dept 492-TRUNKLINE ROADSIDE CLEANUP					
202-492-702.200	WAGES	36	100	100	100
202-492-716.000	FRINGES	39	100	100	100
202-492-843.000	EQUIPMENT RENTAL	15	50	100	100
NET OF REVENUES/APPROPRIATIONS - 492-TRUNKLINE RC		90	250	300	300
Dept 494-TRUNKLINE TRAFFIC SIGNS					
202-494-702.200	WAGES	111	100	200	100
202-494-716.000	FRINGES	122	100	200	100
202-494-843.000	EQUIPMENT RENTAL	22	100	200	50
NET OF REVENUES/APPROPRIATIONS - 494-TRUNKLINE TR		255	300	600	250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 496-TRUNKLINE TRAFFIC SIGNALS					
202-496-702.200	WAGES	9	100	100	100
202-496-716.000	FRINGES	10	100	100	100
202-496-820.100	ELECTRICITY	1,259	1,300	1,300	1,300
202-496-843.000	EQUIPMENT RENTAL	5	75	50	50
NET OF REVENUES/APPROPRIATIONS - 496-TRUNKLINE TR		1,283	1,575	1,550	1,550
Dept 497-TRUNKLINE SNOW & ICE CONTROL					
202-497-702.200	WAGES	6,315	3,000	3,600	5,200
202-497-716.000	FRINGES	6,949	3,000	3,600	4,900
202-497-728.000	OPERATING SUPPLIES	14,675	14,000	17,000	18,000
202-497-843.000	EQUIPMENT RENTAL	15,576	6,300	7,800	12,000
NET OF REVENUES/APPROPRIATIONS - 497-TRUNKLINE SN		43,515	26,300	32,000	40,100
Dept 502-TRUNKLINE LEAVE & INS BENEFITS					
202-502-702.200	WAGES	13,542	9,000	9,000	12,500
NET OF REVENUES/APPROPRIATIONS - 502-TRUNKLINE LE		13,542	9,000	9,000	12,500
ESTIMATED REVENUES - FUND 202		934,693	1,611,450	1,069,650	860,550
APPROPRIATIONS - FUND 202		1,144,748	1,611,450	1,069,650	860,550
NET OF REVENUES/APPROPRIATIONS - FUND 202		(210,055)	0	0	0

LOCAL STREET FUND: 203

SERVICE DESCRIPTION

- *Storm sewer- catch basin repair
- * Street reconstruction
- * Street maintenance - 47.53 Miles
- *Traffic control- traffic signs-striping
- *Snow & ice control - plowing - salting
- *Trees - removal - planting - stump removal - tree trimming
- * Sidewalk maintenance on city property

STREET IMPROVEMENT PLAN

	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Crack seal done by public works			
Slurry seal - Maintenance	60,000	60,000	60,000
Street patches - Maintenance	30,000	30,000	30,000
North street culvert - Construction	37,600		
Total	127,600	90,000	90,000

STAFFING SUMMARY

CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
ENGINEER, SUPERVISOR, CAD OPERATOR, SUPPORT AS ASSIGNED	
PUBLIC WORKS & PUBLIC UTILITIES CREWS AS ASSIGNED	

BUDGET SUMMARY

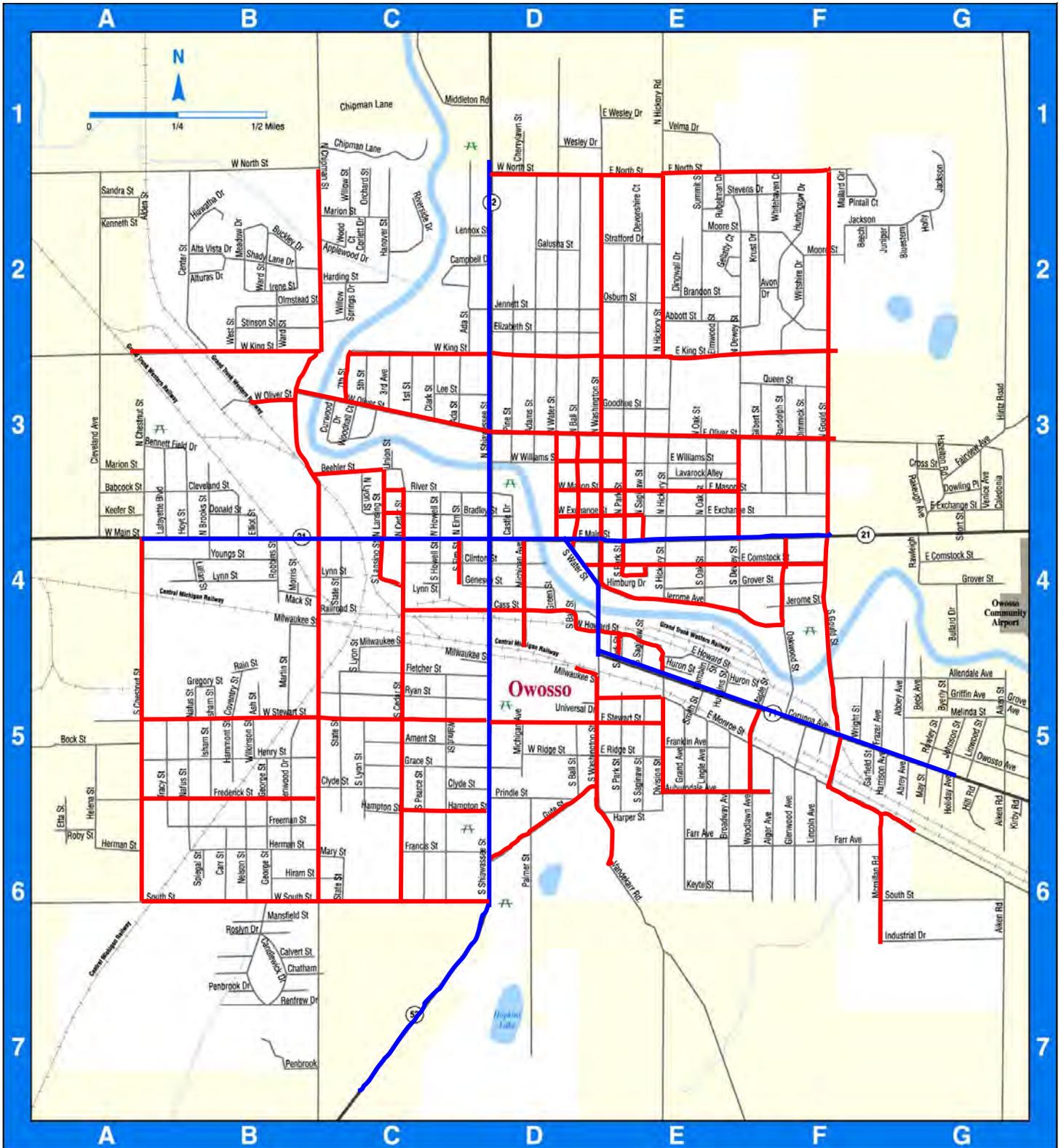
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Construction	228,213	0	77,000	37,600
Maintenance	443,489	456,700	586,900	362,900
Engineering	116,082	140,750	117,875	142,075
Transfers	0	0	0	0
Total	787,784	597,450	781,775	542,575

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 203 - LOCAL STREET FUND					
203-000-501.506	FEDERAL GRANTS	0	0	17,475	0
203-000-539.529	STATE SOURCES	11,682	12,325	11,600	11,800
203-000-539.569	GAS & WEIGHT TAX	285,676	282,675	275,000	273,725
203-000-671.694	MISCELLANEOUS	0	0	36,850	0
203-000-695.202	MAJOR STREET TRANSFER	244,513	252,500	319,450	167,800
203-000-695.411	TRANSFER FROM CAPITAL PROJECTS	129,237	0	25,000	37,600
203-000-695.672	SPECIAL ASSESSMENT	116,676	49,950	96,400	51,650
NET OF REVENUES/APPROPRIATIONS - FUND 203		787,784	597,450	781,775	542,575

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 451-CONSTRUCTION					
203-451-818.000	CONTRACTUAL SERVICES	227,858	0	77,000	37,600
203-451-843.000	EQUIPMENT RENTAL	355	0	0	0
NET OF REVENUES/APPROPRIATIONS - 451-CONSTRUCTIO		228,213	0	77,000	37,600
Dept 463-STREET MAINTENANCE					
203-463-702.200	WAGES	34,802	38,000	38,000	33,000
203-463-716.000	FRINGES	37,907	36,900	37,700	30,700
203-463-728.000	OPERATING SUPPLIES	9,215	15,000	20,000	20,000
203-463-818.000	CONTRACTUAL SERVICES	163,554	150,000	186,000	93,000
203-463-843.000	EQUIPMENT RENTAL	60,284	62,000	83,000	69,000
NET OF REVENUES/APPROPRIATIONS - 463-STREET MAINT		305,762	301,900	364,700	245,700
Dept 474-TRAFFIC SERVICES-MAINTENANCE					
203-474-702.200	WAGES	1,383	2,900	2,500	1,900
203-474-716.000	FRINGES	1,522	2,900	2,500	1,800
203-474-728.000	OPERATING SUPPLIES	799	2,500	2,000	900
203-474-843.000	EQUIPMENT RENTAL	495	1,400	1,400	1,000
NET OF REVENUES/APPROPRIATIONS - 474-TRAFFIC SERVI		4,199	9,700	8,400	5,600
Dept 478-SNOW & ICE CONTROL					
203-478-702.200	WAGES	13,737	9,500	8,600	9,500
203-478-716.000	FRINGES	14,976	9,300	8,600	8,900
203-478-728.000	OPERATING SUPPLIES	19,901	19,500	30,000	32,000
203-478-843.000	EQUIPMENT RENTAL	36,465	24,000	25,000	25,000
NET OF REVENUES/APPROPRIATIONS - 478-SNOW & ICE C		85,079	62,300	72,200	75,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 480-TREE TRIMMING					
203-480-702.200	WAGES	13,247	25,000	25,000	13,000
203-480-716.000	FRINGES	14,576	24,300	24,800	12,100
203-480-728.000	OPERATING SUPPLIES	4,635	5,500	2,500	100
203-480-818.000	CONTRACTUAL SERVICES	0	0	45,000	0
203-480-843.000	EQUIPMENT RENTAL	15,992	28,000	44,300	11,000
NET OF REVENUES/APPROPRIATIONS - 480-TREE TRIMMING		48,450	82,800	141,600	36,200
Dept 482-ADMINISTRATION & ENGINEERING					
203-482-702.100	SALARIES	62,380	80,250	62,500	81,500
203-482-715.000	SOCIAL SECURITY (FICA)	4,679	6,450	4,900	6,550
203-482-716.100	HEALTH INSURANCE	7,800	14,300	8,900	14,300
203-482-716.200	DENTAL INSURANCE	540	900	550	900
203-482-716.300	OPTICAL INSURANCE	34	100	100	100
203-482-716.400	LIFE INSURANCE	194	275	225	275
203-482-716.500	DISABILITY INSURANCE	376	525	400	525
203-482-718.000	RETIREMENT	13,700	10,000	12,200	9,225
203-482-719.000	WORKERS' COMPENSATION	380	1,150	400	1,200
203-482-801.000	PROFESSIONAL SERVICES: ADMINISTRATIVE	100	200	200	200
203-482-999.101	CONTRIBUTION-GF ADMIN	25,900	26,600	27,500	27,300
NET OF REVENUES/APPROPRIATIONS - 482-ADMINISTRATION & ENGINEERING		116,083	140,750	117,875	142,075
ESTIMATED REVENUES - FUND 203		787,784	597,450	781,775	542,575
APPROPRIATIONS - FUND 203		787,786	597,450	781,775	542,575
NET OF REVENUES/APPROPRIATIONS - FUND 203		(2)	0	0	0

MAJOR & LOCAL STREETS



- State Trunklines
- Major Streets
- Local Streets

CDBG FUND: 273

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Use CDBG and UDAG economic development loan funds in accordance with HUD grant agreements for business district improvements and retail expansion</p> <p>* Use CDBG housing loan revenues to enhance housing rehabilitation programs</p>	<p>Review Loan Guidelines with Loan Board for City Council Review and Action Following Moratorium on Loans</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Support from General Fund Staff	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Other	15,133	20,000	1,000	0
Loans	0	0	0	20,000
COL	0	0	0	
Transfers	53,512	0	24,475	15,250
Total	68,645	20,000	25,475	35,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 273 - CDBG REVOLVING LOAN FUND					
273-000-664.664	INTEREST INCOME	12,262	0	250	250
273-000-671.675	LOAN REPAYMENTS	7,066	6,000	9,300	4,700
273-000-695.699	APPROPRIATION OF FUND BALANCE	0	14,000	15,925	30,300
NET OF REVENUES/APPROPRIATIONS - FUND 273		19,328	20,000	25,475	35,250

