

**CITY OF OWOSSO
2013 FEE SCHEDULE**

Effective September 1, 2013

ASSESSING

Assessing, board of review, & sales information	\$2.00 + 0.25 per page
Copy resident field sheet	\$2.00 + 0.25 per page
Listing (per page)	\$2.00 + 0.25 per page
Processing labels (per page)	\$5.00
Application fee for	
Lot splits	\$25.00
Lot splits	\$25 + \$10 each additional
Application fee for IFEC extension	\$500.00
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
Establishing	\$1,500.00
Exemption certificate	\$1,500.00
Application fee for industrial development district	\$1,500.00
Application fee for industrial facilities	
Exemption certificate	\$1,500.00
Exemption certificate transfer	\$500.00
Application fee for project cost revision	\$500.00
Application fee for project extension	\$500.00

BUILDING DEPARTMENT

Fees for work performed on residential structures may be prorated according to MSHDA guidelines for low-income applicants, please see the Building Department for more information.

Electrical

Electric baseboard heater	\$15.00
Electrical inspections/each	\$50.00
Feeders - bus duct (per 50 ft. or fraction thereof)	\$15.00
Fire alarm system	\$150.00
Fire alarm system - each additional pull station	\$15.00
Furnace - unit heater	\$15.00
Garage	\$50.00
Modular	\$100.00
Motors	
Over 20 KVA or HP, 1-25 units (each additional unit after 25)	\$7.00
Over 20 KVA or HP, 1-25 units (each)	\$15.00
Up to 20 KVA or HP, 1-25 units (each additional unit after 25)	\$5.00
Up to 20 KVA or HP, 1-25 units (each)	\$15.00
Permit base fee/minimum (no inspections included)	\$30.00
Permit for	
0-200 AMPS service	\$25.00
0-200 AMPS sub panel	\$25.00
201-600 AMPS service	\$30.00
201-600 AMPS sub panel	\$30.00
601-800 AMPS service	\$35.00
601-800 AMPS sub panel	\$35.00
801-1200 AMPS service	\$40.00
801-1200 AMPS sub panel	\$40.00
Over 1200 AMP service	\$45.00
Over 1200 AMP sub panel	\$45.00
Permit for	
Air conditioner power outlet	\$15.00
Dishwasher power outlet	\$15.00

Dryer power outlet	\$15.00
Each branch circuit.....	\$15.00
Electrical range power outlet.....	\$15.00
Garbage disposal power outlet	\$15.00
Power outlets-fixture (per 25 or fraction thereof)	\$10.00
Power outlets-other (per 25 or fraction thereof)	\$10.00
Power outlets-receptacle (per 25 or fraction thereof).....	\$10.00
Signs.....	\$75.00
Whole house permit	\$150.00

Building

Additional reviews – (where plans are returned to applicant for modifications and re-submittal) \$50.00 for each review

Application fee (non-refundable)..... \$30.00

Building Board of Appeals application fee

Building permit fee

Up to \$2,000

\$2,000 to \$50,000

\$50,000 to \$500,000

\$500,000 and above.....

Charge for overtime inspections

Charge for special inspections

Commercial

Residential.....

Fire inspections.....

Home occupation-Type B home permit

Miscellaneous reviews (concrete, antennas, sheds, gazebos, decks, porches).....

Penalty for work prior to obtaining permit

Less than \$10,000.....

Greater than \$10,000

Permit (misc. building improvements)

Up to \$2,000

\$2,000 to \$50,000

\$50,000 to \$500,000

\$500,000 and above.....

Permit for building demolition

Based on size of building

Garage.....

House

Permit for

Building moving

Commercial fences

Up to \$2,000

\$2,000 to \$50,000

\$50,000 to \$500,000.....

\$500,000 and above

Fence - residential.....

Siding.....

Sign

Up to \$2,000

\$2,000 to \$50,000

\$50,000 to \$500,000.....

\$500,000 and above

Tank removal.....