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
273-200-801.100	PROFESSIONAL SERVICES:AUDIT COSTS	950	0	1,000	0
273-200-818.200	REHABILITATION	14,183	20,000	0	20,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		15,133	20,000	1,000	20,000
Dept 966-TRANSFERS OUT					
273-966-999.275	TRANSFER TO HOUSING/RDEVLPMT	53,512	0	24,475	15,250
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OUT		53,512	0	24,475	15,250
ESTIMATED REVENUES - FUND 273		19,328	20,000	25,475	35,250
APPROPRIATIONS - FUND 273		68,645	20,000	25,475	35,250
NET OF REVENUES/APPROPRIATIONS - FUND 273		(49,317)	0	0	0

HOUSING: 275

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
*Actively pursue grant funding for housing redevelopment *Coordinate housing programs to assist low-to-moderate income households *Coordinate state and federal housing programs	*Education and training on housing programs *Coordinate housing program with financial institutions, nonprofits, and businesses *Coordinate development of affordable housing units in downtown Owosso		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Rental rehab	94,000		
Single family	80,000		
Total	174,000	0	0

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Housing Specialist	1	1
Total	1	1

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	73,281	41,050	41,200	51,150
Supplies	167	1,600	1,600	1,000
Other	1,035	250	1,350	4,500
COL	0	355,800	0	174,000
Total	74,483	398,700	44,150	230,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 275 - HOUSING & REDEVELOPMENT					
275-000-501.520	GRANT-MSHDA:HO	0	160,000	0	80,000
275-000-501.521	GRANT-MSHDA:RR	0	155,000	0	94,000
275-000-600.626	CHARGE FOR SERVICES RENDERED	20,971	27,000	19,675	27,000
275-000-600.634	CHARGES FOR ADMIN SERVICES	0	56,700	0	14,400
275-000-695.273	TRANSFER FROM CDBG (ADVANCE)	53,512	0	24,475	15,250
NET OF REVENUES/APPROPRIATIONS - FUND 275		74,483	398,700	44,150	230,650

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 690-GENERAL SERVICES					
275-690-702.100	SALARIES	49,923	38,000	30,900	33,200
275-690-715.000	SOCIAL SECURITY (FICA)	3,605	2,925	2,400	2,550
275-690-716.100	HEALTH INSURANCE	15,746	0	5,600	12,650
275-690-716.200	DENTAL INSURANCE	873	0	300	550
275-690-716.300	OPTICAL INSURANCE	4	0	50	75
275-690-716.400	LIFE INSURANCE	372	0	125	250
275-690-716.500	DISABILITY INSURANCE	495	0	175	350
275-690-717.000	UNEMPLOYMENT INSURANCE	210	0	225	25
275-690-718.200	DEFINED CONTRIBUTION	1,921	0	1,250	1,350
275-690-719.000	WORKERS' COMPENSATION	132	125	175	150
275-690-728.000	OPERATING SUPPLIES	167	1,600	1,600	1,000
275-690-818.000	HOUSING REHABILITATION	850	160,000	1,150	80,000
275-690-818.200	RENTAL REHABILITATION	0	195,800	0	94,000
275-690-858.000	MEMBERSHIPS & DUES	75	100	0	2,000
275-690-860.000	EDUCATION & TRAINING	110	150	200	2,500
NET OF REVENUES/APPROPRIATIONS - 690-GENERAL SERV		74,483	398,700	44,150	230,650
ESTIMATED REVENUES - FUND 275		74,483	398,700	44,150	230,650
APPROPRIATIONS - FUND 275		74,483	398,700	44,150	230,650
NET OF REVENUES/APPROPRIATIONS - FUND 275		0	0	0	0

HISTORICAL COMMISSION FUND: 297

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Volunteer board that oversees the operation and maintenance of Curwood Castle, Gould House, Comstock Cabin and Paymaster Building</p> <p>* Retain stewardship of artifacts significant to preserving the heritage and history of Owosso</p>	MAJOR MAINTENANCE		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Total	0	0



STAFFING SUMMARY

	CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>
Part time	2	2
Commission	9	9
Total	11	11

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	24,901	31,500	33,175	31,950
Supplies	6,541	10,300	8,600	5,600
Other	39,459	70,725	67,450	30,650
COL	0	0		0
Total	70,901	112,525	109,225	68,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 297 - HISTORICAL FUND					
297-000-600.600	SALES	4,387	5,000	1,400	3,000
297-000-664.664	INTEREST INCOME	313	50	100	50
297-000-664.667	RENTS & DEPOSITS	400	600	150	600
297-000-664.668	RENTAL INCOME	15,280	15,200	14,400	15,200
297-000-671.675	DONATIONS-PRIVATE	10,791	8,000	6,200	0
297-000-671.678	FUNDRAISER/MEMBERSHIPS	183	1,000	200	500
297-000-671.679	DONATIONS:HOME TOUR	16,066	13,425	4,450	5,000
297-000-695.101	GENERAL FUND TRANSFER	40,950	42,800	55,750	43,850
297-000-695.699	APPROPRIATION OF FUND BALANCE	0	20,000	26,575	0
NET OF REVENUES/APPROPRIATIONS - FUND 297		88,370	106,075	109,225	68,200

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 797-HISTORICAL COMMISSION					
297-797-728.000	OPERATING SUPPLIES	2,023	2,000	4,800	2,000
297-797-728.100	SUPPLIES	119	0	0	0
297-797-728.200	SUPPLIES-HISTORIC COLLECTION	3,857	2,500	0	0
297-797-728.300	HOME TOUR PROMOTION	0	0	3,000	3,000
297-797-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	650	1,950	50	600
297-797-810.000	INSURANCE & BONDS	1,408	1,000	1,700	1,700
297-797-831.000	BUILDING MAINTENANCE	281	5,000	0	0
297-797-856.000	MISCELLANEOUS	5,083	2,700	500	500
297-797-869.000	PROMOTION	100	0	9,500	1,000
NET OF REVENUES/APPROPRIATIONS - 797-HISTORICAL CO		13,521	15,150	19,550	8,800
Dept 798-CASTLE					
297-798-702.200	WAGES	15,188	22,700	21,000	22,700
297-798-702.400	WAGES - SEASONAL-DOCENTS	7,621	6,500	9,500	6,500
297-798-715.000	SOCIAL SECURITY (FICA)	1,745	2,150	2,250	2,550
297-798-717.000	UNEMPLOYMENT INSURANCE	328	75	350	50
297-798-719.000	WORKERS' COMPENSATION	20	75	75	150
297-798-728.000	OPERATING SUPPLIES	542	800	800	600
297-798-810.000	INSURANCE & BONDS	501	750	1,200	1,200
297-798-820.000	UTILITIES	4,975	7,000	5,000	7,000
297-798-831.000	BUILDING MAINTENANCE	11,807	20,250	22,000	4,000
297-798-856.000	MISCELLANEOUS	1,386	2,000	2,000	700
297-798-869.000	PROMOTION	0	2,000	0	0
NET OF REVENUES/APPROPRIATIONS - 798-CASTLE		44,113	64,300	64,175	45,450
Dept 799-GOULD HOUSE					
297-799-728.300	OPERATING SUPPLIES	0	5,000	0	0
297-799-810.000	INSURANCE & BONDS	589	750	0	700
297-799-820.000	UTILITIES	0	0	7,000	6,500
297-799-820.100	ELECTRICITY	5,706	6,000	0	0
297-799-820.400	WATER & SEWER	383	450	0	0
297-799-831.000	BUILDING MAINTENANCE	5,272	13,000	15,500	4,750
297-799-831.200	BLDG MAINTENANCE-RENTAL	108	175	0	0
297-799-856.000	MISCELLANEOUS	1,209	1,250	3,000	2,000
NET OF REVENUES/APPROPRIATIONS - 799-GOULD HOUSE		13,267	26,625	25,500	13,950
ESTIMATED REVENUES - FUND 297		88,370	106,075	109,225	68,200
APPROPRIATIONS - FUND 297		70,901	106,075	109,225	68,200
NET OF REVENUES/APPROPRIATIONS - FUND 297		17,469	0	0	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 325 - DEBT SERVICE-2010 GO BONDS					
325-000-401.403	GENERAL PROPERTY TAX	57,025	56,537	56,550	56,335
325-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	515	511	525	260
325-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	35	44	50	55
325-000-695.699	APPROPRIATION OF FUND BALANCE	0	58	25	0
NET OF REVENUES/APPROPRIATIONS - FUND 325		57,575	57,150	57,150	56,650
Fund 327 - 2013 UTGO					
327-000-401.403	GENERAL PROPERTY TAX	10,530	8,171	8,175	62,000
327-000-401.430	INDUSTRIAL/COMMERCIAL FACILITIES TAX	110	73	75	290
327-000-401.431	OBSOLETE PROPERTY REHAB TAXES(OPRA)	10	6	0	60
327-000-695.699	APPROPRIATION OF FUND BALANCE	0	62,550	62,150	500
NET OF REVENUES/APPROPRIATIONS - FUND 327		10,650	70,800	70,400	62,850

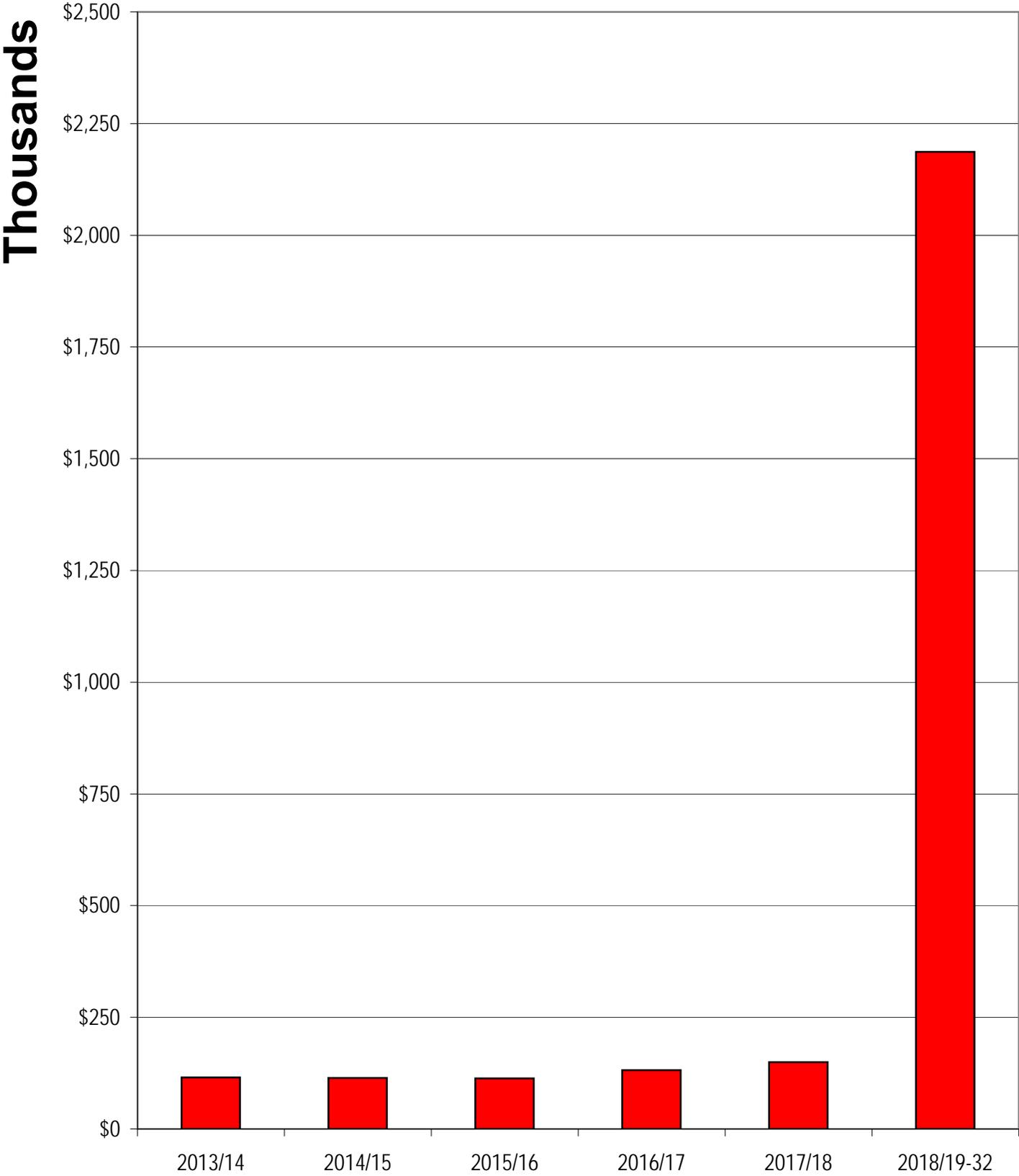
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 905-DEBT SERVICE					
325-905-980.991	PRINCIPAL	20,000	20,000	20,000	20,000
325-905-980.995	INTEREST	37,568	37,150	37,150	36,650
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		57,568	57,150	57,150	56,650
Dept 905-DEBT SERVICE					
327-905-980.991	PRINCIPAL	0	20,000	20,000	25,000
327-905-980.995	INTEREST	0	50,550	50,150	37,100
327-905-980.998	DEBT SERVICE	250	250	250	750
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		250	70,800	70,400	62,850
ESTIMATED REVENUES - FUND 327		10,650	70,800	70,400	62,850
APPROPRIATIONS - FUND 327		250	70,800	70,400	62,850
NET OF REVENUES/APPROPRIATIONS - FUND 327		10,400	0	0	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 397 - 2009 LTGO DEBT					
Dept 000					
397-000-671.674	DDA CONTRIBUTION	75,295	74,150	74,150	77,800
NET OF REVENUES/APPROPRIATIONS - 000-		75,295	74,150	74,150	77,800
Dept 905-DEBT SERVICE					
397-905-980.991	PRINCIPAL	35,000	35,000	35,000	40,000
397-905-980.995	INTEREST	40,295	39,050	39,050	37,700
397-905-980.998	DEBT SERVICE	0	100	100	100
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		75,295	74,150	74,150	77,800
ESTIMATED REVENUES - FUND 397		75,295	74,150	74,150	77,800
APPROPRIATIONS - FUND 397		75,295	74,150	74,150	77,800
NET OF REVENUES/APPROPRIATIONS - FUND 397		0	0	0	0

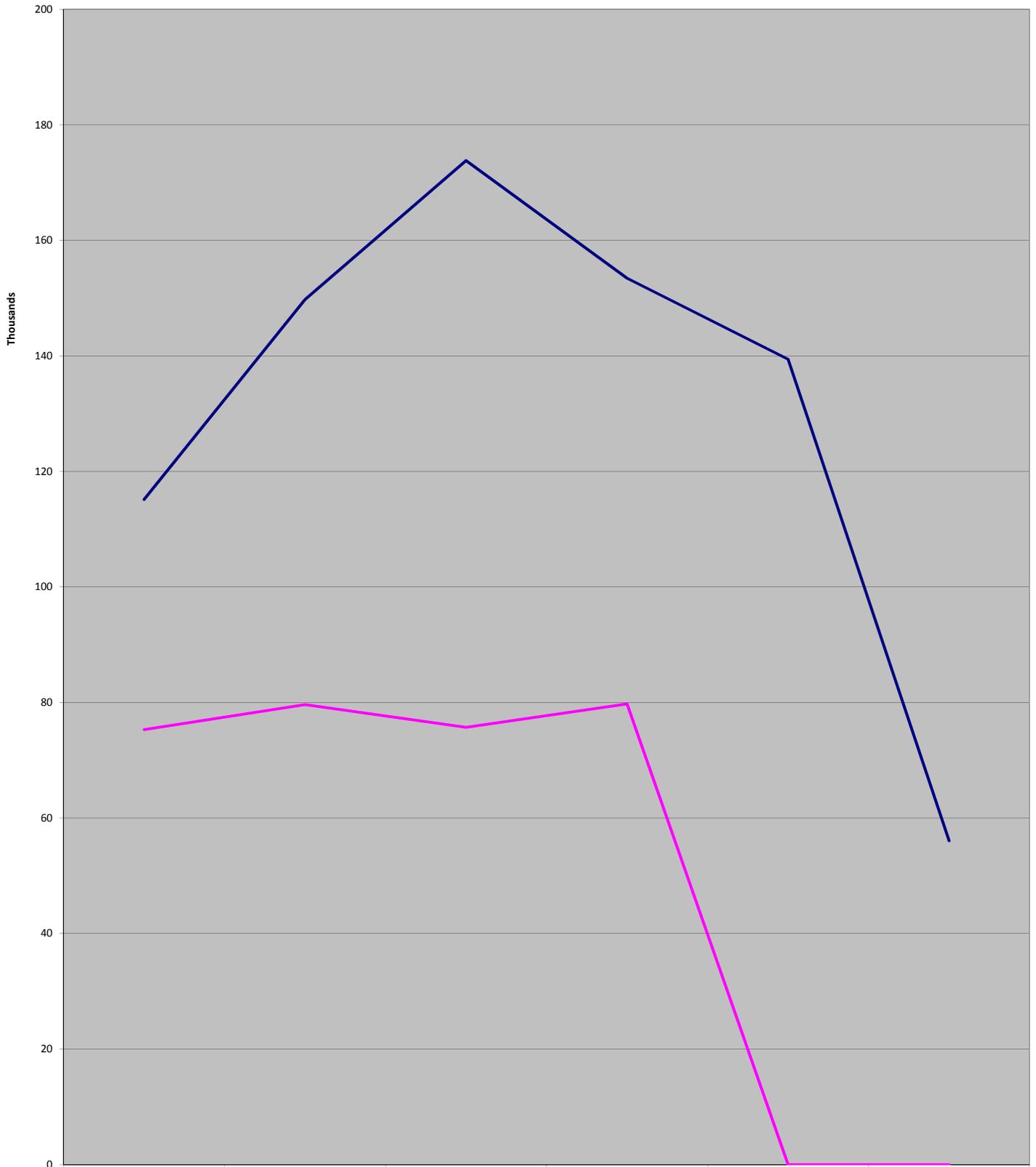
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STREETS

General Obligation
Principal & Interest



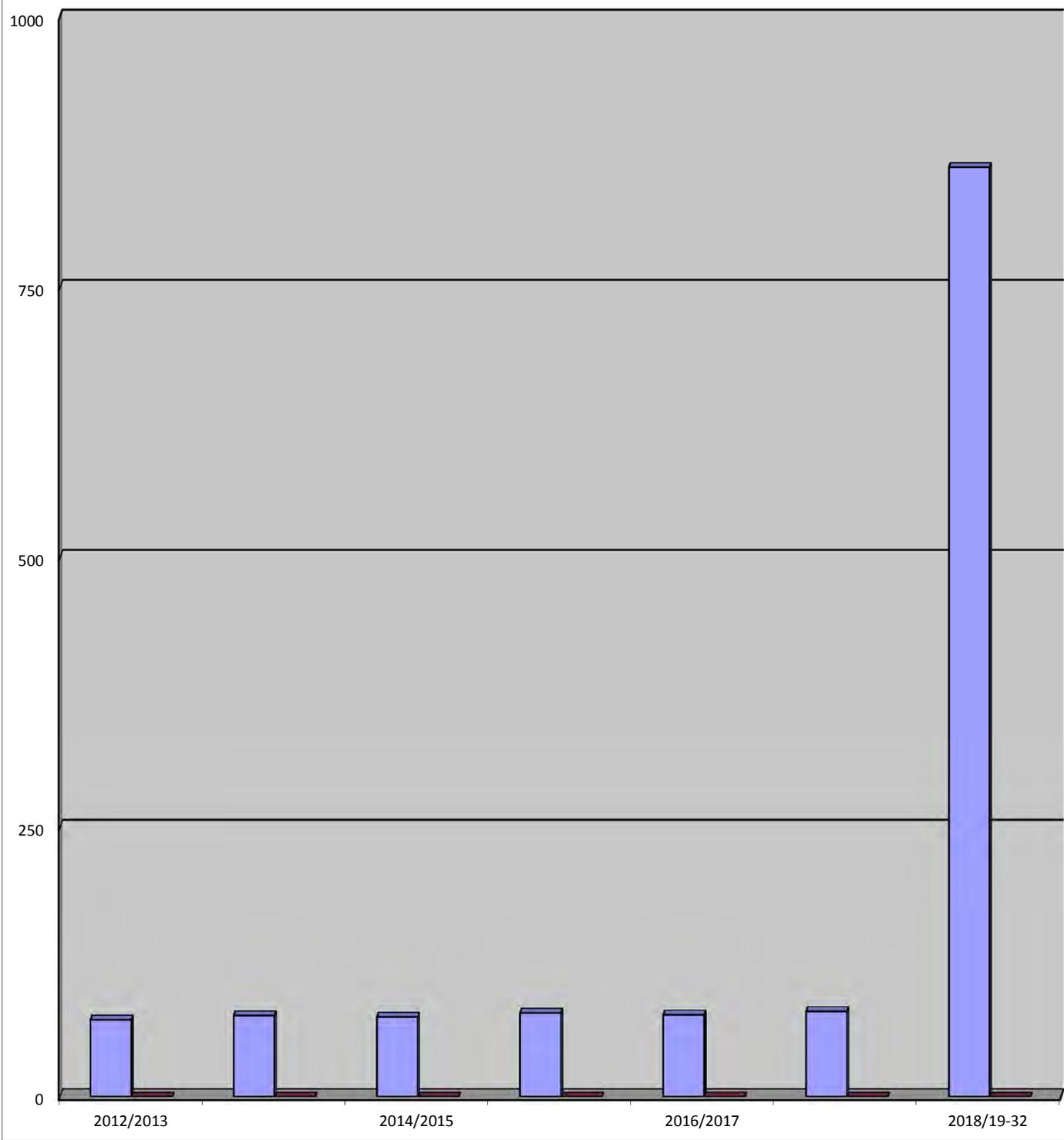
**General Obligation Debt
Principal & Interest**



	2013/14	2017/18	2021/22	2025/26	2029/30	2032/33
Streets	115136	149746	173814	153446	139426	56063
DDA	75295	79638	75710	79758	0	0

DDA Bonds Principal & Interest

Thousands



TRANSPORTATION FUND:588

SERVICE DESCRIPTION

Operates under a joint powers agreement with other local units

Provide public transportation to citizens of Owosso by subsidizing user fares with a property tax millage levy



STAFFING LEVELS

CURRENT
2014-15

ADOPTED
2015-16

Pass through to SATA

Total

0

0

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Supplies	0	0	0	0
Other	75,332	65,450	65,450	76,100
COL	0	0	0	0
Transfers	0	0	0	0
Total	75,332	65,450	65,450	76,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 588 - TRANSPORTATION FUND					
588-000-401.403	GENERAL PROPERTY TAX	75,342	65,450	65,450	76,100
NET OF REVENUES/APPROPRIATIONS - FUND 588		75,342	65,450	65,450	76,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
588-200-818.000	CONTRACTUAL SERVICES	75,332	65,450	65,450	76,100
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		75,332	65,450	65,450	76,100
ESTIMATED REVENUES - FUND 588		75,342	65,450	65,450	76,100
APPROPRIATIONS - FUND 588		75,332	65,450	65,450	76,100
NET OF REVENUES/APPROPRIATIONS - FUND 588		10	0	0	0

SEWER FUND: 590

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Maintain 75 miles of wastewater collector sewers including more than 1,000 manholes, over 5,500 sewer connections and three pumping stations</p> <p>* Collect user charges for City share of Mid-County Wastewater Treatment Plant</p>	<p>* Continue multi-year Sanitary Sewer Overflow Control</p> <p>**Develop Asset Management Program - SAW Grant Funded</p> <p>**Continue sewer cleaning & TV inspection program</p> <p style="padding-left: 20px;">**Continue footing drain removal</p> <p style="padding-left: 20px;">**Continue illicit connection removal</p> <p style="padding-left: 20px;">**Targeted sewer lining or replacement</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Sewer Upgrades	90,000	200,000	190,000
Lift Station Upgrd	10,000		
Lift Pump Replcmt			10,000
Total	100,000	200,000	200,000



STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Director	0	0
Supervisory	0.75	0
Technical	0	0
Clerical	0.45	0.7
Part-time Clerical	0	0
Skilled Operator	2	2
Laborer	0	0
Temporary	0	0
Total	3.2	2.7