Temporary sign

Window(s)

3 or fewer, installed by homeowner.....

commercially installed and 4 or more installed by homeowner

Up to \$2,000

\$2,000 to \$50,000	\$60 plus \$10 per \$1,000 over \$2,000
\$50,000 to \$500,000	\$540 plus \$10 per \$1,000 over \$50,000
\$500,000 and above.....	\$5,000 plus \$6 per \$1,000 over \$500,000
Wheelchair ramp, residential	\$0.00
Plan review	55% of building permit fee
Plan review special – (where plans must be submitted to an outside reviewer)	\$100 plus cost
Quarterly inspection fees under derelict building provision	\$50.00
Re-inspection fee under derelict building provision (each visit)	\$50.00
Roofing permit--residential up to \$10,000	\$50.00
Roofing permit—nonresidential and residential over \$10,000	
\$10,000 to \$50,000	\$60 plus \$10 per \$1,000 over \$2,000
\$50,000 to \$500,000	\$540 plus \$10 per \$1,000 over \$50,000
\$500,000 and above.....	\$5,000 plus \$6 per \$1,000 over \$500,000
Soil erosion/sedimentation control application fee	
Single family	\$35.00
Non single family	\$100 under 1 acre
Each additional acre.....	\$5.00
Soil erosion/sedimentation control permit fee	
Single family	\$75.00
Non single family	\$100 per acre
Soil erosion/sedimentation control plan review fee – non single family	
Initial and follow-up.....	\$250.00
Each additional.....	\$250.00
Soil erosion/sedimentation control inspection (under 5,000 square feet)	\$50.00
Swimming pool permit – above ground	\$20.00
Swimming pool permit – in ground	
Up to \$2,000	\$60.00
\$2,000 to \$50,000	\$60 plus \$10 per \$1,000 over \$2,000
\$50,000 to \$500,000	\$540 plus \$10 per \$1,000 over \$50,000
\$500,000 and above.....	\$5,000 plus \$6 per \$1,000 over \$500,000
Temporary Structures – tents, trailers and other temporary structures per six months	\$70.00
Mechanical-nonresidential	
Air conditioning & refrigeration –	
Absorption units/chiller	\$90.00
Centrifugal units/chiller.....	\$90.00
Compressor, 15 HP to 50 HP.....	\$45.00
Compressor, over 50 HP.....	\$70.00
Heat pumps, 1 1/2 HP - 15 HP.....	\$35.00
Air handlers self-contained units ventilation & exhaust fans;	
Over 10,000 CFM.....	\$100.00
1,500 to 10,000 CFM	\$45.00
Under 1,500 CFM (piping fee included)	\$35.00
Air handlers - through-the-wall fan coil vents	\$15.00
Breeching & combustion to appliance, when required	\$60.00
Chimney, factory built	\$60.00
Cooling towers with reservoirs	
Capacity over 500 gal.....	\$85.00
Capacity under 500 gal.	\$50.00
Crematories	\$50.00
Ducts, insulation & fire suppression systems - duct system based on bid price	
\$3,000 to \$6,999	\$50.00
\$7,000 to \$14,999	\$85.00
Over \$15,000	\$10 fee per each \$3000 in addition to above rate + \$85.00
Under \$3,000.....	\$40.00
Electronic air cleaner with washer	\$50.00
Evaporator coils	
180,000 BTU's.....	\$40.00

180,000 BTU's and under	\$45.00
Fire suppression systems - based on bid price;	
\$2,000 to \$7,999	\$90.00
Over \$8,000	\$15 fee per each \$3,000 in addition to above rate + \$90.00
Under \$2,000.....	\$75.00
Gas burning equipment - new and/or conversion,	
Over 400,000 BTU's (piping fee included)	\$60.00
400,000 BTU's and under (piping fee included).....	\$50.00
Humidifiers	\$25.00
Insulation: duct, piping and/or tanks - based on bid price;	
\$2,000 to \$7,999	\$50.00
Over \$8,000	\$15 fee per each \$3,000 + \$50.00
Under \$2,000.....	\$40.00
License/registration fee.....	None
LPG & fuel oil tanks (underground add additional \$5) (piping fee included)	
276 – 550 gallon.....	\$60.00
551 – 2,000 gallon.....	\$100.00
Each additional rank	add 50% of associated fee based on largest rank size
Mechanical application fee (commercial/industrial).....	\$30.00
Mechanical inspections/each	
Hourly rate	\$50.00
Additional and final	\$50.00
Mechanical permit (commercial/industrial) base fee (no inspections included)	\$30.00
Mechanical re-inspection	\$50.00
Misc. incinerators/each	\$40.00
Oil burner	
New and/or conversion, over 5 gal/hr. (piping fee included).....	\$90.00
New and/or conversion, under 5 gal/hr. (piping fee included).....	\$60.00
Refrigeration systems	
5HP to 50 HP (split system)	\$45.00
Over 50 HP (split system)	\$75.00
Self-contained units.....	\$50.00
Under 5 HP (split system)	\$35.00
Solar equipment/each panel (piping fee included)	\$100.00
Special mechanical inspection pertaining to sale of building (including permit fee, VA, FHA).....	\$60.00
Unit Heaters - hot water, gas, or steam;	
Over 200,000 BTU's (piping fee included)	\$40.00
200,000 BTU's and under (piping fee included).....	\$30.00