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	110,098		120,420	213,180
Supplies	8,016		10,100	11,500
Other	1,228,639		1,245,780	1,325,900
COL	8,085		0	100,000
Debt	15,951		50,295	49,420
Total	1,370,789	0	1,426,595	1,700,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 590 - SEWER FUND					
590-000-401.446	PENALTIES - LATE CHARGES	30,205	0	30,000	30,000
590-000-450.477	SWR:PERMITS/INSPECTION FEE	330	0	1,000	1,000
590-000-600.601	METERED SALES	1,520,947	0	1,540,000	1,582,400
590-000-664.664	INTEREST INCOME	819	0	7,000	7,000
590-000-671.694	MISCELLANEOUS	2,653	0	0	0
NET OF REVENUES/APPROPRIATIONS - FUND 590		1,554,954	0	1,578,000	1,620,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
590-200-702.100	SALARIES	8,982	0	9,500	10,000
590-200-715.000	SOCIAL SECURITY (FICA)	680	0	730	770
590-200-716.100	HEALTH INSURANCE	1,420	0	1,400	1,500
590-200-716.200	DENTAL INSURANCE	72	0	80	80
590-200-716.300	OPTICAL INSURANCE	1	0	20	20
590-200-716.400	LIFE INSURANCE	27	0	30	30
590-200-716.500	DISABILITY INSURANCE	43	0	50	50
590-200-717.000	UNEMPLOYMENT INSURANCE	326	0	350	300
590-200-718.000	RETIREMENT	3,694	0	4,000	4,000
590-200-719.000	WORKERS' COMPENSATION	196	0	240	250
590-200-728.000	OPERATING SUPPLIES	1,498	0	100	500
590-200-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	2,850	0	2,850	2,850
590-200-810.000	INSURANCE & BONDS	9,870	0	9,350	9,350
590-200-818.000	CONTRACTUAL SERVICES	9,872	0	11,500	12,000
590-200-850.000	BAD DEBT EXPENSE	23	0	0	0
590-200-856.000	MISCELLANEOUS	615	0	800	1,000
590-200-890.200	OPERATION & MAINTENANCE	955,100	0	950,000	975,000
590-200-890.300	REPLACEMENT	88,182	0	141,200	141,000
590-200-899.101	GF CONTRIBUTION	40,000	0	40,000	40,000
590-200-968.000	DEPRECIATION EXPENSE	46,672	0	46,500	46,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		1,170,123	0	1,218,700	1,244,700

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 549-SEWER OPERATIONS					
590-549-702.100	SALARIES	0	0	36,000	45,000
590-549-702.200	WAGES	29,679	0	0	70,000
590-549-702.300	OVERTIME	6,082	0	3,000	4,600
590-549-703.000	OTHER COMPENSATION	10,737	0	16,000	6,000
590-549-715.000	SOCIAL SECURITY (FICA)	5,383	0	6,700	9,900
590-549-716.100	HEALTH INSURANCE	21,692	0	25,000	40,500
590-549-716.200	DENTAL INSURANCE	1,093	0	1,100	1,700
590-549-716.300	OPTICAL INSURANCE	232	0	100	400
590-549-716.400	LIFE INSURANCE	144	0	150	280
590-549-716.500	DISABILITY INSURANCE	(7)	0	0	0
590-549-717.000	UNEMPLOYMENT INSURANCE	297	0	50	100
590-549-718.000	RETIREMENT	18,453	0	14,500	15,000
590-549-719.000	WORKERS' COMPENSATION	872	0	1,420	2,700
590-549-728.000	OPERATING SUPPLIES	543	0	5,000	5,000
590-549-751.000	GAS & OIL	5,975	0	5,000	6,000
590-549-818.000	CONTRACTUAL SERVICES	19,277	0	12,000	10,000
590-549-833.000	EQUIPMENT MAINTENANCE	346	0	0	500
590-549-833.200	SEWER REPAIR	31,754	0	10,000	10,000
590-549-833.300	SERVICE LINE REPAIR SEPARATION-SSO	1,600	0	0	50,000
590-549-836.000	LIFT STATION MAINTENANCE	3,942	0	4,000	5,000
590-549-836.100	LIFT STATION UTILITIES	2,824	0	2,500	3,000
590-549-843.000	EQUIPMENT RENTAL	15,638	0	15,000	20,000
590-549-860.000	EDUCATION & TRAINING	75	0	80	200
NET OF REVENUES/APPROPRIATIONS - 549-SEWER OPERA		176,631	0	157,600	305,880

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 901-CAPITAL OUTLAY					
590-901-973.000	CAPITAL OUTLAY - SEWERS	3,564	0	0	90,000
590-901-979.000	COL-LIFT STATIONS	4,521	0	0	10,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		8,085	0	0	100,000
Dept 905-DEBT SERVICE					
590-905-980.991	PRINCIPAL	0	0	35,000	35,000
590-905-980.995	INTEREST	15,951	0	15,295	14,420
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		15,951	0	50,295	49,420
ESTIMATED REVENUES - FUND 590		1,554,954	0	1,578,000	1,620,400
APPROPRIATIONS - FUND 590		1,370,790	0	1,426,595	1,700,000
NET OF REVENUES/APPROPRIATIONS - FUND 590		184,164	0	151,405	(79,600)

WATER FUND: 591

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p>* Provide a reliable, high quality water supply meeting all applicable Federal and State drinking water standards and requirements for residential, commercial, industrial and fire protection uses</p> <p>* Treat and distribute over 1,600,000 gallons per day of water to over 6,300 customer accounts and the City of Corunna</p>	<p>* Continue to optimize treatment and pumping operations for maximum efficiency and reliability</p> <p>* Continue priority water main & equipment replacements</p> <p>* Continue to implement cross connection control programs</p> <p style="padding-left: 40px;">* Implement metering and billing efficiencies</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Water Main Replacements	250,000	350,000	450,000
Booster Station Upgrade	100,000		
Equipment Replacements	50,000	100,000	100,000
Transmission main	100,000		
Elevated Tank Rehab		100,000	
Well Upgrades	50,000	50,000	50,000
Hintz Well Replacement	200,000		
Fixed Network Metering (Debt Financed)			
Total	750,000	600,000	600,000



STAFFING SUMMARY		
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Director		
Supervisory	1.6	1.6
Technical	0	
Clerical	0.45	0.45
Part-time Clerical	0.2	0.2
Hourly	10	10.4
Seasonal	1	1
Total	13.25	13.65

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	677,717		739,710	879,130
Supplies	176,517		176,500	184,200
Other	1,100,371		1,128,672	1,278,170
COL	311		441	750,000
Debt	104,975		378,200	394,500
Total	2,059,891	0	2,423,523	3,486,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 591 - WATER FUND					
591-000-401.446	PENALTIES - LATE CHARGES	43,910	0	42,000	43,000
591-000-450.477	WTR:PERMITS/INSPECTION FEE	21,370	0	20,000	20,000
591-000-600.601	METERED SALES	1,881,298	0	1,943,000	2,060,000
591-000-600.602	METERED SALES-WHOLESALE-USAGE	217,735	0	202,000	215,000
591-000-600.603	METERED SALES-WHOLESALE-DEBT	0	0	41,603	43,888
591-000-600.604	WATER MAIN REPLACEMENT CHARGE	323,397	0	320,000	320,000
591-000-600.640	MATERIAL & SERVICE	8,918	0	8,000	10,000
591-000-600.642	CHARGE FOR SERVICES - SALES	58	0	0	0
591-000-664.664	INTEREST INCOME	5,785	0	5,800	6,000
591-000-671.688	HYDRANT RENTAL	0	0	16,000	16,500
591-000-671.694	MISCELLANEOUS	2,711	0	7,000	4,112
591-000-671.695	MISCELLANEOUS WATER CHARGES	10,227	0	10,400	12,000
NET OF REVENUES/APPROPRIATIONS - FUND 591		2,515,409	0	2,615,803	2,750,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
591-200-702.100	SALARIES	15,963	0	17,000	20,250
591-200-715.000	SOCIAL SECURITY (FICA)	1,327	0	1,300	1,550
591-200-716.100	HEALTH INSURANCE	2,557	0	2,500	2,650
591-200-716.200	DENTAL INSURANCE	130	0	130	130
591-200-716.300	OPTICAL INSURANCE	2	0	20	20
591-200-716.400	LIFE INSURANCE	48	0	50	50
591-200-716.500	DISABILITY INSURANCE	78	0	80	80
591-200-717.000	UNEMPLOYMENT INSURANCE	587	0	600	600
591-200-718.000	RETIREMENT	5,575	0	8,200	8,200
591-200-719.000	WORKERS' COMPENSATION	288	0	300	300
591-200-728.000	OPERATING SUPPLIES	3,948	0	1,500	2,000
591-200-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	7,950	0	7,950	8,000
591-200-810.000	INSURANCE & BONDS	42,550	0	41,200	41,000
591-200-818.000	CONTRACTUAL SERVICES	18,240	0	18,000	18,000
591-200-845.000	LEASE	754	0	777	800
591-200-850.000	BAD DEBT EXPENSE	212	0	6,044	1,000
591-200-856.000	MISCELLANEOUS	0	0	9	70
591-200-860.000	EDUCATION & TRAINING	30	0	100	300
591-200-899.101	GF CONTRIBUTION	200,000	0	200,000	200,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		300,239	0	305,760	305,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 552-WATER UNDERGROUND					
591-552-702.100	SALARIES	17,393	0	24,600	45,000
591-552-702.200	WAGES	109,297	0	130,000	160,000
591-552-703.000	OTHER COMPENSATION	35,815	0	29,000	30,000
591-552-715.000	SOCIAL SECURITY (FICA)	16,205	0	17,000	19,300
591-552-716.100	HEALTH INSURANCE	51,743	0	59,300	80,000
591-552-716.200	DENTAL INSURANCE	2,876	0	3,100	4,000
591-552-716.300	OPTICAL INSURANCE	1,024	0	350	400
591-552-716.400	LIFE INSURANCE	465	0	500	800
591-552-716.500	DISABILITY INSURANCE	584	0	900	1,200
591-552-717.000	UNEMPLOYMENT INSURANCE	1,113	0	200	200
591-552-718.000	RETIREMENT	42,660	0	37,200	37,000
591-552-718.200	DEFINED CONTRIBUTION	2,423	0	3,800	6,000
591-552-719.000	WORKERS' COMPENSATION	5,941	0	4,500	6,000
591-552-728.000	OPERATING SUPPLIES	5,664	0	4,000	5,000
591-552-751.000	GAS & OIL	17,838	0	17,000	17,000
591-552-818.000	CONTRACTUAL SERVICES	18,443	0	15,000	20,000
591-552-820.100	ELECTRICITY	3,591	0	3,000	3,500
591-552-820.200	GAS	6,192	0	4,300	4,000
591-552-820.300	TELEPHONE	2,775	0	2,500	2,500
591-552-833.000	EQUIPMENT MAINTENANCE	2,929	0	3,500	3,000
591-552-833.200	EQUIPMENT MAINT-HYDRANTS & MAIN	126,995	0	160,000	160,000
591-552-833.300	EQUIP MAINT. METER & SERV	189,756	0	140,000	200,000
591-552-843.000	EQUIPMENT RENTAL	2,007	0	2,000	2,000
591-552-860.000	EDUCATION & TRAINING	1,358	0	1,400	1,500
591-552-968.000	DEPRECIATION EXPENSE	121,571	0	120,000	120,000
NET OF REVENUES/APPROPRIATIONS - 552-WATER UNDEI		786,658	0	783,150	928,400

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 553-WATER FILTRATION					
591-553-702.100	SALARIES	0	0	16,300	66,000
591-553-702.200	WAGES	185,522	0	214,000	210,000
591-553-702.300	OVERTIME	27,511	0	23,000	18,000
591-553-702.400	WAGES - TEMPORARY	4,467	0	3,400	5,000
591-553-702.600	UNIFORMS	2,800	0	4,200	4,200
591-553-702.800	ACCRUED SICK LEAVE	154	0	930	1,000
591-553-715.000	SOCIAL SECURITY (FICA)	16,183	0	20,000	23,200
591-553-716.100	HEALTH INSURANCE	45,547	0	62,500	70,000
591-553-716.200	DENTAL INSURANCE	2,144	0	3,100	3,100
591-553-716.300	OPTICAL INSURANCE	409	0	300	500
591-553-716.400	LIFE INSURANCE	388	0	500	700
591-553-716.500	DISABILITY INSURANCE	607	0	1,050	1,200
591-553-717.000	UNEMPLOYMENT INSURANCE	1,103	0	500	500
591-553-718.000	RETIREMENT	66,209	0	37,200	37,000
591-553-718.200	DEFINED CONTRIBUTION	4,882	0	6,500	8,000
591-553-719.000	WORKERS' COMPENSATION	5,696	0	5,600	7,000
591-553-728.000	OPERATING SUPPLIES	16,650	0	5,000	5,000
591-553-728.100	LAB SUPPLIES	0	0	12,000	12,000
591-553-743.000	CHEMICALS	131,240	0	136,000	142,000
591-553-751.000	GAS & OIL	1,177	0	1,000	1,200
591-553-818.000	CONTRACTUAL SERVICES	13,535	0	18,000	20,000
591-553-820.100	ELECTRICITY	128,441	0	130,000	135,000
591-553-820.200	GAS	5,891	0	4,200	5,000
591-553-820.300	TELEPHONE	7,052	0	4,000	4,000
591-553-820.500	REFUSE	326	0	320	500
591-553-831.000	BUILDING MAINTENANCE	4,079	0	6,000	6,000
591-553-832.000	STATIONARY EQUIPMENT	7,940	0	5,372	5,500
591-553-833.000	EQUIPMENT MAINTENANCE	11,717	0	14,000	20,000
591-553-833.100	EQUIP MAINT - WELLS	14,308	0	35,000	20,000
591-553-834.000	MAINTENANCE	6,375	0	30,000	120,000
591-553-860.000	EDUCATION & TRAINING	114	0	1,000	1,500
591-553-968.000	DEPRECIATION EXPENSE	155,240	0	155,000	155,000
NET OF REVENUES/APPROPRIATIONS - 553-WATER FILTRA		867,707	0	955,972	1,108,100

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 901-CAPITAL OUTLAY					
591-901-971.000	LAND	160	0	0	0
591-901-972.000	MAINS & HYDRANTS	0	0	441	350,000
591-901-972.100	COL-SERVICE LINES	151	0	0	0
591-901-977.000	COL - EQUIPMENT	0	0	0	400,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		311	0	441	750,000
Dept 905-DEBT SERVICE					
591-905-980.991	PRINCIPAL	0	0	280,000	305,000
591-905-980.995	INTEREST	104,975	0	98,200	89,500
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		104,975	0	378,200	394,500
ESTIMATED REVENUES - FUND 591		2,515,409	0	2,615,803	2,750,500
APPROPRIATIONS - FUND 591		2,059,890	0	2,423,523	3,486,000
NET OF REVENUES/APPROPRIATIONS - FUND 591		455,519	0	192,280	(735,500)

WASTEWATER FUND: 599

OPERATIONAL PLAN 2015-2016

- * Optimize treatment and achieve full compliance with discharge permit requirements
- * Complete targeted equipment replacements for improved reliability and efficiency
 - * Develop Asset Management Program with Grant Assistance
 - * Develop 5 year and 20 year capital improvement projections



CAPITAL OUTLAY				SERVICE DESCRIPTION
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
Primary clarifier rhb-cont.	300,000			Operate and maintain an advanced Wastewater Treatment Plant treating over 4 million gallons per average day of wastewater from the Mid-County service area
Pump & motor rplcmnt	20,000	30,000	30,000	
Electrical replacements	10,000	20,000	20,000	
Preliminary trtmt equip	120,000			
Misc. replacements	5,000	10,000	20,000	
Boiler and HV rplcmnts	100,000			
Mainbuilding re-roof		150,000		
Pavement replacement		40,000		
Generator & switchgear			250,000	
Asset management prog	100,000	100,000	30,000	
Total	655,000	350,000	350,000	

STAFFING SUMMARY			
	CURRENT		ADOPTED
	<u>2014-15</u>		<u>2015-16</u>
Supervisory	1		1
Technical	0		
Hourly	6		6.6
Temporary/	1		1
Seasonal	1		1
Total	<u>9</u>		<u>9.6</u>

BUDGET SUMMARY				
	ACTUAL	ADOPTED	AMENDED	ADOPTED
	<u>2013-14</u>	<u>2014-15</u>	<u>2014-15</u>	<u>2015-16</u>
Personnel	538,424	569,300	557,315	604,900
Supplies & Repairs	108,675	119,500	109,000	116,000
Other	889,101	660,200	848,242	672,100
COL	162,994	750,000	220,000	655,000
Debt	0	0	0	0
Total	1,699,194	2,099,000	1,734,557	2,048,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 599 - WASTEWATER FUND					
599-000-602.100	OP & MAINT CHRG - OWOSSO	955,100	956,000	950,000	975,000
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	119,748	120,000	139,000	142,000
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWSP	107,618	110,000	95,000	98,000
599-000-602.400	OP & MAINT CHRG - CORUNNA	173,534	170,000	172,000	177,000
599-000-603.100	REPLACEMENT CHRG - OWOSSO	88,182	142,000	141,200	141,100
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	11,265	32,500	35,100	34,500
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWSP	10,151	26,300	24,900	25,200
599-000-603.400	REPLACEMENT CHRG - CORUNNA	16,402	25,200	24,800	25,200
599-000-664.664	INTEREST INCOME	6,342	5,000	5,000	5,000
599-000-671.694	MISCELLANEOUS	3,082	3,000	3,000	3,000
NET OF REVENUES/APPROPRIATIONS - FUND 599		1,491,424	1,590,000	1,590,000	1,626,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 548-WASTEWATER OPERATIONS					
599-548-702.100	SALARIES	61,622	62,000	63,000	68,000
599-548-702.200	WAGES	238,921	276,000	255,000	280,000
599-548-702.300	OVERTIME	25,718	25,000	23,000	25,000
599-548-702.400	WAGES - TEMPORARY	5,257	6,000	4,500	6,000
599-548-702.600	UNIFORMS	4,200	4,500	4,200	4,600
599-548-702.800	ACCRUED SICK LEAVE	19,163	2,100	1,525	1,800
599-548-703.000	OTHER COMPENSATION	100	200	100	200
599-548-715.000	SOCIAL SECURITY (FICA)	28,251	29,000	28,000	30,000
599-548-716.100	HEALTH INSURANCE	80,209	90,000	78,000	87,000
599-548-716.200	DENTAL INSURANCE	4,558	4,800	4,300	4,500
599-548-716.300	OPTICAL INSURANCE	691	500	600	1,000
599-548-716.400	LIFE INSURANCE	912	1,000	1,000	1,000
599-548-716.500	DISABILITY INSURANCE	816	1,000	1,300	1,500
599-548-716.600	PHYSICALS	512	200	500	500
599-548-717.000	UNEMPLOYMENT INSURANCE	2,208	500	400	500
599-548-718.000	RETIREMENT	54,475	55,000	79,290	79,300
599-548-718.200	DEFINED CONTRIBUTION	4,370	5,000	5,000	6,000
599-548-719.000	WORKERS' COMPENSATION	6,440	6,500	7,600	8,000
599-548-728.000	OPERATING SUPPLIES	9,834	8,000	10,000	10,000
599-548-728.100	SUPPLIES	9,063	9,000	10,000	10,000
599-548-743.100	CHEMICALS - IRON	32,190	40,500	34,000	38,000
599-548-743.200	CHEMICALS - POLYMER	15,628	15,000	15,000	16,000
599-548-743.300	CHEMICALS - CHLORINE	35,519	40,500	35,000	36,000
599-548-751.000	GAS & OIL	6,441	6,500	5,000	6,000
599-548-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	25,342	18,000	18,000	18,000
599-548-810.000	INSURANCE & BONDS	40,381	42,000	39,900	40,000
599-548-820.100	ELECTRICITY	229,706	230,000	224,000	230,000
599-548-820.200	GAS	24,592	16,000	18,000	15,000
599-548-820.300	TELEPHONE	4,617	3,600	3,500	3,800
599-548-820.400	WATER & SEWER	2,903	3,000	2,800	3,000
599-548-820.500	REFUSE	383	500	600	700
599-548-831.000	BUILDING MAINTENANCE	29,322	35,000	25,000	30,000
599-548-832.000	STATIONARY EQUIPMENT	5,860	6,000	6,000	7,000
599-548-833.000	EQUIPMENT MAINTENANCE	48,936	35,000	60,000	50,000
599-548-834.000	MAINTENANCE	75,173	72,400	75,000	80,000
599-548-834.100	HHW PROGRAM	4,600	9,600	9,200	9,200
599-548-845.000	LEASE	23,445	15,600	22,000	6,000
599-548-856.000	MISCELLANEOUS	0	0	3	25
599-548-858.000	MEMBERSHIPS & DUES	512	600	536	600
599-548-860.000	EDUCATION & TRAINING	722	1,200	500	1,000
599-548-899.101	GF CONTRIBUTION	171,465	0	171,503	177,775
599-548-968.000	DEPRECIATION EXPENSE	201,143	0	0	0
599-548-999.101	CONTRIBUTION-GF ADMIN	0	171,700	171,700	0
NET OF REVENUES/APPROPRIATIONS - 548-WASTEWATER		1,536,200	1,349,000	1,514,557	1,393,000

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 901-CAPITAL OUTLAY					
599-901-975.000	COL - BUILDING IMPROVEMENTS	2,176	100,000	20,000	200,000
599-901-977.000	COL - EQUIPMENT	160,818	650,000	200,000	455,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		162,994	750,000	220,000	655,000
ESTIMATED REVENUES - FUND 599					
		1,491,424	1,590,000	1,590,000	1,626,000
APPROPRIATIONS - FUND 599					
		1,699,194	2,099,000	1,734,557	2,048,000
NET OF REVENUES/APPROPRIATIONS - FUND 599		207,770	509,000	144,557	422,000

FLEET MAINTENANCE FUND: 661

SERVICE DESCRIPTION	CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	
* Repair and maintain a fleet of 49 vehicles and 97 pieces of contractor's equipment	2-3/4 ton pickups with plow portable air compressor pavement breaker for backhoe	80,000 25,000 10,000	25,000	
* Maintain computerized database of repair costs and preventative maintenance scheduling	compactor for backhoe 1-5 yd dump w scraper and vbox 1-10 yd dump w scraper 2-3/4 ton pickups	7,000 100,000 85,000 60,000	100,000	
* Maintain an inventory of commonly used parts	Two way radios 2-1 ton pickups gang mower Jetter/Vac Truck		50,000 80,000 40,000	500,000
* Provide input for specifications of replacement equipment				
OPERATIONAL PLAN 2015-2016				
Prepare bid specifications for equipment replacements				
Total		367,000	355,000	500,000

STAFFING SUMMARY

	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Mechanics	1	1
Total	1	1
Public Works & Public Utilities Crews as assigned		

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Personnel	95,741	105,950	102,975	96,475
Supplies	60,767	64,500	41,500	52,000
Other	244,997	131,100	288,800	243,000
COL	1,028	633,000	561,500	367,000
Transfer	0	0	0	0
Total	402,533	934,550	994,775	758,475

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 661 - FLEET MAINTENANCE FUND					
661-000-664.669	EQUIPMENT RENTAL	692,181	475,000	660,000	660,000
661-000-671.673	SALE OF FIXED ASSETS	29,164	48,000	121,500	15,000
661-000-695.699	APPROPRIATION OF FUND BALANCE	0	411,550	180,975	83,475
NET OF REVENUES/APPROPRIATIONS - FUND 661		721,345	934,550	962,475	758,475

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 891-FLEET MAINTENANCE					
661-891-702.200	WAGES	47,351	61,700	58,000	53,500
661-891-703.000	OTHER COMPENSATION	9,657	9,300	9,000	9,300
661-891-715.000	SOCIAL SECURITY (FICA)	4,121	3,800	5,150	4,250
661-891-716.100	HEALTH INSURANCE	16,021	16,100	16,000	16,475
661-891-716.200	DENTAL INSURANCE	887	825	700	875
661-891-716.300	OPTICAL INSURANCE	224	75	75	125
661-891-716.400	LIFE INSURANCE	81	100	100	100
661-891-716.500	DISABILITY INSURANCE	1	275	200	0
661-891-717.000	UNEMPLOYMENT INSURANCE	227	225	200	25
661-891-718.000	RETIREMENT	14,977	11,650	11,650	10,100
661-891-719.000	WORKERS' COMPENSATION	2,194	1,900	1,900	1,725
661-891-728.000	OPERATING SUPPLIES	0	500	1,500	2,000
661-891-751.000	GAS & OIL	60,767	64,000	40,000	50,000
661-891-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	1,500	1,500	1,500	1,500
661-891-810.000	INSURANCE & BONDS	19,848	22,000	22,000	22,000
661-891-833.000	EQUIPMENT MAINTENANCE	70,414	75,000	75,000	65,000
661-891-860.000	EDUCATION & TRAINING	75	300	500	1,000
661-891-899.101	GF CONTRIBUTION	29,000	0	32,500	28,500
661-891-968.000	DEPRECIATION EXPENSE	124,160	0	125,000	125,000
661-891-999.101	CONTRIBUTION-GF ADMIN	0	32,300		0
NET OF REVENUES/APPROPRIATIONS - 891-FLEET MAINTENANCE		401,505	301,550	400,975	391,475
Dept 901-CAPITAL OUTLAY					
661-901-979.000	COL-EQUIPMENT	1,028	633,000	561,500	367,000
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTLAY		1,028	633,000	561,500	367,000
ESTIMATED REVENUES - FUND 661		721,345	934,550	962,475	758,475
APPROPRIATIONS - FUND 661		402,533	934,550	962,475	758,475
NET OF REVENUES/APPROPRIATIONS - FUND 661		318,812	0	0	0