Mechanical-residential

All mechanical inspections/each	\$50.00
Boiler: Over 200,000 BTU's (piping fee included).....	\$55.00
Boiler: 200,000 BTU's and under (piping fee included)	\$40.00
Central air	\$35.00
Dampers (all kinds).....	\$15.00
Duct system	
\$3,000 to \$6,000	\$35.00
\$7,000 to \$15,000	\$40.00
Over \$15,000 (per \$1,000)	\$7.00
Under \$3,000.....	\$30.00
Exhaust fan	\$15.00
Gas burning equipment - new and/or conversion,	
Over 400,000 BTU's (piping fee included)	\$55.00
400,000 BTU's and under (piping fee included).....	\$40.00
Gas piping/each outlet.....	\$15.00
Hotel or motel/per unit	\$50.00
Investigation fee (for work performed without a permit)/per hour or parts thereof	\$75.00

License/registration fee.....	None
LPG & fuel oil tanks (underground add additional \$10) (piping fee included)	\$30.00
Mechanical permit (residential) base fee (no inspections included).....	\$30.00
Modular home	\$150.00
Oil burner - new and/or conversion (piping fee included).....	\$45.00
Other buildings/per hour or parts thereof.....	\$50.00
Plan review	\$100.00
Safety or evaluation inspections - single family dwellings	\$75.00
Solar equipment/each panel (piping fee included)	\$100.00
Solid fuel equipment (complete) - wood stove, prefab fireplaces, stoves, and add-on Furnaces	\$45.00
Two-family dwelling	\$150.00
Water heater	\$15.00
Whole house permit.....	\$125.00

Parking lease

Parking lease 24-hour/monthly Any lot, residential	\$20.00
Parking lease daytime/month Ball & Comstock lot	\$15.00
Ball & Mason lot	\$25.00
Ball, Water, & Exchange lot	\$25.00
N. Cedar & N. Lansing lot.....	\$20.00
Park & Exchange lot.....	\$15.00
Park & Main lot	\$15.00
Parking lease duplicate hangers – one time fee.....	\$5.00
Parking lease nighttime only/monthly	\$10.00

Plumbing

Application fee – no inspection included (non-refundable).....	\$30.00
Connection building drain-building sewer.....	\$15.00
Fixtures, floor drains, water connected appliances	\$15.00
Hotel, motel/per unit.....	\$45.00
Manholes – catch basins/each	\$15.00
Modular home	\$150.00
Plumber's license/registration fee	None
Plumbing inspections/each	\$50.00
Reduced pressure zone back-flow preventer	\$15.00
Sewage ejectors, sumps.....	\$15.00
Sewers (sanitary, storm, or combined): 6 " and over	\$15.00
Sewers (sanitary, storm, or combined): less than 6"	\$15.00
Special/safety inspection (includes certification fee)	\$75.00
Stacks (soil, waste, vent and conductor)	\$10.00
Sub-soil drains	\$15.00
Two-family/per unit.....	\$90.00
Water distributing pipe: 1 1/2"	\$30.00
Water distributing pipe: 1 1/4"	\$20.00
Water distributing pipe: 1"	\$15.00
Water distributing pipe: 3/4".....	\$15.00
Water distributing pipe-over 2".....	\$45.00
Water service-2" to 6"	\$25.00
Water service-less than 2"	\$15.00
Water service-over 6"	\$30.00
Whole house permit.....	\$120.00