BROWNFIELD AUTHORITY FUND: 283

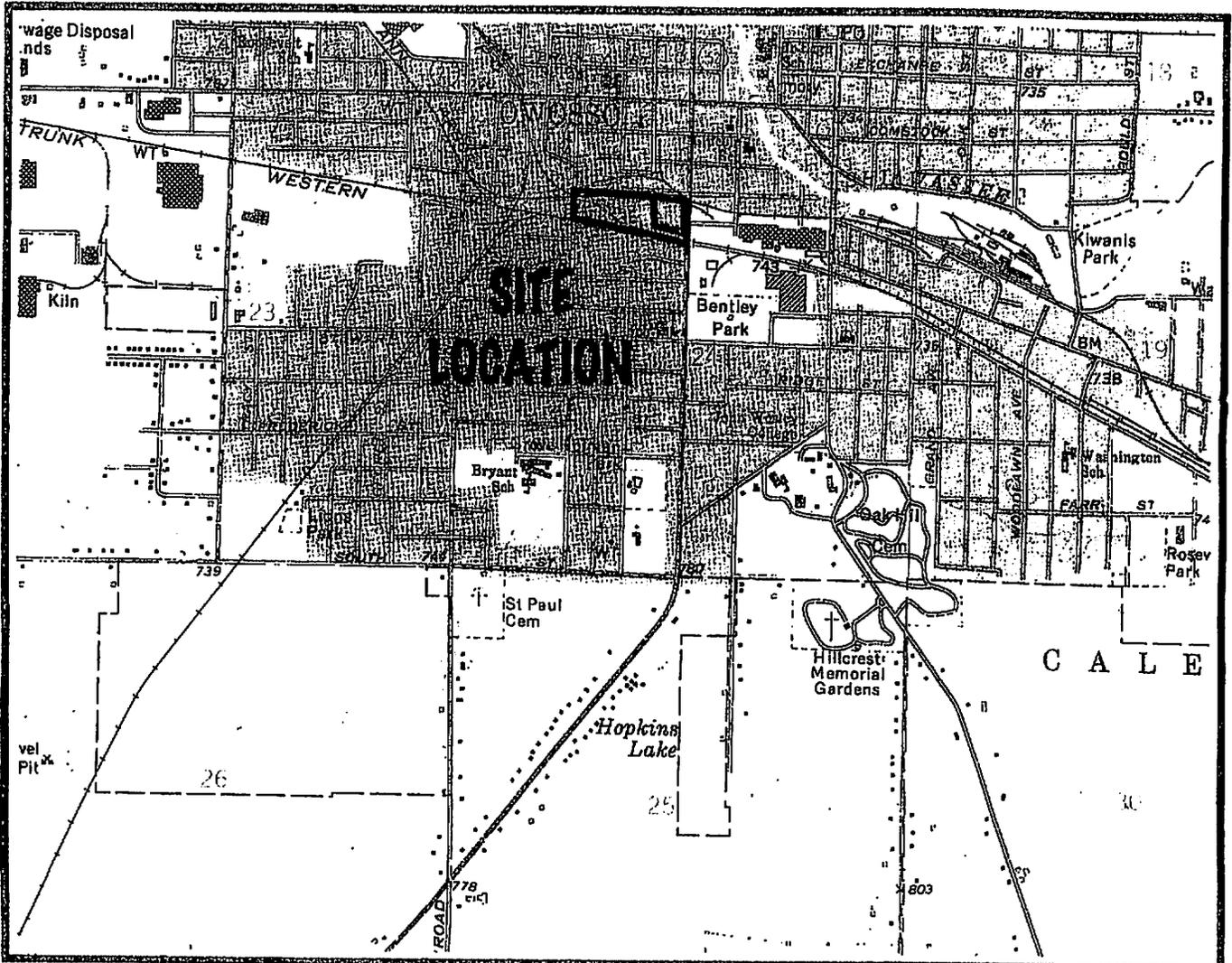
SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p style="text-align: center;">ConAgra/TiAl Site-District #3</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* City reimbursed for Cass Street per agreement with TiAl Products.</p> <p>* Developer reimbursed for eligible expenses</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Total	0	0

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

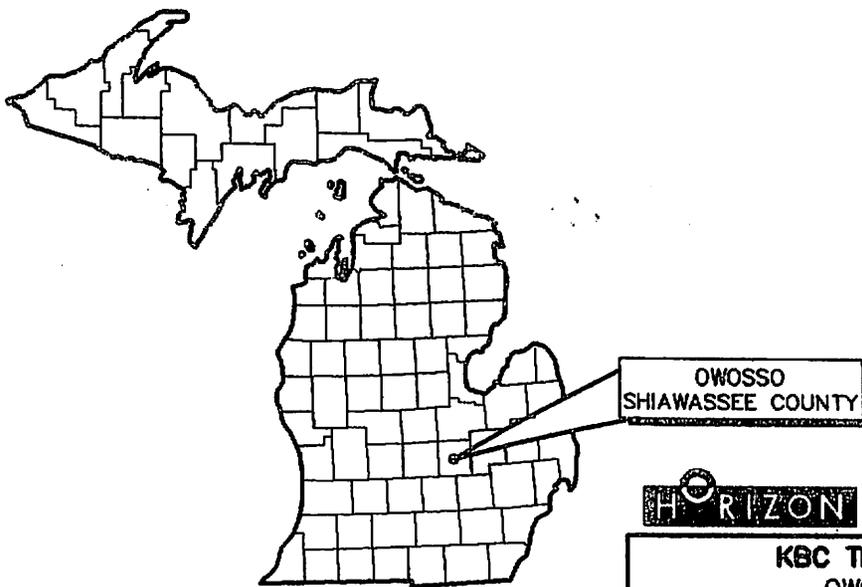
BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	750	700	750	750
Tax Reimb	1,147	1,450	1,150	1,150
COL	0		0	0
Debt	0	8,750	12,975	10,450
Total	1,897	10,900	14,875	12,350

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 283 - OBRA FUND-DISTRICT#3-CONAGRA					
283-000-401.407	OBRA:TAX CAPTURE	11,869	10,900	14,875	12,350
NET OF REVENUES/APPROPRIATIONS - FUND 283		11,869	10,900	14,875	12,350

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
283-730-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	750	700	750	750
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONA		750	700	750	750
Dept 905-DEBT SERVICE					
283-905-980.991	PRINCIPAL	0	8,750	12,975	10,450
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		0	8,750	12,975	10,450
Dept 964-TAX REIMBURSEMENTS					
283-964-969.000	DEVELOPER REIMBURSEMENT	1,147	1,450	1,150	1,150
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBUR:		1,147	1,450	1,150	1,150
ESTIMATED REVENUES - FUND 283		11,869	10,900	14,875	12,350
APPROPRIATIONS - FUND 283		1,897	10,900	14,875	12,350
NET OF REVENUES/APPROPRIATIONS - FUND 283		9,972	0	0	0



TAKEN FROM 7.5 MINUTE SERIES TOPOGRAPHIC MAP
OWOSSO SOUTH QUADRANGLE 1972



HORIZON ENVIRONMENTAL

**KBC TRADING COMPANY
OWOSSO, MICHIGAN**

SITE LOCATION MAP

PROJECT NUMBER:
OWO-0501

FIGURE:

1

AUGUST, 1999

BROWNFIELD AUTHORITY FUND: 288

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p style="text-align: center;">Sugar Beet Site #8</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Tax increments distributed for city administration and developer expenses</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY

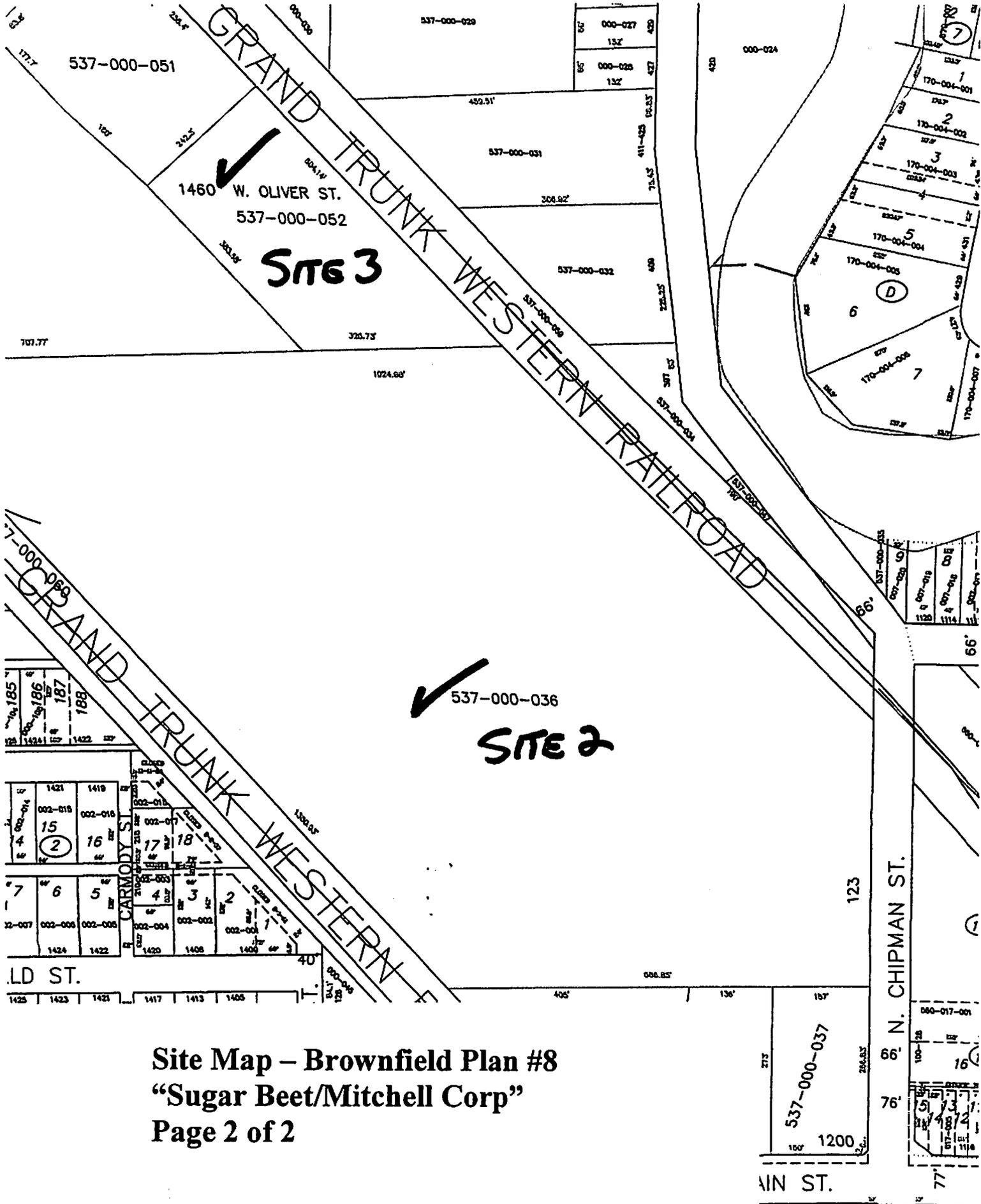
	CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff		

BUDGET SUMMARY

	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	975	1,050	6,975	6,500
Tax Reimb	1,315	1,450		
COL				
Transfers				
Total	2,290	2,500	6,975	6,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 288 - OBRA FUND-DISTRICT#8:SUGARBEET					
288-000-401.407	OBRA:TAX CAPTURE	0	0	6,975	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	6,975	6,500

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
288-730-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	0	0	6,975	6,500
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONA		0	0	6,975	6,500
ESTIMATED REVENUES - FUND 288		0	0	6,975	6,500
APPROPRIATIONS - FUND 288		0	0	6,975	6,500
NET OF REVENUES/APPROPRIATIONS - FUND 288		0	0	0	0



Site Map – Brownfield Plan #8
“Sugar Beet/Mitchell Corp”
Page 2 of 2

BROWNFIELD AUTHORITY FUND: 289

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p style="text-align: center;">Robbins Loft-District #9</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Tax increments distributed for city administration and developer expenses</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	0	0	0
Total	0	0	0

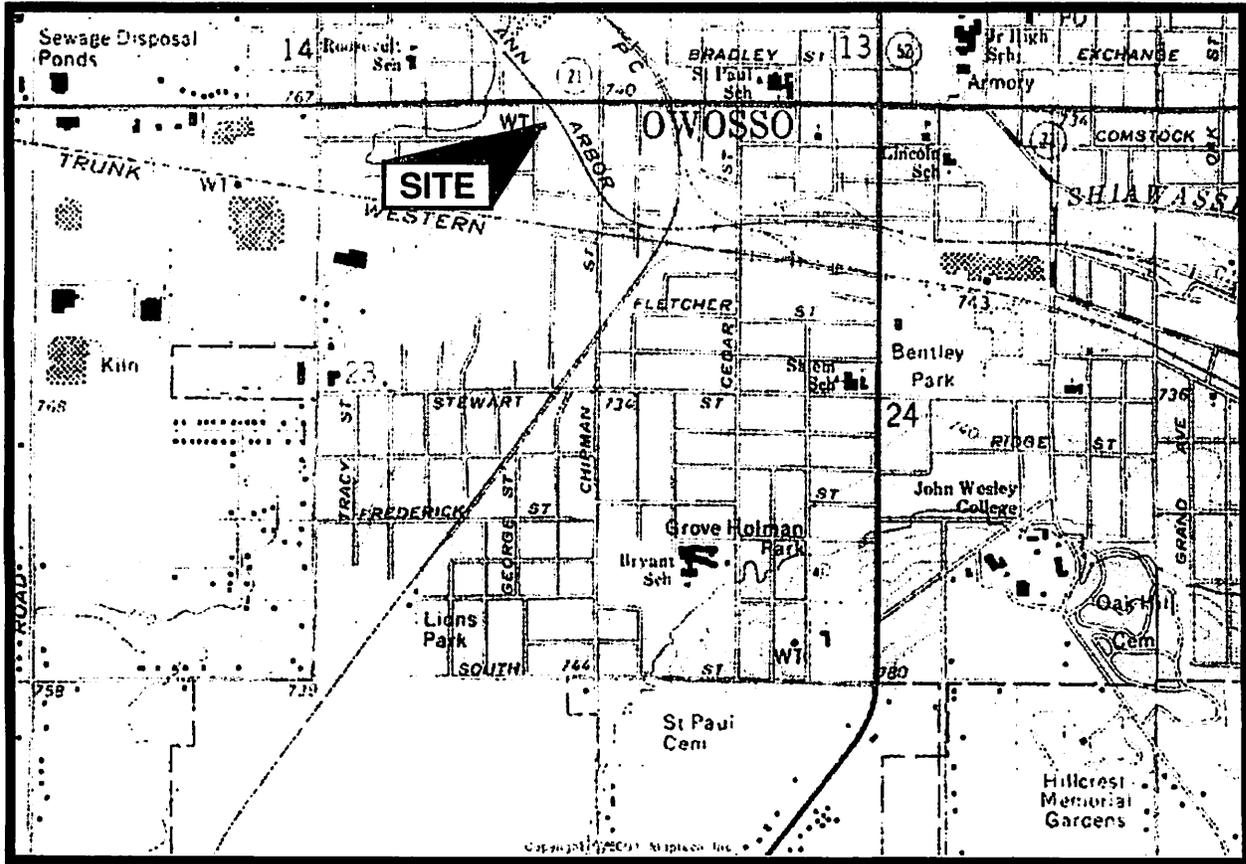
STAFFING SUMMARY	
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	975	1,050	1,050	1,075
Tax Reimb	1,315	1,450	1,750	1,150
COL	0	0	0	0
Transfers	0	0	0	0
Total	2,290	2,500	2,800	2,225

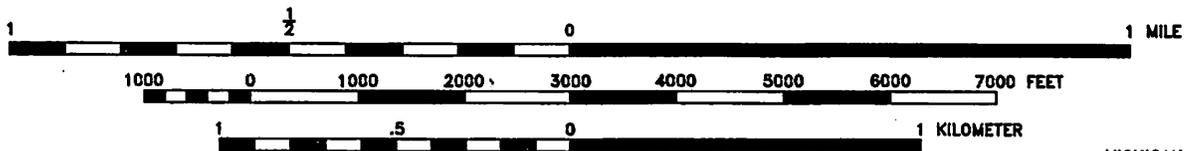
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)					
289-000-401.407	OBRA:TAX CAPTURE	3,224	2,500	2,800	2,225
NET OF REVENUES/APPROPRIATIONS - FUND 289		3,224	2,500	2,800	2,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
289-730-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	975	1,050	1,050	1,075
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONA		975	1,050	1,050	1,075
Dept 964-TAX REIMBURSEMENTS					
289-964-969.000	DEVELOPER REIMBURSEMENT	1,315	1,450	1,750	1,150
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBUR:		1,315	1,450	1,750	1,150
ESTIMATED REVENUES - FUND 289		3,224	2,500	2,800	2,225
APPROPRIATIONS - FUND 289		2,290	2,500	2,800	2,225
NET OF REVENUES/APPROPRIATIONS - FUND 289		934	0	0	0

OWOSSO SOUTH QUADRANGLE
 MICHIGAN - SHIAWASSEE COUNTY
 7.5 MINUTE SERIES (TOPOGRAPHIC)



T.7 N. - R.2 E.



CONTOUR INTERVAL 10 FEET
 DATUM IS MEAN SEA LEVEL



IMAGE TAKEN FROM 1972 U.S.G.S. TOPOGRAPHIC MAP

AKTPEERLESS
 environmental services

115 West Allegan, Suite 410, P.O. Box 12223, Lansing, MI 48901
 Phone: (517)482-9227 Fax: (517)482-9229

TOPOGRAPHIC LOCATION MAP
 FORMER OSCAR RAU FURNITURE
 1231 WEST MAIN STREET
 AND 201 ROBBINS STREET
 OWOSSO, MICHIGAN
 PROJECT NUMBER : 4740L-1-17

DRAWN BY: GRT
 DATE: 06-20-05

FIGURE 3

BROWNFIELD AUTHORITY FUND: 291

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016		
<p style="text-align: center;">Capitol Bowl-District #11 219 S. Washington</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Reimburse city for administration</p> <p>* Reimburse Capitol Bowl for advances made on eligible Brownfield expenses</p> <p>* Begin repayment to DDA for loan</p>		
	CAPITAL OUTLAY		
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
	Total	0	0

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	0	875	1,750	875
Tax Reimb	8,695	7,100	8,150	8,650
Debt	0	0	3,375	0
COL	0	0	0	0
Total	8,695	7,975	13,275	9,525

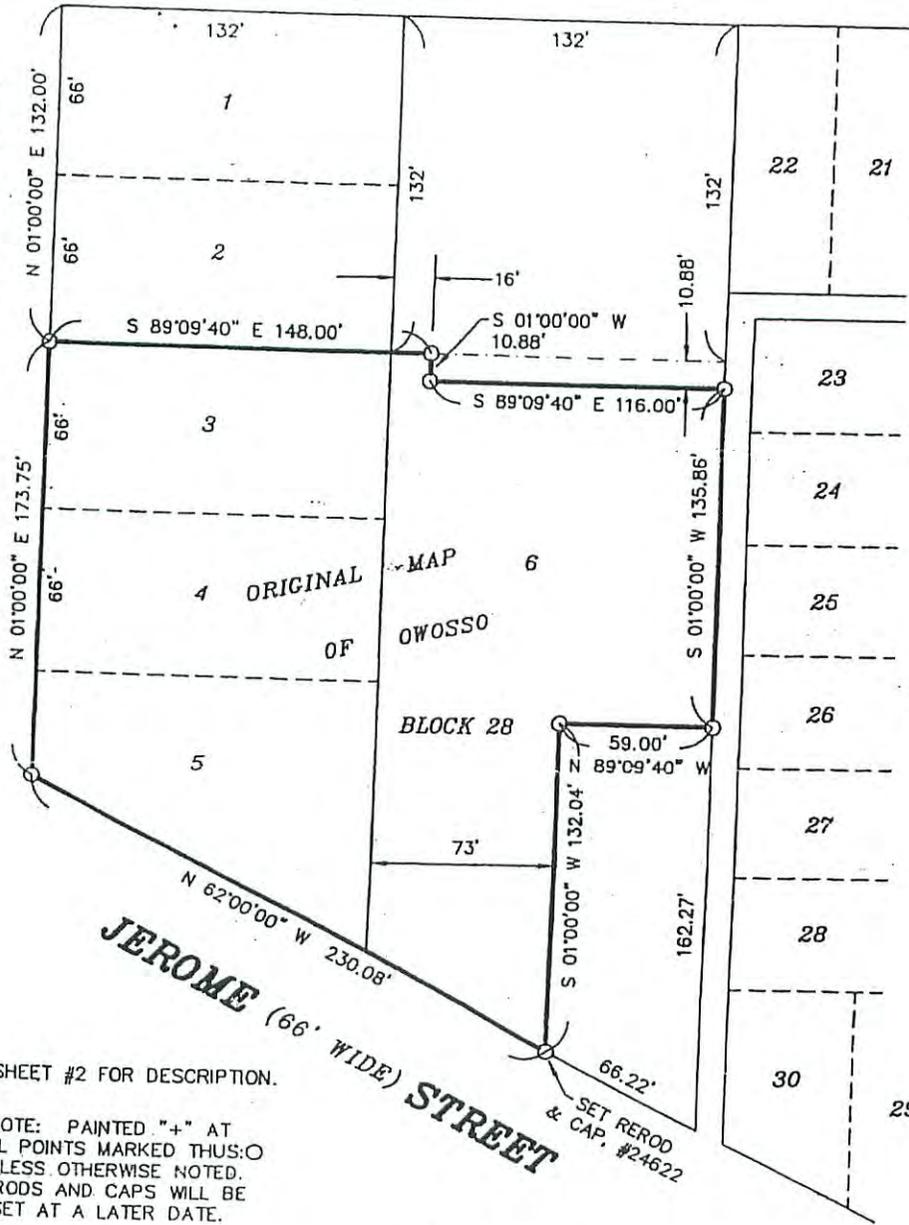
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 291 - OBRA FUND-DIST#11(CAPITOL BOWL)					
291-000-401.407	OBRA:TAX CAPTURE	1,634	250	1,675	1,700
291-000-671.676	DONATIONS	8,263	7,725	8,150	7,825
291-000-695.698	OTHER FINANCING SOURCES	0	0	3,450	0
NET OF REVENUES/APPROPRIATIONS - FUND 291		9,897	7,975	13,275	9,525

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
291-730-801.000	PROFESSIONAL SERVICES: ADMINISTRATION	0	875	1,750	875
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONAL SERVICES		0	875	1,750	875
Dept 905-DEBT SERVICE					
291-905-980.991	PRINCIPAL	0	0	3,375	0
NET OF REVENUES/APPROPRIATIONS - 905-DEBT SERVICE		0	0	3,375	0
Dept 964-TAX REIMBURSEMENTS					
291-964-969.000	DEVELOPER REIMBURSEMENT	8,695	7,100	8,150	8,650
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBURSEMENTS		8,695	7,100	8,150	8,650
ESTIMATED REVENUES - FUND 291		9,897	7,975	13,275	9,525
APPROPRIATIONS - FUND 291		8,695	7,975	13,275	9,525
NET OF REVENUES/APPROPRIATIONS - FUND 291		1,202	0	0	0

CERTIFICATE OF LAND SURVEY

COMSTOCK (66' WIDE) STREET

WASHINGTON (99' WIDE) STREET



M.E. HOLMES'
SUB. OF LOTS 7, 8 & 9,
BLOCK 28,
ORIGINAL MAP OF OWOSSO

COPY

SEE SHEET #2 FOR DESCRIPTION.

NOTE: PAINTED "+" AT ALL POINTS MARKED THUS: ○ UNLESS OTHERWISE NOTED. RERODS AND CAPS WILL BE SET AT A LATER DATE.

CLIENT: Capitol Bowl c/o Sascon Inc.

DATE: February 6, 2006

SCALE: 1" = 60' JOB NO. 23799

City of Owosso
Shiawassee County
Michigan

Sheet #1 of 2

I hereby certify that I have surveyed and mapped the land above platted and/or described on February 2, 2006.

LANDMARK SURVEYING

204 N. SHIAWASSEE ST.
OWOSSO, MI 48867
(989) 725-8725
(810) 859-1053
FAX (989) 725-2452
landmark@shianet.org



Lori S. Kimble - Shiawassee Co. M

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Page: 4 of 5
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BROWNFIELD AUTHORITY FUND: 292

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016								
<p style="text-align: center;">Woodard Station Loft's-District #12</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p>	<p>* Reimburse Woodard for eligible expenses related to redevelopment project.</p>								
	CAPITAL OUTLAY								
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 25%; text-align: center;"><u>2015-16</u></th> <th style="width: 25%; text-align: center;"><u>2016-17</u></th> <th style="width: 25%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black;">0</td> </tr> </tbody> </table>		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	Total	0	0	0
		<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
Total	0	0	0						

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	1,000	1,000	1,000	1,000
Tax Reimb	30,497	27,950	38,950	36,725
COL	0	0	0	0
Transfers	0	0	0	0
Total	31,497	28,950	39,950	37,725

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT					
292-000-401.407	OBRA:TAX CAPTURE	31,497	28,950	39,950	37,725
NET OF REVENUES/APPROPRIATIONS - FUND 292		31,497	28,950	39,950	37,725

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 730-PROFESSIONAL SERVICES					
292-730-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	1,000	1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 730-PROFESSIONA		1,000	1,000	1,000	1,000
Dept 964-TAX REIMBURSEMENTS					
292-964-969.000	DEVELOPER REIMBURSEMENT	30,497	27,950	38,950	36,725
NET OF REVENUES/APPROPRIATIONS - 964-TAX REIMBUR:		30,497	27,950	38,950	36,725
ESTIMATED REVENUES - FUND 292		31,497	28,950	39,950	37,725
APPROPRIATIONS - FUND 292		31,497	28,950	39,950	37,725
NET OF REVENUES/APPROPRIATIONS - FUND 292		0	0	0	0