CITY CLERK

Cable television franchise fee.....	3%
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Copies/data - voter list	\$5.00
Marriage fee/presided by Mayor	\$10.00
Precinct maps – color 8 1/2 x 11	\$5.00 + 0.25 per page

CITY TREASURER

Adult entertainment license fee:	
Note: If application denied, 1/2 fee returned	\$1,500.00
Adult entertainment license renewal fee	
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, 1/2 of total fees collected returned	\$1,500.00
License renewal	
Late fee first 15 days.....	License Fee + 25%
Late fee beyond 15 days License Fee + 50%Adult entertainment penalties.....	\$500.00
Adult entertainment penalties	\$500.00
Collection fee tax – administrative fee	
..... 1% on all advalorem taxes (on the amounts collected for other units – not City) Potential to collect Admin. Fee on our own (City) taxes	
Park rental	
City resident – refundable/deposit only (unless damage)	\$50.00
Non-city resident	\$75.00
Property tax late collection fee	
Summer	2% Additional September
Summer	3% Additional October
Summer	4% Additional November
Winter & any Summer balance	3% Additional Feb 15th-28th
Return check – as allowed by MCL 600.2952	
First incident	\$25.00
Second Incident, etc. in 12 months time	\$35.00

COMMUNITY DEVELOPMENT

Application fee for	
PUD zoning district review	Cost + 25%
..... PUD site plan review and /or development agreement Note: The applicant shall reimburse the city for all fees for city legal counsel and consultant participation in the development agreement.	\$500.00 + review fees
Rezoning request	\$300.00
Site plan review	\$150 + review fees
Special use conditions permit	\$300 + review fees
Zoning variance.....	\$300.00
Credit reports (if not partnered w/bank or finance group).....	cost + 25%
Historic district permit application fee	None
Off-street parking facility/lot application permit (see ordinance/code)	\$150.00
Permits ("new use of land" and "new use of building(s))" mentioned specifically in code	\$30.00
Rental property registration/per unit	\$25.00
Rental registration	
Non-compliance fee, 1st occurrence.....	\$200.00
Non-compliance fee, each additional occurrence	\$400.00
Residential entranceway permit (see ordinance/code).....	\$150.00
Special exceptions application/permit, conditional use or temporary use permit by ZBA (see ordinance/code)	\$200.00
Temporary uses for administrative approval – forthcoming ordinance.....	\$75.00
Zoning board of appeals, appeal application fee.....	\$200.00

GENERAL

Bid packet with plans	\$10 to \$50 depending on the project
Copies - labels/per sheet	\$5.00
Copy of aerial photos (each)	

8 1/2 x 11.....	\$5.00 + 1.00 per page
11 x 17.....	\$5.00 + 1.00 per page
18 x 24.....	\$10.00 + 1.00 per page
24 x 36.....	\$10.00 + 1.00 per page
Copies/data	
CD's.....	\$5.00
DVD's.....	\$5.00
Copy costs/page – black & white	
8 1/2 x 11.....	\$2.00 + .25 per page
11 x 17.....	\$3.00 + .25 per page
18 x 24.....	\$4.00 + .25 per page
24 x 36.....	\$5.00 + .25 per page
Copy costs/page – color	
8 1/2 x 11.....	\$5.00 + 1.00 per page
11 x 17.....	\$5.00 + 1.00 per page
Data/emailed.....	\$5.00
Notary	
Non-resident.....	\$10.00
Resident.....	\$5.00
Rental conference room between 8:00 am to 5:00 pm	
½ day up to four hours.....	\$30.00
Full day.....	\$60.00
Organization of which the city is a member.....	None
Rental council chambers between 8:00 am to 5:00 pm	
½ day up to four hours.....	\$30.00
Full day.....	\$60.00
Organization of which the city is a member.....	None
Street map-small.....	\$5.00 + 1.00 per page
Zoning map-small.....	\$5.00 + 1.00 per page