BROWNFIELD AUTHORITY FUND: 293

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016						
<p style="text-align: center;">Wessner Building - #13</p> <p>* Uses financing mechanisms to redevelop obsolete and contaminated industrial and commercial properties.</p> 	<p>* Reimburse Owner for eligible expenses related to redevelopment project.</p>						
CAPITAL OUTLAY							
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%; text-align: center;"><u>2015-16</u></th> <th style="width: 33%; text-align: center;"><u>2016-17</u></th> <th style="width: 33%; text-align: center;"><u>2017-18</u></th> </tr> </thead> <tbody> <tr> <td style="border-top: 1px solid black; border-bottom: 1px solid black;">Total</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">0</td> <td style="text-align: center; border-top: 1px solid black; border-bottom: 1px solid black;">0</td> </tr> </tbody> </table>	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>	Total	0	0
<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>					
Total	0	0					

STAFFING SUMMARY	
CURRENT <u>2014-15</u>	ADOPTED <u>2015-16</u>
Assistance from general fund staff	

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Admin	0	550	550	550
Tax Reimb	0	0		
COL	0	0		
Transfers	0	0		
Total	0	550	550	550

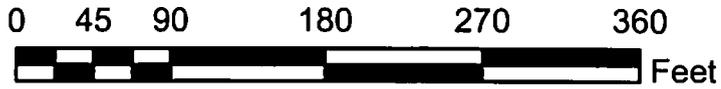
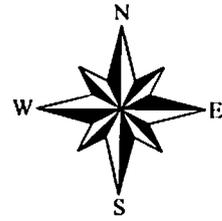
GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 293 - OBRA-DIST#13 WESNER BUILDING					
Dept 000					
293-000-401.407	OBRA:TAX CAPTURE	0	550	550	775
	NET OF REVENUES/APPROPRIATIONS - 000-	0	550	550	775

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 AMENDED BUDGET	2014-15 ACTIVITY THRU 01/31/15	2015-16 PROPOSED BUDGET
Fund 293 - OBRA-DIST#13 WESNER BUILDING					
Dept 730-PROFESSIONAL SERVICES					
293-730-801.000	PROFESSIONAL SERVICES: ADMIN	0	550	0	775
Totals for dept 730-PROFESSIONAL SERVICES		0	550	0	775
NET OF REVENUES/APPROPRIATIONS - FUND 293		0	(550)	0	(775)

City of Owosso

Wesener Building Location

September 14, 2011



DOWNTOWN DEVELOPMENT AUTHORITY: 296

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016			
Downtown Development Authority Expenses Main Street Four Point Approach	The OMS/DDA Board met on January 15th and set the following goals as priorities for each of the four committees for the fiscal year beginning July 1, 2014 and ending June 30, 2015: <ol style="list-style-type: none"> 1. Incentivize further development of the downtown. <ol style="list-style-type: none"> a. Support the current momentum of possible redevelopment projects happening within our Main Street district (Armory, Matthews Building, etc...) 2. Increase volunteer participation through comprehensive volunteer management strategies. <ol style="list-style-type: none"> a. Create strategic volunteer partnerships. 3. Help in creating a strong business base in downtown Owosso. <ol style="list-style-type: none"> a. Providing better business assistance. b. Creating strategic partnerships. d. Identify and market missing business niches. 4. Historic Preservation 			
STAFFING SUMMARY				
		CURRENT <u>2014-15</u>	PROPOSED <u>2015-16</u>	
Board		9	9	
Director		1	1	
Contractual		2	2	
Total		12	12	

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

BUDGET SUMMARY				
	ACTUAL <u>2013-14</u>	ADOPTED <u>2014-15</u>	AMENDED <u>2014-15</u>	ADOPTED <u>2015-16</u>
Supplies	7,511	1,000	1,200	1,000
Other	94,837	90,600	109,600	90,600
COL	27,216	-	0	0
Debt	15,014	75,400	75,400	77,800
Transfers	71,315	10,000	8,200	7,825
Total	215,893	177,000	194,400	177,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 296 - DOWNTOWN DEVELOPMENT AUTHORITY					
296-000-401.403	GENERAL PROPERTY TAX	0	28,050	33,900	26,925
296-000-401.405	TIF	0	136,050	157,000	147,525
296-000-671.676	INCOME-DESIGN	0	0	13,200	0
296-000-671.678	INCOME-PROMOTION	0	0	7,350	0
296-000-671.679	INCOME-ORGANIZATION	0	0	200	0
296-000-671.694	MISCELLANEOUS	0	0	30	0
296-000-695.699	APPROPRIATION OF FUND BALANCE	0	12,900	6,800	2,775
NET OF REVENUES/APPROPRIATIONS - FUND 296		0	177,000	218,480	177,225

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 200-GEN SERVICES					
296-200-728.000	OPERATING SUPPLIES	0	1,000	1,200	1,000
296-200-818.000	CONTRACTUAL SERVICES	0	57,800	60,500	57,800
296-200-831.000	MAINTENANCE	0	17,000	25,000	17,000
296-200-858.000	MEMBERSHIPS & DUES	0	500	500	500
296-200-860.000	EDUCATION & TRAINING	0	1,000	0	1,000
NET OF REVENUES/APPROPRIATIONS - 200-GEN SERVICES		0	77,300	87,200	77,300
Dept 695-ORGANIZATION					
296-695-818.000	WORK PLAN EXPENDITURES	0	1,000	1,000	1,000
NET OF REVENUES/APPROPRIATIONS - 695-ORGANIZATIO		0	1,000	1,000	1,000
Dept 696-PROMOTION					
296-696-818.000	WORK PLAN EXPENDITURES	0	6,000	13,100	6,000
NET OF REVENUES/APPROPRIATIONS - 696-PROMOTION		0	6,000	13,100	6,000
Dept 697-DESIGN					
296-697-818.000	WORK PLAN EXPENDITURES	0	6,800	9,000	6,800
NET OF REVENUES/APPROPRIATIONS - 697-DESIGN		0	6,800	9,000	6,800

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 698-ECONOMIC RESTRUCTURING					
296-698-818.000	WORK PLAN EXPENDITURES	0	500	500	500
NET OF REVENUES/APPROPRIATIONS - 698-ECONOMIC RE		0	500	500	500
Dept 901-CAPITAL OUTLAY					
296-901-965.730	CAPITAL CONTRIBUTION-ECON DVMT	0	10,000	8,200	7,825
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		0	10,000	8,200	7,825
Dept 966-TRANSFERS OUT					
296-966-999.397	TRANSFER TO DEBT 2009 LTGO FUND	0	75,400	75,400	77,800
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OU		0	75,400	75,400	77,800
ESTIMATED REVENUES - FUND 296		0	177,000	218,480	177,225
APPROPRIATIONS - FUND 296		0	177,000	194,400	177,225
NET OF REVENUES/APPROPRIATIONS - FUND 296		0	0	24,080	0

STREETS CAPITAL PROJECTS: 411

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
Account for the construction of capital improvements funded by debt that often occur over multiple fiscal years	* Construct Street and other ROW Improvements as outlined in the Capital Outlay Section

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY	
<u>CURRENT</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
General City Staffing	

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Other	32,619	235,675	850	0
COL	283,917	0	105,450	37,600
Transfers	0	0	0	0
Total	316,536	235,675	106,300	37,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 411 - CAPITAL PROJECTS-2011 STREET PROGRAM					
411-000-664.664	INTEREST INCOME	487	0	400	0
411-000-695.698	OTHER FINANCING SOURCES	990,000	0	0	0
411-000-695.699	APPROPRIATION OF FUND BALANCE	0	235,675	105,900	37,600
NET OF REVENUES/APPROPRIATIONS - FUND 411		990,487	235,675	106,300	37,600

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Dept 270-ADMINISTRATIVE					
411-270-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	32,619	0	850	0
NET OF REVENUES/APPROPRIATIONS - 270-ADMINISTRAT		32,619	0	850	0
Dept 901-CAPITAL OUTLAY					
411-901-965.585	CAPITAL CONTRIBUTION-PARKING	154,680	58,000	25,950	0
411-901-974.000	LAND IMPROVEMENTS	0	125,000	0	0
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		154,680	183,000	25,950	0
Dept 966-TRANSFERS OUT					
411-966-999.202	TRANSFER TO MAJOR STREET	0	52,675	54,500	0
411-966-999.203	TRANSFER TO LOCAL STREET	129,237	0	25,000	37,600
NET OF REVENUES/APPROPRIATIONS - 966-TRANSFERS OU		129,237	52,675	79,500	37,600
ESTIMATED REVENUES - FUND 411		990,487	235,675	106,300	37,600
APPROPRIATIONS - FUND 411		316,536	235,675	106,300	37,600
NET OF REVENUES/APPROPRIATIONS - FUND 411		673,951	0	0	0

BUILDING AUTHORITY CAPITAL PROJECTS: 466

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
Operating pursuant to the authority granted under Public Act 31 of 1948 Account for the construction of capital improvements funded by debt that often occur over multiple fiscal years.	* Construct Public Improvements as outlined in the Capital Outlay Section

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
No projects scheduled			
Total	0	0	0

BOARD MEMBERS	
	<u>TERM EXPIRING</u>
Donald Crawford	6/30/2016
Richard Williams	6/30/2017
Larry Cook	6/30/2015

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Personnel				
Supplies	0	0	0	0
Other	0	0	150	0
COL	30,528	0	0	0
Total	30,528	0	150	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 466 - CAPITAL PROJECTS-BUILDING AUTH					
Dept 000					
466-000-695.698	OTHER FINANCING SOURCES	12,931	0	0	0
466-000-695.699	APPROPRIATION OF FUND BALANCE	0	0	150	0
NET OF REVENUES/APPROPRIATIONS - 000-		12,931	0	150	0
Dept 901-CAPITAL OUTLAY					
466-901-974.000	SYSTEM IMPROVEMENTS	30,528	0	150	0
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		30,528	0	150	0
ESTIMATED REVENUES - FUND 466		12,931	0	150	0
APPROPRIATIONS - FUND 466		30,528	0	150	0
NET OF REVENUES/APPROPRIATIONS - FUND 466		(17,597)	0	0	0

DDA CAPITAL PROJECTS: 494

SERVICE DESCRIPTION	OPERATIONAL PLAN 2015-2016
Account for the construction of capital improvements in the DDA district funded by bonded indebtedness. Debt service is paid by the DDA from tax increment revenues	* Construct Public Improvements in the Downtown Development District Adminster the Downtown Infrastructure Grant

CAPITAL OUTLAY			
	<u>2015-16</u>	<u>2016-17</u>	<u>2017-18</u>
Total	0	0	0

STAFFING SUMMARY	
<u>CURRENT</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
DDA board recommends capital projects to city staff for review and recommendation to City Council	

BUDGET SUMMARY				
	<u>ACTUAL</u> <u>2013-14</u>	<u>ADOPTED</u> <u>2014-15</u>	<u>AMENDED</u> <u>2014-15</u>	<u>ADOPTED</u> <u>2015-16</u>
Supplies				
Other	0	0	0	0
COL	115,757	1,021,400	13,900	0
Transfers	0	0	0	0
Total	115,757	1,021,400	13,900	0

GL NUMBER	DESCRIPTION	2013-14 ACTUAL	2014-15 ORIGINAL BUDGET	2014-15 AMENDED BUDGET	2015-16 ADOPTED BUDGET
Fund 494 -					
Dept 000					
494-000-501.228	CDBG-DIG GRANT	0	695,250	0	0
494-000-664.664	INTEREST INCOME	55	0	0	0
494-000-671.675	DONATIONS-PRIVATE	0	48,000	0	0
494-000-695.411	TRANSFER FROM CAPITAL PROJECTS	97,457	125,000	13,900	0
494-000-698.000	PROCEEDS FROM BOND ISSUANCE	0	200,000	0	0
NET OF REVENUES/APPROPRIATIONS - 000-		97,512	1,068,250	13,900	0
Dept 270-ADMINISTRATIVE					
494-270-801.000	PROFESSIONAL SERVICES: ADMINISTRAT	0	46,850	0	0
NET OF REVENUES/APPROPRIATIONS - 270-ADMINISTRAT		0	46,850	0	0
Dept 901-CAPITAL OUTLAY					
494-901-965.510	CAPITAL CONTRIBUTIONS-CULTURAL	0	430,400	0	0
494-901-965.530	CAPITAL CONTRIBUTIONS-INFRASTRUCT	30,317	591,000	0	0
494-901-965.585	CAPITAL CONTRIBUTION-PARKING	41,422	0	4,500	0
494-901-965.756	CAPITAL CONTRIBUTION-RECREATION	44,018	0	9,400	0
NET OF REVENUES/APPROPRIATIONS - 901-CAPITAL OUTL		115,757	1,021,400	13,900	0
ESTIMATED REVENUES - FUND 494		97,512	1,068,250	13,900	0
APPROPRIATIONS - FUND 494		115,757	1,068,250	13,900	0
NET OF REVENUES/APPROPRIATIONS - FUND 494		18,245	0	0	0