HISTORICAL COMMISSION - Funds go to back to historical commission

Admission Curwood Castle	
Adult.....	Donation Request \$2.00
Child.....	Donation Request \$1.00
Rental Curwood Castle	
First hour (\$50.00 refundable).....	\$150.00
Each additional hour.....	\$25.00
Rental Gould House	
First hour (\$50.00 refundable).....	\$150.00
Each additional hour.....	\$25.00
Rental Gould House apartment #2	
Per month.....	\$750.00
Note: reduction in rate if long term.....	\$650.00
Rental Gould House apartment #3	
Per month.....	\$750.00
Note: reduction in rate if long term.....	\$650.00

PUBLIC SAFETY

Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
Dog license.....	see ordinance**none currently**
False alarm fee – fee may be waived by authority of Public Safety Director	
First call in 12 months.....	None
Second false alarm in 12 months.....	\$10.00
Each additional false alarm in calendar year.....	\$25.00
Late fee(s) (in excess of 10 days).....	10% of fee + 6% interest
Fire house demonstrations.....	donation only
Fire run.....	\$500.00 to ins co
Gun registration.....	\$10.00

Liquor license application fee	\$10.00
Liquor license changes	\$50.00
Liquor license ownership transfer	\$150.00
Photo CD	\$25.00 for each 75 photos or fraction thereof
Portable breath test (PBT)	
1/2 month	\$15.00
Full month.....	\$30.00
Public Safety reports.....	\$10.00/10 pages then .25 per page after
Sex offender initial registration	\$35.00

Parking fines – defined in Section 33 of the Owosso Municipal Code

Abandoned car	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Across parking line	
Paid after 72 hours	\$10.00
Paid within 72 hours	\$10.00
Blocking alley	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Blocking driveway	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Blocking traffic	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Double parking	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Fifth violation of any above violation within a 30-day period	
Paid after 72 hours	\$100.00
Paid within 72 hours	\$100.00
Moving to evade time limitations	
Paid after 72 hours	\$10.00
Paid within 72 hours	\$10.00
Other parking violation	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Overtime parking in 3:00 a.m. to 6:00 a.m. zone	
Paid after 72 hours	\$10.00
Paid within 72 hours	\$10.00
Overtime parking in business district.....	\$10.00
Parked facing wrong way	
Paid after 72 hours	\$15.00
Parked facing wrong way	
Paid within 72 hours	\$10.00
Parking at yellow curb	
Paid after 72 hours	\$10.00
Paid within 72 hours	\$10.00
Parking in handicapped zone	
Paid after 72 hours	\$100.00
Paid within 72 hours	\$50.00
Parking in loading zone	
Paid after 72 hours	\$10.00
Parking in loading zone	
Paid within 72 hours	\$10.00
Parking in prohibited zone	
Paid after 72 hours	\$15.00

Paid within 72 hours	\$10.00
Parking of a truck or commercial vehicle – gross wt. in excess of 5 tons or in excess of 22 ft. in length in violation of Sec. 33-20.060 of the Owosso Municipal Code	
Paid after 72 hours	\$50.00
Paid within 72 hours	\$25.00
Parking on sidewalk or crosswalk	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Parking over 12 in. from curb	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Parking over legal limit in areas other than business districts	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00
Third and subsequent violations in each calendar year.....	\$50.00
Parking within 15 ft. of fire hydrant	
Paid after 72 hours	\$15.00
Paid within 72 hours	\$10.00

Violations/fines

Bonfire permit.....	None
Misdemeanor	**see ordinance/code under (b) \$500.00 + other stipulations**
Municipal civil infraction –	
First offense.....	\$75.00
Second offense	\$250.00
Third or subsequent repeat offenses	\$500.00
Municipal civil infraction - loose dogs	
"Code states: ""If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council.	
.....	\$25.00 + Pound Fees

PUBLIC SERVICES

Construction noise(s) permit.....	\$25.00
Flood plain development permit application	\$100.00
Mowing.....	Cost + \$100.00
Replacement line and grade stakes (see ordinance/code)	Cost + \$100.00
Right of way permit	
Inspection fee	\$20.00
Security deposit.....	\$50.00
Snow removal	Cost + \$100.00
METRO Act Permit Application Fee	Per statute